

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR MARCHESE FOR THE PURPOSE OF REVIEWING ITEMS ON THE DECEMBER 16, 2024 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:15 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

DECEMBER 16, 2024

7:30 P.M.

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Marchese.

2. **PLEDGE OF ALLEGIANCE**

Mayor Marchese led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Thomas J. Belczak	Ted V. Schauer
	Eric K. Gustafson	Ralph Stompanato
	Joseph A. Kenny	Mary Coyle Sullivan
	Gerry Leganski	

Absent: None

Also in Attendance: Joseph Marchese, Mayor
JoAnne E. Ragona, City Clerk
Michael J. Coren, City Treasurer
Bryon Vana, City Administrator
Gregory Thomas, Police Chief
Daniel Gombac, Director of Municipal Services

4. **DECLARATION OF A QUORUM** – There being seven aldermen present, Mayor Marchese declared a quorum.

5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Kathy Weaver inquired about the repair of utility pedestals in rights-of-way. Director Gombac commented on the utility companies involved and instructed Ms. Weaver to report locations of pedestals to Municipal Services.

6. **APPROVAL OF MINUTES**

A. City Council Meeting – November 18, 2024

It was moved by Alderman Stompanato and seconded by Alderman Leganski to approve the minutes of the City Council Meeting of November 18, 2024.

Roll Call:	Ayes:	Belczak, Gustafson, Kenny, Leganski, Schauer, Stompanato, Sullivan
	Nays:	None
	Absent:	None

Results: Ayes 7, Nays 0, Absent 0
MOTION DULY CARRIED

B. Goal Setting Session – November 20, 2024

It was moved by Alderman Schauer and seconded by Alderman Kenny to approve the minutes of the Goal Setting Session of November 20, 2024.

Roll Call:	Ayes:	Belczak, Gustafson, Kenny, Leganski, Schauer, Stompanato, Sullivan
	Nays:	None
	Absent:	None

Results: Ayes 7, Nays 0, Absent 0
MOTION DULY CARRIED

7. **RECEIVING OF COMMUNICATIONS**

Alderman Kenny commented on communication received from resident regarding the Holiday Home Decorating Contest.

8. **MAYORS REPORT**

A. RECOGNITION OF 2024 HOLIDAY HOME DECORATING CONTEST WINNERS

Elizabeth Hayes commented on the great holiday lights/decorations on Plainfield & 75th Street, Clock Tower, City Hall and in the Community Park.

Holiday Home Decorating Committee (HHDC) members, Elizabeth Hayes, Melody Jankowski, and Leslie Sweeney highlighted and displayed pictures of the winning homes.

2024 Holiday Home Decorating Contest Winners:

Honorable Mention Certificate Winners:

- 7809 Farmingdale Drive
- 905 Cherokee Drive
- 7210 Whittier Drive
- 1903 Darien Club Drive
- 1914 McAdam Road

Award Winners:

- Fifth Place & Honorary Lifetime Award – certificate and \$25.00 check – 7718 Sawyer Road
- Fourth Place – certificate and \$25.00 check – 809 Columbia Lane
- Third Place – certificate and \$50.00 check – 1614 Darien Club Drive
- Second Place – certificate and \$100.00 check – 621 Honey Locust Lane
- First Place – certificate and \$200.00 check – 8361 Parkview Drive

Winning Block:

7600 – 7800 block of Sawyer Road

Mayor Marchese thanked the HHDC for their hard work. He stated in lieu of a holiday lights bus tour, winning homes and nominated homes will be featured in Direct Connect, so families can plan their own self-led tours.

9. **CITY CLERK'S REPORT**

Clerk Ragona announced...

...City offices will be closed on Tuesday, December 24 & Wednesday, December 25 for Christmas Holidays, and Wednesday, January 1 in observance of New Year's Day.

...the January 6 City Council Meeting has been cancelled.

...the next City Council Meeting will be held on Monday, January 20.

10. **CITY ADMINISTRATOR’S REPORT**

There was no report.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

A. POLICE DEPARTMENT MONTHLY REPORT – NOVEMBER 2024

As there were no Council questions regarding the November Monthly Report, Chief Thomas commented on active shooter/assailant training and preparation. He noted public training has been held at Indian Prairie Public Library, with faith-based groups, Chamber of Commerce businesses, and statutory school training. Chief Thomas shared particulars of Police Department Continuing Education Program.

Chief Thomas addressed Council questions regarding school training and yearly preparation.

B. MUNICIPAL SERVICES – NO REPORT

Alderman Gustafson inquired about Wendy’s (Route 83 & Plainfield) and TGI Friday’s (75th Street). Director Gombac stated both stores closed due to sales/ performance.

12. **TREASURER’S REPORT**

A. WARRANT NUMBER 24-25-15

It was moved by Alderman Schauer and seconded by Alderman Stompanato to approve payment of Warrant Number 24-25-15 in the amount of \$299,112.62 from the enumerated funds, and \$447,295.07 from payroll funds for the period ending 11/28/24 for a total to be approved of \$746,407.69.

Roll Call: Ayes: Belczak, Gustafson, Kenny, Leganski, Schauer, Stompanato, Sullivan

 Nays: None

 Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

B. WARRANT NUMBER 24-25-16

It was moved by Alderman Belczak and seconded by Alderwoman Sullivan to approve payment of Warrant Number 24-25-16 in the amount of \$695,435.91 from the enumerated funds, and \$382,152.38 from payroll funds for the period ending 12/12/24 for a total to be approved of \$1,077,588.29.

Roll Call: Ayes: Belczak, Gustafson, Kenny, Leganski, Schauer, Stompanato, Sullivan

 Nays: None

 Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

C. MONTHLY REPORT – NOVEMBER 2024

Treasurer Coren reviewed year-to-date sources of revenue, expenditures, and fund balances through the month of November 2024.

General Fund: Revenue \$12,862,539; Expenditures \$11,089,312; Current Balance \$6,753,451

Water & Water Depreciation Funds: Revenue \$3,860,512; Expenditures \$4,492,671 Current Balance \$3,093,804

Motor Fuel Tax Fund: Revenue \$609,463; Expenditures \$1,841,961; Current Balance \$454,510

Capital Improvement Fund: Revenue \$491,274; Expenditures \$612,612; Current Balance \$18,900,116

13. **STANDING COMMITTEE REPORTS**

Administrative/Finance Committee – Chairwoman Sullivan announced the Administrative/Finance Committee meeting is scheduled for February 3, 2025 at 6:00 P.M.

Municipal Services Committee – Chairman Belczak announced the Municipal Services Committee meeting has been rescheduled for January 27, 2025 at 5:30 P.M.

Police Committee – Chairman Kenny announced the Police Committee meeting is scheduled for January 20, 2025 at 6:00 P.M. in the Police Department Training Room.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

There were none.

15. **OLD BUSINESS**

There was no Old Business.

16. **CONSENT AGENDA**

Mayor Marchese stated during the Work Session New Business Items A, C & E were moved to Consent Agenda as Items HH, II, and JJ respectively.

It was moved by Alderman Kenny and seconded by Alderman Schauer to approve by Omnibus Vote the following items on the Consent Agenda:

- A. **RESOLUTION NO. R-102-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM SUTTON FORD, INC., FOR THE PURCHASE OF A 2025 FORD F550 4X4 XL SUPER CHASSIS CAB MODEL WITH A SERVICE BOX BODY, SNOW PLOW EQUIPMENT PACKAGE, LIGHTING ACCESSORIES, AND HYDRAULIC CONTROLS, CRANE, LIGHTING PERTINENT CONTROLS AND HARDWARE IN AN AMOUNT NOT TO EXCEED \$119,349.00**

- B. **CONSIDERATION OF A MOTION AUTHORIZING A CONTINGENCY IN THE AMOUNT OF \$2,000.00 FOR THE GRAPHIC DECALS OF THE NEW FORD F550**

- C. **RESOLUTION NO. R-103-24** **A RESOLUTION AUTHORIZING TITAN SAFETY MANAGEMENT TO ASSIST THE PUBLIC WORKS DEPARTMENT IN FURTHER DEVELOPING THEIR SAFETY PROGRAM AND PROVIDING EMPLOYEE SAFETY TRAINING SERVICES TO THE EMPLOYEES IN PUBLIC WORKS IN AN AMOUNT NOT TO EXCEED \$10,427.04**

- D. **CONSIDERATION OF A MOTION AUTHORIZING THE PURCHASE OF SAFETY RELATED EQUIPMENT AS NECESSITATED FROM THE SAFETY TRAINING PROGRAM IN AN AMOUNT NOT TO EXCEED \$10,000.00**

- E. **RESOLUTION NO. R-104-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM JC LANDSCAPING AND TREE AT THE SCHEDULE OF PRICES FOR THE PLACEMENT OF TOPSOIL AND FOR THE PURCHASE AND PLACEMENT OF FERTILIZER AND SOD FOR LANDSCAPE RESTORATION SERVICES FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**

- F. RESOLUTION NO. R-105-24** **A RESOLUTION A ACCEPTING A PROPOSAL FROM FERGUSON WATERWORKS FOR CULVERT METAL PIPES, METAL BANDS AND METAL FLARED END SECTIONS AND FITTINGS ON A COST PER UNIT BASIS AS REQUIRED FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**
- G. RESOLUTION NO. R-106-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM CORE & MAIN FOR HIGH DENSITY POLYETHYLENE PIPES (HDPP), BANDS, FLARED END SECTIONS AND FITTINGS AT THE PROPOSED UNIT PRICES FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**
- H. RESOLUTION NO. R-107-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM NORWALK TANK COMPANY FOR SPECIFIC STORM SEWER STRUCTURES AND CONCRETE ADJUSTING RINGS AS REQUIRED FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**
- I. RESOLUTION NO. R-108-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM EJ USA, INC., FOR SPECIFIC IRON SEWER GRATES AS REQUIRED FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**
- J. RESOLUTION NO. R-109-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM SHREVE SERVICES, INC., FOR TOPSOIL AT THE SPECIFIED UNIT PRICES FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**
- K. RESOLUTION NO. R-110-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM FERGUSON WATERWORKS FOR SMITH AND BLAIR STAINLESS STEEL WATER MAIN REPAIR CLAMPS STYLE 226 WITH STAINLESS STEEL BOLTS FOR THE MAINTENANCE OF THE WATER SYSTEM, AT THE PROPOSED UNIT PRICING FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**
- L. RESOLUTION NO. R-111-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM CORE & MAIN FOR TYPE K COPPER PIPE FOR THE MAINTENANCE OF THE WATER SYSTEM FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**

- M. RESOLUTION NO. R-112-24 A RESOLUTION ACCEPTING A PROPOSAL FROM UNDERGROUND PIPE & VALVE, CO., FOR MUELLER BRAND BRASS FITTINGS AT THE PROPOSED UNIT PRICES FOR THE MAINTENANCE OF THE WATER SYSTEM FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026

- N. RESOLUTION NO. R-113-24 A RESOLUTION ACCEPTING A PROPOSAL FROM CORE & MAIN FOR VARIOUS WATER VALVES FOR THE MAINTENANCE OF THE WATER SYSTEM AT THE PROPOSED UNIT PRICE FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026

- O. RESOLUTION NO. R-114-24 A RESOLUTION ACCEPTING A PROPOSAL FROM UNDERGROUND PIPE AND VALVE CO., FOR THE CLOW EDDY FIRE HYDRANT REPAIR PARTS AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026

- P. RESOLUTION NO. R-115-24 A RESOLUTION ACCEPTING A PROPOSAL FROM UNDERGROUND PIPE AND VALVE CO., FOR THE CLOW MEDALLION FIRE HYDRANT REPAIR PARTS AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026

- Q. RESOLUTION NO. R-116-24 A RESOLUTION ACCEPTING A PROPOSAL FROM WATER PRODUCTS COMPANY FOR THE CLOW F2500 FIRE HYDRANT REPAIR PARTS AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026

- R. RESOLUTION NO. R-117-24 A RESOLUTION ACCEPTING A PROPOSAL FROM EJ USA, INC., FOR THE EAST JORDAN WATERMASTER 5BR250 AND EAST JORDAN WATERMASTER 5CD250 FIRE HYDRANT REPAIR PARTS AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026

- S. ORDINANCE NO. O-26-24 AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE CITY OF DARIEN – PD

- T. ORDINANCE NO. O-27-24 AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE CITY OF DARIEN – MS

- U. RESOLUTION NO. R-118-24 A RESOLUTION ACCEPTING A PROPOSAL FROM CORE & MAIN FOR PRESSURE PIPE AS REQUIRED FOR VARIOUS PUBLIC WORKS PROJECTS AT THE PROPOSED UNIT PRICING, FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026
- V. RESOLUTION NO. R-119-24 A RESOLUTION ACCEPTING A PROPOSAL FROM ZIEBELL WATER SERVICE PRODUCTS, INC., FOR SMITH AND BLAIR STAINLESS STEEL WATER MAIN REPAIR CLAMPS STYLE 238 WITH STAINLESS STEEL BOLTS AT THE PROPOSED UNIT PRICES IN VARIOUS SIZES FOR THE MAINTENANCE OF THE WATER SYSTEM FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026
- W. RESOLUTION NO. R-120-24 A RESOLUTION ACCEPTING A PROPOSAL FROM CORE & MAIN FOR MUELLER SUPER CENTURION FIRE HYDRANTS AND AUXILIARY VALVES FOR THE MAINTENANCE OF THE WATER SYSTEM AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026
- X. RESOLUTION NO. R-121-24 A RESOLUTION ACCEPTING A PROPOSAL FROM EJ USA, INC., FOR EAST JORDAN CD250 FIRE HYDRANT, VALVES AND ACCESSORIES AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026
- Y. RESOLUTION NO. R-122-24 A RESOLUTION ACCEPTING A PROPOSAL FROM CORE & MAIN FOR WATEROUS PACER FIRE HYDRANTS, AUXILIARY VALVES AND ACCESSORIES AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026
- Z. RESOLUTION NO. R-123-24 A RESOLUTION ACCEPTING A PROPOSAL FROM UNDERGROUND PIPE AND VALVE CO., FOR CLOW MEDALLION FIRE HYDRANTS, AUXILIARY VALVES AND ACCESSORIES AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026
- AA. RESOLUTION NO. R-124-24 A RESOLUTION ACCEPTING A PROPOSAL FROM ZIEBELL WATER SERVICE PRODUCTS, INC., FOR THE TRAVERSE CITY FIRE HYDRANT REPAIR PARTS AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026

- BB. RESOLUTION NO. R-125-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM CORE & MAIN FOR THE TRAVERSE CITY FIRE HYDRANT REPAIR PARTS AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**
- CC. RESOLUTION NO. R-126-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM ZIEBELL WATER SERVICE PRODUCTS, INC., FOR THE WATEROUS PACER FIRE HYDRANT REPAIR PARTS AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**
- DD. RESOLUTION NO. R-127-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM CORE & MAIN FOR THE WATEROUS PACER FIRE HYDRANT REPAIR PARTS AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**
- EE. RESOLUTION NO. R-128-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM ZIEBELL WATER SERVICE PRODUCTS, INC., FOR THE MUELLER SUPER CENTURION FIRE HYDRANT REPAIR PARTS AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**
- FF. RESOLUTION NO. R-129-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM CORE & MAIN FOR THE MUELLER SUPER CENTURION FIRE HYDRANT REPAIR PARTS AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**
- GG. RESOLUTION NO. R-130-24** **A RESOLUTION ACCEPTING A PROPOSAL FROM CORE & MAIN FOR THE U.S. PIPE FIRE HYDRANT REPAIR PARTS AS REQUIRED FOR A PERIOD OF MAY 1, 2025 THROUGH APRIL 30, 2026**
- HH. ORDINANCE NO. O-28-24** **AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE CITY OF DARIEN (2012 INTERNATIONAL TRUCK)**
- II. ORDINANCE NO. O-29-24** **AN ORDINANCE AMENDING SECTION 1-7-1 AND SECTION 1-7-2 OF THE DARIEN CITY CODE POSITION CREATED – DIRECTOR OF FINANCE**
- JJ. CONSIDERATION OF A MOTION APPROVING THE FOLLOWING:**
- 1. INCORPORATING A NEW FULL TIME STAFF POSITION RESPONSIBLE FOR SPECIAL EVENTS AND BUSINESS OUTREACH - DIRECTOR OF THE BUSINESS ALLIANCE AND COMMUNITY EVENTS**
 - 2. CREATING THE DARIEN BUSINESS ALLIANCE**
 - 3. BUDGETING FOR A PART TIME EMPLOYEE TO HELP WITH SPECIAL EVENTS AND CERTAIN BUSINESS OUTREACH DUTIES**

Roll Call: Ayes: Belczak, Gustafson, Kenny, Leganski, Schauer, Stompanato, Sullivan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

17. **NEW BUSINESS**

A. CONSIDERATION OF A MOTION APPROVING A POLICY TO IMPLEMENT ADVERTISING AT THE MARQUEE SIGN LOCATED AT 7702 CASS AVE (SOUTHWEST CORNER OF CASS AND PLAINFIELD ROAD)

It was moved by Alderman Belczak and seconded by Alderman Schauer to approve the motion as presented.

Alderwoman Sullivan noted from the Work Session discussion that this is a pilot program, which will be reviewed in three months. Director Gombac addressed Council questions regarding the management, promotion, pricing, timing, and participation by Darien businesses and non-profit organizations.

Roll Call: Ayes: Belczak, Gustafson, Kenny, Leganski, Schauer, Stompanato, Sullivan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

B. CONSIDERATION OF A MOTION TO APPROVE THE APPOINTMENT OF DIRECTOR OF FINANCE – JULIE SAENZ

It was moved by Alderman Schauer and seconded by Alderman Stompanato to approve the motion as presented.

Roll Call: Ayes: Belczak, Gustafson, Kenny, Leganski, Schauer, Stompanato, Sullivan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

Clerk Ragona administered the Oath of Office to Director Saenz.

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Alderwoman Sullivan reminded all that Citizen of the Year (COY) nominations are due January 6, 2025. She stressed the importance of the award and stated the COY Committee is reliant on the community to nominate a Darien resident. Liaison Sullivan noted the application is available on the City’s website with details published in Direct Connect eNews. The COY Committee will review submissions and present candidate to Council at the January 20 City Council Meeting. Liaison Sullivan announced COY and Honoree celebratory dinner/dance will be held on Friday, February 28 at Alpine Banquets; cost is \$52/person.

Mayor Marchese announced the Darien Lions Club will be delivering groceries/toys to 247 families in Darien and surrounding areas. He commended Darien Lions Club on such a great endeavor.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman Schauer and seconded by Alderman Belczak to adjourn the City Council meeting.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 8:25 P.M.

Mayor

City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 12-16-24. Minutes of 12-16-24 CCM.