

Administrative-Finance Committee
May 4, 2015
6:00 p.m. – City Hall Conference Room

- 1. Call to Order**
- 2. Public Comment**
- 3. New Business**
 - a. Resolution** – Approving participation with the Village of Woodridge and Village of Downers Grove to provide a fireworks display at Ziegfield Troy Golf Course on the Fourth of July by contributing an amount not to exceed \$5,110.00
 - b. Ordinance** – Disbanding the Communications Commission, Electrical Commission and the Board of Local Improvements
 - c. Discussion** – Coyote Feeding
 - d. Minutes** – April 6, 2015
- 4. Other Business**
- 5. Next Meeting – June 1, 2015**
- 6. Adjournment**

AGENDA MEMO
Administrative/Finance Committee
May 4, 2015

ISSUE STATEMENT

A resolution approving participation with the Village of Woodridge and Village of Downers Grove to provide a fireworks display at Ziegfield Troy Golf Course on the Fourth of July by contributing an amount not to exceed \$5,110.

BACKGROUND/HISTORY

The FYE 16 budget includes \$8,000 to participate with the Village of Woodridge and Village of Downers Grove to provide a fireworks display at Ziegfield Troy Golf Course on the Fourth of July. During the budget review process the Council requested the funding formula be based on our population and not an even 3 way cost split between the communities. Based on that formula Darien's contribution would be \$5,110 of the \$24,000 total.

	Population	Population %	2015 share
Darien	22,360	21.30%	\$5,110
Woodridge	32,971	31.40%	\$9,445
Downers Grove	49,670	47.30%	\$9,445

Woodridge and Downers intend to split their share at 50%. In the event of rain, the contract for this event will automatically be transferred to July 5, 2015. Reasonable expenses up to 20% of total contract or actual cost, whichever is less, will be provided to the vendor to accommodate any set-up expenses incurred.

The Village of Woodridge traditionally leads this show, as the firing area is within their jurisdiction. They have sent out a request for proposal to fireworks display companies, with an amount not to exceed \$24,000. Attached is the bid spec as additional information.

STAFF/COMMITTEE RECOMMENDATION

Staff recommends approval of the resolution.

ALTERNATE CONSIDERATION

As directed.

DECISION MODE

This item will be placed on the May 18, 2015, City Council Agenda for formal consideration.



SPECIFICATIONS – 2015 FIREWORKS DISPLAYS

RESPONSES DUE: APRIL 24, 2015 AT 4:00 P.M.

The Village of Woodridge is requesting that interested fireworks vendors provide quotes for two (2) fireworks displays. All proposals should include references for the company and for the individual responsible for firing the display. The contract will be awarded based on responsiveness, overall quality of show, quantity of shells and references. Please indicate which shells are reports (i.e., noisemakers only). The specifications are:

(1) Fourth of July – July 4, 2015

To be displayed on July 4, 2015. Sponsored by the Village of Woodridge, the Village of Downers Grove, and the City of Darien: this event is fired from the Zigfield Troy Golf Driving Range, in Woodridge, Illinois. The total budget for the Fourth of July display shall not exceed \$24,000.

General Specifications:

- Show length of 25-30 minutes with constant display.
- All aerial display – no ground fireworks.
- Show must clear tree line and be seen from large viewing area.
 - **NO** two and a half (2.5) inch in diameter shells are allowed.
 - **NO** shells greater than 6 inches (or NFPA #1123- 420 feet) are allowed.
 - Display must comply with the National Fire Protection Association Code (NFPA) #1123. The Darien-Woodridge Fire Protection District is required to sign off on the show prior to display.
 - Include a list of shells for the display, outlining the definite description of size, origin, color and unusual feature of shells and a list of the Class “C” Pyrotechnic devices utilized. Any deviation from the list must be approved in writing by the Village prior to the display.
 - All proposals should include three references for the company.
- Electronically fired.

SPECIFICATIONS - FIREWORKS DISPLAYS

- All material, equipment, and shells are subject to inventory by Village Officials prior to firing.
- Clean – up of all shells in the surrounding area after show.
- Insurance requirements, as stipulated in the contract document, must be met prior to signing of contract. This includes naming the following as additional insured according to the language and insurance coverage as specified:
 1. Village of Woodridge
 2. Woodridge Park District
 3. Zigfield Troy Golf Range
 4. Village of Downers Grove
 5. City of Darien
 6. Darien-Woodridge Fire Protection District
- Rain date: In the event of rain, the contract for this event will automatically be transferred to July 5, 2015. Reasonable expenses up to 20% of total contract or actual cost, whichever is less, will be provided to the vendor to accommodate any set-up expenses incurred.
- Contact person the day of the event: Chief of Police, Gina Grady, Woodridge Police Department.

(2) Jubilee – June 20, 2015

Sponsored by the Village of Woodridge and the Woodridge Park District; this event is fired from a large open park area surrounded by residential homes in Woodridge, Illinois. The total cost for the June 20, 2015 display shall not exceed \$6,000. The duration of the show shall not be less than 5 minutes of constant display.

General Specifications:

- Show consists of a constant display (should resemble the grand finale of a longer show).
- All aerial display – no ground fireworks.
- Show must be seen from a large viewing area.
 - **NO** two and a half (2.5) inch in diameter shells are allowed.
 - **NO** shells greater than 5 inches (or NFPA #1123- 350 feet) are allowed.
 - Fireworks must be visible above 60-foot vertical tree line.
 - Display must comply with the National Fire Protection Association Code (NFPA) #1123. The Lisle-Woodridge Fire Protection District is required to sign off on the show prior to display.

SPECIFICATIONS - FIREWORKS DISPLAYS

- Include a list of shells for the display, outlining the definite description of size, origin, color and unusual feature of shells and a list of the Class “C” Pyrotechnic devices utilized. Any deviation from the list must be approved in writing by the Village prior to the display.
- All quotes should include three references for the company.
- Electronically fired.
- All material, equipment, and shells are subject to inventory by Village Officials prior to firing.
- Clean up of shells in surrounding area after show.
- Insurance requirements, as stipulated in the contract document, must be met prior to signing of contract. This includes naming the following as additional insured according to the language and insurance coverage as specified:
 1. Village of Woodridge
 2. Woodridge Park District
 3. Lisle-Woodridge Fire Protection District
- Rain date: In the event of rain, reasonable expenses up to 50% of total contract or actual cost, whichever is less, will be provided to the vendor to accommodate any set-up expenses incurred.
- Contact person the day of the event: Julie Rhodes, Woodridge Park District.

SPECIFICATIONS - FIREWORKS DISPLAYS

**VILLAGE OF WOODRIDGE
FIREWORKS DISPLAYS**

Vendor, in submitting this proposal, hereby agrees to comply with all provisions and requirements of the specifications and contract documents attached hereto.

Name of Vendor: _____

Address: _____

Telephone No. _____ Fax No. _____

Signature: _____

Name and Title: *(Please Print)* _____

Date: _____

Subscribed and sworn before me this _____ day of _____, 2015

My Commission Expires: _____

Notary Public

PERMIT REQUIRED: THE STATE OF ILLINOIS FIRE MARSHALL'S OFFICE REQUIRES THAT A DISPLAY PERMIT BE OBTAINED FROM LOCAL AUTHORITIES FOR ALL FIREWORK DISPLAYS. THE DISPLAY PERMIT WILL BE MAILED TO THE SUCCESSFUL VENDOR AND MUST BE RETURNED TO THE VILLAGE OF WOODRIDGE **NO LATER THAN JUNE 5, 2015.** PLEASE CONTACT PEGGY HALIK AT 630-719-4708 FOR MORE INFORMATION ON THE PERMIT PROCESS.

SPECIFICATIONS - FIREWORKS DISPLAYS

SUMMARY OF WOODRIDGE 4TH OF JULY SHOW – JULY 4, 2015
BUDGET AMOUNT \$24,000 (25-30 MINUTE CONSTANT DISPLAY)

Indicate the total number of shells in each size category indicated below:

3 Inch	_____
4 Inch	_____
5 Inch	_____
6 Inch	_____
Total Shells	_____

Indicate how the total number of shells (listed above) will be displayed in each of the categories indicated below:

Opening Barrage	_____
Main Show	_____
Grand Finale	_____
GRAND TOTAL	_____

Name of Vendor: _____

SPECIFICATIONS - FIREWORKS DISPLAYS

SUMMARY OF WOODRIDGE JUBILEE SHOW – JUNE 13, 2015 BUDGET AMOUNT \$6,000

Indicate the total number of shells in each size category indicated below:

3 Inch	_____
4 Inch	_____
5 Inch	_____
Total Shells	_____

Indicate how the total number of shells (listed above) will be displayed in each of the categories indicated below:

Opening Barrage	_____
Main Show	_____
Grand Finale	_____
GRAND TOTAL	_____

Name of Vendor: _____

RESOLUTION NO. _____

A RESOLUTION APPROVING PARTICIPATION WITH THE VILLAGE OF WOODRIDGE AND VILLAGE OF DOWNERS GROVE TO PROVIDE A FIREWORKS DISPLAY AT ZIEGFELD TROY GOLF COURSE ON THE FOURTH OF JULY BY CONTRIBUTING AN AMOUNT NOT TO EXCEED \$5,110

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien hereby agrees to participate with the Village of Woodridge and Village of Downers Grove to provide a fireworks display at Ziegfield Troy Golf Course on the Fourth of July by contributing an amount not to exceed \$5,110.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 18th day of May, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 18th day of May, 2015.

KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

AGENDA MEMO
Admin Finance Committee
May 4, 2015

ISSUE STATEMENT

An Ordinance disbanding the Communications Committee, Electrical Commission and the Board of Local Improvements.

BACKGROUND/HISTORY

The City of Darien has set up various volunteer committees and boards that conduct duties as outlined in the City Code. These volunteers take their responsibility seriously and provide excellent assistance to the City. However, for several years the Communications and Environmental Committees have only met periodically and staff does not see any items coming forward to those committees. The consensus of the Council was to expand the work of the Environmental Committee and disband the Communications Committee, Electrical Commission and the Board of Local Improvements due to lack of agenda items.

STAFF/COMMITTEE RECOMMENDATION

Staff recommends approving the ordinance disbanding Communications Committee, Electrical Commission and the Board of Local Improvements

ALTERNATE CONSIDERATION

As directed.

DECISION MODE

This item will placed on the May 18, 2015 City Council Agenda for approval.

**CITY OF DARIEN
DU PAGE COUNTY, ILLINOIS**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE 2 OF THE DARIEN CITY CODE
TO ELIMINATE CERTAIN COMMITTEES**

**ADOPTED BY THE
MAYOR AND CITY COUNCIL
OF THE
CITY OF DARIEN**

THIS _____ DAY OF _____, 2015

**Published in pamphlet form by authority
of the Mayor and City Council of the City of
Darien, DuPage County, Illinois, this _____
day of _____, 2015.**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE 2 OF THE DARIEN CITY CODE
TO ELIMINATE CERTAIN COMMITTEES**

WHEREAS, Title 2 of the Darien City Code, “Boards and Commissions,” has established a number of Committees and Commissions over the years; and

WHEREAS, the Mayor and City Council of the City of Darien have reviewed the various Boards and Commissions provided for in the City Code; and

WHEREAS, the Mayor and City Council have further determined that there is no longer a useful purpose in maintaining an Environmental Commission, a Board of Local Improvements, and an Electrical Commission.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Electrical Commission Abolished. Title 2, Chapter 2 of the Darien City Code, “Electrical Commission,” is hereby repealed. For codification purposes, Chapter 2 shall be reserved for future use.

SECTION 2: Board of Local Improvements Abolished. Title 2, Chapter 4 of the Darien City Code, “Board of Local Improvements,” is hereby repealed. For codification purposes, Chapter 4 shall be reserved for future use.

ORDINANCE NO. _____

SECTION 3: Communications Commission Abolished. Title 2, Chapter 7 of the Darien City Code, “Communications Commission,” is hereby repealed. For codification purposes, Chapter 7 shall be reserved for future use.

SECTION 4: Home Rule Authority. This ordinance and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such ordinance should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the City of Darien that to the extent that the terms of this ordinance should be inconsistent with any non-preemptive state law, that this ordinance shall supersede state law in that regard within its jurisdiction.

SECTION 5: Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval, and shall subsequently be published in pamphlet form as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 18th day of May, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ORDINANCE NO. _____

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE
COUNTY, ILLINOIS, this 18th day of May, 2015.**

KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

CITY OF DARIEN

MEMO

TO: Administrative/Finance Committee Members
FROM: Bryon D. Vana, City Administrator
DATE: April 28, 2015
SUBJECT: Coyote Feeding

Alderman Schauer requested the City discuss an ordinance prohibiting the feeding of coyotes. Below is a sample ordinance to facilitate the discussion. This will be the first discussion on this issue so staff is seeking direction on if/how to proceed.

Feeding of wildlife is prohibited in the City of Mississauga as per the Mississauga Animal Care and Control By-law #0098-04, as noted below:

REQUIREMENTS OF ANIMAL CARE AND CONTROL BY-LAW 0098-04

PART IV: FEEDING OF WILDLIFE

10) No person shall intentionally feed a wild animal or leave food or attractants of any type or in any form out of doors in such a manner as to attract, or be accessible by a wild animal, feral or stray domestic animal on private or public property. (242-11)

11) Section 10 does not apply to the feeding of song birds on a property, provided the following feeding requirements are met by the owner or occupier: (242-11)

(1) seed is placed in a bird feeding device that is sufficiently above grade as to not attract or be accessible by wild animals; and

(2) bird feeding practices do not attract large flocks of homing birds such as wild, feral or domestic pigeons; and

(3) spillage of seed upon the ground is removed by the property owner or occupier forthwith and disposed of in such a manner that it does not attract wild animals, feral or stray domestic animals.

12) Section 10 does not apply in the following situations: (242-11)

(1) the leaving of food as bait in a trap by a property owner to capture a nuisance animal inhabiting or habituating their property pursuant to the *Fish and Wildlife Conservation Act*, 1997, S.O.1997, c.41

(2) the leaving of food as bait by a licensed trapper, and employee of a licensed wildlife or pest control agency, Municipal Law Enforcement Officer an Ontario Society for the Prevention of Cruelty to Animals Inspector or a Mississauga Peel Police Office, in the performance of their work.

(3) The leaving of food for a colony of stray or feral cats for the purposes of trap, neuter or spay and release program approved by the City of Mississauga.

City of Darien
Minutes of the Administrative/Finance Committee
April 6, 2015

The Meeting was called to order by Chairman/Alderman Ted Schauer at 6:00 pm. Committee members Aldermen Beilke and Kenny were present. Treasurer Mike Coren and staff members present included City Administrator Bryon Vana, and Assistant City Administrator Paul Nosek.

A resolution authorizing the City to continue the electric aggregation program for the City of Darien and engage NIMEC to act as energy consultant, and approve electric bids.

Staff advised in 2012 Darien residents approved a referendum authorizing the City to operate an opt-out aggregation program to reduce electric pricing for residential customers. Our current agreement with Verde Energy (7.753¢) expires this July.

The City's consultant NIMEC conducted a bid on April 6. The low bid was received from CONSTELLATION NEWENERGY, INC. at 6.90 cents per KWh from July 2015 to September 2016, and 6.44 cents per KWh from September 2016 to September 2017. Electric pricing is a commodity, so pricing is only good for 24 hours. Renewals take 90 days to implement, once a bid process determines a new supplier. The Committee unanimously recommended approval of the bid and ordinance.

An ordinance authorizing and directing early redemption of a certain bond issue (\$2,600,000 G.O. bonds, series 2007 b

Staff advised that during the FYE 16 budget meetings, the G.O.2007B was recommended to be advanced refunded with cash on hand. The cash will come from a General Fund transfer of approximately \$899,000. Once the bond is paid off the annual tax levy will be reduced by the bond principal and interest payments. The money will be repaid by increasing the General Fund tax levy over a 2 year period resulting in no **total** tax levy increase for the payback. The Committee unanimously recommended approval of **AN ORDINANCE AUTHORIZING AND DIRECTING EARLY REDEMPTION OF A CERTAIN BOND ISSUE (\$2,600,000 G.O. BONDS, SERIES 2007 B)**. This will save approximately \$82,500 in interest payments.

Minutes – February 2, 2015

The February 2, 2015, minutes were approved.

Adjournment - The meeting adjourned at 6:44

Approved:

Ted Schauer, Chairman _____

Joseph Kenny, Member _____

Tina Beilke, Member _____