
PRE-COUNCIL WORK SESSION — 7:00 P.M.

Agenda of the Regular Meeting

of the City Council of the

CITY OF DARIEN

August 5, 2019

7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — [July 15, 2019](#)
7. Receiving of Communications
8. Mayor's Report
 - A. Cancer Smasher Presentation – Kelly Tischler
 - B. Heart of Darien Award
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
 - A. Police Department
 - B. Municipal Services
12. Treasurer's Report
 - A. Warrant Number — [19-20-08](#)
13. Standing Committee Reports

14. Questions and Comments — **Agenda Related (This is an opportunity for the public to make comments or ask questions on any item on the Council’s Agenda – 3 Minute Limit Per Person)**
15. Old Business
16. Consent Agenda
 - A. Consideration of a Motion to Approve an Ordinance [Amending Various Sections of Title 8, Chapter 1, “Police Department” of the City of Darien City Code](#)
 - B. Consideration of a Motion to [Approve a Seventh Sergeant and to Approve an Administrative Manager Position](#) and Eliminate Administrative Secretary II
 - C. Consideration of a Motion to Approve a Resolution Authorizing the [Purchase of One New SG16B Stump Grinder \(#424-0461\) and A-19B Auger Attachments and Related Components](#), for the Existing Cat Skid Steer from Altorfer CAT in an Amount not to Exceed \$9,643.00
 - D. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Ampol Group International Inc. for the [2019 Municipal Complex Interior Painting and Flooring Project](#) in an Amount not to Exceed \$34,985.00
 - E. Consideration of a Motion to Approve [a Resolution for Maintenance Under the Illinois Highway Code](#) - Supplemental (Expenditure of Motor Fuel Tax (MFT) Funds for the FY 2018-2019 General Maintenance – in an Amount not to Exceed \$54,042.55)
 - F. Consideration of a Motion to Approve for [Staff to Negotiate a Formal Economic Development Agreement with Carriage Greens](#) within the General Terms Identified by Staff
 - G. Consideration of a Motion to Approve a Resolution Approving a Fence Permit (On City Right-of-Way east of [1801 Gigi Lane](#))
 - H. Consideration of a Motion to Approve an Ordinance [Amending Section 3-3-24 of the Darien City Code](#) (Liquor in Outdoor Sales and Consumption Areas)
 - I. Consideration of a Motion to Approve a Resolution Authorizing the City Administrator to Execute the First Amendment to the Tower Lease Agreement with T-Mobile Approved by Ordinance O-22-03 to [Locate Telecommunications Equipment at the Water Tower Site at 1220 Plainfield Road](#)
 - J. Consideration of a Motion to Approve a Resolution Accepting the Unit Price Proposal from Hispano Lawn Maintenance & Landscaping Co. DBA HL Landscape for the [Purchase and Installation of the 50/50 Parkway Tree Program and the Parkway Tree Replacement Program](#) in an Amount not to Exceed \$32,095.00

17. New Business
 - A. Consideration of a Motion to Approve a Resolution [Approving the Study of a Potential Intergovernmental Agreement with Willowbrook, Burr Ridge and Hinsdale \(Sterigenics Property\)](#)
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person)**
19. Adjournment

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR MARCHESE FOR THE PURPOSE OF REVIEWING ITEMS ON THE JULY 15, 2019 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:14 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

July 15, 2019

7:30 P.M.

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Marchese.

2. **PLEDGE OF ALLEGIANCE**

Mitchell Crane led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Thomas J. Belczak	Ted V. Schauer
	Thomas M. Chlystek	Mary Coyle Sullivan
	Eric K. Gustafson	Lester Vaughan
	Joseph A. Kenny	

Absent: None

Also in Attendance: Joseph Marchese, Mayor
JoAnne E. Ragona, City Clerk
Michael J. Coren, City Treasurer
Bryon D. Vana, City Administrator
Gregory Thomas, Police Chief
Daniel Gombac, Director of Municipal Services

4. **DECLARATION OF A QUORUM** — There being seven aldermen present, Mayor Marchese declared a quorum.

5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Timothy Waz, Darien resident, attended Economic Development Committee Meeting and inquired about agenda items. Mr. Waz’ questions pertained to funding and business incentives. Council discussion ensued. Administrator Vana advised Mr. Waz to submit questions in writing.

6. **APPROVAL OF MINUTES** – June 17, 2019 City Council Meeting

It was moved by Alderman Belczak and seconded by Alderman Kenny to approve the minutes of the City Council Meeting of June 17, 2019.

Roll Call: Ayes: Belczak, Chlystek, Kenny, Schauer, Sullivan, Vaughan

Abstain: Gustafson

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

7. **RECEIVING OF COMMUNICATIONS**

Alderman Chlystek received...

...communication from Steve Wernecke, 7000 block of Sawyer Road, regarding the ability for marijuana dispensaries to open in downtown area. Mayor Marchese responded this issue will be elaborated further under Mayor’s Report.

...communication from Patricia Vlcek, 7500 block of Nantucket Drive, regarding drag racing; information has been forwarded to Chief Thomas.

...multiple communications regarding height and size of new warehouse; Director Gombac will confirm height specification as 35 feet.

Alderman Kenny received communication from Daniel Suda, 1500 block of Shelly Court, regarding boats and trailers parked on block.

Mayor Marchese shared letter, hand-drawn picture and photographs from Kilian and Nora Blanco (ages 6 and 3 respectively), Von Drash Drive residents, who enjoyed playing at various parks throughout Darien. Mayor Marchese will forward communication to Stephanie Gurgone, Darien Park District.

8. **MAYOR'S REPORT**

Mayor Marchese read statement from Illinois EPA regarding Sterigenics. He announced a formal public meeting to accept oral comments on the draft construction permit on emissions at Sterigenics Willowbrook facility will be held on August 1, 2019 from 6:00 – 9:00 P.M. at Ashton Place in Willowbrook. Information regarding this statement will be available in Direct Connect.

Mayor Marchese expanded on response to communication received from Alderman Chlystek regarding marijuana dispensaries in Darien. He distributed a fact sheet regarding the Cannabis Regulation and Tax Act that becomes effective on January 1, 2020. He commented that on June 25, 2019 Illinois became the eleventh state to legalize the sale and use of recreational marijuana for adults. Mayor Marchese stated Council would need to adopt an ordinance to allow dispensaries in our community or to opt out. He explained the legal processes involved. Council shared their viewpoints. Mayor Marchese asked Council to review legislation and to solicit feedback from constituents. Council discussion regarding zoning and business licensing ensued.

Mayor Marchese and Administrator Vana addressed and responded to Alderman Chylstek's concern regarding Administrator Vana's attendance at Coffee & Conversation with State Senator John F. Curran and House Republican Leader Jim Durkin held on July 10, 2019 at Chuck's Southern Comforts Café. Council discussion ensued.

Mayor Marchese shared how he met Mitchell Crane, the young man who led the 'Pledge of Allegiance'; he commented on Mitchell's interest in government and presented him with City pins.

9. **CITY CLERK'S REPORT**

There was no report.

10. **CITY ADMINISTRATOR'S REPORT**

There was no report.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

A. POLICE DEPARTMENT MONTHLY REPORT – JULY 2019

Chief Thomas announced National Night Out will be held on August 6, 2019 at Darien Community Park from 6:00 – 9:00 P.M. Director Gombac commented residents will have the opportunity to ride on Public Works equipment.

Mayor Marchese stated activities commemorating Darien’s 50th Birthday are planned at this event.

B. MUNICIPAL SERVICES – NO REPORT

12. **TREASURER’S REPORT**

A. WARRANT NUMBER 19-20-06

It was moved by Alderman Schauer and seconded by Alderman Kenny to approve payment of Warrant Number 19-20-06 in the amount of \$703,612.48 from the enumerated funds, and \$279,668.94 from payroll funds for the period ending 06/20/19 for a total to be approved of \$983,281.42.

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

B. WARRANT NUMBER 19-20-07

It was moved by Alderman Schauer and seconded by Alderwoman Sullivan to approve payment of Warrant Number 19-20-07 in the amount of \$833,477.30 from the enumerated funds, and \$273,284.76 from payroll funds for the period ending 07/04/19 for a total to be approved of \$1,106,762.06.

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

13. **STANDING COMMITTEE REPORTS**

Administrative/Finance Committee – Chairwoman Sullivan announced the next meeting of the Administrative/Finance Committee is scheduled for August 5, 2019 at 6:00 P.M. in the City Hall Conference Room.

Municipal Services Committee – Chairman Belczak stated the minutes of the May 28, 2019 meeting were approved and submitted to the Clerk’s Office. He announced the next meeting of the Municipal Services Committee is scheduled for July 22, 2019 at 7:00 P.M. in the Council Chambers.

Police Committee – Chairman Kenny stated the minutes of the May 28, 2019 meeting were approved and submitted to the Clerk’s Office. He announced the next meeting of the Police Committee is scheduled for August 19, 2019 at 6:00 P.M. in the Police Department Training Room.

Police Pension Board – Liaison Coren announced the quarterly meeting of the Police Pension Board is scheduled for August 7, 2019 at 7:00 P.M. in the Police Department Training Room. The actuary will be in attendance to present the Actuarial Report.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

There were none.

15. **OLD BUSINESS**

There was no Old Business.

16. **CONSENT AGENDA**

It was moved by Alderman Belczak and seconded by Alderman Schauer to approve by Omnibus Vote the following items on the Consent Agenda:

- A. CONSIDERATION OF A MOTION TO GRANT A WAIVER OF THE RAFFLE LICENSE BOND REQUIREMENT FOR OUR LADY OF PEACE HOME AND SCHOOL ASSOCIATION:**
- CLASS B LICENSE – CALENDAR SCHOOL YEAR
 - CLASS B LICENSE – ANNUAL EVENTS
- B. CONSIDERATION OF A MOTION TO GRANT A WAIVER OF THE RAFFLE LICENSE BOND REQUIREMENT FOR THE NICK KOT CHARITY FOR TBI**
- C. CONSIDERATION OF A MOTION GRANTING A WAIVER OF THE \$50.00 A DAY FEE FOR THE CLASS “J” TEMPORARY LIQUOR LICENSE FOR DARIEN LIONS CLUB**
- D. RESOLUTION NO. R-76-19** **A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT A PROPOSAL FROM SUBURBAN LABORATORIES, INC. FOR THE 2019/20 BACTERIOLOGICAL AND CHEMICAL/RADIOLOGICAL/LT2 WATER SAMPLING PROGRAM IN AN AMOUNT NOT TO EXCEED \$6,380.00**
- E. ORDINANCE NO. O-20-19** **AN ORDINANCE AMENDING TO TITLE 6B, CHAPTER 1 “STORMWATER AND FLOODPLAIN MANAGEMENT ORDINANCE” OF THE CITY CODE OF THE CITY OF DARIEN**
- F. RESOLUTION NO. R-77-19** **A RESOLUTION REJECTING ALL BIDS FOR THE PREPARATION AND PAINTING OF THE COMMUNICATION TOWER LOCATED AT 1041 S. FRONTAGE ROAD AND DIRECT STAFF TO REBID THE PROJECT**

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

17. **NEW BUSINESS**

A. CONSIDERATION OF A MOTION TO APPROVE THE EXPENDITURE OF BUDGETED FUNDS, LINE ITEM 01-40-4325 CONSULTING/PROFESSIONAL SERVICES FOR A ONE-YEAR LAW ENFORCEMENT POLICY MANUAL UPDATE SUBSCRIPTION FROM LEXIPOL, LLC IN THE AMOUNT OF \$8,313.00

It was moved by Alderman Vaughan and seconded by Alderman Belczak to approve the motion as presented.

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

B. CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT REGARDING THE PEER JURY PROGRAM BETWEEN THE VILLAGE OF DOWNERS GROVE AND THE CITY OF DARIEN

It was moved by Alderman Schauer and seconded by Alderwoman Sullivan to approve the motion as presented.

Alderman Gustafson inquired regarding program participation; Chief Thomas responded.

RESOLUTION NO. R-78-19

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT REGARDING THE PEER JURY PROGRAM BETWEEN THE VILLAGE OF DOWNERS GROVE AND THE CITY OF DARIEN

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

C. CONSIDERATION OF A MOTION OF A RESOLUTION APPOINTING A COORDINATOR OF THE CITY OF DARIEN OFFICE OF EMERGENCY MANAGEMENT

It was moved by Alderman Belczak and seconded by Alderwoman Sullivan to approve the motion as presented.

RESOLUTION NO. R-79-19

A RESOLUTION APPOINTING A COORDINATOR OF THE CITY OF DARIEN OFFICE OF EMERGENCY MANAGEMENT

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Alderman Kenny and Alderman Chlystek stated they would not be able to attend the next Council meeting.

Timothy Waz inquired...

...about the number of Economic Development Committee members that are not residents of Darien. Mayor Marchese responded.

...about subdividing of lots and sale on Evergreen Lane in Carriage Greens Golf Course. Mayor Marchese responded the sale did not impact the golf course.

Mitchell Crane thanked the Mayor and Council for allowing him to lead the Pledge of Allegiance. Mayor Marchese encouraged Mitchell to continue his interest in government, politics and community.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman Vaughan and seconded by Alderwoman Sullivan to adjourn the City Council meeting.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 8:35 P.M.

Mayor

City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 7-15-19. Minutes of 7-15-19 CCM.

CITY OF DARIEN

**EXPENDITURE APPROVAL LIST
FOR CITY COUNCIL MEETING ON
August 5, 2019**

Approval is hereby given to have the City Treasurer of Darien, Illinois pay to the officers, employees, independent contractors, vendors, and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

General Fund			\$163,292.38
Water Fund			\$9,430.97
Motor Fuel Tax Fund			\$877.02
Water Depreciation Fund			\$284.00
Special Service Area Tax Fund			
E-Citation Fund			
Capital Improvement Fund			910,433.34
State Drug Forfeiture Fund			\$241.86
Federal Equitable Sharing Fund			\$2,500.00
DUI Technology Fund			
		Subtotal:	<u>\$1,087,059.57</u>
General Fund Payroll	08/01/19	\$	246,553.12
Water Fund Payroll	08/01/19	\$	23,336.08
		Subtotal:	<u>\$ 269,889.20</u>
Total to be Approved by City Council:			<u>\$ 1,356,948.77</u>

Approvals:

Joseph A. Marchese, Mayor

JoAnne E. Ragona, City Clerk

Michael J. Coren, Treasurer

Bryon D. Vana, City Administrator

CITY OF DARIEN
Expenditure Journal
General Fund
Administration
From 8/5/2019 Through 8/5/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
AIS	MONTHLY BACK UP SERVICE	AP080519	4325	Consulting/Professional	1,250.00
AIS	CLOUD HOSTING	AP080519	4325	Consulting/Professional	20.00
AIS	HARDWARE/SOFTWAR... DATA SERVICES	AP080519	4325	Consulting/Professional	5,130.26
AIS	LAPTOP FOR WATER DEPT	AP080519	4325	Consulting/Professional	933.20
AIS	NEW HARD DRIVES- DETECTIVES	AP080519	4325	Consulting/Professional	151.16
BELLA COSA JEWELERS	CRYSTAL HEART W/ENGRAVING	AP080519	4330	Contingency	150.00
BONNIE KUCERA	REIMBURSEMENT FOR 50TH BIRTHDAY ITEMS	AP080519	4239	Public Relations	385.19
CALL ONE, INC.	CITY TELEPHONE BILL	AP080519	4267	Telephone	1,173.24
CHASE CARD SERVICES	RECURRING SUBSCRIPTION - TRIBUNE	AP080519	4213	Dues and Subscriptions	15.96
CHASE CARD SERVICES	INTERENT FOR PUBLIC WORKS FACILITY	AP080519	4267	Telephone	91.85
CHASE CARD SERVICES	REVERSE INTEREST FEE	AP080519	5005	Interest	(0.12)
CINTAS FIRST AID AND SAFETY	REPLENISH FIRST AID CABINET- CITY HALL	AP080519	4219	Liability Insurance	16.19
COMCAST BUSINESS	CABLE BILL FOR CITY HALL	AP080519	4271	Utilities (Elec,Gas,Wtr,Sewer)	8.40
DUPAGE COUNTY PUBLIC WORKS	SEWER BILL FOR CITY HALL	AP080519	4271	Utilities (Elec,Gas,Wtr,Sewer)	65.46
FOREST AWARDS AND ENGRAVING	MAGNETIC BADGES- RAGONA AND SCHAUER	AP080519	4253	Supplies - Office	25.40
GOVTEMPSUSA LLC	VANA (7-7-19)	AP080519	4325	Consulting/Professional	3,415.38
GOVTEMPSUSA LLC	VANA (7-14-19)	AP080519	4325	Consulting/Professional	3,415.38
IMPACT NETWORKING, LLC	KONICA COPIER CONTRACT	AP080519	4225	Maintenance - Equipment	130.00
KAESER & BLAIR INCORPORATED	STRESS RELIEVER BASEBALLS/FOOTBALLS	AP080519	4239	Public Relations	500.00

CITY OF DARIEN
Expenditure Journal
General Fund
Administration
From 8/5/2019 Through 8/5/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
MAD BOMBER FIREWORKS	FOURTH OF JULY FIREWORKS	AP080519	4239	Public Relations	5,000.00
MUNICIPAL WEB SERVICES	WEBSITE MAINTENANCE - JUNE 2019	AP080519	4325	Consulting/Professional	400.00
OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	AP080519	4253	Supplies - Office	108.28
PM PRINTING INC.	NO OCCUPANCY LABELS	AP080519	4235	Printing and Forms	158.40
PM PRINTING INC.	DOOR HANGERS FOR CONCRETE PROGRAM	AP080519	4235	Printing and Forms	153.75
PM PRINTING INC.	LETTERHEAD AND ENVELOPES	AP080519	4235	Printing and Forms	630.00
ROSENTHAL, MURPHEY, COBLENTZ	COSTS ADVANCED- RESEARCH, COPIES	AP080519	4219	Liability Insurance	47.49
ROSENTHAL, MURPHEY, COBLENTZ	LEGAL SERVICES RE: STERIGENICS	AP080519	4219	Liability Insurance	6,288.98
ROSENTHAL, MURPHEY, COBLENTZ	MISCELLANEOUS REVIEW, CORRESP, PHONE CONF	AP080519	4219	Liability Insurance	275.00
VERIZON WIRELESS	VERIZON WIRELESS BILL	AP080519	4267	Telephone	1,269.79
				Total Administration	31,208.64

CITY OF DARIEN
Expenditure Journal
General Fund
City Council
From 8/5/2019 Through 8/5/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
IL STATE POLICE	CHP- RONDA WOERMAN 1930002618861	AP080519	4205	Boards and Commissions	10.00
IL STATE POLICE	CHP- DOROTHY J TERNIG 1930002618862	AP080519	4205	Boards and Commissions	10.00
IL STATE POLICE	LS- RONDA WOERMAN 11307L80574561	AP080519	4205	Boards and Commissions	28.25
IL STATE POLICE	LS- DOROTHY TERNIG 11307L80574563	AP080519	4205	Boards and Commissions	28.25
IL STATE POLICE	LS- TRACY BURDA 11307L80574566	AP080519	4205	Boards and Commissions	28.25
IL STATE POLICE	CHP- TRACY BURDA 1930007644526	AP080519	4205	Boards and Commissions	10.00
IL STATE POLICE	LS- DIPALIBEN NANAVATI 11307L80574568	AP080519	4205	Boards and Commissions	28.25
IL STATE POLICE	LS- DEVESHKUMAR NANAVATI 11307L80574569	AP080519	4205	Boards and Commissions	28.25
KAESER & BLAIR INCORPORATED	STRESS RELIEVER BASEBALLS/FOOTBALLS	AP080519	4239	Public Relations	389.90
MUNICIPAL CLERKS OF DUPAGE CTY	DUPAGE MUNICIPAL CLERKS MEMBERSHIP RENEWAL 2019-20	AP080519	4213	Dues and Subscriptions	20.00
				Total City Council	581.15

CITY OF DARIEN
Expenditure Journal
General Fund
Community Development
From 8/5/2019 Through 8/5/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHRISTOPHER B. BURKE ENG, LTD	313 ROGER RD - REVIEW REVISED GRADING PLAN	AP080519	4328	Const/Prof Reimbursable	100.00
CHRISTOPHER B. BURKE ENG, LTD	1035 S FRONTAGE RD- EROSION CONTROL INSPECTIONS	AP080519	4328	Const/Prof Reimbursable	119.65
CHRISTOPHER B. BURKE ENG, LTD	7619 LINDEN- REVIEW OF RETAINING WALL	AP080519	4328	Const/Prof Reimbursable	92.00
CHRISTOPHER B. BURKE ENG, LTD	DOCUMENT PREP FOR STORMWATER ORDINANCE	AP080519	4328	Const/Prof Reimbursable	220.00
DUPAGE LAWN AND HOME SERVICES	LAWN MAINTENANCE 7-8-19 7014 HIGH RD	AP080519	4328	Const/Prof Reimbursable	415.00
DUPAGE LAWN AND HOME SERVICES	LAWN AND PROPERTY MAINTENANCE - 7609 BAKER CT	AP080519	4328	Const/Prof Reimbursable	270.00
DUPAGE LAWN AND HOME SERVICES	LAWN MAINTENANCE- SEVERAL PROPERTIES	AP080519	4328	Const/Prof Reimbursable	325.00
DUPAGE LAWN AND HOME SERVICES	LAWN MOWING SERVICE	AP080519	4328	Const/Prof Reimbursable	35.00
DUPAGE LAWN AND HOME SERVICES	LAWN MAINTENANCE -7021 RICHMOND	AP080519	4328	Const/Prof Reimbursable	50.00
DUPAGE LAWN AND HOME SERVICES	LAWN MAINTENANCE - 7831 ADAMS MOW & TRIM	AP080519	4328	Const/Prof Reimbursable	50.00
DUPAGE LAWN AND HOME SERVICES	LAWN MAINTENANCE - 7831 ADAMS -BUSH TRIMMING/ DISPOSAL	AP080519	4328	Const/Prof Reimbursable	250.00
DUPAGE LAWN AND HOME SERVICES	LAWN MAINTENANCE- 8721 LAKE RIDGE DR	AP080519	4328	Const/Prof Reimbursable	50.00
DUPAGE LAWN AND HOME SERVICES	LAWN MAINTENANCE- 6929 CLARENDON HILLS RD	AP080519	4328	Const/Prof Reimbursable	50.00
DUPAGE LAWN AND HOME SERVICES	LAWN MAINTENANCE- 706 69TH ST	AP080519	4328	Const/Prof Reimbursable	50.00

CITY OF DARIEN
Expenditure Journal
General Fund
Community Development
From 8/5/2019 Through 8/5/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
DUPAGE LAWN AND HOME SERVICES	LAWN MAINTENANCE- CLARENDON HILLS RD /PLAINFIELD RD	AP080519	4328	Const/Prof Reimbursable	75.00
DUPAGE LAWN AND HOME SERVICES	LAWN MAINTENANCE- 7609 BAKER CT	AP080519	4328	Const/Prof Reimbursable	50.00
ELEVATOR INSPECTION SERVICE CO	ELEVATOR RE-INSPECTION AT SPORTSPLEX	AP080519	4328	Const/Prof Reimbursable	25.00
RETAIL PROPERTIES OF AMERICA	HOME DEPOT ECONOMIC INCENTIVE	AP080519	4240	Economic Development	68,000.00
ROSENTHAL, MURPHEY, COBLENTZ	MISCELLANEOUS REVIEW, CORRESP, PHONE CONF	AP080519	4219	Liability Insurance	880.00
ROSENTHAL, MURPHEY, COBLENTZ	CORRESPONDENCE - 7737 LINDEN/LONGFIELD	AP080519	4219	Liability Insurance	55.00
ROSENTHAL, MURPHEY, COBLENTZ	TITLE SEARCH - 7609 BAKER	AP080519	4219	Liability Insurance	498.75
ROSENTHAL, MURPHEY, COBLENTZ	SERVICES FOR 337 ROGER RD	AP080519	4219	Liability Insurance	899.16
				Total Community Development	72,559.56

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 8/5/2019 Through 8/5/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ADVANCE AUTO PARTS	12V BATTERY	AP080519	4229	Maintenance - Vehicles	260.34
ADVANCE AUTO PARTS	RETURN CREDIT FOR 2377-715970	AP080519	4229	Maintenance - Vehicles	(260.34)
ADVANCE AUTO PARTS	BRAKE HONE	AP080519	4229	Maintenance - Vehicles	39.12
ADVANCE AUTO PARTS	BATTERY	AP080519	4229	Maintenance - Vehicles	246.94
ADVANCE AUTO PARTS	FILTERS FOR STOCK	AP080519	4229	Maintenance - Vehicles	219.36
ADVANCE AUTO PARTS	FILTERS	AP080519	4229	Maintenance - Vehicles	81.88
ADVANCE AUTO PARTS	RETURN CREDIT FOR 2377-712816	AP080519	4229	Maintenance - Vehicles	(40.99)
ALARM DETECTION SYSTEMS INC	PUBLIC WORKS QUARTERLY (AUG - OCT 2019)	AP080519	4223	Maintenance - Building	203.43
ALTORFER INDUSTRIES INC	PIN FOR #205	AP080519	4229	Maintenance - Vehicles	251.10
CARROLL CONSTRUCTION SUPPLY	DRIVEWAY CLEANER	AP080519	4257	Supplies - Other	60.00
CHASE CARD SERVICES	LICENSE PLATE RENEWAL -DAN GOMBAC	AP080519	4229	Maintenance - Vehicles	101.00
CHASE CARD SERVICES	LICENSE PLATE RENEWAL REG FEE	AP080519	4229	Maintenance - Vehicles	2.37
CHASE CARD SERVICES	CAR CHARGER FOR LAPTOP - DAVE FELL	AP080519	4253	Supplies - Office	28.60
CHEMSEARCH	VEHICLE MAINTENANCE	AP080519	4229	Maintenance - Vehicles	1,419.01
CHRISTOPHER B. BURKE ENG, LTD	NPDES PERMIT -PREP OF ANNUAL REPORT	AP080519	4325	Consulting/Professional	165.00
CINTAS FIRST AID AND SAFETY	REPLENISH FIRST AID CABINET - PW	AP080519	4219	Liability Insurance	116.27
COM ED	COM ED 0788310001 1041 S FRONTAGE RD	AP080519	4271	Utilities (Elec,Gas,Wtr,Sewer)	56.09
COM ED	COM ED 0633028127 CLOCK TOWER 7535 S CASS AVE	AP080519	4271	Utilities (Elec,Gas,Wtr,Sewer)	115.09
COM ED	COM ED 0269155053 2101 W 75TH ST	AP080519	4359	Street Light Oper & Maint.	61.87
CONSTELLATION NEW ENERGY, INC.	SW CORNER 75TH /PLAINFIELD RD	AP080519	4359	Street Light Oper & Maint.	284.57

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 8/5/2019 Through 8/5/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
CONSTELLATION NEW ENERGY, INC.	2510 ABBEY DR	AP080519	4359	Street Light Oper & Maint.	575.13
CONSTELLATION NEW ENERGY, INC.	LITE RT 25 CONTROLLER S FRONTA 0-E CASS ST	AP080519	4359	Street Light Oper & Maint.	36.68
CONSTELLATION NEW ENERGY, INC.	0 CASS AVE LITE RT/25 N OF JAMES PETER CT	AP080519	4359	Street Light Oper & Maint.	17.79
FIRST ADVANTAGE OCCUPATIONAL	RANDOM DRUG SCREEN	AP080519	4219	Liability Insurance	69.02
FULTON SIREN SERVICES	TORNADO SIRENS SERVICE	AP080519	4223	Maintenance - Building	389.56
I.R.M.A.	SCHUSTER- TRENCH EXCAVATION CLASS	AP080519	4219	Liability Insurance	65.00
IL CENTRAL SWEEPING SERVICE	STREET SWEEPING	AP080519	4373	Street Sweeping	1,853.00
JC LANDSCAPING/TREE SERVICE	DRAINAGE PROJECT: HAYENGA RESTORATION	AP080519	4374	Drainage Projects	2,030.00
JC LANDSCAPING/TREE SERVICE	DRAINAGE PROJECT: MISC RESTORATIONS	AP080519	4374	Drainage Projects	7,954.00
JC LANDSCAPING/TREE SERVICE	DRAINAGE PROJECT: 73RD STREET	AP080519	4374	Drainage Projects	8,655.00
JC LANDSCAPING/TREE SERVICE	DRAINAGE PROJECTS	AP080519	4374	Drainage Projects	1,920.00
JC LANDSCAPING/TREE SERVICE	DRAINAGE PROJECT: WHITE PINE	AP080519	4374	Drainage Projects	5,414.00
JSN CONTRACTORS SUPPLY	MARKING PAINT	AP080519	4257	Supplies - Other	156.00
KARA COMPANY, INC.	WOOD AND STRIPING STICKS	AP080519	4257	Supplies - Other	344.50
MONROE TRUCK EQUIPMENT	REPAIR PARTS FOR 110	AP080519	4229	Maintenance - Vehicles	233.10
ORKIN LLC	END OF 2018-19 CONTRACT FOR 1710 PLAINFIELD RD	AP080519	4223	Maintenance - Building	0.87
ORKIN LLC	2019-2020 ORKIN SERVICE CONTRACT FOR 1702 PLAINFIELD RD	AP080519	4223	Maintenance - Building	702.60

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 8/5/2019 Through 8/5/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
ORKIN LLC	2019-2020 ORKIN SERVICE CONTRACT FOR 1710 PLAINFIELD RD	AP080519	4223	Maintenance - Building	943.80
RAGS ELECTRIC	STREET LIGHT REPAIR- CASS/CONCORD	AP080519	4359	Street Light Oper & Maint.	889.27
SHREVE SERVICES INC	TOPSOIL	AP080519	4257	Supplies - Other	4,736.00
SYN-TECH SYSTEMS	GAS KEYS	AP080519	4225	Maintenance - Equipment	213.33
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES FOR POLICE DEPT	AP080519	4223	Maintenance - Building	119.05
				Total Public Works, Streets	40,728.41

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 8/5/2019 Through 8/5/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
ADVANTAGE CHEVROLET	SERVICE TO: D8-CHEVY TAHOE	AP080519	4229	Maintenance - Vehicles	476.28
ADVANTAGE CHEVROLET	HOSE FOR D8	AP080519	4229	Maintenance - Vehicles	92.14
ADVANTAGE CHEVROLET	RESISTOR FOR D8	AP080519	4229	Maintenance - Vehicles	51.39
ADVANTAGE CHEVROLET	CONDENSOR, TUBE, HOSE FOR D8	AP080519	4229	Maintenance - Vehicles	231.33
ASPEN AUTO BODY, INC.	REPAIR TO FORD EXPLORER	AP080519	4229	Maintenance - Vehicles	728.98
BROWNELLS, INC.	RANGE SUPPLIES	AP080519	4217	Investigation and Equipment	443.66
CHASE CARD SERVICES	RIFLE SLING FOR SRO RUNDELL	AP080519	4217	Investigation and Equipment	74.45
CHASE CARD SERVICES	BATTERIES FOR POLICE DEPT	AP080519	4217	Investigation and Equipment	33.86
CHASE CARD SERVICES	FOOD & SUPPLIES FOR K9 -NIKO	AP080519	4217	Investigation and Equipment	121.98
CHASE CARD SERVICES	BATTERY FOR RANGE- SGT TOPEL	AP080519	4217	Investigation and Equipment	19.95
CHASE CARD SERVICES	HUB SPLITTER FOR DETECTIVES	AP080519	4225	Maintenance - Equipment	9.49
CHASE CARD SERVICES	FLOWERS FOR MRS PICCOLI	AP080519	4239	Public Relations	65.00
CHASE CARD SERVICES	FOLDERS FOR RECORDS DEPT	AP080519	4253	Supplies - Office	23.48
CHASE CARD SERVICES	2 REAMS OF COLORED PAPER	AP080519	4253	Supplies - Office	16.92
CHASE CARD SERVICES	REGISTRATION FEE FOR TRIAD CONFERENCE -HARKEY	AP080519	4263	Training and Education	100.00
CHASE CARD SERVICES	REGISTRATION FEE FOR TRIAD CONFERENCE - THROM	AP080519	4263	Training and Education	100.00
CHASE CARD SERVICES	REGISTRATION FEE FOR TRIAD CONFERENCE - PASTICK	AP080519	4263	Training and Education	100.00

**CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 8/5/2019 Through 8/5/2019**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHASE CARD SERVICES	REFRESHMENTS FOR PICCOLI RETIREMENT PARTY	AP080519	4265	Travel/Meetings	88.11
CHASE CARD SERVICES	FOOD AND SUPPLIES FOR PICCOLI RETIREMENT PARTY	AP080519	4265	Travel/Meetings	280.25
CHASE CARD SERVICES	IJOA CONFERENCE-OFFICER DOLLINS	AP080519	4265	Travel/Meetings	416.64
CHASE CARD SERVICES	IJOA CONFERENCE - OFFICER VERSIS	AP080519	4265	Travel/Meetings	416.64
CHASE CARD SERVICES	CUPS FOR NEMRT MEETING	AP080519	4265	Travel/Meetings	5.40
CHASE CARD SERVICES	ICE FOR PICCOLI RETIREMENT PARTY	AP080519	4265	Travel/Meetings	24.72
CHASE CARD SERVICES	INTERNET FOR POLICE DEPT-APRIL 2019	AP080519	4267	Telephone	211.85
CHASE CARD SERVICES	INTERNET FOR POLICE DEPT- MAY 2019	AP080519	4267	Telephone	211.85
DUPAGE COUNTY ANIMAL CONTROL	STRAY DOG BOARDING AND SHOTS	AP080519	4201	Animal Control	180.00
DUPAGE COUNTY PUBLIC WORKS	SEWER BILL FOR POLICE DEPT	AP080519	4271	Utilities (Elec,Gas,Wtr,Sewer)	247.78
DUPAGE JUVENILE OFFICERS' ASSN	DOLLINS - DJOA MEMBERSHIP	AP080519	4213	Dues and Subscriptions	20.00
IL SECRETARY OF STATE	D37 and D38 REGISTRATION RENEWAL	AP080519-3	4229	Maintenance - Vehicles	202.00
ILHIA	ILHIA TRAINING CONFERENCE - DETECTIVES HELLMANN AND SIMEK	AP080519	4263	Training and Education	450.00
IPLEA	IPLEA CONFERENCE - DEPUTY CHIEF RENTKA	AP080519	4263	Training and Education	200.00

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 8/5/2019 Through 8/5/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
IPLEA	IPLEA CONFERENCE - DEPUTY CHIEF RENTKA MEALS	AP080519	4265	Travel/Meetings	50.00
JP MORGAN CHASE BANK	DOCUMENT SEARCH FEE FOR CASE #19-5717	AP080519	4217	Investigation and Equipment	15.00
LAW ENFORCEMENT RECORDS MGRS	ROSE GONZALEZ- LERMI MEMBERSHIP DUES	AP080519	4213	Dues and Subscriptions	25.00
LEXIPOL LLC	LAW ENFORCEMENT MANUAL UPDATE - 7-1-19 thru 6-30-20	AP080519	4325	Consulting/Professional	8,313.00
MATTHEW RUNDELL	RUNDELL - IJOA/DJOA CONFERENCE	AP080519	4265	Travel/Meetings	74.29
NATIONAL ASSOC OF SRO'S	RUNDELL - SRO MEMBERSHIP RENEWAL	AP080519	4213	Dues and Subscriptions	40.00
NOTARY PUBLIC ASSOCIATION OF I	NOTARY RENEWAL - TONI BROWN	AP080519-2	4205	Boards and Commissions	54.00
PARTEK SOLUTIONS	4500 ENVELOPES FOR TICKETS	AP080519	4235	Printing and Forms	676.45
RAY O'HERRON CO. INC.	RENTKA -DEPUTY CHIEF BADGES	AP080519	4269	Uniforms	287.16
RAY O'HERRON CO. INC.	RENTKA -DEPUTY CHIEF BADGES	AP080519-2	4337	Dumeg/Fiat/Child Center	99.83
ROSENTHAL, MURPHEY, COBLENTZ	MAP /BOZEK WEAPON ARBITRATION	AP080519	4219	Liability Insurance	1,082.01
SYN-TECH SYSTEMS	GAS KEYS	AP080519	4229	Maintenance - Vehicles	213.33
THEODORE POLYGRAPH SERVICE	OFFICER CANDIDATE NOGA -POLY EXAM FEE	AP080519	4205	Boards and Commissions	175.00
THEODORE POLYGRAPH SERVICE	POLY EXAM FEE- OFFICER CANDIDATE SEAN RO	AP080519	4205	Boards and Commissions	175.00
THOMSON REUTERS -	WEST CLEAR LE SERVICES - JUNE 2019	AP080519	4217	Investigation and Equipment	316.19
VERIZON WIRELESS	VERIZON WIRELESS BILL	AP080519	4267	Telephone	774.21

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 8/5/2019 Through 8/5/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
VILLAGE OF LEMONT	RANGE RENTAL - JUNE 2019	AP080519	4243	Rent - Equipment	200.00
				Total Police Department	18,214.62
				Total General Fund	163,292.38

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 8/5/2019 Through 8/5/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
A&W TRAILER LLC	LUGNUTS	AP080519	4225	Maintenance - Equipment	7.50
ALARM DETECTION SYSTEMS INC	PUBLIC WORKS QUARTERLY (AUG - OCT 2019)	AP080519	4223	Maintenance - Building	203.43
ALTORFER INDUSTRIES INC	WHEEL FOR BACKHOE	AP080519	4225	Maintenance - Equipment	(357.97)
ALTORFER INDUSTRIES INC	VALVE , WHEEL AS	AP080519	4225	Maintenance - Equipment	465.11
CDW GOVERNMENT, INC.	LAPTOP FOR WATER DEPT	AP080519	4241	Quality Control	247.46
CENTRAL SOD FARMS	BLUEGRASS SOD	AP080519	4231	Maintenance - Water System	288.00
CENTRAL SOD FARMS	BLUEGRASS SOD	AP080519	4231	Maintenance - Water System	104.00
CENTRAL SOD FARMS	BLUEGRASS SOD	AP080519	4231	Maintenance - Water System	144.00
CINTAS FIRST AID AND SAFETY	REPLENISH FIRST AID CABINET - PW	AP080519	4219	Liability Insurance	116.27
CORE & MAIN	CITY OF DARIEN-BLUE MARKING FLAGS	AP080519	4231	Maintenance - Water System	375.08
DYNEGY ENERGY SERVICES	ENERGY- WATER PLANTS	AP080519	4271	Utilities (Elec,Gas,Wtr,Sewer)	2,520.10
DYNEGY ENERGY SERVICES	ENERGY- WATER PLANTS	AP080519	4271	Utilities (Elec,Gas,Wtr,Sewer)	2,616.80
HACH COMPANY	MAINTENANCE EQUIPMENT	AP080519	4225	Maintenance - Equipment	1,414.00
HAWKINS INC	SYSTEM MAINTENANCE	AP080519	4231	Maintenance - Water System	242.75
JSN CONTRACTORS SUPPLY	MARKING PAINT	AP080519	4231	Maintenance - Water System	312.00
SYN-TECH SYSTEMS	GAS KEYS	AP080519	4225	Maintenance - Equipment	213.34
VERIZON WIRELESS	VERIZON WIRELESS BILL	AP080519	4267	Telephone	519.10
				Total Public Works, Water	9,430.97
				Total Water Fund	9,430.97

CITY OF DARIEN
Expenditure Journal
Motor Fuel Tax
MFT Expenses
From 8/5/2019 Through 8/5/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
ORANGE CRUSH LLC	HMA PRIVATE SURFACE	AP080519	4245	Road Material	155.48
ORANGE CRUSH LLC	HMA PRIVATE SURFACE	AP080519	4245	Road Material	51.48
ORANGE CRUSH LLC	HMA PRIVATE SURFACE	AP080519-2	4245	Road Material	310.96
SUPERIOR ROAD STRIPING, INC.	MISCH STOP BAR MAINTENANCE	AP080519	4261	Pavement Striping	359.10
				Total MFT Expenses	877.02
				Total Motor Fuel Tax	877.02

CITY OF DARIEN
Expenditure Journal
State Drug Forfeiture Fund
Drug Forfeiture Expenditures
From 8/5/2019 Through 8/5/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
WEX BANK	GAS FOR POLICE DEPT	AP080519	4273	Vehicle (Gas and Oil)	241.86
				Total Drug Forfeiture Expenditures	241.86
				Total State Drug Forfeiture Fund	241.86

CITY OF DARIEN
Expenditure Journal
Water Depreciation Fund
Depreciation Expenses
From 8/5/2019 Through 8/5/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHRISTOPHER B. BURKE ENG, LTD	GIS MAPPING OF WATER ATLAS	AP080519	4390	Capital Improv-Infrastructure	284.00
				Total Depreciation Expenses	284.00
				Total Water Depreciation Fund	284.00

CITY OF DARIEN
Expenditure Journal
FESA - Justice - 1
Drug Forfeiture Expenditures
From 8/5/2019 Through 8/5/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
AIS	FBR INSTALL FOR SQUADS	AP080519	4213	Dues and Subscriptions	2,500.00
				Total Drug Forfeiture Expenditures	2,500.00
				Total FESA - Justice - 1	2,500.00

CITY OF DARIEN
Expenditure Journal
Capital Improvement Fund
Capital Fund Expenditures
From 8/5/2019 Through 8/5/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
BROTHERS ASPHALT PAVING	ROAD PROGRAM	AP080519	4855	Street Reconstruction/Rehab	818,311.34
BROTHERS ASPHALT PAVING	ROAD PROGRAM	AP080519-2	4855	Street Reconstruction/Rehab	816,311.34
BROTHERS ASPHALT PAVING	ROAD PROGRAM	APVOID080519	4855	Street Reconstruction/Rehab	(818,311.34)
CARROLL CONSTRUCTION SUPPLY	REBAR FOR PIPE SECURITY	AP080519	4376	Ditch Projects	18.03
CHRISTOPHER B. BURKE ENG, LTD	GEOTECHNICAL TESTING FOR 2019 ROAD PROGRAM	AP080519	4325	Consulting/Professional	2,184.00
SCORPIO CONSTRUCTION CORP	DITCH PROJECT: ELM ST STOCKPILE REMOVAL	AP080519	4376	Ditch Projects	4,250.00
SCORPIO CONSTRUCTION CORP	DITCH PROJECT: ELM ST, JANET STOCKPILE REMOVAL	AP080519	4376	Ditch Projects	4,250.00
SCORPIO CONSTRUCTION CORP	DITCH PROJECT: 67TH STREET SAW CUT DRIVEWAYS/ CROSSINGS	AP080519	4376	Ditch Projects	6,750.00
SCORPIO CONSTRUCTION CORP	DITCH PROJECT: ELM ST	AP080519	4376	Ditch Projects	40,000.00
VULCAN CONSTRUCTION MATERIALS	DITCH PROJECTS: STONE	AP080519	4376	Ditch Projects	2,290.01
WELCH BROS INC	BOX CULVERTS / 67TH ST	AP080519	4376	Ditch Projects	6,436.00
WILLCO GREEN LLC	DITCH PROJECT: CLARENDON HILLS SPOILS	AP080519	4376	Ditch Projects	3,618.00
WILLCO GREEN LLC	DITCH PROJECT: CLARENDON HILLS SPOILS	AP080519	4376	Ditch Projects	3,024.00
XBE CHICAGO	DRAINAGE PROJECT: ELEANOR	AP080519	4376	Ditch Projects	2,320.60
XBE CHICAGO	DITCH PROJECT: ELM ST - CLARENDON HILLS	AP080519	4376	Ditch Projects	3,038.92

CITY OF DARIEN
Expenditure Journal
Capital Improvement Fund
Capital Fund Expenditures
From 8/5/2019 Through 8/5/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
XBE CHICAGO	DITCH PROJECT: ELM ST - CLARENDON HILLS RD	AP080519	4376	Ditch Projects	584.66
XBE CHICAGO	DITCH PROJECT: ELM ST - CLARENDON HILLS RD	AP080519	4376	Ditch Projects	3,596.52
XBE CHICAGO	DITCH PROJECT: JANET AVE - CLARENDON HILLS RD	AP080519	4376	Ditch Projects	3,125.84
XBE CHICAGO	DITCH PROJECT: ELM ST - CLARENDON HILLS RD	AP080519	4376	Ditch Projects	810.98
XBE CHICAGO	DITCH PROJECT: JANET AVE - CLARENDON HILLS RD (ELEANOR)	AP080519	4376	Ditch Projects	3,256.22
XBE CHICAGO	DITCH PROJECT: ELM ST - CLARENDON HILLS RD	AP080519	4376	Ditch Projects	758.50
XBE CHICAGO	HAULING SPOILS - PW	AP080519	4376	Ditch Projects	716.68
XBE CHICAGO	DITCH PROJECT: JANET AVE - CLARENDON HILLS RD (ELEANOR)	AP080519	4376	Ditch Projects	639.60
XBE CHICAGO	DITCH PROJECT: ELM ST - CLARENDON HILLS RD	AP080519	4376	Ditch Projects	2,453.44
				Total Capital Fund Expenditures	910,433.34
				Total Capital Improvement Fund	910,433.34
Report Total					1,087,059.57



ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
06/12	CREDIT FOR UNUSED REWARDS	-21.63
07/01	Payment Thank You - Web	-3,330.29
06/25	LATE FEE	39.00
07/02	PURCHASE INTEREST CHARGE BRYON VANA TRANSACTIONS THIS CYCLE (CARD 4484) \$3255.96- INCLUDING PAYMENTS RECEIVED	56.96
06/01	STAPLS7219613917000001 877-8267755 MI 2 Reams Colored Paper	16.92
06/05	COMCAST CHICAGO CS 1X 800-266-2278 IL POLICE DEPT INTERNET-MAY	211.85
06/05	AMZN Mktg US*M69Z03F60 Amzn.com/bill WA HUB Splitter DETECTIVES	9.49
06/15	HOLIDAY INNS 309-6983333 IL IJA Conference - Officer Dollins	416.64
06/15	HOLIDAY INNS 309-6983333 IL IJA Conference - Officer Versis	416.64
06/17	Amazon.com*M64TL0580 Amzn.com/bill WA Batteries for Police Dept	33.86
06/20	ACT*IL TRIAD 877-551-5560 TX HARKKEY	100.00
06/20	ACT*IL TRIAD 877-551-5560 TX THROM	100.00
06/20	ACT*IL TRIAD 877-551-5560 TX PASTICK } TRIAD Conf. Regist Fee	100.00
06/20	COSTCO WHSE #1088 BOLINGBROOK IL COMDR. PICCOLI RETIREMENT	88.11
06/20	GFS STORE #1983 WOODRIDGE IL FOOD + SUPPLIES "	280.25
06/27	BLUE FORCE GEAR INC 877-430-2583 GA RIFLE SLING - RUNDRELL	74.45
06/29	COMCAST CHICAGO CS 1X 800-266-2278 IL - APRIL INTERNET PD	211.85
06/28	STAPLS7221080777000001 877-8267755 MI FOLDERS FOR RECORDS ROSE MARY GONZALEZ	23.48
	TRANSACTIONS THIS CYCLE (CARD 2755) \$2083.54	
06/11	4TE*SOSINTERNET VEHICLE 217-785-3920 IL PLATE RENEWAL - GOMBAC	101.00
06/11	4TE*ILSecofStateSFee 217-782-4696 IL PLATE RENEWAL - ONLINE FEE	2.37
06/13	WWW.NEWEGG.COM 800-390-1119 CA - LAPTOP CHARGER - DAVE FELL	28.60
06/22	COMCAST CHICAGO 800-COMCAST IL - PUBLIC WORKS INTERNET	91.85
06/24	CHICAGO TRIB SUBSCRIPTIO 312-546-7900 TX - CITY HALL SUBSCRIPTION DANIEL GOMBAC	15.96
	TRANSACTIONS THIS CYCLE (CARD 8085) \$239.78	
06/04	JEWEL-OSCO DARIEN IL CLIPS FOR NEMRT MEETING	5.40
06/14	PETSMART # 0422 DARIEN IL FOOD + SUPPLIES FOR NIKO	121.98
06/17	PHILLIPS FLOWERS & GIFTS WESTMONT IL FLOWERS FOR MRS. PICCOLI	65.00
06/21	WAL-MART #2215 DARIEN IL ICE FOR RETIREMENT PARTY	24.72
06/24	BATTERIES PLUS - #0956 BOLINGBROOK IL BATTERY FOR RANGE PAULINA NOGA	19.95
	TRANSACTIONS THIS CYCLE (CARD 1213) \$237.05	

2019 Totals Year-to-Date	
Total fees charged in 2019	\$39.00
Total interest charged in 2019	\$56.96

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Annual

Balance

BUSINESS CARD STATEMENT



Customer Service:
1-800-275-0863



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JULY 2019						
S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

New Balance
~~\$2,634.70~~ **2538.62**
 Minimum Payment Due
\$526.00
 Payment Due Date
07/24/19

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay up to a \$39 late fee.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, call the number on the back of your card or go to the web site listed above.

ACCOUNT SUMMARY

Previous Balance	\$3,830.29
Payment, Credits	-\$3,351.92
Purchases	+\$2,560.37
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	+\$39.00
Interest Charged	+\$56.96
New Balance	\$2,634.70
Opening/Closing Date	06/03/19 - 07/02/19
Credit Limit	\$50,000
Available Credit	\$47,365
Cash Access Line	\$10,000
Available for Cash	\$10,000
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

- waived plus -12%
- waived (Interest credit)

YOUR ACCOUNT MESSAGES

See section titled 'Account Information Reported to Credit Bureau' for a new Disputes mailing address.

AGENDA MEMO**City Council****August 5, 2019****ISSUE STATEMENT**

Approval of:

1. An ordinance amending various sections of Title 8, Chapter 1 “Police Department” of the City of Darien city code. [ORDINANCE](#)
2. A motion to approve a seventh sergeant and to approve an Administrative Manager position and eliminate Administrative Secretary II.

BACKUP**BACKGROUND HISTORY**

Staff is recommending an ordinance change to create a deputy chief position. The Deputy Chief would serve as a deputy chief and would continue to have the job duties of the commander of operations. The position of Commander of Operations would be eliminated.

Staff is recommending the creation of an Administrative Manager to supervise the Administration Division of the Darien Police Department. The position of Commander of Administration would be eliminated. The position of Administrative Secretary II within the Police Department would also be eliminated.

Currently the police department has six sergeants. Staff is recommending adding a seventh sergeant.

There are a number of reasons to eliminate both commander positions and the administrative secretary II positions and the establishment of a deputy chief, administrative manager and an additional sergeants to be assigned to the detective section.

Deputy Chief

- Because the commander positions will be eliminated and a non-sworn position created there needs to be a formal second in command that being a Deputy Chief.
- Generally the Deputy Chief would be in command of patrol and investigations. S/he would have management and supervision requirements of: Community-Oriented Policing, the Daily Operation, Emergency Management, Internal Affairs, Field Training & Evaluation Program, Property Room & Evidence and Traffic & Public Complaints.
- Title change and some tasks and responsibilities changes, but no economic impact.
- Ordinance allows more flexibility with Deputy Chief appointment than the restrictions (e.g. four years’ experience, from sergeant rank, etc.) that were in place.

Administrative Manager

- The supervision of the Administration Division does not require a sworn position. There are no sworn positions to supervise, nor are there any requirements of a sworn position (e.g. powers of arrest, use of force, etc.). The tasks assigned to the position are office related.
- The Administrative Manager would supervise records, oversee Training, Forms, Document Storage, Equipment & Supplies, Building & Grounds Liaison and Fleet Liaison.
- The economic difference between the elimination of the Administrative Commander and increase in pay from the Administrative Secretary II position to Administrative Manager position is a \$124,523 savings.

Additional Sergeant

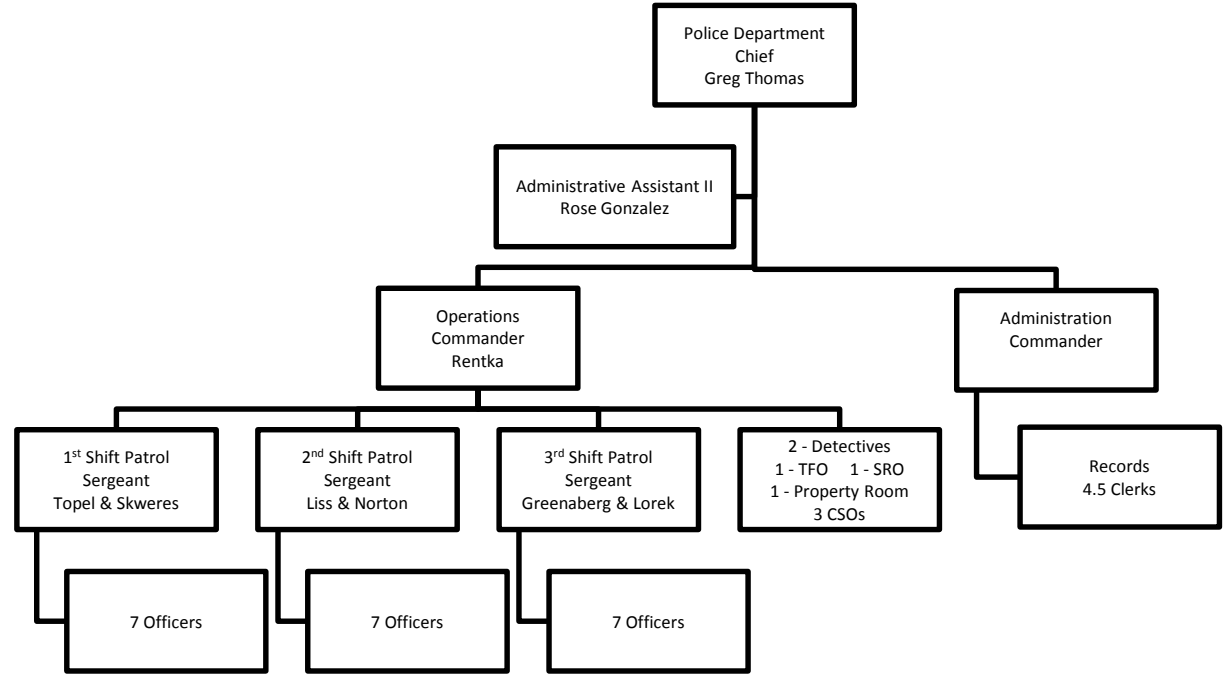
- Having no Detective Sergeant leaves a supervisory gap within the Detective Section which is problematic. A Detective Sergeant will manage cases, review reports, assign cases, etc. Currently the Operations Commander is responsible for these tasks, but these tasks are time consuming and frequently get ignored because of other pressing duties.
- A detective sergeant will improved span of control. The Deputy Chief, if approved, will supervise seven sergeants a significant reduction in supervision as he supervises fourteen positions. The Detective Sergeant would supervise five positions. The other positions would be supervised by patrol sergeants.
- An additional sergeant has an economic impact of \$122,493.

Overall

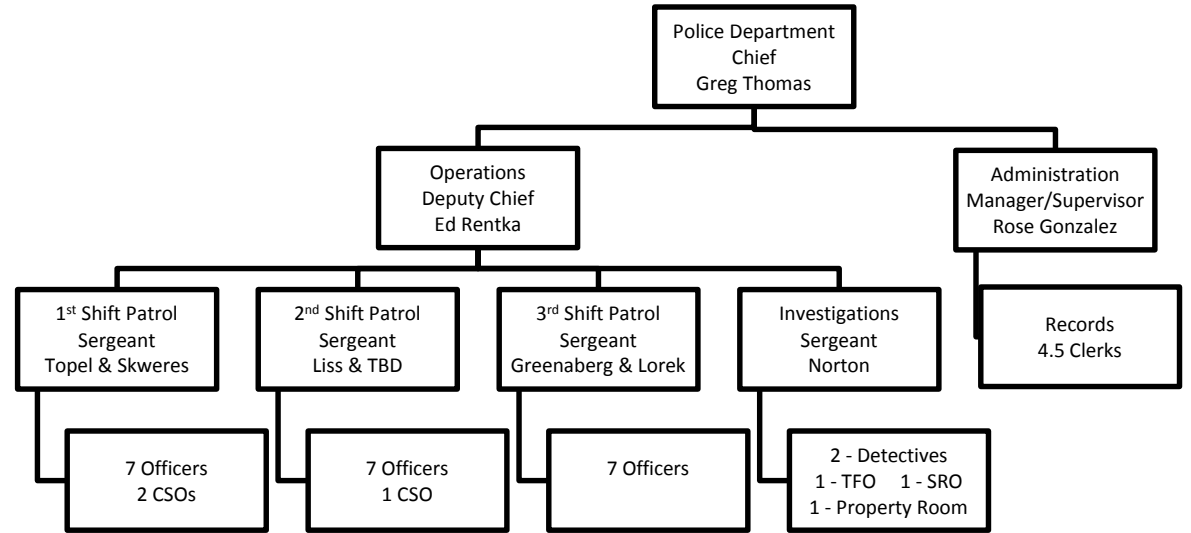
- Improved community service due to proper case management, case assignment and report review.
- Improved community service because the detective sergeant, though busy with supervision tasks, will be able to devote a significant amount of his time as an additional detective.
- Improved community service because a non-sworn person is handling non-sworn duties that a sworn member previously performed allowing sworn position to do tasks that only a sworn member can perform.
- Proper alignment of duties and responsibilities within the commensurate rank.
 - Non-sworn doing non-sworn duties.
 - Proper supervision of personnel. Non-sworn supervising non-sworn, deputy chief supervising sergeants and first-line personnel being supervised by a sergeant.
 - Detective sergeant doing case management and related duties of a sergeant.
- With the elimination of the Administrative Secretary II and Commander of Administration and the creation of an Administrative Manager and Detective Sergeant there is annual a cost savings of \$2,030. The cost savings does not consider long term economic impact of pension costs between paying out at a higher rate for a commander than a sergeant.



Current Organizational Structure



Proposed Organizational Structure





CITY OF DARIEN JOB DESCRIPTION

JOB TITLE: Deputy Chief / Operations Commander

DEPARTMENT: Police

REPORTS TO: Chief of Police

FLSA STATUS: Exempt

JOB SUMMARY

The Deputy Chief has the responsibility to oversee the patrol, investigative and property room functions of the police department. These include staffing and scheduling; accomplishing assignments; accurate reporting; the establishment of rules and regulations, standard operating procedures, policies and procedures; ensuring conformance with all normally accepted safety practices; and evaluating assigned employees.

MAJOR DUTIES AND RESPONSIBILITIES

- Major assignments include: Community-Oriented Policing, Problem-Oriented Policing, Managing Daily Operation, Emergency Management, Internal Affairs, Field Training & Evaluation Management, Traffic & Public Complaints, Case Management and Crime Analysis, Evidence / Property Management, Risk Management, Information Technology Liaison, Policy and Procedure Development and Projects and Research.
- Reports to the Chief of Police, has direct chain of command authority as described in the formal organizational chart of the police department and informal authority over all subordinate ranks and positions within the department.
- Assists the Chief in planning, organizing, directing and controlling the management of the police department. Participates in developing department-wide goals and objectives and in designing and implementing appropriate plans to meet agreed upon goals.
- Plans and administers directly and through supervisory personnel, the effective management and delivery of quality patrol and investigative services for the City.
- Oversees the qualifications; certifications; conduct; and compliance with the rules, regulations, mission statement and general employment practices of employees under his/her authority for the purpose of internal efficiency and effectiveness.
- Orients, assigns work to, evaluates performance of, disciplines and recommends discipline of subordinates; approves recommendations of subordinate officer in evaluating and disciplining personnel and ensures continued compliance with established personnel policies.
- Assume responsibility for and conduct all complex and sensitive internal investigations as designated by the Chief of Police, and recommend disciplinary actions to be taken against members of the Department upon completion of such investigations, including when appropriate, short-term suspension, long-term suspension and termination of employment.
- Issue oral and written reprimands to members of the Department when appropriate.

- Develops and maintains a variety of external contacts, such as with local, county, state and federal law enforcement agencies, governmental bureaus, regulatory agencies and community organizations.
- Develops, secures approval of, and administers long and short term capital and operating budgets for the Operations Division in conjunction with Chief of Police; develops and implements appropriate methods to monitor adherence to budget and resolve variances.
- Participates in developing department wide policies and procedures, and ensures employees administer approved policies and procedures appropriately. Develops and secures approval of policies and procedures for the Operations Division. Evaluates employee's recommendations concerning unit or shift procedures and approves implementation as appropriate.
- Provides reports to and for the Chief on any requested topic.
- Assists with media.
- Researches and develops appropriate policies, general procedures, standard operating procedures and general operating guidelines for the Police Department.
- Researches and prepares ordinances for the City on police related subjects or topics having a bearing on police operations or enforcement.
- Is responsible for seeking out, researching and writing applications for available grants and other alternative funding opportunities.
- Assists the Support Supervisor in ensuring that personnel documentation is maintained in accordance with State, City and Department requirements.
- Maintains cooperative working relationships with a variety of City staff and department committees to obtain solutions to problems and better coordinate services provided.
- Monitors the Operations Division employee Early Warning System and ensures that appropriate steps are being taken.
- Ensures that personnel within his/her command receive appropriate training.
- Promotes continuous improvements in methods of patrol operations or investigations by revising and developing work standards, implementing appropriate corrective actions to resolve enforcement problems and ensuring adherence to quality assurance programs.
- Maintains and enhances department's public and employee relations efforts through contacts with civic organizations, businesses, City residents and City employees; investigates and resolves complaints or concerns; attends meetings of professional, civic, and service organizations as a representative of the Police Department.
- Assists the Chief in representing the police department with other entities inside and outside of Darien.
- Attends various meetings as needed, including DuComm Support, DuPage States Attorney, MERIT, DuMEG and others.
- Coordinates periodic audits of the evidence and property room and ensures proper disposal of evidence / property that is no longer justified in keeping.
- Performs other duties as assigned by the Chief of Police.
- In the absence of the Chief of Police assumes command of the Police Department.
- When necessary, performs all duties and functions of a sworn police officer, including tactical team activities and field command situations directing department efforts.
- Assume responsibility for scheduling oversight and have authority to direct subordinates in necessary corrections to the schedule in order to meet the Department's operational goals.

- Respond to major incidents in order to establish and maintain a command presence and ensure the proper allocation of resources as they arrive.
- Plans, directs and reviews the work plan for assigned staff ensuring resources are being properly allocated to the operations to adequately address crime and disorder problems.
- Oversees the operations of the investigative services section including, school resource officer, task force officer, and detectives ensuring proper case management and case assignment.
- Serves as the liaison for MERIT, DuMeg, and other law enforcement entities.
- Assists subordinate employees in developing and meeting appropriate enforcement or case clearance goals and objectives for each shift or unit.
- Monitors and evaluates the effectiveness of service delivery methods and procedures.
- Coordinates with the FTO supervisor the orientation, training and evaluation of newly hired personnel and the training program to ensure its objectives are being met.
- Directs sergeants in the development and implementation of goals, objectives and policies and priorities for assigned programs and recommends changes to policies.
- Represents the department in meetings with individuals, groups of citizens, other law enforcement executives and state/local government officials.
- Oversees pre-planned events to ensure safety and efficiency and appropriate staffing.
- Manages and oversees special projects.
- Periodically attends roll calls and disseminate and receive information to and from the field officers and supervisors.
- Participate on various committees to be established at the direction of the Chief of Police.
- Reviews daily training plans and ensures they are completed by required employees.
- Reviews calls for service for service quality.
- Reviews and approves overtime sheets.
- Handles administrative tow hearings.
- The Operations Commander provides an administrative chain of command for these specialty officers relative to their areas of police specialization.
- In the absence of the Chief of Police and the Administration Commander the Operations Commander assumes command of the Police Department.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

- Professional knowledge of law enforcement, criminal justice and public administration principles and practices.
- Keeps current regarding trends and developments in law enforcement and investigations theory, practices, and management through appropriate educational programs, professional associations and literature.
- Knowledge of federal, state and local laws.
- Knowledge of supervisory and management principles and practices.
- Skill in law enforcement techniques and ability to use them safely.
- Skill in interpersonal relationships and effective communication (both oral and written) with staff, City management and citizens.
- Skill in analyzing management information and interpreting it accurately.
- Ability to manage dangerous or crisis situations, extreme stress, without a loss of productivity.

- Knowledge of principles of data led policing
- Knowledge in resource allocation.
- Knowledge in community oriented policing principles including problem solving.
- Skill in analyzing management information and interpreting it accurately.
- Able to lead employees to ensure the success of departmental programs and assignments.
- Necessary analytical skills to critically evaluate the delivery of general police services to the community and respond to deficiencies by identifying and implementing appropriate corrective actions.
- Knowledge of safety rules and regulations and their application within the department.

MENTAL AND PHYSICAL ABILITY

- Ability to concentrate and pay close attention to detail with constant interruptions associated with answering the phone or responding to citizens or employees seeking assistance.
- Ability to manage, develop and implement strategies intended to address a crisis situation while under varying extremes of stress without loss of productivity.
- Ability to sit for extended periods of time while analyzing data and/or preparing written reports.
- Physical effort required associated with walking, standing, stooping, and lifting as part of basic law enforcement duties.
- Good vision is required, either uncorrected or corrected through the use of lenses.
- Good hearing is required, either uncorrected or corrected through the use of a hearing aid.

EQUIPMENT USED

The Deputy Chief shall be able to function with expertise: computer (numerous pieces of software including windows, excel, PowerPoint, Word, Lexipol, Guardian Tracker and others), general office equipment, automobile, radio, firearms, and other standard police equipment.

MINIMUM QUALIFICATIONS REQUIRED

- **Licenses:**
 - Certified Police Officer
 - Valid Driver's License
- **Experience:** Minimum of four years of supervisory and/or managerial experience.
- **Training:** Advanced knowledge of law enforcement and police administrative theory and practice. The required training is for the better efficient and effective implementation of police operational services, better preparation of related reports, analyses, procedural recommendations and budgets. If not already possessed, an appointed commander shall attend either the Northwestern University Center for Public Safety or Southern Police Institute's School of Police Staff and Command or the F.B.I. National Academy.
- **Education:** A bachelor's level degree in police science, criminal justice or a police related field is preferred.

This job description should not be interpreted as all-inclusive. It is to identify the major responsibilities and requirements of this job. The incumbent may be requested to perform job-related responsibilities and tasks other than those stated in this description.



CITY OF DARIEN JOB DESCRIPTION

JOB TITLE: **Manager – Administrative Services**

DEPARTMENT: **Police**

REPORTS TO: **Chief of Police**

FLSA STATUS: **Exempt**

JOB SUMMARY

The manager of the Administrative Services Division has the responsibility to oversee the support functions of the police department and the operations of the Records area.

MAJOR DUTIES AND RESPONSIBILITIES

- **Records Supervisor**
 - Ensures subordinate employees comply with approved policies and procedures. Develops and secures approval of policies and procedures for the Administrative Services Division. Evaluates employee's recommendations concerning unit procedures and approves implementation as appropriate.
 - Oversees the qualifications and certifications of employees under his/her authority.
 - Orients, assigns work to, and evaluates performance of, employees under his /her authority. Schedules employees under his/her authority for vacations, training and other activities.
 - Disciplines and recommends discipline of subordinates. May investigate performance complaints of direct reports. Issue oral and written reprimands to employees under his/her authority.
 - Is responsible for the maintenance, control and dissemination of complete and accurate police records, evidence, general information and statistical reports and all documentation processed by the department for internal and external use.
 - Does not have formal or informal authority over sworn positions within the department.

- **Administrative Assistance**
 - With personal computer (utilizing Microsoft Word) and/or typewriter, transcribes letters, reports, charts, forms and other special documents for Chief of Police.
 - Enters data and creates reports using Microsoft Excel software.
 - Organizes, updates, and files documents and retrieves them from departmental files. Purges files and creates new ones as needed. Updates departmental list of files as needed. Ensures that personnel documentation is maintained in accordance with State, City and Department requirements. Ensures that all department records are properly documented and filed.
 - Completes various research or special projects as assigned.
 - Type varied materials from rough drafts dictation machine or compose utilizing a personal computer. Schedules appointments for the chief.
 - Schedules appointments and reservations; handles preparations for meetings.

- Manages the training (documentation & scheduling) of personnel in all fields of study. Determining which employees attend what training remains the purview of the employee and the employee's supervisor.
- Prepares and types purchase orders. Checks account balances and assigns account numbers. Verifies invoices received and forwards to Finance Department for payment.
- Researches vendors and prices for departmental purchases and supplies of over \$500.00. Obtains quotes when needed.
- Creates and maintains forms developed via various software programs (Word, Adobe, etc.), purchases forms especially when forms require carbon copies. Makes sure forms whether in paper form or electronic format are available to employees.
- Is responsible for the procurement, inventory, distribution, maintenance and efficient use of equipment, materials and supplies in conjunction with operations personnel. Handles purchase orders, agenda memos, invoice preparation for payment, procuring quotes, etc.
- Works other city employees and sworn staff to ensure the proper maintenance of the building and grounds as well as the fleet.
- Prepares the paperwork for administrative tows, testimony remains with operations.
- Is the department's FOIA Administrator.
- Develops and maintains a variety of contacts with external organizations such as other local law enforcement agencies, Vendors, Maintenance Personnel and Providers of Products and Supplies.
- Administers long and short term capital and operating budgets for the Administration Division in conjunction with Chief of Police; develops and implements appropriate methods to monitor adherence to budget and resolve variances.
- Assists the Chief in planning, organizing, directing and controlling the management of the Administration Division. Participates in developing goals and objectives and in designing and implementing appropriate plans to meet agreed upon goals.
- Provides reports to and for the Chief on any requested topic.
- Maintains cooperative working relationships with a variety of City staff and department committees to obtain solutions to problems and better coordinate services provided.
- Adheres to Citywide and departmental policies and procedures and rules and regulations.
- Attends various meetings as needed, including DuPage County Records Consortium, LERMI, FOIA and others.
- Prepares agenda memos, types minutes, etc. for the Police Commission.
- Prepares agenda, agenda memos, types minutes, etc. for the Fire & Police Commission.
- Performs other duties as assigned by the Chief of Police.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

- General knowledge of law enforcement, criminal justice and public administration principles and practices as they relate to job duties.
- General knowledge of federal, state and local laws as they relate to job duties.
- Knowledge of supervisory and management principles and practices.
- Skill in interpersonal relationships and effective communication (both oral and written) with staff, City management and citizens.
- Skill in analyzing management information and interpreting it accurately.
- Knowledge in resource allocation.
- Able to lead employees to ensure the success of departmental programs and assignments.

- Necessary analytical skills to critically evaluate the delivery of services and respond to deficiencies by identifying and implementing appropriate corrective actions.
- Knowledge of safety rules and regulations and their application within the department.
- Familiar with the records functions.
- Ability to transcribe dictation.
- Ability to proofread correspondence and typed documents to identify and correct spelling, grammatical and/or formatting errors.
- Ability to organize files in a logical manner.
- Ability to set priorities and handle multiple tasks simultaneously.
- Ability to read and comprehend written policies, procedures, instructions, etc.
- Ability to interact effectively with peers, superiors, officials, and members of the public.
- Ability to comprehend and carry out moderately complex work instructions.
- Knowledge of computer operations, hardware and software to assist other employees with computer problems.
- Ability to exercise independent judgment and initiative.
- Ability to serve the public within a customer service-oriented organization.

MENTAL AND PHYSICAL ABILITY

- Ability to concentrate and pay close attention to detail with constant interruptions associated with answering the phone or responding to citizens or employees seeking assistance.
- Ability to manage, develop and implement strategies intended to address a crisis situation while under varying extremes of stress without loss of productivity.
- Ability to sit for extended periods of time while analyzing data and/or preparing written reports.
- Physical effort required associated with walking, standing, stooping and lifting as part of basic duties.
- Good vision is required, either uncorrected or corrected through the use of lenses.
- Good hearing is required, either uncorrected or corrected through the use of a hearing aid.
- Occasionally lifts, carries, and/or moves objects (files, packages, etc.) weighing up to 25 pounds.
- Ability to speak and hear clearly over the telephone to obtain or relay information to callers and communicate effectively, particularly with members of the public.
- Ability to see documents on computer screen, small print on written documents or forms, file labels, etc.
- Ability to reach up high or down low to put files in or retrieve them from file cabinets.
- Requires good coordination and mobility of hands and fingers to operate computer keyboard, use small hand tools, etc.
- Ability to adapt to changing technology and to work smoothly and cooperatively on a variety of procedures.
- Works in a normal office environment where there are little or no physical discomforts associated with changes in weather such as rain, cold, snow, heat or discomforts associated with noise, dust, dirt and the like.

EQUIPMENT USED

Shall be able to function with expertise: computer (numerous pieces of software including windows, excel, PowerPoint, Word, Lexipol, Guardian Tracker and others) and general office equipment. Routinely uses telephones, photocopy machine, fax machine, dictation equipment, calculator and other standard office equipment.

MINIMUM QUALIFICATIONS REQUIRED

- **License:** Have or ability to obtain any necessary licenses for the position.
- **Experience:** Minimum of four years supervisory and / or managerial experience is preferred.
- **Training:** Required training is for the more efficient and effective implementation of records, customer service, better preparation of related reports, analyses, procedural recommendations and budgets.
- **Education:** A bachelor's level degree in police science, criminal justice or a police related field is preferred.

This job description should not be interpreted as all-inclusive. It is to identify the major responsibilities and requirements of this job. The incumbent may be requested to perform job-related responsibilities and tasks other than those stated in this description.



CITY OF DARIEN JOB DESCRIPTION

JOB TITLE: **Sergeant – Detective**
DEPARTMENT: **Police**
DIVISION: **Operations**
JOB STATUS: **Full-Time**
REPORTS TO: **Deputy Chief of Police**

Job descriptions are intended to present a descriptive list of the range of duties performed by employees in this class. Descriptions are not intended to reflect all duties performed within the job.

POSITION PURPOSE

The purpose of the Detective Sergeant is to supervise and oversee the activities of assigned personnel to ensure proper performance of investigative and other police duties. The Detective Sergeant assigns, delegates and coordinates investigative work of subordinates; performs traditional supervisory functions such as scheduling work and employee evaluations. The Detective Sergeant also conducts and participates in case investigation and may be assigned background investigations. The position is responsible for overseeing and supervising property management and evidence handling.

DUTIES AND TASKS

The following responsibilities, major duties and related tasks have been identified as being essential to the proper and effective performance of the Detective Sergeant. The individual assigned as the Detective Sergeant is expected to perform all of the following responsibilities, duties and tasks.

Leadership Skills

Consistently exhibits a professional appearance; effectively represents the department; leads by example; assumes command and acts appropriately in the absence of superior officer in situations beyond the scope of his/her normal command; self-initiates activity when appropriate.

Schedule, Monitor and Evaluate Personnel

Assigns personnel to various work assignments on a daily basis, including problem areas; monitors attendance; calls in additional staff when understaffed; gives continuous feedback to subordinates about positive and negative aspects of performance, including citizen contacts; reviews subordinates' daily activity; completes accurate performance appraisals based upon sufficient contact with subordinates.

Conducts Administrative Investigations

Investigates minor complaints against officers; follows through on calls from citizens; communicates with citizens (via telephone and in person); responds in writing to citizens when appropriate; keeps Chief and Deputy Chief informed of all major investigations.

Sergeant Responsibility

Utilizes subordinates in the delegation process in a responsible manner; respects and follows the chain of command except when exigencies exist; reviews and approves written reports of subordinates; conducts inspections as necessary. Directly supervises five to ten employees.

Stays Current with Trends and Issues in Law Enforcement

Remains up to date and responsive to current policing issues and trends having a direct impact on the department; suggests changes to policies, procedures and general orders.

Receives Training

Participates in both in-house and external training curricula; shows initiative in developing and improving skills based upon training received; upon receiving training brings new training concepts back to the department and instructs same.

Determines Training Needs

Recommends and assists in determining department training needs; conducts testing and evaluation of new equipment when appropriate.

Interacts Well with Other Employees/Citizens

In communicating with other employees and citizens demonstrates cooperation, tact, support and respect; utilizes input from others and offers feedback; displays a willingness to work with all units and citizens to solve problems.

Communication with Outside Agencies

Interacts in a positive manner with outside law enforcement agencies (Federal, State, County, and local), city administration and other governmental entities.

Management of Cases

Monitors/evaluates/disseminates reports; ensures efficient assignment of caseload; ensures accurate completion and closure of investigations; facilitates follow-up of police reports and other documentation.

Management of Special Assignments

Assigns special tasks to investigators (e.g. background checks, tobacco compliance, etc.); follows-up on special tasks; identifies/monitors/reports on appropriate response to criminal patterns and trends.

Manage Major Incidents

Identifies and assigns proper personnel; provides guidance and support to clear/close major cases; ensures proper handling of evidence, paperwork and other information related to major incidents.

Scheduling

The Detective Sergeant position involves regularly scheduled work hours, normally Monday through Friday, but may be called upon to extend in the event of emergency, disaster, workload

or work-in-progress. Work is performed in a normal office environment, with some exposure to outdoor temperatures.

MINIMUM KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

The Detective Sergeant must have skills in personnel management and effective oral and written communications. The position requires skills in the use of computer hardware and software. The detective sergeant must have considerable knowledge of Federal, State, and local laws including criminal and civil law. The Detective Sergeant needs to have considerable knowledge of crime scene and property management, criminal investigative practices and procedures. Must have the ability to plan, organize, develop and supervise work activities of investigators and other assigned personnel. Ability to prepare and maintain accurate reports and records of assigned activity. Knowledge of department personnel policy rules, regulations and procedures including knowledge of related labor management, union contracts and personnel management. Ability to interact positively with residents, other city employees, external contacts and the general public. Ability to interact effectively in a stressful environment and act quickly and calmly in emergencies.

PHYSICAL DEMANDS / ESSENTIAL FUNCTIONS

- Have hearing correctable to levels below 35 dB and in the 500-3,000Hz frequency range; and sight correctable to 20-20.
- Effect arrests, or subdue resisting individuals.
- Chase fleeing suspects or run to persons requiring emergency assistance; or provide assistance to citizens and co-workers in distress.
- Lift and carry equipment and injured/deceased persons, force entry into buildings, or climb flights of stairs/ladders.
- Walk, stand or sit for long periods of time (including driving).
- Operate required equipment with necessary finger dexterity.
- Read, comprehend and speak English.
- Use a computer.
- Achieve and maintain firearm proficiency at an acceptable level.
- May be exposed to extreme weather, disease and occasional violence.

MINIMUM EDUCATION, EXPERIENCE AND CERTIFICATION REQUIREMENTS

Must possess basic knowledge of police application, policy and practices at a level generally acquired through completion of basic State of Illinois law enforcement training, Police Staff and Command and an Associate degree in Criminal Justice, or equivalent years of training and experience. Valid Illinois class D Driver's License required.



CITY OF DARIEN

DU PAGE COUNTY, ILLINOIS

ORDINANCE NO. _____

**AN ORDINANCE AMENDING VARIOUS SECTIONS OF TITLE 8,
CHAPTER 1, "POLICE DEPARTMENT" OF THE
CITY OF DARIEN CITY CODE**

ADOPTED BY THE

MAYOR AND CITY COUNCIL

OF THE

CITY OF DARIEN

THIS 5th DAY OF AUGUST, 2019

**Published in pamphlet form by authority of
the Mayor and City Council of the City of
Darien, DuPage County, Illinois, this _____
day of August, 2019.**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING VARIOUS SECTIONS OF TITLE 8, CHAPTER 1,
“POLICE DEPARTMENT” OF THE CITY OF DARIEN CITY CODE**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU
PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS,** as
follows:

SECTION 1: Section 8-1-1 (B) of Title 8, Chapter 1, " Police Department", as amended,
is hereby further amended, to read as follows:

8-1-1: CREATION OF DEPARTMENT:

- (B) Deputy Chief. The deputy chief position shall be an exempt rank immediately below that of the chief. The deputy chief shall be appointed by the chief of police The deputy chief shall serve at the discretion of the chief and if removed from that position shall revert to the rank he or she held immediately prior to his or her appointment to the deputy chief, if applicable.

SECTION 2: Section 8-1-4(A) of Title 8, Chapter 1, “Police Department”, as amended,
is hereby further amended, to read as follows:

8-1-4: APPOINTMENTS, PROMOTIONS AND DISCHARGES:

- (A) Appointments and Promotions: Appointments to and promotions within the police department, other than appointment to the offices of chief and commander, shall be made by the board of fire and police commissioners’ in the manner provided by law.

SECTION 3: Section 8-1-7(B) & (C), of Title 8, Chapter 1, “Police Department”, as amended, are hereby further amended, to read as follows:

8-1-7: RULES AND REGULATIONS OF DEPARTMENT:

- (B) Badge of Police Officers: Every member of the police department, unless serving in an undercover position, shall wear a suitable badge to be furnished by the City.

ORDINANCE NO. _____

(C) **Witness Fees:** Every member of the police department shall appear as a witness whenever this is necessary in the prosecution for a violation of a city ordinance or a state or federal law. However, no such member shall accept any witness fee for such services in any action or suit to which the city is a party.

SECTION 4: This Ordinance and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such ordinance should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the City of Darien that to the extent that the terms of this ordinance should be inconsistent with any non-preemptive state law, that this ordinance shall supersede state law in that regard within its jurisdiction.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage and approval, and shall subsequently be published in pamphlet form as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 5th day of August, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

ORDINANCE NO. _____

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY,
ILLINOIS, this 5th day of August, 2019.**

JOSEPH A. MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

AGENDA MEMO
City Council
August 5, 2019

ISSUE STATEMENT

A resolution authorizing the purchase of one new SG16B Stump Grinder (#424-0461) and A-19B Auger Attachments and related components, for the existing Cat Skid Steer from Altorfer Cat in an amount not to exceed \$9,643.

RESOLUTION

BACKGROUND/HISTORY

The proposed Stump Grinder attachment is to be utilized as a stump grinder once a tree is removed. The grinder will also allow the department to provide limited root pruning in areas where tree roots have raised above the existing grade within a parkway and block overland flow of storm water, thus creating slip and fall hazards.

The Auger attachment will allow the department to auger 12-inch holes for the mailbox program, restoration project; mailbox, fence posts and safety bollards.

Both items will have the ability to reduce outsourced costs as it relates to stump grinding and the auger will provide optimal time savings through the mechanical application.

Staff had requested quotes for the proposed equipment and below is a summary of the competitive quotes.

VENDOR	COST
Altorfer Cat	\$9,643.00
McCann	\$9,783.25
Westside Tractor	\$10,552.17

The attachments are approved items for the FY 19/20 Budget.

The proposed expenditure would be expended from the following line accounts:

	ACCOUNT DESCRIPTION	FY 19-20 BUDGET	PROPOSED EXPENDITURE	PROPOSED BALANCE
01-30-4259	SMALL TOOLS AND EQUIPMENT	\$5,500	\$ 4,821.50	\$ 678.50
02-50-4231	MAINTENACE WATER SYSTEM	\$5,500	\$ 4,821.50	\$ 678.50
TOTALS		\$11,000	\$ 9,643.00	\$ 1,357.00

COMMITTEE RECOMMENDATION

Municipal Services Committee recommends a resolution authorizing the purchase of one new SG16B Stump Grinder (#424-0461) and A-19B Auger Attachments and related components, for the existing Cat Skid Steer from Altorfer Cat in an amount not to exceed \$9,643.

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the August 5, 2019, City Council agenda for formal consideration.



RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE NEW SG16B STUMP GRINDER (#424-0461) AND A-19B AUGER ATTACHMENTS AND RELATED COMPONENTS, FOR THE EXISTING CAT SKID STEER FROM ALTORFER CAT IN AN AMOUNT NOT TO EXCEED \$9,643.00

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien hereby authorizes the Mayor and City Clerk to accept a proposal from Altorfer Cat for the purchase of one new SG16B stump grinder (#424-0461) and A-19B Auger Attachments and related components, for the existing Cat Skid Steer, copy of which is attached hereto as "[Exhibit A](#)".

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 5th day of August 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 5th day of August 2019.

JOSEPH A. MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

ALTORFER

July 1, 2019

City of Darien
CID#1057901
1702 Plainfield Rd.
Darien, IL 60561
Attn: Kris Throm

Auger, Bits, Extensions

A-19B Auger #219-7706

12" Auger Bit #153-4085

12" Auger Ext. #156-6328

24" Auger Ext #217-3192

Sale Price with Governmental Discount \$3,002

SG16B Stump Grinder #424-0461

Sale Price with Governmental Discount \$6,641

Delivery Approximately 1-2 weeks

If you should have any questions or concerns please feel free to give me a call.

Pete N. Swanson

Machine Sales Rep.

Altorfer Cat

635W. Lake St.

Elmhurst, IL 60126

(M)630-936-0626

(F) 630-279-0121

pete.swanson@altorfer.com

www.altorfer.com

ALTORFER

AGENDA MEMO
City Council
August 5, 2019

ISSUE STATEMENT

Approval of a resolution accepting a proposal from Ampol Group International Inc. for the 2019 Municipal Complex Interior Painting and Flooring Project in an amount not to exceed \$34,985.00.

RESOLUTION

BACKGROUND

The FY 19/20 Budget included funding for various housekeeping items as it relates to general painting of the City Hall Administration Building, tile covering and partitions for the existing bathrooms, and painting of trim. The scope of work is for the general office area and vestibule. The administrative building has not been painted in excess of 20 years and requires the abovementioned updates. See [Attachment A](#), regarding further details as it relates to the scope of work.

Staff had advertised and sent out invitations for a sealed bid and received five (5) bids on June 25, 2019, see bid tally labeled [Attachment B](#). Ampol Group International Inc. was the lowest bidder.

The bid also included the following options for additional work:

Option 1-Existing floor and stairs-from the administrative hallway to downstairs area-Prep and paint existing floor and stairs with a non-slip surface.

Option 2-Existing floor and stairs-from the administrative hallway to downstairs area-Remove and install similar non-slip product-Grey tone.

Due to the cost of either option, Staff does not recommend moving forward with either. Staff will budget for the additional work for FY 2020/21.

Funding for the proposed project would be expended from the following line item:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 19/20 BUDGET	PROPOSAL COSTS	PROPOSED BALANCE
01-30-4223	Maintenance Building - City Hall Office Painting-Bathroom Tiling	\$34,000.00	\$34,985.00	*(\$985.00)

***The proposed line item is over budget by approximately \$985.00**

COMMITTEE RECOMMENDATION

Municipal Services Committee recommends approval of resolution accepting a proposal for 2019 Municipal Complex Interior Painting and Flooring proposal from Ampol Group International Inc.in an amount not to exceed \$34,985.

Staff Note-Cashier's Check in the amount of \$1,749.25, dated 6/25/19, check no 5630 is on file and will be released upon completion, see [Attachment C](#).

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the August 5, 2019 City Council agenda for formal consideration.

**BID SPECIFICATIONS FOR:
2019 Municipal Complex Interior Painting and Flooring Project.**

SCOPE OF WORK:
The City of Darien, Illinois is requesting bids for:

2019 Municipal Complex Interior Painting and Flooring Project.

The period of work shall begin, August 12, 2019 and be completed by October 21, 2019.
The awarded vendor will have the flexibility to work after hours and weekends.

DESCRIPTION OF WORK:

The scope of work under this contract shall include all identified areas as depicted within the attachment labeled as Attachment A and shall include Room Numbers from 101-120.
Please note Room 118 is **NOT** part of this contract

A. Walls

All items will be removed from the walls, by the City forces, 24-48 hours prior to the scheduled room. The awarded vendor shall have the ability to move existing freestanding office furniture switch and outlet/communication plates, wall vent grilles from all walls to complete the scope of work. All items removed shall be reinstalled or set. The awarded vendor will be required to complete the following as it relates to wall painting:

1. Repair and patch all walls prior to painting
2. One coat of premium prime for walls
3. Two coats of an eggshell finish, Sherwin Williams Emerald Interior Acrylic Latex paint or equivalent.
4. Color scheme to be up to four various colors throughout the building-Preliminary colors will be of grey tone

B. Trim Work

All existing window treatments will be removed by City Staff All existing doorway, interior windows painted brown and all existing interior window trim painted green shall be prepared for painting.

1. One coat of premium prime for trim as described above
Two coats of an eggshell finish, Sherwin Williams Emerald Interior Acrylic Latex Paint or equivalent. Interior Acrylic Latex Paint or equivalent
2. Color scheme to be up to three various colors throughout the building-Preliminary colors will be of neutral tone

C. Base Cove

1. Remove and replace existing cove base
2. Color scheme to be up to two various colors throughout the building-Preliminary colors will be of grey tone

D. Bathrooms Room No's 107,108,116 and 117

1. Remove existing partitions, fixtures, tile flooring-City will provide dumpster

2. Prep existing floor, install ½-inch durrock underlayment or equivalent
3. Install 12x12 non-slip, porcelain tile with a 5-inch tile cove molding-tiles may be field cut for the cove application. Bidders shall use a \$12.00 per square foot price for the tile. The awarded vendor shall provide samples upon award.
4. The color scheme to be up to two variations of a grey tone.
5. The awarded vendor shall supply and install new partitions as currently in place and shall be of a tone to match floor
6. Vendor shall be required to install grab bars within all partition areas, including wall side per ADA specifications.
7. The existing plumbing and wall features will be removed by the awarded vendor, and the City will purchase and install new fixtures, including countertop.
8. Prepare, prime and paint all walls.

E. Stairwell Room 109 Additional Work

1. Prep and paint existing railing-Grey tone

Option 1-Existing floor and stairs-Prep and paint existing floor and stairs with a non-slip surface

Option 2-Existing floor and stairs-Remove and install similar non-slip product-Grey tone

- A. Award of contract shall be based on total program cost and awarded by the City Council. The City reserves the right to increase, decrease, or omit any of the quantities in the proposed schedule of prices. The City further reserves the right to waive formalities and reject any or all bids.
- B. **PREVAILING WAGE RATE:** The Contractor shall comply with the prevailing wage rates, as determined by the Illinois Department of Labor. A copy of the wages applicable at the time of “Advertising for Bid” is attached hereto.

The contract calls for the **construction** of a “public work,” within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01 *et seq.* (the “Act”). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on Public Works projects no less than the “prevailing rate of wages” (hourly cash wages plus fringe benefits) in the county where the work is performed. For information regarding the current prevailing wage rates, please refer to the Illinois Department of Labor’s website. All contractors and subcontractors rendering services under this contract must comply with all the requirements of the Act, including, but not limited to, all wage notice and recordkeeping duties.

- C. Certified Payroll shall be required with each payout request. A final lien waiver shall be supplied prior to the final payout.

GENERAL PROVISIONS

Contract – The successful bidder will be required to enter into a standard form contract, (attached in Section III page 33) with the City of Darien within ten (10) days of notice of bid award (hereinafter referred to as the “Contract”).



CITY OF DARIEN PUBLIC WORKS
1702 PLAINFIELD ROAD
DARIEN IL 60561
CONFERENCE ROOM

SEALED BID: 2019 MUNICIPAL COMPLEX INTERIOR PAINTING & FLOORING PROJECT
OPENING DATE/TIME: JUNE 25, 2019 @ 10:00 a.m.

ITEM	DESCRIPTION	LOCATION	UNIT COST	Reef, LLC bid bond-yes TOTAL COST	Bee Liner Lean Services bid bond-yes TOTAL COST	Ampol Group International Inc. bid-check TOTAL COST	RoMAAS, Inc. bid bond-yes TOTAL COST	Czervik Construction Co. bid bond-yes TOTAL COST
1	Section A - Wall Painting	Rooms 101-106, 109-115, 119-120	lump sum	\$ 33,000.00	\$ 21,350.00	\$ 19,525.00	\$ 25,000.00	\$ 10,348.54
2	Section B - Trim Work	Rooms 101-117, 119-120	lump sum	\$ 3,800.00	\$ 7,150.00	\$ 1,500.00	\$ 12,700.00	\$ 9,547.90
3	Section C - Base Cove	Rooms 101-106, 109-115, 119-120	lump sum	\$ 6,200.00	\$ 3,350.00	\$ 1,500.00	\$ 12,200.00	\$ 3,584.98
4	Section D - Bathrooms	107, 108, 116, 117	lump sum	\$ 35,000.00	\$ 35,500.00	\$ 9,460.00	\$ 26,500.00	\$ 28,673.58
5	Section E - Paint Handrails	109	lump sum	\$ 800.00	\$ 1,250.00	\$ 3,000.00	\$ 3,500.00	\$ 1,195.00
TOTALS				\$ 78,800.00	\$ 68,600.00	\$ 34,985.00	\$ 79,900.00	\$ 53,350.00
option 1	Section E - Option 1 - Existing floor & stairs Prep & paint existing floor & stairs with a non-slip surface	Room 106	lump sum	\$ 1,600.00	\$ 2,500.00	\$ 10,000.00	\$ 4,500.00	\$ 3,120.00
option 2	Section E - Option 2 - Existing floor & stairs Remove & install similar non-slip product-grey tone	Room 106	lump sum	\$ 3,100.00	\$ 3,650.00	\$ 15,400.00	\$ 7,900.00	\$ 11,820.00
Total including Options 1 & 2				\$ 83,500.00	\$ 74,750.00	\$ 60,385.00	\$ 92,300.00	\$ 68,290.00



SECTION II

BIDDER SUMMARY SHEET

2019 MUNICIPAL COMPLEX INTERIOR PAINTING & FLOORING PROJECT

Firm Name: Ampol Group International Inc

Address: 521 Santa Rosa Dr

City, State, Zip Code: Des Plaines, IL 60018

Contact Person: Peter Shultz

FEIN #: 26-2485774

Phone: (773)462-0033 Fax: (872)713-6044

Mobile: (773) 895-0903

E-mail Address: Peter.Shultz@ampolgroup.com

RECEIPT OF ADDENDA: The receipt of the following addenda is hereby acknowledged:

Addendum No. _____, Dated _____

Addendum No. _____, Dated _____

Ampol Group International 521 Santa Rosa Drive Des Plaines, IL 60018 773-462-0033		5630
DATE <u>6/25/19</u>		70-2390/719
PAY TO THE ORDER OF <u>CITY OF DARIEN</u>	\$ <u>1,749.25</u>	
<u>ONE THOUSAND SEVEN HUNDRED FORTY NINE</u> <u>25/100</u> DOLLARS		
FOR <u>Bid Bond</u>	Fifth Third Bank	



RESOLUTION NO. _____

A RESOLUTION ACCEPTING A PROPOSAL FROM AMPOL GROUP INTERNATIONAL INC. FOR THE 2019 MUNICIPAL COMPLEX INTERIOR PAINTING AND FLOORING PROJECT, IN AMOUNT NOT TO EXCEED \$34,985.00

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien hereby authorizes the Mayor and City Clerk to accept a proposal from Ampol Group International Inc., for the 2019 Municipal Complex Interior Painting and Flooring Project, in amount not to exceed \$34,985.00, a copy of which is attached hereto as "[Exhibit A](#)".

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 5th day of August, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 5th day of August, 2019.

JOSEPH A. MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

CITY OF DARIEN**CONTRACT**

This Contract is made this ____ day of _____, 20__ by and between the City of Darien (hereinafter referred to as the "CITY") and _____ (hereinafter referred to as the "CONTRACTOR").

WITNESSETH

In consideration of the promises and covenants made herein by the CITY and the CONTRACTOR (hereinafter referred to collectively as the "PARTIES"), the PARTIES agree as follows:

SECTION 1: THE CONTRACT DOCUMENTS: This Contract shall include the following documents (hereinafter referred to as the "CONTRACT DOCUMENTS") however this Contract takes precedence and controls over any contrary provision in any of the CONTRACT DOCUMENTS. The Contract, including the CONTRACT DOCUMENTS, expresses the entire agreement between the PARTIES and where it modifies, adds to or deletes provisions in other CONTRACT DOCUMENTS; the Contract's provisions shall prevail. Provisions in the CONTRACT DOCUMENTS unmodified by this Contract shall be in full force and effect in their unaltered condition.

The Invitation to Bid

The Instructions to the Bidders

This Contract

The Terms and Conditions

The Bid as it is responsive to the CITY'S bid requirements

All Certifications required by the City

Certificates of insurance

Performance and Payment Bonds as may be required by the CITY

SECTION 2: SCOPE OF THE WORK AND PAYMENT: The CONTRACTOR agrees to provide labor, equipment and materials necessary to provide the services as described in the CONTRACT DOCUMENTS and further described below:

Unit Pricing for the:

<p>CITY OF DARIEN</p> <p>2019 MUNICIPAL COMPLEX</p> <p>INTERIOR PAINTING AND FLOORING PROJECT</p>
--

(Hereinafter referred to as the "WORK") and the CITY agrees to pay the CONTRACTOR pursuant to the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) the following amount for performance of the described unit prices.

SECTION 3: ASSIGNMENT: CONTRACTOR shall not assign the duties and obligations involved in the performance of the WORK which is the subject matter of this Contract without the written consent of the CITY.

SECTION 4: TERM OF THE CONTRACT: This Contract shall commence on the date of its execution. The WORK shall commence upon receipt of a Notice to Proceed and continue for the period specified. This Contract shall terminate upon completion of the WORK, but may be terminated by either of the PARTIES for default upon failure to cure after ten (10) days prior written notice of said default from the aggrieved PARTY. The CITY, for its convenience, may terminate this Contract with thirty (30) days prior written notice.

SECTION 5: INDEMNIFICATION AND INSURANCE: The CONTRACTOR shall indemnify and hold harmless the CITY, its officials, officers, directors, agents, employees and representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liability of any character, incurred due to the alleged negligence of the CONTRACTOR, brought because of any injuries or damages received or sustained by any person, persons or property on account of any act or omission, neglect or misconduct of said CONTRACTOR, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the CONTRACT DOCUMENTS, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the CITY, its officials, officers, directors, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The CONTRACTOR shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities. The Contractor shall not make any settlement or compromise of a lawsuit or claim, or fail to pursue any available avenue of appeal of any adverse judgment, without the approval of the City and any other indemnified party. The City or any other indemnified party, in its or their sole discretion, shall have the option of being represented by its or their own counsel. If this option is exercised, then the Contractor shall promptly reimburse the City or other indemnified party, upon written demand, for any expenses, including but not limited to court costs, reasonable attorneys' and witnesses' fees and other expenses of litigation incurred by the City or other indemnified party in connection therewith. Execution of this Contract by the CITY is contingent upon receipt of Insurance Certificates provided by the CONTRACTOR in compliance with the CONTRACT DOCUMENTS.

SECTION 6: COMPLIANCE WITH LAWS: The bidder shall at all times observe and comply with all laws, ordinances and regulations of the federal, state, local and City governments, which may in any manner affect the preparation of bids or the performance of the Contract. Bidder hereby agrees that it will comply with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., including the provision dealing with sexual harassment and that if awarded the Contract will not engage in any prohibited form of discrimination in employment as defined in that Act and will require that its subcontractors agree to the same restrictions. The contractor shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. Contractors and all subcontractors shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. Contractors and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed. Not less than the Prevailing Rate of Wages as found by the City of Darien or the Department of Labor shall be paid to laborers, workmen, and mechanics performing work under the Contract. If awarded the Contract, contractor must comply with all provisions of the Illinois Prevailing Wage Act, including, but not limited to, providing certified payroll records to the Municipal Services Department. Contractor and subcontractors shall be required to comply with all applicable federal laws, state laws and regulations regarding minimum wages, limit on payment to minors, minimum fair wage standards for minors, payment of wage due employees, and health and safety

of employees. Contractor and subcontractor are required to pay employees all rightful salaries, medical benefits, pension and social security benefits pursuant to applicable labor agreements and federal and state statutes and to further require withholdings and deposits therefore. The CONTRACTOR shall obtain all necessary local and state licenses and/or permits that may be required for performance of the WORK and provide those licenses to the CITY prior to commencement of the WORK if applicable.

SECTION 7: NOTICE: Where notice is required by the CONTRACT DOCUMENTS it shall be considered received if it is delivered in person, sent by registered United States mail, return receipt requested, delivered by messenger or mail service with a signed receipt, sent by facsimile or e-mail with an acknowledgment of receipt, to the following:

City of Darien
1702 Plainfield Road
Darien, IL 60561
Attn: Director of Municipal Services

SECTION 8: STANDARD OF SERVICE: Services shall be rendered to the highest professional standards to meet or exceed those standards met by others providing the same or similar services in the Chicagoland area. Sufficient competent personnel shall be provided who with supervision shall complete the services required within the time allowed for performance. The CONTRACTOR'S personnel shall, at all times present a neat appearance and shall be trained to handle all contact with City residents or City employees in a respectful manner. At the request of the Director of Municipal Services or a designee, the CONTRACTOR shall replace any incompetent, abusive or disorderly person in its employ.

SECTION 9: PAYMENTS TO OTHER PARTIES: The CONTRACTOR shall not obligate the CITY to make payments to third parties or make promises or representations to third parties on behalf of the CITY without prior written approval of the City Administrator or a designee.

SECTION 10: COMPLIANCE: CONTRACTOR shall comply with all of the requirements of the Contract Documents, including, but not limited to, the Illinois Prevailing Wage Act where applicable and all other applicable local, state and federal statutes, ordinances, codes, rules and regulations.

SECTION 11: LAW AND VENUE: The laws of the State of Illinois shall govern this Contract and venue for legal disputes shall be DuPage County, Illinois.

SECTION 12: MODIFICATION: This Contract may be modified only by a written amendment signed by both PARTIES.

FOR: THE CITY

FOR: THE CONTRACTOR

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: Mayor

Title: _____

Date: _____

Date: _____

SECTION II

BIDDER SUMMARY SHEET

2019 MUNICIPAL COMPLEX INTERIOR PAINTING & FLOORING PROJECT

Firm Name: Ampol Group International Inc

Address: 521 Santa Rosa Dr

City, State, Zip Code: Des Plaines, IL 60018

Contact Person: Peter Shultz

FEIN #: 26-2485774

Phone: (773)462-0033 Fax: (872)713-6044

Mobile: (773) 895-0903

E-mail Address: Peter.Shultz@ampolgroup.com

RECEIPT OF ADDENDA: The receipt of the following addenda is hereby acknowledged:

Addendum No. _____, Dated _____

Addendum No. _____, Dated _____

Schedule of Prices for City Hall-Item A:

SUMMARY SCHEDULE

NO	DESCRIPTION	LOCATION	UNIT COST	TOTAL COST
1.	Section A- Wall Painting	ROOMS 101-106, 109- 115, 119-120	LUMP SUM	\$19,525.00
2.	Section B- Trim Work	ROOMS 101-117, 119-120	LUMP SUM	\$1,500.00
3.	Section C- Base Cove	ROOMS 101-106, 109- 115, 119-120	LUMP SUM	\$1,500.00
4.	Section D- Bathrooms	107, 108, 116,117	LUMP SUM	\$9,460.00
5.	Section E-Paint handrail	109	LUMP SUM	\$3,000.00
6.	PROJECT COST			\$ 34,985.00

City Hall Project Cost in written form: thirty-four thousand and nine hundred and eighty-five dollars

Schedule of Prices for Options:

SUMMARY SCHEDULE

NO	DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
OPTION 1.	Section E - Option 1-Existing floor & stairs- Prep & paint existing floor & stairs with a non- slip surface	Room 106	LUMP SUM	\$10,000.00
OPTION 2.	Section E Option 2-Existing floor & stairs- Remove & install similar non-slip product- Grey tone	Room 106	LUMP SUM	\$15,400.00

All bids shall be sealed and returned prior to the bid opening at 10:00AM. on Tuesday, June 25, 2019 at the City of Darien, 1702 Plainfield Road, Darien, Illinois, 60561.

1. The contract shall be awarded on a **Total Sum** based on the total cost of 1-6.
2. The awarded vendor/installer shall provide a one year performance bond in the amount of \$3,500.
3. By providing a bid to the City of Darien we hereby attest that we have either completed the scheduled site visit or have reviewed the plans as attached and are in general agreement with the dimensions provided.

VENDOR INFORMATION

The Contract shall begin on August 12, 2019 and completed by October 21, 2019.

TO BE COMPLETED BY VENDOR

COMPANYNAME: Ampol Group International

CONTACT PERSON: PETER SHULTZ

ADDRESS: 521 SANTA ROSA DR

CITY, STATE, ZIP CODE: DES PLAINES IL 60018

TELEPHONENUMBER: Office (773) 462-0033 Mobile (773) 895-0903

FACSIMILENUMBER: (872) 713-6044

E-MAIL ADDRESS Peter.Shultz@Ampolgroup.com

AUTHORIZED SIGNATURE: 

CERTIFICATION OF ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS

IMPORTANT: THIS CERTIFICATION MUST BE EXECUTED.

I, Peter Shultz, being first duly sworn certify

and say that I am CEO

(insert "sole City of Darien," "partner," "president," or other proper title) of

Ampol Group International Inc, the Prime Contractor

submitting this proposal, and that the Prime Contractor is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "bid-rigging" or "bid-rotating" of any state or of the United States.

Peter Shultz
Signature of Person Making Certification

Subscribed and Sworn To
Before Me This 25 Day

of June, 2019.

James Allen
Notary Public



AGENDA MEMO
City Council
August 5, 2019

ISSUE STATEMENT

Approval of a Supplemental Illinois Department of Transportation Resolution, (IDOT BLR 14220) authorizing the expenditure of Motor Fuel Tax (MFT) funds for the FY 2018/19 General Maintenance - maintenance of various streets and rights of way that impact the City streets, in an amount not to exceed \$54,042.55.

RESOLUTION **BACKUP**

BACKGROUND/HISTORY

The City Council approved an Illinois Department of Transportation Resolution for FY18/19 in the amount of \$554,804.39 for Motor Fuel Tax Fund (MFT) expenditures. The City is required to provide IDOT an annual expenditure close out report. Upon Staff review, a final summary was calculated for the various items, see [Attachment A, Supplemental BLR Form 14222](#). The main cost increase was due to snow and ice operations. The result is an increase of the Motor Fuel Tax expenditure in the amount of \$54,042.55, for a total expenditure of \$608,846.94. Per the IDOT guidelines, we are required to complete a Supplemental Resolution for the expenditure.

COMMITTEE RECOMMENDATION

Municipal Services Committee is requesting approval of the Supplemental Illinois Department of Transportation Resolution, (IDOT BLR 14220) authorizing the expenditure of Motor Fuel Tax (MFT) funds for the FY 2018/19 MFT General Maintenance.

ALTERNATE CONSIDERATION

No alternate consideration applicable.

DECISION MODE

This item will be placed on the August 5, 2019 City Council agenda for formal consideration.



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Resolution Type <div style="border: 1px solid black; padding: 2px;">Supplemental</div>	Section Number <div style="border: 1px solid black; padding: 2px;">19-00000-00-GM</div>
--	---	--

BE IT RESOLVED, by the _____ **Council** _____ of the _____ **City** _____ of _____
Governing Body Type Local Public Agency Type
Darien _____ Illinois that there is hereby appropriated the sum of _____
Name of Local Public Agency

Fifty Four Thousand Forty Two and 55/100 _____ Dollars (**\$54,042.55**) _____

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
 _____ **05/01/18** _____ to _____ **04/30/19** _____ .
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that _____ **City** _____ of _____ **Darien** _____
Local Public Agency Type Name of Local Public Agency

shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I _____ **JoAnne E. Ragona** _____ **City** _____ Clerk in and for said _____ **City** _____
Name of Clerk Local Public Agency Type Local Public Agency Type
 of _____ **Darien** _____ in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

_____ **Council** _____ of _____ **Darien** _____ at a meeting held on _____ **08/05/19** _____ .
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ **5th** _____ day of _____ **August, 2019** _____ .
Day Month, Year

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
 Department of Transportation
Date



Estimate of Maintenance Costs

Submittal Type **Supplemental**

Local Public Agency

County

Section Number

Maintenance Period
Beginning Ending

City of Darien

DuPage

19-00000-00-GM

05/01/18

04/30/19

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1)Aggregate Stone CA-6 & CA-7					-1	\$7,066.10	(\$7,066.10)	(\$7,066.10)
2)Pavement Patching-Hot					-1	\$1,294.42	(\$1,294.42)	(\$1,294.42)
3)Pavement Patching-Cold					1	\$2,865.13	\$2,865.13	\$2,865.13
4)Storm Sewer Maint					-1	\$4,170.24	(\$4,170.24)	(\$4,170.24)
5)Snow & Ice Control					1	\$88,649.70	\$88,649.70	\$88,649.70
6)Traffic Marking					-1	\$645.94	(\$645.94)	(\$645.94)
7)Street Sign Maint					-1	\$10,842.24	(\$10,842.24)	(\$10,842.24)
8)Mowing-public ROW					1	\$15,489.18	\$15,489.18	\$15,489.18
9)Catch Basin Cleaning					1	\$6,408.79	\$6,408.79	\$6,408.79
10)Tree Trimming Emergencies					1	\$33,213.69	\$33,213.69	\$33,213.69
11)Concrete General Maint Insp Benefits					-1	\$19,500.00	(\$19,500.00)	(\$19,600.00)
					-1	\$48,965.00	(\$48,965.00)	(\$48,965.00)
Total Operation Cost								\$54,042.55

Add Row

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$54,042.55		\$54,042.55
Local Public Agency Equipment			
Materials/Contracts(Non Bid Items)			
Materials/Deliver & Install/Request for Quotations (Bid Items)			
Formal Contract (Bid Items)			
Maintenance Total	\$54,042.55		\$54,042.55

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	Other Funds	Total Est Costs
Maintenance Engineering			
Material Testing			
Advertising			
Bridge Inspection Engineering			
Maintenance Engineering Total			
Total Estimated Maintenance	\$54,042.55		\$54,042.55

Remarks

Estimate of Maintenance Costs

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Darien	DuPage	19-00000-00-GM	05/01/18	04/30/19

SUBMITTED

Local Public Agency Official	Date
<input type="text"/>	<input type="text"/>

Title

County Engineer/Superintendent of Highways	Date
<input type="text"/>	<input type="text"/>

APPROVED

Regional Engineer Department of Transportation	Date
<input type="text"/>	<input type="text"/>



Local Public Agency General Maintenance



Maintenance Expenditure Statement

Submittal Type Local Public Agency
County
Section Number
Maintenance Period
Beginning Ending

Maintenance Items

Maintenance Operation	Maint Eng Category	LPA Labor	LPA Equipment Rental	Materials/ Contracts (Non Bid)	Materials/ Deliver & Install, Request for Quotations (Bid Items)	Formal Contract (Bid Items)	Total Operation Cost	Operation Engineering Inspection Fee
1. Aggregate Stone CA-6 & CA-7	IIA	\$609.52			\$13,824.38		\$14,433.90	
2. Pavement Patching - Hot	IIB	\$15,439.51			\$19,497.57		\$34,937.08	
3. Pavement Patching - Cold	IIB	\$4,822.23			\$5,247.52		\$10,069.75	
4. Snow & Ice Control	IIA	\$122,372.37			\$232,727.33		\$355,099.70	
5. Storm Sewer Maint.	IIA	\$58,337.96			\$14,047.88		\$72,385.84	
6. Pavement Marking	IIB	\$6,157.75			\$8,961.11		\$15,118.86	
7. Street Sign Maint.	IIA	\$6,157.76					\$6,157.76	
8. Mowing	IIA	\$38,862.18					\$38,862.18	
9. Catch Basin Cleaning	IIB	\$15,868.18					\$15,868.18	
10. Tree Removal Emerald Ash Borer	IIB	\$39,776.19		\$6,137.50			\$45,913.69	
Total Cost							\$608,846.94	

Maintenance Engineering Cost Summary

Preliminary Engineering Fee		Costs
Engineering Inspection Fee		
Material Testing Costs		
Advertising Costs		
Bridge Inspection Costs		
Maintenance Engineering Total		

	Maintenance	Maint. Engineering
Total Maintenance Program Costs	\$608,846.94	
Contributions, Refunds, Paid with Other Funds		
Total Motor Fuel Tax Portion	\$608,846.94	
Total Motor Fuel Tax Funds Authorized	\$554,804.39	
Surplus/Deficit	(\$54,042.55)	

Remarks

I hereby certify that the maintenance operations shown above were completed in accordance with Illinois State Statues and Bureau of Local Roads Streets Manual, for the work during the maintenance period stated above, and that receipted bills are on file and available for review.

Maintenance Expenditure Statement

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Darien	DuPage	19-00000-00-GM	05/01/18	04/30/19

SUBMITTED

Local Public Agency Official	Date
<input type="text"/>	<input type="text"/>

Title

County Engineer/Superintendent of Highways	Date
<input type="text"/>	<input type="text"/>

APPROVED

Regional Engineer Department of Transportation	Date
<input type="text"/>	<input type="text"/>



RESOLUTION NO. R-58-18

Resolution Number	Resolution Type	Section Number
	Original	19-00000-00-GM

BE IT RESOLVED, by the Council of the City of Darien Illinois that there is hereby appropriated the sum of \$554,804.39

Five Hundred Fifty Four Thousand Eight Hundred Four 39/100 Dollars (\$554,804.39)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

05/01/18 to 04/30/19
Beginning Date Ending Date

BE IT FURTHER RESOLVED that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED that City of Darien shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I JoAnne E. Ragona City Clerk in and for said City of Darien in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council of Darien at a meeting held on 5/7/18

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 7th day of MAY, 2018

(SEAL)



Clerk Signature
JoAnne E. Ragona

APPROVED

Regional Engineer
Department of Transportation
MK/Cathy S. Quigley
Date
7/20/18



Submission Type

Local Public Agency	County	Section Number	Beginning	Maintenance Period Ending
City of Darien	DuPage	19-00000-00-GM	5/1/2018	4/30/2019

Estimated Cost of Maintenance Operations

Maintenance Operation (No. and Description)	Maint. Eng. Group	Insp. Req.	For Group I, IIA, IIB or III				Est Total Operation Cost	
			Item	Unit	Quantity	Unit Price		Item Cost
1) Aggregate (Shoulder Maint) (Culvert Backfill)	IIA		Stone CA-6 CA-7	Tons	1,000	\$16.25	\$16,250.00	
	IIA		Labor-5 Gen Util Wkrs	Av Hr	150	\$35.00	\$5,250.00	\$21,500.00
2) Pavement Patching	IIA		Surface Bituminous Ho	Tons	310	\$55.00	\$17,050.00	
	IIA		Labor-5 Gen Util Wkrs	Av Hr	650	\$29.51	\$19,181.50	
	IIA		Surface Bituminous Co	Tons r	80	\$60.00	\$4,800.00	
	IIA		Labor-5 Gen Util Wkrs	Av Hr	91.5	\$26.28	\$2,404.62	\$43,436.12
3) Snow & Ice Control	I		Road Salt-Joint Purcha	Tons	3,000	\$51.49	\$154,470.00	
			with DuPage County					
	IIA		Calcium Chloride	LS	1	\$20,000.00	\$20,000.00	
	IIA		Labor-5 Gen Util Wkrs	Av Hr	2,000	\$45.99	\$91,980.00	\$266,450.00
4) Storm Sewer Maint	IIA		Storm Sewer Material	LS	1	\$18,500.00	\$18,500.00	
	IIA		Labor-5 Gen Util Wkrs	Av Hr	1,832	\$31.69	\$58,056.08	\$76,556.08
5) Traffic Marking	IIA		Striping-Paint-Thermal	LS	1	\$14,500.00	\$14,500.00	
	IIA		Labor-5 Gen Util Wkrs	Av Hr	40	\$31.62	\$1,264.80	\$15,764.80
6) Street Sign Maint	IIA		Signs	LS	1	\$10,000.00	\$10,000.00	
	IIA		Labor-5 Gen Util Wkrs	Av Hr	200	\$35.00	\$7,000.00	\$17,000.00
7) Mowing (Pubic ROW)	IIA		Labor-5 Gen Util Wkrs	Av Hr	900	\$25.97	\$23,373.00	\$23,373.00
8) Catch Basin Cleaning	IIA		Labor-5 Gen Util Wkrs	Av Hr	270.5	\$34.97	\$9,459.39	\$9,459.39
9) Tree Trimming Emergencies	IIA		Tree Trimming	Av Hr	200	\$25.00	\$5,000.00	
	IIA		Labor-5 Gen Util Wkrs	Av Hr	220	\$35.00	\$7,700.00	\$12,700.00
10) Concrete Gen Maint Inspecti	IIA		Labor-1 Gen Util Wkrs	Av Hr	560	\$35.00	\$19,600.00	\$19,600.00
<input type="button" value="Add Row"/>	Total Estimated Maintenance Operation Cost						\$505,839.39	

Estimated Cost of Maintenance Engineering

Preliminary Engineering	
Engineering Inspection	
Material Testing	
Advertising	
Bridge Inspections	
Total Estimated Maintenance Engineering Cost	

Maintenance Program Estimated Costs

	Estimated Cost	MFT Portion	Other Funds
Maint Oper	\$505,839.39		
Maint Eng			
Totals	\$505,839.39		
Total Estimated Maintenance Cost		\$505,839.39	

Local Public Agency

City of Darien

County

DuPage

Section Number

19-00000-00-GM

Maintenance Period

Beginning

5/1/2018

Ending

4/30/2019

Submitted

Municipal Official

Date

[Signature]

05/07/18

Title

Director of Municipal Services

Approved

Regional Engineer

Department of Transportation

Date

[Signature]

7/20/18



April 10, 2018

Mr. Anthony Quigley, P.E.
Deputy Directors of Highways,
Region One Engineer
Division of Highways/Region One/District One
201 West Center Ct.
Schaumburg, IL 60196-1096

RE: Section Number 19-00000-00-RF

Dear Mr. Quigley:

In accordance with the Bureau of Local Roads and Streets Administrative Policy Manual, the following is an estimate of the allotted MFT monies to spend by the City during the Fiscal Year ending April 30, 2019:

Estimated Total Expenditures for:

FICA	\$15,190
IMRF	\$30,222
MEDICARE	\$ 3,553
TOTAL	\$48,965

If you have any questions regarding this matter, please contact Dan Gombac, Director of Municipal Services at dgombac@darienil.gov or via telephone at (630)353-8106.

Sincerely,
CITY OF DARIEN

Daniel Gombac
Director of Municipal Services

cc: Bryon Vana, City Administrator
Julie Saenz, City Accountant

AGENDA MEMO
City Council
August 5, 2019

ISSUE STATEMENT

Approval of a motion for staff to negotiate a formal economic development agreement with Carriage Greens within the general terms identified by staff.

BACKGROUND/HISTORY

As part of a *business outreach program*, Mayor Marchese met with Carriage Greens Country Club owner, Brian Broderick. As part of the discussion, Mayor Marchese and Mr. Broderick discussed the long term business plan for the club. Overall, Illinois has experienced a downward trend in the golf industry causing many private golf courses to close. Carriage Greens' business remains strong and is one of the area clubs experiencing increased business. Mr. Broderick is committed to maintaining his Country Club business and has expressed a desire to upgrade the buildings and grounds as well as increase services. Mr. Broderick provided the City with a list of items that would significantly develop the business as a premier destination for food and golf entertainment. See [Attachment A](#).

The City is now discussing an economic development agreement with Carriage Greens. A summary of items to be covered in the agreement include improvements to the building and grounds, a new kitchen, course maintenance equipment, and the installation of a virtual golf range. The City would also see an increase in their revenue from the clubs' increased revenue. Additionally, the agreement would include the availability of the course property for community events as determined by the City. The following items have been identified as priorities to be included in the agreement:

- City to provide an economic development incentive to Carriage Greens in the amount of \$366,000 as part of a 10 year agreement
- City will place a 10 year lien on the property for the \$366,000
- City will have access to conduct unlimited special events at Carriage Greens Monday to Thursday and Friday to Sunday with permission from Carriage Greens
- The financial incentive will be used for items shown in the attached packet. Items related to building and grounds will require final approval from the City prior to beginning the work. The maintenance equipment, kitchen equipment, and virtual golf will not need approval prior to purchasing
- Carriage Greens will invest a minimum of \$180,000 of its own money into building and grounds improvements over the next 2 years (includes \$80,000 recently spent on parking lot improvements)
- The virtual golf would be covered by the City's 3% amusement tax. In addition to that tax, the City will receive a portion of the gross receipts from revenue generated from the virtual golf to help offset the financial incentive provided to Carriage Greens. This sharing will begin after the virtual golf has been in operation for one year. So, Carriage Greens will keep all of the virtual golf revenue the first year.

The potential for an economic development incentive agreement was an item at the Economic Development's meeting on July 10, 2019. At that meeting, Chairwoman Beilke introduced the Club owner, Brian Broderick, who provided more detail of the intended improvements. Committee members provided feedback and asked a number of questions about the potential economic development agreement. Each member provided their opinions and unanimously supported the City moving forward to formalize the agreement.

In order to move forward with this proposal, the City and Carriage Greens would need to negotiate a formal economic development agreement to be approved by the City Council. Prior to beginning formal negotiations, Mayor Marchese and staff are seeking feedback from the Municipal Services Department. The City has sufficient funds in the Economic Development Budget to provide this incentive.

STAFF/COMMITTEE RECOMMENDATION

Municipal Service Committee recommends approval to negotiate a formal economic development agreement with Carriage Greens within the general terms identified by staff.

ALTERNATE CONSIDERATION

As directed.

DECISION MODE

This item will be placed on the August 5, 2019, City Council Agenda for consideration.

DEAR MAYOR MARCHESE,

ON BEHALF OF HEIDI, TONY, LOU AND MYSELF, WE WOULD LIKE TO THANK YOU FOR THE OPPORTUNITY PRESENTED TO US REGARDING CARRIAGE GREENS. ENCLOSED IS A LIST OF ITEMS REQUESTED IN DETAIL THAT WILL ALLOW US TO NOT ONLY BEAUTIFY, BUT MAINTAIN AND FURTHER DEVELOP CARRIAGE GREENS INTO THE CROWN JEWEL OF DARIEN.

AS YOU CAN SEE WE HAVE IDENTIFIED 3 DIFFERENT AREAS OF IMPROVEMENT: GOLF, BUILDING AND KITCHEN. YOUR CONTRIBUTION/INVESTMENT INTO CARRIAGE GREENS WILL ALLOW US TO CATAPULT THIS ESTABLISHMENT TO A NEW LEVEL. LEAVING IT NOTHING SHORT OF THE PREMIER DESTINATION OF DARIEN.

WE FULLY ANTICIPATE THESE IMPROVEMENTS TO NOT ONLY IMPROVE OUR CURRENT CUSTOMER EXPERIENCE, BUT ALSO TO DRAW NEW CUSTOMERS IN, THUS INCREASING OUR SALES AND AMUSEMENT TAX INCOME.

WE ARE EQUALLY EXCITED ABOUT HOSTING A SUMMER FESTIVAL THROUGHOUT THE SUMMER ON OUR BEAUTIFUL GROUNDS FURTHER INVITING THE RESIDENTS OF DARIEN TO COME OUT AND ENJOY AN ENTERTAINMENT DESTINATION WITH DELICIOUS FOOD AND BEVERAGE FROM ALL THE LOCAL BUSINESSES.

ONCE AGAIN WE WOULD LIKE TO THANK YOU FOR YOUR FAITH AND TRUST IN US AS WE EMBARK ON THIS EXCITING JOURNEY TOGETHER.

THANK YOU



BRIAN BRODERICK

OWNER

CARRIAGE GREENS COUNTRY CLUB

630-390-0478 (CELL)

CARRIAGEGREENS@GMAIL.COM



Carriage Greens Capital Improvements - 2019

GOLF				
VIRTUAL GOLF RANGE	\$60,000.00			
ROUGH MOWER	\$25,000.00			
FAIRWAY MOWER	\$20,000.00			
BUNKER SAND	\$20,000.00			
MULCH	\$5,000.00			
GOLF TOTAL:	\$130,000.00			
BUILDING				
FRONT YARD FOUNTAIN	\$20,000.00			
SANDTRAP PATIO	\$40,000.00			
CONCRETE CIRCLE DRIVE	\$40,000.00			
HVAC UNIT - GRAND BALLROOM	\$50,000.00			
SANDTRAP & LOBBY CARPET	\$28,000.00			
BUILDING TOTAL:	\$178,000.00			
KITCHEN				
		\$ PER UNIT:	Quantity:	
STEAM TABLE	\$529.00			
SOFT SERVE ICE CREAM	\$11,625.00			
6 PAN STEAMER	\$5,400.00			
BURNER/GRIDDLE/OVEN COMBO	\$7,824.00			
2100W MICROWAVE	\$1,638.00	\$819.00	2	
CHARBROILER/FRIDGE COMBO	\$5,198.00	\$2,599.00	2	
SALAMANDER 36,000 BTU	\$1,199.00			
81" REFRIDGERATOR	\$3,199.00			
CONVECTION OVEN 108,000 BTU	\$13,887.00	\$4,629.00	3	
DEEP FRYER	\$8,288.00	\$2,072.00	4	
KITCHEN TOTAL:	\$58,787.00			
GOLF TOTAL:	\$130,000.00			
BUILDING TOTAL:	\$178,000.00			
KITCHEN TOTAL:	\$58,787.00			
TOTAL:	\$366,787.00			

1. Virtual Golf Range

Currently we have 2 raw bays, perfectly suited for a top of the line Virtual Golf Range. No construction or electrical work is needed. These bays would be paired with an adjacent lounge suitable for food and beverage, service via the Sandtrap Grille.

ESTIMATED COST: \$60,000.00



2. Rough Mower

2013 Toro Groundsmaster 4500-D



AVAILABLE FROM: MICHIGAN TURF

PRICE: \$23,950.00 plus Tax and Shipping

Mowing the rough on a more frequent basis will greatly improve the customer experience.

3. Fairway Mower

2013 Toro Reelmaster 5410



AVAILABLE FROM: MICHIGAN TURF

PRICE: \$18,950.00 plus Tax and Shipping

This additional Fairway Mower will free up labor to beautify other sections of the course and grounds.

4. Bunker Sand

Chesapeake

\$88.50 per ton

Penetrometer Value: 2.8

Infiltration Rate: 22.5 in/hr



Approx. 216 Tons need to complete all sand traps for a cost of \$19,000.00 in sand.

5. Mulch



Mulch can be used extensively in lieu of “no-mow” areas.

6. Front Yard Fountain



A statement piece located between the circle drive. This would function as a great photo opportunity for brides and grooms.

7. Sandtrap Patio



8. Stamped Concrete Circle Drive with Vendor Drop-Off



9. HVAC Unit - Grand Ballroom & Sandtrap Grille





Search

< Stationary Electric Steam Tables

ServIt EST-3WE Three Pan Open Well Electric Steam Table with Undershef - 120V, 1500W

★★★★★ Item #: 423EST3WE



Only

\$529.00/Each

1

Add to Cart

Search

< Soft Serve Ice Cream Machines

Spaceman 6235H Soft Serve Ice Cream Machine with 2 Hoppers

Item #: 7156235 208/2301



Free Shipping

\$11,625.86/Each

Login for details

Ships free with

Search

< Commercial Steamers

Cleveland 1CEMCS SteamCub 5 Pan Electric Countertop Steamer - 208V, 12 kW

Item #: 3901CEMCSB MFR #: 1CEMCS 208/1



Free Shipping

\$7,932.00/Each

Login for details

Ships free with

1 Add to Cart

Search

< Commercial Gas Ranges

Garland G60-2G48RR Natural Gas 2 Burner 60" Range with 48" Griddle and 2 Standard Ovens - 214,000 BTU

Item #: 372G60248RRN MFR #: G60-2G48RR-NAT

①



Note: 4 burner model with 36" griddle shown

Free Shipping

\$7,824.00/Each

Login for details

Ships free with

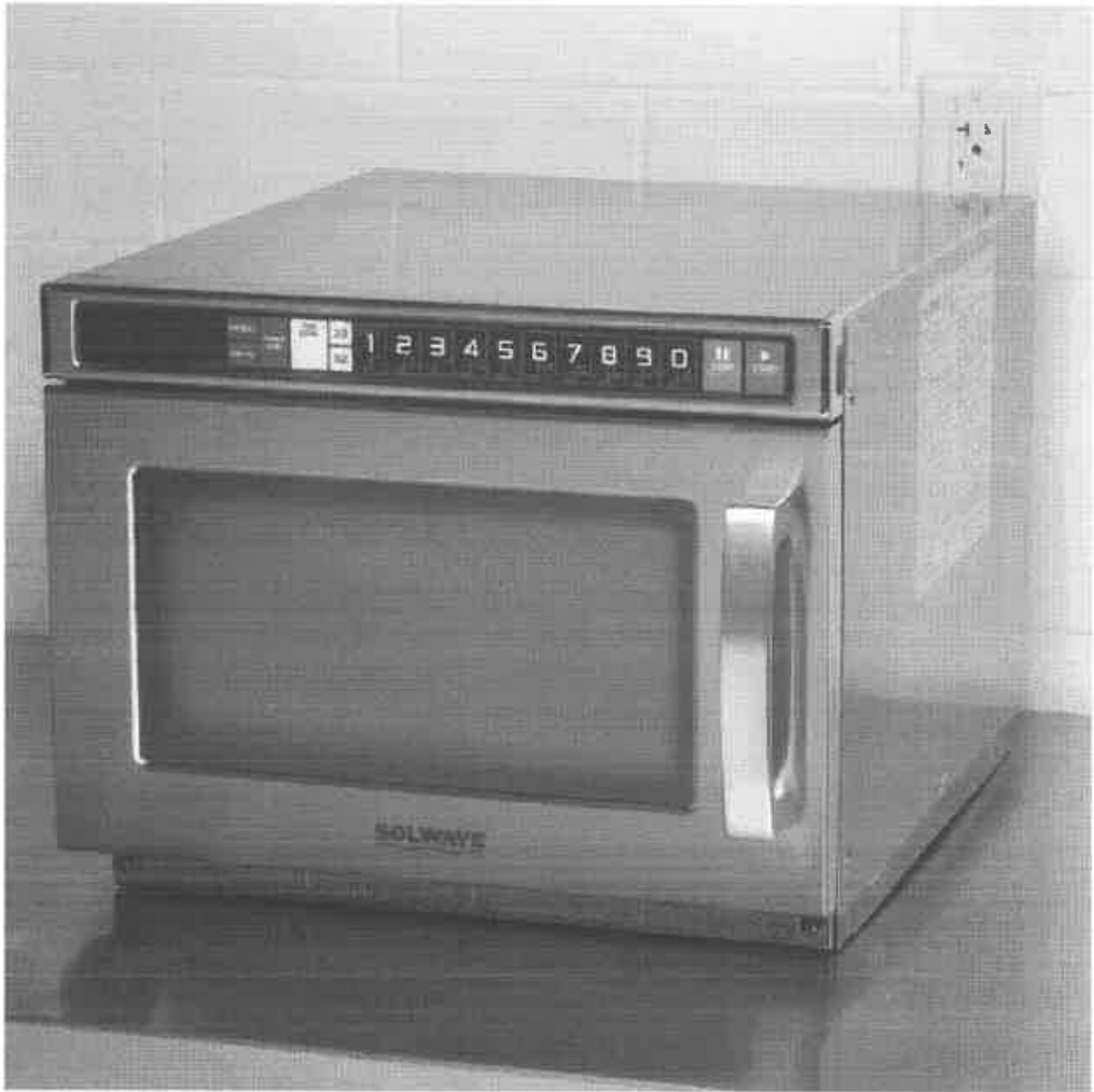
Search

< Commercial Microwaves

Solwave Space Saver Stainless Steel Heavy-Duty Commercial Microwave with USB Port - 208/240V, 2100W

★★★★★ Item #: 180MWHD21

2



Top Free Shipping

Only
\$819.00/Each

Search

< Charbroilers

Cooking Performance Group 48CBLRBNL 48" Gas Lava Briquette Charbroiler with 2 Drawer Refrigerated Chef Base - 160,000 BTU

Item #: 35148CBLRBNL



Only

\$2,599.00/Each

1

Add to Cart

Search

< Salamander Broilers and Cheese Melters

Cooking Performance Group S-36-SB-N 36" Natural Gas Infrared Salamander Broiler with Wall Mounting Bracket - 36,000 BTU

Item #: 351S36SBNWK



Only

\$1,199.00/Each

1

Add to Cart



Search

< Reach-In Refrigerators

Avantco SS-3R-HC 81" Solid Door Reach-In Refrigerator

★★★★★ Item #: 178SS3RHC



Free Shipping

Only

\$3,199.00/Each

Ships free with

Search

◀ Commercial Convection Ovens

Cooking Performance Group FGC200N Double Deck Full Size Natural Gas Convection Oven with Legs - 108,000 BTU

★★★★★ Item #: 351FGC200NK

3



Free Shipping

Only
\$4,629.00/Each

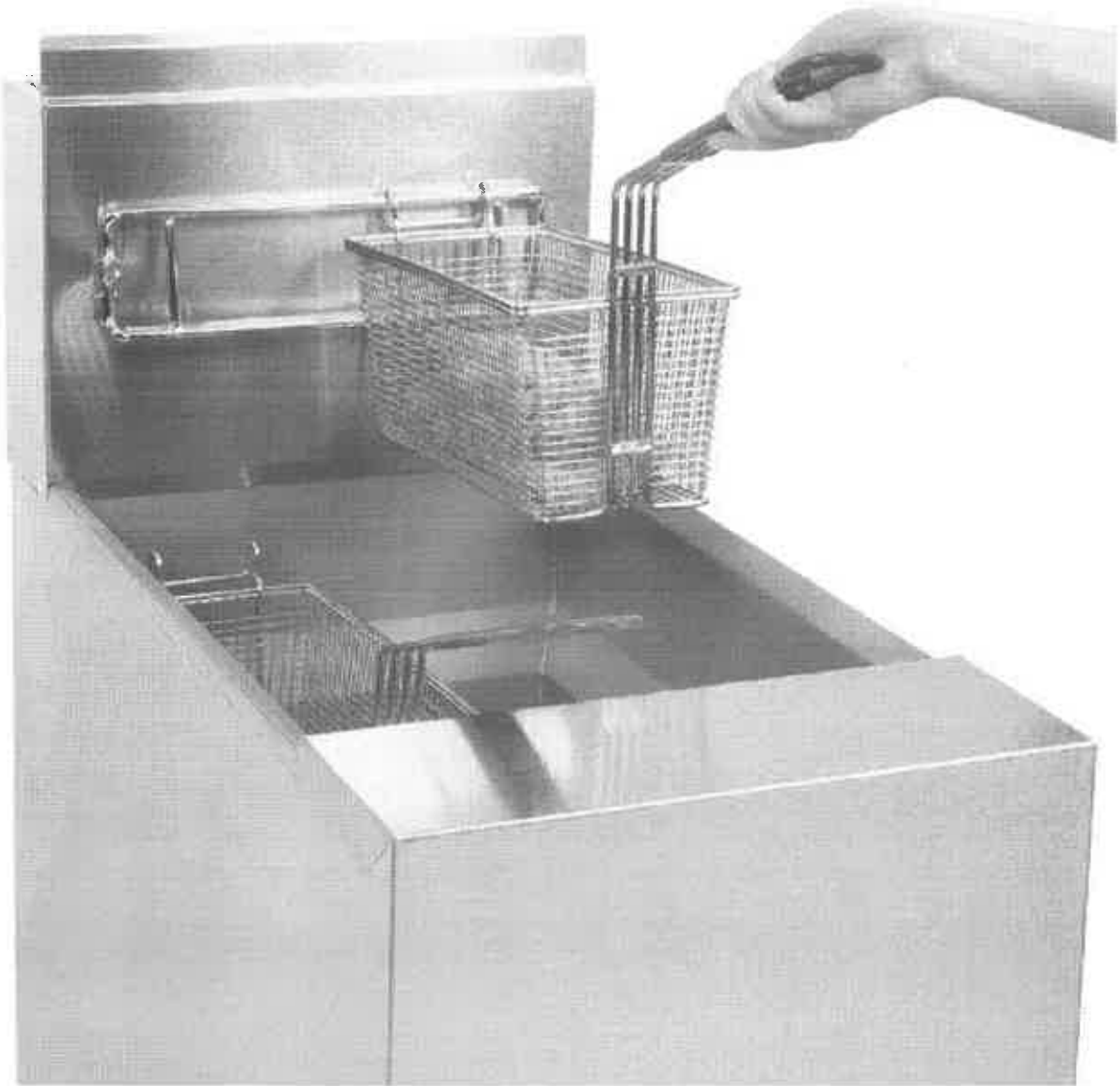
Search

< Gas Fryers

Frymaster GF40 Natural Gas Floor Fryer 50 lb.

★★★★★ Item #: 369GF40N MFR #: GF40 NAT

4



Free Shipping

\$2,072.00/Each

Login for details

AGENDA MEMO
CITY COUNCIL
August 5, 2019

Issue Statement

Consideration of a resolution approving a fence permit on City right-of-way east of 1801 Gigi Lane.

RESOLUTION

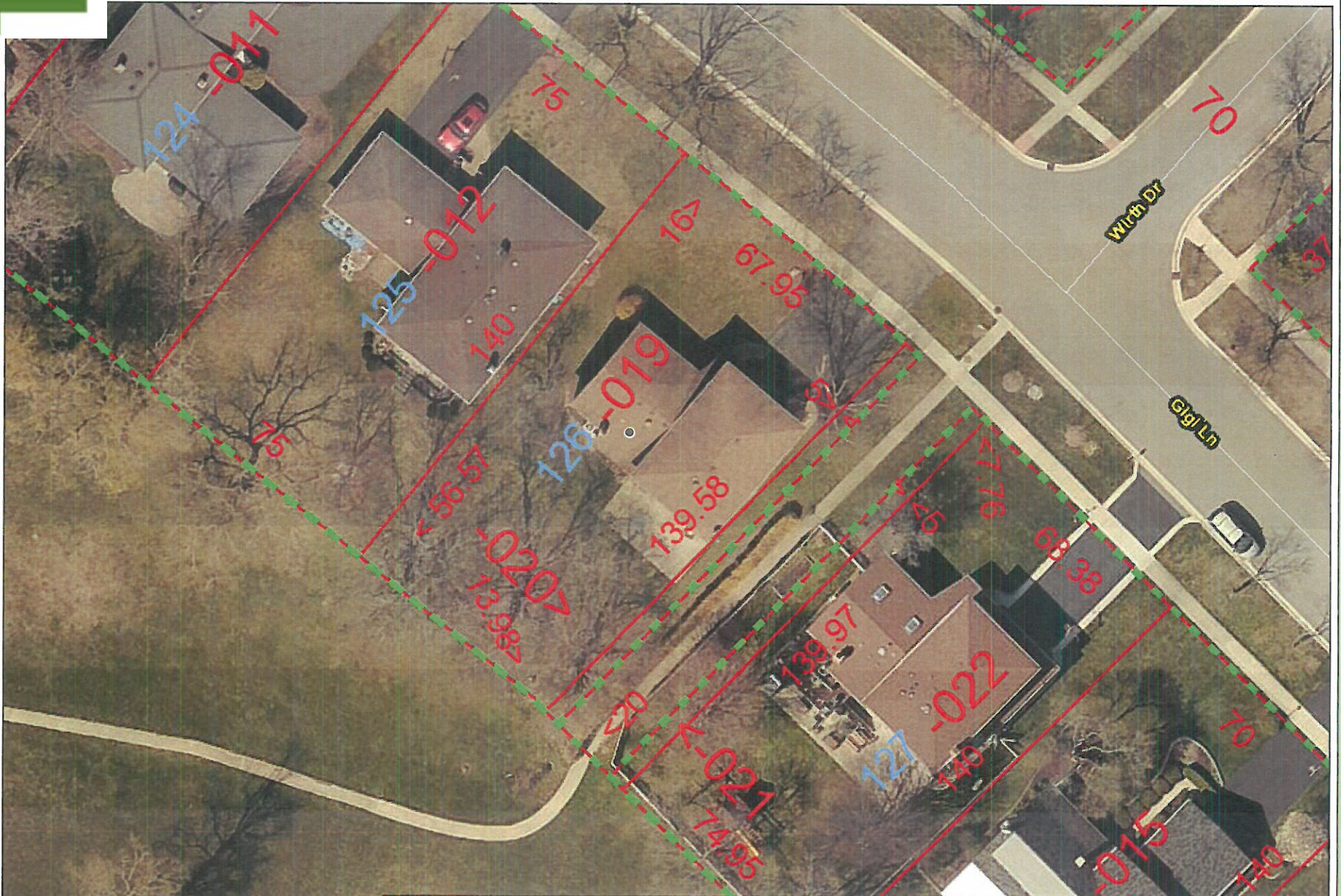
Background

There is a mid-block, concrete walkway from Gigi Lane to the Park District Community Center property that fronts on Fairview Avenue. See [Attachment A](#): aerial photo. The walkway is in the center of a 25 foot wide, City-owned right-of-way that was maintained by the Park District until recently. See [Attachment B](#): email from Park District 11.9.16. There are no known utilities or drainage facilities in the right-of-way. Over the years, the homeowners on either side of the right-of-way, 1801 and 1737 Gigi Lane, have installed fences and landscaping on the right-of-way up to the walkway, in effect making the right-of-way part of their yards, while preserving public access on the sidewalk to the Community Center and park. See [Attachment C](#): Photo of right-of-way.

The new owner of 1801 Gigi Lane, lot 126, Jonathan Kueper, would like to install a new fence that would connect his back yard to the existing fence along the walkway. Typically, the City does not allow private fences on City property. However, since neighbors are already using and maintaining this right-of-way, the City could issue a fence permit with typical easement language that reserves the City right to enter and remove structures and landscaping if ever needed for utilities, drainage, or other public purpose. The City Attorney has reviewed and approved the resolution.

MSC

On July 22, the Municipal Services Committee reviewed this case and voted 3-0 to recommend approval of the resolution approving the fence permit on City right-of-way east of 1801 Gigi Lane as presented.



DuPage County
Information Technology Department/ GIS Division
421 N County Farm Rd.
Wheaton, IL 60187

Ph# 1(630)407-5000
Email gis@dupageco.org
DuPage Maps Portal :
<http://dupage.maps.arcgis.com/home>

This map is for assessment purposes only.

DuPage County Web Site :
www.dupageco.org


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Manning

From: Steven Manning
Sent: Tuesday, July 31, 2018 10:51 AM
To: Steven Manning
Subject: RE: Gigi Walkway to Community Center

From: Stephanie Gurgone [mailto:sgurgone@darienparks.com]
Sent: Wednesday, November 09, 2016 9:16 AM
To: Steven Manning
Subject: RE: Gigi Walkway to Community Center

Hi Steve,

After discussing with the homeowner and records, we determined that the bushes are not on Park District property. There is an easement, but it is not to the Park District. The homeowner said that he knew this, but the previous owner (School District) just did it for him. He agreed to have his landscaping company maintain the bushes from this point forward. We'll continue to check on them to make sure this happens.

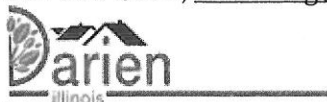
Stephanie Gurgone
Executive Director
Darien Park District
7301 Fairview Avenue
Darien, IL 60561
630.968.6400 x120 phone
630.968.7834 fax
sgurgone@darienparks.com

From: Steven Manning [mailto:smanning@darienil.gov]
Sent: Wednesday, November 09, 2016 8:49 AM
To: Stephanie Gurgone
Subject: Gigi Walkway to Community Center

Stephanie,

Did you find out anything on the jurisdiction over this walkway?
It is not a big issue, but we would like to get it resolved one way or the other.

Steve Manning
City Planner, AICP
630-353-8113, smanning@darienil.gov



City of Darien, 1702 Plainfield Road, 60561, www.darienil.us, 630-852-5000

See our electronic newsletter ***DARIEN DIRECT CONNECT*** at
<http://www.darien.il.us/Departments/Administration/CityNews.html>

From: Stephanie Gurgone [<mailto:sgurgone@darienparks.com>]
Sent: Wednesday, September 28, 2016 1:35 PM
To: Steven Manning
Subject: Bushes

Hi Steven,

I apologize – I did get your voicemail about the bushes (on the sidewalk that connects to Gigi). I know that we have trimmed those in the past, but we are trying to determine if that is actually the Park District's property. I should have an answer today, I'll get back to you asap.

Stephanie Gurgone
Executive Director
Darien Park District
7301 Fairview Avenue
Darien, IL 60561
630.968.6400 x120 phone
630.968.7834 fax
sgurgone@darienparks.com



07/12/2019 01:17

RESOLUTION NO. _____

A RESOLUTION APPROVING A FENCE PERMIT

(On City right-of-way east of 1801 Gigi Lane)

WHEREAS, the City of Darien owns the 25 foot wide right-of-way located east of the residential property known as 1801 Gigi Lane between the public street known as Gigi Lane and the Park District property known as the Community Center at 7301 Fairview Avenue; and

WHEREAS, the said right-of-way contains public walkway, fencing and landscaping; and

WHEREAS, the owner of 1801 Gigi Lane is Jonathan Kueper and he has applied for a permit for a fence that would be located between his house and the existing fence along the walkway in said right-of-way as shown in the fence plan in [Exhibit A](#) to this resolution; and

WHEREAS, the said owner of 1801 Gigi Lane agrees to the conditions for the fence permit required by the City of Darien in Section 1 of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien hereby authorizes the Director of Community Development to issue a fence permit to the owner of 1801 Gigi Lane under the following conditions:

- a. The fence be located as shown in [Exhibit A](#) to this Resolution.
- b. The owner shall be responsible for keeping said fence and landscaping in the right-of-way in good condition and not obstructing the walkway.
- c. The City of Darien has the right to enter the right-of-way and remove or alter the fence and landscaping if necessary for utilities, drainage facilities or other public purpose. The City of Darien is not required to replace or

RESOLUTION NO. _____

otherwise compensate the owner of 1801 Gigi Lane for any such removal or alteration.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 5th day of August, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 5th day of August, 2019.

JOSEPH A. MARCHESE, MAYOR

ATTEST:

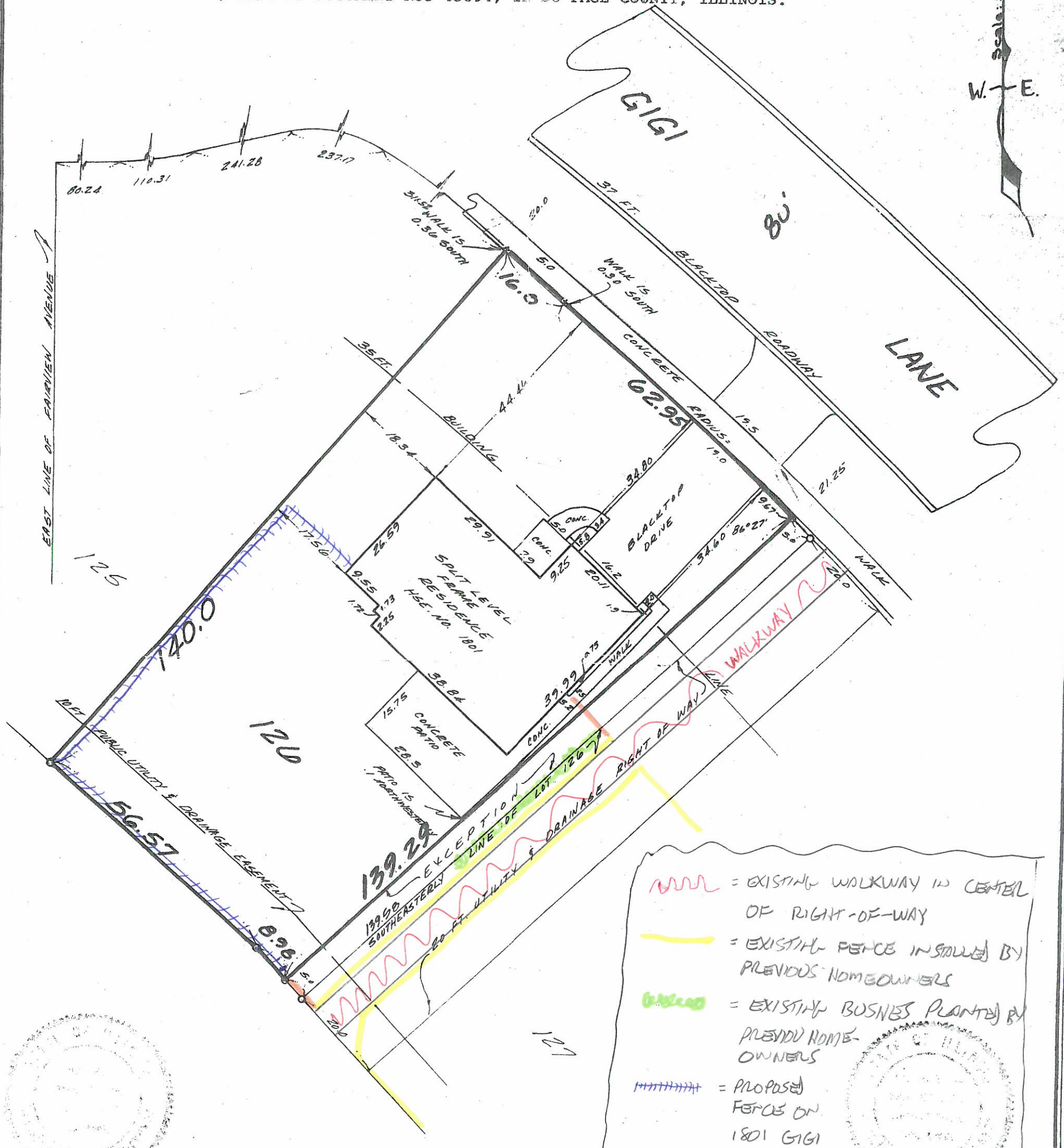
JOANNE E. RAGONA, CITY CLERK






APPROVED AS TO FORM:

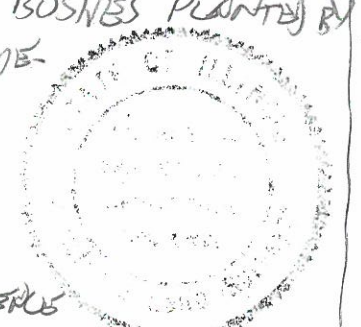
CITY ATTORNEY

PLAT OF SURVEY

OF LOT 126 (EXCEPT THE SOUTHEASTERLY 5.0 FEET THEREOF) IN DOWNERS FAIRVIEW, BEING A SUBDIVISION OF PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 28, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 30, 1968 AS DOCUMENT R68-40059 AND CERTIFICATE OF ADJUSTMENT FILED OCTOBER 18, 1968 AS DOCUMENT R68-48694, IN DU PAGE COUNTY, ILLINOIS.



 = EXISTING WALKWAY IN CENTER OF RIGHT-OF-WAY
 = EXISTING FENCE INSTALLED BY PREVIOUS HOMEOWNERS
 = EXISTING BUSINESS PLANTED BY PREVIOUS HOMEOWNERS
 = PROPOSED FENCE ON 1801 GIGI
 = PROPOSED FENCE ON RIGHT-OF-WAY



ORDERED BY : JONES & McJOYNT - ATTORNEYS

ORDER NO. 81627

FILE NO. 81382

STATE OF ILLINOIS }
 COUNTY OF DU PAGE } SS

THIS IS TO CERTIFY THAT I, AN ILLINOIS LAND SURVEYOR, HAVE SURVEYED THE PROPERTY DESCRIBED ABOVE AND THAT THE ANNEXED PLAT IS A CORRECT REPRESENTATION OF SAID SURVEY. GIVEN UNDER MY HAND AND SEAL AT WHEATON, ILLINOIS THIS 17TH DAY OF AUGUST

STATE OF ILLINOIS }
 COUNTY OF DU PAGE } SS

BUILDINGS LOCATED AS SHOWN ON THIS 17TH DAY OF AUGUST A.D. 19 81.

Robert V. Lambert
 Illinois Land Surveyor No. 1863

● IRON STAKE FOUND
 ○ IRON STAKE SET

AGENDA MEMO
CITY COUNCIL
August 5, 2019

Issue Statement

Consideration of an ordinance amending the Liquor Code regarding live music in outdoor areas, per the request from Chuck’s Cafe at 8025 Cass Avenue.

ORDINANCE

Background

Chuck’s Cafe at 8025 Cass Avenue has requested permission to have live music on their front patio on Sunday August 11 from 2:00 PM to 5:00 PM. See [Attachment A](#): Letter from Chuck’s Café. The current code limits live music outdoors to Fridays and Saturdays 7:00 PM to 10:00 PM. See [Attachment B](#): City Code Section 3-3-24 (A) 10. These hours were established in 2018 by code amendment in response to another request from Chuck’s to accommodate their anniversary party Labor Day weekend. See [Attachment C](#): Ordinance O-13-18.

Several restaurants in the City that serve liquor in outdoor seating areas have recorded music including Chuck’s, Q-Bar, Patio, and Café Smilga. We do not have a record of complaints from these locations. One potential issue would be noise from Chuck’s event disturbing the residential areas across Cass Avenue. See [Attachment D](#): Aerial Photo. Another potential issue is that code requires the event be in an ‘enclosure’. See [Attachment E](#): Plat. Chuck’s front patio is surrounded by a wrought iron fence and some bushes. See [Attachment F](#): Photo of Patio.

MSC

On July 22, the Municipal Services Committee reviewed this case. The was discussion on the probability that noise from event would not reach the nearest residence and whether it would be preferable to making this a one-time variation just for Chuck’s instead of a change of live outdoor music hours available to all restaurants with liquor license. . The MSC voted 3-0 to recommend approval of the ordinance amendment as presented.

JUL 1 2019

Community Development

Dear Joseph Marchese & Steve Manning,

My name is Tim Keenan and I'm the Senior Manager at Chuck's Southern Comforts Café in Darien. We spoke a few weeks back on the phone and you told me to write you guys in regards to allowing us to have live music on our Patio on Sunday August 11th 2-5p.

We would love to be able to do this on a more frequent basis so I just wanted to write to ask that you allow us to do this event at least for this particular Sunday. Not sure what happens next but hope to hear back from you guys at your earliest convenience.

Please feel free to contact me directly at 708-653-6762 (Cell) or 331-431-4000 at the restaurant. My email is also timkeen@chuckscafe.com

Thank you guys in advance.

Tim Keenan

Senior Manager; Chuck's Café in Darien

City of Darien Liquor Code

3-3-24: OUTDOOR SALES AND CONSUMPTION:

(A) It shall be unlawful for any licensee to permit the sale of alcoholic liquor in an outdoor area without the written permission of the City Liquor Control Commissioner, and, except for hotels, golf courses and Class J licenses for special events, such permission shall be granted subject to the following conditions:

1. The perimeter of the outdoor area shall be enclosed.
2. The outdoor area shall be owned or leased by the licensee. (Ord. 0-31-08, 7-7-2008)
3. The outdoor area may be open only at times when food service is available in the restaurant. The restaurant must offer, and have available during all times that alcoholic liquor is available, a full menu and not the limited menu of a bar. This section shall not be deemed to permit activities such as outdoor beer gardens, large scale celebrations, or similar festivities within the outdoor seating area. (Ord. 0-32-08, 7-21-2008)
4. Access to the outdoor area shall be limited to entrances from within the licensed establishment only and not from a sidewalk or parking lot.
5. Seating in the outdoor area shall not be included to meet the required maximum capacity or occupancy restrictions for any license classification as established by this title.
6. Sale of alcoholic liquor shall be for consumption on the licensed premises only.
7. The outdoor area shall be closed at eleven o'clock (11:00) P.M. on Sunday through Thursday, and at twelve o'clock (12:00) midnight on Friday and Saturday.
8. A plat of survey must be submitted showing the location of the outdoor area, along with the enclosure details.
9. The licensee shall be required to take all necessary measures to prevent the level of noise and music from the outdoor area from causing any unreasonable disturbance to any nearby residentially zoned area.
10. Live entertainment is not permitted in the outdoor area.
11. An annual permit is required to serve alcoholic liquor at an outdoor area. The liquor commissioner may impose such terms and conditions on the licensee as shall be necessary to cause the fulfillment of these standards to be met. Because of the potential for the disturbance of the public health and safety when alcoholic liquor is sold outdoors or in a not fully enclosed structure, service of liquor in an outdoor area may be canceled, suspended or not renewed by the liquor commissioner. (Ord. 0-31-08, 7-7-2008)



**CITY OF DARIEN
DU PAGE COUNTY, ILLINOIS**

ORDINANCE NO. 0-13-18

**AN ORDINANCE AMENDING SECTION 3-3-24
OF THE DARIEN CITY CODE**

(Liquor in Outdoor Sales and Consumption Areas)

**ADOPTED BY THE
MAYOR AND CITY COUNCIL
OF THE
CITY OF DARIEN**

THIS 21st DAY OF MAY, 2018

**Published in pamphlet form by authority
of the Mayor and City Council of the City of
Darien, DuPage County, Illinois, this 22nd
day of May, 2018.**

ORDINANCE NO. 0-13-18

**AN ORDINANCE AMENDING SECTION 3-3-24
OF THE DARIEN CITY CODE**

(Liquor in Outdoor Sales and Consumption Areas)

WHEREAS, the City of Darien is a home rule unit of government pursuant to the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of local government, the City may exercise any power and perform any function pertaining to its government except as limited by Article VII, Section 6; and

WHEREAS, Section 6-15 of the Illinois Liquor Control Act (235 ILCS 5/6-15) provides that the corporate authorities of a municipality may provide by ordinance, that alcoholic liquor may be sold or delivered in a specifically designated building belonging to or under the control of the municipality; and

WHEREAS, Title 3, Chapter 3 of the Darien City Code regulates alcoholic liquor sales in the City; and

WHEREAS, the City of Darien has received an application for live music in an outdoor sales and consumption area at Chuck's Restaurant in Darien; and

WHEREAS, the City Council has determined it is in the best interests of the City to amend Section 3-3-24 of the Darien City Code to allow live music in outdoor sales and consumption areas.

ORDINANCE NO. 0-13-18

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Title 3, Chapter 3, Section 3-3-24 (A) 10 of the Darien City Code is hereby amended to read as follows:

- 10. Live entertainment is not permitting in the outdoor area, except that live music shall be permitted in the outdoor area provided that such events are limited to two days per calendar year at a restaurant and the hours of the event are limited to 7:00 – 10:00 PM on Fridays or Saturdays.

SECTION 2: This ordinance and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such ordinance should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the City of Darien that to the extent that the terms of this ordinance should be inconsistent with any non-preemptive state law, that this ordinance shall supersede state law in that regard within its jurisdiction.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and approval, and shall subsequently be published in pamphlet form as provided by law.

ORDINANCE NO. 0-13-18

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 21st day of May, 2018.

AYES: 6 - Chlystek, Kenny, Marchese, McIvor, Schauer, Vaughan

NAYS: 0 - NONE

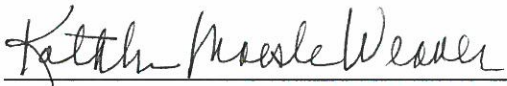
ABSENT: 1 - Belczak

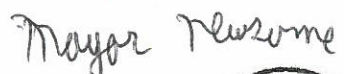
APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 21st day of May, 2018.

ATTEST:



JOANNE E. RAGONA, CITY CLERK



KATHLEEN MOESLE WEAVER, MAYOR


APPROVED AS TO FORM:



CITY ATTORNEY




STATE OF ILLINOIS)
) SS
COUNTY OF DU PAGE)

I, JoAnne E. Ragona, do hereby certify that I am the duly qualified CITY CLERK of the CITY OF DARIEN of DuPage County, Illinois, and as such officer I am the keeper of the records and files of the City;

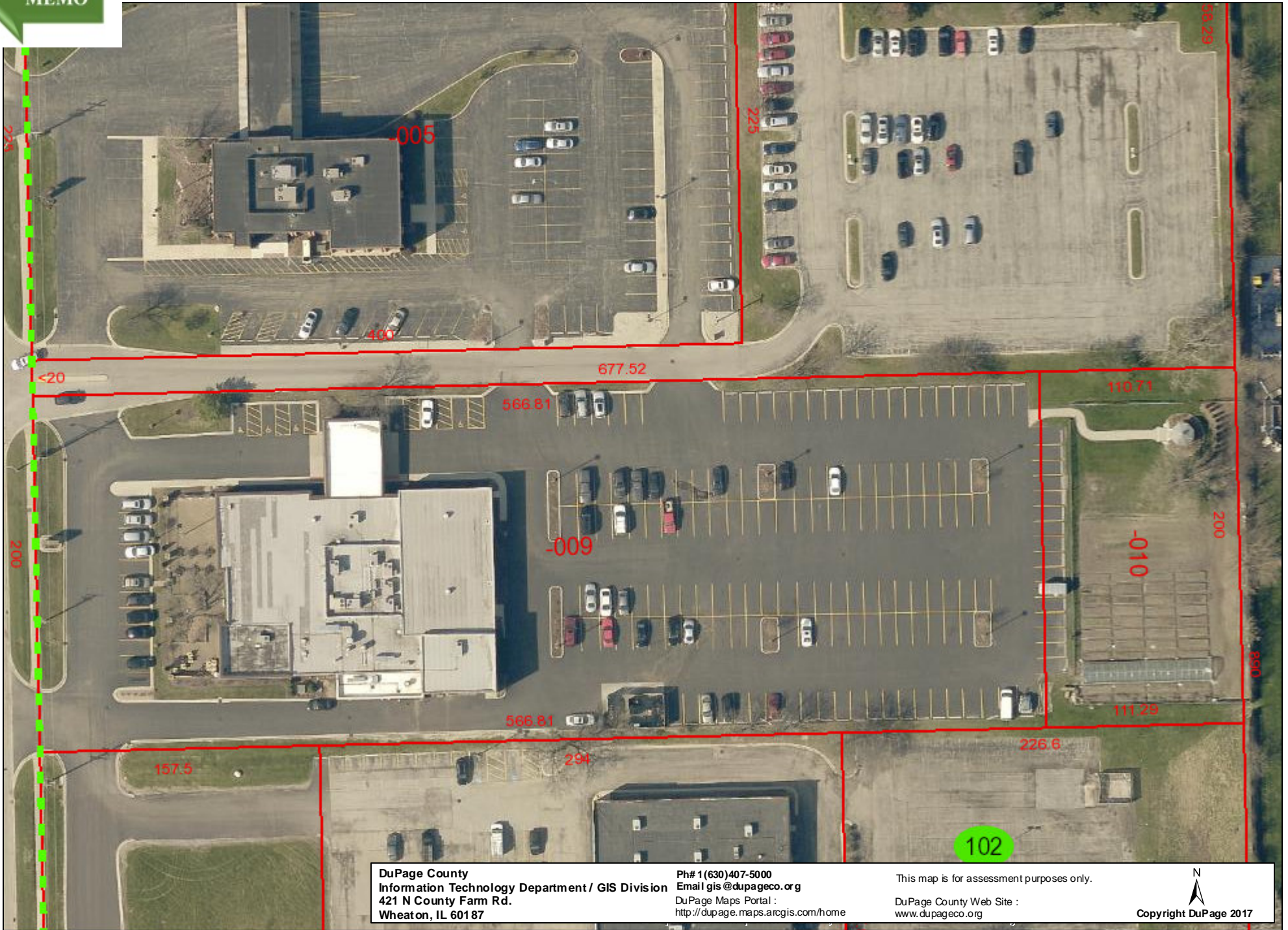
I do further certify that the foregoing constitutes a full, true and correct copy of **ORDINANCE NO. O-13-18 “AN ORDINANCE AMENDING SECTION 3-3-24 OF THE DARIEN CITY CODE (LIQUOR IN OUTDOOR SALES AND CONSUMPTION AREAS)”** of the City of Darien, Du Page County, Illinois, duly passed and approved by the Mayor and City Council at a meeting held on May 21, 2018.

IN WITNESS WHEREOF, I have hereunto affixed my official hand and seal this 21st day of May, 2018.





City Clerk



DuPage County
 Information Technology Department / GIS Division
 421 N County Farm Rd.
 Wheaton, IL 60187

Ph# 1(630)407-5000
 Email gis@dupageco.org
 DuPage Maps Portal :
<http://dupage.maps.arcgis.com/home>

This map is for assessment purposes only.
 DuPage County Web Site :
www.dupageco.org


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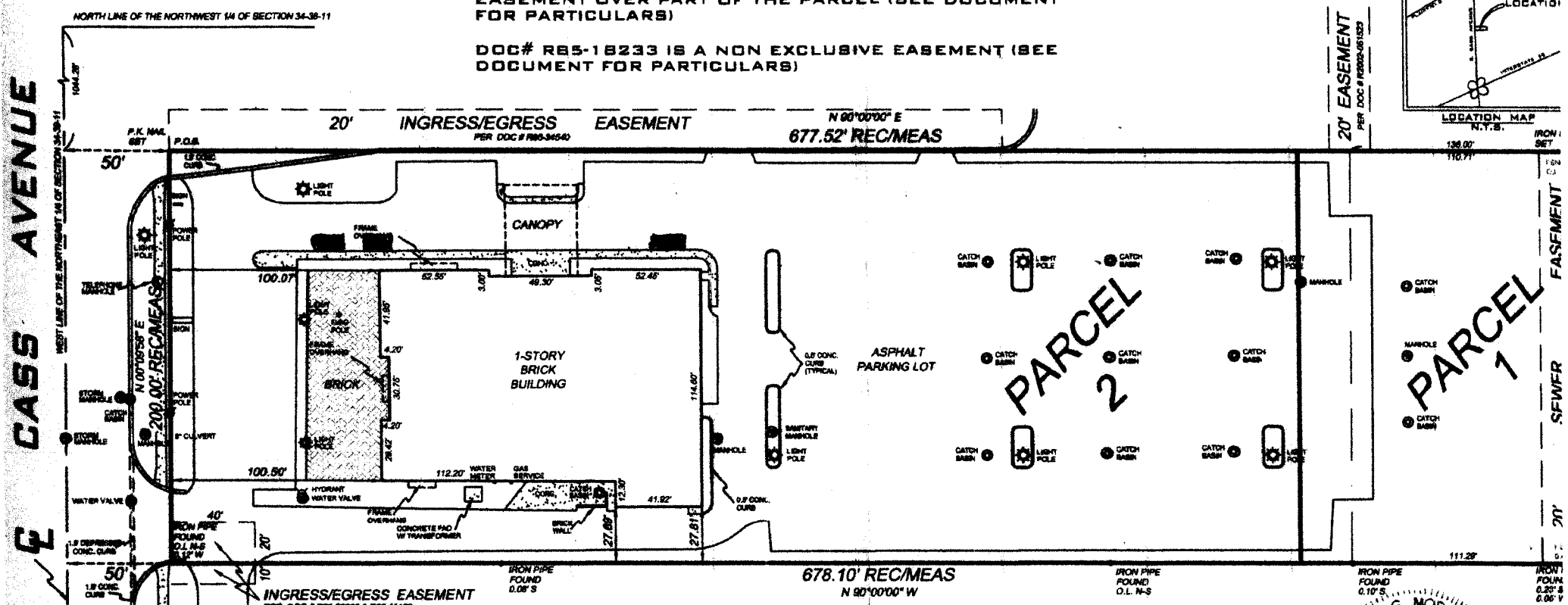
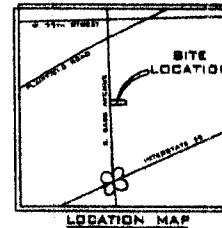
ALTA/ACSM LAND TITLE SURVEY

18148 S. MARTIN AVE. HOMERWOOD, IL 60430 708-1-SURVEY (478-7839) 708-478-407

NOTE:

DOC# R76-07473 IS A BLANKET RECIPROCAL GRANT OF EASEMENT OVER PART OF THE PARCEL (SEE DOCUMENT FOR PARTICULARS)

DOC# R85-18233 IS A NON EXCLUSIVE EASEMENT (SEE DOCUMENT FOR PARTICULARS)



CASS AVENUE

20' EASEMENT PER DOC # R85-18233

PARCEL 2

PARCEL 1

PARCEL 1: THAT PART OF THE NORTHWEST 1/4 OF SECTION 34, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT 50.0 FEET EAST OF THE WEST LINE OF SAID NORTHWEST 1/4 AND 1044.28 FEET SOUTH OF THE NORTH LINE OF SAID NORTHWEST 1/4; THENCE SOUTH 9 MINUTES 59 SECONDS WEST ALONG A LINE PARALLEL WITH THE WEST LINE OF SAID NORTHWEST 1/4, 200.0 FEET; THENCE EAST 678.10 FEET; THENCE NORTH 200.0 FEET; THENCE WEST 677.52 FEET TO THE POINT OF BEGINNING, THEREFROM THEREFROM THE WEST 566.81 FEET THEREOF) IN DUPAGE COUNTY, ILLINOIS.

PARCEL 2: THE WEST 566.81 FEET OF THE FOLLOWING DESCRIBED PROPERTY: THAT PART OF THE NORTHWEST 1/4 OF SECTION 34, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT 50 FEET EAST OF THE WEST LINE OF SAID NORTHWEST 1/4 AND 1044.28 FEET SOUTH OF THE NORTH LINE OF SAID NORTHWEST 1/4; THENCE SOUTH 9 MINUTES 59 SECONDS WEST ALONG A LINE PARALLEL WITH THE WEST LINE OF SAID NORTHWEST 1/4, 200.0 FEET; THENCE EAST 678.10 FEET; THENCE NORTH 200.0 FEET; THENCE WEST 677.52 FEET TO THE POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS.

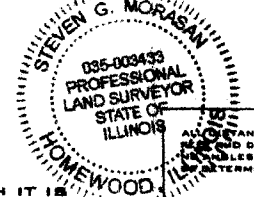
NOTE: BEARING SYSTEM BASED ON LEGAL DESCRIPTION.

CERTIFY TO: HEARTLAND BANK & TRUST COMPANY CHICAGO TITLES CHUCK'S GARDEN LLC THE BANCORP BANK

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED, WERE MADE IN ACCORDANCE WITH THE 2011 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 2, 4, 7(A), 8, 11(A), 14 & 21 OF TABLE A THEREOF. THE FIELD WORK WAS COMPLETED ON OCTOBER 2, 2012.

DATE OF PLAT OR MAP: OCTOBER 2, 2012

REGISTERED ILLINOIS LAND SURVEYOR PROFESSIONAL SURVEYORS LICENSE # 3433 EXPIRES 11-30-12



SCALE: 1" = 50' JOB NO.: 06 ADDRESS: 8025 S. DAR P.L.N.: DS-34-11 TOWNSHIP: DOWNE ORDERED BY: JACQ



07/16/2019 21:41



**CITY OF DARIEN
DU PAGE COUNTY, ILLINOIS**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 3-3-24
OF THE DARIEN CITY CODE**

(Liquor in Outdoor Sales and Consumption Areas)

**ADOPTED BY THE
MAYOR AND CITY COUNCIL
OF THE
CITY OF DARIEN**

THIS 5th DAY OF AUGUST, 2019

**Published in pamphlet form by authority
of the Mayor and City Council of the City of
Darien, DuPage County, Illinois, this
___ day of _____, 2019.**

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 3-3-24
OF THE DARIEN CITY CODE**

(Liquor in Outdoor Sales and Consumption Areas)

WHEREAS, the City of Darien is a home rule unit of government pursuant to the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of local government, the City may exercise any power and perform any function pertaining to its government except as limited by Article VII, Section 6; and

WHEREAS, Section 6-15 of the Illinois Liquor Control Act (235 ILCS 5/6-15) provides that the corporate authorities of a municipality may provide by ordinance, that alcoholic liquor may be sold or delivered in a specifically designated building belonging to or under the control of the municipality; and

WHEREAS, Title 3, Chapter 3 of the Darien City Code regulates alcoholic liquor sales in the City; and

WHEREAS, the City of Darien has received an application for live music in an outdoor sales and consumption area at Chuck's restaurant in Darien; and

WHEREAS, the City Council has determined it is in the best interests of the City to amend Section 3-3-24 of the Darien City Code to allow live music in outdoor sales and consumption areas.

ORDINANCE NO. _____

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: Title 3, Chapter 3, Section 3-3-24 (A) 10 of the Darien City Code is hereby amended to read as follows:

10. Live entertainment is not permitting in the outdoor area, except that live music shall be permitted in the outdoor area provided that such events are limited to two days per calendar year at a restaurant and the hours of the event are limited to 7:00 – 10:00 PM on Fridays or Saturdays and 2:00 PM to 5:00 PM on Sundays.

SECTION 2: This ordinance and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such ordinance should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the City of Darien that to the extent that the terms of this ordinance should be inconsistent with any non-preemptive state law, that this ordinance shall supersede state law in that regard within its jurisdiction.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and approval, and shall subsequently be published in pamphlet form as provided by law.

ORDINANCE NO. _____

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 5th day of August, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this this 5th day of August, 2019.

JOSEPH A. MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

AGENDA MEMO
CITY COUNCIL
August 5, 2019

Issue Statement

Consideration of a resolution approving an amendment to the T-Mobile lease to add a generator at 1220 Plainfield Road.

RESOLUTION

Background

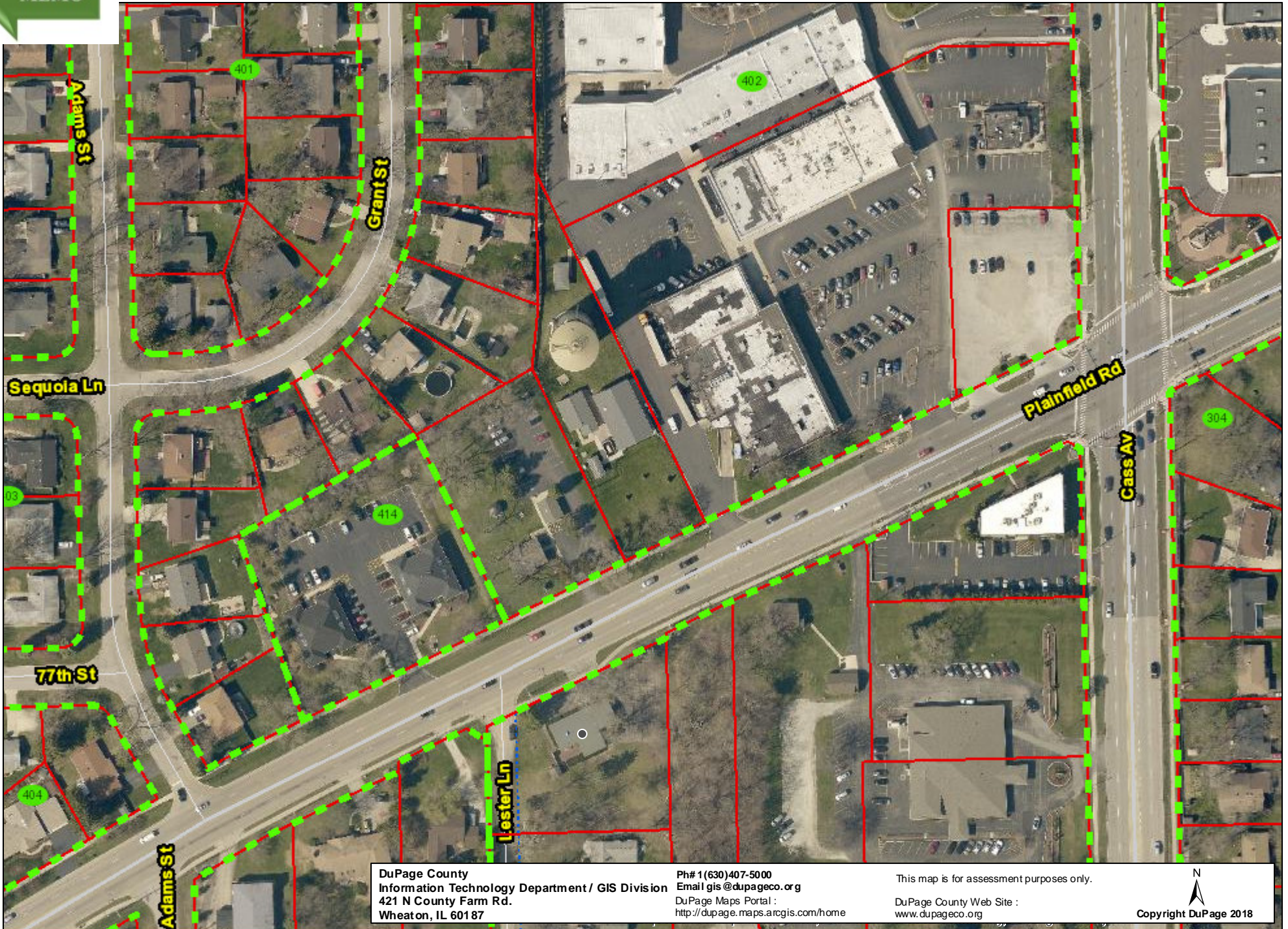
T-Mobile, Verizon, AT&T, and Sprint rent space on the City water tower at 1220 Plainfield Road and ground space around the water tower for their telecommunication equipment. The City has required that the equipment and buildings on site be design coordinated for compatibility with neighboring property including Brookhaven Plaza to the east, Celestine Salon to the west, and residential to the northwest. See [Attachment A](#): Aerial Photo.

The T-Mobile built the small brown brick equipment building north of the tower. See [Attachment B](#): T-Mobile Site Photo. They would like to install a diesel generator north of their building to be used only when there is a Com Ed power interruption. See [Attachment C](#): Plat. The City approved a similar generator for Verizon at the south end of the site. See [Attachment D](#): Photo of Verizon Generator. T-Mobile has agreed to build the same baffled enclosure around their generator that Verizon built to muffle the generator noise.

T-Mobile has agreed to pay a monthly rent for the generator space with an increase every year. The terms of the lease are standard and have been reviewed by the City Attorney.

MSC

On July 22 the Municipal Services Committee reviewed this case and voted 3-0 to recommend approval of the resolution approving the lease amendment adding a T-Mobile generator at 1220 Plainfield Road as presented.



DuPage County
Information Technology Department / GIS Division
421 N County Farm Rd.
Wheaton, IL 60187

Ph# 1(630)407-5000
Email gis@dupageco.org
DuPage Maps Portal :
<http://dupage.maps.arcgis.com/home>

This map is for assessment purposes only.
DuPage County Web Site :
www.dupageco.org


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MEMO



05/07/2019 23:32



SUBJECT PROPERTY

TRACT 1: THAT PART OF LOT 302 IN BROOKHAVEN MANOR, A SUBDIVISION IN SECTIONS 27 AND 28, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 18, 1956, AS DOCUMENT NUMBER 827287, IN DUPAGE COUNTY, ILLINOIS, DESCRIBED AS BEGINNING ON THE SOUTHWEST CORNER OF SAID LOT AND THENCE RUNNING NORTHEASTERLY ON THE SOUTH LINE OF SAID LOT, 20 FEET; THENCE NORTHWESTERLY AT RIGHT ANGLES TO SAID SOUTH LINE, 129 FEET; THENCE NORTHEASTERLY ON A LINE PARALLEL TO SAID SOUTH LINE, 80 FEET; THENCE NORTHWESTERLY ON A STRAIGHT LINE TO A POINT ON THE WEST LINE OF LOT 302 WHICH IS 511.92 FEET SOUTH OF THE NORTHWEST CORNER OF LOT 302; THENCE SOUTH AND SOUTHEASTERLY ALONG THE WEST LINE OF SAID LOT TO THE POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS.

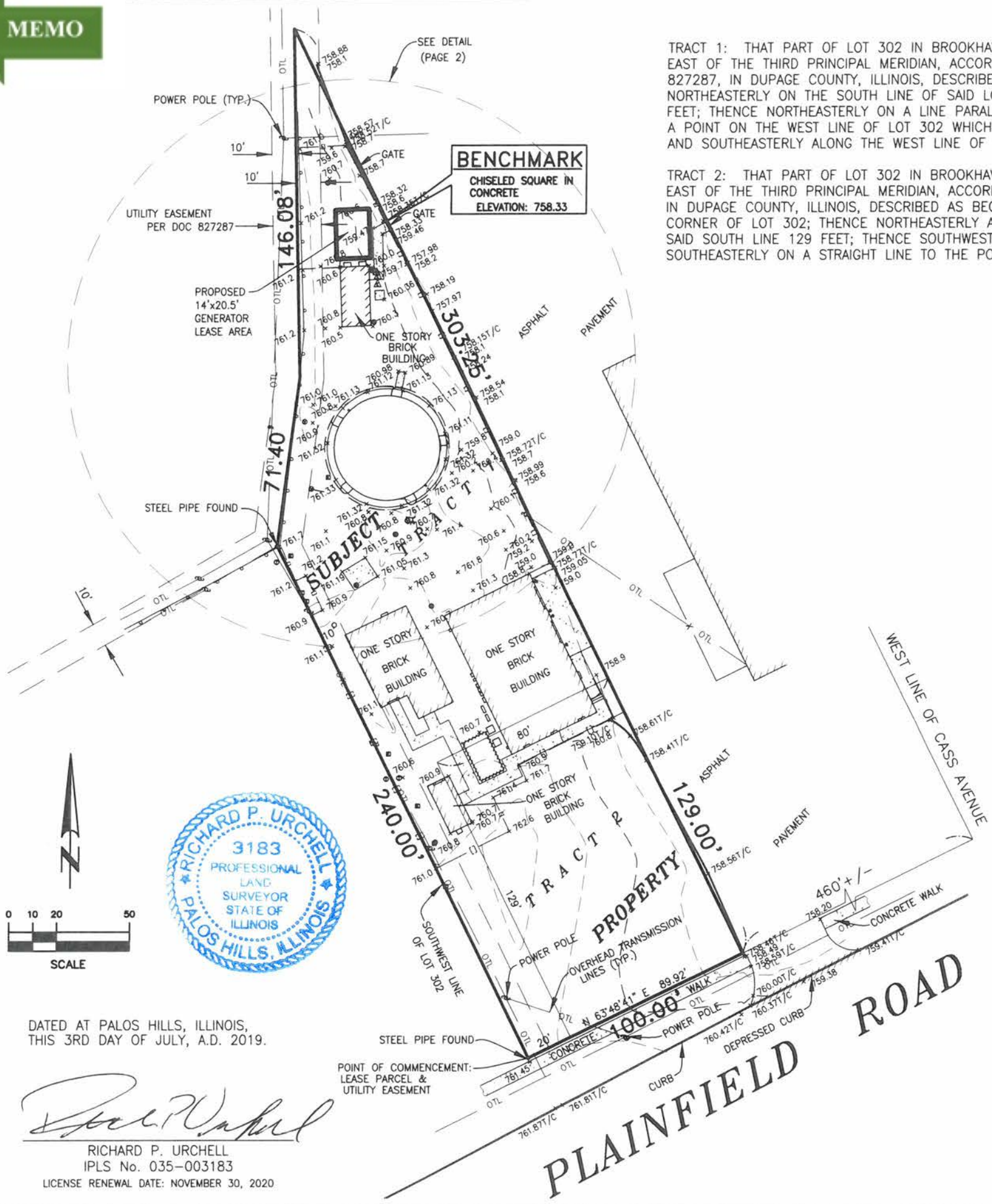
TRACT 2: THAT PART OF LOT 302 IN BROOKHAVEN MANOR, A SUBDIVISION IN SECTIONS 27 AND 28, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 18, 1956, AS DOCUMENT 827287 IN DUPAGE COUNTY, ILLINOIS, DESCRIBED AS BEGINNING AT A POINT ON THE SOUTHERLY LINE 20 FEET NORTHEAST OF THE SOUTHWEST CORNER OF LOT 302; THENCE NORTHEASTERLY ALONG SAID SOUTHERLY LINE 80 FEET; THENCE NORTHWESTERLY AT A RIGHT ANGLE TO SAID SOUTH LINE 129 FEET; THENCE SOUTHWESTERLY ON A LINE PARALLEL TO THE SOUTH LINE OF LOT 302, 80 FEET; THENCE SOUTHEASTERLY ON A STRAIGHT LINE TO THE POINT OF BEGINNING; IN DUPAGE COUNTY, ILLINOIS.

NOTES

1. BEARINGS, IF ANY, SHOWN HEREON REFER TO TRUE NORTH DETERMINED BY GPS MEASUREMENT.
2. ELEVATIONS SHOWN ARE ON THE NORTH AMERICAN VERTICAL DATUM OF 1988.
3. BENCHMARK: CHISELED SQUARE IN CONCRETE LOCATED AS SHOWN: ELEVATION: 758.33
4. AFFECTS PERMANENT TAX INDEX NUMBER: 09-28-402-020.
5. SURFACE EVIDENCE OF UNDERGROUND IMPROVEMENTS, IF ANY, SHOWN HEREON IS BASED ON PHYSICAL OBSERVATIONS OF UTILITY MARKINGS, IF ANY, SHOWN HEREON ACCORDING TO J.U.L.I.E LOCATE PERFORMED JUNE 3, 2019, PER DIG TICKET NUMBER A1481140, AS FOUND IN FIELD. VERIFICATION OF LOCATION OF UNDERGROUND UTILITIES SHOULD BE PERFORMED PRIOR TO THE COMMENCEMENT OF ANY EXCAVATION OR CONSTRUCTION.
6. REPORT OF TITLE NUMBER 10972284, DATED FEBRUARY 2, 2007, ISSUED BY LAWYERS TITLE INSURANCE CORPORATION WAS PROVIDED FOR USE IN THE PREPARATION OF THIS SITE SURVEY. SUBJECT PROPERTY LEGAL DESCRIPTION SHOWN HEREON IS FROM SAID REPORT. A GRANT OF A BLANKET EASEMENT TO COMMONWEALTH EDISON AND ILLINOIS BELL TELEPHONE OVER THE SUBJECT PROPERTY DESCRIBED HEREON IS REFERENCED IN SAID REPORT. FOR BUILDING LINES, EASEMENTS AND OTHER RESTRICTIONS NOT SHOWN HEREON, REFER TO DEEDS, ABSTRACTS, TITLE POLICIES, SEARCHES OR COMMITMENTS, CONTRACTS AND LOCAL BUILDING AND ZONING ORDINANCES.
7. THE SUBJECT PROPERTY SHOWN HEREON LIES WITHIN UNSHADED FLOOD ZONE X, AN AREA DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR DUPAGE COUNTY, ILLINOIS, ON FLOOD INSURANCE RATE MAP PANEL NUMBER 17043C0908H, DATED DECEMBER 16, 2004.
8. CENTER OF EXISTING WATER TOWER:
NAD 83
LATITUDE NORTH 41°44'58.66" (41.74963°)
LONGITUDE WEST 87°58'33.73" (87.97604°)

WITHIN TOLERANCES SET BY FAA IN 1A CERTIFICATE REQUIREMENTS.
9. A.M.S.L. HEIGHT OF GROUND ELEVATION: 761
A.M.S.L. HEIGHT OF CENTER LINE OF ANTENNAE ELEVATION: 865
A.M.S.L. HEIGHT OF CENTER LINE OF ANTENNAE ELEVATION: 887
A.M.S.L. HEIGHT OF TOP OF WATER TOWER ELEVATION: 907
A.M.S.L. HEIGHT OF TOP OF HATCH ELEVATION: 908
A.M.S.L. HEIGHT OF TOP OF RAILING ELEVATION: 910
A.M.S.L. HEIGHT OF TOP OF BEACON ELEVATION: 911
A.M.S.L. HEIGHT OF TOP OF WHIP ANTENNA ELEVATION: 918
A.M.S.L. HEIGHT OF TOP OF WHIP ANTENNA ELEVATION: 920

WITHIN TOLERANCES SET BY FAA IN 1A CERTIFICATE REQUIREMENTS.
10. TOPOGRAPHICAL INFORMATION AND IMPROVEMENTS SHOWN HEREON ARE BASED ON FIELD OBSERVATIONS AND MEASUREMENTS PERFORMED JUNE 3, 2019.
11. THIS SITE SURVEY DOES NOT REPRESENT A BOUNDARY SURVEY OF THE SUBJECT PROPERTY.



DATED AT PALOS HILLS, ILLINOIS, THIS 3RD DAY OF JULY, A.D. 2019.

Richard P. Urchell

RICHARD P. URCHELL
IPLS No. 035-003183
LICENSE RENEWAL DATE: NOVEMBER 30, 2020

T-Mobile
1400 W. Opus Place
Downers Grove, Illinois 60515
OFFICE: (773) 444-5400
FAX: (773) 444-5500

WESTIN
Engineering Consultants, Ltd.
Architectural & Structural Design
1117 Sandpiper Court
Bartlett, IL 60103
Phone: 773-551 9814

2	7/3/19	SITE SURVEY
1	6/12/19	PRELIMINARY

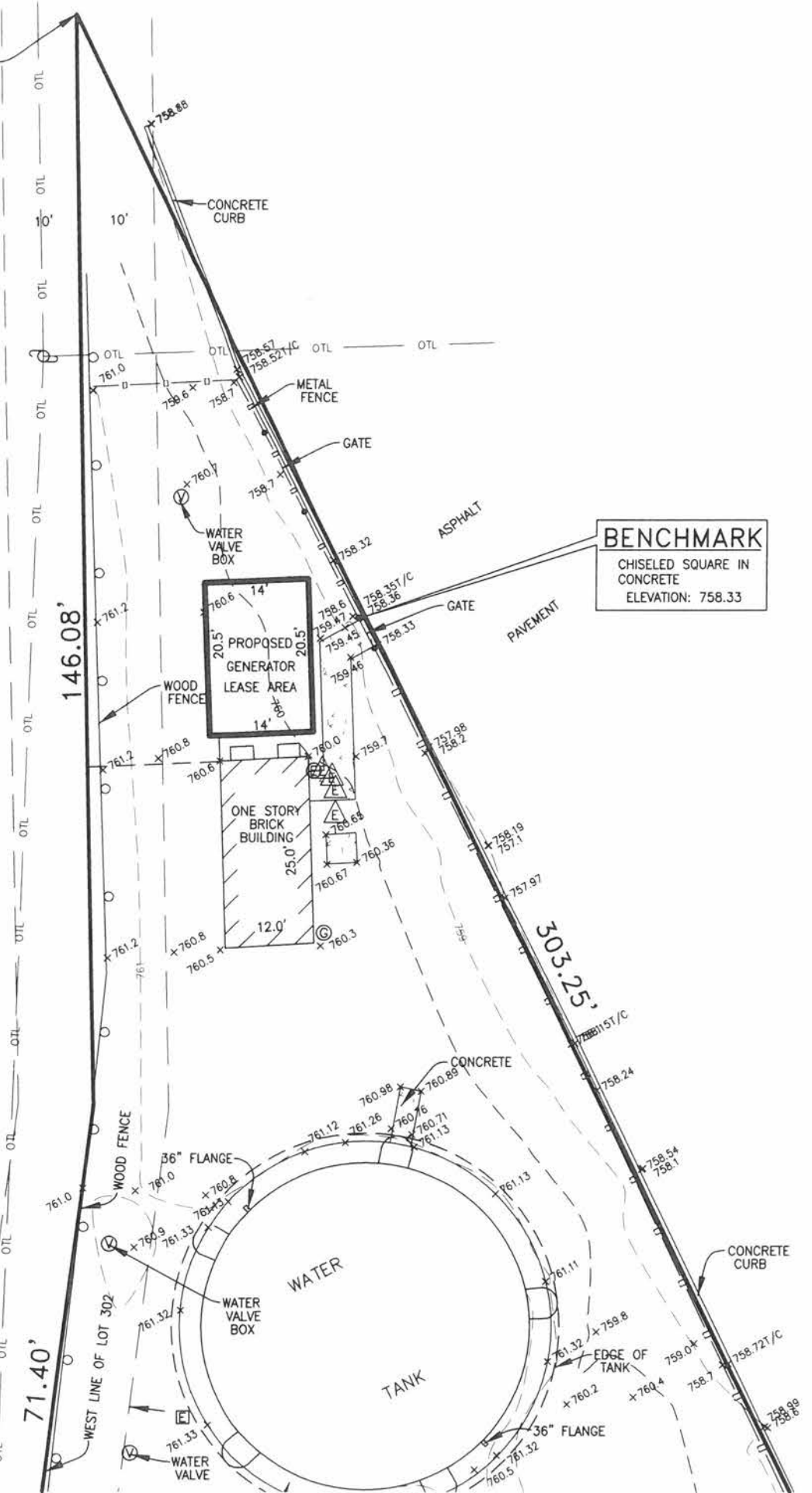
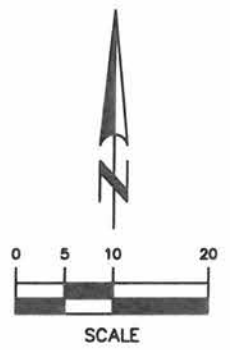
LANDMARK
ENGINEERING LLC
DESIGN FIRM REGISTRATION NO. 184-005577
7808 WEST 103RD STREET
PALOS HILLS, ILLINOIS 60465-1529
Phone (708) 599-3737
PROJECT No. 19-05-079

CH55269B
DARIEN WT REPLACEMENT
1220 PLAINFIELD ROAD
DARIEN, IL
DUPAGE COUNTY

SHEET TITLE
SITE SURVEY

SHEET NUMBER
SS 1 OF 2

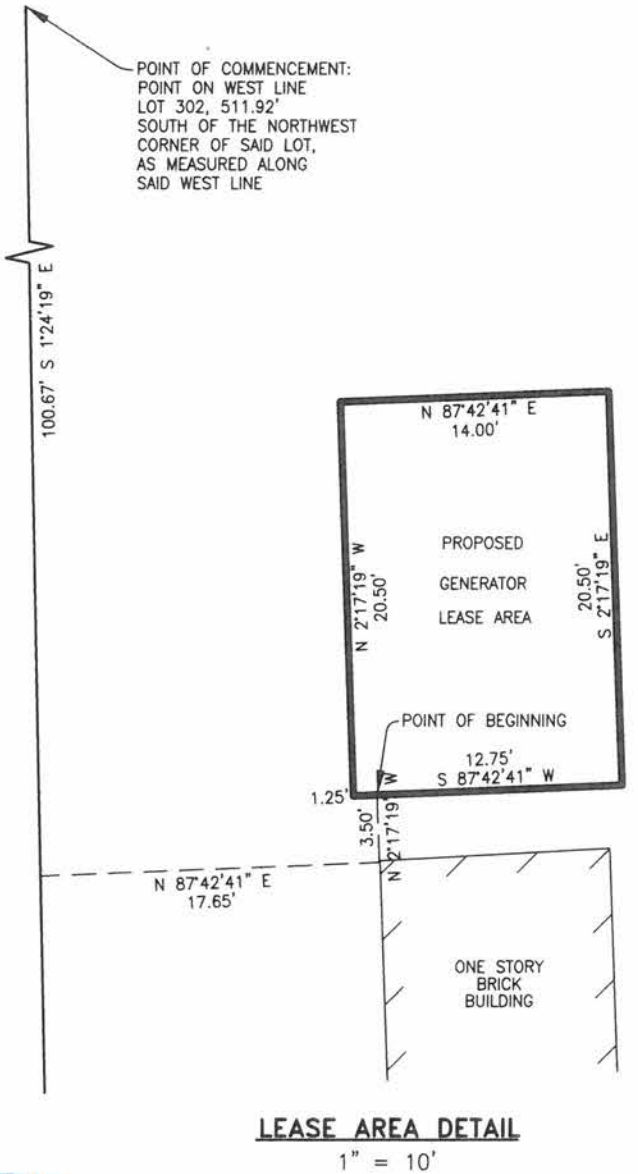
POINT OF COMMENCEMENT:
POINT ON WEST LINE
LOT 302, 511.92'
SOUTH OF THE NORTHWEST
CORNER OF SAID LOT,
AS MEASURED ALONG
SAID WEST LINE



PROPOSED GENERATOR LEASE AREA

THAT PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 28, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT A POINT ON THE WEST LINE OF LOT 302 IN BROOKHAVEN MANOR, A SUBDIVISION IN SECTIONS 27 AND 28, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 18, 1956, AS DOCUMENT 827287, 511.92 FEET SOUTH OF THE NORTHWEST CORNER OF SAID LOT, AS MEASURED ALONG SAID WEST LINE; THENCE SOUTH 1'24'19" EAST, ALONG SAID WEST LINE, 100.67 FEET MORE OR LESS, TO A POINT ON THE WESTERLY EXTENSION OF THE NORTH WALL OF A BRICK BUILDING; THENCE NORTH 87°42'41" EAST, ALONG SAID EXTENSION, 17.65 FEET MORE OR LESS, TO THE NORTHWEST CORNER OF SAID BUILDING; THENCE NORTH 2'17'19" EAST, ALONG THE NORTHERLY EXTENSION OF THE WEST WALL OF SAID BUILDING, 3.50 FEET TO A POINT OF BEGINNING; THENCE SOUTH 87°42'41" WEST, PERPENDICULAR TO THE LAST DESCRIBED COURSE, 1.25 FEET; THENCE NORTH 2'17'19" EAST 20.50 FEET; THENCE NORTH 87°42'41" EAST 14.00 FEET; THENCE SOUTH 2'17'19" WEST 20.50 FEET; THENCE SOUTH 87°42'41" WEST 12.75 FEET TO THE POINT OF BEGINNING, ALL IN DUPAGE COUNTY, ILLINOIS, AND CONTAINING 287 SQUARE FEET, MORE OR LESS, THEREIN.

POINT OF COMMENCEMENT:
POINT ON WEST LINE
LOT 302, 511.92'
SOUTH OF THE NORTHWEST
CORNER OF SAID LOT,
AS MEASURED ALONG
SAID WEST LINE



LEASE AREA DETAIL
1" = 10'

T-Mobile

1400 W. Opus Place
Downers Grove, Illinois 60515
OFFICE: (773) 444-5400
FAX: (773) 444-5500

WESTIN
Engineering Consultants, Ltd.
Architectural & Structural Design

1117 Sandpiper Court
Bartlett, IL 60103
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2	7/3/19	SITE SURVEY
1	6/12/19	PRELIMINARY

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CH55269B
DARIEN WT
REPLACEMENT
1220 PLAINFIELD ROAD
DARIEN, IL
DUPAGE COUNTY

SHEET TITLE
SITE SURVEY

SHEET NUMBER
SS 2 OF 2

DATED AT PALOS HILLS, ILLINOIS, THIS 3RD DAY OF JULY, A.D. 2019.



Richard P. Urchell
RICHARD P. URCHELL
IPLS No. 035-003183
LICENSE RENEWAL DATE: NOVEMBER 30, 2020



ATTACHMENT D



05/07/2019 23:26



RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE FIRST AMENDMENT TO THE TOWER LEASE AGREEMENT WITH T-MOBILE APPROVED BY ORDINANCE O-22-03 TO LOCATE TELECOMMUNICATIONS EQUIPMENT AT THE WATER TOWER SITE AT 1220 PLAINFIELD ROAD

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: The City Council of the City of Darien hereby authorizes the City Administrator to execute the First Amendment to Tower Lease Agreement with T-Mobile approved by Ordinance O-22-03 to allow T-Mobile to locate telecommunications equipment at the Water Tower site at 1220 Plainfield Road, attached hereto as "[Exhibit A](#)".

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DUPAGE COUNTY, ILLINOIS, this 5th day of August, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION NO. _____

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DUPAGE COUNTY,
ILLINOIS, this 5th day of August, 2019.**

JOSEPH A. MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

FIRST AMENDMENT TO TOWER LEASE WITH OPTION

THIS FIRST AMENDMENT TO TOWER LEASE WITH OPTION ("First Amendment") is made and entered into on _____, 2019 ("Effective Date"), by and between City of Darien, an Illinois municipal corporation ("Landlord"), and T-Mobile Central LLC, a Delaware limited liability company, successor in interest to VoiceStream GSM I Operating Company, L.L.C. ("Tenant") (Collectively the "Parties").

Recitals

The Parties hereto recite, declare and agree as follows:

A. Landlord and Tenant entered into a Tower Lease with Option dated May 15, 2003 for leased premises (the "Premises") located at 1120 Plainfield Road, Darien IL (the "Property").

B. Landlord and Tenant desire to enter into this First Amendment in order to modify and amend certain provisions of the Lease.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant covenant and agree as follows:

1. Landlord Consent. Landlord hereby grants Tenant the right and consents to Tenant's expansion of the Premises and the installation of a generator as described and depicted in on [Exhibit "A"](#), which is attached hereto and by this reference incorporated herein, which equipment shall be considered part of the "Antenna Facilities" under the Lease.

2. Rent: The current monthly rent of \$2,570.65 shall increase \$325.00 to \$2,895.65 per month as of thirty (30) days from the date of commencement of construction for the modification of the additional equipment. Thereafter, Rent shall be payable in accordance with the terms of the Lease.

3. Tenant's Notice Address. Tenant's notice addresses in the Lease are deleted in their entirety and replaced with the following:

If to Tenant:

T-Mobile USA, Inc.
12920 S.E. 38th Street
Bellevue, WA 98006
Attn.: Lease Compliance
Site No. CH55269B

4. Terms; Conflicts. The terms and conditions of the Lease are incorporated herein by this reference, and capitalized terms used in this First Amendment shall have the same meanings such terms are given in the Lease. Except as specifically set forth herein, this First Amendment shall in no way modify, alter or amend the remaining terms of the Lease, all of which are ratified by the parties and shall remain in full force and effect. To the extent there is any conflict between the terms and conditions of the Lease and this First Amendment, the terms and conditions of this First Amendment will govern and control.

5. Approvals. Landlord represents and warrants to Tenant that the consent or approval of no third party, including, without limitation, a lender, is required with respect to the execution of this First Amendment, or if any such third party consent or approval is required, Landlord has obtained any and all such consents or approvals.

6. Authorization. The persons who have executed this First Amendment represent and warrant that they are duly authorized to execute this First Amendment in their individual or representative capacity as indicated.

IN WITNESS WHEREOF, the Parties have executed this First Amendment on the day and year first written above.

Landlord:
City of Darien, an Illinois municipal corporation

Tenant:
T-Mobile Central LLC, a Delaware limited liability company

By: _____

By: _____

Name: _____

Name: _____

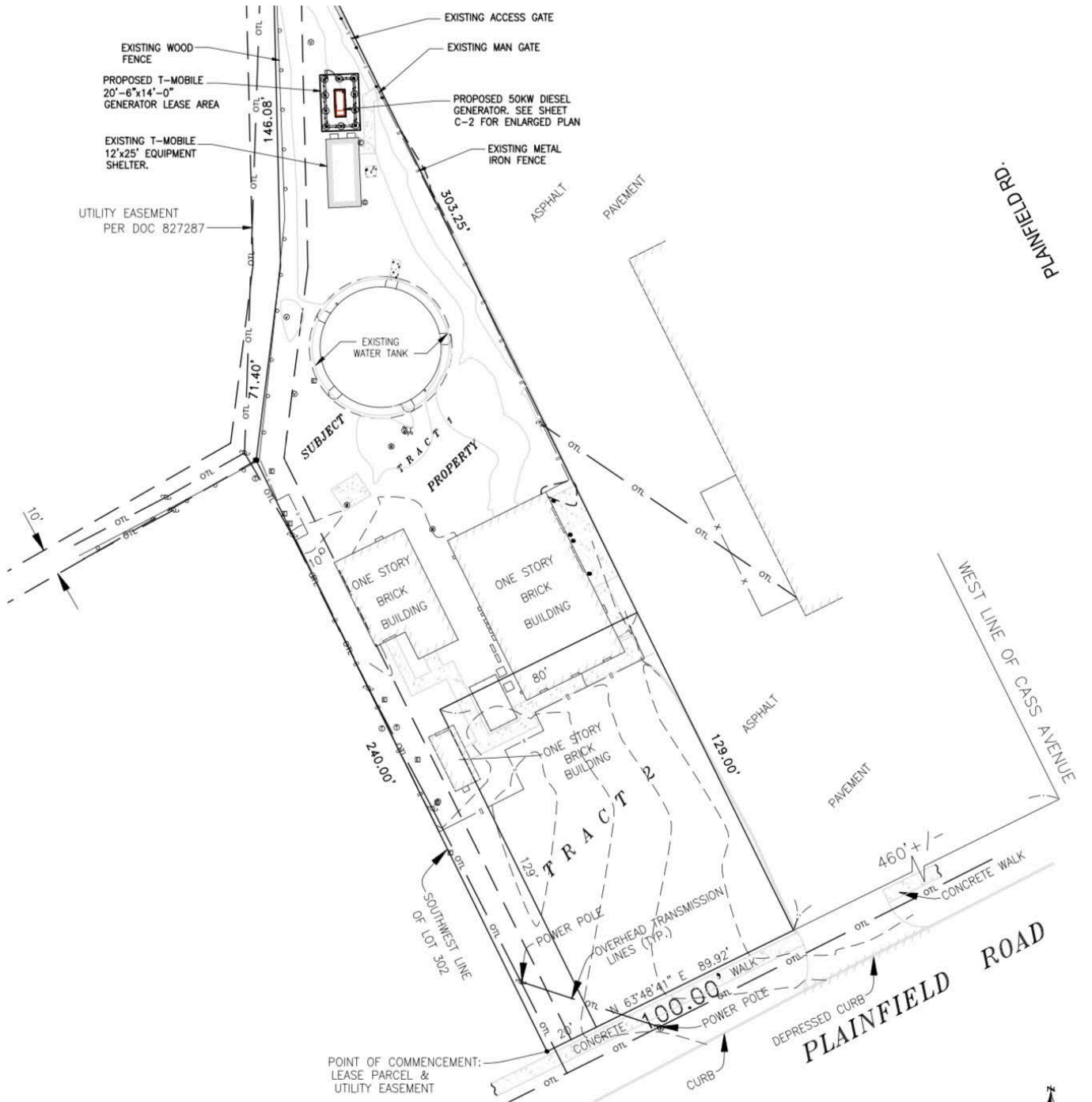
Title: _____

Title: _____

Date: _____

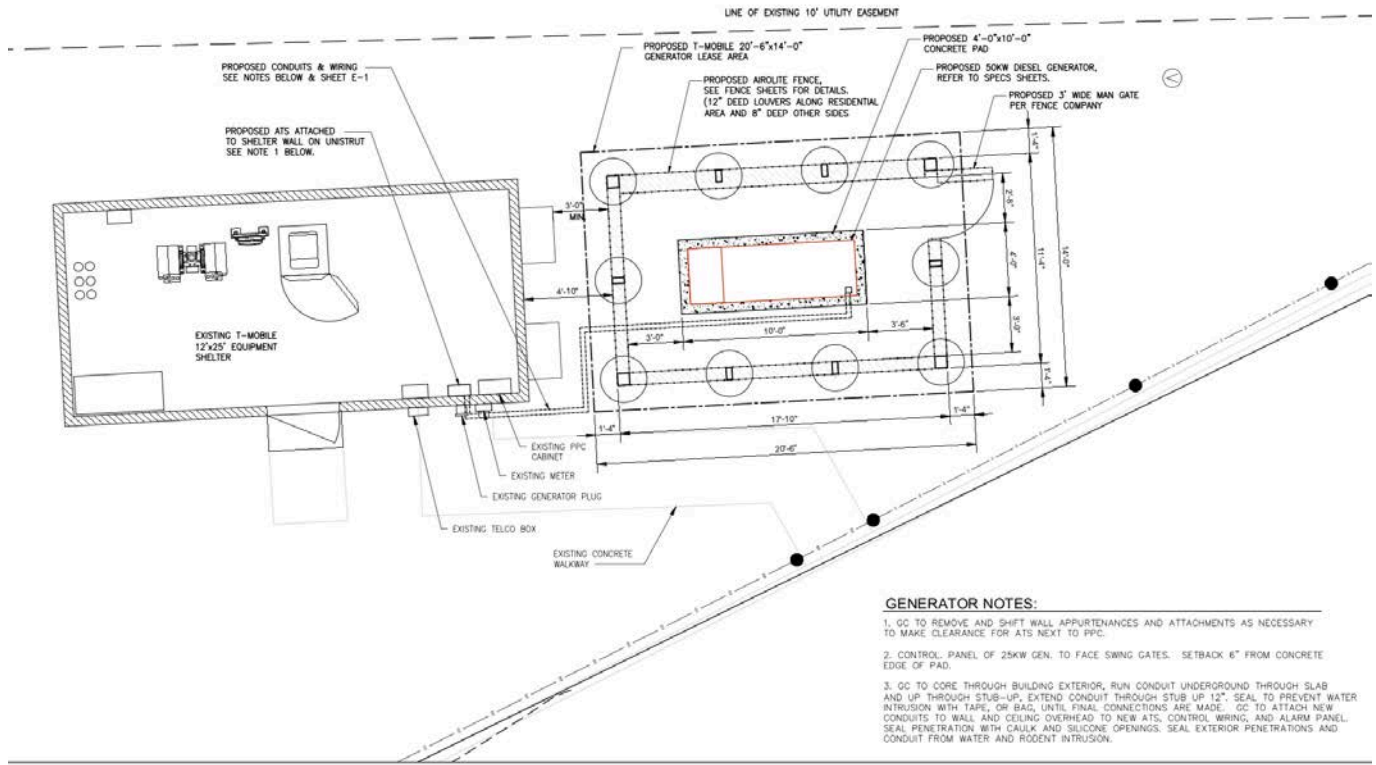
Date: _____

EXHIBIT A



1 OVERALL SITE PLAN
SCALE: 1" = 40' = 0"





- GENERATOR NOTES:**
- GC TO REMOVE AND SHIFT WALL APPURTENANCES AND ATTACHMENTS AS NECESSARY TO MAKE CLEARANCE FOR ATS NEXT TO PPC.
 - CONTROL PANEL OF 25KW GEN. TO FACE SWING GATES. SETBACK 6" FROM CONCRETE EDGE OF PAD.
 - GC TO CORE THROUGH BUILDING EXTERIOR, RUN CONDUIT UNDERGROUND THROUGH SLAB AND UP THROUGH STUB-UP, EXTEND CONDUIT THROUGH STUB UP 12". SEAL TO PREVENT WATER INTRUSION WITH TAPE, OR BAG, UNTIL FINAL CONNECTIONS ARE MADE. GC TO ATTACH NEW CONDUITS TO WALL AND CEILING OVERHEAD TO NEW ATS, CONTROL WIRING, AND ALARM PANEL. SEAL PENETRATION WITH CAULK AND SILICONE OPENINGS. SEAL EXTERIOR PENETRATIONS AND CONDUIT FROM WATER AND RODENT INTRUSION.

1 EQUIPMENT PLAN VIEW WITH PROPOSED GENERATOR
SCALE: 3/16" = 1'-0"

AGENDA MEMO
City Council
August 5, 2019

ISSUE STATEMENT

Approval of a resolution accepting the unit price proposal from Hispano Lawn Maintenance & Landscaping Co. DBA HL Landscape for the purchase and installation of the 50/50 Parkway Tree Program and the Parkway Tree Replacement Program in an amount not to exceed \$32,095.00.

RESOLUTION

BACKGROUND/HISTORY

The 2019 Tree Planting Program calls out for the following:

- **City and Resident 50/50 Parkway Tree Planting Program**
Staff has included \$4,000 (\$2,000 City funding and \$2,000 Resident funding) cost for residents that would like to participate in the 50/50 program.
- **Storm, Perished, and Project Related Replacement**
The program would allow for the planting of 2.5-inch caliper trees as part of the replacement of trees removed due to storm, perished or project removals.

Staff had advertised and sent out invitations to bid and received three (3) sealed bids on July 16, 2019. The lowest responsive bidder was Hispano Lawn Maintenance & Landscaping Co. DBA HL Landscape, see [Attachment A](#).

The program includes various selections of 2 ½ - 4 inch caliper trees, planting, mulching and a one year guarantee. The program again includes a Private Property Tree Planting Program for residents at a pass through cost. This year's tree planting program and cost summary is attached and labeled as [Attachment B](#). While the City is administering the Private Property Tree Planting Program, the property owner would be responsible for ordering and providing a payment directly to the awarded vendor.

The program is targeted to begin in late September, pending weather and will be advertised through the City's various media portals thus affording residents ample time to participate in the program.

COMMITTEE RECOMMENDATION

The contract specifications called for three references and two were provided. The references provided were very satisfactory. The Municipal Service Committee recommends approval accepting the unit price proposal from Hispano Lawn Maintenance & Landscaping Co. DBA HL Landscape for the purchase and installation of the 50/50 Parkway Tree Program and the planting of various parkway trees in an amount not to exceed \$32,095.00.

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the August 5, 2019 City Council agenda for formal consideration.



SEALED BID-TREE PLANTING & MULCHING PROGRAM
 OPENING DATE/TIME: July 16, 2019 10:00 a.m.

**2019 CITY OF DARIEN - TREE PLANTING PARKWAYS & PRIVATE PROPERTY
 BID OPENING RESULTS JULY 16, 2019**

VENDOR			Acres Group	Landscape Concepts Mgmt, Inc.	Hispano Lawn Maintenance & Landscaping Co. DBA HL Landscape
VARIABLE QUANTITY	DIAMETER	SPECIES	PRICE PER TREE PLANTED PARKWAYS	PRICE PER TREE PLANTED PARKWAYS	PRICE PER TREE PLANTED PARKWAYS
1-10	4"	American Linden	\$ 696.00	\$ 718.00	\$ 480.00
11-20	4"	American Linden	\$ 696.00	\$ 680.00	\$ 470.00
1-10	4"	Norway Maple	\$ 696.00	\$ 718.00	\$ 480.00
11-20	4"	Norway Maple	\$ 696.00	\$ 680.00	\$ 460.00
1-10	4"	Thornless Honeylocust	\$ 696.00	\$ 718.00	\$ 500.00
11-20	4"	Thornless Honeylocust	\$ 696.00	\$ 680.00	\$ 480.00
1-10	4"	Red Maple	\$ 696.00	\$ 718.00	\$ 500.00
11-20	4"	Red Maple	\$ 696.00	\$ 680.00	\$ 480.00
1-10	4"	Chanticleer Pear	\$ 696.00	\$ 718.00	\$ 500.00
11-20	4"	Chanticleer Pear	\$ 696.00	\$ 680.00	\$ 470.00
1-10	4'	Freeman Maple	\$ 696.00	\$ 718.00	\$ 480.00
11-20	4'	Freeman Maple	\$ 696.00	\$ 680.00	\$ 480.00
1-10	4'	Sugar Maple	\$ 712.00	\$ 718.00	\$ 480.00
11-20	4'	Sugar Maple	\$ 712.00	\$ 680.00	\$ 480.00
1-10	2.5"	American Linden	\$ 342.00	\$ 392.00	\$ 325.00
11-20	2.5"	American Linden	\$ 342.00	\$ 372.00	\$ 315.00
1-10	2.5"	Norway Maple	\$ 342.00	\$ 392.00	\$ 325.00
11-20	2.5"	Norway Maple	\$ 342.00	\$ 372.00	\$ 315.00
1-10	2.5"	Honeylocust Skyline	\$ 342.00	\$ 392.00	\$ 325.00
11-20	2.5"	Honeylocust Skyline	\$ 342.00	\$ 372.00	\$ 315.00
1-10	2.5"	Red Maple	\$ 342.00	\$ 392.00	\$ 330.00
11-20	2.5"	Red Maple	\$ 342.00	\$ 372.00	\$ 320.00
1-10	2.5"	Chanticleer Pear	\$ 342.00	\$ 392.00	\$ 310.00
11-20	2.5"	Chanticleer Pear	\$ 342.00	\$ 372.00	\$ 300.00
1-10	2.5"	Freeman Maple	\$ 342.00	\$ 392.00	\$ 330.00
11-20	2.5"	Freeman Maple	\$ 342.00	\$ 372.00	\$ 325.00
1-10	2.5"	Sugar Maple	\$ 352.00	\$ 410.00	\$ 340.00
11-20	2.5"	Sugar Maple	\$ 352.00	\$ 392.00	\$ 325.00
1-15	6-foot high	Colorado Blue Spruce	\$ 320.00	\$ 329.00	\$ 310.00
Sub Total Cost - Parkway			\$ 14,904.00	\$ 15,501.00	\$ 11,550.00
VARIABLE QUANTITY	DIAMETER	SPECIES	PRICE PER TREE PLANTED PRIVATE	PRICE PER TREE PLANTED PRIVATE	PRICE PER TREE PLANTED PRIVATE
1-20	2.5"	American Linden	\$ 362.00	\$ 420.00	\$ 325.00
1-20	2.5"	Norway Maple	\$ 362.00	\$ 430.00	\$ 325.00
1-20	2.5"	Honeylocust Skyline	\$ 362.00	\$ 430.00	\$ 325.00
1-20	2.5"	Red Maple	\$ 362.00	\$ 420.00	\$ 330.00
1-20	2.5"	Chanticleer Pear	\$ 362.00	\$ 420.00	\$ 310.00
1-20	2.5"	Aristocrat Pear	\$ 362.00	\$ 430.00	\$ 310.00
1-20	2.5"	Swamp White Oak	\$ 362.00	\$ 420.00	\$ 345.00
1-20	2.5"	Freeman Maple	\$ 362.00	\$ 420.00	\$ 330.00
1-20	2.5"	Sugar Maple	\$ 362.00	\$ 430.00	\$ 340.00
1-20	2.5"	Kentucky Coffeetree	\$ 362.00	\$ 430.00	\$ 335.00
1-20	2.5"	Purple Maple	\$ 362.00	\$ 450.00	\$ 345.00
1-20	2.5"	Northern Red Oak	\$ 362.00	\$ 420.00	\$ 345.00
1-20	2.5"	Littleleaf Linden	\$ 362.00	\$ 430.00	\$ 325.00
1-20	2.5"	Smoothleaf Elm	\$ 362.00	\$ 430.00	\$ 330.00
Sub Total Cost - Private Property			\$ 5,068.00	\$ 5,980.00	\$ 4,620.00
A. Sub Total Cost Parkways			\$ 14,904.00	\$ 15,501.00	\$ 11,550.00
B. Sub Total Cost Private Property			\$ 5,068.00	\$ 5,980.00	\$ 4,620.00
Total Cost A+B			\$ 19,972.00	\$ 21,481.00	\$ 16,170.00

bid bond-yes bid bond-yes bid bond-check



**CITY OF DARIEN TREE PLANTING PROGRAM SCHEDULE 2019
CITY TREE REPLACEMENTS-50/50 TREE PROGRAM
HISPANO LAWN MAINTENANCE & LANDSCAPING CO. DBA HL LANDSCAPE**

50/50 TREE PROGRAM							
50/50 PARTICIPATION TO BE CONFIRMED	DIAMETER	SPECIES	PLANTED PRICE PER TREE	TOTAL TREE COST	50/50 PROGRAM	CITY COSTS	RESIDENT COST
2	2.5"	American Linden	\$325.00	\$650.00	2	\$325.00	\$325.00
1	2.5"	Norway Maple	\$325.00	\$325.00	1	\$162.50	\$162.50
2	2.5"	Honeylocust Skyline	\$325.00	\$650.00	2	\$325.00	\$325.00
2	2.5"	Red Maple	\$330.00	\$660.00	2	\$330.00	\$330.00
2	2.5"	Chanticleer Pear	\$310.00	\$620.00	2	\$310.00	\$310.00
1	2.5"	Freeman Maple	\$330.00	\$330.00	1	\$165.00	\$165.00
2	2.5"	Sugar Maple	\$340.00	\$680.00	2	\$340.00	\$340.00
				\$3,915.00	12	\$1,957.50	\$1,957.50

PARKWAY TREE REPLACEMENTS-2.5 INCH					
QUANTITY	DIAMETER	SPECIES	PLANTED PRICE PER TREE	TOTAL TREE COST	CITY COSTS
10	2.5"	American Linden	\$325.00	\$3,250.00	\$3,250.00
10	2.5"	Norway Maple	\$325.00	\$3,250.00	\$3,250.00
10	2.5"	Honeylocust Skyline	\$325.00	\$3,250.00	\$3,250.00
15	2.5"	Red Maple	\$330.00	\$4,950.00	\$4,950.00
10	2.5"	Chanticleer Pear	\$310.00	\$3,100.00	\$3,100.00
10	2.5"	Freeman Maple	\$330.00	\$3,300.00	\$3,300.00
15	2.5"	Sugar Maple	\$340.00	\$5,100.00	\$5,100.00
80				\$26,200.00	\$26,200.00

PARKWAY TREE REPLACEMENTS 75th STREET - 4 INCH					
QUANTITY	DIAMETER	SPECIES	PLANTED PRICE PER TREE	TOTAL TREE COST	CITY COSTS
0	4"	American Linden	\$480.00	\$0.00	\$0.00
1	4"	Norway Maple	\$480.00	\$480.00	\$480.00
1	4"	Thornless Honeylocust	\$500.00	\$500.00	\$500.00
1	4"	Red Maple	\$500.00	\$500.00	\$500.00
1	4"	Chanticleer Pear	\$500.00	\$500.00	\$500.00
0	4"	Freeman Maple	\$480.00	\$0.00	\$0.00
0	4"	Sugar Maple	\$480.00	\$0.00	\$0.00
4				\$1,980.00	\$1,980.00

	TOTAL TREE COST	2.5 INCH PARKWAY TREE REPLACEMENT CITY COSTS	4-INCH 75TH Street AND PARKWAY TREES CITY COSTS	CITY COST 50/50 PROGRAM	RESIDENT COST 50/50 PROGRAM
TOTAL TREE PROGRAM COST	\$ 32,095.00	\$ 26,200.00	\$ 1,980.00	\$ 1,957.50	\$ 1,957.50

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 19/20 BUDGET	PROPOSED EXPENDITURE	REIMBURSEMENT	PROPOSED BALANCE
01-30-4350	FORESTRY-RESIDENTIAL 50/50 PROGRAM - AND PARKWAY REPLACEMENTS City Expense	\$4,000.00	\$3,915.00	N/A	\$85.00
01-30-4350	FORESTRY-RESIDENTIAL 50/50 PROGRAM - Resident Reimbursement Expense	\$2,000.00	N/A	\$1,957.50	\$42.50
01-30-4350	Forestry - Parkway Replacement Trees-City Removals	\$27,500.00	\$26,200.00	N/A	\$1,300.00
01-30-4350	Forestry -Replacement Trees - 75th Street	\$2,000.00	\$1,980.00	N/A	\$20.00
TOTALS		\$35,500.00	\$32,095.00	\$1,957.50	\$1,447.50

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING THE UNIT PRICE PROPOSAL FROM HISPANO
LAWN MAINTENANCE & LANDSCAPING CO. DBA HL LANDSCAPE FOR THE
PURCHASE AND INSTALLATION OF THE 50/50 PARKWAY TREE PROGRAM AND
THE PARKWAY TREE REPLACEMENT PROGRAM IN AN AMOUNT NOT TO
EXCEED \$32,095.00**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU
PAGE COUNTY, ILLINOIS, as follows:**

SECTION 1: The City Council of the City of Darien hereby authorizes the Mayor and City Clerk to accept the unit price proposal from Hispano Lawn Maintenance & Landscaping Co. DBA HL Landscape for the purchase and installation of the 50/50 Parkway Tree Program and the Parkway Tree Replacement Program in an amount not to exceed \$32,095.00., a copy of which is attached hereto as "**Exhibit A**".

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE
COUNTY, ILLINOIS, this 5th day of August, 2019.**

AYES: _____

NAYS: _____

ABSENT: _____

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY,
ILLINOIS, this 5th day of August, 2019.**

JOSEPH A. MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



SECTION II

BIDDER SUMMARY SHEET

Tree Planting and Mulching for parkways within the City of Darien and Tree Planting and Mulching for private properties-Unit Pricing 2019

IN WITNESS WHEREOF, the parties hereto have executed this Bid as of date shown below.

Firm Name: Hispano Lawn Maintenance & Landscaping Co. DBA: HL Landscape

Address: 412 S Raynor Ave

City, State, Zip Code: Joliet, IL 60436

Contact Person: Miguel Gonzalez Castillo

FEIN #: 74-3040719

Phone: (815) 347-6777 Fax: (815) 726-7407

E-mail Address: hlandsnow@yahoo.com

RECEIPT OF ADDENDA: The receipt of the following addenda is hereby acknowledged:

Addendum No. _____, Dated _____

Addendum No. _____, Dated _____

CITY OF DARIEN

CONTRACT

This Contract is made this _____ day of _____, 2019 by and between the City of Darien (hereinafter referred to as the "City") and Hispano Lawn Maintenance & Landscaping Co. (hereinafter referred to as the "CONTRACTOR"). DBA: HL Landscape

WITNESSETH

In consideration of the promises and covenants made herein by the City and the CONTRACTOR (hereinafter referred to collectively as the "PARTIES"), the PARTIES agree as follows:

SECTION 1: THE CONTRACT DOCUMENTS: This Contract shall include the following documents (hereinafter referred to as the "CONTRACT DOCUMENTS") however this Contract takes precedence and controls over any contrary provision in any of the CONTRACT DOCUMENTS. The Contract, including the CONTRACT DOCUMENTS, expresses the entire agreement between the PARTIES and where it modifies, adds to or deletes provisions in other CONTRACT DOCUMENTS; the Contract's provisions shall prevail. Provisions in the CONTRACT DOCUMENTS unmodified by this Contract shall be in full force and effect in their unaltered condition.

- The Invitation to Bid
- The Instructions to the Bidders
- This Contract
- The Terms and Conditions
- The Bid as it is responsive to the City's bid requirements
- All Certifications required by the City
- Certificates of insurance

Performance and Payment Bonds as may be required by the City
SECTION 2: SCOPE OF THE WORK AND PAYMENT: The CONTRACTOR agrees to provide labor, equipment and materials necessary to provide the services as described in the CONTRACT DOCUMENTS and further described below:

Tree Planting and Mulching for parkways within the City of Darien and Tree Planting and Mulching for private properties-Unit Pricing

(Hereinafter referred to as the "WORK") and the City agrees to pay the CONTRACTOR pursuant to the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) the following amount for performance of the described unit prices.

SECTION 3: ASSIGNMENT: CONTRACTOR shall not assign the duties and obligations involved in the performance of the WORK which is the subject matter of this Contract without the written consent of the City.

SECTION 4: TERM OF THE CONTRACT: This Contract shall commence on the date of its execution. The WORK shall commence upon receipt of a Notice to Proceed and continue expeditiously for 30 days from that date until final completion. This Contract shall terminate upon completion of the WORK, but may be terminated by either of the PARTIES for default upon failure to cure after ten (10) days prior written notice of said default from the aggrieved PARTY. The City, for its convenience, may terminate this Contract with thirty (30) days prior written notice.

SECTION 5: INDEMNIFICATION AND INSURANCE: The CONTRACTOR shall indemnify and hold harmless the City, PARK DISTRICT, its officials, officers, directors, agents, employees and representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liability of any character, incurred due to the alleged negligence of the CONTRACTOR, brought because of any injuries or damages received or sustained by any person, persons or property on account of any act or omission, neglect or misconduct of said CONTRACTOR, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the CONTRACT DOCUMENTS, including any claims or amounts recovered for any infringements of

patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the City, its officials, officers, directors, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The CONTRACTOR shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities. The Contractor shall not make any settlement or compromise of a lawsuit or claim, or fail to pursue any available avenue of appeal of any adverse judgment, without the approval of the City and any other indemnified party. The City or any other indemnified party, in its or their sole discretion, shall have the option of being represented by its or their own counsel. If this option is exercised, then the Contractor shall promptly reimburse the City or other indemnified party, upon written demand, for any expenses, including but not limited to court costs, reasonable attorneys' and witnesses' fees and other expenses of litigation incurred by the City or other indemnified party in connection therewith. Execution of this Contract by the City is contingent upon receipt of Insurance Certificates provided by the CONTRACTOR in compliance with the CONTRACT DOCUMENTS.

SECTION 6: COMPLIANCE WITH LAWS: The bidder shall at all times observe and comply with all laws, ordinances and regulations of the federal, state, local and City governments, which may in any manner affect the preparation of bids or the performance of the Contract. Bidder hereby agrees that it will comply with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., including the provision dealing with sexual harassment and that if awarded the Contract will not engage in any prohibited form of discrimination in employment as defined in that Act and will require that its subcontractors agree to the same restrictions. The contractor shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. Contractors and all subcontractors shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. Contractors and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed. Contractor and subcontractors shall be required to comply with all applicable federal laws, state laws and regulations regarding minimum wages, limit on payment to minors, minimum fair wage standards for minors, payment of wage due employees, and health and safety of employees. Contractor and subcontractor are required to pay employees all rightful salaries, medical benefits, pension and social security benefits pursuant to applicable labor agreements and federal and state statutes and to further require withholdings and deposits therefore. The CONTRACTOR shall obtain all necessary local and state licenses and/or permits that may be required for performance of the WORK and provide those licenses to the City prior to commencement of the WORK if applicable.

SECTION 7: NOTICE: Where notice is required by the CONTRACT DOCUMENTS it shall be considered received if it is delivered in person, sent by registered United States mail, return receipt requested, delivered by messenger or mail service with a signed receipt, sent by facsimile or e-mail with an acknowledgment of receipt, to the following:

City of Darien
1702 Plainfield Road
Darien, IL 60561
Attn: Director of Municipal Services

SECTION 8: STANDARD OF SERVICE: Services shall be rendered to the highest professional standards to meet or exceed those standards met by others providing the same or similar services in the Chicagoland area. Sufficient competent personnel shall be provided who with supervision shall complete the services required within the time allowed for performance. The CONTRACTOR'S personnel shall, at all times present a neat appearance and shall be trained to handle all contact with City residents or City employees in a respectful manner. At the request of the City Administrator or a designee, the CONTRACTOR shall replace any incompetent, abusive or disorderly person in its employ.

SECTION 9: PAYMENTS TO OTHER PARTIES: The CONTRACTOR shall not obligate the City to make payments to third parties or make promises or representations to third parties on behalf of the City without prior written approval of the City Administrator or a designee.

SECTION 10: COMPLIANCE: CONTRACTOR shall comply with all of the requirements of the Contract Documents, including, but not limited to, all other applicable local, state and federal statutes, ordinances, codes, rules and regulations.

SECTION 11: LAW AND VENUE: The laws of the State of Illinois shall govern this Contract and venue for legal disputes shall be DuPage County, Illinois.

SECTION 12: MODIFICATION: This Contract may be modified only by a written amendment signed by both PARTIES.

FOR: THE CITY

FOR: THE CONTRACTOR

By: _____

by: _____

Print Name: _____

Print Name: Miguel Gonzalez Castillo

Title: Mayor

Title: President

Date: _____

Date: July 15, 2019

CITY OF DARIEN TREE QUOTE – PARKWAYS

VARIABLE QUANTITY	DIAMETER	SPECIES	PRICE PER TREE PLANTED
1 – 10	4"	American Linden	\$480.00
11 – 20	4"	American Linden	\$470.00
1 – 10	4"	Norway Maple	\$480.00
11 – 20	4"	Norway Maple	\$460.00
1 – 10	4"	Thornless Honey locust	\$500.00
11 – 20	4"	Thornless Honey locust	\$480.00
1 – 10	4"	Red Maple	\$500.00
11 – 20	4"	Red Maple	\$480.00
1 – 10	4"	Chanticleer Pear	\$500.00
11 – 20	4"	Chanticleer Pear	\$470.00
1 – 10	4"	Freeman Maple	\$480.00
11 – 20	4"	Freeman Maple	\$480.00
1 – 10	4"	Sugar Maple	\$480.00
11 – 20	4"	Sugar Maple	\$480.00
1 – 10	2.5"	American Linden	\$325.00
11 – 20	2.5"	American Linden	\$315.00
1 – 10	2.5"	Norway Maple	\$325.00
11 – 20	2.5"	Norway Maple	\$315.00
1 – 10	2.5"	Honey locust Sky line	\$325.00
11 – 20	2.5"	Honey locust Sky line	\$315.00
1 – 10	2.5"	Red Maple	\$330.00
11 – 20	2.5"	Red Maple	\$320.00
1 – 10	2.5"	Chanticleer Pear	\$310.00
11 – 20	2.5"	Chanticleer Pear	\$300.00
1 – 10	2.5"	Freeman Maple	\$330.00
11 – 20	2.5"	Freeman Maple	\$325.00
1 – 10	2.5"	Sugar Maple	\$340.00
11 – 20	2.5"	Sugar Maple	\$325.00
1 – 15	6-foot high	Colorado Blue Spruce	\$310.00
B. Sub Total Cost Parkway			\$11,550.00

CITY OF DARIEN TREE QUOTE - PRIVATE

VARIABLE QUANTITY	DIAMETER	SPECIES	PRICE PER TREE PLANTED
1 - 20	2.5"	American Linden	\$325.00
1 - 20	2.5"	Norway Maple	\$325.00
1 - 20	2.5"	Honeylocust Sky line	\$325.00
1 - 20	2.5"	Red Maple	\$330.00
1 - 20	2.5"	Chanticleer Pear	\$310.00
1 - 20	2.5"	Aristocrat Pear	\$310.00
1 - 20	2.5"	Swamp White Oak	\$345.00
1 - 20	2.5"	Freeman Maple	\$330.00
1 - 20	2.5"	Sugar Maple	\$340.00
1 - 20	2.5"	Kentucky Coffeetree	\$335.00
1 - 20	2.5"	Purple Maple	\$345.00
1 - 20	2.5"	Northern Red Oak	\$345.00
1 - 20	2.5"	Littleleaf Linden	\$325.00
1 - 20	2.5"	Smoothleaf Elm	\$330.00
B. Sub Total Cost Private Property			\$4,620.00

A. Sub Total Cost Parkways	\$11,550.00
B. Sub Total Cost Private Property	\$4,620.00
Total Cost of A+B	\$16,170.00

The quote will be awarded on a total sum of A and B

Firm Name: Hispano Lawn Maintenance & Landscaping Co. DBA: HL Landscape

Signature of Authorized Representative: 

Title: President

Date: July 15, 2019

ACCEPTANCE: This proposal is valid for 30 calendar days from the date of submittal.

(NOTE: At least 30 days should be allowed for evaluation and approval.)

AGENDA MEMO
City Council
August 5, 2019

ISSUE STATEMENT

Approval of a **RESOLUTION APPROVING THE STUDY OF A POTENTIAL INTERGOVERNMENTAL AGREEMENT WITH WILLOWBROOK, BURR RIDGE AND HINSDALE (STERIGENICS PROPERTY)**

RESOLUTION

BACKGROUND/HISTORY

The intent of this resolution is to have Mayor Marchese and City Administrator Vana meet and confer with representatives of Willowbrook, Burr Ridge and Hinsdale in order to explore the feasibility of entering into an Intergovernmental Agreement providing for the possible acquisition of the Sterigenics property in Willowbrook. The group will:

- Determine appropriate public purposes for the use of such property upon acquisition.
- Determine whether the public use of the Subject Property should be active or passive.
- Establish rules for the joint use of any such facility by the residents of the participating municipalities.
- Determine financing options and cost allocations among the participating municipalities.
- Involve our elected representatives in this process.
- Determine the need for legislative assistance to achieve the goals of the Intergovernmental Agreement, including but not limited to seeking “quick take” authority from the Illinois General Assembly.

Any proposed agreement developed with the working group would need approval from the City Council.

STAFF/COMMITTEE RECOMMENDATION

As directed. The Administrative/Finance Committee will discuss this item at its August 5, 2019, meeting and update the Council.

ALTERNATE CONSIDERATION

As directed.

DECISION MODE

This item will be placed on the August 5, 2019, City Council Agenda for consideration.



RESOLUTION NO. _____

A RESOLUTION APPROVING THE STUDY OF A POTENTIAL INTERGOVERNMENTAL AGREEMENT WITH WILLOWBROOK, BURR RIDGE AND HINSDALE (STERIGENICS PROPERTY)

WHEREAS, the City of Darien is a home rule unit of local government pursuant to the provisions of Article VII, Section 6, of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of local government, the City may exercise any power and perform any function pertaining to its government except as limited by Article VII, Section 6; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, pursuant to its home-rule powers, as follows:

SECTION 1: Authorization. The Mayor and City Administrator are hereby authorized to meet and confer with representatives of Willowbrook, Burr Ridge and Hinsdale in order to explore the feasibility of entering into an Intergovernmental Agreement providing for the possible acquisition of the Sterigenics property in Willowbrook.

SECTION 2: Potential Elements of Intergovernmental Agreement. The City Council determines that any such Intergovernmental Agreement should consider the following elements:

- A. Determining appropriate public purposes for the use of such property upon acquisition.
- B. Determining whether the public use of the Subject Property should be active or passive.

RESOLUTION NO. _____

C. Establishing rules for the joint use of any such facility by the residents of the participating municipalities.

D. Determining financing options and cost allocations among the participating municipalities.

E. Involving our elected representatives in this process.

F. Determining the need for legislative assistance to achieve the goals of the Intergovernmental Agreement, including but not limited to seeking “quick take” authority from the Illinois General Assembly.

SECTION 3: Report to City Council. The Mayor and Administrator shall, from time to time, advise the City Council as to the status of such efforts. Any report shall be publicly made at a City Council meeting.

SECTION 4: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 5th day of August, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION NO. _____

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY,
ILLINOIS, this 5th day of August, 2019.**

JOSEPH A. MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

CITY OF DARIEN

RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

IV. PUBLIC HEARING REQUIREMENTS.

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

Approved by a Motion on November 17, 2014