

City of Darien
Minutes of the Administrative/Finance Committee
April 7, 2025

Alderman Schauer served as meeting chair and called the meeting to order at 6:00 pm. Committee members Leganski and Schauer were present. Also in attendance was Administrator Bryon Vana, Treasurer Coren and Mayor Marchese.

Approval of an ordinance amending Section 6c-4-7 of the Darien City Code, "Water Consumption Charges"

Staff advised that the City has concluded the FYE 26 budget meetings. As discussed during the budget meetings, the staff is recommending a water rate increase as part of the FYE 26 water fund budget. The water rate for Darien residents during FYE 26 is proposed at \$10.50/1000 with a total fixed cost of \$15 per bill. The unincorporated residents' rate is proposed at \$12.60/1000 with a fixed cost of \$18 per bill. This is a slight increase from the current resident's rate of \$9.75 /1000 and a \$10 fixed fee per bill and an unincorporated customer rate of \$11.70 /1000 and a \$12 fixed fee per bill. The committee unanimously recommended approval of the ordinance.

A Motion authorizing the Mayor to sign a contract with Windy City Amusements, Inc. dated March 17, 2025, to provide amusement rides and attractions commencing on May 23, 2025 and ending May 26, 2025, for Darien Memorial Day Bash held at Chestnut Court

Staff advised when the City Council approved the Darien Business Alliance, staff discussed holding a Memorial Day Bash, which included providing a carnival in Darien over Memorial Day weekend to be held at Chestnut Court as Westwood Park was not available. Staff reviewed a contract between the City of Darien and Windy City Amusements for the carnival. The contract is substantially the same as the contract that was approved for last year's Darien Fest. The contract provides that the City will receive 40% of Windy City's gross receipts. They will also be required to pay the amusement tax required by city code which is (3%) of the gross receipts and 1.25% required by the Food and Beverage Tax. The committee unanimously recommended approval of the contract.

Approval of a motion authorizing the city administrator to sign a contract for the best bid for street light electric supply

Staff advised the city pays for streetlights throughout town that we own. Our annual light accounts with NIMEC expires this July and will be a part of our upcoming group bid. This year's NIMEC group bid will take place on Wednesday, May 14, 2025. The challenge of approving the bid is a timing issue. The bid prices are only good for the day they are opened. Typically, the city council would approve the city administrator to sign a contract with the low bidder. The annual street light expense is approximately \$50,000 with half going for supply and half for power supply. The committee unanimously

recommended approval of a motion authorizing the city administrator to sign a contract for the best bid for street light electric supply.

Minutes – Special Meeting – February 26, 2025 - The committee unanimously approved the minutes

Minutes – March 3, 2025 - The committee unanimously approved the minutes.

Adjournment - The meeting adjourned at 6:48 p.m.

Approved:

Mary Sullivan, Chairwoman _____

Ted Schauer, Member _____

Gerry Leganski, Member _____