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PRE-COUNCIL WORK SESSION — 7:00 P.M.

Agenda of the Regular Meeting

of the City Council of the

CITY OF DARIEN

August 4, 2025

7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to [make comments or ask questions on any issue](#) – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — [July 21, 2025](#)
7. Receiving of Communications
8. Mayor's Report
 - A. Hinsdale South H.S. Students Presentation
 - B. Recognition of Two Darien Volunteers
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
 - A. Police Department
 - B. Municipal Services
12. Treasurer's Report
 - A. Warrant Number — [25-26-07](#)
13. Standing Committee Reports
14. Questions and Comments — **Agenda Related (This is an opportunity for the public to [make comments or ask questions on any item on the Council's Agenda](#) – 3 Minute Limit Per Person)**

15. Old Business
16. Consent Agenda
 - A. Consideration of a Motion Accepting the Expenditure of Equitable Sharing Funds to [Purchase Hardware and Services from Flock Safety for Six Automatic License Plate Readers \(ALPR\)](#) in the Amount of \$38,900.00
 - B. Consideration of a Motion Accepting the Expenditure of Budgeted Funds to [Purchase Consulting Services from Keith Fontana for the Purpose of Updating the City of Darien's Emergency Operations Plan \(EOP\)](#) in the Amount of \$15,000.00
 - C. Consideration of a Motion to Approve an Ordinance [Amending Chapter 10 "Bicycles, Low-Speed Electric Bicycles and Personal Mobility Devices" to "Title 9 of the "Traffic Regulations" of the City of Darien City Code](#)
17. New Business
 - A. Consideration of a Motion Authorizing the [Purchase and Installation of Pre-Wet/Anti Icing Equipment and Hydraulic Controls](#) from Lindco Equipment Sales, in an Amount not to Exceed \$100,367.00, as per the Unit Prices
18. Questions, Comments and Announcements — **General (This is an opportunity for the [public to make comments or ask questions on any issue](#) – 3 Minute Limit Per Person)**
19. Adjournment

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR MARCHESE FOR THE PURPOSE OF REVIEWING ITEMS ON THE JULY 21, 2025 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:27 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

July 21, 2025

7:30 P.M.

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Marchese.

2. **PLEDGE OF ALLEGIANCE**

Mayor Marchese led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Thomas J. Belczak	Ted V. Schauer
	Eric K. Gustafson	Ralph Stompanato
	Joseph A. Kenny	Mary Coyle Sullivan
	Gerry Leganski	

Absent: None

Also in Attendance: Joseph Marchese, Mayor
JoAnne E. Ragona, City Clerk
Michael J. Coren, City Treasurer
Bryon Vana, City Administrator
Jason Norton, Deputy Chief
Daniel Gombac, Director of Municipal Services
Ryan Murphy, Senior Planner

4. **DECLARATION OF A QUORUM** – There being seven aldermen present, Mayor Marchese declared a quorum.

5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Laura Chucri, resident and owner of rental properties in Darien, shared concerns with short-term rental ordinance restricting rental to 30 days or more. Mayor Marchese explained issues encountered with shorter timeframe that necessitated ordinance change. She commented on pending lawsuit regarding Village of Glen Ellyn's ban against short-term rentals.

Quentin (Tracy) Sims voiced his support for e-bike ordinance and shared dangerous e-bike incident on Clarendon Hills & Plainfield Roads. He attended Police Committee Meeting and provided incident information for future reference.

Nick Darien, 8400 block of Sandalwood Court, applauded City for e-bike Ordinance. He referenced proposed Ordinance Section 9-10-1 and suggested adding stipulation that those under 16 years of age cannot operate a Class 3 low-speed electric bicycle.

Joe Bosch voiced safety concerns with e-bikes ridden on sidewalks/roads at 25-30 mph and going across lawns with no respect for property.

Heather Conroy commented on 30-day rental restriction, inability for Ward 6 Alderman Gustafson to participate in City Council Meeting remotely, and Chestnut Court TIF. Administrator Vana and Mayor Marchese responded.

Steve Kimmey shared need for stronger e-bike Ordinance, similar to Elk Grove Village; he felt younger bikers lacked user education.

6. **APPROVAL OF MINUTES** – June 16, 2025

It was moved by Alderman Schauer and seconded by Alderman Leganski to approve the minutes of the City Council Meeting of June 16, 2025.

Roll Call: Ayes: Belczak, Kenny, Leganski, Schauer, Sullivan

Abstain: Gustafson, Stompanato

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

7. **RECEIVING OF COMMUNICATIONS**

Alderman Schauer received communication from Debra Markovich, 8100 block of Chapman Court, regarding noise and construction ordinances. Deputy Chief Norton responded; residents should call 911, so Police can respond to the situation. Alderman Leganski and Alderwoman Sullivan commented.

Alderman Kenny noted receipt of communication from Ms. Conroy; he extended invite for her to attend City Council Meeting.

Alderwoman Sullivan...

...received communication from Kelly Glisan regarding excessive telemarketing signage. She contacted Municipal Services; signs posted illegally on City right-of-ways will be removed.

...made a general statement regarding communication; she stressed the importance of going directly to the source for information (i.e. attend City Council Meeting, read information on City's website, contact City Hall, Police Department, Darien Park District & Indian Prairie Public Library). She commented that Nextdoor & Patch can be misleading.

8. **MAYORS REPORT**

Mayor Marchese provided an update on Summer Internship Program. Over the course of six weeks three students from Hinsdale South High School met with City personnel, Police Department, and elected officials from the state, county and local levels to gain a deeper appreciation of how government bodies operate, collaborate and serve the public. As a culmination of their experience, students are preparing a "Capstone" project, which will be presented to City Council, District #86 Administration and Board of Education.

Mayor Marchese thanked all those who took time to participate. He looks forward to expanding program to include Downers Grove South High School students.

9. **CITY CLERK'S REPORT**

There was no report.

10. **CITY ADMINISTRATOR'S REPORT**

Administrator Vana commented on importance of obtaining correct information. City has all documentation, and he is the contact for this information. He noted TIF district complies with State Statutes.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

A. POLICE DEPARTMENT– NO REPORT

Deputy Chief Norton...

...congratulated Sergeant Rumick on graduating from Northwestern School of Police Staff & Command, which is an intensive leadership and management education program that helps prepare law enforcement professionals for success in senior command positions.

...announced organization change – Sergeant Austin Jump, was promoted to Deputy Chief assigned to Operations.

B. MUNICIPAL SERVICES – NO REPORT

Alderman Schauer inquired about Shell station rehab; Planner Murphy provided update and anticipates issuance of permits in 1-2 months.

12. TREASURER’S REPORT**A. WARRANT NUMBER 25-26-05**

It was moved by Alderman Belczak and seconded by Alderwoman Sullivan to approve payment of Warrant Number 25-26-05 in the amount of \$1,126,726.00 from the enumerated funds, and \$328,172.53 from payroll funds for the period ending 06/26/25 for a total to be approved of \$1,454,898.53.

Roll Call: Ayes: Belczak, Gustafson, Kenny, Leganski, Schauer, Stompanato, Sullivan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

B. WARRANT NUMBER 25-26-06

It was moved by Alderman Stompanato and seconded by Alderman Schauer to approve payment of Warrant Number 25-26-06 in the amount of \$1,199,903.03 from the enumerated funds, and \$362,136.45 from payroll funds for the period ending 7/07/25 for a total to be approved of \$1,562,039.48.

Roll Call: Ayes: Belczak, Gustafson, Kenny, Leganski, Schauer, Stompanato, Sullivan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

13. **STANDING COMMITTEE REPORTS**

Administrative/Finance Committee – Chairwoman Sullivan announced the Administrative/Finance Committee meeting is scheduled for August 4, 2025 at 6:00 P.M.

Municipal Services Committee – Chairman Belczak noted Special Municipal Services Committee Meeting held earlier this evening approved all items, two of which are on New Business Agenda as Items B & C. Since unanimously approved, he suggested moving items to Consent Agenda. Council agreed and items were moved to Consent Agenda as Items N and O respectively. Chairman Belczak announced the Municipal Services Committee meeting is scheduled for July 28, 2025 at 6:00 P.M.

Police Committee – Chairman Kenny stated the minutes of the April 21 and May 19, 2025 meetings were approved and submitted to the Clerk's Office. He announced the Police Committee meeting is scheduled for August 18, 2025 at 6:00 P.M. in the Police Department Training Room.

Police Pension Board – Liaison Coren announced the Police Pension Board quarterly meeting is scheduled for Thursday, July 31, 2025 at 6:00 P.M. in the Police Department Training Room.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

There were none.

15. **OLD BUSINESS**

There was no Old Business.

16. **CONSENT AGENDA**

It was moved by Alderman Schauer and seconded by Alderman Belczak to approve by Omnibus Vote the following items on the Consent Agenda:

- A. MOTION NO. M-47-25** **A MOTION TO GRANT A WAIVER OF THE RAFFLE LICENSE BOND REQUIREMENT FOR THE DARIEN DISTRICT 61 EDUCATIONAL FOUNDATION**
- B. MOTION NO. M-48-25** **A MOTION ACCEPTING THE UNIT PRICE PROPOSAL FROM ST. AUBIN NURSERY & LANDSCAPING, INC., FOR THE PURCHASE AND INSTALLATION OF THE 2025 PARKWAY TREE PROGRAM IN AN AMOUNT NOT TO EXCEED \$130,465.00**
- C. RESOLUTION NO. R-26-25** **A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AMENDED INTERGOVERNMENTAL ANTENNA AND EQUIPMENT SPACE AGREEMENT WITH THE DUPAGE PUBLIC SAFETY COMMUNICATIONS (DU-COMM) FOR TELECOMMUNICATIONS EQUIPMENT ON THE DARIEN CELL TOWER SITE LOCATED AT 1041 S. FRONTAGE ROAD**
- D. MOTION NO. M-49-25** **A MOTION APPROVING TO EXECUTE A CONTRACT WITH COMPASS MINERALS AMERICA, INC., FOR THE PURCHASE OF ROCK SALT IN AN AMOUNT NOT TO EXCEED \$109,582.92**
- E. RESOLUTION NO. R-27-25** **A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF DARIEN AND CENTER CASS SCHOOL DISTRICT #66 FOR ROCK SALT**
- F. RESOLUTION NO. R-28-25** **A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF DARIEN AND THE DARIEN PARK DISTRICT FOR ROCK SALT**
- G. MOTION NO. M-50-25** **A MOTION ACCEPTING A QUOTE FROM GOLDY LOCKS, INC., TO REMOVE AND INSTALL A NEW MAN DOOR, INCLUDING THE DOOR, FRAME AND HARDWARE AT THE**

PUBLIC WORKS WATER PLANT 2, AT A COST NOT TO EXCEED \$5,246.05

H. MOTION NO. M-51-25

A MOTION AUTHORIZING THE PURCHASE OF SIX NEW SCHONSTEDT GA-92XTD LOCATORS WITH HARD CASES FROM MIDWEST SURVEYING INSTRUMENTS, INC., IN AN AMOUNT NOT TO EXCEED \$7,158.00

I. MOTION NO. M-52-25

A MOTION ACCEPTING A PROPOSAL FROM APEX INDUSTRIAL AUTOMATION FOR THE PURCHASE, REMOVAL, AND INSTALLATION OF FOUR VARIABLE FREQUENCY DRIVES, (VFD) AT PLANTS #2 AND 75TH STREET IN AN AMOUNT NOT TO EXCEED \$28,920.34

J. MOTION NO. M-53-25

A MOTION ACCEPTING A PROPOSAL FROM CONNELLY ELECTRIC FOR THE PURCHASE, REMOVAL AND INSTALLATION OF THREE BACKUP GENERATORS AT THE CITY HALL, POLICE DEPARTMENT AND WATER PLANT #2 IN AN AMOUNT NOT TO EXCEED \$493,000 AND A CONTINGENCY IN THE AMOUNT OF \$15,000 FOR UNFORESEEN RELATED ITEMS

K. MOTION NO. M-54-25

A MOTION AUTHORIZING PRIVATE PROPERTY STORM WATER MANAGEMENT ASSISTANCE PROJECTS AND THE SAWYER DRIVE PUBLIC WORKS STORM SEWER PROJECT IN AN AMOUNT NOT TO EXCEED \$152,079.00

L. RESOLUTION NO. R-29-25

A RESOLUTION APPROVING THE 2025 CITY OF DARIEN ZONING MAP FOR PUBLICATION

M. MOTION NO. M-55-25

A MOTION ACCEPTING THE EXPENDITURE OF BUDGET FUNDS TO PURCHASE SERVICES FROM FLOCK SAFETY TO MAINTAIN THE AUTOMATIC LICENSE PLATE READERS (ALPR) IN THE AMOUNT OF \$27,000.

N. MOTION NO. M-56-25

A MOTION ACCEPTING A PROPOSAL FOR THE PURCHASE OF ONE NEW RADIODETECTION RD8200SG SURVEY GRADE RECEIVER UTILITY LINE LOCATOR WITH GIS CAPABILITIES AND TRAINING FROM

**SUBSURFACE SOLUTIONS, IN AN AMOUNT
NOT TO EXCEED \$14,346.00**

O. ORDINANCE NO. O-35-25

**AN ORDINANCE APPROVING A VARIATION
FROM THE DARIEN ZONING ORDINANCE
(PZC2025-14: 7516 CASS AVE)**

Roll Call: Ayes: Belczak, Kenny, Gustafson, Leganski, Schauer,
Stompanato, Sullivan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

17. **NEW BUSINESS**

**A. CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE ADDING
CHAPTER 10 TO “TITLE 9 OF THE “TRAFFIC REGULATIONS” OF THE CITY
OF DARIEN CITY CODE**

It was moved by Alderman Schauer and seconded by Alderman Kenny to approve the motion as presented.

Lengthy Council discussion ensued regarding favorability, stricter reinforcement, higher penalties, communication, education, importance of calling 911 to report offenders, need to add age restriction to Class 3 low-speed electric bicycles, and to include low speed scooters.

MOTION TO AMEND

Alderman Stompanato motioned and Alderman Leganski seconded to accept amendment adding Item (K) to Section 9-10-3 as follows:

“(K) Age Restrictions

A person may not operate a Class 3 low-speed electric bicycle or low speed scooter unless he or she is 16 years of age or older.”

There was a call for the question on the amendment.

Roll Call: Ayes: Belczak, Gustafson, Kenny, Leganski, Schauer,
Stompanato, Sullivan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

AMENDING MOTION CARRIED

There was a call for the question on the original motion.

ORDINANCE NO. O-34-25

**AN ORDINANCE ADDING CHAPTER 10 TO
“TITLE 9 OF THE “TRAFFIC
REGULATIONS” OF THE CITY OF DARIEN
CITY CODE**

as amended.

Roll Call: Ayes: Belczak, Gustafson, Kenny, Leganski, Schauer,
Stompanato, Sullivan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

**B. CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE
ESTABLISHMENT OF A TAX INCREMENT FINANCING “INTERESTED
PARTIES REGISTRY” AND ADOPTING REGISTRATION RULES FOR THE
REGISTRY**

It was moved by Alderman Belczak and seconded by Alderman Stompanato to approve the motion as presented.

Alderwoman Sullivan and Alderman Gustafson commented on seeing the entire process through.

ORDINANCE NO. O-36-25

**AN ORDINANCE ESTABLISHMENT OF A
TAX INCREMENT FINANCING
“INTERESTED PARTIES REGISTRY” AND**

**ADOPTING REGISTRATION RULES FOR
THE REGISTRY**

Roll Call: Ayes: Belczak, Gustafson, Kenny, Leganski, Schauer,
Stompanato, Sullivan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

**C. CONSIDERATION OF A MOTION FOR AN ORDINANCE CALLING FOR A
PUBLIC HEARING TO CONSIDER DESIGNATION OF A
REDEVELOPMENT PROJECT AREA FOR THE CITY OF DARIEN,
DUPAGE COUNTY, ILLINOIS (CHESTNUT COURT SHOPPING CENTER
TAX INCREMENT FINANCING DISTRICT)**

It was moved by Alderman Belczak and seconded by Alderman Kenny to approve the motion as presented.

ORDINANCE NO. O-37-25

**AN ORDINANCE CALLING FOR A PUBLIC
HEARING TO CONSIDER DESIGNATION
OF A REDEVELOPMENT PROJECT AREA
FOR THE CITY OF DARIEN, DUPAGE
COUNTY, ILLINOIS (CHESTNUT COURT
SHOPPING CENTER TAX INCREMENT
FINANCING DISTRICT)**

Roll Call: Ayes: Belczak, Gustafson, Kenny, Leganski, Schauer,
Stompanato, Sullivan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Alderwoman Sullivan encouraged residents to...
...complete City Communication Survey located on City's website, in Direct Connect eNews and Facebook.
...attend Summer Concert featuring Ocean's Rat Pack on July 31 at Westwood Park.

Alderman Stompanato noted collaboration continues with Darien Park District. As City's Liaison, he will be meeting with Darien Park District's Liaison Luanne Spiros in August.

Nick Darien inquired about e-bike regulations, parental responsibility, fines and enforcement. Deputy Chief Norton responded that Police Department would contact parent and child.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman Schauer and seconded by Alderman Kenny to adjourn the City Council meeting.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 8:49 P.M.

Mayor

City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 07-21-25.
Minutes of 07-21-25 CCM.

CITY OF DARIEN

EXPENDITURE APPROVAL LIST
FOR CITY COUNCIL MEETING ON
August 4, 2025

Approval is hereby given to have the City Treasurer of Darien, Illinois pay to the officers, employees, independent contractors, vendors, and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

General Fund			\$67,981.47
Water Fund			\$9,674.62
Motor Fuel Tax Fund			
Stormwater Management Fund			\$1,147.41
Special Service Area Tax Fund			
State Drug Forfeiture Fund			
Impact Fee Expenditures			
Capital Improvement Fund			\$830,685.70
Cannabis Fund			
DUI Technology Fund			
Federal Equitable Sharing Fund			\$1,308.32
<i>Subtotal:</i>			<u>\$910,797.52</u>
General Fund Payroll	07/24/25	\$	290,294.53
Water Fund Payroll	07/24/25	\$	46,174.69
<i>Subtotal:</i>			<u>\$ 336,469.22</u>

Total to be Approved by City Council: **\$1,247,266.74**

Approvals:

Joseph A. Marchese, Mayor

JoAnne E. Ragona, City Clerk

Michael J. Coren, Treasurer

Bryon D. Vana, City Administrator

CITY OF DARIEN
Expenditure Journal
General Fund
Administration
From 7/22/2025 Through 8/4/2025

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
AIS	PROFESSIONAL SERVICES - AUG 2025	AP080425	4325	Consulting/Professional	8,021.49
AIS	BACK UP SERVICE- AUG 2025	AP080425	4325	Consulting/Professional	2,733.00
AIS	DATA SERVICE- AUG 2025	AP080425	4325	Consulting/Professional	315.00
AIS	DATA SERVICE -JULY 2025	AP080425	4325	Consulting/Professional	315.00
AIS	SECURE EMAIL - AUG 2025	AP080425	4325	Consulting/Professional	15.50
AIS	ENDPOINT MGMT- AUG 2025	AP080425	4325	Consulting/Professional	213.28
COMCAST BUSINESS	CABLE TV FOR CITY HALL	AP080425	4267	Telephone	53.35
DUPAGE COUNTY PUBLIC WORKS	SEWER BILL - 1702 PLAINFIELD RD	AP080425	4271	Utilities (Elec,Gas,Wtr,Sewer)	46.85
IMPACT NETWORKING, LLC	COPIER AGREEMENT-CITY HALL	AP080425	4225	Maintenance - Equipment	65.05
MGT IMPACT SOLUTIONS LLC	BRYON VANA - Period ending 6-21-25	AP080425	4325	Consulting/Professional	3,750.00
MGT IMPACT SOLUTIONS LLC	BRYON VANA - Period ending 6-28-25	AP080425	4325	Consulting/Professional	3,750.00
ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES FOR CH	AP080425	4253	Supplies - Office	46.74
ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES FOR CH	AP080425	4253	Supplies - Office	55.71
ODP BUSINESS SOLUTIONS	BANKERS BOXES	AP080425	4253	Supplies - Office	365.04
ODP BUSINESS SOLUTIONS	BANKERS BOXES	AP080425	4253	Supplies - Office	146.76
				Total Administration	19,892.77

CITY OF DARIEN
Expenditure Journal
General Fund
Darien Business Alliance
From 7/22/2025 Through 8/4/2025

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
DARIEN WOMENS CLUB	DARIEN BUSINESS ALLIANCE AD	AP080425	4239	Public Relations	30.00
				Total Darien Business Alliance	30.00

CITY OF DARIEN
Expenditure Journal
General Fund
Community Development
From 7/22/2025 Through 8/4/2025

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHRISTOPHER B. BURKE ENG, LTD	3RD REVIEW OF GRADING PLAN- 7217 CLARENDON HILLS	AP080425	4328	Conslt/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	2ND REVIEW OF GRADING PLAN- 134 HOLLY AVE	AP080425	4328	Conslt/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	CONSULT- DARIEN PARK DIST RE: WESTWOOD PARK	AP080425	4328	Conslt/Prof Reimbursable	260.00
CHRISTOPHER B. BURKE ENG, LTD	SITE INSPECTION / IN-GROUND POOL - 1517 WINTERBERRY LN	AP080425	4328	Conslt/Prof Reimbursable	658.50
GENUINE PARTS COMPANY INC	BRAKE PAD, ROTORS FOR A3	AP080425	4229	Maintenance - Vehicles	160.83
ODP BUSINESS SOLUTIONS	BANKERS BOX	AP080425	4253	Supplies - Office	39.89
				Total Community Development	1,519.22

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 7/22/2025 Through 8/4/2025

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
119TH STREET MATERIALS	MIXED LOAD 4-29-25	AP080425	4257	Supplies - Other	1,047.60
ALARM DETECTION SYSTEMS INC	ALARM DETECTION- 1041 S FRONTAGE RD, DARIEN	AP080425	4223	Maintenance - Building	223.74
CHRISTOPHER B. BURKE ENG, LTD	GIS SERVICES	AP080425	4325	Consulting/Professional	973.00
COM ED	7953012222 6701 CLARENDON HILLS	AP080425	4271	Utilities (Elec,Gas,Wtr,Sewer)	140.65
COM ED	9845228000 7033 CLARENDON HILLS RD LIGHTING	AP080425	4271	Utilities (Elec,Gas,Wtr,Sewer)	14.00
COM ED	9845228000 7033 CLARENDON HILLS RD LIGHTING	AP080425-2	4271	Utilities (Elec,Gas,Wtr,Sewer)	7.00
COM ED	7953012222 6701 CLARENDON HILLS RD	AP080425-2	4271	Utilities (Elec,Gas,Wtr,Sewer)	68.71
COM ED	7953012222 6701 CLARENDON HILLS	APVOID080425	4271	Utilities (Elec,Gas,Wtr,Sewer)	(140.65)
COM ED	9845228000 7033 CLARENDON HILLS RD LIGHTING	APVOID080425	4271	Utilities (Elec,Gas,Wtr,Sewer)	(14.00)
GENUINE PARTS COMPANY INC	BOLTS, SOLDER	AP080425	4229	Maintenance - Vehicles	46.82
HIGH STAR TRAFFIC	4TH OF JULY BARRICADES	AP080425	4257	Supplies - Other	907.50
HIGH STAR TRAFFIC	STREET NAME SIGNS	AP080425	4257	Supplies - Other	512.50
IMPACT NETWORKING, LLC	COPIER AGREEMENT -PUBLIC WORKS	AP080425	4225	Maintenance - Equipment	65.05
IMPACT NETWORKING, LLC	COPIER OVERAGE - 1041 S FRONTAGE RD (6-18-25 thru 7-17-25)	AP080425	4225	Maintenance - Equipment	89.64
INTERSTATE BATTERY SYSTEM	MTX-65	AP080425	4229	Maintenance - Vehicles	708.78
INTERSTATE BATTERY SYSTEM	RETURN CREDIT	AP080425	4229	Maintenance - Vehicles	(236.60)
JOHN K. CARR	JOHN CARR - CDL RENEWAL	AP080425	4219	Liability Insurance	66.46
JX TRUCK CENTER- BOLINGBROOK	SEPERATOR- FUEL/WATER	AP080425	4229	Maintenance - Vehicles	56.01

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 7/22/2025 Through 8/4/2025

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
JX TRUCK CENTER- BOLINGBROOK	SEPERATOR-FUEL/WATER	AP080425	4229	Maintenance - Vehicles	112.02
LRS, LLC	STREET SWEEPING 7-3-25	AP080425	4373	Street Sweeping	825.00
MOSCA DESIGN	CHRISTMAS LIGHTS	AP080425	4257	Supplies - Other	33,229.92
PRO CHEM INC	MECHANIC SUPPLIES	AP080425	4225	Maintenance - Equipment	808.63
ROUTE 66 ASPHALT CO	ASPHALT 7-8-25	AP080425	4257	Supplies - Other	89.31
SETON	SIGNS FOR POLICE DEPT	AP080425	4223	Maintenance - Building	69.66
SHERWIN WILLIAMS CO	PAINT	AP080425	4223	Maintenance - Building	144.75
STANDARD EQUIPMENT COMPANY	VACTOR PARTS	AP080425	4229	Maintenance - Vehicles	1,722.15
STATE CHEMICAL SOLUTIONS	JANITORIAL SUPPLIES	AP080425	4223	Maintenance - Building	133.91
TITAN SAFETY MANAGEMENT INC	ELECTRICAL SAFETY TRAINING	AP080425	4263	Training and Education	325.84
TITAN SAFETY MANAGEMENT INC	TRENCHING & EXCAVATION TRAINING	AP080425	4263	Training and Education	434.46
TRUGREEN	WEED & FEED - MAY 2025	AP080425	4350	Forestry	101.00
VESTIS	MAT RENTAL 7-17-25 / 1710 PLAINFIELD RD	AP080425	4223	Maintenance - Building	39.77
VESTIS	MAT RENTAL 7-17-25 / 1041 S FRONTAGE RD	AP080425	4223	Maintenance - Building	32.54
VESTIS	MAT RENTAL 7-17-25 / 1702 PLAINFIELD RD	AP080425	4223	Maintenance - Building	28.67
VESTIS	MAT RENTAL 7-24-25 1710 PLAINFIELD RD	AP080425	4223	Maintenance - Building	39.77
VESTIS	MAT RENTAL 7-24-25 1041 S FRONTAGE RD	AP080425	4223	Maintenance - Building	32.54
VESTIS	MAT RENTAL 7-24-25 1702 PLAINFIELD RD	AP080425	4223	Maintenance - Building	28.67
WAREHOUSE DIRECT	JANITORIAL SUPPLIES FOR POLICE DEPT	AP080425	4345	Janitorial Service	58.98
				Total Public Works, Streets	42,793.80

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 7/22/2025 Through 8/4/2025

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
AXON ENTERPRISES INC	BELT CLIPS FOR BODY WORN CAMERAS	AP080425	4253	Supplies - Office	68.00
COLLEGE OF DUPAGE	NELSON - UAV PART 107 TEST PREP	AP080425	4263	Training and Education	325.00
DUPAGE COUNTY PUBLIC WORKS	SEWER BILL FOR POLICE DEPT	AP080425	4271	Utilities (Elec,Gas,Wtr,Sewer)	197.24
IL SECRETARY OF STATE POLICE	PLATE RENEWAL FOR P41	AP080425	4229	Maintenance - Vehicles	151.00
NICHOLAS NELSON	NELSON- REIMB FOR DRONE PILOT	AP080425	4263	Training and Education	175.00
PETTY CASH	STUTTE- GLOVES FOR MERIT INVESTIGATIONS	AP080425	4217	Investigation and Equipment	25.97
PETTY CASH	DC NORTON MEETING	AP080425	4263	Training and Education	30.00
PETTY CASH	JANIK - PATCH	AP080425	4815	Equipment	2.25
PORTABLE JOHN INC	PORTABLE RESTROOM / NATIONAL NIGHT OUT 8-5-25	AP080425	4239	Public Relations	325.00
PREMIER METAL ART	30 inch DISPLAY BADGE / OFFICER APPRECIATION ROOM	AP080425	4815	Equipment	1,109.00
RAY O'HERRON CO. INC.	JUMP- BADGE HOLDER	AP080425	4269	Uniforms	23.21
THEODORE POLYGRAPH SERVICE	POLYGRAPH EXAM- CANDIDATE MCDADE	AP080425	4205	Boards and Commissions	200.00
THEODORE POLYGRAPH SERVICE	POLYGRAPH EXAM- CANDIDATE AVILA	AP080425	4205	Boards and Commissions	200.00
THEODORE POLYGRAPH SERVICE	POLYGRAPH EXAM - CANDIDATE PRESTON	AP080425	4205	Boards and Commissions	200.00
THEODORE POLYGRAPH SERVICE	POLYGRAPH EXAM - CANDIDATE BORDERIE	AP080425	4205	Boards and Commissions	200.00
ULINE	JUMP- CHAIR MAT	AP080425	4253	Supplies - Office	165.50
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES FOR POLICE DEPT	AP080425	4345	Janitorial Service	47.09
WEX BANK	FUEL PURCHASE FOR POLICE DEPT	AP080425	4273	Vehicle (Gas and Oil)	301.42

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 7/22/2025 Through 8/4/2025

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
				Total Police Department	3,745.68
				Total General Fund	67,981.47

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 7/22/2025 Through 8/4/2025

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ALARM DETECTION SYSTEMS INC	ALARM DETECTION- 1041 S FRONTAGE RD, DARIEN	AP080425	4223	Maintenance - Building	223.74
GRUNDFOS CBS INC	GMH INSTALLATION	AP080425	4231	Maintenance - Water System	900.00
GRUNDFOS CBS INC	TRAVEL	AP080425	4231	Maintenance - Water System	220.00
GRUNDFOS CBS INC	GMH SUBSCRIPTION / PREVENTATIVE MAINTENANCE	AP080425	4231	Maintenance - Water System	1,500.00
HACH COMPANY	XL17 FIELD SERVICE	AP080425	4231	Maintenance - Water System	3,414.00
JSN CONTRACTORS SUPPLY	PAINT & EXTENSION CORDS	AP080425	4231	Maintenance - Water System	611.50
JSN CONTRACTORS SUPPLY	SUBMERSIBLE PUMP	AP080425	4231	Maintenance - Water System	615.00
McMASTER-CARR	FILTERS, ADHESIVE	AP080425	4223	Maintenance - Building	424.35
PROSPAN	THC1B CONTROLLER, AIR HOSE	AP080425	4231	Maintenance - Water System	526.50
SETON	SIGNS FOR POLICE DEPT	AP080425	4223	Maintenance - Building	69.67
SHERWIN WILLIAMS CO	PRIMER	AP080425	4223	Maintenance - Building	61.90
STATE CHEMICAL SOLUTIONS	JANITORIAL SUPPLIES	AP080425	4223	Maintenance - Building	133.90
TITAN SAFETY MANAGEMENT INC	ELECTRICAL SAFETY TRAINING	AP080425	4263	Training and Education	325.85
TITAN SAFETY MANAGEMENT INC	TRENCHING & EXCAVATION TRAINING	AP080425	4263	Training and Education	434.46
UNDERGROUND PIPE & VALVE CO.	B-BOX LIDS (at bid price)	AP080425	4231	Maintenance - Water System	213.75
				Total Public Works, Water	9,674.62
				Total Water Fund	9,674.62

CITY OF DARIEN
Expenditure Journal
Stormwater Management Fund
Native Plantings
From 7/22/2025 Through 8/4/2025

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
CHRISTOPHER B. BURKE ENG, LTD	SITE MONITORING / WEED CONTROL- ELEANOR and 74TH ST	AP080425	4379	Stormwater Management Sp...	1,147.41
				Total Native Plantings	1,147.41
				Total Stormwater Management Fund	1,147.41

CITY OF DARIEN
Expenditure Journal
FESA - Justice - 1
Drug Forfeiture Expenditures
From 7/22/2025 Through 8/4/2025

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
AIS	DC JUMP- HARDWARE/SOFTWARE	AP080425	4217	Investigation and Equipment	1,308.32
				Total Drug Forfeiture Expenditures	1,308.32
				Total FESA - Justice - 1	1,308.32

CITY OF DARIEN
Expenditure Journal
Capital Improvement Fund
Capital Fund Expenditures
From 7/22/2025 Through 8/4/2025

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
SCHROEDER ASPHALT SERVICES INC	ASPHALT- STREET REHAB	AP080425	4855	Street Reconstruction/Rehab	673,973.90
SCHROEDER ASPHALT SERVICES INC	ASPHALT- STREET REHAB	AP080425	4855	Street Reconstruction/Rehab	25,829.00
SCHROEDER ASPHALT SERVICES INC	ASPHALT- STREET REHAB	AP080425	4855	Street Reconstruction/Rehab	129,263.00
SCHROEDER ASPHALT SERVICES INC	ASPHALT- STREET REHAB -DGT REIMB	AP080425	4855	Street Reconstruction/Rehab	1,619.80
				Total Capital Fund Expenditures	830,685.70
				Total Capital Improvement Fund	830,685.70
Report Total					910,797.52

MOTION NO. _____

AGENDA MEMO

City Council

August 4, 2025

ISSUE STATEMENT

A motion accepting the expenditure of Equitable Sharing Funds to purchase hardware and services from Flock Safety for six Automatic License Plate Readers (ALPR) in the amount of \$38,900.00.

BACKUP

BACKGROUND/HISTORY

The City began using Flock Safety's ALPR in April of 2024. The initial deployment consisted of ten camera installations at strategic locations within the City. For over a year, officers have used the product and have begun to utilize the tool in crime detection, prevention, and investigation.

The additional cameras will aid police to further and more completely monitor motorists entering and leaving the City who have committed or intend to commit crimes within our community.

This agreement is to expand our ALPR network by adding six more cameras to the community at five locations. The initial cost for installation and service will be \$19,600, followed by an annual cost of \$19,300 (year two).

Previously, staff have explored other options for ALPR, and Flock Safety was chosen. Keeping with the continuity of Flock Safety, no other company was explored. Each company uses its proprietary software for monitoring and detection. It would be cumbersome and prohibitive to deploy other ALPR at this point.

The federal requirement for using vendors is vendors must be vetted through System for Award Management (SAM.gov). The company is a qualified vendor.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BALANCE 07-14-2025	PROPOSED EXPENDITURE
17-41-4217	Federal Equitable Sharing Account	\$68,597.55	\$38,900.00

The Darien Police Department is a proud participant in the United States Department of Justice and the United States Department of Treasury Equitable Sharing Program for State and Local Law Enforcement Agencies. For the last several years the Darien Police Department has participated in federal task forces whose goal is to stem the flow of illegal narcotics into the Chicago metropolitan area which is one of the major hubs for illegal narcotics coming into the United States. It is the goal of this program to not only cut off the flow of illegal narcotics into the area, but to take away and use the tools, proceeds and property derived from any criminal activity against the offenders. These seized tools, proceeds and property are ultimately a deterrent to criminal activity and an enhancement to law enforcement. Under the Guidelines of the Equitable Sharing

MOTION NO._____

Program, the funds received cannot be used to replace or supplant the police department's regularly budgeted monies but augment the police budget. These seized monies may only be used by the police department in order to augment the police budget. This purchase meets the Guidelines of the Equitable Sharing Program and will provide an important tool for the police department that otherwise would not be available without participation in the Equitable Sharing Program. The cash balance of this fund is \$68,597.55 as of July 14, 2025.

STAFF/COMMITTEE RECOMMENDATION

Committee recommends a motion accepting the expenditure of Equitable Sharing Funds to purchase hardware and services from Flock Safety for the purpose of adding ALPR to the City of Darien's already existing cameras in the amount of \$38,900.00.

ALTERNATE CONSIDERATION

As recommended.

DECISION MODE

This item will be placed on the August 4, 2025, agenda for formal Council consideration and approval.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE
COUNTY, ILLINOIS, this 4th day of August 2025.**

AYES: _____

NAYS: _____

ABSENT: _____

Flock Safety + IL - Darien PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Dan Murdock
dan.murdock@flocksafety.com
3124153858



ORDER FORM

This order form (“**Order Form**”) hereby incorporates and includes the terms of the previously executed agreement (the “**Terms**”) which describe and set forth the general legal terms governing the relationship (collectively, the "**Agreement**"). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

This additional services Agreement will be effective when this Order Form is executed by both Parties (the “**Effective Date**”)

Customer:	IL - Darien PD	Initial Term:	24 Months
Legal Entity Name:	IL - Darien PD	Renewal Term:	24 Months
Accounts Payable Email:	jnorton@darienil.gov	Payment Terms:	Net 30
Address:	1710 Plainfield Rd Darien, Illinois 60561	Billing Frequency:	Annual Plan - First Year Invoiced at Signing.
		Retention Period:	30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$19,300.00
Flock Safety Bundles			
Dual Solar LPR - Standard Bundle, fka Falcon	Included	1	Included
Flock Safety LPR Products			
Flock Safety LPR, fka Falcon	Included	4	Included
Solar LPR, fka Solar Falcon	Included	2	Included
Flock Safety Video Products			
Solar Power Boost	Included	1	Included
Flock Safety Professional Services			
Professional Services - Subscription - MASH Tested Pole Implementation - Non-Coastal Region	Included	4	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Existing Infrastructure Implementation Fee	\$150.00	2	\$300.00

Subtotal Year 1:	\$19,600.00
Annual Recurring Subtotal:	\$19,300.00
Estimated Tax:	\$0.00
Contract Total:	\$38,900.00

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a “**Renewal Term**”) unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

The Term for Flock Hardware shall commence upon first installation and validation, except that the Term for any Flock Hardware that requires self-installation shall commence upon execution of the Agreement. In the event a Customer purchases more than one type of Flock Hardware, the earliest Term start date shall control. In the event a Customer purchases software only, the Term shall commence upon execution of the Agreement.

Special Terms:

- Flock will relocate one camera - SB Cass Ave south of 75th St to SB Cass Ave south of Plainfield as part of this agreement.

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$19,600.00
Annual Recurring after Year 1	\$19,300.00
Contract Total	\$38,900.00

*Tax not included

Product and Services Description

Flock Safety Platform Items	Product Description
Flock Safety LPR, fka Falcon	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint [™] technology (proprietary machine learning software) and real-time alerts for unlimited users.
Dual Solar LPR - Standard Bundle, fka Falcon	Two solar-powered fixed standard-range LPR cameras on the same pole
Solar LPR, fka Solar Falcon	Standard range license plate recognition camera with Vehicle Fingerprint [™] technology (proprietary machine learning software) and real-time alerts for unlimited users, with LTE
Professional Services - Existing Infrastructure Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment of existing vertical infrastructure location, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Solar Power Boost	Low sun area solar boost package to support longer power duration
Professional Services - Subscription - MASH Tested Pole Implementation - Non-Coastal Region	MASH tested pole that meets DOT crashworthiness requirements. Includes materials, installation, and maintenance.

FlockOS Features & Description

FlockOS Features	Description
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By executing this Order Form, Customer represents and warrants that it has read and agrees to all of the terms and conditions contained in the previously executed agreement.
The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: IL - Darien PD

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____

MOTION NO. _____

AGENDA MEMO
City Council
August 4, 2025

ISSUE STATEMENT

A motion accepting the expenditure of budgeted funds to purchase consulting services from Keith Fontana for the purpose of updating the City of Darien's Emergency Operations Plan (EOP) in the amount of \$15,000.

BACKUP

BACKGROUND/HISTORY

The City's EOP plan was last updated in early 2023. There have been many required changes made to the Illinois Emergency Management Agency's Administrative Code 301 EOP section. Staff recommends hiring Keith Fontana to keep the City of Darien's EOP in compliance with the state.

Mary Pratt, MP Preparedness Consulting was previously hired in 2022 and continued work with the City to update the EOP. Mary's services were discontinued in early 2023. Staff has sought a replacement for MP Preparedness, but were unable to find one to fill the position. Responses were either astronomical in cost and/or nowhere near what we were looking for from a local emergency manager perspective. Keith came as recommended by other contacts within the emergency management realm.

Item	Police FYE 26	Available Funds
EOP Consulting Services	4325 Consulting	\$15,000

Proposals Bids	
COMPANY	AMOUNT
Keith Fontana	\$15,000

STAFF/COMMITTEE RECOMMENDATION

Committee recommends the approval of the motion to purchase consulting services from Keith Fontana to update the City of Darien's EOP in the amount of \$15,000.

ALTERNATE CONSIDERATION

As recommended.

DECISION MODE

This item will be placed on the August 4, 2025 agenda for formal Council consideration and approval.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE
COUNTY, ILLINOIS, this 4th day of August 2025.**

AYES: _____

NAYS: _____

ABSENT: _____



DARIEN POLICE



GREG THOMAS Chief of Police

JASON NORTON Deputy Chief – Support Services

AUSTIN JUMP Deputy Chief – Operations

1710 Plainfield Road
Darien, Illinois 60561-5044
Administration 630.971.3999
FAX 630.971.4326
www.darien.il.us

MEMO

July 21, 2025

In 2022, the City's Emergency Operations Plan (EOP) was successfully updated and finalized based on guidance and estimates provided by MP Preparedness, which projected the update process would require approximately 220 hours of work.

As of mid-2025, the State of Illinois is in a period of transition regarding emergency planning requirements. Updates to the State's EOP expectations are anticipated but have not yet been announced. Once these changes are formalized, the City's EOP will need to be reviewed and updated accordingly to remain compliant with state guidance and best practices.

Responsibility and Coordination

Mr. Keith Fontana has been designated to lead the forthcoming updates to the City's EOP. In this role, he will:

- Attend Local Emergency Manager Committee (LEMC) meetings facilitated by the DuPage County Office of Emergency Management and Homeland Security (OHSEM).
- Participate in additional meetings as needed to engage local partners, gather new requirements, and conduct research and documentation related to the evolving State guidance.
- Develop and maintain relationships with local, county, state, and federal emergency management stakeholders to ensure effective collaboration, alignment of expectations, and resolution of any concerns.

Disaster Response Support

In the event of a significant disaster or emergency, Mr. Fontana may be called upon to support City operations by assisting in coordination efforts, advising staff, and facilitating resource management.

Compensation and Reporting

Mr. Fontana is employed on a part-time basis at a rate of **\$55 per hour**. He will:

- Submit monthly invoices for services rendered.
- Maintain regular communication with the Deputy Chief of Operations, providing biweekly updates that include:
 - A summary of completed tasks
 - Progress on in-process items
 - Identification of upcoming goals and objectives

This engagement will remain dynamic, evolving with the direction provided by the State of Illinois and in alignment with the City's preparedness and emergency management priorities.

AGENDA MEMO

City Council
August 4, 2025

ISSUE STATEMENT

A Motion to Approve an Ordinance Amending Chapter 10 “BICYCLES, LOW-SPEED ELECTRIC BICYCLES AND PERSONAL MOBILITY DEVICES” to Title 9 of the “TRAFFIC REGULATIONS” of the City of Darien City Code.

ORDINANCE

BACKGROUND/HISTORY

After debate and discussion to pass the Bicycles Low-Speed Electric Bicycles and Personal Mobility Devices, commonly referred to as the e-bike & e-scooter ordinance we discovered there was an error with Section 9-10-3, paragraph (K). The error had to do with the age of individuals who can lawfully ride an e-bike and an e-scooter. The correct verbiage should be:

- (K) Age Restrictions
1. A person may not operate a Class 3 low-speed electric bicycle unless he or she is 16 years of age or older.
 2. A person may not operate a low speed scooter unless he or she is 18 years of age or older.

STAFF RECOMMENDATION

Staff recommends the approval of the corrected language to paragraph K of Chapter 10 “BICYCLES, LOW-SPEED ELECTRIC BICYCLES AND PERSONAL MOBILITY DEVICES” to Title 9 of the “TRAFFIC REGULATIONS” of the City of Darien City Code.

ALTERNATE CONSIDERATION

As recommended.

DECISION MODE

This item will be placed on the August 4, 2025, City Council agenda for formal consideration.

CITY OF DARIEN
DU PAGE COUNTY, ILLINOIS

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 10 “BICYCLES, LOW-SPEED ELECTRIC
BICYCLES AND PERSONAL MOBILITY DEVICES” TO TITLE 9 OF THE “TRAFFIC
REGULATIONS” OF THE CITY OF DARIEN CITY CODE**

ADOPTED BY THE
MAYOR AND CITY COUNCIL
OF THE
CITY OF DARIEN

THIS 4th DAY OF AUGUST, 2025

**Published in pamphlet form by
authority of the Mayor and City
Council of the City of Darien, DuPage
County, Illinois, this ____ day of
August, 2025**

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 10 “BICYCLES, LOW-SPEED ELECTRIC BICYCLES AND PERSONAL MOBILITY DEVICES” TO TITLE 9 OF THE “TRAFFIC REGULATIONS” OF THE CITY OF DARIEN CITY CODE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

**CHAPTER 10
BICYCLES, LOW-SPEED ELECTRIC BICYCLES AND
PERSONAL MOBILITY DEVICES**

SECTION

- 9-10-1 Definition
- 9-10-2 Obedience to Traffic-Control Devices
- 9-10-3 Operation of Bicycles, Low-Speed Electric Bicycles, And Personal Mobility Devices
- 9-10-4 Location Restrictions
- 9-10-5 Equipment
- 9-10-6 Duty of Parent or Guardian
- 9-10-7 Application of Chapter
- 9-10-8 Penalty

**9-10-1 DEFINITION
BICYCLE**

Every device propelled by human power upon which any person may ride, having two (2) tandem wheels except scooters and similar devices.

LOW-SPEED ELECTRIC BICYCLE

A bicycle equipped with fully operable pedals and an electric motor of less than 750 watts that meets the requirements of one of the following classes:

- Class 1 low-speed electric bicycle means a low-speed electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour.
- Class 2 low-speed electric bicycle" means a low-speed electric bicycle equipped with a motor that may be used exclusively to propel the bicycle and that is not capable of providing assistance when the bicycle reaches a speed of 20 miles per hour.
- Class 3 low-speed electric bicycle means a low-speed electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of 28 miles per hour.

ORDINANCE NO. _____

A "low-speed electric bicycle" is not a moped or a motor driven cycle. Illinois Vehicle Code (625 ILCS 5/1-140.10).

PERSONAL (micromobility) MOBILITY DEVICE

An electric-powered or electric-assisted device designed to transport only one person with an electric propulsion system of less than 750 watts and that limits the maximum speed of the device to twenty (20) miles per hour or less, such as a motorized or motor-assisted scooter, motorized or motor-assisted skateboard, or any other similar devices. Illinois Vehicle Code 625 ILCS 5/1-140.11 describes a low-speed electric scooter as a device weighing less than 100 pounds, with 2 or 3 wheels, handlebars and a floorboard that can be stood upon while riding, that is solely powered by an electric motor and human power and whose maximum speed, with or without human propulsion, is no more than 10 miles per hour. "Low-speed electric scooter" does not include a moped or motor-driven cycle.

9-10-2 OBEDIENCE TO TRAFFIC-CONTROL DEVICES:

Any person operating a bicycle shall obey the instructions of official traffic signals, signs and other control devices applicable to vehicles unless otherwise directed by a police officer.

Wherever authorized signs are erected indicating that no right or left or "U" turn is permitted, no person operating a bicycle shall disobey the direction of any such sign, except when such person dismounts from the bicycle to make any such turn, in which event such person shall then obey the regulations applicable to pedestrians.

9-10-3 OPERATION OF BICYCLES, LOW-SPEED ELECTRIC BICYCLES, AND PERSONAL MOBILITY DEVICES:

- (A) Riding on Bicycles, low-speed electric bicycles, and personal mobility devices
 1. A person operating a bicycle or low-speed electric bicycle shall not ride other than upon or astride the permanent and regular seat attached thereto.
 2. A person operating a bicycle or low-speed electric bicycle shall not carry any other person or persons upon such bicycle or low-speed electric bicycle other than upon a firmly attached and regular seat designed and intended for such purpose.
 3. No bicycle, low-speed electric bicycle, or personal mobility device shall be used to carry more than one (1) person unless specifically designed for more than one (1) person.
- (B) Speed

No person shall operate a bicycle, low-speed electric bicycle, or personal mobility device at a speed greater than is reasonable and prudent under the conditions then existing, or in any case in excess of 20 MPH.

ORDINANCE NO. _____

- (C) **Riding on Right**
Every person operating a bicycle or low-speed electric bicycle upon a public street or roadway shall ride as near to the right side thereof as practicable, exercising due care when passing a standing vehicle or one proceeding in the same direction.
- (D) **Emerging from Alley or Driveway**
The operator of a bicycle, low-speed electric bicycle, or personal mobility device emerging from an alley, driveway or building shall, upon approaching a sidewalk or sidewalk area extending across any alleyway, yield the right of way to all pedestrians approaching on said sidewalk area and upon entering the public street or roadway shall yield the right of way to all vehicles approaching on said street or roadway.
- (E) **Duty to Yield**
Whenever a person is riding a bicycle or personal mobility device upon a sidewalk, such person shall yield the right of way to any pedestrian, and shall give an appropriate signal clearly audible to such pedestrian.
- (F) **Clinging to Vehicles**
No person riding upon any bicycle, low-speed electric bicycle, or personal mobility device shall attach said bicycle, low-speed electric bicycle, or personal mobility device, or himself, by clinging or otherwise, to any other vehicle.
- (G) **Riding in a Group**
Persons operating bicycles, low-speed electric bicycles, or personal mobility devices shall ride in single file.
- (H) **Carrying Articles**
The use of handheld cell phones, or similar devices, while operating a low speed electric bike and/or personal mobility device is prohibited. The operator of a low speed electric bike and/or personal mobility device with handlebars shall keep both hands on the handlebars at all times.
- (I) **Parking**
No person shall park a bicycle, low-speed electric bicycle, or personal mobility device upon a public street or roadway, nor upon a sidewalk except as follows:
1. On a sidewalk in a rack designed and installed for that purpose.
 2. On a sidewalk adjacent to a building with the bicycle, low-speed electric bicycle, or personal mobility device resting on its own standard, provided no part of the bicycle, low-speed electric bicycle, or personal mobility device shall be more than two and one-half feet (2 1/2') from the adjacent building.
- (J) **Other Vehicles Prohibited**
Electric bicycles other than low speed electric bicycles, or devices that do not meet the definition of personal mobility devices as defined in Section 9-10-1 due to being equipped with a motor of 750 watts or more, or capable of a maximum speed in excess of twenty (20) miles per hour, shall not be permitted to be operated on any public right-of-way or on any other public property within the City to include sidewalks and trails.
- (K) **Age Restrictions**
1. A person may not operate a Class 3 low-speed electric bicycle unless he or she is 16 years of age or older.
 2. A person may not operate a low speed scooter unless he or she is 18 years of age or older.

ORDINANCE NO. _____

9-10-4: LOCATION RESTRICTIONS:

- (A) Bicycles
Bicycles, other than low-speed electric bicycles, may be operated on any street, sidewalk, or trail in the City.
- (B) Low-Speed Electric Bicycles
Low-speed electric bicycles shall be operated only on the street. No person shall operate a low-speed electric bicycle on any sidewalk, or trail within the City.
- (C) Personal Mobility Devices
Personal Mobility Devices may be operated on any sidewalk or trail in the City. No person shall operate a personal mobility device on any public street, roadway, or alley within the City, except where necessary to cross a street at a designated crosswalk.

9-10-5: EQUIPMENT:

- (A) Lamps and Reflectors
Every bicycle, low-speed electric bicycle and personal mobility device when in use at nighttime shall be equipped with a lamp on the front which shall emit a white light visible from a distance of at least five hundred feet (500') to the front and with a red reflector on the rear which shall be visible from all distances from fifty feet (50') to three hundred feet (300') to the rear when directly in front of lawful upper beams of headlamps on a motor vehicle. A lamp emitting a red light visible from a distance of five hundred feet (500') to the rear may be used in addition to the red reflector.
- (B) Brakes
Every bicycle, low-speed electric bicycle and personal mobility device shall be equipped with a brake which will enable the operator to make the braked wheel skid on a dry, level, clean pavement.
- (C) Alterations to Low-Speed Electric Bicycle or Personal Mobility Device
No person shall knowingly modify a low-speed electric bicycle or personal mobility device to change the manufacturer's speed capability. No person shall operate an altered low-speed electric bicycle or personal mobility device that allows the low-speed electric bicycle or personal mobility device to travel faster than the manufacturer's speed capability.

9-10-6: DUTY OF PARENT OR GUARDIAN:

It shall be unlawful for any parent or guardian to permit any minor child of which they are a parent or guardian to violate any provisions of this chapter.

9-10-7: APPLICATION OF CHAPTER:

The provisions of this Chapter shall apply whenever a bicycle, low-speed electric bicycle, or personal mobility device is operated upon any public street, roadway, alley, sidewalk or other public way within the City.

9-10-8: PENALTY:

ORDINANCE NO. _____

Every person convicted of a violation of any provision of this Chapter shall be punished by a fine of not less than twenty-five dollars (\$25.00) nor more than seven hundred fifty dollars (\$750.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE
COUNTY, ILLINOIS, this 1st day of August, 2025.**

AYES: _____

NAYS: _____

ABSENT: _____

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE
COUNTY, ILLINOIS, this 1st day of August, 2025.**

ATTEST:

JOSEPH MARCHESE, MAYOR

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

MOTION NO. _____

AGENDA MEMO
City Council
August 4, 2025

ISSUE STATEMENT

A motion authorizing the purchase and installation of pre-wet/anti icing equipment and hydraulic controls from Lindco Equipment Sales, in an amount not to exceed \$100,367, as per the unit prices attached and labeled as [Exhibit A](#).

BACKGROUND/HISTORY

The Municipal Services Department currently utilizes two distinct snow and ice control strategies that employ chemical freezing point depressants: **de-icing** and **anti-icing**.

De-icing operations are performed to break the bond of already-adhered snow and ice on the roadway. These operations are typically initiated only after one inch (1") or more of snow has accumulated and bonded to the road surface.

Anti-icing operations are conducted in advance of a storm to prevent the formation of bonded snow and ice, making subsequent removal easier. The benefits of anti-icing are considerable. Pretreating surfaces with anti-icing products before a storm can increase winter roadway safety, reduce the cost and effort of post-storm cleanup, minimize deicer usage, and lessen environmental and property impacts.

The department began using various anti-icing and de-icing compounds in 2017, initially applying them only on mainline roads. After evaluating available options, the department has determined that Beet Heat Super Severe is the optimal product currently available to meet the needs of the City of Darien.

Additionally, the department has implemented real-time road sensors and cameras throughout the city to efficiently calibrate onboard vehicle equipment for optimal additive application during weather events. In summary, the technology and equipment support the effective use of anti-icing agents, rock salt, and de-icing additives to maintain safe roadways during winter storm conditions. As part of ongoing improvements, the department is expanding anti-icing services to include secondary roadways for the 2025/26 winter season.

The FY25/26 Budget includes funding for the following equipment upgrades related to anti-icing and de-icing operations:

Units 101, 103, 106, 109, 110

- Hydraulic Pump Upgrades
- Cab Controls
- Spray Bar Equipment for Anti-Icing and De-Icing

Units 105 and 108

- Over-the-Tailgate Liquid Tanks
- Cab Controls
- De-Icing Spray Bars

Staff secured two competitive quotes for the purchase and installation of the required equipment. The cost breakdowns are included and labeled as [Attachment A](#).

The FY25/26 Budget includes funding for the above-mentioned items from the following accounts:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY25/26 BUDGET	EXPENDITURE	BALANCE
01-30-4815	Streets-Capital Purchases Anti-icing Equipment tanks & trailers	\$47,000	\$60,045	(\$13,045)
01-30-4815	Streets-Capital Purchases Liquid Tank for Truck #105	\$11,660	\$10,057	\$1,603
02-50-4815	Water-Capital Purchases Liquid Tank for Truck #105	\$11,660	\$10,057	\$1,603
01-30-4815	Streets-Capital Purchases Liquid Tank for Truck #108	\$11,600	\$10,104	\$1,496
02-50-4815	Water-Capital Purchases Liquid Tank for Truck #108	\$11,600	\$10,104	\$1,496
	Total	\$93,520	\$100,367	*(\$6,847)

*The cost increase was due to the manufacturer representative did not include electric valves to switch prewet bar at the spinner to the spray bar. In addition, there were slight increases due to tariffs. See attached email labeled as [Attachment B](#). Due to the increase Staff will not be replacing the budgeted concrete mixer in the amount of \$12,000.

COMMITTEE RECOMMENDATION

The Municipal Services Committee recommends approval of this motion authorizing the purchase and installation of pre-wet/anti icing equipment and hydraulic controls from Lindco Equipment Sales, in an amount not to exceed \$100,367.

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the August 4, 2025 City Council agenda for formal consideration.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE
COUNTY, ILLINOIS, this 4th day of August 2025.**

AYES: _____

NAYS: _____

ABSENT: _____

[illegible]

MEMO

Regina Kokkinis

From: Dan Gombac
Sent: Tuesday, July 29, 2025 9:31 AM
To: Regina Kokkinis
Subject: FW: Anti Icing Equipment 25/26

Pls include as an Att for the memo.

From: Mike Taylor <mtaylor@forceamerica.com>
Sent: Friday, July 25, 2025 9:39 AM
To: Kris Throm <kthrom@darienil.gov>
Cc: Dan Gombac <dgombac@darienil.gov>; David Fell <dfell@darienil.gov>; Dennis Cable <dcable@darienil.gov>; Regina Kokkinis <rkokkinis@darienil.gov>
Subject: Re: Anti Icing Equipment 25/26

Good Morning Kris,

We did get hit with some tariffs but nothing too big. The biggest change was on the trucks with the slurry pumps. At the time of sending budget numbers they did not include an electric valve to switch from the prewet bar to the direct liquid spray bar. They were added to the quote Monroe sent over and that was the reason for the increase in pricing.

I hope this helps. Please feel free to reach out with any other questions

Thanks,
 Mike

Get [Outlook for iOS](#)

From: Kris Throm <kthrom@darienil.gov>
Sent: Thursday, July 24, 2025 1:18:16 PM
To: Mike Taylor <mtaylor@forceamerica.com>
Cc: Dan Gombac <dgombac@darienil.gov>; David Fell <dfell@darienil.gov>; Dennis Cable <dcable@darienil.gov>; Regina Kokkinis <rkokkinis@darienil.gov>
Subject: RE: Anti Icing Equipment 25/26

Hi Mike,

Just doing another follow up on this. Left you a few voicemails at your office and on your cell. Not trying to be a pain, but we need to get an answer back on this today in order to get this on the docket for Monday the 28th Committee Meetings Agenda. We really don't want to miss this meeting and push this back another month. So if you can see my below summary/question and let us know any supporting information that would be greatly appreciated. Look forward to hearing back from you shortly on this!

Thanks,

Kris Throm

Superintendent of Municipal Services
 1041 S. Frontage Rd., Darien, IL 60561

Email: kthrom@darienil.gov

Cell: (630) 514-3453 |

Connect with the City of Darien!



From: Kris Throm

Sent: Tuesday, July 22, 2025 2:59 PM

To: 'mtaylor@forceamerica.com' <mtaylor@forceamerica.com>

Cc: Dan Gombac <dgombac@darienil.gov>; David Fell <dfell@darienil.gov>; Dennis Cable <dcable@darienil.gov>; Regina Kokkinis <rkokkinis@darienil.gov>

Subject: FW: Anti Icing Equipment 25/26

Importance: High

Mike,

I hope all is well. Checking in with you regarding the recent proposals that we have received. These were quotes that we had originally had Monroe and Force come out and look at over the winter to ensure we were getting accurate pricing and getting the product that we wanted/needed. When I got the prices back in May they had substantially increased and subsequently we needed to get a secondary quote on this. The quotes for the over the tailgate liquid tanks were pretty much in line with what they were quoted back in the winter, however, the quotes for the 5 trucks for the spray bars increased by pretty much 50%. That is even after we removed the PreCise GPS, which went from being supplied as part of the quote to the City having to supply. That type of price increase is not in line with any typical price increases that we experience in the industry. This increase happened in under 4 months, with the original quotes received on 1/24/25 and updated pricing from Monroe sent on 5/19/25. We had even built some additional money in on top of Monroe's quotes and we are still over budget, so we were just blown away.

We are hopeful that you can really provide us with some insight as to why the increases were so dramatic with the equipment? And only on one the types of proposals. Looking forward to hearing back from you very soon.

Thanks,

Kris Throm

Superintendent of Municipal Services

1041 S. Frontage Rd., Darien, IL 60561

Email: kthrom@darienil.gov

Cell: (630) 514-3453 |

Connect with the City of Darien!





From: Dan Gombac <dgombac@darienil.gov>
Sent: Tuesday, July 22, 2025 2:22 PM
To: Kris Throm <kthrom@darienil.gov>
Subject: Anti Icing Equipment 25/26

Kris,

Would you please confirm why the components that are being utilized from Force for the anti and deicing components are approx. \$6,900 over budget from our estimate back in Dec/Jan.

Thanks



2168 East 88th Drive
Merrillville, Indiana 46410

Voice: (219)795-1448

Fax: (219)736-0892



QUOTATION

Quote Number: 2504971-SWL

Quote Date: Jul 17, 2025

Page: 1

Viking-Cives #062222-VCM

Quoted To:

Darien, City of
1041 S. Frontage Rd.
Darien, IL 60561
USA

TERMS & CONDITIONS OF QUOTE

- > Quotes are only valid for 30 days from date of quote.
- > Quotes past 30 days must be requoted.
- > 25% restocking fee on all cancelled and returned orders.

Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
		<p>ESTIMATE ONLY:</p> <p>*** THIS QUOTE IS AN ESTIMATE ONLY ***</p> <p>*** THE ORDER WILL BE INVOICED BASED ON ACTUAL TIME & MATERIAL IT TAKES TO DO THE JOB ***</p> <p>*** THE PRICE IS BASED ON ITEMS LISTED ON THE QUOTE, ANY ADDITIONAL ITEMS WILL BE ADDITIONAL CHARGES ***</p> <p>SOURCEWELL CONTRACT:</p> <p>CONTRACT HOLDER: Viking-Cives</p> <p>CONTRACT NUMBER: 062222-VCM</p> <p>CONTRACT MATURITY DATE: 08/15/2026</p> <p>CONTRACT NUMBERS: SW-SR0420, NJ2400, SW-TK0554</p> <p>SOURCEWELL MEMBER:</p> <p>MEMBER NUMBER: 110530</p> <p>MEMBER: City of Darien</p> <p>CONTACT: Kris Thorn</p> <p>TITLE: Superintendent</p> <p>PHONE: 630-514-3453</p> <p>E-MAIL: kthorn@darien.il.us</p> <p>TERMS OF QUOTE:</p> <p>* All quotes are only valid for thirty (30) days from date of quote.</p> <p>* The price and terms on this quotation are not subject to verbal changes or other agreements, unless approved in writing by the Home Office of the Seller.</p>

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued



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Merrillville, Indiana 46410

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Fax: (219)736-0892



QUOTATION

Quote Number: 2504971-SWL

Quote Date: Jul 17, 2025

Page: 2

Viking-Cives #062222-VCM

Quoted To:

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Darien, IL 60561
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Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
		<p>* All quotations & agreements are contingent upon strikes, accidents, fires, availability of material, & all other causes beyond our control.</p> <p>* Prices are based on costs & conditions existing on date of quotation & are subject to change by the Seller before final acceptance.</p> <p>* Typographical & stenographic errors subject to corrections.</p> <p>* Purchaser agrees to accept either overage or shortage not in excess of 10% to be charged pro-rata.</p> <p>* Purchaser assumes liability for patent & copyright infringement when goods are made to Purchaser's specifications.</p> <p>* When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage & material must be of suitable quality to facilitate efficient production.</p> <p>* Conditions not specifically stated herein shall be governed by the established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.</p> <p>* Unless otherwise stated, installation charges do not include modifications to exhaust systems, cab protectors or bumpers.</p> <p>*****</p> <p>Equipment per below items mounted and fully operational.</p> <p>*****</p> <p>ADDING SPRAY BARS TO EXISTING UNITS: TRUCK NUMBERS: 110, 106, 101 Lindco to replace 7 gpm pre-wet cartridge section with a 14 gpm cartridge Lindco to replace existing pre-wet pump with slurry style anti-ice pump</p>
3.00		
3.00		

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued



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QUOTATION

Quote Number: 2504971-SWL

Quote Date: Jul 17, 2025

Page: 3

Viking-Cives #062222-VCM

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Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
3.00		Lindco to install 1 Lane Stainless Steel spray bar
6.00	RT25810	Buyers Receiver Tube 2" I.D. x 10"
6.00	HP6253WC	Buyers Hitch Pin Assembly
3.00	1205453 Rev.C	Varitech Slurry Power Unit, Two Lane Valves, Plumbing Kit, and CSS Bar
3.00	1104016	Force America Harness, 5100ex, spreader side, direct liquid
3.00	1122048	Force America Harness, 5100ex, Chassis Side, DLA add-on (Lane valves & Feedback that can be added to a 3F Valve harness if already installed & being used in SPD
3.00	1103319	Force America Splitter Cable M12, 5 Position, PVC, Straight Through
3.00	1206481	Force America Kit, Granular Feedback, FA512, All Spreaders (Includes sensor, coupler, 2 meter cable, dust caps, M12 bulkhead) FBK-GRAN-512-ALL
3.00	1095346	Force America 5100EX pre-wet splitter, cables and dust caps.
3.00	1102637	Force America FM500 Flow meter w/ M12 sensor FM500-WITH-M12-SENSOR
3.00		Hydraulic Hoses and Fittings
1,196.30	Misc.	MISCELLANEOUS, FREIGHT, INSTALLATION: Miscellaneous Material - includes any or all of the following: wiring, electrical connectors, tie downs, clamps, nut, bolts, washers, steel, oil, grease, etc.
1,950.00	FREIGHT	FREIGHT
55.50	INSTALLATION	Lindco-Cives Installation Labor Hours

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	36,599.00
Sales Tax	
TOTAL	36,599.00



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QUOTATION

Quote Number: 250498I-SWL

Quote Date: Jul 17, 2025

Page: 1

Viking-Cives #062222-VCM

Quoted To:

Darien, City of
1041 S. Frontage Rd.
Darien, IL 60561
USA

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Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
		<p>ESTIMATE ONLY:</p> <p>*** THIS QUOTE IS AN ESTIMATE ONLY ***</p> <p>*** THE ORDER WILL BE INVOICED BASED ON ACTUAL TIME & MATERIAL IT TAKES TO DO THE JOB ***</p> <p>*** THE PRICE IS BASED ON ITEMS LISTED ON THE QUOTE, ANY ADDITIONAL ITEMS WILL BE ADDITIONAL CHARGES ***</p> <hr/> <p>SOURCEWELL CONTRACT:</p> <p>CONTRACT HOLDER: Viking-Cives</p> <p>CONTRACT NUMBER: 062222-VCM</p> <p>CONTRACT MATURITY DATE: 08/15/2026</p> <p>CONTRACT NUMBERS: SW-SR0400, SW-SR0420, NJ2400, SW-TK0554</p> <hr/> <p>SOURCEWELL MEMBER:</p> <p>MEMBER NUMBER: 110530</p> <p>MEMBER: City of Darien</p> <p>CONTACT: Kris Thorn</p> <p>TITLE: Superintendent</p> <p>PHONE: 630-514-3453</p> <p>E-MAIL: kthorn@darien.il.us</p> <hr/> <p>TERMS OF QUOTE:</p> <p>* All quotes are only valid for thirty (30) days from date of quote.</p> <p>* The price and terms on this quotation are not subject to verbal changes or other agreements, unless approved in writing by the Home Office of the Seller.</p>

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued



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QUOTATION

Quote Number: 2504981-SWL

Quote Date: Jul 17, 2025

Page: 2

Viking-Cives #062222-VCM

Quoted To:

Darien, City of
1041 S. Frontage Rd.
Darien, IL 60561
USA

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Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
		<p>* All quotations & agreements are contingent upon strikes, accidents, fires, availability of material, & all other causes beyond our control.</p> <p>* Prices are based on costs & conditions existing on date of quotation & are subject to change by the Seller before final acceptance.</p> <p>* Typographical & stenographic errors subject to corrections.</p> <p>* Purchaser agrees to accept either overage or shortage not in excess of 10% to be charged pro-rata.</p> <p>* Purchaser assumes liability for patent & copyright infringement when goods are made to Purchaser's specifications.</p> <p>* When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage & material must be of suitable quality to facilitate efficient production.</p> <p>* Conditions not specifically stated herein shall be governed by the established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.</p> <p>* Unless otherwise stated, installation charges do not include modifications to exhaust systems, cab protectors or bumpers.</p> <p>*****</p> <p>Equipment per below items mounted and fully operational.</p> <p>*****</p> <p>ADDING TAILGATE MOUNTED PRE-WETS TO EXISTING UNITS:</p> <p>TRUCK 108:</p> <p>Lindco to remove existing spreader/pre-wet controls</p> <p>Lindco to install Varitech Tailgate Mounted Pre-wet Kit</p>
1.00		
1.00		

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued



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QUOTATION

Quote Number: 2504981-SWL

Quote Date: Jul 17, 2025

Page: 3

Viking-Cives #062222-VCM

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Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
1.00		Lindco to upgrade spreader control to Force 5100
1.00		Lindco to install direct liquid cables for anti-ice system
1.00		Lindco to move wireless ARC sensor from chassis cab to front of valve enclosure
1.00	1107895 Rev. A	Varitech Tailgate Prewet System- Kit includes 150 gallon tank with stainless steel frame, quick fill/suction/discharge plumbing with (3) brass nozzles hydraulic closed loop power unit, with flowmeter mounted on tank.
1.00	1192924 Rev. A	Varitech Direct/Slurry Closed Loop Power Unit only with 7 gpm motor
1.00	1087459 Rev. A	Varitech Spray bar package stainless steel * Slurry bar mounted in Henderson Muni-body
1.00	1179327	Force America Kit 5100ex, 6F DLA, DT
1.00	1206481	Force America Kit, Granular Feedback, FA512, All Spreaders (Includes sensor, coupler, 2 meter cable, dust caps, M12 bulkhead) FBK-GRAN-512-ALL
1.00	1095346	Force America 5100EX pre-wet splitterr, cables and dust caps.
1.00	1045677	Force America Proportional Flow Control - 2 way - normally closed - 0-14 gpm c-12-2u - manual override - pressure compensated 3000 psi max operating pressure
1.00		Hoses and Fittings
427.24	Misc.	MISCELLANEOUS, FREIGHT, INSTALLATION: Miscellaneous Material - includes any or all of the following: wiring, electrical connectors, tie downs, clamps, nut, bolts, washers, steel, oil, grease, etc.
650.00	FREIGHT	FREIGHT
34.50	INSTALLATION	Lindco-Cives Installation Labor Hours

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	20,208.00
Sales Tax	
TOTAL	20,208.00



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QUOTATION

Quote Number: 2505051-SWL

Quote Date: Jul 17, 2025

Page: 1

Viking-Cives #062222-VCM

Quoted To:

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Darien, IL 60561
USA

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Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
		<p>ESTIMATE ONLY:</p> <p>*** THIS QUOTE IS AN ESTIMATE ONLY ***</p> <p>*** THE ORDER WILL BE INVOICED BASED ON ACTUAL TIME & MATERIAL IT TAKES TO DO THE JOB ***</p> <p>*** THE PRICE IS BASED ON ITEMS LISTED ON THE QUOTE, ANY ADDITIONAL ITEMS WILL BE ADDITIONAL CHARGES ***</p> <hr/> <p>SOURCEWELL CONTRACT:</p> <p>CONTRACT HOLDER: Viking-Cives</p> <p>CONTRACT NUMBER: 062222-VCM</p> <p>CONTRACT MATURITY DATE: 08/15/2026</p> <p>CONTRACT NUMBERS: SW-SR0420, NJ2400, SW-TK0554</p> <hr/> <p>SOURCEWELL MEMBER:</p> <p>MEMBER NUMBER: 110530</p> <p>MEMBER: City of Darien</p> <p>CONTACT: Kris Thorn</p> <p>TITLE: Superintendent</p> <p>PHONE: 630-514-3453</p> <p>E-MAIL: kthorn@darien.il.us</p> <hr/> <p>TERMS OF QUOTE:</p> <p>* All quotes are only valid for thirty (30) days from date of quote.</p> <p>* The price and terms on this quotation are not subject to verbal changes or other agreements, unless approved in writing by the Home Office of the Seller.</p>

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued



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Merrillville, Indiana 46410

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Fax: (219)736-0892



QUOTATION

Quote Number: 2505051-SWL

Quote Date: Jul 17, 2025

Page: 2

Viking-Cives #062222-VCM

Quoted To:

Darien, City of
1041 S. Frontage Rd.
Darien, IL 60561
USA

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Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
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1.00		
1.00		

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued



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QUOTATION

Quote Number: 250505I-SWL

Quote Date: Jul 17, 2025

Page: 3

Viking-Cives #062222-VCM

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- > 25% restocking fee on all cancelled and returned orders.

Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
1.00		Lindco to install 1 Lane Stainless Steel spray bar to hitch assembly on chassis
1.00	1205453 Rev.C	Varitech Slurry Power Unit, Two Lane Valves, Plumbing Kit, and CSS Bar
1.00	1104016	Force America Harness, 5100ex, spreader side, direct liquid
1.00	1122048	Force America Harness, 5100ex, Chassis Side, DLA add-on (Lane valves & Feedback that can be added to a 3F Valve harness if already installed & being used in SPD
1.00	1103319	Force America Splitter Cable M12, 5 Position, PVC, Straight Through
1.00	1206481	Force America Kit, Granular Feedback, FA512, All Spreaders (Includes sensor, coupler, 2 meter cable, dust caps, M12 bulkhead) FBK-GRAN-512-ALL
1.00	1095346	Force America 5100EX pre-wet splitterr, cables and dust caps.
1.00	1102637	Force America FM500 Flow meter w/ M12 sensor FM500-WITH-M12-SENSOR
1.00		Hydraulic Hoses and Fittings
		MISCELLANEOUS, FREIGHT, INSTALLATION:
350.50	Misc.	Miscellaneous Material - includes any or all of the following: wiring, electrical connectors, tie downs, clamps, nut, bolts, washers, steel, oil, grease, etc.
650.00	FREIGHT	FREIGHT
15.00	INSTALLATION	Lindco-Cives Installation Labor Hours

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	11,477.00
Sales Tax	
TOTAL	11,477.00



2168 East 88th Drive
Merrillville, Indiana 46410

Voice: (219)795-1448

Fax: (219)736-0892



QUOTATION

Quote Number: 250506I-SWL

Quote Date: Jul 17, 2025

Page: 1

Viking-Cives #062222-VCM

Quoted To:

Darien, City of
1041 S. Frontage Rd.
Darien, IL 60561
USA

TERMS & CONDITIONS OF QUOTE

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Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
		<p>ESTIMATE ONLY:</p> <p>*** THIS QUOTE IS AN ESTIMATE ONLY ***</p> <p>*** THE ORDER WILL BE INVOICED BASED ON ACTUAL TIME & MATERIAL IT TAKES TO DO THE JOB ***</p> <p>*** THE PRICE IS BASED ON ITEMS LISTED ON THE QUOTE, ANY ADDITIONAL ITEMS WILL BE ADDITIONAL CHARGES ***</p> <hr/> <p>SOURCEWELL CONTRACT:</p> <p>CONTRACT HOLDER: Viking-Cives</p> <p>CONTRACT NUMBER: 062222-VCM</p> <p>CONTRACT MATURITY DATE: 08/15/2026</p> <p>CONTRACT NUMBERS: SW-SR0420, NJ2400, SW-TK0554</p> <hr/> <p>SOURCEWELL MEMBER:</p> <p>MEMBER NUMBER: 110530</p> <p>MEMBER: City of Darien</p> <p>CONTACT: Kris Thorn</p> <p>TITLE: Superintendent</p> <p>PHONE: 630-514-3453</p> <p>E-MAIL: kthorn@darien.il.us</p> <hr/> <p>TERMS OF QUOTE:</p> <p>* All quotes are only valid for thirty (30) days from date of quote.</p> <p>* The price and terms on this quotation are not subject to verbal changes or other agreements, unless approved in writing by the Home Office of the Seller.</p>

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued



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QUOTATION

Quote Number: 250506I-SWL

Quote Date: Jul 17, 2025

Page: 2

Viking-Cives #062222-VCM

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Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
		<p>* All quotations & agreements are contingent upon strikes, accidents, fires, availability of material, & all other causes beyond our control.</p> <p>* Prices are based on costs & conditions existing on date of quotation & are subject to change by the Seller before final acceptance.</p> <p>* Typographical & stenographic errors subject to corrections.</p> <p>* Purchaser agrees to accept either overage or shortage not in excess of 10% to be charged pro-rata.</p> <p>* Purchaser assumes liability for patent & copyright infringement when goods are made to Purchaser's specifications.</p> <p>* When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage & material must be of suitable quality to facilitate efficient production.</p> <p>* Conditions not specifically stated herein shall be governed by the established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.</p> <p>* Unless otherwise stated, installation charges do not include modifications to exhaust systems, cab protectors or bumpers.</p> <p>*****</p> <p>Equipment per below items mounted and fully operational.</p> <p>*****</p> <p>ADDING SPRAY BARS TO EXISTING UNITS: TRUCK NUMBER: 109</p>
1.00		Lindco to replace 7 gpm pre-wet cartridge section with a 14 gpm cartridge
1.00		Lindco to replace existing pre-wet pump with slurry style anti-ice pump

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued

25% Restock Fee on All Cancelled and Returned Orders



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QUOTATION

Quote Number: 250506I-SWL

Quote Date: Jul 17, 2025

Page: 3

Viking-Cives #062222-VCM

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Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
1.00		Lindco to install 1 Lane Stainless Steel spray bar to spinner assembly
1.00	1205453 Rev.C	Varitech Slurry Power Unit, Two Lane Valves, Plumbing Kit, and CSS Bar
1.00	1104016	Force America Harness, 5100ex, spreader side, direct liquid
1.00	1122048	Force America Harness, 5100ex, Chassis Side, DLA add-on (Lane valves & Feedback that can be added to a 3F Valve harness if already installed & being used in SPD
1.00	1103319	Force America Splitter Cable M12, 5 Position, PVC, Straight Through
1.00	1206481	Force America Kit, Granular Feedback, FA512, All Spreaders (Includes sensor, coupler, 2 meter cable, dust caps, M12 bulkhead) FBK-GRAN-512-ALL
1.00	1095346	Force America 5100EX pre-wet splitterr, cables and dust caps.
1.00	1102637	Force America FM500 Flow meter w/ M12 sensor FM500-WITH-M12-SENSOR
1.00		Hydraulic Hoses and Fittings
		MISCELLANEOUS, FREIGHT, INSTALLATION:
398.50	Misc.	Miscellaneous Material - includes any or all of the following: wiring, electrical connectors, tie downs, clamps, nut, bolts, washers, steel, oil, grease, etc.
650.00	FREIGHT	FREIGHT
18.00	INSTALLATION	Lindco-Cives Installation Labor Hours

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	11,969.00
Sales Tax	
TOTAL	11,969.00



2168 East 88th Drive
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Fax: (219)736-0892



QUOTATION

Quote Number: 2505071-SWL

Quote Date: Jul 17, 2025

Page: 1

Viking-Cives #062222-VCM

Quoted To:

Darien, City of
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Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
		<p>ESTIMATE ONLY:</p> <p>*** THIS QUOTE IS AN ESTIMATE ONLY ***</p> <p>*** THE ORDER WILL BE INVOICED BASED ON ACTUAL TIME & MATERIAL IT TAKES TO DO THE JOB ***</p> <p>*** THE PRICE IS BASED ON ITEMS LISTED ON THE QUOTE, ANY ADDITIONAL ITEMS WILL BE ADDITIONAL CHARGES ***</p> <hr/> <p>SOURCEWELL CONTRACT:</p> <p>CONTRACT HOLDER: Viking-Cives</p> <p>CONTRACT NUMBER: 062222-VCM</p> <p>CONTRACT MATURITY DATE: 08/15/2026</p> <p>CONTRACT NUMBERS: SW-SR0400, SW-SR0420, NJ2400, SW-TK0554</p> <hr/> <p>SOURCEWELL MEMBER:</p> <p>MEMBER NUMBER: 110530</p> <p>MEMBER: City of Darien</p> <p>CONTACT: Kris Thorn</p> <p>TITLE: Superintendent</p> <p>PHONE: 630-514-3453</p> <p>E-MAIL: kthorn@darien.il.us</p> <hr/> <p>TERMS OF QUOTE:</p> <p>* All quotes are only valid for thirty (30) days from date of quote.</p> <p>* The price and terms on this quotation are not subject to verbal changes or other agreements, unless approved in writing by the Home Office of the Seller.</p>

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued



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QUOTATION

Quote Number: 2505071-SWL

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Page: 2

Viking-Cives #062222-VCM

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Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
		<p>* All quotations & agreements are contingent upon strikes, accidents, fires, availability of material, & all other causes beyond our control.</p> <p>* Prices are based on costs & conditions existing on date of quotation & are subject to change by the Seller before final acceptance.</p> <p>* Typographical & stenographic errors subject to corrections.</p> <p>* Purchaser agrees to accept either overage or shortage not in excess of 10% to be charged pro-rata.</p> <p>* Purchaser assumes liability for patent & copyright infringement when goods are made to Purchaser's specifications.</p> <p>* When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage & material must be of suitable quality to facilitate efficient production.</p> <p>* Conditions not specifically stated herein shall be governed by the established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.</p> <p>* Unless otherwise stated, installation charges do not include modifications to exhaust systems, cab protectors or bumpers.</p> <p>*****</p> <p>Equipment per below items mounted and fully operational.</p> <p>*****</p> <p>ADDING TAILGATE MOUNTED PRE-WETS TO EXISTING UNITS:</p> <p>TRUCK 105:</p> <p>Lindco to remove existing spreader/pre-wet controls</p> <p>Lindco to install Varitech Tailgate Mounted Pre-wet Kit</p>
1.00		
1.00		

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	Continued
Sales Tax	Continued
TOTAL	Continued



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QUOTATION

Quote Number: 2505071-SWL

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- > 25% restocking fee on all cancelled and returned orders.

Customer ID	Good Thru	Payment Terms	Sales Rep
Darien-01	8/16/25	Net 30 Days	35878

Quantity	Item	Description
1.00		Lindco to upgrade spreader control to Force 5100
1.00		Lindco to install direct liquid cables for anti-ice system
1.00	1107895 Rev. A	Varitech Tailgate Prewet System- Kit includes 150 gallon tank with stainless steel frame, quick fill/suction/discharge plumbing with (3) brass nozzles hydraulic closed loop power unit, with flowmeter mounted on tank.
1.00	1192924 Rev. A	Varitech Direct/Slurry Closed Loop Power Unit only with 7 gpm motor
1.00	1087459 Rev. A	Varitech Spray bar package stainless steel * Slurry bar mounted tailgate spreader trough
1.00	1179327	Force America Kit 5100ex, 6F DLA, DT
1.00	1206481	Force America Kit, Granular Feedback, FA512, All Spreaders (Includes sensor, coupler, 2 meter cable, dust caps, M12 bulkhead) FBK-GRAN-512-ALL
1.00	1095346	Force America 5100EX pre-wet splitter, cables and dust caps.
1.00	1045677	Force America Proportional Flow Control - 2 way - normally closed - 0-14 gpm c-12-2u - manual override - pressure compensated 3000 psi max operating pressure
1.00		Hoses and Fittings
407.24	Misc.	MISCELLANEOUS, FREIGHT, INSTALLATION: Miscellaneous Material - includes any or all of the following: wiring, electrical connectors, tie downs, clamps, nut, bolts, washers, steel, oil, grease, etc.
650.00	FREIGHT	FREIGHT
34.00	INSTALLATION	Lindco-Cives Installation Labor Hours

25% Restock Fee on All Cancelled and Returned Orders

Subtotal	20,114.00
Sales Tax	
TOTAL	20,114.00

CITY OF DARIEN

RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

IV. PUBLIC HEARING REQUIREMENTS.

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

Approved by a Motion on November 17, 2014

Policy establishing guidelines pertaining to the adoption of a requested ceremonial document, proclamation, and/or resolution supporting the activities or endeavors of the requestor

I. Purpose

The purpose of this policy is to establish guidelines for the issuance of ceremonial documents, proclamations, and supporting resolutions by the City of Darien. These documents are strictly honorary and do not carry any legislative or legal significance. The issuance of ceremonial documents, proclamations and supporting resolutions recognize and celebrate significant achievements, milestones, and events within the City of Darien.

II. Policy

It is the policy of the City Council to consider requests for ceremonial documents, proclamations, and supporting resolutions only when:

1. such issuance positively and directly impacts the Darien community, pertain to a Darien event, person, organization, or cause with local implications
2. such issuance proclaims certain events or causes when such proclamations pertain to a Darien event, person, organization, or cause with direct local implications at determined by the city.
 - a. Examples of acceptable recognition include, but is not limited to:

- Matters of public awareness about an issue for a community organization.
 - Arts, cultural or historical occasions.
 - A commemoration of a specific accomplishment, time, period, or event that impacts Darien residents.
 - Recognizing the diverse cultures in Darien
 - Recognition of action/service above and beyond the call of duty
 - Recognition of extraordinary action or achievement.
- b. Examples of unacceptable recognition include, but is not limited to:
- Events or organizations with no direct relationship to or location within the corporate limits of the City of Darien
 - Campaigns for events contrary to Darien's policy or the wellbeing of its businesses or residents
 - Political, religious or foreign issues not within the immediate responsibility or sphere of influence of the City as determined by the City.
 - Anything that may suggest an official city position on a matter under consideration by the city

All requests for a ceremonial document, proclamation, or a supporting resolution shall be submitted to the Mayor.

Approved by Resolution No. R-57-24 on June 3, 2024