

**City of Darien**  
**Minutes of the Administrative/Finance Committee**  
**August 5, 2024**

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Chairwoman/Aldерwoman Sullivan called the meeting to order at 6:00 pm. Committee members Leganski and Schauer was present. Also in attendance was City Administrator Vana and Treasurer Coren.

**A resolution approving a contract extension, year 4, with Eco Clean Maintenance, Inc. to provide janitorial services for the City of Darien in an amount not to exceed \$28,896.**

Staff advised that in 2021 the City of Darien requested bids, which included optional contract extensions. For the past 36 months, Eco Clean Maintenance, Inc. has provided janitorial services for the City, including Public Works, Police Department and City Hall. The City is satisfied with the service provided by Eco Clean Maintenance, Inc. and recommends a contract extension with Eco Clean Maintenance Inc. The committee unanimously recommended approval of the extension.

**Update on Strategic Plan**

The staff provided an update on the draft strategic plan and advised staff reviewed each of the Strategic Issues presented. Staff will refine key issues and goals that address each strategic issue. Staff advised that the draft plan would be discussed at the fall council goal-setting meeting. The committee preferred to discuss this draft document prior to the fall goal setting. Staff will review an earlier review, possibly at a special committee of the whole meeting or at the end of the September 16 council meeting.

**Minutes – June 3, 2024** - The committee unanimously approved the minutes.

**Adjournment** - The meeting adjourned at 6:21 p.m.

Approved:

Mary Sullivan, Chairwoman \_\_\_\_\_

Ted Schauer, Member \_\_\_\_\_

Gerry Leganski, Member \_\_\_\_\_