

AGENDA
ADMINISTRATIVE/FINANCE
COMMITTEE-OF-THE-WHOLE
February 21, 2024
6:30 P.M.
City Hall - Council Chambers

1. **Call to Order**
2. **Budget Review FYE 2025**
3. **Next Meeting – February 27, 2024**
4. **Adjournment**

CITY OF DARIEN

Memorandum

TO: Mayor, City Council, Clerk, and Treasurer
FROM: Bryon D. Vana, City Administrator
DATE: February 8, 2024
RE: Draft Budget - Fiscal Year Ending (FYE) 4-30-2025

Attached please find a copy of the FYE 4-30-2025 draft budget. The areas of the budget that will generate the most discussion and include the largest expenses are the General, Capital Project, and Water Funds. A review of these funds are as follows:

General Fund

The City's General Fund is used to account for all revenues and expenditures except those required to be accounted for in another fund. This is the main operating fund in our budget and covers the City Council, Administration, Community Development, Municipal Services-Street Division and Police Departments. It is also the main source of revenue for the Capital Projects Fund. Any surplus above the General Fund 3-month reserve is transferred to the Capital Projects Fund. The various budget fund expenses are separated into two categories:

1. **Maintenance Budget-** Maintenance Budget reflects only the anticipated cost to continue current essential activities, programs, and annual maintenance items.
2. **Discretionary Budget-** Discretionary Budget expenditures relate to City services and employee items that are not essential or required; however, they are important in maintaining the level of citizen services and employee expenses that have been provided in previous years. Priorities expressed by the City Council are reflected here.

The following are budget highlights of the General, Capital Projects, and Water Funds

General Fund:

Revenue

- No increase to last year's property tax extension
- Maintains a 3 month operating reserve of approximately \$3,800,000

City Council and Administration

- Funds to continue the consulting services to assist the City in resident/business communications and engagement
- Membership and Council participation in the DuPage Mayors and Managers Conference, Metropolitan Mayors Caucus, and the Illinois Municipal League
- Provides funds to conduct 3 music/seasonal events and one fall fest planned to be held at Westwood Park.
- Citizen of the Year event
- Offers one curb side electronic recycling event

Police Department

- See attached memo from Chief Thomas

Municipal Services-Streets

- Includes various equipment and project carryovers from FYE 24
- Includes increased holiday decorations along 75th Street
- Rear yard drainage assistance program
- Equipment and vehicle replacements
- Continues all current core services provided by the city including, but not limited to, street sweeping, tree trimming 1750 trees, residential brush pickup, enhanced snow plowing operations, snow removal from established safety sidewalks, maintenance and fertilization of the City's previous beautification projects.
- Catch up on tree trimming from last year due to COVID
- Recommending one new public works employee position in the street division

Transfers from the General Fund to the Capital Projects Fund over the 3 year budget period include FYE 25-\$1,500,000, FYE 26-\$1,500,000, and FYE 27-\$1,000,000.

Capital Projects Fund:

The Capital Projects Fund includes the City's Capital Improvement Plan (CIP). This is our multi-year plan, identifying capital projects to be funded or identified during the 3-year planning period. The City Council adopted a CAPITAL IMPROVEMENTS PLAN GUIDELINE that provides the City Council with guidelines when planning and funding capital projects.

CIP guidelines:

1. identify each capital project to be undertaken;
2. the year the improvement project will be started;
3. amount of funds expected to be expended in each year of the CIP;
4. the way the expenditure will be funded

The City's Capital Projects Fund is used to plan for the City's maintenance and construction of larger infrastructure, excluding the water system, which is accounted for in the Water Fund. Primary expenditures include road maintenance, storm water maintenance, beautification projects, and larger rights-of-way maintenance projects.

Highlights include:

- Roadway repairs to approximately 5.3 miles of city streets including base/shoulder repair, curb/gutter replacement based on city road inspections and ratings. The MFT fund will provide a majority of the revenue for this year's road program
- Continue the annual crack seal and sidewalk repair program.
- Provides a \$500,000 reserve balance for emergencies or economic development incentives as directed by the council.

Water and Water Depreciation Fund:

Governmental water operations are established as enterprise funds. An enterprise fund is a fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs (operating and capital improvement expenses, including depreciation) of providing water to the public on a continuing basis be financed or recovered primarily through user charges. The definition of an enterprise fund implies that sufficient user fees should be established to ensure that the utility could operate on a self-sustaining basis. The major source of revenue for the water fund is user fees.

The staff conducts a water rate analysis every year when preparing the draft budget for City Council consideration. The City's water budget for FYE 4-30-25, which includes projections through FYE 2027, maintains the current resident customer rate of \$9.75 per 1000 gallons of metered water and with a fixed cost of \$10 per bill.

Highlights include:

- Approximately 70% of the water fund expenses are for the direct purchase of Lake Michigan water from the DuPage Water Commission (DWC). The estimated DWC rates are \$5.40/1000 during FYE 24. The DWC purchases water from the City of Chicago.
- No material changes from last year and no projected water rate increase
- Replacement of vehicles and equipment based on our replacement rating program

Other Funds

These funds are routine and involve smaller expenditures including Motor Fuel Tax (MFT), and Special Service Area 1.

If you have any questions regarding this year's budget document, please feel free to contact me.



DARIEN POLICE DEPARTMENT

INTEROFFICE MEMORANDUM



February 2, 2024

TO: **City Council**
FROM: **Chief Greg Thomas**
SUBJECT: **FYE 2025 Police Budget**

Attached you'll find the FYE 2025 budget for the Darien Police Department.

Significant Changes

- Account # 4020 Salaries
 - Increase of \$108,042 due to a 4% (possibly – depending on CPI) increase.
 - Decrease of \$84,640 due to elimination of 2nd SRO.
 - Increase of \$169,280 to discretionary funding if we're approved for two additional officers bringing our authorized sworn strength to 36 if approved.
 - Due to hardships with retention, recruitment and hiring I believe we need to take a stronger position to ensure we are fully staffed. In 2023 we operated one officer short (33 versus 34). We made numerous attempts at hiring, but for many reasons that position has not been filled since October 7, 2022. It took sixteen months before hiring an officer to meet our authorized strength. Even at authorized strength were not at full “deployable” strength until the 34th officer is fully trained which takes approximately 10 months.
 - By increasing our authorized strength to 36 the loss of personnel for the period of time to complete our due diligence in hiring (4 months) and training (10 months) is minimized.
 - City Ordinance 8-1-1, Creation of Department, states, “There is hereby created a police department of the City. The police department shall consist of the following organizational structure: (C) Such number of sergeants and patrolmen as are approved by the City Council from time to time. Traditionally that approval has been in the form of the budget.
- Account # 4120 Medical / Life Insurance
 - Increase of \$8,113 due to anticipated increases in cost of coverage.
 - Increase of \$43,881 due to two new officer positions (discretionary). Then only if the newly hired officers opt for family coverage.
- Account # 4130 Police Pension
 - Increase of \$183,771. The actuary makes this decision based on several variables.
- Account # 4120 Boards & Commissions
 - Decreased \$21,000 because of testing services for new hires and sergeant promotions are not needed in 2025.

- Account # 4217 Investigation & Equipment
 - Decreased by \$13,575 due to the purchase in 2024 of Tasers which do not need to be purchased in FYE 2025 only maintenance fees.
 - Increased by \$30,000 due to Flock a company that provides LPR data costs (discretionary).
- Account # 4219 Liability Insurance
 - Decreased by \$50,000 due to purchasing AEDs in FYE 2024 and do not need to be purchased again for several years.
- Account # 4269 Uniforms
 - Increased by \$14,100 in most part due to increase in the number of replacement vests. These costs are reimbursed up to 50% through a federal grant we have secured.
- Account # 4815 Capital Equipment
 - Decreased by \$420,000 because the administrative cars should be purchased within this budget year. The order was placed November 6, 2023 and early March 2024 is the estimated arrival / invoice time. The \$420,000 also included funds (\$77,850) for items for the vehicles (markings and laptops for the CSO vehicles, lights & sirens for all cars, etc.).
 - Increased by \$855,000 to purchase 12 patrol vehicles and outfit them with the proper equipment laptops, radar guns, etc.
- The total budget request is \$11,052,828. This reflects a 9.4% increase or \$957,005 more than the FYE 2024 budget request. Due in most part to pension (\$183,771), discretionary expense of increasing sworn officers by 2 (\$169,280 – Salary, \$2,388 Medicare & \$43,889 Medical Insurance) and patrol vehicles (\$855,000).

Vehicle Purchase

FYE 25 is scheduled to purchase twelve new patrol vehicles to replace the aging fleet. However, due to several circumstances we may purchase the vehicles prior to FYE 2025. Vehicles were discussed in bullet point, account # 4815 Capital Equipment, (above). The patrol cars order was accepted on January 2, 2024 with a three month delivery we may see the cars in April of 2024 prior to the start of the FYE 2025 budget.

Cabinets

The cabinets and countertops in the community room, first floor break area and basement break area are 30 years old and the many of the doors do not shut, hinges are bad. Drawers too are in poor shape with difficulty opening and closing. Some of the counter tops have been damaged over time. They are in need of replacement.

School Resource Officer SRO

The SRO position was placed in the FYE 2024 budget due to the superintendents of the three school districts advising us (police) and the Mayor that they were interested in a shared SRO. The school districts have now notified us that they will not move forward with an SRO in their budget. Therefore I have removed this position from the FYE 2025 budget.

Property Handler Pay

I made a change to our Property / Evidence Handler pay. The Property / Evidence Handler is not appropriately paid when comparing his salary with 43 police departments within the state. The salary range for those agencies was \$26.15 (start) 35.80 (Top). Our Property / Evidence Handler is at \$25.36 hourly. A neighboring town recently moved to a civilian position like us and started their Property / Evidence Handler at \$26.00 – our Property / Evidence Handler has 10 years' experience. At \$26.00 to start would be the equivalent of our Class 7 Starting wage, therefore I used the Class 7 – Top Scale for the budget.

CITY OF DARIEN

FISCAL YEAR ENDING 2025

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Pay Range & Step Schedule

City of Darien

2/9/2024

GENERAL FUND SUMMARY FYE 25

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 EST ACT	FYE 25 BUD REQ	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 26 FORECAST	FYE 27 FORECAST
GENERAL FUND REVENUE	\$ 19,246,973	\$ 17,804,655	\$ 18,707,346	\$ 18,163,204	\$ 18,163,204	\$ -	\$ 18,186,092	\$ 18,255,958
TOTAL REVENUE	\$ 19,246,973	\$ 17,804,655	\$ 18,707,346	\$ 18,163,204	\$ 18,163,204	\$ -	\$ 18,186,092	\$ 18,255,958
DEPT. EXPENDITURES								
CITY COUNCIL	79,785	88,421	77,621	\$ 89,921	50,071	39,850	91,321	91,321
ADMINISTRATION	1,267,357	1,453,717	1,416,453	\$ 1,551,952	1,362,973	188,979	1,523,007	1,552,417
COMMUNITY DEV	983,879	1,131,665	1,079,124	\$ 1,174,191	1,038,976	135,215	1,129,932	1,094,926
POLICE	8,341,053	10,095,824	9,576,667	\$ 11,052,828	10,718,624	334,204	10,789,641	11,471,961
PW/STREETS	2,554,770	4,597,682	3,491,110	\$ 5,157,442	3,659,403	1,498,039	2,651,309	3,160,582
Water Fund Reimb	(250,000)							
TOTAL EXPENDITURES	\$ 12,976,844	\$ 17,367,309	\$ 15,640,975	\$ 19,026,334	\$ 16,830,047	\$ 2,196,287	\$ 16,185,210	\$ 17,371,207
FISCAL YEAR BAL	6,270,129	437,346	\$ 3,066,371	\$ (863,130)	N/A	N/A	\$ 2,000,882	\$ 884,751
BEGINNING FUND BAL	8,398,935	8,117,617	\$ 9,169,064	\$ 6,535,435	N/A	N/A	\$ 4,172,305	\$ 4,673,187
ENDING FUND BAL	\$ 14,669,064	\$ 8,554,963	\$ 12,235,435	\$ 5,672,305	N/A	N/A	\$ 6,173,187	\$ 5,557,938
TRANSFER TO CAP.	5,500,000	4,700,000	5,700,000	\$ 1,500,000	N/A	N/A	1,500,000	1,000,000
ENDING FUND BAL	\$ 9,169,064	\$ 3,854,963	\$ 6,535,435	\$ 4,172,305	N/A	N/A	\$ 4,673,187	\$ 4,557,938

City of Darien

2/7/2024

GENERAL FUND REVENUE BUDGET FISCAL YEAR ENDING 2025

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 ESTIMATED ACTUAL	FYE 25 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 28 FORECAST	FYE 27 FORECAST
TAXES								
REAL ESTATE TAX	\$ 2,304,357	2,500,438	\$ 2,413,402	2,500,438	\$2,500,438	-	\$ 2,500,438	\$ 2,500,438
ROAD & BRIDGE TAX	240,832	210,903	204,452	210,903	210,903	-	\$ 210,903	\$ 210,903
LOCAL GASOLINE TAX	222,868	214,367	216,700	222,868	222,868	-	\$ 222,868	\$ 222,868
FOOD AND BEVERAGE TAX	731,250	711,243	738,485	731,470	731,470	-	\$ 731,470	\$ 731,470
AUTO RENTAL TAX	-	-	-	-	-	-	\$ -	\$ -
STATE INCOME	3,556,503	3,141,595	3,415,584	3,141,595	3,141,595	-	\$ 3,081,540	\$ 3,081,540
LOCAL USE	905,241	782,396	851,886	782,396	782,396	-	\$ 782,396	\$ 782,396
SALES TAX	7,097,024	6,677,790	7,190,114	7,190,114	7,190,114	-	\$ 7,333,917	\$ 7,407,256
VIDEO GAMING TAX	313,989	290,715	326,087	309,783	309,783	-	\$ 309,783	\$ 309,783
REPLACEMENT TAX	24,334	7,483	14,865	11,892	11,892	-	\$ 11,892	\$ 11,892
MUNICIPAL UTILITY TAX	1,241,867	1,137,393	935,951	935,951	935,951	-	\$ 935,951	\$ 935,951
AMUSEMENT TAX	93,399	70,555	96,163	76,547	76,547	-	\$ 77,190	\$ 77,190
HOTEL/MOTEL TAX	85,597	81,720	90,626	84,563	84,563	-	\$ 84,563	\$ 84,563
CANNABIS USE TAX	34,655	34,201	24,661	23,428	23,428	-	\$ 23,428	\$ 23,428
SUB TOTAL	16,851,916	15,860,799	16,518,978	16,221,949	16,221,949	-	16,306,339	16,379,678
LICENSES								
BUSINESS LICENSES	38,306	35,000	35,000	35,000	35,000	-	\$ 35,000	\$ 35,000
LIQUOR LICENSES	78,150	70,150	80,150	80,150	80,150	-	\$ 80,150	\$ 80,150
CONTRACTOR LICENSES	15,810	18,000	18,000	18,000	18,000	-	\$ 18,000	\$ 18,000
SUB TOTAL	132,266	123,150	133,150	133,150	133,150	-	133,150	133,150
FINES, FEES, PERMITS								
COURT FINES	137,586	125,000	128,916	125,000	125,000	-	\$ 125,000	\$ 125,000
TOWING FEES	81,500	51,600	58,500	46,800	46,800	-	\$ 46,800	\$ 46,800
ORDINANCE FINES	32,275	23,646	20,569	16,455	16,455	-	\$ 16,455	\$ 16,455
BLDG PERMIT FEES	305,201	35,000	93,392	35,000	35,000	-	\$ 35,000	\$ 35,000
TELECOMMUNICATIONS TAX	262,608	232,136	251,005	213,354	213,354	-	\$ 213,354	\$ 213,354
CABLE TV FRANCHISE	424,162	420,800	420,000	420,800	420,800	-	\$ 420,800	\$ 420,800
PEG FEES - AT&T	6,916	-	-	-	-	-	\$ -	\$ -
NICOR FRANCHISE FEE	47,334	33,000	30,000	33,000	33,000	-	\$ 25,000	\$ 25,000
PUBLIC HEARING FEES	3,605	2,000	5,795	2,000	2,000	-	\$ 2,000	\$ 2,000
ELEVATOR INSPECTIONS	5,355	3,500	3,500	3,500	3,500	-	\$ 3,500	\$ 3,500
PUB IMPROVEMENT PERMIT	-	-	-	-	-	-	\$ -	\$ -
ENG/PROF FEES (REIMB)	85,937	74,000	36,072	99,500	99,500	-	\$ 104,500	\$ 104,500
LEGAL FEE REIMB	-	-	-	-	-	-	\$ -	\$ -
POLICE SPECIAL SERVICE	116,433	99,880	114,991	99,880	99,880	-	\$ 101,378	\$ 102,905
D U I. TECHNOLOGY	11,817	3,500	10,733	3,500	3,500	-	\$ 3,500	\$ 3,500
STORMWATER MGMT FEES	-	-	-	-	-	-	\$ -	\$ -
INSPEC/TAP ON/PERMITS	75	-	-	-	-	-	\$ -	\$ -
DEV CONTRIB/IMPACT	-	-	-	-	-	-	\$ -	\$ -
E-CITATION FEES	2,466	-	-	-	-	-	\$ -	\$ -
NSF CHECK FEE	105	-	-	-	-	-	\$ -	\$ -
SUB TOTAL	1,523,375	1,104,062	1,173,473	1,098,789	1,098,789	-	1,097,287	1,098,814

City of Darien

2/7/2024

GENERAL FUND REVENUE BUDGET FISCAL YEAR ENDING 2025

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 ESTIMATED ACTUAL	FYE 25 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 28 FORECAST	FYE 27 FORECAST
OTHER INCOME								
WATER FUND SHARE	250,000	250,000	250,000	250,000	250,000	-	\$ 250,000	\$ 250,000
TRANSFER FROM OTHER FUNDS	-	-	-	-	-	-	\$ -	\$ -
REIMBURSEMENTS -WORK COMP	-	-	-	-	-	-	\$ -	\$ -
INTEREST INCOME	209,510	82,419	145,000	110,000	110,000	-	\$ 50,000	\$ 45,000
GAIN/LOSS ON INVESTMENT	-	-	-	-	-	-	\$ -	\$ -
DRUG FORFEITURE RECEIPTS	7,521	-	-	-	-	-	\$ -	\$ -
POLICE REPORTS/PRINTS	4,465	5,000	5,000	5,000	5,000	-	\$ 5,000	\$ 5,000
IMPACT FEE REVENUE	375	-	-	-	-	-	\$ -	\$ -
GRANTS	3,959	-	-	-	-	-	\$ -	\$ -
RENTS	276,386	301,225	266,504	266,315	266,315	-	\$ 266,315	\$ 266,315
MAILBOX REPLACEMENT	8,012	-	-	-	-	-	\$ -	\$ -
OTHER REIMBURSEMENTS	113,376	50,000	76,136	50,000	50,000	-	\$ 50,000	\$ 50,000
REIMBURSEMENTS - REAR YARD	49,647	-	12,086	-	-	-	\$ -	\$ -
RESIDENTIAL CONCRETE REIMB	38,401	-	40,024	-	-	-	\$ -	\$ -
SALE OF EQUIPMENT	-	5,000	16,800	5,000	5,000	-	\$ 5,000	\$ 5,000
SALE OF WOOD CHIPS	3,975	3,000	25,445	3,000	3,000	-	\$ 3,000	\$ 3,000
MISCELLANEOUS REVENUE	23,789	20,000	44,750	20,000	20,000	-	\$ 20,000	\$ 20,000
SUB TOTAL	989,416	716,644	881,745	709,315	709,315	-	649,315	644,315
TOTAL REVENUES	\$ 19,496,973	\$ 17,804,655	\$ 18,707,346	\$ 18,163,204	\$ 18,163,204	\$ -	\$ 18,186,092	\$ 18,255,958

City of Darien

2/5/2024

CITY COUNCIL BUDGET
FISCAL YEAR 2025

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 ESTIMATED ACTUAL	FYE 25 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 26 FORECAST	FYE 27 FORECAST
PERSONNEL								
SALARIES	\$ 42,750	\$ 42,750	42,750	42,750	42,750	-	42,750	42,750
SUB-TOTAL	42,750	42,750	42,750	42,750	42,750	-	42,750	42,750
BENEFITS								
SOCIAL SECURITY	2,651	2,651	2,651	2,651	2,651	-	2,651	2,651
MEDICARE	620	620	620	620	620	-	620	620
SUB-TOTAL	3,271	3,271	3,271	3,271	3,271	-	3,271	3,271
OPERATING COSTS								
BOARDS AND COMMISSIONS	739	1,500	1,200	1,500	1,000	500	1,500	1,500
CABLE OPERATIONS	5,150	6,000	5,500	6,600	-	6,600	6,600	6,600
DUES AND SUBSCRIPTIONS	26,248	26,450	20,950	26,950	-	26,950	28,350	28,350
LIABILITY INSURANCE	-	-	-	-	-	-	-	-
PUBLIC RELATIONS	243	1,300	1,600	2,300	-	2,300	2,300	2,300
TRAINING AND EDUCATION	100	3,500	100	3,500	-	3,500	3,500	3,500
TRAVEL/MEETINGS	-	50	50	50	50	-	50	50
SUB-TOTAL	32,480	38,800	29,400	40,900	1,050	39,850	42,300	42,300
CONTRACTUAL SERVICES								
CONSULTING/PROF SERVS	1,149	3,000	2,000	3,000	3,000	-	3,000	3,000
TROLLEY CONTRACTS	135	600	200	-	-	-	-	-
SUB-TOTAL	1,284	3,600	2,200	3,000	3,000	-	3,000	3,000
CAPITAL								
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 79,785	\$ 88,421	\$ 77,621	\$ 89,921	\$ 50,071	\$ 39,850	\$ 91,321	\$ 91,321

City Council Summary

2025 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 42,750	\$ -
BENEFITS	\$ 3,271	\$ -
OPERATING COSTS	\$ 1,050	\$ 39,850
CONTRACTUAL	\$ 3,000	\$ -
CAPITAL	\$ -	\$ -
TOTAL	<u>\$ 50,071</u>	<u>\$ 39,850</u>

Account #	Description		Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES				
12-4010	SALARIES		\$ 42,750	\$ -
BENEFITS				
12-4110	SOCIAL SECURITY		\$ 2,651	\$ -
12-4111	MEDICARE		\$ 620	\$ -
OPERATING				
12-4205	BOARDS AND COMMISSIONS		\$ 1,000	\$ 500
	Finger Printing - Liq Lic	\$ 1,000		\$ -
	Holiday Decorating Contest	\$ -		\$ 500
	Total	\$ 1,000		\$ 500
12-4206	CABLE OPERATIONS		\$ -	\$ 6,600
	Video and Tech Services Conslt.	\$ -		\$ 6,600
	Total	\$ -		\$ 6,600
12-4213	DUES & SUBSCRIPTIONS		\$ -	\$ 26,950
	il municipal clerks assoc	\$ -		\$ 100
	Illinois Municipal league membership	\$ -		\$ 1,750
	DMMC events and meetings			\$ 4,500
	DMMC Dues			\$ 19,600
	Metro Mayors Caucus			\$ 1,000
		\$ -		\$ 26,950

City Council Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
12-4219	LIABILITY INSURANCE	\$ -	\$ -
		\$ -	\$ -
	Total	\$ -	\$ -
12-4239	PUBLIC RELATIONS	\$ -	\$ 2,300
	Heart of Darien Award	\$ -	\$ 1,200
	Pins, pens, misc		\$ 500
	Holiday bus tours/treats		\$ 600
	Total	\$ -	\$ 1,700
12-4263	TRAINING & EDUCATION	\$ -	\$ 3,500
12-4265	TRAVEL/MEETINGS	\$ 50	\$ -
CONTRACTUAL SERVICES			
12-4325	CONSULTING/PROF SERVICES	\$ 3,000	\$ -
	Code Supplements	\$ 3,000	\$ -
	Total	\$ 3,000	\$ -
CAPITAL			
12-4815	EQUIPMENT	\$ -	\$ -
	-	\$ -	\$ -
		\$ 50,071	\$ 39,850

City of Darien

**ADMINISTRATION DEPARTMENT BUDGET
FISCAL YEAR 2025**

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 ESTIMATED ACTUAL	FYE 25 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 26 FORCAST	FYE 27 FORCAST
PERSONNEL								
SALARIES	380,867	398,226	408,451	407,901	407,901	-	418,098	428,551
OVERTIME	434	-	1,068	-	-	-	-	-
SUB-TOTAL	381,301	398,226	409,519	407,901	407,901	-	418,098	428,551
BENEFITS								
SOCIAL SECURITY	22,382	24,690	25,324	25,290	25,290	-	25,796	26,312
MEDICARE	5,235	5,774	5,923	5,915	5,915	-	6,033	6,154
JMRF	34,342	27,916	29,000	28,594	28,594	-	29,166	29,749
MEDICAL/LIFE INSURANCE	83,496	67,937	78,774	78,774	78,774	-	80,349	81,956
SUPPLEMENTAL PENSION	4,800	4,800	4,800	4,800	4,800	-	4,800	4,800
STATE UNEMPLOYMENT INSURANCE	-	-	-	-	-	-	-	-
SUB-TOTAL	150,255	131,117	143,821	143,372	143,372	-	146,143	148,970
OPERATING COSTS								
DUES & SUBSCRIPTIONS	1,248	1,615	1,800	1,715	-	1,715	1,735	1,735
LIABILITY INSURANCE	186,129	263,806	249,722	263,806	263,806	-	275,496	287,770
LEGAL NOTICES	2,307	2,200	3,500	2,200	2,200	-	2,500	2,500
MAINTENANCE-EQUIPMENT	8,545	9,850	9,300	10,110	10,110	-	10,650	11,250
MAINTENANCE-VEHICLES	1,645	1,000	1,700	2,000	2,000	-	1,500	1,500
POSTAGE/MAILINGS	3,347	3,350	2,885	3,350	3,350	-	3,350	3,350
PRINTING & FORMS	2,809	4,500	3,400	4,500	4,500	-	4,500	4,500
PUBLIC RELATIONS	79,156	95,700	84,325	126,814	-	126,814	118,326	119,988
RENT-EQUIPMENT	1,500	2,500	2,125	3,040	3,040	-	3,040	3,040
SUPPLIES-OFFICE	7,068	8,000	7,000	8,000	8,000	-	8,000	8,000
SUPPLIES-OTHER	24	500	100	500	500	-	500	500
TRAINING & EDUCATION	-	1,500	250	1,500	-	1,500	1,500	1,500
TRAVEL/MEETINGS	298	550	100	550	-	550	550	550
TELEPHONE	25,570	42,000	30,000	42,200	42,200	-	42,500	43,000
UTILITIES	3,711	4,500	3,000	4,500	4,500	-	4,500	4,500
VEHICLE GAS & OIL	2,483	900	2,009	1,500	1,500	-	1,500	1,500
OTHER	77	-	-	-	-	-	-	-
SUB-TOTAL	325,917	442,471	401,216	476,285	345,706	130,579	480,147	495,183
CONTRACTUAL SERVICES								
AUDIT	18,500	18,500	18,500	19,000	19,000	-	19,500	20,000
CONSULTING/PROF SERV	340,556	425,253	393,236	466,294	422,894	43,400	417,518	414,113
CONTINGENCY	636	10,000	10,000	10,000	-	10,000	10,000	10,000
JANITORIAL SERVICE	20,062	23,150	24,100	24,100	24,100	-	26,600	27,600
SUB-TOTAL	379,754	476,903	445,836	519,394	465,994	53,400	473,618	471,713
CAPITAL								
BLDG IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	30,130	5,000	16,062	5,000	-	5,000	5,000	8,000
SUB-TOTAL	30,130	5,000	16,062	5,000	-	5,000	5,000	8,000
TOTAL EXPENDITURES	1,267,357	1,453,717	1,416,453	1,551,952	1,362,973	188,979	1,523,007	1,552,417

Administration Department
Summary

2025 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 407,901	\$ -
BENEFITS	\$ 143,372	\$ -
OPERATING COSTS	\$ 345,706	\$ 130,579
CONTRACTUAL	\$ 465,994	\$ 53,400
CAPITAL	\$ -	\$ 5,000
TOTAL	\$ 1,362,973	\$ 188,979

Account #	Description		Department Maintenance Budget Request		City Council Discretionary Expenditures
SALARIES					
10-4010	SALARIES		\$ 407,901		\$ -
10-4030	OVERTIME		\$ -		\$ -
BENEFITS					
10-4110	SOCIAL SECURITY		\$ 25,290		\$ -
10-4111	MEDICARE		\$ 5,915		\$ -
10-4115	IMRF		\$ 28,594		\$ -
10-4120	MEDICAL/LIFE INSURANCE		\$ 78,774		\$ -
10-4135	SUPPLEMENTAL PENSION		\$ 4,800		\$ -
OPERATING					
10-4213	DUES & SUBSCRIPTIONS		\$ -		\$ 1,715
	Books/Publications	\$ -		\$ 600	
	ILGFOA Members	\$ -		\$ 350	
	Notaries	\$ -		\$ 160	
	IPELRA	\$ -		\$ 230	
	GFOA	\$ -		\$ 375	
	Total	\$ -		\$ 1,715	
10-4219	LIABILITY INSURANCE		\$ 263,806		\$ -
	Liability Insurance	\$ 233,806		\$ -	
	Deductible	\$ 5,000		\$ -	
	Legal Services	\$ 25,000		\$ -	
	Total	\$ 263,806		\$ -	

Administration Department
Summary

Account #	Description			Department Maintenance Budget Request		City Council Discretionary Expenditures
10-4221	LEGAL NOTICES			\$ 2,200		\$ -
10-4225	MAINTENANCE - EQUIPMENT			\$ 10,110		\$ -
	Equipment Maintenance		\$ 1,000		\$ -	
	Abila Maintenance/Software		\$ 8,360		\$ -	
	Copier Maintenance		\$ 750		\$ -	
		Total	\$ 10,110		\$ -	
10-4229	MAINTENANCE - VEHICLES			\$ 2,000		
	Maintenance/Repairs		\$ 2,000		\$ -	
		Total	\$ 2,000		\$ -	
10-4233	POSTAGE/MAILINGS			\$ 3,350		\$ -
	Regular Postage		\$ 2,500		\$ -	
	Meter Permit/Supplies		\$ 450		\$ -	
	FedEx/UPS		\$ 400		\$ -	
		Total	\$ 3,350		\$ -	
10-4235	PRINTING & FORMS			\$ 4,500		\$ -
10-4239	PUBLIC RELATIONS			\$ -		\$ 126,814
	Citizen of the Year (4k reim)		\$ -		\$ 8,100	
	* Monthly Retainer - Communications		\$ -		\$ 36,600	
	* Postcard Calendar Mailing				\$ 15,114	
	* Newsletter 2-4 issues@4 pages		\$ -		\$ 24,000	
	* 4 Special Events-Bands		\$ -		\$ 20,000	
	Contingency (10k tent purchase)		\$ -		\$ 15,000	
	* Special Events Management (4 events)		\$ -		\$ 8,000	
		Total	\$ -		\$ 126,814	
10-4243	RENT - EQUIPMENT			\$ 3,040		\$ -
10-4253	SUPPLIES - OFFICE			\$ 8,000		\$ -
10-4257	SUPPLIES - OTHER			\$ 500		\$ -
	Meeting Supplies		\$ 500		\$ -	
		Total	\$ 500		\$ -	\$ -
10-4263	TRAINING & EDUCATION			\$ -		\$ 1,500
	Local Training		\$ -		\$ 1,500	
		Total	\$ -		\$ 1,500	
10-4265	TRAVEL/MEETINGS			\$ -		\$ 550
	Association Meetings		\$ -		\$ 250	
	Mileage - Staff		\$ -		\$ 300	
		Total	\$ -		\$ 550	

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
10-4267	TELEPHONE	\$ 42,200	\$ -
	Verizon	\$ 22,400	\$ -
	Equipment Replacement	\$ 2,500	\$ -
	Comcast PW/City Hall	\$ 10,200	\$ -
	Peerless (CallOne)	\$ 4,000	\$ -
	IP Communications	\$ 3,100	
	Total	\$ 42,200	\$ -
10-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 4,500	\$ -
10-4273	VEHICLE (Gas & Oil)	\$ 1,500	\$ -
	Gasoline/Oil/Fluids	\$ 1,500	\$ -
	Total	\$ 1,500	\$ -
CONTRACTUAL SERVICES			
10-4320	AUDIT - GENERAL FUND	\$ 19,000	\$ -
10-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 422,894	\$ 43,400
	* Computer Support	\$ 136,068	\$ -
	* Computers and Parts	\$ 66,036	\$ -
	Code Internet Link	\$ 750	\$ -
	Web Site Maintenance	\$ 6,360	\$ -
	Web Site Mtce - Text Messaging	\$ 3,600	\$ -
	Web Site Internet Link	\$ 2,000	\$ -
	Web Site Update	\$ -	\$ 4,000
	Consulting City Administrator	\$ 194,000	\$ -
	Annual disclosure filing	\$ 1,500	\$ -
	CJIS software maintenance	\$ 4,080	\$ -
	* LRS electronic recycling event -1	\$ -	\$ 9,400
	Bank Fees - Service Charge	\$ 8,500	\$ -
	* Strategic Planning Consultant	\$ -	\$ 30,000
	Total	\$ 422,894	\$ 43,400
10-4330	CONTINGENCY	\$ -	\$ 10,000
10-4345	JANITORIAL SERVICES	\$ 24,100	\$ -
	Janitorial Contract	\$ 22,500	\$ -
	Window Cleaning	\$ 600	\$ -
	misc cleaning	\$ 1,000	\$ -
	Total	\$ 24,100	\$ -
CAPITAL			
10-4810	BUILDING IMPROVEMENTS	\$ -	\$ -
10-4815	EQUIPMENT	\$ -	\$ 5,000
	Cable room maintenance	\$ -	\$ 5,000
	Color printer - FYE27	\$ -	\$ -
	total	\$ -	\$ 5,000
	Total	\$ 1,362,973	\$ 188,979

BUDGET REQUEST FORM

FYE25

BUDGET REQUEST FORM

Maintenance Budget

Department: Administration Fund: 10-4239

Project/Program Title: Public Relations

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: Various and Unknown Original Cost: _____

Continue to provide a variety of communication services including Twitter, Facebook, Next Door, and weekly direct connect as well as special enews

Estimated Budget:

Account #	Account Name	Cost
01-10-4239	Monthly communication services – retainer of \$2800 per month x 12	33,600
01-10-4239	Additional services outside of retainer, if needed.	3,000
	Total Cost	36,600

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: _____

Recommended by City Administrator: _____ Yes _____ No

Any NEW program/activity/equipment costing in excess of \$5,000

**BUDGET REQUEST FORM
FYE25**

Department: Administration

Fund: 4239

Project/Program Title: Postcard Calendars

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

During Goal Setting, Darien Action Committee proposed that staff develop a postcard mailer that would go out to the Darien Community four times a year, which would include a front side picture of a Darien landmark, while on the opposite side it would list upcoming community events taking place over the next three months. The Action Committee felt a postcard mailer would better serve not only our senior population; it would also serve those residents not getting our Direct Connect weekly newsletter

Estimated Budget:

Account #	Account Name	Cost
01-10-4239	Layout and Design (MECO) 4 postcards @\$350	1,400
01-10-4239	Postcards/Mail/Handling Fees (4@\$1,458)	5,834
01-10-4239	Postage (4 mailing @\$1970)	7,880
01-10-4239	Total	15,114

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: _____

DETAIL (estimates)

Recommended by City Administrator: _____ Yes _____ No

Lisa Klemm

From: Lisa Klemm
Sent: Thursday, November 30, 2023 10:29 AM
To: Joe Marchese
Cc: Bryon Vana
Subject: postcard calendar

Joe,

Below is the breakdown of the (tentative) cost of the postcards. Do you want this to go through formal approval from council since it was not part of the budget?

Layout and Design (Me) - \$350

From Printer -

Here is the estimated quote for the 16 pt postcards 6.5 x 9, 4/4:

Zip 60561 only
10,000
Postcards - \$1158.40
Mail/Handling Fees - \$300.00
Estimated Postage - \$1970.00
Total - \$3428.40

Zip 60561 plus 60516 Routes C040, C049, C059
12,000
Postcards - \$1561.58
Mail Handling Fees - \$365.00
Estimated Postage - \$2364.00

Total - \$4290.58



Lisa A Klemm

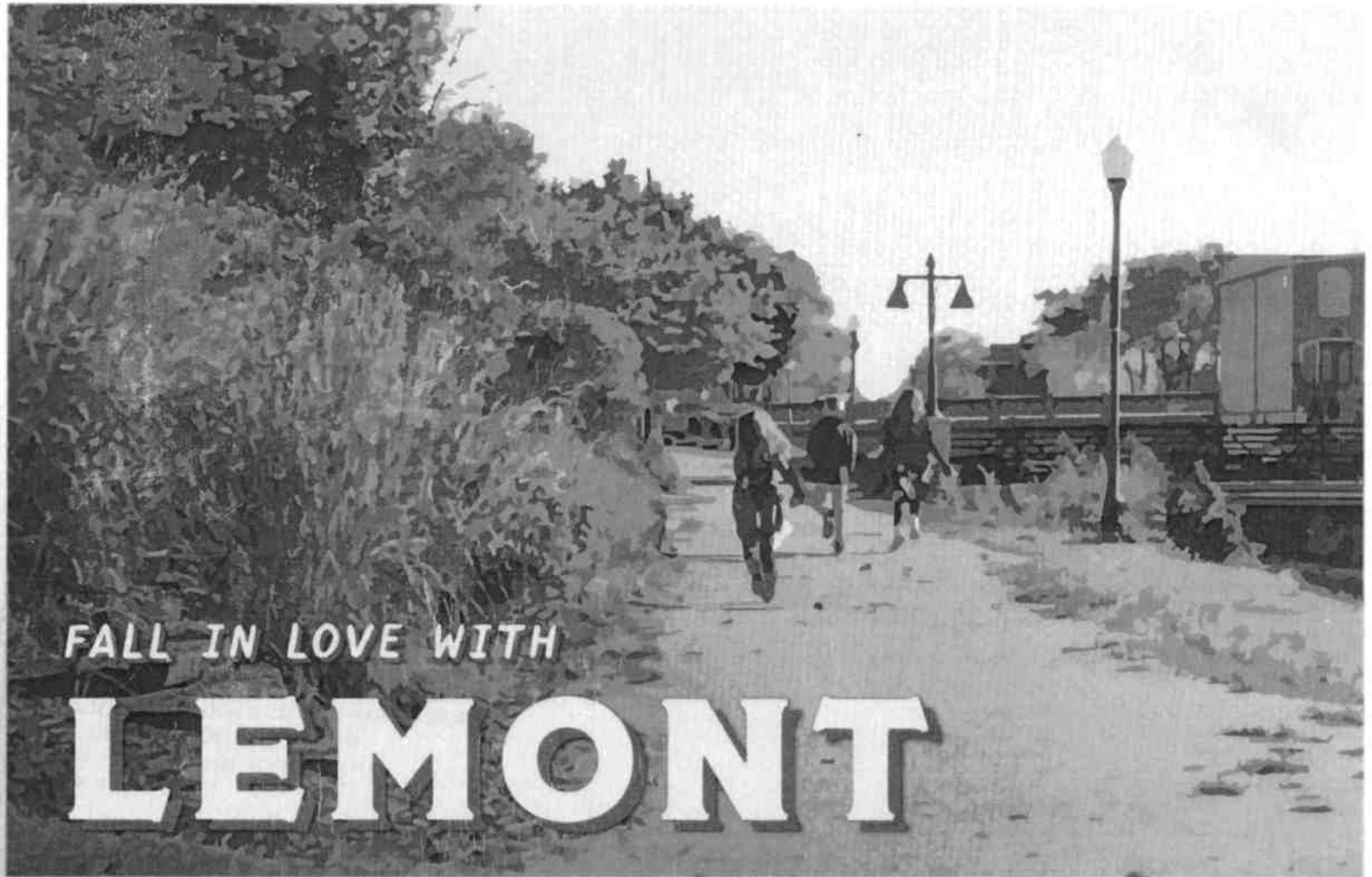
Administrative Assistant to City Administrator
1702 Plainfield Road, Darien, IL 60561

Email: lklemm@darienil.gov

Office: (630) 353-8104

Connect with the City of Darien!





FALL IN LOVE WITH

LEMONT

MARK YOUR CALENDARS!

- SEP**
- 3 KEEPATAW DAY PARADE & FUN FEST
 - 4 LABOR DAY
 - 8 EVERCLEAR WITH THE ATARIS AT THE FORGE
 - 9 TASTE OF LEMONT LHSEF
 - 10 LEMONT LABOR PICNIC LUNCH & WALKING TOUR
 - 16 QUARRIES & CANAL WALKING TOUR LAHS
 - 23 POLLYANNA OKTOBERFEST AT THE FORGE
 - 23 SCARECROW FEST LJWC/LEMONT TOWNSHIP
 - 30 SPIRITS OF THE LIMESTONE HAUNTED HISTORY TOUR
 - 5, 12, 19, 26 LEMONT FARMERS MARKET VILLAGE GREEN

- OCT**
- 1 FALL ON CANAL
 - 6 DRIVE IN MOVIE LEMONT PARK DISTRICT
 - 7 FALL FOOD TRUCK FEST AT THE FORGE
 - 7-8 ART ON THE GREEN ARTS & CULTURE COMMISSION
 - 8 LEMONT UNLOCKED DOWNTOWN LEMONT
 - 9 COLUMBUS/INDIGENOUS PEOPLES DAY
 - 13-14 HOCUS POCUS 1&2 LAHS WITH LEMONT LIBRARY
 - 14 "BACK IN TIME" 80'S HALLOWEEN BASH AT THE FORGE
 - 14 TRICK OR TREAT TRAIL LEMONT PARK DISTRICT
 - 14 FALL HOUSEHOLD RECYCLING EVENT LEAC
 - 22 CHARACTER MEET & TREAT AT THE FORGE
 - 26 INTO DEVIL'S REACH MOVIE 21 AND OLDER AT LAHS
 - 28 DOWNTOWN WALKING TOUR LAHS
 - 28 HALLOWEEN HOEDOWN
 - 31 HALLOWEEN • TRICK OR TREAT HOURS: 3:00-6:30 PM
 - 3, 10, 17 LEMONT FARMERS MARKET VILLAGE GREEN

- NOV**
- 3 HOLIDAY KICK OFF DOWNTOWN BOUTIQUES
 - 5 FALL TRAIL RACE FESTIVAL AT THE FORGE
 - 10-12 FRIENDS OF THE LIBRARY BOOK SALE
 - 11 VETERANS DAY
 - 19 QUARRY CROSS CYCLOCROSS RACE AT THE FORGE
 - 23 THANKSGIVING
 - 26 SMALL BUSINESS SATURDAY



VILLAGE OF LEMONT
418 MAIN STREET
LEMONT, IL 60439

PRSR STD
ECRWSS
U.S. POSTAGE PAID
BOLINGBROOK, IL
PERMIT NO. 89

*****ECRWSSDDM****
POSTAL CUSTOMER
LEMONT, IL 60439

SCAN TO
LEARN MORE:



FOR A FULL LIST OF
HALLOWEEN EVENTS VISIT
LEMONTSTEROAYS.COM

BUDGET REQUEST FORM

Maintenance Budget

Department: Administration Fund: 10-4239

Project/Program Title: Public Relations

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: Various and Unknown Original Cost: _____

Produce 3 newsletters to be mailed to residents

Estimated Budget:

Account #	Account Name	Cost
01-10-4239	MECO Services – layout and design (\$2000 x 3)	6,000
01-10-4239	Printing/mailing (\$2860 x 3)	8,580
01-10-4239	Postage (\$2005/issue)	6,015
	Total Cost	20,595

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: _____

Recommended by City Administrator: _____ Yes _____ No

BUDGET REQUEST FORM

FYE25

Department: Administration Fund: 10-4239

Project/Program Title: Public Relations

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

Provide up to 4 events (3 summer and 1 fall) for the residents and businesses in Darien.

Estimated Budget:

Account #	Account Name	Cost
01-10-4239	Up to 4 events – entertainment – band (set up/sound/stage/porta potty/banners/miscell)	20,000
01-10-4239	Plan and manage up to 4 events at \$2,000/each	8,000
01-10-4239	Contingency	15,000
	Total Cost	43,000

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: _____

DETAIL (estimates)

Stage – \$8,000

Bands -\$5,000

Porta Potty - \$1,500

Banners/Miscell - \$500

Total for 3 events = \$15,000

4th event - \$5,000

Contingency – \$15,000

(tent)

Dates: (tentative)

1st – June 27th

2nd – July 25th

3rd – August 29th

Oktoberfest -

September 21st

Recommended by City Administrator: _____ Yes _____ No

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Administration Fund: 10-4325

Project/Program Title: Computer Support and Back Up

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: Various and Unknown Original Cost: Unknown

Provide the managed professional services including the help desk and maintenance (40 hours per month along with the back up security for the city which also includes SCADA).

Estimated Budget:

Account #	Account Name	Cost
01-10-4325	Fixed monthly cost for back-up/security \$2,773 x 12	33,276
01-10-4325	Fixed monthly cost for server management \$8,001.49 x 12	96,017.88
01-10-4325	Fixed monthly cost for iCloud \$20 x 12	240.00
01-10-4325	Fixed monthly cost for secure email \$15.50 x 12	186.00
01-10-4325	Fixed monthly cost for endpoint detection and response (EDR) \$214 x 12	2,568
01-10-4325	Fixed monthly cost for duo MFA (multi fact authentication) \$315 x12	3,780
	Total Cost	136,067

Has this request been submitted before? Yes No

If yes, how many times: _____

SUBMITTED BY: _____

Recommended by City Administrator: Yes No

Any NEW program/activity/equipment costing in excess of \$5,000
BUDGET REQUEST FORM

Department: Administration Fund: 10-4325

Project/Program Title: Department IT needs

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: Various and Unknown Original Cost: Unknown

Continue with the replacement of 11 computers/year (maintain the current schedule). Replace and upgrade firewalls:

Estimated Budget:

Account #	Account Name	Cost
01-10-4325	Continue with schedule of replacing computers every 4 years, upgrading from Windows 7 to Windows 10	\$25,600
01-10-4325	Reoccurring yearly subscriptions (cisco firewall support, cisco switch report,etc)	11,716
01-10-4325	MFA - originally approved FYE23 - implement the multi factor authentication (FMA). This is at computer desktop level utilizing security tokens. Add'l monthly fee included in Attachment A	11,620
01-10-4325	Uninterrupted power supply in PD server room old/end of life	4,300
01-10-4325	Core network switch ta PD nearing end of support. AIS recommends upgrading to switch like other at PD/CH. Juniper EX48 port POE switch and stacking cable	4,400
01-10-4325	New fleet MDTs - build/configure 15 MDTs - labor (project manager/onsite technician)	8,400
	TOTAL	66,036

Has this request been submitted before? Yes No

Recommended by City Administrator: Yes No

PROJECTS/UPGRADES		ESTIMATE		
		2024/2025	2025/2026	2026/2027
Police Department				
Criminal Justice Information Services (CJIS)	Ongoing Mtce Labor	2,100.00	2,100.00	2,100.00
	AIS Managed SIEM/CJIS	1,980.00	1,980.00	1,980.00
	TOTAL CJIS	4,080.00	4,080.00	4,080.00
System Wide				
	Replacing 11 computers every 4 years (reduced quantity due to pricing)	25,600.00	25,600.00	25,600.00
System Wide				
Attachment A	Reoccurring yearly subscriptions (cisco firewall support, cisco switch report, etc)	11,716.00	12,000.00	13,500.00
System Wide	MFA - originally approved FYE23 - implement the multi factor authentication (FMA). This is at computer desktop level utilizing security tokens. Addtl monthly fee included in Attachment A	11,620.00		
Police Department - Server Room	Uninterrupted Power Supply in PD server room are old/end of life.	4,300.00		
Police Department	Core network switch at PD nearing end of support. AIS recommends upgrading to switch like other switches at PD/CH. Juniper EX 48 port POE switch and stacking cable	4,400.00		
Police Department	New fleet MDTs - build/configure 15 MDTs - labor (project manager/onsite technician)	8,400.00		
Public Works	Replace server - end of life. Upgrade		6,200.00	
Public Works	Uninterrupted power supply in PW IT cabinet - replace		1,950.00	
City Hall Media Room	Clean up - wall cabinet (secure existing equipment, cable and CJIS compliant); wall cabinet APC/CyberPower UPS)		2,750.00	
TOTAL ESTIMATES (EXCL CJIS)		66,036.00	48,500.00	39,100.00

2024/2025 (Attachment A)

Fixed Monthly - \$8,002 mgmt svr (unlimited support/1x per week onsite)	96,017.88
Fixed Monthly - \$2,773 disaster/data continuity (allows recovery of files/entire server; gain access to data in event of some form of data loss/disaster; takes daily snapshots of all servers)	
	33,276.00
\$15.50 per month - secure email	186.00
\$20.00 per month - PD Cloud Hosting	240.00
\$214.00 per month - EDR (new 1/2024)	2,568.00
\$315.00 per month - MFA DUO subscription	3,780.00
Total Monthly	136,067.88

2024-2025 FY - City of Darien - Known reoccurring/subscriptions

<u>Item</u>	<u>Cost</u>	<u>Period</u>	<u>Needs updating?</u>	<u>Notes</u>
Manage Services	\$8,001.49	mo	No	
Data Continuity and Disaster Recovery	\$2,773.00	mo	No	
Unifi Cloud Controller	\$20.00	mo	No	
Secure Email	\$15.50	mo	No	
	\$10,809.99			\$129,719.88
Duo MFA - Monthly	\$315.00	mo	Subject to vendor; Adding staff	3,780.00
EDR - Endpoint detection & Response	\$214.00	mo	per month - \$214	2,568.00
				\$136,067.88
AIS managed SIEM/CJIS	\$1,980.00	yr	No	
CJIS-ongoing mtce labor	\$2,100.00	yr	No	
Spam Titam Email Security	\$2,070.00	yr	No	
Barracuda Archiver	\$4,320.00	yr	Yes, they always increase	increase
Juniper Switch Support (PW)	\$98.00	yr	Subject to vendor	
Juniper Switch Support (PD)	\$429.00	yr	Subject to vendor	2 switches
Juniper Switch Support (CH)	\$429.00	yr	Subject to vendor	
GoDaddy Cert	\$974.97	3yr	Yes	Good until 2026
DotGov	\$400.00	yr	Subject to vendor	
Dell PowerEdge Server (PW)	\$360.00	yr	Subject to vendor	increase
Dell PowerEdge Server (PD)	\$432.00	yr	Subject to vendor	
Vmware	\$103.00	yr	Subject to vendor	
	\$11,715.97			

Data Continuity and Disaster Recovery

The City uses an advance backup system, called a data continuity and disaster recovery appliance (server).

What it does:

- Takes image based backups nightly of all Windows servers.
- Replicates those images to the cloud.
- Weekly the integrity of the backup images are tested.

What it can do:

- Provide day to day file level data recovery.
- Should a server encounter a software or hardware failure, the backup image can be used to rebuild the server.
 - If the hardware fails, then is fixed. An image can be copied to the fixed server and be back online quickly.
 - If the hardware fails, then new hardware is put in place. An image can be copied to the new server.
 - If the time to fix the server is lengthy, an image can be spun up and staff can access the last backed up image.
- Should the Server Room or the Building suffer a disaster, the cloud images can be used.
 - Remote access to the cloud server images can be configured for staff from anywhere in the world.



ALL
INFORMATION
SERVICES, INC.

Integrating the World's Technology

All Information Services, Inc.

Integrating the World's Technology

Budgetary Technology Roadmap For:

City of Darien
1702 Plainfield Road
Darien, IL 60561



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2025-2026

- Criminal Justice Information Services (CJIS) consulting and updating. This is subject To Policy updates and the City's needs.
 - ✓ See <https://www.fbi.gov/services/cjis/cjis-security-policy-resource-center>
 - ✓ \$2,100 Estimated ongoing maintenance labor
- Desktop hardware refresh (11 Desktops/Laptops)
 - \$14,000 Computers
 - \$7,400 Estimated Labor
 - ✓ \$4,200 Microsoft Office Std/Pro Licensing (Gov. Agreement)
 - ** *The hardware estimate is based on average system specifications for City staff.*
 - Specialized systems are above and beyond this estimate.
- City Hall Media Room Cleanup.
 - \$1,000 Estimate Labor
 - (Work with City to investigate, prep for disposal old equipment on the floor at the end of the room, check cabling in the ceiling, etc. Below is contingent on this step and the results of the investigation)
 - ✓ \$500 Wall Cabinet (Secure existing equipment and cable, CJIS compliant)
 - \$250 Wall Cabinet APC/CyberPower UPS
 - \$1,000 Estimate Labor to mount, re-terminate, existing equipment and cabling in the new cabinet
- The Uninterrupted Power Supply in Public Works IT Cabinet is over 6 years old by now and beyond their end of life.
 - ✓ \$1,000 1 x Trip Lite/CyberPower Server UPS (Networkable/SNMP Alerts)
 - \$950 Estimated Labor
- Public Works server will be end of life. AIS recommends upgrading.
 - ✓ \$4,200 Dell PowerEdge Server
 - \$2,000 Estimated Labor

2026-2027

- Criminal Justice Information Services (CJIS) consulting and updating. This is subject To Policy updates and the City's needs.
 - ✓ See <https://www.fbi.gov/services/cjis/cjis-security-policy-resource-center>
 - ✓ \$2,100 Estimated ongoing maintenance labor
- Desktop hardware refresh (11 Desktops/Laptops)
 - ✓ \$14,000 Computers
 - \$7,400 Estimated Labor
 - \$4,200 Microsoft Office Std/Pro Licensing (Gov. Agreement)
 - ** *The hardware estimate is based on average system specifications for City staff.*
 - Specialized systems are above and beyond this estimate.



Fleet MDTs

In response to the Police Department's communication about the new Fleet MDTs. Below is the estimated labor for AIS to build and configure 15 MDTs.

✓ \$8,400 Estimated Labor
Project Manager
Onsite technician

Authorizing Name: _____

Authorizing Signature: _____

Date: _____

BUDGET REQUEST FORM
FYE25

BUDGET REQUEST FORM
Maintenance Budget

Department: Administration Fund: 10-4325

Project/Program Title: Consulting/Professional Services

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: Various and Unknown Original Cost: _____

The City of Darien will provide residents with one (1) electronic waste home collections. Each home will be allowed to recycle and properly dispose of landfill banned items for up to seven (7) E-Waste items to include one television and one computer monitor per collection or two total.

Estimated Budget:

Account #	Account Name	Cost
10-4325	Electronic Waste Home Collection (\$1.26/home x 7400)	9,324.00
		9,324.00

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: _____

Recommended by City Administrator: _____ Yes _____ No

Lisa Klemm

From: Jordan Kraber <JKraber@LRSrecycles.com>
Sent: Wednesday, December 13, 2023 8:45 AM
To: Lisa Klemm
Cc: Katie Neary
Subject: Darien E-Waste
Attachments: INV0005543908.pdf

Hi Lisa,

I am so sorry for the delay getting this invoice to you! Please review the attached invoice and let me know if you have any questions.

Please see estimate below for one E-Waste collection in 2024. This number can change based on home count during the event next year. I don't anticipate it will be a dramatic change though.

Per home Rate - \$1.26
Estimated Home Count – 7,382

\$9,301.32

Thank you,

Jordan Kraber
Municipal Services Coordinator
LRS
5500 Pearl Street, Suite 300
Rosemont, IL 60018
844-633-3577 (Phone) 10667 (EXT)



Any NEW program/activity/equipment costing in excess of \$5,000
BUDGET REQUEST FORM
FYE25

Department: Administration Fund: 4325

Project/Program Title: Strategic Planning

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

During the goal setting session, it was determined that a four year strategic plan would be developed utilizing a strategic planning consultant to facilitate the process.

Estimated Budget:

Account #	Account Name	Cost
01-10-4325	Strategic Planning Consultant	30,000
	Total	30,000

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: _____

DETAIL (estimates)

Recommended by City Administrator: _____ Yes _____ No



City of Darien
Strategic Planning
Request for Proposals
Submissions due
January 31, 2024

1. SUMMARY

The City of Darien, Illinois is seeking consultant services for the development of a four-year strategic plan. All proposals should clearly define how consultants will work with the City to assist in a comprehensive and participatory planning process.

2. BACKGROUND

Incorporated December 13, 1969, the City of Darien, population of 22,011, operates under a Council/Aldermanic form of government. The Mayor, City Clerk and City Treasurer are elected at-large from the entire City. Alderpersons are elected from seven wards to serve four-year terms.

For detailed information about Darien you may review the following link to our new resident welcome packet.

<https://www.darien.il.us/community/new-resident/welcome-packet-4-01-20.aspx>

3. SCOPE OF WORK

The Mayor and City Council are seeking a consultant to lead the City through the process of developing a four-year strategic plan with the deliverables outlined below. The process will include engaging key stakeholders as determined by the City, and include input from the recent citizen survey. The following are the requested scope of services:

A. Perform a S.W.O.T Analysis (Strengths, Weaknesses, Opportunities, and Threats)

The consultants will review information collected from the City Council and staff interviews, community survey data, local organization leaders and others to be determined. Through a facilitated process, the consultants will capture further information from the City Council to modify the SWOT analysis (if needed) and seek group consensus to ensure the SWOT analysis reflects the group's overall assessment of the City's environment.

B. Facilitate Goal-Setting Session

Facilitate a process for the development of a 4-year strategic plan. The consultant shall collaborate with relevant parties to provide input for the development of a vision and mission statement, a set of priorities, as well as, an action plan focused on achieving the identified priorities during the four-year lifespan of the strategic plan. The action plan will contain the priorities, each with their associated context, goals/objectives, strategies/actions, indicators, persons or groups responsible, target dates, and estimated costs. This process shall include pre-workshop stakeholder input, 4-hour workshop, and preparation of a strategic plan document.

4. PROPOSAL CONTENT

a. Step 1 (Technical and Qualifications)

Proposals should include the following information, presented in a clear, comprehensive, and concise manner, to illustrate the firm's capabilities and technical approach to the work.

Information Required of RFP Respondents:

- i. **Firm name, business address, telephone, and other relevant contact information.**
- ii. **Description of the firm.**
Include history, size, and statement of ability to perform the work.
- iii. **Summary of the Proposal.**
Provide a brief summary of the proposal.
- iv. **Work Plan & Timeline.**
Provide information about proposed activities including a timeline for completion and deliverables.
- v. **Staffing Plan, Including Resumes.**
Identify each person who will work on the project and identify his or her role. Please provide professional background.
- vi. **References.**
Provide the names of three references that you have worked with on similar strategic planning projects.
- vii. **Examples.**
Provide two examples of adopted Strategic Planning documents from other communities that you have worked with on similar strategic planning projects.

b. Step 2 (Pricing)

- i. A project budget that includes a “not to exceed” cost for professional services to complete the items identified in the scope of work. The “not to exceed” costs should be an all-inclusive cost to include all elements of this assignment, including travel, meeting facilitation, document preparation and printing costs. The budget shall also include any limitations to the scope of work.
- ii. The pricing document should also include any potential work not defined within the proposed scope of services, or not mentioned in this RFP.

5. SUBMISSION OF PROPOSALS

Applicants will provide two (2) copies and one electronic copy (emailed) of the proposal. Proposals are to be submitted by January 31, 2024 to:

**City Darien
ATTN: Lisa Klemm,
Administrative Assistant
to City Administrator
1702 Plainfield Road
Darien, IL 60561**

Applicants may send the electronic copy to lklemm@darienil.gov

Envelopes containing the proposal shall be marked "**FOUR Year Strategic Planning Proposal**". An estimated project timeline should also be included. **Anticipated start date of project May 6, 2024.**

6. EVALUATION OF PROPOSALS

Evaluation Procedure:

City Staff will internally review the responses to the RFP and recommend one firm to the City Council for approval. The City reserves the right to establish a final award determination and to negotiate with the successful respondent in the addition or deletion of any or all tasks included within the RFP. The City of Darien also reserves the right to accept or reject any or all RFP's and to accept the RFP most advantageous to the City.

7. QUESTIONS REGARDING THE RFP

Contact for questions: Lisa Klemm at lklemm@darienil.gov

Questions regarding the RFP must be received via email to the address above by January 26, 2024.

City of Darien

2/7/2024

COMMUNITY DEVELOPMENT DEPARTMENT BUDGET FISCAL YEAR 2025

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 ESTIMATED ACTUAL	FYE 25 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 26 FORECAST	FYE 27 FORECAST
PERSONNEL								
SALARIES	\$ 353,006	\$ 389,780	\$ 367,236	\$ 364,730	\$ 364,730	\$ -	\$ 373,848	\$ 383,195
OVERTIME	32	1,000	1,000	1,000	1,000	-	1,000	1,000
SUB-TOTAL	\$ 353,038	\$ 390,780	\$ 368,236	\$ 365,730	\$ 365,730	\$ -	\$ 374,848	\$ 384,195
BENEFITS								
SOCIAL SECURITY	20,150	23,109	22,005	22,005	22,005	-	22,445	22,894
MEDICARE	4,952	5,666	5,289	5,289	5,289	-	5,394	5,502
IMRF	14,363	12,529	12,252	12,252	12,252	-	12,497	12,747
MEDICAL/LIFE INSURANCE	36,545	35,667	37,278	37,576	37,576	-	38,328	39,094
SUPPLEMENTAL PENSION	2,400	2,400	2,400	2,400	2,400	-	2,400	2,400
SUB-TOTAL	78,410	79,371	79,223	79,522	79,522	-	81,064	82,637
OPERATING COSTS								
BOARDS & COMMISSIONS	1,110	1,200	1,500	1,200	1,200	-	1,500	1,500
DUES & SUBSCRIPTIONS	-	2,500	500	2,500	2,500	-	500	500
LIABILITY INSURANCE	13,595	23,000	23,000	23,000	23,000	-	23,000	23,000
MAINTENANCE-VEHICLE	-	500	5,000	500	500	-	700	1,000
POSTAGE & MAILINGS	-	650	1,000	650	650	-	950	950
PRINTING & FORMS	302	565	565	565	565	-	615	565
ECONOMIC INCENTIVES	408,743	428,000	424,000	429,000	379,000	50,000	449,000	400,000
SUPPLIES-OFFICE	550	600	500	500	500	-	500	500
TRAINING & EDUCATION	25	500	500	500	500	-	600	600
TRAVEL/MEETINGS	-	200	100	200	200	-	200	200
VEHICLE GAS & OIL	1,670	1,200	2,000	1,200	1,200	-	1,200	1,100
SUB-TOTAL	425,995	458,915	458,665	459,815	409,815	50,000	478,765	429,915
CONTRACTUAL								
CONSULTING/PROF SERVS	66,575	134,600	105,000	170,124	84,909	85,215	100,679	101,546
CONSULTING/PROF REIMB.	59,861	68,000	68,000	99,000	99,000	-	94,575	96,634
SUB-TOTAL	126,436	202,600	173,000	269,124	183,909	85,215	195,254	198,179
CAPITAL								
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 983,879	\$ 1,131,666	\$ 1,079,124	\$ 1,174,191	\$ 1,038,976	\$ 135,215	\$ 1,129,932	\$ 1,094,926

Community Development Summary

2025 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 365,730	\$ -
BENEFITS	\$ 79,522	\$ -
OPERATING COSTS	\$ 409,815	\$ 50,000
CONTRACTUAL	\$ 183,909	\$ 85,215
CAPITAL	\$ -	\$ -
TOTAL	\$ 1,038,976	\$ 135,215

Account #	Description				Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES						
20-4010	SALARIES				\$ 364,730	\$ -
20-4030	OVERTIME				\$ 1,000	\$ -
BENEFITS						
20-4110	SOCIAL SECURITY				\$ 22,005	\$ -
20-4111	MEDICARE				\$ 5,289	\$ -
20-4115	IMRF				\$ 12,252	\$ -
20-4120	MEDICAL/LIFE INSURANCE				\$ 37,576	\$ -
20-4135	SUPPLEMENTAL PENSION				\$ 2,400	\$ -
OPERATING						
20-4205	BOARDS & COMMISSIONS				\$ 1,200	\$ -
	Secretary			1,200	-	
			Total	1,200	-	
20-4213	DUES & SUBSCRIPTIONS				\$ 2,500	\$ -
	APA Membership			500	-	
	Business Development Membership			2,000	-	
			Total	2,500	-	
20-4219	LIABILITY INSURANCE				\$ 23,000	\$ -
	Deductible			5,000	-	
	Legal Expense			18,000	-	
			Total	23,000	-	

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>OPERATING</u>			
20-4229	MAINTENANCE - VEHICLES	\$ 500	\$ -
20-4233	POSTAGE & MAILINGS	\$ 650	\$ -
	Postage	450	
	Federal Express	200	
	Total	650	-
20-4235	PRINTING & FORMS	\$ 565	\$ -
	Plat Pages	50	-
	Forms	200	-
	Business Cards	165	-
	Comprehensive Plan Copies	150	-
	Total	565	-
20-4240	ECONOMIC DEVELOPMENT	379,000	\$ 50,000
	Walmart Tax Rebate	310,000	-
	Home Depot Tax Rebate	69,000	-
	* Marketing Material	-	15,000
	Chamber grant	-	35,000
	Total	379,000	50,000
20-4253	SUPPLIES - OFFICE	\$ 500	\$ -
20-4263	TRAINING & EDUCATION	\$ 500	\$ -
	Staff-Conferences/ Training	500	-
	Total	500	-
20-4265	TRAVEL/MEETINGS	\$ 200	\$ -
	Staff-Travel Exp	100	-
	Staff-Local Meeting Expense	100	-
	Total	200	-
20-4273	VEHICLE - GAS & OIL	\$ 1,200	\$ -
<u>CONTRACTUAL SERVICES</u>			
20-4325	CONSULTING/PROFESSIONAL SERVICES	84,909	85,215
	Engineering Services	4,500	-
	Contingency	-	1,200
	Web Q & A Module-Building licensing	8,500	-
	* OpenGov-Licensing Business&Property Maintenance	26,859	-
	Zoning Map GIS Maintenance	250	-
	Code Enforcement Services	38,500	-
	Legal Fees	2,500	-
	* OpenGov Permitting Software	-	35,000

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	* Laser Fiche Scanning Building Dept	-	30,500
	* AIS setup of scanners-Configurations	-	2,285
	* Scanners -Mary, Jordan, Maria, Dorothy		11,000
	* New Laserfiche licenses 8	-	5,230
	Laserfiche annual license	800	-
	AIS datadisaster recovery	3,000	-
	Total	84,909	85,215
<u>CONTRACTUAL SERVICES</u>			
20-4328	CONSULTING PROFESSIONAL REIMB	\$ 99,000	\$ -
	Engineering Services	24,000	-
	Building Plan Review	30,000	-
	Elevator Inspections	3,500	-
	Lawn Cutting	6,000	-
	Legal Fees	5,000	-
	Electrical Inspections	9,000	-
	Building & Plumbing Inspections	21,500	-
	Total	99,000	-
<u>CAPITAL PURCHASES</u>			
20-4815	EQUIPMENT	\$ -	\$ -
	Total	\$ 1,038,976	\$ 135,215



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Trending Corporate Apparel Items

Your Logo on Your Favorite Apparel Company Brands

Impress your customers and employees with corporate logo apparel from widely known and trusted brands - all customizable with your logo

AGENDA MEMO
City Council
June 5, 2023

ISSUE STATEMENT

A resolution authorizing the purchase and deploying a web-based Permitting, Licensing and Code Enforcement Software with OpenGov, Inc., in an amount not to exceed \$43,405.00.

RESOLUTION

BACKGROUND/HISTORY

Currently, the City's permitting and licensing process is handled in person and done through a series of non-electronic, paper-based reviews and payment steps. City staff have agreed that this process is not sustainable for residents or staff. Staff has been researching software solutions to provide an automated system that would improve efficiencies and processes not only for residents and businesses, but also internal staff. Ex-Alderman Lester Vaughn, Business development consultant, provided feedback and supported the proposed software. Specific areas for improvement were identified throughout the City, especially in the area of citizen services, such as licensing and code enforcement.

Below are further highlights regarding the software:

- Public Portal - A simple to use public-facing portal for residents and businesses with single login and have access to all tools and status to improve tracking.
- Process automation – Ability to design workflows to improve processes to electronically intake data and assign tasks.
- Inspection management – Ability to request dates online with inspectors, while inspectors can use mobile inspections to record results and photos directly to the system.
- Code Enforcement – Easy online violation submissions, and a centralized case management location.
- Apply/Renew Licenses – Standardize and simplify the application and renewal process, such as business licensing, with the ability to track status and to communicate directly with business owners.
- Online Payment Collection – Ability for collecting fees for the various modules and tools managed by the software.
- Intuitive User Experience – Software must be easy to use and understand for residents and internal staff.

Staff is recommending to partner with OpenGov, Inc., as this software operates and is housed in the cloud, meaning that it's accessible anywhere there is internet connectivity. Staff will not be required to maintain any infrastructure to provide service to the community. It is also very flexible and can be designed to provide workflow processing for many other types of transactions/staff review and case procedures in the future. This will allow staff from multiple departments to utilize a common software in the same platform allowing staff to see any active licenses and code or ordinance violations for addresses in real time. Not only would this eliminate or reduce the need for in-person submittals, OpenGov Permitting & Licensing will provide enhanced customer

service through an online customer service portal that will educate businesses and citizens about licensing requirements and allow drafting and submitting applications with payment of fees online. After submission of applications, constituents will be able to track progress and communicate with City staff through the review and approval process as required. For those that are unable or not comfortable with online submission, City Staff will be able to enter documents for our citizens, as is occurring now.

OpenGov, Inc., is a cloud-based service, it has a different pricing model than most other City software. The benefits of this are that OpenGov, Inc., maintains the platform for software updates and security fixes, as well as providing the hardware and infrastructure to deliver the service.

The City cost summary for year one is a one-time fee of \$24,240, for the OpenGov, Inc., platform and successful deployment with professional services and setup. The annual subscription cost for year one is \$19,165; total cost year one \$43,405. The reoccurring annual cost will be 2024-25- \$26,859 and 2025-26- \$28,201.95, see Attachment A. Attached as Attachment B is a Project Plan Summary (29 pages). OpenGov, Inc., will build out records and 2 types of City workflows and public portals: for our Business Licenses applications and Code Enforcement Case Review Complaints. City staff would be involved in this initial buildout, and after deployment the City would have a dedicated Open Gov Customer Success Manager for training and future support, included in the annual software cost.

The FY 23/24 Budget includes funds for the software platform and implementation. OpenGov, Inc., is an awarded vendor through the National Association of State Procurement Officials, NASPO, for a cooperative purchasing program facilitating public procurement solicitations and agreements. See Attachment C.

The proposed expenditure would be expended from the following line account:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 23-24 BUDGET	PROPOSED EXPENDITURE	PROPOSED BALANCE
01-20-4325	Open Gov Software	\$45,000.00	\$43,405.00	\$1,595.00

COMMITTEE RECOMMENDATION

The Municipal Services Committee recommends authorizing the purchase and deploying a web-based Permitting, Licensing and Code Enforcement Software with OpenGov, Inc., in an amount not to exceed \$43,405.00.

ALTERNATE DECISION

As recommended by the City Council.

DECISION MODE

This item will be on the June 5, 2023 City Council agenda for formal consideration.

RESOLUTION NO. R-61-23

A RESOLUTION AUTHORIZING THE PURCHASE AND DEPLOYING A WEB-BASED PERMITTING, LICENSING AND CODE ENFORCEMENT SOFTWARE WITH OPENGOV, INC., IN AN AMOUNT NOT TO EXCEED \$43,405

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien, hereby authorizes the Mayor to purchase and deploy a web-based Permitting, Licensing and Code Enforcement Software with OpenGov, Inc., in an amount not to exceed \$43,405, a copy of which is attached hereto as "**Exhibit A**" and is by this reference expressly incorporated herein.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 5th day of June, 2023.

AYES: 6 - Belczak, Gustafson, Leganski, Schauer, Stompanato, Sullivan

NAYS: 0 - NONE

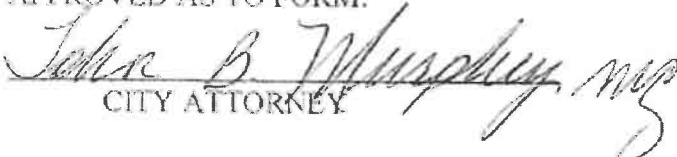
ABSENT: 1 - Kenny

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 5th day of June, 2023.


JOSEPH MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY





OpenGov Inc.
PO Box 41346
San Jose, CA 95160
United States

Quote Number: OGI-008008
Created On: 6/21/2023
Order Form Expiration: 6/30/2023
Subscription Start Date: 6/30/2023
Subscription End Date: 6/29/2026

Prepared By: Kelly Anmons
Email: kellyanmons@opengov.com
Contract Term: 36 Months

Customer Information		Contact Information	
Customer:	City of Darien, IL	Contact Name:	Dan Combac
Bill To/Ship To:	1707 Pleasantfield Rd Darien, IL United States	Email:	dcombac@dariencil.us
		Phone:	630-353-8106

Order Details:
Billing Frequency: Annually in Advance
Payment Terms: Net Thirty (30) Days

SOFTWARE SERVICES:

Product / Service	Start Date	End Date	Annual Fee
Permitting, Licensing & Code Enforcement - 1 Service Area <i>Business Licenses, Flag Integrations, MAT / Assessor System & Flags, AutoBill Interface</i>	6/30/2023	6/29/2024	\$19,163.00
Permitting, Licensing & Code Enforcement - 1 Service Area <i>Business Licenses, Flag Integrations, MAT / Assessor System & Flags, AutoBill Interface</i>	6/30/2024	6/29/2025	\$26,839.00
Permitting, Licensing & Code Enforcement - 1 Service Area <i>Business Licenses, Flag Integrations, MAT / Assessor System & Flags, AutoBill Interface</i>	6/30/2025	6/29/2026	\$38,201.00

Annual Subscription Total: See Billing Table

PROFESSIONAL SERVICES:

Product / Service	Start Date	Professional Services Total:
Professional Services Deployment - Prepaid	6/30/2023	\$24,240.00

Billing Table:

Billing Date	Amount Due	
June 30, 2023	\$43,405.00	(Annual Software Fee + Professional Services)
June 30, 2024	\$26,839.00	(S&P Upgrade)
June 30, 2025	\$38,201.00	(S&P Upgrade)

Order Form Legal Terms

Welcome to OpenGov! Thanks for using our Software Services. This Order Form is entered into between OpenGov, Inc., with its principal place of business at PO Box 41346, San Jose, CA 95160 ("OpenGov"), and you, the entity identified above ("Customer"), as of the Effective Date. This Order Form includes and incorporates the OpenGov Software Services Agreement ("SSA") executed by the parties and attached, or if no such SSA is executed or attached, the SSA at <https://opengov.com/terms-of-service> and the applicable Statement of Work ("SOW") incorporated herein in the event Professional Services are purchased. The Order Form, SSA and SOW shall hereafter be referred to as the "Agreement". Unless otherwise specified above, fees for the Software Services and Professional Services shall be due and payable, in advance, on the Effective Date. By signing this Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by, the OpenGov Terms and Conditions. Each party's acceptance of this Agreement is conditional upon the other's acceptance of the terms in the Agreement to the exclusion of all other terms.

City of Darien, IL

Signature: Joseph A. Marchese
Name: Joseph A. Marchese
Title: Mayor
Date: 6/15/23

OpenGov, Inc.

Signature: _____
Name: _____
Title: _____
Date: _____

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE 25

Department: Community Development

Fund: 01-20-4325

Project/Program Title: Open Gov Building Dept Permitting Software

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 2007/8 Original Cost: _____

On going licensing fees are approx. \$8k The existing building dept software has gone under new ownership several times and is now refereed to Granicus. The software is limited in its application and is not very useful friendly for staff, residents or contractors. Staff has been reviewing permitting software and is recommending the implementation of new software through OpenGov. The key highlights of the software are submittal of permit applications and attaching documents and plans, pay fees online through the new credit card payment system, Swipe, speak with reviewers. Complete inspections with the OpenGov Mobile App, track and manage permit/building code violations-(dovetail with code enforcement software), print issued permits, renew permits and licenses online. Staff would further recommend partnering with Open Gov as Staff has been training and implementing with the Business Licensing and Code Enforcement software.

Estimated Budget:

Account #	Account Name	Cost
01-20-4325	OpenGov-Licensing Business&Property Software \$33,370 + Misc \$35k	\$35,000
Reoccurring Annual Costs	\$24,000	
		\$35,000

Has this request been submitted before? _____ Yes No

If yes, how many times: _____

SUBMITTED BY: Dan G

DETAIL (estimates)

See att support material

Recommended by City Administrator: _____ Yes _____ No

Investment Summary

Permitting & Licensing Suite	Months	Standard Subscription	Proposed Subscription	Services	Total Investment
Year 1	12	\$34,838	\$22,645	\$10,725	\$33,370
Year 2	12		\$23,777.25	N/A	\$23,777.25
Year 3	<i>*not included to align with current contract</i>				

Standard Terms: NET 30, Billed Annually - In Advance

Proposal Includes:

- Permitting & Licensing Suite Solution: Building Permits & Inspectional Services
- Unlimited users, unlimited data, unlimited reports
- Dedicated Customer Success Manager with 24/7
- Record Types: Commercial Building Permit & Residential Building Permit



TKB Associates, Inc.

9459 Enterprise Drive
Mokena, IL 60448

Proposal

Date	Estimate #
12/18/2023	2349

Name / Address
City of Darien Lisa Klemm 1702 Plainfield Rd Darien, IL 60561

Terms	Rep
	JB

Item	Description	Qty	Cost	Total
*	Project 1 <i>COMMUNITY Development</i> The first set of files includes building permits and we currently have 15 file drawers that contain approximately 10,000 jacketed file folders. Each file contains an average of 10, 8.5 x 11 inch sheets with majority of the files including a plat of survey, or oversized sheets. The total will be approx 100,000 sheets of single sided scanning. The files are labeled by address and would be filed by street name.			
Conversion	Prepping Scanning Indexing - Small Format	100000	0.085	8,500.00T
Conversion	Prepping Scanning Indexing - Large Format	10,000	1.00	10,000.00T
Conversion	Indexing Documents - Two Index Fields - Address & Permit Numbers	10,000	0.60	6,000.00T
Pick-Up/Delivery	Pick-Up/Delivery Transportation Charge of Projects	2	500.00	1,000.00T
	Total Investment			25,500.00
	Project 2 <i>(MS)</i> The second project consists of files for the Public Works, Administrative. There are 2 5-drawer lateral cabinets, 2 2-drawer lateral cabinets and 2 5-drawer cabinets containing 8.5 x 11 inches with limited 11 x 17 sheets. The files are contained in file folders and labeled alphabetically by subject. The files vary in size from 8 single sheets to 150 sheets and includes an average of 1 oversized sheet per 5 files. The calculated estimate of sheets is 375,000 sheets.			
Conversion	Prepping Scanning Indexing - Small Format	375000	0.085	31,875.00T
Conversion	Prepping Scanning Indexing - Large Format	1,500	1.00	1,500.00T
Conversion	Indexing Documents - Two Index Fields - Subject & TBD - 12 pages per document	31,250	0.60	18,750.00T
	Total Investment			52,125.00

Handwritten notes in table:
- Under Project 1 Total: -25,500.00
- Under Project 2 Total: +5000 contingency
- Under Project 2 Total: 30,500

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Phone #	Fax #
708-478-4100	708-478-4167



Laserfiche Proposal – AIS' Involvement

Option 1 – Cloud

\$210 Estimated 2 hours AIS Labor to work with TKB to setup remotely.

Option 2 – On-Premises

\$420 Estimated 4 hours AIS Labor to work with TKB to setup remotely.

\$1,604 Additional disk space storage (8TB) on the server for PW's Laserfiche repository.

Must be Dell compatible.

Current promotion, 20% off.

\$735 Estimated 7 hours Labor for AIS to configure. (105 per hour)

\$250 Monthly. Darien's backup system stores data offsite per required regulations. AIS needs to expand the offsite space to accommodate the new Laserfiche scanned documents.

*250 x 12 = 3000
Darien's recovery*

Laserfiche works most effective (staff labor wise) when using a locally connected scanning device. This will save a significant amount of labor time over the length of the project.

\$315 Estimated 3 hours AIS Labor to setup and work with TKB. (per device)

TKB and AIS have numerous common municipal clients. We have full faith in their setup and ongoing support. AIS recommends the on-premises option 2. Main reasons:

- Upfront cost is higher, but after year 1 it is more economical.
- An on-premises system is what PD and our other common clients use.
 - We are very familiar with this type of solution and the support needed.



TKB Associates, Inc.

9459 Enterprise Drive
Mokena, IL 60448

Proposal

Date	Estimate #
12/20/2023	2351

Name / Address
City of Darien Lisa Klemm 1702 Plainfield Rd Darien, IL 60561

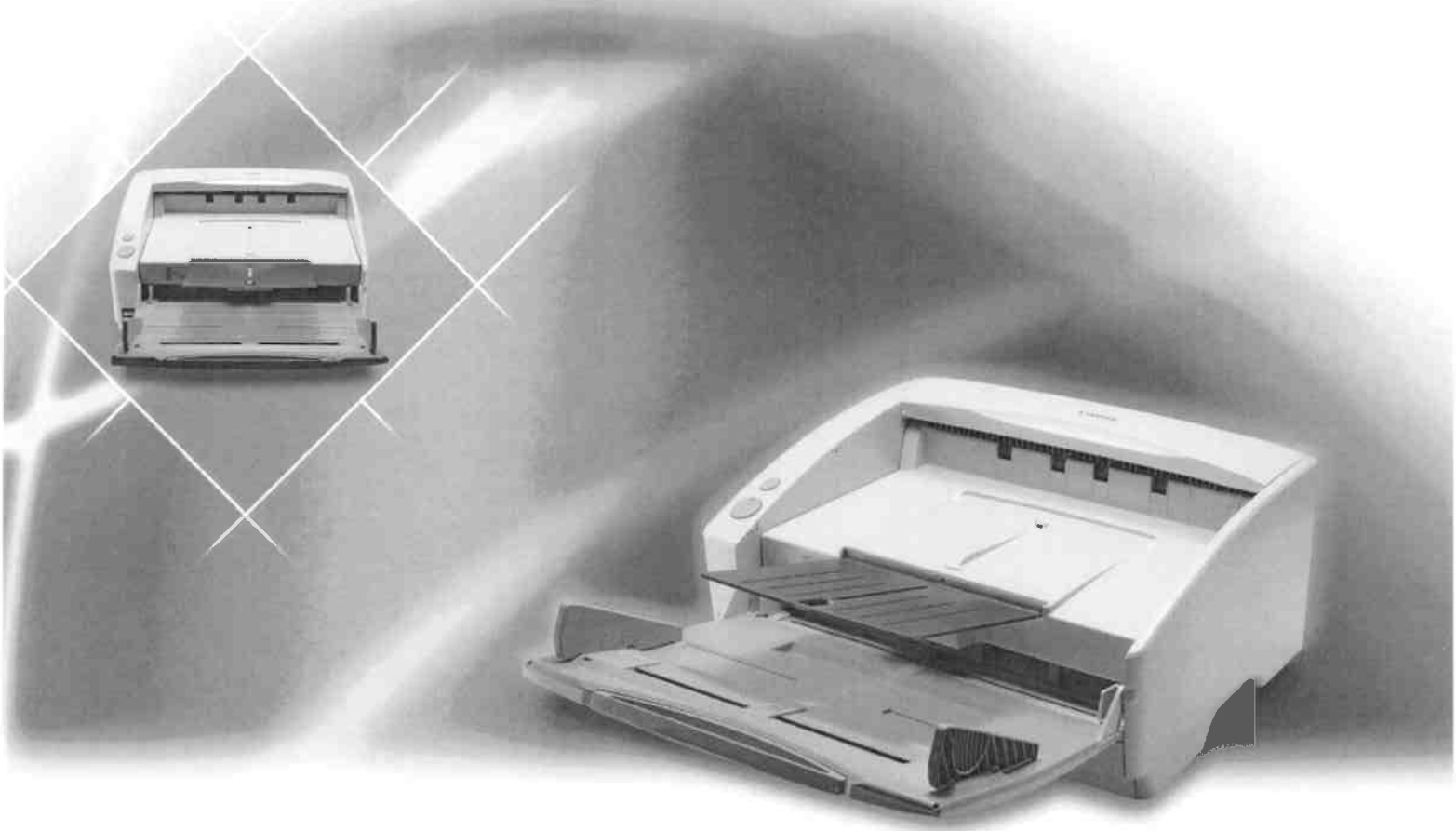
Terms	Rep
	JB

Item	Description	Qty	Cost	Total
DR-M260	<p>Most Popular Desktop Scanners:</p> <p>Canon DR-M260 Duplex Color Scanner - Letter & Legal Sized Scanning - 5 Year Adv Exchange warranty (60) Page per Minute Simplex B/W @ 200 dpi (120) Images per Minute Duplex B/W @200 dpi (60) Pages per Minute Simplex Color @200 dpi (120) Images per Minute Duplex Color @ 200 dpi 100-600 dpi and Up to 8-1/2 x 14 USB 2.0, USB 3.0 Gen 1 (80) Page Automatic Document Feeder 7,500 LTR Daily Duty Cycle One 5-foot USB cable will be bundled and shipped with each unit</p>	1	890.00	890.00T
DR-6030C	<p>Canon DR-6030C Duplex Color Scanner - Up to 11 x 17 Sized Scanning - 90 Day Warranty (80) Page per Minute Simplex (160) Images per Minute Duplex (80) Images per Minute Simplex Color (160) Images per Minute Duplex Color 100-600 dpi and Up to 11.8 x 17 (100) Page Automatic Document Feeder & Straight Pass 10,000 LTR Daily Duty Cycle SCSI-III and USB 2.0 Interfaces Canon warranty: 90 Days Onsite</p>	1	2,750.00	2,750.00T

Handwritten signature

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Phone #	Fax #
708-478-4100	708-478-4167



Fast, Accurate Scans. Immediate Productivity.

Canon's imageFORMULA DR-6030C departmental scanner blends high speeds and reliable document handling with versatility and convenience. The DR-6030C scanner provides comprehensive functionality in a desktop design that effectively delivers document capture benefits in any business application.

Wide Variety of Applications

The DR-6030C scanner is ideal for distributed scanning of high volumes of documents. At the front desk or in the back office, this scanner is well-suited for use at the departmental level. Government, financial services, healthcare, education, and other industries can benefit from its convenient design and its flexible, reliable document handling.

High Speed

The DR-6030C scanner is capable of scanning in color as rapidly as it does in black and white—up to 80 pages or 160 images per minute.* It also includes a 100-sheet Automatic Document Feeder (ADF).

Reliable

The DR-6030C scanner includes Ultrasonic Double-Feed Detection to ensure no data is lost in the event that a double-feed occurs. And in case of a misfeed, the scanner employs a Rapid Recovery System, allowing the user to resolve the issue and resume scanning from that point.

Versatile

The DR-6030C scanner can handle a wide variety of document types and features user-selectable paper paths. The default U-turn paper path works well for typical high-volume scan jobs, and the straight paper path can be selected for scanning items such as thick documents, plastic ID cards, and driver licenses. The DR-6030C scanner also includes a Long Document Mode to handle documents up to 118" in length.

Convenient

With an efficient design, the DR-6030C scanner is small enough to fit on a desktop. For added convenience, it can handle batches of mixed documents. The DR-6030C scanner can deskew or rotate inverted images and has features such as Auto Page Size Detection and Skip Blank Page, to reduce preparation time and enable unattended batch scanning. For quick access to frequently used settings, users can register up to 100 sets of scanning preferences. And built-in MultiStream™ technology allows for the simultaneous output of different image types from a single scan.

Comprehensive

In addition to ISIS® and TWAIN drivers for easy integration with third-party Enterprise Content Management (ECM) applications, the DR-6030C scanner comes bundled with Canon CapturePerfect® and Kofax VirtualReScan software to deliver a complete, end-to-end solution.

High Image Quality

With a resolution of up to 600 dpi, the DR-6030C scanner delivers impressive and consistent image quality. Image processing features, including Three-Dimensional Color Correction, Custom Color Dropout, Punch Hole Removal, and High-Speed Text Enhancement, allow sharp image capture, resulting in better OCR accuracy and readability.

Environment in Mind

The DR-6030C scanner meets the ENERGY STAR® guidelines for energy efficiency and complies with the RoHS and WEEE directives for reduction of hazardous substances and waste products.

Customer Care

A CarePAK is available for the DR-6030C scanner. The CarePAK Extended Service Plan was created to save on costs associated with post-purchase maintenance, maximize uptime throughout the life of the product, and instill confidence in the Canon scanner investment for years to come.

Specifications

Type:	Departmental Scanner
Document Feeding:	Automatic or Manual
Document Size	
Width:	2.1" - 11.8"
Length:	2.8" - 17"
Long Doc. Mode:	Up to 118"
Document Weight	
U-Turn Path	
Automatic Feeding:	14 - 32 lb. Bond
Manual Feeding:	11 - 40 lb. Bond
Straight Path	
Automatic Feeding:	14 - 32 lb. Bond
Manual Feeding:	11 - 144 lb. Bond
Feeder Capacity:	100 Sheets
Grayscale:	8-bit
Color:	24-bit
Scanning Element:	Three-Line Contact Image Sensor (CMOS)
Light Source:	RGB LED
Scanning Modes:	Simplex, Duplex, Color, Grayscale, Black and White, Text Enhancement (Three Types), Error Diffusion
	Red, Green, Blue, Custom
Color Dropout:	
Optical Resolution:	600 dpi
Output Resolution:	100/150/200/240/300/400/600 dpi
Scanning Speeds*	
Black and White:	Simplex Up to 80 ppm Duplex Up to 160 ipm
Grayscale:	Up to 80 ppm Up to 160 ipm
Color:	Up to 80 ppm Up to 160 ipm
Interface:	Hi-Speed USB 2.0, SCSI-III
Scanner Drivers:	ISIS/TWAIN for Windows®/XP/Windows Vista®/Windows 7 (32-bit/64-bit)
Dimensions (H x W x D):	7.5" x 15.6" x 12.3"
Weight:	23 lb.

Power Consumption:	46.5W or Less (Energy Saving Mode: 3.7W or Less)
Suggested Daily Volume:	10,000 Scans
Bundled Software:	ISIS/TWAIN Drivers, Canon CapturePerfect, Kofax VirtualReScan
Options:	Flatbed Scanner Unit 101, Exchange Roller Kit, Barcode Module III, CarePAK
Other Features:	Auto Color Detection, Auto Page Size Detection, Custom Color Dropout/Enhance Color, Deskew, Long Document Mode, Moiré Reduction, MultiStream, Pre-Scan, Prevent Bleed-Through/Remove Background, Punch Hole Removal, Skip Blank Page, Text Orientation Recognition, Three-Dimensional Color Correction, Ultrasonic Double-Feed Detection, User Preferences
Item Number:	4624B002

* Examples based on typical settings, rated in pages/images per minute with letter-sized documents, landscape-feeding direction, up to 200 dpi.

Canon
*image*ANYWARE

1-800-OK-CANON
www.usa.canon.com

Canon U.S.A., Inc.
 One Canon Plaza
 Lake Success, NY 11042

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TKB Associates, Inc.

9459 Enterprise Drive
Mokena, IL 60448

Proposal

Date	Estimate #
12/20/2023	2350

Name / Address
City of Darien Lisa Klemm 1702 Plainfield Rd Darien, IL 60561

Terms	Rep
	JB

Item	Description	Qty	Cost	Total
	This proposal will add 5 additional users to the existing Laserfiche system and 5 scanning licenses Quote Number: QU-00048342 Quote Name: 5 named Users & \$ Scan Connects			
MNF16	MNF16 Laserfiche Named Full User with Web Access, Mobile, Snapshot and Email	5	600.00	3,000.00T
MNF16B	MNF16 Laserfiche Named Full User with Web Access, Mobile, Snapshot and Email - Annual LSAP	5	120.00	600.00
MATM	MATM Laserfiche Standard Audit Trail	5	75.00	375.00T
MATMB	MATM Laserfiche Standard Audit Trail - Annual LSAP	5	15.00	75.00
MCS01	MCS01 Laserfiche ScanConnect	5	165.00	825.00T
MCS01B	MCS01 Laserfiche ScanConnect - Annual LSAP	5	33.00	165.00
	Total Investment			5,040.00
	Sales Tax Exempt		0.00%	0.00

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Please visit our Web Site at www.tkbassociates.com

Phone #	Fax #
708-478-4100	708-478-4167

City of Darien

2/5/2024

POLICE DEPARTMENT BUDGET FISCAL YEAR 2024 - 2025

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 ESTIMATED ACTUAL	FYE 25 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 26 FORECAST	FYE 27 FORECAST
PERSONNEL								
SALARIES-CIVILIANS	\$ 461,119	\$ 514,803	\$ 524,846	\$ 526,264	\$ 526,264	\$ -	\$ 542,138	\$ 558,466
SALARIES-OFFICERS	\$ 3,879,409	\$ 4,342,154	\$ 4,079,486	\$ 4,619,476	\$ 4,450,196	\$ 169,280	\$ 4,756,433	\$ 4,896,875
OVERTIME	\$ 302,763	\$ 499,103	\$ 408,710	\$ 489,698	\$ 457,126	\$ 32,571	\$ 493,194	\$ 503,680
SUB-TOTAL	\$ 4,643,291	\$ 5,356,060	\$ 5,013,042	\$ 5,635,438	\$ 5,433,586	\$ 201,852	\$ 5,791,766	\$ 5,959,021
BENEFITS								
SOCIAL SECURITY	\$ 27,643	\$ 31,918	\$ 33,562	\$ 32,628	\$ 32,628	\$ -	\$ 33,607	\$ 34,615
MEDICARE	\$ 65,562	\$ 77,663	\$ 75,394	\$ 81,714	\$ 79,326	\$ 2,388	\$ 84,165	\$ 86,690
IMRF	\$ 39,777	\$ 34,327	\$ 32,831	\$ 34,379	\$ 34,379	\$ -	\$ 35,411	\$ 36,473
STATE UNEMPLOYMENT INS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MEDICAL/LIFE INSURANCE	\$ 485,274	\$ 522,586	\$ 424,341	\$ 574,588	\$ 530,699	\$ 43,889	\$ 602,576	\$ 631,964
POLICE PENSION	\$ 2,113,126	\$ 2,406,164	\$ 2,406,164	\$ 2,589,935	\$ 2,589,935	\$ -	\$ 2,978,425	\$ 3,425,189
SUPPLEMENTAL PENSION	\$ 42,029	\$ 45,600	\$ 41,398	\$ 44,400	\$ 44,400	\$ -	\$ 48,000	\$ 48,000
SUB-TOTAL	\$ 2,773,411	\$ 3,118,258	\$ 3,013,690	\$ 3,357,645	\$ 3,311,368	\$ 46,277	\$ 3,782,184	\$ 4,262,931
OPERATING COSTS								
ANIMAL CONTROL	\$ 915	\$ 1,200	\$ 3,535	\$ 1,200	\$ 1,200	\$ -	\$ 1,200	\$ 1,200
AUXILIARY POLICE	\$ 310	\$ 2,000	\$ 700	\$ 2,000	\$ 1,000	\$ 1,000	\$ 5,000	\$ 5,000
BOARDS & COMMISSIONS	\$ 9,879	\$ 31,250	\$ 25,656	\$ 10,250	\$ 9,250	\$ 1,000	\$ 13,550	\$ 23,550
DUES & SUBSCRIPTIONS	\$ 2,099	\$ 2,950	\$ 2,609	\$ 2,950	\$ 650	\$ 2,300	\$ 3,000	\$ 3,025
INVESTIGATION & EQUIP.	\$ 60,872	\$ 65,980	\$ 58,776	\$ 82,405	\$ 52,405	\$ 30,000	\$ 83,200	\$ 83,200
LIABILITY INSURANCE	\$ 49,458	\$ 143,000	\$ 117,120	\$ 93,000	\$ 93,000	\$ -	\$ 91,020	\$ 91,020
MAINTENANCE-EQUIPMENT	\$ 18,268	\$ 30,800	\$ 30,703	\$ 27,050	\$ 27,050	\$ -	\$ 27,300	\$ 27,300
MAINTENANCE-VEHICLE	\$ 38,777	\$ 65,625	\$ 63,124	\$ 65,500	\$ 62,500	\$ 3,000	\$ 55,025	\$ 60,775
POSTAGE/MAILINGS	\$ 2,405	\$ 3,500	\$ 2,732	\$ 3,500	\$ 3,500	\$ -	\$ 3,500	\$ 3,500
PRINTING & FORMS	\$ 848	\$ 1,500	\$ 1,052	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ 1,500
PUBLIC RELATIONS	\$ 3,573	\$ 3,500	\$ 3,371	\$ 5,000	\$ -	\$ 5,000	\$ 4,500	\$ 4,500
RENT-EQUIPMENT	\$ 400	\$ 5,800	\$ 4,500	\$ 5,800	\$ 2,800	\$ 3,000	\$ 6,000	\$ 6,000
SUPPLIES-OFFICE	\$ 5,051	\$ 7,000	\$ 6,720	\$ 7,000	\$ 7,000	\$ -	\$ 7,000	\$ 7,000
TRAINING & EDUCATION	\$ 35,079	\$ 45,300	\$ 44,872	\$ 47,415	\$ 47,415	\$ -	\$ 60,000	\$ 60,000
TRAVEL/MEETINGS	\$ 5,157	\$ 21,550	\$ 19,217	\$ 24,175	\$ 5,900	\$ 18,275	\$ 30,900	\$ 30,900
TELEPHONE	\$ 12,501	\$ 16,600	\$ 16,164	\$ 17,000	\$ 17,000	\$ -	\$ 15,500	\$ 15,500
UNIFORMS	\$ 36,791	\$ 50,300	\$ 48,685	\$ 64,400	\$ 64,400	\$ -	\$ 60,350	\$ 58,650
UTILITIES - GAS/ELECTRIC	\$ 16,776	\$ 14,000	\$ 13,496	\$ 14,000	\$ 14,000	\$ -	\$ 12,000	\$ 10,000
VEHICLE GAS & OIL	\$ 116,666	\$ 90,000	\$ 88,426	\$ 90,000	\$ 90,000	\$ -	\$ 85,000	\$ 80,000
SUB-TOTAL	\$ 415,825	\$ 601,855	\$ 551,458	\$ 564,145	\$ 500,570	\$ 63,575	\$ 565,545	\$ 572,620
CONTRACTUAL								
BAD DEBT EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CONSULTING/PROF.SERV.	\$ 480,846	\$ 551,950	\$ 549,252	\$ 592,900	\$ 570,400	\$ 22,500	\$ 599,946	\$ 627,189
DUMEG/MERIT/CHILD CENTER	\$ 27,680	\$ 27,700	\$ 27,680	\$ 27,700	\$ 27,700	\$ -	\$ 25,200	\$ 25,200
SUB-TOTAL	\$ 508,526	\$ 579,650	\$ 576,932	\$ 620,600	\$ 598,100	\$ 22,500	\$ 625,146	\$ 652,389
CAPITAL								
EQUIPMENT	\$ -	\$ 440,000	\$ 421,545	\$ 875,000	\$ 875,000	\$ -	\$ 25,000	\$ 25,000
SUB-TOTAL	\$ -	\$ 440,000	\$ 421,545	\$ 875,000	\$ 875,000	\$ -	\$ 25,000	\$ 25,000
TOTAL EXPENDITURES	\$ 8,341,053	\$ 10,095,823	\$ 9,576,667	\$ 11,052,828	\$ 10,718,624	\$ 334,204	\$ 10,789,641	\$ 11,471,961

POLICE DEPARTMENT SUMMARY

2023-2024 BUDGET SUMMAR

	Maintenance	Discretionary
SALARIES	\$ 5,433,586	\$ 201,852
BENEFITS	\$ 3,311,368	\$ 46,277
OPERATING COSTS	\$ 500,570	\$ 63,575
CONTRACTUAL	\$ 598,100	\$ 22,500
CAPITAL	\$ 875,000	\$ -
TOTAL	\$ 10,718,624	\$ 334,204

Account #	Description			Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES					
40-4010	SALARIES - CIVILIANS			\$ 526,264	\$ -
	Records Clerk (4)	\$ 271,126		\$ -	
	Administrative Manager	\$ 100,283		\$ -	
	Records Clerk (Part Time)	\$ 23,856		\$ -	
	CSO (3) (Part Time)	\$ 74,466		\$ -	
	Property Clerk (Part Time)	\$ 34,409		\$ -	
	Merit Bonus	\$ 22,125		\$ -	
			Total	\$ 526,264	\$ -
40-4020	SALARIES - OFFICERS			\$ 4,450,196	\$ 169,280
	Union Salaries (33 members)	\$ 3,806,168		\$ 158,605	
	Non-Union Salaries (2 members)	\$ 326,943		\$ -	
	Holiday Bonus	\$ 146,391		\$ 6,100	
	Officer in Charge	\$ 10,000		\$ -	
	Outside Details	\$ 45,000		\$ -	
	Holiday Pay	\$ 109,793		\$ 4,575	
	Merit Bonus	\$ 5,900		\$ -	
			Total	\$ 4,450,196	\$ 169,280
40-4030	OVERTIME			\$ 457,126	\$ 32,571
	General	\$ 300,000		\$ -	
	Darien Fest	\$ -		\$ 12,000	
	4th July Parade	\$ -		\$ 5,000	
	Comp Sell Back	\$ 157,126		\$ -	
	K-9 fixed OT	\$ -		\$ 15,571	
			Total	\$ 457,126	\$ 32,571
BENEFITS					
40-4110	SOCIAL SECURITY			\$ 32,628	\$ -
40-4111	MEDICARE			\$ 79,326	\$ 2,388
40-4115	IMRF			\$ 34,379	\$ -
40-4120	MEDICAL/LIFE INSURANCE			\$ 530,699	\$ 43,889
40-4130	POLICE PENSION			\$ 2,589,935	\$ -
40-4135	SUPPLEMENTAL PENSION			\$ 44,400	\$ -

POLICE DEPARTMENT SUMMARY

Account #	Description			Department Maintenance Budget Request		City Council Discretionary Expenditures
OPERATING						
40-4201	ANIMAL CONTROL			\$ 1,200		\$ -
40-4203	AUXILIARY POLICE			\$ 1,000		\$ 1,000
	General		\$ 1,000		\$ -	
	Uniforms		\$ -		\$ 500	
	Vests		\$ -		\$ 500	
		Total	\$ 1,000		\$ 1,000	
40-4205	BOARDS & COMMISSION			\$ 9,250		\$ 1,000
	Hiring Expenses		\$ 9,000		\$ -	
	Police Officer List		\$ -		\$ -	
	Training & Assoc.		\$ -		\$ 1,000	
	Sergeant List		\$ -		\$ -	
	Supplies		\$ 250		\$ -	
		Total	\$ 9,250		\$ 1,000	
40-4213	DUES & SUBSCRIPTIONS			\$ 650		\$ 2,300
	Dues		\$ -		\$ 2,300	
	Subscriptions		\$ 650		\$ -	
		Total	\$ 650		\$ 2,300	
40-4217	INVESTIGATION & EQUIPMENT			\$ 52,405		\$ 30,000
	Range (Ammunition & Supplies)		\$ 28,555		\$ -	
	Batteries		\$ 600		\$ -	
	Evidence Supplies		\$ 3,000		\$ -	
	Canine Food/Equipment		\$ 1,500		\$ -	
	Investigative Services		\$ 8,000		\$ -	
	Leads-On-Line		\$ 3,200		\$ -	
	Prisoner Needs		\$ 250		\$ -	
	BEAST Software		\$ 1,600		\$ -	
	Thompson-Rueters		\$ 5,200		\$ -	
	Peer Jury		\$ 500		\$ -	
	LPR Access (Flock)		\$ -		\$ 30,000	
		Total	\$ 52,405		\$ 30,000	
40-4219	LIABILITY INSURANCE			\$ 93,000		\$ -
	Legal		\$ 20,000		\$ -	
	Prosecution		\$ 36,000		\$ -	
	PPE / First Aid		\$ 7,000		\$ -	
	Fire Extinguishers		\$ 2,000		\$ -	
	Wellness Fair		\$ 2,000		\$ -	
	Deductibles		\$ 15,000		\$ -	
	Administrative Judge		\$ 10,000		\$ -	
	Gas Mask Testing		\$ 1,000		\$ -	
	AED Replacement (2 blding / 13 cars)		\$ -		\$ -	
		Total	\$ 93,000		\$ -	
40-4225	MAINTENANCE - EQUIPMENT			\$ 27,050		\$ -
	K9 (Veterinarian)		\$ 1,500		\$ -	
	Office Equipment		\$ 4,000		\$ -	
	Portable Radios		\$ 3,300		\$ -	
	Copier Service		\$ 1,700		\$ -	
	Radar Sign Maintenance		\$ -		\$ -	
	Frontline (Citizen Reporting)		\$ 250		\$ -	
	Laserfiche		\$ 700		\$ -	
	APB Net (Critical Reach)		\$ 450		\$ -	
	Biohazard Cleanup		\$ 1,000		\$ -	

POLICE DEPARTMENT SUMMARY

Account #	Description			Department Maintenance Budget Request		City Council Discretionary Expenditures
	Video Surveillance Licensing		\$ 3,200		\$ -	
	iTouch		\$ 4,000		\$ -	
	COPFTO		\$ 1,900		\$ -	
	Pace		\$ 3,300		\$ -	
	Frontline (Pro-Standards)		\$ 1,750		\$ -	
		Total	\$ 27,050		\$ -	
40-4229	MAINTENANCE VEHICLES			\$ 62,500		\$ 3,000
	Car Washes		\$ 4,000		\$ 3,000	
	Repairs		\$ 15,000		\$ -	
	Tires		\$ 7,500		\$ -	
	Registrations		\$ 1,200		\$ -	
	Radios / Lights / Sirens		\$ 2,000		\$ -	
	Axon Fleet Cameras		\$ 25,000		\$ -	
	Radar Certifications		\$ 600		\$ -	
	LPR Per Car		\$ 7,200		\$ -	
		Total	\$ 62,500		\$ 3,000	
40-4233	POSTAGE/MAILINGS			\$ 3,500		\$ -
40-4235	PRINTING & FORMS			\$ 1,500		\$ -
40-4239	PUBLIC RELATIONS			\$ -		\$ 5,000
	Materials & Supplies		\$ -		\$ 5,000	
		Total	\$ -		\$ 5,000	
40-4243	RENT - EQUIPMENT			\$ 2,800		\$ 3,000
	Range Rental Fees		\$ 2,800		\$ -	
	Rentals		\$ -		\$ 3,000	
		Total	\$ 2,800		\$ 3,000	
40-4253	SUPPLIES - OFFICE			\$ 7,000		\$ -
40-4263	TRAINING & EDUCATION			\$ 47,415		\$ -
40-4265	TRAVEL/MEETINGS			\$ 5,900		\$ 18,275
	Training Meals		\$ 4,000		\$ -	
	NEMRT In House		\$ 500		\$ -	
	Lodging		\$ -		\$ 7,200	
	Conference / Seminar		\$ -		\$ 10,075	
	Meetings (Supplies)		\$ 400		\$ -	
	Professional Meetings		\$ -		\$ 1,000	
	Mileage Reimbursement		\$ 1,000		\$ -	
		Total	\$ 5,900		\$ 18,275	
40-4267	TELEPHONE			\$ 17,000		\$ -
	EVDO Verizon		\$ 12,500		\$ -	
	Comcast-Internet		\$ 4,000		\$ -	
	Language Line		\$ 500		\$ -	
		Total	\$ 17,000		\$ -	
40-4269	UNIFORMS			\$ 64,400		\$ -
	Allowance		\$ 34,000		\$ -	
	Non-Sworn		\$ 1,000		\$ -	
	Repl. Vests (13 - \$1200 & 1 - \$2700)		\$ 18,300		\$ -	
	New Officers (3)		\$ 7,800		\$ -	
	SWAT Uniforms		\$ 2,100		\$ -	
	Badges		\$ 1,200		\$ -	
		Total	\$ 64,400		\$ -	

POLICE DEPARTMENT SUMMARY

Account #	Description			Department Maintenance Budget Request	City Council Discretionary Expenditures
40-4271	UTILITIES - GAS/ELECTRIC/SEWER			\$ 14,000	\$ -
	Nicor		\$ 12,000	\$ -	
	Sewer		\$ 2,000	\$ -	
		Total	\$ 14,000	\$ -	
40-4273	VEHICLE - GAS & OIL			\$ 90,000	\$ -
CONTRACTUAL SERVICES					
40-4325	CONSULTING/PRO. SERVICES			\$ 570,400	\$ 22,500
	Lexipol		\$ 10,200	\$ -	
	DuCOMM (Shares & Building Costs)		\$ 498,000	\$ -	
	DuJIS (CAD/RMS/FBR)		\$ 53,000	\$ -	
	Crime Analyst Consulting		\$ -	\$ 7,500	
	Mental Health Examinations		\$ 6,000	\$ -	
	Radio (CSO & Auxilliary)		\$ 3,200	\$ -	
	EOP Consulting		\$ -	\$ 15,000	
		Total	\$ 570,400	\$ 22,500	
40-4337	DUMEG/FIAT/CHILD CENTER			\$ 27,700	\$ -
	MERIT		\$ 6,500	\$ -	
	Children's Center		\$ 3,500	\$ -	
	DuMEG		\$ 17,700	\$ -	
		Total	\$ 27,700	\$ -	
CAPITAL PURCHASES					
40-4815	EQUIPMENT			\$ 875,000	\$ -
	Contingency		\$ 20,000		
	Administrative Vehicles		\$ -		
	* Patrol Cars		\$ 530,000		
	Patrol Car Set Up (laptops, etc.)		\$ 325,000		
		Total	\$ 875,000	\$ -	
		TOTAL		\$ 10,718,624	\$ 334,204

Any NEW program/activity/equipment costing in excess of \$5,000
BUDGET REQUEST FORM
FYE25

Department: Police Department

Fund: 40-4815

Project/Program Title: _____

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

Purchase and replace 12 patrol vehicles.

Estimated Budget:

Account #	Account Name	Cost
01-40-4815	Equipment – Patrol Cars	530,000
		530,000

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: _____

DETAIL (estimates)

Recommended by City Administrator: _____ Yes _____ No

AGENDA MEMO
Police Committee
December 18, 2023

ISSUE STATEMENT

A motion to approve the expenditure of budgeted funds, line item 01-40-4815 Capital Purchases and non-budgeted funds to purchase twelve (12) police patrol vehicles from Napleton Fleet Group in the amount of \$529,380.

BACKGROUND/HISTORY

The Darien Police Department is requesting approval of the purchase and replacement of twelve (12) patrol vehicles that were not a part of the FY 2024 budget.

The current patrol fleet of patrol vehicles is aging and experiencing significant challenges primarily due to the higher mileage and frequent maintenance issues. Typically we would go through a budgeting process for FYE 2025, however, due to many circumstances well beyond our control including supply chain, economics, dealers' choices on which vehicles to concentrate efforts on producing, etc. the available vehicles for purchase are disastrous and does not appear to be improving. Staff believes that we need to order now in order to receive vehicles rather than wait for FYE 2025 budget process as cars may not be available. The purchase of 12 new Dodge Durango's represents a critical step in revitalizing our police fleet.

We are purchasing the 12 patrol vehicles through the government bid process and therefore it is a sole source.

The additional items necessary – laptops, radar systems, camera systems, graphics, labor, etc. will be purchased from the appropriate restricted funds such as the e-Citation Fund, DUI Fund or Cannabis Fund. At this time the costs for these items is estimated at \$322,016.92. These estimates are not precise and are subject to change since we're not buying them until the cars come in and that is estimated at three months.

Item	FYE 24 Budget	Actual Cost
(12) 2024 Dodge V6 Durango	\$111,576 – Line 01-40-4815	\$529,380

STAFF / COMMITTEE RECOMMENDATION

Staff recommends approval of the following:

The purchase of twelve (12) police patrol vehicles from Napleton Fleet Group in the amount of \$529,380.

ALTERNATE CONSIDERATION

As recommended by Staff.

DECISION MODE

This item will be placed on the December 18th, 2023 agenda for formal Council consideration and approval.

DARIEN POLICE DEPARTMENT – FLEET REPLACEMENT CAR PURCHASE

Problem Summary:

The purpose of this executive summary is to outline the strategic initiative to replace our aging police fleet with 12 new 2024 Dodge Durango Pursuit rated V6 SUV's. The decision to procure these vehicles is driven by the imperative need to enhance police response capabilities and reliability, given the current state of our high-mileage and aging fleet. Our current fleet of police vehicles is experiencing significant challenges, primarily due to the higher mileage and frequent maintenance issues. Our squads are consistently in and out of the maintenance shop for repairs, compromising the operational efficiency of our law enforcement efforts.

Objective of the Purchase:

The proposed purchase seeks to address these challenges by acquiring 12 new 2024 Dodge Durango's. These 12 will replace the current 12 that we currently use in patrol. The breakdown includes 8 fully marked squad cars as well as 4 "Unmarked" squad cars. The "unmarked" squad cars will be equipped with similar interior lights and sirens making them effective in routine police functions but also servicing other semi-covert functions such as traffic enforcement and DUI detection. This diversified approach ensures that both the visible and undercover element of our law enforcement operation receive the necessary upgrade and will contribute to a more comprehensive and robust police presence.

Key Benefits:

1. **Enhanced Police Response:** The advanced features of the 2024 Dodge Durango, including improved performance, agility, and technology integration, will significantly enhance our ability to respond swiftly and effectively to emergency situations.
2. **Reliability and Reduced Downtime:** The introduction of new vehicles will substantially reduce the frequency of repairs and maintenance, resulting in decreased downtime for our fleet. This will, in turn contribute to a more consistent and reliable police force.
3. **Improved Visibility and Versatility:** The inclusion of both marked and unmarked squads ensures that our law enforcement efforts remain versatile and adaptable to various operational requirements. The marked squads will serve as a visible deterrent, while the unmarked ones will facilitate discreet surveillance and investigation activities.

Markey Analysis:

The Dodge Durango has consistently received positive reviews for its reliability, performance, and safety features. Many of our surrounding departments, including Hinsdale, Oakbrook, Lisle, and Westmont have chosen to improve their fleets with the addition of the Dodge Durango. Additionally Dodge, offers complete pricing through the state bid system making it a cost-effective solution for our City. The investment in the 2024 Durango's is a strategic allocation of resources aimed at achieving long-term cost savings. The reduction in maintenance expenses and increased operational efficiency will lead to a more sustainable and budget-friendly fleet management over time.

Next Steps in the Process:

1. ***Initial order approval by Police Committee and City Council:*** Attached is a requested order form for the ordering of 12 new Dodge V6 Durango's. Certain options including, Fleet Keying, spot light additions, and colors are being added in the additional order. This is done under state controlled bid so vendor selection is not needed.
2. ***Vendor Selection:*** The additional set up, including but not limited to, emergency equipment lights and sirens, legal window tinting, computer mounts, storage components, and cage requirements will need to be sent out for bid proposals will need to be reviewed. Considering factors such as cost, warranty, maintenance services and deliver times will need to be considered and a vendor will be selected.
3. ***Vehicle Configuration:*** Once the vendor is selected, we will work with them to configure the 12 vehicles to suit our operation requirements including features and accessories.
4. ***Funding and Budget Allocation:*** Funding had already been budgeted for on these purchases, however we will need to work with our vendors to make sure we are accountable and responsible with the allotted funds.
5. ***Delivery and Integration:*** Once the vehicles have been delivered and our vendors have done the require installations of products needed, we will need to ensure seamless integration into our existing fleet which will include any employee training on the new vehicle features and technology.

Conclusion:

The purchase of 12 new Dodge Durango's represents a critical step in revitalizing our police fleet. By addressing the challenges posed by the aging, high-mileage vehicles, we are proactively investing in the safety and effectiveness of our law enforcement operations. This initiative aligns with our commitment to ensuring the well-being of our community through a responsive and reliable police force.

Dodge Durango Purchase Fleet Purchase

1710 Plainfield Rd

630-971-3999

Mlorek@darienil.gov

Darien IL 60561

F: Fax Number

Item #	Description	Qty	Invoice	Discount	Price
2BZ	3.6L V6 24V VVT Engine UPG I W/ESS (ERC)	12	\$42,881.00		\$ 514,572.00
GXF	Entire Fleet Alike Key	12	\$316.00		\$ 3,792.00
CW6	Deactivate Rear Doors/Windows	12	\$81.00		\$ 972.00
PXJ	DB Black Clear Coat	9	n/c		
PAS	Vapor Grey	1			\$ 356.00
PCQ	Night Moves Blue Coat	1	\$356		\$ 356.00
PHC	Octane Red Pearl Coat	1	\$356		\$ 356.00
LNF	Left LED spotlight	12	\$575		\$ 6,900.00
	Title and Registration	12	\$173		\$ 2,076.00
Invoice Subtotal					\$ 529,380.00
Tax Rate					
Sales Tax					\$ -
Other					
Deposit Received					
TOTAL					\$ 529,380.00

City of Darien

2/9/2024

MUNICIPAL SERVICES STREETS/ENGINEERING BUDGET FISCAL YEAR 2025

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 ESTIMATED ACTUAL	FYE 25 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 26 FORECAST	FYE 27 FORECAST
PERSONNEL								
SALARIES	\$ 684,811	\$ 818,125	\$ 822,494	\$ 886,677	\$ 820,886	\$ 65,791	911,777	937,630
OVERTIME	94,823	100,000	84,168	102,500	100,000	2,500	100,000	100,000
SUB-TOTAL	779,634	918,125	906,662	989,177	920,886	68,291	1,011,777	1,037,630
BENEFITS								
SOCIAL SECURITY	46,424	57,110	57,071	61,515	57,281	4,234	61,879	63,420
MEDICARE	11,267	13,356	13,347	14,386	13,396	990	14,386	14,745
JMRF	63,275	61,066	64,527	68,088	61,259	6,829	68,430	70,142
MEDICAL/LIFE INSURANCE	163,512	154,274	167,005	184,751	167,751	17,000	184,751	193,989
SUPPLEMENTAL PENSION	2,400	2,400	2,400	2,400	2,400	-	2,400	2,400
SUB-TOTAL	286,878	288,206	304,350	331,141	302,088	29,053	331,846	344,696
OPERATING COSTS								
LIABILITY INSURANCE	19,529	25,737	23,000	41,017	26,017	15,000	18,459	19,382
MAINTENANCE-BUILDINGS	186,123	253,501	425,000	241,315	83,815	157,500	83,520	193,820
MAINTENANCE-EQUIPMENT	21,977	40,500	25,000	42,850	38,300	4,550	39,792	41,185
MAINTENANCE-VEHICLE	127,128	130,000	110,000	110,000	110,000	-	111,650	113,325
POSTAGE-MAILING	447	750	750	750	750	-	750	750
RENT - EQUIPMENT	9,896	47,700	42,000	21,000	14,500	6,500	20,880	21,063
SUPPLIES-OFFICE	3,036	3,403	2,500	2,353	2,353	-	3,658	3,731
SUPPLIES-OTHER	117,484	267,165	165,000	271,165	185,165	86,000	140,000	190,424
SMALL TOOLS/EQUIPMENT	24,578	12,650	18,000	22,550	22,550	-	3,850	3,850
TRAINING & EDUCATION	1,959	32,400	7,150	29,900	29,900	-	10,150	10,150
TRAVEL	-	-	-	-	-	-	-	-
TELEPHONE	-	-	-	-	-	-	-	-
UNIFORMS	5,228	11,234	10,000	16,346	13,346	3,000	13,346	13,346
UTILITIES - GAS/ELECTRIC	18,955	26,400	25,000	26,400	26,400	-	26,400	26,400
VEHICLE GAS & OIL	71,303	96,790	80,000	96,790	96,790	-	99,210	102,186
SUB-TOTAL	607,643	948,230	933,400	922,436	649,886	272,550	571,664	739,610
CONTRACTUAL SERVICES								
CONSULTING/PROFESS	6,960	12,750	10,000	105,865	12,300	93,565	13,936	14,236
CONSULTING/PROFESS -REIMB	-	-	-	-	-	-	-	-
JANITORIAL SERVICE	-	-	1,500	1,550	1,550	-	1,550	1,550
FORESTRY	102,063	355,847	350,000	228,845	61,325	167,520	160,206	163,667
STREETLIGHT OPER/MAINT	116,914	93,000	93,000	98,500	78,500	20,000	104,500	104,500
MOSQUITO ABATEMENT	41,700	42,500	42,500	42,500	42,500	-	42,500	42,500
RESIDENTIAL CONCRETE PROGRAM	38,401	-	38,400	-	-	-	-	-
STREET SWEEPING	15,494	45,757	44,000	46,793	46,793	-	47,683	48,595
DRAINAGE PROJECTS	167,840	268,840	110,000	194,000	20,000	174,000	95,000	95,000
TREE TRIMMING	164,745	211,578	211,000	358,138	187,578	170,560	195,648	195,648
SUB-TOTAL	654,117	1,030,272	900,400	1,076,191	450,546	625,645	661,022	665,696
CAPITAL								
CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	226,498	1,412,850	446,298	1,838,498	1,335,998	502,500	75,000	372,950
PURCHASE OF PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	226,498	1,412,850	446,298	1,838,498	1,335,998	502,500	75,000	372,950
DEBT RETIREMENT								
DEBT RETIRE	-	-	-	-	-	-	-	-
DEBT RETIRE - PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 2,554,770	\$ 4,597,683	\$ 3,491,110	\$ 5,157,442	\$ 3,659,403	\$ 1,498,039	\$ 2,651,309	\$ 3,160,582

Municipal Services Streets Division Summary

2025 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 920,886	\$ 68,291
BENEFITS	\$ 302,088	\$ 29,053
OPERATING COSTS	\$ 649,886	\$ 272,550
CONTRACTUAL	\$ 450,546	\$ 625,645
CAPITAL	\$ 1,335,998	\$ 502,500
DEBT RETIREMENT	\$ -	\$ -
TOTAL	<u>\$ 3,659,403</u>	<u>\$ 1,498,039</u>

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES			
30-4010	SALARIES (+\$245k in MFT) one new hire requested	\$ 820,886	\$ 65,791
30-4030	OVERTIME	\$ 100,000	\$ 2,500
BENEFITS			
30-4110	SOCIAL SECURITY	\$ 57,281	\$ 4,234
30-4111	MEDICARE	\$ 13,396	\$ 990
30-4115	IMRF	\$ 61,259	\$ 6,829
30-4120	MEDICAL/LIFE INSURANCE	\$ 167,751	\$ 17,000
30-4135	SUPPLEMENTAL PENSION	\$ 2,400	\$ -
OPERATING			
30-4219	LIABILITY INSURANCE	\$ 26,017	\$ 15,000
	Deductible	5,250	-
	Safety Vests 22	790	-
	Safety Glasses Gloves 22	1,700	-
	Air Mask Testing	190	-
	Hepat. Shots	347	-
	Legal Fees	1,050	-
	CDL Random Drug Testing IDOT	2,200	-
	Fire Extinguisher Maint.	600	-
	DPC-Stormwater Fee	1,200	-
	CDL-Reimbursement	360	-
	Fuel Tank -Insurance	3,780	-
	Safety Lane	1,300	-
	* OSHA Compliance Program	-	12,500
	* Class Three safety Vests-Night Oper	-	2,500
	Safety Harnesses	750	-
	Record Destruction	6,500	-
	Total	26,017	15,000
30-4223	MAINTENANCE - BUILDING	\$ 83,815	\$ 157,500
	Base Maintenance PD and City Hall	37,000	-
	CH - Monitor/radio (ADS)	231	-
	PD - Monitor/radio (ADS)	231	-
	CH Sprinkler Inspection Fox Valley	75	-
	PD Sprinkler Inspection Fox Valley	75	-
	Fire Inspection (PD)	150	-
	Fire Inspection (CH)	113	-
	PW - Burglar/Fire/Inspection - \$406.86 per quarter	900	-
	HVAC Service Contract PD Automated Logic	1,000	-
	HVAC Annual Service Contract PD Amber Mechanical May 1, 2020 -April 30, 2026	9,740	-
	Elevator PD and City Hall	3,500	-
	Boiler Insp	350	-
	Cleaning Supplies City Hall and PD	3,200	-
	Garage Door Maint. Cost	1,000	-
	HVAC 2 Units PW 1/2 Water	-	-
	Cups, Supplies	250	-

Municipal Services Streets Division Summary

Account #	Description		Department Maintenance Budget Request	City Council Discretionary Expenditures
	City Hall Plowing and Salt	7,000		-
	Generator Maint-City Hall PD & PW	3,500		-
	* Replace City Hall Generator - Natural Gas & Transfer Switch	-		50,000
	* Replace PD Generator - Natural Gas & Transfer Switch	-		70,000
	Fuel Pump Maintenance Cost Share with Water \$2000	1,000		-
	Pest Extermination City Hall and PD	3,000		-
	Replace Elevator-Police Dep FYE 25	-		-
	75th & Cass (NW corner) Waterfall Wall	1,500		-
	City Hall/Police Department Plantings	5,000		-
	Clock Tower Paver Brick, sitting wall & fountain wall resetting	2,500		-
	* Office Windows entryway Door PW Facility	-		37,500
	PW facility Tuckpointing-South Side	2,500		-
		total	83,815	157,500
30-4225	MAINTENANCE EQUIPMENT		\$ 38,300	\$ 4,550
	Brush Chipper Parts	3,500		-
	Mower Parts, Blades	3,000		-
	Small Machine repairs	3,000		-
	Grease/Oil/Lubricants	4,500		-
	Small Equip/Parts	4,500		-
	Office Equip/Part	2,000		-
	Plow Blades	6,000		-
	Tornado Sirens	2,000		-
	Off Road Machinery End Loaders-High Lift-Misc	5,000		-
	Mechanics Supplies-Fittings, Hoses, Manuals, Aerosol Products	4,800		-
	Scanners DR-6030C Regina			2,750
	Scanners-Kris-Dave Dennis Don			1,800
		Total	38,300	4,550
30-4229	MAINTENANCE VEHICLES		\$ 110,000	\$ -
	General Maintenance-Vehicle	\$ 110,000		\$ -
30-4233	POSTAGE/MAILINGS		\$ 750	\$ -
30-4243	RENT - EQUIPMENT		\$ 14,500	\$ 6,500
	Small Equip	2,500		-
	* Tub Grinder	-		6,500
	* Sewer Jetting - "Emergencies"	12,000		-
	Vactor Rental - 2 months @ \$15,500/month \$31K	-		-
		Total	14,500	6,500
30-4253	SUPPLIES - OFFICE		\$ 2,353	\$ -
	Paper,Pens, etc.	250		-
	Copy Paper	350		-
	Plain Paper	153		-
	Ink Cartridges	1,000		-
	File Folders	0		-
	Plotter Paper	600		-
		Total	2,353	-
30-4257	SUPPLIES - OTHER		\$ 185,165	\$ 86,000
	Signs & Accessories	6,000		-
	* Banner Replacements	5,000		-
	* Spring and Summer Banner Upgrades	5,000		-
	Barricade maintenance	3,800		-
	Road Construction and lane closed signs and barricades/bases	3,000		-
	Storm Sewer supplies	14,000		-
	* Contractual Landscape Restoration Services	20,000		-
	Top Soils	4,600		-
	* Hot/Cold Asphalt Material and Restoration	17,500		-
	Sod/Seed	5,000		-
	Fabric Blanket	3,000		-
	Gases	1,000		-
	Barricade rental 7/4	-		1,000

Municipal Services Streets Division Summary

Account #	Description		Department Maintenance Budget Request	City Council Discretionary Expenditures
	Mailboxes-REIMBURSABLE		3,400	-
	Mailboxes-Public Works		4,365	-
	* Anti-icing/de-icing		62,000	-
	Refuse for Restorations		6,000	-
	Asphalt Restoration		21,500	-
	* Holiday Season Lighting Downtown Corridor		-	85,000
		Total	185,165	86,000
30-4259	SMALL TOOLS & EQUIPMENT		\$ 22,550	\$ -
	Mechanic Tools		1,100	-
	Operating Tools		1,500	-
	Hand Power Tools		1,200	-
	* Vehicle Lift		16,000	-
	* Vehicle Wheel Jack		2,750	-
		Total	22,550	-
30-4263	TRAINING & EDUCATION		\$ 29,900	\$ -
	Tuition Reimbursement		1,000	-
	Arborist Training		1,500	-
	Management seminars		300	-
	APWA		150	-
	Machine Operator Training		2,000	-
	NIPSTA Northeastern Illinois Public Safety Training		500	-
	First Aid Training		1,700	-
	Training AED - FYE 26 and 27		-	-
	CDL Training Class B to A-CARRY OVER		22,750	-
		Total	29,900	-
30-4269	UNIFORMS		\$ 13,346	\$ 3,000
	12 @ 800.00 Per person		9,600	3,000
	1 @ \$246 Per Person		246	-
	Part Time Shirts 10 @ \$10 ea x 5		500	-
	Safety & Rubber Boots 12		3,000	-
		Total	13,346	3,000
30-4271	UTILITIES - GAS/ELECTRIC/SEWER		\$ 26,400	\$ -
	Elec,Gas,Wtr,Sewer		5,900	-
	Darien Pointe Com Ed		1,300	-
	Verizon Service (sim/phone)		6,000	-
	Air cards, jet packs, Misc Phone Carrd subscription		13,200	-
		Total	26,400	-
30-4273	VEHICLE - GAS & OIL		\$ 96,790	\$ -
	NO LEAD		10,980	-
	DIESEL		73,100	-
	OIL 4100 QUARTS		12,710	-
		Total	96,790	-
CONTRACTUAL SERVICES				
30-4325	CONSULTING/PROFESSIONAL SERVICES		\$ 12,300	\$ 93,565
	Drainage Concerns		3,500	-
	NPDES Fee		1,000	-
	Dale Basin - Wetland Management		-	11,450
	Misc PW Engineering Consult		2,500	-
	Eleanor/74th St. Native Planting Area		4,500	-
	* Inframap Work Order Software & Tablets		-	13,500
	* Laser Fische Scanning Municipal Services		-	58,125
	* AIS setup of scanners-Configurations		-	1,970
	* NEW-LASCERFISCHE LICENSING ANNUAL -2 LICENSES		-	3,020
	LASCERFISCHE LICENSING ANNUAL 5 LICENSES		800	-
	* Scanners DR-6030C Don, Dennis, Dave		-	2,750
	* Scanners DR-6030C Kris		-	2,750
		total	12,300	93,565

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
30-4345	JANITORIAL SERVICE	\$ 1,550	\$ -
	Sanitizing Chemicals/Sprayers/Masks/Gloves/HandSanitizer	\$800	-
	Housekeeping	750	-
	total	\$1,550.00	-
CONTRACTUAL SERVICES cont'd			
30-4350	FORESTRY	\$ 61,325	\$ 167,520
	* Fertilize-Sec 1-75TH -N, S rows/ medians Plainfield-Cass and Cass to 75TH	-	17,263
	* Fertilization-Section II-A-City Hall-Police Dept. 1/2 to Water	-	441
	* Fertilization-Section II-B-Public Works Facility 1/2 to Water	-	740
	* Fertilization-Section III-Basins	-	10,500
	* Fertilization-Section IV-A-75th St. Landscape Beds	-	20,400
	* Fertilization-Section IV-B-Roadside City Entrance Signs	-	11,050
	* Fertilization-Section IV-C-Clock Tower-Turf Area	-	313
	* Fertilization-Section IV-C-Clock Tower Mulch Beds	-	1,160
	* Fertilization Tree 75th St.	-	3,360
	* Weed Control Rip-Rap Areas	-	7,040
	* 75th Street PlantersMulch Areas-Weeding 8 Locations ITEM A	-	14,903
	* Entrance Signs-Mulch/Weed 8 areas ITEM B-Including Evergreen Plant Area	-	5,300
	* Clock Tower-Mulch Areas-Weeding 1 Location ITEM C	-	11,250
	* City Hall Complex-Mulch Areas-Rock Landscaping 1 Location ITEM D	-	8,300
	* Plant Contingency - City Hall	-	7,500
	Hand Tools-Forestry	2,500	-
	Tree Anchring Kits	1,000	-
	Tree Water Bag R&R	1,000	-
	* Tree Repl. 75th Street	-	4,000
	* Residential 50/50 prog Res Portion-Reim	-	2,000
	Residential 50/50 prog. City Portion	4,000	-
	* General Tree Replacement	-	27,000
	Pine Parkway Island Mowing -Assoc pays half CITY EXPENSE	825	-
	Crest Basin R&R Evergreens treatment	2,000	-
	* 75th St. Median Planting Updates	-	15,000
	* Entrance Sign Lighting - carry over	50,000	-
	Total	61,325	167,520
30-4359	STREET LIGHT OPER & MAINT.	78,500	20,000
	Light Pole Repairs	72,000	-
	Street Light Requests	6,500	20,000
	Street Light R&R	-	-
	Total	78,500	20,000
30-4365	MOSQUITO ABATEMENT	\$ 42,500	\$ -
		\$ 42,500	
30-4373	STREET SWEEPING	\$ 46,793	\$ -
	May 11-19	9,060	-
	Sept 14-21	9,060	-
	Oct 26-Nov 16	17,473	-
	Emergency Sweeps	1,200	-
	Contingency	3,500	-
	Disposal	6,500	-
	Total	46,793	-
30-4374	DRAINAGE PROJECTS	\$ 20,000	\$ 174,000
	* Annual rear yard -City Cost	-	75,000
	* Misc. Drainage Projects	20,000	-
	* Wilmette Storm Sewer	-	39,000
	Darien Ln. Storm Sewer Improvement	-	40,000
	GIS Street Sewr Atlas	-	20,000
	Total	20,000	174,000

Municipal Services Streets Division Summary

Account #	Description		Department Maintenance Budget Request	City Council Discretionary Expenditures
CONTRACTUAL SERVICES CONT.				
30-4375	TREE TRIMMING		\$ 187,578	\$ 170,560
	* 1750 Trees	116,078		119,560
	Removals	31,000		31,000
	Stump Removal	15,500		15,000
	Emerald Ash Borer emergency	5,000		5,000
	Emergency-Storm/Hazards	15,000		-
	Restoration due to removals	5,000		-
		187,578		170,560
30-4381	RESIDENTIAL CONCRETE PROGRAM		\$ -	\$ -
CAPITAL PURCHASES				
30-4810	IMPROVEMENTS		\$ -	\$ -
			-	-
30-4815	EQUIPMENT		1,335,998	502,500
	* Truck #111 - Ford F-550 Body w Crane - Sign Truck CARRY OVER	228,124		-
	* Truck #103 - 9-ton Dump/Chipper/Plow Truck FYE 23--carry over	305,641		-
	* Truck #109 - 2024 Peterbilt 548 & snow package CARRY OVER	256,287		-
	* Truck #110 - 2024 Peterbilt 548 & snow package CARRY OVER	322,946		-
	Equipment #309 - Concrete mixer	25,000		-
	* Shouldering Equipment	-		20,500
	General Snow plow Blades	-		-
	Vibratory Plate Compactor	3,000		-
	* Fall and Spring Banner Repacements	15,000		-
	* Truck # 600 - Mechanics Truck	-		125,000
	* PW Garage Floor - Redo Epoxy 200k/2H2O=100K carry over	100,000		-
	Dir Mun svcs / Administration E-vehicle replc - carry over	75,000		-
	Administration E-vehicle replc-FYE 26	-		-
	* Camera Storage Trailer CARRYOVER	-		9,000
	* Asphalt/Concrete Saw	5,000		-
	* Towable Attenuator	-		21,000
	* Zero Turn Mowers	-		46,000
	* Anti Icing Equipment	-		31,000
	* Vac-Con-vactor truck-1/2 to water	-		250,000
		Total	1,335,998	502,500
PURCHASE OF PROPERTY				
30-4890	-		\$ -	\$ -
			\$ -	\$ -
DEBT RETIREMI				
30-4905	DEBT RETIRE		\$ -	\$ -
	DEBT RETIRE - PROPERTY			
30-4945			\$ -	\$ -
		Total	\$ 3,659,403	\$ 1,498,039

Expansion Request is for: •Any new program/activity costing in excess of \$1,000; •Any new equipment (not replacement) costing in excess of \$1,000; •Any new employee; or •Any capital project.

FYE 25 BUDGET REQUEST FORM
Expansion Budget

Department: Street and Water

Fund: 4219

Project/Program Title: OSHA Compliance Program

Description of proposed new program/activity/expenditure, including purpose and justification:

Staff is seeking assistance from Safety Consultants to help create and institute an OSHA Compliance Program. The goal is to meet all Industry requirements with Policies and Procedures. This program will be an ongoing program in order to maintain compliance and address new concerns.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4219</u>	<u>Street Department - Liability</u>	<u>\$12,500.00</u>
<u>02-50-4219</u>	<u>Water Department - Liability</u>	<u>\$12,500.00</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
TOTAL COST:		<u>\$25,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: Kris & Dan

Recommended by City Administrator: Yes No



OSHA Compliance Assessment Visit
Preparation Checklist
Public Works Departments

The OSHA Compliance Assessment Preparation Checklist is intended to help members understand what will be reviewed and to compile documentation in advance of their onsite assessment. Each section will be reviewed with the member to ensure certain criteria are met and that there is comprehension of the general requirements of the standards. This visit is meant to be educational; understanding primary compliance requirements is the goal.

- ❖ Members should assign at least one person from each department to coordinate and consolidate all documents for review by the IRMA representative.
- ❖ Each department should compile their own department-specific documentation unless they are operating under an **organization-wide** policy.
- ❖ If certain topics in the preparation checklist are not currently drafted or in use, there is no requirement to create them **only for this assessment**. **Full transparency** will allow the IRMA representative to provide **more concise recommendations based** on what is in place.
- ❖ All documentation should be submitted through IRMA's Member SharePoint Site, or through access to member-managed software programs (e.g., Lexipol, Power DMS, Target Solutions, MS Office, OneDrive, server access etc.).
- ❖ Regulatory resources relevant to this loss control visit are available on the IRMA website.

If you have any questions or would like to schedule a conference call prior to your visit, please reach out to me or anyone on the IRMA Risk Management Team.

Sincerely,

Frankie Giannetti
Loss Control Manager
(708) 927-0124
frankieg@irmarisk.org



OSHA Compliance Assessment Visit
Preparation Checklist
Public Works Departments

How to use this Preparation Checklist

1. **Download Checklist** - Each operating department that will be evaluated during this loss control visit should download their own copy of the preparation checklist and use it to prepare for their own evaluation. The IRMA representative will spend time with each department's staff to review each section and their corresponding documents.
2. **Review Sections** – Each section of the Preparation Checklist summarizes a standard required to be implemented by employers and a corresponding set of criteria questions the IRMA representative will use to evaluate overall compliance. Preparers should review each section and use the checklist to answer the criteria questions with one of the following responses:
 - a. Yes – Confirmed through documented examples such as policy language, written procedures, or training records.
 - b. No – Not yet implemented by written policy, procedure, or training.
 - c. N/A – Does not apply to the department's operations (i.e., no hazard determined to be present, no tasks performed by the department fall under a particular standard, only applies to first responders, etc.)

**First Responders: In general, compliance standards outlined in the checklist should be evaluated for applicability by all public employers including employers of law enforcement, fire, and EMS personnel. Where appropriate, supplemental information pertaining specifically to first responder's compliance criteria were added to those sections of this Preparation Checklist.*

3. **Compile Documents** – Each department should plan to show evidence of implementation by submitting relevant documents for each section in the Preparation Checklist. Examples of documents that could be compiled for review are:
 - a. Policies
 - b. SOGs / SOPs
 - c. Workplace Rules
 - d. Training Plans
 - e. Training Records

**Resources relevant to this loss control visit are available on the IRMA website including compliance information, sample policy templates, and trainings in downloadable, in person, and virtual formats.*

4. **Discuss Results** – Plan to talk through each section of the Preparation Checklist with the IRMA Representative. This is an opportunity to relay important information about regulatory program requirements to IRMA members.



OSHA Compliance Assessment Visit
Preparation Checklist
Public Works Departments

Table of Contents

- A. Policy Administration and Maintenance
- B. Training Administration and Recordkeeping
- C. Injury and Illness Reporting and Recordkeeping (29 CFR 1904.01 – 1904.04)
- D. Fall Protection (29 CFR 1910 Subpart D, 1910.140, 29 CFR 1926.500-.503)
- E. Emergency Action Plans (29 CFR 1910.38)
- F. Occupational Noise Exposure (29 CFR 1910.95)
- G. Hazardous Waste Operations (29 CFR 1910.120)
- H. Personal Protective Equipment (29 CFR 1910.132-139)
- I. Respiratory Protection (29 CFR 1910.134)
- J. Confined Spaces (29 CFR 1910.146)
- K. Lockout Tagout (29 CFR 1910.147)
- L. Medical Services and First Aid (29 CFR 1910.151)
- M. Powered Industrial Trucks (29 CFR 1910.178)
- N. Welding, Cutting, and Brazing (Hot Work) (29 CFR 1910.252)
- O. Logging Operations (29 CFR 1910.266)
- P. Electrical Safety (29 CFR 1910.269 / NFPA 70E, 29 CFR 1910.331-335)
- Q. Lead (29 CFR 1910.1025)
- R. Bloodborne Pathogens (29 CFR 1910.1030)
- S. Respirable Silica (29 CFR 1910.1053 and 1926.1153)
- T. Hazard Communication (29 CFR 1910.1200)
- U. Trench and Shoring (29 CFR 1926.650-652)
- V. Aerial Lifts (29 CFR 1926.453)

**Loss Control Services Proposal
for:**

**City of Darien
Darien, IL**

Presented by:

TITAN
Safety Management, Inc.

2360 Palmer Ranch Drive
New Lenox, IL 60451
815-405-8448

February 7, 2024

Purpose:

The City of Darien has requested assistance in further developing their safety program and providing employee safety training services. This proposal serves as the "Schedule" to TITAN Safety Management's Loss Prevention approach in addressing this request.

Services:

The City of Darien Public Works Department has requested the following proposal to be quoted based on the Intergovernmental Risk Management Agency (IRMA) program rate of \$847.73 per day for 2024. This rate will increase annually according to the IRMA negotiated daily rate. The current per-day rate is based on a 6-hour day and is billed in 1/2 day, 3/4 day, or full day increments. Additional services may also be provided on a fee for service basis at the IRMA agreed rate. Work completed on an hourly rate will be billed at \$115.00 per hour. Expenses incurred for training materials such as those incurred for Flagger Training are added to the IRMA rate and will be disclosed before the training or service is implemented. In the event that City of Darien is no longer a member of IRMA, the daily rate will increase to \$1,200.00. The proposal focus shall be on the following subjects:

Employee Training

Suggested topics consist of:

- Employee Training
 - o Confined Space Entry
 - o Trench and Excavations
 - o Fall Protection
 - o Traffic Control
 - o Flagger
 - o Electrical Hazards
 - o PPE
 - o Silica
 - o Respirators
 - o Lock Out Tag Out
 - o Noise
 - o Flammable and Combustible Liquids
 - o Machine Guarding and Hand Tools
 - o Hot Work and Compressed Gasses
- General Consultation
- Policy Review
- Noise Dosimeter Survey

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

Training Sessions:

Training sessions are expected to occur within a one-half day period, unless stated otherwise. Training that occurs as a function of the entire day will be billed at the full daily rate. Additional fees may be assessed if training exceeds the expected time frame or additional expenses are incurred. Training sessions will be comprised of the following:

- An attendance / sign in sheet
- Reference materials, such as examples, standards, worksheets, etc. (as needed)
- A PowerPoint presentation
- A video (when applicable)
- A quiz or examination (when applicable)
- Hands on exercise (when applicable)

Translation:

As needed, the client is responsible for providing translation that is capable of being understood by the employees. The translator should be familiar with the terminology used during the training sessions.

Preparation:

Each training topic will require preparation time to ensure the presentation meets the requirements and expectations of the City of Darien and its' employees. Preparation may be needed to photograph relevant examples, such as machine guarding, lock out tag out simulation, chemical storage, etc.

Training Room:

The City of Darien will provide appropriate training facilities, such as chairs, tables, and lighting. Sufficient space will be provided for the expected number of trainees and the environment shall be conducive to learning.

Equipment:

Titan Safety Management will supply a laptop, digital projector, handouts, video, easel, and relevant props.

The City of Darien will supply a screen or blank wall and/or television monitor. If these items cannot be provided advanced notice should be given to ensure the training is completed as expected.

The City of Darien will also provide inspected and fully functioning equipment that will be used during any hands-on portion of a training class. The employees will be provided with appropriate personal protective equipment (PPE) such as safety glasses, hard hat, footwear, and other appropriate PPE as needed. A controlled and safe work area for equipment operation must also be provided.

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

Recording:

Audio and/or video recording is strictly prohibited.

Billing and Payment:

Invoices will be submitted upon completion of each report/service. Invoices are due within 30 days. Any amounts due beyond 30 days will be subject to a charge of 1.5% per month.

COVID 19:

COVID 19 Protocols as required by the State, Municipality, etc. will need to be followed and is the responsibility of the employer.

Additional Services:

Titan Safety Management, Inc. is available for additional services including OSHA consultation, investigations, etc. Separate proposals may be provided for these requests. Out of state work is billed on an hourly basis and travel expenses are billed as additional fees. All additional assigned work that is not a part of a formal proposal will become a part of this agreement and will be billed at an hourly rate of \$115.00 per hour.

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

Loss Control Service Proposal

Client		Contact	Address	Date
City of Darien		Kris Throm	1702 Plainfield Road Darien, IL 60561	February 7, 2024
#	Action Step			Pricing
1	Employee Training Sessions			
	Implementation: Conduct employee training sessions on the following subjects as requested.			See "Services" section for pricing.
	<ul style="list-style-type: none"> - Confined Space Entry (1 Full Day) - Trench and Excavations (1 Full Day) - Fall Protection (1 Full Day) - Traffic Control (1/2 Day) - Flagger (3/4 Day) - Electrical Hazards (1/2 Day) - Personal Protective Equipment (1/2 Day) - Silica (1/2 Day) 	<ul style="list-style-type: none"> - Lock Out Tag Out (1/2 Day) - Respirators (1/2 Day) - Noise Flammable and Combustible Liquids (1/2 Day) - Machine Guarding and Hand Tools (1/2 Day) - Hot Work and Compressed Gasses (1/2 Day) - Snowplow (3/4 Day) 		
		Estimated pricing for six full days of training: (Approximately 1/2 day of training per month)		\$5,086.38
#	Action Step			Pricing
2	Noise Dosimeter Survey			
	Implementation: Conduct a noise dosimeter survey and sound level meter survey of the Public Works Department.			See "Services" section for pricing.
	<ul style="list-style-type: none"> • Conduct a one-day noise dosimeter survey of various positions and tasks. • Includes: Use of up to 10 noise dosimeters for personal sampling and a Sound Level Meter for area sampling 	<ul style="list-style-type: none"> • Provide a written report of findings from the sound level survey. • Possible Recommendations Provided. 	Standards addressed include – 29 CFR 1910.95	
		Estimated pricing: (One Day for Survey and One Day for Report Writing)		\$1,695.46
#	Action Step			Pricing
	Consultation			
	Implementation: Assist in reviewing and editing safety policy templates provided by IRMA and provide consultation on occupational safety as requested.			See "Services" section for pricing.
	<ul style="list-style-type: none"> • Edit and update written policies as needed. • Consult on safety equipment • Conduct periodic inspections as requested. 			
		Estimated pricing: (Estimated at Four Days)		\$3,390.92
		Total		\$10,172.76

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

Experience:

William Crimmins – Managing Consultant

Mr. Crimmins is a graduate of Illinois State University and holds a **Bachelor of Science** degree in Industrial Technology, with a double major in Occupational Safety and Health and Industrial Plastics. He has attained his Certified Safety Professional (CSP) designation and has nearly completed his Associate in Risk Management (ARM) designation.

Mr. Crimmins began his career in 1986 at a national commercial insurance company, providing loss control services for policyholders. During his ten years at the carrier, he held various positions throughout the country and became the Chicago Regional Loss Control Manager. Mr. Crimmins spent the next nine years at a national insurance broker as the Vice President of Loss Control. Prior to establishing Titan Safety Management, he was the Director of Loss Control Services for a large construction company. While in this position, he was responsible for safety activities on nearly 30 projects with 20 direct reports. Mr. Crimmins currently provides safety and risk management consulting for a wide variety of clients.

Mr. Crimmins has extensive experience in several areas including construction, food processing, heavy industrial, manufacturing, public entity, medical, service, transportation, and veterinary industries. His expertise assists clients in understanding practical application of the Occupational Safety and Health Act (OSHA), National Fire Protection Association (NFPA), and Department of Transportation (DOT) standards, assisting them in reducing exposure to loss.

Mr. Crimmins has developed risk management reporting tools, numerous safety programs, conducted safety training, and has presented at several national conventions. In addition to the development of a Risk Management Information System, he has also authored various news articles and has developed a 450-page safety publication. During his career, he has negotiated and vacated OSHA citations and is currently an Authorized OSHA Outreach Training Instructor.

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

Safety and Health Consulting Agreement

1. Agreement

This Safety and Health Consulting Agreement (this "Agreement") is entered into as of February 7, 2024, between the City of Darien a municipality with offices at 1702 Plainfield Road, Darien, IL 60561 (the "Client"), and TITAN SAFETY MANAGEMENT, INC. a corporation with offices at 2360 Palmer Ranch Drive, New Lenox, IL 60451 ("Consultant").

2. Fees For Proposed Services

- 2.1. Upon acceptance of this proposal, the fees associated with the services outlined will be paid for work completed on a monthly basis. Payment will be due upon receipt of the Invoice. Any amounts due beyond 30 days will be subject to a charge of 1.5% per month.

3. Consultant's Responsibilities.

- 3.1. Performance of the Services. Consultant shall provide services and advice relating to risk management, safety, and health (the "Services") as set forth on the Schedule(s) hereto, which is hereby incorporated into and made part of this Agreement. Any additional services requested by the client shall also be incorporated into and made part of this Agreement. Client acknowledges and agrees that this Agreement, sets forth the sole duties, tasks and obligations of Consultant and that Client shall be solely responsible for performing all other duties, tasks and obligations that are not specifically identified in this Agreement as Consultant's responsibility including, without limitation, the duties, tasks and obligations set forth in Section 4 below.

4. Client's Responsibilities.

- 4.1. As a condition to Consultant's performance of the Services, Client shall (a) provide sufficient qualified personnel who are capable of performing Client's duties, tasks and obligations under this Agreement; (b) provide Consultant with access to Client's facility during Client's normal business hours and otherwise as reasonably requested by Consultant in order to facilitate Consultant's ability to timely perform the Services; and (c) perform such other duties and tasks as set forth on the Schedule. Client acknowledges and agrees that its failure to perform or to timely perform any of its duties or obligations under this Agreement may affect the timing and cost of Services to be provided by Consultant.

5. Terms and Conditions

5.1. Term and Termination

- 5.1.1. Term. This agreement shall commence on the date set forth above and shall remain in effect until cancelled by either party.
- 5.1.2. Either party may cancel the agreement with a 30-day written notice to the other party.
- 5.1.3. Termination for Default. In the event of the failure of a party to perform any material obligation under this Agreement that is not cured within thirty (30) calendar days following receipt of written notice of such failure, the non-defaulting party shall have the right to terminate this Agreement and, subject to the terms of the Agreement, seek any and all rights and remedies available to it at law and in equity.
- 5.1.4. Non-Payment. In the event of non-payment for services rendered, all costs associated with the collections will be the responsibility of Client.

5.2. Proprietary Materials and Work Product

- 5.2.1. Ownership of Proprietary Materials. Each party is and shall remain the owner of all right, title, and interest in and to such party's proprietary materials, and all copies thereof and in and to all related trade secrets, copyrights, patents, and all other proprietary rights. Neither party shall obtain any rights or license in and to the others proprietary materials.

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

- 5.2.2. Ownership of Work Product. Upon payment of all amounts due hereunder, title to all written work product delivered by Consultant under this agreement (the "Work Product") shall vest in Client and Client shall have the right to use, copy for Client's employees, agents, and representatives. Notwithstanding the foregoing, Consultant shall retain sole and exclusive ownership of all ideas, concepts, theories, improvements, designs, original works of authorship, formulas, processes, algorithms, inventions, know-how, techniques, compositions of matter and any other information owned by Consultant prior to the date of this Agreement or generated by Consultant under this Agreement, collectively, the "Consultant knowledge".
- 5.3. Independent Contractor. Nothing herein shall be deemed or construed to create a joint venture, partnership, agency and/or employee/employer relationship between the parties for any purpose. The relationship of the parties is that of independent contractor and client and is governed solely by this Agreement. Neither party is authorized to act as agent for or otherwise on behalf of the other party, and no action by either party shall bind the other party.
- 5.4. Exclusion of Warrantees and Limitation of Liability.
- 5.4.1. Exclusion of Warrantees. **CONSULTANT MAKES NO EXPRESS OR IMPLIED REPRESENTATION OR WARRANTEES WITH RESPECT TO THE SERVICES TO BE PERFORMED BY CONSULTANT OR ON ANY PRODUCTS THAT MAY RESULT THEREFROM. CONSULTANT EXPRESSLY DISCLAIMS ALL OTHER EXPRESS AND IMPLIED WARRANTIES INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.** Without limitation to the foregoing, Client acknowledges that Consultant has been hired for consultancy and advisory services only. **ENFORCEMENT OF ALL SAFETY AND HEALTH REGULATIONS SHALL BE THE SOLE RESPONSIBILITY OF CLIENT AND SHALL NOT BE THE RESPONSIBILITY OF CONSULTANT.**
- 5.4.2. Limitation of Liability. Client acknowledges that the Consultant has agreed to perform only the specific tasks and services described in this proposal and agreement. While the Consultant will perform these specified tasks and services with the expertise claimed and with due diligence, the Consultant expressly disclaims all warranties or guarantees in connection with the performance of these tasks and services. The Consultant expressly disclaims any and all liability with regard to the technology used, the services rendered, or the tasks performed by Consultant or its representatives. The recommendations and materials Consultant provides are purely advisory; they may not contain every required or advisable safety or health measure and other measures that may be required or advisable. Consultant does not imply or guarantee full compliance with local, state, or federal regulations. Consultant shall in no event be liable for any consequential, incidental, indirect, exemplary, punitive, special, or similar damages including, without limitation, loss of profits, loss of revenues, loss of data, or for cover and the like even if Consultant has been advised of the likelihood of the occurrence of such damages.
- 5.5. Risk Allocation
- 5.5.1. Risk Allocation. Client shall indemnify, defend and hold harmless Consultant and Consultant's employees, representative, agents, successors, and assigns (collectively "the Indemnified Parties"), and shall pay any and all losses, liabilities, damages, costs, and expenses (including attorney's fees) incurred by the Indemnified Parties as a result of Client's operation of its business or Client's use of the Work Product, including, without limitation, losses, liabilities, damages, costs and expenses arising or resulting from safety and/or health violations by Client except in each case to the extent caused by Consultant's (i) breach of this Agreement or (ii) negligence or willful misconduct. The Indemnified Parties shall provide Client with prompt notice of any such claims and providing all reasonable assistance in the defense of such claims, provided, however, that any failure or delay of the Indemnified Parties to do so shall only relieve Client of its indemnity obligations hereunder to the extent that Client is actually prejudiced thereby. The terms of this Section 5.5 shall survive the termination of this Agreement.

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

6. Survival. In the event that any of the terms, sections and/or provisions of this Agreement are deemed to be void/or against public policy, the remainder of this Agreement shall survive and remain in full force and effect.

IN WITNESS WHEREOF, this Agreement has been executed and delivered as of the date first above written.

Consultant : Titan Safety Management, Inc.

Client : The City of Darien

Signature _____

Signature _____

Name William Crimmins

Name _____

Title: President

Title: _____

Date: 02/07/2024

Date: _____

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

Any EXISTING program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Municipal Services

Fund: Street/Water

Project/Program Title: High Visibility Safety Equipment

Description of proposed new program/activity/expenditure, including purpose and justification:

Staff recommends purchasing Class III safety vests and flagger operation equipment cones and led stop /slow paddles for use during night time. These are high-visibility equipment designed to meet specific safety standards. Class III vests are typically used in situations where workers need to be highly visible, especially during nighttime or low visibility conditions. Flagger Operation Equipment used by flaggers or traffic controllers. Cones help delineate areas or create a visible boundary, while stop/slow paddles are used to control the flow of traffic.

Year purchased: N/A

Original Cost: N/A

Estimated Budget:

Account #	Account Name	Cost
01-30-4219	Operating Liability	\$2,500.00
02-50-4219	Operating Liability	\$2,500.00
		\$5,000.00

Has this request been submitted before? _____ Yes x No

If yes, how many times: _____









SUBMITTED BY: Dave Fell

DETAIL (estimates) – See attached

Recommended by City Administrator: _____ Yes _____ No

Quotes Only - No Payment Required.

REVIEW YOUR ORDER

Product Name	Price	Subtotal
 Roll-up LED Stop/Slow Paddle Kit SB243AT-LED	\$255.50	2 \$511.00
 Shin Reflectors SR10	\$9.36	8 \$74.88
 Traffic Cone Light Flashing Mono-directional CCL6S	\$30.33	50 \$1,516.50
 Class 3 Mesh Lime Safety Vest V155 Size X-Large	\$15.03	4 \$60.12
 Class 3 Mesh Lime Safety Vest V155 Size Large	\$15.03	4 \$60.12
 5 PK Collapsible Traffic Cones CC5B	\$185.46	10 \$1,854.60
 Class 3 Mesh Lime Safety Vest V155 Size 2X - Large	\$15.03	4 \$60.12
 Class 3 Mesh Lime Safety Vest V155 Size 3X - Large	\$15.03	4 \$60.12
Subtotal		\$4,197.46
Shipping & Handling (Shipping - Shipping is being calculated for your order quote and will be transmitted to you by email following the Review of Order)		\$0.00
Unshipped Total		\$4,197.46

[Forgot an Item? Edit Your Cart](#)

[SEND ORDER QUOTE](#)

OUR MISSION

SC Supply Company is committed to being a leading provider of traffic safety supplies and worker safety products. We deliver high-quality, durable products at low prices to our customers across the US and internationally. We are a certified WBE company with over 22 years committed to providing the best customer experience.

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SC Supply Company
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South Bend, IN 46634

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Monday to Friday
8:00 AM - 5:00 PM EST

Distribution Centers
IL, NJ, FL, TX, CA, WI, MO

NEWSLETTER

EMAIL ADDRESS



Des Plaines Glass Company

DATE: 11-30-23

962 Lee Street Des Plaines, IL 60016
 Phone 847-298-2727
 Fax 847-298-6939
 Rob@DesPlainesGlass.com

TO: David

JOB	LOCATION
Window Replacement	Darien

QTY	DESCRIPTION
9	Remove and replace 9 existing window openings approx 96" x 96", 1 with a single entry door.
	New storefront to be Kawneer 451T 2" x 4 1/2" thermal framing in dark bronze anodized finish.
	Glass to be 1" tint low-e insulating units.
	Door to be narrow stile with 10" bottom rail, latch lock w/paddle, closer and sweep.
	To leave existing framing in place and install new subframe to accept 1" windows in existing openings please deduct \$ 20,000 from the below price.
COMMENTS	
Please note this price is only valid if completed at the same time as the other smaller fogged window.	
TOTAL \$ 65,900.	

Quotation prepared by: Robert Sandlass

This is a quotation on the goods named, subject to the conditions noted below: Glass must be inspected by customer before leaving the shop. In case of any defects, scratches, chips, etc., purchaser must notify our office immediately. No return will be accepted after leaving our facility. All credit card payments will be charged a processing/convenience fee.

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!

Any EXISTING program/activity/equipment costing in excess of \$5,000
BUDGET REQUEST FORM
FYE25

Department: street Fund: 30-4243

Project/Program Title: tub grinding

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____
rent tub grinder to double grind the branches picked up throughout the city during the scheduled branch pick up and after storms

Estimated Budget:

Account #	Account Name	Cost
30-4243	Rent equipment	\$7,000.00
	Total	\$7,000.00

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: _____

DETAIL (estimates)

Recommended by City Administrator: _____ Yes _____ No

AGENDA MEMO
City Council
 May 1, 2023

ISSUE STATEMENT

A resolution accepting a proposal from Steve Piper and Sons for Tub Grinding Services in an amount not to exceed \$6,200.00.

RESOLUTION

BACKGROUND

The City of Darien requires the services of re-grinding wood mulch accumulated through the City's brush pick-up program twice a year. The wood chips are then utilized for City planters throughout town and are delivered at a cost to residents. Residents also have the opportunity to pick up the double ground chips at no cost from the Public Works facility. The work would be completed at the Municipal Services Facility.

The scope of work includes the vendor to supply and stage an industrial tub grinder and the Municipal Services Department assists the vendor with a loader to load the chips and restack.

The City sales for wood chips for FYE23 were \$3,610.00 to date. The sale of wood chips are advertised through the City's media portals and the costs for delivery are as follows: \$35.00 for half a load (covers 3-4 cubic yards) and \$55.00 for a full load (covers 7-8 cubic yards).

The City requested competitive quotes for the tub grinding and received two responses.

VENDOR	COST
Smitty's Tree	no response
Homer Tree	no response
Steve Piper and Sons	\$3,046 per occurrence
Kramer Tree	\$4,480 per occurrence

ADD 10% [Signature]

Steve Piper and Sons has provided very satisfactory tub grinding services for the City in the past.

The budgeted expenditure would be expended from the following account:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 23-24 BUDGET	PROPOSED EXPENDITURE
01-30-4243	Rent - Equipment	\$ 6,200	\$ 6,200

COMMITTEE RECOMMENDATION

The Municipal Services Committee recommends approval of a resolution accepting a proposal from Steve Piper and Sons for Tub Grinding Services in an amount not to exceed \$6,200.00.

*6200
7,000 IC -*

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the May 1, 2023 City Council agenda for formal consideration.



2023 TUB GRINDING SERVICES

Vendor Name: STEVE PIPER AND SONS

The City of Darien is seeking quotes for the services of re-grinding wood mulch accumulated through the City's brush pick-up program. The proposed work would be completed at the Municipal Services Facility located at 1041 South Frontage Road. The proposed vendor shall provide 1, minimal 800 horsepower tub-grinder, and operator(s) to double grind the woodchips at the above-mentioned site. A Case wheel loader shall be supplied by the City for the awarded vendor's use. The City of Darien will supply the fuel required for the equipment.

Proposed Tub Grinder Schedule:

- May 10, 2023
- July 12, 2023
- September 6, 2023
- November 6, 2023

It is estimated that each frequency will require 4-12 hours of double grinding. Each day shall have a minimal of 4 hours. The proposed rate shall include travel, equipment, permits (not required by the City of Darien) and labor.

The vendor shall complete the following:

Hourly Rate Tub Grinder with Operator 4 hours	\$ <u>437.00</u>
Hourly Rate Tub Grinder with Operator 3 hours	\$ <u>380.75</u>
Hourly Rate Tub Grinder with Operator every Hour over 3 hours	\$ <u>380.75</u>

***MOBILIZATION FEE MUST BE INCLUDED FOR ALL HOURLY RATES**

Prepared For: Dave Fell



TOLL FREE 800-624-8186 | FAX 1-801-545-9132
ADDRESS | 14773 Heritage Crest Way • Riverton, UT 84065
EMAIL | chester@hotjetusa.com

Extreme Flow II-Gas Engine-Cold-Water Jetter High-Flow

Quote#XF2HF-42021-COD

Table with columns: CONTACT INFORMATION, SHIPPING ADDRESS, Date, Sales Rep, P.O. No., Contact, Terms, Quote Expires, QTY, Model/Item, Description, Standard Price, Contractor Price. Includes item details like 'Trailer Mounted Cold Water High-Flow-High Pressure Hydro-Jetter' and '37 HP EFI Vanguard Air-Cooled V-Twin Big Block Vertical Shaft Gas Engine'.

(OVER) ->

QTY	Model/Item	Description	Standard Price	Contractor Price
1	SS	<u>12-gallon soap High Pressure Soap infection system</u>		Included
4	TBX	<u>(2) Heavy Duty Lockable Custom Diamond Plate Polished Aluminum Side Mounted toolboxes. (1) Heavy Duty Steel Tongue Mounted. (1) Craftsman or Stanley Toolbox (depending on inventory)</u>		Included
1	SKIT	<u>Safety Cones. Strobe Light. Vest. Insulated Gloves. Rear LED work Lights.</u>		Included
1	MP	<u>(1) Parts Book. (1) Service Manual. (1) Operator's Book</u>		Included
1	3N1	<u>12 Quarts 3N1 Total C Jetting Detergent/Drain Additive.</u>		Not Included
1	Training	<u>Airfare, Lodging, Meals, Transportation in Salt Lake City for One (1) to attend Safety & Operations, Business & Marketing Training. You are more than welcome to bring more (up to 4 & 2-rooms). we only ask that you cover the airfare: we will take care of the rest.</u>		FREE
1	Training Video	<u>Operations & Safety training video goes over nose to tail how to operate the letter.</u>	\$250.00	FREE
QTY	Model/Item	** Extras/Options/Add-ons**	Wholesale Price	Add In Price If wanted
1	AFS	<u>12-gallon Antifreeze Tank (we recommend window washer fluid with methanol rated to at least -20°, this fluid will not hurt the jetter, will keep the water system from freezing and has a much less purchase price than RV Antifreeze.). With full recycle, includes a blow down valve, and a cold weather recycle line.</u>	\$925.00	To Be Determined Not Included
1	3/8RCK	<u>3/8 complete root cutter kit, includes 3-types of chain – Bicycle, Link and cable. All cables pre-cut to 3-4-6-8 in pipe sizes. Also includes all three centralizers 3-4-6. Custom drilled to the specifications of your jetter for optimum performance.</u>	\$1,484.00	To Be Determined Not Included
1	LSP	<u>Liquid Surge Protectors to eliminate the water tank surge. This helps the wear and tear on a transmission. (10 are required in a 330-gallon water tank). Price is for the assembly and installation of the surge busters.</u>	\$450.00ea	To Be Determined Not Included
1	38CTN	<u>3/8 Custom drilled chisel Tin nozzle. Modern Jetter Nozzle Technology. This nozzle is a state of the art, very aggressive forward cleaning nozzle that will also cut roots.</u>	\$495.00ea	FREE

Please review carefully and note any corrections or optional items to be included. If purchasing the Equipment out-right, we require 50% deposit, with balance before shipment. If a municipality or government division is purchasing, we require a purchase order before production. If financing the equipment, we will work with you directly with the financing company.

Authorized Signature _____

Date _____

Subtotal:	\$34,995.00
Municipality Discount:	<\$1,750.00>
New Subtotal:	\$33,245.00
Tax Done in Your State if any:	Exempt
Shipping:	FREE
Total:	\$33,245.00



Any EXISTING program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM
FYE25

Department: Municipal Services Fund: street

Project/Program Title: banner replacements

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 2018 Original Cost: \$8,000
banners fading and torn due to extreme weather issues; banners are ripped

Estimated Budget:

Account #	Account Name	Cost
01-30-4257	Supplies - other	\$5,000

Has this request been submitted before? Yes No

If yes, how many times:

SUBMITTED BY: Dan

DETAIL (estimates)

The banners are faded and many have been torn due to being out in extreme weather and we think they should be replaced. Many banners are ripping every season and we are probably spending between \$1K-\$5K a year on replacements. We lost approximately 60 winter banners over the course of the 1.5 months that they were up this year, therefore not many will be left to put up next year. We have budgeted in current budget year to replace banners with the mesh style banners and will have those to put up prior to next summer. On several replacement banners that we have ordered as replacements the mesh seems to hold up substantially better than the traditional vinyl material.

Recommended by City Administrator: Yes No

Any EXISTING program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Municipal Services Fund: street

spring / summer

Project/Program Title: banner replacements

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 2018 Original Cost: \$8,000
spring & summer banner upgrade

Estimated Budget:

Account #	Account Name	Cost
01-30-4257	Supplies - other	\$5,000

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: Dan

DETAIL (estimates)

The banners are faded and many have been torn due to being out in extreme weather and we think they should be replaced. Many banners are ripping every season and we are probably spending between \$1K-\$5K a year on replacements. We lost approximately 60 winter banners over the course of the 1.5 months that they were up this year, therefore not many will be left to put up next year. We have budgeted in current budget year to replace banners with the mesh style banners and will have those to put up prior to next summer. On several replacement banners that we have ordered as replacements the mesh seems to hold up substantially better than the traditional vinyl material.

Recommended by City Administrator: _____ Yes _____ No

Any EXISTING program/activity/equipment costing in excess of \$5,000

**BUDGET REQUEST FORM
FYE25**

Department: Municipal Services Fund: street

Project/Program Title: contractual landscape restoration services

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____
department requires the services of a landscaper to complete larger restoration projects from various Public Works projects, such as water main breaks, storm sewer and ditching projects

Estimated Budget:

Account #	Account Name	Cost
01-30-4257	Supplies - other	\$20,000
	Total	\$20,000

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: Dan

DETAIL (estimates)

Recommended by City Administrator: _____ Yes _____ No

A RESOLUTION ACCEPTING A PROPOSAL FROM LANDWORKS, LTD. AT THE SCHEDULE OF PRICES FOR THE PLACEMENT OF TOPSOIL AND FOR THE PURCHASE AND PLACEMENT OF FERTILIZER AND SOD FOR LANDSCAPE RESTORATION SERVICES FOR A PERIOD OF MAY 1, 2024 THROUGH APRIL 30, 2025

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien does hereby accept a proposal from Landworks, Ltd., at the schedule of prices for the placement of topsoil and for the purchase and placement of fertilizer and sod for landscape restoration services for a period of May 1, 2024 through April 30, 2025, attached hereto as "Exhibit A" and is by this reference expressly incorporated herein.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 2nd day of October, 2023.

AYES: 5 - Gustafson, Kenny, Leganski, Stompenato, Sullivan

NAYS: 0 - NONE

ABSENT: 2 - Belczak, Schauer

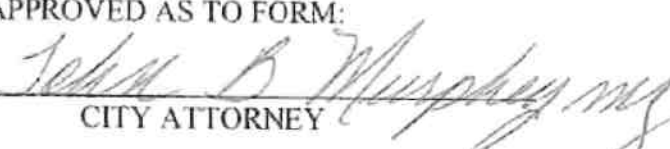
APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 2nd day of October, 2023.



JOSEPH MARCHESE, MAYOR

ATTEST:


JOANNE E. RAGONA, CITY CLERK


APPROVED AS TO FORM:


CITY ATTORNEY



LANDSCAPING QUOTE REQUEST

2022 RESTORATION SERVICES										2022 - 2023		2023 - 2024		2024 - 2025	
DESCRIPTION	MINIMAL QUANTITY RANGE	MAXIMUM QUANTITY RANGE	UNIT	2022 ESTIMATED QUANTITIES	MULTIPLIER QUANTITY	UNIT PRICE \$	TOTAL COST \$	UNIT PRICE \$	TOTAL COST \$	UNIT PRICE \$	TOTAL COST \$	UNIT PRICE \$	TOTAL COST \$		
<i>EXAMPLE:</i>		<i>PER JOB</i>			220										
A. LABOR COST FOR PREPARATION AND PLACEMENT OF TOPSOIL FROM 1-3 INCHES-MISC EXCAVATIONS TO BE DISPOSED OF BY THE CITY-THE CITY WILL PROVIDE TOPSOIL	1	200	CUBIC YARDS	200	200	\$33.75	\$6,750.00	\$34.50	\$6,900.00	\$36.00	\$7,200.00				
B. LABOR COST FOR PREPARATION AND PLACEMENT OF TOPSOIL FROM 1-3 INCHES-MISC EXCAVATIONS TO BE DISPOSED OF BY THE CITY-THE CITY WILL PROVIDE TOPSOIL	201	750+	CUBIC YARDS	450	450	\$33.75	\$15,187.50	\$34.50	\$15,525.00	\$36.00	\$16,200.00				
C. SOD-RESTORATION-INCLUDES FERTILIZER, SOD AND PLACEMENT-CITY WILL BE RESPONSIBLE FOR WATERING	50	1,000	SQUARE YARD	750	750	\$11.00	\$8,250.00	\$11.85	\$8,887.50	\$12.50	\$9,375.00				
D. SOD-RESTORATION-INCLUDES FERTILIZER, SOD AND PLACEMENT-CITY WILL BE RESPONSIBLE FOR WATERING	1001	6,000+	SQUARE YARD	5100	5,100	\$11.00	\$56,100.00	\$11.85	\$60,435.00	\$12.50	\$63,750.00				
TOTAL COSTS A+B+C+D							\$86,287.50		\$91,747.50		\$96,525.00				

Company Name: Landworks Ltd.
 Address: 751 N. Bolingbrook Drive, #17, Bolingbrook, IL 60440
 Submitted By: Joseph Pizzuto
 Date: 11/10/2021
 Telephone Number: 630.759.8200x204
 Mobile Telephone Number: 630.759.8200x204
 Fax Number: 630.679.1358
 E-mail Address: alyssa@landworksllp.com
 Authorized Signature:  Joseph Pizzuto, President

Note: Hauling will be provided through a City contracted trucking vendor and/or City of Darien

Any **EXISTING** program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Municipal Services

Fund: street

Project/Program Title: hot/cold asphalt material & restoration

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

During the year the department removes and replaces various storm sewers and culvert pipes across driveway aprons and roadways for various Public Works projects. Restoration includes establishing uniform cuts, and the placement of binder and surface bituminous products

Estimated Budget:

Account #	Account Name	Cost
01-30-4257	Supplies - other	\$17,500

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: Dan

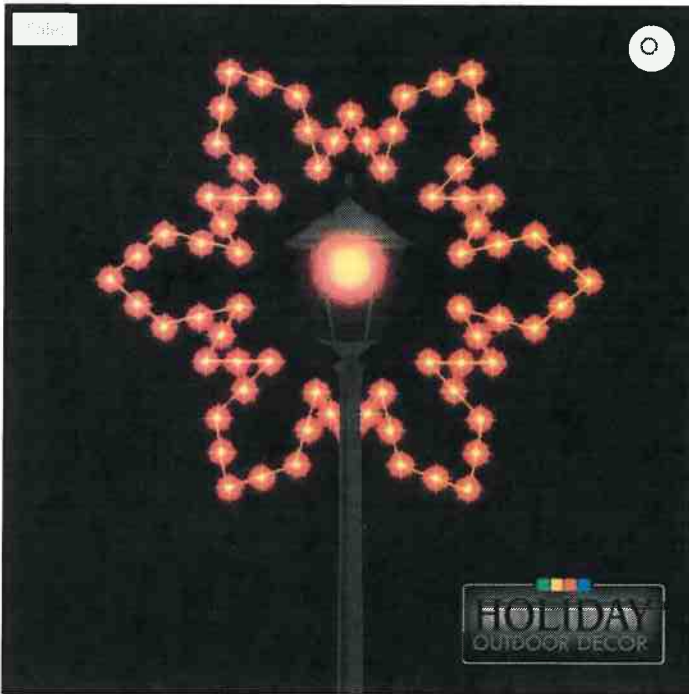
DETAIL (estimates)

Recommended by City Administrator: _____ Yes _____ No



ABOUT US PRODUCTS ▾ SERVICES ▾ HOLIDAYS ▾ MARKETS ▾ CATALOGS GALLERY ▾ BLOG HIRING GO GREEN

CONTACT SEARCH



Splendid Snowflake Post Topper

~~\$715.00~~ \$479.05

Wintery Splendid Snowflake. Measures 4.5'. With 59 C-7 Lamps. Weighs 25lbs.

1

[Add to My Wish List](#)

SKU: PM-GLB-SS54

Categories: [Christmas Lights](#), [Light Post Displays](#), [Traditional Displays](#)

Description Additional information

DESCRIPTION

Wintery Splendid Snowflake. Measures 4.5'. With 59 C-7 Lamps. Weighs 25lbs.

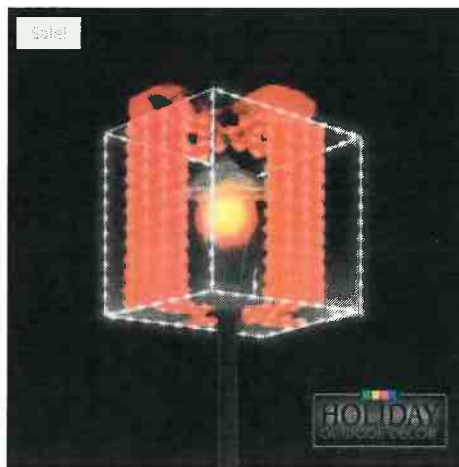
RELATED PRODUCTS



Star With Spray Post Topper

~~\$674.00~~ **\$442.20**

[ADD TO MY WISH LIST](#)



Christmas Package Lamp Post Topper

~~\$2,355.00~~ **\$1,364.45**

[ADD TO MY WISH LIST](#)



Snowman Post Topper

~~\$1,266.00~~ **\$844.20**

[ADD TO MY WISH LIST](#)

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- Exclusive Promotions
- New Products
- And More

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1-877-444-8888

1053 N. Plymouth St. Allentown, PA 18109

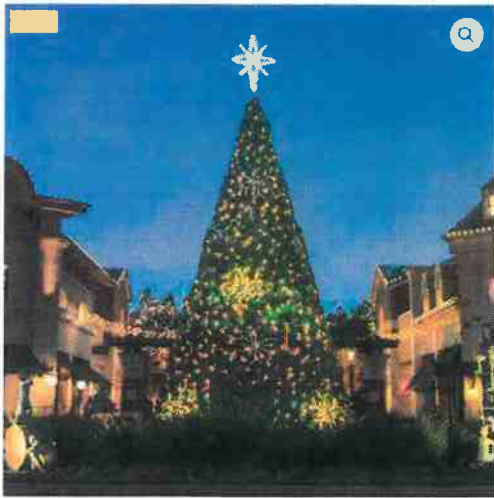


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Animated Panel Tree (No Music)

\$8,652.55 - \$119,205.40

4-color changing, no music, 18-4-2 Garland, Multiple Sizes Available

Size

4-color changing, no music, 18-4-2 Garland, 10' Base, 4 color - 2720 C7 LED Lamps

\$24,419.00 **\$14,281.05**

1 2

[Add to My Wish List](#)

SKU: 121412

Categories: [Christmas Trees](#), [Decorative Trees](#)

[Description](#) [Additional Information](#)



Branch Garland Tree, Self-Standing, with Star

\$1,898.25 - \$5,279.00

Self-Standing Holiday Tree with Branch Garland and Star Multiple Sizes Available

Size

Self-Standing Holiday Tree with Branch Garland and Star 14' Height, 5' Base, 7 Star 100 C-7 Lamps

\$5,160.00 **\$2,345.00**

1 2

[Add to My Wish List](#)

SKU: 121412

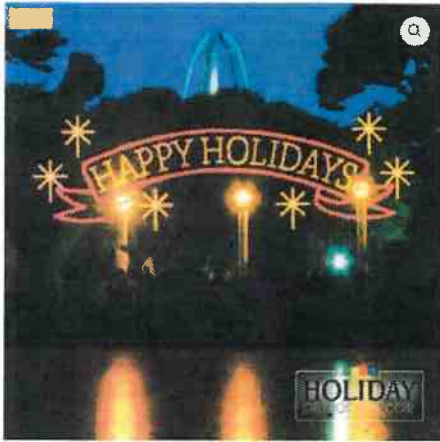
Categories: [Christmas Trees](#), [Decorative Trees](#)

Product	Price	Quantity	Subtotal
 <p>LED Icicle Light Set - 10 Lights/20 Feet Long <ul style="list-style-type: none"> Color: Blue Size: 6" (1.8m) </p>	\$20.70	25	\$517.50
Total:			\$517.50

Clear List UPDATE LIST

 <p>LED Icicle Light Set - 10 Lights/20 Feet Long <ul style="list-style-type: none"> Color: Blue Size: 6" (1.8m) </p>	\$3,514.18	4	\$14,056.60
Total:			\$14,574.18

Clear List UPDATE LIST



Happy Holidays Banner

SKU: 221400 \$5,850.75

Happy Holidays Banner 20'x6' 40' C-7 Lantern, 40' Lx6'

1

Add to My Wish List

Get Price Here

Category

Description Additional information

DESCRIPTION

Happy Holidays Banner 20'x6' 40' C-7 Lantern, 40' Lx6'



Christmas Package (with 5000 Tripple
LEDs) \$11,584.45

10 C \$115,844.50

Total: \$30,218.05



Christmas Package (with 5000 Tripple
LEDs) \$5,494.40

8 C \$43,955.20

Total: \$44,813.85

Any EXISTING program/activity/equipment costing in excess of \$5,000

**BUDGET REQUEST FORM
FYE25**

Department: Municipal Services Fund: Street/PD/Admin

Project/Program Title: Vehicle Lift

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 1990 Original Cost: UNK

The mechanic strongly advocates for the replacement of the Rotary fixed vehicle lift utilized for squad cars and light-duty trucks. This lift is needed for its user-friendly design, allowing seamless drive-on/lift-by-frame operations, facilitating efficient brake jobs by simplifying tire removal for maintenance tasks. Notably, this particular lift is the lone stationary fixed unit in the garage, as the mechanic had upgraded the heavy-duty fixed lift two years ago to accommodate larger trucks with more robust units. The landscape of standards and regulations governing automotive lifts has evolved over time, rendering the existing lift non-compliant with the latest safety inspections. Repairing the current lift is projected to cost \$7,000, while opting for a replacement would incur only an additional \$3,000, making the latter a more cost-effective and safety-compliant choice.

Estimated Budget: 15,000

Account #	Account Name	Cost
30-4259	Tools and Equipment	12,950
	Contingency - Installation	3,050
	Total	\$16,000

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: Tom Masek

DETAIL (estimates) Quote Attached

Recommended by City Administrator: _____ Yes _____ No



QUOTE

Napa Auto Parts
 700 Enterprise Ct
 Naperville IL 60540
 630 305 4666
 Thomas_slodkowski@napastore.com

DATE	11/1/2023
QUOTE #	2023118
CUSTOMER ID	1687
VALID UNTIL	3/31/2024

CUSTOMER

City of Darien Public Works
 1041 S Frontage Rd
 Darien, IL 60561
 630-997-0003
 Attn Tom

Sourcewell contract numbers #032521-GPC, #061015-GPC

DESCRIPTION	TAXED	AMOUNT
Challenger 12k Symetric 2 post lift 122006 with height extension 188" 3 stage arms Does not include installation or electric NAPA install and delivery can be set up.		\$12,985.00

Subtotal	\$12,985.00
Taxable	
Tax rate	
Tax due	-
Other	-
TOTAL	\$ 12,985.00

1. Customer will be billed after indicating acceptance of this quote
 2. Payment will be due prior to delivery of service and goods
 3. Please fax or mail the signed price quote to the address above
Customer Acceptance (sign below):

x _____
 Print Name:
 Date:

If you have any questions about this price quote, please contact
 Thomas Slodkowski 815-641-8109 thomas_slodkowski@napastore.com

Thank You For Your Business!



Cyber week: 20% Off \$125+ Use Code: **CYBER** 12/1-12/3.

*ONLINE ONLY. EXCLUSIONS APPLY.

Cyber Week: 20% Off \$125+

Use Code: **CYBER** 12/1-12/3.

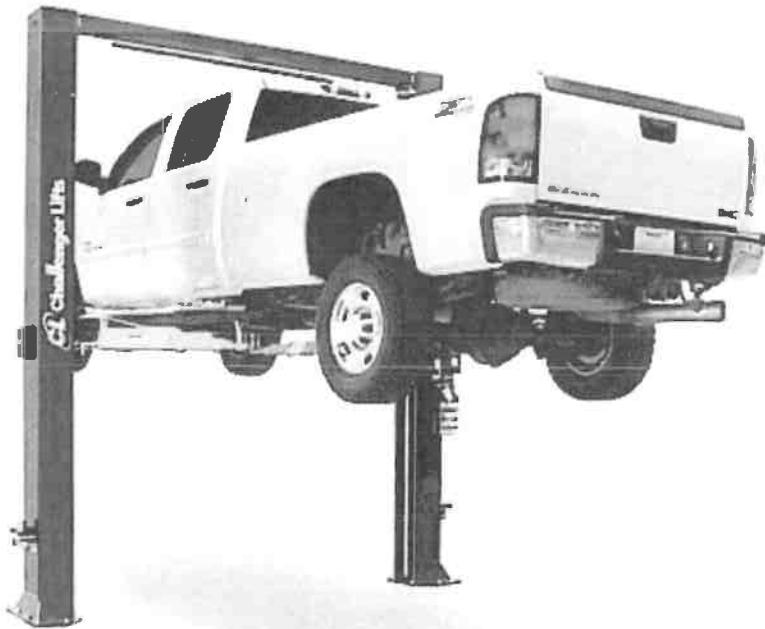
*ONLINE ONLY. EXCLUSIONS APPLY.

Home / Challenger symmetric 2 post lift / Challenger Lifts Symmetric Lift 2-Post 12000 lbs Blue

This item is not vehicle specific.

Challenger Lifts Symmetric Lift 2-Post 12000 lbs Blue

★★★★★ (0) [Write a review](#)



Challenger Lifts Symmetric Lift 2-Post 12000 Lbs Blue

★★★★★ (0) [Write a review](#)

Part #: CL CL1206

Line: Challenger

Price **\$12,450.00**

Use call store for Availability

Any EXISTING program/activity/equipment costing in excess of \$5,000

**BUDGET REQUEST FORM
FYE25**

Department: Municipal Services

Fund: Street -4259

Project/Program Title: Hydraulic Wheel Jack

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: UNK Original Cost: UNK

The mechanic is suggesting that the existing GRAY Wheel Jack needs to be replaced because it's over 20 years old and is no longer considered safe to use. Wheel jacks are crucial tools for lifting large dual wheels off a 9 ton and larger trucks, and ensuring their proper functioning is essential for the safety of both the user and the vehicle.

Estimated Budget: 2500.00

Account #	Account Name	Cost
30-4259	Tools and Equipment	\$2,750.00

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: Tom Masek

DETAIL (estimates)

Recommended by City Administrator: Yes No

Products Based on Your Search



OTC Dual Wheel Dolly: Dual Wheel Dolly,...

Compare

Web Price [?]
\$1,723.14 / each



AME Truck Wheel Dolly: Wheel Dolly, Truck Whe...

Compare

Web Price [?]
\$152.57 / each



OTC Wheel Dolly: Wheel Dolly, Easy Lever, 300 lb...

Compare

Web Price [?]
\$309.86 / each

Related Categories



Wheel Dollies

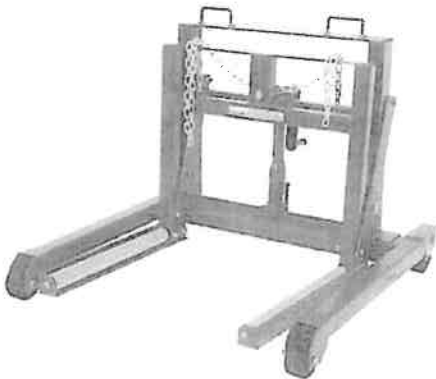


Garage Dollies



Garage Equipment

Wheel Dollies / HEIN-WERNER Hydraulic Wheel Dolly...



HEIN-WERNER Hydraulic Wheel Dolly: Hydraulic Wheel Dolly, Easy Roller, 1,500 lb Max Wt Capacity

Item 14N884 Mfr. Model HW93766

Compare

Web Price [?]
\$2,467.89 / each

This item requires special shipping, additional charges may apply.

Qty
1

Add to Cart

Ship

Picku
p

⚠ Backordered, expected to arrive between Tue. Nov 21 - Wed. Dec 06.

Ship to 60601 | Change

Shipping Weight 220 lbs

Ship Availability Terms

Add to List

Product Details [Catalog Page 945](#)

Brand HEIN-WERNER

Dolly Type Easy Roller

Includes Safety Chain

Lift Arms x Width (in) 26-1/2 in

Maximum Lift Height 9 in

Maximum Weight Capacity 1,500 lb

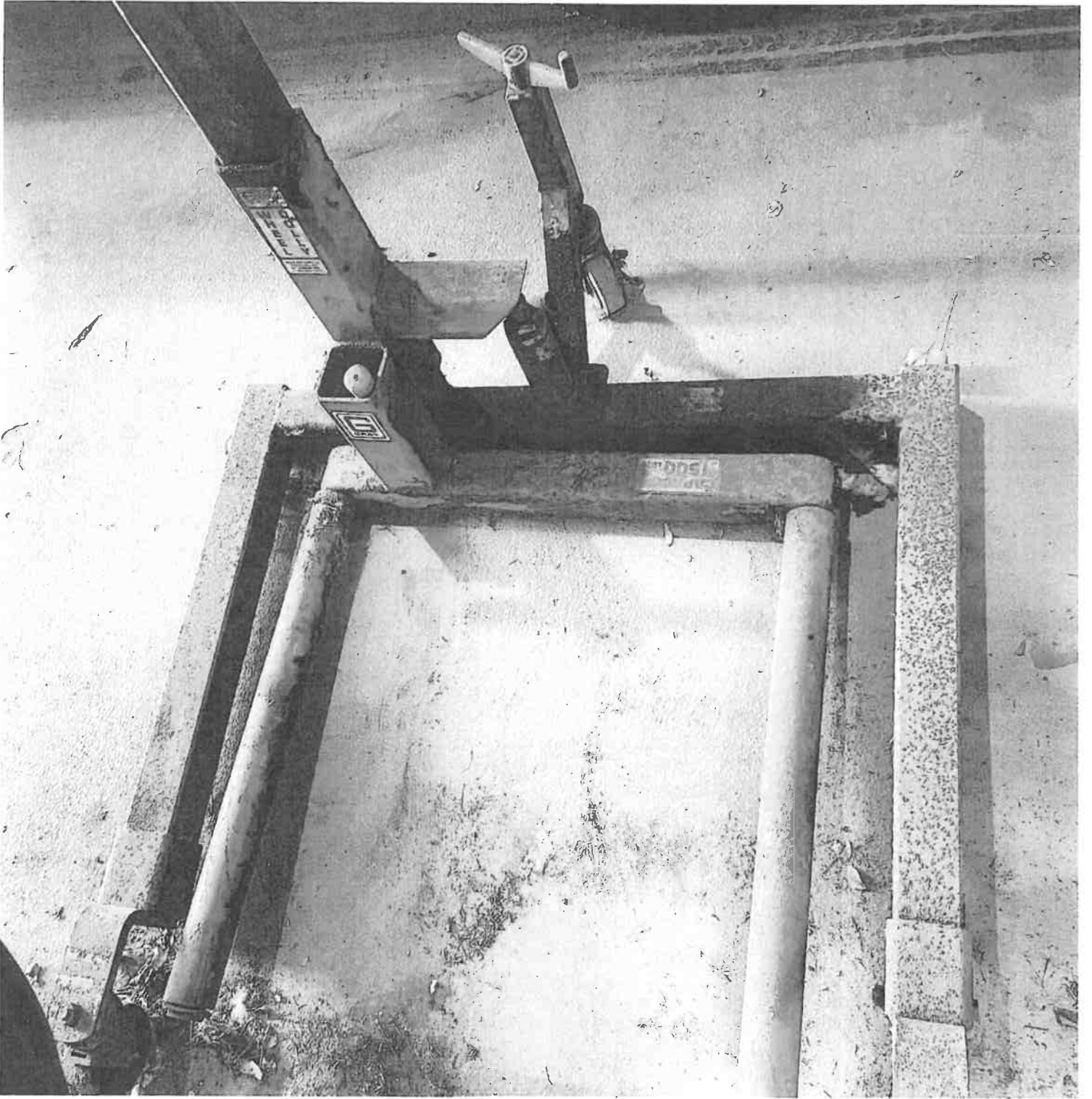
Minimum Lift Height 4 in

Overall Height 32 in

Compliance & Restrictions

This item is restricted in certain countries. [View all countries.](#)

Altern. [Get with an Agent](#)



Expansion Request is for: •Any new program/activity costing in excess of \$1,000; •Any new equipment (not replacement) costing in excess of \$1,000; •Any new employee; or •Any capital project.

FYE 25 BUDGET REQUEST FORM
Expansion Budget

Department: Street Fund: 01

Project/Program Title: Inframap Work Order Software & Tablets

Description of proposed new program/activity/expenditure, including purpose and justification:

After a few years with the Water Department utilizing the InfraMap Work Order System we would like to start using it for the Street Department. This will get us a few tablets and some of the work order startup for the Street Department. Layers will need to be built using GIS to bring assets into this software so that City Assets are easily identifiable in the field. Work Orders templates will be created and once the system is operations they can be assigned and crew can use tablets to complete status updates.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4325</u>	<u>Street Department - Utilities</u>	<u>\$13,500.00</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
TOTAL COST:		<u>\$13,500.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: Kris & Dave

Recommended by City Administrator: Yes No

DIGITAL CONVERSION PROJECT-MUNICIPAL SERVICES						
Vendor/Description	PROJECT 2 DIGITAL CONVERSION PROJECT-MUNICIPAL SERVICES	Units	Quantity	Unit Cost	Cost	Annual Cost
AIS Labs Hardware Software Programming						
	Estimated AIS labor to work w/TKB setup remotely	Hourly	8	\$ 105.00	\$ 840.00	
	Monthly-for data continuity & disaster recovery offsite backup/replication per required regulations-NO NEW EQUIOMNET EXISTING HARDWAREW INSTALLED IN 2022	Annual	1	APPLIED TO COM DEV		
	Device setup with Laserfiche Mary Maria Jordan	Each	2	\$ 315.00	\$ 630.00	
	Contingency	Lump Sum	1	\$ 500.00	\$ 500.00	
AIS Labs Costs Year 1					\$ 1,970.00	
AIS Annual Costs						APPLIED TO COM DEV
TKB Associates-Software and Licensing Programming	MNF16 Laserfiche Named Full User with Web Access, Mobile, Snapshot and Email-Software and Licensing	Each	2	\$ 600.00	\$ 1,200.00	
	MNF16 Laserfiche Named Full User with Web Access, Mobile, Snapshot and Email - Annual LSAP-Licensing	Annual	2	\$ 120.00	\$ 240.00	\$ 240.00
	MATM Laserfiche Standard Audit Trail	EACH	2	\$ 75.00	\$ 150.00	\$ 150.00
	MATM Laserfiche Standard Audit Trail - Annual LSAP	Annual	2	\$ 15.00	\$ 30.00	\$ 30.00
	MC-501 Laserfiche SCANCONNECT	EACH	2	\$ 165.00	N/A	
	MC-501 Laserfiche SCANCONNECT Annual LSAP	Annual	2	\$ 33.00	N/A	\$ 66.00
	On-Site/Remote LaserFiche Installation & Training	Hourly	8	\$ 175.00	\$ 1,400.00	
TKB Associates Costs Year 1					\$ 3,020.00	
TKB Associates Reoccurring Annual Cost						\$ 486.00
TKB Associates-Scanning and Cataloging	Conversion of Standard 8.5x11 Format Files to Digital image for import into Laserfiche - Prepping Scanning and Indexing -	Each	375,000	\$ 0.09	\$ 31,875.00	
	Conversion of Large Format Files to Digital image for import into Laserfiche - Prepping Scanning and Indexing -	Each	1,500	\$ 1.00	\$ 1,500.00	
	Indexing - Department files - Department, Document Type, and Date - Indexes TBD	Each	31,250	\$ 0.60	\$ 18,750.00	
	Pick-Up/Delivery Charge of Boxes	Per	2	\$ 500.00	\$ 1,000.00	
	Contingency	Lump Sum	1	\$ 5,000.00	\$ 5,000.00	
TKB Associates Scanning and Cataloging Cost					\$ 58,125.00	
Equipment-Scanners	Scanners DR-6030C Kris-SHARED Don/Dennis/Dave	Lump Sum	2	\$ 2,750.00	\$ 5,500.00	
Cost Summary						
	AIS Labs Hardware/SOFTWARE INSTALLATION				\$ 1,970.00	
	TKB Associates-Laserfiche Software and Licensing Cost & Contingency				\$ 3,020.00	
	TKB Associates Scanning and Cataloging Cost				\$ 58,125.00	
	TKB Scanners				\$ 5,500.00	
	Total Program Cost				\$ 68,615.00	
Annual Cost Summary						
	AIS Labs Monthly-for data continuity & disaster recovery offsite backup/replication per required regulations				APPLIED TO COM DEV	
	TKB Associates-Licensing Cost				\$ 486.00	
	Total Annual Reoccurring Program Cost				\$ 486.00	



TKB Associates, Inc.

9459 Enterprise Drive
Mokena, IL 60448

Proposal

Date	Estimate #
12/18/2023	2349

Name / Address
City of Darien Lisa Klemm 1702 Plainfield Rd Darien, IL 60561

Terms	Rep
	JB

Item	Description	Qty	Cost	Total
	Project 1 The first set of files includes building permits and we currently have 15 file drawers that contain approximately 10,000 jacketed file folders. Each file contains an average of 10, 8.5 x 11 inch sheets with majority of the files including a plat of survey, or oversized sheets. The total will be approx 100,000 sheets of single sided scanning. The files are labeled by address and would be filed by street name.			
Conversion	Prepping Scanning Indexing - Small Format	100000	0.085	8,500.00T
Conversion	Prepping Scanning Indexing - Large Format	10,000	1.00	10,000.00T
Conversion	Indexing Documents - Two Index Fields - Address & Permit Numbers	10,000	0.60	6,000.00T
Pick-Up/Delivery	Pick-Up/Delivery Transportation Charge of Projects	2	500.00	1,000.00T
	Total Investment			25,500.00
	Project 2 PUBLIC WORKS/ADMIN The second project consists of files for the Public Works, Administrative. There are 2 5-drawer lateral cabinets, 2 2-drawer lateral cabinets and 2 5-drawer cabinets containing 8.5 x 11 inches with limited 11 x 17 sheets. The files are contained in file folders and labeled alphabetically by subject. The files vary in size from 8 single sheets to 150 sheets and includes an average of 1 oversized sheet per 5 files. The calculated estimate of sheets is 375,000 sheets.			
Conversion	Prepping Scanning Indexing - Small Format	375000	0.085	31,875.00T
Conversion	Prepping Scanning Indexing - Large Format	1,500	1.00	1,500.00T
Conversion	Indexing Documents - Two Index Fields - Subject & TBD - 12 pages per document	31,250	0.60	18,750.00T
	Total Investment			52,125.00

It's been a pleasure working with you!

cont. 6000
58,125

Please visit our Web Site at www.tkbassociates.com

Phone #	Fax #
708-478-4100	708-478-4167



TKB Associates, Inc.

9459 Enterprise Drive
Mokena, IL 60448

Proposal

Date	Estimate #
12/20/2023	2350

Name / Address
City of Darien Lisa Klemm 1702 Plainfield Rd Darien, IL 60561

Terms	Rep
	JB

Item	Description	Qty	Cost	Total
	This proposal will add 5 additional users to the existing Laserfiche system and 5 scanning licenses Quote Number: QU-00048342 Quote Name: 5 named Users & \$ Scan Connects			
MNF16	MNF16 Laserfiche Named Full User with Web Access, Mobile, Snapshot and Email	5	600.00	3,000.00T
MNF16B	MNF16 Laserfiche Named Full User with Web Access, Mobile, Snapshot and Email - Annual LSAP	5	120.00	600.00
MATM	MATM Laserfiche Standard Audit Trail	5	75.00	375.00T
MATMB	MATM Laserfiche Standard Audit Trail - Annual LSAP	5	15.00	75.00
MCS01	MCS01 Laserfiche ScanConnect	5	165.00	825.00T
MCS01B	MCS01 Laserfiche ScanConnect - Annual LSAP	5	33.00	165.00
	Total Investment			5,040.00
	Sales Tax Exempt		0.00%	0.00

It's been a pleasure working with you!

Please visit our Web Site at www.tkbassociates.com

Phone #	Fax #
708-478-4100	708-478-4167



TKB Associates, Inc.

9459 Enterprise Drive
Mokena, IL 60448

Proposal

Date	Estimate #
12/20/2023	2351

Name / Address
City of Darien Lisa Klemm 1702 Plainfield Rd Darien, IL 60561

Terms	Rep
	JB

Item	Description	Qty	Cost	Total
DR-M260	<p>Most Popular Desktop Scanners:</p> <p>Canon DR-M260 Duplex Color Scanner - Letter & Legal Sized Scanning - 5 Year Adv Exchange warranty (60) Page per Minute Simplex B/W @ 200 dpi (120) Images per Minute Duplex B/W @200 dpi (60) Pages per Minute Simplex Color @200 dpi (120) Images per Minute Duplex Color @ 200 dpi 100-600 dpi and Up to 8-1/2 x 14 USB 2.0, USB 3.0 Gen 1 (80) Page Automatic Document Feeder 7,500 LTR Daily Duty Cycle One 5-foot USB cable will be bundled and shipped with each unit</p>	1	890.00	890.00T
DR-6030C	<p>Canon DR-6030C Duplex Color Scanner - Up to 11 x 17 Sized Scanning - 90 Day Warranty (80) Page per Minute Simplex (160) Images per Minute Duplex (80) Images per Minute Simplex Color (160) Images per Minute Duplex Color 100-600 dpi and Up to 11.8 x 17 (100) Page Automatic Document Feeder & Straight Pass 10,000 LTR Daily Duty Cycle SCSI-III and USB 2.0 Interfaces Canon warranty: 90 Days Onsite</p>	1	2,750.00	2,750.00T

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Please visit our Web Site at www.tkbassociates.com

Phone #	Fax #
708-478-4100	708-478-4167

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Municipal Sevices

Fund: Street

Project/Program Title: Landscape Fertilization

Description of program/activity/expenditure, including purpose and justification:

Year purchased: N/A Original Cost: N/A

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4350</u>	<u>Fertilization 75th St – turf areas</u>	<u>\$17,263.00</u>
<u>01-30-4350</u>	<u>CH grounds – ½ street & water</u>	<u>441.00</u>
<u>01-30-4350</u>	<u>PW facility – ½ street & water</u>	<u>740.00</u>
<u>01-30-4350</u>	<u>Basin detention facility fertilization</u>	<u>10,500.00</u>
<u>01-30-4350</u>	<u>75th St landscape bed fertilization</u>	<u>20,400.00</u>
<u>01-30-4350</u>	<u>Roadside city entrance signs</u>	<u>11,050.00</u>
<u>01-30-4350</u>	<u>Clock tower turf fertilization</u>	<u>313.00</u>
<u>01-30-4350</u>	<u>Clock tower plant bed fertilization</u>	<u>1,160.00</u>
<u>01-30-4350</u>	<u>Tree fertilization</u>	<u>3,360.00</u>
<u>01-30-4350</u>	<u>Rip rap area</u>	<u>7,040.00</u>
	TOTAL COST:	<u>\$72,267.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? x Yes No

If yes, how many times: Annually X

SUBMITTED BY: Dan Gombac

Recommended by City Administrator: Yes No

AGENDA MEMO
Municipal Services Committee
January 22, 2024

ISSUE STATEMENT

A **resolution** to extend a contract with TruGreen Limited Partnership for six (6) various fertilizer applications and (3) three applications for planting beds and weed control, within rip rap areas and tree fertilization for 75th Street, in an amount not to exceed \$76,756.00 for the 2024 Landscape Fertilization Services at the following locations:

- Roadside Right of Ways and Medians of 75th St, and certain segments of Plainfield Rd
- Water Plants
- Public Works Facility
- Clock Tower
- City Entrance Way Sign areas
- City Hall Complex
- Detention Basins
- Rip Rap Areas

BACKGROUND/HISTORY

The City's fertilization program will allow the City to eradicate noxious weeds and provide uniform aesthetically pleasing turf throughout certain right of ways and City owned facilities. The fertilization program includes the treatment of maintaining weed free planting beds throughout the City. Staff had prepared and solicited for sealed bids. On February 15, 2023, staff received one (1) bid for the proposed fertilization services, (see **Attachment A**). The contract also called out for two optional extensions for 2024 and 2025.

- A. The following areas would receive fertilizer applications for turf management throughout the year:
 - 1. All median areas and roadside right of ways on 75th St from, 1 Lot west of Sheridan Dr to Lemont Rd
 - 2. Plainfield Road from Cass Avenue east to 75th Street
 - 3. City Hall and the Police Department
 - 4. Public Works Facility
 - 5. Water Plant #2 1220 Plainfield Rd
 - Water Plant #3 1930 Manning Rd
 - Water Plant #4 1897 Manning Rd
 - Water Plant #5 8600 Lemont Rd
 - Water Stand Pipe 6709 Wilmette Ave
 - 6. Detention Basins
 - 7. Clock Tower-Turf Area

- B. The following areas would receive fertilizer applications for plant-bed management throughout the year:
 - 1. 75th St. Landscape Beds
 - 2. Roadside City Entrance Signs

3. Clock Tower-Plant Bed Area

- C. The contract also entertained fertilization services for the City maintained median trees along 75th Street. The scope of work would include fertilizing 240 trees along the 75th Street median from Sheridan Drive to Lemont Road.

The contract specifications included up to six (6) various turf fertilizer applications throughout the year and (3) three planting bed fertilizer applications. Staff is requesting that six (6) turf applications and three (3) plant bed fertilization applications be implemented for the 2024 Program, see **Attachment B**. TruGreen Limited Partnership has agreed to honor the 2024 pricing as presented. See **Attachment C**.

The proposed expenditure would be expended from the following accounts.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2024/25 BUDGET AND EXPENDITURE
01-30-4350	Fertilization 75 th Street-Turf Areas	\$ 17,263.00
01-30-4350	City Hall Grounds (½ Charged to Streets)	\$ 441.00
02-50-4223	City Hall Grounds (½ Charged to Water)	\$ 441.00
01-30-4350	Public Works Facility (½ Charged to Streets)	\$ 740.00
02-50-4223	Public Works Facility (½ Charged to Water)	\$ 740.00
02-50-4223	Maintenance Building-Water Plant Fertilization	\$ 3,353.00
01-30-4350	Basin Detention Facility Fertilization	\$ 10,499.00
01-30-4350	75th St. Landscape Bed Fertilization	\$ 20,400.00
01-30-4350	Roadside City Entrance Signs Fertilization	\$ 11,050.00
01-30-4350	Clock Tower Turf Fertilization	\$ 313.00
01-30-4350	Clock Tower Plant Bed Fertilization	\$ 1,116.00
01-30-4350	Tree Fertilization	\$ 3,360.00
01-30-4350	Rip Rap Areas	\$ 7,040.00
TOTAL PROGRAM COST		\$ 76,756.00

STAFF RECOMMENDATION

Staff recommends approving a resolution to extend a contract with TruGreen Limited Partnership for six (6) various fertilizer applications and (3) three applications for planting beds and weed control within rip rap areas and tree fertilization for 75th Street, in an amount not to exceed \$76,756.00 for the 2024 Landscape Fertilization Services the resolution. Pending Budget Approval FYE 2024-2025.

ALTERNATE CONSIDERATION

As directed by the Committee.

DECISION MODE

This item will be placed on the February 5, 2024, City Council agenda for formal approval.

Any **NEW** program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM
FYE25

Department: Municipal Sevices

Fund: Street

Project/Program Title: Landscape Services

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: N/A Original Cost: N/A

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4350</u>	<u>75th St –planters mulch areas weeding 8 locations-item a</u>	<u>\$14,903</u>
<u>01-30-4350</u>	<u>Entrance way signs-mulch areas- weeding 8 locations-item b</u>	<u>5,300</u>
<u>01-30-4350</u>	<u>Clock tower-mulch areas- weeding 1 location-item c</u>	<u>11,250</u>
<u>01-30-4350</u>	<u>City hall complex-mulch areas- rock landscaping 1-item d</u>	<u>8,300</u>
<u>01-30-4350</u>	<u>Plant contingency</u>	<u>7,500</u>
	TOTAL COST:	<u>\$47,253</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes No

If yes, how many times: Annually _____

SUBMITTED BY: Dan Gombac

Recommended by City Administrator: Yes No

Any EXISTING program/activity/equipment costing in excess of \$5,000
BUDGET REQUEST FORM
FYE25

Department: street department

Fund: 01-30-4350

Project/Program Title: Entrance Sign Plantings

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

The goal is to fill in the bare spots in the planting beds with plants/flowers that will provide color to enhance the look of these locations. These locations are focal points for residents and passer-bys and updating and enhancing these locations will add to their aesthetics. We have met with several vendors to work through some possible solutions. Staff feels that the cost estimates have come in a little high and having all the plantings in the initial phase would probably not be feasible either. With some of the planting areas being rather large and others being small and narrow we would modify the suggested plans.

Estimated Budget:

Account #	Account Name	Cost
01-30-4350	Forestry- Entrance Sign Plantings	\$15,000.00

Has this request been submitted before? X Yes No

If yes, how many times:

SUBMITTED BY: _____

DETAIL (estimates)

Recommended by City Administrator: Yes No

Any **NEW** program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE 25

Department: Streets

Fund: Forestry

Project/Program Title: Entrance Sign Lighting & planting updates

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____

Original Cost: _____

We are proposing to light up the entrance signs. Currently they are not lit up and are very difficult to see at night. Staff has secured some quotes for solar powered lights. The concern with these are the working temps and charging conditions needed to continually power the lights. Staff has reached out to Electrical contractor to secure pricing to bring power to each location. This will be done either utilizing Street Lights lines or new service drops from ComEd transformers. We are estimating not to exceed \$5k per location for the proposed work.

Estimated Budget:

Account #	Account Name	Cost
01-30-4350	Forestry – Entrance Sign Lighting	\$40,000.00
01-30-4350	Forestry - Contingency 25%	\$10,000.00
	Total Cost	\$50,000.00

Has this request been submitted before? _____ Yes _____ X No

If yes, how many times: _____

SUBMITTED BY: Kris Thom

DETAIL (estimates)

Recommended by City Administrator: _____ Yes _____ No

Any **EXISTING** program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Municipal Services

Fund: 01-30-4374

Project/Program Title: Rear Yard Drainage-Misc Drainage Projects

Description of proposed new program/activity/expenditure, including purpose and justification:

Residents continue to seek assistance from the City regarding drainage issues within the rear lot lines/easements. The program, to date, has been successful, and the City continues to receive more requests than money allocated for these joint Rear Yard Drainage Projects. The requested funds would allow the City to complete 5-7 projects pending cost. Currently there are 2 requests for field review and will be completed pending snow conditions.

The second line item addresses storm water infrastructure that calls for immediate attention and was not identified during the field review process. An example of such includes a collapsed/blocked storm water infrastructure and requires immediate repair(s).

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4374</u>	<u>Drainage Projects-CITY SHARE</u>	<u>\$75,000.00</u>
<u>01-30-4374</u>	<u>Drainage Projects-Misc</u>	<u>20,000.00</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u>\$0.00</u>
TOTAL COST:		<u>\$95,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes No

If yes, how many times: Annually

SUBMITTED BY: Dan Gombac

Recommended by City Administrator: Yes No

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Street and Water

Fund: 01-30-4374
02-50-4231

Project/Program Title: Wilmette Ave. Storm Sewer Installation

Description of proposed new program/activity/expenditure, including purpose and justification:

Staff is proposing to install approx. 820 ln. ft. of 12" HDPE pipe and corresponding storm sewer inlets. The installed line will allow Water Department Staff to directly drain the 2 MG Standpipe into a more adequately sized pipe system. It currently drains into a 6" line that is not in very good shape with holes in it. The undersized pipe also means that the tower has to be drained rather slowly. Currently the fire hydrant that is used to drain the tower requires us to shut down a line that affects a portion of the water for Mark Delay School. As part of the Altitude Valve work earlier this summer staff installed new valves and fire hydrant with the anticipation that the storm sewer line would be installed to stream line the above discussed operation. The proposed line would provide additional storm water drainage and storage for water draining down Wilmette Ave. toward 69th St. which typically sees flooding issues during heavy rain events.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4374</u>	<u>Drainage Projects</u>	<u>\$38,500.00</u>
<u>02-50-4231</u>	<u>Water System Maintenance</u>	<u>\$38,500.00</u>
	TOTAL COST:	<u>78,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: _____

Recommended by City Administrator: Yes No

Wilmette Ave. Water Tower Storm Sewer Installation

12" HDPE	FT	820	8.1	\$	6,642.00
Concrete Inlet	EA	8	100	\$	800.00
Stone	TN	350	22	\$	7,700.00
Sewer Irons - EJ7000	EA	8	475	\$	3,800.00
Asphalt Contractor - Non road Rehab	SY	450	70	\$	31,500.00
Trucking to 119th St.	HR	90	127.08	\$	11,437.20
Dump 119th St. Materials	EA	25	88	\$	2,200.00
Testing	EA			\$	2,000.00
Misc. Brick, grout, fittings, etc.	EA			\$	4,000.00
Total				\$	70,079.20
Contingency - 10%				\$	7,007.92
Project Cost				\$	77,087.12



Total to tower
plus across
street
918FT

Total
across
street
38FT

Total to Hydrant
Plus across street
771FT

First storm drain
To 2nd
67ft

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Municipal Services Fund: 30-4375

Project/Program Title: Tree Trimming Program

Description of proposed new program/activity/expenditure, including purpose and justification:

The City of Darien will be conducting their annual Parkway Tree Trimming Program. This year's tree trimming program will consist of trimming approximately 1,750 parkway trees in the following subdivisions

- Hinsbrook Subdivision
- Plainfield Highlands Subdivision

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4375</u>	<u>Tree Trimming</u>	<u>\$119,560.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
TOTAL COST:		<u>\$119,560.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes No

If yes, how many times: annually

SUBMITTED BY: _____

Recommended by City Administrator: _____ Yes No

FYE 25 BUDGET REQUEST FORM
Equipment Replacement Budget ¥ Items over \$5,000

Department: Streets Fund: 01

Account Name: Capital Purchases Number: 01-30-4815

Description of item to be replaced:

Truck # 111 is a F550 dump/plow truck. This truck was recently rated a 67.82 by the City's Mechanic.

Year purchased: 2013 Original Cost: \$ 120,000.00

Year item was scheduled for replacement: _____

Additional information, including mileage/hours, condition, repair history, accident history, and disposition:

The truck has approximately 50,000 miles and continues to have reliability concerns related to engine components, exhaust system and electrical system. The City Mechanic recommends replacement of the vehicle as in accordance with the policy and that the vehicle has surpassed the policy's replacement rating of 75 points. Please note while the service vehicle has low mileage, the idle time, (hours) is estimated to be the equivalent of approximately 90,000 miles

Description of replacement item: 2023, Ford F-550 4x4 dump body and snow plow equipment package, lighting accessories, and hydraulic controls

Purchase Month: April/May Estimated Cost \$228,124.00

Description of new item, including upgrades and technological improvements:

We are looking at replacing the cab & chassis with a Ford F-550 4 x 4 from Kunes Auto Group. This will be the 6th plow truck that we will have purchased on that cab & chassis. To date they have proved reliable. The trucks equipment will be installed by Monroe Equipment. We plan on having a stainless steel dump body with a dual auger system for salt spreading. The dual auger system is the preferred style now and leads to less clumps clogging the conveyor which required dumping the truck to get the system back up and working. Truck is being proposed with liquid tanks for de-icing operations and will have approx. 250 gallon capacity. This truck will again be a 9-ton dump body on a single rear axle. We are exploring the option of an additional underbelly plow that would help with snow/ice pack and will assist drivers in scraping the roads clean before applying de-icing chemicals and keeping turns tight with snow removal.

SUBMITTED BY: Kris & Tom

AGENDA MEMO
City Council
June 19, 2023

ISSUE STATEMENT

A **resolution** authorizing the purchase of one new 2023, Ford F-550 4x4 from Kunes Auto Group in the amount of \$197,809.26

AND

A **resolution** accepting a proposal from Monroe Truck Equipment, Inc. for the purchase of a dump body and snow plow equipment package, lighting accessories, and hydraulic controls, for the 2023, Ford F-550 4x4, in an amount not to exceed \$29,565.00.

BACKGROUND/HISTORY

The proposed vehicle and equipment package will be replacing Unit **111**, a 2013, Ford F-550 truck with a 67.82 rating, see **Attachment A**. The truck has approximately 50,000 miles and continues to have reliability concerns related to engine components, exhaust system and electrical system. The City Mechanic recommends replacement of the vehicle as in accordance with the policy and that the vehicle has surpassed the policy's replacement rating of 75 points. Please note while the service vehicle has low mileage, the idle time, (hours) is estimated to be the equivalent of approximately 90,000 miles.

The vehicle is used by the street department for normal daily use in the summer, and general hauling of materials. The truck is further utilized for snow plowing and deicing operations for cul-de-sacs water plants and Public Works and City Hall/Police Department facilities.

While Staff has been attempting to order the replacement vehicle for a year, production is very spotty and/or suspended. Staff has received a confirmation from Kunes Auto Group stating that Ford Motor Company has resumed production on a F-550 Cab and Chassis 4x4 as part of an inventory order. The vehicle is expected to be completed in September. The vehicle meets the specifications for the Department and Kunes Auto Group has agreed to allow the City of Darien to purchase.

The vehicle will also need minor upfitting and includes a service crane, snow plow equipment and additional emergency lighting. The components would be purchased through the National Joint Purchase Alliance Program, (NJPA) P, under Contract No 080114-MTE. The awarded vendor is Monroe Truck Equipment, Inc. see **Attachment B**.

While the FY23/24 Budget does not include funding for this vehicle it is include within the 3-year plan FY25. See **Attachment C**. An estimated cost for the vehicle was \$180,000 and the item will be over the budget estimate and would be adjusted for FY25. Staff has also been informed that a mandate for the next Tier engines will be increasing additional costs by \$15,000 to \$30,000. The three year budget will be adjusted for next year's budget. Funding for the abovementioned items would be expended from the following accounts:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 23/24 BUDGET	FY24/25	EXPENDITURE
01-30-4815	Capital Utility Truck Unit 111 Cab & Chassis	-0-	\$197,809.26	\$197,809.26
01-30-4815	Capital Utility Truck-Unit 111 Dump & Snow Plowing Equipment	N/A	\$ 29,565.00	\$ 29,565.00
01-30-4815	Capital Utility Truck Unit 111 Striping	N/A	\$ 750.00	\$ 750.00
TOTAL		N/A		\$228,124.26

STAFF RECOMMENDATION

Staff recommends approving a resolution authorizing the purchase of one new 2023, Ford F-550 4x4 from Kunes Auto Group in the amount of \$197,809.26

AND

A resolution accepting a proposal from Monroe Truck Equipment, Inc. for the purchase of a dump body and snow plow equipment package, lighting accessories, and hydraulic controls, for the 2023, Ford F-550 4x4, in an amount not to exceed \$29,565.00.

COMMITTEE RECOMMENDATION

Due to procedural protocol the Municipal Service Committee could not be rescheduled prior to the scheduled City Council Meeting due to the observance of the Juneteenth Holiday. Due to further timing, the agenda items will be placed on New Business.

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the June 19, 2023, City Council New Business agenda for formal consideration.

**BUDGET REQUEST FORM
FYE 25 Maintenance Budget**

Department: Municipal Services-Street Fund: 01-30-4815

Project/Program Title: 9-Ton Dump Truck Unit #103

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 2015 Original Cost: _____

This is a 9 ton dump truck with an 11' plow and tail gate salt spreader. The truck has 26,039 miles. The steel dump body is rapidly deteriorating as is evident by the rust which has created holes. Replacement truck would have stainless steel dump body and salt spreader with computerized controls for salt spreading, as well as a tarp system to assist in hauling of materials in accordance with State statutes. We would also have a chipper cap and half tailgate made for this truck to accommodate chipping operations. Truck #103 is a truck that is used by City staff for brush pick-up, general hauling and dumping and snow removal. This is a truck that is vital to the success of the Public Works operations. We have experienced a steel fatigue breakdown recently on this truck that required a new dump body hoist and sub frame to be installed. The trucks hydraulics do not keep up with multiple accessory use during snow plowing operations.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4815</u>	<u>Street Dept. – Capital Purchases</u>	<u>\$290,000.00</u>
_____	_____	_____
_____	_____	_____
	TOTAL COST:	<u>\$290,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes _____ **X** No

If yes, how many times: _____

SUBMITTED BY: Dan, Dave & Kris

Recommended by City Administrator: _____ Yes _____ No

AGENDA MEMO
City Council
October 2, 2023

ISSUE STATEMENT

Approval of a resolution authorizing the purchase of one (1) new 2024 Peterbilt Model 548 cab and chassis, to replace unit 103, from JX Truck Center, an amount not to exceed \$130,730.23

AND

Approval of a resolution accepting a proposal from Monroe Truck Equipment for the purchase of a dump body, snow plow equipment package, lighting accessories, and hydraulic controls, for the 2024 Peterbilt Model 548, in an amount not to exceed \$172,911.00.

BACKGROUND/HISTORY

The new Peterbilt was approved for replacement April 18, 2022, see Attachment A. The inventory continues to lag behind demand and again production is not estimated to return to capacity for the foreseeable future. Staff also received notification recently that pricing will be increasing due to labor costs and EPA related equipment mandates. The vehicle up for replacement is a 2015 International MaxxForce that received a 54.74 rating with approximately 23,720 miles, along with additional idling time and continues to experience issues with the diesel particulate filter, EGR cooler and multiple turbo issues. The unit has continued to have mechanical issues and costly repairs and requires replacement. The department has discontinued utilizing the International truck line and reverting to the Peterbilt line for the last four years. The Peterbilt continues provide very reliable performance.

The Peterbilt cab and chassis will be purchased from JX Truck Center, delivered to Monroe Truck Equipment for the dump body, pneumatic and hydraulic controls, snowplow equipment package and safety lighting. Both the cab & chassis as well as the body and snowplow equipment would be purchased through the Sourcewell Purchasing Cooperative, under Contract No 060920-PMC.

While the FY22/23 Budget includes funding for the vehicle and equipment, there will be a shortfall in the amount of \$15, 641. Staff does not plan on taking delivery of the vehicle at the earliest, until May 2024. Funds will be carried over and adjusted for the FYE 24/25 Budget. The proposed funds are currently budgeted and would be expended from the following account in the event the vehicle is delivered prior to May 1, 2024.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY22/23 BUDGET-CARRYOVER	EXPENDITURE	BALANCE
01-30-4815	Capital Purchases Truck Replace Unit 103 Cab & Chassis	\$ 290,000.00	\$ 130,730.23	\$ 159,269.77
01-30-4815	Capital Purchases Truck Replace Unit 103 Dump & Snow Plowing Equipment	N/A	\$ 172,911.00	(\$ 13,641.23)
01-30-4815	Capital Purchases Utility Truck Unit 103 Striping	N/A	\$ 2,000.00	(\$ 15,641.23)

COMMITTEE RECOMMENDATION

The Municipal Services Committee recommends approval of a resolution authorizing the purchase of one (1) new 2024 Peterbilt Model 548 Cab and Chassis, to replace unit 103, from JX Truck Center in an amount not to exceed \$130,730.23

AND

Approval of a resolution accepting a proposal from Monroe Truck Equipment for the purchase of a dump body and snow plow equipment package, lighting accessories, and hydraulic controls, for the 2024 Peterbilt Model 348, in an amount not to exceed \$172,911.00

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the October 2, 2023, City Council agenda for formal consideration.

FYE 25 BUDGET REQUEST FORM
Equipment Replacement Budget ¥ Items over \$5,000

Department: Streets Fund: 01

Account Name: Capital Purchases Number: 01-30-4815

Description of item to be replaced:

Truck # 109 is a 9-ton dump/plow truck. This truck was recently rated a 76.29 by the City's Mechanic.

Year purchased: 2010 Original Cost: \$160,000.00

Year item was scheduled for replacement: _____

Additional information, including mileage/hours, condition, repair history, accident history, and disposition:

Truck currently has 52,000 miles on it and is starting to experience mechanical issues. We have had issues with the Diesel Particulate Filter, EGR Cooler, multiple turbo issues, salt spreader issues including obsolete parts that would require total replacement, lift cylinder for the dump body is leaking, body vibrator is not functional & wiring issues. These are above and beyond the normal wear and tear from use.

Description of replacement item: Peterbilt 348 cab/chassis & body/up fitter equipment from Monroe Equipment.

Use Month: April/May Estimated Cost \$225,000.00

Description of new item, including upgrades and technological improvements:

We are looking at replacing the cab & chassis with a Peterbilt 348 purchased from JX Peterbilt. This will be the 5th plow truck that we will have purchased on that cab & chassis. To date they have proved reliable. The trucks equipment will be installed by Monroe Equipment. We plan on having a stainless steel dump body with a dual auger system for salt spreading. The dual auger system is the preferred style now and leads to less clumps clogging the conveyor which required dumping the truck to get the system back up and working. Truck is being proposed with liquid tanks for de-icing operations and will have approx. 250 gallon capacity. This truck will again be a 9-ton dump body on a single rear axle. We are exploring the option of an additional underbelly plow that would help with snow/ice pack and will assist drivers in scraping the roads clean before applying de-icing chemicals and keeping turns tight with snow removal.

SUBMITTED BY: Kris & Tom

AGENDA MEMO

City Council

August 21, 2023

ISSUE STATEMENT

Approval of a resolution, Change Order No. 1, authorizing the purchase of one (1) new 2024 Peterbilt Model 548 cab and chassis with Monroe body, to replace unit 109, from Peterbilt Illinois Joliet, Inc. dba JX Truck Center, in amount not to exceed \$27,038.34.

RESOLUTION

BACKGROUND/HISTORY

The new Peterbilt truck was approved for replacement in May of 2021, see Attachment A. Truck inventory continues to be nonexistent and production has not returned to full capacity since the pandemic. Recently Peterbilt reached out their distributors and informed them that the 348 was no longer in production and being replaced with Model 548. See attached email labeled as Attachment B. The end result is a net increase of \$27,038.34 While Staff has been continuing to research purchasing opportunities for these larger trucks results have been unsuccessful.

As further information only, Monroe Truck Equipment has not indicated that there will be any price increases at this time.

The FY23/24 Budget includes carryover funding for the abovementioned items from the following account:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 22/23 BUDGET	EXPENDITURE	BALANCE
01-30-4815	Capital Purchases Truck Replace Unit 109 Cab & Chassis	\$ 306,000.00	\$ 98,554.65	\$207,445.35
01-30-4815	Capital Purchases Truck Replace Unit 109 Dump & Snow Plowing Equipment	N/A	\$122,373.00	\$85,072.35
01-30-4815	Capital Purchases Utility Truck Unit 109 Striping	N/A	\$ 1,107.22	\$83,965.13
Sub-Total	FY 21/22 City Council Approved	N/A	\$222,034.87	\$83,965.13
01-30-4815	Change Order No.1 JX Truck Center	N/A	\$ 27,038.34	\$56,926.79
Total	Total Expenditure	\$306,000.00	\$249,073.21	\$56,926.79

COMMITTEE RECOMMENDATION

This item is being presented to the Municipal Services Committee prior to the City Council Meeting on August 21, 2023. Chairman Belczak will be presenting the Committee's recommendation to the City Council.

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the August 21, 2023, City Council agenda, New Business for formal consideration.

AGENDA MEMO
City Council
October 2, 2023

ISSUE STATEMENT

Approval of a resolution, Change Order No. 2, authorizing the purchase of one (1) new 2024 Peterbilt Model 548 cab and chassis with Monroe body, to replace unit 109, from Monroe Truck Equipment, in amount not to exceed \$6,321.00.

RESOLUTION

BACKGROUND/HISTORY

The new Peterbilt truck was approved for replacement in May of 2021. Truck inventory continues to be nonexistent and production has not returned to full capacity since the pandemic. Recently Peterbilt reached out to their distributors and informed them that the 348 was no longer in production and is being replaced with Model 548. Due to the change in production, Change Order No. 1 was presented to City Council and approved at the August 21, 2023 meeting. See Attachment A.

Monroe recently informed the City of Darien that they can no longer sustain the pricing of 2 years ago and have increased costs by \$6,321. See attached Exhibit A.

Below is the revised expenditure summary;

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 21/22 BUDGET	EXPENDITURE	BALANCE
01-30-4815	Capital Purchases Truck Replace Unit 109 Cab & Chassis	\$ 235,000.00	\$ 98,554.65	
01-30-4815	Capital Purchases Truck Replace Unit 109 Dump & Snow Plowing Equipment	N/A	\$122,373.00	
01-30-4815	Capital Purchases Utility Truck Unit 109 Striping	N/A	\$ 1,107.22	\$12,965.13
	TOTAL FY 21-22 APPROVED 5/03/21		\$222,034.87	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 22/23 BUDGET-CARRYOVER	PROPOSED EXPENDITURE	BALANCE
01-30-4815	Capital Purchases Truck Replace Unit 109 Cab & Chassis	\$235,000.00	\$222,034.87	\$12,965.13

See Attached Budget sheet as Attachment B

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 23/24 BUDGETED IN 2021/22 AND 2022/23	PROPOSED EXPENDITURE	BALANCE
01-30-4815	Capital Purchases Truck Replace Unit 109 Cab & Chassis	*\$235,000.00	\$ 98,554.65	\$207,445.35
01-34815	Change Order No.1 JX Truck Center APPROVED 08/21/23	N/A	\$ 27,038.34	\$180,407.00
01-30-4815	Capital Purchases Truck Replace Unit 109 Dump & Snow Plowing Equipment	N/A	\$122,373.00	\$58,034.00
01-30-4815	Capital Purchases Utility Truck Unit 109 Striping	N/A	\$ 2,000.00	\$56,034.00
Total	Total Expenditure	\$235,000.00	\$249,965.99	(\$ 14,965.99)
01-30-4815	Change Order No. 2 Monroe Truck Replace Unit 109 Dump & Snow Plowing Equipment	N/A	\$ 6,321.00	(\$ 21,286.99)
Total	Total Expenditure	\$235,000.00	\$256,286.99	(\$ 21,286.99)

*Please note, the previous memo on August 21, 2023 had an error, as the budgeted amount was listed as \$306,000.00. The truck was anticipated to be delivered in April of 2023 and was not carried forward for the FY 2023-24 Budget and no cost increase was indicated from the manufacturer in FY 2022-23.

The revised expenditure will recognize a shortfall of \$21,287.

COMMITTEE RECOMMENDATION

The Municipal Services Committee recommends approving a resolution, Change Order No. 2, authorizing the purchase of one (1) new 2024 Peterbilt Model 548 cab and chassis with Monroe body, to replace unit 109, from Monroe Truck Equipment, in amount not to exceed \$6,321.00.

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the October 2, 2023, City Council agenda for formal consideration.

FYE 24 BUDGET REQUEST FORM
Equipment Replacement Budget ¥ Items over \$1,000

Department: Streets Fund: 01

Account Name: Capital Purchases Number: 01-30-4815

Description of item to be replaced:

Truck # 110 is a 9-ton dump/plow truck. This truck was recently rated a 76.29 by the City's Mechanic.

Purchased: 2011 Total Cost: \$170,000.00

Year item was scheduled for replacement: _____

Additional information, including mileage/hours, condition, repair history, accident history, and disposition:

Truck currently has 35,000 miles on it and is starting to experience mechanical issues. We have had issues with the Diesel Particulate Filter, EGR Cooler, multiple turbo issues, transmission/shifting issues & wiring issues. Over the past year the truck has required over \$15K in emergency repairs including a total transmission replacement. The truck continues to have problems is unreliable to the point that over the course of this winter season we have not even been able to use the truck for more than 3 hours total. It also missed 3 days on the October brush pickup cycle leaving us only two chipping trucks. This winter it has been towed to the repair shop 3 times already. These are above and beyond the normal wear and tear from use. While the truck does not currently rate over a 75.00 we are requesting moving the truck's replacement schedule up due to supply chain issues with dealership and equipment vendor we are not anticipating taking delivery on the total truck within the next budget year. By the time we do take delivery we anticipate that the truck will be well over the 75.00 grade required for replacement.

Description of replacement item: Peterbilt 548 cab/chassis & body/up fitter equipment from Monroe Equipment.

Propose Month: April/May Estimated Cost \$306,200.00

Description of new item, including upgrades and technological improvements:

We are looking at replacing the cab & chassis with a Peterbilt 548 purchased from JX Peterbilt. This will be the 6th plow truck that we will have purchased on that cab & chassis. To date they have proved reliable with minor emissions issues mostly. The trucks equipment will be installed by Monroe Equipment. We plan on having a stainless steel dump body with a dual auger system for salt spreading. The dual auger system is the preferred style now and leads to less clumps clogging the conveyor which required dumping the truck to get the system back up and working. Truck is being proposed with liquid tanks for de-icing operations and will have approx. 250 gallon capacity. This truck will again be a 9-ton dump body on a single rear axle. We are exploring the option of an additional underbelly plow that would help with snow/ice pack and will assist drivers in scraping the roads clean before applying de-icing chemicals and keeping turns tight with snow removal. The truck will also come with a chipper cap and some sort of revised rear door/half tailgate to accommodate brush pick up operations.

SUBMITTED BY: Kris & Tom

AGENDA MEMO
City Council
October 2, 2023

ISSUE STATEMENT

Approval of a resolution authorizing the purchase of one (1) new 2024 Peterbilt Model 548 cab and chassis, to replace unit 110, from JX Truck Center, an amount not to exceed \$130,744.23.

AND

Approval of a resolution accepting a proposal from Monroe Truck Equipment for the purchase of a dump body, snow plow equipment package, lighting accessories, and hydraulic controls, for the 2024 Peterbilt Model 548, in an amount not to exceed \$190,201.00

BACKGROUND/HISTORY

The new Peterbilt was approved for replacement April 18, 2022, see Attachment A. Staff also received notification recently that pricing will be increasing due to labor costs and EPA related equipment mandates. The vehicle up for replacement is a 2011 International MaxxForce that received a 71.93 rating with approximately 34,662 miles, and continues to have maintenance issues with the diesel particulate filter, EGR cooler and multiple turbo issues. The unit has had mechanical issues and costly repairs and requires replacement.

The cab and chassis will be purchased from JX Truck Center, delivered to Monroe Truck Equipment for the dump body, pneumatic and hydraulic controls, snowplow equipment package and safety lighting. Both the cab & chassis as well as the body and snowplow equipment would be purchased through the Sourcewell Purchasing Cooperative, under Contract No 060920-PMC.

While the FY22/23 Budget includes funding for the vehicle and equipment, there will be a shortfall in the amount of \$16,745. Staff does not plan on taking delivery of the vehicle until the first half of 2024. Funds will be carried over and adjusted for the FYE 24/25 Budget. The proposed funds are currently budgeted and would be expended from the following account in the event the vehicle is delivered prior to May 1, 2024.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 22/23 BUDGET-CARRYOVER	EXPENDITURE	BALANCE
01-30-4815	Capital Purchases Truck Replace Unit 110 Cab & Chassis	\$ 306,200.00	\$ 130,744.23	\$ 175,455.77
01-30-4815	Capital Purchases Truck Replace Unit 110 Dump & Snow Plowing Equipment	N/A	\$ 190,201.00	(\$14,745.23)
01-30-4815	Capital Purchases Utility Truck Unit 110 Striping	N/A	\$ 2,000.00	(\$16,745.23)

COMMITTEE RECOMMENDATION

The Municipal Services Committee recommends approval of a resolution authorizing the purchase of one (1) new 2024 Peterbilt Model 548 Cab and Chassis, to replace unit 110, from JX Truck Center in an amount not to exceed \$130,744.23

AND

Approval of a resolution accepting a proposal from Monroe Truck Equipment for the purchase of a dump body and snow plow equipment package, lighting accessories, and hydraulic controls, for the 2024 Peterbilt Model 548, in an amount not to exceed \$190,201.00.

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the October 2, 2023, City Council agenda for formal consideration.

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE 25

Department: Municipal Services

Fund: 4815

Project/Program Title: Side Discharge Conveyor for Asphalt | Aggregate | Topsoil

Description of proposed new program/activity/expenditure, including purpose and justification

The department has an outdated tailgate stone dispensing piece of equipment that can no longer fit on any of the new trucks. Staff is recommending the purchase of a side discharge **tailgate conveyor** to allow the street department to shoulder stone the ditch streets in town. Also this equipment upgrade would likely improve the department's efficiency and capabilities when it comes to road and sewer maintenance for trench asphalt or stone backfill on jobs. The City budgeted 24,000 in 21/22 to have the road rehab contractor shoulder stone all our ditch streets.

Estimated Budget:

Account #	Account Name	Cost
01-30-4815	Equipment	18,589.00
	Contingency 10% -	1,850
		20,500.00

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: Dave Fell

DETAIL (estimates)

Recommended by City Administrator: _____ Yes _____ No

HTC Enterprises, LC
 1903 13th Street
 Milford, IA 51351-1388

Quote

Date	Quote #
12/15/2023	1355

Name / Address
City of Darien

Ship To

P.O. No.	Due Date	FOB
	12/15/2023	Shipping Dock

Item	Description	Qty	U/M	Cost	Total
120020	1200 Conveyer	1	ea	9,822.00	9,822.00
120041	1200 Hydraulic Leveling Assembly	1	ea	6,959.77	6,959.77
Steel Surc...	Temp Surcharge			1,006.91	1,006.91
Freight Chg.	Freight Charges			800.00	800.00
	Out-of-state sale, exempt from sales tax			0.00%	0.00
				Total	\$18,588.68



H.T.C., Inc.

FAX 712-338-4854

1903 13th Street

Milford, Iowa 51351-1388

1-800-348-4403

www.htcconveyors.com

Model 1200 Conveyor includes two corner filler plates, a hot asphalt belt driven by a hi-torque, low speed hydraulic motor and manually operated feedgates. Also includes all mounting hardware and rear flap to mount to standard dump body of not more than 96" outside measurement. Longer units available upon request.

HYDRAULIC TRUCK CONVEYOR
MODEL 1200 SPECIFICATIONS

Overall Width -- 103"
Overall Height -- 21"
Overall Length -- 37"
Overall Weight -- 1050#
Capacity -- 120 T.P.H.

EQUIPPED WITH:

2 10" x 10" Fully adjustable gate openings to allow for right and/or left hand discharge.

1 6" diameter V-Grooved Drive Roller with rubber lagging riveted on.

8 4" diameter V-Grooved Idler Rollers.

1 6" Tail Roller, fully adjustable.

2 Taillights 1 Cluster Light

12" (width) Hot Asphalt Belt with C-Section V-Belt molded in center. (Withstands 350 degrees F.)

High torque low speed Hydraulic Motor requires 10-15 GPM - 2,000 PSI.

Rubber Flashing to forward and rear edges of conveyor belt.

Flap extension for mounting to rear edge of dump box floor.

Self-Leveling at all positions of dump box.

Standard conveyor fits maximum dump box width of 96" (outside measurement). Wider conveyor is available on request.

1/4" Formed Channels

11 ga Formed Hopper with 7 ga Gussets

Conveyor is bolted to the dump box and frame or bolted to the dump box and welded to the frame.

Any EXISTING program/activity/equipment costing in excess of \$5,000

**BUDGET REQUEST FORM
FYE25**

Department: Municipal Services Fund: Street /Water

Project/Program Title: Vibratory Plate Compactor

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 2009 Original Cost: 1,200.00

Staff recommends replacement of an old Wacker plate compactor which is difficult to maneuver and water line clogs due to worn out plate. The new 4-cycle Wacker Neuson lightweight aluminum compactor that has a filter in the water tank to prevent clogging and a ductile iron plate for superior maneuverability, and durability for small residential apron and road asphalt patching jobs

Estimated Budget:

Account #	Account Name	Cost
30-4815	Equipment	1,500
50-4815	Equipment	1,500
	TOTAL	3,000

Has this request been submitted before? _____ Yes X No

If yes, how many times: _____

SUBMITTED BY: _____

DETAIL (estimates) Quote Attached

Recommended by City Administrator: _____ Yes _____ No

RENTALS
SALES
REPAIRS



1031 N. Cicero Ave. • Chicago, IL 60651

(773) 252-8600

Fax (773) 252-8650

www.olearysequipment.com

customerservice@olearysinc.net

PRINT DATE: 09/25/23 Page 1

QUOTE

Customer: Darlen, City Of 1041 S. Frontage Rd Darlen IL 60561		Delivery Location: 1041 S. Frontage Rd Shop Darlen IL 60561		Ticket# Quote# 955431	
Ordered by: David Fell 630-429-1711 Phone: W (630) 353-8101		PO/Job #		Delivery/Out: 09/25/23 Mon MMS	
				Pick-up/In: 10/09/23 Mon MMS	



Qty	Item	Description	Unit Price	Total
1	1805	Plate, Vibro Wacker WP1550 Aw	2200.00	2200.00
----- Payments -----				

Rentals	0.00
Sales	2,200.00
Delivery	0.00
Pickup	0.00
Labor	0.00
Damage Waiver	0.00
Trans Tax	0.00
Sales Tax	0.00
Total	2,200.00
Total Paid	0.00
Est Amount Due	2,200.00

YOU ARE CHARGED FOR TIME EQUIPMENT IS IN YOUR POSSESSION. WE CHARGE FOR TIME OUT NOT TIME USED.	A CLEANING CHARGE WILL BE MADE ON ITEMS RETURNED DIRTY. EQUIPMENT RECEIVED SUBJECT TO CONDITIONS AND TERMS ON THE REVERSE SIDE OF THIS CONTRACT.
---	--

THE VALUE OR PURCHASE PRICE OF EQUIPMENT IS _____ NO RENTAL SHALL BE APPLIED AGAINST PURCHASE EXCEPT AS FOLLOWS _____

I acknowledge receipt of the above equipment and represent that if I am not the Lessee, I represent the above indicated Lessee and am authorized to sign in the Lessee's behalf.

X _____ X _____
SIGNATURE CELL PHONE X _____ PRINT NAME

Check Out _____ Check In _____

THIS IS YOUR CONTRACT READ BOTH SIDES BEFORE SIGNING



WP-Premium Plates – Soil and Asphalt

Single direction Vibratory Plates (50-110 kg)



Premium vibratory plates for soil and asphalt compaction

The WP premium plate series feature a patented computer designed base plate that has a tapered bottom and edges for high speed and excellent maneuverability. Designed for the compaction of granular, mixed materials with some cohesive content. Water tank models are available for asphalt applications. These plates have set the standard for performance and durability in confined areas such as parking lots, highway and bridge construction, next to structures, curbs and abutments. WP plates are also popular for landscape applications for subbase and paver compaction.

- Lightweight, high strength aluminum components keep machine weight down and allow for easy handling.
- Straight, center-mounted guide handle offers superior maneuverability and can be lowered within inches of the surface to operate the plate under obstacles and form work.
- Tough, wear resistant ductile iron base plate offers durability and shock resistance.
- Water tank models have a large capacity polyethylene tank that includes a large filter inside the tank to prevent clogging during operation and can be easily removed for cleaning and draining.
- Asphalt models include a spray bar with angled holes to allow for complete water coverage for no asphalt pick up on the plate bottom.

FYE 25 BUDGET REQUEST FORM
Equipment Replacement Budget ¥ Items over \$1,000

Department: Municipal Services Fund: Street

Account Name: Capital Purchases Number: 01-30-4815

Description of item to be replaced: 30 X 84 Summer Banners

Year purchased: 2018 Original Cost: \$10,000

Year item was scheduled for replacement: N/A

Additional information, including mileage/hours, condition, repair history, accident history, and disposition:

The Fall and remaining Spring banners are faded and many have been torn due to on display for long stretches of time. The vinyl banners were ripping consistently due to duration that they were on display. This led to a high rate of replacements throughout the year. Staff has been switching to the mesh banners which have proved to be much stronger with minimal effects from the weather. This budget request will replace all 125 Fall Banners and the remaining 20 or so Spring and the 15 Change the Clock Banners. This will complete the full replacement to all season

Description of replacement item: 12.5 oz. mesh Banners with improved artwork

Purchase Month: MAY Estimated Cost \$15,500.00

SUBMITTED BY: *Kris/Dave*

FYE 25 BUDGET REQUEST FORM
Equipment Replacement Budget ¥ Items over \$1,000

Department: Street Fund: 01

Account Name: Capital Purchases Number: 03-4815

Description of item to be replaced:

Truck #600

Year purchased: 2012 Original Cost: \$22,769

Year item was scheduled for replacement: 2025

Additional information, including mileage/hours, condition, repair history, accident history, and disposition:

The current vehicle is a Ford F-250 regular cab. Truck is experiencing mechanical issues with the cooling, engine/power and brake systems. Truck is heavily rusted with holes in the bed. This truck is the mechanics truck and is utilized when field repairs on trucks and equipment are needed as well as transporting parts. Truck currently has 85,000 miles.

Description of replacement item: Ford F-450 with service box, crane and plow

Purchase Month: January Estimated Cost \$125,000

Description of new item, including upgrades and technological improvements:

We are looking to upgrade the truck to a Ford F-450 with service box, crane and plow. The service box will allow the mechanic to keep tools in the truck for field calls. Items like chains, pull straps, and regular hand tools will be able to be kept in the truck in an organized fashion. The crane will be able to be used for lifting heavier items in and out of the bed for added employee safety. Adding the plow gives the department and truck that can be used for pushing snow in the event of vehicle breakdowns. It would not be setup for salting operations.

SUBMITTED BY: *Kris Thom & Tom Masek*

FYE 25 BUDGET REQUEST FORM
Equipment Replacement Budget – Items over \$1,000

Department: Municipal Service Fund: Street /Water

Account Name: Maintenance-Building Number: 30-4815
50-4815

Description of item to be replaced: Epoxy Garage Floor

Year purchased: approx. 2015 Original Cost: \$38,500

Year item was scheduled for replacement: Unknown

Additional information, including mileage/hours, condition, repair history, accident history, and disposition:

The garage floor was previously repaired and epoxy top coated with 1/8 of an inch overlay and mortar repairs in bad spalled areas, and over time the floor condition has begun to chip and peel losing the epoxy bond in many locations due to wear through salt, and equipment operations. In addition repairs to the trench drain and future improvements to triple basin drain line will leave the floor in even worse condition restricting movement of hand carts and small equipment like the scissor lift.

Description of replacement item: Prepare existing floor and epoxy Finish.

Purchase Month: May 2023 Estimated Cost 200,000.00

Description of new item, including upgrades and technological improvements:

We are recommending a thicker full coverage of a ¼ inch epoxy mortar and top coat application with a high performance component meant for the outdoor and harsh environments. This method would create a full bond ¼ inch epoxy XT7 mortar coating then the application of an epoxy top coat.

SUBMITTED BY: David Fell

STONHARD

David J Fell
City of Darien
1041 South Frontage Road
Darien, IL 60561

Project Name: **Darien Public Works Garage**

December 21, 2022

Re: Quote Number: 4373747

Dear David J Fell:

Thank you for the opportunity to work with you on the Darien Public Works Garage project at City of Darien, 1041 South Frontage Road, Darien IL 60561 . For this project, Stonhard proposes the following scope of work and pricing:

Area Name	Size	Product
Garage - Stondeck FD4 - Best	9,300 sq ft	STONDECK FD4 STEEL GRAY w/ PA7
Garage - Stonclad GS 1/4" - Better	9,300 sq ft	STONCLAD GS COLOR TBD
Garage - Stonclad GS 3/16" - Good	9,300 sq ft	STONCLAD GS COLOR TBD

Area Name: GARAGE - STONDECK FD4 - BEST

Scope of Work (Garage - Stondeck FD4 - Best):

- Stonhard to mechanically prep the floor with dust free grinders and install Stondeck FD4 is a slip-resistant, traffic-bearing, broadcast system. The membrane allows for excellent crack bridging and flexibility. The rigid nature of the base allows the system to hold aggregate and provide long-term wear resistance. It is recommended for an outdoor, exposed area where crack-bridging and water- proofing is necessary, generally the top deck
- Day 1: Remove existing epoxy
- Day 2: Prep Floor and prime
- Day 3: Install XT7 component
- Day 4: Install Stondeck FD4
- Day 5: Install PA7 Topcoats

Conditions of Use (Garage - Stondeck FD4 - Best):

- There are no spillages specified. However if spillages do occur, they are not to exceed the Chemical Resistance Guides of the quoted products. The spillages occur over 25 % of the floor through normal operations on a daily basis.

STONHARD

- The floor is mopped, hosed, power washed and swept with general purpose cleaner occasionally at a temperature of 70° F.
- The floor is subject to cart traffic, hand trucking, power trucking and vehicular on steel, rubber and plastic wheels with a maximum load of no more than 20,000 lbs.

Warranty (Garage - Stondeck FD4 - Best):

- Refer to Terms and Conditions for detailed warranty.

Pricing (Garage - Stondeck FD4 - Best):

- \$189,890 based on prevailing wage labor.

Area Name: GARAGE - STONCLAD GS 1/4" - BETTER

Scope of Work (Garage - Stonclad GS 1/4" - Better):

- Stonhard to mechanically prep the floor with dust free grinders and install Stonclad GS is a four-component, troweled, epoxy mortar system. The system consists of an epoxy resin, amine curing agent, pigments and selected, graded aggregates. Stonclad GS can be applied at thickness ranging from 1/8 in./3 mm to 1/4 in./6 mm depending on application requirements. Stonclad GS cures to an extremely hard, impact-resistant mortar which exhibits excellent abrasion, wear and chemical resistance and can be used anywhere an epoxy mortar is required.
- Day 1: Remove existing epoxy
- Day 2: Prep Floor and Install sloping
- Day 3: Install Stonclad GS @ 1/4"
- Day 4: Cut Joints and Install Stonseal GS6 topcoat

Conditions of Use (Garage - Stonclad GS 1/4" - Better):

- There are no spillages specified. However if spillages do occur, they are not to exceed the Chemical Resistance Guides of the quoted products. The spillages occur over 25 % of the floor through normal operations on a daily basis.
- The floor is mopped, hosed, power washed and swept with general purpose cleaner occasionally at a temperature of 70° F.
- The floor is subject to cart traffic, hand trucking, power trucking and vehicular on steel, rubber and plastic wheels with a maximum load of no more than 20,000 lbs.

Warranty (Garage - Stonclad GS 1/4" - Better):

- Refer to Terms and Conditions for detailed warranty.

Pricing (Garage - Stonclad GS 1/4" - Better):

- \$173,890 based on prevailing wage labor.

Area Name: GARAGE - STONCLAD GS 3/16" - GOOD

STONHARD

Scope of Work (Garage - Stonclad GS 3/16" - Good):

- Stonhard to mechanically prep the floor with dust free grinders and install Stonclad GS is a four-component, troweled, epoxy mortar system. The system consists of an epoxy resin, amine curing agent, pigments and selected, graded aggregates. Stonclad GS can be applied at thickness ranging from 1/8 in./3 mm to 1/4 in./6 mm depending on application requirements. Stonclad GS cures to an extremely hard, impact-resistant mortar which exhibits excellent abrasion, wear and chemical resistance and can be used anywhere an epoxy mortar is required.
- Day 1: Remove existing epoxy
- Day 2: Prep Floor and Install sloping
- Day 3: Install Stonclad GS @ 3.16"
- Day 4: Cut Joints and Install Stonseal GS6 topcoat

Conditions of Use (Garage - Stonclad GS 3/16" - Good):

- There are no spillages specified. However if spillages do occur, they are not to exceed the Chemical Resistance Guides of the quoted products. The spillages occur over 25 % of the floor through normal operations on a daily basis.
- The floor is mopped, hosed, power washed and swept with general purpose cleaner occasionally at a temperature of 70° F.
- The floor is subject to cart traffic, hand trucking, power trucking and vehicular on steel, rubber and plastic wheels with a maximum load of no more than 20,000 lbs.

Warranty (Garage - Stonclad GS 3/16" - Good):

- Refer to Terms and Conditions for detailed warranty.

Pricing (Garage - Stonclad GS 3/16" - Good):

- \$164,790 based on prevailing wage labor.

Pricing Assumes:

- The following is a list of requirements needed to ensure a successful completion of this project:
- Lighting - The area must have adequate lighting in order to install the specified Stonhard product.
- Heat - A minimum substrate and material temperature of 60F must be maintained in the area to ensure proper curing.
- Electricity - The area must have a 240v/60 amp/3 phase or 480v/30 amp/3-phase power source; and multiple, dedicated 110V/20 amp outlets.
- Trash removal - A dumpster or equivalent means of trash removal must be provided.
- Material storage - The material must be stored in a dry, heated location in or around the area.
- Accessibility - Area must be free of all moveable equipment and trades prior to Stonhard's arrival.
- All leftover product is the property of Stonhard.
- This proposal assumes that if the General Contractor rejects the inclusion of Stonhard's warranty (under the General Terms and Conditions) with an executed contract agreement, the General Contractor will furnish Stonhard a warranty document concurrent with their issuance of the project contract.

STONHARD

12/21/2022

City of Darien, Quote 4373747

Page 4 of 8

- Proposal assumes prevailing wage labor.
- Price is based on floor being installed at a nominal 3/16" thickness.

Pricing Includes:

- Price includes Stonhard Engineer to oversee project.
- Price includes non-union labor rates.
- Price includes one phase/set up.
- Price includes waterproofing membrane and coatings system in mechanical room.

Options:

Additional set up minimum \$5,000 additional charge.

Exclusions:

- Price excludes electric hook ups.
- Price excludes temporary heating.
- Price excludes lighting.
- Price excludes pitching.
- Price excludes weekends and holidays.
- Price excludes trash removal.
- Price excludes floor protection.

Special Terms and Conditions:

- "Set-up/Phases" is defined as Stonhard receiving access to a specified area regardless of size and completing all installation steps without prolong interruption. Total included in proposal = 1.

STONHARD

PRODUCT DESCRIPTION

Stonproof XT7 is a two-component, liquid-applied, polyurethane/polyurea hybrid membrane. It is designed for use on horizontal applications as a positive-side moisture barrier. It can also be used as a crack bridging isolation layer.

PRODUCT ADVANTAGES

- Excellent bond strength for superior adhesion
- Excellent low temperature property retention
- Seamless and monolithic
- Permanently elastic
- Non-deteriorating
- Easily applied to horizontal surfaces
- **Factory proportioned** packaging for consistent, high quality, and simplified mixing

PACKAGING

Stonproof XT7 is packaged in units for easy handling. Each unit consists of:

- 1 carton containing:
 - (1) 1 gallon can of Amine
 - (1) 5 gallon pail of Isocyanate

COVERAGE

Approximately 250 sq. ft./23.2 sq. m per unit at WFT of 25 mil.

STORAGE CONDITIONS

Store Stonproof XT7 at 60 to 85°F/16 to 30°C in a dry area. one year in the original, unopened container.

SUBSTRATE

Stonproof XT7, with the appropriate primer, is suitable for application over properly prepared concrete, wood, brick, quarry tile, metal or Stonhard Stonset grouts. For questions regarding other possible substrates or an appropriate primer, contact your local Stonhard representative or Technical Service.

PATCHING

For proper membrane application, all cavities and voids in the concrete should be filled with a patching compound (Stonset PM5 is recommended) prior to priming to make the surface as smooth as possible.

PRIMING

Stonchem Epoxy Primer or HT Primer must be applied to the prepared floor surface before installing Stonproof XT7. With the exclusion of Stondeck systems, if waterproofing is required, the primer and Stonproof XT7 layer must be pinhole free.

MIXING STONPROOF XT7

Stonproof XT7 is supplied in pre-measured quantities. Mixing must be achieved by mechanical means. Mechanical mixing should be done using a heavy-duty, slow-speed drill (400 to 600 rpm) with a mixing blade. Open the amine and pre-mix for 60 seconds to ensure the suspension of solids. Once pre-mixed, add the amine to the Isocyanate pail and mix for a minimum of 3 minutes. Avoid high-speed mixing that will entrain air into the mix. Thorough mixing of the two components is critical.

APPLYING STONPROOF XT7

Stonproof XT7 should be applied at ambient and surface temperatures of 60 to 85°F/16 to 30°C. This membrane must be applied immediately after mixing the two components. Stonproof XT7 is applied with a 30 mil notched squeegee. After material is applied, backroll with a nap roller.

Note: WFT of material after nap rolling should be 25 mils.

CURING

The surface of Stonproof XT7 will be tack-free in 12 to 18 hours at 77°F/25°C. Ultimate physical characteristics will be achieved in 7 days.

RECOMMENDATIONS

- Apply only on a clean, sound and properly prepared and primed substrate.
- Minimum ambient and surface temperatures are 60°F/16°C at the time of application.
- Do not use water or steam in the vicinity of the application. Moisture can seriously affect the working time and properties of the material.
- Application and curing times are dependent upon ambient and surface conditions.

PHYSICAL CHARACTERISTICS

Tensile Strength.....	2,100 psi
(ASTM D-412)	
Elongation.....	480%
(ASTM D-412)	
Hardness.....	80
(ASTM D-2240, Shore A)	
Pot Life.....	30 to 35 minutes
(@ 70°F/21°C)	
Cure Rate.....	12 to 18 hours
(@ 70°F/21°C)	for tack-free surface
VOC Content.....	46 g/l
(ASTM D-2369, Method E)	

Note: The above physical properties were measured in accordance with the referenced standards. Samples of the actual floor system, including binder and filler, were used as test specimens. All sample preparation and testing is conducted in a laboratory environment, values obtained on field-applied materials may vary and certain test methods can only be conducted on lab-made test coupons.

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Municipal Services - Street Fund: 30-4815

Project/Program Title: Camera Storage and Operation Trailer

Description of proposed new program/activity/expenditure, including purpose and justification:

Staff recommends a 6 x 12 trailer with generator cabinet, lights and 110v electric package. This will allow staff the ability to store and operate sewer camera system in an efficient and protective manner.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4257</u>	<u>Supplies - Other</u>	<u>8,500.00</u>
<u></u>	<u>Contingency -</u>	<u>\$500.00</u>
<u></u>	<u></u>	<u>\$0.00</u>
<u></u>	<u></u>	<u>\$0.00</u>
<u></u>	<u></u>	<u>\$0.00</u>
	TOTAL COST:	<u>\$9000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? X Yes No

If yes, how many times: Changed from storage box to trailer

SUBMITTED BY: Dave Fell

Recommended by City Administrator: Yes No

ORDER / QUOTE

CUSTOMER: CITY OF DARIEN	
DBROWN@DARIENIL.GOV	
Date: 12-12-23	Serial #: _____
P.O. # _____	RC TRAILERS

NO. A&W Auto Truck & Trailer 17W411 North Frontage Road Darien, IL 60561 (630) 964-8897 (800) 258-6408 Fax (630) 964-4644
--

STANDARDS:	
MODEL #	RST6X12SA
Axle	#3500
Brakes	N/A
Hitch	ADJUSTABLE PINTLE
Jack	TOP CRANK 2K
Tires	15" RADIAL
Wheels	STEEL MOD
Frame	4" TUBE
Floor	3/4"
CXM's	16" ON CENTER
Sidewall	3/8"
Side Door	CURBSIDE
Rear Door	DOUBLE DOORS
Rear Ramps	N/A
Color Body	WHITE
Wrap & Cap	BLACK
Inside Height	6'6"
Inside Length	12'
	LED LIGHTS
	UNDERCOATED FRAME

1.	TRAILER SUBTOTAL	\$5499
2.		
3.	ADDITIONAL OPTIONS	
4.		
5.	EXT. TONGUE W. ADJ PINTLE RING	\$300
6.	GENERATOR BOX WITH DOOR	\$800
7.	110V PACKAGE.....	\$1100
8.	2 FLUORESCENT LIGHTS	
9.	1 - 110V SWITCH	
10.	1 - 30 AMP MOTORBASE PLUG	
11.	2 INTERIOR OUTLETS	
12.	30 AMP SERVICE WITH LIFELINE	
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		
TOTAL		7,699

TRAILER PRINT NEEDED	
<input type="checkbox"/> YES	<input type="checkbox"/> NO

Sales Tax	EXEMPT
License & Title	\$ 15 "M PLATE" \$165 TITLE
Doc. Fee	\$50 ELEC FILING \$25
TOTAL	\$ 7954.00

APPROVED: _____ DATE: _____

Any EXISTING program/activity/equipment costing in excess of \$5,000

**BUDGET REQUEST FORM
FYE25**

Department: Municipal Services

Fund: Street /Water

Project/Program Title: Asphalt and Concrete Self Propelled Saw

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 2008

Original Cost: Unknown

The staff request the acquisition of a new walk-behind asphalt and concrete saw to replace the current unit, which has exhibited persistent issues. The existing saw is prone to overheating, leading to shutdowns, and is further plagued by vacuum lock incidents that render it unable to restart. Its performance is suboptimal, with challenges in maintaining straight cuts and ensuring consistent water spray for safety. The recommendation is for a self-propelled unit featuring a self-contained drive system and a larger saw blade. Such an upgrade promises to address the shortcomings of the current equipment. The proposed model is not only more resilient, with a capacity for handling demanding tasks, but also offers enhanced precision through reduced vibration and increased power, resulting in straighter cuts.

Estimated Budget:

Account #	Account Name	Cost
01-30-4815	Capital -Equipment	5,000
02-50-4815	Capital - Equipment	5,000
		10,000

Has this request been submitted before? _____ Yes X No

If yes, how many times: _____

SUBMITTED BY: Dave Fell

DETAIL (estimates) – See attached

Recommended by City Administrator: _____ Yes _____ No

RENTALS
SALES
REPAIRS



1031 N. Cicero Ave. • Chicago, IL 60651

(773) 252-6600


Fax (773) 252-6659

www.olearysequipment.com

customerservice@olearysinc.net

PRINT DATE: 09/25/23 Page 1

QUOTE

Customer: Darlen, City Of 1041 S. Frontage Rd Darlen IL 60561		Delivery Location: 1041 S. Frontage Rd Shop Darlen IL 60561		Ticket# Quote# 955441	
				Loc 100 	
Ordered by: David Fell 630-429-1711 Phone: W (630) 353-8101		PO/Job #		Delivery/Out: 09/25/23 Mon MMS	
				Pick-up/In: 10/09/23 Mon MMS	

Qty	Item	Description	Unit Price	Total
1	1031MISC	Misc Item Husqvarna FS524	8750.00	8750.00
----- Payments -----				

Rentals	0.00
Sales	8,750.00
Delivery	0.00
Pickup	0.00
Labor	0.00
Damage Waiver	0.00
Trans Tax	0.00
Sales Tax	0.00
Total	8,750.00
Total Paid	0.00
Est Amount Due	8,750.00

YOU ARE CHARGED FOR TIME EQUIPMENT IS IN YOUR POSSESSION. "WE CHARGE FOR TIME OUT NOT TIME USED."	A CLEANING CHARGE WILL BE MADE ON ITEMS RETURNED DIRTY. EQUIPMENT RECEIVED SUBJECT TO CONDITIONS AND TERMS ON THE REVERSE SIDE OF THIS CONTRACT.
THE VALUE OR PURCHASE PRICE OF EQUIPMENT IS NO RENTAL SHALL BE APPLIED AGAINST PURCHASE EXCEPT AS FOLLOWS	

I acknowledge receipt of the above equipment and represent that if I am not the Lessee, I represent the above indicated Lessee and am authorized to sign in the Lessee's behalf.

X _____ X _____
SIGNATURE PRINTED NAME
CELL PHONE _____

Check Out _____ Check In _____

THIS IS YOUR CONTRACT READ BOTH SIDES BEFORE SIGNING

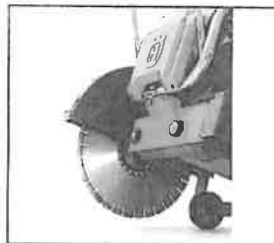


Husqvarna FS 524

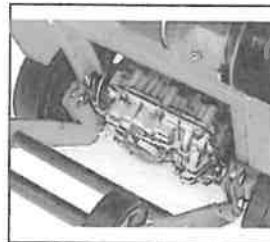
Our convenient FS 524 is a powerful, yet compact, self-propelled petrol floor saw ideal for asphalt and concrete cutting. Suitable for small to medium-sized service and repair jobs, up to 241 mm cutting depth. The optimal power transmission makes it ideal for more demanding jobs, despite its compact size. User-friendly and developed with a clear focus on your comfort.



SELF-PROPELLED
For easy operation and comfort.



LOW VIBRATIONS
Engine and blade shaft mounting system increases comfort and gives excellent cutting performance.



SELF-CONTAINED DRIVE SYSTEM
Self-contained differential drive system eliminating drive gear from rear wheels and related wear. It is simple to handle and maintain.

Features Husqvarna FS 524

- Enhanced belt tensioning system gives constant tension without need of re-tensioning, ensuring optimal performance and increased belt life.
- The IntelliSeal blade shaft system allows for a minimum of 250 maintenance-free hours without daily greasing of bearings.
- Provides a closer and more comfortable position to the cutting side for easier alignment and straighter cuts. Handle can also be folded for transport.
- Adjustable for all blade diameters.
- Spring-assisted screw feed facilitates blade adjustment in and out of the cut.

TECHNICAL SPECIFICATION	
Motor manufacturer	Honda
Motor spec	GX630
Max output (As rated by the engine manufacturer)	15.5 kW / 20.8 hp
Engine/motor RPM	pos1:3600 rpm
Cylinders	2
Number of strokes	4-stroke engine
Cylinder displacement	41.98 cu. inch
Cylinder bore	3.07 inch
Cylinder stroke	2.83 inch
Fuel tank volume	2.2 gal.
Air filter type	Dry element
Starter	Electric
Engine cooling	Air
Belt	Poly V
Number of belts	16
Oil capacity, l	1.9 lit
Displacement, cc	670 cm ³
Diamond blade, max	24"
Max cutting depth	9.7 inch
Spindle diameter	1"
Blade depth control	Handwheel
Blade shaft diameter	1.1875 inch
Blade shaft drive	Poly-V
Blade flange	4.5"
Max. saw travel speed	7.62 fpm
Blade shaft RPM	2100 rpm
Arbor size	1"
Axle front	0.9 inch
Rear axle diameter	0.9 inch
Transmission type	Hydros. Transaxle
Transmission speed	0-26
Transmission speed	0-80 fpm
Handle bars	Multiposition
Primary wheel size	Outside diameter: 5 Wheel width: 1.5 Inner bore: 0.75"
Secondary wheel size	Outside diameter: 10 Wheel width: 3 Inner bore: 0.875"
Blade guard attachment	Slip-on
Blade guard type	Slip-on
Weight	509.26 lbs
Weight incl. packaging	597.44 lbs
Product size, LxWxH	68.9x26x47.24 inch
Sound power level, guaranteed (LWA)	110 dB(A)
Sound pressure	90 dB(A)
Hand arm vibration (Aeq)	2 m/s ²

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE 25

Department: Municipal Services

Fund: Street /Water

Project/Program Title: Trailer Attenuator

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: N/A Original Cost: N/A

The staff strongly recommends acquiring a towable attenuator to serve as a trailing rear end impact safety devise, enhancing crew safety during operations on high-speed roads such as Cass Avenue, 75th St., Plainfield Road, or Cass Avenue. This essential addition is particularly crucial for tasks involving slow-moving equipment operations, like banner installations, or stationary jobs such as main brake repairs. The towable attenuator acts as a safeguard, offering rear-end traffic crash protection to ensure a secure working environment for our crew.

Estimated Budget:

Account #	Account Name	Cost
01-30-4815	Capital -Equipment	19,200
02-50-4815	Capital -Equipment	19,200
	Contingency -10%	3,800
		42,000.00

Has this request been submitted before? Yes No

If yes, how many times:

SUBMITTED BY: Dave Fell

DETAIL (estimates)

Recommended by City Administrator: Yes No



Customer: 11645 City of Darien Quote Type: **Customer** Quote No: **176403** Required By:

Customer Job: 176403 Cust PO#: Quoted By: **Brett Parzel** Ship To Address: **1041 S. Frontage Rd**

Quote Date: 12/06/23 Contact: **Jeff Cornelis** Tax Code: **IL60446NSF** City: **Darien** State: **IL** Zip: **60561**

Phone: 630-514-5605 **Terms: Net 30 Days** Status: **Active** Ship Via: Salesperson:

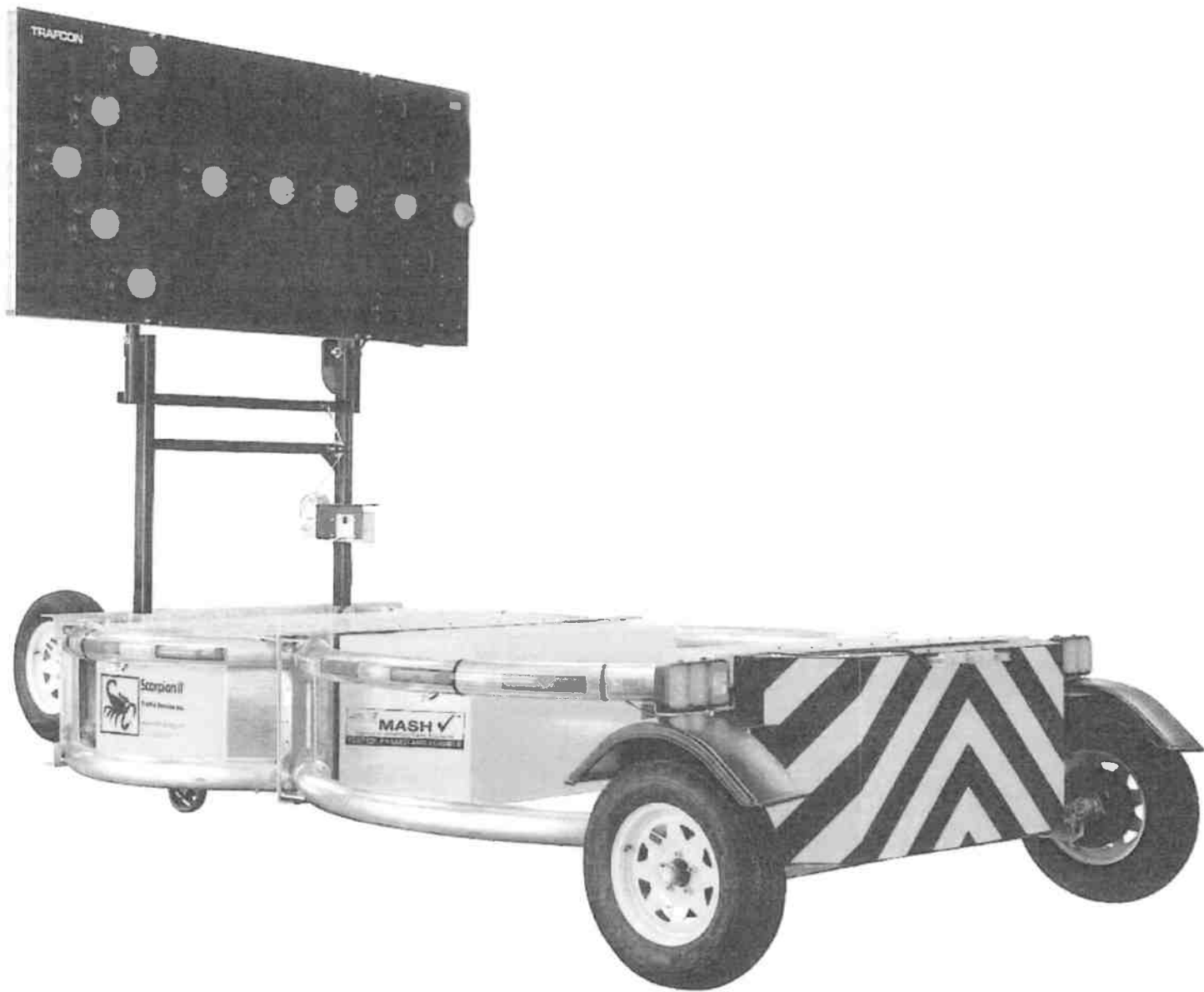
Notes:

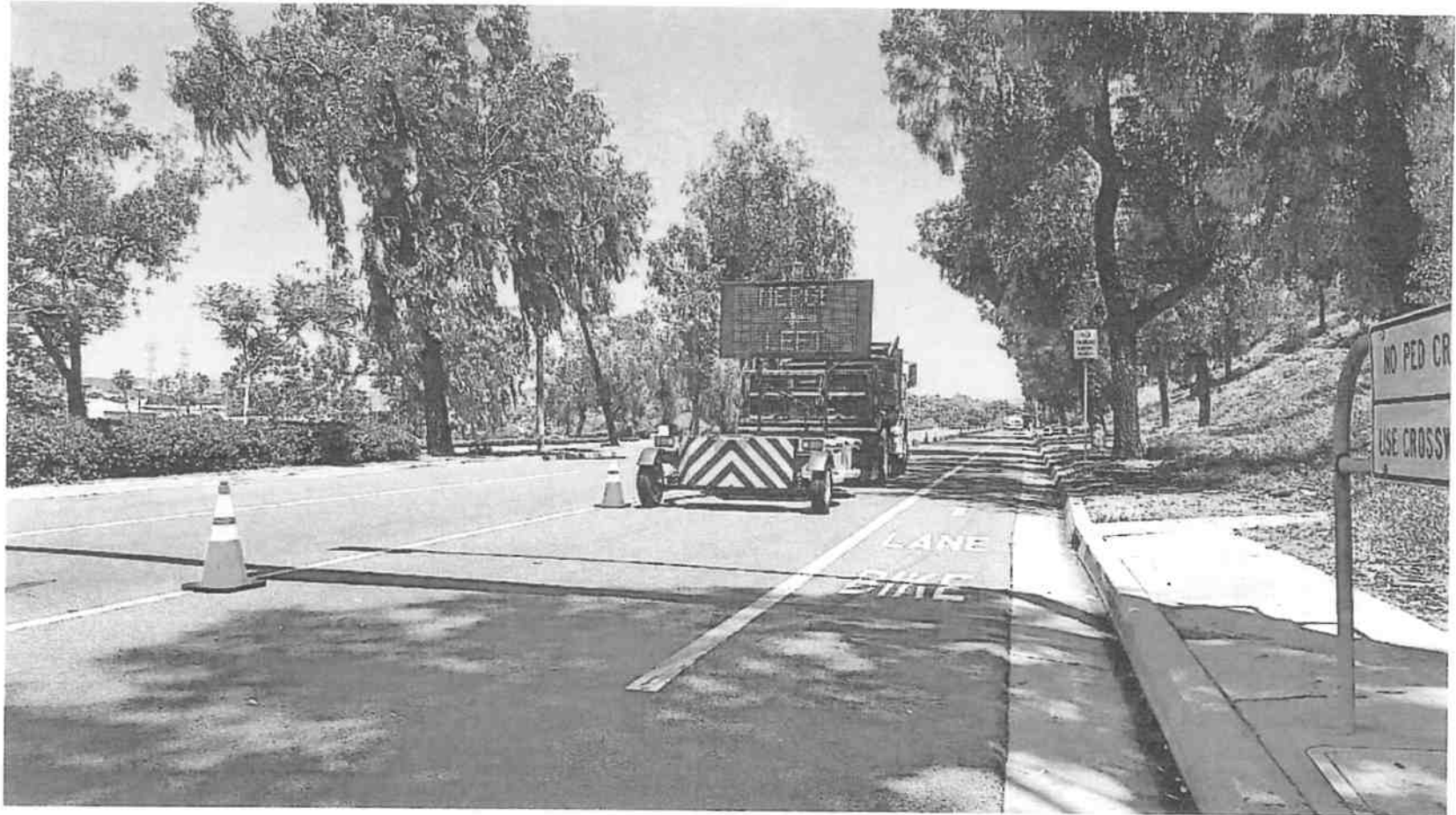
Material	Bill of Materials	Description	Dimensions	Extended Size	SF/SM	Artwork	Ink Color	Finished Date	Pack Date	By	U/M	Quantity	Unit Price	Extended Price
10000-TL3-12C		TL3 SCORPION TRAILER ATTEN									EA	1.00	1,150.000000	31,150.00
SPECORDER		Vehicle Mount 4' x 8' 15 Light Arrow Board Wireless V-Touch Controller w/ cigarette plug adapte									EA	1.00	2,800.000000	2,800.00
SPECORDER		Winch lift and upright support for VN-AB for Scorpion TA									EA	1.00	2,300.000000	2,300.00
DELIVERY		DELIVERY FEE									EA	1.00	2,000.000000	2,000.00

Quote Subtotal 38,250.00
 Sales Tax 0.00
 Quote Total 38,250.00

12225 DISK DRIVE
 ROMEVILLE, IL 60446

Delivered by _____ Date _____
 Received by _____ Date _____





Any EXISTING program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Municipal Services

Fund: Street

Project/Program Title: Zero Turn Lawn Mowers

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 2019/2016 Original Cost: 17,000 each

The staff recommends replacing two Kubota ZD1511 and KD326 zero-turn lawn mowers, which have been plagued by frequent breakdowns attributed to issues with the tier 3 diesel particulate system. The machines encounter difficulties in executing parked regeneration, leading to errors and subsequent malfunction, necessitating repairs. Despite undergoing servicing four times this season to address the problem, it persists. Consequently, staff proposes the acquisition of two new Kubota or Spartan zero turn mowers, retaining the rear discharge feature of the existing models. Notably, these replacements fall below the emissions threshold, eliminating the need for a diesel particulate filter (DPF) aftertreatment. I have attached service records and an estimate value of old machines of 3,000 each.

Estimated Budget:

Account #	Account Name	Cost
30-4815	Capital Purchase	41,990
	Contingency-10%	4,010
	Total	46,000

Has this request been submitted before? _____ Yes No

If yes, how many times: _____

SUBMITTED BY: Dave Fell

DETAIL (estimates) See attached

Recommended by City Administrator: _____ Yes _____ No



Phone: (800) 261-9642 Fax: (844) 203-9448

SALES AND SECURITY AGREEMENT

www.altaequipment.com

DATE: 11/16/2023	CUST #:	SALES REP: Lou Curalli	BUYER'S NAME: Dave Fell
COMPANY: City of Darien	ADDRESS: 1041 S. Frontage Rd	PHONE: 530-514-5602	
CITY: Darien	STATE: IL	COUNTY: Dupage	ZIP:
			FAX:

QTY:	UNIT #:	MAKE, MODEL, DESCRIPTION	SERIAL #	PRICE
BUDGET QUOTE				
2		new Kubota ZD1211RL-3-72R rear discharge 72" zero-turn mower with 25hp Kubota diesel engine, 72" PRO rear discharge deck no DPF engine after treatment		\$ 41,990.00
		\$20,995 each		

This quote is for budget purposes only.	TOTAL PRICE	\$ 41,990.00
	TAXABLE	Exempt

TRADE-INS							
Buyer warrants the following trade-ins and all additional security are free & clear of all liens and encumbrances. _____					1.	Cash Down Payment	\$ -
YEAR	MANUFACTURER	MODEL	SERIAL #	TRADE ALLOWANCE	2.	Extended Warranty	\$ -
2016	Kubota	ZD1511		\$ 3,000.00	3.	Trade Down Payment	\$ 6,000.00
2016	Kubota	ZD1511		\$ 3,000.00	4.	Service and Parts	\$ -
					5.	Sales Tax	\$ -
					6.	Total Sales Price	\$ 35,990.00

I. Total Trade Allowance	\$ 6,000.00	FINANCING: This sale is contingent on Buyer's ability to qualify for and obtain financing for payment terms of "tease" or "Installment Sale Contract" as described above within 30 days execution from date of this agreement, which Buyer agrees to apply for immediately and accept promptly, including providing current financial statements or other financial or operational information required to obtain financing. In the event financing is not obtained, Buyer shall be charged rental on a monthly basis at Seller's current published rental rate effective from date of receipt of equipment by Buyer and Buyer agrees to pay such charges within 30 days from date of invoice.
II. Less Amount Owed To		
III. Other (Specify)		
IV. Trade Down Payment (Transfer to item 3)	\$ 5,000.00	

WARRANTY: BUYER BUYS THE EQUIPMENT WITH THE FOLLOWING WARRANTY

AS IS, WHERE IS STANDARD EXTENDED PT* EXTENDED PT+H* PREMIER*

BUYER ACKNOWLEDGES AND AGREES THAT EACH UNIT OF EQUIPMENT (a) IS THE SIZE, DESIGN AND MODEL SELECTED BY BUYER, (b) SUITABLE FOR BUYER'S INTENDED PURPOSES AND (c) CONTAINS ALL SAFETY FEATURES DEEMED NECESSARY BY BUYER. BUYER ACKNOWLEDGES THAT SELLER IS NOT THE MANUFACTURER OF THE EQUIPMENT AND DOES NOT MAKE AND IS NOT AUTHORIZED TO GIVE ANY OTHER WARRANTY. THE WARRANTY PROVIDED ABOVE IS THE SOLE WARRANTY, IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. OR THE CONDITION, QUALITY, DESCRIPTION OF DURABILITY OF THE EQUIPMENT. SELLER ASSIGNS TO BUYER, TO THE EXTENT ASSIGNABLE, ANY WARRANTIES OF THE EQUIPMENT BY ITS MANUFACTURER, PROVIDED THAT ANY ACTION TAKEN BY BUYER BY REASON THEREOF SHALL BE AT THE EXPENSE OF BUYER. IN THE EVENT THAT SELLER HAS ASSUMED ANY RESPONSIBILITIES WHATSOEVER, SELLER'S SOLE OBLIGATION AND BUYER'S SOLE REMEDY FOR BREACH OF SUCH WARRANTY, IS SELLER'S PROVIDING OF PARTS AND SERVICE THE SELLER DETERMINES ARE REQUIRED FOR PERFORMANCE OF THE WARRANTY.

SELLER'S ACCEPTANCE: This Equipment Sales and Security Agreement shall be effective only upon acceptance by an Officer of Seller, which shall be signified by Seller's Officer's execution hereof. Buyer has read and agrees to all of the terms and conditions and the "Additional Terms" on the reverse side of this Equipment Sales and Security Agreement by signing of this Agreement.

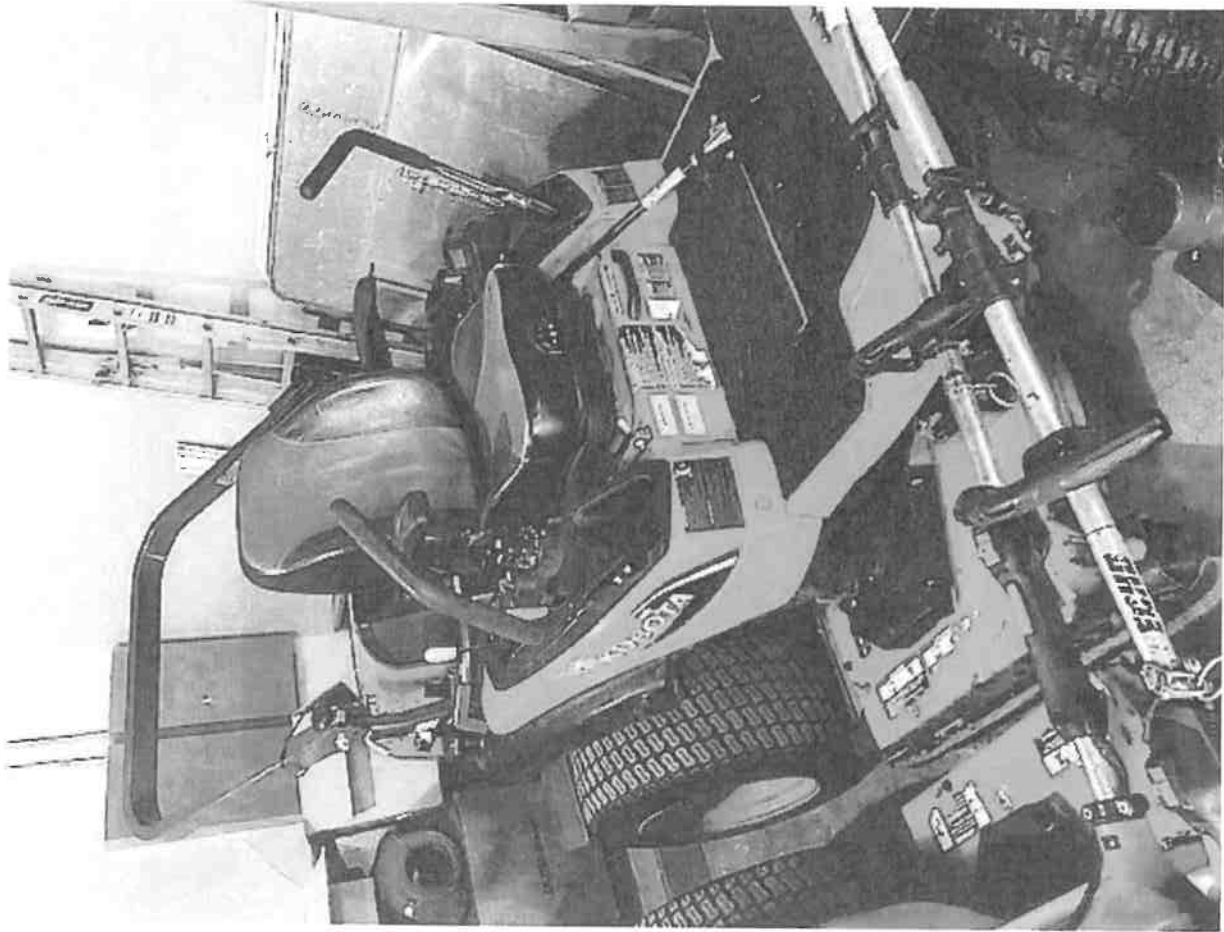
IN WITNESS WHEREOF, the parties have executed this Equipment Sales and Security Agreement this _____

If Buyer is a corporation, this individual signing this Agreement on its behalf warrants that it is authorized by authority of its Board of Directors.

Signature Lou Curalli Date 11/16/2023 Signature _____ Date ____/____/____

Printed Name & Title Lou Curalli Printed Name & Title _____

ALTA REPRESENTATIVE CUSTOMER



Any NEW program/activity/equipment costing in excess of \$5,000

**BUDGET REQUEST FORM
FYE 25**

Department: Municipal Services

Fund: Street

Project/Program Title: Anti – Icing System

Description of proposed new program/activity/expenditure, including purpose and justification:

Our pre-treatment initiatives for green roads have demonstrated notable success in breaking the ice bond and enhancing road safety during winter conditions. The increased efficiency of our plow trucks in effectively clearing snow-covered roads serves as a clear testament to this achievement. The expansion of our treatment capacity from 300 gallons to 725 gallons before a weather event signifies a significant improvement, poised to considerably enhance our efficiency in preparing roads for winter weather.

Furthermore, the newly acquired unit's ability to function as a deicer during ice storms is a valuable asset. This feature not only adds flexibility to our operations but also amplifies our responsiveness when facing adverse weather conditions. As a result, it stands as an invaluable addition to our winter storm response toolkit.

Acknowledging the paramount importance of having the right equipment and tools to manage winter storms, we have successfully reduced the need for multiple rock salt applications to achieve our desired black roads result. This achievement underscores our organization's commitment to effectively addressing the challenges posed by winter weather, reflecting a proactive and responsible approach to ensuring public safety and road accessibility.

Estimated Budget:

Account #	Account Name	Cost
30-4815	Equipment	27,600.00
	Contingency – 12%	3,400
		31,000.00

Has this request been submitted before? _____ Yes X No

If yes, how many times: _____

SUBMITTED BY: Dave & Kris

DETAIL (estimates)

Recommended by City Administrator: _____ Yes _____ No



QUOTE

CUSTOMER David Fell 630.429.1711
 City of Darien
 1041 South Frontage Road
 Darien, IL. 60561 dfell@darienil.gov

DATE: 11/6/2023

SALESMAN Morgan Norman
 419.217.3026
 mtn@gvminc.com

2023 GVM DAS-725 ANTI-ICING SYSTEM EZ Load or Frame Mount

STANDARD EQUIPMENT

- GENERAL**
- Single lane applicator
 - Hot dipped galvanized steel frame
 - Single lane PVC spray bar (frame mount has fold-up spray bar)
 - 5 ton truck with a 10 ft bed required

- PUMP / MOTOR**
- Hydraulic pump, 200 gpm
 - Either 6-8 gpm or 12-15 gpm motor
 - Vanguard B/S gas engine pump, 6.5 hp

- OTHER**
- Baffle ball system
 - On/off controller in cab

PRICING AND OPTIONS

ITEM NUMBER	QTY	DESCRIPTION	USD PRICE	EXTENDED PRICE
58-DAS 225-500		DAS 725 Anti-Icing System	\$12,965.00	\$0.00
58-DAS EASYLOAD	1	DAS 725 Anti-Icing System EZ Load		\$16,088.00
ENGINE (must choose one)				
		HM1C for 6-8 gpm	\$1,490.00	\$0.00
		HM5C for 12-15 gpm	\$1,490.00	\$0.00
SEUL-E6VCP	1	Vanguard B/S gas engine pump, 6.5 hp STANDARD	\$0.00	\$0.00
200PH-5E		Electric start Honda gas engine pump, 5.5 hp	\$0.00	\$1,548.00
9306S-HM1C		SS hydraulic pump for 6-8 gpm motor	\$2,436.00	\$0.00
9306S-HM5C		SS hydraulic pump for 12-15 gpm motor	\$2,620.00	\$0.00
SE2CB DCV1.0C		Electric Pacer Pump 80 AMP FEED REQUIRED	\$1,810.00	\$0.00
OPTIONS - MISCELLANEOUS				
		SS spray bar	\$1,320.00	\$1,320.00
		2/3 SS lane application	\$3,024.00	\$0.00
		3 lane application	\$2,439.00	\$0.00
	1	Roadmaster ground drive control (Tee Jet)	\$2,512.00	\$2,512.00
063-0171-066 063-0172-177		Raven flow meter and servo valve (in lieu of in-cab controller)	\$2,126.00	\$0.00
Acceptance of Quote			SUBTOTAL	\$21,468.00
			10% SURCHARGE	\$2,146.80
			INSTALL & ASSEMBLY	\$0.00
			FREIGHT	\$3,954.00
			TOTAL PRICE	\$27,568.80

Signature _____

Date _____

ANTI-ICING SYSTEMS



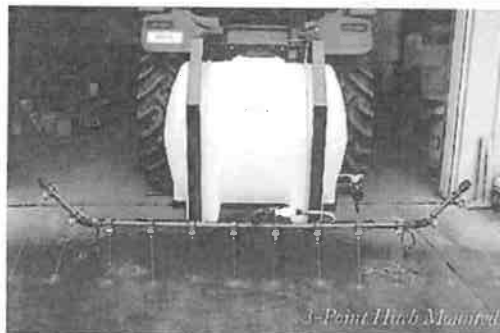
Swap Unit



EZ Load Unit



Pick-Up Truck Mounted



3-Point Hitch Mounted



ATV Mounted

EZ Load & Swap Units

- Easy load/unload feature, free-standing carrier frame made of hot dipped galvanized steel for corrosion protection
- 925, 1035, 1335, 1635 or 1800 gallon solution tanks with a Liquid Surge Stabilizer total baffle system
- 1, 2, or 3 lane coverage spray bar
- Hook-lift system, skid-mounted system, or trailer system
- On/off controller in cab
- Ground speed control options
- Hydraulic driven pump
- Stainless steel spray bar, optional

ATV Mounted

- Ideal for sidewalks, road surfaces, and parking lots/garages
- 125 gallon tank
- Frame mounted on all terrain vehicles

Pick-Up Truck Mounted

- Slide-in type system, can be easily loaded and unloaded with a forklift
- Ideal for road surfaces and parking lots
- 225, 325, 500, or 725 gallon solution tank, Liquid Surge Stabilizer total baffle systems standard with 325, 500, and 725 gallon tanks
- Spray coverage from 8-12 ft wide
- Frame mounted tank easily slides into truck

3-Point Hitch Mounted

- Ideal for large sidewalks, road surfaces, parking lots, and parking garages
- 225 gallon tank
- Spray coverage from 4-6 ft wide
- 3-point hitch mounted tank mounts to a large tractor



Built to Last

To find a dealer near you, please visit www.gvminc.com.



800-458-5123



Search...

EQUIPMENT

MFG SERVICE

PARTS

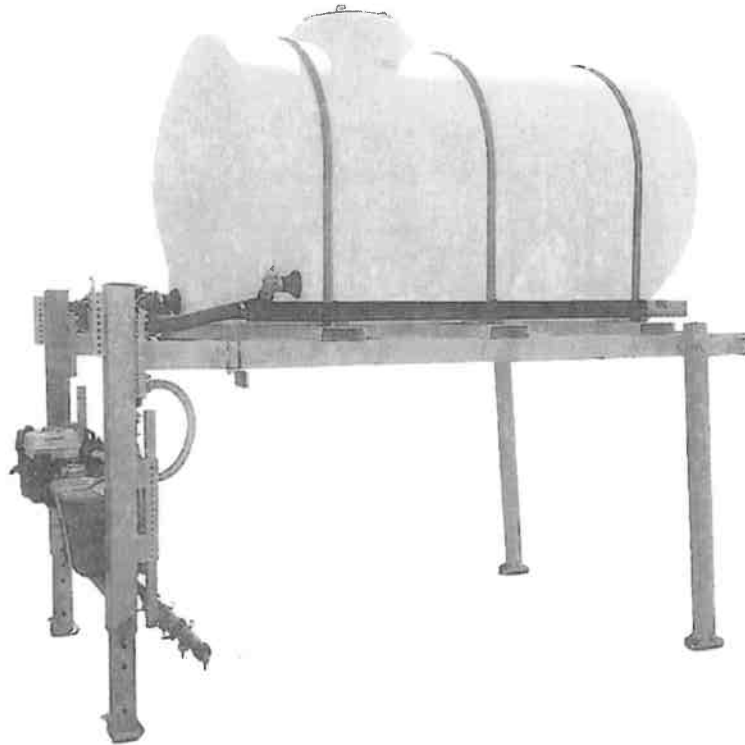
CONTACT

Anti-Icing Systems



Request a Quote

- Direct Application Systems
- Tank Options
- Tank Accessories
- Optional Accessories
- Literature



Direct Application Systems (DAS)

GVM's Direct Application Systems (DAS) are designed to spray anti-icing liquids directly onto road surfaces. DAS units are available in a wide range of sizes, to fit any fleet or budget. DAS units can also be used for dust control on unpaved surfaces.

- Add-on system to directly apply anti-icing or de-icing liquids
- Mounts onto ATVs, tractors and large or small trucks
- 125-3400 gallon systems available
- Easy load and unload features
- Hook-lift system, skid-mounted system or trailer system
- Free standing carrier frame made of hot dip galvanized steel
- 1, 2, or 3 lane coverage spray bar
- On/off controller in cab
- Ground speed control options
- 200 GPM Hydraulic pump or Vanguard B/S gas engine pump, 6.5 hp

Tank Options

Norwesco is the leading North American manufacturer of rotationally molded polyethylene tanks. Norwesco was founded in 1939 in St. Paul, Minnesota with the name of Northwest Plastics, Inc. The name was changed around 1973 and was then ranked as one of the oldest and largest plastic processors in the United States.

Norwesco maintains the highest levels of product quality and customer service. Their objective is to continue to provide these valued traits to the customer to maintain a position as the industry leader in the polyethylene tank market.

Feedback

PLEASE NOTE: Tank availability may vary. Tank dimensions and capacities may vary slightly and are subject to change without notice. Anti-icing systems are available in specific size tanks—call for details for quotes.





800-453-5120



EQUIPMENT

FIELD SERVICES

PARTS

CONTACT

Horizontal Leg Tanks

Horizontal leg tanks are used primarily for anti-icing applications within the snow industry, Norwesco's leg tanks feature molded-in legs that act as "baffles" to help to reduce sloshing.

Tank Accessories

Steel Supports & Accessories for Leg Tanks

Norwesco bands are custom made to support their tanks and are galvanized or powder coated for added corrosion protection. Bands are necessary to ensure that the tank retains its shape and integrity.

High-Density Polyethylene Lids

The hinged lid is manufactured from a copolymer material for strength, durability, and excellent chemical resistance. Its unique locking tab allows you to easily slip a padlock through it and secures the lid from theft or spills. The lid is interchangeable with a standard 16 in. lid and ring assembly, if you choose to replace your existing lid.

- Easy open/close - opens a full 180°
- Comes complete with a baffle vent assembly which allows for adequate venting when bottom filling your tank
- Unique locking tab
- All parts of lid may be ordered as repair parts

Tank Repair Kits & Tank Accessories

The tank repair kit includes a specially formulated welding wire containing copolymers and adhesives. The wire may be used to repair linear polyethylene. Easy to use and requires 110-volt power.

Optional Accessories

Micro-Trak RoadMaster

The RoadMaster™ is a multi-purpose electronic control system with a range of applications. Highway maintenance uses include regulating the flow of: liquid de-icer and anti-icers, roadside spray products, as well as, dust-control agents. Raise your profitability by maintaining exact application rates of these valuable products. Available in a PWM (Pulse Width Modulation) version.

- Four Operating Modes
- Selectable Servo Drive Options
- Built-in VRA/AVL Communications
- Large Downloadable Data List
- Blast Switch
- Keylock Switch
- Built-in Alarm Messages
- Built-in Audible Alarm
- Emergency Stop

Request a Quote

Name

Phone

Feedback

Email

Zip

Polypropylene Bulkhead Fittings/EPDM or Viton

Norwesco's polypropylene fittings come standard with an EPDM gasket. Viton gaskets are available as an optional when EPDM may not be suitable for your application. The 2 inch stainless steel bulkhead fitting comes standard without a gasket.

Containment Basin

Limit your liability by using a Norwesco polyethylene containment tank. Federal, state, and local agencies are enforcing stringent rules and regulations regarding spills, leaks, and overflows from primary containment tanks. Containment basins and tanks are impact and corrosion resistant and are molded as a one-piece, seamless unit. The 125 cone bottom style is a "Tank In A Tank"; the 140, 250, 360, 500, 600 and 1300 gallon sizes are "basin style"; the 1350 is an open top tank and the 2050 and 2800 "Tank In A Tank" are molded with a dome that can be cut off to enable it to be used as a containment tank

Baffle Balls for Liquid Surge Protection

Save money by reducing fuel and maintenance costs. Baffle Balls are the most effective solution for eliminating sloshing in transport tanks.

- Reduce fluid movement for improved load stability during transit
- Suitable for use with all tanks: steel, poly, fiberglass, aluminum, etc.
- Food grade quality material, suitable for use with potable water
- Baffle Balls can be used with water, diesel & many other liquids
- Simple to install, just clip together & place inside tank
- Rust Resistant, lightweight, & durable
- Low liquid displacement
- Large ball displaces 14 oz & weighs only 0.8 lb
- Small ball displaces 5 oz & weighs only 0.25 lb
- Recommend use quantity:
- 7.5 in.: 1 baffle ball per 2 gal. of total tank capacity
- 14 in.: 1 baffle ball per 10 gal. of total tank capacity

Request a Quote

Direct Application Systems

Tank Options

Tank Accessories

Optional Accessories

Literature

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE 25

Department: water & streets

Fund: 50-4815 30-4815

Project/Program Title: vactor truck -

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

The proposed piece of equipment is used for cleaning-vacuuming storm basins, storm inlets water valves and jetting storm sewer infrastructure. One example of the application would be that many of the existing water valve vaults through the years have accumulated up to several feet of sediment. The proposed machine would allow the department to inspect, vacuum and make any necessary repairs, such as replacing rotted bolts within the water vaults, thus resulting in an efficient and proactive maintenance program. The proposed jetter would further allow the street department to maintain storm sewer infrastructure throughout the City. The conveyance of storm water is an important concern and would further afford the department to maintain a proactive maintenance program.

The jetter/vacuum truck would further allow the water department to perform excavations for buffalo boxes and valve structures where utilities such as electric, telephone, fiber optic and gas were installed adjacent to the abovementioned water infrastructure. Due to other utilities adjacent to the water infrastructure it creates situations that do not allow for conventional excavation. The proposed equipment would allow for an excavation through high pressure water and a vacuum excavation that would allow crews to correct a deficiency. This method has been referred to as trench less excavation and eliminates a mishap with the conflicting utility and further results in minimal restoration.

City Staff has been dependent on the County of DuPage through an informal agreement for assistance of their local area Vactor truck. In instances where the County was unable to assist and time was of the essence the Department has rented the equipment which costs approximately \$1,100.00-\$1,500.00 for a four hour minimal. The practical uses of the Vactor Truck would allow the City of Darien to maintain infrastructure proactively and would further allow both departments to respond to an emergency.

Estimated Budget:

Account #	Account Name	Cost
02-50-4815	Equipment	\$249,400
01-30-4815	Equipment	249,400
02-50-4815	Striping	600
01-30-4815	Striping	600
	Total	500,000

Has this request been submitted before? X Yes _____ No

If yes, how many times: _____

SUBMITTED BY: Daniel Gombac

Recommended by City Administrator: _____ Yes _____ No

**EFFORTLESSLY EFFICIENT,
UNDENIABLY DURABLE.
SINGLE ENGINE COMBINATION MACHINE**



 **VAC-CON**
MORE POWER TO YOU

GET THE JOB DONE WITH ONE OF THE INDUSTRY'S MOST SOUGHT AFTER MACHINES.

*SOME COMPONENTS SHOWN ARE NON-STANDARD.

AS SHOWN:

1. 180° Articulating Hose Reel, 600 ft. x 1 in.
2. Omnibus™ Precision Power
3. Automatic Level Wind Guide
4. Cross-Linked Polyethylene Water Tanks
5. Lazy Susan Pipe Rack
6. Debris Body Dump Station
7. Hydro-Excavation Package
8. 50 ft. Retractable Low Pressure Handgun Hose Reel
9. Aluminum Tool Boxes

10. Corten® Steel Debris Tank
11. External Load Level Indicator
12. Positive Seal Vacuum Breaker
13. 10 ft. Telescopic Boom
14. Hinged Boom Tie Down
15. Rear Door with Hydraulic Door Locks
16. Strobe Lighting & Arrow Board
17. Water Pump with Suction Strainer
18. Wear Back Boom Elbow

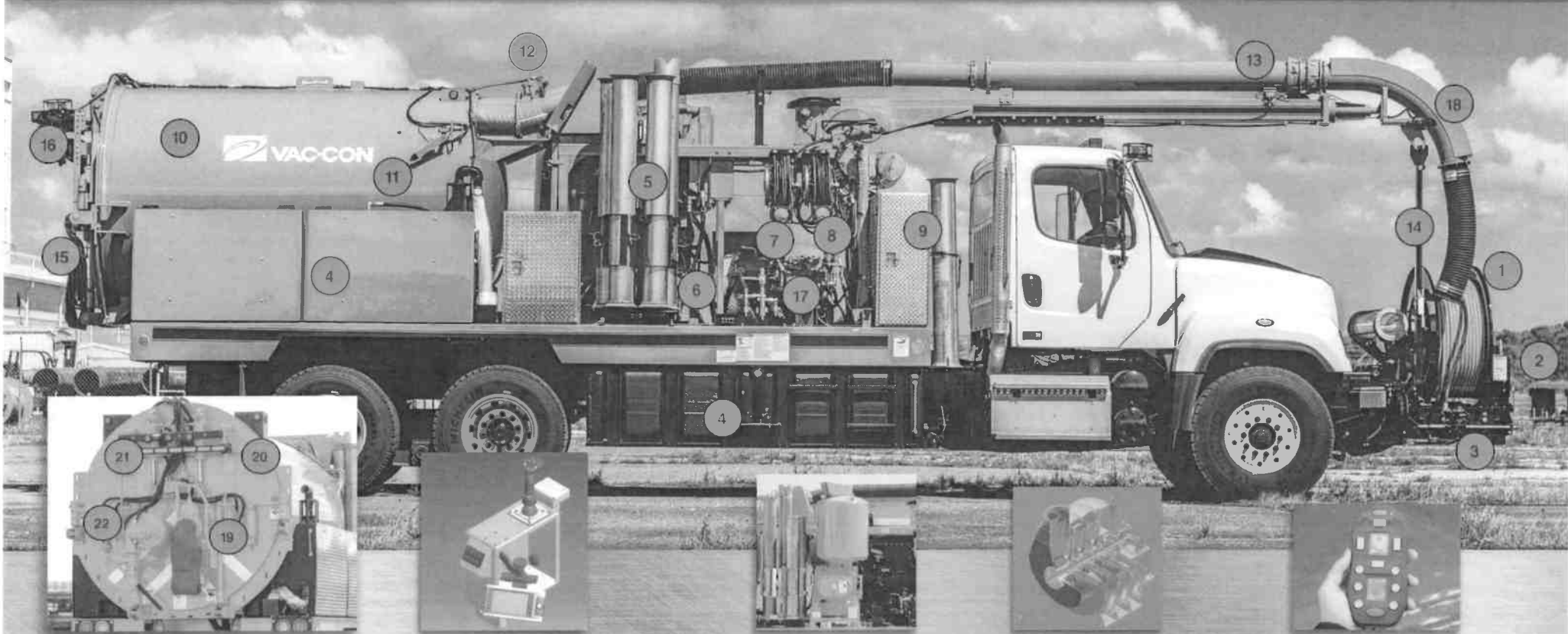
FLAT REAR DOOR:

19. 6 in. Knife Valve
20. Hydraulic Opening Rear Door with Wedge-Style Locks
21. Arrow Stick Lighting
22. Hydraulic Pump Off

OPTIONS

- A. Omnibus™ Precision Power
- B. PD Blower
- C. Aeroboost™ 3-Stage Fan
- D. Wireless Remote
- E. Mainframe Deck Coating
- F. Hydro-Excavation Package
- G. Safety Light Packages
- H. 3yd to 16yd Debris Tank
- I. 500 to 1500 gal. Water Capacity
- J. Hi-Dump

Consult Factory/Dealer for Additional Options



Flat Rear Door

Flat-style rear door features a 6 in. Knife Valve, Arrow Stick Lighting, and Pump Off.

Omnibus™ Precision Power

The Omnibus Precision Power Control System provides complete control of machine functions from one centralized location, all with real-time diagnostics that simplifies the job and required maintenance.

PD Blower

PD Blower with multiple ratings up to 27" Hg and 5,400 CFM.

Aeroboost™ 3-Stage Fan

Vac-Con's scientifically redesigned intake and fan housing results in a more balanced airflow, decreasing turbulence and allowing for more power, less noise and more reliability.

Wireless Remote

An integrated, enhanced control system that vastly improves usability and efficiency.



Build Sheet
Vac-Con Combination Sewer Cleaner
Mounted on 2024 Freightliner 114SD 6x4 Chassis

Main Information – Stock

Serial #	10239819
Model	PD3612HEN/1300
Vacuum System	Roots Model 824, 4,400CFM@18" , Hydraulic Drive
Boom	10' Aluminum Telescoping Boom with Pendant Control Station
Hose Reel	Front Mounted, Articulating to Driver Side
Jet Rodder Hose	500' x 1" 2500/6250 PSI
Water System	80 GPM/2500 PSI, Hydraulic Drive
Water Pump	FMC

Debris Body Options

Qty	Description
1	6" Knife Valve with Center Post and Handle
1	A Flat Style Rear Door Including Hydraulic Opener
1	Debris Body "Power Flush" System
1	Built in Debris Body Prop
1	Rear Splash Shield
1	Debris Tank Drain Screen placement – Standard Drain
1	Wear Plate, Swing Style

Water System Options

Qty	Description
1	1/4 turn ball valve water tank drain
1	Air Purge Winterization System
1	Hydro-excavation package includes: 50' retractable handgun hose reel with 72" Lance, heavy duty unloader valve, main control ball valve
1	Ripsaw HD Hydro Nozzle
1	Pre-Tank Water Filter
1	Variable Flow Valve
1	Winter Recirculation System for Rodder Hose and Hydro Reel

Other Machine Options

Qty	Description
1	Hose Footage Counter
1	Boom Headache Rack Chassis frame mounted
1	Long Handle Storage Placement - Mounted in Storage Box
1	Remote Boom Grease Zerk Assembly (Ground Level)
1	Remote Debris Tank Grease Assembly (Ground Level)

Lighting Options

Qty	Description
1	LED Strobe Lights – (2) Mid-ship, (2) Rear, Whelen
2	Mirror Mounted LED Strobe Light - Whelen LED Beacon w/ Branch Guard
1	LED Arrow stick - Whelen Traffic Advisor
1	LED Boom Mounted Flood Lights with Limb Guard - Whelen Worklight

Electrical Options

Qty	Description
1	Back Up Alarm
1	Rear Safety Camera
1	Remote Control (Wireless): Boom, Vacuum Breaker, Throttle & Debris Body. Does not include remote cable pendant controls for boom.

Nozzles

Qty	Description
1	80 GPM Standard Cleaning Nozzle
1	80 GPM Chisel Nozzle
1	1" Nozzle rack
1	1" x 20' Leader Hose

Pipe Storage Racks

Qty	Description
2	Folding Pipe Rack (3), Street side and Curbside
1	23' x 8" Vacuum Extensions Total – (1) 6.5' CB, (1) 6', (2) 5'

Tool/Storage Boxes

Qty	Description
1	Aluminum Transverse Storage Cabinet with slide out tray, 25"W x 35"H x 96"D
1	Aluminum Toolbox, 26"W x 35"H x 18"D

Paint

Qty	Description
1	Striping Package - Black
1	Paint Module: Single-Stage Polyurethane, Elite White

Truck Chassis Information

Make	2024 Freightliner 6x4 66,000GVWR
Model	114SD
Vin#	TBA
Engine Make and Model	Cummins L9
Engine HP and RPM	370HP @ 2100 RPM, 1250lb/ft @ 1200 RPM
Transmission Make and Model	Allison 3000 RDS

E J EQUIPMENT, INC.
 PO Box 665 • 6949 N. 3000 E. Rd.
 Manteno, IL 60950
 PH: (815) 468-0250 • Fax: (815) 468-8055
 www.ejequipment.com



Ship To: IN STORE PICKUP

Invoice To: CITY OF DARIEN
 1041 S FRONTAGE ROAD
 DARIEN IL 60561

Branch 01 - CENTRAL		Date 02/01/2024		Time 13:48:31 (0)	Page 1
Account No. DARIE001		Phone No. 6308525000		Estimate No. 011581	
Ship Via			Purchase Order DO NOT BILL		
Tax ID Number			Salesperson 405		

ESTIMATE QUOTE VALID: 03/02/2024

SERVICE ESTIMATE - NOT AN INVOICE

Stock #: 007905 VAC-CON PD3612HEN MS #: 10239819
 Make: VC Model: PD3612HEN

THE FOLLOWING WORK TO BE PERFORMED

YEARLY MAINTANENCE FOR VAC-CON 007905

ADDITIONAL DESCRIPTION:

THIS IS AN ESTIMATE FOR A YEARLY PM SERVICE AGREEMENT FOR VAC-CON WITH SERIAL# 10239819. BASED ON 600-800 HOURS OF USAGE PER YEAR. EACH SERVICE WILL ALSO INCLUDE A COMPLETE INSPECTION OF THE UNIT CHASSIS AND BODY AND 1 FEDERAL DOT INSPECTION.

IN THIS AGREEMENT, EJ EQUIPMENT AGREES TO PERFORM:

2 TIMES PER YEAR, THE TRANSFER CASE WILL BE SERVICED WITH NEW FILTER AND OIL.

2 TIMES PER YEAR, THE HYDRAULIC SYSTEM WILL BE FLUSHED, FILTERS CHANGED AND NEW OIL.

2 TIMES PER YEAR, THE CHASSIS WILL BE GIVEN A COMPLETE PM SERVICE WITH NEW OIL, FUEL AND AIR FILTERS. NEW WATER/OIL SEPERATOR FILTER AND FILLED WITH NEW OIL. COMPLETE GREASING OF THE UNIT.

1 TIME PER YEAR THE WATER PUMP WILL BE DRAINED OF OIL, CHECKED OVER AND FRESH OIL INSTALLED.

Part#	Description	Qty	Price	Amount
624-0272	FILTER ELEMENT	8	200.82	1606.56
624-0261	FILTER ELEMENT	4	104.98	419.92
624-0468	FILTER FOR LIND	1	395.40	395.40
624-0458	FILTER CARTRIDG	1	460.04	460.04
ISO 32	ISO32 - BULK	10	15.44	154.40
645-2366	OIL FILTER FOR	2	137.38	274.76
75W90	SYN GEAR OIL/QT	48	20.44	981.12
80W90	MULTI GEAR OIL	20	6.67	133.40
LF14009NN	OIL FILTER	2	47.93	95.86
FF63054NN	FUEL FILTER	2	33.84	67.68

I authorize EJ Equipment to perform the repair work described above, utilizing necessary labor, parts and materials. I agree that EJ Equipment is not responsible for loss or damage to the vehicle, or articles left in the vehicle, in case of theft, fire, or any other cause beyond our control. I agree that EJ Equipment is not responsible for delays caused by unavailability of parts, or delay in parts shipments by the supplier or transporter. I grant EJ Equipment employees permission to operate my vehicle for the purpose of testing and/or inspection. I understand if any closer analysis finds additional labor, parts or materials are necessary to complete the repair. I will be contacted for authorization, only if the amount of repairs that I will pay will be increased

X

Received By

E J EQUIPMENT, INC.
 PO Box 665 • 6949 N. 3000 E. Rd.
 Manteno, IL 60950
 PH: (815) 468-0250 • Fax: (815) 468-8055
 www.ejequipment.com



Ship To: IN STORE PICKUP

Invoice To: CITY OF DARIEN
 1041 S FRONTAGE ROAD
 DARIEN IL 60561

Branch 01 - CENTRAL		
Date 02/01/2024	Time 13:48:31 (O)	Page 2
Account No. DARIE001	Phone No. 6308525000	Estimate No. 011581
Ship Via	Purchase Order DO NOT BILL	
Tax ID Number		
		Salesperson 405

ESTIMATE QUOTE VALID: 03/02/2024

SERVICE ESTIMATE - NOT AN INVOICE

Part#	Description	Qty	Price	Amount
AF4331	AIR FILTER	1	132.94	132.94
FS20095	FILTER SEPERATO	2	32.33	64.66
15W40	15W40 - QUART	80	4.88	390.40
GREASE	GREASE & FLUIDS	20	8.32	166.40

MISCELLANEOUS CHARGES:	Description	Price	Amount
	SHOP SUPPLIES		

Parts: 5343.54
 Labor: 5130.00
 Miscellaneous: 115.00
TOTAL: 10588.54

Authorization: _____

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X

Received By _____

City of Darien

2/9/2024

CAPITAL PROJECTS FUND BUDGET FOR THE YEAR 2024 - 2025

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 ESTIMATED ACTUAL	FYE 25 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 26 FORECAST	FYE 27 FORECAST
REVENUE								
TRANSFER FROM GEN FUND	5,500,000	4,700,000	5,700,000	1,500,000	1,500,000	-	1,500,000	1,000,000
MISC REV	-	-	-	-	-	-	-	-
PROPERTY TAXES	193,843	83,574	79,000	-	-	-	-	-
GRANTS/REIMBURSEMENTS	1,573,244	500,000	503,000	250,000	-	250,000	-	-
STORM WATER FUND TRANSFER	-	-	-	-	-	-	-	-
BONDS	-	-	-	-	-	-	-	-
INTEREST INCOME	325,154	170,000	600,000	550,000	550,000	-	400,000	200,000
TOTAL REVENUES	\$ 7,592,241	\$ 5,453,574	\$ 6,882,000	\$ 2,300,000	\$ 2,050,000	\$ 250,000	\$ 1,900,000	\$ 1,200,000
CAPITAL								
DITCH/DRAINAGE PROJECTS	1,195,785	810,000	357,172	105,000	-	105,000	105,000	105,000
SIDEWALK REPLACEMENT	486,261	1,307,450	1,381,151	623,600	315,000	308,600	601,800	615,443
CURB & GUTTER PROGRAM	538,502	779,640	718,209	851,400	851,400	-	858,280	867,081
EQUIPMENT/OTHER PROJECTS	29,102	505,000	415,000	1,056,000	131,000	925,000	20,400	20,400
STREET RECONSTRUCTION	1,223,610	2,023,000	1,487,530	525,000	525,000	-	2,029,300	2,069,386
BOND PAYMENT	192,240	113,420	113,420	-	-	-	-	-
CONSULTING/PROF SERVICES	31,836	51,500	48,000	47,500	47,500	-	46,500	45,500
ECONOMIC INCENTIVE	-	-	-	-	-	-	-	-
SUB-TOTAL	3,697,335	5,590,010	4,520,482	3,208,500	1,869,900	1,338,600	3,661,280	3,722,810
TOTAL EXPENDITURES	\$ 3,697,335	\$ 5,590,010	\$ 4,520,482	\$ 3,208,500	\$ 1,869,900	\$ 1,338,600	\$ 3,661,280	\$ 3,722,810
FISCAL YEAR CHANGE	3,894,906	(136,436)	2,361,518	(908,500)	180,100	(1,088,600)	(1,761,280)	(2,522,810)
BEG FUND BALANCE	10,173,430	13,781,052	14,068,336	16,429,854			15,521,354	13,760,074
NET FISCAL YEAR CHANGE	3,894,906	(136,436)	2,361,518	(908,500)			(1,761,280)	(2,522,810)
ENDING FUND BALANCE	14,068,336	13,644,616	16,429,854	15,521,354			13,760,074	11,237,264
RESERVE BALANCE	-	(500,000)		(500,000)				
Available balance	14,068,336	13,144,616	16,429,854	15,021,354			13,760,074	11,237,264

FYE 2025 BUDGET SUMMARY

CAPITAL	Maintenance	Discretionary
	\$ 1,869,900	\$ 1,338,600
TOTAL	\$ 1,869,900	\$ 1,338,600

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
CAPITAL			
25-35-4376	STORM WATER/DITCH PROJECTS	\$ -	\$ 105,000
*	Landscape/inlet adjustments	-	65,000
*	Brick Manhole rehabilitation	-	40,000
	Total	-	\$ 105,000
25-35-4380	SIDEWALK REPLACEMENTS	\$ 315,000	\$ 308,600
*	Sidewalk Removal and Replacement	225,000	-
*	ADA Sidewalk Removal and Replacement	90,000	-
*	Concrete Milling/Grinding	-	275,000
*	Sidewalk Raising Captons Lane Phase 2	-	16,800
*	Curb and Gutter/Sidewalk Sealing Captons Lane Phase 2	-	16,800
	Total	315,000	308,600
25-35-4383	CURB & GUTTER PROGRAM	\$ 851,400	\$ -
*	Curb and Gutter-City Wide	798,600	-
*	Aprons -Sidewalk and Driveway Public Works Related	30,400	-
*	Sealer	22,400	-
	Total	851,400	-
25-35-4400	ECONOMIC INCENTIVE	\$ -	\$ -
25-35-4945	BOND PAYMENT	\$ -	\$ -
25-35-4390	CAPITAL IMPROVEMENTS-INFRASTRUCTURE	131,000	925,000
	Natural Area Conversion Project -Elm Street Basin Engineering maintenance	5,000	-
	83rd Street Light R&R	1,000	-
*	Marquee Plainfield & Cass-CARRYOVER	125,000	-
*	EV CHARGERS-3 Units	-	425,000
*	SE Plainfield/Cass - retaining wall -joint with county	-	500,000
	Total	131,000	925,000
25-35-4855	STREET RECONSTRUCTION/REHAB	\$ 525,000	\$ -
*	*Road Program \$1,890,000 (\$1,350,000 from MFT)	\$ 425,000	\$ -
*	Selective Base Repair	\$ 75,000	\$ -
*	Shoulder Restoration	\$ 25,000	\$ -
	Total	\$ 525,000	\$ -
CAPITAL CONT.			
25-35-4325	Consulting/Professional	\$ 47,500	\$ -
	Street Eng Road Cores & Testing	\$ 35,000	\$ -
	Street Eng Bid Prep	\$ 12,500	\$ -
	Total	\$ 47,500	\$ -
		\$ 1,869,900	\$ 1,338,600

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Municipal Services Fund: 25-35-4376

Project/Program Title: Landscape inlet adjustment

Description of proposed new program/activity/expenditure, including purpose and justification:

In 2022 the City completed maintenance on the remainder the City's ditch infrastructure. The City Council initiated the commencement of the program in 2007 to restore approximately 27 miles of ditch infrastructure. The Department would like to implement a Landscape Maintenance Program to review the ditches for settling adjacent to inlets/structures, erosion and minor grading. The proposed work would be completed by the City's awarded 2023/24 vendor for the Landscape Restoration Program. This would mark the second year of the program and would begin in a sequential order that the ditches were scheduled at. The restoration is based on a time and material basis with the City providing limited materials. See Attachment Labeled as Exhibit 1

Year purchased: N/A Original Cost: N/A

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4376</u>	<u>Capital-Storm Water</u>	<u>\$65,000.00</u>
TOTAL COST:		<u>\$65,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes No

If yes, how many times: Annually

SUBMITTED BY: **Dan Gombac**

Recommended by City Administrator: Yes No

EXHIBIT 1

AGENDA MEMO
City Council
December 18, 2023

ISSUE STATEMENT

A resolution accepting a proposal from JC Landscaping & Tree Service at the schedule of prices for the Ditch Landscape Maintenance Program for the period of May 1, 2024 through April 30, 2025.

RESOLUTION

BACKGROUND

In 2022 the City completed maintenance on the remainder the City’s ditch infrastructure. The City Council initiated the commencement of the Ditch Project program in 2007 to restore approximately 27 miles of ditch infrastructure. In 2023, the Department requested funding for a pilot program to provide ongoing maintenance for optimal storm water conveyance within the open ditch areas. The goals of the Ditch Landscape Maintenance Program were to field review the open ditches for settling adjacent to inlets/structures, erosion and minor grading. The 2023 program allowed Staff to complete approximately 2.2 lineal miles at a cost of approximately \$60,000, (\$5.20/LF). Staff viewed the program as very successful and is recommending the program for the FY2024/25 Budget. The program would continue sequentially from when the ditches were originally restored. The maintenance restoration is based on a time and material basis with the City providing limited materials.

The program consist of the City providing topsoil, aggregate and all storm sewer materials to the proposed vendor. The vendor shall have the ability to set flow grades from 1.5 to 2.5 %. The scope of work will be determined by the Superintendent. The work areas will consist of identified areas ranging from 10-150 feet long by 5 to 20 feet in width. The work will further include adjusting storm inlets and 12x12 garden inlets located in the right of way. Adjustments will consist of removing/adding concrete adjusting rings ranging from 1-6 inches and replacing/adjusting 12x12 inlets/grates to grade.

Competitive quotes were requested for the landscaping services on December 12, 2023 and staff received one (1) responsive quote. The sole bid was received from JC Landscaping & Tree Service. See **Attachment A**. JC Landscaping has been a contractor for the City for several years with satisfactory results.

The proposed expenditure would be expended from the following line item, pending Budget approval.

Account Number	Account Description	FY 24-25	Proposed Expenditure
25-35-4376	Ditch Landscape Maintenance Restoration Program	\$70,000	70,000

STAFF RECOMMENDATION

Staff recommends approving the resolution for the Ditch Landscape Maintenance Program for the period of May 1, 2024 through April 30, 2025, pending Budget approval.

COMMITTEE RECOMMENDATION

This item is being presented to the Municipal Services Committee prior to the City Council Meeting on December 18, 2023. Chairman Belczak will be presenting the Committee's recommendation to the City Council.

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the December 18, 2023 City Council agenda for formal approval.

LANDSCAPE RESTORATION QUOTE RESULTS
2024/2025

Attachment A

2024 DITCH MAINTENANCE RESTORATION SERVICES

JC Landscaping & Tree
Service

DESCRIPTION	MINIMAL QUANTITY-RANGE	MAXIMUM QUANTITY-RANGE	UNIT	2024 ESTIMATED QUANTITIES	MULTIPLIER QUANTITY	UNIT PRICE	TOTAL COST
<i>EXAMPLE:</i>	<i>PER JOB</i>				220	\$ 1.00	\$ 220.00
A. LABOR COST FOR GRADING-MECHANICAL GRADING/ROTTILLING, PREPARATION AND PLACEMENT OF TOPSOIL FROM 1-6 INCHES EXCAVATIONS TO BE DISPOSED OF BY THE CITY - THE CITY WILL PROVIDE TOPSOIL	1	200	SQUARE YARD	200	200	\$ 18.00	\$ 3,600.00
B. LABOR COST FOR ADJUSTING STORM SEWER INLETS 1-6 INCHES. REMOVED CONCRETE RINGS SHALL BE RETURNED TO THE PUBLIC WORKS FACILITY.	1	100	EACH	100	450	\$ 20.00	\$ 9,000.00
C. LABOR COST FOR ADJUSTING 12 X12 GARDEN INLETS 1-6 INCHES.	1	100	EACH	100	450	\$ 30.00	\$ 13,500.00
D. LABOR COST FOR REMOVING AND REPLACING 12 X12 GARDEN INLETS 12-18 INCHES.	1	100	EACH	100	450	\$ 35.00	\$ 15,750.00
E. SOD-RESTORATION-INCLUDES FERTILIZER, SOD AND PLACEMENT-CITY WILL BE RESPONSIBLE FOR WATERING	100	4,000	SQUARE YARD	5100	5,100	\$ 10.00	\$ 51,000.00
F. SEED-RESTORATION-INCLUDES FERTILIZER, SEED, STRAW BLANKET AND PLACEMENT-CITY WILL BE RESPONSIBLE FOR WATERING	100	4,000	SQUARE YARD	5100	5,100	\$ 8.00	\$ 40,800.00
TOTAL COSTS A+B+C+D+E+F							\$ 133,650.00

RESOLUTION NO. R-124-23

A RESOLUTION ACCEPTING A PROPOSAL FROM JC LANDSCAPING & TREE SERVICE AT THE SCHEDULE OF PRICES FOR THE DITCH LANDSCAPE MAINTENANCE PROGRAM FOR THE PERIOD OF MAY 1, 2024 THROUGH APRIL 30, 2025

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien does hereby accept a proposal from JC Landscaping & Tree Service at the schedule of prices for the Ditch Landscape Maintenance Program for the period of May 1, 2024 through April 30, 2025, attached hereto as "**Exhibit A**" and is by this reference expressly incorporated herein.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 18th day of December 2023.

AYES: 7 - Belczak, Gustafson, Kenny, Leganski, Schauer, Stompanato, Sullivan

NAYS: 0 - NONE

ABSENT: 0 - NONE

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 18th day of December 2023.

Joseph A. Marchese

JOSEPH MARCHESE, MAYOR


ATTEST:
Joanne E. Ragona

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:
John B. Murphy

CITY ATTORNEY



2024 DITCH MAINTENANCE RESTORATION SERVICES						2024 - 2025		2025 - 2026		2026 - 2027	
DESCRIPTION	MINIMAL QUANTITY-RANGE	MAXIMUM QUANTITY-RANGE	UNIT	2024 ESTIMATED QUANTITIES	MULTIPLIER QUANTITY	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
EXAMPLE "A"	1	220	SQUARE YARD	N/A	220	\$ 1.00	\$ 220.00	\$ 1.05	\$ 231.00	\$ 1.10	\$ 254.10
A. LABOR COST FOR GRADING/MECHANICAL GRADING/ROTTILLING, PREPARATION AND PLACEMENT OF TOPSOIL FROM 1-6 INCHES EXCAVATIONS TO BE DISPOSED OF BY THE CITY. THE CITY WILL PROVIDE TOPSOIL.	1	200	SQUARE YARD	200	200	\$ 18	\$3,600	\$20	\$4,000	\$22	\$4,400
B. LABOR COST FOR ADJUSTING STORM SEWER INLETS 1-6 INCHES. REMOVED CONCRETE RINGS SHALL BE RETURNED TO THE PUBLIC WORKS FACILITY.	1	100	EACH	100	450	\$ 20	\$9,000	\$20	\$9,000	\$20	\$9,000
C. LABOR COST FOR ADJUSTING 12 X12 GARDEN INLETS 1-6 INCHES.	1	100	EACH	100	450	\$ 30	\$13,500	\$30	\$13,500	\$30	\$13,500
D. LABOR COST FOR REMOVING AND REPLACING 12 X12 GARDEN INLETS 12-18 INCHES.	1	100	EACH	100	450	\$ 35	\$15,750	\$35	\$15,750	\$35	\$15,750
E. SOD RESTORATION-INCLUDES FERTILIZER, SOD AND PLACEMENT-CITY WILL BE RESPONSIBLE FOR WATERING.	100	4,000	SQUARE YARD	5100	5,100	\$ 10	\$51,000	\$ 11	\$56,100	\$12	\$61,200
F. SEED RESTORATION-INCLUDES FERTILIZER, SEED, STRAW BLANKET AND PLACEMENT-CITY WILL BE RESPONSIBLE FOR WATERING.	100	4,000	SQUARE YARD	5100	5,100	\$ 8	\$40,800	\$ 8	\$40,800	\$ 8	\$40,800
TOTAL COSTS A+B+C+D+E+F							\$133,650		\$134,150		\$144,650
Company Name:	JC Landscaping and tree service										
Address:	1210 Plainfield Dr Oswego IL 60542										
Submitted By:	Tuan Meia										
Date:	12/11/23										
Telephone Number:	630-464-0736										
Mobile Telephone Number:	630-408-3501										
Fax Number:											
E-mail Address:	mejiajcu24@gmail.com										
Authorized Signature:											

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE 25

Department: Municipal Services

Fund: Street

25-35-4376

Project/Program Title: Storm Water Manhole Rehabilitation

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: N/A Original Cost: N/A

Staff is making the recommendation to budget rehabilitation of existing concrete and brick Storm water sewer manholes in the North West section of City limits Utilizing a Portland based structural cement product. To eliminate infiltration and provide protection against corrosion to the structure interior, repair and enhance structural integrity of the structure. This program will repair several manholes extending the service life of the structure within the Storm water system.

Estimated Budget:

Account #	Account Name	Cost
25-35-4376	Capital Projects – Storm Water	34,000
	Contingency	6,000
		40,000

Has this request been submitted before? Yes No

If yes, how many times:

SUBMITTED BY: Kris / Dave

DETAIL (estimates)

Recommended by City Administrator: Yes No

David Fell

From: Joshua Price <jprice@structuredsolutions.us>
Sent: Tuesday, December 19, 2023 11:25 AM
To: David Fell
Subject: RE: Darien
Attachments: Dura-Plate 6000.pdf; AW Cook Microsilica Mortar (MSM).pdf; Vortex-GeoKrete®-TDS-10.pdf

David,

I have attached materials TDS for three different lining technologies we offer. A breakdown of those:

- A.W. Cook MSM
 - Portland based cement repair mortar
 - Applied at 1" thick
 - Great for structural build back and I/I reduction
 - The most cost effective solution.
 - Does not offer protection from H2S. If the structures are in gravity systems with no force main tie-ins, this is the system I would recommend.
- Quadex Geokrete
 - Provides protection from H2S.
 - Applied at 1" thick
 - Higher cost than A.W. Cook MSM
 - If you have moderate H2S levels and force main tie ins to the sewer system this is the system I would recommend.
- Sherwin Williams Duraplate 6000
 - This is an epoxy material. We would first apply A.W. Cook MSM as a resurfacers (1/2"-1"), then apply a topcoat of DuraPlate 6000 (100-125 mils).
 - This system provides the highest level of protection from H2S.
 - Great for lift stations or force main discharge structures where higher H2S levels are typically found

Here is a price breakdown per/vf of the different items. This price assumes everything is accessible with truck/trailer.

1. A.W. Cook MSM
\$198/VF
2. Quadex Geokrete
\$265/VF
3. Sherwin Williams DuraPlate 6000
\$295/VF

I came up with 167 VF on the information you provided. A reduction in total depth would increase the prices mentioned above. I would expect this project to be completed in 3-4 days.

Let me know if you have any questions or need further explanation of the materials mentioned. We have used all technologies in a variety of systems with excellent results.

Sincerely,

HINSBROOK BEICK SEWERS

JAKE & BRANDON

ADDRESS LOCATION	DIAMETER BASIN	PIPE SIZE	VERTICAL FEET	BRICK	PRECAST
7402 DARIEN LN.	36"	10" - 10"	4'2"	⊗	
7402 DARIEN LN (IN ROAD)	48"	10" - 12"	3'9"	⊗	
7330 DARIEN LN (IN ROAD)	48"	12"-36"-36"	6'	⊗	
7323 DARIEN LN (IN ROAD)	48"	12"-36"-36"	5"	⊗	
○					
1114 TIMBER LN	24"	12"	4"	⊗	
○					
930 CHEROKEE DR	30"	10" - 12"	2'2"	⊗	
1001 CHEROKEE DR	24"	6" - 10"	2'	⊗	
○					
925 HICKORY LN	36"	12" - 15"	4'	⊗	
○					
7330 BUNKER RD	36"	15" - 15"	4'	⊗	
○					
821 BELAIR DR.	36"	15" - 15"	4"	⊗	
○					
BEECHNUT (SE CORNER @ HINSBROOK)	48"	18"-18"-10"	4'5"	⊗	
7032 BEECHNUT LN	36"	18" - 18"	3'2"	⊗	
7032 BEECHNUT LN (IN ROAD)	36"	18"-18"-10"-10"	4'	⊗	
7034 BEECHNUT LN (CORNER)	24"	10"	3'	⊗	
7102 BEECHNUT LN (CORNER)	24"	10"	3'5"	⊗	
7114 BEECHNUT LN (IN ROAD)	48"	15"-15"-15"	4'5"	⊗	
7129 BEECHNUT LN	48"	18"-20"-36"-12"	5'	⊗	
○					
885 TAMARACK DR.	36"	12" - 12"	3'5"	⊗	
822 TAMARACK DR.	36"	12" - 12"	3'2"	⊗	
○					
1109 IRONWOOD (ACROSS FROM)	24"	12"	3'	⊗	
922 IRONWOOD	24"	10"	3'	⊗	
922 IRONWOOD (IN ROAD)	48"	10" - 12" - 12"	5'	⊗	
○					

ADDRESS LOCATION	DIAMETER BASIN	PIPE SIZE	VERTICAL FEET	BRICK	PRECAST
6910 SIERRA (IN ROAD)	48"	12" - 12"	5'	⊕	
7002 SIERRA (IN ROAD)	48"	10"-12"-15"-15"	6'	⊕	
7022 SIERRA (IN ROAD)	48"	12" - 15" - 18"	6'	⊕	
•					
929 69 TH ST (ON WILMETTE)	36"	12" - 12"	3'	⊕	
930 69 TH ST (CORNER)	36"	10"-12"-12"	2'8"	⊕	
1002 69 TH ST (CORNER)	24"	12"	2'6"	⊕	
809 69 TH ST (ON SIERRA)	48"	12" - 12"	5'	⊕	
•					
418 70 TH ST (CORNER)	48"	12"-18"-18"	3'	⊕	
502 70 TH ST (CORNER)	36"	12"-18"-18"	3'	⊕	
516 70 TH ST (CORNER)	48"	10"-18"-20"	4'	⊕	
526 70 TH ST (CORNER)	48"	20"-20"	4'	⊕	
538 70 TH ST (CORNER)	48"	12"-18"-18"	4'	⊕	
•					
622 MAPLE LN (CORNER)	24"	12"	4'	⊕	
613 MAPLE LN	48"	12"-12"	3'	⊕	
526 MAPLE LN	48"	12"-12"	3'4"	⊕	
414 MAPLE LN	48"	12"-12"	2'4"	⊕	
402 MAPLE LN (@ INTERSECTION)	48"	15"-24"-24"	3'3"	⊕	
•					
71 ST 1/2 BEECHNUT LN (CENTER)	48"	10"-10"-10"-15"	4'9"	⊕	
817 71 ST ST	36"	10"-10"	2'8"	⊕	
626 71 ST ST	48"	12"	4'	⊕	
602 71 ST ST (CORNER)	36"	15"-15"-15"	3'5"	⊕	
•					
7122 RICHMOND AVE (CORNER)	36"	10"-12"	4'	⊕	
•					
WILMETTE AVE 1/2 HINSWOOD (CENTER)	48"	10"-10"-10"-12"-15"	4'6"	⊕	



SILATEC MSM MICROSILICA MORTAR

MANUFACTURER

A.W. Cook Cement Products
242 Amy Industrial Lane
Hoschton, GA. 30548
Phone (706) 654-3677
Fax (706) 654-3662

DESCRIPTION

MICROSILICA MORTAR is a blend of Portland cement, graded silica sand, fibers and silica fume. The mortar may be hand or spray applied. A nominal thickness of ½" up to 2". Thicker applications can be achieved by applying in successive lifts. Uses include repairing concrete walls, ceilings, lining brick or concrete manholes and lift stations and horizontal pipe repair. Microsilica Mortar provides an extremely dense matrix and will accept coatings at earlier ages than typical Portland cement repair products.

SURFACE PREPARATION

Remove all loose concrete, brick or mortar from affected area by mechanical means. Surfaces shall be free of paints, oils, dirt, dust, curing compounds, sealers, form release agents or any material that would prevent mortar from coming into contact with the open pores of the concrete. Create a minimum surface profile for the system specified in accordance with the methods described in ICRI No. 03732 to achieve profile CSP-3 to CSP-9. Shot blasting, sandblasting, chipping and high pressure water blasting are all excellent surface preparation methods. Dampen area to achieve a saturated, surface dry condition (SSD). Leaving no puddles.

MIXING & APPLICATION

NOTE: [The material will flash set if contaminated with calcium aluminate cement.] Make sure all equipment for mixing, pumping, etc. are free from any calcium aluminate cement or products that contain calcium aluminate cement. Begin by adding 1 gallon clean water to mixing vessel and then add 1 bag (60#) Microsilica Mortar. Adjust water as needed (up to 1.4 gallons) to provide proper consistency for placing by hand or pump sprayer. Apply in successive

lifts to desired thickness. Use brush, float or trowel to achieve desired texture.

CURING

Damp curing or use of a curing compound, that complies with ASTM C-309, may be necessary to prevent rapid drying of mortar. Curing compounds may need to be removed prior to coating. Replace manhole cover as soon as troweling is finished.

LIMITATIONS

Ambient and surface temperatures must be 38° F and rising during application. Protect from rain until initial set has been achieved. To avoid flash setting, Do Not contaminate Silatec MSM with Cemtec Hydraulic cement, Rapid Cure Vertical or Silatec CAM.

Minimum thickness: ½ inch
Maximum thickness: 4 inches in successive applications

STORAGE & HANDLING

Shelf life: 12 months in the original unopened container.

Storage: Store in a dry area away from direct sunlight. The product should be conditioned to between 40° F and 95° F before use.

PRECAUTIONS

Contains Portland cement-avoid eye contact or prolonged contact with skin, Wash thoroughly after handling. In case of eye contact, flush with water for at least 15 minutes. Consult a physician immediately. Keep out of reach of children. Contains free silica- DO NOT breathe dust. May cause delayed lung injury. Follow OSHA safety and health standards for crystalline silica (quartz). See material safety data sheet for detailed information.

Spills: Collect in appropriate container. Uncured material may be removed with water.

Disposal: Dispose of in accordance with local, state or federal regulations.

PACKAGING

60 lb. / 27 kg multiwall bags.



SILATEC MSM MICROSILICA MORTAR

TECHNICAL DATA

COMPRESSIVE STRENGTH

ASTM C-109

24 Hr. 4310 PSI

7 Day 6000 PSI

28 Day 10000 PSI

SHRINKAGE

ASTM 596

28 Day (0.001)

BOND STRENGTH

ASTM C-882 (modified)

28 Day 2500 PSI

FLEXURAL STRENGTH

ASTM C-293

24 Hour 720 PSI

7 Day 850 PSI

28 Day 1695 PSI

SPLITTING TENSILE

ASTM C-496

24 Hour 420 PSI

28 Days 805 PSI

CHLORIDE PERMEABILITY

ASTM C-1202

28 Day 205 Coulombs

MODULUS OF ELASTICITY

ASTM 469-02

24 Hour 3,433,333

28 Day 4,533,333

FREEZE/THAW

ASTM C-666

300 cycles – No Damage

Unit Weight 128.3 PCF

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Municipal Services Fund: 25-35-4380

Project/Program Title: Sidewalk Removal and Replacement

Description of proposed new program/activity/expenditure, including purpose and justification:

The Sidewalk Removal and Replacement Program calls for the removal and replacement of deficient rated sidewalk. The rating system assigns to sidewalks a numerical rating of 1-5, with 5 being defined as an extreme hazard. The Budget allocates for the removal and replacement of all the identified sidewalks with current ratings of 4 and 5. The program also allows for resident call-ins when deficient sidewalks are identified. This year's program would consist of removal and replacement of approximately 20,000 square feet of sidewalk and 3,000 square feet of ADA sidewalk. Included within the proposed quantities is approximately 1000 square feet for contingencies and call-ins.

Year purchased: N/A Original Cost: N/A

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4380</u>	<u>Sidewalk Removal Replacement Program</u>	<u>\$225,000.00</u>
<u></u>	<u>Sidewalk Program -ADA</u>	<u>\$90,000.00</u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>
	TOTAL COST:	<u>\$315,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? X Yes No

If yes, how many times: Annually X

SUBMITTED BY: _____

Recommended by City Administrator: Yes No

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Municipal Services-Capital Fund: 25-35-4380

Project/Program Title: Sidewalk Raising/Curb Sealing Polyurethane Captons Ln-Phase 2

Description of proposed new program/activity/expenditure, including purpose and justification:

Raise & stabilize walk with high density polyurethane foam to eliminate tripping hazard between sidewalk & curb-In 2023 Staff completed half of the proposed raising project as a pilot project and the results were very satisfactory. See Attachment labeled as Exhibit 1

Year purchased: N/A Original Cost: N/A

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4380</u>	<u>Sidewalk Removal Replacement Program- Phase 2/Sidewalk raising</u>	<u>\$16,800</u>
<u>25-35-4380</u>	<u>Curb Sealing</u>	<u>\$16,800</u>
_____	_____	_____
_____	_____	_____
	TOTAL COST:	<u>33,600</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes No

If yes, how many times: Annually

SUBMITTED BY: **Dan G**

Recommended by City Administrator: Yes No

RESOLUTION NO. R-86-23

**A RESOLUTION ACCEPTING A PROPOSAL AT THE UNIT PRICES FOR
POLYURETHANE SIDEWALK RAISING AND CURB SEALING FROM RAISERITE
CONCRETE LIFTING IL IN AN AMOUNT NOT TO EXCEED \$32,120**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU
PAGE COUNTY, ILLINOIS, as follows:**

SECTION 1: The City Council of the City of Darien does hereby accept a proposal at the unit prices for Polyurethane sidewalk raising and curb sealing from RaiseRite Concrete Lifting IL in an amount not to exceed \$32,120, a copy of which is attached hereto as "**Exhibit A**".

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

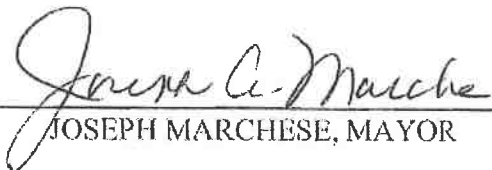
**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE
COUNTY, ILLINOIS, this 21st day of August 2023.**

AYES: 5 - Belczak, Kenny, Leganski, Schauer, Stompanato

NAYS: 0 - NONE

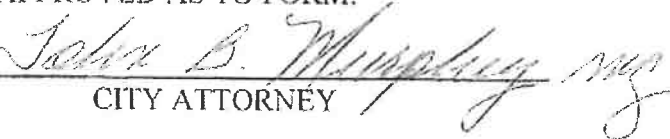
ABSENT: 2 - Gustafson, Sullivan

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY,
ILLINOIS this 21st day of August 2023.**


JOSEPH MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY





Estimate

23-27461
2023-06-21

RaiseRite Concrete Lifting IL
195 Kehoe Blvd #5
Carol Stream IL 60188
info@raise-rite.com
630-665-1345

City of Darien - Kris Thorn
1702 Plainfield Road
Darien IL 60561
kthrom@darienil.gov
(630) 514-3453

City of Darien City Sidewalks
Job Location: Plainfield Road and Country Lane, Darien, IL, 60561

Polyurethane Foamjacking

<i>Description</i>	<i>Unit Price</i>	<i>Quantity</i>	<i>Total</i>
<u>City Sidewalks</u>			
Raise approximately 2,800 square feet to match curb height and eliminate trip hazards.	\$5.90	2800.00	\$16,520.00
		2800.00	\$16,520.00

Additional Services

<i>Description</i>	<i>Unit Price</i>	<i>Quantity</i>	<i>Total</i>
<u>Seam Seal</u>			
Caulk 1,040 linear feet of City Walk at curb. Seal cracks and joints with self leveling concrete caulk. Caulk is stone in color. Caulking is not warrantied.	\$15.00	1040.00 ft	\$15,600.00

Total \$32,120.00

Polyurethane quantities priced per Pound. Estimate Total is up to quantity of material. Price is subject to change, with customers approval, if the void under the slab is greater than anticipated. If additional material is needed cost will be priced per unit of material used.

PLEASE SCROLL TO THE END TO SEE YOUR PICTURES OF THE AREAS.

Please indicate which method you are choosing to be completed: POLYURETHANE

Please Circle a Scheduling Preference (if not filled out No Notification will be applied) : You can expect your accepted work to be completed in 2-4 weeks from the date acceptance, however during peak season, it can take 4-6 weeks from the date of acceptance. Unforeseen circumstances may delay this time frame.

RESIDENTIAL CUSTOMERS - THERE IS NO NEED TO BE HOME AT TIME OF SERVICE UNLESS NOTED OTHERWISE

- **Call First** This option requires you to be home at the time of service and/or a deadline has to be met. Must be available between the hours of 8 am and 5 pm. We may be unable to give a specific time in the day for this kind of service due to other scheduled projects
- **Email Message** This option will be an email message specifying a date. Work will be completed depending on time and material. This date might have to be rescheduled if time and material is exhausted for the day. Our office or crew will call to notify you if project needs to be rescheduled. Crew hours are between 8 am and 5 pm. **No confirmation will be made with home owner so if you wish to be home at the time of service please choose Call 1st.**
- **No Notification Will Be Given:** This option is giving RaiseRite permission to come at any time/any date. This may get your work completed sooner. **Preferred.**

ACCEPTANCE OF PROPOSAL SUBJECT TO ALL TERMS AND CONDITIONS (FULL TERMS AND CONDITIONS ON SEPARATE ATTACHED DOCUMENT)

I have read and agree to all above prices, specifications, full terms and conditions and hereby accept this proposal. **All discounts and guarantees are void if bill is not paid within 10 days.** I understand that payment is due upon completion. Failure to pay as and when required by this contract will void all guarantees contained herein, 1-1/2% interest after 30 days will be assessed **monthly** on any unpaid balance, and lien and or collection proceedings may begin.

Signature

Joseph A. Marchese

Date

8-21-23

Daytime phone number where you can be reached for any questions _____

Make sure you stated what method and a scheduling preference.

Invoices will be sent via email unless request has been made or no email has been provided

A reminder notice will be sent at 10 days past invoice date. With a letter sent at 30 days if not paid.

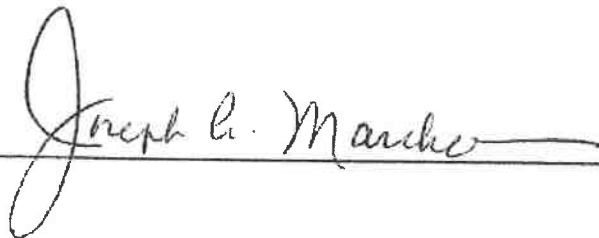
RAISERITE is authorized to do the work specified. A \$100 fee will be applied if a 24 hour cancellation notice is not provided or the crew is turned away.

SUMMARY OF TERMS AND CONDITIONS.

1. **COMPENSATION.** RaiseRite is providing an estimate. Client shall pay RaiseRite as set forth in the estimate. Price is subject to change, with customers approval, if the void under the slab is greater than anticipated.
2. **INVOICING & PAYMENT.** RaiseRite shall invoice Client upon completion of the Work. Client shall pay invoice within 10 days of receipt of the invoice. If client fails to pay on time and RaiseRite refers your account(s) to a third party for collection, RaiseRite will charge all costs associated with the non-payment, including but not limited to, accumulated late fees, return check fees (\$30.00), insufficient funds fees, collection agency fees, and court and attorney costs. RaiseRite will try in every attempt to collect in house, but if all attempts are failed RaiseRite will refer account to a third party collection, in this event all correspondents and/or payments must be made through the collection agency.
3. **LIMITED GUARANTEE.** On concrete over 10 years old, RaiseRite will re-pump once, in a two year period, if necessary, any areas that have resettled more than a 1/4", at no cost to the customer. A re-pump constitutes using the same holes. There will be a \$50.00 service fee for the truck to return for any other reason not covered under this guarantee in the two year time period. **This guarantee is void if the customer does not seal all cracks and joints on the slabs and maintain backfill along the slabs involved or if resettling occurs as a result of flooding or other acts of God.** This guarantee does not include patches or seam sealing material applied to or placed between the concrete slabs done by the customer or RaiseRite.
4. **ALLOCATION OF RISK.** A. IN NO EVENT SHALL RAISERITE BE LIABLE TO CLIENT OR ANY THIRD-PARTY FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, CLAIMS FOR LOSS OF BUSINESS OR LOST PROFITS) RESULTING FROM OR ARISING OUT OF THE WORK. RAISERITE IS NOT RESPONSIBLE FOR LANDSCAPING, DAMAGE TO PLUMBING OR ELECTRICAL, CRACKS IN SLABS, FLOOR OR WALLS OR ANY DAMAGE WHICH HAS OCCURRED OR MIGHT OCCUR AS A RESULT OF THE SETTLING OR THE CONCRETE LIFTING PROCESS. IF THE CONCRETE CANNOT BE RAISED AND MUST BE REPLACED, IT IS THE HOMEOWNERS RESPONSIBILITY TO REPLACE IT AT CURRENT REPLACEMENT COST.

PLEASE READ COMPLETE TERMS ON THE ATTACHED DOCUMENT

Signature



Date

8-21-23

**FYE 25 BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 25-35-4383

Project/Program Title: Curb and Gutter Removal and Replacement

Description of proposed new program/activity/expenditure, including purpose and justification:

This program calls out for the annual removal and replacement of deficient curbs and gutters in conjunction with the road program. Prior to the resurfacing of a road the curb and gutter is evaluated. The evaluation includes deteriorated curb as well as pitch for storm water conveyance. This year's curb and gutter program would consist of removal and replacement of approximately 25,000 lineal feet of curb and gutter. Include within the proposed estimate is approximately 1,200 lineal feet for contingencies and call-ins. Included in the program are aprons in the event that the curb and gutter does not meet the apron in respect to grades or optimal flow.

Year purchased: N/A Original Cost: N/A

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4383</u>	<u>Capital Improvements – Curb & Gutter Program</u>	<u>\$759,000.00</u>
<u>25-35-4383</u>	<u>Capital Improvements – Sidewalk and Aprons</u>	<u>\$39,600.00</u>
<u>25-35-4383</u>	<u>Capital Improvements – Sealer for Aprons</u>	<u>\$22,400.00</u>
<u>25-35-4383</u>	<u>Capital Improvements – curb & gutter contingency</u>	<u>\$30,400.00</u>
	TOTAL COST:	<u>\$851,400.00</u>

\$798,100

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes No

If yes, how many times:

SUBMITTED BY:

Recommended by City Administrator: Yes No

2024 CONCRETE SIDEWALK, APRON, CURB GUTTER REMOVAL AND REPLACEMENT PROGRAM

	A	B	C	D	E	F	G
1	SIDEWALK COST:						
2	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST STREET DEPT AND CAPITAL	TOTAL COST WATER DEPARTMENT	TOTAL
3	DEFICIENT SIDEWALK-PCC-SIDEWALK IN PLACE	25,000	SQUARE FOOT	\$ 9.00	\$ 225,000.00	\$	\$ 225,000.00
4	ADA SIDEWALK	3,000	SQUARE FOOT	\$ 30.00	\$ 90,000.00	\$	\$ 90,000.00
5	SIDEWALK RESTORATION-WATER DEPT	1,000	SQUARE FOOT	\$ 9.00	\$	\$ 9,000.00	\$ 9,000.00
6	TOTAL SIDEWALK COST:				\$ 315,000.00	\$ 9,000.00	\$ 324,000.00
7	APRON COST:						
8	APRON REMOVAL AND REPLACEMENT-PW PROJECTS-PCC-DRIVE WAY APRON	3,200	SQUARE FOOT	\$ 9.50	\$ 30,400.00	\$	\$ 30,400.00
9	CONCRETE SEALER	3,200	SQUARE FOOT	\$ 7.00	\$ 22,400.00	\$	\$ 22,400.00
10	APRON RESTORATION	2,500	SQUARE FOOT	\$ 9.50	\$	\$ 23,750.00	\$ 23,750.00
11	CONCRETE SEALER	2,500	SQUARE FOOT	\$ 7.00	\$	\$ 17,500.00	\$ 17,500.00
12	TOTAL APRON COSTS:				\$ 52,800.00	\$ 41,250.00	\$ 94,050.00
13	CURB AND GUTTER COST:						
14	DESCRIPTION	QUANTITY	UNIT	ESTIMATED UNIT COST	STREET DEPARTMENT AND CAPITAL	TOTAL COST WATER DEPARTMENT	TOTAL
15	CURB AND GUTTER REMOVAL AND REPLACEMENT-ROAD PROGRAM	23,000	LINEAL FOOT	\$ 33.00	\$ 759,000.00	\$	\$ 759,000.00
16	CURB AND GUTTER REMOVAL AND REPLACEMENT-ROAD PROGRAM CONTINGENCY	1,200	LINEAL FOOT	\$ 33.00	\$ 39,600.00	\$ 39,600.00	\$ 79,200.00
17	TOTAL CURB AND GUTTER COST:				\$ 798,600.00	\$ 39,600.00	\$ 838,200.00
18	TOTAL PROPOSED EXPENDITURE				\$ 1,166,400.00	\$ 89,850.00	\$ 1,256,250.00
19							

2024 CONCRETE PROGRAM COST SUMMARY

	A	B
	ACCOUNT NUMBER & DESCRIPTION	BUDGET ALLOCATION
23	25-35-4380 SIDEWALK PROGRAM	\$ 225,000.00
24	25-35-4380 SIDEWALK PROGRAM-ADA	\$ 90,000.00
25	25-35-4380 BUDGET	\$ 315,000.00
26		
27	25-35-4383 CURB AND GUTTER	\$ 759,000.00
28	25-35-4383 CURB AND GUTTER CONTINGENCY	\$ 39,600.00
29	25-35-4383 APRON REMOVAL AND REPLACEMENT-PW PROJECTS CURB AND GUTTER RELATED	\$ 30,400.00
30	25-35-4383 APRON SEALER-PW PROJECTS-	\$ 22,400.00
31	23-35-4383 BUDGET	\$ 851,400.00
32		
33		
34	02-50-4231-MAINT WATER SYSTEM-FLATWORK SIDEWALK	\$ 9,000.00
35	02-50-4231-MAINT WATER SYSTEM-FLATWORK APRON	\$ 41,250.00
36	02-50-4231-MAINT WATER SYSTEM-FLATWORK CURB & GUTTER	\$ 39,600.00
37	SUB TOTAL	\$ 89,850.00
38	BUDGET	\$ 89,850.00
39	TOTAL PROGRAM COST	\$ 1,256,250.00

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE 25

Department: 25-35-4390

Fund: CAPITAL

Project/Program Title: Electric Vehicle Chargers

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: N/A Original Cost: N/A

Staff is proposing to install Level 3 Fast Chargers, 2 at the City Hall and 1 at the Pw Facility. The goal is to have motorists or patrons to fast charge their vehicles 24 hours a day through a subscription-based app or via credit card. The proposed chargers will charge an EV vehicle within an average of 20 minutes. The EV vendor, Blink provides a turnkey service and would maintain the units through a 5-year warranty process. The Blink chargers are part of the Suburban Joint Coop and are discounted per the agreement on file. The City has not received any award notifications to date.

Estimated Budget:

Account #	Account Name	Cost
25-35-4390	EV CHARGING STATIONS-3 UNITS	\$325,000
25-35-4390	COM ED EQUIP TBD	\$100,000
		\$425,000

Has this request been submitted before? Yes X No

If yes, how many times: FY22-23

SUBMITTED BY: DG

DETAIL (estimates)

Recommended by City Administrator: Yes No



Sales Quote

Legal Entity Name: City of Darien, IL
Street Address: 1702 Plainfield Road
City, State, Zip: Darien, Illinois, 60561
Contact Name: Dan Gombac
Contact Phone #: +16303538106
Contact Email: dgombac@darienil.gov

Date Quoted: 11/28/2023
Quote Valid Until: 12/28/2023
Account Manager: Paul Pirhofer
AM Phone #: +13055210200 x472
AM Email: ppirhofer@blinkcharging.com
Quote #: Q-15358

Blink Charging
 (CCGI Holdings, LLC)
 #042221-SEM

240kW DCFC

Product	Qty	Discount	Price	Sub Total
Blink 240kW DCFC All In One Charger - 300 Amps / 1000VDC with CCS1 & CCS1(~16ft); 4G Modem	3.00	\$35,397.00	\$88,191.00	\$264,573.00
DCFC - 240kW - CCS/CCS Warranty 5 Year	3.00	\$6,639.00	\$12,640.00	\$37,920.00
Blink Network Service - Public	15.00	\$0.00	\$960.00	\$14,400.00
Freight	1.00	\$0.00	\$2,058.68	\$2,058.68
240kW DCFC TOTAL:				\$318,951.68

Unless noted, the estimated ship date will be determined once the order is placed and payment is received. The term of the Subscriptions purchased by Client shall commence on the date of installation.

Client Signature: _____ Date: _____

Print Name & Title: _____

The purchase of equipment hereunder is governed by the standard terms and conditions available at <https://www.blinknetwork.com/equipment-tc.html>
 The purchase of Blink Network Services hereunder is governed by the standard terms and conditions available at <https://www.blinknetwork.com/network-tc.html>

Please provide the organization's W-9 and Tax-Exempt Certificate when returning the document to Blink.

240kW High Power DCFC



* The product image shown is for illustration purposes only and may not be an exact representation of the product.

BlinkCharging.com • (888) 998.2546

PRODUCT #	HPC-240-480
MAXIMUM POWER	240 kW
INPUT VOLTAGE FREQUENCY	480V (3P + N + PE) 60 Hz
INPUT CURRENT BREAKER RATING	320A 400A
OUTPUT VOLTAGE	150 – 1000 VDC
OUTPUT CURRENT	up to 500A
POWER FACTOR	> 0.98
EFFICIENCY	≥94% at nominal output power
CONNECTORS	CCS1 and CCS1
CCS CABLE	500A Liquid Cooled
CYCLIC CHARGE MODE	1 x 240kW (Max: 500A)
PARALLEL MODE	2 x 120kW (Max: 250A)
WEIGHT	950 lbs (430 kg)
CONNECTOR CABLE LENGTH	CCS1 - 13 ft (4 m)
CHARGING STANDARDS	Mode 4 - IEC-61851, ISO-15118, DIN 70121
DIMENSIONS (L X D X H)	41" x 35" x 74"
INSULATION (INPUT-OUTPUT)	>2.5 kV
INGRESS PROTECTION	NEMA 3S, IK10
OPERATING TEMPERATURE	- 22 F to 131 F (-30 C to 55 C)
ALTITUDE	< 6600ft (2000m)
WORKING STORAGE HUMIDITY	≤ 95% RH ≤ 99% RH (Non-condensing)
DISPLAY	10" with touch screen
COMMUNICATION PROTOCOL	OCPP 1.6J
ACCESS CONTROL	RFID: ISO/IEC 14443A/B Credit Card Reader
POWER ELECTRONICS COOLING	Air Cooled
REGULATORY COMPLIANCE	UL-2202 EMC: EN 61000-6-1:2007, EN 61000-6-3:2007/A1:2011/AC:2012
COMMUNICATION	Ethernet-Standard, 4G/Wi Fi
ELECTRICAL SAFETY: GFCI	RCD 20 mA Type A
ELECTRICAL SAFETY: SURGE PROTECTION	20 kA
ELECTRICAL SAFETY GENERAL	Over Voltage, Under Voltage, Over Current, Missing Ground
ELECTRICAL SAFETY: OUTPUT SHORT	Output power disabled when output is short circuited
ELECTRICAL SAFETY TEMPERATURE	Temperature Sensors @ Charge Coupler and Power Electronics
EMERGENCY STOP	Emergency Stop Button Disables Output Power

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Capital

Fund: 25-35-4390

Project/Program Title: Retaining Wall – Plainfield Road and Cass Ave – Joint Cost Share

Description of proposed new program/activity/expenditure, including purpose and justification:

On September 5, 2023, the Council approved a resolution for a 50/50 cost sharing project with DPC regarding reconstruction and enhancement of the existing retaining wall/fence. See attachment labeled as Exhibit 1.

On November 6, 2023, the Council approved a resolution for professional design engineering services related to the survey and preparation of design drawings for the Plainfield Road Retaining Wall. See Exhibit 2.

To date, the consultant has completed the necessary field work and is currently implementing a preliminary design for the construction. The consultant and city staff are requesting a budget amount of \$500,000 of which \$250,000 may be eligible. Please note the IGA calls out for a share cost of \$187,500. The IGA is further open to increasing cost share upon the engineer’s final estimate for construction.

Estimated Budget:

Account #	Account Name	Cost
25-35-4390	Capital Improvements – Retaining Wall SE/Plainfield and Cass Avenue	500,000
	Total	500,000

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: _____

DETAIL (estimates)

Recommended by City Administrator: _____ Yes _____ No

AGENDA MEMO
City Council
September 5, 2023

ISSUE STATEMENT

Approval of a resolution authorizing the Mayor to execute an Intergovernmental Agreement with the County of DuPage for a 50/50 cost share of a right of way enhancement project at the south east corner along Plainfield Road from Cass Avenue to Linden Avenue and Cass Avenue to the side yard limit of 7614 Gail Avenue.

RESOLUTION

BACKGROUND/HISTORY-UPDATE IS ITALICIZED

The Cass Avenue corridor, within the limits of Plainfield Road and 75th Street are recognized as the Center of Town. The Comprehensive Plan also recognizes this area for beautification enhancements. Staff requested of the County for a joint coop project to beautify the south east corner of Cass Ave and Plainfield Road. The preliminary limits of the project are as follows:

Plainfield Road-Southern Right of Way

 Linden Avenue to Cass Ave 350 lineal feet

Cass Avenue-Eastern Right of Way

 Plainfield Road to southern side yard property line of 7614 Gail Avenue



The existing corner is constructed with modular block wall and a cyclone fence. The block is showing signs of deterioration and the cyclone fence is rusting and misaligned vertically and horizontally within the limits. The existing system is a structural design and the infrastructure is currently owned and maintained by the County. While the County will continue to maintain the existing infrastructure, they will not enhance the corridor beyond what is in place.

Staff pursued dialogue with the County of DuPage throughout the course of the last couple years. Late last year the County and the City were able to come to an agreement of coordinating efforts for a joint project. Staff engaged the services of Christopher Burke Engineering to provide a preliminary site visit with a structural engineer and concepts for the project. Attached and labeled as Attachment A is design memo prepared by Christopher B Burke Engineering.

The scope of work included two concepts:

Concept 1

Precast concrete wall and fence, a length of 300 feet and an average height of 13 feet. This includes two feet of wall buried, 5 feet to top of existing wall, and 6 feet above existing wall for visual screen. Cost estimate of \$200/SF for this type of wall for a cost of approximately \$780,000 for the wall/fence.

Concept 2

For a wall and fence design similar to what is in place at 75th Street and Plainfield Road, the wall would be constructed of large modular blocks (RediRock, or similar) and a solid six foot high wood fence would be installed on top of the wall. This type of modular block wall also gets buried approximately 2 feet into the ground, and recommended budget is \$110/SF of wall. Budget of \$231,000 for the wall, plus \$7500 for the wood fence.

Additional work required for either concepts:

- Tree and Brush Removal \$ 7,500
- Remove cap and top course of block on existing wall \$ 5,000
- Fill gap between existing and proposed walls \$ 2,500
- Landscape Restoration \$10,000

Construction budget for the above options as follows:

- Concept 1-Precast concrete fence and wall \$800,000 - \$850,000
- Concept 2-Modular Block Wall with Wood Fence \$265,000 - \$300,000

Engineering Design and bid specs \$75,000

The Staff and County have agreed to pursue Concept 2 in a preliminary amount of \$375,000. The cost share between the Count and the City is 50/50 or \$187,500 per agency. The attached IGA, labeled as Exhibit A and includes estimated costs and further responsibility. Upon completion of the project the City will own and maintain the wall and wood fence. Upon completion of the

PROJECT, the CITY shall own and be responsible for all future maintenance of the modular block retaining wall and fence.

Please note, while this item was not budgeted for this year and pending approval Staff will be requesting funding for the engineering as the plans will take approximately 4-6 months.

UPDATE FOR September 5, 2023 City Council

This item was removed from the agenda at the August 21, 2023 City Council Meeting. Staff requested to table the item to clarify language as it relates to cancellation of the IGA should the City not move forward with the proposed project after engineering. The following language was added:

10.2 If following the completion of engineering the CITY determines the PROJECT to be cost prohibitive, the CITY will notify the COUNTY, in which case this AGREEMENT shall terminate. Upon termination, the parties will share engineering costs incurred to date as provided in this AGREEMENT.

Attorney Murphey reviewed the language and concurs with the additional clarification

COMMITTEE RECOMMENDATION

The Municipal Services Committee recommends approval of the Intergovernmental Agreement with the County of DuPage for a 50/50 cost share of a right of way enhancement project at the south east corner along Plainfield Road from Cass Avenue to Linden Avenue and Cass Avenue to the side yard limit of 7614 Gail Avenue.

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the September 5, 2023 City Council agenda, Old Business for formal consideration.

RESOLUTION NO. R-04-23

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF DUPAGE FOR A 50/50 COST SHARE OF A RIGHT OF WAY ENHANCEMENT PROJECT AT THE SOUTH EAST CORNER ALONG PLAINFIELD ROAD FROM CASS AVENUE TO LINDEN AVENUE AND CASS AVENUE TO THE SIDE YARD LIMIT OF 7614 GAIL AVENUE

WHEREAS, under the Constitution and Statutes of the State of Illinois, a municipality is authorized to participate in intergovernmental cooperation; and

WHEREAS, an Intergovernmental Agreement has been prepared between the City of Darien and the County of DuPage concerning said retaining wall construction along CH 31/Plainfield Road from Cass Avenue to Linden Avenue, a copy of which is attached hereto as "Exhibit A", and is incorporated herein; and

WHEREAS, The Corporate Authorities, for record keeping, desire to authorize the execution of the Intergovernmental Agreement by Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DUPAGE COUNTY, as follows:

SECTION 1: That the Mayor and City Clerk are hereby authorized to execute an Intergovernmental Agreement with the County of DuPage for a 50/50 cost share of a right of way enhancement project at the south east corner along Plainfield Road from Cass Avenue to Linden Avenue and Cass Avenue to the side yard limit of 7614 Gail Avenue.

The obligations of the City of Darien shall be limited to those specifically stated within the terms of the Intergovernmental Agreement.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DUPAGE COUNTY, ILLINOIS, this 5th day of September, 2023.

AYES:	<u>6 - Belczak, Kenny, Leganski, Schauer, Stompanato, Sullivan</u>
NAYS:	<u>0 - NONE</u>
ABSENT:	<u>1 - Gustafson</u>

RESOLUTION NO. R-94-23

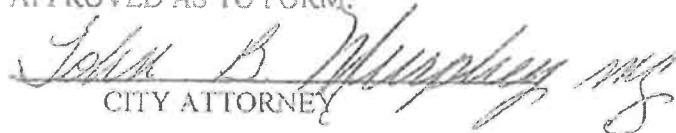
APPROVED BY THE MAYOR FOR THE CITY OF DARIEN, DUPAGE COUNTY,
ILLINOIS, this 5th day of September, 2023.


JOSEPH MARCHESE, MAYOR

ATTEST:


JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:


CITY ATTORNEY



AGENDA MEMO
City Council
November 6, 2023

ISSUE STATEMENT

Approval of a resolution authorizing the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. (CBBEL) for the professional design engineering services related to the survey and preparation of design drawings for the Plainfield Road Retaining Wall at the southwest corridor of Plainfield Road and Cass Avenue in an amount not to exceed \$52,300.

RESOLUTION

AND

A motion for a contingency in the amount of \$20,000 for easement acquisition, pending survey and design engineering for the Plainfield Road Retaining Wall.

BACKGROUND

On September 5, 2023, the City Council approved an Intergovernmental Agreement, attached and labeled as **Attachment A**, with the County of DuPage for a 50/50 cost share of a right of way enhancement project at the south east corner along Plainfield Road from Cass Avenue to Linden Avenue and Cass Avenue to the side yard limit of 7614 Gail Avenue. As part of the IGA, the County has agreed to reimburse the City up to 50 percent of the engineering design. In order to facilitate the next phase an engineering study is required and is further summarized below.

The following professional services are to be provided by CBBEL for the Retaining Wall Project and attached and labeled as **Exhibit A**,

Task 1 – Topographic Survey: CBBEL will perform full Topographic Survey of Plainfield Road Southerly Parkway (from Cass Ave E'ly parkway to Linden Ave W'ly parkway, with full detail of existing retaining wall, 350' LF ±), for use in Design Engineering Services.

- Property Survey
- Existing Right of Way Survey
- Establish Benchmarks
- Topographic Survey
- Tree Survey
- Utility Survey

Task 2 – JULIE Utility Survey:

- Underground Utility Survey

Task 3 – Geotechnical Investigation:

- Soil Borings

Task 4 – Preliminary Plans, Specifications and Estimate:

Preparation of engineering plans, specifications and estimates

Task 5 – Final Plans, Specifications and Estimate / Bid Documents:

Preparation of final plans and bid documents

Task 6 – Bidding Assistance:

Attend the bid opening, tabulate the bids and provide a recommendation to the City

Task 7 – Meetings, Coordination and Management:

This task includes general project coordination, administration, and management

Staff is further requesting a contingency in the amount of \$20,000 for any additional title search(es) easement negotiations as required. Please note, any new plat easement will be forwarded to the City Council for consideration and approval.

The following engineering study has not been budgeted for this year as Staff did not anticipate the cost sharing with County of DuPage this year. The request for the engineering study is being requested at this time as it will take approximately five months to prepare the engineering. Pending final design, Staff would have a preliminary estimate for the FY24/25 Budget. Funding for the proposed engineering would be expended from the following account:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY22-23 BUDGET	PROPOSED EXPENDITURE
25-35-4390	2022 67th Street & Clarendon Hills Road 4-Way Traffic Signalization Project	\$450,000	\$ 52,300

COMMITTEE RECOMMENDATION

The Municipal Services Committee recommends approval of a resolution authorizing the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. (CBBEL) for the professional design engineering services related to the survey and preparation of design drawings for the Plainfield Road Retaining Wall at the south west corridor of Plainfield Road and Cass Avenue in an amount not to exceed \$52,300.

AND

A motion for a contingency in the amount of \$20,000 for easement acquisition, pending survey and design engineering for the Plainfield Road Retaining Wall.

ALTERNATE CONSIDERATION

As directed by the City Council.

CB8EL Plainfield Rd retaining wall
November 6, 2023
Page 3

DECISION MODE

This item will be placed on the November 6, 2023 City Council agenda for formal approval.

RESOLUTION NO. R-114-23

A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT A PROPOSAL FROM CHRISTOPHER B. BURKE ENGINEERING, LTD. (CBBEL) FOR THE PROFESSIONAL DESIGN ENGINEERING SERVICES RELATED TO THE SURVEY AND PREPARATION OF DESIGN DRAWINGS FOR THE PLAINFIELD ROAD RETAINING WALL AT THE SOUTHWEST CORRIDOR OF PLAINFIELD ROAD AND CASS AVENUE IN AN AMOUNT NOT TO EXCEED \$52,300

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien, hereby authorizes the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. (CBBEL) for the professional design engineering services related to the survey and preparation of design drawings for the Plainfield Road Retaining Wall at the southwest corridor of Plainfield Road and Cass Avenue in an amount not to exceed \$52,300, a copy of which is attached hereto as "Exhibit A" and is by this reference expressly incorporated hereto.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 6th day of November, 2023.

AYES: 7 - Belczek, Gustafson, Kenny, Leganski, Schauer, Stompanato, Sullivan

NAYS: 0 - NONE

ABSENT: 0 - NONE

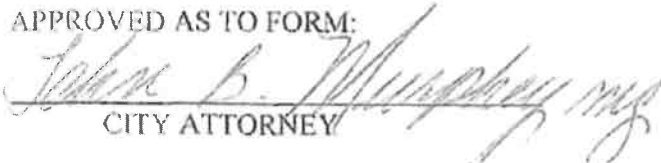
APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 6th day of November, 2023.


JOSEPH MARCHESE, MAYOR

ATTEST:


JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:


CITY ATTORNEY



City of Darien

02/08/24

MUNICIPAL SERVICES WATER FUND BUDGET SUMMARY FISCAL YEAR ENDING 2025

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 EST ACT	FYE 25 REQUESTED	MAINTENANCE BUDGET REQUEST	COUNCIL DISCRETIONARY	FYE 26 FORECAST	FYE 27 FORECAST
REVENUE								
WATER SALES	\$ 7,658,766	\$ 7,782,928	\$ 7,659,254	\$ 7,782,928	\$ 7,782,928	\$ -	\$ 7,982,867	\$ 8,016,962
INSPECTION/TAP-ON/PERMITS	49,258	5,000	\$ 8,556	\$ 5,000	5,000	-	\$ 5,000	\$ 5,000
OTHER WATER SALES	13,621	1,000	20,710	\$ 1,000	1,000	-	\$ 1,000	\$ 1,000
METER SALES	6,056	1,000	\$ 1,026	\$ 1,000	1,000	-	\$ 1,000	\$ 1,000
FRONT FOOTAGE FEES	-	-	\$ -	\$ -	-	-	\$ -	\$ -
MISCELLANEOUS INCOME	-	-	-	\$ 598,738	598,738	-	\$ -	\$ -
INTEREST INCOME	-	40,000	\$ 150,000	\$ 40,000	40,000	-	\$ 40,000	\$ 40,000
TOTAL REVENUE	\$ 7,727,701	\$ 7,829,928	\$ 7,839,546	\$ 8,428,666	\$ 8,428,666	\$ -	\$ 8,029,867	\$ 8,063,962
Operating Expenditures	\$ 10,304,282	\$ 8,519,019	\$ 8,235,631	\$ 9,373,682	\$ 8,422,828	\$ 950,854	\$ 8,583,812	\$ 8,094,333
transfer to water deprc	\$ 2,070,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 12,374,282	\$ 8,669,019	\$ 8,385,631	\$ 9,373,682	\$ 8,422,828	\$ 950,854	\$ 8,583,812	\$ 8,094,333
FISCAL YEAR BALANCE	(4,646,581)	(839,091)	(546,085)	(945,016)	5,838	(950,854)	(553,945)	(30,371)
BEG CASH BALANCE	4,946,870	3,357,287	3,744,260	3,198,175	3,198,175		2,253,158	1,699,213
ENDING MODIFIED CASH BALANCE	3,744,260	2,518,196	3,198,175	2,253,158	3,204,012	(950,854)	1,699,213	1,668,842
RATE		fixed Fee \$10/bill		fixed Fee \$10/bill			fixed Fee \$10/bill	fixed Fee \$10/bill
		\$9.75/1000		\$9.75/1000			\$10.00/1000	\$10.00/1000

City of Darien

2/6/2024

MUNICIPAL SERVICES WATER FUND BUDGET FISCAL YEAR 2024 - 2025

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 EST ACT	FYE 25 BUD REQ	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 26 FORECAST	FYE 27 FORECAST
PERSONNEL								
SALARIES	\$ 609,527	\$ 667,108	\$ 642,795	\$ 772,682	\$ 706,891	\$ 65,791	799,725	815,720
OVERTIME	95,902	90,000	182,200	92,500	90,000	2,500	90,000	90,000
SUB-TOTAL	705,429	757,108	824,996	865,182	796,891	68,291	889,725	905,720
BENEFITS								
SOCIAL SECURITY	37,977	46,941	51,150	53,641	49,407	4,234	53,641	54,714
MEDICARE	9,175	10,978	11,962	12,545	11,555	990	12,545	12,796
IMRF	69,068	53,073	74,332	62,691	55,862	6,829	62,691	63,945
MEDICAL/LIFE INSURANCE	120,634	113,453	113,453	141,506	124,506	17,000	141,506	144,337
SUPPLEMENTAL PENSION	2,400	2,400	2,400	2,400	2,400	-	2,400	2,400
SUB-TOTAL	239,254	226,845	253,298	272,784	243,731	29,053	272,784	278,191
OPERATING								
LIABILITY INSURANCE	150,938	211,720	209,945	217,310	202,310	15,000	205,939	209,898
MAINTENANCE-BUILDING	26,973	38,553	29,000	194,775	39,775	155,000	9,883	9,883
MAINTENANCE-EQUIPMENT	17,286	19,150	12,000	10,800	10,800	-	12,052	12,313
MAINTENANCE-VEHICLES	997	-	15,500	17,000	\$ 17,000.00	-	\$17,595	\$ 18,211
MAINTENANCE-WATER SYS.	375,659	350,125	290,000	305,650	263,650	42,000	230,354	235,688
POSTAGE & MAILING	528	1,600	1,400	1,400	1,400	-	1,449	1,500
QUALITY CONTROL	10,772	10,850	10,850	29,850	29,850	-	11,230	11,583
RENT - EQUIPMENT	-	-	32,000	-	-	-	-	-
SUPPLIES-OFFICE	-	-	1,600	1,600	1,600	-	1,600	1,600
SUPPLIES-OPERATIVE	5,424	5,600	4,500	4,500	4,500	-	4,500	4,500
TRAINING & EDUCATION	640	21,150	5,000	21,150	20,150	1,000	5,429	5,470
TELEPHONE	7,937	17,166	13,600	17,066	17,066	-	17,066	17,066
UNIFORMS	3,987	3,825	7,850	11,100	8,100	3,000	8,139	8,179
UTILITIES/GAS & ELECTRIC	36,232	42,000	42,000	42,000	42,000	-	42,630	43,269
VEHICLE GAS & OIL	35,009	24,055	24,000	24,055	24,055	-	25,258	26,521
SUB-TOTAL	672,382	745,794	699,245	898,256	682,256	216,000	593,123	605,681
CONTRACTUAL								
AUDIT	10,625	13,313	11,513	13,500	13,500	-	13,500	13,500
CONSULTING/PROF SERV.	5,790	14,950	11,000	14,950	14,950	-	14,950	14,950
LEAK DETECTION	12,917	19,800	15,000	19,800	19,800	-	19,800	19,800
DATA PROCESSING	160,878	170,837	162,837	162,837	162,837	-	162,837	160,100
DUPAGE WATER COMM	4,676,705	5,007,922	4,886,143	5,420,990	5,420,990	-	5,439,120	5,439,120
JANITORIAL SERVICE	-	-	7,000	8,050	8,050	-	8,863	9,163
FORESTRY	-	-	1,700	4,010	-	4,010	4,010	4,057
SUB-TOTAL	4,866,915	5,226,822	5,095,193	5,644,137	5,640,127	4,010	5,663,080	5,660,690
CAPITAL								
EQUIPMENT	186,422	613,550	392,000	743,500	110,000	633,500	225,000	5,000
WATER METERS	4,041	5,000	27,000	5,000	5,000	-	5,000	5,000
SUB-TOTAL	190,463	618,550	419,000	748,500	115,000	633,500	230,000	10,000
TRANSFER								
GEN. FUND SERVICE CHARGE	250,000	250,000	250,000	250,000	250,000	-	250,000	250,000
SUB-TOTAL	250,000	250,000	250,000	250,000	250,000	-	250,000	250,000
DEBT RETIREMENT								
DEBT RETIRE	684,602	693,900	693,900	694,825	694,825	-	685,100	384,050
SUB-TOTAL	684,602	693,900	693,900	694,825	694,825	-	685,100	384,050
TOTAL EXPENSES	\$ 7,609,045	\$ 8,519,019	\$ 8,235,631	\$ 9,373,682	\$ 8,422,828	\$ 950,854	8,583,812	8,094,333

Water Department Summary

2024-2025 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 796,891	\$ 68,291
BENEFITS	\$ 243,731	\$ 29,053
OPERATING COSTS	\$ 682,256	\$ 216,000
CONTRACTUAL	\$ 5,640,127	\$ 4,010
CAPITAL	\$ 115,000	\$ 633,500
TRANSFER	\$ 250,000	\$ -
DEBT RETIREMENT	\$ 694,825	\$ -
TOTAL	\$ 8,422,828	\$ 950,854

Account #	Description		Department Maintenance Budget Request		City Council Discretionary Expenditures
SALARIES			\$ 796,891		
50-4010	SALARIES (one new hire requested)	\$ 706,891		\$ 65,791	\$ 68,291
50-4030	OVERTIME	\$ 90,000		\$ 2,500	
	Total	796,891		68,291	
BENEFITS			\$ 243,731		
50-4110	SOCIAL SECURITY	\$ 49,407		\$ 4,234	\$ 29,053
50-4111	MEDICARE	\$ 11,555		\$ 990	
50-4115	IMRF	\$ 55,862		\$ 6,829	
50-4120	MEDICAL/LIFE INSURANCE	\$ 124,506		\$ 17,000	
50-4135	SUPPLEMENTAL PENSION	\$ 2,400		\$ -	
	Total	243,731		29,053	
OPERATING					
50-4219	LIABILITY INSURANCE		\$ 202,310		\$ 15,000
	IRMA	184,585		-	
	Deductible	10,000		-	
	Safety Vests 11	385		-	
	Safety Glasses and Gloves	850		-	
	Air Mask Testing-Pulmonary Testing	190		-	
	Legal Fees	1,000		-	
	SAMI	1,150		-	
	Hospital SAMI Review	1,150		-	
	Fire Extinguisher Maint.	600		-	
	CDL-Reimbursement	350		-	
	Safetylane	1,300		-	
	* Class Three safety Vests-Night Oper	-		2,500	
	Safety Harness	750		-	
	* OSHA Compliance Program	-		12,500	
	Total	202,310		15,000	
OPERATING					
50-4223	MAINTENANCE - BUILDING		\$ 39,775		\$ 155,000
	Gas Pump Maintenance	1,000		-	
	CH - Monitor/radio (ADS)	231		-	
	PD - Monitor/radio (ADS)	231		-	
	CH Sprinkler Inspection Fox Valley	75		-	
	PD Sprinkler Inspection Fox Valley	75		-	
	Fire Inspection (PD)	150		-	
	Fire Inspection (CH)	113		-	
	PW - Burglar/Fire/Inspection - \$406.86 per quarter	900		-	

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	HVAC	1,000	-
	Maintenance-Tower Lights CL2 Venting	2,500	-
	Garage Doors	1,000	-
	Seal Coating - Water Plants Plant 5 fye 24	5,000	-
	* carry over Electrical Work - 75th St. Pumping Station	15,000	-
	* Plant #2 - Pumping Station Replace Generator/Transfer Switch	-	90,000
	Plant #2 - Pumping Station - Generator Repairs	12,500	-
	* Plant #2 - Western Property Line Fence Remove and Replace	-	25,000
	* PW Window and ADA entrance door replace 1/2 streets	-	37,500
	PW facility Tuckpointing-South Side	-	2,500
	Total	39,775	155,000
50-4225	MAINTENANCE EQUIPMENT	\$ 10,800	\$ -
	Truck Tires-Alignment	5,800	-
	Miscellaneous Maintenance	1,400	-
	Printer Maintenance	600	-
	Chlorine Analyzer Maint Agreement	2,000	-
	Office Fax Machine	1,000	-
	Total	10,800	-
50-4229	MAINTENANCE VEHICLE	\$ 17,000	-
	General Maintenance	12,000.00	-
	Tractor Maintenance General Maint	5,000.00	-
	Total	17,000	-
50-4231	MAINTENANCE - WATER SYSTEM	\$ 263,650	\$ 42,000
	Water Maintenance-Clamps	22,000	-
	Flat Work Concrete Restoration	89,850	-
	Asphalt Restoration	21,500	-
	Landscape Restoration	12,500	-
	Hydrants, Valves & Accessories	28,000	-
	Generator O & M	2,000	-
	Bolts, Water Spec. Tools	6,800	-
	Truck & Dump Fees	28,000	-
	EPA-CCDD Soil Testing	10,000	-
	* Wilmettee Storm Sewer 1/2 streets	-	39,000
	Pump Motor Maint	5,000	-
	* Water Tower Interior/Exterior Inspections-CARRY OVER	15,000	-
	Street Light Atlas GPS, line locating & Update Map	5,000	-
	Water Main Atlas GPS and Updating-	5,000	-
	InfraMap Work Order Software & Subsurface Mapping Annual	7,500	-
	Sunfire Portable Heater	-	3,000
	* Trash Pumps - Qty.1 2" & Qty.2 3" and new suction hoses	5,500	-
	Total	263,650	42,000
50-4233	POSTAGE/MAILINGS	\$ 1,400	\$ -
	Residence Correspondence CCR-Misc	\$ 1,400	-
	Total	1,400	-
50-4241	QUALITY CONTROL	\$ 29,850	\$ -
	EPA-Contract-Sampling Stage 2-Reduced Lead & Copper	5,500	-
	Bacteriological sampling	3,800	-
	Chemical Sampling Kits	1,550	-
	R&R Chlorometer, PH and Turbidity Meters	4,000	-
	UCMR5 USEPA REQUIRED SAMPLING	15,000	-
	Total	29,850	-
50-4243	RENT - EQUIPMENT	\$ -	\$ -
	Vactor Truck rental- 2 months @\$15,500 per month-\$31K	\$ -	-
	Total	-	-

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
OPERATING			
50-4253	SUPPLIES - OFFICE	\$ 1,600	\$ -
	Copy Paper	250	-
	Plain Paper	350	-
	Ink Cartridges Toner	1,000	-
	Total	1,600	-
50-4255	SUPPLIES - OPERATION	\$ 4,500	\$ -
	Liquid Chlorine	4,500	-
	Total	4,500	-
50-4263	TRAINING & EDUCATION	\$ 20,150	\$ 1,000
	Rural Water Assoc. Training	250	-
	AWWA-Membership Don & Kris	450	-
	Travel & Meetings	150	-
	CDL Training Class B to A-CARRYOVER	17,500	-
	Municipal Services Seminars	250	-
	Management Seminars	300	-
	Operator CEU Cert Training	300	-
	Machine Operator Training	950	-
	Training and Education	-	1,000
	Total	20,150	1,000
50-4267	TELEPHONE	\$ 17,066	\$ -
	Verizon Service (sim/phone)	10,050	-
	Phone Repl Parts	1,500	-
	Modems-SCADA System	3,500	-
	Field I-pads Sim Cards	2,016	-
	Total	17,066	-
50-4269	UNIFORMS	\$ 8,100	\$ 3,000
50-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 42,000	
50-4273	VEHICLE - GAS & OIL	\$ 24,055	\$ -
	Unleaded	14,335	-
	Diesel	8,170	-
	Oil	1,550	-
	Total	24,055	-
CONTRACTUAL SERVICES			
50-4320	AUDIT	\$ 13,500	\$ -
50-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 14,950	\$ -
	Telemetry	3,650	-
	Julie Mem Dues	6,300	-
	Water Related Eng.	5,000	-
	Total	14,950	-
50-4326	LEAK DETECTION	\$ 19,800	\$ -
	Leak Locating	2,800	-
	Leak Locating Quality Control	17,000	-
	Total	19,800	-
50-4336	DATA PROCESSING (County Meter Reading & Billing)	\$ 162,837	\$ -
CONTRACTUAL SERVICES			
50-4340	DUPAGE WATER COMMISSION	\$ 5,420,990	\$ -

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
50-4345	JANITORIAL SERVICE	\$ 8,050	\$ -
	Cleaning Supplies	1,350	-
	Janitorial Services	5,900	-
	Sanitizing Chemicals/Sprayers/Masks/Gloves/HandSanitizer	800	-
	Total	8,050	-
50-4350	FORESTRY	\$ -	\$ 4,010
	Fertilization-Section II-A-City Hall-Police Dept. 1/2 to Streets	-	192
	Fertilization-Section II-B-Public Works Facility 1/2 to Streets	-	465
	Fertilization-Section II-C-G Water Plant Facilities	-	3,353
	Total	-	4,010
CAPITAL PURCHASES			
50-4815	EQUIPMENT	\$ 110,000	\$ 633,500
	Misc	5,000	-
	*PW Garage Floor - Redo Epoxy half to streets=200K CARRYO	100,000	-
	* Asphalt/Concrete Saw	5,000	-
	* Towable Attenuator	-	21,000
	* Leak Logging - System Wide (3 Year Plan)	-	220,000
	* Truck #402 - 3/4 Ton Pick Up fye 23-CARRY OVER	-	125,000
	* Vac-Con-vactor truck-1/2 to water	-	250,000
	* Diamond Wire Guillotine Pipe Saw	-	17,500
	Total	\$ 110,000	\$ 633,500
50-4880	WATER METERS	\$ 5,000	\$ -
	Meters-General	5,000	-
	Total	5,000	-
TRANSFER			
50-4251	SERVICE CHARGES	\$ 250,000	\$ -
DEBT RETIREMENT			
50-4950	DEBT RETIRE	\$ 694,825	\$ -
	2012 bond-end fye 26	\$ 306,125	\$ -
	2018 bond	\$ 388,700	\$ -
	Total	\$ 694,825	\$ -
	Total	\$ 8,422,828	\$ 950,854

Any EXISTING program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Municipal Services

Fund: Street/Water

Project/Program Title: High Visibility Safety Equipment

Description of proposed new program/activity/expenditure, including purpose and justification:

Staff recommends purchasing Class III safety vests and flagger operation equipment cones and led stop /slow paddles for use during night time. These are high-visibility equipment designed to meet specific safety standards. Class III vests are typically used in situations where workers need to be highly visible, especially during nighttime or low visibility conditions. Flagger Operation Equipment used by flaggers or traffic controllers. Cones help delineate areas or create a visible boundary, while stop/slow paddles are used to control the flow of traffic.

Year purchased: N/A

Original Cost: N/A

Estimated Budget:

Account #	Account Name	Cost
01-30-4219	Operating Liability	\$2,500.00
02-50-4219	Operating Liability	\$2,500.00
		\$5,000.00

Has this request been submitted before? _____ Yes x No

If yes, how many times: _____

SUBMITTED BY: Dave Fell

DETAIL (estimates) – See attached

Recommended by City Administrator: _____ Yes _____ No

Quotes Only - No Payment Required.

REVIEW YOUR ORDER

Product Name	Price	Subtotal
 Roll-up LED Stop/Slow Paddle Kit SB243AT-LED	\$255.50	2 \$511.00
 Shin Reflectors SR10	\$9.38	8 \$74.88
 Traffic Cone Light Flashing Mono-directional CCL6S	\$30.33	50 \$1,516.50
 Class 3 Mesh Lime Safety Vest V155 Size X-Large	\$15.03	4 \$60.12
 Class 3 Mesh Lime Safety Vest V155 Size Large	\$15.03	4 \$60.12
 5 PK Collapsible Traffic Cones CC5B	\$185.46	10 \$1,854.60
 Class 3 Mesh Lime Safety Vest V155 Size 2X - Large	\$15.03	4 \$60.12
 Class 3 Mesh Lime Safety Vest V155 Size 3X - Large	\$15.03	4 \$60.12

Subtotal \$4,197.46

Shipping & Handling (Shipping - Shipping is being calculated for your order quote and will be transmitted to you by email following the Review of Order) \$0.00

Unshipped Total \$4,197.46

[Forgot an Item? Edit Your Cart](#)

[SEND ORDER QUOTE](#)

OUR MISSION

SC Supply Company is committed to being a leading provider of traffic safety supplies and worker safety products. We deliver high-quality, durable products at low prices to our customers across the US and internationally. We are a certified WBE company with over 22 years committed to providing the best customer experience.

CONTACT US

Call Us (800) 640-1843

SC Supply Company
P.O. Box 11531
South Bend, IN 46634

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NEWSLETTER

EMAIL ADDRESS



Expansion Request is for: •Any new program/activity costing in excess of \$1,000; •Any new equipment (not replacement) costing in excess of \$1,000; •Any new employee; or •Any capital project.

FYE 25 BUDGET REQUEST FORM
Expansion Budget

Department: Street and Water Fund: 4219

Project/Program Title: OSHA Compliance Program

Description of proposed new program/activity/expenditure, including purpose and justification:

Staff is seeking assistance from Safety Consultants to help create and institute an OSHA Compliance Program. The goal is to meet all Industry requirements with Policies and Procedures. This program will be an ongoing program in order to maintain compliance and address new concerns.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4219</u>	<u>Street Department - Liability</u>	<u>\$12,500.00</u>
<u>02-50-4219</u>	<u>Water Department - Liability</u>	<u>\$12,500.00</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
TOTAL COST:		<u>\$25,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: Kris & Dan

Recommended by City Administrator: Yes No



OSHA Compliance Assessment Visit
Preparation Checklist
Public Works Departments

The OSHA Compliance Assessment Preparation Checklist is intended to help members understand what will be reviewed and to compile documentation in advance of their onsite assessment. Each section will be reviewed with the member to ensure certain criteria are met and that there is comprehension of the general requirements of the standards. This visit is meant to be educational; understanding primary compliance requirements is the goal.

- ❖ Members should assign at least one person from each department to coordinate and consolidate all documents for review by the IRMA representative.
- ❖ Each department should compile their own department-specific documentation unless they are operating under an organization-wide policy.
- ❖ If certain topics in the preparation checklist are not currently drafted or in use, there is no requirement to create them only for this assessment. Full transparency will allow the IRMA representative to provide more concise recommendations based on what is in place.
- ❖ All documentation should be submitted through IRMA's Member SharePoint Site, or through access to member-managed software programs (e.g., Lexipol, Power DMS, Target Solutions, MS Office, OneDrive, server access etc.).
- ❖ Regulatory resources relevant to this loss control visit are available on the IRMA website.

If you have any questions or would like to schedule a conference call prior to your visit, please reach out to me or anyone on the IRMA Risk Management Team.

Sincerely,

Frankie Giannetti
Loss Control Manager
(708) 927-0124
frankieg@irmarisk.org



OSHA Compliance Assessment Visit
Preparation Checklist
Public Works Departments

How to use this Preparation Checklist

1. **Download Checklist** - Each operating department that will be evaluated during this loss control visit should download their own copy of the preparation checklist and use it to prepare for their own evaluation. The IRMA representative will spend time with each department's staff to review each section and their corresponding documents.
2. **Review Sections** – Each section of the Preparation Checklist summarizes a standard required to be implemented by employers and a corresponding set of criteria questions the IRMA representative will use to evaluate overall compliance. Preparers should review each section and use the checklist to answer the criteria questions with one of the following responses:
 - a. Yes – Confirmed through documented examples such as policy language, written procedures, or training records.
 - b. No – Not yet implemented by written policy, procedure, or training.
 - c. N/A – Does not apply to the department's operations (i.e., no hazard determined to be present, no tasks performed by the department fall under a particular standard, only applies to first responders, etc.)

**First Responders: In general, compliance standards outlined in the checklist should be evaluated for applicability by all public employers including employers of law enforcement, fire, and EMS personnel. Where appropriate, supplemental information pertaining specifically to first responder's compliance criteria were added to those sections of this Preparation Checklist.*

3. **Compile Documents** – Each department should plan to show evidence of implementation by submitting relevant documents for each section in the Preparation Checklist. Examples of documents that could be compiled for review are:
 - a. Policies
 - b. SOGs / SOPs
 - c. Workplace Rules
 - d. Training Plans
 - e. Training Records

**Resources relevant to this loss control visit are available on the IRMA website including compliance information, sample policy templates, and trainings in downloadable, in person, and virtual formats.*

4. **Discuss Results** – Plan to talk through each section of the Preparation Checklist with the IRMA Representative. This is an opportunity to relay important information about regulatory program requirements to IRMA members.



OSHA Compliance Assessment Visit
Preparation Checklist
Public Works Departments

Table of Contents

- A. Policy Administration and Maintenance
- B. Training Administration and Recordkeeping
- C. Injury and Illness Reporting and Recordkeeping (29 CFR 1904.01 – 1904.04)
- D. Fall Protection (29 CFR 1910 Subpart D, 1910.140, 29 CFR 1926.500-.503)
- E. Emergency Action Plans (29 CFR 1910.38)
- F. Occupational Noise Exposure (29 CFR 1910.95)
- G. Hazardous Waste Operations (29 CFR 1910.120)
- H. Personal Protective Equipment (29 CFR 1910.132-139)
- I. Respiratory Protection (29 CFR 1910.134)
- J. Confined Spaces (29 CFR 1910.146)
- K. Lockout Tagout (29 CFR 1910.147)
- L. Medical Services and First Aid (29 CFR 1910.151)
- M. Powered Industrial Trucks (29 CFR 1910.178)
- N. Welding, Cutting, and Brazing (Hot Work) (29 CFR 1910.252)
- O. Logging Operations (29 CFR 1910.266)
- P. Electrical Safety (29 CFR 1910.269 / NFPA 70E, 29 CFR 1910.331-335)
- Q. Lead (29 CFR 1910.1025)
- R. Bloodborne Pathogens (29 CFR 1910.1030)
- S. Respirable Silica (29 CFR 1910.1053 and 1926.1153)
- T. Hazard Communication (29 CFR 1910.1200)
- U. Trench and Shoring (29 CFR 1926.650-652)
- V. Aerial Lifts (29 CFR 1926.453)

**Loss Control Services Proposal
for:**

**City of Darien
Darien, IL**

Presented by:

TITAN
Safety Management, Inc.

2360 Palmer Ranch Drive
New Lenox, IL 60451
815-405-8448

February 7, 2024

Purpose:

The City of Darien has requested assistance in further developing their safety program and providing employee safety training services. This proposal serves as the "Schedule" to TITAN Safety Management's Loss Prevention approach in addressing this request.

Services:

The City of Darien Public Works Department has requested the following proposal to be quoted based on the Intergovernmental Risk Management Agency (IRMA) program rate of \$847.73 per day for 2024. This rate will increase annually according to the IRMA negotiated daily rate. The current per-day rate is based on a 6-hour day and is billed in 1/2 day, 3/4 day, or full day increments. Additional services may also be provided on a fee for service basis at the IRMA agreed rate. Work completed on an hourly rate will be billed at \$115.00 per hour. Expenses incurred for training materials such as those incurred for Flagger Training are added to the IRMA rate and will be disclosed before the training or service is implemented. In the event that City of Darien is no longer a member of IRMA, the daily rate will increase to \$1,200.00. The proposal focus shall be on the following subjects:

Employee Training

Suggested topics consist of:

- Employee Training
 - o Confined Space Entry
 - o Trench and Excavations
 - o Fall Protection
 - o Traffic Control
 - o Flagger
 - o Electrical Hazards
 - o PPE
 - o Silica
 - o Respirators
 - o Lock Out Tag Out
 - o Noise
 - o Flammable and Combustible Liquids
 - o Machine Guarding and Hand Tools
 - o Hot Work and Compressed Gasses
- General Consultation
- Policy Review
- Noise Dosimeter Survey

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

Training Sessions:

Training sessions are expected to occur within a one-half day period, unless stated otherwise. Training that occurs as a function of the entire day will be billed at the full daily rate. Additional fees may be assessed if training exceeds the expected time frame or additional expenses are incurred. Training sessions will be comprised of the following:

- An attendance / sign in sheet
- Reference materials, such as examples, standards, worksheets, etc. (as needed)
- A PowerPoint presentation
- A video (when applicable)
- A quiz or examination (when applicable)
- Hands on exercise (when applicable)

Translation:

As needed, the client is responsible for providing translation that is capable of being understood by the employees. The translator should be familiar with the terminology used during the training sessions.

Preparation:

Each training topic will require preparation time to ensure the presentation meets the requirements and expectations of the City of Darien and its' employees. Preparation may be needed to photograph relevant examples, such as machine guarding, lock out tag out simulation, chemical storage, etc.

Training Room:

The City of Darien will provide appropriate training facilities, such as chairs, tables, and lighting. Sufficient space will be provided for the expected number of trainees and the environment shall be conducive to learning.

Equipment:

Titan Safety Management will supply a laptop, digital projector, handouts, video, easel, and relevant props.

The City of Darien will supply a screen or blank wall and/or television monitor. If these items cannot be provided advanced notice should be given to ensure the training is completed as expected.

The City of Darien will also provide inspected and fully functioning equipment that will be used during any hands-on portion of a training class. The employees will be provided with appropriate personal protective equipment (PPE) such as safety glasses, hard hat, footwear, and other appropriate PPE as needed. A controlled and safe work area for equipment operation must also be provided.

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Recording:

Audio and/or video recording is strictly prohibited.

Billing and Payment:

Invoices will be submitted upon completion of each report/service. Invoices are due within 30 days. Any amounts due beyond 30 days will be subject to a charge of 1.5% per month.

COVID 19:

COVID 19 Protocols as required by the State, Municipality, etc. will need to be followed and is the responsibility of the employer.

Additional Services:

Titan Safety Management, Inc. is available for additional services including OSHA consultation, investigations, etc. Separate proposals may be provided for these requests. Out of state work is billed on an hourly basis and travel expenses are billed as additional fees. All additional assigned work that is not a part of a formal proposal will become a part of this agreement and will be billed at an hourly rate of \$115.00 per hour.

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

Loss Control Service Proposal

Client		Contact	Address	Date
City of Darien		Kris Throm	1702 Plainfield Road Darien, IL 60561	February 7, 2024
#	Action Step			Pricing
1	Employee Training Sessions			
	Implementation: Conduct employee training sessions on the following subjects as requested.			See "Services" section for pricing.
	<ul style="list-style-type: none"> - Confined Space Entry (1 Full Day) - Trench and Excavations (1 Full Day) - Fall Protection (1 Full Day) - Traffic Control (1/2 Day) - Flagger (3/4 Day) - Electrical Hazards (1/2 Day) - Personal Protective Equipment (1/2 Day) - Silica (1/2 Day) 	<ul style="list-style-type: none"> - Lock Out Tag Out (1/2 Day) - Respirators (1/2 Day) - Noise Flammable and Combustible Liquids (1/2 Day) - Machine Guarding and Hand Tools (1/2 Day) - Hot Work and Compressed Gasses (1/2 Day) - Snowplow (3/4 Day) 		
		Estimated pricing for six full days of training: (Approximately 1/2 day of training per month)		\$5,086.38
#	Action Step			Pricing
2	Noise Dosimeter Survey			
	Implementation: Conduct a noise dosimeter survey and sound level meter survey of the Public Works Department.			See "Services" section for pricing.
	<ul style="list-style-type: none"> • Conduct a one-day noise dosimeter survey of various positions and tasks. • Includes: Use of up to 10 noise dosimeters for personal sampling and a Sound Level Meter for area sampling 	<ul style="list-style-type: none"> • Provide a written report of findings from the sound level survey. • Possible Recommendations Provided. Standards addressed include – 29 CFR 1910.95 		
		Estimated pricing: (One Day for Survey and One Day for Report Writing)		\$1,695.46
#	Action Step			Pricing
	Consultation			
	Implementation: Assist in reviewing and editing safety policy templates provided by IRMA and provide consultation on occupational safety as requested.			See "Services" section for pricing.
	<ul style="list-style-type: none"> • Edit and update written policies as needed. • Consult on safety equipment • Conduct periodic inspections as requested. 			
		Estimated pricing: (Estimated at Four Days)		\$3,390.92
		Total		\$10,172.76

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

Experience:

William Crimmins – Managing Consultant

Mr. Crimmins is a graduate of Illinois State University and holds a Bachelor of Science degree in Industrial Technology, with a double major in Occupational Safety and Health and Industrial Plastics. He has attained his Certified Safety Professional (CSP) designation and has nearly completed his Associate in Risk Management (ARM) designation.

Mr. Crimmins began his career in 1986 at a national commercial insurance company, providing loss control services for policyholders. During his ten years at the carrier, he held various positions throughout the country and became the Chicago Regional Loss Control Manager. Mr. Crimmins spent the next nine years at a national insurance broker as the Vice President of Loss Control. Prior to establishing Titan Safety Management, he was the Director of Loss Control Services for a large construction company. While in this position, he was responsible for safety activities on nearly 30 projects with 20 direct reports. Mr. Crimmins currently provides safety and risk management consulting for a wide variety of clients.

Mr. Crimmins has extensive experience in several areas including construction, food processing, heavy industrial, manufacturing, public entity, medical, service, transportation, and veterinary industries. His expertise assists clients in understanding practical application of the Occupational Safety and Health Act (OSHA), National Fire Protection Association (NFPA), and Department of Transportation (DOT) standards, assisting them in reducing exposure to loss.

Mr. Crimmins has developed risk management reporting tools, numerous safety programs, conducted safety training, and has presented at several national conventions. In addition to the development of a Risk Management Information System, he has also authored various news articles and has developed a 450-page safety publication. During his career, he has negotiated and vacated OSHA citations and is currently an Authorized OSHA Outreach Training Instructor.

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

Safety and Health Consulting Agreement

1. Agreement

This Safety and Health Consulting Agreement (this "Agreement") is entered into as of February 7, 2024, between the City of Darien a municipality with offices at 1702 Plainfield Road, Darien, IL 60561 (the "Client"), and TITAN SAFETY MANAGEMENT, INC. a corporation with offices at 2360 Palmer Ranch Drive, New Lenox, IL 60451 ("Consultant").

2. Fees For Proposed Services

- 2.1. Upon acceptance of this proposal, the fees associated with the services outlined will be paid for work completed on a monthly basis. Payment will be due upon receipt of the invoice. Any amounts due beyond 30 days will be subject to a charge of 1.5% per month.

3. Consultant's Responsibilities.

- 3.1. Performance of the Services. Consultant shall provide services and advice relating to risk management, safety, and health (the "Services") as set forth on the Schedule(s) hereto, which is hereby incorporated into and made part of this Agreement. Any additional services requested by the client shall also be incorporated into and made part of this Agreement. Client acknowledges and agrees that this Agreement, sets forth the sole duties, tasks and obligations of Consultant and that Client shall be solely responsible for performing all other duties, tasks and obligations that are not specifically identified in this Agreement as Consultant's responsibility including, without limitation, the duties, tasks and obligations set forth in Section 4 below.

4. Client's Responsibilities.

- 4.1. As a condition to Consultant's performance of the Services, Client shall (a) provide sufficient qualified personnel who are capable of performing Client's duties, tasks and obligations under this Agreement; (b) provide Consultant with access to Client's facility during Client's normal business hours and otherwise as reasonably requested by Consultant in order to facilitate Consultant's ability to timely perform the Services; and (c) perform such other duties and tasks as set forth on the Schedule. Client acknowledges and agrees that its failure to perform or to timely perform any of its duties or obligations under this Agreement may affect the timing and cost of Services to be provided by Consultant.

5. Terms and Conditions

5.1. Term and Termination

- 5.1.1. Term. This agreement shall commence on the date set forth above and shall remain in effect until cancelled by either party.
- 5.1.2. Either party may cancel the agreement with a 30-day written notice to the other party.
- 5.1.3. Termination for Default. In the event of the failure of a party to perform any material obligation under this Agreement that is not cured within thirty (30) calendar days following receipt of written notice of such failure, the non-defaulting party shall have the right to terminate this Agreement and, subject to the terms of the Agreement, seek any and all rights and remedies available to it at law and in equity.
- 5.1.4. Non-Payment. In the event of non-payment for services rendered, all costs associated with the collections will be the responsibility of Client.

5.2. Proprietary Materials and Work Product

- 5.2.1. Ownership of Proprietary Materials. Each party is and shall remain the owner of all right, title, and interest in and to such party's proprietary materials, and all copies thereof and in and to all related trade secrets, copyrights, patents, and all other proprietary rights. Neither party shall obtain any rights or license in and to the others proprietary materials.

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

- 5.2.2. Ownership of Work Product. Upon payment of all amounts due hereunder, title to all written work product delivered by Consultant under this agreement (the "Work Product") shall vest in Client and Client shall have the right to use, copy for Client's employees, agents, and representatives. Notwithstanding the foregoing, Consultant shall retain sole and exclusive ownership of all ideas, concepts, theories, improvements, designs, original works of authorship, formulas, processes, algorithms, inventions, know-how, techniques, compositions of mater and any other information owned by Consultant prior to the date of this Agreement or generated by Consultant under this Agreement, collectively, the "Consultant knowledge".
- 5.3. Independent Contractor. Nothing herein shall be deemed or construed to create a joint venture, partnership, agency and/or employee/employer relationship between the parties for any purpose. The relationship of the parties is that of independent contractor and client and is governed solely by this Agreement. Neither party is authorized to act as agent for or otherwise on behalf of the other party, and no action by either party shall bind the other party.
- 5.4. Exclusion of Warrantees and Limitation of Liability.
- 5.4.1. Exclusion of Warrantees. **CONSULTANT MAKES NO EXPRESS OR IMPLIED REPRESENTATION OR WARRANTIES WITH RESPECT TO THE SERVICES TO BE PERFORMED BY CONSULTANT OR ON ANY PRODUCTS THAT MAY RESULT THEREFROM. CONSULTANT EXPRESSLY DISCLAIMS ALL OTHER EXPRESS AND IMPLIED WARRANTIES INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.** Without limitation to the foregoing, Client acknowledges that Consultant has been hired for consultancy and advisory services only. **ENFORCEMENT OF ALL SAFETY AND HEALTH REGULATIONS SHALL BE THE SOLE RESPONSIBILITY OF CLIENT AND SHALL NOT BE THE RESPONSIBILITY OF CONSULTANT.**
- 5.4.2. Limitation of Liability. Client acknowledges that the Consultant has agreed to perform only the specific tasks and services described in this proposal and agreement. While the Consultant will perform these specified tasks and services with the expertise claimed and with due diligence, the Consultant expressly disclaims all warranties or guarantees in connection with the performance of these tasks and services. The Consultant expressly disclaims any and all liability with regard to the technology used, the services rendered, or the tasks performed by Consultant or its representatives. The recommendations and materials Consultant provides are purely advisory; they may not contain every required or advisable safety or health measure and other measures that may be required or advisable. Consultant does not imply or guarantee full compliance with local, state, or federal regulations. Consultant shall in no event be liable for any consequential, incidental, indirect, exemplary, punitive, special, or similar damages including, without limitation, loss of profits, loss of revenues, loss of data, or for cover and the like even if Consultant has been advised of the likelihood of the occurrence of such damages.
- 5.5. Risk Allocation
- 5.5.1. Risk Allocation. Client shall indemnify, defend and hold harmless Consultant and Consultant's employees, **representative**, agents, successors, and assigns (collectively "the Indemnified Parties"), and shall pay any and all losses, liabilities, damages, costs, and expenses (including attorney's fees) incurred by the Indemnified Parties as a result of Client's operation of its business or Client's use of the Work Product, including, without limitation, losses, liabilities, damages, costs and expenses arising or resulting from safety and/or health violations by Client except in each case to the extent caused by Consultant's (i) breach of this Agreement or (ii) negligence or willful misconduct. The Indemnified Parties shall provide Client with prompt notice of any such claims and providing all reasonable assistance in the defense of such claims, provided, however, that any failure or delay of the Indemnified Parties to do so shall only relieve Client of its indemnity obligations hereunder to the extent that Client is actually prejudiced thereby. The terms of this Section 5.5 shall survive the termination of this Agreement.

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.

6. Survival. In the event that any of the terms, sections and/or provisions of this Agreement are deemed to be void/or against public policy, the remainder of this Agreement shall survive and remain in full force and effect.

IN WITNESS WHEREOF, this Agreement has been executed and delivered as of the date first above written.

Consultant : Titan Safety Management, Inc.

Client : The City of Darien

Signature _____

Signature _____

Name William Crimmins

Name _____

Title: President

Title: _____

Date: 02/07/2024

Date: _____

The services outlined in this Proposal cannot possibly cover all potential hazards, loss exposures, or compliance with all Federal, State, or Local standards and requirements. Additional hazards or unsafe work practices may exist, and the City of Darien should regularly consider additional methods of identifying, correcting, or eliminating hazards and unsafe work practices.



6805 Hobson Valley Dr., Unit #105
Woodridge, IL 60517
1-630-739-RAGS
Fax: 1-630-739-7424

COMMERCIAL • INDUSTRIAL • RESIDENTIAL

January 6, 2022

City of Darien
1702 Plainfield Road
Darien, IL. 60561

Attn: Dan Gombac

Re: 75th Street Pump Station Transfer Switch

We are pleased to provide to you an Electrical proposal for the above mentioned project. Our cost is based off of site walk on December 10, 2021. Our proposal is as follows:

Power:

- Furnish and install labor and materials for the following unless otherwise noted:
 - Install a manual 480 volt, 3 phase, 200 amp transfer switch
 - Install load side of meter onto line side of switch
 - Install panel feed onto load side of switch
 - Wire camlocks for generator onto EM feed of switch
 - All conduit, cable and connections

Total Price: \$10,700.00

Thank you for the opportunity to submit this proposal. Rags Electric looks forward to continue working on this project with you. If you have any questions please don't hesitate to contact us.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Forgue", with a long horizontal flourish extending to the right.

Rob Forgue
Estimator
(630) 992-1918

FYE 25 BUDGET REQUEST FORM
Equipment Replacement Budget – Items over \$1,000

Department: Water Fund: 02

Account Name: Building Maintenance Number: 50-4223

Description of item to be replaced: Diesel Generator at Plant #2 Pumping Station

Year purchased: 1991- Original
1992 Cost: Unknown

Year item was scheduled for replacement: As needed

Additional information, including mileage/hours, condition, repair history, accident history, and disposition:

The Diesel generator was installed when the pumping station was built in the early 1990's when the City transferred main water sources from Municipal Well to Lake Michigan via the DuPage Water Commission. This pumping station is the main pumping station for pumping Lake Michigan Water throughout our Distribution System. Over the past 5-10 years the generator's maintenance costs have started to increase. Currently it needs repairs on the intake coolers, radiator, engine block heater and fuel pump. The current repairs are estimated to be between \$10,500 and \$12,500. The diesel generator is hard to fuel due to limited access to the generators location and at times staff has fueled it with 5 gallon gas cans with many trips back and forth to PW shop to ensure generator had enough fuel to continue to run.

Description of replacement item: Natural Gas Generator

Purchase Month: May/June Estimated Cost \$90,000.00

Description of new item, including upgrades and technological improvements:

The new Generator would be Natural Gas supplied by a direct line from NICOR. This would mean there is no need for refueling. It would be quieter and run cleaner for the environment. This generator has the ability to run the entire Water Pumping Station in the event of an outage from ComEd. This is crucial to the City's ability to provide drinking water to our customers. We would also replace the transfer switch to ensure that it is in ideal working condition. The transfer switch is responsible for making the switchover from normal power source to backup source and then back again. This helps ensure that we are operating in the most efficient manner possible with no down time.

SUBMITTED BY: Kris, Dennis & Dan

630-551-3400
 Fax: 630-551-3412
 5238 Baseline Rd Montgomery, IL 60538
 customercare@classicfenceinc.net
 www.classicfenceinc.net



PROPOSAL
 AND
 CONTRACT



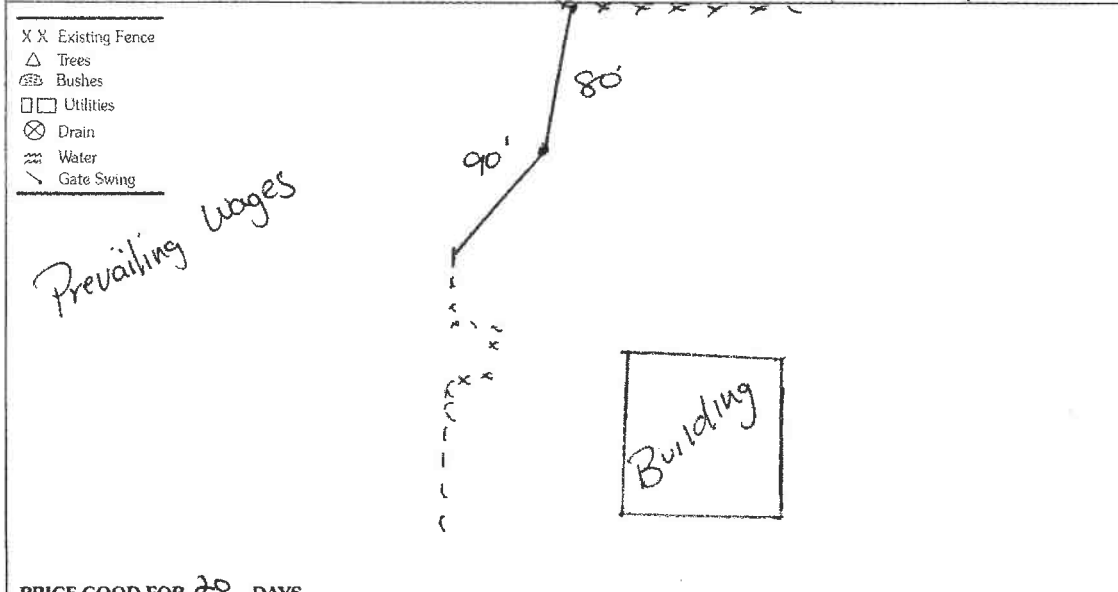
Commercial & Residential

Name City of Darien Date 1-5-24
 Billing address _____ Contact Dennis Cable
 City _____ Twp State _____ Zip code _____ Home phone _____
 County _____ Subdivision _____ Work phone _____
 Job site 1220 Plainfield Rd Cell phone 630-417-5146
 Directions Darien IL 60541 Fax _____
 Cross street _____ Referred by _____ E-mail dcable@darienil.gov

Job description Furnish/Install about 170' of 6 high privacy buftech PVC Chesterfield wood grain. Remove-haul away existing fence

Total linear feet gates included: <u>170'</u>	Line post <u>5x5</u>	Terminal post <u>5x5</u>	Gate post _____	Existing fence <input checked="" type="checkbox"/> Take down <input type="checkbox"/> Haul away <input checked="" type="checkbox"/> Wood <input type="checkbox"/> Chain Link	N/A	Footage _____	Underground Utilities (JULIE) <input type="checkbox"/> Customer <input checked="" type="checkbox"/> Classic Fence
Height <u>6'</u>	Style <u>Privacy PVC</u>	Face nail <input checked="" type="checkbox"/>	Toe nail <input checked="" type="checkbox"/>	BREAKS: Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/>	Trim bushes N/A <input type="checkbox"/> Customer <input type="checkbox"/> Classic Fence		
Board size <u>2</u>	Follow Grade <input checked="" type="checkbox"/>	Level on Top <input type="checkbox"/>	Flanges <input type="checkbox"/> Core drill <input type="checkbox"/>		City's Permit <input checked="" type="checkbox"/> Customer <input type="checkbox"/> Classic Fence		
Color <u>Sierra Blend</u>	Wet concrete <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Post set in dryset	REMOVABLE: Sections <input type="checkbox"/> Yes <input type="checkbox"/> No					

Gates Self Closing Angle Gate Gate Swing Inside Outside
 Single Qty _____ Size _____ Outside
 Double Qty _____ Size _____ *Latch/Hinge Placement is based on gate swing
 BRING: Generator Water Trimers Welder
 Dirt Removal: Yes Leave in piles Spread Other _____



IN	Alternate Prices Initial any agreed to:

PRICE GOOD FOR 20 DAYS

Cash/Check Price <u>\$ 21,990</u> *Add 2% for any other payment	Down Payment <u>OK P.O 50%</u>	Balance	Terms of Sale <u>C.O.D</u>
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Classic Fence is not responsible for sprinkler systems, invisible fences and any lines not marked by Julie.
 No oral agreements of any kind between Customer and Classic Fence Inc. or its agents and representatives will be considered valid.
 I hereby accept the terms and conditions on both sides of this contract. I have reviewed and approve

Customer Signature _____ Date of acceptance _____ Francisco
 Respectfully submitted 2/16

Any EXISTING program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM
FYE25

Department: Municipal Services Fund: Street/Water

Project/Program Title: Municipal Services Office Windows and Entryway.

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 1970 Original Cost: UNK

The staff is proposing to replace the current windows and upgrade the entryway door for several compelling reasons. Firstly, the existing single-pane 1/4 inch glass windows are a major source of energy inefficiency. They permit significant heat loss during winter and heat infiltration in summer, resulting in an HVAC system that struggles to maintain adequate heating and cooling. Moreover, the lack of insulation amplifies temperature fluctuations within the office space, causing discomfort for occupants. Additionally, this condition can adversely affect humidity levels, potentially impacting office documents and electronic equipment. Furthermore, the current office entryway, which serves as our handicap accessibility point, poses challenges. It is difficult to open and features a single-pane design that lacks insulation, employing outdated building materials. The proposed upgrade to modern, energy-efficient solutions not only addresses these functional issues but also aligns with prevailing industry standards and sustainable practices. This comprehensive project aims to enhance both energy efficiency and the overall comfort and functionality of our office space.

Estimated Budget:

Account #	Account Name	Cost
01-30-4223	Building	\$37,500.00
02-50-4223	Building	\$37,500.00
		\$75,000.00

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: Kris, Dave & Dennis

DETAIL (estimates)

Recommended by City Administrator: Yes No

Des Plaines Glass Company

DATE: 11-30-23

962 Lee Street Des Plaines, IL 60016
 Phone 847-298-2727
 Fax 847-298-6939
 Rob@DesPlainesGlass.com

TO: David

JOB	LOCATION
Window Replacement	Darien

QTY	DESCRIPTION
9	Remove and replace 9 existing window openings approx 96" x 96", 1 with a single entry door.
	New storefront to be Kawneer 451T 2" x 4 1/2" thermal framing in dark bronze anodized finish.
	Glass to be 1" tint low-e insulating units.
	Door to be narrow stile with 10" bottom rail, latch lock w/paddle, closer and sweep.
	To leave existing framing in place and install new subframe to accept 1" windows in existing openings please deduct \$ 20,000 from the below price.
COMMENTS	
Please note this price is only valid if completed at the same time as the other smaller fogged window.	
TOTAL \$ 65,900.	

Quotation prepared by: Robert Sandlass

This is a quotation on the goods named, subject to the conditions noted below: Glass must be inspected by customer before leaving the shop. In case of any defects, scratches, chips, etc., purchaser must notify our office immediately. No return will be accepted after leaving our facility. All credit card payments will be charged a processing/convenience fee.

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!

BUDGET REQUEST FORM

FYE25

Department: Street and Water

Fund: 01-30-4374
02-50-4231

Project/Program Title: Wilmette Ave. Storm Sewer Installation

Description of proposed new program/activity/expenditure, including purpose and justification:

Staff is proposing to install approx. 820 ln. ft. of 12" HDPE pipe and corresponding storm sewer inlets. The installed line will allow Water Department Staff to directly drain the 2 MG Standpipe into a more adequately sized pipe system. It currently drains into a 6" line that is not in very good shape with holes in it. The undersized pipe also means that the tower has to be drained rather slowly. Currently the fire hydrant that is used to drain the tower requires us to shut down a line that affects a portion of the water for Mark Delay School. As part of the Altitude Valve work earlier this summer staff installed new valves and fire hydrant with the anticipation that the storm sewer line would be installed to stream line the above discussed operation. The proposed line would provide additional storm water drainage and storage for water draining down Wilmette Ave. toward 69th St. which typically sees flooding issues during heavy rain events.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4374</u>	<u>Drainage Projects</u>	<u>\$38,500.00</u>
<u>02-50-4231</u>	<u>Water System Maintenance</u>	<u>\$38,500.00</u>
	TOTAL COST:	<u>78,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes No

If yes, how many times:

SUBMITTED BY: _____

Recommended by City Administrator: Yes No

Wilmette Ave. Water Tower Storm Sewer Installation

12" HDPE	FT	820	8.1	\$	6,642.00
Concrete Inlet	EA	8	100	\$	800.00
Stone	TN	350	22	\$	7,700.00
Sewer Irons - EJ7000	EA	8	475	\$	3,800.00
Asphalt Contractor - Non road Rehab	SY	450	70	\$	31,500.00
Trucking to 119th St.	HR	90	127.08	\$	11,437.20
Dump 119th St. Materials	EA	25	88	\$	2,200.00
Testing	EA			\$	2,000.00
Misc. Brick, grout, fittings, etc.	EA			\$	4,000.00
Total				\$	70,079.20
Contingency - 10%				\$	7,007.92
Project Cost				\$	77,087.12

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Water

Fund: 02

Account Name: Water System Maintenance

Number: 02-50-4231

Description of item to be replaced:

We are requesting funds to have a company come in and do interior and exterior inspections on all three Water Towers. The evaluations will be performed to determine condition of interior and exterior coatings, ladders, access hatches, vents, overflows, foundation, base plates, roof plates, tank shells, seams and welds. The inspection and accompanying report will help us forecast any necessary repairs that we need to budget for in the future such as tank painting, replacing cathodic protection systems,

Year purchased: Various

Original Cost: Various

Year item was scheduled for replacement: Various

Additional information, including mileage/hours, condition, repair history, accident history, and disposition:

The City's three elevated water tanks are the only source of storage and need to be maintained to ensure ideal systematic operations. Evaluating the tanks will allow us to ensure that we are budgeting and planning for any necessary repairs. During the recent Cathodic Protection Inspections some areas of concern have been identified. They include: interior paint appears to be flaking, cathodic protection anodes are broken off of housing point, dimples in roof where water is pooling, damage due to cell antennas and areas of rusting on the various tanks. They recommended interior inspections as well as a structural review to further investigate areas of concern.

Description of replacement item: Add backup information as necessary

Purchase Month: May

Estimated Cost \$15,000.00

Description of new item, including upgrades and technological improvements:

Interior Inspections will be performed by ROV meaning the tanks do not need to be drained in order for this work to take place. Inspections and reports prepared by awarded vendor will determine any potential upgrades or technological improvements that can be made.

SUBMITTED BY: Kris

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE25

Department: Water

Fund: 02

Project/Program Title: 2" and 3" Trash pumps

Description of proposed new program/activity/expenditure, including purpose and justification:

Water Dept is looking for 2 new trash pumps (2"/3") that are used for water main breaks as well as pumping out valve vaults or as needed for any type of flooding issues.

Estimated Budget:

Account #	Account Name	Cost
<u>50-4231</u>	<u>Water System Maintenance</u>	<u>\$5,500</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u> </u>
TOTAL COST:		<u>\$5,500</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes x No

If yes, how many times:

SUBMITTED BY: Dennis T Cable

Recommended by City Administrator: Yes No

FYE 25 BUDGET REQUEST FORM
Equipment Replacement Budget – Items over \$1,000

Department: Municipal Service Fund: Street /Water

Account Name: Maintenance-Building Number: 30-4815
50-4815

Description of item to be replaced: Epoxy Garage Floor

Year purchased: approx. 2015 Original Cost: \$38,500

Year item was scheduled for replacement: Unknown

Additional information, including mileage/hours, condition, repair history, accident history, and disposition:

The garage floor was previously repaired and epoxy top coated with 1/8 of an inch overlay and mortar repairs in bad spalled areas, and over time the floor condition has begun to chip and peel losing the epoxy bond in many locations due to wear through salt, and equipment operations. In addition repairs to the trench drain and future improvements to triple basin drain line will leave the floor in even worse condition restricting movement of hand carts and small equipment like the scissor lift.

Description of replacement item: Prepare existing floor and epoxy Finish.

Purchase Month: May 2023 Estimated Cost 200,000.00

Description of new item, including upgrades and technological improvements:

We are recommending a thicker full coverage of a ¼ inch epoxy mortar and top coat application with a high performance component meant for the outdoor and harsh environments. This method would create a full bond ¼ inch epoxy XT7 mortar coating then the application of an epoxy top coat.

SUBMITTED BY: David Fell

STONHARD

David J Fell
City of Darien
1041 South Frontage Road
Darien, IL 60561

Project Name: **Darien Public Works Garage**

December 21, 2022

Re: Quote Number: **4373747**

Dear David J Fell:

Thank you for the opportunity to work with you on the Darien Public Works Garage project at City of Darien, 1041 South Frontage Road, Darien IL 60561 . For this project, Stonhard proposes the following scope of work and pricing:

Area Name	Size	Product
Garage - Stondeck FD4 - Best	9,300 sq ft	STONDECK FD4 STEEL GRAY w/ PA7
Garage - Stonclad GS 1/4" - Better	9,300 sq ft	STONCLAD GS COLOR TBD
Garage - Stonclad GS 3/16" - Good	9,300 sq ft	STONCLAD GS COLOR TBD

Area Name: GARAGE - STONDECK FD4 - BEST

Scope of Work (Garage - Stondeck FD4 - Best):

- Stonhard to mechanically prep the floor with dust free grinders and install Stondeck FD4 is a slip-resistant, traffic-bearing, broadcast system. The membrane allows for excellent crack bridging and flexibility. The rigid nature of the base allows the system to hold aggregate and provide long-term wear resistance. It is recommended for an outdoor, exposed area where crack-bridging and water- proofing is necessary, generally the top deck
- Day 1: Remove existing epoxy
- Day 2: Prep Floor and prime
- Day 3: Install XT7 component
- Day 4: Install Stondeck FD4
- Day 5: Install PA7 Topcoats

Conditions of Use (Garage - Stondeck FD4 - Best):

- There are no spillages specified. However if spillages do occur, they are not to exceed the Chemical Resistance Guides of the quoted products. The spillages occur over 25 % of the floor through normal operations on a daily basis.

STONHARD

- The floor is mopped, hosed, power washed and swept with general purpose cleaner occasionally at a temperature of 70° F.
- The floor is subject to cart traffic, hand trucking, power trucking and vehicular on steel, rubber and plastic wheels with a maximum load of no more than 20,000 lbs.

Warranty (Garage - Stondeck FD4 - Best):

- Refer to Terms and Conditions for detailed warranty.

Pricing (Garage - Stondeck FD4 - Best):

- \$189,890 based on prevailing wage labor.

Area Name: GARAGE - STONCLAD GS 1/4" - BETTER

Scope of Work (Garage - Stonclad GS 1/4" - Better):

- Stonhard to mechanically prep the floor with dust free grinders and install Stonclad GS is a four-component, troweled, epoxy mortar system. The system consists of an epoxy resin, amine curing agent, pigments and selected, graded aggregates. Stonclad GS can be applied at thickness ranging from 1/8 in./3 mm to 1/4 in./6 mm depending on application requirements. Stonclad GS cures to an extremely hard, impact-resistant mortar which exhibits excellent abrasion, wear and chemical resistance and can be used anywhere an epoxy mortar is required.
- Day 1: Remove existing epoxy
- Day 2: Prep Floor and Install sloping
- Day 3: Install Stonclad GS @ 1/4"
- Day 4: Cut Joints and Install Stonseal GS6 topcoat

Conditions of Use (Garage - Stonclad GS 1/4" - Better):

- There are no spillages specified. However if spillages do occur, they are not to exceed the Chemical Resistance Guides of the quoted products. The spillages occur over 25 % of the floor through normal operations on a daily basis.
- The floor is mopped, hosed, power washed and swept with general purpose cleaner occasionally at a temperature of 70° F.
- The floor is subject to cart traffic, hand trucking, power trucking and vehicular on steel, rubber and plastic wheels with a maximum load of no more than 20,000 lbs.

Warranty (Garage - Stonclad GS 1/4" - Better):

- Refer to Terms and Conditions for detailed warranty.

Pricing (Garage - Stonclad GS 1/4" - Better):

- \$173,890 based on prevailing wage labor.

Area Name: GARAGE - STONCLAD GS 3/16" - GOOD

STONHARD

Scope of Work (Garage - Stonclad GS 3/16" - Good):

- Stonhard to mechanically prep the floor with dust free grinders and install Stonclad GS is a four-component, troweled, epoxy mortar system. The system consists of an epoxy resin, amine curing agent, pigments and selected, graded aggregates. Stonclad GS can be applied at thickness ranging from 1/8 in./3 mm to 1/4 in./6 mm depending on application requirements. Stonclad GS cures to an extremely hard, impact-resistant mortar which exhibits excellent abrasion, wear and chemical resistance and can be used anywhere an epoxy mortar is required.
- Day 1: Remove existing epoxy
- Day 2: Prep Floor and Install sloping
- Day 3: Install Stonclad GS @ 3/16"
- Day 4: Cut Joints and Install Stonseal GS6 topcoat

Conditions of Use (Garage - Stonclad GS 3/16" - Good):

- There are no spillages specified. However if spillages do occur, they are not to exceed the Chemical Resistance Guides of the quoted products. The spillages occur over 25 % of the floor through normal operations on a daily basis.
- The floor is mopped, hosed, power washed and swept with general purpose cleaner occasionally at a temperature of 70° F.
- The floor is subject to cart traffic, hand trucking, power trucking and vehicular on steel, rubber and plastic wheels with a maximum load of no more than 20,000 lbs.

Warranty (Garage - Stonclad GS 3/16" - Good):

- Refer to Terms and Conditions for detailed warranty.

Pricing (Garage - Stonclad GS 3/16" - Good):

- \$164,790 based on prevailing wage labor.

Pricing Assumes:

- The following is a list of requirements needed to ensure a successful completion of this project:
- Lighting - The area must have adequate lighting in order to install the specified Stonhard product.
 - Heat - A minimum substrate and material temperature of 60F must be maintained in the area to ensure proper curing.
 - Electricity - The area must have a 240v/60 amp/3 phase or 480v/30 amp/3-phase power source; and multiple, dedicated 110V/20 amp outlets.
 - Trash removal - A dumpster or equivalent means of trash removal must be provided.
 - Material storage - The material must be stored in a dry, heated location in or around the area.
 - Accessibility - Area must be free of all moveable equipment and trades prior to Stonhard's arrival.
 - All leftover product is the property of Stonhard.
 - This proposal assumes that if the General Contractor rejects the inclusion of Stonhard's warranty (under the General Terms and Conditions) with an executed contract agreement, the General Contractor will furnish Stonhard a warranty document concurrent with their issuance of the project contract.

- Proposal assumes prevailing wage labor.
- Price is based on floor being installed at a nominal 3/16" thickness.

Pricing Includes:

- Price includes Stonhard Engineer to oversee project.
- Price includes non-union labor rates.
- Price includes one phase/set up.
- Price includes waterproofing membrane and coatings system in mechanical room.

Options:

Additional set up minimum \$5,000 additional charge.

Exclusions:

- Price excludes electric hook ups.
- Price excludes temporary heating.
- Price excludes lighting.
- Price excludes pitching.
- Price excludes weekends and holidays.
- Price excludes trash removal.
- Price excludes floor protection.

Special Terms and Conditions:

- "Set-up/Phases" is defined as Stonhard receiving access to a specified area regardless of size and completing all installation steps without prolong interruption. Total included in proposal = 1.

PRODUCT DESCRIPTION

Stonproof XT7 is a two-component, liquid-applied, polyurethane/polyurea hybrid membrane. It is designed for use on horizontal applications as a positive-side moisture barrier. It can also be used as a crack bridging isolation layer.

PRODUCT ADVANTAGES

- Excellent bond strength for superior adhesion
- Excellent low temperature property retention
- Seamless and monolithic
- Permanently elastic
- Non-deteriorating
- Easily applied to horizontal surfaces
- Factory proportioned packaging for consistent, high quality, and simplified mixing

PACKAGING

Stonproof XT7 is packaged in units for easy handling. Each unit consists of:

1 carton containing:

- (1) 1 gallon can of Amine
- (1) 5 gallon pail of Isocyanate

COVERAGE

Approximately 250 sq. ft./23.2 sq. m per unit at WFT of 25 mil.

STORAGE CONDITIONS

Store Stonproof XT7 at 60 to 85°F/16 to 30°C in a dry area. one year in the original, unopened container.

SUBSTRATE

Stonproof XT7, with the appropriate primer, is suitable for application over properly prepared concrete, wood, brick, quarry tile, metal or Stonhard Stonset grouts. For questions regarding other possible substrates or an appropriate primer, contact your local Stonhard representative or Technical Service.

PATCHING

For proper membrane application, all cavities and voids in the concrete should be filled with a patching compound (Stonset PM5 is recommended) prior to priming to make the surface as smooth as possible.

PRIMING

Stonchem Epoxy Primer or HT Primer must be applied to the prepared floor surface before installing Stonproof XT7. With the exclusion of Stondeck systems, if waterproofing is required, the primer and Stonproof XT7 layer must be pinhole free.

MIXING STONPROOF XT7

Stonproof XT7 is supplied in pre-measured quantities. Mixing must be achieved by mechanical means. Mechanical mixing should be done using a heavy-duty, slow-speed drill (400 to 600 rpm) with a mixing blade. Open the amine and pre-mix for 60 seconds to ensure the suspension of solids. Once pre-mixed, add the amine to the Isocyanate pail and mix for a minimum of 3 minutes. Avoid high-speed mixing that will entrain air into the mix. Thorough mixing of the two components is critical.

APPLYING STONPROOF XT7

Stonproof XT7 should be applied at ambient and surface temperatures of 60 to 85°F/16 to 30°C. This membrane must be applied immediately after mixing the two components. Stonproof XT7 is applied with a 30 mil notched squeegee. After material is applied, backroll with a nap roller.

Note: WFT of material after nap rolling should be 25 mils.

CURING

The surface of Stonproof XT7 will be tack-free in 12 to 18 hours at 77°F/25°C. Ultimate physical characteristics will be achieved in 7 days.

RECOMMENDATIONS

- Apply only on a clean, sound and properly prepared and primed substrate.
- Minimum ambient and surface temperatures are 60°F/16°C at the time of application.
- Do not use water or steam in the vicinity of the application. Moisture can seriously affect the working time and properties of the material.
- Application and curing times are dependent upon ambient and surface conditions.

PHYSICAL CHARACTERISTICS

Tensile Strength.....	2,100 psi
(ASTM D-412)	
Elongation.....	480%
(ASTM D-412)	
Hardness.....	80
(ASTM D-2240, Shore A)	
Pot Life.....	30 to 35 minutes
(@ 70°F/21°C)	
Cure Rate.....	12 to 18 hours
(@ 70°F/21°C)	for tack-free surface
VOC Content.....	46 g/l
(ASTM D-2369, Method E)	

Note: The above physical properties were measured in accordance with the referenced standards. Samples of the actual floor system, including binder and filler, were used as test specimens. All sample preparation and testing is conducted in a laboratory environment, values obtained on field-applied materials may vary and certain test methods can only be conducted on lab-made test coupons.

Any EXISTING program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM
FYE25

Department: Municipal Services

Fund: Street /Water

Project/Program Title: Asphalt and Concrete Self Propelled Saw

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 2008

Original Cost: Unknown

The staff request the acquisition of a new walk-behind asphalt and concrete saw to replace the current unit, which has exhibited persistent issues. The existing saw is prone to overheating, leading to shutdowns, and is further plagued by vacuum lock incidents that render it unable to restart. Its performance is suboptimal, with challenges in maintaining straight cuts and ensuring consistent water spray for safety. The recommendation is for a self-propelled unit featuring a self-contained drive system and a larger saw blade. Such an upgrade promises to address the shortcomings of the current equipment. The proposed model is not only more resilient, with a capacity for handling demanding tasks, but also offers enhanced precision through reduced vibration and increased power, resulting in straighter cuts.

Estimated Budget:

Account #	Account Name	Cost
01-30-4815	Capital -Equipment	5,000
01-50-4815	Capital - Equipment	5,000
		10,000

Has this request been submitted before? _____ Yes X No

If yes, how many times: _____

SUBMITTED BY: Dave Fell

DETAIL (estimates) – See attached

Recommended by City Administrator: _____ Yes _____ No

RENTALS
SALES
REPAIRS



1031 N. Cicero Ave. • Chicago, IL 60651

(773) 252-6600


Fax (773) 252-6650

www.olearysequipment.com

customerservice@olearysinc.net

PRINT DATE: 09/25/23 Page 1

QUOTE

Customer: Darien, City Of 1041 S. Frontage Rd Darien IL 60561		Delivery Location: 1041 S. Frontage Rd Shop Darien IL 60561		Ticket# Quote# 955441	
				Loc 100 	
Ordered by: David Fell 630-429-1711 Phone: W (630) 353-8101		PO/Job #		Delivery/Out: 09/25/23 Mon MMS	
				Pick-up/In: 10/09/23 Mon MMS	

Qty	Item	Description	Unit Price	Total
1	1031MISC	Misc Item Husqvarna FS524	8750.00	8750.00
----- Payments -----				

Rentals	0.00
Sales	8,750.00
Delivery	0.00
Pickup	0.00
Labor	0.00
Damage Waiver	0.00
Trans Tax	0.00
Sales Tax	0.00
Total	8,750.00
Total Paid	0.00
Est Amount Due	8,750.00

YOU ARE CHARGED FOR TIME EQUIPMENT IS IN YOUR POSSESSION.	A CLEANING CHARGE WILL BE MADE ON ITEMS RETURNED DIRTY.
"WE CHARGE FOR TIME OUT NOT TIME USED."	EQUIPMENT RECEIVED SUBJECT TO CONDITIONS AND TERMS ON THE REVERSE SIDE OF THIS CONTRACT.
THE VALUE OR PURCHASE PRICE OF EQUIPMENT IS _____ NO RENTAL SHALL BE APPLIED AGAINST PURCHASE EXCEPT AS FOLLOWS _____	

I acknowledge receipt of the above equipment and represent that if I am not the Lessee, I represent the above indicated Lessee and am authorized to sign in the Lessee's behalf.

SIGNATURE _____ PRINTED NAME _____
 CELL PHONE _____

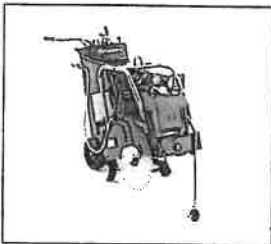
Check Out _____ Check in _____

THIS IS YOUR CONTRACT READ BOTH SIDES BEFORE SIGNING



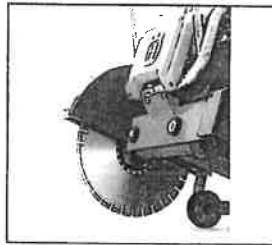
Husqvarna FS 524

Our convenient FS 524 is a powerful, yet compact, self-propelled petrol floor saw ideal for asphalt and concrete cutting. Suitable for small to medium-sized service and repair jobs, up to 241 mm cutting depth. The optimal power transmission makes it ideal for more demanding jobs, despite its compact size. User-friendly and developed with a clear focus on your comfort.



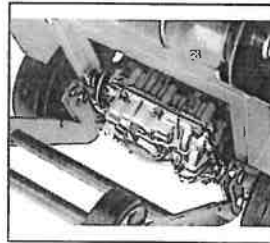
SELF-PROPELLED

For easy operation and comfort.



LOW VIBRATIONS

Engine and blade shaft mounting system increases comfort and gives excellent cutting performance.



SELF-CONTAINED DRIVE SYSTEM

Self-contained differential drive system eliminating drive gear from rear wheels and related wear. It is simple to handle and maintain.

Features Husqvarna FS 524

- Enhanced belt tensioning system gives constant tension without need of re-tensioning, ensuring optimal performance and increased belt life.
- The IntelliSeal blade shaft system allows for a minimum of 250 maintenance-free hours without daily greasing of bearings.
- Provides a closer and more comfortable position to the cutting side for easier alignment and straighter cuts. Handle can also be folded for transport.
- Adjustable for all blade diameters.
- Spring-assisted screw feed facilitates blade adjustment in and out of the cut.

TECHNICAL SPECIFICATION	
Motor manufacturer	Honda
Motor spec	GX630
Max output (As rated by the engine manufacturer)	15.5 kW / 20.8 hp
Engine/motor RPM	post:3600 rpm
Cylinders	2
Number of strokes	4-stroke engine
Cylinder displacement	41.98 cu.inch
Cylinder bore	3.07 inch
Cylinder stroke	2.83 inch
Fuel tank volume	2.2 gal.
Air filter type	Dry element
Starter	Electric
Engine cooling	Air
Belt	Poly V
Number of belts	16
Oil capacity, l	1.9 lit
Displacement, cc	670 cm ³
Diamond blade, max	24"
Max cutting depth	9.7 inch
Spindle diameter	1"
Blade depth control	Handwheel
Blade shaft diameter	1.1875 inch
Blade shaft drive	Poly-V
Blade flange	4.5"
Max. saw travel speed	7.62 fpm
Blade shaft RPM	2100 rpm
Arbor size	1"
Axle front	0.9 inch
Rear axle diameter	0.9 inch
Transmission type	Hydros. Transaxle
Transmission speed	0-26
Transmission speed	0-80 fpm
Handle bars	Multiposition
Primary wheel size	Outside diameter: 5 Wheel width: 1.5 Inner bore: 0.75"
Secondary wheel size	Outside diameter: 10 Wheel width: 3 Inner bore: 0.875"
Blade guard attachment	Slip-on
Blade guard type	Slip-on
Weight	509.26 lbs
Weight incl. packaging	597.44 lbs
Product size, LxWxH	68.9x26x47.24 inch
Sound power level, guaranteed (LWA)	110 dB(A)
Sound pressure	90 dB(A)
Hand arm vibration (Aeq)	2 m/s ²

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE 25

Department: Municipal Services

Fund: Street /Water

Project/Program Title: Trailer Attenuator

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: N/A Original Cost: N/A

The staff strongly recommends acquiring a towable attenuator to serve as a trailing rear end impact safety device, enhancing crew safety during operations on high-speed roads such as Cass Avenue, 75th St., Plainfield Road, or Cass Avenue. This essential addition is particularly crucial for tasks involving slow-moving equipment operations, like banner installations, or stationary jobs such as main brake repairs. The towable attenuator acts as a safeguard, offering rear-end traffic crash protection to ensure a secure working environment for our crew.

Estimated Budget:

Account #	Account Name	Cost
01-30-4815	Capital -Equipment	19,200
02-50-4815	Capital -Equipment	19,200
	Contingency -10%	3,800
		42,000.00

Has this request been submitted before? Yes No

If yes, how many times:

SUBMITTED BY: Dave Fell

DETAIL (estimates)

Recommended by City Administrator: Yes No

Customer: 11645 City of Darien		Quote Type: Customer	Quote No: 176403	Required By:
Customer Job: 176403	Cust PO#:	Ship To		
Quote Date: 12/06/23	Quoted By: Brett Porzel	Address: 1041 S. Frontage Rd		
Contact: Jeff Corneils	Tax Code: IL60446NSF	City: Darien State: IL Zip: 60561		
Phone: 630-514-5605	Terms: Net 30 Days	Ship Via:		
	Status: Active	Salesperson:		

Notes:

Material	Bill of Materials	Description	Dimensions	Extended Size	SF/SM	Artwork	Ink Color	Finished Date	Pack Date	By	U/M	Quantity	Unit Price	Extended Price
10000-TL3-12C		TL3 SCORPION TRAILER ATTEN									EA	1.00	1,150.00000	31,150.00
SPECORDER		Vehicle Mount 4' x 8' 15 Light Arrow Board Wireless V-Touch Controller w/ cigarette plug adapte									EA	1.00	2,800.00000	2,800.00
SPECORDER		Winch lift and upright support for VM-AB for Scorpion TA									EA	1.00	2,300.00000	2,300.00
DELIVERY		DELIVERY FEE									EA	1.00	2,000.00000	2,000.00

Quote Subtotal 38,250.00
 Sales Tax 0.00
Quote Total 38,250.00

12225 DISK DRIVE
 ROMEVILLE, IL 60446

Delivered by _____ Date _____
 Received by _____ Date _____
 267



**FYE 25 BUDGET REQUEST FORM
Expansion Budget**

Department: Water

Fund: 02

Project/Program Title: Gutermann ZONESCAN NB-Iot

Description of proposed new program/activity/expenditure, including purpose and justification:

Staff is proposing to purchase Leak Loggers to cover the entire Water System. Previously we looked at purchasing a few sets of leak loggers to move around town. Based on the trial set of 50+ loggers that we purchased we believe that we will see very positive results. By covering the entire system we will not have to move loggers around in order to monitor our system. Once the system is covered we will not need the annual leak detection survey by an outside company anymore either and we will have daily leak detection all year long instead of one day out of the year when the leak detection company comes out. We are choosing to break the program into a 3 year cycle. It is anticipated that approximately 600 loggers will be needed to cover the City's 104 mile Water System. Typical spacing is approximately 850 foot increments and the loggers will be placed on Main Line Valves and Fire Hydrant Auxiliary Valves. Spacing does vary based on pipe size and type and needs to be adjusted accordingly. These upgraded loggers are cellular based with SIM cards built in. After the initial 5 year contract there will be a recurring annual cost per logger and for wireless access. We have been told that the cost is \$29/logger annually. This cost will be paid by saving on the annual leak detection service. The system comes with a wireless user interface that would house all pertinent information. All loggers would be able to be seen on a map overlay. Staff will not need to drive past the loggers to download information via Bluetooth as was the case with other leak loggers we looked into. The loggers have field replaceable Lithium Ion batteries with an anticipated life cycle of 8 years. Other loggers have to be sent out or completely replaced at the end of the battery life cycle estimated at 5 years. The Gutermann loggers will listen to the pipes every night for a 2 hour span during anticipated low usage times, typically 2 am to 4 am. They will determine noises that are not normal and run different leak correlations between the various sensors covering the area to pinpoint the leak. Any noise will be given a leak confidence score so that staff can address accordingly. Identifying and repairing leaks shortly after they start will allow the City to continue to reduce the system wide water loss and thereby non-revenue water. Based on the 2023 Leak Survey 23 leaks were identified estimated at 53 gpm lost. This translates into over 76,000 gallons per day or almost 28 Million Gallons per year lost. The proposed product is an updated version of the system that the Villages of Elmhurst and Oak Lawn have installed. Staff has researched several different products and feels that the Gutermann product is the best on the market and will provide the City with the best long term results.

Estimated Budget:

Account #	Account Name	Cost
<u>02-50-4815</u>	<u>Water Department - Capital Purchases</u>	<u>\$200,000.00</u>
	<u>Contingency – 10%</u>	<u>\$20,000.00</u>
	TOTAL COST:	<u>\$220,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? X Yes _____ No

If yes, how many times: _____

SUBMITTED BY: Dennis Cable & Kris Thom

Recommended by City Administrator: _____ Yes _____ No

Darien Public Works - IL, Kris Throm
 1041 S. Frontage Rd
 Darien IL 60561
 United States

Invoicing Address:

Darien Public Works - IL, Kris Throm
 1041 S. Frontage Rd
 Darien IL 60561
 United States

Shipping Address:

Darien Public Works - IL
 1041 S. Frontage Rd
 Darien IL 60561
 United States

Quotation

Quotation Number: S/GUS/2301183
 Quotation Date: 01/09/2023
 Expiration Date: 04/09/2023
 Reference: USA20230109CK NBIOT
 Your Contact Person: Cameron Keyes
 Phone:
 Email: cameron.keyes@gutermann-water.com

Pos	Qty	Unit	Part No	Description	Unit Price	Disc.%	Taxes	Amount
1	1.00	Pcs	ZS-NBIOT-PROG-KIT	[ZS-NBIOT-PROG-KIT] ZS NB-IoT programming kit	250.00	0.00		\$ 250.00
2	545.00	Pcs	ZS-NBIOT-KIT-90-29	[ZS-NBIOT-KIT-90-29] ZONESCAN NB-IoT correlating leak logger incl antenna (12,13,17,28 (90mm), 290 cm)	1,365.00	30.00		\$ 520,747.50
				Included in Price: five year subscription for battery change, warranty and hosting fee, per logger.				
3	545.00	Pcs	NBIOT-SIMCARD	[NBIOT-SIMCARD] ZONESCAN NB-IoT data SIM card.	55.00	0.00		\$ 29,975.00
				Five year hosting and management subscription, per logger				
4	545.00	Pcs	ZS-LB-ANT	[ZS-LB-ANT] ZONESCAN L bracket for antennas	30.00	100.00		\$ 0.00
5	1.00	Units		Samsung Active 3 Tablet	1,000.00	0.00		\$ 1,000.00
6	1.00	Units	Included	Training - Web Based - included in equipment price	0.00	0.00		\$ 0.00
7	1.00	Units	Includes - one day training, travel and expenses	Training - On site (Days) - Includes One day of training, travel and expenses	2,500.00	0.00		\$ 2,500.00



Gutermann Inc.
55 Main St., Suite 311
03857 Newmarket, NH
Tel.: +1 (603) 200-0340
Fax: +1 (603) 292 6171
<http://www.gutermann-water.com>
usa@gutermann-water.com

Pos	Qty	Unit	Part No	Description	Unit Price	Disc. %	Taxes	Amount
8	1.00	Units	Includes - one day training, travel and expenses	Training - On site (Days) - Each Additional Day	1,000.00	0.00		\$ 1,000.00
<hr/>								
Subtotal								\$ 555,472.50
<hr/>								
Total								\$ 555,472.50

Payment terms: 30 Days

FYE 25 BUDGET REQUEST FORM
Maintenance Budget

Department: Water

Fund: 02-50-4815

Project/Program Title: Truck #402

Description of proposed new program/activity/expenditure, including purpose and justification:

We are seeking to replace a 2000911 W4500 3/4 Pick up truck. This truck is driven by the Water Department Foreman. The vehicle will be purchased through the Northwest Municipal Purchasing Contract awarded vendor.

Estimated Budget:

Account #	Account Name	Cost
<u>02-50-4815</u>	<u>Capital Purchases – Pick Up truck</u>	<u> </u>
<u>02-50-4815</u>	<u>Capital Purchases – Spray-in bed liner, bed cover & accessories</u>	<u> </u>
<u>02-50-4815</u>	<u>Capital Purchases – Graphics</u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
	TOTAL COST:	<u>\$125,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? X Yes No

If yes, how many times: FYE 21

SUBMITTED BY: Kris, Dennis & Tom

Recommended by City Administrator: Yes No

RESOLUTION NO. R-90-23

A RESOLUTION ACCEPTING A PROPOSAL FROM SUTTON COMMERCIAL FLEET FOR THE PURCHASE OF A 2024 FORD F4550 MODEL DUMP BODY, SNOW PLOW EQUIPMENT PACKAGE, LIGHTING ACCESSORIES, AND HYDRAULIC CONTROLS, TO REPLACE UNIT 402, IN AN AMOUNT NOT TO EXCEED \$108,041

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien does hereby accept a proposal from Sutton Commercial Fleet for the purchase of a 2024 Ford F4550 model dump body, snow plow equipment package, lighting accessories, and hydraulic controls, to replace unit 402, in an amount not to exceed \$108,041, a copy of which is attached hereto as "Exhibit A".

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 21st day of August 2023.

AYES: 5 - Belczak, Kenny, Leganski, Schauer, Stompanato

NAYS: 0 - NONE

ABSENT: 2 - Gustafson, Sullivan

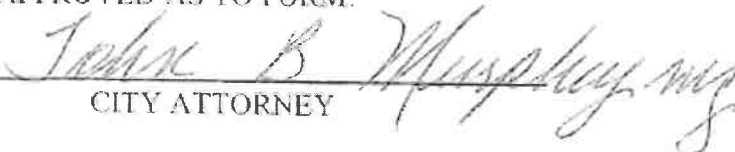
APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 21st day of August 2023.


JOSEPH MARCHESE, MAYOR

ATTEST:


JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:


CITY ATTORNEY





COMMERCIAL & FLEET

SUTTON FORD INC.
21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Thursday, August 10, 2023
DATE

PURCHASER'S NAME

CITY OF DARIEN

STREET ADDRESS

CITY: DARIEN STATE: IL ZIP: BUS PHONE:

PLEASE ENTER MY ORDER FOR THE FOLLOWING: NEW USED SUV TRUCK CAR

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2024	FORD	F4550 CHASSIS	SUPER CAB 4X4	WHITE	XL	ORDER

VIN NO. ORDER MILES SALES REP

PRICE FOR CHASSIS	TRADE-IN INFORMATION
\$57,576.00	MAKE OF USED VEHICLE
MONROE UPFIT \$39,888.00	YEAR
	MODEL
UPFIT AMOUNT DOES NOT INCLUDE PLOW	VEHICLE IDENT. NO.
ADD 10,394 TO UPFIT TOTAL FOR PLOW	MILEAGE
	TRADE VALUE

SUBTOTAL \$97,474.00 FLEET SALES INFORMATION

ELECTRONIC FILING FEE	\$0.00	ORDERING FIN
DOCUMENTATION FEE	\$0.00	END USER FIN
ILLINOIS SALES TAX 7.25%	\$0.00	SALES TYPE
COUNTY TAX- COOK 1.00%	\$0.00	GPC DISCOUNT
CITY OF CHICAGO TAX 1.25%	\$0.00	GPC REF #
COOK COUNTY WHEEL TAX	\$0.00	SGA/CPA DISCOUNT
LICENSE, TRANSFER, TITLE	\$173.00	SGM DISCOUNT
EXTENDED SERVICE CONTRACT	\$0.00	RETAIL REBATE #
TOTAL PRICE	\$97,647.00	
CASH DOWN PAYMENT	\$0.00	
REBATE	\$0.00	
TOTAL DOWN PAYMENT	\$0.00	
UNPAID CASH BALANCE DUE ON DELIVERY	\$97,647.00	

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby. THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF \$303.00 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

ACCEPTED BY: Joseph M. Marchese
PURCHASER'S SIGNATURE
DATE: 8-11-23 8/10/2023

ACCEPTED BY: _____
DEALER OR HIS AUTHORIZED REPRESENTATIVE
DATE: _____ 8/10/2023

FLEET DEAL RECAP					
STOCK #	ORDER	NAME	CITY OF DARIEN		
SALESPERSON	0		0		
SALESMAN ID#		ADDRESS	0		
YEAR	2004		0		
DISC	F4500 CHASSIS	CITY/STATE/ZIP	DARIEN	IL	0
VIN#	ORDER	FIN CODE	0		0
		SALE TYPE	0		

CREDITS			
ORIGINAL INVOICE AMOUNT		\$	-
FDAF (ADVERTISING FLEET SALES ONLY)	(-)	\$	-
HOLDBACK	(-)	\$	-
1% HB / FLEET FLAT PAY	(-)	\$	-
MISC CREDITS	(-)	\$	-
INCENTIVE 1 (56A)	0	(-)	\$ -
INCENTIVE 2 (GPC REF #)		(-)	\$ -
INCENTIVE 3 (56M)		(-)	\$ -

FINANCIAL STATEMENT ACCOUNT NUMBERS BY VEHICLE LINE		
SALE	COST	VEHICLE LINE
3362	4352	MUSTANG
3365	4286	EDGE
3367	4287	ESCAPE
3368	4268	EXPLORER
3369	4269	EXPEDITION
3370	4270	BRONCO SPORT
3371	4271	BRONCO
3372	4272	MUSTANG MACH-E
3324	4524	E-SERIES
3325	4525	RANGER
3326	4526	F-150 (ICE)
3327	4527	F-150 LIGHTNING (BEV)
3328	4528	TRANSIT CONNECT
3329	4529	TRANSIT FULL SIZE
3330	4530	E-TRANSIT
3331	4531	MAVERICK
3332	4532	SUPER DUTY F250-F750

DEBITS			
CHARGEBACK	(+)	\$	-
AFTERMARKET 1	(+)	\$	-
AFTERMARKET 2	(+)	\$	-
INTEREST REBATE	(+)	\$	-
DRIVERS	(+)	\$	-
FUEL	(+)	\$	-
JS TRANSPORT	(+)	\$	-
	(+)	\$	-
	(+)	\$	-

TOTAL UNIT COST	(+)	\$	-
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TOTAL SALE PRICE	(+)	\$	97,474.00
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PROFIT	\$	\$	97,474.00
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SUPPORT STAFF COMMISSION (ACCOUNT 2424)	5%	\$	4,873.70
---	----	----	----------

COMMISSION PERCENTAGE	%		30%
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TOTAL COMMISSION	\$	\$	27,780.09
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BILL OF SALE SUMMARY	
SALE PRICE	\$ 97,474.00
DOC FEE	\$ -
LAT	\$ 173.00
SALES TAX	\$ -
COUNTY TAX	\$ -
CHICAGO TAX	\$ -
CHICAGO TAX	\$ -
COOK COUNTY WHEEL TAX	\$ -
WARRENTY	\$ -
REBATE	\$ -
CASH DOWN PAYMENT	\$ -
UNPAID BALANCE DUE	\$ 97,647.00

NOTES TO BILLER	
1)	
2)	
3)	
4)	
5)	

Any NEW program/activity/equipment costing in excess of \$5,000

BUDGET REQUEST FORM

FYE 25

Department: water & streets

Fund: 50-4815 30-4815

Project/Program Title: vactor truck -

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____

Original Cost: _____

The proposed piece of equipment is used for cleaning-vacuuming storm basins, storm inlets water valves and jetting storm sewer infrastructure. One example of the application would be that many of the existing water valve vaults through the years have accumulated up to several feet of sediment. The proposed machine would allow the department to inspect, vacuum and make any necessary repairs, such as replacing rotted bolts within the water vaults, thus resulting in an efficient and proactive maintenance program. The proposed jetter would further allow the street department to maintain storm sewer infrastructure throughout the City. The conveyance of storm water is an important concern and would further afford the department to maintain a proactive maintenance program.

The jetter/vacum truck would further allow the water department to perform excavations for buffalo boxes and valve structures where utilities such as electric, telephone, fiber optic and gas were installed adjacent to the abovementioned water infrastructure. Due to other utilities adjacent to the water infrastructure it creates situations that do not allow for conventional excavation. The proposed equipment would allow for an excavation through high pressure water and a vacuum excavation that would allow crews to correct a deficiency. This method has been referred to as trench less excavation and eliminates a mishap with the conflicting utility and further results in minimal restoration.

City Staff has been dependent on the County of DuPage through an informal agreement for assistance of their local area Vactor truck. In instances where the County was unable to assist and time was of the essence the Department has rented the equipment which costs approximately \$1,100.00-\$1,500.00 for a four hour minimal. The practical uses of the Vactor Truck would allow the City of Darien to maintain infrastructure proactively and would further allow both departments to respond to an emergency.

Estimated Budget:

Account #	Account Name	Cost
02-50-4815	Equipment	\$249,400
01-30-4815	Equipment	249,400
02-50-4815	Striping	600
01-30-4815	Striping	600
	Total	500,000

Has this request been submitted before? X Yes No

If yes, how many times: _____

SUBMITTED BY: Daniel Gombac

Recommended by City Administrator: Yes No

E J EQUIPMENT, INC.
 PO Box 665 • 6949 N. 3000 E. Rd.
 Manteno, IL 60950
 PH: (815) 468-0250 • Fax: (815) 468-8055
 www.ejequipment.com



Ship To: IN STORE PICKUP

Branch 01 - CENTRAL		
Date 02/01/2024	Time 14:12:13 (O)	Page 1
Account No. DARIE001	Phone No. 6308525000	Estimate No. 004948
Ship Via		Purchase Order
Tax ID Number		
ERIC LESAGE		Salesperson S23 / S23

Invoice To: CITY OF DARIEN
 1041 S FRONTAGE ROAD
 DARIEN IL 60561

Attention: KRIS THROM

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** QUOTE VALID: 02/02/2024 Amount

Stock #: 007905 Serial #: 10239819 527885.00
 New 2023 VC PD3612HEN
 VAC-CON PD3612HEN/1300 LHA COMBINATION SEWER CLEANER
 MOUNTED ON A FREIGHTLINER 114SD CHASSIS
 PLEASE SEE ATTACHED BUILD SHEET FOR EQUIPMENT SPECS

NOTES:

PRICE INCLUDES A \$2000 CREDIT TO USE TOWARDS PARTS
 ACCESSORIES AND NOZZLES TO OUTFIT THE TRUCK.

CHASSIS AND VAC-CON WARRANTIES WILL BEGIN AT PURCHASE DATE.

Miscellaneous Charges/Credits

RENTAL MONIES APPLIED Qty: 1 Price: 43350.00 43350.00-

Subtotal: 484535.00

Authorization: _____ Quote Total: 484535.00

X

Received By

E J EQUIPMENT, INC.
 PO Box 665 • 6949 N. 3000 E. Rd.
 Manteno, IL 60950
 PH: (815) 468-0250 • Fax: (815) 468-8055
 www.ejequipment.com



Ship To: IN STORE PICKUP

Branch 01 - CENTRAL		
Date 02/01/2024	Time 13:48:31 (0)	Page 1
Account No. DARIE001	Phone No. 6308525000	Estimate No. 011581
Ship Via	Purchase Order DO NOT BILL	
Tax ID Number		
		Salesperson 405

Invoice To: CITY OF DARIEN
 1041 S FRONTAGE ROAD
 DARIEN IL 60561

ESTIMATE QUOTE VALID: 03/02/2024

SERVICE ESTIMATE - NOT AN INVOICE

Stock #: 007905 VAC-CON PD3612HEN MS #: 10239819
 Make: VC Model: PD3612HEN
 THE FOLLOWING WORK TO BE PERFORMED

YEARLY MAINTANENCE FOR VAC-CON 007905

ADDITIONAL DESCRIPTION:

THIS IS AN ESTIMATE FOR A YEARLY PM SERVICE AGREEMENT FOR VAC-CON WITH SERIAL# 10239819. BASED ON 600-800 HOURS OF USAGE PER YEAR. EACH SERVICE WILL ALSO INCLUDE A COMPLETE INSPECTION OF THE UNIT CHASSIS AND BODY AND 1 FEDERAL DOT INSPECTION.

IN THIS AGREEMENT, EJ EQUIPMENT AGREES TO PERFORM:

2 TIMES PER YEAR, THE TRANSFER CASE WILL BE SERVICED WITH NEW FILTER AND OIL.

2 TIMES PER YEAR, THE HYDRAULIC SYSTEM WILL BE FLUSHED, FILTERS CHANGED AND NEW OIL.

2 TIMES PER YEAR, THE CHASSIS WILL BE GIVEN A COMPLETE PM SERVICE WITH NEW OIL, FUEL AND AIR FILTERS. NEW WATER/OIL SEPARATOR FILTER AND FILLED WITH NEW OIL. COMPLETE GREASING OF THE UNIT.

1 TIME PER YEAR THE WATER PUMP WILL BE DRAINED OF OIL, CHECKED OVER AND FRESH OIL INSTALLED.

Part#	Description	Qty	Price	Amount
624-0272	FILTER ELEMENT	8	200.82	1606.56
624-0261	FILTER ELEMENT	4	104.98	419.92
624-0468	FILTER FOR LIND	1	395.40	395.40
624-0458	FILTER CARTRIDG	1	460.04	460.04
ISO 32	ISO32 - BULK	10	15.44	154.40
645-2366	OIL FILTER FOR	2	137.38	274.76
75W90	SYN GEAR OIL/QT	48	20.44	981.12
80W90	MULTI GEAR OIL	20	6.67	133.40
LF14009NN	OIL FILTER	2	47.93	95.86
FF63054NN	FUEL FILTER	2	33.84	67.68

I authorize EJ Equipment to perform the repair work described above, utilizing necessary labor, parts and materials. I agree that EJ Equipment is not responsible for loss or damage to the vehicle, or articles left in the vehicle, in case of theft, fire, or any other cause beyond our control. I agree that EJ Equipment is not responsible for delays caused by unavailability of parts, or delay in parts shipments by the supplier or transporter. I grant EJ Equipment employees permission to operate my vehicle for the purpose of testing and/or inspection. I understand if any closer analysis finds additional labor, parts or materials are necessary to complete the repair. I will be contacted for authorization, only if the amount of repairs that I will pay will be increased.

X

Received By

E J EQUIPMENT, INC.
 PO Box 665 • 6949 N. 3000 E. Rd.
 Manteno, IL 60950
 PH: (815) 468-0250 • Fax: (815) 468-8055
 www.ejequipment.com



Ship To: IN STORE PICKUP

Branch 01 - CENTRAL		
Date 02/01/2024	Time 13:48:31 (O)	Page 2
Account No. DARIE001	Phone No. 6308525000	Estimate No. 011581
Ship Via	Purchase Order DO NOT BILL	
Tax ID Number		
		Salesperson 405

Invoice To: CITY OF DARIEN
 1041 S FRONTAGE ROAD
 DARIEN IL 60561

ESTIMATE QUOTE VALID: 03/02/2024

SERVICE ESTIMATE - NOT AN INVOICE

Part#	Description	Qty	Price	Amount
AF4331	AIR FILTER	1	132.94	132.94
FS20095	FILTER SEPERATO	2	32.33	64.66
15W40	15W40 - QUART	80	4.88	390.40
GREASE	GREASE & FLUIDS	20	8.32	166.40

MISCELLANEOUS CHARGES:	Description	Price	Amount
	SHOP SUPPLIES		

Parts: 5343.54
 Labor: 5130.00
 Miscellaneous: 115.00
 TOTAL: 10588.54

Authorization: _____

I authorize EJ Equipment to perform the repair work described above, utilizing necessary labor, parts and materials. I agree that EJ Equipment is not responsible for loss or damage to the vehicle, or articles left in the vehicle, in case of theft, fire, or any other cause beyond our control. I agree that EJ Equipment is not responsible for delays caused by unavailability of parts, or delay in parts shipments by the supplier or transporter. I grant EJ Equipment employees permission to operate my vehicle for the purpose of testing and/or inspection. I understand if any closer analysis finds additional labor, parts or materials are necessary to complete the repair, I will be contacted for authorization, only if the amount of repairs that I will pay will be increased

X

Received By _____



Build Sheet
Vac-Con Combination Sewer Cleaner
Mounted on 2024 Freightliner 114SD 6x4 Chassis

Main Information – Stock

Serial #	10239819
Model	PD3612HEN/1300
Vacuum System	Roots Model 824, 4,400CFM@18" , Hydraulic Drive
Boom	10' Aluminum Telescoping Boom with Pendant Control Station
Hose Reel	Front Mounted, Articulating to Driver Side
Jet Rodder Hose	500' x 1" 2500/6250 PSI
Water System	80 GPM/2500 PSI, Hydraulic Drive
Water Pump	FMC

Debris Body Options

Qty	Description
1	6" Knife Valve with Center Post and Handle
1	A Flat Style Rear Door Including Hydraulic Opener
1	Debris Body "Power Flush" System
1	Built in Debris Body Prop
1	Rear Splash Shield
1	Debris Tank Drain Screen placement – Standard Drain
1	Wear Plate, Swing Style

Water System Options

Qty	Description
1	1/4 turn ball valve water tank drain
1	Air Purge Winterization System
1	Hydro-excavation package includes: 50' retractable handgun hose reel with 72" Lance, heavy duty unloader valve, main control ball valve
1	Ripsaw HD Hydro Nozzle
1	Pre-Tank Water Filter
1	Variable Flow Valve
1	Winter Recirculation System for Rodder Hose and Hydro Reel

Other Machine Options

Qty	Description
1	Hose Footage Counter
1	Boom Headache Rack Chassis frame mounted
1	Long Handle Storage Placement - Mounted in Storage Box
1	Remote Boom Grease Zerk Assembly (Ground Level)
1	Remote Debris Tank Grease Assembly (Ground Level)

Lighting Options

Qty	Description
-----	-------------

- | | |
|---|---|
| 1 | LED Strobe Lights – (2) Mid-ship, (2) Rear, Whelen |
| 2 | Mirror Mounted LED Strobe Light - Whelen LED Beacon w/ Branch Guard |
| 1 | LED Arrow stick - Whelen Traffic Advisor |
| 1 | LED Boom Mounted Flood Lights with Limb Guard - Whelen Worklight |

Electrical Options

Qty	Description
-----	-------------

- | | |
|---|---|
| 1 | Back Up Alarm |
| 1 | Rear Safety Camera |
| 1 | Remote Control (Wireless): Boom, Vacuum Breaker, Throttle & Debris Body. Does not include remote cable pendant controls for boom. |

Nozzles

Qty	Description
-----	-------------

- | | |
|---|---------------------------------|
| 1 | 80 GPM Standard Cleaning Nozzle |
| 1 | 80 GPM Chisel Nozzle |
| 1 | 1" Nozzle rack |
| 1 | 1" x 20' Leader Hose |

Pipe Storage Racks

Qty	Description
-----	-------------

- | | |
|---|--|
| 2 | Folding Pipe Rack (3), Street side and Curbside |
| 1 | 23' x 8" Vacuum Extensions Total – (1) 6.5' CB, (1) 6', (2) 5' |

Tool/Storage Boxes

Qty	Description
-----	-------------

- | | |
|---|---|
| 1 | Aluminum Transverse Storage Cabinet with slide out tray, 25"W x 35"H x 96"D |
| 1 | Aluminum Toolbox, 26"W x 35"H x 18"D |

Paint

Qty	Description
-----	-------------

- | | |
|---|--|
| 1 | Striping Package - Black |
| 1 | Paint Module: Single-Stage Polyurethane, Elite White |

Truck Chassis Information

Make	2024 Freightliner 6x4 66,000GVWR
Model	114SD
Vin#	TBA
Engine Make and Model	Cummins L9
Engine HP and RPM	370HP @ 2100 RPM, 1250lb/ft @ 1200 RPM
Transmission Make and Model	Allison 3000 RDS

Any NEW program/activity/equipment costing in excess of \$5,000

**BUDGET REQUEST FORM
FYE25**

Department: Water Fund: 02

Project/Program Title: E.H Wachs Diamond Wired Guillotine

Description of proposed new program/activity/expenditure, including purpose and justification:

The diamond wired guillotine is a water main cutter with capabilities to cut up to 16" water main with safe and easy practice. This cutter takes out the human error and the risks of any back kick while cutting due to its self cutting capability. The department has had an accident with the hand held concrete saw and explored this as a safe and new way when having to remove sections of water main.

Estimated Budget:

Account #	Account Name	Cost
<u>50-4815</u>	<u>Water System Maintenance</u>	<u>\$15,526</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u>Contingency (delivery, inflation,etc)</u>	<u>1,974</u>
	TOTAL COST:	<u>17,500</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes x No

If yes, how many times:

SUBMITTED BY: Dennis T Cable

Recommended by City Administrator: Yes No



600 Knightsbridge Parkway, Lincolnshire, Illinois 60069
 (847) 537-8800 | Fax (847) 520-1147
 turnvalves.com

Quotation

Page 1 of 1

TO: **Dennis Cable**
 Water Foreman
 City of Darien
 1041 S. Frontage Rd.
 Darien, IL 60561

Date: 12/29/2023
 Quotation Number: HR207863
 Payment Terms: Net 30
 Shipping Terms: FCA Origin
 Valid Through: 2/27/2024
 Estimated Delivery: 3 Weeks ARO
 Reference: HR202350

E.H. Wachs is pleased to offer the following quotation.

IF YOU ARE PAYING WITH A CREDIT CARD PLEASE LET US KNOW SO THAT WE CAN PROCESS YOUR ORDER PROPERLY.

Item Number	Description	Qty	U/M	Unit Price (USD)	Disc%	Line Total (USD)
1	29-000-16 416 Diamond Wire Hydraulic Guillotine Package for 4"-16" pipe (18.2" maximum outside diameter). Includes (1) Cutting Wire, Wooden Shipping/Storage Carrier & Water Delivery System. This is the new form factor with collapsible arms, high pressure motor seal and advanced tensioning system for consistent wire performance. Optional rugged steel storage and transportation dolly, part number 29-4020-16. Replacement high density cutting wires, part number 29-616-00.	1	EA	12,995.00	5.0%	12,345.25
2	29-4020-16 Rugged storage and transportation dolly for 416 Diamond Wire Guillotine. A powder coated rolled steel frame and stamped stainless sheet metal provide safe storage for the DW Guillotine, Manual, Spare Wire, Water Tank, Wash Down Nozzle and rust preventative. Added features include a pair of wheels and handle to make moving the kit around the warehouse or the job site easy.	1	EA	1,925.00	5.0%	1,828.75
3	29-616-00 416 High Density Diamond Wire, pretwisted loop assembly with swivel crimp utilizing 46 beads per meter. This wire is for use with the new 416 DW Guillotine with collapsible frame housing.	1	EA	645.00	5.0%	612.75
Total (USD)						\$14,786.75

~IMPORTANT~

(Pricing does NOT include SALES TAX!!!!) We collect sales tax in all but the following states: AK, DE, MT, OR and NH. If you are tax exempt, please supply your identification number and certificate with your order. If your exempt number is not on file, tax will be added to your order when purchasing.

To place an order:
 Ken Redding
 Inside Sales Rep
 847-484-2773
 ken.redding@ehwachs.com

For questions, technical support, or for rental availability:
 Henry Roman
 Sales Manager
 847-224-6029
 henry.roman@ehwachs.com

Sales of E.H. Wachs products and services are expressly limited to and made conditional on acceptance of its current Terms and Conditions of Sale, found at www.ehwachs.com ("Terms"). Any additional or different terms are hereby rejected. Commencement of work by E.H. Wachs or acceptance of delivery of products by you constitutes your acceptance of the Terms.

MUNICIPAL SERVICES
 WATER DEPRECIATION FUND BUDGET
 FISCAL YEAR ENDING 2025

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 EST ACT	FYE 25 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 26 FORECAST	FYE 27 FORECAST
REVENUE								
TRNSF FROM WTR FUND	2,070,000	150,000	150,000	-	-	0	0	0
Interest	52,321	1,000	1,500	-	-	-	-	-
MISC. REVENUE		-	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 2,122,321	\$ 151,000	\$ 151,500	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURES								
Equipment	312,906	50,000	16,000	-	-	-	-	-
Transfer to Other Funds	-	-	-	598,738	598,738	-	-	-
Capital Outlay	3,066,933	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 3,379,840	\$ 50,000	\$ 16,000	\$ 598,738	\$ 598,738	\$ -	\$ -	\$ -
FISCAL YEAR BALANCE	(1,257,518)	101,000	135,500	(598,738)	(598,738)	-	-	-
BEG FUND BALANCE	2,256,707	413,207	463,238	598,738	598,738	598,738	-	-
ENDING MODIFIED FUND BALANCE	463,238	514,207	598,738	-	-	598,738	-	-

MUNICIPAL SERVICES
MOTOR FUEL TAX BUDGET
FISCAL YEAR 2025

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 EST ACTUAL	FYE 25 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 26 FORECAST	FYE 27 FORECAST
REVENUE								
MFT ALLOTMENT	899,477	814,407	\$858,429	858,429	\$858,429		\$858,429	\$858,429
MISC. INCOME (Rebuild IL)	242,592	-	-	-	\$0		\$0	
INTEREST	36,423	22,000	65,000	22,000	22,000		10,000	10,000
TOTAL REVENUE	\$ 1,178,492	\$ 836,407	\$ 923,429	\$ 880,429	\$ 880,429	\$ -	\$ 868,429	\$ 868,429
EXPENDITURES								
OPERATING								
SALARIES	247,522	267,807	412,148	267,807	267,807	-	267,807	267,807
BENEFITS	41,259	37,864	60,421	60,421	60,421		60,421	60,421
ROAD MATERIAL	159,467	262,580	262,580	185,000	185,000	-	200,000	200,000
SALT	141,716	265,950	117,014	122,767	122,767	-	243,459	243,459
SUPPLIES-OTHER	13,827	18,500	18,500	18,500	18,500	-	18,500	18,500
SUB-TOTAL	603,791	852,701	870,662	654,495	654,495	-	790,186	790,186
CONTRACTUAL								
PAVEMENT STRIPING	18,651	20,000	17,000	16,000	16,000	-	20,000	20,000
TREE TRIM/REMOVAL	-	18,000	19,000	19,000	19,000	-	19,000	19,000
SUB-TOTAL	18,651	38,000	36,000	35,000	35,000	-	39,000	39,000
CAPITAL OUTLAY								
STREET LIGHTS	19,974	20,000	17,000	20,000	20,000	-	20,000	20,000
STREET MAINTENANCE	-	-	-	1,300,881	1,300,881	-	-	-
SUB-TOTAL	19,974	20,000	17,000	1,320,881	1,320,881	-	20,000	20,000
TOTAL EXPENDITURES	\$ 642,416	\$ 910,701	\$ 923,662	\$ 2,010,376	\$ 2,010,376	\$ -	\$ 849,186	\$ 849,186
FISCAL YEAR BALANCE	\$ 536,076	\$ (74,294)	\$ (233)	\$ (1,129,947)	\$ (1,129,947)	\$ -	\$ 19,243	\$ 19,243
BEG. FUND BALANCE	\$ 938,035	\$ 1,287,414	\$ 1,474,111	\$ 1,473,878	\$ 1,473,878	\$ 1,473,878	\$ 343,931	\$ 363,173
ENDING FUND BALANCE	\$ 1,474,111	\$ 1,213,120	\$ 1,473,878	\$ 343,931	\$ 343,931	\$ 1,473,878	\$ 363,173	\$ 382,416

MOTOR FUEL TAX SUMMARY

FYE 2025 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 267,807	\$ -
BENEFITS	\$ 60,421	\$ -
OPERATING COSTS	\$ 326,267	\$ -
CONTRACTUAL	\$ 35,000	\$ -
CAPITAL	\$ 1,320,881	\$ -
TOTAL	\$ 2,010,376	\$ -

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
MFT			
OPERATING			
60-4010	SALARY	\$ 267,807	\$ -
BENEFITS			
60-4110	SOCIAL SECURITY	\$ 25,553	\$ -
60-4111	MEDICARE	\$ 5,976	\$ -
60-4115	IMRF	\$ 28,892	\$ -
OPERATING COSTS			
60-4245	ROAD MATERIAL	\$ 185,000	\$ -
	Crack Seal	150,000	-
	AGGREGATE CA-6 CA-7	35,000	-
	HOT BITUMINOUS PRODUCTS	-	-
	COLD BITUMINOUS PRODUCTS	-	-
	Total	185,000	-
60-4249	SALT	\$ 122,767	\$ -
	Rock Salt	111,562	
	BIO Melt Salt treatment	11,205	
		122,767	
60-4257	SUPPLIES - OTHER	\$ 18,500	\$ -
CONTRACTUAL SERVICES			
60-4261	PAVEMENT STRIPING	\$ 16,000	\$ -
	General Striping	16,000	
	Total	16,000	
60-4325	CONSULTING/PROFESSIONAL SERVICES		
60-4375	TREE TRIMMING/REMOVAL	\$ 19,000	\$ -
CAPITAL PURCHASES			
60-4840	STREET LIGHTS	\$ 20,000	
60-4855	STREET MAINTENANCE	\$ 1,300,881	\$ -
		-	
	Total	\$ 2,010,376	\$ -

City of Darien

SPECIAL SERVICE AREA #1 FUND BUDGET FISCAL YEAR ENDING 2025

ACCOUNT	FYE 23 ACTUAL	FYE 24 BUDGET	FYE 24 EST ACT	FYE 25 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 26 FORECAST	FYE 2 FORECAST
REVENUE								
PROPERTY TAXES	\$ 5,015	\$ 5,500	\$ 5,000	5,000	\$ 5,000		\$ 5,000	\$ 5,000
INTEREST	\$ 662	\$ 100	100	100	100	\$ -	\$ 100	\$ 100
TOTAL REVENUE	\$ 5,677	\$ 5,600	\$ 5,100	\$ 5,100	\$ 5,100	\$ -	\$ 5,100	\$ 5,100
EXPENDITURES								
PROFESSIONAL SERVICE	9,509	5,500	5,500	5,500	5,500	-	5500	5500
GENERAL MAINTENANCE	-	500	500	500	500	-	500	500
MAINTENANCE	-	1,000	1,000	1,000	1,000	-	1000	1000
CONTINGENCY		2,000	2,000	2,000	2,000	-	1,500	1,500
TOTAL EXPENDITURES	9,509	9,000	9,000	9,000	9,000	-	8,500	8,500
FISCAL YEAR BALANCE	\$ (3,832)	\$ (3,400)	\$ (3,900)	\$ (3,900)	\$ (3,900)	\$ -	\$ (3,400)	\$ (3,400)
BEG FUND BALANCE	\$ 25,088	\$ 19,938	\$ 21,256	\$ 17,356	\$ 13,456	\$ -	\$ 13,456	\$ 10,056
ENDING FUND BALANCE	\$ 21,256	\$ 16,538	\$ 17,356	\$ 13,456	\$ 9,556	\$ -	\$ 10,056	\$ 6,656