

AGENDA
ADMINISTRATIVE/FINANCE
COMMITTEE-OF-THE-WHOLE
February 18, 2015
6:30 P.M.
City Hall – Council Chambers

- 1. Call to Order**
- 2. Budget Review FYE 2016**
- 3. Next Meeting – February 24, 2015**
- 4. Adjournment**

CITY OF DARIEN
FISCAL YEAR ENDING 2016
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CITY OF DARIEN

Memorandum

TO: Mayor, City Council, Clerk, and Treasurer
FROM: Bryon D. Vana, City Administrator
DATE: February 11, 2015
RE: Draft Budget- FY 5-1-2015 to 4-30-2016

Please find attached a copy of the FY 5-1-2015 to 4-30-2016 budget for the General and Capital Project Funds. Highlights include:

General Fund

- Provides transfers of approximately \$5,700,000 to the Capital Projects Fund during the 3 year budget forecast period.
- Provides transfers of approximately \$890,000 to the Debt service Fund to make advance payment of the G.O. Bond, Series 2007B saving approximately \$80,000 in interest payments through 2018.
- Maintains a 3 month operating reserve.
- Continues all current core services provided by the city.
- Continues to provide residents a permit fee waiver on building permit fees.
- Includes a police department budget that focuses on improved resource allocation of police officers resulting in reduced costs and increased services.
- Includes the replacement of 300 Ash Trees that were removed due to Emerald Ash Borer.
- Provides building maintenance assistance to the Darien Historical Society.
- Includes Economic development incentive payment to in accordance with the agreement that kept Walmart and Home Depot in Darien.
- Includes discretionary requests in the Police Department to hire one additional part time Community Service Officer and to create the rank of Lieutenant from the current group of Police Sergeants.
- Includes a discretionary request to provide a fertilize/weed program within the City's detention basins.
- Replaces certain Municipal Services and Police Department vehicles meeting the criteria in the vehicle replacement program.

Capital Projects Fund

- Follows the *capital improvement guidelines* approved by the council in 2012
- Includes a road maintenance program of 4.5 miles, and allows for additional base repair as needed
- Includes approximately \$1,490,000 in ditch projects and various storm sewer improvements.
- Provides a \$500,000 reserve balance for emergencies or economic development incentives as directed by the council.

- Projects revenues sufficient to continue capital projects over a three year period
- Continues concrete and crack sealing maintenance
- Provides for the installation of LED street lights pending approval of a grant
- Includes funds to enhance street lights along 75th Street

Water Fund

The draft water fund budget is not yet complete and will be distributed next week. I will also send out the smaller budgets, such as MFT, Debt Fund, Special Service Area, etc., with the Water Fund budget.

If you have any questions prior to the budget meetings, please feel free to contact me.

City of Darien

2/11/2015

GENERAL FUND SUMMARY FYE 16

ACCOUNT	FYE 14 ACTUAL	FYE 15 BUDGET	FYE 15 EST ACT	FYE 16 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 17 FORECAST	FYE 16 FORECAST
GENERAL FUND REVENUE	\$ 13,214,820	\$ 12,905,495	\$ 13,606,406	13,439,004	\$ 13,439,004	\$ -	\$ 13,937,370	\$ 13,938,761
TOTAL REVENUE	\$ 13,214,820	\$ 12,905,495	\$ 13,606,406	\$ 13,439,004	\$ 13,439,004	\$ -	\$ 13,937,370	\$ 13,938,761
DEPT. EXPENDITURES								
CITY COUNCIL	83,839	102,859	96,371	136,999	95,599	41,400	112,622	116,702
ADMINISTRATION	954,803	1,044,231	988,213	1,044,874	966,469	78,405	1,041,137	1,055,866
COMMUNITY DEV	545,073	533,017	561,563	861,744	856,744	5,000	925,379	996,509
POLICE	6,892,574	7,441,771	7,178,413	7,360,287	7,163,887	196,400	7,530,562	8,064,449
PW/STREETS	1,869,491	1,982,095	2,104,256	2,260,990	1,615,617	645,373	1,902,406	2,037,789
BUSINESS DISTRICT	35,752	-		-				
DEBT SERVICE	165,338							
Water Fund Reimb	(250,000)							
TOTAL EXPENDITURES	\$ 10,296,870	\$ 11,103,973	\$ 10,928,816	\$ 11,664,894	\$ 10,698,316	\$ 966,578	\$ 11,512,106	\$ 12,271,315
FISCAL YEAR BAL	2,917,950	1,801,522	\$ 2,677,590	\$ 1,774,110	\$ 2,740,688	\$ (966,578)	\$ 2,425,264	\$ 1,667,446
BEGINNING FUND BAL	4,671,008	3,400,000	\$ 3,871,945	\$ 3,601,924	\$ 3,601,924		\$ 2,700,000	\$ 2,700,000
ENDING FUND BAL	\$ 7,588,958	\$ 5,202,174	\$ 6,549,535	\$ 5,376,034	\$ 6,342,612		\$ 5,125,264	\$ 4,367,446
TRANSFER TO CAP.	3,747,422	2,502,174	2,947,611	1,786,989	1,786,989	-	2,425,264	1,667,446
TRANSFER TO DEBT FD				889,045	889,045			
ENDING FUND BAL	\$ 3,871,945	\$ 2,700,000	\$ 3,601,924	\$ 2,700,000			\$ 2,700,000	\$ 2,700,000
		910955						

City of Darien

2/11/2015

GENERAL FUND REVENUE BUDGET FISCAL YEAR ENDING 2016

ACCOUNT	FYE 14 ACTUAL	FYE 15 BUDGET	FYE 15 EST ACT	FYE 16 BUD REQ	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 17 FORECAST	FYE 18 FORECAST
TAXES								
REAL ESTATE TAX	\$ 1,125,473	1,829,140	\$ 1,845,000	1,845,817	1,845,817	\$ -	\$ 2,142,817	\$ 2,142,817
ROAD & BRIDGE TAX	208,665	208,000	205,000	205,000	205,000	-	\$ 205,000	\$ 205,000
STATE INCOME	2,152,195	2,091,544	2,142,342	2,186,514	2,186,514	-	\$ 2,186,514	\$ 2,186,514
LOCAL USE	384,587	387,609	408,591	419,634	419,634	-	\$ 419,634	\$ 419,634
SALES TAX	5,025,802	5,000,000	5,173,614	5,173,000	5,173,000	-	\$ 5,173,000	\$ 5,173,000
VIDEO GAMING TAX	4,360	-	52,000	75,000	75,000	-	\$ 75,000	\$ 75,000
REPLACEMENT TAX	7,043	5,000	5,000	5,000	5,000	-	\$ 5,000	\$ 5,000
MUNICIPAL UTILITY TAX	1,154,303	986,000	1,207,322	1,207,322	1,207,322	-	\$ 1,207,322	\$ 1,207,322
AMUSEMENT TAX	87,861	70,000	70,000	70,000	70,000	-	\$ 70,000	\$ 70,000
HOTEL/MOTEL TAX	48,835	40,000	50,000	40,000	40,000	-	\$ 40,000	\$ 40,000
SUB TOTAL	10,198,924	10,417,293	10,958,869	11,027,287	11,027,287	-	11,524,287	11,524,287
LICENSES								
BUSINESS LICENSES	46,824	40,000	46,000	46,000	46,000	-	\$ 46,000	\$ 46,000
LIQUOR LICENSES	61,842	60,000	67,000	67,000	67,000	-	\$ 67,000	\$ 67,000
CONTRACTOR LICENSES	19,560	18,000	18,000	18,000	18,000	-	\$ 18,000	\$ 18,000
SUB TOTAL	128,226	118,000	131,000	131,000	131,000	-	131,000	131,000
FINES, FEES, PERMITS								
COURT FINES	136,534	135,000	135,000	135,000	135,000	-	\$ 135,000	\$ 135,000
TOWING FEES	70,248	70,000	55,000	55,000	55,000	-	\$ 55,000	\$ 55,000
ORDINANCE FINES	19,866	12,000	12,000	12,000	12,000	-	\$ 12,000	\$ 12,000
BLDG PERMIT FEES	187,789	35,000	100,000	35,000	35,000	-	\$ 35,000	\$ 35,000
TELECOMMUNICATIONS TAX	787,188	870,000	870,000	850,000	850,000	-	\$ 850,000	\$ 850,000
CABLE TV FRANCHISE	374,998	330,000	330,000	374,800	374,800	-	\$ 374,800	\$ 374,800
NICOR FRANCHISE FEE	28,806	28,000	29,000	28,000	28,000	-	\$ 28,000	\$ 28,000
PUBLIC HEARING FEES	6,201	5,000	5,000	5,000	5,000	-	\$ 5,000	\$ 5,000
ELEVATOR INSPECTIONS	4,925	5,000	5,000	5,000	5,000	-	\$ 5,000	\$ 5,000
PUB.IMPROVEMENT PERMIT	175	-	-	-	-	-	\$ -	\$ -
ENG/PROF.FEES (REIMB)	64,940	42,400	40,000	42,400	42,400	-	\$ 42,400	\$ 42,400
LEGAL FEE REIMB.	-	-	-	-	-	-	\$ -	\$ -
POLICE SPECIAL SERVICE	149,840	107,500	130,000	108,233	108,233	-	\$ 109,597	\$ 110,989
D.U.I. TECHNOLOGY	15,409	8,000	13,000	13,000	13,000	-	\$ 13,000	\$ 13,000
STORMWATER MGMT.FEES	1,062	-	-	-	-	-	\$ -	\$ -
INSPEC/TAP ON/PERMITS	150	-	-	-	-	-	\$ -	\$ -
DEV.CONTRIB/IMPACT	-	-	-	-	-	-	\$ -	\$ -
SUB TOTAL	1,847,930	1,647,900	1,724,000	1,663,433	1,663,433	-	1,664,797	1,666,189

City of Darien

2/11/2015

GENERAL FUND REVENUE BUDGET FISCAL YEAR ENDING 2016

ACCOUNT	FYE 14 ACTUAL	FYE 15 BUDGET	FYE 15 EST ACT	FYE 16 BUD REQ	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 17 FORECAST	FYE 18 FORECAST
OTHER INCOME								
WATER FUND SHARE	250,000	250,000	250,000	250,000	250,000	-	\$ 250,000	\$ 250,000
REIMBURSEMENTS -WORK CON	23,427	-	24,000	-	-	-	\$ -	\$ -
INTEREST INCOME	10,190	6,000	7,500	6,000	6,000	-	\$ 6,000	\$ 6,000
DRUG SEIZURE RECEIPTS	-	-	-	-	-	-	-	-
POLICE REPORTS/PRINTS	6,230	5,000	6,500	5,000	5,000	-	\$ 5,000	\$ 5,000
IMPACT FEE REVENUE	5,970	-	-	-	-	-	\$ -	\$ -
GRANTS	10,671	-	7,200	-	-	-	\$ -	\$ -
RENTS	375,167	335,302	299,827	283,285	283,285	-	\$ 283,285	\$ 283,285
RENTS - STRIP MALL	-	-	19,350	-	-	-	\$ -	\$ -
TAXES - REIMBURSEMENT	-	-	-	-	-	-	\$ -	\$ -
MAINTENANCE - REIMB.	-	-	-	-	-	-	\$ -	\$ -
OTHER REIMBURSEMENTS	244,589	85,000	86,000	48,000	48,000	-	\$ 48,000	\$ 48,000
RESIDENTIAL CONCRETE REIM	67,987	-	51,160	-	-	-	\$ -	\$ -
SALE OF EQUIPMENT	28,849	1,000	9,000	5,000	5,000	-	\$ 5,000	\$ 5,000
MISCELLANEOUS REVENUE	164,525	40,000	32,000	20,000	20,000	-	\$ 20,000	\$ 20,000
SUB TOTAL	1,187,604	722,302	792,537	617,285	617,285	-	617,285	617,285
TOTAL REVENUES	\$ 13,382,683	\$ 12,905,495	\$ 13,606,406	\$ 13,439,004	\$ 13,439,004	\$ -	\$ 13,937,370	\$ 13,938,761

City of Darien

2/11/2015

CITY COUNCIL BUDGET
FISCAL YEAR 2015-2016

ACCOUNT	FYE 14 ACTUAL	FYE 15 BUDGET	FYE 15 ESTIMATED ACTUAL	FYE 16 REQUEST	DEPT MANT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 17 FORECAST	FYE 18 FORECAST
PERSONNEL								
SALARIES	\$ 42,750	\$ 42,750	42,750	42,750	42,750	-	42,750	42,750
SUB-TOTAL	42,750	42,750	42,750	42,750	42,750	-	42,750	42,750
BENEFITS								
SOCIAL SECURITY	2,651	2,651	2,651	2,651	2,651	-	2,651	2,651
MEDICARE	620	620	620	620	620	-	620	620
SUB-TOTAL	3,271	3,271	3,271	3,271	3,271	-	3,271	3,271
OPERATING COSTS								
BOARDS AND COMMISSIONS	1,291	2,500	1,250	2,500	2,500	-	2,500	2,500
CABLE OPERATIONS	-	2,500	2,500	12,500	-	12,500	10,000	10,000
DUES AND SUBSCRIPTIONS	65	100	65	100	100	-	100	100
LIABILITY INSURANCE	31,930	42,938	40,000	42,428	42,428	-	46,151	50,231
PUBLIC RELATIONS	400	2,000	1,500	1,000	500	500	1,000	1,000
SUPPLIES - OFFICE	-	-	-	-	-	-	-	-
SUPPLIES - OTHER	-	-	-	-	-	-	-	-
TRAINING AND EDUCATION	-	1,000	200	1,000	1,000	-	1,000	1,000
TRAVEL/MEETINGS	20	-	35	50	50	-	50	50
SUB-TOTAL	33,706	51,038	45,550	59,578	46,578	13,000	60,801	64,881
CONTRACTUAL SERVICES								
CONSULTING/PROF SERVS	3,866	5,000	4,000	25,000	3,000	22,000	5,000	5,000
TROLLEY CONTRACTS	246	800	800	800	-	800	800	800
SUB-TOTAL	4,112	5,800	4,800	25,800	3,000	22,800	5,800	5,800
CAPITAL								
EQUIPMENT	-	-	-	5,600	-	5,600	-	-
SUB-TOTAL	-	-	-	5,600	-	5,600	-	-
TOTAL EXPENDITURES	\$ 83,838	\$ 102,859	\$ 96,371	\$ 136,999	\$ 95,599	\$ 41,400	\$ 112,622	\$ 116,702

City Council Summary

2015-2016 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 42,750	\$ -
BENEFITS	\$ 3,271	\$ -
OPERATING COSTS	\$ 46,578	\$ 13,000
CONTRACTUAL	\$ 3,000	\$ 22,800
CAPITAL	\$ -	\$ 5,600
TOTAL	<u>\$ 95,599</u>	<u>\$ 41,400</u>

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES			
12-4010	SALARIES	\$ 42,750	\$ -
BENEFITS			
12-4110	SOCIAL SECURITY	\$ 2,651	\$ -
12-4111	MEDICARE	\$ 620	\$ -
OPERATING			
12-4205	BOARDS AND COMMISSIONS	\$ 2,500	\$ -
	Finger Printing - Liq Lic	\$ 1,000	
	Make A Difference Day	\$ 500	\$ -
	Senior Assistance	\$ 500	\$ -
	Holiday Decorating Contest	\$ 500	\$ -
	Total	<u>\$ 2,500</u>	<u>\$ -</u>
12-4206	CABLE OPERATIONS	\$ -	\$ 12,500
	Video council meeting	\$ -	\$ 6,500
	New Video Monitor	\$ -	\$ 6,000
		\$ -	\$ 12,500
12-4213	DUES & SUBSCRIPTIONS	\$ 100	\$ -
12-4219	LIABILITY INSURANCE	\$ 42,428	\$ -
	IRMA	\$ 7,428	
	Legal Fees	\$ 35,000	
	Total	<u>\$ 42,428</u>	
12-4239	PUBLIC RELATIONS	\$ 500	\$ 500

City Council Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Darien Logo Merchandise	\$ -	\$ 500
	Flags	\$ 500	\$ -
	Total	\$ 500	\$ 500
12-4253	SUPPLIES - OFFICE	\$ -	\$ -
12-4257	SUPPLIES - OTHER	\$ -	\$ -
12-4263	TRAINING & EDUCATION	\$ 1,000	\$ -
		\$ -	\$ -
12-4265	TRAVEL/MEETINGS	\$ 50	\$ -
CONTRACTUAL SERVICES			
12-4325	CONSULTING/PROF SERVICES	\$ 3,000	\$ 22,000
*	DuPage Senior Citizens Council	\$ -	\$ 20,000
	Code Supplements	\$ 3,000	\$ -
	Senior Taxi Subsidy	\$ -	\$ 2,000
	Total	\$ 3,000	\$ 22,000
12-4366	TROLLEY CONTRACTS	\$ -	\$ - \$ 800
	Halloween Party	\$ -	\$ 300
	Holiday Lights Tour	\$ -	\$ 500
	Total	\$ -	\$ 800
CAPITAL			
12-4815	EQUIPMENT	\$ -	\$ 5,600
	8 tablets		\$ 5,600
		\$ 95,599	\$ 41,400



DuPage Senior Citizens Council

facebook



Providing Meals and More...

1990 Springer Drive, Lombard, IL 60148 • 630-620-0804 • fax 630-620-1158

February 3, 2015

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Mayor Kathleen Weaver
City of Darien
1702 Plainfield Road
Darien, IL 60561

Dear Mayor Weaver,

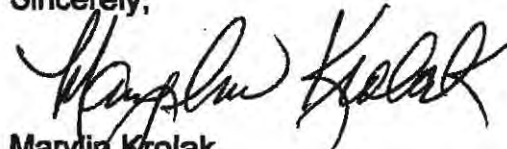
This letter is to formally request funding in the amount of \$20,000 from the City of Darien for support of our programs that benefit at risk seniors with in your community.

The DuPage Senior Citizens Council (DSCC) relies on the support and partnership of the municipalities we serve to provide services allowing seniors to live as independently as possible while preventing expensive and premature institutionalization. Please find enclosed a report and proposal that shows services provided to the City of Darien seniors in DuPage County.

Our records show that the City of Darien has not supported DSCC since 2012. With only half of DSCC funding coming from federal and state sources, your support is critical to maintaining our senior programs in the City of Darien. As you know, the fiscal years for DSCC and City of Darien overlap. Our report of services provided covers the time period between 10/01/13 – 09/30/14, DSCC's last full fiscal year.

If you have additional questions, please contact me directly at 630-546-0626. We look forward to hearing from you soon.

Sincerely,


Marylin Krolak
Executive Director

Please contact me to discuss.



cc: Bryon Vana, City Administrator

Enclosures

www.dupageseniorcouncil.org

**DuPage Senior Citizens Council
Summary and Proposal for Services
For
City of Darien**

History and Overview

Established in 1975, DSCC is a non-profit agency committed to seniors and operates several programs, including the "***Meals on Wheels***" and Community Dining programs in DuPage County. Our mission is to promote the ability of elderly persons to live in dignity with as much independence as possible.

While much of American culture focuses on youth, DSCC advocates for the older generation who are the pillars of our society. These elderly persons have earned respect and deserve to live with dignity; however, many of them have become frail or otherwise lack the resources to provide for their own needs and rely on others for help.

Most of our clients are **homebound seniors who live alone**, and nearly **75%** of them are at or below the poverty level. DSCC is a safety net for many individuals who might not otherwise eat a hot meal each day or have someone to check in on them.

DSCC has historically received approximately half of its funding from federal and state grants, but that proportion has dropped substantially. The economy remains sluggish and the State of Illinois continues to face a fiscal crisis jeopardizing state funding for community-based services. Community support is needed now more than ever to maintain service levels for seniors and avoid cutting critical lifesaving components.

Following are the program descriptions and number of services provided to Darien senior residents during the period 10/1/2013 to 9/30/2014. **Please note that these figures are also reflective of a typical and current 12 month time frame regardless of fiscal year.**

Direct Services

Senior Nutrition Program/"Meals on Wheels" & Community Dining

- **6,520 meals to 95 unduplicated seniors**

"***Meals on Wheels***" are packed and delivered each weekday to frail and homebound seniors in Darien by DSCC staff and volunteers who have been trained in food safety. The Community Dining Sites located throughout DuPage County also provides an opportunity for elderly persons to socialize, participate in activities, and receive valuable health and wellness information. All meals served are balanced, nutritious, and meet special dietary needs required, such as low sodium, vegetarian, or diabetic. Each meal is equivalent to 1/3 of the Reference Dietary Intake for adults 60 and over.

Home Maintenance Program/Chore Days

- **40 Minor Home Repairs & Yard Clean Up services to 25 senior residents**

DSCC's Home Maintenance program provides low-cost minor home repairs which assist older persons with basic home responsibilities associated with daily living. Typical examples are repairing or replacing leaky faucets or toilets and installing smoke and carbon monoxide detectors, light fixtures, locks or deadbolts. Additional services which enhance seniors' safety and security include installing bath benches, grab bars, and non-slip strips, as well as repairing and reinforcing walkway steps and stair railings. In cases where homes require larger repair services, DSCC offers assessments and provides contractor referrals to seniors.

Chore Days are another service in the category of home maintenance DSCC offers the elderly. For three weekends during the spring and again in the fall, groups of volunteers of all ages help seniors with various outside chores such as raking leaves, gardening, trimming shrubs, and other yard tasks. This assistance enables seniors to keep up with the tasks of home ownership and increases their ability to remain in their homes.

Well Being Checks

- **5,400 Well Being Checks assuring the health and safety of senior residents**

Our "Meals on Wheels" volunteers and staff conduct a daily Well Being Check with each meal delivery and each on-site home maintenance service. A formalized system has been implemented for alerting our staff to any observed changes in a senior's physical or mental health. This value-added procedure, which has been formalized this year, has already resulted in several documented cases of staff and volunteers saving lives by finding fallen or injured seniors upon visiting their homes.

An Emergency Follow-Up Procedure is in place for any client who was expected to be at home, and DSCC collaborates with your local police and fire department to account for every "missing" senior by the end of each business day.

Additional In-Direct Services

Health and Wellness

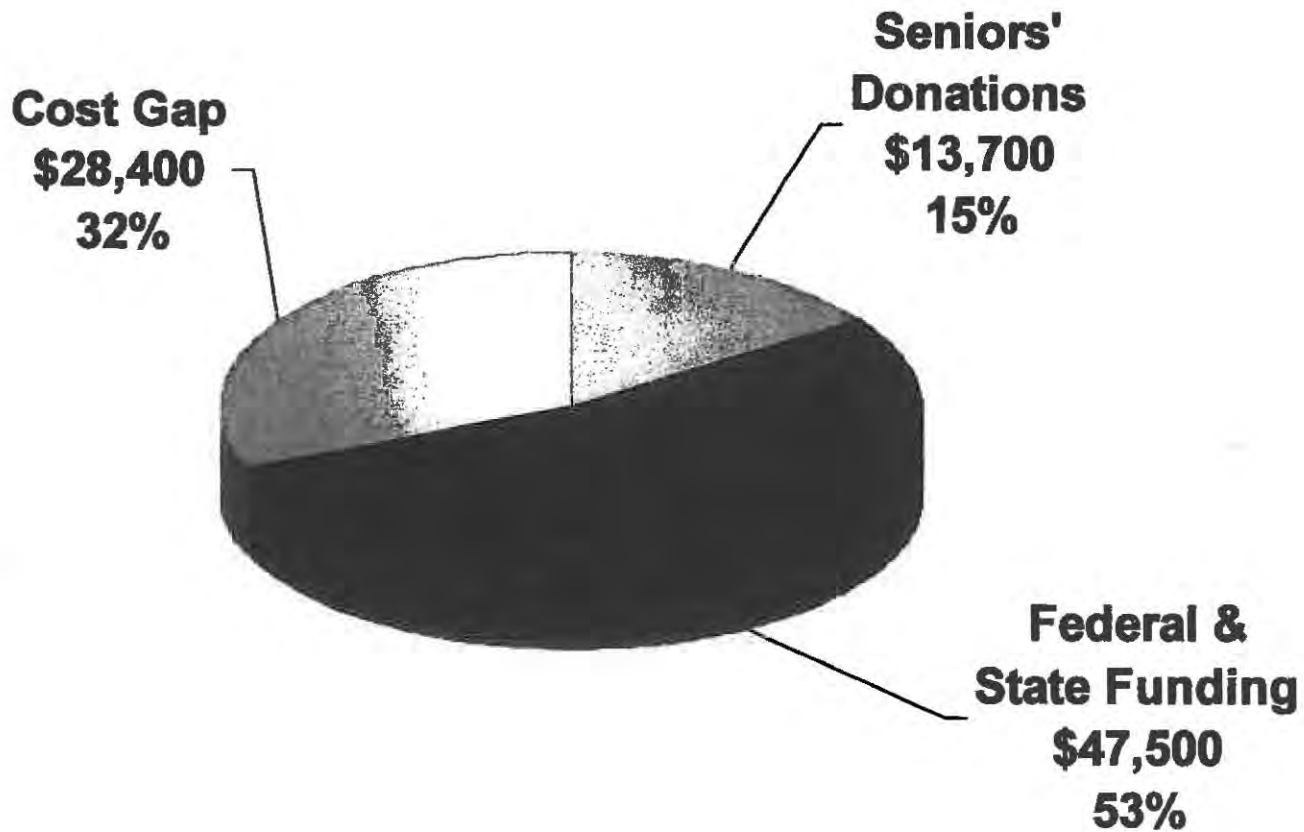
- **95 senior residents received information each month**

At the Senior Citizens Community Dining sites located throughout DuPage County along with the "Meals on Wheels" delivered to homes, DSCC provides an educational focus on varying topics pertinent to elderly lifestyles. As seniors become aware of and implement these preventive measures, we help improve their health and wellness and avoid premature institutionalization.

Cost Analysis – Darien

Senior Residents (60+) All Programs

DSCC Fiscal Year 2014 (10/1/13 – 9/30/14)



P12

P13



City of Darien Contribution History

DuPage Senior Citizens Council's Fiscal Year		Contribution Received
FY 2006	(10/01/05 - 09/30/06)	\$ 14,240
FY 2007	(10/01/06 - 09/30/07)	\$ 12,665
FY 2008	(10/01/07 - 09/30/08)	\$ 18,810
FY 2009	(10/01/08 - 09/30/09)	\$ 24,534
FY 2010	(10/01/09 - 09/30/10)	\$ 22,701
FY 2011	(10/01/10 - 09/30/11)	\$ -
FY 2012	(10/01/11 - 09/30/12)	\$ 22,000
FY 2013	(10/01/12 - 09/30/13)	\$ -
FY 2014	(10/01/13 - 09/30/14)	\$ -
FY 2015	(10/01/14 - 09/30/15)	\$ -
FY 2016	(10/01/15 - 09/30/16)	\$ -

Note: Per non-profit accounting principles, contributions are applied to the DSCC fiscal year in which they were received from or committed by the donor

City of Darien

2/11/2015

ADMINISTRATION DEPARTMENT BUDGET FISCAL YEAR 2015-2016

ACCOUNT	FYE 14 ACTUAL	FYE 15 BUDGET	FYE 15 ESTIMATED ACTUAL	FYE 16 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 17 FORECAST	FYE 18 FORECAST
PERSONNEL								
SALARIES	475,882	474,081	465,310	457,452	457,452	-	466,601	475,933
OVERTIME	-	500	-	2,000	2,000	-	2,000	2,000
SUB-TOTAL	475,882	474,581	465,310	459,452	459,452	-	468,601	477,933
BENEFITS								
SOCIAL SECURITY	26,302	29,393	28,849	28,486	28,486	-	28,985	29,492
MEDICARE	6,939	6,874	6,747	5,707	5,707	-	5,808	5,908
IMRF	65,692	70,306	69,006	68,137	68,137	-	69,329	70,542
MEDICAL/LIFE INSURANCE	61,757	63,281	62,850	60,484	60,484	-	61,089	61,700
SUPPLEMENTAL PENSION	25,182	23,984	25,367	24,320	24,320	-	25,536	26,813
SUB-TOTAL	185,872	193,838	192,818	187,133	187,133	-	190,745	194,455
OPERATING COSTS								
DUES & SUBSCRIPTIONS	4,402	3,600	2,600	3,705	100	3,605	3,705	3,705
LIABILITY INSURANCE	31,680	51,852	35,000	50,013	49,713	300	50,905	51,823
LEGAL NOTICES	4,038	8,000	7,000	8,000	8,000	-	8,000	8,000
MAINTENANCE-BUILDING	596	8,400	6,500	33,400	8,400	25,000	8,400	8,400
MAINTENANCE-EQUIPMENT	5,904	12,800	8,500	13,500	13,500	-	13,500	13,500
MAINTENANCE-GROUNDS	1,404	8,000	2,500	5,000	5,000	-	5,000	5,000
POSTAGE/MAILINGS	1,945	5,200	5,200	6,300	6,300	-	6,300	6,300
PRINTING & FORMS	2,391	3,000	2,500	3,000	3,000	-	3,000	3,000
PUBLIC RELATIONS	25,379	37,500	37,500	37,500	-	37,500	37,500	37,500
RENT-EQUIPMENT	1,755	2,160	1,200	2,160	2,160	-	2,160	2,160
SUPPLIES-OFFICE	8,109	9,000	8,000	8,500	8,500	-	9,000	9,000
SUPPLIES-OTHER	-	500	250	500	500	-	500	500
TRAINING & EDUCATION	2,064	5,000	4,000	6,000	-	6,000	6,000	6,000
TRAVEL/MEETINGS	305	1,000	350	1,000	-	1,000	1,000	1,000
TELEPHONE	59,896	61,000	60,000	73,000	73,000	-	73,000	73,000
UTILITIES - GAS & OIL	4,458	3,800	3,800	3,500	3,500	-	3,500	3,500
VEHICLE GAS , OIL, MAINT.	4,229	7,900	6,000	7,500	7,500	-	5,200	5,200
ESDA	1,255	2,000	650	2,000	2,000	-	2,000	2,000
SUB-TOTAL	159,808	230,712	191,550	264,578	191,173	73,405	238,670	239,588
CONTRACTUAL SERVICES								
AUDIT	12,775	13,350	12,350	9,611	9,611	-	13,025	13,716
CONSULTING/PROF SERVS	85,822	105,250	102,000	96,850	91,850	5,000	89,100	89,100
CONSULTING/PROF-REIMB.	1,808	-	-	-	-	-	-	-
CONTINGENCY	6,432	10,000	10,000	10,000	10,000	-	10,000	10,000
JANITORIAL SERVICE	14,184	16,500	14,184	17,250	17,250	-	18,250	18,250
LEGAL FEES	-	-	-	-	-	-	-	-
SUB-TOTAL	121,021	145,100	138,534	133,711	128,711	5,000	130,375	131,066
CAPITAL								
BLDG IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	12,219	-	-	-	-	-	-	-
SUB-TOTAL	12,219	-	-	-	-	-	-	-
TOTAL EXPENDITURES	954,801	1,044,231	\$ 988,213	\$ 1,044,874	\$ 986,469	\$ 78,405	\$ 1,028,391	\$ 1,043,041

Administration Department
Summary

FYE 2016 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 459,452	\$ -
BENEFITS	\$ 187,133	\$ -
OPERATING COSTS	\$ 191,173	\$ 73,405
CONTRACTUAL	\$ 128,711	\$ 5,000
CAPITAL	\$ -	\$ -
TOTAL	\$ 966,469	\$ 78,405

	Account # Description		Department Maintenance Budget Request		City Council Discretionary Expenditures
	SALARIES				
10-4010	SALARIES		\$ 457,452		\$ -
10-4030	OVERTIME		\$ 2,000		\$ -
	BENEFITS				
10-4110	SOCIAL SECURITY		\$ 28,486		\$ -
10-4111	MEDICARE		\$ 5,707		\$ -
10-4115	IMRF		\$ 68,137		\$ -
10-4120	MEDICAL/LIFE INSURANCE		\$ 60,484		\$ -
10-4135	SUPPLEMENTAL PENSION		\$ 24,320		\$ -
	OPERATING				
10-4213	DUES & SUBSCRIPTIONS		\$ 100		\$ 3,605
	Books/Publications	\$ 100		\$ -	
	2 ICMA Memberships	\$ -		\$ 2,000	
	ILCMA	\$ -		\$ 350	
	2 ILGFOA Members	\$ -		\$ 450	
	Notaries	\$ -		\$ 600	
	IPELRA	\$ -		\$ 205	
	Total	\$ 100		\$ 3,605	

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
10-4219	LIABILITY INSURANCE	\$ 49,713	\$ 300
	Liability Insurance	\$ 29,713	\$ -
	Deductible	\$ 5,000	\$ -
	Wellness Fair	\$ -	\$ 300
	Legal Services	\$ 15,000	\$ -
	Total	\$ 49,713	\$ 300
10-4221	LEGAL NOTICES	\$ 8,000	\$ -
10-4223	MAINTENANCE - BUILDING	\$ 8,400	\$ 25,000
	Janitorial & Mechanical Supplies	\$ 3,000	\$ -
	HVAC Repairs & Maintenance	\$ 4,000	\$ -
	Fire Alarm/Sprinkler Monitoring	\$ 1,400	\$ -
*	Carpeting-Front of office	\$ -	\$ 20,000
	Paint-Interior lobby	\$ -	\$ 5,000
	Total	\$ 8,400	\$ 25,000
10-4225	MAINTENANCE - EQUIPMENT	\$ 13,500	\$ -
	Equipment Maintenance	\$ 1,000	\$ -
	Generator Maintenance/Fuel	\$ 1,500	\$ -
	Other Repairs	\$ 1,500	\$ -
	MIP Maintenance/Software	\$ 6,500	\$ -
	Copier Maintenance	\$ 3,000	\$ -
	Total	\$ 13,500	\$ -
10-4227	MAINTENANCE - GROUNDS	\$ 5,000	\$ -
10-4233	POSTAGE/MAILINGS	\$ 6,300	\$ -
	Regular Postage	\$ 5,500	\$ -
	Meter Permit/Supplies	\$ 400	\$ -
	FedEx/UPS	\$ 400	\$ -
	Total	\$ 6,300	\$ -
10-4235	PRINTING & FORMS	\$ 3,000	\$ -
10-4239	PUBLIC RELATIONS	\$ -	\$ 37,500
	Neighbors Magazine	\$ -	\$ 10,000
	Neighbors Postage	\$ -	\$ 12,000
	Informational Flyers	\$ -	\$ 1,000
	City Surveys	\$ -	\$ 500
	Citizen of the Year	\$ -	\$ 6,000
	July 4th Fireworks contribution	\$ -	\$ 8,000
	Total	\$ -	\$ 37,500

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
10-4243	RENT - EQUIPMENT	\$ 2,160	\$ -
10-4253	SUPPLIES - OFFICE	\$ 8,500	\$ -
10-4257	SUPPLIES - OTHER	\$ 500	\$ -
	Meeting Supplies	\$ 500	\$ -
	Total	\$ 500	\$ -
10-4263	TRAINING & EDUCATION	\$ -	\$ 6,000
	Tuition Reimbursement	\$ -	\$ 3,000
	Local Training	\$ -	\$ 3,000
	Total	\$ -	\$ 6,000
10-4265	TRAVEL/MEETINGS	\$ -	\$ 1,000
	Association Meetings	\$ -	\$ 500
	Mileage - Staff	\$ -	\$ 500
	Total	\$ -	\$ 1,000
10-4267	TELEPHONE	\$ 73,000	\$ -
	Verizon	\$ 28,000	\$ -
	Equipment Replacement	\$ 3,000	\$ -
	Telephone Service	\$ 42,000	\$ -
	Total	\$ 73,000	\$ -
10-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 3,500	\$ -
10-4273	VEHICLE (Gas & Oil)	\$ 7,500	\$ -
	Gasoline/Oil/Fluids	\$ 4,000	\$ -
	Maintenance/Repairs	\$ 3,500	\$ -
	Total	\$ 7,500	\$ -
10-4279	ESDA - SIREN MAINTENANCE	\$ 2,000	\$ -
CONTRACTUAL SERVICES			
10-4320	AUDIT - GENERAL FUND	\$ 9,611	\$ -
10-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 91,850	\$ 5,000
	Computer Support	\$ 50,000	\$ -
	Upgrade XP Machines	\$ 20,000	\$ -
	Computers and Parts	\$ 2,000	\$ -
	Code Internet Link	\$ 750	\$ -
	Web Site Maintenance	\$ 7,000	\$ -
	Web Site Internet Link	\$ 1,000	\$ -

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Web Q&A	\$ 5,500	\$ -
	Dupage M and M settlement FYE 16	\$ 5,000	\$ -
	Annual disclosure filing	\$ 600	\$ -
	Microsoft Office 2013	\$ -	\$ 5,000
	Total	\$ 91,850	\$ 5,000
10-4330	CONTINGENCY	\$ 10,000	\$ -
10-4345	JANITORIAL SERVICES	\$ 17,250	\$ -
	Janitorial Contract	\$ 16,000	\$ -
	Window Cleaning	\$ 500	\$ -
	Floor Mats	\$ 750	\$ -
	Total	\$ 17,250	\$ -
CAPITAL			
10-4810	BUILDING IMPROVEMENTS	\$ -	\$ -
10-4815	EQUIPMENT	\$ -	\$ -
	Total	\$ 966,469	\$ 78,405

FYE 16 BUDGET REQUEST FORM
Equipment Replacement Budget – Items over \$1,000

Department: Administration Fund: General

Account Name: Maintenance-Building Number: 4223

Description of item to be replaced: Carpeting

Year purchased: 2000 Original Cost: _____

Year item was scheduled for replacement: _____

Additional information, including mileage/hours, condition, repair history, accident history, and disposition: _____

Description of replacement item: _____

Purchase Month: Pending Estimated Cost 20,000

Description of new item, including upgrades and technological improvements:
The City Hall Carpeting is starting to tear and therefore becoming a trip hazard both in the public area as well as in the employee section. The carpeting is original to the building and has exceeded its useful life. This item can be delayed for a year or two but the public access area should be addressed sooner than later and that could be done for less expense.

SUBMITTED BY: 

Recommended for replacement by:

Department Head Yes No

City Administrator Yes No

FLOORING QUOTE: DARIEN CITY HALL-1ST FLOOR-BUDGET

February 6, 2015

John:

We propose to furnish and install the following on the above project:

CARPET

- Broadloom Carpet (Style and Color: TBD)
- Adhesive, Edge Sealer, Freight, Floor Prep, and Installation of Broadloom

RESILIENT

- VPI 4" Vinyl Cove Base C: TBD
- Transitions
- Adhesive, Freight, and Installation of Base and Transitions

DEMOLITION/FURNITURE MOVE

- Demolition of Existing Carpet and Wall Base
- Moving of Furniture and Filing Cabinets
- **ALL PERSONAL BELONGINGS, FILES, ELECTRONICS, AND COMPUTERS MUST BE REMOVED FROM THE AREA PRIOR TO DEMOLITION.**

PREMIUM TIME

- Work to be completed at night or on weekends. **MAJOR HOLIDAYS EXCLUDED**

The above described work will be completed per the attached color key dated 2-6-15-CITY HALL 1ST for the following amount:

BREAKDOWN:

CARPET: \$11,570.00

RESILIENT: \$1,135.00

DEMO: \$4,195.00

PREMIUM TIME: \$1,850.00

TAXES: EXCLUDED

CONTRACT TOTAL: \$18,750.00

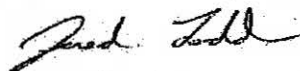
ALTERNATE #1: CARPET TILE ILO BROADLOOM: ADD TO CONTRACT TOTAL: \$2,205.00

Proposal Includes: Non-union installation and taxes

Proposal Excludes: Union installation, taxes, silicone sealants, moisture mitigation, heavy patching, leveling, premium work hours, carpet pad, final cleaning of flooring and floor protection

If you have any questions regarding this proposal, feel free to contact me at your convenience.

Regards,



Jared Todd

Flooring Manager

Cell: 847-802-2296

Email: jtodd@rieke.com

Darien City Hall- 1st Floor

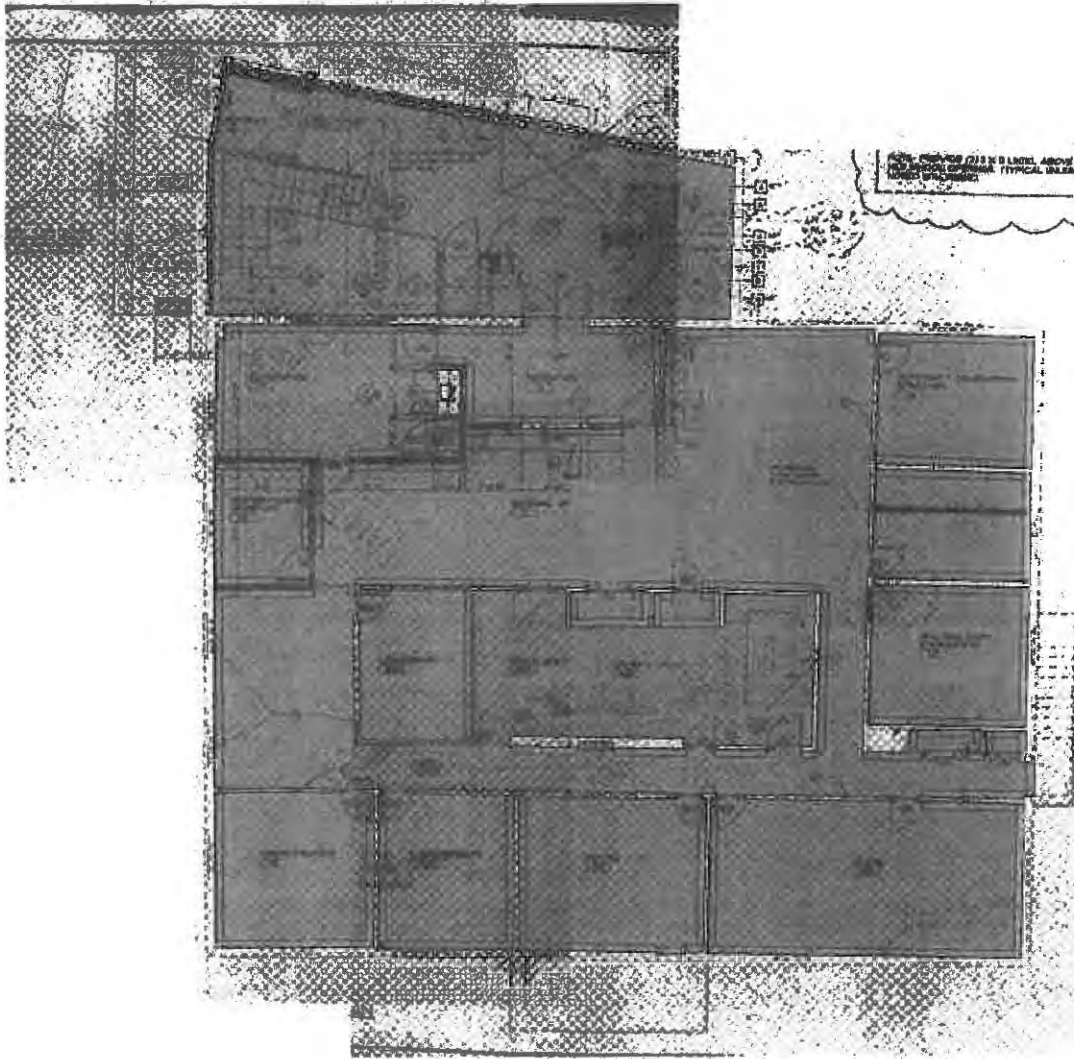
06 February 2015 : Darien City Hall

Summary Report



 Broadloom Carpet
VPI 4" Vinyl Cove Base
NO WORK

Scale 1:150 (original drawing scale 1:48)



FYE 16 BUDGET REQUEST FORM
Equipment Replacement Budget – Items over \$1,000

Department: Administration

Fund: General

Account Name: Equipment

Number: 4815

Description of item to be replaced: 22 Windows XP Machines

Year purchased: Various

Original Cost:

Year item was scheduled for replacement:

Additional information, including mileage/hours, condition, repair history, accident history, and disposition:

Description of replacement item:

Purchase Month: May

Estimated Cos \$20,000

Description of new item, including upgrades and technological improvements:

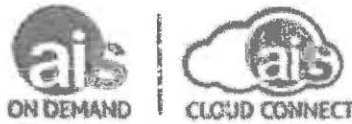
22 Machines Lenovo ThinkCentre M73 Desktop Computers per attached quote

SUBMITTED BY: _____

Recommended for replacement by:

Department Head Yes No

City Administrator Yes No



Quote
Quote Number: 652

Payment Terms:
Expiration Date:02/28/2015

Quote Prepared For

Paul Nosek
City of Darien
1702 Plainfield Road
Darien, IL 60561
United States
Phone:630-852-5000
pnosek@darienil.gov

Quote Prepared By

Corey Plestina
AIS, Inc.
6428 Joliet Road, Sulte 100
Countryside, IL 60525
United States
Phone:
Fax:708-469-2559
cplestina@aislabs.com

ITEM#	QUANTITY	ITEM NAME	UNIT PRICE	EXTENDED PRICE
One-Time Items				
1)	22	Lenovo ThinkCentre M73 10B60008US Desktop Computer - Intel Core I5 I5-4570 3.20 GHz - Small Form Fac M73 SFF I5-4570 - 4 GB RAM - 500 GB HDD - DVD-Writer - Intel HD 4600 - Windows 7 Professional 64-bit	\$635.00	\$13,970.00
2)	66	Estimated Labor Setup and Install of new PC's - 3 Hours Each	\$85.00	\$5,610.00
			One-Time Total	\$19,580.00
Comment:			Subtotal	\$19,580.00
			Total Taxes	\$0.00
			Total	\$19,580.00

Authorizing Signature _____

Date _____

QUOTES: All labor entries are estimates. Travel time is not included in the quote. A final invoice of 'Actual Time' and 'Travel Time' will be billed when the project is complete. Any issues not listed in a quote will NOT be considered part of the project and will be billed in addition to the quote as a separate issue. Equipment and licensing will require the greater of 50% of the invoice or 100% of the equipment before the order will be placed and the remaining balance is due upon arrival. Equipment is warranted by their respective manufacturers. Warranty terms for AIS-built equipment available at www.aislabs.com/warranty. Interest Charges on Past Due Accounts and Collection Costs Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. Additional training or Professional Services can be provided at our standard rates.

City of Darien

2/11/2015

COMMUNITY DEVELOPMENT DEPARTMENT BUDGET FISCAL YEAR 2015-2016

ACCOUNT	FYE 14 ACTUAL	FYE 15 BUDGET	FYE 15 ESTIMATED ACTUAL	FYE 16 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 16 FORECAST	FYE 17 FORECAST
PERSONNEL								
SALARIES	\$ 285,227	\$ 286,810	\$ 287,066	\$ 291,949	\$ 291,949	\$ -	\$ 297,788	\$ 303,743
OVERTIME	280	500	-	-	-	-	-	-
SUB-TOTAL	\$ 285,507	\$ 287,310	\$ 287,066	\$ 291,949	\$ 291,949	\$ -	\$ 297,788	\$ 303,743
BENEFITS								
SOCIAL SECURITY	15,531	17,782	17,798	17,782	17,782	-	18,138	18,501
MEDICARE	3,983	4,159	4,162	4,159	4,159	-	4,242	4,327
IMRF	38,651	42,534	42,572	42,534	42,534	-	43,385	44,252
MEDICAL/LIFE INSURANCE	39,261	39,969	39,964	38,448	38,448	-	39,217	40,001
SUPPLEMENTAL PENSION	2,492	3,600	2,400	3,600	3,600	-	3,600	3,600
SUB-TOTAL	99,919	108,044	106,896	106,523	106,523	-	108,581	110,681
OPERATING COSTS								
BOARDS & COMMISSIONS	1,550	1,500	1,500	1,500	1,500	-	1,600	1,600
DUES & SUBSCRIPTIONS	470	455	500	600	600	-	600	650
LIABILITY INSURANCE	33,445	46,000	46,000	45,714	45,714	-	44,395	45,597
MAINTENANCE-VEHICLE	324	1,200	1,000	1,200	1,200	-	1,200	1,200
PRINTING & FORMS	1,112	2,641	1,500	1,890	1,890	-	1,800	1,991
ECONOMIC INCENTIVES	-	-	-	298,000	298,000	-	358,000	418,000
SUPPLIES-OFFICE	-	450	300	300	300	-	300	300
TRAINING & EDUCATION	328	500	600	600	600	-	600	600
TRAVEL/MEETINGS	127	200	100	200	200	-	200	200
VEHICLE GAS & OIL	338	1,400	1,200	1,350	1,350	-	1,350	1,350
SUB-TOTAL	37,693	54,346	52,700	351,354	351,354	-	410,045	471,488
CONTRACTUAL								
CONSULTING/PROF SERV	42,425	34,918	34,900	37,919	32,919	5,000	33,413	33,914
CONSULTING/PROF REIME	79,529	48,400	80,000	74,000	74,000	-	74,000	75,100
SUB-TOTAL	121,953	83,318	114,900	111,919	106,919	5,000	107,413	109,014
CAPITAL								
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 545,072	\$ 533,018	\$ 561,563	\$ 861,744	\$ 856,744	\$ 5,000	\$ 923,827	\$ 994,926

Community Development Summary

FYE 2016 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 291,949	\$ -
BENEFITS	\$ 106,523	\$ -
OPERATING COSTS	\$ 351,354	\$ -
CONTRACTUAL	\$ 106,919	\$ 5,000
CAPITAL	\$ -	\$ -
TOTAL	\$ 856,744	\$ 5,000

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES			
20-4010	SALARIES	\$ 291,949	\$ -
20-4030	OVERTIME	\$ -	\$ -
BENEFITS			
20-4110	SOCIAL SECURITY	\$ 17,782	\$ -
20-4111	MEDICARE	\$ 4,159	\$ -
20-4115	IMRF	\$ 42,534	\$ -
20-4120	MEDICAL/LIFE INSURANCE	\$ 38,448	\$ -
20-4135	SUPPLEMENTAL PENSION	\$ 3,600	\$ -
OPERATING			
20-4205	BOARDS & COMMISSIONS	\$ 1,500	\$ -
	Secretary	1,500	-
	Total	1,500	-
20-4213	DUES & SUBSCRIPTIONS	\$ 600	\$ -
	APA Membership	600	-
	Total	600	-
20-4219	LIABILITY INSURANCE	\$ 45,714	\$ -
	Liability Insurance	22,714	-
	Deductible	5,000	-
	Legal Expense	18,000	-
	Total	45,714	-

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
OPERATING cont			
20-4229	MAINTENANCE - VEHICLES	\$ 1,200	\$ -
20-4235	PRINTING & FORMS	\$ 1,890	\$ -
	Postage	800	-
	Plat Pages	100	-
	Forms	250	-
	Folders/Labels	350	-
	Business Cards	165	-
	Comprehensive Plan Copies	50	-
	Federal Express	175	-
	Total	1,890	-
20-4240	ECONOMIC DEVELOPMENT	298,000	\$ -
	Walmart Tax Rebate	230,000	-
	Home Depot Tax Rebate	68,000	-
	Total	298,000	-
20-4253	SUPPLIES - OFFICE	\$ 300	\$ -
20-4263	TRAINING & EDUCATION	\$ 600	\$ -
	Staff-Conferences/ Training	600	-
	Total	600	-
20-4265	TRAVEL/MEETINGS	\$ 200	\$ -
	Staff-Travel Exp	100	-
	Staff-Local Meeting Expense	100	-
	Total	200	-
20-4273	VEHICLE - GAS & OIL	\$ 1,350	\$ -
CONTRACTUAL SERVICES			
20-4325	CONSULTING/PROFESSIONAL SERVICES	32,919	5,000
	Electrical Inspections	6,793	-
	Building & Plumbing Inspections	21,423	-
	Engineering Services	3,658	-
	Contingency	1,045	-
	Marketing Svcs	-	5,000
	Total	32,919	-

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
CONTRACTUAL SERVICES cont			
20-4328	CONSULTING PROFESSIONAL REIMB	\$ 74,000	\$ -
	Engineering Services	27,500	-
	Building Plan Review	32,500	-
	Elevator Inspections	3,000	-
	Lawn Cutting	6,000	-
	Legal Fees	5,000	-
	Total	74,000	-
CAPITAL PURCHASES			
20-4815	EQUIPMENT	\$ -	\$ -
	Total	\$ 856,744	\$ 5,000

City of Darien

2/11/2015

POLICE DEPARTMENT BUDGET FISCAL YEAR 2015-2016

ACCOUNT	FYE 14 ACTUAL	FYE 15 BUDGET	FYE 15 ESTIMATED ACTUAL	FYE 16 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 17 FORECAST	FYE 18 FORECAST
PERSONNEL								
SALARIES-CIVILIANS	\$ 491,656	\$ 431,052	\$ 469,100	\$ 462,484	\$ 444,284	\$ 18,200	434,402	442,845
SALARIES-OFFICERS	3,206,279	3,339,631	3,232,332	3,321,234	3,309,234	12,000	3,446,693	3,577,060
OVERTIME	549,883	461,300	461,300	480,000	480,000	-	501,200	522,900
SUB-TOTAL	4,247,818	4,231,983	4,162,732	4,263,717	4,233,517	30,200	4,382,295	4,542,805
BENEFITS								
SOCIAL SECURITY	26,965	26,477	26,288	34,195	34,195	-	34,878	35,576
MEDICARE	53,983	55,406	56,696	56,696	56,696	-	58,964	61,323
IMRF	63,360	57,841	59,200	59,200	59,200	-	60,384	61,592
MEDICAL/LIFE INSURANCE	421,107	528,502	474,502	497,967	497,967	-	540,294	586,219
POLICE PENSION	1,125,401	1,196,027	1,196,027	1,200,005	1,200,005	-	1,296,005	1,399,686
SUPPLEMENTAL PENSION	45,483	48,000	48,000	48,000	48,000	-	48,000	48,000
SUB-TOTAL	1,736,299	1,912,253	1,880,713	1,896,063	1,896,063	-	2,038,526	2,192,396
OPERATING COSTS								
ANIMAL CONTROL	765	2,200	1,000	2,000	2,000	-	2,000	2,000
AUXILIARY POLICE	608	4,200	4,200	11,300	5,300	6,000	5,600	4,600
BOARDS & COMMISSIONS	3,867	27,000	22,500	5,500	5,500	-	15,000	21,500
DUES & SUBSCRIPTIONS	1,653	3,650	2,000	6,500	5,900	600	6,500	6,500
INVESTIGATION & EQUIP.	47,049	34,890	25,000	38,988	38,988	-	40,038	41,088
LIABILITY INSURANCE	197,760	228,760	185,000	218,570	218,570	-	213,027	217,617
MAINTENANCE-BUILDING	11	-	-	-	-	-	-	-
MAINTENANCE-EQUIPMENT	8,527	16,720	10,000	14,460	14,460	-	14,800	25,530
MAINTENANCE-VEHICLE	43,508	66,200	55,000	66,200	66,200	-	66,200	66,200
POSTAGE/MAILINGS	1,364	4,500	3,800	4,200	4,200	-	4,200	4,200
PRINTING & FORMS	2,480	3,000	2,600	3,000	3,000	-	3,000	3,000
PUBLIC RELATIONS	3,090	5,000	3,200	5,000	5,000	-	5,000	5,000
RENT-EQUIPMENT	700	173,403	173,000	9,800	9,800	-	9,800	183,800
SUPPLIES-OFFICE	6,591	6,000	4,500	5,000	5,000	-	5,000	5,000
TRAINING & EDUCATION	22,331	32,400	28,000	38,853	37,653	1,200	30,000	30,000
TRAVEL/MEETINGS	9,541	10,950	7,500	8,400	7,400	1,000	10,800	10,800
TELEPHONE	11,055	12,900	12,500	13,000	13,000	-	13,000	13,000
UNIFORMS	40,940	50,820	42,000	47,450	47,450	-	41,600	45,950
UTILITIES - GAS/ELECTRIC	7,723	7,000	7,000	7,500	7,500	-	7,600	7,700
VEHICLE GAS & OIL	110,960	115,000	95,000	115,000	115,000	-	115,000	115,000
SUB-TOTAL	520,523	804,593	683,800	620,721	611,921	8,800	608,165	808,485
CONTRACTUAL								
CONSULTING/PROF.SERV	359,243	356,488	356,488	370,921	370,921	-	464,621	481,621
DUMEG/FIAT/CHILD CENT	24,680	24,680	24,680	24,680	24,680	-	24,680	24,680
SUB-TOTAL	383,923	381,168	381,168	395,601	395,601	-	489,301	506,301
CAPITAL								
EQUIPMENT	8,849	111,774	90,000	184,185	26,785	157,400	5,700	5,700
SUB-TOTAL	8,849	111,774	90,000	184,185	26,785	157,400	5,700	5,700
TOTAL EXPENDITURES	\$ 6,897,412	\$ 7,441,771	\$ 7,178,413	\$ 7,360,287	\$ 7,163,887	\$ 196,400	7,523,987	8,055,687

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POLICE DEPARTMENT SUMMARY

2015-2016 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 4,233,517	\$ 30,200
BENEFITS	\$ 1,896,063	\$ -
OPERATING COSTS	\$ 611,921	\$ 8,800
CONTRACTUAL	\$ 395,601	\$ -
CAPITAL	\$ 26,785	\$ 157,400
TOTAL	\$ 7,163,887	\$ 196,400

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES			
40-4010	SALARIES - CIVILIANS	\$ 444,284	\$ 18,200
	5 Civilians	284,366	-
	2 Part Time CSO	52,682	-
	Admin Sec	52,710	-
	1 Part Time Clerk	24,116	-
	Merit	12,250	-
	1 Evidence Tech	18,159	-
*	1 New P/T Cso	-	18,200
	Total	444,284	18,200
40-4020	SALARIES - OFFICERS	\$ 3,309,234	\$ 12,000
	Union Salaries 32	2,849,781	-
	Admin Salaries 2	264,002	-
	Holiday Pay	99,451	-
	OIC	6,000	-
	Outside Details	40,000	-
	Holiday work bonus	50,000	-
*	Lieutenant promotion	-	12,000
	Total	3,309,234	12,000
40-4030	OVERTIME	\$ 480,000	\$ -
	Overtime	230,000	-
	Darien Fest	12,500	-
	4th July Parade	5,000	-
	Comp Sell Back	220,000	-
	K-9 fixed OT	12,500	-
	Total	480,000	-

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
BENEFITS			
40-4110	SOCIAL SECURITY	\$ 34,195	\$ -
40-4111	MEDICARE	\$ 56,696	\$ -
40-4115	IMRF	\$ 59,200	\$ -
40-4120	MEDICAL/LIFE INSURANCE	\$ 497,967	\$ -
40-4130	POLICE PENSION	\$ 1,200,005	\$ -
40-4135	SUPPLEMENTAL PENSION	\$ 48,000	\$ -
OPERATING			
40-4201	ANIMAL CONTROL	\$ 2,000	\$ -
40-4203	AUXILIARY POLICE	\$ 5,300	\$ 6,000
	Ballistic Vests	1,000	2,000
	Base	4,300	-
	New Aux. Ofcs (4) uniforms	-	4,000
	Total	5,300	6,000
40-4205	BOARDS & COMMISSION	\$ 5,500	\$ -
	Hiring Expenses	4,000	-
	PO Testing FYE 17	-	-
	Training & Assoc.	1,000	-
	Supplies	500	-
	Sgt. Test FYE 18	-	-
	Total	5,500	-
40-4213	DUES & SUBSCRIPTIONS	\$ 5,900	\$ 600
	Dues	2,200	-
	Subscriptions	3,700	600
	Total	5,900	600
40-4217	INVESTIGATION & EQUIPMENT	\$ 38,988	\$ -
	Range	27,650	-
	Batteries	600	-
	Evidence Supplies	3,000	-
	Canine Food/Equip	1,500	-

POLICE DEPARTMENT SUMMARY

Account #	Description			Department Maintenance Budget Request	City Council Discretionary Expenditures
	Investigative Services		3,500		-
	LeadsOnline		2,238		-
	Prisoner Needs		500		-
		Total	38,988		-
40-4219	LIABILITY INSURANCE			\$ 218,570	\$ -
	IRMA		148,570		-
	Legal		25,000		-
	Prosecution		18,000		-
	PPE/First Aid		5,000		-
	Fire Extinguishers		2,000		-
	Wellness Fair		2,000		-
	Deductibles		15,000		-
	Adm Tow Law Judge		3,000		-
		Total	218,570		-
40-4223	Maintenance - Building, Moved to Mun. Services			\$ -	\$ -
40-4225	MAINTENANCE - EQUIPMENT			\$ 14,460	\$ -
	Vet-K-9		2,000		-
	Radar Repairs		1,400		-
	Office Equipment		3,500		-
	Maint. Plate Reader FYE 18		-		-
	Portable Radios		1,500		-
	Copier Service		2,000		-
	In-Car Video Maint.		4,060		-
			14,460		-
40-4229	MAINTENANCE VEHICLES			\$ 66,200	\$ -
	Car Washes		10,000		-
	Repairs		40,000		-
	Tires		10,000		-
	Registrations		1,200		-
	Radios/Lights/Sirens		5,000		-
		Total	66,200		-
40-4233	POSTAGE/MAILINGS			\$ 4,200	\$ -
40-4235	PRINTING & FORMS			\$ 3,000	\$ -

POLICE DEPARTMENT SUMMARY

Account #	Description			Department Maintenance Budget Request		City Council Discretionary Expenditures
40-4239	PUBLIC RELATIONS			\$ 5,000		\$ -
	PR Materials		5,000		-	
		Total	5,000		-	
40-4243	RENT - EQUIPMENT			\$ 9,800		\$ -
	Range Fees		5,000		-	
	Vehicle Lease fye18		-		-	
	Rentals		3,000		-	
	Darien Fest Camera		1,800		-	
		Total	9,800		-	
40-4253	SUPPLIES - OFFICE			\$ 5,000		\$ -
40-4263	* TRAINING & EDUCATION			\$ 37,653		\$ 1,200
40-4265	TRAVEL/MEETINGS			\$ 7,400		\$ 1,000
	IACP		-		1,000	
	Training Meals		2,000		-	
	NEMRT In House		500		-	
	Lodging		2,000		-	
	Coffee - meetings		400		-	
	West Sub Detectives		500		-	
	Professional Meetings		1,000		-	
	Mileage Reimbursement		1,000		-	
		Total	7,400		1,000	
40-4267	TELEPHONE			\$ 13,000		\$ -
	EVDO Verizon		11,000		-	
	Comcast-Internet		1,500		-	
	Language Line		500		-	
		Total	13,000		-	
40-4269	UNIFORMS			\$ 47,450		\$ -
	New Allowance		27,400		-	
	Civilians		600		-	
	Replacement Vests		11,050		-	
	New Officers (2)		8,000		-	
	SWAT Uniforms		400		-	
		Total	47,450		-	

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
40-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 7,500	\$ -
	Nicor	5,500	-
	Sewer	2,000	-
	Total	7,500	-
40-4273	VEHICLE - GAS & OIL	\$ 115,000	\$ -
CONTRACTUAL SERVICES			
40-4325	CONSULTING/PRO. SERVICES	\$ 370,921	\$ -
	Emergency plan update	1,000	-
	County records mgt	3,500	-
	Lexipol	5,600	-
	DUCOMM	360,821	-
	Total	370,921	-
40-4337	DUMEG/FIAT/CHILD CENTER	\$ 24,680	\$ -
	FIAT	3,500	-
	Children's Center	3,500	-
	DUMEG	17,680	-
	Total	24,680	-
CAPITAL PURCHASES			
40-4815	EQUIPMENT	\$ 26,785	\$ 157,400
*	LiveScan - Booking	26,785	-
*	SWAT Equipment	-	3,100
	SRO Laptop w MS WORD	-	1,200
	SRO RONI with Optical Site	-	1,000
*	6 - Replacement Office Chairs	-	2,100
*	New AWD Supervisor Vehicle	-	50,000
*	4 - Admin. Vehicles	-	100,000
	Total	26,785	157,400
	TOTAL	\$ 7,163,887	\$ 196,400

FY 2015 TRAINING	CLASS	OFFICERS	COST/EACH	MAINTENANCE	DISCRETIONARY	LOGGING	DESCRIPTION
TUITION	NEMRT	34	\$ 90.00	\$ 3,060.00		N/A	
LAW	40 Law Refresher For Police	6	\$ 125.00	\$ 750.00		N/A	
	Law for Police Review - 1 Day	4	\$ 75.00	\$ 300.00	\$ 150.00	N/A	
	Search & Seizure Training for Supervisors	4	\$ 100.00	\$ 400.00		N/A	
	Drug Law Review	2	\$ 75.00	\$ 150.00	\$ 150.00	N/A	
LIABILITY	IRMA Special Training	8	\$ 50.00	\$ 400.00	\$ 200.00	N/A	
	Police Instructor Refresher	2	\$ 200.00	\$ 400.00			
	Emergency Driving Car Refresh/ IRMA Required - 1 Day	3	\$ 105.00	\$ 315.00		N/A	
	Emergency Driving SUV Refresh/ IRMA Required - 2 Days	11	\$ 200.00	\$ 2,200.00		N/A	
	Emergency Driving Cert/IRMA 3 Days	3	\$ 300.00	\$ 900.00		N/A	
TACTICAL	Tactical Officers Conference	2	\$ 300.00	\$ 600.00		N/A	
	**Negotiators Conference	1	\$ 300.00	\$ 300.00		4 Nights	
	**IDEOA Conference (Drug Enforcement)	2	\$ 250.00	\$ 500.00		2 Nights	
FIREARMS	Police Tactical	2	\$ 785.00	\$ 1,570.00		5 Nights	
	Firearms Instructor	1	\$ 556.00	\$ 556.00		5 Nights	
	Police Strategies & Tactics	1	\$ 529.00	\$ 529.00		5 Nights	
	Force on Force Instructor	3	\$ 495.00	\$ 1,485.00		3 Nights	
	Patrol Rifle Instructor	1	\$ 433.00	\$ 433.00		5 Nights	
	Colt Armorer	8	\$ 450.00	\$ 3,600.00		3 Nights	
SPECIAL SKILLS DEVELOPMENT	Emerg. Mgmt. Training-ILEAS Mtg. (Conference/Hotel)	2	\$ 200.00	\$ 400.00		2 Nights	
	** School Resource Conf/Training	1	\$ 200.00	\$ 200.00		2 Nights	
	Field Training Officer 40 hr	2	\$ 255.00	\$ 510.00			
ANNUAL REQUIRED	IAPEM Conference (Evid/Property)	2	\$ 400.00	\$ 800.00		N/A	
	**Juvenile Officer's Conference		\$ 150.00			3 Nights	
	Computer/Social Media Investigations	2	\$ 150.00	\$ 300.00		N/A	
	Breathalyzer Operator (Basic)	4	\$ 200.00	\$ 800.00		N/A	
K9	High Risk Deployment	1	\$ 500.00	\$ 500.00		N/A	
	NAPDWA State Conf. (K9 Cert.)	1	\$ 320.00	\$ 320.00		5 Nights	

FY 2015 TRAINING	CLASS	OFFICERS	COST/EACH	MAINTENANCE	DISCRETIONARY	LODGING	DESCRIPTION
DETECTIVES	CCROC Cook Co. State's Attorney Office Organized Crime Task Force Training & Conference	3	\$ 25.00	\$ 75.00		N/A	
PROFESSIONAL DEVELOPMENT	Illinois Chief's Conference	2	\$ 200.00	\$ 400.00		N/A	
BASIC LAW ENFORCEMENT	Suburban Law Enforce. Academy (Reimbursable)	2	\$ 3,000.00	\$ 6,000.00		N/A	
	Management Development	2	\$ 1,875.00	\$ 3,750.00			
MISCELLANEOUS	Supervisory			\$ 900.00		Unk.	
	Officer			\$ 800.00	\$ 200.00	N/A	
	Civilian			\$ 500.00	\$ 500.00	5 Nights	
COLLEGE REIMB.		2	\$ 1,500.00	\$ 3,000.00		N/A	
TOTAL	**Lodging/Travel costs reflected in travel meeting line item			\$ 37,653.00			

CITY OF DARIEN
Police Department
MEMO

TO: Bryon Vana & City Council
FROM: Chief Ernest Brown & Deputy Chief John Cooper
DATE: 2/10/2015
SUBJ: Additional Part-Time CSO

We are requesting an additional part-time Community Service Officer (CSO) to supplement are other CSO's. Since CSO Falco retired as our only Full-Time CSO -- the part-time CSO model has worked out very well.

This new position would be 19 hours a week and the initial salary would be \$18,159.44-\$18.38 per hour. There would also be the cost of equipping the person with uniforms-\$900.00 or less.

Currently we have coverage from 8A-1P and then 4P-8P 4.5 days a week. Staff is looking to have better continues coverage on week days and some coverage on the weekends.

CSOs are invaluable to the city and police department. They can handle tasks that do not require a sworn officer. This keeps sworn officers available for respond to calls for service where a sworn officer is required.

CITY OF DARIEN
Police Department
MEMO

TO: Bryon Vana, City Administrator
FROM: Police Chief Ernest Brown & Deputy Chief John Cooper
DATE: 2/5/2015
SUBJECT: FYE 16 budget request - Operations Lieutenant

We are requesting the creation of one Operations Lieutenant position in the FYE 2016 budget year. The position would report to the Chief and Deputy Chief directly and have responsibility for the following:

- Coordinate criminal investigations and internal investigations
- Coordinate daily activities of the command through subordinate supervisors
- Ensure proper scheduling philosophy and resource allocation
- Participate in and provide an oversight for both the development and implementation of department goals, strategies and new directives
- Submit the results of internal investigations and recommend disciplinary actions
- Serve as a member of the department's command staff
- Provide secondary review (above the supervising sergeant) in all disciplinary matters
Monitor traffic crashes, damage to department equipment, use of force and make recommendations as appropriate
- Oversee detective case management by ensuring cases are classified properly, and reclassified whenever necessary
- Track prosecutorial outcomes
- Develop a community policing program and related training
- Arrange facility inspections and manage workplace improvements
- Serve as liaison for issues related to human resources

The creation of this position offers the following benefits:

1. There is currently no graduation of duties and responsibilities leading to upper level command ranks. The transition between sergeant and deputy chief does not afford the sergeant the ability to gradually be introduced into decision making principles of resource allocation, data led policing and other widely accepted management principles used to manage a police department. We have addressed some of the shortcomings with our current accountability model that places sergeants in the manager's role. However, we would be far better served with an added layer of management accountability in terms of

grouping future leaders. This proposed position would provide for gradually introducing those principles and ensuring continuity of command philosophy.

2. Equally essential to placing someone in this position is ensuring it possesses the line authority to actually fulfill the responsibility. Creating this position would allow the Operations Lieutenant the line authority to direct the functions that are essential to the efficient operation of the department.

3. As the workforce changes, the city and the department will need to seek ways of hiring and retention of high quality employees. Salary will not be a sufficient leverage to hire and retain the employees that we most desire. This position allows for a career tracking pathway that does not currently exist. By adding the position and its related function, I believe it will aid us in retaining those employees that will be of benefit to the city for years to come.

4. In that this position would be an exempt position and not part of the bargaining unit, it would ensure continuity of command, command goals and philosophy in the absence of the Chief or Deputy Chief or both.

If this position is approved we would decrease the number of sergeant positions from seven to six. The anticipated additional salary would be \$12,000 per year and the position would not be subject to overtime pay.

FYE 16 BUDGET REQUEST FORM
Equipment Replacement Budget – Items over \$1,000

Department: Police Fund: 40

Account Name: Capital Purchases Number: 4815

Description of item to be replaced: **Motorola LiveScan Machine**

Year purchased: 2005 Original Cost: \$53,000.00

Year item was scheduled for replacement: 2015

Additional information, including mileage/hours, condition, repair history, accident history, and disposition:

The LiveScan machine is at the end of its useful service life based on technology improvements and that it is operating on an old PC computer. When purchased in 2005 we were given a grant that covered 75% of the cost. Since 2009 we have purchased an extended maintenance contract – in 3 year increments that costs \$3868.00 per year. This extended warranty and service contract expires in June 30th, 2015.

Description of replacement item:

Purchase Month: 6/2015 Estimated Cost \$41,405.00

Description of new item, including upgrades and technological improvements:

Staff looked at several different vendors for the LiveScan replacement. Staff has narrowed the search to two vendors.

1. Safran MorphoTrak is quoting a new machine and first year maintenance for \$27,101. There is an additional cost for annual maintenance of \$14,304 if paid upfront for 3 additional years of maintenance. Total price with 4 years of Maintenance is \$41405.00. If you do the maintenance contract annually there is an additional cost of \$726.00.

2. iTouch Biometrics is the second vendor out of Schaumburg, Illinois. They offer a system \$18,960.00 which includes 2 years of additional maintenance. Adding 1 more year of Maintenance – brings the total price to \$20,940.00. iTouch Livescan holds the State of Illinois contract.

Staff requests funding for this replacement in the budget. Staff is waiting to see what RMS vendor the county chooses before making a decision on what unit to go with. LiveScan needs to be integrated to the RMS system.

Company Name	Cost	Annual Maintenance After Year 1
MORPHOTRAK	\$ 27,101.00	\$ 4,768.00
ITOUCH	\$ 15,000.00	\$ 1,980.00

SUBMITTED BY: John Cooper

Recommended for replacement by:

Department Head Yes No

City Administrator Yes No

EQUIPMENT PURCHASE REQUEST

\$1,000.00 up to \$5,000.00

ITEM REQUESTED

Brief Description of Item:

Assorted SWAT Equipment for (2) Darien Officers Assigned to FIAT SWAT

Budgeted Item?

YES NO

(If no, please describe the need)

ACCOUNT TO BE CHARGED AGAINST

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 14-15 BUDGET AMOUNT	YEAR TO DATE EXPENDED	PROPOSED EXPENDITURE
4815	Capital Equipment			\$2500.00
TOTAL PROPOSED EXPENDITURE				\$2500.00

QUOTES

Quotes Attached?

YES NO

(If no, please describe why quotes were unavailable)

If approved will submit multiple quotes

Awarded Vendor	VENDOR / MODEL NUMBER / DESCRIPTION	PRICE QUOTED
<input type="checkbox"/>	See spread Sheet	\$2500.00
<input type="checkbox"/>		\$
<input type="checkbox"/>		\$

AUTHORIZATIONS

	Signatures:	Date:
Requested by:	<i>John Coops</i>	<i>2-2-15</i>
Supervisor Approval:		
Department Head Approval:		
City Administrator Approval:		

FYE 2016 SWAT EQUIPMENT REQUEST

Item #	#	Price	Total	Description	Justification
1	2	\$800	\$1,600	TCI Special Forces Liberator II Tactical Headset with digital hearing protection	Will protect SWAT operators from enviromental noise-gun fire during training and deployment
2	2	\$100	\$200	CROSSHAIR Carbine Hydrulic Recoil Buffer	Cuts back on recoil, quicker follow up shots and extends service life of parts
3	2	\$100	\$200	TLR-1 Gun Mounted Light	Gives Swat operator a free hand since light is mounted to pistol.
4	2	\$200	\$400	Pelican Hard Sided Rifle Case	Protects and Secures AR-15 rifles and optics while transporting the rifle for training and call outs.
5	2	\$50	\$100	Viking Tatics Wide Padded Sling VTAC-MK2	Padding helps fatigue from carrying the rifle for long periods
Total		\$1,250	\$2,500		

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FYE 16 BUDGET REQUEST FORM
Equipment Replacement Budget – Items over \$1,000

Department: Police Fund: 40

Account Name: Capital Equipment Number: 4815

Description of item to be replaced: Office Chairs

Year purchased: 1995-2005

Original Cost: \$250.-\$300.

Year item was scheduled for replacement: N/A

Additional information, including mileage/hours, condition, repair history, accident history, and disposition: The police department was furnished when the building was built in 1995. This includes desk chairs that are used by all police personnel. When the 911 center closed – the department was able to replace some worn out chairs from the center. These chairs are now wearing out. Arm rests wear out and replacement pads cost 25-30% of the cost of a new chair. Pistons that support the chairs also fail.

Description of replacement item:

Purchase Month: 6/2015 Estimated Cost \$2400.00 for 6 chairs

Description of new item, including upgrades and technological improvements:

Staff purchased several HON Basyx Big and Tall office chairs last year. They were well received and fit officers with gun belts on. Staff is requesting to purchase 6 of these chairs. They will be used in records, sergeant's office and deputy chief's office. If approved we will get best price available at the time. Pricing provided may change by June.

SUBMITTED BY: John Cooper

Recommended for replacement by:

Department Head Yes No

City Administrator Yes No

FYE 16 BUDGET REQUEST FORM
Equipment Replacement Budget – Items over \$1,000

Fund: 40

Department: Police

Account Name: Capital Equipment Number: 4815

Description of item to be replaced: Supervisor Patrol Vehicle – 4X4

Year purchased: 2009

Original Cost: \$42,000

Year item was scheduled for replacement: 2014

Additional information, including mileage/hours, condition, repair history, accident history, and disposition: In 2009 one of the police departments 2006 Ford Expeditions started on fire and was destroyed. Staff found a brand new 2007 Chevy Tahoe on the State of Illinois Contract holder dealer. Staff purchased and replaced the 2006 expedition with the 2007 Tahoe. Mileage is 85,000.

Description of replacement item:

Purchase Month: 6/2015 Estimated Cost \$47,000

Description of new item, including upgrades and technological improvements:

Staff is requesting to replace the 2007 Chevy Tahoe 4X4 with a 2015 Chevy Tahoe PPV AWD-to be purchased from the State Contract for \$35,456. There will be an additional cost of approximately \$11,500 for unfitting costs and additional equipment such as a cage, prisoner seat, push bar, console, decals, etc. Existing equipment will be re-used from the old squad.

SUBMITTED BY: John Cooper

Recommended for replacement by:

Department Head Yes No

City Administrator Yes No

FYE 16 BUDGET REQUEST FORM
Equipment Replacement Budget – Items over \$1,000

Fund: 40

Department: **Police Department**

Account Name: Capital Purchase

Number: 4815

Description of item to be replaced:

Additional information, including mileage/hours, condition, repair history, accident history, and disposition:

Vehicle	Purchase Year	Original Cost	Current Mileage	Age	PW Rating
2005 Tahoe	N/A	Seizure	78,042	10	80.61
2007 Crown Vic	2006	20,685.00	124,945	8	76.00
2006 Mariner	N/A	Seizure	87,035	7	84.41
2004 Crown Vic	2003	20,793.00	157,721	11	82.00

Description of replacement item:

Purchase Month: May 2015 Estimated Cost \$18,215/vehicle

Description of new item, including upgrades and technological improvements:

Ford Taurus SE, 3.5L, V-6 engine 6 speed automatic transmission.

The Darien Police Department is requesting replacements for four (4) non-patrol vehicles. We have historically transitioned patrol cars for use in the various non-patrol functions. However, the acquisition of the Tahoe patrol vehicles and the age and condition of our current non-patrol vehicles compels this request. The fuel use costs, maintenance and repair costs coupled with the ratings provided by public works of the fleet vehicles warrants their replacement. Each of the vehicles identified either meets or exceeds the recommended period where the continued use is ill-advised. The vehicles are listed below:

In that these vehicle are used for various essential functions within the police department, but do not however require the "police package" such as pursuit rated tires, we are seeking to replace these vehicles with more fuel efficient models with EPA fuel ratings of 22/32 (if we select the ECO BOOST option for a cost \$990.00 per vehicle) using the State contract.

The cost per vehicle without ECO BOOST is \$18,215.00 for a total cost of \$72,860.00. The cost per vehicle with ECO BOOST is \$19,205.00 for a total cost of \$76,820.00.

SUBMITTED BY: Chief Ernest Brown

Recommended for replacement by:

Department Head Yes No

City Administrator Yes No

City of Darien

2/11/2015

MUNICIPAL SERVICES STREETS/ENGINEERING BUDGET FISCAL YEAR 2015-2016

ACCOUNT	FYE 14 ACTUAL	FYE 15 BUDGET	FYE 15 EST. ACTUAL	FYE 16 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 17 FORECAST	FYE 18 FORECAST
PERSONNEL								
SALARIES	\$ 515,582	\$ 525,209	\$ 511,681	\$ 545,556	\$ 545,556	\$ -	554,221	564,297
OVERTIME	134,502	75,000	92,500	75,000	75,000	-	76,500	110,000
SUB-TOTAL	650,084	600,209	604,181	620,556	620,556	-	630,721	674,297
BENEFITS								
SOCIAL SECURITY	41,521	55,813	57,784	57,074	57,074	-	58,216	59,380
MEDICARE	9,709	13,053	13,514	13,348	13,348	-	13,615	13,887
EMRF	93,100	126,027	138,216	129,044	129,044	-	131,625	134,257
MEDICAL/LIFE INSURANCE	134,693	154,188	138,583	148,206	148,206	-	163,027	179,330
SUPPLEMENTAL PENSION	3,415	2,500	2,500	2,500	2,500	-	2,500	2,500
SUB-TOTAL	282,438	351,581	350,597	350,173	350,173	-	368,983	389,355
OPERATING COSTS								
LIABILITY INSURANCE	54,543	65,658	65,658	65,259	63,259	2,000	65,604	68,042
MAINTENANCE-BUILDINGS	118,469	78,336	76,500	165,698	78,548	87,150	98,902	74,542
MAINTENANCE-EQUIPMEN	36,190	21,787	55,000	52,100	52,100	-	53,924	55,811
MAINTENANCE-VEHICLE	51,140	26,000	43,000	43,000	43,000	-	44,000	45,000
POSTAGE-MAILING	470	1,000	1,200	1,200	1,200	-	1,200	1,200
RENT - EQUIPMENT	29,456	23,950	20,000	24,150	17,500	6,650	18,500	19,000
SUPPLIES-OFFICE	3,194	4,162	3,950	3,950	3,950	-	4,029	4,110
SUPPLIES-OTHER	38,392	45,486	44,000	45,140	43,140	2,000	43,540	43,557
SMALL TOOLS/EQUIPMENT	5,693	3,850	3,850	3,850	3,850	-	3,950	4,000
TRAINING & EDUCATION	1,809	4,275	4,000	9,275	1,225	8,050	3,775	3,775
UNIFORMS	4,159	6,446	6,400	6,446	6,446	-	6,446	6,446
UTILITIES - GAS/ELECTRIC	5,666	5,100	5,100	5,100	5,100	-	5,100	5,200
VEHICLE GAS & OIL	83,316	86,914	86,000	79,595	79,595	-	81,983	84,442
SUB-TOTAL	432,495	372,964	414,658	504,763	398,913	105,850	430,953	415,124
CONTRACTUAL SERVICES								
CONSULTING/PROFESS.	7,027	10,100	18,000	4,500	4,500	-	4,500	9,500
FORESTRY	46,096	134,003	134,000	136,416	9,800	126,616	21,475	21,700
STREETLIGHT OPER/MAINT	77,255	96,200	96,200	115,660	101,660	14,000	75,000	75,000
MOSQUITO ABATEMENT	40,887	40,887	40,887	42,250	42,250	-	42,250	42,250
RESIDENTIAL CONCRETE/P	58,795	-	51,003	-	0.00	0.00	-	-
STREET SWEEPING	23,282	44,242	44,000	43,765	43,765	-	45,345	46,725
DRAINAGE PROJECTS	28,290	34,500	54,000	45,000	9,000	36,000	45,000	45,000
TREE TRIMMING	108,921	120,800	120,800	126,600	35,000	91,600	126,600	126,600
SUB-TOTAL	390,553	480,732	558,890	514,191	245,975	268,216	360,170	366,775
CAPITAL								
CAPITAL IMPROVEMENTS	1,719	-	-	4,500	-	4,500	-	-
EQUIPMENT	112,200	176,610	175,930	266,807	-	266,807	105,000	185,000
PURCHASE OF PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	113,919	176,610	175,930	271,307	-	271,307	105,000	185,000
DEBT RETIREMENT								
DEBT RETIRE	-	-	-	-	-	-	-	-
DEBT RETIRE - PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 1,869,482	\$ 1,982,096	\$ 2,104,256	\$ 2,260,990	\$ 1,615,617	\$ 645,373	1,895,826	2,030,551

Municipal Services Streets Division Summary

FYE 2016 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 620,556	\$ -
BENEFITS	\$ 350,173	\$ -
OPERATING COSTS	\$ 398,913	\$ 105,850
CONTRACTUAL	\$ 245,975	\$ 268,216
CAPITAL	\$ -	\$ 271,307
DEBT RETIREMENT	\$ -	\$ -
TOTAL	<u>\$ 1,615,617</u>	<u>\$ 645,373</u>

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES			
30-4010	SALARIES (+\$300k in MFT)	\$ 545,556	\$ -
30-4030	OVERTIME	\$ 75,000	\$ -
BENEFITS			
30-4110	SOCIAL SECURITY	\$ 57,074	\$ -
30-4111	MEDICARE	\$ 13,348	\$ -
30-4115	IMRF	\$ 129,044	\$ -
30-4120	MEDICAL/LIFE INSURANCE	\$ 148,206	\$ -
30-4135	SUPPLEMENTAL PENSION	\$ 2,500	\$ -
OPERATING			
30-4219	LIABILITY INSURANCE	\$ 63,259	\$ 2,000
	IRMA	40,904	-
	Deductible	5,000	-
	Safety Boots 12 @ 230	2,760	-
	Rubber Boots 12@150	1,800	-
	Safety Vests 22 @ 35	770	-
	Safety Glasses Gloves 22 @ 40	880	-
	Wellness Fair & Flu Shots	500	-
	Air Mask Testing	550	-
	Hepat. Shots	315	-
	Legal Fees	1,000	-
	SAMI	1,000	-
	Hospital SAMI Review	1,000	-
	Fire Extinguisher Maint.	550	-
	DPC-Stormwater Fee	1,100	-

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	CDL-Reimbursement	330	-
	Fuel Tank -Insurance	3,600	-
	Safety Lane	1,200	-
	PW Storage Containers	-	2,000
	Total	63,259	2,000
OPERATING CONT.			
30-4223	MAINTENANCE - BUILDING	\$ 78,548	\$ 87,150
	Base Maintenance PD and City Hall	37,250	-
	City Hall & PD Radio Read Fire	1,600	-
	Fire Safety & Security	1,346	-
	HVAC Service Contract PD	4,000	-
	Elevator PD and City Hall	2,500	-
	Fuel Pump Maintenance	1,000	-
	Boiler Insp	300	-
	Cleaning Supplies City Hall and PD	3,105	-
	Garage Door Maint.	3,214	-
	HVAC 8 Units PW	5,175	-
	Housekeeping	500	-
	Cups, Supplies	259	-
*	PD Painting Sallyport	-	3,500
	City Hall Plowing and Salt	6,800	-
*	PD Flooring R&R	-	4,400
	Generator Maint-City Hall PD & PW & Fuel	6,500	-
*	PD Sally Port Heaters PD	-	6,000
*	PW Garage Recoating	-	19,250
	Yard Storage-Material Racking	-	2,000
	Entrance Sign landscape maint.	5,000	-
	PW Building -Design 1/2 to Water	-	-
	DHS-Painting Exterior	-	20,000
	DHS-Painting Interior & wood work	-	22,500
	DHS-Woodwork remove/replace - FYE 17 \$25,000	-	-
	DHS-Remove/replace carpet	-	7,000
	DHS-Remove/replace ceiling tile	-	2,500
	Total	78,548	87,150
30-4225	MAINTENANCE EQUIPMENT	\$ 52,100	\$ -
	Brush Chipper Parts	6,000	-
	Mower Parts, Blades	7,000	-
	Small Machine repairs	6,000	-
	Grease/Oil/Lubricants	3,500	-
	Small Equip/Parts	7,500	-
	Office Equip/Part	2,100	-
	Plow Blades	3,000	-

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Tornado Sirens	5,000	
	Off Road Machinery End Loaders-High Lift	7,000	
	Mechanics Supplies-Fittings, Hoses, Manuals, Aerosol Products	5,000	
	Total	52,100	-
30-4229	MAINTENANCE VEHICLES	\$ 43,000	\$ -
	General Maintenance	\$ 43,000	\$ -
		43,000	
30-4233	POSTAGE/MAILINGS	\$ 1,200	\$ -
30-4243	RENT - EQUIPMENT	\$ 17,500	\$ 6,650
	Small Equip	2,500	-
	Tub Grinder	-	6,000
	Sewer Jetting	15,000	-
	Darien Historical Society Christmas Lighting High Lift Rental	-	650
	Total	17,500	6,650
OPERATING CONT.			
30-4253	SUPPLIES - OFFICE	\$ 3,950	\$ -
	Paper,Pens, etc.	350	-
	Copy Paper	1,000	-
	Plain Paper	150	-
	Ink Cartridges	1,800	-
	File Folders	50	-
	Plotter Paper	600	-
	Total	3,950	-
30-4257	SUPPLIES - OTHER	\$ 43,140	\$ 2,000
	Signs & Accessories	6,500	-
	Barricade maintenance	4,000	-
	Storm Sewer supplies	14,000	-
	Top Soils	2,000	-
	Sod/Seed	4,100	-
	Fabric Blanket	3,000	-
	Gases	1,020	-
	Barricade rental 7/4, Darien Fest	-	2,000
	Mailboxes-REIMBURSABLE	3,400	-
	Mailboxes-Public Works	4,320	-
	Pine Parkway Mowing	800	-
	Total	43,140	2,000
30-4259	SMALL TOOLS & EQUIPMENT	\$ 3,850	\$ -

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Mechanic Tools	1,100	-
	Operating Tools	1,500	-
	Hand Power Tools	1,250	-
	Total	3,850	-
30-4263	TRAINING & EDUCATION	\$ 1,225	\$ 8,050
	Tuition Reimbursement	-	1,000
	Computer Training	-	250
	Arborist Training	700	-
	Management seminars	375	-
	Municipal Services Symposiums	-	2,000
	APWA	150	-
	National Conference	-	2,500
	Machine Operator Training	-	1,800
	Illinois Public Safety Training	-	500
	Total	1,225	8,050
30-4269	UNIFORMS	\$ 6,446	\$ -
	12 @ 475.00 Per person	5,700	-
	1 @ \$246 Per Person	246	-
	Part Time Shirts 10 @ \$10 ea x 5	500	-
	Total	6,446	-
OPERATING CONT.			
30-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 5,100	\$ -
30-4273	VEHICLE - GAS & OIL	\$ 79,595	\$ -
	NO LEAD	17,670	-
	DIESEL	52,700	-
	OIL 4100 QUARTS	9,225	-
	Total	79,595	-
CONTRACTUAL SERVICES			
30-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 4,500	\$ -
	Drainage Concerns	3,500	-
	NPDES Fee	1,000	-
	Total	4,500	-
30-4350	FORESTRY	\$ 9,800	\$ 126,616
	Fertilization-75th St.	-	10,881
	Fertilization-City Hall	-	360
	Plainfield Road Austrian Pine Fertilization	-	875
	Tree Fertilization. 75th St.	-	1,000
	Detention Retention Facility Fertilization	-	8,500
	Hand Tools-Forestry	1,000	-

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Tree Repl. 75th Street	2,000	-
	Residential 50/50 prog. Res Portion-Reim	2,000	-
	Residential 50/50 prog. City Portion	4,000	-
	300 Ash Tree Replacement	-	105,000
	Pine Parkway Island Mowing -Assoc pays half	800	-
	Total	9,800	126,616
30-4359	STREET LIGHT OPER & MAINT.	101,660	14,000
	Energy-Comm Ed	50,000	-
	Light Pole Repairs	46,660	-
	R&R Lenses	5,000	-
	Street Light Requests	-	14,000
	Total	101,660	14,000
30-4365	MOSQUITO ABATEMENT	\$ 42,250	\$ -
		\$ 42,250	
30-4373	STREET SWEEPING	\$ 43,765	\$ -
	May 11-19	6,790	-
	July 8-15	6,790	-
	Sept 14-21	6,790	-
	Oct 26-Nov 16	13,095	-
	Emergency Sweeps	300	-
	Contingency	3,500	-
	Disposal	6,500	-
	Total	43,765	-
CONTRACTUAL SERVICES CONT.			
30-4374	DRAINAGE PROJECTS	\$ 9,000	\$ 36,000
	Drainage assistance Projects	-	36,000
	Misc. Drainage Projects	9,000	-
	Total	9,000	36,000
30-4375	TREE TRIMMING	\$ 35,000	\$ 91,600
	1750 Trees	-	54,250
	Removals	-	27,750
	Stump Removal	-	9,600
	Contingency-Emerald Ash Borer	20,000	-
	Emergency-Storm/Hazards	15,000	-
	Total	35,000	91,600
30-4381	RESIDENTIAL CONCRETE PROGRAM	\$ -	\$ -

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
CAPITAL PURCHASES			
30-4810	"IMPROVEMENTS 4810"	\$ -	\$ 4,500.00
*	Solar Lights-Welcome Signs	-	4,500
		-	4,500
30-4815	EQUIPMENT	-	266,807
*	Replacement vehicle 120	\$ -	\$ 23,349.00
*	Admin Vehicle-Director fye 16 B-4	\$ -	\$ 31,708.00
*	truck 108 fye 16	\$ -	\$ 190,000.00
	Unit 317 Chipper fye 17	\$ -	\$ -
	Unit 318 Chipper fye 18	\$ -	\$ -
	Unit 503 fye 17	\$ -	\$ -
*	Vibratory Wacker Compactor	\$ -	\$ 3,500.00
*	Steel Plates (cost split with Streets)	\$ -	\$ 5,250.00
*	Kubota ZD 3265v 60-inch	\$ -	\$ 13,000.00
	Vehicle 503 Foreman FYE 18	\$ -	\$ -
	Chipper #317 FYE 18	\$ -	\$ -
	Total	-	266,807
30-4890	PURCHASE OF PROPERTY	\$ -	\$ -
DEBT RETIREMENT			
30-4905	DEBT RETIRE	\$ -	\$ -
30-4945	DEBT RETIRE - PROPERTY	\$ -	\$ -
	Total	\$ 1,615,617	\$ 645,373

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 01

Project/Program Title: Police Department Sallyport Concrete Walls - Painting

Description of proposed new program/activity/expenditure, including purpose and justification:

The concrete walls surrounding the lower level sallyport are in need refreshing.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4223</u>	<u>Maintenance - Buildings</u>	<u>\$3,500.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
	TOTAL COST:	<u>\$3,500.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: John Carr & Dan Salvato

Recommended by City Administrator: Yes No

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 01

Project/Program Title: Employee Sallyport Entrance Hallway Concrete Resurfacing

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

Per complaints from the Police Department about dirty carpeting leading in from the Sallyport entrance, the attached quote to remove carpeting and apply non-slip coating in the hallway. Quote 1 is from Entrance door to the lunchroom door. Quote 2 is from Entrance door to Booking hallway including 3 rooms. \$1,000 was added for towable 1 day Towable Generator power per bid.

Estimated Budget:

Account #	Account Name	Cost
01-30-4223	Maintenance - Buildings	\$3,500.00 – 4,400.00
_____	_____	\$0.00
_____	_____	\$0.00
_____	_____	\$0.00
_____	_____	\$0.00
_____	_____	\$0.00
TOTAL COST:		\$3,500.00 – 4,400.00

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes _____ **X** No

If yes, how many times: _____

SUBMITTED BY: John Carr & Dan Salvato

Recommended by City Administrator: _____ Yes _____ No

BUDGET REQUEST FORM Maintenance Budget

Department: Municipal Services Fund: _____

Project/Program Title: Police Department Sallyport Garage Heaters

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

Recently the Police Department has been complaining about heat in the Sallyport garages. Double wide garage has an under-sized hot water heater. Prisoner garage never had heat as it was cut out during original construction. Electric Heaters would require additional charge from our Electrician to supply necessary power.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4223</u>	<u>Maintenance – Buildings</u>	<u>\$4,537.50 – 5,918.00</u>
_____	_____	\$0.00
_____	_____	\$0.00
_____	_____	\$0.00
_____	_____	\$0.00
TOTAL COST:		<u>\$4,537.50 – 5,918.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes _____ **X** No

If yes, how many times: _____

SUBMITTED BY: John Carr & Dan Salvato

Recommended by City Administrator: _____ Yes _____ No

BUDGET REQUEST FORM Maintenance Budget

Department: Municipal Services Fund: 01 & 02

Project/Program Title: Municipal Services Shop Floor Repair and Resurface

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

The building floor is deteriorating from years of salt, water and truck traffic creating a cracked and spalled surface in many locations. It also makes it difficult to move equipment and tools around. The surface absorbs oil and is difficult to clean making it unsafe to walk and drive equipment on creating a safety hazard. Staff proposes reconditioning the floor to a smooth and level surface. This will be accomplished by shot blasting the pot marked areas and applying a polymer filling agent, then grinding the entire area to a smooth surface to apply an Epoxy Coating to protect the floor from further structural damage.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4223</u>	<u>Maintenance - Buildings</u>	<u>\$19,330.00</u>
<u>02-50-4223</u>	<u>Maintenance - Buildings</u>	<u>\$19,330.00</u>
_____	_____	<u>\$0.00</u>
_____	<u>Contingency - 10% (\$3,500.00)</u>	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
TOTAL COST:		<u>\$38,660.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes _____ **X** No

If yes, how many times: _____

SUBMITTED BY: Dan Salvato

Recommended by City Administrator: _____ Yes _____ No

BUDGET REQUEST FORM
Maintenance Budget

Department: Municipal Services Fund: 01-30-4810

Project/Program Title: Solar Lights for Welcome to Darien Signs

Description of proposed new program/activity/expenditure, including purpose and justification:

The final phase of the Welcome to Darien signs at the City's entrances calls out for the installation of landscape lighting at 75th/Lemont, 75th/Rt 83, Cass/67th, I-55/Lemont, I-55/Cass, 83rd/Woodward, 87th/Ailsworth, Plainfield/Rt 83. Staff is requesting the purchase and installation of Solar Lighting to illuminate the signs.

Year purchased: N/A Original Cost: N/A

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4383 01-30-4810</u>	<u>Gateway Sign Project</u>	<u>\$4,500</u>
		<u>\$0.00</u>
		<u>\$0.00</u>
		<u>\$0.00</u>
		<u>\$0.00</u>
TOTAL COST:		<u>\$4,500</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: Daniel Gombac

Recommended by City Administrator: Yes No

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: Street

Project/Program Title: Vehicle #120

Description of proposed new program/activity/expenditure, including purpose and justification:

This is a proposal to replace Vehicle #120. This vehicle was acquired by the Public Works Department from the Administration Department. The vehicle is currently used by the Concrete Liaison during the concrete program. In addition to that program which typically runs from March – October the vehicle is used by departmental staff for various other assignments. We are looking to replace the Ford Expedition with a Ford F-150 with extended cab. This would allow the concrete liaison to easily carry around the signs that are needed for the program and carry the rest of the tools necessary to complete the job including paint, measuring wheels, tape measures, levels, concrete tools, shovels, etc. It would also have a printer inside for printing concrete estimates for residents. In addition the change from a sport utility vehicle to a pick-up truck would provide more functionality for departmental jobs. We would anticipate either purchasing the vehicle through the Illinois Joint State Purchasing Program or The Northwest Municipal Conference Purchasing Cooperative.

Estimated Budget:

Account #	Quantity	Account Name	Cost
<u>01-30-4815</u>		Capital Equipment – Street Department	<u>\$00.00</u>
		Northwest Municipal Cooperative Purchasing – Freeway Ford	<u>\$21,778.00</u>
		Jake The Striper - Striping	<u>\$715.00</u>
		Wolo LookOut LED Warning Lightbar	<u>\$856.00</u>
		TOTAL COST:	<u>\$23,349.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes **X** No

If yes, how many times:

SUBMITTED BY: Kris Thom & Dan Salvato

Recommended by City Administrator: Yes No

Expansion Request is for: • Any new program activity costing in excess of \$1,000; • Any new equipment (not replacement) costing in excess of \$1,000; • Any new employee; or • Any capital project.

BUDGET REQUEST FORM
Expansion Budget

Department: Municipal Services Fund: Municipal Services

Project/Program Title: Vehicle B-4

Description of proposed new program/activity/expenditure, including purpose and justification:

This is a proposal to replace the Director of Municipal Services & Community Development's vehicle. Currently the vehicle is a 1997 Lexus sedan that was acquired through a Police Seizure. The vehicle has achieved a score of 76.00 during the most recent vehicle rating performed by the City of Darien's Mechanic. The vehicle received high ratings in the categories of Age, Usage, type of service, Maintenance Repair Costs, Condition & Technological Advancements. We are proposing to replace this sedan with a Ford Expedition with 4-wheel drive and would be purchased through the Illinois Joint State Purchasing Program.

Estimated Budget:

Account #	Quantity	Account Name	Cost
<u>01-30-4815</u>		<u>Capital - Equipment</u>	<u>\$0.00</u>
		<u>Landmark Ford - Ford Expedition</u>	<u>\$30,993.00</u>
		<u>Jake The Striper - Striping</u>	<u>\$715.00</u>
			<u>\$0.00</u>
			<u>\$0.00</u>
		TOTAL COST:	<u>\$31,708.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: Kris Thom & Dan Salvato

Recommended by City Administrator: Yes No

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 01-30-4815

Project/Program Title: Replacement Truck #108

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 2001 Original Cost: 84,000

This truck has been evaluated by Tom Masek utilizing the vehicle replacement policy with a score of 75.00 with a current mileage of 49,924. This is a 9 ton dump truck with a v-box spreader and 11' plow. The steel dump body is severely rusted. Staff feels that upgrading the truck to a tandem axle truck would be beneficial for not only snow plowing operations, but also for hauling and trucking needs during the construction season. The increased dump box capacity would allow staff to work more efficiently. The replacement would have a stainless steel muni conveyor style body utilizing dual augers instead of the standard chain system and would have air controls for the dump and plow with ground speed electronic controls for salting. The truck is vital to our snow and construction operations and has been determined that the body hoist is approaching an expensive replacement and the hydraulic controls do not keep up when used in concert with plowing and salting operations. Due to problems that we have experienced with several of the other big plow/dump trucks we feel that adding the 5 year/100,000 mile extended warranty is a valuable option to ensuring that some major repairs may be covered. This vehicle can be purchased through the NJPA purchasing cooperative to meet state requirements of bid process.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4815</u>	<u>Capital Projects</u>	<u>\$0.00</u>
	<u>Cab & Chassis – Peterbilt</u>	<u>\$109,886.23.00</u>
	<u>Dump Body - Henderson</u>	<u>\$73,479.20</u>
	<u>Gaphics – Jake The Striper</u>	<u>\$1,000.00</u>
	<u>EPA Contingency-Contingency</u>	<u>\$5,530.96</u>
	TOTAL COST:	<u>\$189,896.39</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? X Yes X No

If yes, how many times: 1

SUBMITTED BY: Dan Salvato, Kris Throm & Dave Fell

BUDGET REQUEST FORM Maintenance Budget

Department: Municipal Services Fund: 01 & 02

Project/Program Title: Vibratory Wacker Compactor

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 1993 Original Cost: 1,000.00

The equipment is used to compact newly excavated soil and stone on Street and Water department jobs. Once repair/improvement is completed compaction is required to ensure proper settlement and appropriate restoration of the road or parkway after water, drainage and road improvement project. The unit is difficult to start and keep running and burns oil. It has exceeded it useful life. The new unit is environmentally friendly and will produce better performance. SN#674301770 ES65Y

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4815</u>	<u>Capital Purchases -Equipment</u>	<u>\$1,750.00</u>
<u>02-50-4815</u>	<u>Capital Purchases -Equipment</u>	<u>\$1,750.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
TOTAL COST:		<u>\$3,500.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes x No

If yes, how many times:

SUBMITTED BY: David Fell

Recommended by City Administrator: Yes No

Expansion Request is for: • Any new program activity costing in excess of \$1,000; • Any new equipment (not replacement) costing in excess of \$1,000; • Any new employee or • Any capital project.

BUDGET REQUEST FORM Expansion Budget

Department: Municipal Services Fund: Street & Water

Project/Program Title: Steel Road Plates

Description of proposed new program/activity/expenditure, including purpose and justification:

We are requesting to purchase our own steel road plates. The department has utilized steel plates in order to make road repairs on DuPage County roads after water digs. DuPage County requires the department to excavate the dig area 15" and fill with 12" of concrete & 3" of asphalt. The concrete needs to cure for 24 hours before the asphalt can be placed in the same hole. The steel street plates are utilized to cover the hole during this time frame. Cold patch is placed around the edges of the plates to hold them in place. The next day the plates are removed and the road restoration is completed. The department has had to rent these plates recently and feels that it is time to purchase our own. We are asking for several different sizes in order to be able to cover multiple size holes and possibly multiple locations at the same time. These Steel Street Plates could also be utilized by the street department to cover up street crossing trenches during in-house sewer projects. They would help eliminate the need to fully backfill the hole or keep a portion of the road closed off over night during these projects.

Estimated Budget:

Account #	Quantity	Account Name	Cost
<u>01-30-4815</u>		<u>Equipment</u>	<u>\$5,080.00</u>
<u>02-50-4815</u>		<u>Equipment</u>	<u>\$5,080.00</u>
	1	<u>4' x 8' x 1" - Street Plate \$720.00 each</u>	<u>\$0.00</u>
	1	<u>8' x 8' x 1" - Street Plate \$1,440.00 each</u>	<u>\$0.00</u>
	2	<u>8' x 10' x 1" - Street Plate \$1,820.00 each</u>	<u>\$0.00</u>
	2	<u>8' x 12' x 1" - Street Plate \$2,180.00 each</u>	<u>\$0.00</u>
		TOTAL COST:	<u>\$10,160.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes No

If yes, how many times: _____

SUBMITTED BY: _____

Recommended by City Administrator: _____ Yes _____ No

BUDGET REQUEST FORM Maintenance Budget

Department: Municipal Services Fund: 01

Project/Program Title: Kubota ZD326S 60 inch

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 2006 Original Cost: \$10,000.00

This is a replacement for Unit 202 a Kubota ZD21 serial #60733 (2360 hours), it is an essential zero turn valued for its maneuverability in tight places. While working on the Kubota, I found metal shavings in the charge pump and several oil leaks which requires taking apart the entire unit and spending about 15 man hours to repair. This Kubota maintenance costs are at almost 46% and total points are at 73.30% without the approximate repair costs and recommends replacing this unit now.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4815</u>	<u>Capital - Equipment</u>	<u>\$13,000.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
TOTAL COST:		<u>\$13,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes No

If yes, how many times:

SUBMITTED BY: Tom Masek

Recommended by City Administrator: Yes No

City of Darien

2/11/2015

CAPITAL PROJECTS FUND BUDGET FOR THE YEAR 2015-2016

ACCOUNT	FYE 14 ACTUAL	FYE 15 BUDGET	FYE 15 ESTIMATED ACTUAL	FYE 16 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 17 FORECAST	FYE 18 FORECAST
REVENUE								
TRANSFER FROM GEN FUND	3,747,422	2,502,174	2,947,611	1,786,989	1,786,989	-	2,425,264	1,667,446
MISC REV	-	-	-	-	-	-	-	-
PROPERTY TAXES	204,160	202,756	202,756	203,006	203,006	-	207,570	206,564
GRANTS/REIMBURSEMENTS	342,214	11,500	82,900	180,000	-	180,000	-	-
SALE OF PROPERTY	85,093	-	1,200,000	-	-	-	-	-
BONDS	-	-	-	-	-	-	-	-
INTEREST INCOME	49,424	10,000	55,000	25,000	25,000	-	24,000	5,000
TOTAL REVENUES	\$ 4,428,313	\$ 2,726,430	\$ 4,486,267	\$ 2,194,995	\$ 2,014,995	\$ 180,000	\$ 2,656,834	\$ 1,879,010
CAPITAL								
DITCH/DRAINAGE PROJECTS	784,666	1,712,200	1,754,000	1,496,800	-	1,496,800	1,108,100	1,110,000
SIDEWALK REPLACEMENT	60,493	81,345	83,600	75,945	75,945	-	76,750	87,188
CRACK SEAL PROGRAM	99,770	125,500	111,100	183,750	183,750	-	183,750	183,750
CURB & GUTTER PROGRAM	257,117	288,985	270,600	283,198	269,198	14,000	282,564	288,504
ECONOMIC INCENTIVE	-	-	-	-	-	-	-	-
EQUIPMENT/OTHER PROJECTS	139,550	194,000	545,250	560,000	-	560,000	135,000	216,000
STREET RECONSTRUCTION	1,323,157	1,073,000	1,022,000	1,470,952	1,470,952	-	1,388,575	1,428,027
STREET RECON-REIMB	77,611	-	-	-	-	-	-	-
BOND PAYMENT	202,747	202,756	203,256	203,006	203,006	-	207,570	206,564
CONSULTING/PROF SERVICES	65,368	42,000	42,000	44,500	44,500	-	44,500	44,500
RESERVE BALANCE EXPENSE	-	-	-	-	-	-	-	-
SUB-TOTAL	3,010,479	3,719,786	4,031,806	4,318,151	2,247,351	2,070,800	3,426,809	3,564,532
TOTAL EXPENDITURES	\$ 3,010,479	\$ 3,719,786	\$ 4,031,806	\$ 4,318,151	\$ 2,247,351	\$ 2,070,800	\$ 3,426,809	\$ 3,564,532
FISCAL YEAR CHANGE	1,417,833	(993,356)	456,461	(2,123,156)	(232,356)	(1,890,800)	(769,975)	(1,685,522)
BEG FUND BALANCE	3,811,097	5,183,906	5,228,930	5,685,391			3,062,235	2,292,260
NET FISCAL YEAR CHANGE	1,417,833	(993,356)	456,461	(2,123,156)			(769,975)	(1,685,522)
ENDING FUND BALANCE	5,228,930	4,190,550	5,685,391	3,562,235			2,292,260	606,738
RESERVE BALANCE	-	(500,000)		(500,000)				
Available balance	5,228,930	3,690,550	5,685,391	3,062,235			2,292,260	606,738

FYE 2016 BUDGET SUMMARY

CAPITAL	Maintenance	Discretionary
	\$ 2,247,351	\$ 2,070,800
TOTAL	\$ 2,247,351	\$ 2,070,800

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
CAPITAL			
25-35-4376	STORM WATER/DITCH PROJECTS	\$ -	\$ 1,496,800
Ditch	* Chestnut and Alabama	-	555,900
Ditch	* 69th Street	-	433,600
Ditch	* Tennessee	-	196,500
Ditch	Peony FYE 17	-	0
Ditch	Western Ave FYE 17	-	0
Ditch	Sunrise Ave FYE 17	-	0
Ditch	72nd Street	-	0
Storm Sewer	* Sawmill Creek	-	250,000
Storm Sewer	* 210 Janet Ave	-	19,000
Storm Sewer	* Iron Wood Storm Sewer Cleaning and Jetting	-	15,800
Bridge	* Carriage Greens Evergreen Rd Storm Sewer Cl	-	26,000
	Total	-	\$ 1,496,800
25-35-4380	SIDEWALK REPLACEMENTS	\$ 75,945	\$ -
25-35-4382	* CRACK SEAL PROGRAM	\$ 183,750	\$ -
25-35-4383	CURB & GUTTER PROGRAM	\$ 269,198	\$ 14,000
25-35-4945	BOND PAYMENT	\$ 203,006	\$ -
25-35-4815	OTHER PROJECTS	-	560,000
	EAB Round Two	-	175,000
	Plainfield Rd Resurfacing-city Hall drainage	-	5,000
	PW Parking Lot Expansion Funds	-	40,000
	75th Street Lighting Project City Share	-	80,000
	LED street light installation - grant \$180,000	-	260,000
	Bailey/Plainfield Rd Stop light- Const. FYE 17	-	-
	Total	-	560,000
25-35-4855	STREET RECONSTRUCTION/REHAB	\$ 1,470,952	\$ -
	* 2016 Program	\$ 1,252,452	\$ -
	* add base repair	\$ 73,500	\$ -
	83rd Street Grant Vill of Woodridge-Resurface program-construction	\$ 145,000	\$ -
	\$ -	\$ -	\$ -
	Total	\$ 1,470,952	\$ -
CAPITAL CONT.			
25-35-4325	Consulting/Professional		
		\$ 44,500	\$ -
	eng bid specs	\$ 32,000	\$ -
	road cores and specs	\$ 12,500	\$ -
	Total	\$ 44,500	\$ -
		\$ 2,247,351	\$ 2,070,800

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 25

Project/Program Title: Chestnut Lane – Richmond Avenue to Alabama Avenue

Description of proposed new program/activity/expenditure, including purpose and justification:

 See Attached Memo

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4376</u>	<u>Capital Projects-Ditches</u>	<u>\$560,000.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
TOTAL COST:		<u>\$560,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? X Yes No

If yes, how many times: 3 – FY 09/10, FY 10/11 & FY 11/12

SUBMITTED BY: Daniel Gombac, Director

Recommended by City Administrator: Yes No

MEMO TO: Drainage File 09

FROM: Daniel Gombac

REF: Drainage Project - Chestnut Lane Richmond Ave to Alabama Ave

The proposed Project is related to the deficient storm water ditch conveyance on Chestnut Lane from Richmond Ave to Alabama Avenue. Existing conditions on Chestnut Lane within the northern and southern right of way do not allow for the conveyance of storm water to flow from Richmond Avenue to Alabama Avenue. Field conditions identify that many of the ditches hold water for an extended period of time due to deteriorated culvert pipes and ditch grades that do not allow for the conveyance of storm water. Staff had attempted to correct a minor deficiency through regrading of the ditches, but further field identified that the scope of the project would need to be expanded due to existing ditch grades and structures down stream as well as upstream.

Staff has identified an ongoing concern regarding the deficient drainage conditions that exist within the Clarefield Subdivision. Several residents have requested of the City of Darien to address issues of standing water within the ditches fronting their residences on Chestnut Lane. Below is the criterion that is further used to evaluate a ditch project.

- A. Deteriorated pipes-The existing culverts are identified for a positive pitch and structural integrity.
- B. Ditch Lines-The existing ditch lines are evaluated to insure that storm water has the ability to convey flow to a designated downstream creek or structures.
- C. Evaluate further resident concerns of nuisance ponding along side yards or rear yards. The evaluation would further provide Staff information regarding the existing ditch and afford an opportunity to modify a ditch so as to possibly reduce or eliminate the nuisance ponding.

The proposed project for Chestnut Lane would include the removal and replacement of culverts, installation of inlets as required, the enclosure of ditches if existing, ditch regrading, and restoration consisting of sod.

Due to the magnitude of the project, Staff is targeting that the project be outsourced.

This project further consists of installing the following material from the attached Material Summary Sheet.

The proposed cost for the Project is \$560,000.00

ATT

MEMO TO: Drainage File

FROM: Daniel Gombac

REF: Drainage Project - 69th Street - Clarendon Hills Road to Crest Road

The proposed Project is related to the deficient storm water ditch conveyance on 69th Street from Clarendon Hills Road to Crest Road. Existing conditions on 69th Street within the northern and southern right of way ditches do not allow for the conveyance of storm water to flow from Clarendon Hills Road to Crest Road (Crest Basin). Field conditions identify that many of the ditches hold water for an extended period of time due to deteriorated culvert pipes and ditch grades that do not allow for the conveyance of storm water.

Staff has identified an ongoing concern regarding the deficient drainage conditions that exist within the Marion Hills Subdivision. Several residents have requested of the City of Darien to address issues of standing water within the ditches fronting their residences on 69th Street. Below is the criterion that is further used to evaluate a ditch project.

- A. Deteriorated pipes-The existing culverts are identified for a positive pitch and structural integrity.
- B. Ditch Lines-The existing ditch lines are evaluated to insure that storm water has the ability to convey flow to a designated downstream creek or structures.
- C. Evaluate further resident concerns of nuisance ponding along side yards or rear yards. The evaluation would further provide Staff information regarding the existing ditch and afford an opportunity to modify a ditch so as to possibly reduce or eliminate the nuisance ponding.

The proposed project for 69th Street would include the removal and replacement of culverts, installation of inlets as required, the enclosure of ditches if existing, ditch regrading, and restoration consisting of sod.

Due to the magnitude of the project, staff is targeting that the project be outsourced.

This project further consists of installing the following material from the attached Material Summary Sheet.

The proposed cost for the Project is \$433,600.00.

ATT

BUDGET REQUEST FORM
Maintenance Budget

1-2

Department: Municipal Services Fund: 25

Project/Program Title: Tennessee Ave - 72nd to Plainfield Rd

Description of proposed new program/activity/expenditure, including purpose and justification:

See Attached Memo

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4376</u>	<u>Capital Projects-Ditches</u>	<u>\$196,500.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
	TOTAL COST:	<u>\$196,500.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: Daniel Gombac, Director

Recommended by City Administrator: Yes No

MEMO TO: Drainage File

FROM: Daniel Gombac

REF: Drainage Project - Tennessee Avenue – 72nd Street to Plainfield Rd

The proposed Project is related to the deficient storm water ditch conveyance on Tennessee Avenue. Existing conditions on 72nd Street do not allow for storm water to convey to Plainfield Rd. Field conditions identify that many of the ditches hold water for an extended period of time due to deteriorated culvert pipes and ditch grades that do not allow for the conveyance of storm water. The ditches were constructed in 1950, and have had spot maintenance completed since they were built.

Several residents from 72nd Street have requested of the City of Darien to address the issues of standing water within the ditches fronting their residences. One resident is impacted by water seepage through their foundation during certain rain events. Below is the criterion that is further used to evaluate a ditch project.

- A. Deteriorated pipes-The existing culverts are identified for a positive pitch and structural integrity.
- B. Ditch Lines-The existing ditch lines are evaluated to insure that storm water has the ability to convey flow to a designated downstream creek or structures.
- C. Evaluate further resident concerns of nuisance ponding along side yards or rear yards. The evaluation would further provide Staff information regarding the existing ditch and afford an opportunity to modify a ditch so as to possibly reduce or eliminate the nuisance ponding.

The proposed project for Tennessee Ave would include the removal and replacement of culverts, installation of inlets as required, the enclosure of ditches if existing, ditch regrading, and restoration consisting of sod.

Due to the magnitude of the project, staff is targeting that the project be outsourced.

This project further consists of installing the following material from the attached Material Summary Sheet.

The proposed cost for this Project is \$196,500.00

ATT

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 25

Project/Program Title: Sawmill Creek Phase 1

Description of proposed new program/activity/expenditure, including purpose and justification:

See Attached Memo

THIS ITEM IS A MULTI YEAR PROGRAM

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4376</u>	<u>Capital Projects-Ditches</u>	<u>\$250,000.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
TOTAL COST:		<u>\$250,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: Daniel Gombac, Director

Recommended by City Administrator: Yes No

MEMO TO: Drainage File
FROM: Daniel Gombac
REF: Drainage Project Sawmill Creek-Phase 1

The recently completed drainage study for Sawmill Creek (from Dale Basin-68th Street to 75th Street and Crest Road Basin-Plainfield Road to 74th Street) was recently field surveyed. Also completed was the jetting and televising the existing underground piping. The study inventoried current conditions and creek elevations and compared them to the 1974 plans on file. The proposed work will allow the consultant and department to prepare a plan to return the creek to an original state. The proposed project will include the removal of structures, overgrown vegetation, storm sewer removal and replacement, and re-profiling of the flow line. The consultant is currently working on a hydraulic study to determine if additional remediation is required to further reduce or eliminate flooding within the proposed tributary.

The proposed project is to be completed in phases and staff estimates there will be several multi-year phases for the project at a cost of approximately \$250,000 per phase. Staff is currently estimating there may be up to four phases, pending the hydraulic analysis.

Due to the magnitude of the project, Staff is targeting that the project be outsourced.

The proposed cost for Phase 1 is \$250,000.

ATT:

BUDGET REQUEST FORM Maintenance Budget

Department: Municipal Services Fund: 25

Project/Program Title: 210 Janet Avenue

Description of proposed new program/activity/expenditure, including purpose and justification:

This would be a rear yard drainage project. The City would need to obtain an easement dedication from the homeowner. The proposed project will include installing a storm sewer and structures and eliminate the nuisance ponding.

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4376</u>	<u>Capital Projects-Ditches</u>	<u>\$19,000.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
TOTAL COST:		<u>\$19,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: Daniel Gombac, Director

Recommended by City Administrator: _____ Yes _____ No

BUDGET REQUEST FORM Maintenance Budget

Department: Municipal Services Fund: 25

Project/Program Title: Ironwood Road Storm Sewer

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

The 12 and 24 inch concrete storm sewer accepts water from Ironwood Road in the Hinsbrook subdivision and travels along the center of the road which eventually outfalls into Sawmill Creek. The sewer line is within the limits of the road resurfacing project and staff proposes cleaning and televising the sewer system for possible repairs prior to road construction.

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4376</u>	<u>Storm Water Ditch Projects</u>	<u>\$9,800.00</u>
_____	<u>Spot repairs</u>	<u>\$5,000.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	<u>Contingency</u>	<u>\$1,000.00</u>
TOTAL COST:		<u>\$15,800.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: Dan Salvato & Dave Fell

Recommended by City Administrator: _____ Yes _____ No

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 25

Project/Program Title: Carriage Greens Unit 3 Evergreen Ln storm sewer

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

The 12 inch concrete storm sewer accepts water from the Evergreen Lane subdivision and travels along the rear easement on the north side behind the homes which eventually outfalls into the west branch of Sawmill Creek. The sewer line has resident complaints of surcharging and possible intrusion of debris and roots. Staff proposes cleaning, root cutting and televising the sewer system for possible repairs and maintenance.

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4376</u>	<u>Storm Water Ditch Projects</u>	<u>\$19,00.00</u>
_____	<u>Spot repairs</u>	<u>\$5,000.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	<u>Contingency</u>	<u>\$1,000.00</u>
	TOTAL COST:	<u>\$26,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes _____ **X** No

If yes, how many times: _____

SUBMITTED BY: Dan Salvato & Dave Fell

Recommended by City Administrator: _____ Yes _____ No

BUDGET REQUEST FORM
Maintenance Budget

Department: Municipal Services Fund: 25

Project/Program Title: Crack Seal Program

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

Crack sealing is a routine maintenance treatment that will significantly delay roadway deterioration. The sealing material is applied into the cracks before they become too large and before the freeze-thaw cycles have an opportunity to shift the pavement and develop larger cracks (alligating). Flexible rubberized asphalt sealants bond to crack walls and move with the pavement, preventing water from entering the road base. The life of the road is extended and maintenance costs greatly reduced over time. See attached list of roads.

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4382</u>	<u>Crack Seal Program</u>	<u>\$182,000.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
	TOTAL COST:	<u>\$182,000.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: David Fell

Recommended by City Administrator: _____ Yes _____ No

BUDGET REQUEST FORM Maintenance Budget

Department: Municipal Services Fund: 25-35-4855

Project/Program Title: Sidewalk Removal and Replacement

Description of proposed new program/activity/expenditure, including purpose and justification:

Attached is the schedule for the annual Street Maintenance Program. The program calls for an annual maintenance of approximately 5 miles of roadway. Pending conditions and location of cull de sacs the program may exceed the proposed target of approximately 5 miles per year or a rating of 69. The City owns and maintains 71 center lane miles of roadway.

Year purchased: N/A Original Cost: N/A

Estimated Budget:

Account #	Account Name	Cost
25-35-4855	Street Recon	\$1,252,451.90
	Base Repair	\$70,500
	Options 1-6	(\$640,000)
		\$0.00
		\$0.00
	TOTAL COST:	\$1,322,951.90

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Annual Program

SUBMITTED BY: _____

Recommended by City Administrator: _____ Yes _____ No

2015 ROAD REHAB								
STREET	SUBDIVISION	Length	Limit	Last rehab	Catalog Rating	Current Rating	OPTION VALUE	OPTION NO
Iris Road	Marion Hills North	1240	High-Crest	1999	66	64	BASE BID	N/A
68th Street	Marion Hills North	2100	Clarendon hills -Crest	2009	65	65	BASE BID	N/A
Capital Drive	Marion Hills South	980	Elm-Janet	2002	66	64	BASE BID	N/A
Windmere Ct	North of 67th	570	Ridge to limit	2000	67	67	BASE BID	N/A
Sean Circle	North of 67th	850	67th to 67th	2003	67	67	BASE BID	N/A
Ironwood Ave	Hinsbrook	2050	69th-Beechaut	2006	73	65	BASE BID	N/A
Gall Avenue	Brookhaven#1	1240	79th-Linden	2005	69	67	BASE BID	N/A
Woodmere Dr	Woodmere	1218	Lemont Rd -Windsor Dr	2001	67	66	BASE BID	N/A
Carran Ct	Woodmere	225	Woodmere Dr-limit	2001	67	67	BASE BID	N/A
Windsor Dr	Woodmere	995	Whitlock-Woodmere	2001	67	67	BASE BID	N/A
Morgan Ct	Woodmere	200	Windsor-limit	2001	67	67	BASE BID	N/A
Windsor Ct	Woodmere	107	Windsor-limit	2001	67	67	BASE BID	N/A
Whitlock Dr	Woodmere	680	Hedgewood-Windsor	2001	67	67	BASE BID	N/A
Oxford Dr	Woodmere	276	Windsor-Oxford Ct	2001	67	67	BASE BID	N/A
Oxford Ct	Woodmere	312	Oxford Dr-limit	2001	67	67	BASE BID	N/A
Cameron Ct	Woodmere	212	Whitlock-limit	2001	67	67	BASE BID	N/A
Hedgewood Dr	Woodmere	616	Woodmere-Whitlock	2001	67	67	BASE BID	N/A
Oldfield Rd	Carriage Hill	3000	N Frontage-Washington	2001	64	60	BASE BID	N/A
87th	Carriage Hill	2300	Washington-Lemont	2001	64	60	BASE BID	N/A
Andrus	Carriage Hill	300	Oldfield - 451 Andrus	1999	64	60	BASE BID	N/A
Adams Ct	Carriage Green 3	1420	Lehridge-limit	1997	68	67	BASE BID	N/A
Royal Swan Ln	Carriage Green 4	1250	Lehridge-limit	1997	68	67	BASE BID	N/A
Black Swan Ct	Carriage Green 5	200	Royal Swan-limit	2001	68	67	BASE BID	N/A
Chapman Ct	Carriage Green 3	2614	N Frontage-Shelby	2001	67	60	BASE BID	N/A
Chapman Ct	Carriage Green 3	300	Chapman-Ct-limit	1999	67	67	BASE BID	N/A
Chapman Dr	Marco Smart	800	Balley-Chapman Ct	1999	67	67	BASE BID	N/A
Adams St	Marco Smart	620	Urban-Chapman	1996	65	67	BASE BID	N/A
Van Dusen Dr	Marco Smart	450	Balley-Adams	1996	65	67	BASE BID	N/A
Wittington Ct	Marco Smart	450	Balley-Adams	1996	65	67	BASE BID	N/A
Darien Woods Ct	Darien Woods	440	S Frontage-Limit	2002	67	65	BASE BID	N/A
Darien Woods Ct	Darien Woods	440	S Frontage-Limit	2002	67	65	BASE BID	N/A
Portsmouth Drive	Farmindale Terrace South	2100	N Frontage - Wittington Ct	2003	71	67	BASE BID	N/A
LINEAL FEET		31449						
PROPOSED MILES		6.0						
REVISED PROPOSED MILES		4.7					OPTION COSTS	\$ 603,646.80

Base Bid R/Ls
Only