

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE MEETING
May 24, 2010**

PRESENT: Alderman John Galan, Alderman Ted Schauer, Dan Gombac-Director, Michael Griffith – Senior Planner, Dan Salvato-Public Works, Michael Coren – City Treasurer -Elizabeth Lahey-Secretary

ABSENT: Alderman Joseph Marchese

Acting Chairperson Galan called the Municipal Services Committee Meeting to order at 5:34 p.m. at City Hall - City Council Chambers, Darien, Illinois and declared a quorum present.

2010 CITY PROJECT TOUR

Members present departed for the project tour. Mr. Dan Gombac, Director reported that the tour was to view various current and future construction projects.

Beller Drive

Mr. Gombac reported that the purpose of viewing Beller Drive is to see the blending of the streets and how it fits into the overall plan. He stated this construction is one mile of road and costs approximately \$245,000. He noted the new sidewalks and curbs and also stated that residents were all informed to participate in the concrete program. There were residents that participated in the concrete program. He also noted that some of the trees were beginning to crop into the street.

Alderman Schauer questioned the cost for an apron and also the cost of tree trimming.

Mr. Gombac reported that than apron costs \$800-\$1,000. He stated that the tree trimming program costs the City \$130,000.

Alderman Galan questioned if the sidewalks were ADA compliant.

Mr. Gombac stated that the City completed all ADA issues four years ago.

7702 Gail

Mr. Dan Gombac reported on the condition of the ditches.

Mr. Rick Klepacz, 7706 Gail and Ms. Kathy Kukeck of 7702 Gail were present. Mr. Klepacz stated that after a heavy rain storm that the streets were covered with water and the ditches are overwhelmed and functioning properly.

Alderman Halil Avci joined the tour at 6:00 p.m.

Mr. Gombac reported that Gail Avenue streets were completed in 2002. He noted the deterioration of the roadway edges because of the water.

7721 Linden

Mr. Dan Gombac noted the resurfacing of Linden. He reported that the ditches were completed last year.

Ms. Lillian Rokita, 7726 Linden, was extremely happy with the improvements. She stated that prior to the construction she would have water all the time. Ms. Rokita stated that since the construction she has not seen any water.

7309 Brookbank

Mr. Dan Gombac reported that Brookbank is a work in progress. Mr. Gombac reviewed the various stages of completion.

7306 Evans

Mr. Dan Gombac reported that the City had to maintain the existing invert elevations to the area being within a flood zone. Mr. Gombac reviewed the various stages of completion.

Mr. Jim Lapat, 7310 Evans resident was present. He questioned if the City could address widening the street at the same time.

Eleanor

The tour stopped at Eleanor and Mr. Gombac reported that the City had a buyout with the County and that the lots on Eleanor can be utilized for water retention. Mr. Gombac informed the Committee that the creek bed was a vital project for the conveyance of storm water for the subdivision.

Alderman Galan stated that the City spent \$200,000 to fix the water problem in the area. He stated that because of this much of the water in the area went away in Marion Hills.

7310 Western Avenue

Mr. Dan Gombac reported that there was not enough pitch for the ditches to drain open ditch. The scope of work entailed doubling the quantities of pipe and pipe installation. He stated that the Western Avenue Project will go into the contingency fund for the project. The revised projected estimate should be within the approved budget. Mr. Gombac stated that the balance should be between the grading time and required fill that would need to be hauled out.

Richmond

Mr. Dan Gombac reviewed the current negative condition of the drainage and provided an overview of the proposed work. He stated that Richmond is on the schedule for paving next year.

At 7:20 p.m. the tour ended. A five minute recess was announced and the meeting reconvened at 7:30 p.m. in the Council Chambers.

NEW BUSINESS

A. Ordinance – Variation – 451 Plainfield Road, Sportsplex

Mr. Michael Griffith, Senior Planner reported that this is a variation request to construct a 100-foot tall tower where the Zoning Ordinance limits the height to be 60 feet. He reported that the PZC held a public hearing and recommended approval.

Mr. Griffith reported that the engineering issues were addressed. He stated that the tower will be located northeast of the parking lot behind the berm. He further stated that shelter will be screened from Plainfield Road. Mr. Griffith reported that the proposal is for a stealth tower identical to the 75th Street tower but with only one flagpole.

Mr. Griffith reported that there were no residents at the public hearing and no telephone calls.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Galan that based upon the submitted petition and the information presented, the request associated with PZC 2010-04 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend approval of the petition as presented subject to the following:

- 1. Landscape screening to be adjusted to provide screening for nearby residential properties to the northwest and east.**
- 2. The flag display is to comply with the Federal flag code.**
- 3. Any lighting of the tower should minimize light pollution and not create glare onto adjacent properties or on Plainfield Road.**
- 4. Comments in the letter from Dan Lynch, PE, Christopher B. Burke Engineering, Ltd., to be addressed.**

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.

Acting Chairperson Galan announced that this would be forwarded to the City Council on Monday, June 7, 2010.

At 7:30 p.m. Mr. Michael Griffith left the meeting.

B. Resolution – Purchase One New 2011 Ford F-250 Pick Up, Replace Unit 400

Mr. Dan Gombac, Director reported that this purchase is for one new 2011 Ford F-250 Super Duty Pick Up from Morrow Brothers Ford, Inc. in the amount of \$31,329.00. The proposed truck is through the State of Illinois Joint Purchasing Program. He stated that the Committee received a breakdown of repair cost details.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Galan to authorize the purchase of one new 2011 Ford F-250 Super Duty Pick Up from Morrow Brothers Ford, Inc. in the amount of \$31,329.00.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.

C. Resolution – Purchase One New 2011 Ford F-250 Pick Up, Replace Unit 403

Mr. Dan Gombac, Director reported that this truck will replace the truck for Mr. Kris Throm in Public Works. The proposed truck is through the State of Illinois Joint Purchasing Program. Mr. Gombac reported that this resolution authorizes the purchase of one new 2011 Ford F-250 Super Duty Pick Up from Morrow Brothers Ford, Inc. in the amount of \$27,799.00

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Galan to authorize the purchase of one new 2011 Ford F-250 Super Duty Pick Up from Morrow Brothers Ford, Inc. in the amount of \$27,799.00.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.

D. Resolution – Tree Removal and Stump Grinding

Mr. Dan Gombac, Director stated this is a resolution to accept a proposal from D. Ryan Tree & Landscape LLC for hazardous tree removals and stump grinding at a per unit cost not to exceed \$10,000.

Mr. Gombac reported that the City Council only approved funds for hazardous tree removals and stump grindings. He reported to date that there are 8 trees that require immediate removal of which staff does not have the equipment. He further reported that a hazard is defined as a tree with extensive decay or dead limbs posing a potential hazard to life or property.

Alderman Schauer asked how many trees need to be removed.

Mr. Gombac stated that there are approximately 50 trees that will require removal but have not been deemed to be hazardous at this time.

Alderman Schauer made a motion and it was seconded by Alderman Galan to accept a proposal from D. Ryan Tree & Landscape LLC. For hazardous tree removals and stump grinding at a per unit cost not to exceed \$10,000.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.

E. Resolution - 2010 Water Sampling Schedule

Mr. Dan Gombac – Director presented the staff report. He reported that the EPA recently submitted to the City of Darien the 2010 Community Water Supply testing and schedule. Mr. Gombac stated that this is mandatory testing.

Mr. Gombac stated that the City customarily utilized the services of the State but that a lower quote was received. He stated that this resolution authorizes the Mayor to contract with Enviro-Test Laboratories for the 2010 Chemical/Radiological/LT2 Water Sampling Program.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Galan to contract with Enviro-Test Laboratories for the 2010 Chemical/Radiological/LT2 Water Sampling Program.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.

F. Request – Install a Street Light at Brookbank Road and Holly Avenue

Mr. Dan Gombac, Director reported that the City Budget does not allow for additional street lights. He reported that the City received a petition requesting the City purchase and installation of one street light to provide for security and motorist safety lighting for a residential area in the roadway.

Acting Chairperson Galan stated that there was some opposition from residents and one assumed that the glare would be a concern. He stated that he met with residents and that the light is necessary because there are safety concerns along the curve in the road.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Galan to approve a request to install one street light at Brookbank Road and Holly Avenue in an amount not to exceed \$4,495.00 charging the contingency fund and pending the Administrative Finance Committee Meeting.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.

G. Resolution – Illinois Department of Transportation authorizing the expenditure of Motor Fuel Tax funds

Mr. Dan Gombac, Director reported that the Motor Fuel Tax Funds are used for expenditures related to various street maintenance functions. He stated that the funding provides for expenditures such as salaries, the purchase of rock salt, cold and hot bituminous surface mixes, storm sewer related items, various aggregate materials and road striping. Mr. Gombac stated that because these funds are utilized, the City Council is required to adopt a resolution authorizing the expenditure of the proposed funding related to the general maintenance items.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Galan to authorize an Illinois Department of Transportation Resolution authorizing the expenditure of Motor Fuel Tax funds for the 2010 General Maintenance times in the amount of \$533,043.90 for a period from May 1, 2010 through April 30, 2011.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.

H. Minutes – April 26, 2010 Municipal Services Committee

Alderman Schauer made a motion and it was seconded by Alderman Galan to approve the April 26, 2010 Municipal Services Committee Meeting Minutes contingent on Alderman Marchese's approval.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.

DIRECTOR'S REPORT

A. Emerald Ash Borer information update

Mr. Dan Gombac, Director reported that the City of Darien has not identified any parkway trees that would indicate the presence of the Emerald Ash Borer. He stated that staff has provided an action plan if the EAB is identified.

Mr. Gombac reported that staff does not feel that insecticides would be in the best interest of the City and that staff will continue to monitor the Ash Trees for EAB.

Alderman Galan suggested limiting firewood into Darien.

Mr. Gombac stated that vendors are aware that Ash should not be transported for firewood.

Alderman Galan suggested placing a small article in the City newsletter.

B. Recreational Vehicle compliance status update

Acting Chairperson Galan stated that there was a lot of emotion regarding the recreational vehicle compliance. He stated that he asked staff to provide a report on the violations. Acting Chairperson Galan stated that he was surprised that there were 32 reported violations and that 23 were in compliance and 9 trying with 3 tickets issued.

Acting Chairperson Galan stated that there were comments at the City Council meeting regarding revisiting the Ordinance and possibly tightening it up. He stated that the numbers do not support doing this and that the Ordinance is working. He further stated that there are 700 - 800 residents that own recreational vehicles in Darien.

Mr. Gombac stated that he would prepare an update on recreational vehicles quarterly.

C. Backup Potable Water Supply

Mr. Dan Gombac, Director provided the Committee with an updated memo. He reported that the memo was prompted by an inquiry from Alderman Pateraske asking if the City has an adequate water back-up supply. He reported that staff feels that Darien has an adequate supply of water but that a hydraulic analysis to determine whether an adequate supply of well water could be provided.

Alderman Galan suggested entertaining this item through the Administrative Finance Committee for funding.

D. Wood Chip delivery update

Mr. Dan Gombac, Director reported that the City received the tub grinding bill. He stated that the City has presently sold \$1,140. He stated that staff will continue to monitor and that adjustments for cost may need to be made.

Acting Chairperson Galan stated that he would like to see how much is collected and look at this monthly.

Alderman Schauer asked how many residents were on the waiting list.

Mr. Gombac reported that there were 5 on the waiting list. He stated that it is hard to tell how many more there will be.

Acting Chairperson Galan suggested advertising when there is a build up in the City Newsletter.

E. Draft Public Works Schedule/Project List

Mr. Dan Gombac, Director provided the Committee with a "Project Road Map" which provides a "how to" list. He stated that staff has been working on this for the last couple of years and that he would like to place this on the Administrative report for the Council Members.

Acting Chairperson Galan stated that he would like to add "historic hours" to the list.

Mr. Gombac stated that he already has a working report on hours which will be ready in October.

F. Road Program Catalog Update

Mr. Dan Gombac, Director provided the Committee with the Road Catalog. He stated that the foreman provides the eyes of the field evaluation process. Mr. Gombac reported that the update provides an explanation of defective road conditions which are the assigned points. The catalogue also includes a summary sheet that includes proposed lane miles of roads and associated costs. He asked the Committee to review and provide comments.

G. Other

Mr. Dan Gombac, Director reported that the City approved a Resolution on April 5, 2010 for the removal and replacement of bituminous aprons and road patches for various Public Works projects for a period of May 1, 2010 through April 30, 2011 to A& J Scott Construction Inc.

Mr. Gombac reported that during the last several weeks the schedule has not been maintained and that the A&J has not been responsive. He stated that Mr. Abraham, owner of A&J returned his call and stated that they would be working immediately following the conversation.

Mr. Gombac stated that staff recommends that the next incident of no-show that staff proceed to utilize the services of BV Santiago Construction, the second competitive quote on file. He stated that the owner of BV Santiago Construction has agreed to the unit pricing as awarded to A&J Scott Construction. The City Attorney concurs with the recommendation.

Alderman Schauer asked if this was the first year using A&J Scott Construction Inc.

Mr. Gombac stated that this was the first contract and it is for approximately \$300,000. He stated that if ended the City would owe them \$75,000.

Acting Chairperson Galan stated that he was concerned since there is a schedule to keep.

NEXT MEETING

Acting Chairperson Galan announced that the next scheduled meeting will be held on Monday, June 28, 2010 at 6:30 p.m.

ADJOURNMENT

There being no other business before the Committee, Alderman Schauer made a motion and it was seconded by Alderman Galan to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 8:30 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

Elizabeth Lahey
Secretary

John Galan
Acting Chairperson

Joseph Marchese
Alderman

Ted Schauer
Alderman