POLICE COMMITTEE
AGENDA
October 4, 2012
6:00 P.M.
City Hall Council Chambers
1702 Plainfield Road

1. Call to Order

2. Public Comment and Communications

3. Approval of Meeting Minutes – August 2, 2012

4. Sale of Surplus Property

5. Department Report
   a. Management Accountability
      1. Data Analysis (Att. #1)
      2. Allocation/Re-allocation of Resources (Att. #2 & #3)
      3. Vacation Allotment (Att. #4)
   b. Update on Crime Mapping (Raids Online)
   c. Monthly Newsletter

6. Goal Setting Initiatives Discussion

7. Next Meeting Date, Thursday, November 1, 2012 at 6:00 p.m.

8. Adjournment

AGENDA MEMO
Police Committee
October 4, 2012

ISSUE STATEMENT

Approval of an ordinance authorizing the disposal of surplus property.

BACKGROUND/HISTORY

Staff is requesting that the following property be declared as surplus property and auctioned using an on-line auction service such as Public Surplus, or disposed of:

	Item	Model #/City #	Serial Number
1.	Precor Treadmill	Model #C932	#00WWH03040009
2.	IBM Pentium 4 Think Center Computer		#8199FIUKCYY15K
3.	Dell Pentium 4 DWK 15 Computer	City Tag 337	#6HSW421
4.	Dell Compaq Computer	D2200	#MXL622012T
5.	Hewlett Packard Computer	D5150M	2UA525OL9Y
6.	Dell Dimension 4550 Computer	City Tag 330	
7.	Dell Dimension 4550 Computer	City Tag 332	
8.	Dell Dimension 4550 Computer	FGSW821	
9	Dell Laptop PP04C Computer		#07X092-12961-2CC-3613
10.	Dell Laptop PP04C Computer		#07X092-12961-2CC-3629
11.	Dell Dimension 4700 Computer		#0X6252-70821-53B-G061
12.	Super Micro Server Computer		C74200610C00566
13.	Dell Monitor		
14.	Phillip 17" Monitor		
15.	View Sonic 19" Monitor		
16.	Planner 17" Monitor		
17.	Cisco Switch #25921829		#2520-2521
18.	Cisco 2900 DL		#3882A085
19.	IBM-2351622-5822-10 CJIS		#23-51622
20.	Cisco 2500 Router	2520-2521	#0168
21.	Moist Air MA 1201 Humidifier w/Filter	12 Gallon Capacity	
22.	Rowenta Commercial Garment Steamer	IS-8100	
23.	HP Laptop Compaq NX 9600		#CNF5401FV2
24.	HP Compaq DX 2200		#MXL6220194
25.	8- Old Keyboards-Letters worn off		
26.	10-Motorola MT1000 UHF Portable Radiosw/ Accsy. & Chargers		
27.	40-Motorola HT1000 UHF Portables W/Accys & Chargers		
28.	3-Motorola HT750 UHF Portables w/Accys & Chargers		
29.	4 foot Steel Computer rack – single.		
30	3-Dell Desktop Computers		

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STAFF/COMMITTEE RECOMMENDATION

Staff recommends that the items listed above be declared surplus property and be auctioned or disposed of.

ALTERNATE CONSIDERATION

Not approving this ordinance at this time would be an alternate consideration.

DECISION MODE

This item will be placed on the November 19, 2012, City Council Agenda for formal approval.

5th PERIOD-2011

It is the proposed plan to change the manner in which work segments are identified. They are currently referred to as work shifts, and I am proposing that they be referred to as police periods or segments and each of the 13 segments assigned a numeric value with the first segment of the new year being designated as police period 1.

The practice should eliminate the notion of a "cookie-cutter " template for determining staffing levels. The determining factors for daily staffing levels should be predicated on quantifiable data, relief factors, planned events, any scheduled training, should be used when scheduling for each police period.

2011 5th period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	1668				
Response	1120	67%			
Total 911	607	54.1%	Sunday	Saturday	Tuesday
Mids-911	90	8.0%	Sunday	Saturday	Monday
2-6 911	45	4.0%	Sunday	Saturday	Monday
Days 911	227	20.2%	Sunday	Saturday	Tuesday
Aft. 911	290	25.8%	Friday	Saturday	Wednesday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

ATTACHMENT # 1.

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2011 6th period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	1758				
Response	1209	68.7%	Saturday	Friday	Wednesday
Total 911	645	53.3%	Saturday	Wednesday	Thursday
Mids-911	109	9.0%	Saturday	Sunday	Monday
2-6 911	34	2.8%	Saturday	Thursday	Monday
Days 911	235	19.4%	Wednesday	Thursday	Tuesday
Aft. 911	291	24.0%	Saturday	Tuesday	Monday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

It is the proposed plan to change the manner in which work segments are identified. They are currently referred to as work shifts, and I am proposing that they be referred to as police periods or segments and each of the 13 segments assigned a numeric value with the first segment of the new year being designated as police period 1.

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2011 7th period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	1839				
Response	1116	60.6%	Monday	Saturday	Friday
Total 911	601	54.3%	Monday	Friday	Sunday
Mids-911	102	9.1%	Saturday	Friday	Wednesday
2-6 911	49	4.3%	Saturday	Sunday	Tuesday
Days 911	208	18.6%	Tuesday	Friday	Monday
Aft. 911	291	26%	Monday	Friday	Sunday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

It is the proposed plan to change the manner in which work segments are identified. They are currently referred to as work shifts, and I am proposing that they be referred to as police periods or segments and each of the 13 segments assigned a numeric value with the first segment of the new year being designated as police period 1.

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2011-8th period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	1724	DNA			
Response	1073	62%	Saturday	Friday	Sunday
Total 911	574	53.4%	Wednesday	Saturday	Sunday
Mids-911	97	9.0	Tuesday	Saturday	Sunday
2-6 911	43	4.0	Sunday	Thursday	Tied*
Days 911	222	20.6	Wednesday	Saturday	Friday
Aft. 911	255	23.7	Sunday	Friday	Saturday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

4

It is the proposed plan to change the manner in which work segments are identified. They are currently referred to as work shifts, and I am proposing that they be referred to as police periods or segments and each of the 13 segments assigned a numeric value with the first segment of the new year being designated as police period 1.

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2011-9th period table:

Categories	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	1811				
Response	1160	64%	Saturday	Sunday	Tuesday
Total 911	580	50%	Saturday	Thursday	Sunday
Mids-911	103	8.8%	Sunday	Monday	Saturday
2-6 911	45	3.8%	Sunday	Monday	Tuesday
Days 911	211	18.1%	Saturday	Thursday	Sunday
Aft. 911	266	22.9%	Friday	Saturday(Tues)	Thursday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

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2011-10th period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	1648				
Response	1040	63%	Friday	Saturday	Sunday
Total 911	537	51.6%	Saturday	Sunday	Friday
Mids-911	83	7.9%	Sunday	Saturday	Friday
2-6 911	43	4.1%	Sunday	Tied	Tied
Days 911	206	19.8%	Saturday	Monday	Friday/Sunday
Aft. 911	248	23.8%	Friday	Sunday	Wednesday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

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2011-11th period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	1376				
Response	947	68.8%	Saturday	Friday	Wednesday
Total 911	522	55%	Saturday	Wednesday	Sunday
Mids-911	65	6.8%	Saturday	Friday	Tuesday
2-6 911	46	4.8%	Tuesday	Friday	Saturday
Days 911	215	22.7%	Saturday	Friday	Wednesday
Aft. 911	242	25.5	Sunday	Saturday	Monday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

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2011-12th period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	1388				
Response	942	68.2%	Friday	Monday	Tuesday
Total 911	508	53.9%	Tuesday	Wednesday	Monday
Mids-911	54	5.7%	Wednesday	Sunday	Saturday
2-6 911	30	3.1%	Sunday	Tuesday	Saturday
Days 911	217	23%	Tuesday	Wednesday	Thursday
Aft. 911	237	25%	Tuesday	Wednesday	Friday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

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2011-13th period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	2294				
Response	1788	77.9%	Friday	Saturday	Sunday
Total 911	513	28.6%	Friday	Saturday	Sunday
Mids-911	75	4.1%	Saturday	Sunday	Friday
2-6 911	30	1.6%	Saturday	Friday	Thursday
Days 911	215	12.0%	Friday	Thursday	Saturday
Aft. 911	223	12.4%	Thursday	Friday	Wednesday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

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2011-1st period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	2519				
Response	2139	84.9%	Tuesday	Wednesday	Thursday
Total 911	430	20%	Wednesday	Sunday	Thursday
Mids-911	51	2.3%	Sunday	Thursday	Friday
2-6 911	33	1.5%	Sunday	Thursday	Friday
Days 911	199	9.3%	Wednesday	Saturday	Thursday
Aft. 911	180	8.4%	Wednesday	Monday	Friday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

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2012-2nd period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	2503				
Response	2022	80.7%	Thursday	Wednesday	Saturday
Total 911	470	23.2%	Saturday	Friday	Sunday
Mids-911	60	2.9%	Friday	Saturday	Tuesday
2-6 911	22	1.0%	Tuesday	Saturday	Friday
Days 911	200	9.8%	Saturday	Friday	Wednesday
Aft. 911	210	10.3%	Sunday	Monday	Tuesday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

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2012-3rd period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	2714				
Response	2190	80.6%	Tuesday	Wednesday	Friday
Total 911	564	25.7%	Saturday	Monday	Tuesday
Mids-911	79	3.6%	Tuesday	Saturday	Sunday
2-6 911	35	1.5%	Sunday	Tuesday	Wednesday
Days 911	231	10.5%	Saturday	Tuesday	Friday
Aft. 911	255	11.6%	Tuesday	Monday	Saturday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

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2012-4th period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	2459				
Response	1892	76.9%	Tuesday	Monday	Wednesday
Total 911	495	26%	Saturday	Tuesday	Sunday
Mids-911	66	3.4%	Sunday	Friday	Saturday
2-6 911	28	1.4%	Friday	Sunday	Tuesday
Days 911	199	10.5%	Saturday	Tuesday	Monday
Aft. 911	230	12.1%	Saturday	Sunday	Monday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

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2012-5th period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	2634				
Response	1936	73.5%	Tuesday	Wednesday	Thursday
Total 911	589	30.4%	Friday	Saturday	Monday
Mids-911	94	4.8%	Friday	Sunday	Monday
2-6 911	44	2.2%	Friday	Wednesday	Saturday
Days 911	221	11.4%	Tuesday	Friday	Sunday
Aft. 911	274	14%	Saturday	Friday	Tuesday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

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2012-6th period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	2715				
Response	1861	68.5%	Saturday	Thursday	Tuesday
Total 911	665	35.7%	Monday	Saturday	Tuesday
Mids-911	118	6.3%	Monday	Sunday	Tuesday
2-6 911	55	2.9%	Tuesday	Sunday	Thursday
Days 911	243	13.0%	Tuesday`	Monday	Wednesday
Aft. 911	304	16.3%	Saturday	Monday	Wednesday

In schedule preparation this data MUST be considered. In addition, evaluating what you had on duty last year, please review the events calendar for scheduled events, scheduled training and any other considerations that may impact manpower allocation.

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2012-7th period table:

Category	Event Count	% of Total	Busiest#1	Busiest#2	Busiest#3
Total events	2797				
Response	1999	71.4%	Monday	Saturday	Sunday
Total 911	641	32%	Friday	Tuesday	Sunday
Mids-911	122	6.1%	Sunday	Friday	Saturday
2-6 911	54	2.7%	Friday	Sunday	Thursday
Days 911	235	11.7%	Friday	Wednesday	Monday
Aft. 911	284	14.2%	Tuesday	Sunday	Monday

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16

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2012-8th period table:

Category	Event Count	% of Total	% of 911	Busiest#1	Busiest#2	Busiest#3
Total events	2771					
Response	1996	72.0%				
Total 911	573	53.9%				
Mids-911	84	4.2%	14.6%	Monday	Sunday	Saturday
2-6 911	39	1.9%	6.8%	Monday	Sunday	Saturday
Days 911	236	11.8%	41.1%	Monday	Friday	Wednesday
Aft. 911	253	12.6	44.1%	Sunday	Tuesday	Monday

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2010 PATROL SCHEDULE

1	2	3	4	5	6	7	8	9	10	11	12	13
1/18-2/14	2/15-3/14	3/15-4/11	4/12-5/9	5/10-6/6	6/7-7/4	7/5-8/1	8/2-8/29	8/30-9/26	9/27-10/24	10/25-11/21	11/22-12/19	12/20-1/6
1	2	8	2	5	10	14	13	2	3	4	7	6

ATTACHMENT#2

	5th	6th	7th	8th	9th	10th	11th	12th	13th	1st
	5/9-6/5	6/6-7/3	7/4-7/31	8/1-8/28	8/29-9/25	9/26-10/23	10/24-11/20	11/21-12/18	12/19-1/15	1/6-2/12
Total Events	1120	1209	1116	1073	1160	1040	947	942	1788	2139
Total 911	607	645	601	574	580	537	522	508	513	430
Midnights	90	109	102	97	103	83	65	54	75	51
Mini-Midnight	45	34	49	43	45	43	46	30	30	33
Days	227	235	208	222	211	206	215	217	215	199
Afternoons	290	291	291	255	266	248	242	237	223	180
VAC. TAKEN	7	10	15	11	5	4	4	4	5	1
O.T. Accrued										
Proposed Vac.	10	8	8	8	10	11	11	11	12	12

Call Volume   An averaging of calls for the two six month periods comprising the 6,7, and 8th periods yields an average n average of 616 calls per month
An averaging of the calls for the six month period from the 11th period 2011-3rd period 2012 yields an average of 501 calls per month

Call Increase   These figures reflect a nearly 23% increase in 911 call volume during the months comprising the 6th,7th and 8th police periods.

ATACHMENT #3

	2nd 2/13-3/11	3rd 3/12-4/8	4th 4/9-5/6	5th 5/7-6/3	6th 6/4-7/1	7th 7/2-7/29	8th period 7/30-8/26	9th 8/27-9/23	TOTALS	%	% OF 911	AVG.
	2022	2190	1892	1936	1861	1999	1996	1913	28343			1527
	470	564	495	589	665	641	573	571	10085	35.90%		558
	60	79	66	94	118	122	84	100	1552	5.40%	15.30%	85.5
	22	35	28	44	55	54	39	48	723	2.50%	7.10%	39.75
	200	231	199	221	243	235	236	208	3928	13.80%	38.90%	217
	210	255	230	274	304	284	253	263	4596	16.20%	45.50%	255
	3	14	1	2	15	14	14					
			602.5	587.25	820.25	674.25	910					
	12	9	10									

DATES/ PERIOD	MIDNIGHTS/WEEKS	DAYS/WEEKS	AFTERNOONS	INVESTIGATIONS/DARE
Period 1-12 weeks Jan 14 Feb 10				
Period 2-12 weeks Feb 11 Mar 10				
Period#3-9 weeks Mar 11 April 7 Spring Break?				

Period#4-12 weeks April 8 May 5			
Period#5-10 weeks May 6 June 2			
Period #6-8 weeks June 3 June 30			

Period#7-8 weeks Jul 1 Jul 28 **Independence day**			
Period#8-8 weeks Jul 29 Aug 25			
Period#9- 10 weeks Aug 26 Sep 22 **Darien Fest** **Labor Day** **School Resumes**			

Period#10-11 weeks Sep 23 Oct 20			
Period#11-11 weeks Oct 21 Nov 17 Halloween			
Period#12-12 weeks Nov 18 Dec 15 Thanksgiving Shopper's Friday			

Period#13-12 weeks Dec 16 Jam 12 Xmas New Year's				

ATTACHMENT #4

Monthly Crime Report

September 2012 Numbers:

Events catalogued:

A numeric identifier created to document any Police service rendered.

1,795 events catalogued for the month of September.

644 Events on first watch (11:00/p.m.-7:00/a.m.)

> 90 or 13.9% were the result of a 911 call

637 Events on second watch (7:00/a.m.-3:00/p.m.)

> 216 or 33.9% were the result of a 911 call.

514 Events on the third watch (3:00/p.m.-11:00/p.m.)

> 267 or 51.9% were the result of a 911 call

Average Temperature:

"Calling 911 at the first sign of potential trouble is good business and great insurance!

In addition to the obvious benefit to immediate safety, your calls enable us to establish patterns of behavior. The information contained in your calls is invaluable in that it allows us to properly allocate resources, identify potential criminal behavior before someone is victimized and as importantly track the criminal behaviors of those who would prey on our citizens, Don't hesitate to dial 911, WE ARE HERE TO SERVE YOU!

Please dial 911!

The ability of the Darien Police Department to provide the best possible service hinges to a very large degree on the way through which information is shared. The absolute key to getting immediate information to the Police Department is through the 911 system. Perhaps, the marketing strategy for the 911 system left much of the public wondering under what circumstances is it proper to call 911? The best answer to that question is, if you feel or believe that the presence of an officer is warranted dial 911. For example, you see a prowler lurking at your neighbor's driveway at 2:00/a.m. *PLEASE CALL 911.* If you see a suspicious vehicle driving through your neighborhood, perhaps it's nothing, but just to be sure, *PLEASE CALL 911.* If the presence of a police officer is likely to resolve an issue or create a safer environment, *PLEASE CALL 911.* The Darien Police Department is here to serve you, and we can best provide that service if we know when and where you need us.

> With the return of the school year and the end of the longer days, we are asking motorists to be more watchful for pedestrians as daylight turns to dusk. Please be especially mindful of our children moving to and from school and extracurricular activities.

> Before our next newsletter is published we will already have already experienced Halloween. This should be a fun and festive time for both children and adults alike. In order to ensure safety there are steps we can take to ensure the safety of our children: Ensure that costumes are not made of flammable materials. Ensure that costumes are highly visible to other pedestrians and vehicle as the young people cross streets. Inspect everything that your children bring home.

> The Darien Police Department will shortly begin an intensive campaign to further encourage the public's use of our 911 system. It is imperative that the system be used to report criminal activity and any other activity that you as a citizen believe that warrants the presence of an officer. If you receive a magnetized card or other item reminding you to use the system, please place it in a handy location.

> In an effort to ensure that our citizens receive the most up to date information possible, we would like to hear from you via the website or through any other means so that you can advise us of any information that you would like to receive from us, but are currently not receiving. There are many issues that spawn this notion including recent events in neighboring towns and cities. In such cases the citizens of Darien may rest assured that even though an event does not occur in Darien, we immediately begin efforts at measuring any potential impact it will have on our city.

Thanking you in advance for your continued support,

Ernest Brown
Chief, Darien Police Department
Deputy Chief, John Cooper