

AGENDA
ADMINISTRATIVE/FINANCE
COMMITTEE-OF-THE-WHOLE
February 20, 2013
6:30 P.M.
City Hall – Council Chambers

- 1. Call to Order**
- 2. Budget Review FYE 2014**
- 3. Next Meeting – February 26, 2013**
- 4. Adjournment**

CITY OF DARIEN

DRAFT

BUDGET

FISCAL YEAR

ENDING 2014

May 1, 2013 – April 30, 2014

CITY OF DARIEN
FISCAL YEAR ENDING 2014
TABLE OF CONTENTS

	Page
INTRODUCTION	
Table of Contents	i
Budget Message	ii
 GENERAL FUND	
General Fund Summary – <i>spreadsheet summary</i>	1
General Fund Revenue Budget – <i>spreadsheet summary</i>	2
Mayor/City Council Budget – <i>spreadsheet summary</i>	4
Mayor/City Council Budget – <i>expenditure analysis</i>	5
Administration Budget – <i>spreadsheet summary</i>	7
Administration Budget – <i>expenditure analysis</i>	8
Community Development Budget – <i>spreadsheet summary</i>	13
Community Development Budget – <i>expenditure analysis</i>	14
Police Department Budget – <i>spreadsheet summary</i>	17
Police Department Budget – <i>expenditure analysis</i>	18
Municipal Services Streets/Engineering Budget – <i>spreadsheet summary</i>	41
Municipal Services Streets/Engineering Budget – <i>expenditure analysis</i>	42
Business District Budget – <i>spreadsheet summary</i>	47
Business District Budget – <i>expenditure analysis</i>	48
Capital Projects Fund – <i>spreadsheet summary</i>	50
Capital Projects Fund – <i>expenditure analysis</i>	51
Debt Fund – <i>spreadsheet summary</i>	to be distributed
 ENTERPRISE FUNDS	
Municipal Services Water Fund Summary – <i>spreadsheet summary</i>	64
Municipal Services Water Fund Budget – <i>spreadsheet summary</i>	65
Municipal Services Water Fund Budget – <i>expenditure analysis</i>	66
Water Depreciation Fund Budget – <i>spreadsheet summary</i>	73
 SPECIAL REVENUE FUNDS	
Motor Fuel Tax (MFT) Fund Budget – <i>spreadsheet summary</i>	77
Motor Fuel Tax (MFT) Fund Budget – <i>expenditure analysis</i>	78
 SUPPLEMENTAL INFORMATION	
Staffing Levels	to be distributed

CITY OF DARIEN

Memorandum

TO: Mayor, City Council, Clerk, and Treasurer

FROM: Bryon D. Vana, City Administrator

DATE: February 14, 2013

RE: Draft Budget- FY 5-1-2013 to 4-30-2014

Please find attached a copy of the FY 5-1-2013 to 4-30-2014 budget. The annual budget review focuses on the General, Capital Projects, and the Water Funds. Highlights include:

General Fund

- Includes a property tax abatement of \$502,568 from the tax levy approved in December 2012. A home valued at 400,000 would see a reduction of approximately \$75 and a home valued at \$300,000 would see a reduction of approximately \$56.
- Provides a transfer of \$3,000,000 to the Capital Projects Fund.
- Maintains a 3 month operating reserve.
- Continues all core services provided by the city.
- Gives residents a permit fee waiver on building permit fees as was offered several years ago. Year to date building permit fees far exceeded our projections due to significant business/economic development growth this fiscal year.
- Postpones all requested vehicle purchases by at least one year, allowing staff to develop a comprehensive vehicle replacement/inspection program.
- Includes a police department budget that focuses on improved resource allocation of police officers resulting in reduced costs and increased services.

Capital Projects Fund

- Follows the *capital improvement guidelines* approved by the council in 2012
- Includes a road maintenance program of 6.1 miles, reimbursement to Downers Grove for *Knottingham Neighborhood* intergovernmental agreement, and allows for additional base repair as needed
- Includes 3 ditch projects and culvert replacement at 79th Street and Farmingdale
- Provides a \$500,000 reserve balance for emergencies or economic development incentives as directed by the council
- Includes Emerald Ash treatment #1
- Projects revenues sufficient to continue capital projects over a three year period
- Continues concrete and crack sealing maintenance

Water Fund

The staff has made the elected official and residents aware of the water rate increase from the City of Chicago and the DuPage Water Commission (DWC) that went into effect in January of 2012. The most recent increase from the City of Chicago and the DWC (21.5%) went into effect in January of 2013. The next increase we will see from Chicago and the DWC will be 19.5% in January of 2014. The proposed Water Fund budget illustrates a tentative Darien customer water rate over the next 3 years. The proposed Water Fund budget illustrates a tentative Darien customer water rate over the next 3 years. The City of Darien water rate is recommended to increase by \$0.50 per 1000 gallons in FYE 14 to cover the rate increase from the City of Chicago and the DWC. The staff will review water rate options with the council during the budget meetings.

As background, a government's budget performs many roles. First, it serves as a **financial plan**, setting out how our resources will be allocated within the limits of current and future revenues and demands. Second, it is a **management tool**, allowing our department heads and the City Administrator to oversee the operations of the City within the limits set by the Council. Third, it is a **communications device**, giving our citizen customers a clear understanding of how their tax dollars are used. Finally, it is a **policy document**, reflecting the priorities of the City's elected officials. Our goal is to make this document meet all these roles.

The Council begins the budget review process with a budget that represents only a continuation of the essential activities from the previous year. Department Heads are asked to submit what we call a "**Maintenance Budget**". The Maintenance Budget includes no new programs, no new employees and no new activities. It reflects only the anticipated cost to continue current essential activities and programs. Since it doesn't make sense to debate every year whether we operate a Municipal Services Department or not, the review of the Maintenance Budget focuses on efficiency and effectiveness.

Following the review of the Maintenance Budget, we begin work on what we call the "**Discretionary Budget**". Discretionary Budget expenditures relate to City services and employee items that are not essential or required; however, they are important to maintaining the level of citizen services and employee expenses that have been provided in previous years.

Following the review of the "Discretionary Budget", we begin work on what we call the "**Expansion Budget**". Expansion Budget expenditures relate to requests for new services, programs, employees, equipment, and activities. The Expansion Budget includes all reasonable requests and ideas for new expenditures. The

process becomes a comprehensive look at many needs of the City balanced with limited resources to respond to those needs - resulting in the most important requests being funded. This year no expansion items are requested.

The City also estimates 2 additional years of revenues and expenses to help with an extended view of the City's finances.

If you have any questions prior to the budget meetings, please feel free to contact me.

City of Darien

2/13/2013

GENERAL FUND SUMMARY FYE 14

ACCOUNT	FYE 13		FYE 14		FYE 15		FYE 16	
	ACTUAL	BUDGET	ESTAC	REQUEST	BUDGET	REQUEST	DISCRETIONARY	FORECAST
GENERAL FUND REVENUE	\$ 13,766,327	\$ 12,694,067	\$ 13,016,418	12,465,730	\$ 12,322,630	\$ 143,100	\$ 12,735,252	\$ 12,696,987
TOTAL REVENUE	\$ 13,766,327	\$ 12,694,067	\$ 13,016,418	\$ 12,465,730	\$ 12,322,630	\$ 143,100	\$ 12,735,252	\$ 12,696,987
DEPT. EXPENDITURES								
CITY COUNCIL	117,126	131,951	142,450	112,826	96,826	16,000	113,609	114,465
ADMINISTRATION	909,481	978,668	954,169	1,027,245	960,545	66,700	1,038,887	1,061,429
COMMUNITY DEV	506,327	511,957	534,582	526,911	524,761	2,150	533,646	544,580
POLICE	7,753,703	7,296,671	7,095,156	7,215,041	7,145,841	69,200	7,532,515	7,681,323
PW/STREETS	1,762,107	1,859,826	1,762,001	1,733,556	1,456,169	277,387	1,860,816	1,909,281
BUSINESS DISTRICT	40,145	55,300	40,800	62,980	62,980	-	-	-
TOTAL EXPENDITURES	\$ 11,088,889	\$ 10,834,373	\$ 10,529,158	\$ 10,678,559	\$ 10,247,122	\$ 431,437	\$ 11,079,473	\$ 11,311,078
FISCAL YEAR BAL	2,677,438	1,859,694	2,487,260	1,787,171	2,075,508	(288,337)	1,655,779	1,385,909
BEGINNING FUND BAL	3,248,725	3,406,638	4,108,526	3,795,786	3,795,786		2,582,957	2,638,736
ENDING FUND BAL	\$ 5,926,163	\$ 5,266,332	\$ 6,595,786	\$ 5,582,957	\$ 5,871,294		\$ 4,238,736	\$ 4,024,645
TRANSFER TO CAP.	3,000,000	2,800,000	2,800,000	3,000,000	3,000,000		1,600,000	1,300,000
ENDING FUND BAL	\$ 4,108,526	\$ 2,466,332	\$ 3,795,786	\$ 2,582,957			\$ 2,638,736	\$ 2,724,645

GENERAL FUND REVENUE BUDGET
FISCAL YEAR ENDING 2014

ACCOUNT	FY 12 ACTUAL	FY 13 BUDGET	FY 13 ESTACT	FY 14 BUDREQ	DEPT/MAIN BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FY 15 FORECAST	FY 16 FORECAST
TAXES								
REAL ESTATE TAX	2,018,860	1,817,850	1,836,277	1,115,282	1,115,282	\$	\$	1,617,850
ROAD & BRIDGE TAX	187,391	185,000	185,000	185,000	185,000	-	\$	185,000
STATE INCOME	1,813,435	1,722,708	1,900,000	2,098,170	2,098,170	-	\$	2,060,000
LOCAL USE	322,118	335,707	338,000	353,376	353,376	-	\$	340,000
SALES TAX	4,842,309	4,900,000	4,900,000	4,900,000	4,900,000	-	\$	4,973,500
REPLACEMENT TAX	5,990	5,000	5,000	5,000	5,000	-	\$	5,000
MUNICIPAL UTILITY TAX	1,057,889	1,121,000	1,040,000	1,040,000	1,040,000	-	\$	1,040,000
AMUSEMENT TAX	92,249	100,000	50,000	90,000	90,000	-	\$	90,000
HOTEL/MOTEL TAX	32,451	31,000	40,000	31,000	31,000	-	\$	31,000
SUB TOTAL	10,472,892	10,018,265	10,134,277	9,817,828	9,817,828	-	\$	10,314,085
LICENSES								
BUSINESS LICENSES	39,381	40,000	40,000	40,000	40,000	-	\$	40,000
LIQUOR LICENSES	55,000	50,000	50,000	50,000	50,000	-	\$	50,000
CONTRACTOR LICENSES	18,710	12,000	12,000	12,000	12,000	-	\$	12,000
SUB TOTAL	111,091	102,000	102,000	102,000	102,000	-	\$	102,000
FINES, FEES, PERMITS								
COURT FINES	142,858	150,000	145,000	140,000	140,000	-	\$	140,000
TOWING FEES	94,533	40,000	75,000	50,000	50,000	-	\$	50,000
ORDINANCE FINES	31,260	15,000	25,000	20,000	20,000	-	\$	20,000
BLDG PERMIT FEES	74,573	45,000	120,000	35,000	35,000	-	\$	45,000
TELECOMMUNICATIONS TAX	953,775	965,000	920,000	900,000	900,000	-	\$	890,000
CABLE TV FRANCHISE	313,671	320,000	332,000	340,000	340,000	-	\$	328,000
NICOR FRANCHISE FEE	44,111	38,000	31,000	40,000	40,000	-	\$	40,000
PUBLIC HEARING FEES	7,907	5,000	4,000	4,000	4,000	-	\$	4,000
ELEVATOR INSPECTIONS	5,090	4,000	4,000	4,000	4,000	-	\$	4,000
PUB.IMPROVEMENT PERMIT	250	-	3,740	-	-	-	\$	-
ENG/PROF FEES (REIMB)	40,122	20,000	42,000	20,000	20,000	-	\$	20,000
LEGAL FEE REIMB.	-	-	-	-	-	-	\$	-
POLICE SPECIAL SERVICE	155,400	100,000	100,000	125,000	125,000	-	\$	125,000
D.U.I. TECHNOLOGY	8,435	4,000	6,500	5,500	5,500	-	\$	6,500
STORMWATER MGMT.FEES	50	-	1,000	100	-	100	\$	100
INSPCT/TAP ON/PERMITS	975	-	-	-	-	-	\$	-
DEV.CONTRIB/IMPACT	-	-	-	-	-	-	\$	-
SUB TOTAL	1,874,750	1,706,000	1,809,240	1,684,600	1,684,600	100	\$	1,657,600
OTHER INCOME								
WATER FUND SHARE	250,000	250,000	250,000	250,000	250,000	-	\$	250,000
REIMBURSEMENTS -WORK CO	81,044	-	-	-	-	-	\$	-
INTEREST INCOME	21,689	23,000	12,000	10,000	10,000	-	\$	10,000
DRUG SEIZURE RECEIPTS	8,922	-	-	-	-	-	\$	-
POLICE REPORTS/PRINTS	6,675	4,500	4,200	4,000	4,000	-	\$	4,000
CARE CONTRIBUTIONS	500	-	-	-	-	-	\$	-
GRANTS	46,754	-	-	-	-	-	\$	-
RENTS	224,312	239,302	239,301	239,302	239,302	-	\$	239,302
RENTS - STRIP MALL	180,789	143,000	143,400	143,000	143,000	143,000	\$	143,000
TAXES - REIMBURSEMENT	3,450	7,000	-	-	-	-	\$	-
MAINTENANCE - REIMB.	3,915	6,000	-	-	-	-	\$	-
OTHER REIMBURSEMENTS	275,206	65,000	195,000	85,000	85,000	-	\$	85,000
RESIDENTIAL CONCRETE REIM	145,123	4,430	62,000	-	-	-	\$	-
SALE OF EQUIPMENT	4,430	25,000	25,000	15,000	15,000	-	\$	10,000
MAIL BOX REIMB PROGRAM	2,350	-	-	-	-	-	\$	-
MISCELLANEOUS REVENUE	73,756	105,000	40,000	115,000	115,000	-	\$	30,000

	1,309,895	867,802	970,901	881,302	718,302	143,000	628,302	623,302
	\$ 13,766,327	\$ 12,694,067	\$ 13,018,418	\$ 12,455,730	\$ 12,322,630	\$ 143,100	\$ 12,735,252	\$ 12,695,987

SUB TOTAL

TOTAL REVENUES

City of Darien

2/13/2013

CITY COUNCIL BUDGET
FISCAL YEAR 2013-2014

ACCOUNT	FYE '12 ACTUAL	FYE '13 BUDGET	FYE '13 ESTIMATED ACTUAL	FYE '14 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '15 FORECAST	FYE '16 FORECAST
PERSONNEL								
SALARIES	42,450	42,750	42,750	42,750	42,750	-	42,750	42,750
SUB-TOTAL	42,450	42,750	42,750	42,750	42,750	-	42,750	42,750
BENEFITS								
SOCIAL SECURITY	2,632	2,651	2,650	2,650	2,650	-	2,650	2,650
MEDICARE	616	620	620	620	620	-	620	620
IMRF	35	-	-	-	-	-	-	-
SUB-TOTAL	3,284	3,271	3,270	3,270	3,270	-	3,270	3,270
OPERATING COSTS								
BOARDS AND COMMISSIONS	1,246	2,500	1,500	2,500	1,000	1,500	2,500	2,500
CABLE OPERATIONS	749	22,500	34,000	2,500	2,500	-	2,500	2,500
DUES AND SUBSCRIPTIONS	-	100	100	100	-	100	100	100
LIABILITY INSURANCE	43,281	41,930	41,930	42,806	42,806	-	43,587	44,445
PUBLIC RELATIONS	1,143	2,000	2,000	2,000	1,500	500	2,000	2,000
SUPPLIES - OFFICE	-	-	-	-	-	-	-	-
SUPPLIES - OTHER	-	-	-	-	-	-	-	-
TRAINING AND EDUCATION	-	1,000	1,000	1,000	-	1,000	1,000	1,000
TRAVEL/MEETINGS	516	-	-	-	-	-	-	-
SUB-TOTAL	46,935	70,030	80,530	60,906	47,806	3,100	51,687	52,645
CONTRACTUAL SERVICES								
CONSULTING/PROF SERVS	24,393	15,000	15,000	15,000	3,000	12,000	15,000	15,000
TROLLEY CONTRACTS	64	900	900	900	-	900	900	900
SUB-TOTAL	24,457	15,900	15,900	15,900	3,000	12,900	15,900	15,900
CAPITAL								
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 117,126	\$ 131,951	\$ 142,450	\$ 112,826	\$ 96,826	\$ 16,000	\$ 113,607	\$ 114,465

City Council Summary

2013-2014 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 42,750	\$ -
BENEFITS	\$ 3,270	\$ -
OPERATING COSTS	\$ 47,806	\$ 3,100
CONTRACTUAL	\$ 3,000	\$ 12,900
CAPITAL	\$ -	\$ -
TOTAL	\$ 96,826	\$ 16,000

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
12-4010	SALARIES	\$ 42,750	\$ -
<u>BENEFITS</u>			
12-4110	SOCIAL SECURITY	\$ 2,650	\$ -
12-4111	MEDICARE	\$ 620	\$ -
12-4115	IMRF	\$ -	\$ -
<u>OPERATING</u>			
12-4205	BOARDS AND COMMISSIONS	\$ 1,000	\$ 1,500
	Finger Printing - Liq Lic	1,000	
	Make A Difference Day		500
	Senior Assistance	-	500
	Holiday Decorating Contest	-	500
	Total	1,000	1,500
12-4206	CABLE OPERATIONS	\$ 2,500.00	\$ -
12-4213	DUES & SUBSCRIPTIONS	\$ -	\$ 100
12-4219	LIABILITY INSURANCE	\$ 42,806	\$ -
	IRMA	7,806	
	Legal Fees	35,000	
	Total	42,806	
12-4239	PUBLIC RELATIONS	\$ 1,500	\$ 500
	Darlen Logo Merchandise	-	500

City Council Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Flags	1,500	-
	blank	-	-
	Total	<u>1,500</u>	<u>500</u>
12-4253	SUPPLIES - OFFICE	\$ -	\$ -
12-4257	SUPPLIES - OTHER	\$ -	\$ -
12-4263	TRAINING & EDUCATION	\$ -	\$ 1,000
		-	-
12-4265	TRAVEL/MEETINGS	\$ -	\$ -
	0	-	-
	Total	<u>-</u>	<u>-</u>
<u>CONTRACTUAL SERVICES</u>			
12-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 3,000	\$ 12,000
	DuPage Senior Citizens Council	-	10,000
	Code Supplements	3,000	-
	Senior Taxi Subsidy	-	2,000
	Total	<u>3,000</u>	<u>12,000</u>
		-	-
12-4360	LEGAL FEES	-	-
		-	-
12-4366	TROLLEY CONTRACTS	\$ -	\$ 900
	Halloween Party	\$ -	300
	Holiday Lights Tour	\$ -	600
	Total	<u>-</u>	<u>900</u>
		-	-
12-4815	EQUIPMENT	-	\$ -
	0	-	-
		<u>\$ 96,826</u>	<u>\$ 16,000</u>

City of Darien

2/13/2013

ADMINISTRATION DEPARTMENT BUDGET
FISCAL YEAR 2013-2014

ACCOUNT	FYE 12 ACTUAL	FYE 13 BUDGET	FYE 13 ESTIMATED/ACTUAL	FYE 14 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 15 FORECAST	FYE 16 FORECAST
PERSONNEL								
SALARIES	435,145	\$ 453,501	456,000	469,194	469,194	-	478,577	488,149
OVERTIME	-	2,000	2,000	2,000	2,000	-	2,000	2,000
SUB-TOTAL	435,145	455,501	458,000	471,194	471,194	-	480,577	490,149
BENEFITS								
SOCIAL SECURITY	23,896	25,056	25,056	26,931	26,931	-	27,470	28,019
MEDICARE	6,376	6,634	6,634	6,832	6,832	-	6,969	7,106
IMRF	54,860	57,828	59,000	66,721	66,721	-	68,723	70,784
MEDICAL/LIFE INSURANCE	60,075	60,650	60,650	63,608	63,608	-	69,015	74,881
SUPPLEMENTAL PENSION	24,253	23,984	23,984	23,984	23,984	-	23,984	23,984
SUB-TOTAL	169,420	174,192	175,364	188,076	188,076	-	196,160	204,777
OPERATING COSTS								
DUES & SUBSCRIPTIONS	2,944	2,400	3,000	3,000	3,000	-	3,000	3,000
LIABILITY INSURANCE	52,379	48,120	42,000	51,623	51,223	400	54,750	58,180
LEGAL NOTICES	8,427	8,000	8,000	8,000	8,000	-	8,000	8,000
MAINTENANCE-BUILDING	6,354	10,400	6,000	8,400	8,400	-	8,400	8,400
MAINTENANCE-EQUIPMENT	7,778	13,000	7,000	12,800	12,800	-	12,500	12,500
MAINTENANCE-GROUNDS	799	7,000	6,000	7,000	7,000	-	7,000	7,000
MAINTENANCE-VEHICLES	170	5,200	5,200	5,200	5,200	-	5,200	5,200
POSTAGE/MAILINGS	3,879	4,000	4,000	4,000	4,000	-	4,000	4,000
PRINTING & FORMS	26,527	29,000	27,000	29,500	29,500	29,500	29,500	29,500
PUBLIC RELATIONS	2,340	2,400	2,400	2,400	2,400	-	2,400	2,400
RENT-EQUIPMENT	9,722	11,000	9,000	10,000	10,000	-	10,000	10,000
SUPPLIES-OFFICE	503	1,250	200	500	500	-	500	500
TRAINING & EDUCATION	878	4,500	2,000	4,500	4,500	4,500	4,500	4,500
TRAVEL/MEETINGS	240	2,000	1,000	2,000	500	1,500	2,000	2,000
TELEPHONE	57,716	62,500	62,500	63,000	63,000	-	63,000	63,000
UNIFORMS	-	-	-	-	-	-	-	-
UTILITIES - GAS & OIL	3,289	3,500	3,500	3,500	3,500	-	3,500	3,500
VEHICLE GAS, OIL, MAINT.	6,741	7,900	6,500	7,900	7,900	-	7,900	7,900
ESDA	-	2,000	500	2,000	2,000	-	2,000	2,000
SUB-TOTAL	194,378	224,170	195,800	225,323	189,423	35,900	228,160	231,580
CONTRACTUAL SERVICES								
AUDIT	11,675	12,000	12,200	12,775	12,775	-	13,350	14,500
CONSULTING/PROF SERVS	82,239	86,305	86,305	89,377	82,577	6,800	89,150	88,923
CONSULTING/PROF-REIMB.	-	-	-	-	-	-	-	-
CONTINGENCY	3,622	10,000	10,000	10,000	10,000	10,000	10,000	10,000
JANITORIAL SERVICE	13,002	16,500	16,500	16,500	16,500	-	16,500	16,500
LEGAL FEES	-	-	-	-	-	-	-	-
SUB-TOTAL	110,538	124,805	126,005	128,652	111,852	16,800	129,000	129,923
CAPITAL								
BLDG.IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	14,000	-	14,000	5,000	5,000
SUB-TOTAL	-	-	-	14,000	-	14,000	5,000	5,000
TOTAL EXPENDITURES	909,481	\$ 978,668	\$ 954,169	\$ 1,027,245	\$ 950,645	\$ 66,700	\$ 1,030,887	\$ 1,061,429

Administration Department
Summary

FYE 2014 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 471,194	\$ -
BENEFITS	\$ 188,076	\$ -
OPERATING COSTS	\$ 189,423	\$ 35,900
CONTRACTUAL	\$ 111,852	\$ 16,800
CAPITAL	\$ -	\$ 14,000
 TOTAL	 \$ 960,545	 \$ 66,700

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
10-4010	SALARIES	\$ 469,194	\$ -
10-4030	OVERTIME	\$ 2,000	\$ -
<u>BENEFITS</u>			
10-4110	SOCIAL SECURITY	\$ 26,931	\$ -
10-4111	MEDICARE	\$ 6,832	\$ -
10-4115	IMRF	\$ 66,721	\$ -
10-4120	MEDICAL/LIFE INSURANCE	\$ 63,608	\$ -
10-4135	SUPPLEMENTAL PENSION	\$ 23,984	\$ -
<u>OPERATING</u>			
10-4213	DUES & SUBSCRIPTIONS	\$ 3,000	\$ -
	Books/Publications	\$ 100	0
	2 ICMA Memberships	\$ 1,750	0
	ILCMA	\$ 250	0
	IL GFOA	\$ 250	0
	Notaries	\$ 450	0
	IPELRA	\$ 200	0
	Total	\$ 3,000	0

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
10-4219	LIABILITY INSURANCE	\$ 51,223	\$ 400
	Liability Insurance	31,223	-
	Deductible	5,000	-
	Wellness Fair	-	400
	Legal Services	<u>15,000</u>	-
	Total	51,223	<u>400</u>
10-4221	LEGAL NOTICES	\$ 8,000	\$ -
10-4223	MAINTENANCE - BUILDING	\$ 8,400	\$ -
	Janitorial & Mechanical Supplies	3,000	
	HVAC Repairs & Maintenance	4,000	
	Fire Alarm/Sprinkler Monitoring	<u>1,400</u>	
	Total	8,400	
10-4225	MAINTENANCE - EQUIPMENT	\$ 12,800	\$ -
	Equipment Maintenance	3,000	
	Generator Maintenance/Fuel	1,500	
	Other Repairs	1,500	
	MIP Maintenance/Software	4,800	<u>0</u>
	Copier Maintenance	<u>2,000</u>	
	Total	12,800	
10-4227	MAINTENANCE - GROUNDS	\$ 7,000	\$ -
10-4233	POSTAGE/MAILINGS	\$ 5,200	\$ -
	Regular Postage	4,500	-
	Meter Permit/Supplies	400	-
	FedEx/UPS	<u>300</u>	-
	Total	5,200	-
10-4235	PRINTING & FORMS	\$ 4,000	\$ -
10-4239	PUBLIC RELATIONS	\$ -	\$ 29,500
	Neighbors Magazine	-	10,000
	Neighbors Postage	-	12,000
	Informational Flyers	-	1,000
	City Surveys	-	500
	Citizen of the Year	-	<u>6,000</u>
	Total	-	29,500
10-4243	RENT - EQUIPMENT	\$ 2,400	\$ -
10-4253	SUPPLIES - OFFICE	\$ 10,000	\$ -

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
10-4257	SUPPLIES - OTHER	\$ 500	\$ -
	Coffee & Supplies	0	\$ -
	Meeting Supplies	<u>500</u>	<u>\$ -</u>
	Total	500	\$ -
10-4263	TRAINING & EDUCATION	\$ -	\$ 4,500
	Tuition Reimbursement	-	2,000
	Local Training	-	<u>2,500</u>
	Total	-	4,500
10-4265	TRAVEL/MEETINGS	\$ 500	\$ 1,500
	Association Meetings	-	500
	Mileage - Staff	500	-
	Chamber of Commerce	-	-
	Miscellaneous Meetings	-	<u>1,000</u>
	Total	500	1,500
10-4267	TELEPHONE	\$ 63,000	\$ -
	Verizon	21,000	-
	Equipment Replacement	3,000	-
	Telephone Service	<u>39,000</u>	<u>-</u>
	Total	63,000	-
10-4269	UNIFORMS	\$ -	\$ -
10-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 3,500	\$ -
10-4273	VEHICLE (Gas & Oil)	\$ 7,900	\$ -
	Gasoline/Oil/Fluids	4,400	-
	Maintenance/Repairs	<u>3,500</u>	<u>-</u>
	Total	7,900	-
10-4279	ESDA - SIREN MAINTENANCE	\$ 2,000	\$ -
<u>CONTRACTUAL SERVICES</u>			
10-4320	AUDIT - GENERAL FUND	\$ 12,775	\$ -
10-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 82,577	\$ 6,800
	Computer Support	50,000	-
	Computers and Parts	18,000	-
	Code Internet Link	750	-
	Web Site Maintenance	7,000	-
	On-Demand Maintenance	-	1,500
	Web Site Internet Link	<u>1,000</u>	<u>-</u>

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Web Q&A	-	5,300
	Mayor's & Managers	5,227	-
	Annual disclosure filing	<u>600</u>	-
	Total	82,577	<u>6,800</u>
10-4330	CONTINGENCY	\$ -	\$ 10,000
10-4345	JANITORIAL SERVICES	\$ 16,500	\$ -
	Janitorial Contract	16,000	-
	Window Cleaning	<u>500</u>	-
	Total	16,500	-
 <u>CAPITAL</u>			
10-4810	BUILDING IMPROVEMENTS	\$ -	\$ -
10-4815	EQUIPMENT	<u>\$ -</u>	<u>\$ 14,000</u>
	Copier	0	14,000
	Total	<u>0</u>	<u>14,000</u>
	Total	<u>\$ 960,545</u>	<u>\$ 66,700</u>

BUDGET REQUEST FORM
Replacement Request

Department: Administration

Fund: General

Project/Program Title: Copier Replacement

Description of proposed new program/activity/expenditure, including purpose and justification:

The copier/scanner in City Hall was purchased in 2007 and has made over 100,000 copies, and over 20,000 scans. It is nearing the end of its life cycle, and has required 2,277.59 in just over one year. The frequency of repairs is increasing as well, with seven repairs over the past year. This is expected to continue as various older parts wear out. Instead of continuing repairs, staff recommends purchasing a new copier/scanner.

Estimated Budget:

Account No.	Account Name	Cost
<u>10-4325</u>	<u>Consulting</u>	<u>\$14,000</u>
_____	_____	_____
	Total Cost:	<u>\$14,000</u>

(Cost should include Delivery and any Other Charges)

Has this item been submitted before? Yes No

If yes, how many times? _____

Submitted By: *Scott Coren*

Recommended by City Administrator: Yes No

COMMUNITY DEVELOPMENT DEPARTMENT BUDGET
FISCAL YEAR 2013-2014

ACCOUNT	FYE 12 ACTUAL	FYE 13 BUDGET	FYE 13 ESTIMATED ACTUAL	FYE 14 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 15 FORECAST	FYE 16 FORECAST
PERSONNEL								
SALARIES	272,560	277,807	278,200	283,173	283,173		288,837	294,613
OVERTIME	-	500	500	500	500		500.00	500.00
SUB-TOTAL	272,560	278,307	278,700	283,673	283,673		289,337	295,113
BENEFITS								
SOCIAL SECURITY	14,862	15,416	16,435	16,435	16,435		16,764	17,099
MEDICARE	3,827	4,057	4,057	4,135	4,135		4,218	4,302
IMRF	33,024	35,368	35,368	40,381	40,381		41,188	42,012
MEDICAL/LIFE INSURANCE	36,105	38,522	38,522	40,178	40,178		40,982	41,801
SUPPLEMENTAL PENSION	3,323	3,600	3,600	3,600	3,600		3,600	3,600
SUB-TOTAL	91,141	96,963	97,982	104,729	104,729		106,751	108,814
OPERATING COSTS								
BOARDS & COMMISSIONS	2,043	2,400	1,900	2,400	2,400		2,400	2,400
DUES & SUBSCRIPTIONS	453	750	650	650	650		750	750
LIABILITY INSURANCE	35,427	41,940	41,000	46,568	46,418	150	46,000	48,500
MAINTENANCE-VEHICLE	107	1,200	1,200	1,200	1,200		1,200	1,200
PRINTING & FORMS	1,222	2,639	22,000	2,641	2,641		2,641	2,641
SUPPLIES-OFFICE	792	450	250	450	450		450	450
TRAINING & EDUCATION	21	500	500	500	500		500	500
TRAVEL/MEETINGS	510	1,400	400	200	200		200	200
UNIFORMS	80	-	-	-	-		-	-
VEHICLE GAS & OIL	1,633	1,995	2,000	2,000	2,000		2,100	2,200
SUB-TOTAL	42,288	62,874	69,900	66,609	66,459	150	66,241	68,841
CONTRACTUAL								
CONSULTING/PROF SERV	33,062	29,467	38,000	31,500	31,500		32,918	33,411
CONSULTING/PROF REIME	67,276	54,347	50,000	50,400	48,400	2,000	48,400	48,400
LEGAL FEES	-	-	-	-	-		-	-
SUB-TOTAL	100,338	83,814	88,000	81,900	79,900	2,000	81,318	81,811
CAPITAL EQUIPMENT								
SUB-TOTAL	-	-	-	-	-		-	-
TOTAL EXPENDITURES	506,327	511,958	534,582	526,911	524,761	2,150	533,646	544,580

Community Development Summary

FYE 2014 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 283,673	\$ -
BENEFITS	\$ 104,729	\$ -
OPERATING COSTS	\$ 56,559	\$ 150
CONTRACTUAL	\$ 79,900	\$ 2,000
CAPITAL	\$ -	\$ -
 TOTAL	 \$ 524,861	 \$ 2,150

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
20-4010	SALARIES	\$ 283,173	\$ -
20-4030	OVERTIME	\$ 500	\$ -
<u>BENEFITS</u>			
20-4110	SOCIAL SECURITY	\$ 16,435	\$ -
20-4111	MEDICARE	\$ 4,135	\$ -
20-4115	IMRF	\$ 40,381	\$ -
20-4120	MEDICAL/LIFE INSURANCE	\$ 40,178	\$ -
20-4135	SUPPLEMENTAL PENSION	\$ 3,600	\$ -
<u>OPERATING</u>			
20-4205	BOARDS & COMMISSIONS Secretary	\$ 2,400	\$ -
	Total	2,400	-
20-4213	DUES & SUBSCRIPTIONS APA Membership	\$ 750	\$ -
	Total	750	-
20-4219	LIABILITY INSURANCE	\$ 46,418	\$ 150
	Liability Insurance	23,418	-
	Deductible	5,000	-

Comm Dev

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Wellness Fair	-	150
	Legal Expense	<u>18,000</u>	-
	Total	46,418	150
20-4229	MAINTENANCE - VEHICLES	\$ 1,200	\$ -
20-4233	POSTAGE/MAILING	\$ -	\$ -
20-4235	PRINTING & FORMS	\$ 2,641	\$ -
	Postage	1,500	-
	Plat Pages	100	-
	Forms	250	-
	Folders/Labels	400	-
	Business Cards	165	-
	Comprehensive Plan Copies	51	-
	Federal Express	<u>175</u>	-
	Total	2,641	-
20-4253	SUPPLIES - OFFICE	\$ 450	\$ -
20-4263	TRAINING & EDUCATION	\$ 500	\$ -
	Staff-Conferences/ Training	<u>500</u>	-
	Total	500	-
20-4265	TRAVEL/MEETINGS	\$ 200	\$ -
	Staff-Travel Exp	100	-
	Staff-Local Meeting Expense	<u>100</u>	-
	Total	200	-
20-4267	TELEPHONE	\$ -	\$ -
20-4269	UNIFORMS	\$ -	\$ -
20-4273	VEHICLE - GAS & OIL	\$ 2,000	\$ -
<u>CONTRACTUAL SERVICES</u>			
20-4325	CONSULTING/PROFESSIONAL SERVICES	31,500	-
	Electrical Inspections	6,500	-
	Building & Plumbing Inspections	20,500	-
	Engineering Services	3,500	-
	Contingency	<u>1,000</u>	-
	Total	31,500	-

Comm Dev

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
20-4328	CONSULTING PROFESSIONAL REIMBURSABLE	\$ 48,400	\$ 2,000
	ENGINEERING SERVICES	12,000	-
	BUILDING PLAN REVIEW	23,000	-
	ELEVATOR INSPECTIONS	2,400	-
	LAWN CUTTING	6,000	-
	LEGAL FEES	5,000	-
	MARKETING SERVICES	-	-
	Total	48,400	2,000
20-4345	JANITORIAL SERVICES	\$ -	\$ -
20-4360	LEGAL FEES	\$ -	\$ -
<u>CAPITAL PURCHASES</u>			
20-4815	EQUIPMENT	\$ -	\$ -
	Total	\$ 524,861	\$ 2,150

ACCOUNT:	FYE '12 ACTUAL	FYE '13 BUDGET	FYE '13 ESTIMATED ACTUAL	FYE '14 REQUESTED	DEPT/MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '15 FORECAST	FYE '16 FORECAST
PERSONNEL								
SALARIES-CIVILIANS	\$ 427,123	\$ 423,999	\$ 424,000	\$ 423,999	\$ 423,999	\$ -	448,894	457,406
SALARIES-OFFICERS	3,440,754	3,375,087	3,210,000	3,321,666	3,321,666	-	3,442,093	3,571,548
OVERTIME	491,446	509,000	479,000	454,250	441,250	23,000	464,250	464,250
SUB-TOTAL	4,359,323	4,308,086	4,109,000	4,209,915	4,186,915	23,000	4,355,237	4,493,203
BENEFITS								
SOCIAL SECURITY	27,018	28,242	28,242	24,529	24,529	-	25,019	25,520
MEDICARE	51,193	55,000	55,000	50,096	50,096	-	52,100	54,184
IMRF	54,112	53,468	53,468	74,146	74,146	-	75,628	77,141
MEDICAL/LIFE INSURANCE	419,350	505,614	505,614	515,500	515,500	-	559,318	606,859
POLICE PENSION	1,185,029	1,092,569	1,092,729	1,115,282	1,115,282	-	1,204,505	1,300,865
SUPPLEMENTAL PENSION	48,485	52,800	50,000	50,000	50,000	-	50,000	50,000
SUB-TOTAL	1,785,197	1,777,713	1,785,053	1,829,553	1,829,553	-	1,966,570	2,114,570
OPERATING COSTS								
ANIMAL CONTROL	1,049	1,500	1,500	2,000	2,000	-	2,200	2,200
AUXILIARY POLICE	4,149	8,400	3,900	6,000	3,000	5,000	4,000	4,200
BOARDS & COMMISSIONS	440	41,000	16,000	6,500	5,500	1,000	12,500	21,500
DUES & SUBSCRIPTIONS	3,681	3,700	3,700	4,000	4,000	-	4,100	4,100
INVESTIGATION & EQUIP.	20,760	49,639	49,000	59,115	41,000	18,115	44,500	46,500
LIABILITY INSURANCE	201,097	202,790	202,790	219,314	219,314	-	232,200	228,200
MAINTENANCE-BUILDING	47,375	-	-	-	-	-	-	-
MAINTENANCE-EQUIPMENT	10,576	32,183	32,000	15,400	15,400	-	15,400	28,200
MAINTENANCE-VEHICLE	50,347	26,000	38,000	30,800	30,800	-	33,600	35,700
POSTAGE/MAILINGS	3,120	4,100	4,100	4,200	4,200	-	4,200	4,300
PRINTING & FORMS	3,624	4,500	3,500	4,000	4,000	-	4,000	4,000
PUBLIC RELATIONS	5,658	14,750	6,000	6,000	-	6,000	6,000	6,000
RENT-EQUIPMENT	1,628	171,033	171,033	172,345	172,345	-	171,903	7,000
SUPPLIES-OFFICE	16,704	20,000	16,000	34,020	29,285	4,735	35,000	35,000
TRAINING & EDUCATION	5,852	8,800	5,000	10,100	7,550	2,550	9,650	9,650
TRAVEL/MEETINGS	14,567	12,900	12,900	12,700	12,700	-	13,000	13,000
UNIFORMS	31,836	40,850	20,000	40,600	40,600	-	36,600	38,000
UTILITIES - GAS/ELECTRIC	5,283	10,000	7,000	7,000	7,000	-	7,000	7,000
VEHICLE GAS & OIL	145,421	136,637	125,000	136,000	136,000	-	140,000	143,000
SUB-TOTAL	579,158	795,882	724,423	779,094	741,694	37,400	782,053	641,750
CONTRACTUAL								
CONSULTING/PROF SERV	349,101	356,940	356,940	362,999	362,999	-	387,655	389,800
DARIEN AREA DISPATCH	-	-	-	-	-	-	-	-
DUMEGFIAT/CHILD CENT	26,610	26,240	26,240	24,680	24,680	-	26,000	27,000
SEDCOM	24,304	-	-	-	-	-	-	-
SUB-TOTAL	400,015	383,180	383,180	387,679	387,679	-	413,655	416,800
CAPITAL								
INTEREST	-	-	-	-	-	-	-	-
EQUIPMENT	630,010	31,800	93,500	8,800	-	8,800	15,000	15,000
SUB-TOTAL	630,010	31,800	93,500	8,800	-	8,800	15,000	15,000
TOTAL EXPENDITURES	\$ 7,753,703	\$ 7,296,671	\$ 7,095,156	\$ 7,215,041	\$ 7,145,841	\$ 69,200	\$ 7,592,515	\$ 7,881,323

POLICE DEPARTMENT SUMMARY

2013-2014 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 4,186,915	\$ 23,000
BENEFITS	\$ 1,829,553	\$ -
OPERATING COSTS	\$ 741,694	\$ 37,400
CONTRACTUAL	\$ 387,679	\$ -
CAPITAL	\$ -	\$ 8,800
TOTAL	\$ 7,145,841	\$ 69,200

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
40-4010	SALARIES - CIVILIANS	\$ 423,999	\$ -
	5 Civilians	262,590	-
	CSO	57,902	-
	Admin Sec	54,306	-
	1 Part Time Clerk	18,451	-
	Merit	2,250	-
	Longevity	4,500	-
	Crossing Guards	24,000	-
	Holiday Pay	-	-
	Holiday Work Bonus	-	-
	Total	423,999	-
40-4020	SALARIES - OFFICERS	\$ 3,321,666	\$ -
	Union Salaries 32	2,848,140	-
	Admin Salaries 2	247,547	-
	Holiday Pay	94,979	-
	OIC	6,000	-
	Outside Details	77,000	-
	Merit	3,000	-
	hol wk bonus	45,000	-
	Total	3,321,666	-

POLICE DEPARTMENT SUMMARY

Account #	Description		Department Maintenance Budget Request		City Council Discretionary Expenditures
40-4030	OVERTIME		\$ 441,250		\$ 23,000
	Overtime	220,000			-
	Darien Fest	-			18,000
	4th July Parade	-			5,000
	Comp Sell Back	210,000			-
	K-9 fixed OT	11,250			-
	Total	441,250			23,000
<u>BENEFITS</u>					
40-4110	SOCIAL SECURITY		\$ 24,529		\$ -
40-4111	MEDICARE		\$ 50,096		\$ -
40-4115	IMRF		\$ 74,146		\$ -
40-4120	MEDICAL/LIFE INSURANCE		\$ 515,500		\$ -
40-4130	POLICE PENSION		\$ 1,115,282		\$ -
40-4135	SUPPLEMENTAL PENSION		\$ 50,000		\$ -
<u>OPERATING</u>					
40-4201	ANIMAL CONTROL		\$ 2,000		\$ -
40-4203	AUXILIARY POLICE		\$ 3,000		\$ 5,000
	4 Vests	-			2,000
	Base	3,000			-
	4 Addl. Aux. Ofc	-			3,000
	Total	3,000			5,000
40-4205	BOARDS & COMMISSION		\$ 5,500		\$ 1,000
	Hiring Expenses	5,000			-
	PO Testing FYE 15	-			-
	Training & Assoc.	-			1,000
	Incidentals	500			-
	Sgt. Test FYE 16	-			-
	Total	5,500			1,000

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
40-4213	DUES & SUBSCRIPTIONS	\$ 4,000	\$ -
	Dues	2,000	-
	Subscriptions	2,000	-
	Total	4,000	-
40-4217	INVESTIGATION & EQUIPMENT	\$ 41,000	\$ 18,115
	Range	30,000	-
	Batteries	2,000	-
	Evidence Supplies	3,000	-
	Canine Food/Equip	1,500	-
	Investigative Services	2,000	-
	officer advanced funds	2,000	-
	Prisoner Needs	500	-
	Skills Lasor Shot		18,115
	Total	41,000	18,115
40-4219	LIABILITY INSURANCE	\$ 219,314	\$ -
	IRMA	156,114	-
	Legal	15,000	-
	Prosecution	18,000	-
	PPE/First Aid	5,000	-
	Vision	1,000	-
	Fire Extinguishers	2,000	-
	Gas Masks	1,000	-
	Wellness Fair	3,200	-
	Deductibles	15,000	-
	Adm Tow Law Judge	3,000	-
	Total	219,314	-

OPERATING (cont'd):

40-4223	Maintenance -Building, Moved to Mun. Services	\$ -	\$ -
	Base Maintenance	-	-
	HVAC Contract	-	-
	Elevator	-	-
	Boiler Inspection	-	-
	Janitorial Supplies	-	-
	Generator Maint.	-	-
	Generator Fuel	-	-
	Video System	-	-
	Fire Alarm	-	-
	Fire Monitor	-	-
	Total	-	-

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
40-4225	MAINTENANCE - EQUIPMENT	\$ 15,400	\$ -
	Vet-K-9	2,000	-
	Radar Repairs	500	-
	Office Equipment	3,500	-
	live scan maint fye 16	-	-
	Truck Scales	1,200	-
	Portable Radios	1,000	-
	Copier Service	3,500	-
	In-Car Video Maint.	3,700	-
		<u>15,400</u>	-
40-4229	MAINTENANCE VEHICLES	\$ 30,800	\$ -
	Car Washes	7,800	-
	Repairs	10,000	-
	Tires	9,000	-
	Registrations	1,000	-
	Radios/Lights/Sirens	3,000	-
	Total	<u>30,800</u>	-
40-4233	POSTAGE/MAILINGS	\$ 4,200	\$ -
40-4235	PRINTING & FORMS	\$ 4,000	\$ -
40-4239	PUBLIC RELATIONS	\$ -	\$ 6,000
	Comm. Engagement materials	-	6,000
	Total	-	<u>6,000</u>
40-4243	RENT - EQUIPMENT	\$ 172,345	\$ -
	Range Fees	5,000	-
	Vehicle Lease final pay fye15	165,345	-
	Rentals	2,000	-
	Total	<u>172,345</u>	-

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
40-4253	SUPPLIES - OFFICE	\$ 7,000	\$ -
40-4263	TRAINING & EDUCATIONS	\$ 29,285	\$ 4,735
40-4265	TRAVEL/MEETINGS	\$ 7,550	\$ 2,550
	IACP	-	2,300
	Training Meals	2,000	-
	NEMRT In House	800	-
	Police Memorial	-	250
	Lodging	2,000	-
	Coffee - meetings	250	-
	West Sub Detectives	500	-
	Professional Meetings	1,000	-
	Mileage Reimbursement	1,000	-
	Total	7,550	2,550
40-4267	TELEPHONE	\$ 12,700	\$ -
	EVDO Verizon	10,800	-
	Comcast-Internet	1,400	-
	Language Line	500	-
	Total	12,700	-
40-4269	UNIFORMS	\$ 40,600	\$ -
	New Allowance	24,000	-
	Civilians	-	-
	Replacement Vests	3,200	-
	New Officers (1)	2,000	-
	SWAT Vest-Rep.	6,000	-
	Plaques	800	-
	Guns	1,600	-
	SWAT Uniforms	3,000	-
	Total	40,600	-
40-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 7,000	\$ -
	Nicor	3,500	-
	Sewer	3,500	-
	Total	7,000	-
40-4273	VEHICLE - GAS & OIL	\$ 136,000	\$ -
<u>CONTRACTUAL SERVICES</u>			
40-4325	CONSULTING/PRO. SERVICES	\$ 362,999	\$ -

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Emergency plan update	1,000	-
	County records mgt	3,455	-
	Lexipol	5,600	-
	DUCOMM	352,944	-
	Total	362,999	-
40-4335	DARIEN AREA DISPATCH	\$ -	\$ -
40-4337	DUMEG/FIAT/CHILD CENTER	\$ 24,680	\$ -
	FIAT	3,500	-
	Children's Center	3,500	-
	DUMEG	17,680	-
	Total	24,680	-
40-4370	SEDCOM	\$ -	\$ -
<u>CAPITAL PURCHASES</u>			
40-4815	EQUIPMENT	\$ -	\$ 8,800
	Smart Board- 10k	-	-
	5 chair replacements	-	2,500
	roll call rm tables	-	400
	roll call rm chairs	-	300
	50 training rm chairs	-	1,500
	training rm tables	-	1,500
	1 Lidar - radar unit replac.	-	2,600
	Total	-	8,800
		\$ 7,145,841	\$ 69,200

FY2014 TRAINING	CLASS	OFFICERS	COST/Each	MAINTENANCE	DISCRETIONARY
TUITION	NEMRT	36	\$ 90.00	\$ 3,240.00	
LAW	Law For Police	2	\$ 250.00	\$ 500.00	
	Law for Police Review -(1) day	4	\$ 75.00	\$ 300.00	\$150.00
	Search and Seizure Training for Supervisors	4	\$ 100.00	\$ 400.00	
	Drug Law Review	4	\$ 75.00	\$ 300.00	\$150.00
LIABILITY	IRMA Special Training	4	\$ 50.00	\$ 200.00	\$200.00
	Emergency Driving Refresher/IRMA Required (1 day)	14	\$ 110.00	\$ 1,540.00	
	Emergency Driving Cert/IRMA (3 day)	2	\$ 325.00	\$ 650.00	
TACTICAL	Tactical Officers Conference	3	\$ 300.00	\$ 900.00	
	**Negotiators Conference	2	\$ 175.00	\$ 350.00	
	**IDEOA Conference (Drug Enforcement)	2	\$ 250.00	\$ 500.00	
	Illinois Truck Enforcement Association Conference	5	\$ 75.00	\$ 375.00	
FIREARMS	Police Tactical	2	\$ 680.00	\$ 1,360.00	\$2,040.00
	Firearms Instructor	1	\$ 540.00	\$ 540.00	
	Police Strategies & Tactics	2	\$ 590.00	\$ 1,180.00	
	Force on Force	5	\$ 495.00	\$ 2,475.00	
	Glock Armorer Certification	5	\$ 200.00	\$ 1,000.00	
SPECIAL SKILLS DEVELOPMENT	Emerg. Mgmt. Training- ILEAS-Meeting (Conference/hotel)	2	\$ 175.00	\$ 350.00	
	**School Resource Conf/Training	1	\$ 200.00	\$ 200.00	
Annual Required	IAPEM Conference (Evidence/Property)	3	\$ 400.00	\$ 1,200.00	
	**Juvenile Officer's Conference	2	\$ 125.00	\$ 250.00	\$125.00
	Computer/Social Media Investigations	6	\$ 150.00	\$ 900.00	
	Breathalyzer Operator (Basic)	2	\$ 200.00	\$ 400.00	
	NAPDWA State Conference (K-9 Cert.)	1	\$ 200.00		\$ 200.00
	Canine Training	1	\$ 500.00		\$500.00
	CCROC Cook County State's Attorney's Office Organized Crime Task Force Training and Conference	3	\$ 25.00	\$ 75.00	
PROFESSIONAL DEVELOPMENT	Illinois Chief's Conference	2	\$ 200.00	\$ 400.00	
BASIC LAW ENFORCEMENT	Suburban Law Enforcement Academy (Reimbursable)	2	\$ 3,000.00	\$ 6,000.00	
MISCELLANEOUS	Supervisory			\$ 500.00	\$100.00
	Officer			\$ 100.00	\$100.00

FY2014 TRAINING	CLASS	OFFICERS	COST/Each	MAINTENANCE	DISCRETIONARY
	Civilian			\$ 1,150.00	\$100.00
				\$ -	
COLLEGE REIMB.		2	\$ 1,500.00	\$ 3,000.00	
	** Lodging only costs reflected in travel meeting line item			\$ 30,335.00	\$4,735.00

CITY OF DARIEN

MEMO

TO: Mayor and City Council
FROM: Bryon D. Vana, City Administrator
DATE: February 14, 2013
SUBJECT: FYE 14 Budget Purchase Review – Laser Shot Fire Arms Training

As part of the FYE 14 budget, the police department is requesting to purchase a Laser Shot machine which is a firearms simulator specifically designed to provide judgment based shoot/don't shoot scenarios using a video library of scenarios that the firearms instructor can manipulate (see attachments). This type of product, when combined with traditional live fire exercises, conforms to modern day firearms training practices.

The cost of this product is currently \$18,200, but will pay for itself in 3 years by reducing the expense we currently spend on ammunition.

The plan is to eliminate two of the live fire practice sessions and replace them with sessions involving the judgment based training, using the simulator. The elimination of the two practice sessions will result in a cost savings for live ammunition and it is anticipated that the savings should pay for the machine (system) itself within the first three to three and one half years.

It is important that live fire remain as a component of firearms proficiency training so that officers are familiar with the recoil and noise of live ammunition. Attached is additional information regarding this subject.

BEATING THE HIGH COST OF TRAINING AMMO

DAVID GRIFFITH

POLICE OFFICERS NEED TO SHOOT TO MAINTAIN THEIR FIREARMS PROFICIENCY BUT THAT'S BECOME A BUDGET BUSTER FOR AGENCIES.

Even in the good economic times of the last decade, it was a problem. Ammunition costs were outpacing police training budgets. No one's quite sure why the ammo became so precious. Some point to demand from the military; some say the Chinese drove up the price with their appetite for copper; still others believe the price of ammo went up just because the manufacturers had an opportunity to raise it.

Regardless of reason, the price of ammo skyrocketed and police training budgets were not ready for it. Former San Diego sergeant and rangemaster Dave Douglas remembers when the price of ammo zoomed 40 percent around 2003, shocking his training budget. Douglas retired from the San Diego PD before the real ammo shock. Now he serves as rangemaster for a tiny police department in central Colorado.

That Colorado agency has only six officers. So Douglas has now experienced the ammo crunch on one of the nation's largest agencies and one of the nation's smallest. He says cost per round is much greater at the small agency than it was in San Diego. "It's a few thousand rounds for small agencies. It's a few million for larger metro agencies," he explains.

The bottom line is that the cost of ammo has police agencies scrambling for ways to cut their firearms training budgets while still maintaining standards. Some are walking a very dangerous line where their solution to the problem has been to cut back on firearms training opportunities both for in-service personnel and for recruits. Others are looking for ways to achieve the same training goals without sending ammo down range.

DRY FIRE

NOTED HANDGUN TRAINER, firearms author, and retired Montgomery County (Ohio) Sheriff's Office lieutenant Dave Spaulding says many agencies could save a lot of money on ammo by teaching recruits using dry fire. "Many essential skills such as reloads, clearing malfunctions, and drawing from the holster can be done dry fire," Spaulding argues.

Spaulding says it takes about three days and 500 rounds to make most recruits proficient enough to qualify with a handgun. But trainers could reduce the number of rounds down range

substantially by teaching students with dry fire. "You need live ammo for trigger control, reset, and follow-up shots," he says. "Otherwise, you can use dry fire."

So if dry fire would accomplish the training goals much more cheaply why is it rarely used? "I think my gut feeling is that firearms instructors are concerned about the entertainment factor," Spaulding says. "To have students standing there doing dry fire drills without anything going bang is not entertaining."

Many agencies may soon find themselves unable to provide such entertainment. Shrinking tax revenues, ballooning gas prices, and the rising cost of ammo have law enforcement firearms training programs stretched to the breaking point and looking for alternatives to costly training ammo.

LASER GUNS

ONE ALTERNATIVE that many firearms trainers are beginning to champion is the idea of using lasers for essential skills training such as trigger control.

Back in 2009, research was conducted at the Federal Law Enforcement Training Center (FLETC) in Glynco, Ga. Instructors at FLETC worked with two groups of students who had little or no experience with handguns. Half of the students were trained with live ammo and the other half with guns fitted with laser inserts. Both groups of students were then required to qualify with live ammo. The

difference in performance between the two groups was statistically insignificant. FLETC duplicated these results using both local college students and U.S. Marshal Service recruits.

The FLETC study shows that much of a basic firearms training program can be accomplished without firing live ammo. And that's good news for the makers of laser training pistols and laser training devices.

One of the most popular laser systems for firearms training is the SIRT (Shot Indicating Resetting Trigger) Training Pistol sold by Next Level Training. The SIRT Training Pistol is designed to emulate the Glock 17/22 pistol in weight and ergonomics. It has an adjustable resetting trigger, and it has dual indicator lasers to help students learn how to prep the trigger and to see how trigger control affects each shot.

Bill Heutmaker of Next Level Training says the SIRT pistol is



PHOTO: MARK W. CLARK

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PHOTO: MARK W. CLARE

becoming more and more popular with law enforcement. "They are looking for viable products for maintaining muscle memory and teaching weapons manipulation without firing a bunch of ammo," he says.

SIRT Training Pistol list for about \$220 to \$450. That may seem high for an emulated gun, but training officer Brian Buchanan of the Hamilton (Ohio) Police Department says SIRT guns offer a quick return on investment. "We are doing a lot of things that we would have done live fire using the SIRT pistols," he says. "We purchased them last year and that initial investment has already paid off."

The SIRT pistol cannot fire live ammo. So it can be used safely in places where a real handgun cannot be used. "I shoot Styrofoam cups in my office sometimes," Heutmaker says. "You don't have to have a target system to make it work."

While a range system is not required to use the SIRT. There are companies that are developing reactive targets for the training gun. Heutmaker says SIRT users will soon have access to a variety of target systems, including poppers and shoot-no-shoot simulations. Some of these targets will be sold on DVDs that users can show on their TVs, others for digital projectors, and others for inexpensive simulator systems. Heutmaker says prices for these targets and systems will likely range from \$30 to more than \$1,000.

Next Level Training is working on producing more emulated handguns, including a Beretta M9 emulation, a Smith & Wesson

M&P emulation, and a Glock 19 emulation. The company also recently developed the SIRT-AR Bolt.

Unlike the SIRT Training Pistol, the SIRT-AR Bolt is used with an actual firearm. Users replace their AR's carry bolt with the SIRT-AR Bolt. With the SIRT-AR Bolt in place, the weapon can be safely dry fired with laser shot indication. The trigger auto-resets after each "shot," and users can also make mag changes and perform weapons manipulations.

The one thing the SIRT training weapons can't do is emulate recoil, at least not yet. And Next Level Training freely admits that fact. "We advocate a combination of dry fire (SIRT) training and live fire," says Heutmaker.

A SOFTER BANG

ANOTHER ALTERNATIVE FIREARMS TRAINING METHOD that many law enforcement agencies have considered is the .22 conversion. There are kits available from numerous manufacturers that can convert duty pistols from 9mm and .40 S&W to .22 Long Rifle. There are even more kits for converting ARs from 5.56mm or .223 to .22LR. Smith & Wesson even makes a .22LR AR, the M&P 15-22.

Douglas is particularly fond of the .22LR conversions, especially for ARs. "The great thing about the .22 cartridge is that you can shoot that stuff all day long for one-fifth the price of 5.56mm rounds," he says.

Others are less enamored of the rimfire round. International Association of Law Enforcement Firearms Instructors (IALEFI)

BEATING THE HIGH COST OF TRAINING AMMO

executive director Robert Bossey has had bad experiences with .22s in law enforcement training programs. "We found when we used .22 conversions at the academy that there were stoppages. We'd have 10 guys on the line shooting, then two stoppages, and it would shut everything down."

Bossey's also not fond of the implications of .22 conversions in law enforcement; he believes they teach officers bad habits that could make the difference in a firefight. "We always say, 'Train the way you're going to fight.' Well there's a lot of difference in the recoil and the report of a .22 vs. a 5.56 round."

Despite his reservations Bossey admits that shooting .22s is better than shooting nothing. And that's the argument of the firearms trainers who support .22 conversions. "Shooting is a completely perishable skill," says Douglas. "And if you can't afford the ammo or can't get it, then a .22 conversion is a good alternative."

That's Douglas' advice for agencies as well. Officers need to shoot, even if they have to shoot .22 conversions instead of 9mm or .40S&W. "Today if I was running three practices and one full-on qualification, I'd probably run two of them with .22 conversions and the other two with full-recoil ammo. It would be a real

cost-saver," he says.

Of course .22 conversions are not free. Converting an old Glock costs around \$250, and the Smith & Wesson M&P 15-22 AR lists for about \$500. Still, at the price of ammo today, these conversions almost pay for themselves. The problem is getting agencies to embrace the concept and make the investment in both training time and equipment.



PHOTO: MARK W. CLARK

A ROLE FOR AIRSOFT

PERHAPS THE CHEAPEST projectile that anyone can fire from a gun is the 6mm airsoft BB. Even with the cost of CO2 to send it down range and \$200 for a semi-auto airsoft handgun, you can't beat airsoft's cost per shot.

Still very few agencies, if any, use airsoft for traditional firearms training. Where airsoft is playing a role is in force-on-force scenarios. And Spaulding applauds that and wants to see more of it. "If there is a silver lining to agencies having less training ammunition, it's that it's forcing agencies to conduct more interactive training," Spaulding says.

Interactive training is very valuable, according to Spaulding, because it teaches officers the skills and hones the instincts they will need to prevail in a real gunfight. "It makes them make rapid

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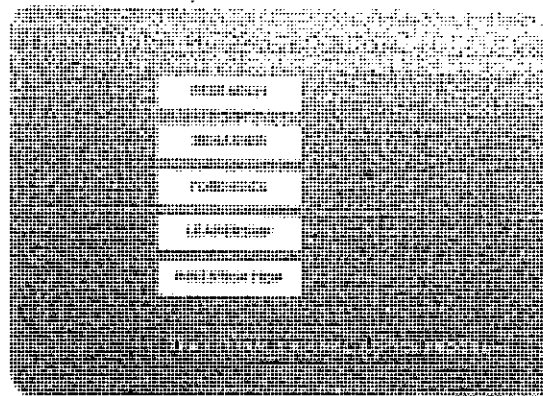
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GOING INTO BUSINESS

Back in 2008, the training budget for the Hamilton (Ohio) Police Department was hit with the fiscal equivalent of a bomb. It was reduced by 75 percent.

That left the training officers searching for any way to continue the same quality of officer instruction. And they found an ingenious solution. They went into business.

The state had recently passed a civilian concealed carry law. And that left interested gun owners in Hamilton searching for CCW classes. Hamilton PD's chief decided to put the department's training officers and range facilities to use and provide those classes.

And they were a hit. Hamilton PD training officer Brian Buchanan estimates that he and his colleagues have taught more than 5,000 local residents how to safely and legally carry a firearm in the last four years. "People enjoy being taught by law enforcement officers," he says.

The CCW training business is by no means lucrative, but it has achieved two goals. The Hamilton PD knows that most CCW permit holders in its jurisdiction were properly trained and the fees paid by the students have made up for the budget cuts. "It's also a positive interaction between the public and the police and a great public relations tool," Buchanan says.

crisis decisions," Spaulding says. "And the students come to understand that the skills they have learned on a square range really do work and that kind of confidence is huge. It's the number one factor in overcoming fear, confidence in your skills."

Using airsoft for interactive training saves agencies the cost of Simunition rounds and conversion kits or the need for building shoot houses. Such innovation comes when agencies are cash-strapped and need to maintain training standards.

IALEFI's Bossey says if agencies really want to cut costs and save money on firearms training, they should watch what smaller

agencies are doing. "It's always the guy who has a five- or 10-man department that comes up with the innovations," Bossey says.

For now the cost of training ammo has pretty much stabilized, but it remains much higher than it was just a few years ago. And agencies are being squeezed on all sides by loss of tax revenue and the skyrocketing cost of gasoline. Training budgets will invariably take a hit in this environment and firearms training budgets and training ammo budgets will suffer. That means that more and more firearms instructors will have to find a way to teach both recruits and in-service officers without firing quite so many live rounds. ☉

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What is a "Gunfight"?

Technically, and as defined by NYPD SOP-9, a gunfight occurs when officers confront assailants armed with firearms. From a researcher's standpoint, that distinction is important. However, differentiating between "reality" and human perception comes down to whether an officer is *erroneously* convinced that he/she is faced with an imminent threat from a firearm, or is actually under attack from a firearm. Is the perception of a firearm attack enough to influence the degradation of human (i.e., psychological & physiological) performance? The data seems to suggest that it does.

An annual breakdown of NYPD "Gunfight" hit-ratio data is differentiated in the table below.

NYPD GUNFIGHT STATISTICS 1990-2000			
NYPD SOP-9 YEAR	NYPD GUNFIGHT HIT PROBABILITY	NYPD SHOTS FIRED PER GUNFIGHT	NYPD SHOTS FIRED PER OFFICER
1990	19%	8.2	4.4
1991	15%	5.9	3.7
1992	17%	7.7	3.6
1993	15%	Unavailable	Unavailable
1994	12%	9.3	4.4
1995	18%	12.5	6.2
1996	14%	11.1	6.1
1997	10%	10.6	5.3
1998	25%	10.0	5.5
1999	13%	10.6	5.9
2000	9%	16.8	6.9
MEAN SCORES	15%	10.3	5.2

Shots Fired & Hit Probability

Some of the early data supplied by SOP-9 didn't clearly differentiate hit probability in firearms "incidents" from those in actual gunfights. A firearms discharge "incident" could include officer suicides, "accidental discharges," shots fired at dangerous animals, etc.

"Incidents" will be included in the overall analysis. There are many years in which SOP-9 offered proximity/hit ratio ONLY for firearms incidents. The years in which proximity/hit ratio data was made available will be differentiated in tables that follow.

Since NYPD adopted semi-automatic pistols (en-masse) in the early 1990s, the number of shots fired per officer has edged upward, though not nearly as much as many have maintained.

The number of shots being fired, per incident and per officer, has shown gradual escalation over the last decade. While some may rush to judgment and assert that high capacity pistols are the primary culprit, substantive changes in the way police are being trained to use these pistols (e.g., "fire until your foe falls," "vertical tracking," etc.) has also influenced this trend.

Distances In Which NYPD Officers Were Involved In Shooting Incidents 1994-2000		
0-2 Yards	1188	69%
3-7 Yards	332	19%
8-15 Yards	109	6%
16-25 Yards	41	2%
25+ Yards	24	1%
Unknown	31	2%
TOTALS*	1719	99%
*Percentages rounded		

1994-2000 NYPD Hit Ratios By Distance Gunfights, Other Shootings vs. Perpetrator, and Against Dogs						
DISTANCE (Yards)	0-2	3-7	8-15	16-25	25+	Unknown
HIT RATIO	38%	17%	9%	8%	4%	2%

Training Implications

The majority of state training councils (and the individual agencies governed by them) continue to mandate "qualifying" officers with handguns out to 25 yards. The implication has always been that officers were "qualified" at 25 yards, even though a substantial number of officers miss most of their shots at this distance on the firing range. In fact, many marginal shooters drop all of their rounds at 25 yards, yet still "qualify" at that distance. Street marksmanship seems to reflect and magnify the folly of this anachronism.

Low Light Shootings - The Statistical Norm

Where police shootings have been tallied by tour of duty alone, we must attempt to reach conclusions based on incomplete data. From the outset we must note that many daylight shootings occur in poor indoor lighting, and some "night" shootings occur under ample lighting conditions. For instance, the 2000 SOP-9 states that of 134 "incidents," 84 were "outdoor" and 50 were "indoor" incidents. By shift assignment alone, NYPD has indicated that as many as 77% (1996 SOP-9) of police shootings occur under some degree of diminished lighting.

Published data for the Metro-Dade (Miami) Police Department (1988-1994) reflect 62% of identifiable outdoor incidents occurring in lighting other than "Daytime" conditions.

Low Light Hit Ratios

If there is a serious omission in NYPD SOP-9 it is the fact that hit probability differentiation has never been made between low light scenarios and ample-light scenarios. Given the disproportionate number of night shootings, we might reasonably conclude that diminished lighting has had a substantive influence on the low overall hit probabilities published. However, until this research was undertaken, performance degradation had never been accurately quantified.

...a major advantage over regular dry fire is that the Laser Shot system provides immediate feedback as to shot placement.



FLETC marksmanship instructors coach basic students using the Laser Shot simulation laser handgun during the Firearms Simulation Study.

AT THE FLETC a basic student's first exposure to the use of handguns is in the Basic Marksmanship Instruction (BMI) course. BMI includes basic weapons handling skills, including stance, grip, sight alignment, and trigger control. So, in partnership with the FAD, the Training Innovation Division (TID) began looking at various Firearms simulators for the study.

One such simulator is Laser Shot's "FLETC Course of Fire." As an enterprise supplier at FLETC, Laser Shot products are used by the FAD in the Judgment Pistol Shooting Course and by the Driver Marine Division (DMD) in marine boat boarding training. Laser Shot's "FLETC Course of Fire" accurately simulates what a real range looks like, including targets that move, turn, and face for specific time intervals. In addition, Laser Shot's "FLETC Course of Fire" can display practically any target while accurately simulating target size at various distances. Finally, the Laser Shot "FLETC Course of Fire" can easily be set up in a large classroom.

Next, the TID and FAD began looking at various styles of handguns. Essentially, there are two styles of handguns available; those with recoil and those without recoil. Research by the U.S. Army indicates that recoil is not necessarily required to teach Basic Marksmanship (Smith & Hugman, 2000). Other research has found that though the technology of simulating recoil has advanced, it's not always reliable, and can actually hinder training (Grant & Galanis, 2009). This is especially true when using a system which requires the weapon to be tethered to a canister that is attached to the shooter's belt and supplies the carbon dioxide gas necessary to simulate recoil. Untethered systems, which incorporate carbon dioxide gas canisters into the magazine are available; but at this time, they are also cost prohibitive.

Based on these findings, TID decided to first conduct research using a handgun without recoil. Specifically, TID, in concert with FAD, decided to use a Glock 17 R with a resetting trigger. Each Glock was fitted with a

laser insert that would fire an invisible infrared laser each time the trigger was pressed. Therefore, the basics of stance, grip, sight alignment, and trigger control would be similar to dry firing a real weapon. However, a major advantage over regular dry fire is that the Laser Shot system provides immediate feedback as to shot placement.

Though basic students enrolled in the Criminal Investigator Training Program (CITP) start out in BMI, their real goal is to shoot a qualifying score at the end of the Semiautomatic Pistol Course (SPC). After attending BMI, students receive 18 hours of SPC instruction. At the end, students shoot the FLETC SPC Course of Fire and must achieve a qualifying score of 210 out of 300 possible points. Therefore, the real question to be answered is whether or not the final qualifying SPC score of those using a laser handgun in BMI is significantly different from the final qualifying SPC score of those using a live-fire handgun in BMI.

To answer this question, TID

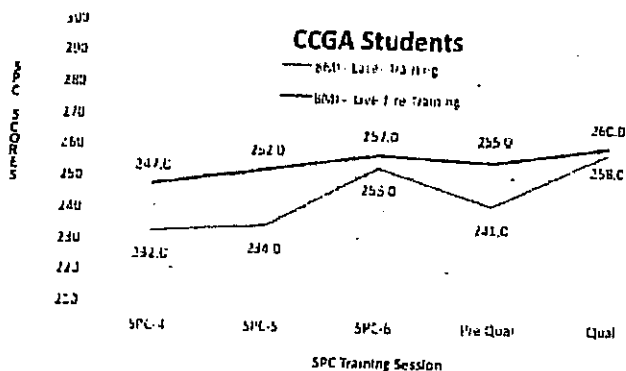


CHART 1

... 14 college students initially volunteered to participate. Students were then stratified based on criteria including age, gender, and prior experience with a handgun.

approached the College of Coastal Georgia (CCGA) about allowing college students to participate in the Firearms Simulation Study. Once approved, TID staff and FAD instructors met with CCGA students majoring in Criminal Justice. As a result, 14 college students initially volunteered to participate. Students were then stratified based on criteria including age, gender, and prior experience with a handgun. The students were then randomly assigned to one of two groups, those who would use a laser handgun in BMI, and those who would use a live-fire handgun in BMI. All instruction was conducted in accordance with FAD lessons plans and by FAD instructors. After completing BMI, all students participated in the FLETC SPC course of fire.

Due to the time constraints of the CCGA semester system, SPC instruction was limited to only 14 hours rather than the normal 18 hours. After completing SPC instruction, students shot a final qualification round. The average SPC qualifying

score for those college students who trained in BMI with a laser weapon was 257.8. The average SPC qualifying score for those who trained in BMI with a live-fire weapon was 260.4. Average scores for each group beginning with SPC-4 are shown in Chart 1, above.

Though there was only a 2.6 point difference, 14 participants were not enough to draw a conclusion about whether or not the difference was statistically insignificant. However, the results were strong enough to suggest that the FAD and TID staff approach Partner Organizations about allowing their students to participate in the study. (To that end, the FAD and TID want to thank the United States Marshals Service (USMS) for volunteering three classes of their students enrolled in the Criminal Investigator Training Program (CITP) to participate in the study.) This allowed for a total of 140 students to be assigned to either BMI using a laser handgun or to BMI using a live-fire weapon.

As with the college students, the

USMS CITP students were stratified into groups based on age, gender, and prior Law Enforcement or Military experience which included training on the use of a handgun. The students were then randomly assigned to either train in BMI with a laser handgun or with a live-fire Glock 22 .40 caliber handgun. Specific demographics for each group are shown in Table 1, page 30.

As with the college students, all instruction was conducted in accordance with FAD BMI and SPC lesson plans. Rod Burnett and Kevin Erdmier served as the lead instructors with FAD staff providing all class and line instruction. Given that these were regularly scheduled training sessions, the full 18 hours of SPC instruction was provided using the Glock 22.

Those who used a laser weapon during BMI training shot a SPC average qualifying score of 275.8. Those who used a live-fire weapon during BMI training shot a SPC average qualifying score of 278.2. An independent t-test found this difference to be statistically

insignificant. Average scores for each group during the last seven SPC sessions are shown in Chart 2, below.

To determine if the students in the research study performed differently than students who receive routine firearms training, data was compared to the three previous USMS CITP SPC classes. These USMS CITP classes were used as the control group. In total, 138 students in prior classes who trained with a live-fire handgun in BMI shot a SPC average qualifying score of 275.8. This is the same average as those who trained with a laser handgun in BMI. Data analysis indicated that differences between the control group and the study group were statistically insignificant. See Table 2 below for a summary of SPC qualification scores.

The students with prior military and/or law enforcement firearms training who trained with a laser handgun in BMI shot an average SPC qualifying score of 280.1 compared to an average SPC qualifying score

of 282.5 for those who trained with a live-fire handgun. These differences were also statistically insignificant.

Those with no prior military and/or law enforcement firearms training who trained with a laser handgun in BMI shot an average SPC qualifying score of 265.0 compared to an average SPC qualifying score of 266.8 for those who trained with a live-fire handgun in BMI. Again, these differences were statistically insignificant. These results are presented in Table 3, page 31.

Based on the score a student shoots, they are given one of five possible classifications. Scores below 210 are classified as "Did Not Qualify," scores from 210 to 254 are classified as "Marksman," scores from 255 to 284 are classified as "Sharp Shooter," scores from 285 to 299 are classified as "Expert," and a score of 300 is classified as "Distinguished Expert." Results by category are shown in Table 4, page 31. Though there is some variation within each classification, based on the BMI training method, no

statistical differences were found. All students in the study group who "Did Not Qualify" were provided with four hours of live-fire handgun training on BMI; subsequently, they shot a qualifying score during the reshoot.

As mentioned before, all training was done in accordance with the applicable lesson plans. However, those training with the laser handguns during BMI did not need to wear hearing protection. This allowed instructors to carry on normal conversations while instructing students in the proper stance, grip, sight alignment, and trigger control. Students could freely ask questions and get answers without having to "yell" or "read lips." One instructor commented that because he could get "up close and personal," he was able to see errors in weapon handling, especially in respect to grip and trigger press, that he would not have normally been able to see.

Other benefits include both a reduction in ammunition usage,

BMI Training Method	Group Size	Average Age	Males	Females	No Prior Experience	Prior Experience (Military or LE)
Laser	70	29	59	11	20	50
Live-Fire	70	30	61	9	19	51

TABLE 1

BMI Training Method	Study Group	USMS CITP Control Group
Laser	275.8	N/A
Live-Fire	278.2	275.8

TABLE 2

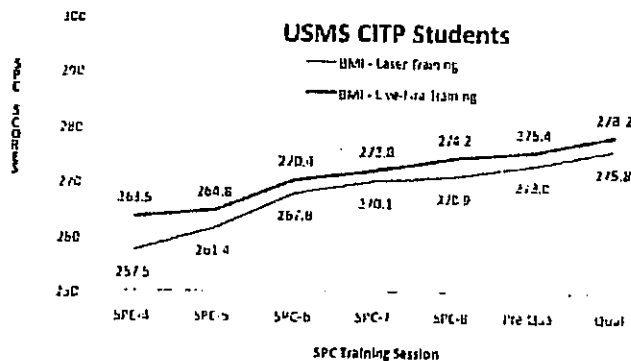
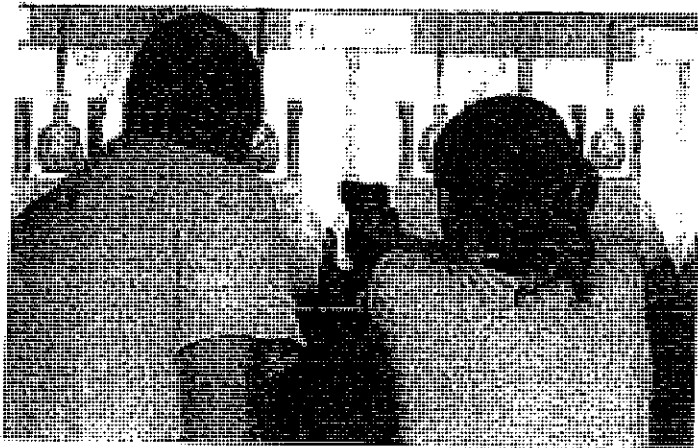


CHART 2



A FLETC marksman instructor helps a student correct shooting position and alignment during the Firearms Simulation Study.

accompanying cost savings associated with range maintenance, and in freeing up valuable range time. This additional range time could then be used to teach more advanced live-fire courses and/or increase the through-put of basic training classes. Furthermore, since BMI using a laser handgun can be taught in a large classroom, those without an indoor range can still train no matter what the weather conditions might be outside.

If a laser handgun is to accurately simulate a live-fire handgun, the impact of recoil must be considered. As mentioned before, there are recoil systems that incorporate carbon dioxide gas cylinders into the magazine. When the trigger is pressed, gas is released causing the slide to operate. This also forces a student to reacquire their sights. Some of the more advanced simulated handguns can even be programmed to simulate

a weapon malfunction that can be cleared by the "Primary Immediate Action" procedure and emergency reloads. However, even the best simulated weapon with recoil cannot simulate the concussion blast of a live-fire handgun. Still, future research should be designed to incorporate simulated recoil and should seek to partner with other agencies in order to evaluate the success rate with the full range of FLETC students.

In conclusion, it does appear that the CCGA students and the USMS CTP students training with a non-recoil laser handgun in BMI achieve statistically similar SPC qualification scores that students training with a live-fire weapon achieve. In addition to the potential cost savings, laser handgun BMI training offers several instructional advantages and also provides a safer environment than live-fire. In the end, nothing will ever

replace actual live-fire or "putting rounds down range." However, several studies, to include the FLETC Live-Fire/Simulation Study, seem to indicate that firearm simulation is a viable approach to certain introductory phases of marksmanship training and is on the verge of becoming a valuable tool in both the teaching and learning of psychomotor skills.

-Grant, S. C., & Galanis, G. (2009). Assessment and prediction of effectiveness of virtual environments: Lessons learned from small arms simulation. In Cohn, J. & Nicholson, D. & Schmorow, D. (Ed.) The PSI Handbook of Virtual Environments for Training and Education, Volume 3. Integrated systems, Training Evaluation, and Future Directions, Westport, CT.

-Smith, M., & Hagman, J. (2000). Predicting Rifle and Pistol Marksmanship performance with the Laser Marksmanship Training System (Tech. Rep. 1106). Alexandria, VA: U.S. Army Research Institute for the Behavioral Sciences.

SPC Qualification Scores		
BMI Training Method	No Prior Experience	Prior Experience (Military or LE)
Laser	265.0	280.1
Live-Fire	266.8	282.5

TABLE 3

SPC Classification	BMI Training Method		3 Prior CTP Classes
	Laser	Live-fire	Live-fire
Did Not Qualify	2.9%	0%	0.7%
Marksmanship	10.0%	7.1%	10.9%
Sharp Shooter	48.6%	47.1%	50.8%
Expert	34.3%	37.1%	35.5%
Distinguished Expert	4.3%	8.6%	2.2%

TABLE 4

Skill Drills - Volume 1 & 2

The Skill Drills suite includes various training drills that focus on the improvement of timing, accuracy, and decision making skills while employing lethal weapons. Development by training enforcement instructors. The courseware consists of drills that allow individual combatants to execute training exercises designed to improve target acquisition using either laser inserts, simulated recoil weapons, inert trainers, or the exclusive Thermal Shot TM live fire system. Each drill has adjustable settings such as number of targets, trace time, speed and more; allowing an instructor to tailor every training session for any student.



SKILL DRILLS 1

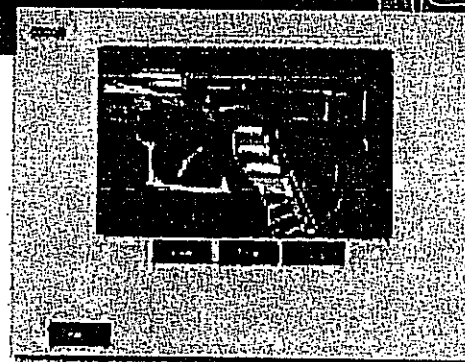
- Controlled Pairs
- Head to Head
- Hostage Drill
- Marksmanship
- Matched Colors
- Matched Target
- Moving Target
- Quick Skill Drill
- Time Reduction
- Transition Drill

Price: \$575.00

SKILL DRILLS 2

- Charging Drill
- Dueling Tree
- Lateral Thinking
- Matched Color Drill
- Marksmanship Drill
- Speed Drill
- Threat Detection
- Timing Trainer

Price: \$575.00



3D Cyclic Actions

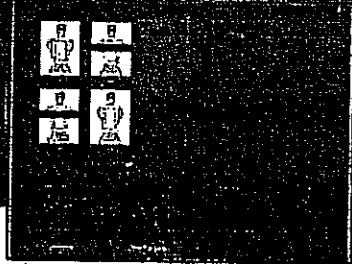
3D Cyclic Actions Courseware is a software demonstration of various expanded views of the internal components and action types of popular military and law enforcement weapons.

Price: \$500.00

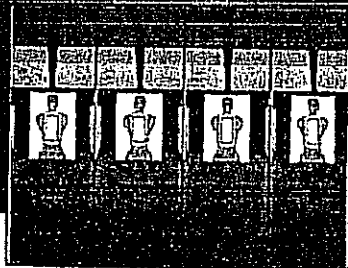
Course of Fire

Laser Shot's Course of Fire courseware is able to provide training for up to four shooters or shooting lanes on a single system when properly equipped. The option to expand to eight or twelve shooters is available when additional systems are networked together across two or three additional screens. An instructor is able to control and monitor training exercises for all lanes and display all results from a host computer at their station. Through the central computer, instructors can create qualification courses with up to four targets for each system which can be adjusted and positioned independently.

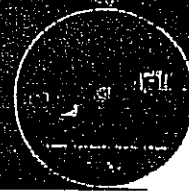
COURSE OF FIRE



Target Editor

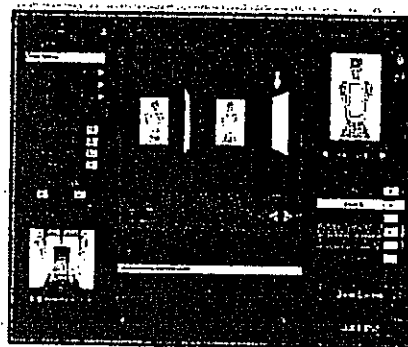


Four Lane Option on a
Single Screen



Price: \$850.00

Popular new features in Course of Fire include the lighting adjustment options and the automatic tracking of individual shot results. The lighting adjustment option provides instructors the ability to set light conditions for each stage of their designed course ranging from near complete darkness to a completely lit environment. With the tracking feature, instructors can automatically track each shooter during training and archive the results of each session on the central computer. Thanks to the help of active military and law enforcement instructors in the design, Course of Fire has evolved into a realistic and powerful training tool.



Course Editor

Running Man

RunningMan's® patent-pending lead indicator shows a combatant where the shot location needs to be based on a dynamic calculation of the target speed, distance, wind and bullet speed. Immediate feedback in the form of a miss indicator is optional.

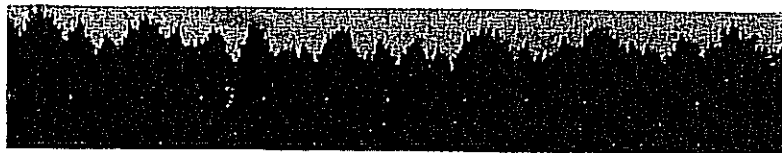
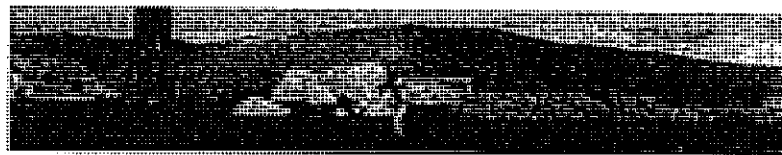
Additional training tools such as a distance and speed meter above each target or distance reference markers may be toggled on/off in real time during training.



Price: \$1,500.00

RunningMan® enables a detailed shot analysis indicating where each shot hit the target. The Running Man® courseware also includes a built-in after-action review (AAR). After each training session instructors can examine shots fired including shot placement, flight path, and target impact, all of which can be controlled with the DVR-style user interface.

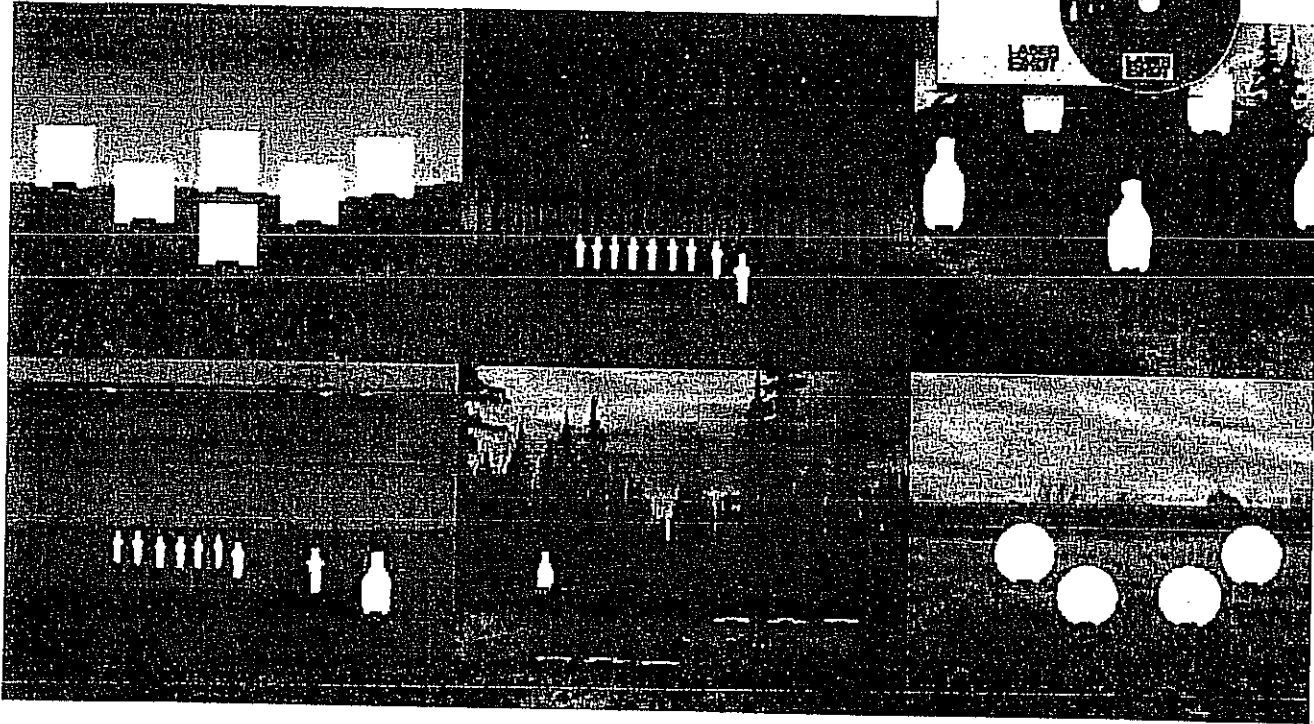
RunningMan® includes a variety of landscapes with obstacles that can be turned on or off in real-time. Each landscape has the option to display non-combatants intermixed with combatants to add the extra challenge of target discretion along with target engagement.



Steel Target Course

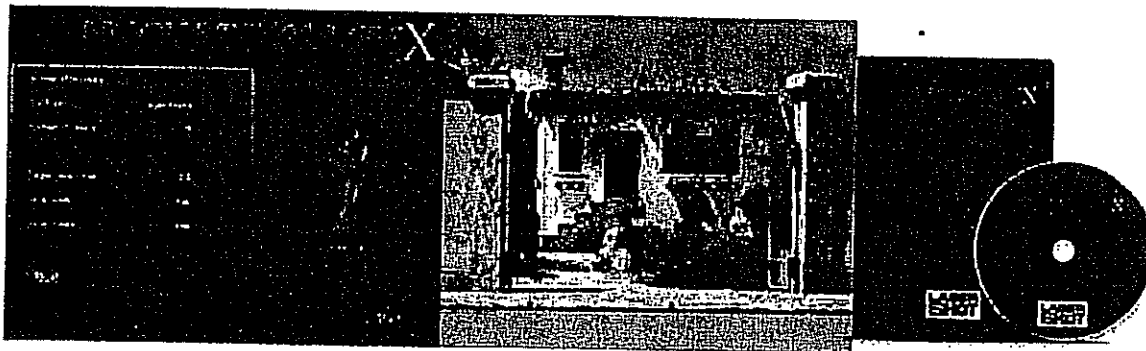
Steel Target is a marksmanship courseware package that features a variety of targets, environments, and other options available through the course designer to customize each stage at the instructor's discretion. Each stage gives a total score that includes scores from previous stages, shows the time took to complete the stage, targets hit, and a score for that particular stage.

Price: \$100.00



Hogans Alley X

Hogan's Alley X is a new improved version of the popular Hogan's Alley program. This program randomly pops up a variety of human figures that either pose a threat or are harmless. Trainees must determine the threat and accurately shoot them.



Price: \$50.00

MUNICIPAL SERVICES
STREETS/ENGINEERING BUDGET
FISCAL YEAR 2013-2014

ACCOUNT	FYE 12 ACTUAL	FYE 13 BUDGET	FYE 13 ESTIMATED ACTUAL	FYE 14 REQUESTED	DEPT MAIN BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 15 FORECAST	FYE 16 FORECAST
PERSONNEL								
SALARIES	\$ 594,397	\$ 499,022	\$ 499,022	\$ 501,841	\$ 501,841	\$ -	510,870	520,079
OVERTIME	9,448	80,000	40,000	75,000	75,000	-	76,500	78,030
SUB-TOTAL	603,845	579,022	539,022	576,841	576,841	-	587,370	598,109
BENEFITS								
SOCIAL SECURITY	35,788	57,204	57,204	57,464	57,464	-	58,613	59,766
MEDICARE	8,469	13,378	13,378	13,439	13,439	-	13,708	13,982
IMRF	71,379	110,251	110,251	121,499	121,499	-	123,929	126,408
MEDICAL/LIFE INSURANCE	126,374	156,469	156,469	161,528	161,528	-	177,681	195,449
SUPPLEMENTAL PENSION	2,677	2,400	2,400	2,500	2,500	-	2,500	2,500
SUB-TOTAL	244,687	339,702	339,702	356,431	356,431	-	376,431	398,125
OPERATING COSTS								
LIABILITY INSURANCE	55,267	57,142	57,000	63,073	62,573	500	66,202	69,512
MAINTENANCE-BUILDINGS	18,586	80,965	50,000	132,836	70,836	62,000	70,886	71,363
MAINTENANCE-EQUIPMEN	27,772	21,050	18,000	23,050	21,050	2,000	21,787	22,549
MAINTENANCE-VEHICLE	24,358	30,500	30,500	26,000	26,000	-	26,000	24,000
POSTAGE-MAILING	1,197	1,000	1,260	1,000	1,000	-	1,000	1,000
RENT - EQUIPMENT	18,044	22,950	15,000	23,650	17,500	6,150	18,150	18,150
SUPPLIES-OFFICE	1,918	1,575	4,230	4,100	4,100	-	4,162	4,224
SUPPLIES-OTHER	35,144	40,060	35,000	41,760	39,760	2,000	40,555	40,555
SMALL TOOLS/EQUIPMENT	14,751	3,850	3,800	5,800	4,350	1,250	2,750	2,750
TRAINING & EDUCATION	712	5,675	3,500	8,575	1,750	6,825	4,275	4,275
UNIFORMS	3,947	6,440	6,100	6,445	6,445	-	6,595	6,747
UTILITIES - GAS/ELECTRIC	3,028	3,650	3,000	3,100	3,100	-	3,100	3,100
VEHICLE GAS & OIL	65,923	96,950	88,000	82,775	82,775	-	86,914	91,259
SUB-TOTAL	270,657	371,818	315,350	421,985	341,240	80,725	352,075	359,484
CONTRACTUAL SERVICES								
CONSULTING/PROFESS.	46,423	49,600	45,000	4,000	4,000	-	4,060	4,121
FORESTRY	27,438	36,960	26,000	37,760	1,000	36,760	36,995	36,239
STREETLIGHT OPER/MAIN	87,746	94,200	87,000	96,400	75,200	21,200	89,000	89,000
MOSQUITO ABATEMENT	40,887	40,887	40,887	42,114	42,114	-	42,250	42,250
RESIDENTIAL CONCRETE	146,455	-	62,000	0.00	0.00	0.00	-	-
STREET SWEEPING	18,380	33,435	30,000	35,843	35,843	-	37,335	37,750
DRAINAGE PROJECTS	30,918	34,500	27,000	34,500	8,500	26,000	34,500	34,500
TREE TRIMMING	98,406	127,702	112,000	127,702	15,000	112,702	120,800	127,702
SUB-TOTAL	496,652	417,284	429,887	378,319	181,657	196,662	364,940	373,662
CAPITAL								
CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	146,266	152,000	138,000	-	-	-	180,000	180,000
PURCHASE OF PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	146,266	152,000	138,000	-	-	-	180,000	180,000
DEBT RETIREMENT								
DEBT RETIRE	-	-	-	-	-	-	-	-
DEBT RETIRE - PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,762,107	\$ 1,959,826	\$ 1,762,001	\$ 1,733,556	\$ 1,456,169	\$ 277,387	\$ 1,860,816	\$ 1,909,281

FYE 2014 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 576,841	\$ -
BENEFITS	\$ 356,431	\$ -
OPERATING COSTS	\$ 341,240	\$ 80,725
CONTRACTUAL	\$ 181,657	\$ 196,662
CAPITAL	\$ -	\$ -
DEBT RETIREMENT	\$ -	\$ -
TOTAL	\$ 1,456,169	\$ 277,387

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
30-4010	SALARIES (+\$300k in MFT)	\$ 501,841	\$ -
30-4030	OVERTIME	\$ 75,000	\$ -
<u>BENEFITS</u>			
30-4110	SOCIAL SECURITY	\$ 57,464	\$ -
30-4111	MEDICARE	\$ 13,439	\$ -
30-4115	IMRF	\$ 121,499	\$ -
30-4120	MEDICAL/LIFE INSURANCE	\$ 161,528	\$ -
30-4135	SUPPLEMENTAL PENSION	\$ 2,500	\$ -
<u>OPERATING</u>			
30-4219	LIABILITY INSURANCE	\$ 62,573	\$ 500
	IRMA	41,629	-
	Deductible	5,000	-
	Safety Boots 12 @ 220	2,640	-
	Rubber Boots 12@151	1,812	-
	Safety Vests 22@25	550	-
	Safety Glasses Gloves 22@40	880	-
	Wellness Fair & Flu Shots	-	500
	Air Musk Testing	500	-
	Hepat. Shots	300	-
	Legal Fees	1,000	-
	SAMI	1,000	-
	Hospital SAMI Review	1,000	-
	Fire Extinguisher Maint.	500	-
	DPC-Stormwater Fee	1,100	-
	CDL-Reimbursement	300	-
	Fuel Tank -Insurance	3,262	-
	Safety Lane	1,100	-
	Total	62,573	500

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
30-4223	MAINTENANCE - BUILDING	\$ 70,836	\$ 62,000
	Base Maintenance PD and City Hall	35,000	-
	City Hall & PD Radio Read Fire	1,600	-
	Fire Safety & Security	1,300	-
	HVAC Service Contract PD	4,000	-
	Elevator PD and City Hall	1,500	-
	Fuel Pump Maintenance	1,000	-
	Boiler Insp	300	-
	Cleaning Supplies City Hall and PD	3,000	-
	Garage Door Maint.	3,105	-
	HVAC 8 Units PW	5,000	-
	Iron Filters	781	-
	Salt Dome	-	-
	Housekeeping	500	-
	Cups, Supplies	250	-
	Coffee Supplies	-	-
	City Hall Plowing and Salt	6,500	-
	Fence City Hall	-	52,000
	Generator Maint-City Hall PD and PW and Fu	7,000	-
	City Hall Sealcoating & Striping & Base Repair	-	10,000
	PW Building -Design 1/2 to Water	-	-
	Total	70,836	62,000
30-4225	MAINTENANCE EQUIPMENT	\$ 21,050	\$ 2,000
	Brush Chipper Parts, Blade Sharpening	4,200	-
	Mower Parts, Blades	1,300	-
	Small Machine repairs	2,500	-
	Grease/Oil/Lubricants	2,600	-
	Small Equip/Parts	5,700	-
	Office Equip/Part	2,000	-
	Plow Blades	2,750	-
	Office/Conference Chairs	-	2,000
	Total	21,050	2,000
30-4229	MAINTENANCE VEHICLES	\$ 26,000	\$ -
	General Maintenance	\$ 26,000	\$ -
		26,000	
30-4233	POSTAGE/MAILINGS	\$ 1,000	\$ -
30-4243	RENT - EQUIPMENT	\$ 17,500	\$ 6,150
	SMALL EQUIP	2,500	-
	TUB GRINDER	-	5,500
	SEWER JETTING	15,000	-
	DARIEN HISTORICAL SOCIETY CHRISTI	-	650
	Total	17,500	6,150

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
30-4253	SUPPLIES - OFFICE	\$ 4,100	\$ -
	Paper,Pens, etc.	350	-
	Copy Paper	1,000	-
	Plain Paper	150	-
	Ink Cartridges	2,000	-
	File Folders	50	-
	Plotter Paper	550	-
	Total	4,100	-
30-4257	SUPPLIES - OTHER	\$ 39,760	\$ 2,000
	Signs & Accessories	6,500	-
	Barricade maintenance	4,000	-
	Storm Sewer supplies	14,000	-
	Top Soils	1,800	-
	Sod/Seed	4,000	-
	Fabric Blanket	3,000	-
	Gases	1,000	-
	Barricade rental 7/4, Darien Fest	-	2,000
	Mailboxes-REIMBURSABLE 35	2,730	-
	Mailboxes-Public Works 35	2,730	-
	Total	39,760	2,000
30-4259	SMALL TOOLS & EQUIPMENT	\$ 4,350	\$ 1,250
	Mechanic Tools	1,100	-
	Operating Tools	1,500	-
	Hand Power Tools	1,250	-
	Weed Cutters	500	-
	Banner Bracket Systems	-	-
	Emergency Site Lighting 2500 1/2 to water	-	1,250
	Total	4,350	1,250
30-4263	TRAINING & EDUCATION	\$ 1,750	\$ 6,825
	Tuition Reimbursement	-	1,000
	Computer Training	-	250
	Arborist Training	700	-
	Management Seminars	-	375
	Municipal Services Symposiums	900	-
	APWA	150	-
	National Conference	-	2,000
	Machine Operator Training	-	1,800
	NIPSTA Northeastern Illinois Public Safety Tr	-	1,400
	Total	1,750	6,825
30-4269	UNIFORMS	\$ 6,446	\$ -
	12 @ 475.00 Per person	5,700	-
	1 @ \$246Per Person	246	-
	Part Time Shirts 10 @10.00EA x 5	500	-
	Total	6,446	-
30-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 3,100	\$ -
30-4273	VEHICLE - GAS & OIL	\$ 82,775	\$ -
	NO LEAD	18,525	-
	DIESEL	55,250	-
	OIL 4100 QUARTS	9,000	-
	Total	82,775	-

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
CONTRACTUAL SERVICES			
30-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 4,000	\$ -
	DRAINAGE CONCERNS	3,000	-
	NPDES Fee	1,000	-
	Total	4,000	-
30-4350	FORESTRY	\$ 1,000	\$ 36,760
	Fertilization-75th St.	\$ -	16,960
	Tree Fertilization. 75th St.	\$ -	1,800
	Hand Tools-Forestry	1,000	-
	Tree Repl. 75th Street	\$ -	2,000
	Residential 50/50 prog.Res Portion-Rein	-	4,000
	Residential 50/50 prog. City Portion	-	4,000
	Parkway Repl Trees-City Removals	-	8,000
	Plantings 42 10-Foot Crest Basin	-	-
	Total	1,000	36,760
30-4359	Street Light Oper & Maint.	75,200	21,200
	ENERGY-COM ED	50,000	-
	LIGHT POLE REPAIRS	25,000	-
	CLEANING OF STREET	200	-
	R&R LENSES	-	5,000
	STREET LIGHT STRAIGHTENING OF CONCRETE LIGHT	-	14,000
	Total	75,200	21,200
30-4365	MOSQUITO ABATEMENT	\$ 42,114	\$ -
30-4373	STREET SWEEPING	\$ 35,843	\$ -
	May 11-19	6,578	-
	July 8-15	6,578	-
	Oct 26-Nov 16	12,687	-
	Emergency Sweeps	500	-
	Contingency	3,500	-
	DISPOSAL	6,000	-
	Total	35,843	-
30-4374	DRAINAGE PROJECTS	\$ 8,500	\$ 26,000
	Rear Yard Drainage Projects	-	16,000
	Private Development Drainage Concerns	-	10,000
	Misc. Drainage Projects	8,500	-
	Total	8,500	26,000

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
30-4375	TREE TRIMMING	\$ 15,000	\$ 112,702
	1750 TREES	-	59,500
	75TH STREET TRIMMING REMOVALS	-	6,902
	STUMP REMOVAL	-	30,000
	CONTINGENCY-EMERALD ASH BORER		6,300
	EMERGENCY-STORM/HAZARDS	15,000	10,000
		<u>15,000</u>	<u>-</u>
		15,000	112,702
30-4381	RESIDENTIAL CONCRETE PROGRAM	\$ -	\$ -
<u>CAPITAL PURCHASES</u>			
30-4810	IMPROVEMENTS blank	\$ -	\$ -
		<u>-</u>	<u>-</u>
30-4815	EQUIPMENT	-	-
	LOAN PAY 1 of 4/dwn pay	-	-
	\$ -	-	-
	F-150 Fleet Vehicles 1/2 to water - 32k	-	-
	\$ -	-	-
	Trackless Repl 208-159k	-	-
	Brush Chipper #307-60k	-	-
	9 Ton Dump Truck 103-166k	-	-
	9 Ton Dump Truck 108-166k	-	-
	Cargo Van to F-250 Pick up #114-26k	-	-
	FLEET MGT Software and svc Agree.\$22, 000 (\$7300 to Water)	-	-
	\$ -	-	-
	Total	<u>-</u>	<u>-</u>
30-4890	PURCHASE OF PROPERTY	\$ -	\$ -
<u>DEBT RETIREMENT</u>			
30-4905	DEBT RETIRE	\$ -	\$ -
30-4945	DEBT RETIRE - PROPERTY	\$ -	\$ -
	Total	<u>\$ 1,456,169</u>	<u>\$ 277,387</u>

BUSINESS DISTRICT DEPARTMENT BUDGET
FOR THE YEAR 2013-2014

ACCOUNT	FYE '12 ACTUAL	FYE '13 BUDGET	FYE '13 ESTIMATED ACTUAL	FYE '14 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '15 FORECAST	FYE '16 FORECAST
OPERATING COSTS								
LIABILITY INSURANCE	3,459	5,500	3,300	4,410	4,410	-	4,651	5,335
LEGAL NOTICES	-	-	-	-	-	-	-	-
MAINTENANCE-BUILDING	4,562	17,500	2,500	17,500	17,500	-	17,500	17,500
MAINTENANCE-EQUIPMENT	21,746	35,000	25,000	31,000	31,000	-	31,000	31,000
MAINTENANCE-GROUNDS	-	-	-	-	-	-	-	-
POSTAGE/MAILINGS	-	-	-	-	-	-	-	-
PRINTING & FORMS	-	-	-	-	-	-	-	-
RENT-EQUIPMENT	-	-	-	-	-	-	-	-
SERVICE CHARGE	-	-	-	-	-	-	-	-
SUPPLIES-OFFICE	-	-	-	-	-	-	-	-
SUPPLIES-OTHER	-	-	-	-	-	-	-	-
UTILITIES - GAS & OIL	10,378	2,500	10,000	10,000	10,000	-	10,000	10,000
SUB-TOTAL	40,145	60,500	40,800	62,910	62,910	-	63,351	63,835
CONTRACTUAL SERVICES								
CONSULTING/PROF SERV	-	-	-	-	-	-	-	-
CONSULTING/PROF-REIMB.	-	-	-	-	-	-	-	-
DEBT PAYMENT	-	-	-	-	-	-	-	-
JANITORIAL SERVICE	-	-	-	-	-	-	-	-
LEGAL FEES	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
CAPITAL								
BLOG.IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 40,145	\$ 60,500	\$ 40,800	\$ 62,910	\$ 62,910	\$ -	\$ 63,351	\$ 63,835

Business District Department Summary

2013-2014 BUDGET SUMMARY

	Maintenance	Discretionary
OPERATING COSTS	\$ 62,910	\$ -
CONTRACTUAL	\$ -	\$ -
CAPITAL	\$ -	\$ -
TOTAL	\$ 62,910	\$ -

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
<u>OPERATING</u>			
10-4219	LIABILITY INSURANCE IRMA	\$ 4,410	\$ -
10-4221	LEGAL NOTICES	\$ -	\$ -
10-4223	MAINTENANCE - BUILDING	\$ -	\$ -
10-4225	MAINTENANCE - EQUIPMENT	\$ 17,500	\$ -
	Fire Alarm	2,000	-
	Lighting	500	-
	General Maintenance	<u>15,000</u>	-
	Total	17,500	-
10-4227	MAINTENANCE - GROUNDS	\$ 31,000	\$ -
	Maintenance - Reimb	5,000	-
	Maintenance - Not Reimb	7,000	-
	Taxes - Reimb	5,500	-
	Taxes - Non Reimb	<u>13,500</u>	-
	Total	31,000	-
10-4233	POSTAGE/MAILINGS	\$ -	\$ -
10-4235	PRINTING & FORMS	\$ -	\$ -
10-4243	RENT - EQUIPMENT	\$ -	\$ -
10-4253	SUPPLIES - OFFICE	\$ -	\$ -
10-4257	SUPPLIES - OTHER	\$ -	\$ -
10-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 10,000	\$ -
<u>CONTRACTUAL SERVICES</u>			
10-4325	CONSULTING/PROFESSIONAL SERVICES	\$ -	\$ -

Business District Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
10-4330	BOND PAYMENT	\$ -	\$ -
10-4345	JANITORIAL SERVICES	\$ -	\$ -
<u>CAPITAL</u>			
10-4810	BUILDING IMPROVEMENTS	\$ -	\$ -
10-4815	EQUIPMENT	\$ -	\$ -
	Total	\$ 62,910	\$ -

CAPITAL PROJECTS FUND BUDGET
FOR THE YEAR 2013-2014

ACCOUNT	FY '12 ACTUAL	FY '13 BUDGET	FY '13 ESTIMATED ACTUAL	FY '14 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FY '15 FORECAST	FY '16 FORECAST
REVENUE								
TRANSFER FROM GEN FUND	3,000,000	2,800,000	2,800,000	3,000,000	3,000,000	-	1,600,000	1,300,000
TRANSFER FROM DEBT FUND	-	-	-	-	-	-	-	-
TRANSFER FROM ROAD FUND	5,946	-	-	-	-	-	-	-
PROPERTY TAXES	202,256	202,194	202,194	202,320	202,320	-	202,256	202,006
GRANTS	150,000	-	-	-	-	-	-	-
SALE OF PROPERTY	656,875	1,800,000	1,950,000	-	-	-	-	-
BONDS	-	-	-	-	-	-	-	-
INTEREST INCOME	18,684	4,000	30,000	10,000	10,000	-	7,000	1,000
TOTAL REVENUES	\$ 4,033,761	\$ 4,806,194	\$ 4,982,194	\$ 3,212,320	\$ 3,212,320	\$ -	\$ 1,809,256	\$ 1,503,006
CAPITAL								
DITCH/DRAINAGE PROJECT	387,456	884,543	284,000	880,000	-	880,000	753,000	750,000
SEWALK REPLACEMENT	61,767	67,630	68,000	71,800	56,800	15,000	62,500	67,525
CRACK SEAL PROGRAM	72,050	92,400	91,476	101,250	101,250	-	101,250	101,250
CURB & GUTTER PROGRAM	323,828	319,127	286,000	361,075	361,075	-	309,514	316,114
EQUIPMENT/OTHER PROJEC	-	135,600	135,600	180,000	-	180,000	-	157,000
STREET RECONSTRUCTION	1,237,076	1,506,250	1,561,609	1,427,405	1,427,405	-	1,210,000	1,070,000
BOND PAYMENT	201,559	202,194	202,194	202,194	202,194	-	203,000	204,000
CONSULTING/PROF SERVICE	-	-	52,300	45,500	-	45,500	45,500	45,500
RESERVE BALANCE EXPENSE	-	-	272,200	-	-	-	-	-
SUB-TOTAL	1,896,291	3,207,744	2,973,785	3,289,224	2,148,724	1,120,500	2,684,764	2,711,389
TOTAL EXPENDITURES	\$ 2,893,746	\$ 3,207,744	\$ 2,973,785	\$ 3,289,224	\$ 2,148,724	\$ 1,120,500	\$ 2,684,764	\$ 2,711,389
FISCAL YEAR BALANCE	1,750,015	1,598,450	2,008,409	(56,904)	1,063,596	(1,120,500)	(875,508)	(1,208,383)
BEG FUND BALANCE	114,693	1,849,286	1,864,708	3,873,117	3,873,117	3,873,117	3,316,213	2,440,705
ENDING FUND BALANCE	1,864,708	3,447,736	3,873,117	3,816,213	4,936,713	2,752,617	2,440,705	1,232,323
RESERVE BALANCE				(500,000)				
Available balance				3,316,213			2,440,705	1,232,323

2014 BUDGET SUMMARY

	Maintenance	Discretionary
CAPITAL	\$2,148,724	\$ 1,120,500
TOTAL	\$2,148,724	\$ 1,120,500

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>CAPITAL</u>			
25-35-4376	STORM WATER/DITCH PROJECTS	\$ -	\$ 880,000
	ditch Roger Road	-	\$ 211,000
	ditch Eleanor Pl 69th Street to Holly	-	\$ 206,000
	ditch Brookbank 69th Street to Holly	-	\$ 332,000
	ditch Oldfield Rd 453k	-	\$ -
	ditch Capitol Lane 185k	-	\$ -
	culvert re 79th Street and Farmingdale Dri	-	\$ 110,000
	Richard Road	-	\$ 21,000
	ditch Sunrise-Proj I - 205k		
	ditch Gail Avenue-Proj E - 242k		
	ditch 68th Street Proj A - 253k		
	Total	-	\$ 880,000
25-35-4380	<i>SIDEWALK REPLACEMENTS</i>	\$ 56,800	\$ 15,000
25-35-4381	RESIDENTIAL CONCRETE PROGRAM		
25-35-4382	<i>CRACK SEAL PROGRAM</i>	\$ 101,250	\$ -
25-35-4383	<i>CURB & GUTTER PROGRAM</i>	\$ 361,075	\$ -
25-35-4945	BOND PAYMENT	\$ 202,194	\$ -
25-35-4815	OTHER PROJECTS	-	180,000
	Emerald Ash Borer Cycle 1	\$ -	\$ 180,000
		-	\$ 180,000
25-35-4855	<i>STREET RECONSTRUCTION/REHAB</i>	\$ 1,427,405	\$ -
	2013 Program	\$ 1,299,980	\$ -
	add base repair	\$ 60,000	\$ -
	Downers Grove Reimb	\$ 67,425	\$ -
	Total	\$ 1,427,405	\$ -

Account #	Description		Department Maintenance Budget Request	City Council Discretionary Expenditures
25-35-4325	<i>Consulting/Professional</i>		\$ -	\$ 45,500
	eng bid specs	\$ -	\$ 31,500	
	road cores and specs	\$ -	\$ 14,000	
	Total	\$ -	\$ 45,500	
			<u>\$ 2,148,724</u>	<u>\$ 1,120,500</u>

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 25

Project/Program Title: Roger Road – Clarendon Hills Rd to Plainfield Rd

Description of proposed new program/activity/expenditure, including purpose and justification:

See Attached Memo

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4376</u>	<u>Capital Projects-Ditches</u>	<u>\$211,000.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
	TOTAL COST:	<u>\$211,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? X Yes No

If yes, how many times: FY2012/13

SUBMITTED BY: Daniel Gombac, Director

Recommended by City Administrator: Yes No

MEMO TO: Drainage File 13

FROM: Daniel Gombac

RE: Drainage Project Roger Road –Clarendon Hills Road to Plainfield Road

The proposed Project is related to the deficient storm water ditch conveyance on Roger Road. The ditches require regrading and culvert replacement. The proposed project would require selective ditching and culvert replacement and would be further reviewed during the design build process.

Residents have expressed concerns regarding the drainage. Work Orders attached.

The proposed project would include the removal and replacement of deteriorated culverts, installation of inlets as required, the enclosure of ditches as necessary or existing, ditch regrading, and restoration consisting of sod.

The project would include the northern and southern ROW of Roger Road-Clarendon Hills Road to Plainfield Road.

This project further consists of installing the following material from the attached Material Summary Sheet.

The proposed roadway is scheduled for paving in 2013 and the ditch has been rated at a 49.

The proposed cost for Project \$211,000.00

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 25

Project/Program Title: Eleanor Place – 69th St to Holly Ave

Description of proposed new program/activity/expenditure, including purpose and justification:

See Attached Memo

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4376</u>	<u>Capital Projects-Ditches</u>	<u>\$206,000.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
TOTAL COST:		<u>\$206,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes No

If yes, how many times:

SUBMITTED BY: Daniel Gombac, Director

Recommended by City Administrator: Yes No

MEMO TO: Drainage File 13

FROM: Daniel Gombac

RE: Drainage Project Eleanor Place – 69th Street to Holly Avenue

The proposed Project is related to the deficient storm water ditch conveyance on Eleanor Place. The ditches require regrading and culvert replacement. The proposed project would require selective ditching and culvert replacement and would be further reviewed during the design build process.

Residents have expressed concerns regarding the drainage. Work Orders attached.

The proposed project would include the removal and replacement of deteriorated culverts, installation of inlets as required, the enclosure of ditches as necessary or existing, ditch regrading, and restoration consisting of sod.

The project would include the eastern and western ROW of Eleanor Place – 69th Street to Holly Avenue.

This project further consists of installing the following material from the attached Material Summary Sheet.

The proposed roadway is scheduled for paving in 2013 and the ditch has been rated at a 66.

The proposed cost for Project \$206,000.00

MEMO TO: Drainage File 13

FROM: Daniel Gombac

RE: Drainage Project Brookbank Road – 69th Street to Holly Avenue

The proposed Project is related to the deficient storm water ditch conveyance on Brookbank Road. The ditches require regrading and culvert replacement. The proposed project would require selective ditching and culvert replacement and would be further reviewed during the design build process.

Residents have expressed concerns regarding the drainage. Work Orders attached.

The proposed project would include the removal and replacement of deteriorated culverts, installation of inlets as required, the enclosure of ditches as necessary or existing, ditch regrading, and restoration consisting of sod.

The project would include the eastern and western ROW of Brookbank Road – 69th Street to Holly Avenue.

This project further consists of installing the following material from the attached Material Summary Sheet.

The proposed roadway is scheduled for paving in 2013 and the ditch has been rated at a 53.

The proposed cost for Project \$332,000.00

BUDGET REQUEST FORM
Maintenance Budget

Department: Municipal Services Fund: Capital Projects

Project/Program Title: Richard Road Storm Sewer Drainage Project

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: N/A Original Cost: N/A

Richard Road is proposed to be resurface in 2013. City Staff has reviewed the condition of the storm sewer and determined that there is 300 feet of 15inch metal pipe which has deteriorated beyond its useful life. Staff proposes replacing the storm sewer and two inlets.

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4376</u>	<u>STORM WATER/DITCH PROJECTS</u>	
	<u>MATERIAL-PIPE,INLETS,STONE</u>	<u>\$4,400.00</u>
	<u>CONTRACTUAL SERVICES</u>	<u>\$10,500.00</u>
	<u>MISC-BRICK/ADJ RINGS,MORTAR,MASTIC,EPA</u>	<u>\$1,492.00</u>
	TOTAL COST:	<u>\$16,500.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: D. FELL

Recommended by City Administrator: Yes No

Copy of 2013 Crackfill data

STREET	SUBDIVISION	LIMIT	ROAD LENGTH	LAST REHAB	LAST CRACK FILL	Pounds
Columbia Lane	Farmingdale Heights	Charleston Dr to Richmond Av	650	2010	N/A	325
Nantucket Drive	Farmingdale Terrace North	75th Street to City Limits	2600	2010	N/A	800
Stratford Place	Brookhaven #1	Walnut Drive to 79th Street	1800	2010	N/A	500
Linden Avenue	Brookhaven #1	Plainfield Road to 79th Street	1420	2010	N/A	500
77th St	Brookhaven #2	Williams Street to Adams St	1500	2010	N/A	500
Lyman Ave	Farm-Ridge	75th Street to Manning Road	1350	2010	N/A	400
Beller Dr	Farmingdale Village	83rd Street to Lemont Road	4870	2010	N/A	700
Ailsworth Dr	Farmingdale Village	Beller Road to Dead End	1420	2010	N/A	500
Ailsworth Ct	Farmingdale Village	Ailsworth Drive to limit	535	2010	N/A	500
Thistlewood Ct	Carriage Greens 3	Evergreen Ln to Evergreen Ln	1125	2010	N/A	563
Ashley Ct	Devonshire	Knottingham Circle west	225	2010	N/A	500
Durham Ct	Devonshire	Knottingham Circle west	300	2010	N/A	150
Lakeview Dr	Bailey Park	Plainfield Road to Bailey Road	3800	2010	N/A	800
Adams St	Farmingdale South	Greenbriar Ln to Iroquois Ln	1000	2010	N/A	200
Ripple Ridge Dr	Hidden Lakes	Hinswood Drive east	2750	2010	N/A	1000
Mystic Trace	Hidden Lakes	Ripple Ridge dr to Frontage rd	970	2010	N/A	500
Williams St	Farmingdale Unit 5, 6, 7, 8, 9	Holly to Claremont	280	2010	N/A	140
James Peter Ct	Hinsbrook	cass to east to limit	340	2010	N/A	50
Clifford Rd	Farmingdale Village	Pitcher to Steawart	660	2008	N/A	900
Pitcher Dr	Farmingdale Village	Ailsworth to Clifford	860	2008	N/A	800
Stewart Rd	Farmingdale Village	Ailsworth to Clifford	860	2008	N/A	1000
Sunrise Avenue	Marion Hills S	Elm to Janet	980	2007	2010	1633
67th Street	Clarefield	Cass to CHR	5280	2007	2010	10000
Charleston Drive	Farmingdale Hts	67th to Chestnut	1210	2007	2010	500
Tennessee Ave	Sixty Seven N	North of 67th	760	2007	2010	1500
Easy St	Sixty Seven N	Tennessee to Limit	222	2007	2010	370
Glen Lane	Farmingdale Ter S	Sawyer to Limit	1150	2007	2010	1278
Country Lane	Brookhaven one	Plainfield to 75th	1200	2007	2010	500
Claremont Dr	Farmingdale 5-9	Exner to Williams	1232	2007	2010	1369
Adams	Farmingdale 5-9	North of 75th to Limit	600	2007	2010	1000
Arbor Ct	Farmingdale 5-9	73rd to Limit	340	2007	2010	567
Clemens Rd	Farmingdale 5-9	Exner to Summit	1120	2007	2010	2000
Drover Ct	Farmingdale Village	Drover to Limit	330	2007	2010	550
Gleneagles Ln	Carriage Greens 4	Oldfield to Bubble	720	2007	2010	800

Copy of 2013 Crackfill data

STREET	SUBDIVISION	LIMIT	ROAD LENGTH	LAST REHAB	LAST CRACK FILL	Pounds
86th St	Brookeridge	Creekside to Limit	270	2007	2010	600
Woodview Ct	Brookeridge	Creekside to Limit	500	2007	2010	500
Kearney Rd	Brookeridge	Creekside Ln N 770'	360	2007	2010	600
Bailey Rd	Bailey Park	Plainfeild to N frontage	5550	2007	2010	10000
Westminster Ct	Smart Oaks Glen	Bailey to Limit	440	2007	2010	500
Pine Parkway	Pine Parkway	Plainfield to Cul di sac	901	2007	2010	2000
Captons Ln	Hidden lakes	Frontage rd to Frontage rd	900	2007	2010	1000
Dawn Ln	Hidden lakes	Mystic Trace to Willmette	900	2007	2010	400
Timber Ln	Hinsbrook	Darien Ln-Richmond	620	2007	2010	1722
Hickory Lane	Hinsbrook	Seminole to Darien Ln	1080	2007	2010	1800
Tennessee Ave	Plainfield Highland	72nd-Plainfield	980	2007	2010	500
Chippewa Lane	Farmingdale Ter N	Farmindale to Sawyer	400	2007	2010	400
Havens Dr	Farmingdale Village	87th to Stewart	360	2006	2009	600
Hillside Ct	Farmingdale Village	Hillside to limit	180	2006	2009	300
Harvest Pl	Farmingdale Village	Meadow to Beller	1,230	2006	2009	2050
Royal Oak Rd	Carriage Green 1-2	Carriage Greens to limit	800	2006	2009	500
Laurel Ln	Carriage Green 1-2	Carriage Greens to limit	400	2006	2009	300
Discosola Ct	Darien Club	Sweatbriar to Limit	400	2004	2010	800
Shelley Ct	Farmingdale 5,6,7,8	Park to Limit	450	2005		750
Carrol Ct	Farmingdale 5,6,7,8	Park to Limit	450	2005		750
Park Ave	Farmingdale 5,6,7,8,	73rd to 75th st	1,200	2005		2000
Gold Grove Dr	Downners Fairview	Gigi to 71st	1,160	2005		2000
Hawthorne Pl	Brookhaven2	Williams to Stevens	330	2005		2000
Stevens St	Brookhaven2	Hawthorn to plainfield	540	2005		1500
Exner Rd	Darien Club	Darien Club-Holly	2,000	2006		2500
Fairview Avenue	Farm-Ridge	Manning to Limit	1400	2003		3000
						72466.389

2013 ROAD REHAB									
STREET	RATING	SUB DIVISION	Limit	LAST REHAB	ROAD LENGTH	WIDTH	SQUARE YARDS	Ditch	CURB ESTIMATE
* Roger Road	66	Marion Hills N	Clarendon Hills to Plainfield	1999	1120	19	2364	YES	
Eleanor Place	66	Marion Hills N	69th to Holly	1997	1050	19	2217	YES	
Brookbank Avenue	66	Marion Hills N	69th to Holly	1997	1150	19	2428	YES	
Woodvale Dr	66	Farmingdale Village	Beller to 87th	1997	1270	27	3810		993.6
Higherest Dr	66	Farmingdale Village	Beller to Hillside	1997	765	25	2125		595.2
Beller Ct	66	Farmingdale Village	Beller to Limit	1997	485	31	1671		316
Dunmore Dr	66	Tara Hill	Killkenny to dead end	1995	1000	28	3111		780
Tara Hill Rd	65	Tara Hill	Dunmore to Carlow	1995	1300	28	4044		1020
Carlow Dr	65	Tara Hill	Tara Hill to Andrus	1995	1500	28	4667		1220
Brandon Rd	65	Tara Hill	Carlow to Middleton	1995	1060	28	3298		849.6
Kerry Ln	66	Tara Hill	Tara Hill to Brandon	1995	660	28	2053		520
Middleton Rd	65	Tara Hill	Kerry to Dunmore	1995	1060	28	3298		850.4
Kilkenny Dr	66	Tara Hill	Brandon to Dunmore	1995	1200	28	3733		1100.8
Creekside Ln	66	Brookridge	Kearney to Dead End	2001	2500	28	7778		2080
Carrage Greens Dr (entrance)	66	Carrage Green 1-2	Frontage to old oak	1999	200	20	444		360
Carrage Greens Dr (entrance)	67	Carrage Green 1-2	Frontage to old oak	1999	200	20	444		360
Carrage Green Dr	66	Carrage Green 1-2	Old Oak to Coachman	1999	1440	37	5920		2592
Carrage Green Dr	67	Carrage Green 1-2	Coachman to Heather	1999	1260	37	5180		2268
Gleneyre Rd	65	Carrage Green 1-2	Heather to Coachman	2002	1100	29	3544		1980
Heather Ln	67	Carrage Green 1-2	Carrage Green to Gleneyre	2002	800	28	2489		1440
* Coachmans Rd	69	Carrage Green 1-2	Carrage Green to Dead End	2002	880	37	3618		1584
Dorchester Ln	66	Farmingdale Ter N	79th to Somerset	1997	615	28	1913		512
Somerset Ln	66	Farmingdale Ter N	Dorchester to Mayfair	1997	335	28	1042		240
Mayfair Ln	66	Farmingdale Ter N	79th to Somerset	1997	615	28	1913		560
Redondo Court	66	Knottingham	Redondo Dr to Redondo Dr	1994	409	27	1227		320
Florence Ave	65	Knottingham	Manning to Limit	1996	1250	28	3889		968
Center Cir	65	Knottingham	Florance to Dead End	1999	190	28	591		80
Gordon Ct	65	Knottingham	Florance to Dead End	1999	190	28	591		80
Wilcox Avenue	67	Farmingdale 5-9	71st to Meadams	1998	625	26	1806		500
McAdam Rd	67	Farmingdale 5-9	Wilcox to Holly	1994	980	26	2831		720
*Howdy Ln	67	Downers Farview	Wirth to Gold Grove	1997	540	25	1500		408
Richard Rd	67	Downers Farview	72nd to Gigi	1999	720	27	2160		560
Greenbriar Ln	67	Farmingdale South	Bailey to Grant	1997	1200	27	3600		880
* Iroquois St	67	Farmingdale South	Cass to Adams	1997	980	27	2940		772.8
* Grant St	67	Farmingdale South	Greenbriar to Sleepy Hollow	1999	660	27	1980		560
* Grant St (CDS)	70	Farmingdale South	Grant st to Limit	2000	300	30	1000		280
Sweetwater Ct	66	Hidden Lakes	Hinswood to Limit	1995	400	27	1200		356
					32009		98420		
		TOTAL		Miles	6.1			LNFT	28706

City of Darien

02/14/13

MUNICIPAL SERVICES WATER FUND BUDGET SUMMARY FISCAL YEAR ENDING 2014

ACCOUNT	FYE 12 ACTUAL	FYE 13 BUDGET	FYE 13 EST/ACT	FYE 14 REQUESTED	MAINTENANCE BUDGET REQUEST	COUNCIL DISCRETIONARY	FYE 15 FORECAST	FYE 16 FORECAST
REVENUE								
WATER SALES	\$ 4,562,083	\$ 5,308,219	\$ 5,707,362	\$ 6,318,567	\$ 6,318,567	\$ -	\$ 6,676,708	\$ 7,509,989
INSPECTION/TAP-ON/PERMITS	16,385	4,000	4,000	4,000	4,000	-	4,000	4,000
OTHER WATER SALES	5,618	4,500	4,500	4,500	4,500	-	4,500	4,500
METER SALES	3,586	3,500	3,500	3,500	3,500	-	3,500	3,500
TRANSFER FROM WATER DEPC	-	-	-	-	-	-	-	-
MISCELLANEOUS INCOME	-	-	-	-	-	-	-	-
INTEREST INCOME	-	4,000	4,000	4,000	4,000	-	4,000	4,000
TOTAL REVENUE	\$ 4,587,672	\$ 5,324,219	\$ 5,723,362	\$ 6,334,567	\$ 6,334,567	\$ -	\$ 6,692,708	\$ 7,525,989
TOTAL REVENUE	\$ 4,587,672	\$ 5,324,219	\$ 5,723,362	\$ 6,334,567	\$ 6,334,567	\$ -	\$ 6,692,708	\$ 7,525,989
Transfer to Wtr Depc		\$ 500,000	\$ 500,000	\$ -				\$ 300,000
Operating exp.		5,263,187	5,519,343	6,011,844			6,655,110	7,306,084
TOTAL EXPENDITURES	\$ 4,124,114	\$ 5,763,187	\$ 6,019,343	\$ 6,011,844	\$ 5,926,604	\$ 85,240	\$ 6,655,110	\$ 7,606,084
FISCAL YEAR BALANCE	463,558	(438,968)	(295,981)	322,723	407,963	(85,240)	37,598	(80,095)
BEG FUND BALANCE	909,309	1,194,465	878,155	582,174	582,174		904,897	942,494
ENDING FUND BALANCE	878,155	755,497	582,174	904,897	990,137	(85,240)	942,494	862,400
RATE			\$5.90/1000	\$6.40/1000			\$7.12/1000	\$8.25/1000

2/14/2013

MUNICIPAL SERVICES
WATER FUND BUDGET
FISCAL YEAR 2013-2014

ACCOUNT	FYE 12 ACTUAL	FYE 13 BUDGET	FYE 13 EST/ACT	FYE 14 BUD/REQ	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 16 FORECAST	FYE 16 FORECAST
PERSONNEL								
SALARIES	\$ 486,909	\$ 455,542	\$ 473,000	\$ 453,325	\$ 453,325	\$ -	475,991	499,791
OVERTIME	28,310	50,000	50,000	50,000	50,000	-	55,000	60,000
SUB-TOTAL	513,219	505,542	523,000	503,325	503,325	-	530,991	559,791
BENEFITS								
SOCIAL SECURITY	28,561	34,444	34,536	34,306	34,306	-	34,992	35,682
MEDICARE	6,692	8,055	8,077	8,023	8,023	-	8,164	8,347
IMRF	47,142	67,672	67,861	71,552	71,552	-	72,983	74,442
MEDICAL/LIFE INSURANCE	77,315	108,961	109,961	110,564	110,564	-	121,642	133,807
SUPPLEMENTAL PENSION	3,600	2,620	2,400	2,400	2,400	-	2,400	2,400
SUB-TOTAL	163,310	222,652	222,836	226,855	226,855	-	240,201	254,668
OPERATING								
LIABILITY INSURANCE	133,031	132,761	132,000	194,161	193,861	300	211,017	230,770
MAINTENANCE-BUILDING	22,628	34,978	29,000	62,770	27,770	35,000	27,879	28,820
MAINTENANCE-EQUIPMENT	6,611	15,400	17,000	12,100	12,100	-	10,143	10,498
MAINTENANCE-WATER SY	118,588	129,700	129,700	149,250	148,000	1,250	153,180	158,541
POSTAGE & MAILING	309	1,000	750	1,000	1,000	-	1,035	1,071
QUALITY CONTROL	14,126	17,300	9,500	16,390	15,000	1,390	15,525	16,068
SUPPLIES-OPERATION	1,350	6,360	6,000	7,160	6,000	-	7,160	7,160
TRAINING & EDUCATION	1,280	3,544	2,500	5,439	2,639	2,800	1,656	1,714
TELEPHONE	9,971	10,749	10,000	10,749	10,749	-	10,800	10,850
UNIFORMS	2,339	3,100	2,800	3,100	3,100	-	3,193	3,289
UTILITIES/GAS & ELECTRIC	47,749	48,825	45,000	48,825	48,825	-	51,266	53,830
VEHICLE GAS & OIL	20,248	19,750	19,750	22,575	22,575	-	23,704	24,889
SUB-TOTAL	379,228	423,467	404,000	533,519	492,779	40,740	516,668	547,499
CONTRACTUAL								
AUDIT	10,000	10,000	10,000	10,000	10,000	-	10,000	10,000
CONSULTING/PROF SERV.	3,742	13,000	16,000	13,000	13,000	-	9,500	9,500
LEAK DETECTION	13,823	19,000	19,000	20,100	20,100	-	19,500	19,500
DATA PROCESSING	150,158	150,000	150,000	152,326	152,326	-	152,328	152,328
DUPAGE WATER COMM	2,631,116	3,266,708	3,538,508	3,886,812	3,896,612	-	4,589,560	5,163,938
JANITORIAL SERVICE	-	-	-	-	-	-	-	-
WATER TOWER PAINTING	-	-	-	-	-	-	-	-
PRINTING AND FORMS	-	-	-	-	-	-	-	-
SUB-TOTAL	2,008,839	3,468,708	3,729,508	4,092,240	4,092,240	-	4,780,888	5,365,266
CAPITAL								
EQUIPMENT	45,469	39,365	39,000	72,000	27,500	44,500	5,000	5,000
WATER METERS	24,932	25,000	20,000	25,000	25,000	-	25,000	25,000
SUB-TOTAL	70,401	64,365	59,000	97,000	52,500	44,500	30,000	30,000
TRANSFER								
RECAPTURE FEES	-	-	-	-	-	-	-	-
SERVICE CHARGE	250,000	250,000	250,000	250,000	250,000	-	250,000	250,000
WATER DEPRECIATION FU	-	-	-	-	-	-	-	-
SUB-TOTAL	250,000	250,000	250,000	250,000	250,000	-	250,000	250,000
DEBT RETIREMENT								
DEBT RETIRE	307,855	305,908	331,000	308,895	308,895	-	308,472	308,840
SUB-TOTAL	307,855	305,908	331,000	308,895	308,895	-	308,472	308,840
TOTAL EXPENSES	\$ 4,492,863	\$ 5,230,642	\$ 6,619,343	\$ 6,011,844	\$ 6,926,604	\$ 86,240	\$ 6,665,110	\$ 7,306,084

Water Department Summary

2013-2014 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 503,325	\$ -
BENEFITS	\$ 226,865	\$ -
OPERATING COSTS	\$ 492,779	\$ 40,740
CONTRACTUAL	\$ 4,092,240	\$ -
CAPITAL	\$ 52,500	\$ 44,500
TRANSFER	\$ 250,000	\$ -
DEBT RETIREMENT	\$ 308,896	\$ -
TOTAL	\$ 5,926,604	\$ 85,240

Account #	Description		Department Maintenance Budget Request		City Council Discretionary Expenditures
<u>SALARIES</u>					
50-4010	SALARIES	\$ 453,325	\$ 503,325	\$ -	\$ -
50-4030	OVERTIME	\$ 50,000		\$ -	
	Total	503,325		-	
<u>BENEFITS</u>					
50-4110	SOCIAL SECURITY	\$ 34,306	\$ 226,865	\$ -	\$ -
50-4111	MEDICARE	\$ 8,023		\$ -	
50-4115	IMRF	\$ 71,552		\$ -	
50-4120	MEDICAL/LIFE INSURANCE	\$ 110,584		\$ -	
50-4135	SUPPLEMENTAL PENSION	\$ 2,400		\$ -	
	Total	226,865		-	
<u>OPERATING</u>					
50-4219	LIABILITY INSURANCE		\$ 193,861		\$ 300
	IRMA	176,400		-	
	Deductible	10,000		-	
	Safety Boots 6 @ 220	1,320		-	
	Rubber Boots 6 @151	906		-	
	Safety Vests11 @25	125		-	
	Safety Glasses Gloves11 @80	880		-	
	Wellness Fair & Flu Shots	-		300	
	Air Mask Testing-Pulmonary Testing	180		-	
	Legal Fees	1,050		-	
	SAMI	1,000		-	
	Hospital SAMI Review	1,000		-	
	Fire Extinguisher Maint.	500		-	
	CDL-Reimbursement	200		-	
	Safetylane	300		-	
	Total	193,861		300	

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
50-4223	MAINTENANCE - BUILDING	\$ 27,770	\$ 35,000
	Bottled Water 5 Gallons	1,400	-
	Gas Pump Maintenance	1,000	-
	Alarm System - ADT-PW Shop	900	-
	Fire and Security PW Building	800	-
	HVAC	5,000	-
	Cleaning Supplies	1,500	-
	General Plant Maintenance	3,100	-
	Janitorial Services	8,570	-
	Garage Doors	3,000	-
	Seal Coating - Water Plants Plant 5	1,500	-
	septic maintenance	1,000	-
	Resurfacing Plant 3 1930 Manning Rd	-	35,000
	Total	27,770	-
50-4225	MAINTENANCE EQUIPMENT	\$ 12,100	\$ -
	Truck Tires-Alignment	1,700	-
	General Maintenance	5,000	-
	Tractor Maintenance General Maint	1,300	-
	Tractor Maintenance Tires	2,300	-
	Miscellaneous Maintenance	1,250	-
	Printer Maintenance	550	-
	Total	12,100	-
50-4231	MAINTENANCE - WATER SYSTEM	\$ 148,000	\$ 1,250
	Water Maintenance-Clanps	20,000	-
	Flat Work Concrete Restoration	23,000	-
	Landscape & Asphalt Restorntion	20,000	-
	Hydrants, Valves & Accessories	26,000	-
	Generator O & M	2,000	-
	Bolts, Water Spec. Tools	6,500	-
	Road Patch-Base Repair Old Oak	15,000	-
	Truck & Dump Fees	25,500	-
	EPA-CCDD Soil Testing	10,000	-
	Emergency Site Lighting 2500 1/2 to Streets	-	1,250
	Total	148,000	1,250
50-4233	POSTAGE/MAILINGS	\$ 1,000	\$ -
	Residence Correspondence	1,000	-
	Total	1,000	-
50-4241	QUALITY CONTROL	\$ 15,000	\$ 1,390
	EPA-Contract-Sumpling Stage 2-Reduced Lead & (10,000	-
	Bacteriological sampling	3,500	-
	Chemical Sampling Kits	1,500	-
	Backflow Prevention Program	-	500
	Back flow Prevention Test Kit	-	890
	Total	15,000	1,390
50-4255	SUPPLIES - OPERATION	\$ 7,160	\$ -
	Copy Paper	700	-
	Plain Paper	260	-
	Ink Cartridges Toner	1,700	-
	Chlorine Gas	4,500	-
	Total	7,160	-

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
50-4263	TRAINING & EDUCATION	\$ 2,639	\$ 2,800
	Rural Water Assoc. Training	475	-
	AWWA-Membership Don-Kris-Dan Dave	414	-
	Travel & Meetings	350	-
	Tuition Reimbursement	0	500
	Municipal Services Symposiums	900	-
	Management Seminars	-	500
	Operator CEU Cert Training	500	-
	Macline Operator training	-	1,800
	Total	2,639	2,800
50-4267	TELEPHONE	\$ 10,749	\$ -
	Phone charges	7,349	-
	Phone Repl Paris	400	-
	Modems-SCADA System	3,000	-
	Total	10,749	-
50-4269	UNIFORMS	\$ 3,100	\$ -
50-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 48,825	\$ 48,825
50-4273	VEHICLE - GAS & OIL	\$ 22,575	\$ -
	Unleaded	15,275	-
	Diesel	6,175	-
	Oil	1,125	-
	Total	22,575	-
<u>CONTRACTUAL SERVICES</u>			
50-4320	AUDIT	\$ 10,000	\$ -
50-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 13,000	\$ -
	Telemetry	3,500	-
	Julie Mem Dues	4,500	-
	Water Related Eng.	5,000	-
	Total	13,000	-
50-4326	LEAK DETECTION	\$ 20,100	\$ -
	Leak Locating	5,600	-
	Leak Locating Quality Control	14,500	-
	Total	20,100	-
50-4336	DATA PROCESSING (County Meter Reading & Billing)	\$ 152,328	\$ -
50-4340	DUPAGE WATER COMMISSION	\$ 3,896,812	\$ -
50-4360	LEGAL FEES	\$ -	\$ -
<u>CAPITAL PURCHASES</u>			
50-4815	EQUIPMENT	\$ 27,500	\$ 44,500
	Building Maintenance	5,000	-
	SCADA System Communication Upgrade	-	35,000
	Water Leak Listening Device x2	-	9,500
	Cathodic Protection	22,500	-
	service Agreement \$22, 000 Cost Share w/ PD Streets Water	-	-

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	F-150 Truck 1/2 to Streets	-	-
	Total	\$ 27,500	\$ 44,500
50-4880	WATER METERS Meters-General	\$ 25,000	\$ -
		25,000	-
	Total	25,000	-
<u>TRANSFER</u>			
50-4885	RECAPTURE FEES	- \$	- \$
50-4251	SERVICE CHARGES	250,000 \$	250,000 \$
50-4620	WATER DEPRECIATION FUND	- \$	- \$
<u>DEBT RETIREMENT</u>			
50-4950	DEBT RETIRE	\$ 308,896	\$ 308,896
	Total	\$ 5,926,604	\$ 85,240

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 02

Project/Program Title: 67th St. Standpipe Submarine Pumping Station Cathodic Protection

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

Over this past summer staff noticed that there was some water leaking into the 67th St. Standpipe Submarine Pumping Station. We identified the water to be coming in the four holes where the cathodic protections anode wires enter the tank and come to the rectifier. I then had Corpro check out the system when they came to inspect our water towers during our annual inspections. He gave the number to contact a different department within his company. They came out and tested the current protection and notified me that it was not correctly protecting the submarine pumping station or the pumps & piping inside of it. They continue to work up a proposal to correctly protect these assets. If left unprotected we run the risk of having the tank rot due to rust which would lead to water entering the submarine station. There are components for the SCADA system inside of this station as well as some pumps. The SCADA equipment is what relays vital system information back to the Water Operator letting us make the necessary adjustments to the system based on tower levels and pressure. The pumps that are in there are emergency pumps that could be used in case we ever had to get water out of that tower in a hurry for a fire or other reasons.

Estimated Budget:

Account #	Account Name	Cost
<u>02-50-4815</u>	<u>Water Department – Capital Purchases</u>	<u>\$0.00</u>
_____	_____	<u>\$22,500.00</u>
_____	_____	<u>\$0.00</u>
	TOTAL COST:	<u>\$22,500.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes No

If yes, how many times: _____

SUBMITTED BY: Kris

Recommended by City Administrator: _____ Yes _____ No

MUNICIPAL SERVICES
WATER DEPRECIATION FUND BUDGET
FISCAL YEAR ENDING 2014

ACCOUNT	REVENUE ACTUAL	REVENUE BUDGET	ESTIMATE	REQUEST	DEPARTMENT BUDGET REQUEST	DISCRETIONARY EXPENDITURES	FOUNDRY BUDGET REQUEST	EXCESS	DEFICIT	YEAR 16 FORECAST
REVENUE										
INTEREST INCOME	\$ 1,384	\$ 5,000	\$ 10,000	-	\$ -	-	\$ -	-	\$ -	-
TRNSF FROM WTR FUND	307,674	500,000	500,000	-	-	-	-	-	-	300,000
MISC. REVENUE	-	-	-	-	-	-	-	-	-	-
BOND PROCEEDS	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 309,058	\$ 505,000	\$ 510,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
EXPENDITURES										
vehicle		53,500	52,000	-	-	-	-	-	165,000	-
equipment	35,494	-	-	-	-	-	-	-	-	-
distribution		110,000	50,000	121,000	-	121,000	-	-	191,000	41,000
storage		-	50,000	-	-	-	-	-	-	-
TRANSFER TO WATER OPER		-	-	-	-	-	-	-	-	-
Bond Payment Interest	142,855	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 178,349	\$ 163,500	\$ 152,000	\$ 121,000	\$ -	\$ 121,000	\$ -	\$ -	\$ 356,000	\$ 41,000
FISCAL YEAR BALANCE	130,709	341,500	358,000	(121,000)	-	(121,000)	-	-	(356,000)	259,000
BEG FUND BALANCE	145,865	86,963	276,274	634,274	634,274	634,274	-	-	513,274	157,274
ENDING FUND BALANCE	276,274	428,463	634,274	513,274	634,274	513,274	-	-	157,274	416,274

MUNICIPAL SERVICES
 WATER DEPRECIATION FUND BUDGET
 FISCAL YEAR ENDING 2014

FYE	COST	vehicle	equipment	distribution	storage	TOTAL
FYE 13						
Water Main Insertion Valves 4 Locations	75000			75,000		
Truck Unit 111 (1/2 to street)	53500	53500				
Downers Grove Coop	35000			35,000		
FYE 13 total	163,500	53,500		110,000		163,500
FYE 14						
Water Main Valves replacement 10 Locations	70000			70,000		
eng Plainfield/Cass main replacement	10000			10,000		
Hydrant Painting	41000			41,000		
FYE 14 total	121,000			121,000		121,000
FYE 15						
Plainfield/Cass main replacement	150000			150,000		
Backhoe repic 406		100,000				
Hydrant Painting	41,000			41,000		
truck 404 3-ton	65,000	65,000				
FYE 15 total	256,000	165,000		191,000		366,000
FYE 16						
Hydrant Painting	41000			41,000		
FYE 16 total	41,000			41,000		41,000

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 02

Project/Program Title: Water Main Line Valve Replacement

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

Throughout the course of every year the Water Department has numerous water main breaks, fire hydrant repairs, and service line repairs that need to be performed on the water system throughout town. Working on these repairs often requires our crews to shut down the water using main line valves on the water main. We have had numerous situations where we turn off the valves that should shut down the water for that repair and it does not. In these situations staff has to expand the shut down area by shutting down additional valves. Shutting down these additional valves causes more residents to be without water service. There are also times where shutting the additional valves has not shut down the water either. During these incidents our crews will attempt to make the repair while the system is under pressure. This is not a recommended practice and is approached very cautiously. I recommend that we start to move through the subdivisions and address areas that are known problems. We have identified that we would like to work on the valves in the Marion Hills South and North Subdivisions starting next year. In order to make sure that the correct valves are replaced staff will perform test shutdowns and then determine which valves are bad and need to be replaced. Replacing these valves will allow our staff to work more efficiently and safely in order to make sure that we continue to provide safe drinking water to our residents. Most of the new valves will be placed in valve vaults which gives staff the opportunity to work on the valves in the future without requiring an excavation. This will be an ongoing budgetary item so that staff can continue to work through all areas of town.

Estimated Budget:

Account #	Account Name	Cost
<u>02-50-4620</u>	<u>Capital Purchases</u>	<u>\$70,000.00</u>
	TOTAL COST:	<u>\$70,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes _____ **X** No

If yes, how many times: _____

SUBMITTED BY: Kris

Recommended by City Administrator: _____ Yes _____ No

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 02

Project/Program Title: Hydrant Painting

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

The City owns and maintains 1,300 fire hydrants. The fire hydrants were last painted during 2000 through 2002. The repainting consists of sandblasting and repainting.

Estimated Budget:

Account #	Account Name	Cost
<u>02-50-4620</u>	<u>Depreciation</u>	<u>\$41,000.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
	TOTAL COST:	<u>\$41,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? X Yes No

If yes, how many times: FY09, FY10, FY11, FY12, FY13

SUBMITTED BY: Dan Gombac & Kris Thom

Recommended by City Administrator: Yes No

MUNICIPAL SERVICES
MOTOR FUEL TAX BUDGET
FISCAL YEAR 2014

ACCOUNT	FYE 12 ACTUAL	FYE 13 BUDGET	FYE 13 ESTIMATED/ACTUAL	FYE 14 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 15 FORECAST	FYE 16 FORECAST
REVENUE								
MET ALLOTMENT	659,569	575,000	548,000	519,021	519,021		519,021	519,021
MISC. INCOME	-	-	102,000	-	-			
INTEREST	964	-	1,500	-	-		900	900
TOTAL REVENUE	\$ 660,533	\$ 575,000	\$ 651,500	\$ 519,021	\$ 519,021	\$ -	\$ 519,921	\$ 519,921
EXPENDITURES								
OPERATING								
Salary & Benefits	241,455	300,000	300,000	300,000	300,000	-	300,000	300,000
ROAD MATERIAL	25,541	33,360	25,000	35,415	35,415	-	35,940	36,930
SALT	201,730	180,000	90,000	195,000	195,000	-	199,875	204,872
SUPPLIES-OTHER	5,601	15,000	15,000	15,000	15,000	-	15,000	15,000
SUB-TOTAL	474,327	528,360	430,000	545,415	545,415	-	550,815	556,802
CONTRACTUAL								
PAVEMENT STRIPING	5,778	8,500	8,168	8,500	8,500	-	9,000	7,000
CONSULTING/PROF. SE	-	-	-	50,000	50,000	-	-	-
Ditch Projects	25,745	-	-	-	-	-	-	-
Equipment	25,850	-	-	-	-	-	-	-
SUB-TOTAL	57,373	8,500	8,168	58,500	58,500	-	9,000	7,000
CAPITAL OUTLAY								
STREET LIGHTS	-	-	-	-	-	-	-	-
STREET RECON/REHA	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE	\$ 531,699	\$ 536,860	\$ 438,168	\$ 603,915	\$ 603,915	\$ -	\$ 559,815	\$ 563,802
FISCAL YEAR BALANCE	\$ 128,834	\$ 38,140	\$ 213,332	\$ (84,894)	\$ (84,894)	\$ -	\$ (39,894)	\$ (43,881)
BEG. FUND BALANCE	\$ 80,990	\$ 195,640	\$ 209,824	\$ 423,156	\$ 423,156	\$ 423,156	\$ 338,262	\$ 298,368
ENDING FUND BALANCE	\$ 209,824	\$ 233,780	\$ 423,156	\$ 338,262	\$ 338,262	\$ 423,156	\$ 298,368	\$ 254,487

FYE 2013 BUDGET SUMMARY

	Maintenance	Discretionary
OPERATING COSTS	\$ 545,415	\$ -
CONTRACTUAL	\$ 58,500	\$ -
CAPITAL	\$ -	\$ -
TOTAL	\$ 603,915	\$ -

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>OPERATING</u>			
60-4010	SALARY	\$ 300,000	\$ -
60-4245	ROAD MATERIAL	\$ 35,415	\$ -
60-4249	SALT	\$ 195,000	\$ -
60-4257	SUPPLIES - OTHER	\$ 15,000	\$ -
<u>CONTRACTUAL SERVICES</u>			
60-4261	PAVEMENT STRIPING	\$ 8,500	\$ -
60-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 50,000	\$ -
60-4376	DITCH PROJECTS	\$ -	\$ -
60-4815	EQUIPMENT	\$ -	\$ -
60-4375	TREE TRIMMING/REMOVAL	\$ -	\$ -
<u>CAPITAL PURCHASES</u>			
60-4840	STREET LIGHTS	\$ -	\$ -
60-4855	STREET RECONSTRUCTION/REHABILITATION	\$ -	\$ -