

CITY OF DARIEN

Memorandum

TO: Mayor, City Council, City Clerk, City Treasurer

FROM: Bryon D. Vana, City Administrator

DATE: March 3, 2017

RE: FYE 18 Budget Meeting-- 3-6-17

This is the final planned budget meeting for the FYE 18 budget. Items to be discussed include:

1. Request from Chamber to provide police protection at Darien Fest
2. Review of MFT, SSA #1, and Storm water Management Funds
3. Discussion of request for additional work on the private property retaining wall at 110 Janet Avenue
4. Review of the changes made to date of the draft budget
5. Questions and answers on any remaining miscellaneous items

If you have any questions please feel free to contact me.

AGENDA
ADMINISTRATIVE/FINANCE
COMMITTEE-OF-THE-WHOLE
March 6, 2017
6:00 P.M.
City Hall - Council Chambers

- 1. Call to Order**
- 2. Budget Review FYE 2018**
- 3. Adjournment**



Darien Chamber of Commerce

YOUR CONNECTION TO BUSINESS SUCCESS

March 2, 2017

Kathleen Moesle Weaver
Mayor of Darien
1702 Plainfield Road
Darien, IL 60561

Dear Mayor Weaver:

The Darien Chamber of Commerce is planning the 30th Annual DarienFest Celebration at Darien Community Park. Our mission for the anniversary celebration is to invite Darien Non-For-Profit organizations as well as school district 61, 63, 66 and 86 to participate, showcase and fundraise at no charge in exchange for volunteers to assist the Chamber execute the event. Our collaboration will bring more awareness to our Darien Non-For-Profit organizations and schools as well as allowing them to raise funds for their school or organization. On January 30, 2017 the Darien Chamber hosted our 30th Anniversary DarienFest Community Kick-off Event, we were excited to have business owners, residents and the following Darien 501-c3 Not-for-Profit organizations attend: Darien Woman's Club, Indian Prairie Public Library, Darien Youth Club, Cancer Smashers, Rotary Club of Darien and Darien Lions Club.

To date the following organizations have made commitments to partner with the Chamber: Darien VFW Post 2838, Darien Youth Club, Darien Woman's Club, Rotary Club of Darien and Indian Prairie Public Library in exchange for their assistance the Chamber will donate the Business Expo Sponsorship to these organization to allow them to showcase and fundraise, the Business Expo Sponsorship has a \$600 value. If the Darien Lions Club decides to participate we will donate the Business Expo Sponsorship (\$600 value) as well as a food vendor booth (\$800 value).

John Bon B Chiong from CleanSlate has offered to take the role of Chairman of DarienFest. John is a Darien resident, his company CleanSlate joined the Chamber in 2016 and was hired as the cleaning service for the Fest. John is also a new Board of Director for the Chamber, John will be working very closely with me planning and executing the Fest.

We are currently working on securing 11 to 14 food vendors to bring back a variety of food to the fest. We have invited Miskatonic Brewing Company to return and showcase their new brews. Chuck's, Zazzo's and The Crazy Burrito will be participating.

The Business Expo will be held all weekend, Nick Pitzer from State Farm Insurance is the Chairperson, the Business Expo is a strong component of the Fest which allows our local businesses and organizations to showcase their products and services.

We are excited to bring a new Children's area to the fest where we will have activities other than the carnival for younger children to enjoy, Kim Gilmore, Darien resident and hairstylist from Wild Orchid Salon is the chairperson for the Children's Committee and has received a great response with volunteers.

Darien's Got Talent will be held on September 10th for ages 10-18.

Liz Huskey, Darien resident and owner of Family K9 will chair the 5th Annual Pet Parade which will be held on September 10th.

We are working on securing a variety of musical entertainment that will be enjoyed by all. We have secured a County music band for Friday night.

In our previous letter to the City of Darien the Chamber requested the following:

- Dates and times to hold DarienFest 2017: Friday, September 8, 6 pm to 10:30 pm; Saturday, September 9, 1 pm to 10:30 pm and Sunday, September 10, 1 pm to 7:00 pm.
- Road closures to accommodate Windy City Amusement Co. including: closure of Clarendon Hills Road from Plainfield Road to 71st Street from 10 am on Thursday, September 7, until 5 pm on Monday, September 11, (with maintenance of lane for emergency vehicles); Tennessee Avenue and 72nd Street to Bentley to be closed except for local traffic; no parking on the north side of 71st Street from Clarendon Hills Road to the west end of Darien Community Park; no parking on both sides of Clarendon Hills Road from 71st Street to 69th Street; no parking on the east side of Bentley Avenue from 71st Street to 72nd Street, and parking on one side only of Roger Road.
- Assistance with Police protection and barricades for the DarienFest 2017.
- Waiver of the \$50 Per-Day Fee for the Temporary Liquor License. Application to follow.

Per the recent request from the City of Darien we have prepared the following sliding scale reimbursement schedule:

Net Profit	
1-19,999	10% or \$1200 minimum
20,000	2,000
25,000	2,500
30,000	3,000
35,000	3,500
40,000	4,000
45,000	4,500
50,000	5,000
55,000	5,500

Collectively we can work together to make the 30th Annual DarienFest the BEST ever!

On behalf of the Darien Chamber Board of Directors, I would like to thank you for your continued support of this annual community event.

Sincerely,



Clare Bongiovanni
President & CEO

DARIEN CHAMBER OF COMMERCE INVITES YOU TO

Darien's got Talent

ATTENTION DANCERS, MUSICIANS & OTHER TALENTS

THIS IS YOUR CHANCE TO PLAY ON THE MAIN STAGE AT THE
30TH ANNUAL DARIENFEST!

Entry Submission Should Include:

Bio • Photo • Email • Phone Number • 30 second Video Audition

Ages: 10-18

Registration Fee: \$20 *Non-Refundable

Register online at www.darienchamber.com by 7/31



SUNDAY, SEPTEMBER 10TH

1:00PM - 2:00PM

DARIENFEST □ MAIN STAGE

71ST & CLARENDON HILLS ROAD □ DARIEN

Clare

From: Marianne Ryan <marianner@ippl.info>
Sent: Tuesday, January 31, 2017 12:13 PM
To: Clare Bongiovanni (clare@darienchamber.com)
Subject: DarienFest promo help

Hey Clare –

Several things from last night:

1. Darien Fest promo help – if you have 20-25 photos from previous year's events, I'd be happy to make you a promo video like I made for our How-To Fest. You can view that video here:
<https://animoto.com/play/7AeCSJYij1B02aasNLLPKQ>
2. Children's activities – I connected with Kim last night, but the library is definitely willing to provide some kids/family activities, games and storytimes at Darien Fest.
3. Bands – I have a few suggestions...
For headliners:
Red Woody (www.redwoody.com) – I love these guys AND I went to high school with most of them! ☺
Final Say (www.chicago-bands.com/band/final-say)
The Hat Guys (www.thehatguys.com)
If there's any interest in doing a Country Night, Brushville (www.brushville.com)
For openers:
Split Decision Band (www.splitdecisionbandrocks.com) – another one of my personal favorites because the lead singer was one of my college roommates! ☺ They're also pretty local – Lemont.
Again, if there's any interest in Country, Cody Calkins (www.codycalkins.com)
I'm sure I'll think of more, but those are the ones I've seen fairly recently off the top of my head.
4. On a side note, our 3rd annual Teen Job Fair is scheduled for Saturday, April 8, 1-3 p.m. Do you have any upcoming meetings I could give a quick summary and pass out some info?

Thanks Clare – we'll be in touch!

Marianne

Marianne Ryan
Marketing and Promotion Coordinator
Indian Prairie Public Library
401 Plainfield Rd. | Darien, IL 60561

(630) 887-8760 x246 | marianner@ippl.info



Clare

From: notification@micronetonline.com
Sent: Tuesday, February 7, 2017 8:49 PM
To: clare@darienchamber.com
Subject: A request for contact or information has been received from a user of the Darien Chamber of Commerce website.

Send Me More Information!

This individual has requested more information.

Name: Tina Beilke

Company: City of Darien

Mailing Address: 126 Holly Ave.
60561

Darien, Illinois

Country: US

Phone: 6307892597

Fax:

eMail: tbeilke@darienil.gov

Contact By: Email

Comments: Hi Clare, Please sign up my husband Jeff for the entertainment committee. Also, if you need anyone to drive a cart he is offering. I will be volunteering through the Woman's Club as in the past. Please update your web page for the fest as last year's information is still showing. I had a resident yesterday be confused that it was a one day fest this year, but I told him he was reading last year's info. Even a save the date with more details to come soon message. I put in a plug at last night's council meeting for residents to sign up for committees. That's all for now. Thanks, Tina

Allow Release of Information: no

Received: 2/7/2017 8:48:30 PM

Clare

From: Larry Krupicka <ml4648@sbcglobal.net>
Sent: Sunday, February 5, 2017 3:24 PM
To: Clare Bongiovanni
Subject: Darien Fest

Hi Clare

The Darien Woman's Club would like to participate in some way at Darien Fest. At this point, it seems like selling kolaches? from Alpine and/or bundt cakes might be the best plan.

What is your suggestion as to how to proceed? And when do you need to know for days and times at Darien Fest?

Also, with all the legal/gambling issues with bingo, I wouldn't know how to handle this. If you have plans to do this, we probably would be interested in this also.

Thanks! Marian Krupicka



ROTARY CLUB OF DARIEN
P.O. Box 423
Westmont, IL 60559

January 5, 2017

Clare Bongiovanni, President/CEO
Gail Sablick, Chairman of the Board
Carole Kempf, Chairman DWB
Darien Chamber of Commerce
Darien Women in Business
1702 Plainfield Road
Darien, IL 60561

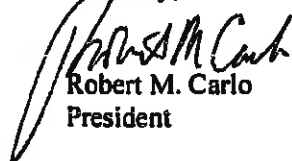
Dear Clare, Gail & Carole:

Thank you, Gail & Carole, for attending our meeting on November 25 and speaking to us about Darien Fest and the Darien Women in Business' Paint the Town Pink Adirondack chair fundraiser. Getting the schools & students involved in the project to design and decorate them should be fun and encourages school (and community) pride. We understand the funds will be used to provide meals to women (or other individuals) in Darien and the surrounding areas going through breast cancer and other cancer treatments.

It is our understanding that there are 13 public and private schools in Darien that will potentially participate in this project. Rotary Club of Darien would like to purchase the 13 chairs (at a cost of approx. \$50 each) in consideration for exclusive sponsorship recognition: include in Fest advertising and website, display areas before the event and at the event, signage at Darien Fest, Rotary Logo on each chair or while displayed. (In the event there are more than 13 schools participating, please contact us.)

Darien Fest has always been an event that the community looks forward to and happy to hear that progress is being made to continue the event by getting the community involved. Since our inception 42 years ago, the Rotary Club of Darien has aided hundreds of individuals, families and organizations not only in our community but throughout the world. We appreciate the Darien Chamber for not only helping to promote and include Rotary Club of Darien whenever possible but mainly continuing to help make Darien "A Nice Place to Live".

Sincerely,


Robert M. Carlo
President

Darien Fest 2011

Net Profit
\$0 - \$19,999

City of Darien Reimbursement
~~To Be Determined~~

Revised To:

20,000	\$	2,000
25,000		2,500
30,000		7,000
35,000		7,500
40,000		8,000
45,000		8,500
50,000		9,000
55,000		9,500
55,000+		9,500+

10% with \$1200
minimum
x *[Signature]*
Approval by DARIEN
Chamber

* Previous agreement For Expense
Reimbursement
Bryan
Vana
3-1-17

City of Darien

3/2/2017

GENERAL FUND SUMMARY FYE 18

ACCOUNT	FYE '16 ACTUAL	FYE '17 BUDGET	FYE '17 EST ACT	FYE '18 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '19 FORECAST	FYE '20 FORECAST
GENERAL FUND REVENUE	\$ 14,629,426	\$ 14,619,228	\$ 15,044,726	14,781,569	\$ 14,781,569	\$ -	\$ 14,835,295	\$ 14,890,487
TOTAL REVENUE	\$ 14,629,426	\$ 14,619,228	\$ 15,044,726	\$ 14,781,569	\$ 14,781,569	\$ -	\$ 14,835,295	\$ 14,890,487
DEPT. EXPENDITURES								
CITY COUNCIL	82,867	64,289	59,739	65,521	50,571	14,950	60,521	60,521
ADMINISTRATION	933,850	959,050	945,616	1,266,170	1,211,980	54,190	1,253,330	1,276,242
COMMUNITY DEV	1,071,756	812,900	805,198	842,407	812,723	29,684	853,304	862,353
POLICE	7,020,111	7,504,952	7,264,183	7,377,516	7,307,191	70,325	7,982,997	8,343,378
PW/STREETS	2,063,941	2,461,939	2,505,389	2,425,683	1,620,428	805,255	1,995,015	2,481,919
Water Fund Reimb (250,000)								
TOTAL EXPENDITURES	\$ 10,922,525	\$ 11,803,130	\$ 11,580,125	\$ 11,977,297	\$ 11,002,893	\$ 974,404	\$ 12,145,167	\$ 13,024,413
FISCAL YEAR BAL	3,106,158	2,816,098	\$ 3,464,601	\$ 2,804,272	\$ 3,778,676	\$ (974,404)	\$ 2,690,128	\$ 1,866,074
BEGINNING FUND BAL	2,976,660	3,779,782	\$ 4,574,119	\$ 3,488,720	\$ 3,488,720		\$ 2,792,992	\$ 2,783,120
ENDING FUND BAL	\$ 6,082,818	6,595,880	\$ 8,038,720	\$ 6,292,992	\$ 7,267,396		\$ 5,483,120	\$ 4,649,194
TRANSFER TO CAP.	2,012,658	3,800,000	4,550,000	3,500,000	3,500,000		2,700,000	1,900,000
TRANSFER TO DEBT FD	0		0	-	-			
ENDING FUND BAL	\$ 4,574,119	\$ 2,795,880	\$ 3,488,720	\$ 2,792,992			\$ 2,783,120	\$ 2,749,194

City of Darien

3/2/2017

GENERAL FUND REVENUE BUDGET FISCAL YEAR ENDING 2018

ACCOUNT	FYE 16 ACTUAL	FYE 17 BUDGET	FYE 17 EST ACT	FYE 18 BUD REQ	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 19 FORECAST	FYE 20 FORECAST
TAXES								
REAL ESTATE TAX	\$ 1,659,712	2,160,448	\$ 2,169,000	2,183,796	2,183,796	\$ -	\$ 2,183,796	\$ 2,183,796
ROAD & BRIDGE TAX	208,423	205,000	206,100	205,000	205,000	-	\$ 205,000	\$ 205,000
LOCAL GASOLINE TAX	-	218,182	325,975	300,000	300,000	-	\$ 300,000	\$ 300,000
FOOD AND BEVERAGE TAX	-	502,105	551,700	525,000	525,000	-	\$ 525,000	\$ 525,000
AUTO RENTAL TAX	739	-	-	-	-	-	-	-
STATE INCOME	2,377,969	2,142,342	2,142,342	2,164,428	2,164,428	-	\$ 2,164,428	\$ 2,164,428
LOCAL USE	565,826	507,978	517,014	534,481	534,481	-	\$ 558,776	\$ 558,776
SALES TAX	5,412,366	5,365,016	5,323,942	5,323,942	5,323,942	-	\$ 5,377,181	\$ 5,430,953
VIDEO GAMING TAX	133,640	100,000	130,000	120,000	120,000	-	\$ 120,000	\$ 120,000
REPLACEMENT TAX	7,226	5,000	5,000	5,000	5,000	-	\$ 5,000	\$ 5,000
MUNICIPAL UTILITY TAX	948,409	935,000	938,394	925,000	925,000	-	\$ 925,000	\$ 925,000
AMUSEMENT TAX	97,479	82,000	82,000	82,000	82,000	-	\$ 82,000	\$ 82,000
HOTEL/MOTEL TAX	53,817	75,000	75,445	95,000	95,000	-	\$ 100,000	\$ 100,000
SUB TOTAL	11,463,606	12,318,070	12,476,912	12,463,647	12,463,647	-	12,646,181	12,599,953
LICENSES								
BUSINESS LICENSES	41,146	46,000	41,000	41,000	41,000	-	\$ 41,000	\$ 41,000
LIQUOR LICENSES	72,118	66,325	70,100	66,325	66,325	-	\$ 66,325	\$ 66,325
CONTRACTOR LICENSES	20,945	18,000	18,000	18,000	18,000	-	\$ 18,000	\$ 18,000
SUB TOTAL	134,209	130,325	129,100	125,325	125,325	-	125,325	125,325
FINES, FEES, PERMITS								
COURT FINES	107,235	95,000	95,000	95,000	95,000	-	\$ 95,000	\$ 95,000
TOWING FEES	44,000	37,000	45,600	37,000	37,000	-	\$ 37,000	\$ 37,000
ORDINANCE FINES	22,690	6,000	25,000	20,000	20,000	-	\$ 20,000	\$ 20,000
BLDG PERMIT FEES	160,249	45,000	215,000	35,000	35,000	-	\$ 35,000	\$ 35,000
TELECOMMUNICATIONS TAX	682,206	740,000	688,288	680,000	680,000	-	\$ 680,000	\$ 680,000
CABLE TV FRANCHISE	411,647	408,000	452,800	452,800	452,800	-	\$ 452,800	\$ 452,800
PEG FEES - AT&T	82,921	-	-	-	-	-	-	-
NICOR FRANCHISE FEE	29,600	17,000	39,300	25,000	25,000	-	\$ 25,000	\$ 25,000
PUBLIC HEARING FEES	13,799	5,000	8,000	5,000	5,000	-	\$ 5,000	\$ 5,000
ELEVATOR INSPECTIONS	5,135	4,500	4,500	4,500	4,500	-	\$ 4,500	\$ 4,500
PUB.IMPROVEMENT PERMIT	80	-	-	-	-	-	-	-
ENG/PROF.FEES (REIMB)	106,153	74,000	78,000	74,000	74,000	-	\$ 74,000	\$ 74,000
LEGAL FEE REIMB.	4,808	-	431	-	-	-	-	-
POLICE SPECIAL SERVICE	138,412	98,233	120,000	99,597	99,597	-	\$ 100,989	\$ 102,409
D.U.I. TECHNOLOGY	10,557	13,000	8,500	6,500	6,500	-	\$ 6,500	\$ 6,500
STORMWATER MGMT.FEES	3,190	-	1,200	-	-	-	-	-
INSPEC/TAP ON/PERMITS	210	-	7,660	-	-	-	-	-
DEV.CONTRIB/IMPACT	-	600	1,500	200	200	-	-	-
SUB TOTAL	1,622,892	1,843,333	1,790,779	1,534,697	1,534,697	-	1,536,789	1,537,209

City of Darien

3/2/2017

GENERAL FUND REVENUE BUDGET FISCAL YEAR ENDING 2018

ACCOUNT	FYE 16 ACTUAL	FYE 17 BUDGET	FYE 17 EST ACT	FYE 18 BUD REQ	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 19 FORECAST	FYE 20 FORECAST
OTHER INCOME								
WATER FUND SHARE	-	250,000	250,000	250,000	250,000	-	\$ 250,000	\$ 250,000
TRANSFER FROM OTHER FUNDS	498,246	-	-	-	-	-	\$ -	\$ -
REIMBURSEMENTS -WORK COMP	956	-	4,390	-	-	-	\$ -	\$ -
INTEREST INCOME	7,281	5,000	5,000	5,000	5,000	-	\$ 5,000	\$ 5,000
GAIN/LOSS ON INVESTMENT	64	-	-	-	-	-	\$ -	\$ -
DRUG SEIZURE RECEIPTS	35,550	-	-	-	-	-	\$ -	\$ -
POLICE REPORTS/PRINTS	12,521	5,000	5,000	5,000	5,000	-	\$ 5,000	\$ 5,000
IMPACT FEE REVENUE	11,127	-	-	-	-	-	\$ -	\$ -
GRANTS	(1,794)	-	6,600	-	-	-	\$ -	\$ -
RENTS	294,747	285,000	285,000	285,000	285,000	-	\$ 285,000	\$ 285,000
MAILBOX REPLACEMENT	2,779	-	2,200	-	-	-	\$ -	\$ -
OTHER REIMBURSEMENTS	74,127	45,000	110,000	45,000	45,000	-	\$ 45,000	\$ 45,000
REIMBURSEMENTS - REAR YARD	14,727	10,000	47,461	34,000	34,000	-	\$ 34,000	\$ 34,000
RESIDENTIAL CONCRETE REIMB.	29,367	-	\$ 12,315	-	-	-	\$ -	\$ -
SALE OF EQUIPMENT	5,713	5,000	5,000	35,000	35,000	-	\$ 5,000	\$ 5,000
SALE OF WOOD CHIPS	5,588	2,500	3,625	3,000	3,000	-	\$ 3,000	\$ 3,000
MISCELLANEOUS REVENUE	217,720	20,000	15,000	20,000	20,000	-	\$ 20,000	\$ 20,000
SUB TOTAL	1,208,719	627,500	751,591	682,000	682,000	-	\$ 648,000	\$ 648,000
TOTAL REVENUES	\$ 14,628,428	\$ 14,619,228	\$ 15,148,381	\$ 14,805,569	\$ 14,805,569	\$ -	\$ 14,855,295	\$ 14,910,487

City of Darien

CITY COUNCIL BUDGET FISCAL YEAR 2017-2018

3/2/2017

ACCOUNT	FYE 16 ACTUAL	FYE 17 BUDGET	FYE 17 ESTIMATED ACTUAL	FYE 18 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENCITURES	FYE 19 FORECAST	FYE 20 FORECAST
PERSONNEL								
SALARIES	\$ 42,300	\$ 42,750	42,750	42,750	42,750	-	42,750	42,750
SUB-TOTAL	42,300	42,750	42,750	42,750	42,750	-	42,750	42,750
BENEFITS								
SOCIAL SECURITY	2,623	2,651	2,651	2,651	2,651	-	2,651	2,651
MEDICARE	614	620	620	620	620	-	620	620
SUB-TOTAL	3,237	3,271	3,271	3,271	3,271	-	3,271	3,271
OPERATING COSTS								
BOARDS AND COMMISSIONS	549	2,000	1,250	2,000	1,000	1,000	2,000	2,000
CABLE OPERATIONS	550	2,900	1,000	8,000	-	8,000	3,000	3,000
DUES AND SUBSCRIPTIONS	65	1,850	1,850	1,850	-	1,850	1,850	1,850
LIABILITY INSURANCE	7,110	2,268	2,268	-	-	-	-	-
PRINTING AND FORMS	-	-	-	-	-	-	-	-
PUBLIC RELATIONS	586	1,000	700	1,000	500	500	1,000	1,000
TRAINING AND EDUCATION	-	1,000	500	1,000	-	1,000	1,000	1,000
TRAVEL/MEETINGS	20	50	50	50	50	-	50	50
SUB-TOTAL	8,880	11,068	7,618	13,900	1,550	12,350	8,900	8,900
CONTRACTUAL SERVICES								
CONSULTING/PROF SERV	13,174	5,000	5,000	5,000	3,000	2,000	5,000	5,000
TROLLEY CONTRACTS	285	600	600	600	-	600	600	600
SUB-TOTAL	13,459	5,600	5,600	5,600	3,000	2,600	5,600	5,600
CAPITAL								
EQUIPMENT	4,468	1,600	500	-	-	-	-	-
SUB-TOTAL	4,468	1,600	500	-	-	-	-	-
TOTAL EXPENDITURES	\$ 72,344	\$ 84,289	\$ 69,739	\$ 85,521	\$ 50,571	\$ 14,950	\$ 60,521	\$ 60,521

City Council Summary

2017-2018 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 42,750	\$ -
BENEFITS	\$ 3,271	\$ -
OPERATING COSTS	\$ 1,550	\$ 12,350
CONTRACTUAL	\$ 3,000	\$ 2,600
CAPITAL	\$ -	\$ -
TOTAL	<u>\$ 50,571</u>	<u>\$ 14,950</u>

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES			
12-4010	SALARIES	\$ 42,750	\$ -
BENEFITS			
12-4110	SOCIAL SECURITY	\$ 2,651	\$ -
12-4111	MEDICARE	\$ 620	\$ -
OPERATING			
12-4205	BOARDS AND COMMISSIONS	\$ 1,000	\$ 1,000
	Finger Printing - Liq Lic	\$ 1,000	\$ -
	Make A Difference Day	\$ -	\$ 500
	Holiday Decorating Contest	\$ -	\$ 500
	Total	\$ 1,000	\$ 1,000
12-4206	CABLE OPERATIONS	\$ -	\$ 8,000
	Video and Tech Services Conslt.	\$ -	\$ 8,000
	Total	\$ -	\$ 8,000
12-4213	DUES & SUBSCRIPTIONS	\$ -	\$ 1,850
	il municipal clerks assoc	\$ -	\$ 100
	Illinois Municipal league membership	\$ -	\$ 1,750
		\$ -	\$ 1,850
12-4219	LIABILITY INSURANCE	\$ -	\$ -
	IRMA	\$ -	\$ -
	Legal Fees	\$ -	\$ -

City Council Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Total	\$ -	\$ -
12-4239	PUBLIC RELATIONS	\$ 500	\$ 500
	Darien Logo Merchandise	\$ -	\$ 500
	Flags	\$ 500	\$ -
	Total	\$ 500	\$ 500
12-4263	TRAINING & EDUCATION	\$ -	\$ 1,000
12-4265	TRAVEL/MEETINGS	\$ 50	\$ -
<u>CONTRACTUAL SERVICES</u>			
12-4325	CONSULTING/PROF SERVICES	\$ 3,000	\$ 2,000
	Code Supplements	\$ 3,000	\$ -
	Senior Taxi Subsidy	\$ -	\$ 2,000
	DuPage Senior Council \$10k request	\$ -	\$ -
	Total	\$ 3,000	\$ 2,000
12-4366	TROLLEY CONTRACTS	\$ -	\$ -
	Halloween Party	\$ -	\$ 300
	Holiday Lights Tour	\$ -	\$ 300
	Total	\$ -	\$ 600
<u>CAPITAL</u>			
12-4815	EQUIPMENT	\$ -	\$ -
	0	\$ -	\$ -
		<u>\$ 50,571</u>	<u>\$ 14,950</u>

City of Darien

ADMINISTRATION DEPARTMENT BUDGET FISCAL YEAR 2017-2018

3/2/2017

ACCOUNT	FYE 16 ACTUAL	FYE 17 BUDGET	FYE 17 ESTIMATED ACTUAL	FYE 18 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 18 FORECAST	FYE 20 FORECAST
PERSONNEL								
SALARIES	454,606	464,384	451,878	480,410	480,410	-	490,018	499,818
OVERTIME	82	-	-	-	-	-	-	-
SUB-TOTAL	454,688	464,384	451,878	480,410	480,410	-	490,018	499,818
BENEFITS								
SOCIAL SECURITY	23,812	28,668	25,102	27,494	27,494	-	27,975	28,465
MEDICARE	6,585	6,734	6,552	6,966	6,966	-	7,088	7,212
IMRF	59,520	62,506	67,009	64,663	64,663	-	65,956	67,276
MEDICAL/LIFE INSURANCE	75,774	71,207	88,175	65,629	65,629	-	66,285	66,948
SUPPLEMENTAL PENSION	25,420	24,662	25,009	25,009	25,009	-	26,280	27,573
SUB-TOTAL	190,911	191,774	191,848	189,761	189,761	-	183,866	187,473
OPERATING COSTS								
DUES & SUBSCRIPTIONS	3,048	3,190	3,190	3,190	-	3,190	3,190	3,190
LIABILITY INSURANCE	51,561	53,347	53,347	311,839	311,839	300	320,089	328,791
LEGAL NOTICES	4,712	4,000	4,000	4,000	4,000	-	4,000	4,000
MAINTENANCE-BUILDING	18,186	-	-	-	-	-	-	-
MAINTENANCE-EQUIPMENT	6,912	8,250	8,250	8,250	8,250	-	8,250	8,250
MAINTENANCE-VEHICLE	1,314	-	-	-	-	-	-	-
MISC. EQUIPMENT	389	-	-	-	-	-	-	-
POSTAGE/MAILINGS	2,982	4,750	4,750	4,750	4,750	-	4,750	4,750
PRINTING & FORMS	2,237	4,200	4,200	4,200	4,200	-	4,200	4,200
PUBLIC RELATIONS	25,903	32,900	27,900	32,900	-	32,900	32,900	32,900
RENT-EQUIPMENT	764	2,019	2,019	2,019	2,019	-	2,019	2,019
SUPPLIES-OFFICE	7,681	8,000	8,000	8,000	8,000	-	8,000	8,000
SUPPLIES-OTHER	-	500	500	500	500	-	500	500
TRAINING & EDUCATION	3,440	7,000	4,000	6,000	-	6,000	6,000	6,000
TRAVEL/MEETINGS	287	800	800	800	-	800	800	800
TELEPHONE	51,385	55,500	55,000	54,900	54,900	-	55,500	55,500
UTILITIES - GAS & OIL	3,162	3,000	3,000	3,000	3,000	-	3,000	3,000
VEHICLE GAS , OIL, MAINT.	5,359	5,200	5,200	4,700	4,700	-	4,700	5,200
ESDA	381	-	-	-	-	-	-	-
SUB-TOTAL	159,663	192,656	194,166	449,148	405,958	43,190	457,898	467,100
CONTRACTUAL SERVICES								
AUDIT	11,175	12,385	12,385	12,500	12,500	-	12,500	12,500
CONSULTING/PROF SERV	67,507	68,350	68,350	104,850	104,850	-	69,850	69,850
CONSULTING/PROF-REIMB.	2,900	-	-	-	-	-	-	-
CONTINGENCY	1,666	10,000	10,000	10,000	-	10,000	10,000	10,000
JANITORIAL SERVICE	15,340	19,500	17,000	19,500	19,500	1,000	19,500	19,500
SUB-TOTAL	98,588	110,235	107,735	146,850	135,850	11,000	111,850	111,850
CAPITAL								
BLDG.IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	933,860	969,050	\$ 945,616	\$ 1,286,170	\$ 1,211,980	\$ 64,190	\$ 1,253,330	\$ 1,279,243

Administration Department
Summary

FYE 2018 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 480,410	\$ -
BENEFITS	\$ 189,761	\$ -
OPERATING COSTS	\$ 405,958	\$ 43,190
CONTRACTUAL	\$ 135,850	\$ 11,000
CAPITAL	\$ -	\$ -
TOTAL	\$ 1,211,980	\$ 54,190

Account #	Description		Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES				
10-4010	SALARIES		\$ 480,410	\$ -
10-4030	OVERTIME		\$ -	\$ -
BENEFITS				
10-4110	SOCIAL SECURITY		\$ 27,494	\$ -
10-4111	MEDICARE		\$ 6,966	\$ -
10-4115	IMRF		\$ 64,663	\$ -
10-4120	MEDICAL/LIFE INSURANCE		\$ 65,629	\$ -
10-4135	SUPPLEMENTAL PENSION		\$ 25,009	\$ -
OPERATING				
10-4213	DUES & SUBSCRIPTIONS		\$ -	\$ 3,190
	Books/Publications	\$ -		\$ 100
	ICMA Membership	\$ -		\$ 1,400
	2 ILCMA	\$ -		\$ 600
	2 ILGFOA Members	\$ -		\$ 350
	Notaries	\$ -		\$ 160
	IPELRA	\$ -		\$ 205
	GFOA	\$ -		\$ 375
	Total	\$ -		\$ 3,190

Administration Department
Summary

Account #	Description			Department Maintenance Budget Request		City Council Discretionary Expenditures
10-4219	LIABILITY INSURANCE			\$ 311,639		\$ 300
	Liability Insurance		\$ 281,639		\$ -	
	Deductible		\$ 5,000		\$ -	
	Wellness Fair		\$ -		\$ 300	
	Legal Services		\$ 25,000		\$ -	
		Total	\$ 311,639		\$ 300	
10-4221	LEGAL NOTICES			\$ 4,000		\$ -
10-4223	MAINTENANCE - BUILDING			\$ -		\$ -
	In Mun Services		\$ -		\$ -	
		Total	\$ -		\$ -	
10-4225	MAINTENANCE - EQUIPMENT			\$ 8,250		\$ -
	Equipment Maintenance		\$ 1,200		\$ -	
	Other Repairs		\$ 750		\$ -	
	MIP Maintenance/Software		\$ 4,900		\$ -	
	Copier Maintenance		\$ 1,400		\$ -	
		Total	\$ 8,250		\$ -	
10-4233	POSTAGE/MAILINGS			\$ 4,750		\$ -
	Regular Postage		\$ 3,900		\$ -	
	Meter Permit/Supplies		\$ 450		\$ -	
	FedEx/UPS		\$ 400		\$ -	
		Total	\$ 4,750		\$ -	
10-4235	PRINTING & FORMS			\$ 4,200		\$ -
10-4239	PUBLIC RELATIONS			\$ -		\$ 32,900
	Neighbors Magazine		\$ -		\$ 8,400	
	Neighbors Postage		\$ -		\$ 12,000	
	Informational Flyers		\$ -		\$ 1,000	
	City Surveys		\$ -		\$ 500	
	Citizen of the Year		\$ -		\$ 6,000	
	July 4th Fireworks contribution		\$ -		\$ 5,000	
		Total	\$ -		\$ 32,900	
10-4243	RENT - EQUIPMENT			\$ 2,019		\$ -
10-4253	SUPPLIES - OFFICE			\$ 8,000		\$ -
10-4257	SUPPLIES - OTHER			\$ 500		\$ -
	Meeting Supplies		\$ 500		\$ -	
		Total	\$ 500		\$ -	\$ -
10-4263	TRAINING & EDUCATION			\$ -		\$ 6,000

Administration Department
Summary

Account #	Description		Department Maintenance Budget Request	City Council Discretionary Expenditures
	Tuition Reimbursement		\$ -	\$ 3,000
	Local Training		\$ -	\$ 2,000
	Ilcma Conference		\$ -	\$ 1,000
		Total	\$ -	\$ 6,000
10-4265	TRAVEL/MEETINGS		\$ -	\$ 800
	Association Meetings		\$ -	\$ 500
	Mileage - Staff		\$ -	\$ 300
		Total	\$ -	\$ 800
10-4267	TELEPHONE		\$ 54,900	\$ -
	Verizon		\$ 22,400	\$ -
	Equipment Replacement		\$ 2,500	\$ -
	Call One		\$ 30,000	\$ -
		Total	\$ 54,900	\$ -
10-4271	UTILITIES - GAS/ELECTRIC/SEWER		\$ 3,000	\$ -
10-4273	VEHICLE (Gas & Oil)		\$ 4,700	\$ -
	Gasoline/Oil/Fluids		\$ 4,700	\$ -
	Maintenance/Repairs		\$ -	\$ -
		Total	\$ 4,700	\$ -
10-4279	ESDA - SIREN MAINTENANCE		\$ -	\$ -
CONTRACTUAL SERVICES				
10-4320	AUDIT - GENERAL FUND		\$ 12,500	\$ -
10-4325	CONSULTING/PROFESSIONAL SERVICES		\$ 104,850	\$ -
	Computer Support		\$ 50,000	\$ -
	Computers and Parts		\$ 40,000	\$ -
	Code Internet Link		\$ 750	\$ -
	Web Site Maintenance		\$ 7,000	\$ -
	Web Site Internet Link		\$ 1,000	\$ -
	Web Q&A		\$ 5,500	\$ -
	Annual disclosure filing		\$ 600	\$ -
		Total	\$ 104,850	\$ -
10-4330	CONTINGENCY		\$ -	\$ 10,000
10-4345	JANITORIAL SERVICES		\$ 18,500	\$ 1,000
	Janitorial Contract		\$ 18,000	\$ -
	Window Cleaning		\$ 500	\$ -
	carpets cleaned		\$ -	\$ 1,000
		Total	\$ 18,500	\$ 1,000

Administration Department
Summary

Account #	Description			Department Maintenance Budget Request	City Council Discretionary Expenditures
CAPITAL					
10-4810	BUILDING IMPROVEMENTS			\$ -	\$ -
10-4815	EQUIPMENT			\$ -	\$ -
			Total	<u>\$ 1,211,980</u>	<u>\$ 54,190</u>

City of Darien

COMMUNITY DEVELOPMENT DEPARTMENT BUDGET FISCAL YEAR 2017-2018

3/2/2017

ACCOUNT	FYE 16 ACTUAL	FYE 17 BUDGET	FYE 17 ESTIMATED ACTUAL	FYE 18 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 19 FORECAST	FYE 20 FORECAST
PERSONNEL								
SALARIES	\$ 298,176	\$ 297,697	\$ 292,047	\$ 290,494	\$ 290,494	\$ -	\$ 296,304	\$ 302,230
OVERTIME	-	-	-	-	-	-	-	-
SUB-TOTAL	\$ 298,176	\$ 297,697	\$ 292,047	\$ 290,494	\$ 290,494	\$ -	\$ 296,304	\$ 302,230
BENEFITS								
SOCIAL SECURITY	14,857	17,258	16,743	16,572	16,572	-	18,904	17,242
MEDICARE	4,093	4,346	4,235	4,227	4,227	-	4,311	4,397
IMRF	42,570	40,345	39,310	39,235	39,235	-	40,020	40,820
MEDICAL/LIFE INSURANCE	42,030	38,866	38,475	49,829	49,829	-	50,826	51,843
SUPPLEMENTAL PENSION	2,360	3,600	3,600	3,600	3,600	-	3,600	3,600
SUB-TOTAL	105,910	104,414	102,382	113,464	113,464	-	115,861	117,902
OPERATING COSTS								
BOARDS & COMMISSIONS	2,510	1,500	1,500	1,200	1,200	-	1,200	1,200
DUES & SUBSCRIPTIONS	419	500	500	500	500	-	500	500
LIABILITY INSURANCE	26,435	42,124	42,124	23,000	23,000	-	23,000	23,000
MAINTENANCE-VEHICLE	6	1,100	1,100	500	500	-	700	1,000
PRINTING & FORMS	1,063	2,115	2,115	1,866	1,866	-	1,866	1,866
ECONOMIC INCENTIVES	447,610	243,000	243,000	268,000	268,000	-	298,000	298,000
SUPPLIES-OFFICE	301	300	300	150	150	-	150	150
TRAINING & EDUCATION	20	600	600	500	-	500	500	500
TRAVEL/MEETINGS	40	200	200	200	-	200	200	200
VEHICLE GAS & OIL	1,394	1,350	1,350	1,350	1,350	-	1,350	1,350
SUB-TOTAL	479,798	292,789	292,789	297,266	296,666	700	327,466	327,763
CONTRACTUAL								
CONSULTING/PROF SERVS	41,680	44,000	44,000	38,200	38,200	-	38,773	39,355
CONSULTING/PROF REIMB.	148,192	74,000	96,000	74,000	74,000	-	75,100	75,100
SUB-TOTAL	189,872	118,000	140,000	112,200	112,200	-	113,873	114,455
CAPITAL								
EQUIPMENT	-	-	-	28,984	-	28,984	-	-
SUB-TOTAL	-	-	-	28,984	-	28,984	-	-
TOTAL EXPENDITURES	\$ 1,071,756	\$ 812,900	\$ 805,198	\$ 842,407	\$ 812,723	\$ 29,684	\$ 853,304	\$ 862,353

Community Development Summary

FYE 2018 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 290,494	\$ -
BENEFITS	\$ 113,464	\$ -
OPERATING COSTS	\$ 296,566	\$ 700
CONTRACTUAL	\$ 112,200	\$ -
CAPITAL	\$ -	\$ 28,984
TOTAL	<u>\$ 812,723</u>	<u>\$ 29,684</u>

Account #	Description				Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES						
20-4010	SALARIES				\$ 290,494	\$ -
20-4030	OVERTIME				\$ -	\$ -
BENEFITS						
20-4110	SOCIAL SECURITY				\$ 16,572	\$ -
20-4111	MEDICARE				\$ 4,227	\$ -
20-4115	IMRF				\$ 39,235	\$ -
20-4120	MEDICAL/LIFE INSURANCE				\$ 49,829	\$ -
20-4135	SUPPLEMENTAL PENSION				\$ 3,600	\$ -
OPERATING						
20-4205	BOARDS & COMMISSIONS				\$ 1,200	\$ -
	Secretary		1,200			-
		Total	1,200			-
20-4213	DUES & SUBSCRIPTIONS				\$ 500	\$ -
	APA Membership		500			-
		Total	500			-
20-4219	LIABILITY INSURANCE				\$ 23,000	\$ -
	Liability Insurance		-			-
	Deductible		5,000			-
	Legal Expense		18,000			-
		Total	23,000			-

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
OPERATING cont			
20-4229	MAINTENANCE - VEHICLES	\$ 500	\$ -
20-4235	PRINTING & FORMS	\$ 1,866	\$ -
	Postage	1,000	-
	Plat Pages	100	-
	Forms	250	-
	Folders/Labels	100	-
	Business Cards	165	-
	Comprehensive Plan Copies	51	-
	Federal Express	200	-
	Total	1,866	-
20-4240	ECONOMIC DEVELOPMENT	268,000	\$ -
	Walmart Tax Rebate	200,000	-
	Home Depot Tax Rebate	68,000	-
	Total	268,000	-
20-4253	SUPPLIES - OFFICE	\$ 150	\$ -
20-4263	TRAINING & EDUCATION	\$ -	\$ 500
	Staff-Conferences/ Training	-	500
	Total	-	500
20-4265	TRAVEL/MEETINGS	\$ -	\$ 200
	Staff-Travel Exp	-	100
	Staff-Local Meeting Expense	-	100
	Total	-	200
20-4273	VEHICLE - GAS & OIL	\$ 1,350	\$ -
CONTRACTUAL SERVICES			
20-4325	CONSULTING/PROFESSIONAL SERVICES	38,200	-
	Electrical Inspections	10,000	-
	Building & Plumbing Inspections	22,500	-
	Engineering Services	4,500	-
	Contingency	1,200	-
	Total	38,200	-
CONTRACTUAL SERVICES cont			
20-4328	CONSULTING PROFESSIONAL REIMB	\$ 74,000	\$ -

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Engineering Services	27,500	-
	Building Plan Review	32,500	-
	Elevator Inspections	3,000	-
	Lawn Cutting	6,000	-
	Legal Fees	5,000	-
	Total	74,000	-
CAPITAL PURCHASES			
20-4815	EQUIPMENT	\$ -	\$ 28,984
	Total	\$ 812,723	\$ 29,684

City of Darien

3/2/2017

POLICE DEPARTMENT BUDGET FISCAL YEAR 2017-2018

ACCOUNT	FYE 16 ACTUAL	FYE 17 BUDGET	FYE 17 ESTIMATED AC TUAL	FYE 18 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 19 FORECAST	FYE 20 FORECAST
PERSONNEL								
SALARIES-CIVILIANS	\$ 450,811	\$ 480,114	\$ 430,897	\$ 427,211	\$ 427,211	\$ -	435,380	443,712
SALARIES-OFFICERS	3,432,730	3,472,533	3,344,450	3,531,188	3,531,188	-	3,662,708	3,799,353
OVERTIME	472,873	466,500	451,382	466,500	450,000	-	466,500	466,500
SUB-TOTAL	4,356,414	4,419,147	4,226,729	4,424,878	4,408,378	18,500	4,564,588	4,709,565
BENEFITS								
SOCIAL SECURITY	28,875	29,767	26,716	26,487	26,487	-	27,017	27,557
MEDICARE	55,320	64,078	53,971	60,735	60,735	-	63,164	65,691
IMRF	58,549	65,103	58,430	57,930	57,930	-	59,098	60,276
MEDICAL/LIFE INSURANCE	412,740	424,932	412,800	403,991	403,991	-	438,330	475,588
POLICE PENSION	1,210,459	1,412,529	1,421,242	1,456,052	1,456,052	-	1,601,657	1,781,823
SUPPLEMENTAL PENSION	43,318	48,000	48,000	48,000	48,000	-	48,000	48,000
SUB-TOTAL	1,809,258	2,044,409	2,021,158	2,053,195	2,053,195	-	2,237,257	2,438,929
OPERATING COSTS								
ANIMAL CONTROL	1,895	2,000	2,000	2,000	2,000	-	2,000	2,000
AUXILIARY POLICE	4,121	5,600	5,600	4,700	3,000	1,700	5,000	5,000
BOARDS & COMMISSIONS	7,388	19,900	19,900	28,800	27,800	1,000	23,480	31,700
DUES & SUBSCRIPTIONS	5,215	6,300	6,300	5,150	-	5,150	8,400	6,400
INVESTIGATION & EQUIP.	28,012	39,026	39,026	43,100	43,100	-	43,300	43,300
LIABILITY INSURANCE	188,426	227,526	227,526	68,300	64,500	3,800	64,500	64,500
MAINTENANCE-EQUIPMENT	9,192	17,180	17,180	20,285	20,285	-	19,950	19,950
MAINTENANCE-VEHICLE	38,788	62,200	62,200	40,200	40,200	-	46,200	46,200
POSTAGE/MAILINGS	1,630	4,200	4,200	4,300	4,300	-	4,300	4,300
PRINTING & FORMS	811	3,000	1,500	1,500	1,500	-	1,500	1,500
PUBLIC RELATIONS	5,246	3,500	3,500	3,500	-	3,500	3,500	3,500
RENT-EQUIPMENT	2,150	5,500	5,500	6,000	3,000	3,000	6,000	6,000
SUPPLIES-OFFICE	5,136	6,500	6,500	6,500	6,500	-	6,500	6,500
TRAINING & EDUCATION	23,312	27,504	27,504	34,175	21,825	12,350	34,175	34,175
TRAVEL/MEETINGS	3,962	15,300	15,300	14,400	7,900	6,500	14,400	14,400
TELEPHONE	17,702	13,300	18,000	14,925	13,300	1,625	13,680	13,680
UNIFORMS	38,691	35,800	40,000	58,800	58,800	-	37,000	37,000
UTILITIES - GAS/ELECTRIC	5,989	7,500	7,500	7,500	7,500	-	7,500	7,500
VEHICLE GAS & OIL	64,535	90,000	59,500	90,000	90,000	-	75,000	80,000
SUB-TOTAL	450,179	591,836	566,736	451,935	413,310	38,625	414,335	427,585
CONTRACTUAL								
CONSULTING/PROF.SERV.	369,709	367,580	367,580	425,308	425,308	-	462,412	452,893
DUMEG/FIAT/CHILD CENTER	24,680	7,000	7,000	7,000	7,000	-	7,000	7,000
SUB-TOTAL	394,389	374,580	374,580	432,308	432,308	-	469,412	459,893
CAPITAL								
EQUIPMENT	116,956	75,000	75,000	15,200	-	15,200	297,405	297,405
SUB-TOTAL	116,956	75,000	75,000	15,200	-	15,200	297,405	297,405
TOTAL EXPENDITURES	\$ 7,127,197	\$ 7,504,952	\$ 7,264,183	\$ 7,377,518	\$ 7,307,181	\$ 70,325	7,982,997	8,333,378

POLICE DEPARTMENT SUMMARY

2017-2018 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 4,408,378	\$ 16,500
BENEFITS	\$ 2,053,195	\$ -
OPERATING COSTS	\$ 413,310	\$ 38,625
CONTRACTUAL	\$ 432,308	\$ -
CAPITAL	\$ -	\$ 15,200
TOTAL	\$ 7,307,191	\$ 70,325

Account #	Description		Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES				
40-4010	SALARIES - CIVILIANS		\$ 427,211	\$ -
	4 Civilians	231,976		-
	3 Part Time CSO	72,187		-
	Admin Sec	59,081		-
	1 Part Time Clerk	25,029		-
	Merit	18,750		-
	1 Evidence Tech	20,188		-
		Total	427,211	-
40-4020	SALARIES - OFFICERS		\$ 3,531,168	\$ -
	Union Salaries 31	2,941,587		-
	Admin Salaries 3	393,310		-
	Holiday Pay	100,271		-
	OIC	6,000		-
	Outside Details	40,000		-
	Holiday work bonus	50,000		-
		Total	3,531,168	-
40-4030	OVERTIME		\$ 450,000	\$ 16,500
	Overtime	230,000		-
	Darien Fest	-		-
	4th July Parade	-		4,000
	Comp Sell Back	220,000		-
	K-9 fixed OT	-		12,500
		Total	450,000	16,500

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
BENEFITS			
40-4110	SOCIAL SECURITY	\$ 26,487	\$ -
40-4111	MEDICARE	\$ 60,735	\$ -
40-4115	IMRF	\$ 57,930	\$ -
40-4120	MEDICAL/LIFE INSURANCE	\$ 403,991	\$ -
40-4130	POLICE PENSION	\$ 1,456,052	\$ -
40-4135	SUPPLEMENTAL PENSION	\$ 48,000	\$ -
OPERATING			
40-4201	ANIMAL CONTROL	\$ 2,000	\$ -
40-4203	AUXILIARY POLICE	\$ 3,000	\$ 1,700
	Base	3,000	-
	New Aux. Ofcs (1) uniform	-	1,000
	vests	-	700
	Total	3,000	1,700
40-4205	BOARDS & COMMISSION	\$ 27,800	\$ 1,000
	Hiring Expenses	9,500	-
	PO Testing FYE 19	-	-
	Training & Assoc.	-	1,000
	Supplies	300	-
	Sgt. Test FYE	18,000	-
	Total	27,800	1,000
40-4213	DUES & SUBSCRIPTIONS	\$ -	\$ 5,150
	Dues	-	2,550
	Subscriptions	-	2,600
	Total	-	5,150
40-4217	INVESTIGATION & EQUIPMENT	\$ 43,100	\$ -
	Range	30,000	-
	Batteries	600	-

POLICE DEPARTMENT SUMMARY

Account #	Description			Department Maintenance Budget Request		City Council Discretionary Expenditures
	Evidence Supplies		3,000		-	
	Canine Food/Equip		1,500		-	
	Investigative Services		4,000		-	
	LeadsOnline		2,400		-	
	Prisoner Needs		500		-	
	BEAST Software		1,100		-	
		Total	43,100		-	
40-4219	LIABILITY INSURANCE			\$ 64,500		\$ 3,800
	IRMA Prem-Moved to Admin		-		-	
	Legal		20,000		-	
	Prosecution		18,000		-	
	PPE/First Aid		5,000		-	
	Fire Extinguishers		2,000		-	
	Wellness Fair		2,000		-	
	Deductibles		15,000		-	
	Adm Tow Law Judge		2,500		-	
*	2 AED's		-		3,800	
		Total	64,500		3,800	
40-4225	MAINTENANCE - EQUIPMENT			\$ 20,285		\$ -
	Vet-K-9		2,000		-	
	Radar Repairs		1,400		-	
	Office Equipment		4,000		-	
	Portable Radios		1,500		-	
	Copier Service		1,600		-	
	In-Car Video Maint.		4,000		-	
	Radar sign maint		3,000		-	
	Guardian Tracking		1,650		-	
	Lazerfitch		700		-	
	APB Net		435		-	
		Total	20,285		-	
40-4229	MAINTENANCE VEHICLES			\$ 40,200		\$ -
	Car Washes		4,000		-	
	Repairs		20,000		-	
	Tires		11,000		-	
	Registrations		1,200		-	
	Radios/Lights/Sirens		4,000		-	

POLICE DEPARTMENT SUMMARY

Account #	Description	Total	Department Maintenance Budget Request	City Council Discretionary Expenditures
		40,200		-
40-4233	POSTAGE/MAILINGS		\$ 4,300	\$ -
40-4235	PRINTING & FORMS		\$ 1,500	\$ -
40-4239	PUBLIC RELATIONS		\$ -	\$ 3,500
	PR Materials	-		3,500
	Total	-		3,500
40-4243	RENT - EQUIPMENT		\$ 3,000	\$ 3,000
	Range Fees	3,000		-
	Rentals	-		3,000
	Total	3,000		3,000
40-4253	SUPPLIES - OFFICE		\$ 6,500	\$ -
40-4263	* TRAINING & EDUCATION		\$ 21,825	\$ 12,350
40-4265	TRAVEL/MEETINGS		\$ 7,900	\$ 6,500
	IACP	-		1,500
	Training Meals	4,000		-
	NEMRT In House	500		-
	Lodging	2,000		4,000
	Coffee - meetings	400		-
	Professional Meetings	-		1,000
	Mileage Reimbursement	1,000		-
	Total	7,900		6,500
40-4267	TELEPHONE		\$ 13,300	\$ 1,625
	EVDO Verizon	11,000		-
	Comcast-Internet	1,800		-
	Language Line	500		-
	Wireless Upgrade	-		1,625
	Total	13,300		1,625
40-4269	UNIFORMS		\$ 56,600	\$ -
	New Allowance	24,100		-
	Carry over allowance	18,000		-

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Civilians	1,000	-
	ReplVests fye 18	3,200	-
	New Officers (3)	8,400	-
	SWAT Uniforms	900	-
	Badges	1,000	-
	Total	56,600	-
40-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 7,500	\$ -
	Nicor	5,500	-
	Sewer	2,000	-
	Total	7,500	-
40-4273	VEHICLE - GAS & OIL	\$ 90,000	\$ -
CONTRACTUAL SERVICES			
40-4325	CONSULTING/PRO. SERVICES	\$ 425,308	\$ -
	Lexipol	7,792	-
	DUCOMM	372,516	-
	County records mgt	45,000	-
	Total	425,308	-
40-4337	DUMEG/FIAT/CHILD CENTER	\$ 7,000	\$ -
	FIAT	3,500	-
	Children's Center	3,500	-
	DUMEG (seized fund)	-	-
	Total	7,000	-
CAPITAL PURCHASES			
40-4815	EQUIPMENT	\$ -	\$ 15,200
*	11 Tasers	-	15,200
	Vehicle Lease fye19	-	-
	Total	-	15,200
	TOTAL	\$ 7,307,191	\$ 70,325

City of Darien

3/2/2017

MUNICIPAL SERVICES STREETS/ENGINEERING BUDGET FISCAL YEAR 2017-2018

ACCOUNT	FYE 16 ACTUAL	FYE 17 BUDGET	FYE 17 EST. ACTUAL	FYE 18 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 19 FORECAST	FYE 20 FORECAST
PERSONNEL								
SALARIES	\$ 553,525	\$ 603,912	\$ 629,728	\$ 613,545	\$ 613,545	\$ -	624,808	636,296
OVERTIME	70,111	76,500	86,317	70,000	70,000	-	71,400	72,828
SUB-TOTAL	623,736	680,412	716,045	683,545	683,545	-	696,208	709,124
BENEFITS								
SOCIAL SECURITY	36,359	37,443	37,443	38,191	38,191	-	38,955	39,734
MEDICARE	7,051	8,757	8,757	8,932	8,932	-	9,110	9,293
IMRF	89,308	111,902	98,236	113,199	113,199	-	115,463	117,772
MEDICAL/LIFE INSURANCE	136,160	125,811	111,422	125,811	125,811	-	138,392	152,231
SUPPLEMENTAL PENSION	3,560	2,400	2,400	2,400	2,400	-	2,400	2,400
SUB-TOTAL	272,438	286,312	258,257	288,533	288,533	-	304,320	321,430
OPERATING COSTS								
LIABILITY INSURANCE	64,528	71,722	71,722	23,029	23,029	-	24,180	25,389
MAINTENANCE-BUILDINGS	123,066	114,653	114,000	267,366	95,206	172,160	156,106	73,906
MAINTENANCE-EQUIPMENT	35,488	40,000	40,000	85,985	51,235	34,750	39,314	40,690
MAINTENANCE-VEHICLE	26,187	48,000	48,000	48,000	48,000	-	48,000	48,000
POSTAGE-MAILING	1,126	1,200	1,200	1,200	1,200	-	1,200	1,200
RENT - EQUIPMENT	17,185	22,650	22,650	22,000	17,500	4,500	22,000	22,000
SUPPLIES-OFFICE	3,205	3,950	3,700	3,901	3,901	-	3,995	4,075
SUPPLIES-OTHER	47,040	63,065	63,065	73,009	72,009	1,000	67,890	68,359
SMALL TOOLS/EQUIPMENT	2,230	3,850	3,600	3,800	3,800	-	3,850	3,850
TRAINING & EDUCATION	1,087	4,525	2,200	5,150	2,700	2,450	3,675	5,175
TRAVEL	-	-	-	-	-	-	-	-
TELEPHONE	4,404	-	-	-	-	-	-	-
UNIFORMS	5,352	6,446	6,000	6,446	6,446	-	6,446	6,446
UTILITIES - GAS/ELECTRIC	3,510	5,100	5,100	5,100	5,100	-	5,100	5,100
VEHICLE GAS & OIL	39,633	65,405	61,000	60,300	60,300	-	61,808	63,662
SUB-TOTAL	374,041	450,566	442,237	605,285	390,425	214,860	443,564	367,853
CONTRACTUAL SERVICES								
CONSULTING/PROFESS.	3,276	4,500	7,000	12,000	4,500	7,500	4,500	4,500
CONSULTING/PROFESS.-REIMB	423	-	-	-	-	-	-	-
JANITORIAL SERVICE	29	-	-	-	-	-	-	-
FORESTRY	158,330	90,950	90,950	60,411	-	60,411	44,075	44,075
STREETLIGHT OPER/MAINT	93,946	109,000	109,000	73,000	65,000	8,000	73,000	73,000
MOSQUITO ABATEMENT	51,109	42,250	42,250	41,700	41,700	-	41,700	41,700
RESIDENTIAL CONCRETE PROGRAM	24625.00	-	12,000	-	0.00	0.00	-	-
STREET SWEEPING	35,753	35,775	35,775	36,875	36,875	-	37,597	38,337
DRAINAGE PROJECTS	48,662	81,300	111,000	81,300	9,000	72,300	81,300	81,300
TREE TRIMMING	116,104	146,600	146,600	148,100	93,850	54,250	54,250	111,600
SUB-TOTAL	532,257	510,375	554,575	453,386	250,925	202,461	336,422	394,512
CAPITAL								
CAPITAL IMPROVEMENTS	3,150	-	-	-	-	-	-	-
EQUIPMENT	258,319	534,275	534,275	394,934	7,000	387,934	214,500	689,000
PURCHASE OF PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	261,469	534,275	534,275	394,934	7,000	387,934	214,500	689,000
DEBT RETIREMENT								
DEBT RETIRE	-	-	-	-	-	-	-	-
DEBT RETIRE - PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 2,063,941	\$ 2,461,939	\$ 2,505,389	\$ 2,425,683	\$ 1,620,428	\$ 805,255	1,995,015	2,481,919

Municipal Services Streets Division Summary

FYE 2018 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 683,545	\$ -
BENEFITS	\$ 288,533	\$ -
OPERATING COSTS	\$ 390,425	\$ 214,860
CONTRACTUAL	\$ 250,925	\$ 202,461
CAPITAL	\$ 7,000	\$ 387,934
DEBT RETIREMENT	\$ -	\$ -
TOTAL	\$ 1,620,428	\$ 805,255

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES			
30-4010	SALARIES (+\$300k in MFT)	\$ 613,545	\$ -
30-4030	OVERTIME	\$ 70,000	\$ -
BENEFITS			
30-4110	SOCIAL SECURITY	\$ 38,191	\$ -
30-4111	MEDICARE	\$ 8,932	\$ -
30-4115	IMRF	\$ 113,199	\$ -
30-4120	MEDICAL/LIFE INSURANCE	\$ 125,811	\$ -
30-4135	SUPPLEMENTAL PENSION	\$ 2,400	\$ -
OPERATING			
30-4219	LIABILITY INSURANCE	\$ 23,029	\$ -
	IRMA	-	-
	Deductible	5,250	-
	Safety Boots 12	2,898	-
	Rubber Boots 12	1,890	-
	Safety Vests 22	441	-
	Safety Glasses Gloves 22	504	-
	Wellness Fair & Flu Shots	551	-
	Air Mask Testing	606	-
	Hepat. Shots	347	-
	Legal Fees	1,050	-
	SAMI	1,103	-
	Hospital SAMI Review	1,103	-
	Fire Extinguisher Maint.	606	-
	DPC-Stormwater Fee	1,213	-
	CDL-Reimbursement	364	-
	Fuel Tank -Insurance	3,780	-
	Safety Lane	1,323	-
	Total	23,029	-
OPERATING CONT.			
30-4223	MAINTENANCE - BUILDING	\$ 95,206	\$ 172,160
	Base Maintenance PD and City Hall	37,250	-
	City Hall & PD Radio Read Fire	1,600	-
	Fire Safety & Security	1,393	-
	HVAC Service Contract PD	4,000	-
	Elevator PD and City Hall	2,250	-
	Fuel Pump Maintenance	300	-
	Boiler Insp	311	-
	Cleaning Supplies City Hall and PD	3,200	-
	Garage Door Maint. Cost	1,000	-
	HVAC 8 Units PW	5,350	-
	Housekeeping	535	-

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Cups, Supplies	268	
	City Hall Plowing and Salt	7,000	
	Generator Maint-City Hall PD & PW	6,500	
	Fuel Pump Maintenance Cost Share with Water \$3250	1,000	-
*	Gutters Police Department	9,000	-
*	R&R Locksets Police Department	4,050	-
*	Police Department Carpeting Phase 1	-	55,160
*	Police Department Painting Phase 1	-	68,500
*	Landscape City Hall PD and City Hall	-	20,000
	Pest Extermination City Hall and PD	1,200	-
*	Public Works Bldg Garage Doors R&R 42k 1/2 to Water	-	21,000
	Entrance Sign landscape maint.	5,000	-
*	Darien Historical Society Landscaping	-	7,500
	PW Building -Design Cost Share with Water \$20500 1/2 to wtr Manning Road	\$ -	-
	Darien Pointe Utilities and Misc Maint	4,000	-
	Total	95,206	172,160
30-4225	MAINTENANCE EQUIPMENT	\$ 51,235	\$ 34,750
	Brush Chipper Parts	4,140	0
	Mower Parts, Blades	3,105	0
	Small Machine repairs	4,140	0
	Grease/Oil/Lubricants	3,002	0
	Small Equip/Parts	6,107	0
	Office Equip/Part	2,070	0
	Plow Blades	3,209	0
	Tornado Sirens	2,070	0
	Off Road Machinery End Loaders-High Lift	5,175	0
	Mechanics Supplies-Fittings, Hoses, Manuals, Aerosol Products	4,968	0
*	Tilt Trailer-for Asphalt Roller	0	7,250
*	Jack Hammer	0	2,500
*	Waterdog Sprayer Phoebe 11,5K 1/2 to Water	5,750	0
*	City Holiday and General Banners	0	25,000
*	Car-Mon Vehicle Exhaust System - shared \$15000 - 1/2 to Streets	7,500	0
	Total	51,235	34,750
30-4229	MAINTENANCE VEHICLES	\$ 48,000	\$ -
	General Maintenance-Vehicle	\$ 48,000	\$ -
30-4233	POSTAGE/MAILINGS	\$ 1,200	\$ -
30-4243	RENT - EQUIPMENT	\$ 17,500	\$ 4,500
	Small Equip	\$ 2,500.00	\$ -
	Tub Grinder	\$ -	\$ 4,500.00
	Sewer Jetting	\$ 15,000.00	\$ -
	Darien Historical Society Christmas Lighting High Lift Rental		\$ -
	Total	17,500	4,500
OPERATING CONT.			
30-4253	SUPPLIES - OFFICE	\$ 3,901	\$ -
	Paper,Pens, etc.	250	\$ -
	Copy Paper	1,000	\$ -
	Plain Paper	153	\$ -
	Ink Cartridges	1,836	\$ -
	File Folders	50	\$ -
	Plotter Paper	612	\$ -
	Total	3,901	-
30-4257	SUPPLIES - OTHER	\$ 72,009	\$ 1,000
	Signs & Accessories	6,598	-
	Barricade maintenance	4,060	-
	Storm Sewer supplies	14,210	-
	Contractual Landsacpe Restoration Services	20,000	-
	Top Soils	4,568	-
	Sod/Seed	5,075	-
	Fabric Blanket	3,045	-

Municipal Services Streets Division Summary

Account #	Description		Department Maintenance Budget Request	City Council Discretionary Expenditures
	Gases		1,035	-
	Barricade rental 7/4		-	1,000
	Mailboxes-REFIMBURSABLE		3,451	-
	Mailboxes-Public Works		4,385	-
	Refuse for Restorations		5,583	-
		Total	72,009	1,000
30-4259	SMALL TOOLS & EQUIPMENT		\$ 3,800	\$ -
	Mechanic Tools		1,100	-
	Operating Tools		1,500	-
	Hand Power Tools		1,200	-
		Total	3,800	-
30-4263	TRAINING & EDUCATION		\$ 2,700	\$ 2,450
	Tuition Reimbursement		1,000	-
	Arborist Training		700	-
	Management seminars		350	-
	APWA		150	-
	National Conference		-	1,500
	Machine Operator Training		-	950
	NIPSTA Northeastern Illinois Public Safety Training		500	-
		Total	2,700	2,450
30-4269	UNIFORMS		\$ 6,446	\$ -
	12 @ 475.00 Per person		5,700	-
	1 @ \$246 Per Person		246	-
	Part Time Shirts 10 @ \$10 ea x 5		500	-
		Total	6,446	-
OPERATING CONT.				
30-4271	UTILITIES - GAS/ELECTRIC/SEWER		\$ 5,100	\$ -
30-4273	VEHICLE - GAS & OIL		\$ 60,300	\$ -
	NO LEAD		12,825	-
	DIESEL		38,250	-
	OIL 4100 QUARTS		9,225	-
		Total	60,300	-
CONTRACTUAL SERVICES				
30-4325	CONSULTING/PROFESSIONAL SERVICES		\$ 4,500	\$ 7,500
	Drainage Concerns	\$ 3,500.00	\$ -	\$ -
	NPDES Fee	\$ 1,000.00	\$ -	\$ -
*	Dale Basin -Wetland Management Burn	\$ -	\$ 7,500.00	\$ -
		Total	4,500	7,500
30-4350	FORESTRY		\$ -	\$ 60,411
	Fertilization-75th St.		-	11,000
	Fertilization-City Hall and PW		-	701
	Tree Fertilization. 75th St.		-	850
	Detention Retention Facility Fertilization		-	6,535
	Hand Tools-Forestry		-	1,000
	Tree Repl. 75th Street		-	2,000
	Residential 50/50 prog.Res Portion-Reim		-	2,000
	Residential 50/50 prog. City Portion		-	4,000
	Tree Replacement		-	30,000
	Pine Parkway Island Mowing -Assoc pays additional half CITY EXPENSE		-	825
	Crest Basin R&R Evergreens treatment		-	-
		Total	-	58,911
30-4359	STREET LIGHT OPER & MAINT.		65,000	8,000
	Energy-Comm Ed		45,000	-
	Light Pole Repairs		20,000	-
	Street Light Requests		-	8,000

Municipal Services Streets Division Summary

Account #	Description	Total	Department Maintenance Budget Request	City Council Discretionary Expenditures
		65,000		8,000
30-4365	MOSQUITO ABATEMENT		\$ 41,700	\$ -
			\$ 41,700	
30-4373	STREET SWEEPING		\$ 36,875	\$ -
	May 11-19	7,350		-
	Sept 14-21	7,350		-
	Oct 26-Nov 16	14,175		-
	Emergency Sweeps	500		-
	Contingency	1,000		-
	Disposal	6,500		-
	Total	36,875		-
CONTRACTUAL SERVICES CONT.				
30-4374	DRAINAGE PROJECTS		\$ 9,000	\$ 72,300
	Drainage assistance Projects	-		72,300
	Misc. Drainage Projects	9,000		-
	Total	9,000		72,300
30-4375	TREE TRIMMING		\$ 93,850	\$ 54,250
	1750 Trees	-		54,250
	Removals	27,750		-
	Stump Removal	9,600		-
	Emerald Ash Borer Removal & Restoration	20,000		-
	Emergency-Storm/Hazards	15,000		-
*	Trimming -Manning, 67th, Oldfield, Bailey	15,000		-
	Homer - Tree removal - Sawyer	6,500		-
		93,850		54,250
30-4381	RESIDENTIAL CONCRETE PROGRAM		\$ -	\$ -
CAPITAL PURCHASES				
30-4810	IMPROVEMENTS		\$ -	\$ -
30-4815	EQUIPMENT		7,000	387,934
*	Laser Level Leica Rugby 880	-		3,600
*	Snow Plow Truck 107	-		81,825
*	Skid Steer Loader w/ Trailer 68k 1/2 to water	-		34,000
*	Utility truck Unit 501	-		145,000
*	Cut Off Saw \$2,900 1/2 to Water	-		1,450
*	Sky Jack Scissor Lift	-		15,775
*	Unit 317 Chipper	-		74,500
	Unit 304 Chipper fye 19	-		-
*	Snow Blower 313	-		2,800
*	Admin Vehicle - City Administrator - Unit #A1 fye 18	-		28,984
*	Arrow Board - Unit #318 fye 18	7,000		-
\$40,000	Administration Vechicle - Unit #A3 fye 19	-		-
\$82,500	1 ton dump truck - Unit #104 fye 19	-		-
\$17,500	Zero Turn Mower - Unit #207 fye 19	-		-
\$90,000	1 ton dump truck -unit #102 fye 20	-		-
\$215,000	9 ton dump unit #101 fye 20	-		-
\$230,000	11 ton six wheel dump # 106	-		-
\$150,000	Tractor - telehauler #205 fye 20	-		-
\$4,000	Equipment- Sod Cutter #311 fye 20	-		-
	Total	7,000		387,934
30-4890	PURCHASE OF PROPERTY		\$ -	\$ -

Municipal Services Streets Division Summary

Account #	Description			Department Maintenance Budget Request		City Council Discretionary Expenditures
DEBT RETIREMENT						
30-4905	DEBT RETIRE			\$ -		\$ -
30-4945	DEBT RETIRE - PROPERTY			\$ -		\$ -
			Total	\$ 1,620,428		\$ 805,255

City of Darien

CAPITAL PROJECTS FUND BUDGET FOR THE YEAR 2017-2018

3/2/2017

ACCOUNT	FYE 16 ACTUAL	FYE 17 BUDGET	FYE 17 ESTIMATED ACTUAL	FYE 18 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 19 FORECAST	FYE 20 FORECAST
REVENUE								
TRANSFER FROM GEN FUND	2,012,658	3,800,000	4,550,000	3,500,000	3,500,000	-	2,700,000	1,900,000
MISC REV	3,924	-	-	-	-	-	-	-
PROPERTY TAXES	206,349	207,570	207,570	207,570	207,570	-	207,564	205,362
GRANTS/REIMBURSEMENTS	114,074	130,000	200,000	-	-	-	-	-
SALE OF PROPERTY	-	-	-	-	-	-	-	-
BONDS	1,360,000	-	-	-	-	-	-	-
INTEREST INCOME	32,877	15,000	25,000	20,000	-	20,000	14,000	10,000
TOTAL REVENUES	\$ 3,729,882	\$ 4,152,570	\$ 4,982,570	\$ 3,727,570	\$ 3,707,570	\$ 20,000	\$ 2,921,564	\$ 2,115,362
CAPITAL								
DITCH/DRAINAGE PROJECTS	1,279,691	1,011,800	771,000	1,321,600	-	1,321,600	1,150,000	930,000
SIDEWALK REPLACEMENT	85,598	73,475	58,200	92,125	92,125	-	76,750	87,188
CRACK SEAL PROGRAM	132,367	183,750	163,000	150,960	-	150,960	165,000	165,000
CURB & GUTTER PROGRAM	328,849	352,203	106,500	415,645	-	415,645	426,216	432,533
CAPITAL IMPROVEMENTS	295,675	-	-	-	-	-	-	-
EQUIPMENT/OTHER PROJECTS	5,443	800,340	785,340	698,700	-	698,700	-	-
STREET RECONSTRUCTION	1,256,858	1,771,580	1,387,100	1,439,034	-	1,439,034	1,492,315	1,534,834
BOND PAYMENT	1,565,133	207,570	207,570	196,615	196,615	-	194,427	192,240
CONSULTING/PROF SERVICES	58,887.00	46,200	46,200	47,500	-	47,500	46,200	46,200
SUB-TOTAL	5,006,601	4,446,918	3,524,910	4,362,179	288,740	4,073,439	3,660,908	3,387,996
TOTAL EXPENDITURES	\$ 5,006,601	\$ 4,446,918	\$ 3,524,910	\$ 4,362,179	\$ 288,740	\$ 4,073,439	\$ 3,660,908	\$ 3,387,996
FISCAL YEAR CHANGE	(1,276,619)	(294,348)	1,457,660	(634,609)	3,418,830	(4,053,439)	(629,344)	(1,272,633)
BEG FUND BALANCE	5,687,456	4,568,512	4,410,837	5,868,497			4,733,888	4,104,544
NET FISCAL YEAR CHANGE	(1,276,619)	(294,348)	1,457,660	(634,609)			(629,344)	(1,272,633)
ENDING FUND BALANCE	4,410,837	4,274,164	5,868,497	5,233,888			4,104,544	2,831,910
RESERVE BALANCE	-	(500,000)	-	(500,000)				
Available balance	4,410,837	3,774,164	5,868,497	4,733,888			4,104,544	2,831,910

FYE 2018 BUDGET SUMMARY

CAPITAL	Maintenance	Discretionary
	\$ 288,740	\$ 4,073,439
TOTAL	\$ 288,740	\$ 4,073,439

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
CAPITAL			
25-35-4376	STORM WATER/DITCH PROJECTS	\$ -	\$ 1,321,600
*	Crest Road – Janet Avenue to Elm Street	-	218,000
*	Brookhaven Avenue-Warwick Avenue to Warwick	-	358,000
*	Tennessee Avenue-67th Street to Chestnut Lane	-	280,600
*	Bentley 6500 Bentley to Chestnut Lane	-	410,000
*	Engineering Devonshire	-	25,000
	Clarendon Hills Rd 67th to Plainfield FYE 19	-	0
	CH Rd Detention 1.27m not budgeted	-	0
*	Richmond Drainage	-	30,000
	73rd fye 20	-	0
	67th Street fye 20	-	0
	Dale Road FYE 19	-	0
	Eleanor FYE 19	-	0
	total	-	\$ 1,321,600
25-35-4380	* SIDEWALK REPLACEMENTS	\$ 92,125	\$ -
25-35-4382	* CRACK SEAL PROGRAM	\$ -	\$ 150,960
25-35-4383	CURB & GUTTER PROGRAM	\$ -	\$ 415,645
25-35-4945	BOND PAYMENT	\$ 196,615	\$ -
25-35-4390	CAPITAL IMPROVEMENTS-INFRASTRUCTURE	-	698,700
	EAB Round 3 fye 18	-	127,500
	Welcome Sign Replacement (2)	-	40,000
	Police Dept HVAC replacement	-	502,000
	Cass/155 Streetscape Plan Design	-	29,200
	total	-	698,700
25-35-4855	STREET RECONSTRUCTION/REHAB	\$ -	\$ 1,439,034
*	2017 Road Program & Shoulders	\$ -	\$ 1,376,034
*	Selective Base Repair	\$ -	\$ 63,000
	total	\$ -	\$ 1,439,034
	CAPITAL CONT.		
25-35-4325	Consulting/Professional	\$ -	\$ 47,500
	Street Eng Road Cores & Testing	\$ -	\$ 33,000
	Street Eng Bid Prep	\$ -	\$ 14,500
	total	\$ -	\$ 47,500
		\$ 288,740	\$ 4,073,439

Expansion Request is for: • Any new program/activity costing in excess of \$1,000; • Any new equipment (not replacement) costing in excess of \$1,000; • Any new employee; or • Any capital project.

BUDGET REQUEST FORM Expansion Budget

Department: Municipal Services Fund: 25-35-4815

Project/Program Title: Beautification Project I-55 and Cass Avenue

Description of proposed new program/activity/expenditure, including purpose and justification:

The proposed project is a beautification project for the I-55 and Cass Ave corridor. The requested funding is for a conceptual plan for preliminary landscape designs for the Cass Ave. / I55 cloverleaf interchange. There would be two location – the northeast and southwest quadrants. The conceptual designs would include, Preliminary landscape design, Decorative lighting, Signage similar to the County Line Rd interchange in Burr Ridge, Possible additional signage referring to Argon Lab and Waterfall Glen Forest Preserve, New decorative railings on the overpass bridge, water features would be included.

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4815</u>	<u>Equipment</u>	<u>\$29,200</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
TOTAL COST:		<u>\$29,200.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Recommended by City Administrator: Yes No



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

December 10, 2015

City of Darien
1702 Plainfield Road
Darien, IL 60561

Attention: Daniel Gombac
Director of Municipal Services

Subject: Proposal for Conceptual Design Services
Cass Avenue and I55 Cloverleaf Interchange

Dear Dan:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to submit this proposal for Conceptual Design Services for the Cass Avenue and I55 Cloverleaf Interchange. Included in this proposal is our Understanding of the Assignment, Scope of Services and Estimate of Fee

UNDERSTANDING OF THE ASSIGNMENT

CBBEL understands that it is the goal of the City is to develop preliminary landscape designs for the northeast and southwest quadrants of the Cass Avenue and I55 Cloverleaf interchange.

The preliminary landscape designs shall include the following:

1. Landscape improvements.
2. Decorative lighting.
3. Signage similar to the County Line Road interchange in Burr Ridge.
4. Possible additional signage to Argon Lab and Waterfall Glen Forest Preserve.
5. New decorative railing options on the overpass bridge.
6. Consideration of a water feature.

SCOPE OF SERVICES

CBBEL has developed the following scope of services for the successful completion of the project

Task 1 – Prior to Design

1. Visit the 2 infields and create an assessment of existing conditions.
2. Meet with City staff and any other stakeholders to obtain impute and understand the desires and special considerations.
3. Review the potential jurisdictional and permitting requirements that will influence the design of the project.
4. Prepare base plans that depict existing conditions. For the purpose of preliminary design aerial photos with 2 foot contours will be utilized.

Task 2 – Preliminary Design

Prepare up to three (3) alternative landscape design concepts. Provide a preliminary cost estimates for each alternative.

Prepare a concept plan based on the preferred alternative. Develop a preliminary construction cost estimate for the concept plan and prepare a summary memorandum.

Task 3 – Present Concepts to City Staff and Elected Officials

Present alternative landscape designs to City staff and receive comments and impute. Make any adjustments to designs and associated preliminary cost estimates. Present final plans to elected officials.

ESTIMATE OF FEE

Our estimated fee for this project is as follows:

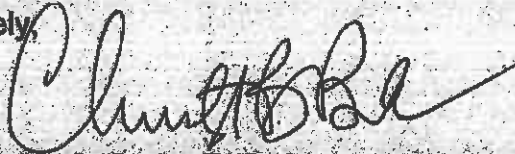
Task	
Task 1 – Prior to Design	\$5,928.00
Task 2 – Preliminary Design	\$21,528.00
Task 3 – Present Concepts to City Staff and Elected Officials	\$1,248.00
Direct Costs	\$500.00
Total	\$29,204.00

Please note that any requested meetings or additional services are not included in the preceding fee estimate, and will be billed on a time and material basis.

We will bill you at the hourly rates specified on the attached Schedule of Charges and establish our contract in accordance with the attached General Terms and Conditions. Direct costs for blueprints, photocopying, mailing, overnight delivery, messenger services and report compilation are not included in the fee estimate. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. Please note that any requested meetings or additional services are not included in the preceding fee estimate and will be billed at the attached hourly rates.

Please sign and return one copy of this proposal as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Christopher B. Burke, PhD, PE, D.WRE, Dist.M.ASCE
President

Encl. Schedule of Charges
General Terms and Conditions

THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND
CONDITIONS ACCEPTED FOR CITY OF DARIEN.

BY: _____

TITLE: _____

DATE: _____

CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
JANUARY, 2015

<u>Personnel</u>	<u>Charges*</u> <u>(\$/Hr)</u>
Principal	257
Engineer VI	225
Engineer V	185
Engineer IV	148
Engineer III	134
Engineer I/II	106
Survey V	207
Survey IV	175
Survey III	149
Survey II	108
Survey I	84
Engineering Technician V	175
Engineering Technician IV	142
Engineering Technician III	127
Engineering Technician I/II	111
CAD Manager	154
Assistant CAD Manager	135
CAD II	134
CAD I	105
GIS Specialist III	128
GIS Specialist I/II	71
Landscape Architect	148
Environmental Resource Specialist V	189
Environmental Resource Specialist IV	146
Environmental Resource Specialist III	122
Environmental Resource Specialist I/II	100
Environmental Resource Technician	96
Administrative	95
Engineering Intern	57
Information Technician III	113
Information Technician I/II	104

Direct Costs

Outside Copies, Blueprints, Messenger, Delivery Services, Mileage Cost + 12%

*Charges include overhead and profit

Christopher B. Burke Engineering, Ltd. reserves the right to increase these rates and costs by 5% after December 31, 2015.

LANDSCAPE ARCHITECTURE SERVICES

CBEBL is able to provide a variety of landscape architectural services. Our state licensed landscape architect has over 30 years' experience in the design of public landscapes. We will assist your community in the design and construction of parks, athletic fields, streetscapes, fountains, plazas, and permeable parking lots.

Partial Client List

Algonquin
Chicago DOT
Downers Grove
Dyer, IN
Elmwood Park
Forest Park
Forest Preserve Dist. of DuPage Co.
Glendale Heights
Griffith, IN
Gurnee Park District
Hantley
Lake County Dept. of Transportation
Lake County Forest Preserve Dist.
Lake County Public Works
Lanzenhurst Park District
Lombard
Northern Illinois University
Riverside
Roselle
Rolling Meadows
Rosemont
Wheaton Park District

Christopher B. Burke
Engineering, Ltd.
9575 W. Higgins Road
Suite 600
Rosemont, IL 60018
T: 847.823.0500
F: 847.823.0520

www.cbbea.com



CHRISTOPHER B. BURKE ENGINEERING, LTD.
GENERAL TERMS AND CONDITIONS

1. Relationship Between Engineer and Client: Christopher B. Burke Engineering, Ltd. (Engineer) shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Client or Engineer.

Furthermore, causes of action between the parties to this Agreement pertaining to acts of failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of substantial completion.

2. Responsibility of the Engineer: Engineer will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.

Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

3. Changes: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.
4. Suspension of Services: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Client, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the

resumptions of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

5. Termination: This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.

6. Documents Delivered to Client: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. ~~Furthermore, it is understood and agreed that the Project Documents such as, but not~~ limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

When and if record drawings are to be provided by the Engineer, Client understands that information used in the preparation of record drawings is provided by others and Engineer is not responsible for accuracy, completeness, nor sufficiency of such information. Client also understands that the level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for project construction. If additional detail is requested by the Client to be included on the record drawings, then the Client understands and agrees that the Engineer will be due additional compensation for additional services.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right to retain the original tapes/disks and to remove from copies provided to the Client all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest

extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

-
7. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Client's confidential and proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by the Client to be confidential and proprietary.

8. Standard of Practice: The Engineer will strive to conduct services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement.
9. Compliance With Laws: The Engineer will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

With specific respect to prescribed requirements of the Americans with Disabilities Act of 1990 or certified state or local accessibility regulations (ADA), Client understands ADA is a civil rights legislation and that interpretation of ADA is a legal issue and not a design issue and, accordingly, retention of legal counsel (by Client) for purposes of interpretation is advisable. As such and with respect to ADA, Client agrees to waive any action against Engineer, and to indemnify and defend Engineer against any claim arising from Engineer's alleged failure to meet ADA requirements prescribed.

Further to the law and code compliance, the Client understands that the Engineer will strive to provide designs in accordance with the prevailing Standards of Practice as previously set forth, but that the Engineer does not warrant that any reviewing agency having jurisdiction will not for its own purposes comment, request changes and/or additions to such designs. In the event such design requests are made by a reviewing agency, but which do not exist in the form of a written regulation, ordinance or other similar document as published by the reviewing agency, then such design changes (at substantial variance from the intended design developed by the Engineer), if effected and incorporated into the project documents by the Engineer, shall be considered as Supplementary Task(s) to the Engineer's Scope of Service and compensated for accordingly.

10. Indemnification: Engineer shall indemnify and hold harmless Client up to the amount of this contract fee (for services) from loss or expense, including reasonable attorney's fees for claims for personal injury (including death) or property damage to the extent caused by the sole negligent act, error or omission of Engineer.

Client shall indemnify and hold harmless Engineer under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for personal injuries (including death) or property damage arising out of the sole negligent act, error or omission of Client.

In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

Engineer shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.

11. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his/her opinions of probable Project Construction Cost provided for herein are to be made on the basis of his/her experience and qualifications and represent his/her judgement as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him/her. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.
12. Governing Law & Dispute Resolutions: This Agreement shall be governed by and construed in accordance with Articles previously set forth by (Item 9 of) this Agreement, together with the laws of the State of Illinois.

Any claim, dispute or other matter in question arising out of or related to this Agreement, which can not be mutually resolved by the parties of this Agreement, shall be subject to mediation as a condition precedent to arbitration (if arbitration is agreed upon by the parties of this Agreement) or the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Engineer's services, the Engineer may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by arbitration.

The Client and Engineer shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Requests for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitration or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

13. Successors and Assigns: The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns; provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.
14. Waiver of Contract Breach: The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
15. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void & without effect to the extent they conflict with the terms of this Agreement.
16. Amendment: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".

17. Severability of Invalid Provisions: If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
18. Force Majeure: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
19. Subcontracts: Engineer may subcontract portions of the work, but each subcontractor must be approved by Client in writing.
20. Access and Permits: Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.
21. Designation of Authorized Representative: Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.
22. Notices: Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.
23. Limit of Liability: The Client and the Engineer have discussed the risks, rewards, and benefits of the project and the Engineer's total fee for services. In recognition of the relative risks and benefits of the Project to both the Client and the Engineer, the risks have been allocated such that the Client agrees that to the fullest extent permitted by law, the Engineer's total aggregate liability to the Client for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Agreement from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Engineer's fee for professional engineering services rendered on this project as made part of this Agreement. Such causes included but are not limited to the Engineer's negligence, errors, omissions, strict liability or breach of contract. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

24. Client's Responsibilities: The Client agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Client's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Client agrees to furnish and pay for all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services which the Client may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Client.

The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss. The Client also agrees to require the Contractor to provide to the Engineer the required certificate of insurance.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants as additional insureds on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed operations and contractual liability coverages, shall be primary and noncontributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

In the event the foregoing requirements, or any of them, are not established by the Client and met by the Contractor, the Client agrees to indemnify and hold harmless the Engineer, its employees, agents, and consultants from and against any and all Losses which would have been indemnified and insured against by the Contractor, but were not.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are

specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

25. Information Provided by Others: The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.

26. Payment: Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. The client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law, whichever is the lesser) until paid. Client further agrees to pay Engineer's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees, as well as costs attributed to suspension of services accordingly and as follows:

Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith and, in addition, the reasonable value of the Engineer's time and expenses spent in connection with such collection action, computed at the Engineer's prevailing fee schedule and expense policies.

Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Client will reimburse Engineer for all associated costs as previously set forth in (Item 4 of) this Agreement.

27. When construction observation tasks are part of the service to be performed by the Engineer under this Agreement, the Client will include the following clause in the construction contract documents and Client agrees not to modify or delete it:

Kotecki Waiver. Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the Illinois Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend Owner and Engineer and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that Illinois law prohibits indemnity for the Indemnitees' own negligence. The Owner and Engineer are designated and recognized as explicit third party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.

28. Job Site Safety/Supervision & Construction Observation: The Engineer shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Client agrees that the Contractor shall supervise and direct the work efficiently with his/her best skill and attention; and that the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and safety at the job site. The Client agrees and warrants that this intent shall be carried out in the Client's contract with the Contractor. The Client further agrees that the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work; and that the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the subject site and all other persons who may be affected thereby. The Engineer shall have no authority to stop the work of the Contractor or the work of any subcontractor on the project.

When construction observation services are included in the Scope of Services, the Engineer shall visit the site at intervals appropriate to the stage of the Contractor's operation, or as otherwise agreed to by the Client and the Engineer to: 1) become generally familiar with and to keep the Client informed about the progress and quality of the Work; 2) to strive to bring to the Client's attention defects and deficiencies in the Work and; 3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. If the Client desires more extensive project observation, the Client shall request that such services be provided by the Engineer as Additional and Supplemental Construction Observation Services in accordance with the terms of this Agreement.

The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performance of the

Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

When municipal review services are included in the Scope of Services, the Engineer (acting on behalf of the municipality), when acting in good faith in the discharge of its duties, shall not thereby render itself liable personally and is, to the maximum extent permitted by law, relieved from all liability for any damage that may accrue to persons or property by reason of any act or omission in the discharge of its duties. Any suit brought against the Engineer which involve the acts or omissions performed by it in the enforcement of any provisions of the Client's rules, regulation and/or ordinance shall be defended by the Client until final termination of the proceedings. The Engineer shall be entitled to all defenses and municipal immunities that are, or would be, available to the Client.

29. Insurance and Indemnification: The Engineer and the Client understand and agree that the Client will contractually require the Contractor to defend and indemnify the Engineer and/or any subconsultants from any claims arising from the Work. The Engineer and the Client further understand and agree that the Client will contractually require the Contractor to procure commercial general liability insurance naming the Engineer as an additional named insured with respect to the work. The Contractor shall provide to the Client certificates of insurance evidencing that the contractually required insurance coverage has been procured. However, the Contractor's failure to provide the Client with the requisite certificates of insurance shall not constitute a waiver of this provision by the Engineer.

The Client and Engineer waive all rights against each other and against the Contractor and consultants, agents and employees of each of them for damages to the extent covered by property insurance during construction. The Client and Engineer each shall require similar waivers from the Contractor, consultants, agents and persons or entities awarded separate contracts administered under the Client's own forces.

30. Hazardous Materials/Pollutants: Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances.

Furthermore, Client understands that the presence of mold/mildew and the like are results of prolonged or repeated exposure to moisture and the lack of corrective action. Client also understands that corrective action is a operation, maintenance and repair activity for which the Engineer is not responsible.

June 13, 2005

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