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PRE-COUNCIL WORK SESSION — 7:00 P.M.

Agenda of the Regular Meeting

of the City Council of the

CITY OF DARIEN

February 6, 2023

7:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public [to make comments or ask questions on any issue](#) – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes
7. Receiving of Communications
8. Mayor's Report
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
 - A. Police Department
 - B. Municipal Services
12. Treasurer's Report
 - A. Warrant Number — [22-23-19](#)
 - B. Monthly Report — [December 2022](#)
13. Standing Committee Reports

14. Questions and Comments — **Agenda Related (This is an opportunity for the public to [make comments or ask questions on any item on the Council's Agenda](#) – 3 Minute Limit Per Person)**
15. Old Business
16. Consent Agenda
 - A. Approve the Darien Chamber of Commerce [Annual Darien Dash](#), A 10k Run/a 5K Run/1 Mile Walk, on Sunday, May 21, 2023 Beginning at 8:00 A.M. and Authorize the Chief of Police to Finalize the Details of This Event with the Chamber of Commerce
 - B. Approve the Use of the Right Half of the Following Streets for the [Darien Dash](#):
The 5K and 10K Course:
Start on Ironwood Avenue at the Darien Swim and Recreation Club and Head North to 69th street. Turn East on to 69th Street to Richmond Avenue; Turn South on Richmond Avenue to 70th Street; Turn East on 70th Street to Bentley Avenue; Turn North on Bentley Avenue to 69th Street; Turn East on 69th Street to Clarendon Hills Road; Turn South on Clarendon Hills Road to 70th Street; Turn West on 70th Street to Bentley Avenue; Turn South on Bentley Avenue to Maple Lane; Turn East on Maple Lane to Clarendon Hills Road; Turn South on Clarendon Hills Road to 71st Street; Turn West 71st Street to Bentley Avenue; Turn North on Bentley Avenue to Maple Lane; Turn West onto Maple Lane to Richmond Avenue; Turn South on Richmond Avenue to 71st Street; Turn West on 71st Street to Beechnut Lane; Turn North on Beechnut Lane to Ironwood Avenue; Turn East on Ironwood Avenue to Start/Finish Line
1-Mile Course:
Start on Ironwood Avenue at the Darien Swim and Recreation Club and Head North to 69th Street. Turn East on to 69th Street to Sierra Drive; Turn South on Sierra Drive to 71st Street; Turn West on 71st Street to Beechnut Lane; Turn North on Beechnut Lane to Ironwood Avenue; Turn West on Ironwood Avenue to Start/Finish Line
 - C. [Authorizing The Expenditure of Budgeted Funds up to \\$10,000 to Enter into an Agreement with I/O Solutions](#) to Conduct Testing to Establish an Eligibility List from which to Hire Police Officers to Fill Anticipated Openings
17. New Business
 - A. Consideration of a Motion to Approve a Resolution Approving a [Memorandum of Understanding between the City of Darien and the Darien Chamber of Commerce](#)
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to [make comments or ask questions on any issue](#) – 3 Minute Limit Per Person)**
19. Adjournment



CITY OF DARIEN

**EXPENDITURE APPROVAL LIST
FOR CITY COUNCIL MEETING ON
February 6, 2023**

Approval is hereby given to have the City Treasurer of Darien, Illinois pay to the officers, employees, independent contractors, vendors, and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

General Fund			\$147,255.45
Water Fund			\$40,420.79
Motor Fuel Tax Fund			\$80,383.48
Water Depreciation Fund			\$1,100,279.54
Special Service Area Tax Fund			\$3,581.00
Impact Fee Expenditures			
Capital Improvement Fund			\$7,551.99
State Drug Forfeiture Fund			
Federal Equitable Sharing Fund			\$1,485.00
		Subtotal:	<u>\$1,380,957.25</u>
General Fund Payroll	03/01/18	\$	242,808.60
Water Fund Payroll	03/01/18	\$	25,254.14
		Subtotal:	<u>\$ 268,062.74</u>

Total to be Approved by City Council:	<u>\$1,649,019.99</u>
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Approvals:

Kathleen Moesle Weaver, Mayor

JoAnne E. Ragona, City Clerk

Michael J. Coren, Treasurer

Bryon D. Vana, City Administrator

CITY OF DARIEN
Expenditure Journal
General Fund
Administration
From 1/17/2023 Through 2/6/2023

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
AIS	ANNUAL DOMAIN REGISTRATION	AP020623	4325	Consulting/Professional	35.00
COMCAST	SIP SERVICE	AP020623	4267	Telephone	470.93
COMCAST BUSINESS	**SEE ATTACHED LETTER (Jan 23, 2023 to Feb 22, 2023)	AP020623	4267	Telephone	42.00
DUPAGE COUNTY PUBLIC WORKS	CITY HALL SEWER BILL	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	107.92
ECO CLEAN MAINTENANCE INC	JANITORIAL SERVICES- JAN 2023	AP020623	4345	Janitorial Service	1,718.00
FUN HOUSE ENTERTAINMENT	2023 CITIZEN OF THE YEAR DINNER- DJ DEPOSIT	AP020623	4239	Public Relations	250.00
GOVTEMPSUSA LLC	VANA (1-1-23)	AP020623	4325	Consulting/Professional	3,415.38
GOVTEMPSUSA LLC	VANA (1-8-23)	AP020623	4325	Consulting/Professional	3,415.38
GOVTEMPSUSA LLC	VANA (1-15-23)	AP020623	4325	Consulting/Professional	3,415.38
GOVTEMPSUSA LLC	VANA (1-22-23)	AP020623	4325	Consulting/Professional	3,415.38
IL GOVT FINANCE OFFICERS ASSOC	IGFOA MEMBERSHIP- JULIE SAENZ	AP020623	4213	Dues and Subscriptions	250.00
IMPACT NETWORKING, LLC	COPIER SERVICE AGREEMENTS	AP020623	4225	Maintenance - Equipment	51.00
MECO CONSULTING GROUP LLC	COMMUNICATION SERVICES- JAN 2023	AP020623	4239	Public Relations	2,800.00
NICOR GAS	NICOR 82541110001 1702 PLAINFIELD RD	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	463.85
OCCUPATIONAL HEALTH CENTERS	PRE-EMPLOYMENT AND RANDOM SCREENING	AP020623	4219	Liability Insurance	71.00
ODELSON,STERK,MURPHY,FRAZIER &	LEGAL SERVICES- DEC 2022	AP020623	4219	Liability Insurance	440.00
ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	AP020623	4253	Supplies - Office	30.59
ODP BUSINESS SOLUTIONS	STAPLER	AP020623	4253	Supplies - Office	8.07
ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES FOR CH	AP020623	4253	Supplies - Office	54.66
ODP BUSINESS SOLUTIONS	SEALING SOLUTION FOR POSTAGE MACHINE	AP020623	4253	Supplies - Office	51.98

CITY OF DARIEN
Expenditure Journal
General Fund
Administration
From 1/17/2023 Through 2/6/2023

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
ODP BUSINESS SOLUTIONS	JANITORIAL SUPPLIES FOR CH	AP020623	4253	Supplies - Office	38.21
QUADIENT FINANCE USA INC	LATE FEE AND FINANCE CHARGES ON INV 11453715	AP020623	4233	Postage/Mailings	54.36
SPEER FINANCIAL	ANNUAL DISCLOSURE FILING	AP020623	4325	Consulting/Professional	1,130.00
VERIZON WIRELESS	VERIZON WIRELESS CHARGES	AP020623	4267	Telephone	1,168.13
				Total Administration	22,897.22

CITY OF DARIEN
Expenditure Journal
General Fund
City Council
From 1/17/2023 Through 2/6/2023

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
IL STATE POLICE	LS11307L80574937 LIQUOR LIC FINGERPRINTING- NATHAN KELLER	AP020623	4205	Boards and Commissions	28.25
				Total City Council	28.25

CITY OF DARIEN
Expenditure Journal
General Fund
Community Development
From 1/17/2023 Through 2/6/2023

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHRISTOPHER B. BURKE ENG, LTD	CONFERENCE CALL- DRAINAGE CONCERNS COMMUNITY PARK	AP020623	4328	Const/Prof Reimbursable	197.00
DON MORRIS ARCHITECTS P.C.	BUILDING CODE REVIEWS AND INSPECTIONS	AP020623	4325	Consulting/Professional	3,350.00
DON MORRIS ARCHITECTS P.C.	BUILDING CODE REVIEWS AND INSPECTIONS	AP020623	4328	Const/Prof Reimbursable	1,850.00
ODELSON,STERK,MURPHY,FRAZIER &	LEGAL SERVICES- DEC 2022	AP020623	4219	Liability Insurance	1,423.75
PM PRINTING INC.	2-PART INSPECTION FORMS FOR DAVE FELL	AP020623	4235	Printing and Forms	231.50
				Total Community Development	7,052.25

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 1/17/2023 Through 2/6/2023

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ADVANCE AUTO PARTS	BELTS FOR #206	AP020623	4225	Maintenance - Equipment	58.72
ADVANCE AUTO PARTS	CREDIT ON INVOICE 913131	AP020623	4229	Maintenance - Vehicles	(32.96)
ADVANCE AUTO PARTS	BATTERY FOR #107	AP020623	4229	Maintenance - Vehicles	311.98
ADVANCE AUTO PARTS	CREDIT ON INVOICE 911529	AP020623	4229	Maintenance - Vehicles	(44.00)
ADVANCE AUTO PARTS	TERMINALS FOR #107	AP020623	4229	Maintenance - Vehicles	44.07
ADVANCE AUTO PARTS	BELTS FOR 206	AP020623	4229	Maintenance - Vehicles	82.44
ADVANCE AUTO PARTS	BELTS FOR #206	AP020623	4229	Maintenance - Vehicles	43.54
ADVANCE AUTO PARTS	CREDIT ON INVOICE 913149	AP020623	4229	Maintenance - Vehicles	(43.54)
AEP ENERGY	3018018402 - SW CIR 75TH ADAMS	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	74.21
ALARM DETECTION SYSTEMS INC	ALARM DETECTION - 1041 S FRONTAGE (Feb - April 2023)	AP020623	4223	Maintenance - Building	203.43
ALTORFER INDUSTRIES INC	VALVE	AP020623	4229	Maintenance - Vehicles	622.85
CARROLL CONSTRUCTION SUPPLY	SLUSH BOOTS, STAKES, FIBER	AP020623	4257	Supplies - Other	213.74
CARROLL CONSTRUCTION SUPPLY	CONCRETE EDGER	AP020623	4259	Small Tools & Equipment	122.00
CARROLL CONSTRUCTION SUPPLY	CREDIT ON ACCOUNT	AP020623-2	4257	Supplies - Other	(335.74)
CARROLL CONSTRUCTION SUPPLY	SLUSH BOOTS, STAKES, FIBER	AP020623-2	4257	Supplies - Other	213.74
CARROLL CONSTRUCTION SUPPLY	CONCRETE EDGER	AP020623-2	4259	Small Tools & Equipment	122.00
CARROLL CONSTRUCTION SUPPLY	CREDIT FOR VOIDED CK 060919	APCREDIT020...	4257	Supplies - Other	(213.74)
CARROLL CONSTRUCTION SUPPLY	CREDIT FOR VOIDED CK 060919	APCREDIT020...	4259	Small Tools & Equipment	(122.00)
CHRISTOPHER B. BURKE ENG, LTD	EXHIBIT PREP for IGA /DuPage County - REGENCY GROVE DRAINAGE	AP020623	4325	Consulting/Professional	266.50

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 1/17/2023 Through 2/6/2023

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
CHRISTOPHER B. BURKE ENG, LTD	CONCEPT PLANS-MEDIANS AND ENTRANCE MONUMENTS	AP020623	4325	Consulting/Professional	1,920.00
CINTAS #769	MAT RENTAL- PUBLIC WORKS (1-26-23)	AP020623	4223	Maintenance - Building	24.05
CINTAS #769	MAT RENTAL- CITY HALL (1-26-23)	AP020623	4223	Maintenance - Building	37.10
CINTAS #769	MAT RENTAL- POLICE DEPT	AP020623	4223	Maintenance - Building	59.42
COM ED	COM ED 0788310001 1041 S FRONTAGE RD	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	56.09
DECKER SUPPLY CO.	MAILBOX SUPPLIES	AP020623	4257	Supplies - Other	3,088.50
DUPAGE COUNTY PUBLIC WORKS	SEWER BILL FOR PUBLIC WORKS	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	18.68
EJ EQUIPMENT, INC.	REPAIR PARTS FOR #206	AP020623	4229	Maintenance - Vehicles	275.63
ELMHURST CHICAGO STONE COMPANY	ANTI-ICE CHEMICAL TANK	AP020623	4223	Maintenance - Building	1,432.58
ELMHURST CHICAGO STONE COMPANY	CONCRETE PAD -1041 S FRONTAGE	AP020623	4223	Maintenance - Building	632.00
ELMHURST CHICAGO STONE COMPANY	ANTI-ICE CHEMICAL TANK- CONCRETE PAD	AP020623-4	4223	Maintenance - Building	1,430.50
ELMHURST CHICAGO STONE COMPANY	CONCRETE PAD-PUBLIC WORKS	AP020623-4	4223	Maintenance - Building	632.00
ELMHURST CHICAGO STONE COMPANY	CREDIT FOR VOIDED CK 060943	APCREDIT020...	4223	Maintenance - Building	(1,432.58)
ELMHURST CHICAGO STONE COMPANY	CREDIT FOR VOIDED CK 060943	APCREDIT020...	4223	Maintenance - Building	(632.00)
FIRST ADVANTAGE OCCUPATIONAL	RANDOM DRUG SCREEN	AP020623	4219	Liability Insurance	83.81
FLEETPRIDE	FILTER FOR #110	AP020623	4229	Maintenance - Vehicles	58.98
FREEWAY FORD-STERLING TRUCK	OIL FOR STOCK	AP020623	4229	Maintenance - Vehicles	110.28
GRAINGER	RESPIRATOR AND FILTER	AP020623	4219	Liability Insurance	166.76

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 1/17/2023 Through 2/6/2023

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
GRAINGER	FLTWSH FOR #106	AP020623	4229	Maintenance - Vehicles	12.98
GRAINGER	PART FOR #106	AP020623	4229	Maintenance - Vehicles	26.62
GREAT LAKES DISTRIBUTING INC	POWER WASHER HOSE	AP020623	4223	Maintenance - Building	236.76
HENDERSON PRODUCTS, INC.	SALT CONTROLS #105	AP020623	4229	Maintenance - Vehicles	687.20
HOME DEPOT	SUPPLIES FOR MAINTENANCE /OPERATIONS	AP020623	4223	Maintenance - Building	464.05
HOME DEPOT	SUPPLIES FOR MAINTENANCE /OPERATIONS	AP020623	4257	Supplies - Other	2,495.52
I.R.M.A.	DEDUCTIBLE- DEC 2022	AP020623	4219	Liability Insurance	132.35
ILLINI POWER PRODUCTS	CITY HALL GENERATOR	AP020623	4223	Maintenance - Building	534.64
IMPACT NETWORKING, LLC	CREDIT OF .01 GENERATED FROM CHECK 060796	AP020623	4225	Maintenance - Equipment	(0.01)
IMPACT NETWORKING, LLC	COPIER SERVICE AGREEMENTS	AP020623	4225	Maintenance - Equipment	51.00
IMPACT NETWORKING, LLC	HP M751dn CONTRACT OVERAGE (12-18 thru 1-17-23)	AP020623	4253	Supplies - Office	62.12
INDUSTRIAL SYSTEM LTD	ANTI -ICE CHEMICAL	AP020623	4257	Supplies - Other	4,949.00
JC LANDSCAPING/TREE SERVICE	SNOW REMOVAL/SALT - POLICE DEPT	AP020623	4223	Maintenance - Building	360.00
JC LANDSCAPING/TREE SERVICE	SNOW REMOVAL/SALTING- POLICE DEPT AND CITY HALL 12-22-22	AP020623	4223	Maintenance - Building	1,080.00
JX TRUCK CENTER- BOLINGBROOK	SENSOR FOR #105	AP020623	4229	Maintenance - Vehicles	167.64
JX TRUCK CENTER- BOLINGBROOK	SUPPLIES FOR STOCK	AP020623	4229	Maintenance - Vehicles	508.47
JX TRUCK CENTER- BOLINGBROOK	FUEL FILTER, TUBES	AP020623	4229	Maintenance - Vehicles	608.61
JX TRUCK CENTER- BOLINGBROOK	GASKET /OIL PAN	AP020623	4229	Maintenance - Vehicles	138.56
JX TRUCK CENTER- BOLINGBROOK	FUEL FILTER, TUBES FOR #103	AP020623	4229	Maintenance - Vehicles	337.29
LAWSON PRODUCTS INCORPORATED	MECHANIC SUPPLIES	AP020623	4225	Maintenance - Equipment	673.84
LAWSON PRODUCTS INCORPORATED	MECHANIC SUPPLIES	AP020623	4225	Maintenance - Equipment	506.47

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 1/17/2023 Through 2/6/2023

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
LINDCO EQUIPMENT SALES, INC.	HYDRAULIC CYLINDER	AP020623	4229	Maintenance - Vehicles	565.05
MARTA BRUDNIAK	REIMBURSEMENT- DAMAGED MAILBOX	AP020623	4257	Supplies - Other	148.84
McMASTER-CARR	VALVES AND FITTINGS	AP020623	4223	Maintenance - Building	251.53
McMASTER-CARR	COUPLINGS	AP020623	4223	Maintenance - Building	59.29
MID-TOWN PETROLEUM ACQUISITION	DRY DIESELALL	AP020623	4225	Maintenance - Equipment	267.95
MID-TOWN PETROLEUM ACQUISITION	SHOP SUPPLIES	AP020623	4229	Maintenance - Vehicles	676.88
MONROE TRUCK EQUIPMENT	SENSOR FOR #101	AP020623	4229	Maintenance - Vehicles	623.90
MONROE TRUCK EQUIPMENT	CYLINDER FOR PLOW	AP020623	4229	Maintenance - Vehicles	777.08
MONROE TRUCK EQUIPMENT	EQUIPMENT FOR TRUCK #102	AP020623	4815	Equipment	42,010.00
OCCUPATIONAL HEALTH CENTERS	PRE-EMPLOYMENT AND RANDOM SCREENING	AP020623	4219	Liability Insurance	117.00
ODP BUSINESS SOLUTIONS	CLIPBOARDS FOR PW	AP020623	4253	Supplies - Office	57.98
PIRTEK	HOSES FOR #105	AP020623	4229	Maintenance - Vehicles	660.14
PIRTEK	PARTS FOR #101	AP020623	4229	Maintenance - Vehicles	243.37
POMP'S TIRE SERVICE, INC.	TIRES FOR #108	AP020623	4229	Maintenance - Vehicles	2,009.56
RAGS ELECTRIC	SALT STORAGE BUILDING-PW	AP020623	4223	Maintenance - Building	1,598.40
RAGS ELECTRIC	LED FIXTURES AT VARIOUS LOCATIONS	AP020623	4359	Street Light Oper & Maint.	3,187.00
RAGS ELECTRIC	STREET LIGHT REPAIR - CASS AVE	AP020623	4359	Street Light Oper & Maint.	3,465.36
RAGS ELECTRIC	STREET LIGHT REPAIR- WODMERE	AP020623	4359	Street Light Oper & Maint.	1,489.61
RAGS ELECTRIC	PUBLIC WORKS BUILDING IMPROVEMENT	AP020623-4	4223	Maintenance - Building	1,598.40
RAGS ELECTRIC	STREET LIGHT REPAIRS -VARIOUS LOCATIONS	AP020623-4	4359	Street Light Oper & Maint.	3,187.00
RAGS ELECTRIC	STREET LIGHT CABLE TROUBLE- CASS AVE	AP020623-4	4359	Street Light Oper & Maint.	3,465.36
RAGS ELECTRIC	STREET LIGHT CABLE TROUBLE- WOODMERE	AP020623-4	4359	Street Light Oper & Maint.	1,289.61

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 1/17/2023 Through 2/6/2023

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
RAGS ELECTRIC	CREDIT FOR VOIDED CK 060998	APCREDIT020...	4223	Maintenance - Building	(1,598.40)
RAGS ELECTRIC	CREDIT FOR VOIDED CK 060998	APCREDIT020...	4359	Street Light Oper & Maint.	(1,489.61)
RAGS ELECTRIC	CREDIT FOR VOIDED CK 060998	APCREDIT020...	4359	Street Light Oper & Maint.	(3,465.36)
RAGS ELECTRIC	CREDIT FOR VOIDED CK 060998	APCREDIT020...	4359	Street Light Oper & Maint.	(3,187.00)
SERVICE INDUSTRIAL SUPPLY INC.	CHEMICAL TANK PARTS/SUPPLIES	AP020623	4223	Maintenance - Building	889.21
SERVICE INDUSTRIAL SUPPLY INC.	PVC AND SUPPLIES FOR EQUIPMENT REPAIRS	AP020623	4225	Maintenance - Equipment	339.08
SNAP ON INDUSTRIAL	DIAGNOSTIC TOOL UPDATE	AP020623	4225	Maintenance - Equipment	1,008.50
SNAP ON INDUSTRIAL	MECHANIC TOOLBOX	AP020623	4259	Small Tools & Equipment	5,174.71
SNAP ON INDUSTRIAL	MECHANIC TOOLBOX	AP020623	4259	Small Tools & Equipment	9,543.63
TKB ASSOCIATES INC	FILES CONVERTED TO LASESRFISCHE	AP020623	4223	Maintenance - Building	8,138.95
VERIZON WIRELESS	VERIZON WIRELESS CHARGES	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	449.88
VULCAN CONSTRUCTION MATERIALS	STONE (12-27-22)	AP020623	4257	Supplies - Other	1,413.29
VULCAN CONSTRUCTION MATERIALS	STONE (1-13-23)	AP020623	4257	Supplies - Other	1,029.15
WORK'N GEAR	PAUL JORDAN- UNIFORM (Less Tax)	AP020623	4269	Uniforms	295.77
WORK'N GEAR	GREEN- UNIFORM	AP020623	4269	Uniforms	377.37
XBE CHICAGO	#143 DRAINAGE SPOILS 10-19-22	AP020623	4257	Supplies - Other	1,230.00
XBE CHICAGO	#113 DRAINAGE SPOILS 10-20-22 (*Adj of \$35.00 applied here)	AP020623	4257	Supplies - Other	1,284.00
XBE CHICAGO	RE-ISSUED CHECK (*Adj of \$35.00 applied here for bank fee)	AP020623	4257	Supplies - Other	(35.00)

**CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 1/17/2023 Through 2/6/2023**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
XBE CHICAGO	#141 REAR YARD 10-17-22	AP020623	4374	Drainage Projects	1,265.64
XBE CHICAGO	CREDIT FOR VOIDED CK 060465	APCREDIT013...	4257	Supplies - Other	(1,284.00)
XBE CHICAGO	CREDIT FOR VOIDED CK 060465	APCREDIT013...	4257	Supplies - Other	(1,230.00)
XBE CHICAGO	CREDIT FOR VOIDED CK 060465	APCREDIT013...	4374	Drainage Projects	(1,265.64)
				Total Public Works, Streets	110,215.63

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 1/17/2023 Through 2/6/2023

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CURRENT TECHNOLOGIES CORP	REMOTE SUPPORT FOR CAMERAS	AP020623	4225	Maintenance - Equipment	701.25
CURRENT TECHNOLOGIES CORP	REMOTE SUPPORT FOR CAMERA	AP020623	4225	Maintenance - Equipment	41.25
DOLAN CONSULTING GROUP	O'BRIEN- VERBAL DEESCALATION INSTRUCTOR COURSE	AP020623	4263	Training and Education	95.00
DUPAGE COUNTY PUBLIC WORKS	POLICE DEPT SEWER BILL	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	516.16
DUPAGE COUNTY SENIOR POLICE	DEPUTY CHIEF JASON NORTON -2023 MEMBERSHIP	AP020623	4213	Dues and Subscriptions	125.00
FORCE SCIENCE	DC NORTON- ADVANCED BODY WORN CAMERA COURSE	AP020623	4263	Training and Education	545.00
I.R.M.A.	DEDUCTIBLE- DEC 2022	AP020623	4219	Liability Insurance	643.95
INDUSTRIAL ORG SOLUTIONS	SCHRADER- PSYCH EVAL	AP020623	4205	Boards and Commissions	545.00
KING CAR WASH	CAR WASHES -DEC 2022	AP020623	4229	Maintenance - Vehicles	304.00
LERMI	ROSE GONZALEZ- LERMI SPRING TRAINING CONFERENCE	AP020623	4263	Training and Education	50.00
O DELSON,STERK,MURPHY,FRAZIER &	LEGAL SERVICES- DEC 2022	AP020623	4219	Liability Insurance	330.00
PARTNERS & PAWS VETERINARY	VETERINARY SERVICES- AXLE	AP020623	4225	Maintenance - Equipment	680.28
PARTNERS & PAWS VETERINARY	K-9 BOARDING 8-19-22	AP020623-2	4225	Maintenance - Equipment	120.00
RAY O'HERRON CO. INC.	STUTTE- DETECTIVE BADGE	AP020623	4269	Uniforms	172.58
RAY O'HERRON CO. INC.	CACHRO- STEP IV UNIFORM	AP020623	4269	Uniforms	209.96
RAY O'HERRON CO. INC.	SOMOGYE- SWAT UNIFORM	AP020623	4269	Uniforms	247.98

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 1/17/2023 Through 2/6/2023

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
STREET COP TRAINING LLC	RUNDELL AND SERVIN / IL CASE LAW THAT ALL COPS NEED TO KNOW	AP020623	4263	Training and Education	398.00
THEODORE POLYGRAPH SERVICE	POLYGRAPH EXAM-CAGLE	AP020623	4205	Boards and Commissions	200.00
THEODORE POLYGRAPH SERVICE	POLYGRAPH EXAM -SILKAITIS	AP020623	4205	Boards and Commissions	200.00
VAN METER & ASSOC., INC.	DC NORTON- QUOTA FREE POLICE PRODUCTIVITY SYSTEM	AP020623	4263	Training and Education	170.00
VAN METER & ASSOC., INC.	CREDIT FOR VOIDED CK 061008	APCREDIT020...	4263	Training and Education	(170.00)
VERIZON WIRELESS	VERIZON WIRELESS CHARGES	AP020623	4267	Telephone	755.57
WILLOWBROOK FORD, INC.	BUCKLE FOR D14	AP020623	4229	Maintenance - Vehicles	99.85
WILLOWBROOK FORD, INC.	AIR-CLEAN	AP020623	4229	Maintenance - Vehicles	<u>81.27</u>
				Total Police Department	<u>7,062.10</u>
				Total General Fund	<u>147,255.45</u>

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 1/17/2023 Through 2/6/2023

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
119TH STREET MATERIALS	MIXED LOAD (1-20-23)	AP020623	4231	Maintenance - Water System	820.00
ALARM DETECTION SYSTEMS INC	ALARM DETECTION - 1041 S FRONTAGE (Feb - April 2023)	AP020623	4223	Maintenance - Building	203.43
COM ED	COM ED 3118112014 2103 75TH ST PUMP, DARIEN	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	346.59
CONSTELLATION NEW ENERGY, INC.	18W736 MANNING	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	54.00
CONSTELLATION NEW ENERGY, INC.	1220 PLAINFIELD RD, DARIEN IL	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	1,967.70
CONSTELLATION NEW ENERGY, INC.	0 LAKEVIEW & OAKLEY	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	22.68
CONSTELLATION NEW ENERGY, INC.	9S720 LEMONT RD	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	72.27
CONSTELLATION NEW ENERGY, INC.	67TH RIDGE	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	55.43
CONSULTING ENGINEERING INC	LEAK LOCATING /QUALITY CONTROL	AP020623	4326	Leak Detection	12,916.80
DUPAGE COUNTY PUBLIC WORKS	VACTOR VACUUM WASTE DISPOSAL -NOV /DEC 2022	AP020623	4231	Maintenance - Water System	1,800.00
DUPAGE COUNTY PUBLIC WORKS	SEWER BILL FOR PUBLIC WORKS	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	18.68
ECO CLEAN MAINTENANCE INC	JANITORIAL SERVICES- JAN 2023	AP020623	4223	Maintenance - Building	490.00
ELMHURST CHICAGO STONE COMPANY	ANTI-ICE CHEMICAL TANK	AP020623	4223	Maintenance - Building	1,432.58
ELMHURST CHICAGO STONE COMPANY	CONCRETE PAD -1041 S FRONTAGE	AP020623	4223	Maintenance - Building	632.00
ELMHURST CHICAGO STONE COMPANY	ANTI-ICE CHEMICAL TANK- CONCRETE PAD	AP020623-4	4223	Maintenance - Building	1,430.50
ELMHURST CHICAGO STONE COMPANY	CONCRETE PAD- PUBLIC WORKS	AP020623-4	4223	Maintenance - Building	632.00
ELMHURST CHICAGO STONE COMPANY	CREDIT FOR VOIDED CK 060943	APCREDIT020...	4223	Maintenance - Building	(1,432.58)
ELMHURST CHICAGO STONE COMPANY	CREDIT FOR VOIDED CK 060943	APCREDIT020...	4223	Maintenance - Building	(632.00)

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 1/17/2023 Through 2/6/2023

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
FedEx	SHIPPING FEE- 1-4-23 (Dennis)	AP020623	4231	Maintenance - Water System	14.57
FedEx	SHIPPING FEE: SHIPPED LOCATOR	AP020623	4233	Postage/Mailings	85.13
FIRST ADVANTAGE OCCUPATIONAL	RANDOM DRUG SCREEN	AP020623	4219	Liability Insurance	83.81
HOME DEPOT	SUPPLIES FOR MAINTENANCE	AP020623	4223	Maintenance - Building	421.35
HOME DEPOT	SUPPLIES FOR WATER SYSTEM MAINT	AP020623	4231	Maintenance - Water System	682.11
J.U.L.I.E. INC	J.U.L.I.E Fees	AP020623	4325	Consulting/Professional	5,789.68
K-FIVE HODKINS LL	COLD PATCH	AP020623	4231	Maintenance - Water System	3,097.60
LINE-X OF NORTHERN ILLINOIS	BED LINER FOR TRUCK #500	AP020623	4225	Maintenance - Equipment	1,700.00
NICOR GAS	NICOR 21710264942 1220 PLAINFIELD RD, DARIEN	AP020623	4271	Utilities (Elec,Gas,Wtr,Sewer)	645.96
RAGS ELECTRIC	SALT STORAGE BUILDING-PW	AP020623	4223	Maintenance - Building	1,598.40
RAGS ELECTRIC	PUBLIC WORKS BUILDING IMPROVEMENT	AP020623-4	4223	Maintenance - Building	1,598.40
RAGS ELECTRIC	CREDIT FOR VOIDED CK 060998	APCREDIT020...	4223	Maintenance - Building	(1,598.40)
VERIZON WIRELESS	VERIZON WIRELESS CHARGES	AP020623	4267	Telephone	593.92
VULCAN CONSTRUCTION MATERIALS	STONE (12-27-22)	AP020623	4231	Maintenance - Water System	1,942.14
WILLOWBROOK FORD, INC.	COIL ASY -IGNITION FOR 401	AP020623	4225	Maintenance - Equipment	118.23
WORK'N GEAR	KOUDELIK -UNIFORM	AP020623	4269	Uniforms	357.81
XBE CHICAGO	#142 REAR YARD 10-18-22	AP020623	4231	Maintenance - Water System	1,257.00
XBE CHICAGO	YARD CLEAN UP (1-20-23)	AP020623	4231	Maintenance - Water System	2,460.00

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 1/17/2023 Through 2/6/2023

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
XBE CHICAGO	CREDIT FOR VOIDED CK 060465	APCREDIT013...	4255	Supplies - Operation	(1,257.00)
				Total Public Works, Water	40,420.79
				Total Water Fund	40,420.79

CITY OF DARIEN
Expenditure Journal
Motor Fuel Tax
MFT Expenses
From 1/17/2023 Through 2/6/2023

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
AEP ENERGY	3017243658 S FRONTAGE 0 E CASS ST , DARIEN	AP020623	4840	Street Lights	29.30
AEP ENERGY	3017243670 SW CORNER 75TH ST PLAINFIELD RD, DARIEN	AP020623	4840	Street Lights	262.83
AEP ENERGY	3017243636 1702 PLAINFIELD RD, DARIEN	AP020623	4840	Street Lights	19.42
COM ED	COM ED 0267129091 0 SW COR 75TH ST, ADAMS	AP020623-3	4840	Street Lights	2,488.19
COMPASS MINERALS AMERICA	ROAD SALT (12-28-22)	AP020623	4249	Salt	49,589.90
COMPASS MINERALS AMERICA	ROAD SALT (12-29-22)	AP020623	4249	Salt	3,766.87
MORTON SALT, INC.	ROCK SALT 12-29-22	AP020623	4249	Salt	<u>24,226.97</u>
				Total MFT Expenses	80,383.48
				Total Motor Fuel Tax	<u>80,383.48</u>

CITY OF DARIEN
Expenditure Journal
Special Service Area Tax Fund
SSA Expenditures
From 1/17/2023 Through 2/6/2023

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHRISTOPHER B. BURKE ENG, LTD	TARA HILL WETLAND MGMT and CONTROLLED BURN	AP020623	4325	Consulting/Professional	3,581.00
				Total SSA Expenditures	3,581.00
				Total Special Service Area Tax Fund	3,581.00

CITY OF DARIEN
Expenditure Journal
Water Depreciation Fund
Depreciation Expenses
From 1/17/2023 Through 2/6/2023

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CORE & MAIN	WATER METERS	AP020623	4390	Capital Improv-Infrastructure	6,300.00
CORE & MAIN	M2 WIRE	AP020623	4390	Capital Improv-Infrastructure	133,875.00
CORE & MAIN	WATER METER PROGRAM- INSTALL	AP020623	4390	Capital Improv-Infrastructure	146,975.02
CORE & MAIN	METER REPLACEMENT PROGRAM	AP020623-2	4390	Capital Improv-Infrastructure	190,080.00
CORE & MAIN	METER REPLACEMENT PROGRAM -RESIDENTIAL INSTALLS	AP020623-2	4390	Capital Improv-Infrastructure	313,274.00
CORE & MAIN	METER REPLACEMENT PROGRAM	AP020623-2	4390	Capital Improv-Infrastructure	309,385.52
ODYSSEY GROUP LLC	STORAGE CONTAINER RENTAL (Jan 12 thru Feb 9, 2022)	AP020623	4390	Capital Improv-Infrastructure	390.00
				Total Depreciation Expenses	1,100,279.54
				Total Water Depreciation Fund	1,100,279.54

CITY OF DARIEN
Expenditure Journal
FESA - Justice - 1
Drug Forfeiture Expenditures
From 1/17/2023 Through 2/6/2023

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
MP PREPAREDNESS CONSULTING INC	EOP CONSULTING SERVICES	AP020623	4213	Dues and Subscriptions	1,485.00
				Total Drug Forfeiture Expenditures	1,485.00
				Total FESA - Justice - 1	1,485.00

CITY OF DARIEN
Expenditure Journal
Capital Improvement Fund
Capital Fund Expenditures
From 1/17/2023 Through 2/6/2023

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHRISTOPHER B. BURKE ENG, LTD	2023 ROAD PROGRAM RECON,PREP BID BOOKLET, ESTIMATE (R-75-22)	AP020623	4325	Consulting/Professional	2,696.25
CHRISTOPHER B. BURKE ENG, LTD	CALCULATIONS /COORDINATION- AILSWORTH & STEWERT DRAINAGE	AP020623	4325	Consulting/Professional	1,000.68
VILLAGE OF WOODRIDGE	REIMBURSEMENT- 83RD ST CRACKFILL	AP020623	4382	Crack Seal Program	3,855.06
				Total Capital Fund Expenditures	7,551.99
				Total Capital Improvement Fund	7,551.99
Report Total					1,380,957.25

**CITY OF DARIEN
REVENUE AND EXPENDITURE REPORT SUMMARY
December 31, 2022**

GENERAL FUND - (01)

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 1,233,913	\$ 13,686,660	\$ 15,976,337
Expenditures	\$ 1,002,456	\$ 9,341,892	\$ 15,101,692
Audited 5/1/22 Opening Fund Balance:			\$ 8,398,935
Transfer to Capital Fund			\$ (5,500,000)
Current Fund Balance:			\$ 7,243,703

WATER FUND - (02)

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 1,382,210	\$ 5,448,747	\$ 7,824,503
Expenditures	\$ 891,411	\$ 4,910,291	\$ 8,170,560
Audited 5/1/22 Cash Balance			\$ 4,946,870
Transfer to Water Depreciation Fund			\$ (1,500,000)
Current Modified Cash Balance:			\$ 3,985,327

MOTOR FUEL TAX FUND - (03)

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 79,617	\$ 860,776	\$ 1,079,510
Expenditures	\$ 28,998	\$ 392,643	\$ 945,274
Audited 5/1/22 Opening Fund Balance:			\$ 938,035
Current Fund Balance:			\$ 1,406,168

WATER DEPRECIATION FUND (12)

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 6,912	\$ 35,256	\$ 1,000
Expenditures	\$ 83,116	\$ 1,876,992	\$ 3,287,000
Audited 5/1/22 Cash Balance			\$ 2,256,707
Transfer from Water Fund			\$ 1,500,000
Current Modified Cash Balance:			\$ 1,914,970

CAPITAL IMPROVEMENT FUND (25)

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 39,450	\$ 1,832,143	\$ 1,767,590
Expenditures	\$ 7,772	\$ 3,571,412	\$ 5,885,205
Audited 5/1/22 Opening Fund Balance:			\$ 10,173,430
Transfer from General Fund			\$ 5,500,000
Current Fund Balance:			\$ 13,934,160

	Current Actual Year to Date	Current Budgeted F.Y.E. '23	Prior Year Actual Through December 21
Property Tax Collections	\$ 2,503,116	\$ 2,497,843	\$ 2,497,867
Sales Tax Collections	\$ 4,670,986	\$ 6,340,730	\$ 4,474,781
Drug forfeiture Receipts	\$ 85,405	\$ -	\$ -

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
General Fund
From 12/1/2022 Through 12/31/2022

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue								
Taxes								
Real Estate Taxes - Current	3110	23,504.08	100,000.00	2,302,776.31	2,300,353.00	2,300,353.00	2,423.31	(0.10)%
Road and Bridge Tax	3120	2,458.22	1,000.00	240,832.47	210,000.00	210,000.00	30,832.47	(14.68)%
Municipal Utility Tax	3130	107,622.93	85,000.00	750,623.94	645,000.00	1,020,676.00	(270,052.06)	26.45%
Amusement Tax	3140	8,810.07	9,000.00	61,624.01	72,000.00	107,099.00	(45,474.99)	42.46%
Hotel/Motel Tax	3150	7,957.86	6,000.00	63,908.68	53,079.00	73,079.00	(9,170.32)	12.54%
Local Gas Tax	3151	18,869.90	18,750.00	140,799.22	150,431.00	225,431.00	(84,631.78)	37.54%
Food and Beverage Tax	3152	59,721.77	50,000.00	491,065.84	399,651.00	598,651.00	(107,585.16)	17.97%
Personal Property Tax	3425	1,648.34	1,000.00	16,035.35	5,421.00	7,621.00	8,414.35	(110.41)%
Total Taxes		230,593.17	270,750.00	4,067,665.82	3,835,935.00	4,542,910.00	(475,244.18)	10.46%
License, Permits, Fees								
Business Licenses	3210	125.00	100.00	9,647.75	9,400.00	30,000.00	(20,352.25)	67.84%
Liquor License	3212	0.00	0.00	72,650.00	69,000.00	71,725.00	925.00	(1.28)%
Contractor Licenses	3214	360.00	300.00	10,170.00	12,700.00	18,000.00	(7,830.00)	43.50%
Court Fines	3216	6,999.84	6,500.00	94,998.82	52,266.00	78,266.00	16,732.82	(21.37)%
Towing Fees	3217	8,500.00	4,500.00	46,000.00	37,041.00	55,041.00	(9,041.00)	16.42%
Ordinance Fines	3230	925.00	2,300.00	22,826.09	18,400.00	27,428.00	(4,601.91)	16.77%
Building Permits and Fees	3240	5,490.00	0.00	272,852.00	30,000.00	35,000.00	237,852.00	(679.57)%
Telecommunication Taxes	3242	23,567.63	22,000.00	190,783.68	185,444.00	273,444.00	(82,660.32)	30.22%
Cable T.V. Franchise Fee	3244	0.00	20,000.00	218,054.30	280,800.00	440,800.00	(222,745.70)	50.53%
PEG - Fees - AT&T	3245	0.00	0.00	3,565.46	0.00	0.00	3,565.46	0.00%
NICOR Franchise Fee	3246	0.00	0.00	0.00	0.00	25,000.00	(25,000.00)	100.00%
Public Hearing Fees	3250	0.00	150.00	3,245.00	1,400.00	2,000.00	1,245.00	(62.25)%
Elevator Inspections	3255	0.00	50.00	2,730.00	3,400.00	3,500.00	(770.00)	22.00%
Engineering/Prof Fee Reimb	3265	3,604.19	6,200.00	128,037.18	49,400.00	74,000.00	54,037.18	(73.02)%
Police Special Service	3268	2,038.20	8,000.00	41,965.81	61,880.00	99,880.00	(57,914.19)	57.98%
Total License, Permits, Fees		51,609.86	70,100.00	1,117,526.09	811,131.00	1,234,084.00	(116,557.91)	9.44%
Charges for Services								
Inspections/Tap on/Permits	3320	0.00	0.00	75.00	0.00	0.00	75.00	0.00%
Sale of Meters	3325	0.00	0.00	377.00	0.00	0.00	377.00	0.00%
Total Charges for Services		0.00	0.00	452.00	0.00	0.00	452.00	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
General Fund
From 12/1/2022 Through 12/31/2022

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Intergovernmental								
State Income Tax	3410	201,729.50	175,000.00	2,404,410.75	1,429,089.00	2,129,089.00	275,321.75	(12.93)%
Local Use Tax	3420	78,930.79	69,000.00	562,282.40	554,440.00	830,440.00	(268,157.60)	32.29%
Sales Taxes	3430	582,905.93	500,000.00	4,670,985.58	4,340,730.00	6,340,730.00	(1,669,744.42)	26.33%
Video Gaming Revenue	3432	24,220.62	20,000.00	209,599.35	160,000.00	242,112.00	(32,512.65)	13.42%
Total Intergovernmental		887,786.84	764,000.00	7,847,278.08	6,484,259.00	9,542,371.00	(1,695,092.92)	17.76%
Other Revenue								
Interest Income	3510	13,985.85	325.00	56,370.35	2,700.00	4,000.00	52,370.35	(1,309.25)%
Water Share Expense	3520	20,833.34	20,833.33	166,666.72	166,666.68	250,000.00	(83,333.28)	33.33%
Police Report/Prints	3534	535.00	415.00	2,860.00	3,335.00	5,000.00	(2,140.00)	42.80%
Reimbursement-Rear Yard Drain	3541	(328.30)	0.00	49,611.68	0.00	0.00	49,611.68	0.00%
Grants	3560	392.88	0.00	3,420.19	0.00	0.00	3,420.19	0.00%
Rents	3561	26,926.18	23,000.00	215,658.33	191,379.00	287,379.00	(71,720.67)	24.95%
Other Reimbursements	3562	(2,361.05)	4,175.00	96,543.78	33,300.00	50,000.00	46,543.78	(93.08)%
Residential Concrete Reimb	3563	0.00	0.00	38,400.71	0.00	0.00	38,400.71	0.00%
Mail Box Reimbursement Program	3569	3,423.32	0.00	6,385.80	0.00	0.00	6,385.80	0.00%
Impact Fee Revenue	3570	0.00	0.00	375.00	0.00	0.00	375.00	0.00%
Sales of Wood Chips	3572	0.00	250.00	3,610.00	2,000.00	3,000.00	610.00	(20.33)%
Sale of Equipment	3575	0.00	425.00	1,757.03	3,400.00	5,000.00	(3,242.97)	64.85%
Miscellaneous Revenue	3580	516.00	1,675.00	12,078.80	13,400.00	20,000.00	(7,921.20)	39.60%
Total Other Revenue		63,923.22	51,098.33	653,738.39	416,180.68	624,379.00	29,359.39	(4.70)%
Total Revenue		1,233,913.09	1,155,948.33	13,686,660.38	11,547,505.68	15,943,744.00	(2,257,083.62)	14.16%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
Water Fund
From 12/1/2022 Through 12/31/2022

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue								
Charges for Services								
Water Sales	3310	1,368,786.97	651,000.00	5,338,431.54	5,212,003.00	7,816,003.00	(2,477,571.46)	31.69%
Inspections/Tap on/Permits	3320	2,050.00	425.00	45,013.00	3,400.00	5,000.00	40,013.00	(800.26)%
Sale of Meters	3325	532.60	85.00	5,725.60	680.00	1,000.00	4,725.60	(472.56)%
Other Water Sales	3390	36.70	85.00	12,752.40	680.00	1,000.00	11,752.40	(1,175.24)%
Total Charges for Services		1,371,406.27	651,595.00	5,401,922.54	5,216,763.00	7,823,003.00	(2,421,080.46)	30.95%
Other Revenue								
Interest Income	3510	10,803.26	125.00	46,824.83	1,000.00	1,500.00	45,324.83	(3,021.65)%
Total Other Revenue		10,803.26	125.00	46,824.83	1,000.00	1,500.00	45,324.83	(3,021.66)%
Total Revenue		1,382,209.53	651,720.00	5,448,747.37	5,217,763.00	7,824,503.00	(2,375,755.63)	30.36%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
Motor Fuel Tax
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Intergovernmental							
MFT Allotment	3440 75,111.98	70,000.00	601,626.47	560,418.00	836,418.00	(234,791.53)	28.07%
Total Intergovernmental	75,111.98	70,000.00	601,626.47	560,418.00	836,418.00	(234,791.53)	28.07%
Other Revenue							
Interest Income	3510 4,504.66	45.00	16,557.52	335.00	500.00	16,057.52	(3,211.50)%
Grants	3560 0.00	0.00	242,592.38	242,592.00	242,592.00	0.38	0.00%
Total Other Revenue	4,504.66	45.00	259,149.90	242,927.00	243,092.00	16,057.90	(6.61)%
Total Revenue	79,616.64	70,045.00	860,776.37	803,345.00	1,079,510.00	(218,733.63)	20.26%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
Stormwater Management Fund
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 193.79	0.00	827.08	0.00	0.00	827.08	0.00%
Total Other Revenue	<u>193.79</u>	<u>0.00</u>	<u>827.08</u>	<u>0.00</u>	<u>0.00</u>	<u>827.08</u>	<u>0.00%</u>
Total Revenue	193.79	0.00	827.08	0.00	0.00	827.08	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
Special Service Area Tax Fund
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Taxes							
Real Estate Taxes - Current	3110 42.38	425.00	5,015.02	3,400.00	5,000.00	15.02	(0.30)%
Total Taxes	42.38	425.00	5,015.02	3,400.00	5,000.00	15.02	(0.30)%
Other Revenue							
Interest Income	3510 85.83	8.50	371.88	67.00	100.00	271.88	(271.88)%
Total Other Revenue	85.83	8.50	371.88	67.00	100.00	271.88	(271.88)%
Total Revenue	128.21	433.50	5,386.90	3,467.00	5,100.00	286.90	(5.63)%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
State Drug Forfeiture Fund
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 0.78	0.00	2.55	0.00	0.00	2.55	0.00%
Drug Forfeiture Receipts	3538 0.00	0.00	7,520.50	0.00	0.00	7,520.50	0.00%
Total Other Revenue	<u>0.78</u>	<u>0.00</u>	<u>7,523.05</u>	<u>0.00</u>	<u>0.00</u>	<u>7,523.05</u>	<u>0.00%</u>
Total Revenue	0.78	0.00	7,523.05	0.00	0.00	7,523.05	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
Water Depreciation Fund
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 6,912.43	83.00	35,255.88	668.00	1,000.00	34,255.88	(3,425.58)%
Transfer from Water Fund	3610 0.00	0.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00%
Total Other Revenue	<u>6,912.43</u>	<u>83.00</u>	<u>1,535,255.88</u>	<u>1,500,668.00</u>	<u>1,501,000.00</u>	<u>34,255.88</u>	<u>(2.28)%</u>
Total Revenue	6,912.43	83.00	1,535,255.88	1,500,668.00	1,501,000.00	34,255.88	(2.28)%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
FESA - Justice - 1
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 438.86	0.00	1,733.62	0.00	0.00	1,733.62	0.00%
Drug Forfeiture Receipts	3538 0.00	0.00	77,884.50	0.00	0.00	77,884.50	0.00%
Total Other Revenue	<u>438.86</u>	<u>0.00</u>	<u>79,618.12</u>	<u>0.00</u>	<u>0.00</u>	<u>79,618.12</u>	<u>0.00%</u>
Total Revenue	438.86	0.00	79,618.12	0.00	0.00	79,618.12	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
FESA - Treasury - 2
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 37.20	0.00	161.89	0.00	0.00	161.89	0.00%
Total Other Revenue	<u>37.20</u>	<u>0.00</u>	<u>161.89</u>	<u>0.00</u>	<u>0.00</u>	<u>161.89</u>	<u>0.00%</u>
Total Revenue	37.20	0.00	161.89	0.00	0.00	161.89	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
DUI Technology Fund
From 12/1/2022 Through 12/31/2022

	<u>Current Period Actual</u>	<u>Current Period Budget</u>	<u>Current Year Actual</u>	<u>YTD Budget</u>	<u>Total Budget</u>	<u>Total Budget Variance</u>	<u>Percent Total Budget Remaining</u>	
Revenue								
License, Permits, Fees								
D.U.I. Technology Fines	3267	700.00	290.00	9,029.63	2,320.00	3,500.00	5,529.63	(157.98)%
Total License, Permits, Fees		700.00	290.00	9,029.63	2,320.00	3,500.00	5,529.63	(157.99)%
Other Revenue								
Interest Income	3510	30.75	0.00	99.65	0.00	0.00	99.65	0.00%
Total Other Revenue		30.75	0.00	99.65	0.00	0.00	99.65	0.00%
Total Revenue		730.75	290.00	9,129.28	2,320.00	3,500.00	5,629.28	(160.84)%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
E-Citation Fund
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 4.41	0.00	14.31	0.00	0.00	14.31	0.00%
Total Other Revenue	<u>4.41</u>	<u>0.00</u>	<u>14.31</u>	<u>0.00</u>	<u>0.00</u>	<u>14.31</u>	<u>0.00%</u>
Total Revenue	4.41	0.00	14.31	0.00	0.00	14.31	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
Capital Improvement Fund
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Taxes							
Real Estate Taxes - Current	3110 2,050.66	1,000.00	195,325.09	191,990.00	192,490.00	2,835.09	(1.47)%
Total Taxes	2,050.66	1,000.00	195,325.09	191,990.00	192,490.00	2,835.09	(1.47)%
Other Revenue							
Interest Income	3510 37,399.58	425.00	161,031.58	3,300.00	5,000.00	156,031.58	(3,120.63)%
Grants	3560 0.00	0.00	1,475,786.40	1,570,100.00	1,570,100.00	(94,313.60)	6.00%
Transfer from Other Funds	3612 0.00	0.00	5,500,000.00	3,800,000.00	3,800,000.00	1,700,000.00	(44.73)%
Total Other Revenue	37,399.58	425.00	7,136,817.98	5,373,400.00	5,375,100.00	1,761,717.98	(32.78)%
Total Revenue	39,450.24	1,425.00	7,332,143.07	5,565,390.00	5,567,590.00	1,764,553.07	(31.69)%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Administration
From 12/1/2022 Through 12/31/2022

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	43,538.48	30,930.00	251,225.22	247,444.00	371,164.00	119,938.78	32.31%
Overtime	4030	31.59	0.00	189.54	0.00	0.00	(189.54)	0.00%
Total Salaries		<u>43,570.07</u>	<u>30,930.00</u>	<u>251,414.76</u>	<u>247,444.00</u>	<u>371,164.00</u>	<u>119,749.24</u>	<u>32.26%</u>
Benefits								
Social Security	4110	2,598.75	1,918.00	15,619.91	15,344.00	23,012.00	7,392.09	32.12%
Medicare	4111	607.79	448.50	3,653.18	3,588.00	5,382.00	1,728.82	32.12%
I.M.R.F.	4115	4,357.01	3,093.00	26,509.47	24,744.00	37,116.00	10,606.53	28.57%
Medical/Life Insurance	4120	6,005.62	6,078.00	53,159.38	48,628.00	72,940.00	19,780.62	27.11%
Supplemental Pensions	4135	554.20	400.00	3,323.20	3,200.00	4,800.00	1,476.80	30.76%
Total Benefits		<u>14,123.37</u>	<u>11,937.50</u>	<u>102,265.14</u>	<u>95,504.00</u>	<u>143,250.00</u>	<u>40,984.86</u>	<u>28.61%</u>
Materials and Supplies								
Dues and Subscriptions	4213	266.16	134.00	793.58	1,079.00	1,615.00	821.42	50.86%
Liability Insurance	4219	275.00	21,995.00	2,883.24	175,960.00	263,806.00	260,922.76	98.90%
Legal Notices	4221	69.50	165.00	1,727.00	1,340.00	2,000.00	273.00	13.65%
Maintenance - Equipment	4225	7,356.38	746.00	8,070.38	5,968.00	8,950.00	879.62	9.82%
Miscellaneous Expenditures	4232	0.00	0.00	76.53	0.00	0.00	(76.53)	0.00%
Postage/Mailings	4233	0.00	279.00	1,396.31	2,234.00	3,350.00	1,953.69	58.31%
Printing and Forms	4235	0.00	375.00	872.92	3,000.00	4,500.00	3,627.08	80.60%
Public Relations	4239	9,401.62	6,300.00	48,691.58	50,400.00	83,700.00	35,008.42	41.82%
Rent - Equipment	4243	375.00	210.00	1,125.00	1,680.00	2,500.00	1,375.00	55.00%
Supplies - Office	4253	629.97	675.00	4,715.53	5,400.00	8,000.00	3,284.47	41.05%
Supplies - Other	4257	0.00	50.00	23.90	400.00	500.00	476.10	95.22%
Training and Education	4263	0.00	125.00	0.00	1,000.00	1,500.00	1,500.00	100.00%
Travel/Meetings	4265	23.83	45.00	100.49	370.00	550.00	449.51	81.72%
Telephone	4267	2,636.93	3,593.00	17,060.82	28,748.00	43,000.00	25,939.18	60.32%
Utilities (Elec,Gas,Wtr,Sewer)	4271	357.50	210.00	1,746.25	1,680.00	2,500.00	753.75	30.15%
Vehicle (Gas and Oil)	4273	0.00	95.00	1,489.84	770.00	1,150.00	(339.84)	(29.55)%
Total Materials and Supplies		<u>21,391.89</u>	<u>34,997.00</u>	<u>90,773.37</u>	<u>280,029.00</u>	<u>427,621.00</u>	<u>336,847.63</u>	<u>78.77%</u>
Contractual								
Audit	4320	0.00	0.00	18,500.00	18,500.00	18,500.00	0.00	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Administration
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Consulting/Professional	4325 23,264.22	31,570.50	202,482.12	252,568.00	378,830.00	176,347.88	46.55%
Contingency	4330 173.77	825.00	173.77	6,700.00	10,000.00	9,826.23	98.26%
Janitorial Service	4345 1,718.00	1,860.00	11,626.00	14,880.00	22,300.00	10,674.00	47.86%
Total Contractual	25,155.99	34,255.50	232,781.89	292,648.00	429,630.00	196,848.11	45.82%
Other Charges							
Transfer to Other Funds	4605 0.00	0.00	5,500,000.00	0.00	0.00	(5,500,000.00)	0.00%
Total Other Charges	0.00	0.00	5,500,000.00	0.00	0.00	(5,500,000.00)	0.00%
Capital Outlay							
Equipment	4815 5,653.00	425.00	5,653.00	66,900.00	68,500.00	62,847.00	91.74%
Total Capital Outlay	5,653.00	425.00	5,653.00	66,900.00	68,500.00	62,847.00	91.75%
Total Expenditures	109,894.32	112,545.00	6,182,888.16	982,525.00	1,440,165.00	(4,742,723.16)	(329.32)%
Total	(109,894.32)	(112,545.00)	(6,182,888.16)	(982,525.00)	(1,440,165.00)	4,742,723.16	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
City Council
From 12/1/2022 Through 12/31/2022

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	3,562.50	3,562.50	28,500.00	28,500.00	42,750.00	14,250.00	33.33%
Total Salaries		<u>3,562.50</u>	<u>3,562.50</u>	<u>28,500.00</u>	<u>28,500.00</u>	<u>42,750.00</u>	<u>14,250.00</u>	<u>33.33%</u>
Benefits								
Social Security	4110	220.87	221.00	1,767.00	1,768.00	2,651.00	884.00	33.34%
Medicare	4111	51.67	52.00	413.36	416.00	620.00	206.64	33.32%
Total Benefits		<u>272.54</u>	<u>273.00</u>	<u>2,180.36</u>	<u>2,184.00</u>	<u>3,271.00</u>	<u>1,090.64</u>	<u>33.34%</u>
Materials and Supplies								
Boards and Commissions	4205	484.75	125.00	597.75	1,000.00	1,500.00	902.25	60.15%
Cable Operations	4206	425.00	500.00	3,125.00	4,000.00	6,000.00	2,875.00	47.91%
Dues and Subscriptions	4213	65.00	2,205.00	24,229.96	17,640.00	26,440.00	2,210.04	8.35%
Public Relations	4239	0.00	108.00	0.00	868.00	1,300.00	1,300.00	100.00%
Training and Education	4263	0.00	85.00	0.00	680.00	1,000.00	1,000.00	100.00%
Travel/Meetings	4265	0.00	4.00	0.00	34.00	50.00	50.00	100.00%
Total Materials and Supplies		<u>974.75</u>	<u>3,027.00</u>	<u>27,952.71</u>	<u>24,222.00</u>	<u>36,290.00</u>	<u>8,337.29</u>	<u>22.97%</u>
Contractual								
Consulting/Professional	4325	500.00	250.00	711.16	2,000.00	3,000.00	2,288.84	76.29%
Trolley Contracts	4366	0.00	50.00	0.00	400.00	600.00	600.00	100.00%
Total Contractual		<u>500.00</u>	<u>300.00</u>	<u>711.16</u>	<u>2,400.00</u>	<u>3,600.00</u>	<u>2,888.84</u>	<u>80.25%</u>
Total Expenditures		<u>5,309.79</u>	<u>7,162.50</u>	<u>59,344.23</u>	<u>57,306.00</u>	<u>85,911.00</u>	<u>26,566.77</u>	<u>30.92%</u>
Total		(5,309.79)	(7,162.50)	(59,344.23)	(57,306.00)	(85,911.00)	(26,566.77)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Community Development
From 12/1/2022 Through 12/31/2022

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	38,107.37	26,695.00	222,298.71	213,560.00	320,336.00	98,037.29	30.60%
Overtime	4030	0.00	85.00	0.00	680.00	1,000.00	1,000.00	100.00%
Total Salaries		<u>38,107.37</u>	<u>26,780.00</u>	<u>222,298.71</u>	<u>214,240.00</u>	<u>321,336.00</u>	<u>99,037.29</u>	<u>30.82%</u>
Benefits								
Social Security	4110	1,289.05	1,594.00	13,098.29	12,759.00	19,135.00	6,036.71	31.54%
Medicare	4111	541.38	387.00	3,303.20	3,097.00	4,645.00	1,341.80	28.88%
I.M.R.F.	4115	1,771.91	1,347.00	11,024.47	10,776.00	16,163.00	5,138.53	31.79%
Medical/Life Insurance	4120	2,830.72	2,864.00	22,676.28	22,912.00	34,365.00	11,688.72	34.01%
Supplemental Pensions	4135	277.10	200.00	1,661.60	1,600.00	2,400.00	738.40	30.76%
Total Benefits		<u>6,710.16</u>	<u>6,392.00</u>	<u>51,763.84</u>	<u>51,144.00</u>	<u>76,708.00</u>	<u>24,944.16</u>	<u>32.52%</u>
Materials and Supplies								
Boards and Commissions	4205	0.00	100.00	40.00	800.00	1,200.00	1,160.00	96.66%
Dues and Subscriptions	4213	0.00	42.00	0.00	336.00	500.00	500.00	100.00%
Liability Insurance	4219	330.00	1,915.00	5,170.00	15,340.00	23,000.00	17,830.00	77.52%
Maintenance - Vehicles	4229	0.00	42.00	0.00	336.00	500.00	500.00	100.00%
Printing and Forms	4235	0.00	101.25	21.69	810.00	1,215.00	1,193.31	98.21%
Economic Development	4240	0.00	0.00	330,874.21	378,000.00	378,000.00	47,125.79	12.46%
Supplies - Office	4253	29.99	58.00	509.43	468.00	700.00	190.57	27.22%
Training and Education	4263	0.00	42.00	0.00	336.00	500.00	500.00	100.00%
Travel/Meetings	4265	0.00	17.00	0.00	136.00	200.00	200.00	100.00%
Vehicle (Gas and Oil)	4273	0.00	83.00	740.30	668.00	1,000.00	259.70	25.97%
Total Materials and Supplies		<u>359.99</u>	<u>2,400.25</u>	<u>337,355.63</u>	<u>397,230.00</u>	<u>406,815.00</u>	<u>69,459.37</u>	<u>17.07%</u>
Contractual								
Consulting/Professional	4325	4,874.00	6,684.00	41,132.00	53,472.00	80,200.00	39,068.00	48.71%
Const/Prof Reimbursable	4328	2,609.00	5,667.00	85,336.18	45,336.00	68,000.00	(17,336.18)	(25.49)%
Total Contractual		<u>7,483.00</u>	<u>12,351.00</u>	<u>126,468.18</u>	<u>98,808.00</u>	<u>148,200.00</u>	<u>21,731.82</u>	<u>14.66%</u>
Total Expenditures		<u>52,660.52</u>	<u>47,923.25</u>	<u>737,886.36</u>	<u>761,422.00</u>	<u>953,059.00</u>	<u>215,172.64</u>	<u>22.58%</u>
Total		(52,660.52)	(47,923.25)	(737,886.36)	(761,422.00)	(953,059.00)	(215,172.64)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Public Works, Streets
From 12/1/2022 Through 12/31/2022

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	89,636.75	61,353.00	472,221.08	490,824.00	736,235.00	264,013.92	35.86%
Overtime	4030	6,097.77	6,500.00	81,895.64	52,000.00	78,000.00	(3,895.64)	(4.99)%
Total Salaries		<u>95,734.52</u>	<u>67,853.00</u>	<u>554,116.72</u>	<u>542,824.00</u>	<u>814,235.00</u>	<u>260,118.28</u>	<u>31.95%</u>
Benefits								
Social Security	4110	5,136.61	5,472.75	33,489.06	43,782.00	65,673.00	32,183.94	49.00%
Medicare	4111	1,339.73	960.75	8,232.62	7,686.00	11,529.00	3,296.38	28.59%
I.M.R.F.	4115	8,415.97	8,488.00	49,962.29	67,911.00	101,863.00	51,900.71	50.95%
Medical/Life Insurance	4120	12,738.24	13,174.00	101,104.04	105,399.00	158,095.00	56,990.96	36.04%
Supplemental Pensions	4135	277.10	200.00	1,661.60	1,600.00	2,400.00	738.40	30.76%
Total Benefits		<u>27,907.65</u>	<u>28,295.50</u>	<u>194,449.61</u>	<u>226,378.00</u>	<u>339,560.00</u>	<u>145,110.39</u>	<u>42.73%</u>
Materials and Supplies								
Liability Insurance	4219	803.67	2,544.00	14,239.15	20,353.00	30,529.00	16,289.85	53.35%
Maintenance - Building	4223	2,902.69	27,515.00	77,266.48	220,126.00	330,186.00	252,919.52	76.59%
Maintenance - Equipment	4225	605.74	3,250.00	10,534.99	26,000.00	39,000.00	28,465.01	72.98%
Maintenance - Vehicles	4229	7,582.23	6,250.00	58,734.43	50,000.00	75,000.00	16,265.57	21.68%
Postage/Mailings	4233	0.00	62.50	290.00	500.00	750.00	460.00	61.33%
Rent - Equipment	4243	1,712.00	3,975.00	6,231.00	31,800.00	47,700.00	41,469.00	86.93%
Supplies - Office	4253	0.00	283.00	1,422.17	2,271.00	3,403.00	1,980.83	58.20%
Supplies - Other	4257	19,886.69	16,397.00	70,173.17	131,177.00	196,765.00	126,591.83	64.33%
Small Tools & Equipment	4259	185.00	2,067.00	1,158.95	16,536.00	24,800.00	23,641.05	95.32%
Training and Education	4263	535.00	717.00	1,809.00	5,736.00	8,600.00	6,791.00	78.96%
Uniforms	4269	382.89	530.00	579.21	4,326.00	6,446.00	5,866.79	91.01%
Utilities (Elec,Gas,Wtr,Sewer)	4271	2,473.89	1,033.00	11,561.48	8,268.00	12,400.00	838.52	6.76%
Vehicle (Gas and Oil)	4273	0.00	4,767.50	34,101.24	38,140.00	57,210.00	23,108.76	40.39%
Total Materials and Supplies		<u>37,069.80</u>	<u>69,391.00</u>	<u>288,101.27</u>	<u>555,233.00</u>	<u>832,789.00</u>	<u>544,687.73</u>	<u>65.41%</u>
Contractual								
Consulting/Professional	4325	(750.00)	896.00	2,295.12	7,168.00	10,750.00	8,454.88	78.65%
Forestry	4350	7,051.00	10,852.50	96,310.13	86,820.00	130,230.00	33,919.87	26.04%
Street Light Oper & Maint.	4359	14,063.08	6,584.00	95,248.66	52,672.00	79,000.00	(16,248.66)	(20.56)%
Mosquito Abatement	4365	0.00	3,475.00	41,700.00	27,800.00	41,700.00	0.00	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Public Works, Streets
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Street Sweeping	4373 0.00	3,729.00	9,089.00	29,834.00	44,750.00	35,661.00	79.68%
Drainage Projects	4374 1,560.00	0.00	172,342.96	115,500.00	115,500.00	(56,842.96)	(49.21)%
Tree Trim/Removal	4375 1,875.00	0.00	31,545.00	240,750.00	240,750.00	209,205.00	86.89%
Total Contractual	23,799.08	25,536.50	448,530.87	560,544.00	662,680.00	214,149.13	32.32%
Capital Outlay							
Residential Concrete Program	4381 0.00	0.00	38,400.71	0.00	0.00	(38,400.71)	0.00%
Equipment	4815 0.00	0.00	167,622.00	1,178,500.00	1,178,500.00	1,010,878.00	85.77%
Total Capital Outlay	0.00	0.00	206,022.71	1,178,500.00	1,178,500.00	972,477.29	82.52%
Total Expenditures	184,511.05	191,076.00	1,691,221.18	3,063,479.00	3,827,764.00	2,136,542.82	55.82%
Total	(184,511.05)	(191,076.00)	(1,691,221.18)	(3,063,479.00)	(3,827,764.00)	(2,136,542.82)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Police Department
From 12/1/2022 Through 12/31/2022

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	48,812.60	40,821.00	305,564.93	326,568.00	489,852.00	184,287.07	37.62%
Salaries - Officers	4020	467,459.39	329,826.00	2,492,357.99	2,638,608.00	3,957,912.00	1,465,554.01	37.02%
Overtime	4030	36,200.67	41,621.00	219,683.69	332,969.00	499,453.00	279,769.31	56.01%
Total Salaries		<u>552,472.66</u>	<u>412,268.00</u>	<u>3,017,606.61</u>	<u>3,298,145.00</u>	<u>4,947,217.00</u>	<u>1,929,610.39</u>	<u>39.00%</u>
Benefits								
Social Security	4110	2,949.69	2,531.00	19,470.02	20,248.00	30,371.00	10,900.98	35.89%
Medicare	4111	7,817.36	5,978.00	45,373.32	47,824.00	71,735.00	26,361.68	36.74%
I.M.R.F.	4115	4,715.40	3,881.00	30,719.38	31,048.00	46,570.00	15,850.62	34.03%
Medical/Life Insurance	4120	37,193.86	42,455.00	303,052.16	339,640.00	509,458.00	206,405.84	40.51%
SERVICE PENSION	4130	21,512.24	176,196.25	2,113,053.19	1,409,570.00	2,114,355.00	1,301.81	0.06%
Supplemental Pensions	4135	4,849.25	3,700.00	28,738.10	29,600.00	44,400.00	15,661.90	35.27%
Total Benefits		<u>79,037.80</u>	<u>234,741.25</u>	<u>2,540,406.17</u>	<u>1,877,930.00</u>	<u>2,816,889.00</u>	<u>276,482.83</u>	<u>9.82%</u>
Materials and Supplies								
Animal Control	4201	165.00	125.00	780.00	1,000.00	1,500.00	720.00	48.00%
Auxiliary Police	4203	0.00	167.00	309.96	1,340.00	2,000.00	1,690.04	84.50%
Boards and Commissions	4205	1,297.00	937.00	4,057.75	7,504.00	11,250.00	7,192.25	63.93%
Dues and Subscriptions	4213	0.00	246.00	888.50	1,970.00	2,950.00	2,061.50	69.88%
Investigation and Equipment	4217	6,996.56	4,920.00	27,001.85	39,360.00	59,030.00	32,028.15	54.25%
Liability Insurance	4219	3,274.89	7,752.00	31,398.29	62,024.00	93,020.00	61,621.71	66.24%
Maintenance - Equipment	4225	808.00	1,954.00	12,755.84	15,650.00	23,450.00	10,694.16	45.60%
Maintenance - Vehicles	4229	1,398.45	2,442.00	31,143.48	19,540.00	29,300.00	(1,843.48)	(6.29)%
Postage/Mailings	4233	47.94	358.00	1,452.36	2,868.00	4,300.00	2,847.64	66.22%
Printing and Forms	4235	0.00	125.00	145.00	1,000.00	1,500.00	1,355.00	90.33%
Public Relations	4239	0.00	292.00	1,392.49	2,336.00	3,500.00	2,107.51	60.21%
Rent - Equipment	4243	100.00	483.00	400.00	3,868.00	5,800.00	5,400.00	93.10%
Supplies - Office	4253	29.96	583.00	3,313.20	4,668.00	7,000.00	3,686.80	52.66%
Training and Education	4263	1,849.00	4,795.00	24,225.00	38,360.00	57,540.00	33,315.00	57.89%
Travel/Meetings	4265	0.00	1,541.00	3,704.82	12,344.00	18,500.00	14,795.18	79.97%
Telephone	4267	1,046.91	1,292.00	7,989.63	10,340.00	15,500.00	7,510.37	48.45%
Uniforms	4269	0.00	3,833.00	31,534.51	30,676.00	46,000.00	14,465.49	31.44%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Police Department
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Utilities (Elec, Gas, Wtr, Sewer)	4271 1,556.42	667.00	9,358.46	5,336.00	8,000.00	(1,358.46)	(16.98)%
Vehicle (Gas and Oil)	4273 0.00	6,250.00	61,030.00	50,000.00	75,000.00	13,970.00	18.62%
Total Materials and Supplies	18,570.13	38,762.00	252,881.14	310,184.00	465,140.00	212,258.86	45.63%
Contractual							
Consulting/Professional	4325 0.00	41,486.00	331,977.68	331,904.00	497,850.00	165,872.32	33.31%
Dumeg/Fiat/Child Center	4337 0.00	2,309.00	27,680.00	18,472.00	27,700.00	20.00	0.07%
Total Contractual	0.00	43,795.00	359,657.68	350,376.00	525,550.00	165,892.32	31.57%
Capital Outlay							
Equipment	4815 0.00	1,667.00	0.00	13,336.00	20,000.00	20,000.00	100.00%
Total Capital Outlay	0.00	1,667.00	0.00	13,336.00	20,000.00	20,000.00	100.00%
Total Expenditures	650,080.59	731,233.25	6,170,551.60	5,849,971.00	8,774,796.00	2,604,244.40	29.68%
Total	(650,080.59)	(731,233.25)	(6,170,551.60)	(5,849,971.00)	(8,774,796.00)	(2,604,244.40)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
Water Fund
Public Works, Water
From 12/1/2022 Through 12/31/2022

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	63,665.29	51,649.75	390,610.25	413,198.00	619,797.00	229,186.75	36.97%
Overtime	4030	15,499.24	7,500.00	55,167.10	60,000.00	90,000.00	34,832.90	38.70%
Total Salaries		<u>79,164.53</u>	<u>59,149.75</u>	<u>445,777.35</u>	<u>473,198.00</u>	<u>709,797.00</u>	<u>264,019.65</u>	<u>37.20%</u>
Benefits								
Social Security	4110	4,272.95	3,667.25	26,337.10	29,338.00	44,007.00	17,669.90	40.15%
Medicare	4111	1,107.48	858.00	6,455.99	6,864.00	10,292.00	3,836.01	37.27%
I.M.R.F.	4115	8,850.13	5,915.00	53,774.08	47,320.00	70,980.00	17,205.92	24.24%
Medical/Life Insurance	4120	9,454.45	9,649.00	74,314.56	77,192.00	115,788.00	41,473.44	35.81%
Supplemental Pensions	4135	277.10	200.00	1,661.60	1,600.00	2,400.00	738.40	30.76%
Total Benefits		<u>23,962.11</u>	<u>20,289.25</u>	<u>162,543.33</u>	<u>162,314.00</u>	<u>243,467.00</u>	<u>80,923.67</u>	<u>33.24%</u>
Materials and Supplies								
Liability Insurance	4219	767.87	17,645.25	21,074.84	141,167.00	211,720.00	190,645.16	90.04%
Maintenance - Building	4223	490.00	3,546.00	15,549.61	28,369.00	42,553.00	27,003.39	63.45%
Maintenance - Equipment	4225	308.16	1,471.00	10,772.18	11,768.00	17,650.00	6,877.82	38.96%
Maintenance - Water System	4231	45,078.94	35,677.00	247,698.90	285,417.00	428,125.00	180,426.10	42.14%
Postage/Mailings	4233	0.00	133.00	443.25	1,068.00	1,600.00	1,156.75	72.29%
Quality Control	4241	360.00	904.00	5,363.75	7,234.00	10,850.00	5,486.25	50.56%
Service Charge	4251	20,833.34	20,833.00	166,666.72	166,668.00	250,000.00	83,333.28	33.33%
Supplies - Operation	4255	408.00	467.00	5,584.33	3,736.00	5,600.00	15.67	0.27%
Training and Education	4263	45.00	512.50	313.00	4,100.00	6,150.00	5,837.00	94.91%
Telephone	4267	893.39	1,129.50	5,241.17	9,036.00	13,550.00	8,308.83	61.31%
Uniforms	4269	659.29	315.00	2,461.48	2,569.00	3,825.00	1,363.52	35.64%
Utilities (Elec,Gas,Wtr,Sewer)	4271	2,499.00	3,500.00	14,384.93	28,000.00	42,000.00	27,615.07	65.75%
Vehicle (Gas and Oil)	4273	0.00	1,268.00	16,543.13	10,144.00	15,215.00	(1,328.13)	(8.72)%
Total Materials and Supplies		<u>72,342.99</u>	<u>87,401.25</u>	<u>512,097.29</u>	<u>699,276.00</u>	<u>1,048,838.00</u>	<u>536,740.71</u>	<u>51.17%</u>
Contractual								
Audit	4320	0.00	0.00	10,625.00	11,513.00	11,513.00	888.00	7.71%
Consulting/Professional	4325	0.00	1,246.00	0.00	9,968.00	14,950.00	14,950.00	100.00%
Leak Detection	4326	0.00	4,400.00	0.00	35,200.00	52,800.00	52,800.00	100.00%
Data Processing	4336	26,888.43	13,569.75	107,312.56	108,558.00	162,837.00	55,524.44	34.09%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
Water Fund
Public Works, Water
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
DuPage Water Commission	4340 343,402.92	401,348.00	2,939,447.85	3,210,791.00	4,816,183.00	1,876,735.15	38.96%
Total Contractual	370,291.35	420,563.75	3,057,385.41	3,376,030.00	5,058,283.00	2,000,897.59	39.56%
Other Charges							
Transfer to Other Funds	4605 0.00	0.00	1,500,000.00	0.00	0.00	(1,500,000.00)	0.00%
Total Other Charges	0.00	0.00	1,500,000.00	0.00	0.00	(1,500,000.00)	0.00%
Capital Outlay							
Equipment	4815 0.00	12,183.00	37,406.96	362,468.00	411,200.00	373,793.04	90.90%
Water Meter Purchases	4880 0.00	0.00	3,852.16	5,000.00	5,000.00	1,147.84	22.95%
Total Capital Outlay	0.00	12,183.00	41,259.12	367,468.00	416,200.00	374,940.88	90.09%
Debt Service							
Debt Retire-Water Refunding	4950 345,650.00	0.00	691,228.00	693,975.00	693,975.00	2,747.00	0.39%
Total Debt Service	345,650.00	0.00	691,228.00	693,975.00	693,975.00	2,747.00	0.40%
Total Expenditures	891,410.98	599,587.00	6,410,290.50	5,772,261.00	8,170,560.00	1,760,269.50	21.54%
Total	(891,410.98)	(599,587.00)	(6,410,290.50)	(5,772,261.00)	(8,170,560.00)	(1,760,269.50)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
Motor Fuel Tax
MFT Expenses
From 12/1/2022 Through 12/31/2022

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	6,002.88	25,000.00	139,914.76	165,000.00	267,807.00	127,892.24	47.75%
Overtime	4030	18,068.45	0.00	26,395.18	0.00	0.00	(26,395.18)	0.00%
Total Salaries		<u>24,071.33</u>	<u>25,000.00</u>	<u>166,309.94</u>	<u>165,000.00</u>	<u>267,807.00</u>	<u>101,497.06</u>	<u>37.90%</u>
Benefits								
Social Security	4110	1,492.42	1,500.00	10,311.22	8,500.00	17,162.00	6,850.78	39.91%
Medicare	4111	349.03	325.00	2,411.49	2,425.00	4,014.00	1,602.51	39.92%
I.M.R.F.	4115	2,407.13	3,000.00	16,631.00	22,250.00	36,262.00	19,631.00	54.13%
Total Benefits		<u>4,248.58</u>	<u>4,825.00</u>	<u>29,353.71</u>	<u>33,175.00</u>	<u>57,438.00</u>	<u>28,084.29</u>	<u>48.89%</u>
Materials and Supplies								
Road Material	4245	0.00	21,882.00	155,612.42	175,056.00	262,580.00	106,967.58	40.73%
Salt	4249	0.00	22,162.50	0.00	177,300.00	265,950.00	265,950.00	100.00%
Supplies - Other	4257	0.00	1,542.00	13,826.70	12,336.00	18,500.00	4,673.30	25.26%
Pavement Striping	4261	0.00	1,667.00	18,651.24	13,336.00	20,000.00	1,348.76	6.74%
Total Materials and Supplies		<u>0.00</u>	<u>47,253.50</u>	<u>188,090.36</u>	<u>378,028.00</u>	<u>567,030.00</u>	<u>378,939.64</u>	<u>66.83%</u>
Contractual								
Tree Trim/Removal	4375	0.00	1,500.00	0.00	12,000.00	18,000.00	18,000.00	100.00%
Total Contractual		<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>12,000.00</u>	<u>18,000.00</u>	<u>18,000.00</u>	<u>100.00%</u>
Capital Outlay								
Street Lights	4840	677.94	2,917.00	8,889.46	23,336.00	35,000.00	26,110.54	74.60%
Total Capital Outlay		<u>677.94</u>	<u>2,917.00</u>	<u>8,889.46</u>	<u>23,336.00</u>	<u>35,000.00</u>	<u>26,110.54</u>	<u>74.60%</u>
Total Expenditures		<u>28,997.85</u>	<u>81,495.50</u>	<u>392,643.47</u>	<u>611,539.00</u>	<u>945,275.00</u>	<u>552,631.53</u>	<u>58.46%</u>
Total		(28,997.85)	(81,495.50)	(392,643.47)	(611,539.00)	(945,275.00)	(552,631.53)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
Special Service Area Tax Fund
SSA Expenditures
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures							
Materials and Supplies							
Maintenance - Equipment	4225 0.00	125.00	0.00	1,000.00	1,500.00	1,500.00	100.00%
Total Materials and Supplies	0.00	125.00	0.00	1,000.00	1,500.00	1,500.00	100.00%
Contractual							
Consulting/Professional	4325 0.00	417.00	5,928.00	3,336.00	5,000.00	(928.00)	(18.56)%
Contingency	4330 0.00	20.00	0.00	170.00	250.00	250.00	100.00%
Total Contractual	0.00	437.00	5,928.00	3,506.00	5,250.00	(678.00)	(12.91)%
Total Expenditures	0.00	562.00	5,928.00	4,506.00	6,750.00	822.00	12.18%
Total	0.00	(562.00)	(5,928.00)	(4,506.00)	(6,750.00)	(822.00)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
State Drug Forfeiture Fund
Drug Forfeiture Expenditures
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures							
Materials and Supplies							
Vehicle (Gas and Oil)	4273	0.00	921.16	0.00	0.00	(921.16)	0.00%
Total Materials and Supplies	0.00	0.00	921.16	0.00	0.00	(921.16)	0.00%
Total Expenditures	0.00	0.00	921.16	0.00	0.00	(921.16)	0.00%
Total	0.00	0.00	(921.16)	0.00	0.00	921.16	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
Water Depreciation Fund
Depreciation Expenses
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures							
Capital Outlay							
Capital Improv-Infrastructure	4390 17,317.25	0.00	1,615,551.28	3,025,000.00	3,025,000.00	1,409,448.72	46.59%
Equipment	4815 65,799.00	0.00	261,441.21	262,000.00	262,000.00	558.79	0.21%
Total Capital Outlay	83,116.25	0.00	1,876,992.49	3,287,000.00	3,287,000.00	1,410,007.51	42.90%
Total Expenditures	83,116.25	0.00	1,876,992.49	3,287,000.00	3,287,000.00	1,410,007.51	42.90%
Total	(83,116.25)	0.00	(1,876,992.49)	(3,287,000.00)	(3,287,000.00)	(1,410,007.51)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
FESA - Justice - 1
Drug Forfeiture Expenditures
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures							
Materials and Supplies							
Dues and Subscriptions	4213 2,035.00	0.00	39,834.93	0.00	0.00	(39,834.93)	0.00%
Total Materials and Supplies	<u>2,035.00</u>	<u>0.00</u>	<u>39,834.93</u>	<u>0.00</u>	<u>0.00</u>	<u>(39,834.93)</u>	<u>0.00%</u>
Total Expenditures	<u>2,035.00</u>	<u>0.00</u>	<u>39,834.93</u>	<u>0.00</u>	<u>0.00</u>	<u>(39,834.93)</u>	<u>0.00%</u>
Total	(2,035.00)	0.00	(39,834.93)	0.00	0.00	39,834.93	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
Capital Improvement Fund
Capital Fund Expenditures
From 12/1/2022 Through 12/31/2022

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures							
Contractual							
Consulting/Professional	4325 0.00	0.00	3,849.00	61,500.00	61,500.00	57,651.00	93.74%
Total Contractual	0.00	0.00	3,849.00	61,500.00	61,500.00	57,651.00	93.74%
Capital Outlay							
Ditch Projects	4376 1,871.63	0.00	1,110,521.09	1,866,200.00	1,866,200.00	755,678.91	40.49%
Sidewalk Replacement Program	4380 0.00	0.00	479,484.93	1,091,160.00	1,091,160.00	611,675.07	56.05%
Curb & Gutter Replacement Prog	4383 0.00	0.00	534,529.29	620,855.00	620,855.00	86,325.71	13.90%
Capital Improv-Infrastructure	4390 5,900.84	0.00	27,258.90	465,000.00	465,000.00	437,741.10	94.13%
Street Reconstruction/Rehab	4855 0.00	0.00	1,223,528.88	1,588,000.00	1,588,000.00	364,471.12	22.95%
Total Capital Outlay	7,772.47	0.00	3,375,323.09	5,631,215.00	5,631,215.00	2,255,891.91	40.06%
Debt Service							
Debt Retire - Property	4945 0.00	0.00	192,240.00	192,490.00	192,490.00	250.00	0.12%
Total Debt Service	0.00	0.00	192,240.00	192,490.00	192,490.00	250.00	0.13%
Total Expenditures	7,772.47	0.00	3,571,412.09	5,885,205.00	5,885,205.00	2,313,792.91	39.32%
Total	(7,772.47)	0.00	(3,571,412.09)	(5,885,205.00)	(5,885,205.00)	(2,313,792.91)	0.00%

CITY OF DARIEN -- CASH RESERVES
December 31, 2022

FUND	FUND NAME	TOTAL
01	General Fund	\$ 4,361,985.48
02	Water Fund	\$ 3,568,515.64
03	MFT Fund	\$ 1,332,055.86
05	Impact Fees Fund	\$ -
07	Stormwater Management Fund	\$ 55,320.97
10	Special Service Area Tax Fund	\$ 24,546.75
11	State Drug Forfeiture Fund	\$ 6,610.05
12	Water Depreciation Fund	\$ 1,890,170.48
17	Federal Equitable Sharing Acct	\$ 221,609.87
18	Seized Asset Funds	\$ 2,664.00
19	DOT - Federal Equitable Sharing	\$ 18,955.90
23	DUI Technology Fund	\$ 48,694.56
24	E-Citation Fund	\$ 10,229.89
25	Capital Improvement Fund	\$ 14,031,618.76
	TOTAL	\$ 25,572,978.21

Prior Month Cash Balance

\$ 24,901,976.65

Bank Accounts and Interest Rates	Account Balances
Republic Bank Drug Forfeiture Account - 0.10% *	\$ 9,274.05
Republic Bank Federal Federal Sharing Acct - 2.37% *	\$ 240,565.77
Republic Bank Now Account - 2.38% *	\$ 6,846,655.91
Republic Bank Operating Account	\$ 5,294.98
Republic Bank Payroll Account - Zero Balance Acct	\$ (20,176.82)
Illinois Funds Money Market Account - 3.933%	\$ 5,624,693.21
IMET Investment Fund 3.67%	\$ 8,856,052.98
Cash on hand - PD - 1052	\$ 34.35
Petty Cash - CH - 1050	\$ 75.61
Republic Bank 24 Month CD *2662 - 4.25% - Maturity 12/09/2024	\$ 4,010,508.17
	TOTAL
	\$ 25,572,978.21

Market Value

Letter of Credit # 241421 - 10/3/2022 - 3/31/2023 @ 4:30

\$ 15,000,000

* Republic Bank interest rate is Annual Percentage Rate



January 30, 2023

Mayor Joseph Marchese
City of Darien
1702 Plainfield Road
Darien, IL 60561

Dear Mayor Marchese,

The Darien Chamber of Commerce is looking to host the 22nd annual Darien Dash on Sunday, May 21, 2023, starting and ending in front of the Darien Swim & Recreation Club, 1001 Hinsbrook Ave. Attached please find a [street map](#) with course layout for the 1- Mile, 5k and 10k race. We request approval to use the right half of the involved streets for the Darien Dash:

1-Mile Course:

Start on Ironwood Avenue at the Darien Swim and Recreation club and head north to 69th street. Turn east on to 69th Street to Sierra Drive; Turn south on Sierra Drive to 71st Street; Turn West on 71st Street to Beechnut Lane; Turn north on Beechnut Lane to Ironwood Avenue; Turn west on Ironwood Avenue to Start/finish line.

The 5K and 10K Course:

Start on Ironwood Avenue at the Darien Swim and Recreation club and head north to 69th street. Turn east on to 69th Street to Richmond Avenue; Turn south on Richmond Avenue to 70th Street; Turn east on 70th Street to Bentley Avenue; Turn north on Bentley Avenue to 69th Street; Turn east on 69th Street to Clarendon Hills Road; Turn south on Clarendon Hills Road to 70th Street; Turn west on 70th Street to Bentley Avenue; Turn south on Bentley Avenue to Maple Lane; Turn east on Maple Lane to Clarendon Hills Road; Turn south on Clarendon Hills Road to 71st Street; Turn west 71st Street to Bentley Avenue; Turn north on Bentley Avenue to Maple Lane; Turn west onto Maple Lane to Richmond Avenue; Turn south on Richmond Avenue to 71st Street; Turn west on 71st Street to Beechnut Lane; Turn north on Beechnut Lane to Ironwood Avenue; Turn east on Ironwood Avenue to start/finish line.

In order to ensure the safety of the runners, we also request the Darien Police Department to redirect traffic away from the racecourse. Since the race is on a Sunday morning, we would not expect heavy traffic during the run. Thanking you in advance!

Sincerely,

April Padalik

Executive Director
Darien Chamber of Commerce

[Attachment: \(course map\)](#)

Clarendon Hills Road will be closed to traffic between 69th and Rogers from 8:00am until 10:30am



Course Map
5Km = 1 Loop
10Km = 2 Loops



Darien Dash
5K & 10K Run
and 1-Mile Run/Walk
May 21, 2023

AGENDA MEMO
City Council
February 6, 2023

ISSUE STATEMENT

A motion authorizing the expenditure of budgeted funds up to \$10,000 to enter into an agreement with I/O Solutions to conduct testing to establish an eligibility list from which to hire police officers to fill anticipated openings. [BACKUP](#)

BACKGROUND/HISTORY

The current list of eligible candidates for the position of police officer expires August 3, 2023. It is expected that during the two years that the list of candidates are eligible for hire (08/4/23 – 08/03/25) the police department expects police officers to leave service thereby requiring replacement.

The actual costs cannot be determined at this time. It is unknown how many individuals will submit an application, how many will attend the written examination and how many individuals will advance to an oral interview. However, based on similar assumptions (what occurred during last establishment of an eligibility list) applied to each vendor’s proposal a comparative estimate could be derived (see below).

The budgeted amount in account 01-40-4205 “Police Officer List” is \$10,000 as of January 12, 2023.

Proposals/Bids

<u>I/O Solutions</u>	\$7,665
<u>Stanard & Associates</u>	\$11,815
<u>Cops & Fire</u>	\$10,108

STAFF/COMMITTEE RECOMMENDATION

Committee recommends approval of a motion authorizing the entering of an agreement with I/O Solutions to conduct the testing and administration of the testing to establish an eligibility list from which probationary officers can be hired. Committee further recommends the funds for such agreement come from account 01-40-4205.

ALTERNATE CONSIDERATION

As recommended by Committee.

DECISION MODE

This item will be placed on the February 6, 2023 agenda for formal Council consideration and approval.

2023 Entry Level PO Testing Quotes

IO Solutions				Cops & Fire				Stanard & Associates				Testing for Public Safety				
Project Components	Unit Cost	#Applicants	Total	Project Components	Unit Cost	# Applicants	Total	Project Components	Unit Cost	#Applicants	Total	Project Components	Unit Cost	#Applicants	Total	
Job Application Processing		35	100	3,500	Job Application Processing Only offered with online app. processing min. 35 applications purchased	\$22.60 plus paypal fee of \$1.60 per application	100	\$2,260	Job Application Process \$1,500 Minimum Client will use the The National Police Officer Selection Test (POST)	\$45 Paid by Applicant Directly to S&A City will be charged \$10 difference	100	\$4,500 Paid by applicant to S&A	Job Application Process	Not Offered		
Post Job/Advertising	\$75+Cost of Ad (\$250)	n/a		\$325	Post Job Advertising *No fee if we use their online application process	\$298 for Blue Line Ad for 30 days		\$298	Post Job/Advertising	\$ 350		\$350	Post Job/Advertising	Not Offered	NA	
Written Examination Provision, Administration and Scoring		30	85	\$2,550	Written Exam Fee Using Online Validation Program	\$30	85	\$2,550	Exam Provision, Administration and Scoring	Included in \$45 applicant fee paid directly to Stanard			Written Aptitude Testing		30 or less \$ 3,375	
					Application of Preference Points and Initial and Final Eligibility Registers			\$450	Communication Fee Collecting outstanding or missing docs Sending Oral Interview Date and Time Reminders	\$ 750	per 100	\$750		\$ 25	30 or more	
									Compiling Eligibility List Fee	\$190	per hourx16	\$3,040	Additional Monitor fee	\$400/monitor	100 or more	
													Travel Fee	\$200/Trip	\$ 150	
													Overnight Accomodations	\$150/night	\$ 150	
Oral Interview Development		n/a	n/a	\$4,790	Oral Interview	\$1,900 per 5-hour session up to 25 applicants per day	75	\$7,600	Oral Board Fees- SME fee	\$ 3,800		\$3,800	Oral Interview Development	\$ 3,275	100	\$ 3,275
					Application of Preference Points and Initial and Final Eligibility Registers			\$450	Oral Board Consultant Fee On-Site Administrator Travel and meal expenses not included \$1,250 per day	\$ 1,250		\$1,250+	Includes training of interview board and (1) interview monitor for up to (1) day			
													Additional Monitor fee for day 2+	400	800	
									Oral Test Scoring Fee	\$15/candidate	85	\$1,275	Travel Fee x2 days	\$200/Trip	400	
					Gross Cost with Online Validation Program				Prepare and Print Oral Board Materials			\$350	Overnight Accomodations	150/night	300	
					Gross Cost without Online Validation Program			\$13,608					Gross Cost		8683	
Gross Cost				\$ 11,165												
Reimbursed Applicant Fees		-35	100	\$ (3,500)	Reimbursed Applicant Fees		-35	100	\$ 3,500	Reimbursed Applicant Fees			N/A			
Final Cost to DPD				\$ 7,665	Final Cost to DPD with Online Validation Program			\$10,108	Final Cost to DPD w/out Onsite Oral Board Admin			\$11,815	They do not offer two of the major services we passed on them in 2021 for this reason			

Cost estimates based on the following:

100 applications purchased

85 sit for written exam

Application fee of \$35

Darien Police Department Testing

Police Officer Testing Cost Estimate			
Project Components	Unit Cost	#Applicants	Total
<p>Job Application Processing IOS will send out a job advertisement notification to our network of Illinois fire science programs and criminal justice programs; post a job announcement and electronic application via our website; field applicant questions via toll-free phone, web-link and e-mail (your job advertisement will provide applicants with these points of contact); collect application fees required by your agency, collect electronic and supporting eligibility documents, review and verify applicant eligibility; provide electronic notification of eligibility status to candidates, submit a final list of eligible applicants; provide a database containing relevant applicant personal data; solicit and collect claims of preference; and compile electronic versions of each applicant's application package. Any application fees that are collected will be credited against the fees associated with the application management process.</p>	\$35	100	\$3,500
<p>Post Job Advertisement IOS will post approved job advertisement on the Blue Line website</p>	\$75+Cost of Ad (\$250)	n/a	\$325
<p>Examination Provision, Administration, and Scoring IOS to assist in organizing and administering the candidate orientation, including notifying candidates, collecting POWER cards and handling sign-in. IOS will provide a written examination for law enforcement officers or firefighters, administer the examination at a site provided by the agency, provide a sufficient amount of test proctors to handle sign-in and administration of the written exam, score the written examination, identify and impose the required cut-off score, and provide the agency with a Preliminary and/or Initial Eligibility List.</p>	\$30	85	\$2,550
<p>Oral Interview Development Develop structured oral interview, review questions with subject matter experts, train commission on interview tool and scoring mechanisms, schedule candidates for interview, scoring interview and provide initial/final eligibility list. Client will be responsible for facilitating the interviews.</p>	n/a	n/a	\$4,790
<i>Gross Cost</i>			\$11,165
<i>Reimbursed Applicant Fees</i>	(\$35)	100	(\$3,500)
Final Cost to Cooperative			\$7,665

Cost estimates based on the following:

100 applications purchased

85 sit for written exam

Application fee of \$35

From: [Amy Eitapence](#)
To: [Rosemary Gonzalez](#)
Subject: RE: Darien PD Entry Level Police Officer Testing 2023 Request for Quote
Date: Thursday, December 1, 2022 8:10:30 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[Entry-level Cost Estimate 2023.xlsx](#)

Good morning,

Thank you for considering IOS for your upcoming process! I've attached the cost estimate for the service outlined below. Please let me know if you have any questions.

Kind regards,
Amy

Amy Eitapence, MA
Manager - Recruitment Services
AEitapence@iosolutions.com
Phone: 708.223.4404
www.iosolutions.com | recruitment.iosolutions.com



Industrial/Organizational Solutions • 1520 Kensington Rd, Suite 110 • Oak Brook • Illinois • 60523

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From: Rosemary Gonzalez <rgonzalez@darienil.gov>
Sent: Wednesday, November 30, 2022 4:01 PM
To: Amy Eitapence <AEitapence@iosolutions.com>
Subject: Darien PD Entry Level Police Officer Testing 2023 Request for Quote

Good afternoon [Amy](#),

The City of Darien Police Department is seeking a vendor to manage and administer the job application and examination process for the City of Darien entry-level police officer hiring process.

The services needed include the following:

- Manage Advertisement
 - Develop a job informational sheet.
 - Post information sheet and job application on appropriate websites (e.g. theblueline.com).
 - Notify state criminal justice schools / colleges of the job posting.
- Manage Job Applications
 - Collect job applications and any required documents from applicants.
 - Collect a \$35.00 application fee from each candidate on the City of Darien's behalf.
 - Review electronic and paper applications to determine eligibility.
 - Respond to applicants via phone, e-mail and website to assist applicants in completing the application.
 - Notify candidates of any errors / omissions in the application submission approximately one week prior to the test date (grace period).
 - Collect corrected documents from applicants prior to test date.
- Manage Orientation
 - Advise candidates of the date, time and location of the orientation / written examination.
 - Sign-in candidates and assist as needed in orientation.
 - Verify candidates have passed the appropriate physical fitness test at time of orientation.
- Administer & Score Written Examination
 - Compile an eligibility list based on written test.
 - Notify candidates regarding their status by e-mail (or other means if electronic notice is not possible) of their score and ability to move onto the oral examination.
- Administer Oral Examinations
 - Darien sergeants and FPC Commissioners as interviewers.
- Compile the Initial Eligibility List
 - Manage education, veteran and cadet points.
- Provide Final Eligibility Register

If you have any questions, please contact me.

Thank you,



Rosemary Gonzalez
Administrative Manager
FOIA Officer

Darien Police Department
1710 Plainfield Road
Darien, IL 60561

Main Phone: 630-971-3999
Fax: 630-971-4326
Email: rgonzalez@darienil.gov



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CAUTION: This e-mail originated outside of the City's email system. DO NOT click links or open attachments unless you confirm the incoming address of the sender and know the content is safe.



Looking for a more efficient and less costly way to recruit personnel?

Let Stanard & Associates handle the application process for your agency at NO COST to you!

Stanard & Associates (S&A), the leader in public safety testing, is pleased to announce ApplyToServe.com, an online employment application management service designed to make public safety application processes and employee hiring a breeze. ApplyToServe.com can be used for entry-level police, fire, dispatcher and correctional officer hiring.

This comprehensive program handles all facets of the application process, including (1) distributing and collecting candidate applications; (2) organizing, verifying and recording required documentation; (3) answering applicant inquiries; and (4) producing a complete listing of eligible applicants ready to move on to the next phase of the hiring process.

With ApplyToServe.com, your own staff will be freed from the time-consuming and tedious tasks associated with the application process. Best of all, the cost of ApplyToServe.com can be covered entirely by a fee charged directly to the applicants, resulting in a tremendous cost savings to your agency versus traditional application processes.

Here's what applicants have to say about ApplyToServe.com:

“Every police application should be online and use this format.”

“Easiest and quickest online job application I have ever completed.”

“ This was one of the easier application processes I have completed. The ability to electronically file the application and requested documents enabled me to complete the materials in a timely fashion.”

“Superb Customer Service. Thank you so much for your professional services!”

“Really liked the fact that I could scan and upload needed documents instead of having to turn them in personally. It was very convenient.”

Click Here to See a Demo



ApplyToServe

A DIVISION OF STANARD & ASSOCIATES, INC.

With ApplyToServe.com, you can streamline your hiring process, save money, and expedite the time it takes to put qualified public safety personnel on the job. For more information about ApplyToServe.com, or to schedule a conference call to discuss in more detail, [click here](#).

SERVICES AGREEMENT

This contract is entered into by and between Stanard & Associates, Inc. ("Stanard") and the City of Darien, Illinois, ("Client").

1. Scope of Services.

(a) Professional Services. During the Term of this Agreement Stanard agrees to provide to Client with the Services identified in the attached Exhibit 1 (also referred to herein as the "Services"), for the fees set forth in the attached Exhibit 2, on the terms and conditions set forth in this Agreement.

(b) Client Records. Stanard & Associates, Inc. will remit to the Client all applications, exam scores and client application documents, records and materials related to the application process for recordkeeping, although Stanard will not be required to provide any proprietary test content/test materials as part of these records.

(c) Additional Support. Stanard will provide validation information and studies and litigation support related to the exams provided under this Agreement. Any additional consulting or litigation support will be billed at applicable hourly rates under separate terms.

(d) Services are Not Legal Advice. Stanard provides Clients with professional testing services and information on the hiring process. The services provided under this Agreement do not encompass legal advice and are not intended to entail legal advice to Clients regarding application of Stanard's service under specific conditions. Clients are solely responsible for their compliance with the law in every specific instance.

2. Client Responsibilities.

(a) Cooperation and Assistance. Upon Stanard's reasonable request, Client will dedicate necessary resources and designate and make reasonably available a contact for consultation and cooperation to the extent necessary in order to facilitate Stanard's performance of the Services. Stanard's performance of its obligations hereunder shall be excused to the extent its performance is adversely impacted by such failure or delay; but Client will nonetheless remain obligated, subject to the terms of this Agreement, to pay Stanard as though they had been fully performed during such period.

(b) Client to Set Standards for Recruitment. In order to facilitate performance of the Services under this Agreement, Client shall provide Stanard with the eligibility requirements for positions and shall inform Stanard & Associates of any requirements provided under rules, policies, contracts or other provisions by which Client is bound that apply to the recruitment or testing process.

(c) Client to Establish Fees and Processes. Client is solely responsible for determining and setting an application or examination fee, if applicable, and for determining the application processes. Client also shall have sole responsibility to determine if and when a fee waiver will be granted for candidates with financial hardship. Stanard and the Client will determine a mutually agreeable time and date for each stage of the application process.

3. Payments.

(a) Fees. Fees as set forth in Exhibit 2 will be invoiced to Client on a monthly basis in advance and are due and payable by Client thirty (30) days from the date of Client's receipt of an invoice that is not the subject of a good faith dispute. In the event Client disputes an invoice in good faith, Client shall pay the undisputed portion, if any, by the due date of such invoice.

(b) Expenses. Unless otherwise set forth in Exhibit 2, Client will also reimburse Stanard for actual and reasonable travel and living expenses incurred in providing Client with the Services under this Agreement, with reimbursement to be on an as-incurred basis. Expenses will be invoiced to Client on a monthly basis in arrears and are due and payable by Client thirty (30) days from the date of the invoice.

4. Insurance and Indemnification. (a) Insurance. Stanard shall purchase and maintain at all times during the term of this Contract professional liability insurance with coverage limits of no less than two million dollars (\$2,000,000.00) per occurrence and four million dollars (\$4,000,000.00) in the aggregate.

(b) Indemnification. Subject to applicable law, Client will defend, indemnify, hold Stanard, its agents and employees, officers and directors harmless from and against any loss, cost and expenses (including settlement and fees) incurred by Stanard from any third party claim arising out of or related to eligibility requirements, qualifications, establishment of the hiring process, determination and collection of application or examination fees, interviews, evaluation, pre-employment and employment decisions, and all other aspects of the Client's hiring and employment functions related to the Services, except such claims arising out of Stanard's sole negligence or willful misconduct in providing services under this Agreement. This obligation will survive termination or expiration of this Agreement for any reason.

5. Independent Contractor. It is understood and agreed that Client and each employee, on the one hand, and Stanard and each Stanard employee, on the other hand, are acting as independent contractors in performance of its obligations hereunder. Nothing herein contained shall be construed as creating the relationship of principal and agent, or employer and employee, or partnership or joint venture between Stanard and Client, or between a party and any employee of the other party. Both parties acknowledge that Stanard is not an employee for state or federal tax purposes or for any other purpose.

CITY OF DARIEN, ILLINOIS

STANARD & ASSOCIATES, INC.

By: _____

By: Michael J. Stana

Title: _____

Title: Vice President

Date: _____

Date: 12/14/22

EXHIBIT 1

Scope of Services

The services Stanard & Associates, Inc. provide in administering the application process to the extent authorized by applicable laws are set forth below. In all regards, the City retains sole and final authority to make decisions regarding the application process and selection of candidates for employment as a Police Officer.

1. Application

Client will notify Stanard of applicable Commission requirements and procedures.

Stanard will prepare the application packet.

Client will review the application packet.

Stanard prepares final application packet per Client's direction.

Stanard creates a landing page on its website to host application.

Darien directs applicants to Stanard's website landing page, ApplyToServe.com including through published notices and on Client's website, informing candidates of process for obtaining an application.

Stanard collects fees established by Darien pursuant to one or more of the following as applicable: 55 ILCS 5/3-8010 of the Illinois Counties Code; 65 ILCS 5/10-1-9 of the Illinois Municipal Code, Civil Service in Cities; 65 ILCS 5/10-1-7.1(c) of the Illinois Municipal Code, Board of Fire and Police Commissioners Act; or pursuant to Client's authority under Article VII of the Illinois Constitution.

Stanard will screen applications broadly to determine if the application was timely filed and is complete per Client's requirements and will prepare a file on each candidate's application packet reflecting all information received. Your applications will be reviewed to determine whether appropriate documentation was provided in compliance with your minimum job requirements, as listed on the job application landing page. For your reference, those requirements can be found on the final job application preview and job ad that will be sent to you before the application launched. Additionally, our staff will conduct a review of the following areas and indicate notes in the comments section of the initial eligibility roster, as relevant for your convenience:

1. Missing documentation required as part of the application;
2. Felony/misdemeanor charges and/or convictions as an adult;
3. Preference points documentation submitted;

Ultimately it is the decision of the Client to determine how to proceed with the Eligible/Further Review, Missing Documentation, or Ineligible marked applicants (i.e., those marked as missing, allow additional time to submit documents and if so, a date prior to the written or at exam check-in, or Ineligible to proceed).

A more thorough review of your applications is advised after we provide the individual application reports to you on a thumb-drive or via secured web download at the time of the written examination or soon thereafter once we have collected any additional missing documents on your behalf.

Client will identify those individuals eligible to participate in the testing process.

Stanard will communicate with all individuals eligible to participate in the respective testing process and will include directions per Client regarding attendance at any mandatory orientation and the written examination.

Stanard will communicate to ineligible candidates that Darien has determined the individuals are no longer eligible to proceed in the testing process.

2. Written Examination

Client will use The National Police Officer Selection Test (POST) for the written exam. S&A will administer the written exam (or City will utilize online remote testing exam option). S&A will score the POST and provide results to Client.

Client will arrange the date, time and place of the written examination.

Stanard will publicize the examination date, time and place to candidates determined by Client to be eligible to participate in the written examination.

Optional Service Add-Ons: If requested by Client

Additional Communications with Applicants (Part 1)

S&A collects any outstanding or missing documents after written exams administered
S&A sends Oral Interview date and time reminder emails.

Cost for Part 1: \$750.00 per 100 applicants

Additional Communications with Applicants (Part 2)

Request documentation for preference points at a later stage of application process
Calculate all preference points and prepare final eligibility list
Once list is certified by Darien, send final notification to all eligible applicants

Cost for Part 2: Will be billed at the hourly rate of \$190.00 per hour



Exhibit 2

December 14, 2022

Ms. Rosemary Gonzalez
Administrative Manager
Darien Police Department
1710 Plainfield Road
Darien, IL60561

Sent via email: rgonzalez@darienil.gov

Dear Ms. Gonzalez,

Below is the methodology and costs for Stanard & Associates, Inc. to host the City of Darien's police officer application process, which may include S&A administering the exam (or the City will use the online remote testing option) and scoring the written exam component utilizing The National Police Officer Selection Test (POST).

1. Stanard & Associates, Inc. (S&A) prepares the online application packet (using existing information from Darien on S&A application forms) and provides documents to the City of Darien for review.
2. Darien provides feedback to S&A on minimum hiring requirements, application documents, etc. and S&A revises documents accordingly. While there is some flexibility in creating the final application content, please note that there are some sections of the ApplyToServe application platform that cannot be revised or changed.
3. Stanard & Associates, Inc. creates a landing page on its website to host the Darien police officer application. The City of Darien includes the dedicated S&A website landing page information in all advertisements for the police officer process and on the Darien website, instructing candidates to visit www.ApplyToServe.com to purchase an application.
4. S&A accepts applications on behalf of Darien through the application deadline date. (S&A will provide a Job Applicant Help Desk email address for candidates to email S&A with any questions on the application process. S&A will respond to candidate's emails during normal business hours (Monday-Friday 8:30 a.m. to 5:00 p.m.).

5. S&A will review all applications, including submission of all required documents. S&A will prepare a digital PDF file of each candidate's application packet for Darien.
6. Once the application deadline has passed, S&A will schedule a conference call with the City of Darien Board of Fire and Police Commissioners or other body sponsoring the process to review all applications if needed. S&A will provide a list of candidates who have submitted required documentation as well as those candidates who have incomplete applications. Ultimately, we will defer to the City of Darien on those candidates who are ineligible to move on in the testing process.
7. After the application deadline has passed, S&A will send an e-mail to all individuals letting them know their status in the process. Individuals who have successfully submitted their application will receive instructions on attending any mandatory orientation and written examination.

Those individuals that have submitted incomplete or late applications, or who do not submit their application, will also receive an e-mail letting them know they are no longer eligible to proceed in the testing process.

8. Prior to any mandatory orientation, S&A will turn over all submitted application documents on a USB flash drive to Darien for their records. S&A will also prepare a list of candidate names to assist with check in at any orientation, written test, etc.

The fee for this service is \$45.00 to be paid by the applicant directly to Stanard & Associates, Inc. If the City charges a \$35.00 application fee, S&A will invoice the City \$10.00 for each applicant to meet the \$45.00 fee. However, for any candidates granted a fee waiver by the City, S&A will invoice the City for those waived fees. This \$45.00 fee covers S&A hosting the application process as stated above and the cost for the written exam booklets and scoring of the exams. If an in-person test administration is to take place, S&A staff can administer the test at a rate of \$750.00 per test proctor per session plus travel related expenses. Alternatively, if an online remote testing is preferred, the City may wish to utilize our online remote testing option where candidates may take the exam at their home/location provided they have a computer and internet connection. Please note that the online version of the exam will not be proctored by S&A staff, although candidates will need to acknowledge the security agreement terms prior to being able to view any test content. S&A will invoice the City for travel related fees, such as mileage, tolls, and parking for an on-site in person test administration. All other meetings can be conducted via webinar or conference call.

A minimum of \$1,500.00 is required for the preparation and management of the online employment application process. If fewer than 34 applications are submitted by candidates, S&A will invoice the City of Darien for the difference in fees to meet the \$1,500 minimum.

If an S&A consultant is required to attend a mandatory orientation to speak about the testing process, there will be a \$500.00 fee charge, plus travel-related expenses. If S&A staff coordinate the onsite check-in at the orientation that will be billed separately at \$350.00.

The written test used for police officer is The National Police Officer Selection Test (POST) which is a validated written test that was developed by Stanard & Associates. The POST will test candidates in the areas of Math, Reading Comprehension, Grammar, and Report Writing.

General terms:

- If needed, any additional administrative time and/or consulting (responding to candidate grievances, litigation support, expert witness testimony, depositions, statistical analyses, demographic data reporting, additional requests to download applications, attend special meetings, responding to agency or candidate queries after project deliverables have been provided, etc.) will be billed at our current hourly rates which are \$190.00 per hour for Bachelor's and Master's-level staff and \$275.00 per hour for Ph.D. - level staff. If needed, additional test administration sessions will be billed at a rate of \$750.00 per test proctor per session. Requests for copies, scanning, assembly, etc. of paperwork are billed at an administrative rate of \$45.00 per hour.
- Any shipping and handling, printing, and travel related expenses will be kept to a minimum and billed as incurred.
- If an in-person test administration is to take place, the City of Darien will be responsible for securing a location for the test administration.
- A contact person for this project will be designated by Darien and will be responsible for coordinating activities, such as providing S&A with requested information and scheduling meetings.
- While S&A strives to become familiar with each client's local circumstances, its consultants are not attorneys, and we rely on contact personnel or client's legal counsel to ensure processes and procedures adhere to local rules (e.g. Fire and Police Commission rules, bargaining agreements, etc.)



- Work performed or meetings scheduled on weekends or outside of normal business hours requiring S&A's attendance or assistance will be billed at 1.5 times any quoted project rate.

Thank you for your time and consideration. We look forward to the prospect of working with you again. If you have any questions on the application process or the POST exam, please do not hesitate to contact me at 1- 800-367-6919 or via e-mail at mike.thomason@stanard.com

Sincerely,

A handwritten signature in black ink that reads 'Michael J. Thomason'.

Michael J. Thomason
Vice President

December 14, 2022

Ms. Rosemary Gonzalez
Administrative Manager
Darien Police Department
Darien, IL 60561

Sent via email: rgonzalez@darienil.gov

Dear Ms. Gonzalez,

Thank you for your interest in our structured oral board interview development services. We welcome the opportunity to work with the Commission on this important component of the hiring process. Per your request, I have provided you with the pricing and options for developing an Oral Interview Program.

Since 1976, we have provided innovative, state-of-the art and legally defensible testing programs to public safety organizations throughout the United States. Our philosophy is to provide our customers with the most well researched testing products and services - as well as excellent customer service - at a good price. We've used this approach for over 40 years and our track record is a good one. With our help, over 2,700 agencies have hired or promoted candidates who continue to have a positive impact on their community.

Oral Board Component for Police Officer

I have outlined the project steps and associated fees to develop an oral board interview program for your 2023 Police Officer hiring process:

- Step 1.** SME Meeting: An S&A industrial/organizational psychologist will meet with the Subject Matter Expert panel from Board of Fire and Police Commissioners and Darien PD. to establish the important dimensions for the job, and develop five oral interview questions to assess the dimensions and review the scoring criteria. This meeting may take place via videoconference.
- Step 2.** Development of Materials: An S&A consultant will prepare the following materials that will be needed to conduct the Oral Interview Boards.
- Oral Board Rater Guidelines
 - Rating Form
- Step 3.** Training: An S&A consultant will conduct a training session with the selected interview panel members. This meeting may take place via videoconference.



- Step 4.** Administration of Oral Interview: Typically, our client agencies administer the oral board component on their own. The number of days to complete the interviews will be determined by the number of candidates that ultimately sit for the process. If desired, and S&A consultant can be on site for an additional fee.
- Step 5.** Scoring: Upon completion, S&A can score the rating sheets and report the results to our authorized point of contact.

Police Officer Oral Board Fees

The fees to complete this work is **\$3,800.00*** to conduct the SME meeting (to reduce travel expenses these meetings can be conducted online), develop five questions with scoring criteria, train the interview panel and prepare interview panel member guidelines and rating forms.

One S&A consultant can be on site to coordinate the administration, but the interview panel will be able to conduct the interviews on their own. The cost is **\$1,250.00** per day for a Consultant on site, plus travel related expenses, tolls, mileage, meals, etc.

Prepare and print Oral Board Materials for 30 candidates **\$350.00**

If S&A scores the interviews the cost is **\$15.00 per candidate**. Alternatively, the City of Darien may wish to score the oral board component on its own.

General terms:

- If needed, any additional administrative time and/or consulting (responding to candidate grievances, litigation support, expert witness testimony, depositions, statistical analyses, attend special meetings, responding to agency or candidate queries after project deliverables have been provided, etc.) will be billed at our current hourly rates which are \$190.00 per hour for Bachelor's and Master's-level staff and \$275.00 per hour for Ph.D. - level staff. Requests for copies, scanning, assembly, etc. of paperwork are billed at an administration rate of \$45.00 per hour. Additional oral board interview questions can be added for a fee of \$350.00 each.
- Any shipping and handling, printing, and travel related expenses will be kept to a minimum and billed as incurred.
- The City of Darien will be responsible for securing a location for the oral interviews that meets all CDC and Illinois Department of Health COVID Guidelines.
- A contact person for this project will be designated by Darien BOPC and will be responsible for coordinating activities, such as providing S&A with requested information and scheduling meetings. We anticipate this contact person could be the Chairman of the Board of Police Commissioners or his designee.



- While S&A strives to become familiar with each client's local circumstances, its consultants are not attorneys, and we rely on contact personnel or client's legal counsel to ensure processes and procedures adhere to local rules (e.g. Fire and Police Commission rules, bargaining agreements, etc.)
- Work performed or meetings scheduled on weekends or outside of normal business hours requiring S&A's attendance or assistance will be billed at 1.5 times any quoted project rate.
- S&A invoices for one-half payment up front and the other half upon completion.

Thank you for the opportunity to provide you with this price quote and we welcome the opportunity to work with the City of Darien, IL on this project and look forward to discussing this proposal further if requested.

If you have any questions or need any additional information, please do not hesitate to contact me at 312-553-0213, ext. 270.

Best regards,

Michael J. Thomason
Vice President

City of Darien, IL: Police Officer Oral Interview Development Process; Proposal Created December 14, 2022

To accept all or part of our proposal and to authorize S&A to initiate work and carry out the project steps outlined above, please sign, date and fax or email back this page only to S&A at 312-553-0218 or mike.thomason@stanard.com

Authorized Signature from City of Darien, Illinois

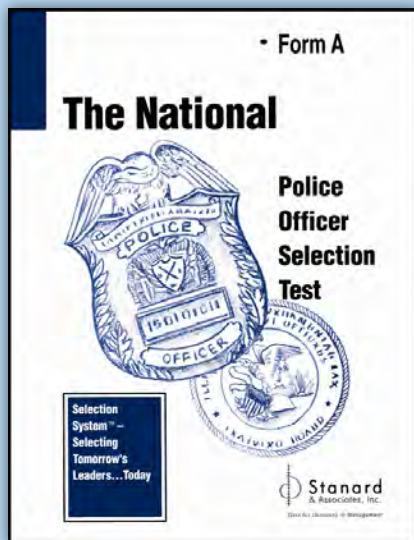
Date



Hiring new officers?

Use The National Police Officer Selection Test to improve your selection process.

The most important and challenging human resources issue facing law enforcement agencies today is recruiting and hiring new personnel. The National Police Officer Selection Test (POST) can help your department select the most qualified applicants by ensuring that candidates possess the basic skills necessary to successfully perform the job.



Why use the POST?

- Inexpensive and efficient selection tool
- Four different forms are available
- Easy to administer
- Paper and Pencil and Online (including remote) versions available
- Can be scored by the department or by Stanard & Associates, Inc.
- Consists of questions directly related to police tasks
- Backed up by extensive research, including content and criterion-related validity studies
- Is associated with higher training academy performance and performance on the job
- Online candidate Study Guide and Practice test available to candidates
- Developed in accordance with EEOC and professional guidelines
- Complies with ADA requirements
- The POST exam is used for law enforcement officer selection by hundreds of agencies, including municipal, county, state and federal agencies

In addition, the POST has been mandated as the statewide entry-level test by the State of Iowa. The POST is the official test of 29 state Police Chief Associations. All of these agencies thoroughly researched the available exams and determined that those offered by Stanard & Associates, Inc. were of the highest quality.



For over 40 years, Stanard & Associates, Inc. has been working with law enforcement agencies to select and promote the most qualified individuals to protect and serve our communities. Let us help you with your next hiring and testing process. To request additional information on the POST exam, or to schedule a conference call with an S&A Public Safety Sales consultant to discuss the exam in more detail, please [contact us at sales@stanard.com](mailto:sales@stanard.com) or [800-367-6919](tel:800-367-6919).



Select the best-suited personnel for your agency through structured oral interviews

With Stanard & Associates structured oral interview development services, you can better evaluate candidates for hire or promotion, and make sure your personnel can meet the challenging demands of the job.

It's no secret that public safety work is a challenging, difficult career. Law enforcement officers, fire service personnel, corrections officers, dispatchers, and many others are often tasked with making high-stress decisions as varied, complex situations unfold in real-time.

To make sure you're putting people in a position where they're able to excel in your agency while heightening your service to the community, the question remains — how can you better screen candidates who have the characteristics and attributes that define success in your agency

Stanard & Associates offers [structured oral interview development services](#) to close the gap between a good candidate and the right candidate. We work with you to learn about your agency's needs, and with input from local experts, we develop customized, situational- and behavioral-based oral board interview questions and standardized evaluation guidelines.

Our customized oral interview programs are proven to be extremely effective at gathering information about a candidate's skills and abilities. These include, but are not limited to:

- Ability to communicate effectively
- Ability to work with others as part of a team
- Ability to reason and solve problems
- Ability to work effectively under stress
- Service orientation
- Supporting diversity
- Professional integrity
- Leadership
- Supervisory competence

By including a structured oral board interview process, you can:

- Easily administer the process to eligible candidates (easier / more efficient than an assessment center)
- Assess skills and abilities not evaluated in the written exam component (verbal communication skills)
- Provide a standardized process for all candidates
- Learn more about the candidates' views on a variety of important job-related areas of measurement
- Determine who is best suited to fill the target position and serve in your community

How it works:

Whether you're hiring a new candidate for an entry-level position, or promoting a candidate to a leadership or command position, our consultants create structured oral board interview questions backed by carefully developed evaluation guidelines, as well as clear administration instructions to ensure a standardized process for all candidates. Following the interview process, you'll have the tools to gain valuable insight into a candidate's ability and skills, all while preventing unfair advantages.

New hires, for example, are given situational- and behavioral-based questions developed by our consultants in tangent with your agency's goals and local expertise, that requires them to demonstrate job-related skills and abilities.

Promotional interview programs use realistic scenarios, and candidates are evaluated on their ability to adapt to changing circumstances and successfully navigate the challenges presented, from a missing persons call for law enforcement to high-rise fires for fire service

Our consultants also educate interview panel members (assessors) on common rater effects, training them to use the evaluation guidelines to rate candidates consistently.

Why choose Stanard & Associates: Since 1976, Stanard & Associates has helped over 2,000 police, fire, sheriff or correctional organizations in 49 of 50 states to better select and promote the most qualified candidates. We employ industrial and organizational psychologists familiar with public safety new hire and promotional processes, to develop concrete, successful interview programs backed by in-depth, proven psychological standards.

Our sales consultants and industrial psychologists would welcome the opportunity to learn more about your department's hiring and promotional interview needs, and we're ready to provide you with information and options to meet your goals.



**For more information, please contact a
Stanard & Associates sales consultant at
sales@stanard.com or 800-367-6919.**



C.O.P.S. and F.I.R.E.

Personnel Testing Service



Comprehensive Options
for Police Selection

Law Enforcement and Fire Service Testing Options

Firefighter Individual
Readiness Evaluations

“As President of C.O.P.S. and F.I.R.E. Personnel Testing Service, I bring you integrity, professionalism, and experience gained from many years committed to improving the evaluation and selection procedures for hiring and promoting public safety personnel.”

John P. Sidbeck, President



Illinois Fire and Police Commissioners Association – Executive Member – 40 years
Former Fire and Police Commissioner of Streamwood, Illinois
Member of Illinois Association of Chiefs of Police and Illinois Fire Chiefs Association

We are professional, competent, and reliable public safety human resource specialists, dedicated to serving you in a manner that will guarantee the success of your selection programs.

C.O.P.S. and F.I.R.E. Personnel Testing Service is a long-standing leader in public safety personnel testing. Our staff is comprised of seasoned professionals directing each and every phase of the recruiting and testing process. John P. Sidbeck, Founder and CEO, along with staff clinical psychologist, Dr. Marc Oster, Director of Diagnostic Testing, and his associates specialize in the development of Law Enforcement and Firefighter evaluations.

Our Psychologists, Polygraph Specialists and team of experienced Employment Counselors are readily available to meet all of your testing requests. Each member of our Fire Service Promotion Assessors Panel is trained, certified and listed on the roster maintained by the Office of the Illinois State Fire Marshall. Our Advisory and Consulting Division is comprised of retired Senior Level Law Enforcement and Fire Service Professionals along with Human Resource Specialists who assist in developing all of our custom exams.

Our Physical Ability Proctors are all committed team members who have been through thorough training to provide efficient, objective, standardized scoring for each of the applicants. This enables our staff to complete a physical ability test in a fraction of the time that it would take for an inexperienced team to conduct the test.

All work is performed by our In-house Support Team, comprised of experienced counselors whose main goal is to accommodate the individual needs of each community and the public safety departments that we serve. Their attention to detail, efficiency, and courteous approach to all facets of their duties garners praise from all of our Clients.

With over 30 years of service, C.O.P.S. and F.I.R.E. Personnel Testing Service has established a reputation for providing communities with the finest men and women to hire for Law Enforcement and Fire Service careers.

We have tested thousand of applicants; the very best are now serving communities throughout Illinois.

Call for more information or an on-site presentation. ♦ 847-310-2677 ♦ John Sidbeck, President
200 West Higgins Road, Suite 201 ♦ Schaumburg, IL 60195

Email: copsandfiretest@aol.com ♦ Website: copsandfiretesting.com



Let us help you recruit and hire your new “American Heroes”

We proudly support the police officers and firefighters who put their lives on the line every day to protect the residents of Illinois and throughout our nation



FIRE AND POLICE COMMISSION / HIRING BOARD SUPPORT SERVICE...

Our customer service/employment counselors are readily available to assist and guide you throughout the recruiting and hiring process.

- ▶ Online Application Program
- ▶ Secured E-Commerce Site
- ▶ Advertising & Recruiting Assistance
- ▶ Pre-employment Personnel Files Processed and Qualified

EVALUATIONS & ASSESSMENTS



Law Enforcement and Fire Service

- ▶ Entrance Level Written and Physical Ability Tests and Oral Interviews
- ▶ Promotion Rank Written Exams, Custom Exams and Assessment Centers

PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATION

- ▶ Clinical Psychologists On-staff
- ▶ Define applicant characteristics that may enhance or be an unfavorable influence on life and career behaviors



- ▶ Identify applicant's stress management characteristics and capacities

POLYGRAPH EXAMINATION

- ▶ One number – 847-310-2677

TWO LOCATIONS TO BETTER SERVE YOU

Convenient and Easily Accessible

- ▶ Schaumburg and Oswego, IL



Our team will partner with you to make your hiring process run smoothly and effortlessly.

LET OUR EXPERTISE BE YOUR GUIDE.

"C.O.P.S. AND F.I.R.E." IS THE RIGHT CHOICE

One Resource for ALL of your testing needs.

Our vast selection of pre-employment and promotional testing options enable us to serve as a single resource for all of your hiring and promotional requirements.



Expert Consultation and Advisory Service Complimentary to Our Clients

Renowned for our expertise on federal and state statutes pertaining to public safety personnel hiring and promotional guidelines, our consultants are readily available to assist you with planning and implementing your evaluation programs.



Select our all-inclusive testing program, personalized bundled packages or individual services. C.O.P.S. and F.I.R.E. Personnel Testing Service provides a complete line of employment evaluations dedicated to obtaining and promoting the highest quality candidates for law enforcement and fire service departments.

SPECIAL FEATURE: Our All-Inclusive Recruiting, Online Application, and Application Verification Program. Our Staff Will Manage All of Your Preliminary Human Resource Recruiting Requirements.

- **On-line Application Verification Program**
- **Recruit Orientation Program**
- **Law Enforcement and Fire Service Physical Ability Evaluations**
- **Law Enforcement and Fire Service Entrance Level Written Exams**
- **Law Enforcement and Fire Service Entrance Level Group Oral Interviews**
- **Pre-employment Psychological Evaluation**
- **Psychological Fitness for Duty Evaluation**
- **Pre-employment Polygraph Examination**
- **Law Enforcement and Fire Service Rank Promotion Written Exams**
- **Law Enforcement and Fire Service Custom Written Policy Exams**
- **Law Enforcement and Fire Service Promotion Assessment Centers**

Our rapid return of detailed reports and summaries will enable you to proceed through each phase of the evaluation process without delays.

As professional, competent, and reliable public safety human resource specialists we are dedicated to serving you in a manner that will guarantee the success of your selected programs.

PUBLIC SAFETY PERSONNEL SCREENING WITH INTEGRITY

LAW ENFORCEMENT AND FIRE SERVICE ENTRANCE LEVEL TESTING

“Hire the very finest to protect your community”



Applicant Recruitment - On-line Application Verification Program

Join the successful approach to recruiting applicants and easing your workload while saving money by participating in our on-line recruiting program. We will assist with developing your advertising plan, provide web-based applications, manage contacts with applicants, collect fees, verify that each applicant has provided the necessary documents, and generate a pool of applicants for your testing process.

Recruit Orientation Program

Our informative presentation will educate potential applicants by explaining how to prepare for, and what to expect, throughout the testing process. Also incorporated into the program is an open discussion of the lifestyle that will surround a public safety career and the possible effect it may have on their professional and private life.

Physical Ability Evaluations

An effective physical fitness evaluation will ensure that your candidates have the potential to meet the arduous physical demands required of law enforcement and fire service personnel. Select either the State of Illinois P.O.W.E.R. Test required for acceptance into the police training academies or a Job Simulation Physical Ability Test designed for firefighters. The Job Simulation Physical Ability Test can be tailored to your department specifications.

Entrance Level Written Exams

Designed specifically for Illinois municipalities, our exams were created in strict compliance with all federal and state testing regulations. They provide the highest level of validity, fairness, and reliability to all applicants. Our written exams require no study material for applicants and takes approximately two hours to complete. The C.O.P.S. and F.I.R.E. Entrance Level Written Exams enable you to identify candidates with the greatest potential to protect your community and advance through the ranks.

Entry Level Group Oral Interview

The Group Oral Interview is a significant and highly conclusive portion of the hiring process. It is very objective, behavior based and defensible. This interview style provides a constant standard for each group of participants and has consistently been found to be valid, reliable and an accurate means of assessing applicants.

The Group Oral Interview, a preplanned dialogue with structure and purpose, allows trained assessors to evaluate the behavior, maturity level, intellectual plane, and communication skills of each applicant under standardized conditions. It guarantees an evaluation process that is fair and equal to all while identifying candidates with the best skills and traits necessary for continued career growth and advancement.

Pre-employment Polygraph Examination

The pre-employment polygraph is a cost effective method of screening out high risk candidates who may have participated in various criminal behaviors but have avoided having an actual criminal record. Topics addressed in the polygraph examination include illegal drug use, employment related dishonesty, use of alcohol habits, and theft and felony involvement. Additionally, the polygraph serves as a means to confirm that the information offered by the applicant throughout the application process has been presented thoroughly and honestly.

Pre-employment Psychological Evaluation

Our expert clinical staff psychologists, proficient in evaluating public safety personnel, will analyze the test data to determine if the applicant has the appropriate mental ability to pass the training program, emotional stability to withstand the stresses associated with being in law enforcement or fire service, and the psychological soundness to work within the department.

LAW ENFORCEMENT AND FIRE SERVICE PROMOTION EVALUATIONS

“Promote the very best to serve your community”

Law Enforcement and Fire Service Promotion Written Exams

Our C.O.P.S. and F.I.R.E. rank promotion exams identify candidates that display significant managerial and decision-making knowledge and analyze additional traits vital for successful leadership. Rank-level exams were developed from selected managerial and supervisory text as well as comprehension and decision making assessments. Fire Service exams additionally include IFSTA and other fire industry related materials. Our exams meet all governing legislation, and are valid, reliable and fair to all.



Assessment Center Panel

Custom Written Exam Development / Standard Operating Procedures

Our professional test developers will create a custom written promotion exam taken from the information stipulated in your department's standard operation procedures manual. The Standard Operating Procedures/General Orders Exam can be incorporated with any of our C.O.P.S. or F.I.R.E. Written Rank Promotion Exams. The custom Standard Operating Procedures Exam is personalized to the particular requirements of each department. It enables supervisors to identify every promotional candidate's level of knowledge pertaining to required operating procedures.

The Operating Procedures Exam is scored as part of the whole written test battery generating an overall numerical score that represents the achievement of each candidate participating in the testing process. Your management team can easily review each individual's accomplishments on the Candidate Profile Report provided. The report indicates their success, by bar graph, for each dimension evaluated.

Required time to develop and produce your custom exam is four to six weeks from receiving your printed resource material.

Promotion Assessment Center

C.O.P.S. and F.I.R.E. Assessment Centers are an excellent instrument designed to scrutinize each candidate's effective leadership and managerial expertise. Multiple customized scenarios, drawn from department operation procedures, require group and individual participation to comprise the unbiased and valid C.O.P.S. and F.I.R.E. Promotional Assessment Centers. This process integrates several exercises simulating job responsibilities and tasks required of rank personnel. **The F.I.R.E. assessment incorporates a visual fire ground scenario to determine each participant's ability to manage an active fire scene.**

Our expert assessment panels are comprised of department senior management personnel and law enforcement and fire service specialists. They are specifically trained to analyze verbal articulation, communication skills, problem solving ability, decision-making style, intellectual plane, conflict resolution skills, ability to work under pressure, maturity, behavior, and knowledge of department operations to assess each candidate's leadership abilities. **Our Fire Service Assessors are trained, certified and listed on the roster maintained by the Office of the Illinois State Fire Marshall.**

All C.O.P.S. and F.I.R.E. Promotion Assessment Centers are very objective and remove much of the bias and uncertainty common to one-on-one interviews because a constant standard between candidates can be maintained. The tension produced serves as both distractions from what is actually being evaluated, and as pressure-based motivators that drive performance to the highest capacity.

Our Promotion Assessment Centers, for purposes of structure and content, comply with professional standards, federal, state, and local guidelines and has consistently been found to be valid, reliable, and an accurate means of assessing candidates.



John . . . "On behalf of my fellow commissioners, I want to use the opportunity this letter hopefully affords to again compliment you and your colleagues for the outstanding manner in which you conducted the Oral Assessment Center for the Fire Captain's Promotional Testing we now have underway." "As you know, the assessment center concept was our first experience with this method of screening candidates; and admittedly, we were a bit apprehensive! However, after seeing how effective it can be . . . we regret that we didn't use the same concept last year, when we convened an Oral Review Panel for promotional testing for the police department." "...the additional skills that I believe that your firm brought to the table, guarantees that our process will provide us the means to insure the ideals for which we've always striven—fair, objective and unbiased selection."

Roger Huber, Secretary to the Board
Board of Fire and Police Commissioner, City of Edwardsville

PSYCHOLOGICAL EVALUATION

Leading instruments, with specific regard to public safety criteria are utilized to provide test data while our staff clinical psychologists specializing in the field of public safety applicant screening, will analyze the data, conduct the clinical interview, and present a conclusion to the appropriate hiring authority.



Identify . . .

- **Positive psychological characteristics associated with successful job performance**
- **Traits that may interfere with effective job performance**
- **Emotionally unsuitable candidates**
- **Potential for violence, suicide, aggression, and substance abuse**
- **Personality problems and emotional disorders**
- **Stress management characteristics**

Psychological assessments are implemented to identify candidates with the appropriate mental ability to pass law enforcement and fire service training programs, emotional stability to withstand the stresses associated with being a police officer, firefighter, or public safety officer, and the maturity to work within their department.

Our psychological assessment incorporates two personality inventories designed for public safety employment screening, a stress inventory, a comprehensive personal history review, and a clinical interview with the psychologist.

FITNESS FOR DUTY PSYCHOLOGICAL EVALUATION

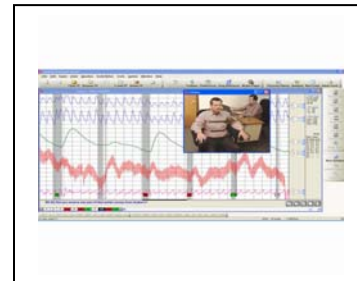
The Fitness for Duty Psychological Evaluation is intended for use when an incumbent staff member displays behavior that would objectively indicate that, based on psychological factors, he or she is unable to safely and effectively carry out his/her essential job functions.

POLYGRAPH EXAMINATION

The polygraph examination is a cost effective method of screening out high risk candidates who may have participated in various criminal behaviors but have avoided arrest and prosecution.

Reveal . . .

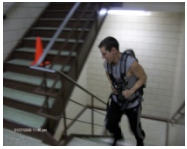
- **Application omissions or untruths**
- **Employment related dishonesty**
- **Involvement with selling or using illegal drugs**
- **Habits related to alcohol consumption**
- **Participation in felony acts and gang relationships**
- **Inappropriate use of physical force**
- **Driving history admissions**



Assure that only the most qualified candidates receive an appointment to serve and protect your community by taking the extra precaution of conducting a polygraph examination administered by our licensed polygraph experts. We have two convenient locations to better serve your applicants – Schaumburg and Oswego, Illinois.



Prepare for Your Department's Future with Confidence



Physical Ability Tests



Written Examinations



Psychological Evaluations



Polygraph Assessments



Oral Review Panels



Promotion Examinations

Recruit from our pool of over 9000 registered candidates!

Web Based Applications

Your recruiting and hiring program will maintain integrity and achieve successful results effortlessly by using our expert staff to assist with your next testing campaign.

- We Will Host Your Application on the Web ... Collect Necessary Documents and Process Each Applicant's File to Ensure that Minimum Requirements Have Been Provided ... Collect Fees ... Determine Eligibility to Proceed with Testing Process ... Manage all Communication with Applicants Throughout the Testing Campaign ... Register Eligible Participants at Your Test Events ... Provide Assistance at the Orientation Presentation ... Administer, Proctor and Score Evaluations ... Collect Preference Points and Compile Eligibility Registers (Optional/ Additional Fee) ... Provide Documentation of All Test Results and Individual Pre-employment Personnel Files...*

Our On-line Application Verification Plan Has Been Met With Great Praise and Success from Fire and Police Commissions and Hiring Authorities: "Testing has never been easier."

Join the list of satisfied online customers!

Hoffman Estates Franklin Park Minooka Dolton Summit Berkeley Posen Hampshire North Riverside Crete Glenwood North Chicago Oakbrook Terrace Chicago Ridge Burbank Melrose Park Markham Belvidere Marengo Frankfort Cary New Lenox Lake Villa Geneva South Chicago Heights Indian Head Park University Park Montgomery Country Club Hills Lake-in-the-Hills Kankakee Island Lake Lyons River Grove Maywood Mokena Woodstock Alsip Oak Forest Bellwood Schiller Park Broadview Riverdale St. Charles Rosemont Boone County Sheriff Office

"We have been extremely pleased with their accuracy, on-time performance, and their patience in working with us to meet our time constraints. Most of all, their entire staff is ALWAYS courteous and a pure joy to work with. We value their services and look forward to continuing our partnership for a long time to come." ~

Franklin Park



We have used C.O.P.S. and F.I.R.E. Personnel Testing for many years and "are currently using their Web based application system and it has saved our village staff and police department many hours of administrative tasks handling all of the applications that occur when a new eligibility list is being created. We are very pleased with the results." ~

North Riverside



C.O.P.S. and F.I.R.E.

Personnel Testing Service



**Comprehensive Options
for Police Selection**

Specializing in Law Enforcement and Fire Service Testing Options

**Firefighter Individual
Readiness Evaluations**

December 5, 2022

Darien Police Department
Attn: Rosemary Gonzalez
Administrative Manager
1710 Plainfield Rd.
Darien, IL 60561

Dear Ms. Gonzalez,

Thank you, for contacting us at C.O.P.S. and F.I.R.E. Personnel Testing Service regarding your upcoming Entrance Law Enforcement Testing Program. We greatly appreciate being considered for the opportunity to provide our service to the City of Darien. I am submitting information regarding our program as well as the cost to conduct the Online Entrance Recruiting and Testing Program.

C.O.P.S. and F.I.R.E. Personnel Testing Service is one of the largest resources in Illinois specializing in municipal employee selection programs. Over 200 Illinois departments have been guided through the hiring and promotional programs incorporating our exams into their evaluation and selection procedures.

We provide law enforcement and firefighter pre-employment evaluations consisting of entrance written and physical ability exams, group oral interviews, psychological assessments, and polygraph evaluations. At the promotional level, we offer written rank exams and assessment centers as well as a custom written exam developed from your police or fire department operational procedures. All of the evaluation programs provided by C.O.P.S. and F.I.R.E. Personnel Testing Service receive high acclaim throughout the state from both the communities that we serve and the applicants participating in the evaluations.

Our reliable, content valid evaluations adhere to all required hiring guidelines and offer candidate selection with ease. Staff representatives are always available to help and assist you and your hiring board as well as the applicants. We function as your Hiring Board Customer Service Representatives and help you avoid expensive hiring mistakes by providing our expertise and extensive industry knowledge.

Our Online Recruiting and Application Program was developed to ease the administrative burden for your Commission and Public Safety Department as well as to assist in expanding your recruiting program from a local level to statewide. We have had great success with this program and feel confident that you will be pleased with the entire process from recruiting to hiring.

Sincerely,

Carla Watson Purvis
Director

**On-line Application and Validation Plan with Recruiting and Advertising Assistance
Cost Proposal for the City of Darien
Entry Level Law Enforcement Testing 2022 - 2023**

\$21.00 per application purchased (this administrative fee is typically covered by the application cost to applicants) Suggested cost for applications is between \$25.00 and \$45.00 (depending on the established amount there is also a paypal processing fee, typically between \$1.20 and \$1.60) Your community will receive any amount over the cost of \$21.00 plus processing fee for your testing cost. (Minimum 35 application purchases)

Advertising Assistance and Recruiting: (\$250.00 Value)

No Fee for these services when using the On-line Application Program. We will develop and place your advertising. The only cost to your community is the cost of the ad itself. The fee for placed ads will be included in your final billing statement. (The Blueline advertising cost is typically \$298.00 for a 30-day run) In addition, we will send an E-Blast to over 10,000 registered users of our site www.jobsource.copsandfiretesting.com

Orientation Program: *There is no cost if conducted the day of testing*

Physical Ability Evaluation: (All staff will be provided)

P.O.W.E.R. Test \$30.00 per applicant, minimum fee - \$1050.00

Written Exam: Conducted on your site

\$28.00 per applicant with the On-line Application and also our physical ability (minimum \$1000.00)

\$30.00 per applicant with the On-line and without using our physical ability (minimum \$1000.00)

***Special rate for your community, we will offer you a rate of \$28.00 per applicant even if not using our physical**

Application of Preference Points and Initial and Final Eligibility Registers: \$450.00

Individual or Group Oral Interview: Conducted on your site \$1900.00 per 5-hour session (up to 25 applicants can be assessed in a one - day session)

Polygraph Analysis conducted at our office: \$175.00 per applicant

Psychological Assessment conducted at our office: \$450.00 per applicant

Preparation:

- Application

- Work with the community to customize the application packet to ensure it contains all necessary information and abides by the community's Rules and Regulations.
- The following is included in the packet that each individual receives once they have purchased an application:
 - o Coversheet with deadline and contact information
 - o *Application Fact Sheet* that provides information on how to complete the application packet
 - o *Detailed Requirements* for the position that are customized for each community and position
 - o *Required Documents* provides information to the applicant on the type of documentation must be submitted with their application
 - o *Schedule of Test Events* provides a one-page summary of the mandatory test events
 - o The *Checklist for Submission of Application Documents* is customized for each community and position.
 - o *Consent for Testing Form*
 - o *Release of Personal Information Authorization*
 - o *Waiver/Release of Liability*
 - o *American with Disabilities Act* information
 - o Description of the *P.O.W.E.R. Test (Police)* or the *Firefighter Physical Ability Test*
 - o *Application*. This file includes instructions, the application for employment and voluntary affirmative action data sections

Advertising

- C.O.P.S. and F.I.R.E. Personnel Service Testing will advertise the position:
 - o on theblueline.com (C.O.P.S. and F.I.R.E. Personnel Service Testing pre-pays for the advertising, which is then billed to the community).
 - o on Indeed
 - o on our website.
 - o on C.O.P.S. and F.I.R.E. Personnel Service Testing Facebook page
 - o on C.O.P.S. and F.I.R.E. Personnel Service Testing Twitter feed
 - o Send an email to individuals on our distribution which notifies them of the position. Currently, we have over 10,000 unique email addresses.
 - o We will prepare an ad in a selected local publication if requested (C.O.P.S. and F.I.R.E. Personnel Service Testing pre-pays for the advertising, which is then billed to the community).
 - o Works with the community to advertise the position on their website.
 - o Works with the community to advertise the position on their marquee and/or sign.

During the application process

- Manage the collection of application fee.
- Each application that is sent to us is reviewed to ensure that all the position requirements are met and required documentation has been provided. If information is missing, we contact the applicant to let them know what is missing and request the necessary information.
- We act as a single point of contact to answer questions regarding the position and application process that we receive via email or by telephone.
- Folders are created for each individual that completes the application packet.

After application deadline

- We notify each individual that purchased an application to let them know if they have met all of the requirements and are eligible to proceed to the scheduled orientation.
- If the individual meets the requirements, they receive an email congratulating them and remind them of the date, time and location of the orientation.
- If the individual did not meet the requirements, they will receive an email letting them know and advising them to contact us if they have any questions. (The primary reason an individual does not meet the requirements is that they purchase the application but do not complete and return the application packet. If there is a different reason it will be noted on their folder.)

Orientation, Physical Ability and Written Exams

- Create sign-in sheets and provide manpower for the applicants to register and verify identity and eligibility for the test events.
- Provide all necessary manpower, materials and supplies.
- If a physical ability test is administered, the individual is notified on-site if they passed and are eligible to proceed to the written exam.
- We email applicants that did not show up for a test event to let them know they will not be eligible to progress with the hiring process.
- After the written exam, we:
 - o notify each applicant to let them know if they did or did not achieve a passing grade for the written exam.
 - o update folders for applicants that are no longer eligible to proceed with the hiring process.

Oral Interviews

- Notify eligible applicants of their assigned Oral Interview appointment.
- Notify the community of the Oral Interviews schedule.
- Create sign-in sheets and provide manpower for the applicants to register and verify identity and eligibility for the Oral Interview.
- Provide all necessary manpower, materials and supplies.

Initial Eligibility Register

- Create the Initial Eligibility Register using the applicants combined written exam and oral interview score.
- If, after the Oral Interviews, it is determined that an applicant's Score does not meet the minimum requirement for the community, the individual is notified by email and their folder will be updated.
- Send the Initial Eligibility Register to the community for approval and obtain the posting date.
- Once the Register has been approved and posted we will email the applicants that their Combined Score places them on the Initial Eligibility Register and provide them a copy of the Initial Eligibility Register.

Preference Point Requests

- When we send the Initial Eligibility Register, we inform the applicants that they may now request that Preference Points to be added to their score. The applicants are informed how to submit their claim, what qualifies for Preference Points and the deadline for their request.
- We act as a single point of contact to answer questions regarding Preference Point Requests we receive via email, telephone or in person.
- Verify that the applicant is eligible for the points they are requesting.
- If applicable, we notify the applicant that their request has been denied and let them know why.
- Add request and support documentation to applicants' folders.

Final Eligibility Register

- Create the Final Eligibility Register adding the approved Preference Point requests to their Combined Score.
- Send the Final Eligibility Register to the community for approval and obtain the posting date.
- Once the Register has been approved and posted we will notify the applicants and send them a copy of the Final Eligibility Register. We also remind them that they must contact the community if any of their contact information changes.

On-line Application Records

- Once the process has been completed, we will provide the community:
 - o Applicant Contact Directory. This is an alphabetized listing with contact information of each individual that completed and submitted their application.
 - o Qualified Applicant Data Disk. The disk contains an Exel file that includes information from each individual's application (if they have not been removed from consideration).
 - o Applicant folders. The folders are organized into separate groups. Those that made the Final Eligibility Register and those that did not. If an applicant was not on the Final Register their folder will indicate the reason.
 - o Consent Waivers from all test events.
 - o Reports from the different phases of the process.
 - o Voluntary Affirmative Action forms and data report.

We also provide pre-employment Psychological and Polygraph Exams. Please contact our office at 847-310-2677 for more information.

From: [copsandfire](#)
To: [Rosemary Gonzalez](#)
Subject: Re: Darien PD Entry Level Police Officer Testing 2023 Request for Quote rgonzalez@darienil.gov,
Date: Monday, December 5, 2022 2:18:28 PM
Attachments: [Darien Police Testing 12-2022.pdf](#)
[COPS and Fire Personnel Testing 1-2022.pdf](#)
[Overview Online Applications.pdf](#)
[image001.png](#)
[image003.png](#)
[image002.png](#)
[image005.png](#)
[image004.png](#)

Dear Ms. Gonzales,

I hope all is well with you! I am sorry for the delay in responding to your request. We have been heavily booked in our office and this past Friday we were all out of the office for our Holiday Event. Playing catch up in the office for our day missed.

Attached you will find the material you requested for your upcoming entry level police officer hiring process. We would love to assist you and I feel confident you and your hiring team would be very pleased with our program. Please review the material and let me know if you have any questions.

Thank you!

Carla

-----Original Message-----

From: Rosemary Gonzalez <rgonzalez@darienil.gov>
To: copsandfiretest@aol.com <copsandfiretest@aol.com>
Sent: Wed, Nov 30, 2022 3:57 pm
Subject: Darien PD Entry Level Police Officer Testing 2023 Request for Quote

Good afternoon,

The City of Darien Police Department is seeking a vendor to manage and administer the job application and examination process for the City of Darien entry-level police officer hiring process.

The services needed include the following:

- Manage Advertisement
 - o Develop a job informational sheet.
 - o Post information sheet and job application on appropriate websites (e.g. theblueline.com).
 - o Notify state criminal justice schools / colleges of the job posting.
- Manage Job Applications
 - o Collect job applications and any required documents from applicants.
 - o Collect a \$35.00 application fee from each candidate on the City of Darien's behalf.
 - o Review electronic and paper applications to determine eligibility.
 - o Respond to applicants via phone, e-mail and website to assist applicants in completing the application.
 - o Notify candidates of any errors / omissions in the application submission approximately one week prior to the test date (grace period).
 - o Collect corrected documents from applicants prior to test date.
- Manage Orientation
 - o Advise candidates of the date, time and location of the orientation / written examination.
 - o Sign-in candidates and assist as needed in orientation.
 - o Verify candidates have passed the appropriate physical fitness test at time of orientation.

- Administer & Score Written Examination
 - Compile an eligibility list based on written test.
 - Notify candidates regarding their status by e-mail (or other means if electronic notice is not possible) of their score and ability to move onto the oral examination.
- Administer Oral Examinations
 - Darien sergeants and FPC Commissioners as interviewers.
- Compile the Initial Eligibility List
 - Manage education, veteran and cadet points.
- Provide Final Eligibility Register

Thank you,



Rosemary Gonzalez
Administrative Manager
FOIA Officer

Darien Police Department
1710 Plainfield Road
Darien, IL 60561

Main Phone: 630-971-3999
Fax: 630-971-4326
Email: rgonzalez@darienil.gov



CAUTION: This e-mail originated outside of the City's email system. DO NOT click links or open attachments unless you confirm the incoming address of the sender and know the content is safe.

AGENDA MEMO
City Council
February 6, 2023

ISSUE STATEMENT

A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF DARIEN AND THE DARIEN CHAMBER OF COMMERCE, which includes a grant of \$35,000

RESOLUTION

BACKGROUND/HISTORY

At the 2022 council goal-setting meeting, the council discussed incorporating the Darien Chamber of Commerce into the City of Darien. The consensus of the council was supportive of the plan but wanted to review more details since that was the first discussion on the topic. The council discussed this topic at its January 16 meeting and concluded the city could provide the chamber with a grant instead of incorporating the chamber as a city department. The council discussed a grant amount of \$30,000 but staff advised they would meet with the chamber to determine a final amount. After Mayor Marchese and Administrator met with the with the chamber we are recommending a grant of \$35,000 which covers the chamber's current membership dues of \$30,000, potential growth of 15 new Darien business memberships totaling \$3,375, and assists in miscellaneous expenses of \$1,625. The proposed MOU is attached for review.

STAFF/COMMITTEE RECOMMENDATION

Staff recommends approval of the resolution.

ALTERNATE CONSIDERATION

As directed.

DECISION MODE

This will be placed on the February 6, 2023 City Council Agenda for consideration.

RESOLUTION NO. _____

**A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF DARIEN AND THE DARIEN CHAMBER OF COMMERCE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU
PAGE COUNTY, ILLINOIS, as follows:**

SECTION 1: The City is committed to assist Darien local businesses in a variety of ways while also helping to build a strong Darien Chamber of Commerce

SECTION 2: The City will provide financial assistance to the Chamber to facilitate chamber memberships of all Darien businesses.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION 4: The City Council of the City of Darien hereby authorizes approval of the Memorandum of Understanding, and authorizes the Mayor to sign the MOU, a copy of which is attached hereto as "[Exhibit A](#)" and is by this reference expressly incorporated herein.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE
COUNTY, ILLINOIS, this 6th day of February 6, 2023**

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION NO. _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY,
ILLINOIS, this 6th day of February 6, 2023.

JOSEPH MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY





Memorandum of Understanding

Between the City of Darien and the Darien Chamber of Commerce

- 1 The City of Darien (City) will provide a business grant to the Darien Chamber of Commerce (Chamber) of \$35,000.
- 2 The grant will be used solely to provide a one-year Chamber membership to all Darien businesses beginning with the membership renewal in 2023. Businesses outside of Darien will pay the annual membership fee.
- 3 The MOU is limited to one year but may be reviewed annually during city budget discussions.
- 4 The City will monitor the chamber over the next year to determine if the new increased membership adds to the value the chamber, including, but not limited to:
 - increased member participation
 - educational activities for members such as special event speakers addressing topics of interest
 - satisfaction of membership exposure to the consumer
 - financial stability

Monitoring the chamber over the next year does not mean the city has any authority or oversight of the chamber’s operations

- 5 The City and Chamber will look for partnerships during the grant period, such as combined mailings, business outreach, public events, business promotion and other partnership opportunities that promote the Chamber
- 6 This MOI will be in effect for 12 months upon formal approval from the City and Chamber
- 7 The Chamber is permitted to obtain advertising sponsorships, from chamber members, at city events such as the summer concert series and other events the city may hold. The chamber will retain all sponsorship fees they collect. All sponsorships/advertising material needs pre-approval from the city.

Approved by Chamber’s authorized representative: _____ Date: _____

Approved by JOSEPH MARCHESE, MAYOR: _____ Date: _____

CITY OF DARIEN

RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

IV. PUBLIC HEARING REQUIREMENTS.

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

Approved by a Motion on November 17, 2014