

CITY OF DARIEN BUDGET

FISCAL YEAR ENDING 2020

May 1, 2019 – April 30, 2020

CITY OF DARIEN

FISCAL YEAR ENDING 2020

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CITY OF DARIEN

PRINCIPAL OFFICIALS

MAYOR

Kathleen Moesle Weaver

CITY COUNCIL

Ted Schauer	Ward 1
Lester Vaughan	Ward 2
Joseph Kenny	Ward 3
Thomas Chlystek	Ward 4
Joseph Marchese	Ward 5
Sylvia McIvor	Ward 6
Thomas Belczak	Ward 7

CITY TREASURER

Mike Coren

CITY CLERK

JoAnne Ragona

CITY ADMINISTRATOR

Bryon D. Vana

STAFF

Gregory Thomas	Chief of Police
Daniel Gombac	Director of Municipal Services
Julie Saenz	Accounting Manager
Lisa Klemm	Admin Assistant to City Administrator

BUDGET MESSAGE
FISCAL YEAR
May 1, 2019 – April 30, 2020

CITY OF DARIEN

MEMO

TO: Mayor Weaver and City Council

FROM: Bryon D. Vana, City Administrator

DATE: March 11, 2019

SUBJECT: 2019-20 Budget Message

It is my pleasure to submit the fiscal year 2019-20 budget for the City of Darien. In summary, the budget includes no City property tax increase and no water rate increase.

A review of the City's three major funds (General, Capital Project, and Water) are as follows:

General Fund

This year's General Fund and Capital Projects Fund budgets continue many popular programs and efficiencies introduced in recent years. Highlights include:

- No increase to last year's property tax extension
- Maintains a 3 month operating reserve
- Continues all current core services provided by the city including, but not limited to, tree trimming 1750 trees, residential brush pickup, enhanced snow plowing operations, snow removal from established safety sidewalks, maintenance and fertilization of the City's previous beautification projects
- Provides for vehicle and equipment replacement as outlined in City's replacement policy
- Provides assistance for residential rear yard drainage improvements based on City policy
- Includes participation in the peer jury program
- Continues the savings to the City of approximately \$227,000 over a 3 year period for costs associated with the City Administrator position through an Employment Leasing Agreement with GOVTEMPUSA, LLC
- Includes a \$200,000 contingency for services related to the fight against Sterigenics

The City's General Fund is used to account for all revenues and expenditures except those required to be accounted for in another fund. This is the main operating fund in our budget and covers the City Council, Administration, Community Development, Municipal Services-Street Division and Police Departments. It is also the main source of revenue for the Capital Projects

Fund. Any surplus above the General Fund 3-month reserve is transferred to the Capital Projects Fund. The various budget funds expenses are separated into 2 categories:

1. **Maintenance Budget**-The Maintenance Budget includes no new programs, no new employees and no new activities. It reflects only the anticipated cost to continue current essential activities and programs.
2. **Discretionary Budget**-Discretionary Budget expenditures relate to City services and employee items that are not essential or required; however, they are important in maintaining the level of citizen services and employee expenses that have been provided in previous years.

The General Fund expenses do not fluctuate greatly from year to year. Primary changes stem from vehicle and equipment replacements and employee expenses. The majority of the General Fund expenses come from the Police Department (62%) and the Municipal Services Department (21%). Transfers to the Capital Projects Fund over the 3 year budget period include FYE 20- \$3,000,000, FYE 21- \$2,450,000, and FYE 22-\$1,650,000.

Capital Projects Fund

The Capital Projects Fund includes the items included in the City's Capital Improvement Plan (CIP). This is a multi-year plan identifying capital projects to be funded or identified during the 3-year planning period. These CIP guidelines identify each capital project to be undertaken, the year the improvement project will be started, the amount of funds expected to be expended in each year of the CIP, and the way the expenditure will be funded. The City's Capital Projects Fund is used to plan for the City's maintenance and construction of larger infrastructure, excluding the water system which is accounted for in the Water Fund. Primary expenditures include road maintenance, storm water maintenance, beautification projects, and larger rights-of-way maintenance projects. The City Council adopted a CAPITAL IMPROVEMENTS PLAN GUIDELINE that provides the City Council with guidelines when planning and funding capital projects. All the Guidelines have been met in accordance with the guidelines.

Capital Projects Fund Highlights include:

- Includes a road maintenance program of approximately 5 miles, allows for additional road base repair as needed and includes an intergovernmental project with the Village of Downers Grove to resurface Williams Street
- Includes approximately \$3,486,000 in various storm water drainage improvements including 67th Street currently estimated at \$1,700,000
- Provides a \$500,000 reserve balance for emergencies or economic development incentives as directed by the council
- Projects revenues sufficient to continue capital projects over the three year budget period
- Continues concrete and road crack sealing maintenance
- Follows the *capital improvement guidelines* approved by the council in 2012

Water Fund

Governmental water operations are established as enterprise funds. An enterprise fund is a fund established to account for operations that are financed and operated in a manner similar to private business enterprises. The intent of the governing body is that the costs (operating and capital improvement expenses, including depreciation) of providing water to the general public on a continuing basis be financed or recovered primarily through user charges. The definition of an enterprise fund implies that sufficient user fees should be established to ensure that the utility can operate on a self-sustaining basis. The major source of revenue for the water fund is user fees. Determining a *fair* user fee is a factor of two issues:

- analyzing our operating expenses, projecting system capital projects, determining sufficient cash reserves, and setting aside funds to replace portions of the system as needed
- analyzing the number of gallons of water billed to all customers in order to determine the rate that covers the expenses mentioned above

The staff conducts this determination every year when preparing the draft budget for City Council consideration. There is always a strong tendency to maintain the lowest possible water rate even if it is not sufficient to cover operating expenses, system capital projects, sufficient cash reserves, and funds to replace portions of the system as needed.

The water rate for Darien residents during FYE 19 is \$9.75/1000 with an additional fixed cost of \$10 per bill. There is no projected water rate increase for FYE 20. The City's projected water budget for FYE 21 and FYE 22 projects a slight increase to water rates in order to operate on a self-sustaining basis. Approximately 70% of the water fund expenses are for the direct purchase of Lake Michigan water from the DuPage Water Commission (DWC).

Water Fund highlights include:

- Projects no customer rate increase.
- Truck replacement of truck #400
- Year one of a two year residential water meter replacement program replacing most of the residential water meter for our water customers.

A big thanks to the Elected Officials and staff members who were involved in the budget development this year!

CITY OF DARIEN

GENERAL FUND BUDGET FISCAL YEAR May 1, 2019 – April 30, 2020

**GENERAL FUND BUDGET SUMMARY
GENERAL FUND REVENUE SUMMARY
GENERAL FUND REVENUE BUDGET
MAYOR/CITY COUNCIL BUDGET
ADMINISTRATION BUDGET
COMMUNITY DEVELOPMENT BUDGET
POLICE BUDGET
MUNICIPAL SERVICES - STREETS BUDGET
CAPITAL PROJECTS FUND BUDGET
DEBT SERVICE FUND**

GENERAL FUND

The General Fund accounts for all revenues and expenditures which are not accounted for in other funds. This is the largest fund of the City, providing for the majority of the City's revenues, expenditures and services. The General Fund is supported predominately with taxes, licenses and fees. It funds the operations of the City's Police Department, Municipal Services Department - Community Development and Streets Divisions, Mayor/City Council and Administration.

MAYOR/CITY COUNCIL - This Department includes support for the operations of the City Council and the Mayor's offices.

ADMINISTRATION - The Administration Department provides overall management and support for City operations, including the City Administrator's office, the finance division, the City Clerk's office, and the citizen service division.

POLICE - The Police Department is the largest Department in the City. The Department is the City's law enforcement agency, providing traffic control and enforcement, crime prevention services, patrol, investigation, records and short-term incarceration.

MUNICIPAL SERVICES - COMMUNITY DEVELOPMENT DIVISION - The Community Development division of the Municipal Services Department includes all functions related to the planning and development of the community, including building and development review, building inspection, code enforcement, comprehensive planning, and economic development.

MUNICIPAL SERVICES - STREETS DIVISION - The Street division is responsible for maintenance and repairs to the City's streets, storm sewers, catch basins and street lights; as well as plowing snow, mowing the rights-of-way, and maintaining and repairing the City's fleet of vehicles and equipment.

City of Darien

3/5/2019

GENERAL FUND SUMMARY FYE 20

ACCOUNT	FYE '18 ACTUAL	FYE '19 BUDGET	FYE '19 EST ACT	FYE '20 BUD REQ	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '21 FORECAST	FYE '22 FORECAST
GENERAL FUND REVENUE	\$ 15,614,139	\$ 14,938,182	\$ 15,810,730	\$ 15,234,161	\$ 15,234,161	\$ -	\$ 15,232,821	\$ 15,292,083
TOTAL REVENUE	\$ 15,614,139	\$ 14,938,182	\$ 15,810,730	\$ 15,234,161	\$ 15,234,161	\$ -	\$ 15,232,821	\$ 15,292,083
DEPT. EXPENDITURES								
CITY COUNCIL	55,261	66,021	60,321	\$ 74,021	50,071	23,950	64,021	64,021
ADMINISTRATION	1,296,986	1,247,884	1,180,969	\$ 1,440,411	1,181,701	258,710	1,273,475	1,291,896
COMMUNITY DEV	892,615	828,247	857,604	\$ 895,601	894,801	800	934,340	975,395
POLICE	7,005,208	8,266,357	8,326,104	\$ 7,877,004	7,825,654	51,350	8,255,596	8,697,665
PW/STREETS	2,328,342	2,894,282	2,881,995	\$ 2,693,874	1,722,263	971,611	2,310,869	2,533,221
Water Fund Reimb	(250,000)							
TOTAL EXPENDITURES	\$ 11,328,412	\$ 13,302,791	\$ 13,306,993	\$ 12,980,911	\$ 11,674,490	\$ 1,306,421	\$ 12,838,301	\$ 13,562,198
FISCAL YEAR BAL	4,285,727	1,635,391	\$ 2,503,737	\$ 2,253,250	N/A	N/A	\$ 2,394,520	\$ 1,729,885
BEGINNING FUND BAL	4,125,767	3,686,977	\$ 4,281,317	\$ 3,785,054	N/A	N/A	\$ 3,038,304	\$ 2,982,824
ENDING FUND BAL	\$ 8,411,494	5,322,368	\$ 6,785,054	\$ 6,038,304	N/A	N/A	\$ 5,432,824	\$ 4,712,709
TRANSFER TO CAP.	4,130,177	2,450,000	3,000,000	\$ 3,000,000	N/A	N/A	2,450,000	1,650,000
ENDING FUND BAL	\$ 4,281,317	\$ 2,872,368	\$ 3,785,054	\$ 3,038,304	N/A	N/A	\$ 2,982,824	\$ 3,062,709

**FY 19-20 BUDGET
GENERAL FUND REVENUE SUMMARY**

TAXES

Real Estate Taxes

Description: General Fund share of property taxes collected from real property in City.

Basis of Projection: Amount determined by the City when tax levy was approved in December, 2018.

Road & Bridge Taxes

Description: City share of County's taxes collected inside City.

Basis of Projection: Estimate based on current year estimated actual.

Gasoline Tax

Description: 2 cents (\$0.02) added to each gallon of gas sold from Darien Gas stations.

Basis of Projection: Estimate based on current year estimated actual.

Food and Beverage Tax

Description: 1.25% added on food and beverages (alcoholic and non-alcoholic), which can be consumed on the premises where purchased.

Basis of Projection: Estimate based on current year estimated actual.

State Income Tax

Description: City's share (based on population) of State's Income Tax Collections distributed to municipalities.

Basis of Projection: Budget reflects State funding formula estimates.

Local Use Tax

Description: City's share (based on population) of the additional revenue from state use tax receipts collected on personal property from out of state retailers.

Basis of Projection: Reflects State funding formula estimates formula.

Sales Tax

Description: 1.00% of retail sales within the City. Also an additional 1% Home Rule Sales Tax on applicable goods.

Basis of Projection: Estimated to reflect sales tax allocated to the General Fund based on previous year estimates and current economic climate.

Municipal Utility Tax

Description: 5.0% charge on natural gas and electric bills in City.

Basis of Projection: Projections based on historical average receipts.

Amusement Tax

Description: 3% tax on gross receipts from all amusement activities in the City.

Basis of Projection: Projected to equal current year end estimated revenue.

Hotel/Motel Tax

Description: 5% tax imposed on the business of renting rooms in a Hotel/Motel

Basis of Projection: Projected based on previous average year's revenue.

LICENSES

Business Licenses

Description: Fee levied on retail and commercial businesses in City.

Basis of Projection: Projected to equal current year end estimated revenue.

Liquor Licenses

Description: Fee levied on all businesses engaged in sale of alcoholic beverages.

Basis of Projection: Based on current year end estimated revenue.

Contractor Licenses

Description: Fee levied on all contractors who operate or do work in the city

Basis of Projection: Projected based on previous year's revenue

FINES/FEES/PERMITS

Court Fines

Description: Fines levied by Court for violations of City traffic ordinances.

Basis of Projection: Projected based on previous year's revenue

Towing Fees

Description: An administrative fee collected when a vehicle has to be towed and impounded due to the arrest or detention of the owner or driver for violation of a local law or ordinance.

Basis of Projection: Projected based on previous year's revenue

Ordinance Fines

Description: Fines levied by Court for violations of City codes and ordinances, other than Traffic Code.

Basis of Projection: Projected based on previous average year's revenue

Building Permit Fees

Description: Fee, based on value, for new and remodeling construction projects in City.

Basis of Projection: Estimated conservative and reduced from last year's estimated actual budget.

Municipal Telecommunications Tax

Description: 6.0% of gross revenues of telecommunication retailers. This revenue is collected by the state and distributed to communities based on local ordinances.

Basis of Projection: Projections based on historical average receipts.

Nicor Franchise Fee

Description: Value of franchise-required free gas service to municipal facilities. Amount of free gas based on population. Value determined by floating average of natural gas prices.

Basis of Projection: Projections estimated to reflect current year estimated actual.

Cable TV Franchise Fee

Description: 5% on gross receipts of cable company operations in City plus a 1% PEG fee for cable broadcast improvements.

Basis of Projection: Based on current year end estimated revenue.

Public Hearing Fees (Reimbursements)

Description: Reimbursement for costs of conducting public hearings.

Basis of Projection: Projected at last year's budget amount.

Elevator Inspection Fees

Description: Reimbursement for semi-annual inspection of elevators in City.

Basis of Projection: Projected at last year's budget amount

Public Improvement Permit Fee

Description: Fee charged for inspection of any work done by private contractor on municipal property.

Basis of Projection: Expect about the same for next year.

Engineering/Professional Fees (Reimbursements)

Legal Fees (Reimbursements)

Description: Reimbursement for City's out-of-pocket costs for engineering and legal reviews and projects requiring professional service contracts.

Basis of Projections: Estimate equals approximate amount budgeted for reimbursable expenditures.

Police Special Service

Description: Reimbursement for special services provided by Police Department such as school liaison officer, traffic control, and additional details requested by banks.

Basis of Projection: Based on current year end estimated revenue and estimated future demand.

D.U.I Technology

Description: Portion of fines received for D.U.I. convictions.

Basis of Projection: Based on current year end estimated revenue.

Stormwater Management/Review Fees

Description: Reimbursement for stormwater management engineering fees – out-of-pocket costs of City.

Basis of Projections: Based on last year's budget.

Developer Contributions/Impact Fees

Description: \$125/housing unit development and impact fee.

Basis of Projection: Estimate minimal revenue.

OTHER INCOME

Water Fund Share

Description: Fee paid by Water Fund to General Fund to offset administrative costs incurred by General Fund. Examples of cost include staff time, computer use, accounting and payroll services and other support activities.

Basis of Projection: Amount equal to previous year's contribution.

Interest

Description: Interest earnings on General Fund revenues.

Basis of Projection: Based on estimated interest rates and available cash for investments.

Police Reports/Prints

Description: Charges for copies of reports and documents and for fingerprinting requests.

Basis of Projection: Based on last year's budget estimated actual.

Rents

Description: Rent from City properties.

Basis of Projection: Rent revenue form telecommunication leases on City properties.

Other Reimbursements

Description: Reimbursements for expenditures not otherwise identified. Includes insurance reimbursements, payments for damage to City property, etc.

Basis of Projection: Based on last year's budget estimated actual.

Sale of Equipment

Description: Revenue from sale of City equipment – vehicles, trucks, etc.

Basis of Projection: No anticipated sales.

Miscellaneous

Description: Unanticipated receipts, one-time receipts, small revenues not otherwise shown.

Basis of Projection: Projection based on historic receipts.

Grants

Description: State and Federal grants

Basis of Projection: No grants identified in the General Fund budget. The City will apply for grants during the year which will revise this estimate if the grants are authorized.

City of Darien

3/5/2019

GENERAL FUND REVENUE BUDGET
FISCAL YEAR ENDING 2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 EST ACT	FYE 20 BUD REQ	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 21 FORECAST	FYE 22 FORECAST
TAXES								
REAL ESTATE TAX	\$ 2,205,810	2,183,796	\$ 2,240,865	2,229,295	2,229,295	\$ -	\$ 2,229,295	\$ 2,229,295
ROAD & BRIDGE TAX	206,523	205,000	207,139	205,000	205,000	- \$	205,000	\$ 205,000
LOCAL GASOLINE TAX	322,543	310,000	320,770	310,000	310,000	- \$	310,000	\$ 310,000
FOOD AND BEVERAGE TAX	601,918	580,000	602,085	580,000	580,000	- \$	580,000	\$ 580,000
AUTO RENTAL TAX	3,739	-	2,000	2,000	2,000	- \$	2,000	\$ 2,000
STATE INCOME	2,002,800	2,053,998	1,987,740	2,053,998	2,053,998	- \$	2,053,998	\$ 2,053,998
LOCAL USE	573,692	545,524	610,316	574,236	574,236	- \$	574,236	\$ 574,236
SALES TAX	5,681,573	5,509,413	5,726,881	5,726,881	5,726,881	- \$	5,784,150	\$ 5,841,991
VIDEO GAMING TAX	163,830	140,000	180,667	140,000	140,000	\$	140,000	\$ 140,000
REPLACEMENT TAX	6,233	6,500	6,500	6,500	6,500	- \$	6,500	\$ 6,500
MUNICIPAL UTILITY TAX	1,014,070	985,000	1,055,897	1,015,000	1,015,000	- \$	1,015,000	\$ 1,015,000
AMUSEMENT TAX	90,516	82,000	87,170	82,000	82,000	- \$	82,000	\$ 82,000
HOTEL/MOTEL TAX	68,984	75,000	67,912	68,000	68,000	- \$	68,000	\$ 68,000
SUB TOTAL	12,942,231	12,676,231	13,095,942	12,992,910	12,992,910	-	13,050,179	13,108,020
LICENSES								
BUSINESS LICENSES	37,824	38,000	38,000	38,000	38,000	- \$	38,000	\$ 38,000
LIQUOR LICENSES	69,625	66,500	67,000	67,000	67,000	- \$	67,000	\$ 67,000
CONTRACTOR LICENSES	18,170	20,000	18,000	18,000	18,000	- \$	18,000	\$ 18,000
SUB TOTAL	125,619	124,500	123,000	123,000	123,000	-	123,000	123,000
FINES, FEES, PERMITS								
COURT FINES	119,516	100,000	130,194	100,000	100,000	- \$	100,000	\$ 100,000
TOWING FEES	62,500	37,000	69,500	55,000	55,000	- \$	55,000	\$ 55,000
ORDINANCE FINES	20,075	20,000	21,590	20,000	20,000	- \$	20,000	\$ 20,000
BLDG PERMIT FEES	204,030	35,000	186,822	35,000	35,000	- \$	35,000	\$ 35,000
TELECOMMUNICATIONS TAX	572,521	590,000	561,293	520,000	520,000	- \$	500,000	\$ 500,000
CABLE TV FRANCHISE	463,004	452,800	452,800	452,800	452,800	- \$	452,800	\$ 452,800
PEG FEES - AT&T	15,103	-	-	-	-	- \$	-	\$ -
NICOR FRANCHISE FEE	29,151	25,000	29,151	25,000	25,000	- \$	25,000	\$ 25,000
PUBLIC HEARING FEES	5,823	5,000	2,580	3,000	3,000	- \$	3,000	\$ 3,000
ELEVATOR INSPECTIONS	5,350	4,500	2,150	4,500	4,500	- \$	4,500	\$ 4,500
PUB. IMPROVEMENT PERMIT	3,450	-	-	-	-	- \$	-	\$ -
ENG/PROF. FEES (REIMB)	96,513	74,000	85,126	74,000	74,000	- \$	74,000	\$ 74,000
LEGAL FEE REIMB.	-	-	1,925	-	-	- \$	-	\$ -
POLICE SPECIAL SERVICE	134,065	99,597	130,559	99,597	99,597	\$	100,989	\$ 102,409
D.U.I. TECHNOLOGY	15,448	6,500	5,760	6,500	6,500	- \$	6,500	\$ 6,500
STORMWATER MGMT. FEES	450	-	-	-	-	- \$	-	\$ -
INSPEC/TAP ON/PERMITS	-	-	-	-	-	- \$	-	\$ -
DEV. CONTRIB/IMPACT	-	200	500	-	-	- \$	-	\$ -
E-CITATION FEES	8,686	-	-	-	-	- \$	-	\$ -
NSF CHECK FEE	70	-	-	-	-	- \$	-	\$ -
SUB TOTAL	1,746,999	1,449,597	1,679,950	1,395,397	1,395,397	-	1,376,789	1,378,209

City of Darien

3/5/2019

GENERAL FUND REVENUE BUDGET
FISCAL YEAR ENDING 2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 EST ACT	FYE 20 BUD REQ	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 21 FORECAST	FYE 22 FORECAST
OTHER INCOME								
WATER FUND SHARE	-	250,000	250,000	250,000	250,000	-	\$ 250,000	\$ 250,000
TRANSFER FROM OTHER FUNDS	-	-	-	-	-	-	\$ -	\$ -
REIMBURSEMENTS -WORK COMP	-	-	-	-	-	-	\$ -	\$ -
INTEREST INCOME	24,688	5,000	50,000	40,000	40,000	-	\$ 30,000	\$ 30,000
GAIN/LOSS ON INVESTMENT	-	-	-	-	-	-	\$ -	\$ -
DRUG FORFEITURE RECEIPTS	5,657	-	-	-	-	-	-	-
POLICE REPORTS/PRINTS	6,328	5,000	3,543	5,000	5,000	-	\$ 5,000	\$ 5,000
IMPACT FEE REVENUE	1,000	-	500	-	-	-	\$ -	\$ -
GRANTS	2,255	-	3,736	-	-	-	\$ -	\$ -
RENTS	403,906	324,853	373,204	324,853	324,853	-	\$ 324,853	\$ 324,853
MAILBOX REPLACEMENT	4,135	-	2,200	-	-	-	\$ -	\$ -
OTHER REIMBURSEMENTS	121,036	45,000	113,141	45,000	45,000	-	\$ 45,000	\$ 45,000
REIMBURSEMENTS - REAR YARD	57,037	-	(4,610)	-	-	-	\$ -	\$ -
RESIDENTIAL CONCRETE REIMB.	-	-	51,511	-	-	-	\$ -	\$ -
SALE OF EQUIPMENT	-	35,000	30,000	35,000	35,000	-	\$ 5,000	\$ 5,000
SALE OF WOOD CHIPS	3,625	3,000	2,210	3,000	3,000	-	\$ 3,000	\$ 3,000
MISCELLANEOUS REVENUE	169,623	20,000	36,403	20,000	20,000	-	\$ 20,000	\$ 20,000
SUB TOTAL	799,290	687,853	911,838	722,853	722,853	-	682,853	682,853
TOTAL REVENUES	\$ 15,614,139	\$ 14,938,181	\$ 15,810,730	\$ 15,234,161	\$ 15,234,161	\$ -	\$ 15,232,821	\$ 15,292,083

City of Darien

3/5/2019

CITY COUNCIL BUDGET
FISCAL YEAR 2019-2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 ESTIMATED ACTUAL	FYE 20 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 21 FORECAST	FYE 22 FORECAST
PERSONNEL								
SALARIES	\$ 42,348	\$ 42,750	42,750	42,750	42,750	-	42,750	42,750
SUB-TOTAL	42,348	42,750	42,750	42,750	42,750	-	42,750	42,750
BENEFITS								
SOCIAL SECURITY	2,632	2,651	2,651	2,651	2,651	-	2,651	2,651
MEDICARE	616	620	620	620	620	-	620	620
SUB-TOTAL	3,248	3,271	3,271	3,271	3,271	-	3,271	3,271
OPERATING COSTS								
BOARDS AND COMMISSIONS	687	2,000	1,000	2,000	1,000	1,000	2,000	2,000
CABLE OPERATIONS	3,400	8,000	4,500	6,000	-	6,000	6,000	6,000
DUES AND SUBSCRIPTIONS	1,835	2,850	2,850	2,850	-	2,850	2,850	2,850
LIABILITY INSURANCE	-	-	-	-	-	-	-	-
PRINTING AND FORMS	-	-	-	-	-	-	-	-
PUBLIC RELATIONS	500	500	250	10,500	-	10,500	500	500
TRAINING AND EDUCATION	200	1,000	200	1,000	-	1,000	1,000	1,000
TRAVEL/MEETINGS	-	50	50	50	50	-	50	50
SUB-TOTAL	6,622	14,400	8,850	22,400	1,050	21,350	12,400	12,400
CONTRACTUAL SERVICES								
CONSULTING/PROF SERV	2,938	5,000	5,000	5,000	3,000	2,000	5,000	5,000
TROLLEY CONTRACTS	105	600	450	600	-	600	600	600
SUB-TOTAL	3,043	5,600	5,450	5,600	3,000	2,600	5,600	5,600
CAPITAL								
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 55,261	\$ 66,021	\$ 60,321	\$ 74,021	\$ 50,071	\$ 23,950	\$ 64,021	\$ 64,021

City Council Summary

2019-2020 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 42,750	\$ -
BENEFITS	\$ 3,271	\$ -
OPERATING COSTS	\$ 1,050	\$ 21,350
CONTRACTUAL	\$ 3,000	\$ 2,600
CAPITAL	\$ -	\$ -
TOTAL	<u>\$ 50,071</u>	<u>\$ 23,950</u>

Account #	Description				Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES						
12-4010	SALARIES				\$ 42,750	\$ -
BENEFITS						
12-4110	SOCIAL SECURITY				\$ 2,651	\$ -
12-4111	MEDICARE				\$ 620	\$ -
OPERATING						
12-4205	BOARDS AND COMMISSIONS				\$ 1,000	\$ 1,000
	Finger Printing - Liq Lic		\$ 1,000		\$ -	
	Make A Difference Day		\$ -		\$ 500	
	Holiday Decorating Contest		\$ -		\$ 500	
		Total	\$ 1,000		\$ 1,000	
12-4206	CABLE OPERATIONS				\$ -	\$ 6,000
	Video and Tech Services Conslt.		\$ -		\$ 6,000	
		Total	\$ -		\$ 6,000	
12-4213	DUES & SUBSCRIPTIONS				\$ -	\$ 2,850
	il municipal clerks assoc		\$ -		\$ 100	
	Illinois Municipal league membership		\$ -		\$ 1,750	
	Mayors Caucus		\$ -		\$ 1,000	
			\$ -		\$ 2,850	
12-4219	LIABILITY INSURANCE				\$ -	\$ -
	IRMA		\$ -		\$ -	
	Legal Fees		\$ -		\$ -	

City Council Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Total	\$ -	\$ -
12-4239	PUBLIC RELATIONS	\$ -	\$ 10,500
	Darien Logo Merchandise	\$ -	\$ 500
	City Video		\$ 10,000
	Total	\$ -	\$ 10,500
12-4263	TRAINING & EDUCATION	\$ -	\$ 1,000
12-4265	TRAVEL/MEETINGS	\$ 50	\$ -
<u>CONTRACTUAL SERVICES</u>			
12-4325	CONSULTING/PROF SERVICES	\$ 3,000	\$ 2,000
	Code Supplements	\$ 3,000	\$ -
	Environmental Comm Recycle Event	\$ -	\$ 2,000
	Total	\$ 3,000	\$ 2,000
12-4366	TROLLEY CONTRACTS	\$ -	\$ - \$ 600
	Halloween Party	\$ -	\$ 300
	Holiday Lights Tour	\$ -	\$ 300
	Total	\$ -	\$ 600
<u>CAPITAL</u>			
12-4815	EQUIPMENT	\$ -	\$ -
	0	\$ -	\$ -
		<u>\$ 50,071</u>	<u>\$ 23,950</u>

City of Darien

3/5/2019

ADMINISTRATION DEPARTMENT BUDGET
FISCAL YEAR 2019-2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 ESTIMATED ACTUAL	FYE 20 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 21 FORECAST	FYE 22 FORECAST
PERSONNEL								
SALARIES	520,393	286,406	302,147	318,742	318,742	-	325,117	331,619
OVERTIME	-	-	-	-	-	-	-	-
SUB-TOTAL	520,393	286,406	302,147	318,742	318,742	-	325,117	331,619
BENEFITS								
SOCIAL SECURITY	27,616	21,039	19,028	21,913	21,913	-	22,296	22,686
MEDICARE	7,482	4,153	4,450	4,622	4,622	-	4,703	4,785
IMRF	100,488	36,288	38,885	28,751	28,751	-	29,326	29,912
MEDICAL/LIFE INSURANCE	85,583	69,080	69,962	69,080	69,080	-	69,771	70,469
SUPPLEMENTAL PENSION	21,367	4,800	4,800	4,800	4,800	-	5,040	5,292
STATE UNEMPLOYMENT INSURAN	7,337	-	-	-	-	-	-	-
SUB-TOTAL	249,873	135,360	137,126	129,165	129,165	-	131,135	133,144
OPERATING COSTS								
DUES & SUBSCRIPTIONS	2,041	1,490	1,000	1,490	-	1,490	1,490	1,490
LIABILITY INSURANCE	265,399	311,639	276,207	280,000	280,000	-	287,500	295,225
LEGAL NOTICES	1,598	2,000	2,000	2,000	2,000	-	2,500	2,500
MAINTENANCE-EQUIPMENT	6,647	7,900	7,200	8,100	8,100	-	8,400	8,900
MAINTENANCE-BUILDING	69	-	-	-	-	-	-	-
MISC. EQUIPMENT	-	-	-	-	-	-	-	-
POSTAGE/MAILINGS	1,618	3,350	2,500	3,350	3,350	-	3,350	3,350
PRINTING & FORMS	3,912	4,200	4,200	4,200	4,200	-	4,200	4,200
PUBLIC RELATIONS	40,235	34,170	26,570	39,170	-	39,170	34,170	34,170
RENT-EQUIPMENT	1,019	2,019	2,019	2,019	2,019	-	2,500	2,500
SUPPLIES-OFFICE	7,279	8,000	7,400	8,000	8,000	-	8,000	8,000
SUPPLIES-OTHER	-	500	500	500	500	-	500	500
TRAINING & EDUCATION	1,107	2,000	500	1,500	-	1,500	1,500	1,500
TRAVEL/MEETINGS	238	550	250	550	-	550	550	550
TELEPHONE	33,894	51,200	39,000	48,200	48,200	-	48,200	48,200
UTILITIES	1,724	3,000	1,500	2,500	2,500	-	2,500	2,500
VEHICLE GAS, OIL, MAINT.	1,067	650	650	650	650	-	1,150	1,150
OTHER	18	-	-	-	-	-	-	-
SUB-TOTAL	367,865	432,668	371,496	402,229	359,519	42,710	406,510	414,735
CONTRACTUAL SERVICES								
AUDIT	12,500	13,200	13,200	13,200	13,200	-	14,000	14,000
CONSULTING/PROF SERV	118,188	304,750	287,500	541,575	341,575	200,000	359,725	319,976
CONSULTING/PROF-REIMB.	-	-	-	-	-	-	-	-
CONTINGENCY	10,000	10,000	10,000	10,000	-	10,000	10,000	10,000
JANITORIAL SERVICE	18,167	20,500	19,500	20,500	19,500	1,000	21,988	23,422
SUB-TOTAL	158,855	348,450	330,200	585,275	374,275	211,000	405,713	367,398
CAPITAL								
BLDG.IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	-	45,000	40,000	5,000	-	5,000	5,000	45,000
SUB-TOTAL	-	45,000	40,000	5,000	-	5,000	5,000	45,000
TOTAL EXPENDITURES	1,296,986	1,247,884	1,180,969	1,440,411	1,181,701	258,710	1,273,475	1,291,896

Administration Department
Summary

FYE 2020 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 318,742	\$ -
BENEFITS	\$ 129,165	\$ -
OPERATING COSTS	\$ 359,519	\$ 42,710
CONTRACTUAL	\$ 374,275	\$ 211,000
CAPITAL	\$ -	\$ 5,000
TOTAL	\$ 1,181,701	\$ 258,710

Account #	Description			Department Maintenance Budget Request		City Council Discretionary Expenditures
SALARIES						
10-4010	SALARIES			\$ 318,742		\$ -
10-4030	OVERTIME			\$ -		\$ -
BENEFITS						
10-4110	SOCIAL SECURITY			\$ 21,913		\$ -
10-4111	MEDICARE			\$ 4,622		\$ -
10-4115	IMRF			\$ 28,751		\$ -
10-4120	MEDICAL/LIFE INSURANCE			\$ 69,080		\$ -
10-4135	SUPPLEMENTAL PENSION			\$ 4,800		\$ -
OPERATING						
10-4213	DUES & SUBSCRIPTIONS			\$ -		\$ 1,490
	Books/Publications		\$ -		\$ 100	
	IILCMA		\$ -		\$ 300	
	ILGFOA Members		\$ -		\$ 350	
	Notaries		\$ -		\$ 160	
	IPELRA		\$ -		\$ 205	
	GFOA		\$ -		\$ 375	
		Total	\$ -		\$ 1,490	
10-4219	LIABILITY INSURANCE			\$ 280,000		\$ -
	Liability Insurance		\$ 250,000		\$ -	
	Deductible		\$ 5,000		\$ -	
	Wellness Fair		\$ -		\$ -	
	Legal Services		\$ 25,000		\$ -	
		Total	\$ 280,000		\$ -	

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
10-4221	LEGAL NOTICES	\$ 2,000	\$ -
10-4225	MAINTENANCE - EQUIPMENT	\$ 8,100	\$ -
	Equipment Maintenance	\$ 1,000	\$ -
	Abila Maintenance/Software	\$ 5,700	\$ -
	Copier Maintenance	\$ 1,400	\$ -
	Total	\$ 8,100	\$ -
10-4233	POSTAGE/MAILINGS	\$ 3,350	\$ -
	Regular Postage	\$ 2,500	\$ -
	Meter Permit/Supplies	\$ 450	\$ -
	FedEx/UPS	\$ 400	\$ -
	Total	\$ 3,350	\$ -
10-4235	PRINTING & FORMS	\$ 4,200	\$ -
10-4239	PUBLIC RELATIONS	\$ -	\$ 39,170
	Neighbors Magazine/Postage	\$ -	\$ 19,570
	Informational Flyers	\$ -	\$ 1,000
	City Surveys	\$ -	\$ 500
	Citizen of the Year (4k reim)	\$ -	\$ 8,100
	July 4th Fireworks contribution	\$ -	\$ 5,000
	Darien Anniv. contingency	\$ -	\$ 5,000
	Total	\$ -	\$ 39,170
10-4243	RENT - EQUIPMENT	\$ 2,019	\$ -
10-4253	SUPPLIES - OFFICE	\$ 8,000	\$ -
10-4257	SUPPLIES - OTHER	\$ 500	\$ -
	Meeting Supplies	\$ 500	\$ -
	Total	\$ 500	\$ -
10-4263	TRAINING & EDUCATION	\$ -	\$ 1,500
	Tuition Reimbursement	\$ -	\$ -
	Local Training	\$ -	\$ 1,500
	Total	\$ -	\$ 1,500
10-4265	TRAVEL/MEETINGS	\$ -	\$ 550
	Association Meetings	\$ -	\$ 250
	Mileage - Staff	\$ -	\$ 300
	Total	\$ -	\$ 550

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
10-4267	TELEPHONE	\$ 48,200	\$ -
	Verizon	\$ 22,400	\$ -
	Equipment Replacement	\$ 2,500	\$ -
	Comcast PW/City Hall	\$ 1,300	\$ -
	Call One	\$ 22,000	\$ -
	Total	\$ 48,200	\$ -
10-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 2,500	\$ -
10-4273	VEHICLE (Gas & Oil)	\$ 650	\$ -
	Gasoline/Oil/Fluids	\$ 650	\$ -
	Maintenance/Repairs	\$ -	\$ -
	Total	\$ 650	\$ -
<u>CONTRACTUAL SERVICES</u>			
10-4320	AUDIT - GENERAL FUND	\$ 13,200	\$ -
10-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 341,575	\$ 200,000
	Computer Support	\$ 76,563	\$ -
	Computers and Parts	\$ 63,762	\$ -
	Code Internet Link	\$ 750	\$ -
	Web Site Maintenance	\$ 7,000	\$ -
	Web Site Internet Link	\$ 1,000	\$ -
	Web Q&A	\$ 6,500	\$ -
	GovTemps - City Administrator Services	\$ 177,600	\$ -
	Annual disclosure filing	\$ 1,000	\$ -
	CJIS software maintenance	\$ 7,400	\$ -
	Environmental Services- Sterigenics Fight	\$ -	\$ 200,000
	Total	\$ 341,575	\$ 200,000
10-4330	CONTINGENCY	\$ -	\$ 10,000
10-4345	JANITORIAL SERVICES	\$ 19,500	\$ 1,000
	Janitorial Contract	\$ 19,000	\$ -
	Window Cleaning	\$ 500	\$ -
	misc cleaning	\$ -	\$ 1,000
	Total	\$ 19,500	\$ 1,000
<u>CAPITAL</u>			
10-4810	BUILDING IMPROVEMENTS	\$ -	\$ -
10-4815	EQUIPMENT	\$ -	\$ 5,000
	cable room upgrade	\$ -	\$ 5,000
	total	\$ -	\$ 5,000
	Total	\$ 1,181,701	\$ 258,710

City of Darien

3/7/2019

COMMUNITY DEVELOPMENT DEPARTMENT BUDGET
FISCAL YEAR 2019-2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 ESTIMATED ACTUAL	FYE 20 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 21 FORECAST	FYE 22 FORECAST
PERSONNEL								
SALARIES	\$ 301,066	\$ 296,685	\$ 294,038	\$ 309,192	\$ 309,192	\$ -	\$ 315,376	\$ 321,684
OVERTIME	-	500	500	500	500	-	500.00	500.00
SUB-TOTAL	\$ 301,066	\$ 297,185	\$ 294,538	\$ 309,692	\$ 309,692	\$ -	\$ 315,876	\$ 322,184
BENEFITS								
SOCIAL SECURITY	16,701	17,361	16,866	19,277	19,277	-	19,663	20,056
MEDICARE	4,120	4,316	4,264	4,483	4,483	-	4,573	4,664
IMRF	40,826	37,717	37,255	36,931	36,931	-	37,670	38,423
MEDICAL/LIFE INSURANCE	52,519	49,362	48,971	49,362	49,362	-	50,349	51,356
SUPPLEMENTAL PENSION	923	3,600	3,600	2,400	2,400	-	2,400	2,400
SUB-TOTAL	115,089	112,356	110,955	112,453	112,453	-	114,654	116,900
OPERATING COSTS								
BOARDS & COMMISSIONS	1,730	1,200	1,200	1,200	1,200	-	1,200	1,200
DUES & SUBSCRIPTIONS	368	500	500	500	500	-	500	500
LIABILITY INSURANCE	19,899	23,000	32,000	23,000	23,000	-	23,000	23,000
MAINTENANCE-VEHICLE	-	500	500	500	500	-	700	1,000
PRINTING & FORMS	813	1,865	1,800	1,565	1,565	-	1,565	1,515
ECONOMIC INCENTIVES	308,226	278,000	303,111	338,000	338,000	-	368,000	398,000
SUPPLIES-OFFICE	952	900	850	900	900	-	900	900
TRAINING & EDUCATION	1,014	550	600	600	-	600	600	600
TRAVEL/MEETINGS	78	200	200	200	-	200	200	200
VEHICLE GAS & OIL	1,230	1,350	1,350	1,350	1,350	-	1,350	1,350
MISCELLANEOUS EXPENDITURE	50	-	-	-	-	-	-	-
SUB-TOTAL	334,360	308,065	342,111	367,815	367,015	800	398,015	428,265
CONTRACTUAL								
CONSULTING/PROF SERVS	48,301	42,640	40,000	37,640	37,640	-	37,795	38,347
CONSULTING/PROF REIMB.	70,676	68,000	70,000	68,000	68,000	-	68,000	69,700
SUB-TOTAL	118,977	110,640	110,000	105,640	105,640	-	105,795	108,047
CAPITAL								
EQUIPMENT	23,123	-	-	-	-	-	-	-
SUB-TOTAL	23,123	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 892,615	\$ 828,246	\$ 857,604	\$ 895,601	\$ 894,801	\$ 800	\$ 934,340	\$ 975,395

Community Development Summary

FYE 2020 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 309,692	\$ -
BENEFITS	\$ 112,453	\$ -
OPERATING COSTS	\$ 367,015	\$ 800
CONTRACTUAL	\$ 105,640	\$ -
CAPITAL	\$ -	\$ -
TOTAL	\$ 894,801	\$ 800

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
20-4010	SALARIES	\$ 309,192	\$ -
20-4030	OVERTIME	\$ 500	\$ -
<u>BENEFITS</u>			
20-4110	SOCIAL SECURITY	\$ 19,277	\$ -
20-4111	MEDICARE	\$ 4,483	\$ -
20-4115	IMRF	\$ 36,931	\$ -
20-4120	MEDICAL/LIFE INSURANCE	\$ 49,362	\$ -
20-4135	SUPPLEMENTAL PENSION	\$ 2,400	\$ -
<u>OPERATING</u>			
20-4205	BOARDS & COMMISSIONS	\$ 1,200	\$ -
	Secretary	1,200	-
	Total	1,200	-
20-4213	DUES & SUBSCRIPTIONS	\$ 500	\$ -
	APA Membership	500	-
	Total	500	-
20-4219	LIABILITY INSURANCE	\$ 23,000	\$ -
	Deductible	5,000	-
	Legal Expense	18,000	-
	Total	23,000	-

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
OPERATING cont			
20-4229	MAINTENANCE - VEHICLES	\$ 500	\$ -
20-4235	PRINTING & FORMS	\$ 1,565	\$ -
	Postage	750	-
	Plat Pages	50	-
	Forms	250	-
	Business Cards	165	-
	Comprehensive Plan Copies	150	-
	Federal Express	200	-
	Total	1,565	-
20-4240	ECONOMIC DEVELOPMENT	338,000	\$ -
	Walmart Tax Rebate	270,000	-
	Home Depot Tax Rebate	68,000	-
	Total	338,000	-
20-4253	SUPPLIES - OFFICE	\$ 900	\$ -
20-4263	TRAINING & EDUCATION	\$ -	\$ 600
	Staff-Conferences/ Training	-	600
	Total	-	600
20-4265	TRAVEL/MEETINGS	\$ -	\$ 200
	Staff-Travel Exp	-	100
	Staff-Local Meeting Expense	-	100
	Total	-	200
20-4273	VEHICLE - GAS & OIL	\$ 1,350	\$ -
CONTRACTUAL SERVICES			
20-4325	CONSULTING/PROFESSIONAL SERVICES	37,640	-
	Electrical Inspections	9,000	-
	Building & Plumbing Inspections	21,500	-
	Engineering Services	4,500	-
	Contingency	1,200	-
	Web Q & A Module licensing	1,440	-
	Total	37,640	-

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>CONTRACTUAL SERVICES cont</u>			
20-4328	CONSULTING PROFESSIONAL REIMB	\$ 68,000	\$ -
	Engineering Services	24,000	-
	Building Plan Review	30,000	-
	Elevator Inspections	3,000	-
	Lawn Cutting	6,000	-
	Legal Fees	<u>5,000</u>	-
	Total	68,000	-
<u>CAPITAL PURCHASES</u>			
20-4815	EQUIPMENT	<u>\$ -</u>	<u>\$ -</u>
	Total	<u>\$ 894,801</u>	<u>\$ 800</u>

City of Darien

3/5/2019

POLICE DEPARTMENT BUDGET FISCAL YEAR 2019-2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 ESTIMATED ACTUAL	FYE 20 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 21 FORECAST	FYE 22 FORECAST
PERSONNEL								
SALARIES-CIVILIANS	\$ 417,867	\$ 414,970	\$ 414,817	\$ 436,846	\$ 436,846	\$ -	445,215	453,752
SALARIES-OFFICERS	3,270,379	3,572,349	3,536,500	3,736,294	3,736,294	-	3,874,985	4,019,054
OVERTIME	\$ 543,085	\$ 475,000	\$ 590,689	\$ 519,883	\$ 485,533	\$ 34,350	\$ 475,684	\$ 475,957
SUB-TOTAL	4,231,331	4,462,319	4,542,007	4,693,023	4,658,673	34,350	4,795,884	4,948,764
BENEFITS								
SOCIAL SECURITY	\$ 24,237	\$ 25,728	\$ 26,185	\$ 27,084	\$ 27,084	\$ -	\$ 27,626	\$ 28,179
MEDICARE	\$ 54,335	\$ 64,704	\$ 57,619	\$ 68,046	\$ 68,046	\$ -	\$ 70,768	\$ 73,599
IMRF	\$ 46,551	\$ 48,409	\$ 42,852	\$ 35,964	\$ 35,964	\$ -	\$ 36,684	\$ 37,417
MEDICAL/LIFE INSURANCE	\$ 395,526	\$ 434,053	\$ 434,671	\$ 425,681	\$ 425,681	\$ -	\$ 461,137	\$ 499,607
POLICE PENSION	\$ 1,468,691	\$ 1,618,878	\$ 1,633,996	\$ 1,714,350	\$ 1,714,350	\$ -	\$ 1,885,785	\$ 2,074,364
SUPPLEMENTAL PENSION	\$ 26,709	\$ 44,800	\$ 38,557	\$ 44,400	\$ 44,400	\$ -	\$ 48,000	\$ 48,000
SUB-TOTAL	\$ 2,016,049	\$ 2,236,572	\$ 2,233,880	\$ 2,315,526	\$ 2,315,526	\$ -	\$ 2,530,000	\$ 2,761,165
OPERATING COSTS								
ANIMAL CONTROL	\$ 775	\$ 1,500	\$ 1,365	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ 1,500
AUXILIARY POLICE	\$ 1,414	\$ 4,500	\$ 4,591	\$ 4,000	\$ 2,000	\$ 2,000	\$ 5,000	\$ 5,000
BOARDS & COMMISSIONS	\$ 34,636	\$ 22,300	\$ 21,511	\$ 12,300	\$ 11,300	\$ 1,000	\$ 10,050	\$ 40,050
DUES & SUBSCRIPTIONS	\$ 1,682	\$ 5,150	\$ 3,853	\$ 3,150	\$ -	\$ 3,150	\$ 3,250	\$ 3,325
INVESTIGATION & EQUIP.	6,830	42,980	38,525	42,980	42,980	-	42,925	42,950
LIABILITY INSURANCE	43,474	65,520	58,087	65,520	65,520	-	65,520	65,520
MAINTENANCE-EQUIPMENT	13,335	15,850	18,286	17,205	17,205	-	17,200	17,250
MAINTENANCE-VEHICLE	50,451	21,200	41,760	29,600	29,600	-	26,350	29,150
POSTAGE/MAILINGS	993	4,300	3,041	4,300	4,300	-	4,300	4,300
PRINTING & FORMS	1,248	1,500	818	1,500	1,500	-	1,500	1,500
PUBLIC RELATIONS	1,776	4,500	3,858	3,500	-	3,500	4,500	4,500
RENT-EQUIPMENT	1,500	5,500	3,200	5,500	2,500	3,000	5,500	5,500
SUPPLIES-OFFICE	5,145	6,500	6,485	6,500	6,500	-	6,500	6,500
TRAINING & EDUCATION	28,386	38,755	29,585	32,850	31,000	1,850	30,000	31,000
TRAVEL/MEETINGS	7,216	14,400	13,430	13,250	10,750	2,500	14,400	14,400
TELEPHONE	10,836	14,375	14,117	14,000	14,000	-	14,000	14,000
UNIFORMS	33,025	63,100	59,968	55,100	55,100	-	66,750	63,350
UTILITIES - GAS/ELECTRIC	7,678	7,500	7,165	7,500	7,500	-	7,500	7,500
VEHICLE GAS & OIL	87,028	75,000	68,559	75,000	75,000	-	75,000	80,000
SUB-TOTAL	337,428	414,430	398,204	395,255	378,255	17,000	401,745	437,295
CONTRACTUAL								
CONSULTING/PROF.SERV.	395,748	444,460	443,512	448,500	448,500	-	478,268	500,742
DUMEG/FIAT/CHILD CENTER	10,500	7,000	7,000	24,700	24,700	-	24,700	24,700
SUB-TOTAL	406,248	451,460	450,512	473,200	473,200	-	502,968	525,442
CAPITAL								
EQUIPMENT	\$ 14,152	\$ 701,576	\$ 701,502	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
SUB-TOTAL	\$ 14,152	\$ 701,576	\$ 701,502	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
TOTAL EXPENDITURES								
	\$ 7,005,208	\$ 8,266,357	\$ 8,326,104	\$ 7,877,004	\$ 7,825,654	\$ 51,350	\$ 8,255,596	\$ 8,697,665

POLICE DEPARTMENT SUMMARY

2019-2020 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 4,658,673	\$ 34,350
BENEFITS	\$ 2,315,526	\$ -
OPERATING COSTS	\$ 378,255	\$ 17,000
CONTRACTUAL	\$ 473,200	\$ -
CAPITAL	\$ -	\$ -
TOTAL	\$ 7,825,654	\$ 51,350

Account #	Description			Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES					
40-4010	SALARIES - CIVILIANS			\$ 436,846	\$ -
	Records Clerk (4)		250,786		-
	CSO Part Time (3)		65,520		-
	Admin Secretary		62,697		-
	Records Clerk Part Time		20,563		-
	Merit Bonus		18,375		-
	Evidence Tech (Part Time)		18,905		-
		Total	436,846		-
40-4020	SALARIES - OFFICERS			\$ 3,736,294	\$ -
	Union Salaries (31 members)		3,091,357		-
	Non-Union Salaries (3 members)		421,374		-
	Holiday Pay		103,652		-
	Officer in Charge		6,000		-
	Outside Details		45,000		-
	Holiday Work Bonus		61,563		-
	Merit Bonus		7,350		-
		Total	3,736,294		-
40-4030	OVERTIME			\$ 485,533	\$ 34,350
	General		340,350		-
	Darien Fest		-		16,000
	4th July Parade		-		5,000
	Comp Sell Back		145,183		-
	K-9 fixed OT		-		13,350
		Total	485,533		34,350
BENEFITS					
40-4110	SOCIAL SECURITY			\$ 27,084	\$ -
40-4111	MEDICARE			\$ 68,046	\$ -
40-4115	IMRF			\$ 35,964	\$ -
40-4120	MEDICAL/LIFE INSURANCE			\$ 425,681	\$ -
40-4130	POLICE PENSION			\$ 1,714,350	\$ -
40-4135	SUPPLEMENTAL PENSION			\$ 44,400	\$ -

POLICE DEPARTMENT SUMMARY

Account #	Description				Department Maintenance Budget Request	City Council Discretionary Expenditures
OPERATING						
40-4201	ANIMAL CONTROL				\$ 1,500	\$ -
40-4203	AUXILIARY POLICE				\$ 2,000	\$ 2,000
	General			2,000		-
	Uniforms			-		1,000
	Vests			-		1,000
			Total	2,000		2,000
40-4205	BOARDS & COMMISSION				\$ 11,300	\$ 1,000
	Hiring Expenses			11,000		-
	Police Officer List			-		-
	Training & Assoc.			-		1,000
	Sergeant List			-		-
	Supplies			300		-
			Total	11,300		1,000
40-4213	DUES & SUBSCRIPTIONS				\$ -	\$ 3,150
	Dues			-		2,500
	Subscriptions			-		650
			Total	-		3,150
40-4217	INVESTIGATION & EQUIPMENT				\$ 42,980	\$ -
	Range (Ammunition & Supplies)			29,280		-
	Batteries			600		-
	Evidence Supplies			3,000		-
	Canine Food/Equipment			1,000		-
	Investigative Services			5,000		-
	Leads-On-Line			2,400		-
	Prisoner Needs			500		-
	BEAST Software			1,200		-
			Total	42,980		-
40-4219	LIABILITY INSURANCE				\$ 65,520	\$ -
	Legal			20,000		-
	Prosecution			18,000		-
	PPE/First Aid			5,000		-
	Fire Extinguishers			2,000		-
	Wellness Fair			2,000		-
	Deductibles			15,000		-
	Admin Tow Law Judge			2,500		-
	Gas Mask Testing			1,020		-
			Total	65,520		-
40-4225	MAINTENANCE - EQUIPMENT				\$ 17,205	\$ -
	K9 (Veterinarian)			1,500		-
	Office Equipment			4,000		-
	Portable Radios			1,500		-
	Copier Service			2,100		-
	Radar Sign Maintenance			3,000		-
	Guardian Tracker			1,600		-
	Laserfiche			700		-
	APB Net (Critical Reach)			450		-
	Biohazard Cleanup			1,100		-
	Video Surveillance Licensing			1,255		-
			Total	17,205		-

POLICE DEPARTMENT SUMMARY

Account #	Description				Department Maintenance Budget Request	City Council Discretionary Expenditures
40-4229	MAINTENANCE VEHICLES				\$ 29,600	\$ -
	Car Washes			4,000		-
	Repairs			15,000		-
	Tires			5,000		-
	Registrations			1,200		-
	Radios/Lights/Sirens			2,300		-
	WatchGuard Licensing			2,100		-
				<u>Total</u>	29,600	-
40-4233	POSTAGE/MAILINGS				\$ 4,300	\$ -
40-4235	PRINTING & FORMS				\$ 1,500	\$ -
40-4239	PUBLIC RELATIONS				\$ -	\$ 3,500
	Materials & Supplies			-		3,500
				<u>Total</u>	-	3,500
40-4243	RENT - EQUIPMENT				\$ 2,500	\$ 3,000
	Range Rental Fees			2,500		-
	Rentals			-		3,000
				<u>Total</u>	2,500	3,000
40-4253	SUPPLIES - OFFICE				\$ 6,500	\$ -
40-4263	TRAINING & EDUCATION				\$ 31,000	\$ 1,850
40-4265	TRAVEL/MEETINGS				\$ 10,750	\$ 2,500
	IACP			-		1,500
	Training Meals			4,000		-
	NEMRT In House			500		-
	Lodging			4,850		-
	Meetings (Supplies)			400		-
	Professional Meetings			-		1,000
	Mileage Reimbursement			1,000		-
				<u>Total</u>	10,750	2,500
40-4267	TELEPHONE				\$ 14,000	\$ -
	EVDO Verizon			11,000		-
	Comcast-Internet			2,500		-
	Language Line			500		-
		0		-		-
				<u>Total</u>	14,000	-
40-4269	UNIFORMS				\$ 55,100	\$ -
	New Allowance			30,300		-
	Carry Over Allowance			-		-
	Non-Sworn			1,000		-
	Repl. Vests			10,400		-
	New Officers (4)			11,200		-
	SWAT Uniforms			1,200		-
	Badges			1,000		-
				<u>Total</u>	55,100	-
40-4271	UTILITIES - GAS/ELECTRIC/SEWER				\$ 7,500	\$ -
	Nicor			5,500		-
	Sewer			2,000		-
				<u>Total</u>	7,500	-

POLICE DEPARTMENT SUMMARY

Account #	Description				Department Maintenance Budget Request	City Council Discretionary Expenditures
40-4273	VEHICLE - GAS & OIL				\$ 75,000	\$ -
CONTRACTUAL SERVICES						
40-4325	CONSULTING/PRO. SERVICES				\$ 448,500	\$ -
	Lexipol			8,500		-
	DuCOMM			409,000		-
	DuJIS (CAD/RMS/FBR)			31,000		-
			Total	448,500		-
40-4337	DUMEG/FIAT/CHILD CENTER				\$ 24,700	\$ -
	FIAT			3,500		-
	Children's Center			3,500		-
	DuMEG			17,700		-
			Total	24,700		-
CAPITAL PURCHASES						
40-4815	EQUIPMENT				\$ -	\$ -
		0			-	-
			Total		-	-
			TOTAL		\$ 7,825,654	\$ 51,350

City of Darien

3/7/2019

MUNICIPAL SERVICES
STREETS/ENGINEERING BUDGET
FISCAL YEAR 2019-2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 EST. ACTUAL	FYE 20 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 21 FORECAST	FYE 22 FORECAST
PERSONNEL								
SALARIES	\$ 627,367	\$ 639,375	\$ 603,659	\$ 660,415	\$ 660,415	\$ -	672,615	685,059
OVERTIME	85,536	70,000	66,119	78,000	78,000	-	78,000	78,000
SUB-TOTAL	712,903	709,375	669,778	738,415	738,415	-	750,615	763,059
BENEFITS								
SOCIAL SECURITY	43,655	38,191	41,333	47,018	47,018	-	47,958	48,917
MEDICARE	9,877	8,932	9,667	8,932	8,932	-	9,110	9,293
IMRF	74,146	110,717	84,466	88,059	88,059	-	89,820	91,616
MEDICAL/LIFE INSURANCE	98,072	119,361	125,789	125,161	125,161	-	131,419	137,990
SUPPLEMENTAL PENSION	1,023	2,400	2,400	2,400	2,400	-	2,400	2,400
SUB-TOTAL	226,773	279,601	263,654	271,569	271,569	-	280,707	290,216
OPERATING COSTS								
LIABILITY INSURANCE	27,743	23,029	23,000	23,029	23,029	-	24,180	25,389
MAINTENANCE-BUILDINGS	266,464	341,288	300,000	246,196	75,746	170,450	70,300	180,650
MAINTENANCE-EQUIPMENT	95,705	36,500	36,500	46,250	39,100	7,150	39,314	40,690
MAINTENANCE-VEHICLE	57,712	48,000	82,000	60,000	60,000	-	60,000	60,000
POSTAGE-MAILING	268	1,000	890	1,000	1,000	-	1,000	1,000
RENT - EQUIPMENT	7,690	23,700	22,000	23,700	17,500	6,200	23,700	23,700
SUPPLIES-OFFICE	771	3,053	2,600	4,903	4,903	-	2,658	2,711
SUPPLIES-OTHER	60,180	138,165	135,000	114,165	103,165	11,000	108,890	109,779
SMALL TOOLS/EQUIPMENT	5,802	63,300	63,000	11,300	3,800	7,500	3,850	3,850
TRAINING & EDUCATION	1,550	4,600	4,600	3,600	3,600	-	3,600	3,600
TRAVEL	18	-	-	-	-	-	-	-
TELEPHONE	-	-	-	-	-	-	-	-
UNIFORMS	4,687	6,446	6,000	6,446	6,446	-	6,446	6,446
UTILITIES - GAS/ELECTRIC	8,126	6,400	5,100	6,400	6,400	-	6,400	6,400
VEHICLE GAS & OIL	47,760	60,300	48,000	60,300	60,300	-	61,808	63,662
SUB-TOTAL	584,476	755,781	728,690	607,289	404,989	202,300	412,147	527,878
CONTRACTUAL SERVICES								
CONSULTING/PROFESS.	6,324	16,250	16,250	10,750	7,000	3,750	8,250	13,150
CONSULTING/PROFESS.-REIMB	(210)	-	-	-	-	-	-	-
JANITORIAL SERVICE	-	-	-	-	-	-	-	-
FORESTRY	66,092	65,411	60,415	72,711	10,900	61,811	66,711	66,711
STREETLIGHT OPER/MAINT	114,486	73,000	73,000	43,000	35,000	8,000	38,000	38,000
MOSQUITO ABATEMENT	40,887	41,700	41,700	41,700	41,700	-	41,700	41,700
RESIDENTIAL CONCRETE PROGRAM	227	-	52,787	-	0.00	0.00	-	-
STREET SWEEPING	33,213	38,250	37,000	37,975	37,975	-	38,724	39,492
DRAINAGE PROJECTS	87,854	81,300	111,820	107,000	9,000	98,000	81,300	81,300
TREE TRIMMING	109,459	306,715	300,000	221,715	161,715	60,000	161,715	161,715
SUB-TOTAL	458,332	622,626	692,972	534,851	303,290	231,561	436,400	442,068
CAPITAL								
CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	345,858	526,900	526,900	541,750	4,000	537,750	431,000	510,000
PURCHASE OF PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	345,858	526,900	526,900	541,750	4,000	537,750	431,000	510,000
DEBT RETIREMENT								
DEBT RETIRE	-	-	-	-	-	-	-	-
DEBT RETIRE - PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 2,328,342	\$ 2,894,283	\$ 2,881,995	\$ 2,693,873	\$ 1,722,263	\$ 971,611	\$ 2,310,869	\$ 2,533,221

Municipal Services Streets Division Summary

FYE 2020 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 738,415	\$ -
BENEFITS	\$ 271,569	\$ -
OPERATING COSTS	\$ 404,989	\$ 202,300
CONTRACTUAL	\$ 303,290	\$ 231,561
CAPITAL	\$ 4,000	\$ 537,750
DEBT RETIREMENT	\$ -	\$ -
TOTAL	<u>\$ 1,722,263</u>	<u>\$ 971,611</u>

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES			
30-4010	SALARIES (+\$245k in MFT)	\$ 660,415	\$ -
30-4030	OVERTIME	\$ 78,000	\$ -
BENEFITS			
30-4110	SOCIAL SECURITY	\$ 47,018	\$ -
30-4111	MEDICARE	\$ 8,932	\$ -
30-4115	IMRF	\$ 88,059	\$ -
30-4120	MEDICAL/LIFE INSURANCE	\$ 125,161	\$ -
30-4135	SUPPLEMENTAL PENSION	\$ 2,400	\$ -
OPERATING			
30-4219	LIABILITY INSURANCE	\$ 23,029	\$ -
	Deductible	5,250	-
	Safety Boots 12	2,898	-
	Rubber Boots 12	1,890	-
	Safety Vests 22	441	-
	Safety Glasses Gloves 22	504	-
	Wellness Fair & Flu Shots	551	-
	Air Mask Testing	606	-
	Hepat. Shots	347	-
	Legal Fees	1,050	-
	SAMI	1,103	-
	Hospital SAMI Review	1,103	-
	Fire Extinguisher Maint.	606	-
	DPC-Stormwater Fee	1,213	-
	CDL-Reimbursement	364	-
	Fuel Tank -Insurance	3,780	-
	Safety Lane	1,323	-
	Total	23,029	-
30-4223	MAINTENANCE - BUILDING	\$ 75,746	\$ 170,450
	Base Maintenance PD and City Hall	37,250	-
	CH - Monitor/radio (ADS)	210	-
	PD - Monitor/radio (ADS)	210	-
	CH Sprinkler Inspection Fox Valley	75	-
	PD Sprinkler Inspection Fox Valley	75	-
	Fire Inspection (PD)	150	-
	Fire Inspection (CH)	113	-
	PW - Burglar/Fire/Inspection - \$406.86 per quarter	814	-
	HVAC Service Contract PD	4,000	-
	Elevator PD and City Hall	2,250	-
	Fuel Pump Maintenance	300	-
	Boiler Insp	315	-
	Cleaning Supplies City Hall and PD	3,200	-
	Garage Door Maint. Cost	1,000	-

Municipal Services Streets Division Summary

Account #	Description		Department Maintenance Budget Request	City Council Discretionary Expenditures
	HVAC 2 Units PW 1/2 Water		2,500	-
	Housekeeping		535	-
	Cups, Supplies		250	-
	City Hall Plowing and Salt		7,000	-
	Generator Maint-City Hall PD & PW		6,500	-
	Fuel Pump Maintenance Cost Share with Water \$2000		1,000	-
	Pest Extermination City Hall and PD		2,000	-
	A/C Furnace R&R		6,000	-
	Antenna Painting-Public Works		-	25,000
	PW Building -Design Cost Share with Water \$25,000		-	12,500
	Swing Gate -Plant 4 Cost Share with Water \$7,000/2		-	3,500
	Darien Historical Society-Foundation Repair		-	30,000
	Replace Office Window at PW		-	7,700
	City Hall Office Painting Bathroom Tiling		-	34,000
	Replace Office Chairs at PW \$5500k 1/2 to Water 13 Chairs		-	2,750
	Replace Elevator-City Hall FYE 20 -- Police Dep FYE 22		-	55,000
		Total	75,746	170,450
30-4225	MAINTENANCE EQUIPMENT		\$ 39,100	\$ 7,150
	Brush Chipper Parts	3,500		-
	Mower Parts, Blades	3,000		-
	Small Machine repairs	4,000		-
	Grease/Oil/Lubricants	3,000		-
	Small Equip/Parts	6,000		-
	Office Equip/Part	2,000		-
	Plow Blades	5,800		-
	5 Ground Temperature Sensors	-		5,250
	Tornado Sirens	2,000		-
	Off Road Machinery End Loaders-High Lift-Misc	5,000		-
	Mechanics Supplies-Fittings, Hoses, Manuals, Aerosol Products	4,800		-
	Planter Irrigation for Clock Tower			1,900
		Total	39,100	7,150
30-4229	MAINTENANCE VEHICLES		\$ 60,000	\$ -
	General Maintenance-Vehicle	\$ 60,000		\$ -
30-4233	POSTAGE/MAILINGS		\$ 1,000	\$ -
30-4243	RENT - EQUIPMENT		\$ 17,500	\$ 6,200
	Small Equip	\$ 2,500.00		\$ -
	Tub Grinder	\$ -		\$ 6,200.00
	Sewer Jetting	\$ 15,000.00		\$ -
		Total	17,500	6,200
OPERATING CONT.				
30-4253	SUPPLIES - OFFICE		\$ 4,903	\$ -
	Paper,Pens, etc.	250		\$ -
	Copy Paper	600		\$ -
	Plain Paper	153		\$ -
	Ink Cartridges	1,000		\$ -
	File Folders	50		\$ -
	Plotter Paper	600		\$ -
	Color Printer 5k 1/2 to Water	2,250		\$ -
		Total	4,903	-
30-4257	SUPPLIES - OTHER		\$ 103,165	\$ 11,000
	Signs & Accessories	6,000		-
	Barricade maintenance	3,800		-
	Road Construction and lane closed signs and barricades/bases	2,000		-
	Storm Sewer supplies	14,000		-
	Contractual Landscape Restoration Services	20,000		-
	Top Soils	4,600		-
	Sod/Seed	5,000		-

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Fabric Blanket	3,000	-
	Gases	1,000	-
	Barricade rental 7/4	-	1,000
	Mailboxes-REIMBURSABLE	3,400	-
	Mailboxes-Public Works	4,365	-
	Solar Speed Limit Signs 5k per sign 2 signs	-	10,000
	Therma Point	30,000	-
	Refuse for Restorations	6,000	-
	Total	103,165	11,000
30-4259	SMALL TOOLS & EQUIPMENT	\$ 3,800	\$ 7,500
	Mechanic Tools	1,100	-
	Operating Tools	1,500	-
	Hand Power Tools	1,200	-
	Concrete and Pipe structure Saw 4k 1/2 to water \$2k	-	2,000
	Skid Steer Att Auger and stump Grinder 11k 1/2 to Water	-	5,500
	Total	3,800	7,500
30-4263	TRAINING & EDUCATION	\$ 3,600	\$ -
	Tuition Reimbursement	1,000	-
	Arborist Training	700	-
	Management seminars	300	-
	APWA	150	-
	Machine Operator Training	950	-
	NIPSTA Northeastern Illinois Public Safety Training	500	-
	Total	3,600	-
30-4269	UNIFORMS	\$ 6,446	\$ -
	12 @ 475.00 Per person	5,700	-
	1 @ \$246 Per Person	246	-
	Part Time Shirts 10 @ \$10 ea x 5	500	-
	Total	6,446	-
OPERATING CONT.			
30-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 6,400	\$ -
30-4273	VEHICLE - GAS & OIL	\$ 60,300	\$ -
	NO LEAD	12,825	-
	DIESEL	38,250	-
	OIL 4100 QUARTS	9,225	-
	Total	60,300	-
CONTRACTUAL SERVICES			
30-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 7,000	\$ 3,750
	Drainage Concerns	\$ 3,500	\$ -
	NPDES Fee	\$ 1,000	\$ -
	Dale Basin -Wetland Management Burn	\$ -	\$ 3,750
	Misc PW Engineering Consult	\$ 2,500	\$ -
	Total	7,000	3,750
30-4350	FORESTRY	\$ 10,900	\$ 61,811
	Fertilization-Section 1-75th St.75TH STREET-NORTHERN, SOUTHERN RIGHT OF WA	-	12,120
	Fertilization-Section II-A-City Hall-Police Dept. 1/2 to Water	-	174
	Fertilization-Section II-B-Public Works Facility 1/2 to Water	-	420
	Fertilization-Section III-Basins	-	7,375
	Fertilization-Section IV-A-75th St. Landscape Beds	-	210
	Fertilization-Section IV-B-Roadside City Entrance Signs	-	240
	Fertilization-Section IV-C-Clock Tower-Turf Area	-	211
	Fertilization-Section IV-C-Clock Tower Mulch Beds	-	186
	Fertilization Tree 75th St.	-	50
	Mulch Areas 75th Street Planters	3,150	1,000
	Mulch Areas-Entrance Way Signs	1,575	1,000
	Mulch Areas-Clock Tower	1,950	500
	Mulch Areas-City Hall Complex	1,225	500

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Hand Tools-Forestry	1,000	-
	Tree Anchring Kits	1,000	-
	Tree Water Bag R&R	1,000	-
	Tree Repl. 75th Street	-	2,000
	Residential 50/50 prog.Res Portion-Reim	-	2,000
	Residential 50/50 prog. City Portion	-	4,000
	General Tree Replacement	-	27,500
	Pine Parkway Island Mowing -Assoc pays additional half CITY EXPENSE	-	825
	Crest Basin R&R Evergreens treatment	-	1,500
	Total	10,900	61,811
30-4359	STREET LIGHT OPER & MAINT.		8,000
	Energy-Comm Ed- in MFT	-	-
	Light Pole Repairs	35,000	-
	Street Light Requests	-	8,000
	Total	35,000	8,000
30-4365	MOSQUITO ABATEMENT	\$ 41,700	\$ -
		\$ 41,700	
30-4373	STREET SWEEPING	\$ 37,975	\$ -
	May 11-19	7,630	-
	Sept 14-21	7,630	-
	Oct 26-Nov 16	14,715	-
	Emergency Sweeps	500	-
	Contingency	1,000	-
	Disposal	6,500	-
	Total	37,975	-
CONTRACTUAL SERVICES CONT.			
30-4374	DRAINAGE PROJECTS	\$ 9,000	\$ 98,000
	Drainage assistance Projects-CITY SHARE	-	98,000
	Misc. Drainage Projects	9,000	-
	Total	9,000	98,000
30-4375	TREE TRIMMING	\$ 161,715	\$ 60,000
	1750 Trees	91,000	-
	Removals	39,375	-
	Stump Removal	11,340	-
	Emerald Ash Borer Removal of Dead Branches and Total Removals-ENTIRE TOWN	-	25,000
	Emergency-Storm/Hazards	15,000	-
	75 th Street-Behind Home Depot Clearing of dead and diseased trees	-	35,000
	Restoration due to removals	5,000	-
		161,715	60,000
30-4381	RESIDENTIAL CONCRETE PROGRAM	\$ -	\$ -
CAPITAL PURCHASES			
30-4810	IMPROVEMENTS	\$ -	-
	-	-	-
	-	-	-
	-	-	-
30-4815	EQUIPMENT	4,000	537,750
	Truck #101 - 9 ton dump truck & snow plow	-	216,000
	Tractor #204 - CAT TH357	-	118,000
	Tractor #205 - CAT 440 BHL	-	148,000
	Tractor #207 - Zero Turn Kubota Mower	-	17,500
	Unit #311 - Sod Cutter	-	5,500
	Trailer #316 - Landscape trailer	4,000	-
	Additional Kubota - Zero Turn Mower	-	17,500

Municipal Services Streets Division Summary

Account #	Description			Department Maintenance Budget Request	City Council Discretionary Expenditures
	Trailer Mounted Attenuator - \$18.5K Safety (1/2 to Water)		-		9,250
	Small Equipment Trailer - \$4K (1/2 to Water)		-		2,000
	Red Bow Ties for Christman Wreaths		-		4,000
	Truck #502 - Superintendent SUV-FYE 21		-		-
	9 Truck #109 - 9 Ton Dump Truck & Snow Plow FYE 21		-		-
	Tractor #206 - Trackless Mower and Sidewalk Plow- FYE 21		-		-
	Trailer #302- FYE 21		-		-
	MV-5 - Mower and Sidewalk Plow FYE 22		-		-
	Truck #110 - 9 Ton Dump Truck & Snow Plow FYE 22		-		-
	Trailer #321 - Spaulding Trailer FYE 22		-		-
	Truck #112 - 1 Ton Dump Truck & Snow Plow FYE 22		-		-
		Total	4,000		537,750
30-4890	PURCHASE OF PROPERTY			\$ -	\$ -
DEBT RETIREMENT					
30-4905	DEBT RETIRE			\$ -	\$ -
30-4945	DEBT RETIRE - PROPERTY			\$ -	\$ -
		Total		\$ 1,722,263	\$ 971,611

City of Darien

3/5/2019

CAPITAL PROJECTS FUND BUDGET
FOR THE YEAR 2019-2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 ESTIMATED ACTUAL	FYE 20 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 21 FORECAST	FYE 22 FORECAST
REVENUE								
TRANSFER FROM GEN FUND	4,100,000	2,450,000	3,000,000	3,000,000	3,000,000	-	2,450,000	1,650,000
MISC REV	-	-	-	-	-	-	-	-
PROPERTY TAXES	194,298	193,427	195,615	191,240	191,240	-	193,440	195,560
GRANTS/REIMBURSEMENTS	57,263	-	-	-	-	-	-	-
SALE OF PROPERTY	-	-	-	-	-	-	-	-
BONDS	-	-	-	-	-	-	-	-
INTEREST INCOME	37,693	25,000	70,000	25,000	-	25,000	20,000	20,000
TOTAL REVENUES	\$ 4,389,254	\$ 2,668,427	\$ 3,265,615	\$ 3,216,240	\$ 3,191,240	\$ 25,000	\$ 2,663,440	\$ 1,865,560
CAPITAL								
DITCH/DRAINAGE PROJECTS	1,278,297	1,959,700	1,875,000	3,486,000	-	3,486,000	600,000	100,000
SIDEWALK REPLACEMENT	92,434	161,625	160,000	154,675	154,675	-	76,750	87,188
CRACK SEAL PROGRAM	150,960	154,181	154,177	163,286	-	163,286	163,286	163,286
CURB & GUTTER PROGRAM	5,484	433,335	390,827	441,893	-	441,893	450,480	457,300
EQUIPMENT/OTHER PROJECTS	514,859	-	142,700	-	-	-	-	-
STREET RECONSTRUCTION	1,365,621	1,294,100	1,158,623	1,632,500	-	1,632,500	1,370,000	1,373,000
BOND PAYMENT	196,665	194,427	197,615	194,427	194,427	-	192,240	194,440
CONSULTING/PROF SERVICES	37,905	47,500	45,500	51,500	-	51,500	51,500	51,500
MISCELLANEOUS EXPENDITURE	4,900	-	-	-	-	-	-	-
SUB-TOTAL	3,647,125	4,244,868	4,124,442	6,124,281	349,102	5,775,179	2,904,256	2,426,714
TOTAL EXPENDITURES	\$ 3,647,125	\$ 4,244,868	\$ 4,124,442	\$ 6,124,281	\$ 349,102	\$ 5,775,179	\$ 2,904,256	\$ 2,426,714
FISCAL YEAR CHANGE	742,129	(1,576,441)	(858,827)	(2,908,041)	2,842,138	(5,750,179)	(240,816)	(561,154)
BEG FUND BALANCE	5,379,917	5,924,373	6,122,046	5,263,219			1,855,179	1,614,362
NET FISCAL YEAR CHANGE	742,129	(1,576,441)	(858,827)	(2,908,041)			(240,816)	(561,154)
ENDING FUND BALANCE	6,122,046	4,347,932	5,263,219	2,355,179			1,614,362	1,053,209
RESERVE BALANCE	-	(500,000)		(500,000)				
Available balance	6,122,046	3,847,932	5,263,219	1,855,179			1,614,362	1,053,209

FYE 2020 BUDGET SUMMARY

CAPITAL	Maintenance	Discretionary
	\$ 349,102	\$ 5,775,179
TOTAL	\$ 349,102	\$ 5,775,179

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
CAPITAL			
25-35-4376	STORM WATER/DITCH PROJECTS	\$ -	\$ 3,486,000
	67th Street Clar Hills to Cass Ave	-	1,700,000
	Elm Street- Clarendon Hills Rd to Route 83	-	721,000
	Janet Ave-Clarendon Hills Rd to Route 83	-	565,000
	Seminole Storm Sewer Manhole Rehabilitation 75th Street Mcdonals to Seminole Plainfield Road Storm Sewer Lining	-	500,000
	total	-	\$ 3,486,000
25-35-4380	SIDEWALK REPLACEMENTS	\$ 154,675	\$ -
25-35-4382	CRACK SEAL PROGRAM	\$ -	\$ 163,286
25-35-4383	CURB & GUTTER PROGRAM	\$ -	\$ 441,893
25-35-4945	BOND PAYMENT	\$ 194,427	\$ -
25-35-4390	CAPITAL IMPROVEMENTS-INFRASTRUCTURE	-	-
	total	-	-
25-35-4855	STREET RECONSTRUCTION/REHAB	\$ -	\$ 1,632,500
	Road Program & Shoulders	\$ -	\$ 1,500,000
	Selective Base Repair	\$ -	\$ 67,500
	Williams - Cost share with Downers	\$ -	\$ 65,000
	total	\$ -	\$ 1,632,500
CAPITAL CONT.			
25-35-4325	Consulting/Professional	\$ -	\$ 51,500
	Street Eng Road Cores & Testing	\$ -	\$ 35,000
	Street Eng Bid Prep	\$ -	\$ 16,500
	total	\$ -	\$ 51,500
		\$ 349,102	\$ 5,775,179

CITY OF DARIEN

ENTERPRISE FUNDS BUDGET FISCAL YEAR

May 1, 2019 – April 30, 2020

**WATER FUND REVENUE BUDGET
WATER FUND BUDGET
WATER DEPRECIATION FUND BUDGET**

ENTERPRISE FUNDS

Enterprise Funds are established to account for the financing of self-supporting municipal activities which render services generally on a user charge basis to the general public. The significant characteristic of an enterprise fund is that the accounting system makes it possible to determine whether that particular service area is operated at a profit or a loss in accordance with the generally accepted accounting principles followed by private business concerns. The only enterprise fund operated by the City is the Water Fund.

The Water Depreciation Fund is established to set aside funds from each year's budget to cover replacement of the assets of the fund. Like private businesses, the Water Fund's assets are depreciated as a cost of providing water service. When available, funds are transferred to the Water Depreciation from the Water Operations Fund and held to fund the replacement of water infrastructure.

City of Darien

03/05/19

MUNICIPAL SERVICES WATER FUND BUDGET SUMMARY FISCAL YEAR ENDING 2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 EST ACT	FYE 20 REQUESTED	MAINTENANCE BUDGET REQUEST	COUNCIL DISCRETIONARY	FYE 21 FORECAST	FYE 22 FORECAST
REVENUE								
WATER SALES	\$ 8,178,605	\$ 8,037,378	\$ 7,827,536	\$ 7,865,395	\$ 7,865,395	\$ -	\$ 8,025,302	\$ 8,025,302
INSPECTION/TAP-ON/PERMITS	28,353	10,000	\$ 8,500	\$ 10,000	10,000	-	\$ 5,000	\$ 5,000
OTHER WATER SALES	12,288	3,500	21,042	\$ 3,500	3,500	-	\$ 3,500	\$ 3,500
METER SALES	5,033	1,000	\$ 6,855	\$ 1,000	1,000	-	\$ 1,000	\$ 1,000
FRONT FOOTAGE FEES	-	-	\$ -	\$ -	-	-	\$ -	\$ -
MISCELLANEOUS INCOME	50,560	-	-	\$ -	-	-	\$ -	\$ -
INTEREST INCOME	6,673	2,000	\$ 28,000	\$ 25,000	25,000	-	\$ 25,000	\$ 25,000
TOTAL REVENUE	\$ 8,281,512	\$ 8,053,878	\$ 7,891,933	\$ 7,904,895	\$ 7,904,895	\$ -	\$ 8,059,802	\$ 8,059,802
Operating Expenditures	\$ 6,863,911	\$ 7,314,888	\$ 6,872,866	\$ 7,226,266	\$ 7,176,172	\$ 50,094	\$ 7,294,023	\$ 7,398,923
transfer to water deprc	\$ 630,000	\$ 430,000	\$ 430,000	\$ 800,000		\$ -	\$ 800,000	\$ 800,000
TOTAL EXPENDITURES	\$ 7,493,911	\$ 7,744,888	\$ 7,302,866	\$ 8,026,266	\$ 7,176,172	\$ 50,094	\$ 8,094,023	\$ 8,198,923
FISCAL YEAR BALANCE	1,417,601	308,990	589,067	(121,371)	728,723	(50,094)	(34,221)	(139,121)
BEG CASH BALANCE	1,096,437	1,661,492	1,460,845	2,049,912	2,049,912		1,928,540	1,894,320
ENDING CASH BALANCE	1,460,845	1,970,482	2,049,912	1,928,540	2,778,634	(50,094)	1,894,320	1,755,199
RATE		fixed Fee \$10/bill \$9.75/1000		fixed Fee \$10/bill \$9.75/1000			fixed Fee \$10/bill \$10.00/1000	fixed Fee \$10/bill \$10.00/1000

City of Darien

3/7/2019

MUNICIPAL SERVICES
WATER FUND BUDGET
FISCAL YEAR 2019-2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 EST ACT	FYE 20 BUD REQ	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 21 FORECAST	FYE 22 FORECAST
PERSONNEL								
SALARIES	\$ 457,133	\$ 513,355	\$ 469,716	\$ 473,210	\$ 473,210	\$ -	487,406	502,028
OVERTIME	88,500	75,000	85,000	90,000	90,000	-	90,000	90,000
SUB-TOTAL	545,633	588,355	554,716	563,210	563,210	-	577,406	592,028
BENEFITS								
SOCIAL SECURITY	32,359	38,028	34,144	38,771	38,771	-	39,546	40,337
MEDICARE	7,464	8,894	7,985	9,067	9,067	-	9,249	9,434
IMRF	108,594	78,809	73,134	64,586	64,586	-	65,878	67,196
PENSION EXPENSE	(58,083)	-	-	-	-	-	-	-
MEDICAL/LIFE INSURANCE	94,562	107,404	105,000	107,404	107,404	-	109,552	111,743
SUPPLEMENTAL PENSION	923	2,400	2,400	2,400	2,400	-	2,400	2,400
SUB-TOTAL	185,819	235,535	222,663	222,228	222,228	-	226,625	231,109
OPERATING								
LIABILITY INSURANCE	168,814	204,140	204,000	204,520	204,520	-	208,508	212,580
MAINTENANCE-BUILDING	38,066	88,540	88,500	45,590	26,246	19,344	31,453	31,453
MAINTENANCE-EQUIPMENT	24,537	39,150	39,000	16,650	16,650	-	17,142	17,651
MAINTENANCE-WATER SYS.	143,907	174,200	174,000	208,950	189,450	19,500	186,455	190,816
POSTAGE & MAILING	60	2,000	1,050	1,400	1,400	-	1,449	1,500
QUALITY CONTROL	6,648	10,850	10,850	10,850	10,850	-	11,230	11,583
SUPPLIES-OFFICE	-	-	-	-	-	-	-	-
SUPPLIES-OPERATION	983	3,000	3,000	3,000	3,000	-	3,030	3,030
TRAINING & EDUCATION	1,753	2,900	2,900	2,900	2,900	-	3,185	3,235
TELEPHONE	6,440	10,450	10,450	11,000	11,000	-	11,000	11,000
UNIFORMS	3,312	8,150	8,000	3,825	3,825	-	3,940	4,058
UTILITIES/GAS & ELECTRIC	48,607	51,500	51,500	51,500	51,500	-	52,273	53,057
VEHICLE GAS & OIL	14,468	15,975	15,500	15,975	15,975	-	16,774	17,612
SUB-TOTAL	457,595	610,855	608,750	576,159	537,316	38,844	546,437	557,576
CONTRACTUAL								
AUDIT	10,575	11,513	6,966	11,513	11,513	-	12,500	12,500
CONSULTING/PROF SERV.	31,710	20,450	20,450	14,950	14,950	-	14,950	14,950
LEAK DETECTION	24,446	20,100	20,450	21,600	21,600	-	20,600	20,600
DATA PROCESSING	139,327	152,500	152,500	152,500	152,500	-	152,500	152,500
DUPAGE WATER COMM	4,880,016	5,020,033	4,626,290	4,682,480	4,682,480	-	4,776,130	4,841,684
JANITORIAL SERVICE	-	-	-	-	-	-	-	-
SUB-TOTAL	5,086,074	5,224,596	4,826,656	4,883,043	4,883,043	-	4,976,680	5,042,234
CAPITAL								
EQUIPMENT	13,501	78,525	78,000	16,250	5,000	11,250	5,000	5,000
WATER METERS	27,785	27,000	27,000	27,000	27,000	-	27,000	27,000
SUB-TOTAL	41,286	105,525	105,000	43,250	32,000	11,250	32,000	32,000
TRANSFER								
TRANSFER TO OTHER FUNDS	630,000	-	-	-	-	-	-	-
SERVICE CHARGE	250,000	250,000	250,000	250,000	250,000	-	250,000	250,000
WATER DEPRECIATION FUND	-	-	-	-	-	-	-	-
SUB-TOTAL	880,000	250,000	250,000	250,000	250,000	-	250,000	250,000
DEBT RETIREMENT								
DEBT RETIRE	297,504	300,025	305,080	688,375	688,375	-	684,875	693,975
SUB-TOTAL	297,504	300,025	305,080	688,375	688,375	-	684,875	693,975
TOTAL EXPENSES	\$ 7,493,911	\$ 7,314,891	\$ 6,872,866	\$ 7,226,265	\$ 7,176,172	\$ 50,094	7,294,023	7,398,923

Water Department Summary

2019-2020 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 563,210	\$ -
BENEFITS	\$ 222,228	\$ -
OPERATING COSTS	\$ 537,316	\$ 38,844
CONTRACTUAL	\$ 4,883,043	\$ -
CAPITAL	\$ 32,000	\$ 11,250
TRANSFER	\$ 250,000	\$ -
DEBT RETIREMENT	\$ 688,375	\$ -
TOTAL	<u>\$ 7,176,172</u>	<u>\$ 50,094</u>

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
SALARIES		\$ 563,210	
50-4010	SALARIES	\$ 473,210	\$ - \$ -
50-4030	OVERTIME	\$ 90,000	\$ -
	Total	563,210	-
BENEFITS		\$ 222,228	
50-4110	SOCIAL SECURITY	\$ 38,771	\$ - \$ -
50-4111	MEDICARE	\$ 9,067	\$ -
50-4115	IMRF	\$ 64,586	\$ -
50-4120	MEDICAL/LIFE INSURANCE	\$ 107,404	\$ -
50-4135	SUPPLEMENTAL PENSION	\$ 2,400	\$ -
	Total	222,228	-
OPERATING			
50-4219	LIABILITY INSURANCE	\$ 204,520	\$ -
	IRMA	184,585	-
	Deductible	10,000	-
	Safety Boots 7	1,610	-
	Rubber Boots 7	1,050	-
	Safety Vests 11	385	-
	Safety Glasses and Gloves	850	-
	Wellness Fair & Flu Shots	300	-
	Air Mask Testing-Pulmonary Testing	190	-
	Legal Fees	1,000	-
	SAMI	1,150	-
	Hospital SAMI Review	1,150	-
	Fire Extinguisher Maint.	600	-
	CDL-Reimbursement	350	-
	Safetylane	1,300	-
	Total	204,520	-

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
OPERATING CONT.			
50-4223	MAINTENANCE - BUILDING	\$ 26,246	\$ 19,344
	Gas Pump Maintenance	1,000	-
	CH - Monitor/radio (ADS)	210	-
	PD - Monitor/radio (ADS)	210	-
	CH Sprinkler Inspection Fox Valley	75	-
	PD Sprinkler Inspection Fox Valley	75	-
	Fire Inspection (PD)	150	-
	Fire Inspection (CH)	113	-
	PW - Burglar/Fire/Inspection - \$406.86 per quarter	814	-
	Fertilization-Section II-A-City Hall-Police Dept. 1/2 to Streets	-	174
	Fertilization-Section II-B-Public Works Facility 1/2 to Streets	-	420
	HVAC	5,000	-
	Cleaning Supplies	1,350	-
	General Plant Maintenance-Tower Lights CL2 Venting	5,000	-
	Janitorial Services	7,750	-
	Garage Doors	1,000	-
	Seal Coating - Water Plants Plant 5	2,500	-
	septic maintenance	1,000	-
	Swing Gate -Plant 4 Cost Share with Streets \$7,000/2	-	3,500
	Chairs for PW-\$5500 split with streets	-	2,750
	PW Building -Design Cost Share with Streets \$25,000	-	12,500
	Total	26,246	19,344
50-4225	MAINTENANCE EQUIPMENT	\$ 16,650	\$ -
	Truck Tires-Alignment	5,800	-
	General Maintenance	5,600	-
	Tractor Maintenance General Maint	1,250	-
	Miscellaneous Maintenance	1,400	-
	Printer Maintenance	600	-
	Chlorine Analyzer Maint Agreement	2,000	-
	Total	16,650	-
50-4231	MAINTENANCE - WATER SYSTEM	\$ 189,450	\$ 19,500
	Water Maintenance-Clamps	21,400	-
	Flat Work Concrete Restoration	50,500	-
	Asphalt Restoration	21,500	-
	Landscape Restoration	12,000	-
	Hydrants, Valves & Accessories	28,000	-
	Generator O & M	2,000	-
	Bolts, Water Spec. Tools	6,800	-
	Truck & Dump Fees	28,000	-
	EPA-CCDD Soil Testing	12,000	-
	R&R Pump Motors Pump 2 and 3	5,000	-
	Skid Steer Att. Auger and stump Grinder 11k 1/2 to Streets	-	5,500
	Line Locator Radio Detection RD-8100 PXL	-	8,500
	FCS Model S-30 Ultrasonic Leak Surveyor	-	5,500
	Color Printer 5k 1/2 to Streets	2,250	-
	Total	189,450	19,500
50-4233	POSTAGE/MAILINGS	\$ 1,400	\$ -
	Residence Correspondence	1,400	-
	Total	1,400	-
50-4241	QUALITY CONTROL	\$ 10,850	\$ -
	EPA-Contract-Sampling Stage 2-Reduced Lead & Copper	5,500	-
	Bacteriological sampling	3,800	-
	Chemical Sampling Kits	1,550	-
	Total	10,850	-

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
OPERATING			
50-4255	SUPPLIES - OPERATION	\$ 3,000	\$ -
	Copy Paper	250	-
	Plain Paper	250	-
	Ink Cartridges Toner	1,000	-
	Chlorine Gas	1,500	-
	Total	3,000	-
50-4263	TRAINING & EDUCATION	\$ 2,900	\$ -
	Rural Water Assoc. Training	400	-
	AWWA-Membership Don & Kris	450	-
	Travel & Meetings	250	-
	Municipal Services Seminars	250	-
	Management Seminars	300	-
	Operator CEU Cert Training	300	-
	Machine Operator Training	950	-
	Total	2,900	-
50-4267	TELEPHONE	\$ 11,000	\$ -
	Verizon Phones	7,000	-
	Phone Repl Parts	1,000	-
	Modems-SCADA System	3,000	-
	Total	11,000	-
50-4269	UNIFORMS	\$ 3,825	\$ -
50-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 51,500	
50-4273	VEHICLE - GAS & OIL	\$ 15,975	\$ -
	Unleaded	10,575	-
	Diesel	4,275	-
	Oil	1,125	-
	Total	15,975	-
CONTRACTUAL SERVICES			
50-4320	AUDIT	\$ 11,513	\$ -
50-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 14,950	\$ -
	Telemetry	3,650	-
	Julie Mem Dues	6,300	-
	Water Related Eng.	5,000	-
	Total	14,950	-
50-4326	LEAK DETECTION	\$ 21,600	\$ -
	Leak Locating	5,600	-
	Leak Locating Quality Control	16,000	-
	Total	21,600	-
50-4336	DATA PROCESSING (County Meter Reading & Billing)	\$ 152,500	\$ -
50-4340	DUPAGE WATER COMMISSION	\$ 4,682,480	\$ -

Water Department Summary

Account #	Description		Department Maintenance Budget Request	City Council Discretionary Expenditures
CAPITAL PURCHASES				
50-4815	EQUIPMENT		\$ 5,000	\$ 11,250
	Trailer Mounted Attenuator - \$18.5K Safety (1/2 to Street)	-		9,250
	Small Equipment Trailer - \$4K (1/2 to Street)	-		2,000
	Misc	5,000		-
	Total	\$ 5,000		\$ 11,250
50-4880	WATER METERS		\$ 27,000	\$ -
	Meters-General	27,000		-
	Total	27,000		-
TRANSFER				
50-4885	RECAPTURE FEES	-	\$ -	\$ -
50-4251	SERVICE CHARGES		\$ 250,000	\$ -
50-4620	WATER DEPRECIATION FUND	-	\$ -	\$ -
DEBT RETIREMENT				
50-4950	DEBT RETIRE		\$ 688,375	
	Bond-Retirement	\$ 302,375		\$ -
	2018 bond-	\$ 386,000		\$ -
	Total	\$ 688,375		\$ -
	Total		\$ 7,176,172	\$ 50,094

City of Darien

3/5/2019

MUNICIPAL SERVICES WATER DEPRECIATION FUND BUDGET FISCAL YEAR ENDING 2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 EST ACT	FYE 20 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 21 FORECAST	FYE 22 FORECAST
REVENUE								
TRNSF FROM WTR FUND	630,000	430,000	430,000	800,000	-	800,000	800,000	800,000
Interest	(1,252)	-	20,000	15,000	-	15,000	10,000	10,000
MISC. REVENUE		-	-	-	-	-		
BOND PROCEEDS	(33,838)	3,500,000	3,453,609	-	-	-		-
TOTAL REVENUES	\$ 594,911	\$ 3,930,000	\$ 3,903,609	\$ 815,000	\$ -	\$ 815,000	\$ 810,000	\$ 810,000
EXPENDITURES								
Equipment	78,720	-	79,000	67,000	67,000	-	260,000	55,000
Pumping Station	-							
Capital Outlay	110,556	1,608,000	1,564,000	1,440,000	30,000	1,410,000	1,100,000	-
TOTAL EXPENDITURES	\$ 189,276	\$ 1,608,000	\$ 1,643,000	\$ 1,507,000	\$ 97,000	\$ 1,410,000	\$ 1,360,000	\$ 55,000
FISCAL YEAR BALANCE	405,635	2,322,000	2,260,609	(692,000)	(97,000)	(595,000)	(550,000)	755,000
BEG FUND BALANCE	(446,850)	(220,850)	(315,956)	1,944,653	1,944,653	1,944,653	1,252,653	702,653
ENDING FUND BALANCE	(315,956)	2,101,150	1,944,653	1,252,653	1,847,653	1,349,653	702,653	1,457,653

2020 BUDGET SUMMARY

	Maintenance	Discretionary
WATER DEPRECIATION		
Equipment	\$ 67,000	\$ -
Capital Improvement	\$ 30,000	\$ 1,410,000
TOTAL	\$ 97,000	\$ 1,410,000

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
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Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
WATER DEPRECIATION			
12-51-4815	Equipment	\$ 67,000	\$ -
	Truck #400 - F-350 upgrade from F-250	\$ 67,000.00	\$ -
	Truck #408 - 11 Ton Dump Truck FYE 20	\$ -	\$ -
	Vehicle #410 - Watering Trailer FYE 20	\$ -	\$ -
	Truck #403 Pickup Truck FYE 21	\$ -	\$ -
	total	\$ 67,000.00	\$ -
12-51-4390	Capital Improvement Infrastructure	\$ 30,000	\$ 1,410,000
	Water Atlas Upgrade w/GPS Points	\$ 30,000	\$ -
	Commercial Water Meters	\$ -	\$ 250,000
	Residential Water Meters - replace ARB style meters	\$ -	\$ 600,000
	Installation of Residential Meters - 4400 meters	\$ -	\$ 500,000
	Scada System Upgrades	\$ -	\$ 15,000
	Cla Val & Altitude Valves	\$ -	\$ 45,000
	Total	\$ 30,000	\$ 1,410,000

CITY OF DARIEN

SPECIAL REVENUE FUNDS BUDGET FISCAL YEAR May 1, 2019 – April 30, 2020

**MOTOR FUEL TAX FUND BUDGET
SPECIAL SERVICE AREA #1 BUDGET**

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked sources. They are required by state statute or local ordinances to finance specific functions or activities of the City. Seven funds are included in this portion of the budget.

MOTOR FUEL TAX FUND - The Motor Fuel Tax (MFT) Fund accounts for receipts and expenditures of MFT payments from the State. These funds can be used for limited specified purposes. The City's expenditures are for supplies (salt, pipe, signs, asphalt), tree maintenance, street lights (energy cost and new lights), sidewalk program, street sweeping, and to fund the City's annual street rehabilitation program. A list of streets included in this year's program is attached to the MFT budget.

SPECIAL SERVICE AREA #1 - A special service area (SSA) is created to fund improvements which benefit an identifiable segment of the City, with a special property tax levied on the benefited properties. SSA #1 was created to handle maintenance of the wetlands in the Tara Hill development. The developer agreed to continue maintenance of the wetlands for five years while the SSA Fund built up some reserves.

MUNICIPAL SERVICES
MOTOR FUEL TAX BUDGET
FISCAL YEAR 2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 EST ACTUAL	FYE 20 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 21 FORECAST	FYE 22 FORECAST
REVENUE								
MFT ALLOTMENT	563,922	552,150	\$552,150	552,150	\$552,150		\$552,150	\$552,150
MISC. INCOME	-	-	-	-				
INTEREST	4,135	1,000	5,000	4,000	4,000		4,000	1,000
TOTAL REVENUE	\$ 568,057	\$ 553,150	\$ 557,150	\$ 556,150	\$ 556,150	\$ -	\$ 556,150	\$ 553,150
EXPENDITURES								
OPERATING								
SALARIES	245,000	245,000	245,000	245,000	245,000	-	245,000	245,000
BENEFITS	51,965	51,965	51,965	51,965	51,965		51,965	51,965
ROAD MATERIAL	37,035	38,100	36,350	38,100	38,100	-	38,545	38,893
SALT	177,615	154,470	225,000	176,160	176,160	-	171,000	173,400
SUPPLIES-OTHER	21,997	18,500	18,500	18,500	18,500	-	18,500	18,500
SUB-TOTAL	533,612	508,035	576,815	529,725	529,725	-	525,010	527,757
CONTRACTUAL								
PAVEMENT STRIPING	13,143	14,500	9,000	34,500	34,500	-	14,500	14,500
CONSULTING/PROF. SERV.	11,520	5,000	5,000	5,000	5,000	-	2,000	2,000
TREE TRIM/REMOVAL	6,000	-	-	-	-	-	-	-
SUB-TOTAL	30,663	19,500	14,000	39,500	39,500	-	16,500	16,500
CAPITAL OUTLAY								
STREET LIGHTS	-	-	-	35,000	35,000	-	35,000	35,500
STREET RECON/REHAB	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	35,000	35,000	-	35,000	35,500
TOTAL EXPENDITURES	\$ 564,275	\$ 527,535	\$ 590,815	\$ 604,225	\$ 604,225	\$ -	\$ 576,510	\$ 579,757
FISCAL YEAR BALANCE	\$ 3,782	\$ 25,616	\$ (33,665)	\$ (48,075)	\$ (48,075)	\$ -	\$ (20,360)	\$ (26,607)
BEG. FUND BALANCE	\$ 385,657	\$ 388,849	\$ 389,439	\$ 355,774	\$ 355,774	\$ 355,774	\$ 307,700	\$ 287,340
ENDING FUND BALANCE	\$ 389,439	\$ 414,465	\$ 355,774	\$ 307,700	\$ 307,700	\$ 355,774	\$ 287,340	\$ 260,733

MOTOR FUEL TAX SUMMARY

FYE 2020 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 245,000	\$ -
BENEFITS	\$ 51,965	
OPERATING COSTS	\$ 232,760	
CONTRACTUAL	\$ 39,500	\$ -
CAPITAL	\$ 35,000	\$ -
TOTAL	\$ 604,225	\$ -

Account #	Description	Department	Maintenance	Budget Request	City Council	Discretionary	Expenditures
MFT							
OPERATING							
60-4010	SALARY			\$ 245,000			\$ -
BENEFITS							
60-4110	SOCIAL SECURITY			\$ 15,190			\$ -
60-4111	MEDICARE			\$ 3,553			\$ -
60-4115	IMRF			\$ 33,222			\$ -
OPERATING COSTS							
60-4245	ROAD MATERIAL			\$ 38,100			\$ -
60-4249	SALT			\$ 176,160			\$ -
60-4257	SUPPLIES - OTHER			\$ 18,500			\$ -
CONTRACTUAL SERVICES							
60-4261	PAVEMENT STRIPING			\$ 34,500			\$ -
60-4325	CONSULTING/PROFESSIONAL SERVICES			\$ 5,000			\$ -
60-4376	DITCH PROJECTS			\$ -			

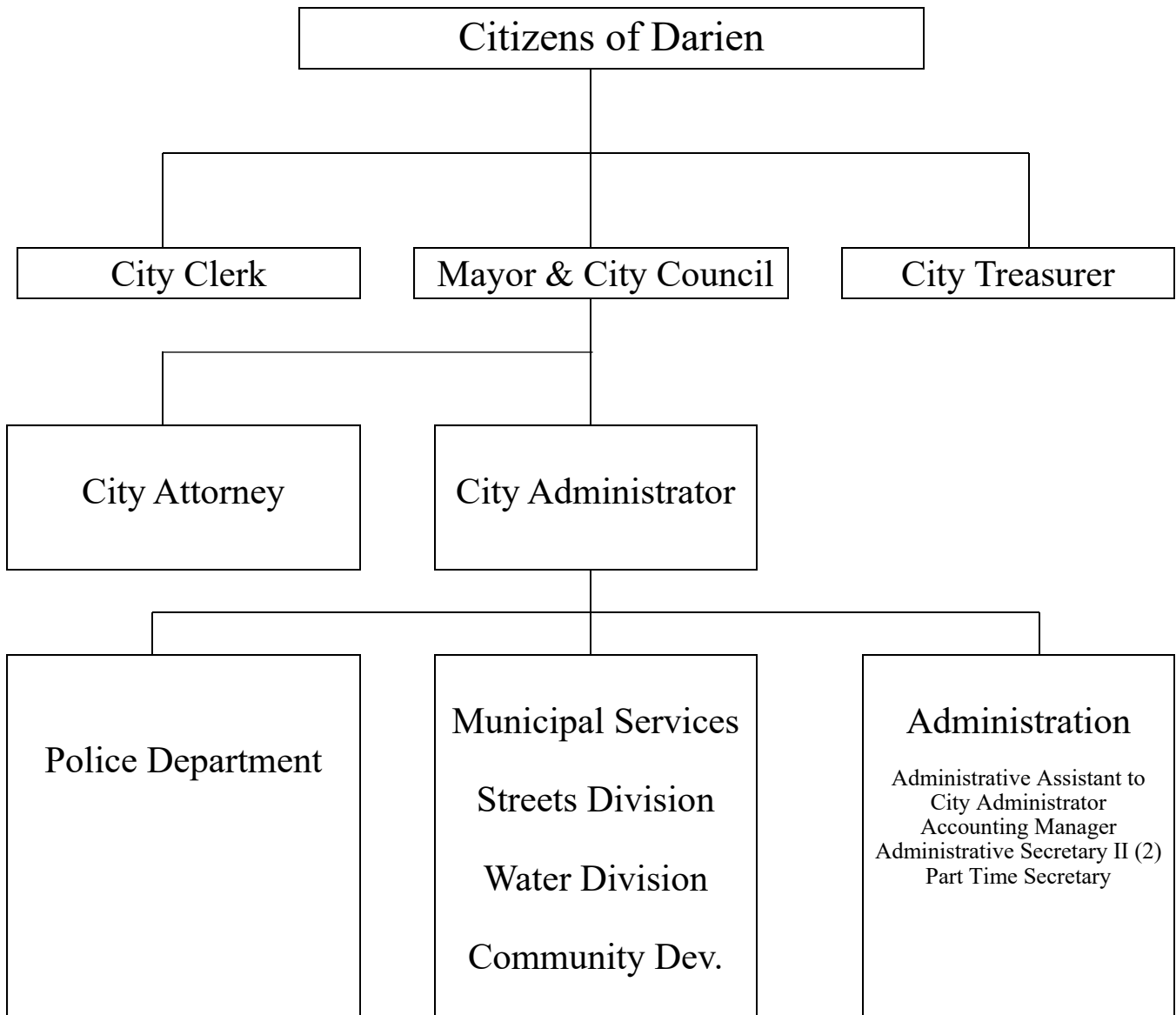
Account #	Description				Department Maintenance Budget Request		City Council Discretionary Expenditures
60-4815	EQUIPMENT				\$ -		\$ -
60-4375	TREE TRIMMING/REMOVAL				\$ -		\$ -
<u>CAPITAL PURCHASES</u>							
60-4840	STREET LIGHTS				\$ 35,000		
60-4855	STREET RECONSTRUCTION/REHABILITATION				\$ -		
					\$ 604,225		

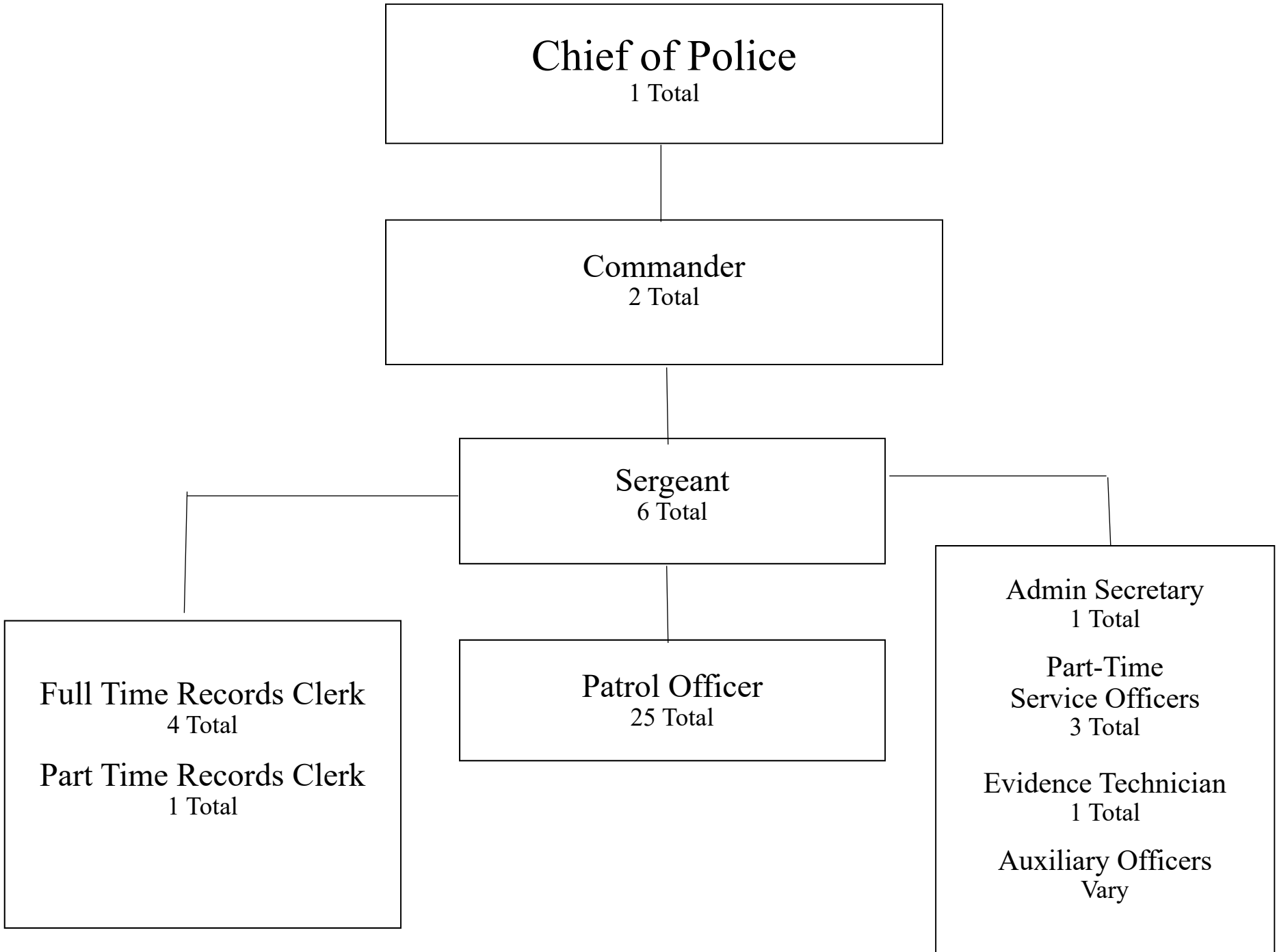
City of Darien

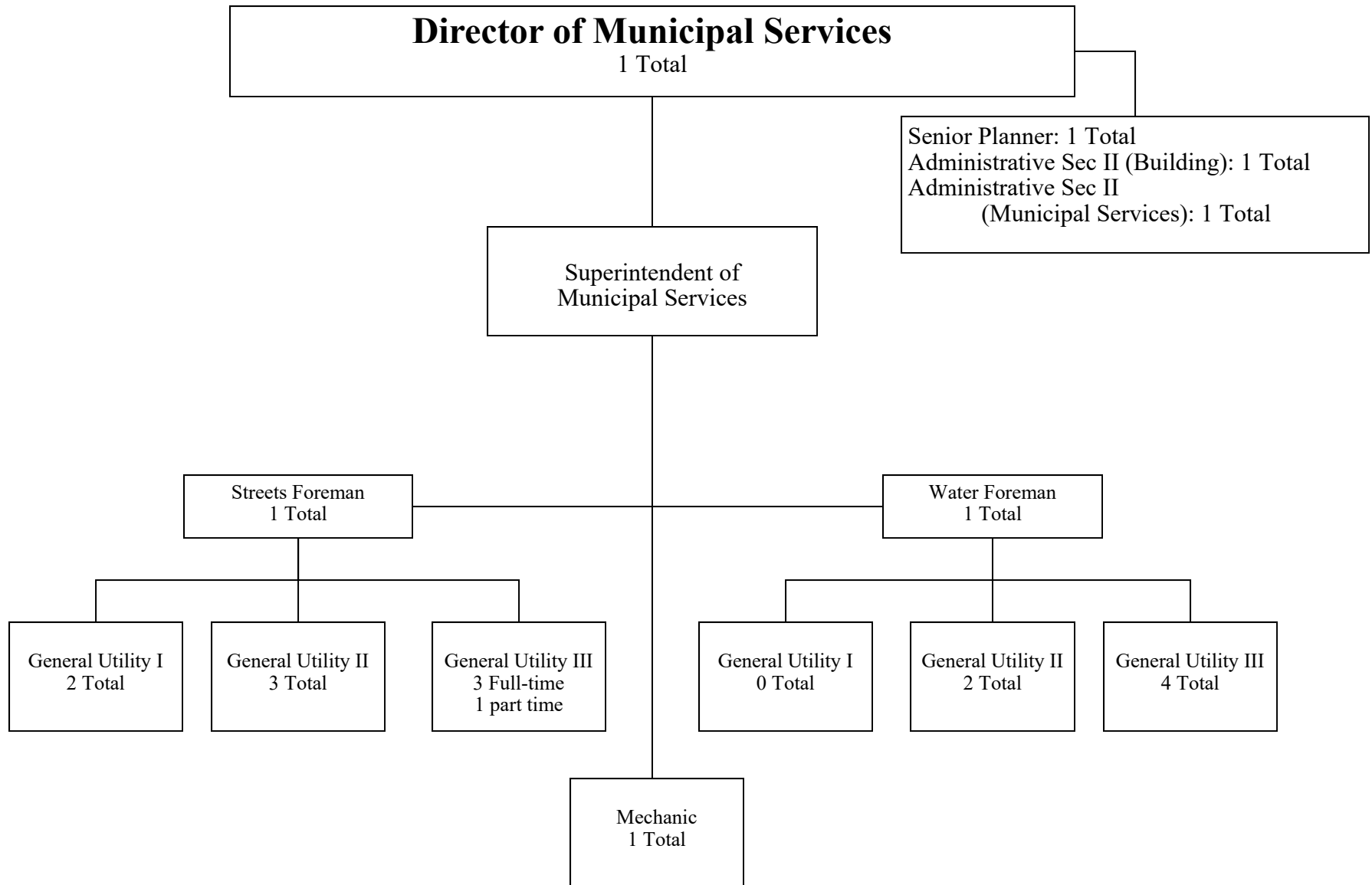
SPECIAL SERVICE AREA #1 FUND BUDGET FISCAL YEAR ENDING 2020

ACCOUNT	FYE 18 ACTUAL	FYE 19 BUDGET	FYE 19 EST ACT	FYE 20 REQUEST	DEPT MAINT FYE 20 BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 21 FORECAST	FYE 22 FORECAST
REVENUE								
PROPERTY TAXES	\$ 5,066	\$ 5,000	\$ 5,000	5,000	\$ 5,000		\$ 5,000	\$ 5,000
INTEREST	\$ 100	\$ -	100	100	100	\$ -	\$ 100	\$ 100
TOTAL REVENUE	\$ 5,166	\$ 5,000	\$ 5,100	\$ 5,100	\$ 5,100	\$ -	\$ 5,100	\$ 5,100
EXPENDITURES								
PROFESSIONAL SERVICE	4,784	5,000	5,000	5,000	5,000	-	5000	5000
GENERAL MAINTENANCE	-	500	500	500	500	-	500	500
MAINTENANCE	-	1,000	1,000	1,000	1,000	-	1000	1000
CONTINGENCY		1,500	250	1,500	1,500	-	3,000	3,000
TOTAL EXPENDITURES	4,784	8,000	6,750	8,000	8,000	-	9,500	9,500
FISCAL YEAR BALANCE	\$ 382	\$ (3,000)	\$ (1,650)	\$ (2,900)	\$ (2,900)	\$ -	\$ (4,400)	\$ (4,400)
BEG FUND BALANCE	\$ 13,888	\$ 15,988	\$ 14,270	\$ 12,620	\$ 9,720	\$ -	\$ 9,720	\$ 5,320
ENDING FUND BALANCE	\$ 14,270	\$ 12,988	\$ 12,620	\$ 9,720	\$ 6,820	\$ -	\$ 5,320	\$ 920

City of Darien Organizational Chart







City of Darien Staffing Levels FYE 2019 & 2020

	FYE 19	FYE 20
Administration	6	6
City Administrator – FYE 19 Contractual	1	1
Administrative Assistant to City Administrator	1	1
Accountant	1	0
Accounting Manager	0	1
Secretary II	2	2
Part Time Office Clerk	1	1
Community Development	3	3
Director of Municipal Services	1	1
Senior Planner	1	1
Administrative Secretary II	1	1
Police Department	44	44
Chief of Police	1	1
Commander	2	2
Sergeants	6	6
Patrol Officer	25	25
Administrative Secretary II	1	1
Records Clerks	4	4
Evidence Technician	1	1
Part-time CSO	3	3
Part Time Records Clerk	1	1

	FYE 19	FYE 20
Municipal Services	34	34
Streets	22	22
Superintendent	0.5	0.5
Administrative Secretary II	0.5	0.5
Mechanic	1	1
Foreman	1	1
Utility I	2	2
Utility II	3	3
Utility III	3	3
Seasonal Summer	10	10
Regular Part-time	1	1
Water	12	12
Superintendent	0.5	0.5
Administrative Secretary II	0.5	0.5
Foreman	1	1
General Utility I	0	0
General Utility II	2	2
General Utility III	4	4
Seasonal Summer	4	4

**CITY OF DARIEN
PAY RANGES AND JOB CLASSIFICATIONS
FISCAL YEAR ENDING 2020**

PAY RANGE	SALARY	CLASSIFICATION
*2.0% increase from FYE 2019		
** Performance bonus of up to \$2,450 for a full time employee		
*** Health insurance premiums 20%		
2	\$31,721 – 42,823	
3	\$35,150 – 47,453	
4	\$38,578 – 52,081	Administrative Sec. I
5	\$42,012 – 56,716	
6	\$45,531 – 61,467	Administrative Sec. II
7	\$48,722 – 66,774	
8	\$50,046 – 67,563	
9	\$55,730 – 75,235	Accountant
10	\$60,400 – 81,540	
11	\$63,591 – 85,848	
12	\$66,020 – 89,126	PW Foreman
13	\$69,450 – 93,757	Senior Planner
14	\$72,881 – 98,389	Accounting Manager
15	\$77,227 – 104,257	PW Superintendent Assistant City Administrator
16	\$79,741 – 107,650	
17	\$83,173 – 112,283	
19	\$90,030 – 121,541	
20	\$98,316 – 132,726	
22	\$100,317–135,428	Commander
23	\$109,971–148,461	Director Municipal Services Police Chief

CITY OF DARIEN

Pay Range and Step Schedule - Fiscal Year Ending 2020

CLASS	STEPS							
	Start	1	2	3	4	5	6	Top
2	31,721	33,307	34,893	36,479	38,065	39,651	41,237	42,823
3	35,150	36,908	38,665	40,423	42,180	43,938	45,695	47,453
4	38,578	40,507	42,436	44,365	46,294	48,223	50,152	52,081
5	42,012	44,112	46,213	48,314	50,414	52,515	54,615	56,716
6	45,531	47,807	50,084	52,360	54,637	56,913	59,190	61,467
7	48,722	51,301	53,880	56,459	59,038	61,616	64,195	66,774
8	50,046	52,549	55,051	57,553	60,056	62,558	65,060	67,563
9	55,730	58,516	61,303	64,089	66,876	69,662	72,449	75,235
10	60,400	63,420	66,440	69,460	72,480	75,500	78,520	81,540
11	63,591	66,770	69,950	73,130	76,309	79,489	82,668	85,848
12	66,020	69,320	72,621	75,922	79,223	82,524	85,825	89,126
13	69,450	72,922	76,395	79,867	83,340	86,812	90,285	93,757
14	72,881	76,525	80,169	83,813	87,457	91,101	94,745	98,389
15	77,227	81,089	84,950	88,811	92,673	96,534	100,395	104,257
16	79,741	83,728	87,715	91,702	95,689	99,676	103,663	107,650
17	83,173	87,331	91,490	95,649	99,807	103,966	108,125	112,283
19	90,030	94,532	99,033	103,535	108,036	112,538	117,039	121,541
20	98,316	103,232	108,147	113,063	117,979	122,895	127,810	132,726
22	100,317	105,333	110,349	115,365	120,380	125,396	130,412	135,428
23	109,971	115,470	120,968	126,467	131,966	137,464	142,963	148,461