

AGENDA
ADMINISTRATIVE/FINANCE
COMMITTEE-OF-THE-WHOLE
February 15, 2011
6:30 P.M.
City Hall – Council Chambers

- 1. Call to Order**
- 2. Budget Review FYE 2012**
- 3. Next Meeting – February 23, 2011**
- 4. Adjournment**

CITY OF DARIEN

Memorandum

TO: City Council, Clerk, Attorney, Treasurer

FROM: Mayor Weaver and Bryon D. Vana, City Administrator

DATE: February 11, 2011

RE: Draft Budget- FY 5-1-2011 to 4-30-2012

Please find attached a copy of the FY 5-1-2011 to 4-30-2012 budget. Each budget year brings its own set of challenges. The challenge this year is anticipating certain revenues that may come after the approval of the budget. The three anticipated revenues are the sale of the property to Chase, the sale of the property adjacent to the municipal services property, and the DADC fund balance after we join DUCOMM. The estimated revenue from those 3 items total \$2,800,000. While I believe we will receive some or all of these revenues, we have approached this year's budget by deferring some capital projects and equipment purchases until the estimated revenue is actually received. If and when the estimated revenue is received the Council can meet to determine if a budget amendment adding back the deferred items is appropriate. Examples of the items deferred include ditch maintenance projects, various municipal replacement vehicles.

The remaining aspects of the draft budget remain positive and include many of the city services we have offered in the past including:

- Subsidized taxi program for Darien senior citizens and residents with disabilities.
- Additional street lights for improved visibility and safety.
- A 50/50 tree program where dead, damaged or diseased parkway trees can be replaced with the City and property owner sharing the cost.
- Parkway tree trimming, where approximately 1,700 parkway trees are trimmed and pruned to improve appearance and vitality.
- Snow removal from City streets and specified "safety sidewalks".
- Mowing of County rights-of-way within the City's limits.
- Continued full subsidy of the leaf pickup program with an option to add the cost to the sticker program
- Free, curbside brush pickup.
- Continued emphasis on keeping our crime rate one of the lowest in DuPage County.
- Contributing to the DuPage Senior Council to permit them to continue to provide food services for elderly residents of Darien.
- Contributing to the DuPage Children's Center to permit them to continue to provide investigative services for crimes against youth residents of Darien.

- Rear Yard Drainage Assistance Program and drainage improvements in conjunction with the road paving program
- Maintaining significant investment in the City's infrastructure

In addition, there is no increase in the property tax levy and no increase in water rates in the proposed budget.

Mayor Weaver and I look forward to working with the City Council to build a consensus on the final recommended budget.

CITY OF DARIEN
FISCAL YEAR ENDING 2012
TABLE OF CONTENTS- WORKING DRAFT

GENERAL FUND and CAPITAL PROJECTS

General Fund Summary	1
General Fund Revenue Budget.....	2
Mayor/City Council Budget	3
Administration Budget	6
Community Development Budget	12
Police Department Budget	16
Municipal Services Streets/Engineering Budget	26
Business District Budget.....	34
Capital Projects Fund.....	37
Debt Fund	46

WATER FUND (INCLUDES DEPRECIATION FUND)

Water Fund Budget	47
Water Depreciation Fund Budget	54

SPECIAL REVENUE FUNDS

Motor Fuel Tax (MFT) Fund Budget	56
Special Service Area #1 Fund Budget	57

BACKGROUND INFORMATION

Staffing Level Sheets.....	58
Police Vehicle Replacement Analysis.....	60

City of Darien

2/10/2011

GENERAL FUND SUMMARY FYE 12

ACCOUNT	FYE '10 ACTUAL	FYE '11 BUDGET	FYE '11 EST ACT	FYE '12 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '13 FORECAST	FYE '14 FORECAST
GENERAL FUND								
REVENUE	\$ 11,677,669	\$ 12,173,581	\$ 12,358,143	12,474,039	\$ 12,474,039	\$ -	\$ 11,868,747	\$ 11,868,747
TOTAL REVENUE	\$ 11,677,669	\$ 12,173,581	\$ 12,358,143	\$ 12,474,039	\$ 12,474,039	\$ -	\$ 11,868,747	\$ 11,868,747
DEPT. EXPENDITURES								
CITY COUNCIL ADMINISTRATION	142,144	136,370	115,775	133,135	97,485	35,650	136,475	140,775
COMMUNITY DEV	1,011,524	961,359	923,175	977,550	925,200	52,350	980,490	1,006,974
POLICE	495,040	500,485	482,550	502,895	502,645	250	525,084	552,204
PW/STREETS	6,973,226	7,479,847	6,986,914	7,549,381	7,142,230	407,151	7,789,820	7,918,503
BUSINESS DISTRICT	2,125,453	1,655,348	1,690,742	1,947,045	1,537,963	409,082	1,834,484	2,080,163
	437,457	461,000	463,000	459,500	459,500	-	-	-
TOTAL EXPENDITURES	11,321,196	11,194,409	10,662,156	11,569,506	10,665,023	904,483	11,266,353	11,698,619
FISCAL YEAR BAL BEGINNING FUND BAL	369,660	979,172	\$ 1,695,987	\$ 904,533	\$ 1,809,016	\$ (904,483)	\$ 602,394	\$ 170,128
ENDING FUND BAL	2,879,065	2,632,536	\$ 3,248,725	\$ 3,344,712	\$ 3,344,712	\$	\$ 2,149,245	\$ 2,251,639
	\$ 3,248,725	\$ 3,611,708	\$ 4,944,712	\$ 4,249,245	\$ 5,153,728	\$	\$ 2,751,639	\$ 2,421,767
TRANSFER TO CAP.	-	1,600,000	1,600,000	2,100,000	-	2,100,000	500,000	200,000
ENDING FUND BAL	\$ 3,248,725	\$ 2,011,708	\$ 3,344,712	\$ 2,149,245	\$ 5,153,728	\$	\$ 2,251,639	\$ 2,221,767

If a budget request is shown in ***bold/italic*** text then backup information is included in the budget packet for that item

City of Darien

2/10/2011

GENERAL FUND REVENUE BUDGET FISCAL YEAR ENDING 2012

ACCOUNT	FYE 10 ACTUAL	FYE 11 BUDGET	FYE 11 EST. ACT	FYE 12 BUD REQ	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 13 FORECAST	FYE 14 FORECAST
TAXES								
REAL ESTATE TAX	\$ 1,946,965	1,981,909	\$ 1,991,909	2,000,287	2,000,287	\$ -	\$ 1,601,287	\$ 1,601,287
ROAD & BRIDGE TAX	182,241	181,779	181,779	185,000	185,000	-	189,700	188,700
STATE INCOME	1,875,593	1,818,355	1,758,000	1,758,000	1,758,000	-	1,758,000	1,758,000
LOCAL USE	258,621	265,000	265,000	265,000	265,000	-	265,000	265,000
SALES TAX	4,152,267	4,360,800	4,440,000	4,550,000	4,550,000	-	4,550,000	4,550,000
REPLACEMENT TAX	6,473	5,610	5,610	5,610	5,610	-	5,610	5,610
MUNICIPAL UTILITY TAX	716,705	1,032,640	1,041,940	1,040,000	1,040,000	-	1,040,000	1,040,000
AMUSEMENT TAX	107,465	105,840	105,840	105,000	105,000	-	105,000	105,000
HOTEL/MOTEL TAX	31,916	45,982	31,000	31,000	31,000	-	31,000	31,000
SUB TOTAL	9,280,246	9,797,915	9,821,078	9,939,897	9,939,897	-	9,544,597	9,544,597
LICENSES								
BUSINESS LICENSES	32,327	44,000	44,000	44,000	44,000	-	44,000	44,000
LIQUOR LICENSES	44,895	39,979	42,650	42,650	42,650	-	42,650	42,650
CONTRACTOR LICENSES	19,500	15,000	15,000	15,000	15,000	-	15,000	15,000
SUB TOTAL	96,722	98,979	101,650	101,650	101,650	-	101,650	101,650
FINES, FEES, PERMITS								
COURT FINES	175,611	156,825	156,825	190,000	190,000	-	150,000	150,000
ORDINANCE FINES	37,656	35,733	35,733	35,000	35,000	-	35,000	35,000
BLDG PERMIT FEES	98,319	85,000	135,000	60,000	60,000	-	60,000	60,000
TELECOMMUNICATIONS TAX	330,075	715,964	715,964	998,000	998,000	-	998,000	998,000
CABLE TV FRANCHISE	270,971	239,904	239,904	240,000	240,000	-	240,000	240,000
NICOR FRANCHISE FEE	45,348	40,800	40,800	40,000	40,000	-	40,000	40,000
PUBLIC HEARING FEES	6,797	4,998	4,998	5,000	5,000	-	5,000	5,000
ELEVATOR INSPECTIONS	4,755	3,500	3,500	3,500	3,500	-	3,500	3,500
PUB. IMPROVEMENT PERMIT	7,075	3,742	3,742	-	-	-	-	-
ENG/PROF. FEES (REIMB)	48,464	56,412	65,412	50,000	50,000	-	50,000	50,000
LEGAL FEE REIMB.	2,450	500	500	500	500	-	500	500
POLICE SPECIAL SERVICE	151,947	158,000	120,000	100,000	100,000	-	100,000	100,000
D.U.I. TECHNOLOGY	11,134	10,000	10,000	10,000	10,000	-	10,000	10,000
STORMWATER MGMT. FEES	6,768	500	500	-	-	-	-	-
INSPEC/TAP ON/PERMITS	2,250	-	3,850	-	-	-	-	-
DEV. CONTRIB/IMPACT	-	-	-	-	-	-	-	-
SUB TOTAL	1,199,620	1,511,878	1,536,728	1,732,000	1,732,000	-	1,692,000	1,692,000
OTHER INCOME								
WATER FUND SHARE	250,000	250,000	250,000	250,000	250,000	-	250,000	250,000
DADC ADMIN. FEE	10,833	10,000	10,000	-	-	-	-	-
INTEREST INCOME	50,700	50,000	10,000	10,000	10,000	-	10,000	10,000
DRUG SEIZURE RECEIPTS	-	-	-	-	-	-	-	-
POLICE REPORTS/PRINTS	6,271	4,575	4,575	4,500	4,500	-	4,500	4,500
ROAD CONTRIBUTIONS	-	-	-	-	-	-	-	-
GRANTS	23,422	-	2,000	-	-	-	-	-
RENTS	266,900	249,234	249,234	180,992	180,992	-	156,000	156,000
RENTS - STRIP MALL	160,841	84,000	159,700	143,000	143,000	-	-	-
TAXES - REIMBURSEMENT	-	2,000	2,000	2,000	2,000	-	-	-
MAINTENANCE - REIMB.	8,120	-	-	-	-	-	-	-
MISCELLANEOUS - REIMB.	10,021	-	-	-	-	-	-	-
OTHER REIMBURSEMENTS	119,876	100,000	100,000	100,000	100,000	-	100,000	100,000
RESIDENTIAL CONCRETE REIMI	56,538	-	56,778	-	-	-	-	-
SALE OF EQUIPMENT	65,307	-	23,400	-	-	-	-	-
LOAN PROCEEDS	-	-	-	-	-	-	-	-
MISCELLANEOUS REVENUE	67,571	15,000	31,000	10,000	10,000	-	10,000	10,000
SUB TOTAL	1,096,400	764,809	898,687	700,492	700,492	-	530,500	530,500
TOTAL REVENUES	\$ 11,314,474,988	\$ 12,173,581	\$ 12,358,143	\$ 12,474,039	\$ 12,474,039	\$ -	\$ 11,868,747	\$ 11,868,747

City of Darien

2/10/2011

CITY COUNCIL BUDGET FISCAL YEAR 2011-2012

ACCOUNT	FYE '10 ACTUAL	FYE '11 BUDGET	FYE '11 ESTIMATED ACTUAL	FYE '12 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '13 FORECAST	FYE '14 FORECAST
PERSONNEL								
SALARIES	\$ 42,150	\$ 42,745	42,745	42,745	42,745	-	42,745	42,745
SUB-TOTAL	42,150	42,745	42,745	42,745	42,745	-	42,745	42,745
BENEFITS								
SOCIAL SECURITY	2,613	2,660	2,660	2,660	2,660	-	2,660	2,660
MEDICARE	611	620	620	620	620	-	620	620
IMRF	1,281	1,900	1,900	1,900	1,900	-	1,900	1,900
SUB-TOTAL	4,505	5,180	5,180	5,180	5,180	-	5,180	5,180
OPERATING COSTS								
BOARDS AND COMMISSIONS	1,432	2,000	2,000	2,500	1,000	1,500	2,000	2,000
CABLE OPERATIONS	1,492	2,500	2,500	2,500	2,500	-	2,500	2,500
DUES AND SUBSCRIPTIONS	-	-	-	-	-	-	-	-
LIABILITY INSURANCE	44,469	50,395	30,000	42,060	42,060	-	42,800	43,600
PUBLIC RELATIONS	10,719	1,600	1,400	1,500	1,000	500	1,600	1,600
SUPPLIES - OFFICE	-	-	-	-	-	-	-	-
SUPPLIES - OTHER	-	-	-	-	-	-	-	-
TRAINING AND EDUCATION	-	-	-	-	-	-	-	-
TRAVEL/MEETINGS	304	750	750	750	-	750	750	750
SUB-TOTAL	58,416	57,245	36,650	49,310	46,560	2,750	49,650	50,450
CONTRACTUAL SERVICES								
CONSULTING/PROF SERVS	28,150	30,000	30,000	35,000	3,000	32,000	38,000	41,500
TROLLEY CONTRACTS	2,000	1,200	1,200	900	-	900	900	900
SUB-TOTAL	30,150	31,200	31,200	35,900	3,000	32,900	38,900	42,400
CAPITAL								
EQUIPMENT	6,923	-	-	-	-	-	-	-
SUB-TOTAL	6,923	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 142,144	\$ 136,370	\$ 115,775	\$ 133,135	\$ 97,485	\$ 35,650	\$ 136,475	\$ 140,775

City Council Summary

2011-2012 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 42,745	\$ -
BENEFITS	\$ 5,180	\$ -
OPERATING COSTS	\$ 46,560	\$ 2,750
CONTRACTUAL	\$ 3,000	\$ 32,900
CAPITAL	\$ -	\$ -
 TOTAL	 \$ 97,485	 \$ 35,650

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
12-4010	SALARIES	\$ 42,745	\$ -
<u>BENEFITS</u>			
12-4110	SOCIAL SECURITY	\$ 2,660	\$ -
12-4111	MEDICARE	\$ 620	\$ -
12-4115	IMRF	<u>\$ 1,900</u>	<u>\$ -</u>
<u>OPERATING</u>			
12-4205	BOARDS AND COMMISSIONS	\$ 1,000	\$ 1,500
	Finger Printing - Liq Lic	1,000	
	Make A Difference Day		500
	Senior Assistance	-	500
	Holiday Decorating Contest	-	500
	Total	<u>1,000</u>	<u>1,500</u>
12-4206	CABLE OPERATIONS	\$ 2,500.00	\$ -
12-4213	DUES & SUBSCRIPTIONS	\$ -	\$ -
12-4219	LIABILITY INSURANCE	\$ 42,060	\$ -
	IRMA	7,060	
	Legal Fees	35,000	
	Total	<u>42,060</u>	
12-4239	PUBLIC RELATIONS	\$ 1,000	\$ 500
	Volunteer Recognition	-	-

City Council Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Darien Logo Merchandise	-	500
	Flags	1,000	-
	Mayors Coffee	-	-
	Donations & Misc	-	-
	City Open House	-	-
	Arbor Day	-	-
	Total	1,000	500
12-4253	SUPPLIES - OFFICE	\$ -	\$ -
12-4257	SUPPLIES - OTHER	\$ -	\$ -
12-4263	TRAINING & EDUCATION	\$ -	\$ -
		-	-
12-4265	TRAVEL/MEETINGS	\$ -	\$ 750
	Municipal Clerks	-	750
	Total	-	750
 <u>CONTRACTUAL SERVICES</u>			
12-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 3,000	\$ 32,000
	DuPage Senior Citizens Council	-	30,000
	Code Supplements	3,000	-
	Senior Taxi Subsidy	-	2,000
	Total	3,000	32,000
		-	-
12-4360	LEGAL FEES	-	-
12-4366	TROLLEY CONTRACTS	\$ -	\$ 900
	Halloween Party	\$ -	300
	Holiday Lights Tour	\$ -	600
	Total	-	900
12-4815	EQUIPMENT		\$ -
	0	\$ -	
		\$ 97,485	\$ 35,650

City of Darien

2/10/2011

ADMINISTRATION DEPARTMENT BUDGET FISCAL YEAR 2011-2012

ACCOUNT	FYE 10 ACTUAL	FYE 11 BUDGET	FYE 11 ESTIMATED ACTUAL	FYE 12 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 13 FORECAST	FYE 14 FORECAST
PERSONNEL								
SALARIES	511,383	\$ 402,900	410,000	422,000	422,000	-	430,440	439,049
OVERTIME	-	4,000	4,000	4,000	4,000	-	4,000	4,000
SUB-TOTAL	<u>511,383</u>	<u>406,900</u>	<u>414,000</u>	<u>426,000</u>	<u>426,000</u>	-	<u>434,440</u>	<u>443,049</u>
BENEFITS								
SOCIAL SECURITY	28,543	23,100	23,100	23,600	23,600	-	24,000	24,500
MEDICARE	7,399	6,000	6,000	6,000	6,000	-	6,000	6,000
IMRF	51,987	44,000	44,000	49,500	49,500	-	50,000	50,000
MEDICAL/LIFE INSURANCE	67,841	68,000	68,000	74,000	74,000	-	79,000	83,000
SUPPLEMENTAL PENSION	22,249	23,000	23,000	23,000	23,000	-	23,000	23,000
SUB-TOTAL	<u>178,019</u>	<u>164,100</u>	<u>164,100</u>	<u>176,100</u>	<u>176,100</u>	-	<u>182,000</u>	<u>186,500</u>
OPERATING COSTS								
DUES & SUBSCRIPTIONS	3,044	1,700	1,700	2,450	-	2,450	2,200	2,200
LIABILITY INSURANCE	53,795	59,680	49,000	52,900	52,500	400	56,400	60,900
LEGAL NOTICES	6,065	8,500	8,000	8,000	8,000	-	8,000	8,000
MAINTENANCE-BUILDING	5,919	11,000	11,000	11,000	11,000	-	11,000	11,000
MAINTENANCE-EQUIPMENT	7,854	12,500	12,500	13,000	13,000	-	13,000	21,500
MAINTENANCE-GROUNDS	8,446	7,000	7,000	7,000	7,000	-	7,000	7,000
MAINTENANCE-VEHICLES	15	-	-	-	-	-	-	-
POSTAGE/MAILINGS	2,652	5,700	5,000	5,200	5,200	-	5,200	5,200
PRINTING & FORMS	3,756	4,500	3,500	4,000	4,000	-	4,000	4,000
PUBLIC RELATIONS	37,771	63,000	44,500	28,000	-	28,000	29,000	29,000
RENT-EQUIPMENT	2,782	2,400	2,400	2,400	2,400	-	2,400	2,400
SUPPLIES-OFFICE	9,806	11,000	11,000	11,000	11,000	-	11,000	11,000
SUPPLIES-OTHER	3,767	4,500	1,500	3,000	3,000	-	3,000	3,000
TRAINING & EDUCATION	625	4,500	2,500	4,500	-	4,500	4,500	4,500
TRAVEL/MEETINGS	400	2,000	500	2,000	500	1,500	2,000	2,000
TELEPHONE	55,509	60,700	60,700	61,500	61,500	-	61,500	61,500
UNIFORMS	213	-	-	-	-	-	-	-
UTILITIES - GAS & OIL	3,393	3,000	3,000	3,500	3,500	-	3,500	3,500
VEHICLE GAS & OIL	5,026	7,900	7,900	7,900	7,900	-	7,900	7,900
ESDA	-	2,000	-	2,000	2,000	-	2,000	2,000
SUB-TOTAL	<u>210,838</u>	<u>271,580</u>	<u>231,700</u>	<u>229,350</u>	<u>192,500</u>	<u>36,850</u>	<u>233,600</u>	<u>246,600</u>
CONTRACTUAL SERVICES								
AUDIT	16,979	17,029	16,575	11,650	11,650	-	12,200	12,775
CONSULTING/PROF SERV	74,450	75,250	70,300	107,950	102,450	5,500	91,750	91,550
CONSULTING/PROF-REIMB.	-	-	-	-	-	-	-	-
CONTINGENCY	4,606	10,000	10,000	10,000	-	10,000	10,000	10,000
JANITORIAL SERVICE	15,248	16,500	16,500	16,500	16,500	-	16,500	16,500
LEGAL FEES	-	-	-	-	-	-	-	-
SUB-TOTAL	<u>111,283</u>	<u>118,779</u>	<u>113,375</u>	<u>146,100</u>	<u>130,600</u>	<u>15,500</u>	<u>130,450</u>	<u>130,825</u>
CAPITAL								
BLDG.IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	<u>1,011,524</u>	<u>\$ 961,359</u>	<u>\$ 923,175</u>	<u>\$ 977,550</u>	<u>\$ 925,200</u>	<u>\$ 52,350</u>	<u>\$ 980,490</u>	<u>\$ 1,006,974</u>

Administration Department
Summary

FYE 2012 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 426,000	\$ -
BENEFITS	\$ 176,100	\$ -
OPERATING COSTS	\$ 192,500	\$ 36,850
CONTRACTUAL	\$ 130,600	\$ 15,500
CAPITAL	\$ -	\$ -
TOTAL	\$ 925,200	\$ 52,350

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
10-4010	SALARIES	\$ 422,000	\$ -
10-4030	OVERTIME	\$ 4,000	\$ -
<u>BENEFITS</u>			
10-4110	SOCIAL SECURITY	\$ 23,600	\$ -
10-4111	MEDICARE	\$ 6,000	\$ -
10-4115	IMRF	\$ 49,500	\$ -
10-4120	MEDICAL/LIFE INSURANCE	\$ 74,000	\$ -
10-4135	SUPPLEMENTAL PENSION	\$ 23,000	\$ -
<u>OPERATING</u>			
10-4213	DUES & SUBSCRIPTIONS	\$ -	\$ 2,450
	Books/Publications	\$ -	0
	2 ICMA Memberships	\$ -	1,700
	ILCMA	\$ -	250
	IL GFOA	\$ -	150
	National GFOA	\$ -	0
	Notaries	\$ -	350
	NPELRA	\$ -	<u>0</u>

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Total	\$ -	2,450
10-4219	LIABILITY INSURANCE	\$ 52,500	\$ 400
	Liability Insurance	35,000	-
	Deductible	2,500	-
	Wellness Fair	-	400
	Legal Services	<u>15,000</u>	<u>-</u>
	Total	52,500	400
10-4221	LEGAL NOTICES	\$ 8,000	\$ -
10-4223	MAINTENANCE - BUILDING	\$ 11,000	\$ -
	Janitorial & Mechanical Supplies	3,500	
	HVAC Repairs & Maintenance	4,000	
	Tools/Parts/Equipment	2,500	
	Fire Alarm/Sprinkler Monitoring	<u>1,000</u>	
	Total	11,000	
10-4225	MAINTENANCE - EQUIPMENT	\$ 13,000	\$ -
	Equipment Maintenance	3,000	
	Generator Maintenance/Fuel	1,500	
	Other Repairs	1,500	
	MIP Maintenance/Software	3,500	<u>0</u>
	Copier Maintenance	<u>3,500</u>	
	Total	13,000	
10-4227	MAINTENANCE - GROUNDS	\$ 7,000	\$ -
10-4233	POSTAGE/MAILINGS	\$ 5,200	\$ -
	Regular Postage	4,500	-
	Meter Permit/Supplies	400	-
	FedEx/UPS	<u>300</u>	<u>-</u>
	Total	5,200	-
10-4235	PRINTING & FORMS	\$ 4,000	\$ -
10-4239	PUBLIC RELATIONS	\$ -	\$ 28,000
	Neighbors Magazine	-	10,000
	Neighbors Postage	-	12,000
	Informational Flyers	-	-
	Flowers/Plants	-	-
	Employee Events	-	-
	July 4th Fireworks	-	-
	July 4th Parade Candy	-	-

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Citizen of the Year	-	6,000
	Total	-	28,000
10-4243	RENT - EQUIPMENT	\$ 2,400	\$ -
10-4253	SUPPLIES - OFFICE	\$ 11,000	\$ -
10-4257	SUPPLIES - OTHER	\$ 3,000	\$ -
	Coffee & Supplies	1,500	\$ -
	Meeting Supplies	<u>1,500</u>	<u>\$ -</u>
	Total	3,000	\$ -
10-4263	TRAINING & EDUCATION	\$ -	\$ 4,500
	Tuition Reimbursement	-	2,000
	Local Training	-	<u>2,500</u>
	Total	-	4,500
10-4265	TRAVEL/MEETINGS	\$ 500	\$ 1,500
	Association Meetings	-	500
	Mileage - Staff	500	-
	Chamber of Commerce	-	-
	Miscellaneous Meetings	-	<u>1,000</u>
	Total	500	1,500
10-4267	TELEPHONE	\$ 61,500	\$ -
	Nextel	18,300	-
	Equipment Replacement	4,500	-
	Telephone Rental	7,200	-
	Telephone Service	<u>31,500</u>	<u>-</u>
	Total	61,500	-
10-4269	UNIFORMS	\$ -	\$ -
10-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 3,500	\$ -
10-4273	VEHICLE (Gas & Oil)	\$ 7,900	\$ -
	Gasoline/Oil/Fluids	4,400	-
	Maintenance/Repairs	<u>3,500</u>	<u>-</u>
	Total	7,900	-
10-4279	ESDA - SIREN MAINTENANCE	\$ 2,000	\$ -
<u>CONTRACTUAL SERVICES</u>			
10-4320	AUDIT - GENERAL FUND	\$ 11,650	\$ -
10-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 102,450	\$ 5,500

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Computer Support	50,000	-
	Computers and Parts	12,000	-
	Code Internet Link	750	-
	Web Site Maintenance	7,000	-
	On-Demand Maintenance	-	1,500
	Web Site Internet Link	1,000	-
	Web Q&A	-	4,000
	Mayor's & Managers	5,700	0
	<i>Server & Backup Server Replacement</i>	<u>26,000</u>	<u>0</u>
	Total	102,450	5,500
10-4330	CONTINGENCY	\$ -	\$ 10,000
10-4345	JANITORIAL SERVICES	\$ 16,500	\$ -
	Janitorial Contract	16,000	-
	Window Cleaning	<u>500</u>	-
	Total	16,500	-
<u>CAPITAL</u>			
10-4810	BUILDING IMPROVEMENTS	\$ -	\$ -
10-4815	EQUIPMENT	<u>\$ -</u>	<u>\$ -</u>
	Total	<u>\$ 925,200</u>	<u>\$ 52,350</u>

FY 2011/2012 EQUIPMENT REPLACEMENT INFORMATION

Department: Administration

Fund: General

Description of item to be replaced.

Server and Backup Server

Status/Condition of item to be replaced.

Year purchased: 2001

Year item was/is scheduled for replacement: FYE 2012

Additional information, including mileage/hours, condition, repair history, accident history. Include additional supporting material if needed.

The City of Darien has been using the current server since 2001. At the time the City was less reliant on computers for storing documents and corresponding through e-mail internally to other staff members and externally to residents. This server and software had enough functionality and capacity to meet our needs for years, but is now outdated for our requirements. Large document attachments such as contracts and backup documentation, as well as pictures for projects and police investigations have caused us to exceed the capacity of our server and software. If we were not supported by our current information technology contractor we would be unable to send or receive e-mails. Additionally our backup server does not have the capacity to back up our current usage so we are only backing up material twice per week.

Description of replacement item, including upgrades and technological improvements.

The new server has enough capacity for our current and future needs. We will be able to place all officers on our e-mail system as well so they can communicate and utilize through e-mail properly. The system will have the capacity to store all photos, videos, resident correspondence and internal documents the City of Darien creates.

Purchase information.

Estimated Cost \$26,000

Expected month of purchase: May 2011

Account Name: Capital Equipment

Account # 10-4815

Disposition of old equipment.

Placed on E-Bay; considered to have little value

City of Darien

2/10/2011

COMMUNITY DEVELOPMENT DEPARTMENT BUDGET FISCAL YEAR ENDING 2010

ACCOUNT	FYE 10 ACTUAL	FYE 11 BUDGET	FYE 11 ESTIMATED ACTUAL	FYE 12 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 13 FORECAST	FYE 14 FORECAST
PERSONNEL								
SALARIES	\$ 263,325	\$ 262,500	\$ 262,500	\$ 270,500	\$ 270,500	\$ -	\$ 275,910	\$ 281,428
OVERTIME	1,267	2,000	1,000	1,000	1,000	-	-	-
SUB-TOTAL	\$ 264,592	\$ 264,500	\$ 263,500	\$ 271,500	\$ 271,500	\$ -	\$ 275,910	\$ 281,428
BENEFITS								
SOCIAL SECURITY	14,655	15,000	15,000	15,000	15,000	-	15,500	16,275
MEDICARE	3,692	4,000	4,000	3,950	3,950	-	4,148	4,355
IMRF	26,607	28,600	28,600	32,100	32,100	-	32,600	33,000
MEDICAL/LIFE INSURANCE	33,157	39,000	39,000	40,000	40,000	-	42,000	44,000
SUPPLEMENTAL PENSION	2,400	3,600	3,600	3,600	3,600	-	3,600	3,600
SUB-TOTAL	80,511	90,200	90,200	94,650	94,650	-	97,848	101,230
OPERATING COSTS								
BOARDS & COMMISSIONS	1,777	2,300	2,300	2,400	2,400	-	2,400	2,400
DUES & SUBSCRIPTIONS	675	750	750	750	750	-	7,288	6,500
LIABILITY INSURANCE	34,190	50,935	40,000	46,750	46,500	250	46,750	46,750
MAINTENANCE-VEHICLE	700	1,900	1,900	1,900	1,900	-	6,650	23,275
PRINTING & FORMS	1,538	1,600	1,600	2,600	2,600	-	2,639	2,679
SUPPLIES-OFFICE	17	500	500	450	450	-	450	450
TRAINING & EDUCATION	-	500	500	500	500	-	500	1,500
TRAVEL/MEETINGS	80	400	400	400	400	-	-	-
UNIFORMS	-	-	-	-	-	-	-	-
VEHICLE GAS & OIL	1,740	1,900	1,900	1,995	1,995	-	2,095	2,199
SUB-TOTAL	40,717	60,785	49,850	57,745	57,495	250	68,771	85,753
CONTRACTUAL								
CONSULTING/PROF SERV:	34,145	28,500	28,500	28,500	28,500	-	29,783	30,229
CONSULTING/PROF REIME	75,075	56,500	50,500	50,500	50,500	-	52,773	53,564
LEGAL FEES	-	-	-	-	-	-	-	-
SUB-TOTAL	109,220	85,000	79,000	79,000	79,000	-	82,555	83,793
CAPITAL								
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 495,040	\$ 500,485	\$ 482,550	\$ 502,895	\$ 502,645	\$ 250	\$ 525,084	\$ 552,204

Community Development Summary

FYE 2012 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 271,500	\$ -
BENEFITS	\$ 94,650	\$ -
OPERATING COSTS	\$ 57,495	\$ 250
CONTRACTUAL	\$ 79,000	\$ -
CAPITAL	\$ -	\$ -
TOTAL	\$ 502,645	\$ 250

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
20-4010	SALARIES	\$ 270,500	\$ -
20-4030	OVERTIME	\$ 1,000	\$ -
<u>BENEFITS</u>			
20-4110	SOCIAL SECURITY	\$ 15,000	\$ -
20-4111	MEDICARE	\$ 3,950	\$ -
20-4115	IMRF	\$ 32,100	\$ -
20-4120	MEDICAL/LIFE INSURANCE	\$ 40,000	\$ -
20-4135	SUPPLEMENTAL PENSION	\$ 3,600	\$ -
<u>OPERATING</u>			
20-4205	BOARDS & COMMISSIONS	\$ 2,400	\$ -
	Secretary	2,400	-
	Meeting Expenses	-	-
	Total	2,400	-
20-4213	DUES & SUBSCRIPTIONS	\$ 750	\$ -
	APA/AICP Membership	750	-
	International Code Counsel	-	-
	SBOC	-	-
	Zoning News	-	-
	Total	750	-

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
20-4219	LIABILITY INSURANCE	\$ 46,500	\$ 250
	Liability Insurance	27,000	-
	Deductible	2,500	-
	Wellness Fair	-	250
	Legal Expense	17,000	-
	Total	46,500	250
20-4229	MAINTENANCE - VEHICLES	\$ 1,900	\$ -
20-4233	POSTAGE/MAILING	\$ -	\$ -
20-4235	PRINTING & FORMS	\$ 2,600	\$ -
	Postage	1,500	-
	Plat Pages	100	-
	Forms	250	-
	Folders/Labels	400	-
	Business Cards	150	-
	Comprehensive Plan Copies	50	-
	Federal Express	150	-
	Total	2,600	-
20-4253	SUPPLIES - OFFICE	\$ 450	\$ -
20-4263	TRAINING & EDUCATION	\$ 500	\$ -
	DIRECTOR-APA NATIONAL	-	-
	STAFF-REGIONAL /STATE CONF	-	-
	STAFF-CONFERENCES/ TRAINING	500	-
	Total	500	-
20-4265	TRAVEL/MEETINGS	\$ 400	\$ -
	DIRECTOR-APA CONFERENCE	-	-
	DIRECTOR-LOCAL MEETING	-	-
	STAFF-TRAVEL EXP	200	-
	STAFF-LOCAL MEETING EXPENSE	200	-
	Total	400	-
20-4267	TELEPHONE	\$ -	\$ -
20-4269	UNIFORMS	\$ -	\$ -
20-4273	VEHICLE - GAS & OIL	\$ 1,995	\$ -

CONTRACTUAL SERVICES

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
20-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 28,500	\$ -
	ELECTRICAL INSPECTIONS 6,000	-	-
	BUILDING & PLUMBING INSPECTIONS 18,000	-	-
	ENGINEERING SERVICES 3,500	-	-
	CONTINGENCY 1,000	-	-
	Total 28,500	-	-
20-4328	CONSULTING PROFESSIONAL REIMBURSABLE	\$ 50,500	\$ -
	ENGINEERING SERVICES 15,500	-	-
	BUILDING PLAN REVIEW 21,500	-	-
	ELEVATOR INSPECTIONS 2,500	-	-
	LAWN CUTTING 6,000	-	-
	LEGAL FEES 5,000	-	-
	Total 50,500	-	-
20-4345	JANITORIAL SERVICES	\$ -	\$ -
20-4360	LEGAL FEES	\$ -	\$ -
<u>CAPITAL PURCHASES</u>			
20-4815	EQUIPMENT	\$ -	\$ -
	Total	<u>\$ 502,645</u>	<u>\$ 250</u>

City of Darien

2/10/2011

POLICE DEPARTMENT BUDGET FISCAL YEAR 2011

ACCOUNT	FYE '10 ACTUAL	FYE '11 BUDGET	FYE '11 ESTIMATED ACTUAL	FYE '12 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '13 FORECAST	FYE '14 FORECAST
PERSONNEL								
SALARIES-CIVILIANS	\$ 463,706	\$ 417,152	\$ 403,928	\$ 428,573	\$ 412,069	\$ 16,504	437,144	445,887
SALARIES-OFFICERS	3,329,261	3,514,874	3,295,120	3,428,441	3,302,762	125,679	3,497,010	3,566,950
OVERTIME	<u>525,092</u>	<u>495,000</u>	<u>495,000</u>	<u>500,983</u>	<u>460,000</u>	<u>40,983</u>	<u>510,000</u>	<u>515,000</u>
SUB-TOTAL	4,318,059	4,427,026	4,194,048	4,357,997	4,174,831	183,166	4,444,154	4,527,837
BENEFITS								
SOCIAL SECURITY	27,039	29,000	28,000	29,000	29,000	-	30,000	31,000
MEDICARE	48,257	55,000	52,000	55,000	55,000	-	55,000	55,000
IMRF	38,913	49,000	47,000	49,000	49,000	-	50,000	51,000
MEDICAL/LIFE INSURANCE	439,423	478,000	440,000	479,000	479,000	-	478,000	478,000
POLICE PENSION	948,960	1,103,909	1,103,909	1,174,292	1,174,292	-	1,319,494	1,338,606
SUPPLEMENTAL PENSION	<u>47,488</u>	<u>55,200</u>	<u>52,600</u>	<u>52,800</u>	<u>52,800</u>	<u>-</u>	<u>52,800</u>	<u>52,800</u>
SUB-TOTAL	1,550,080	1,770,109	1,723,509	1,839,092	1,839,092	-	1,985,294	2,006,406
OPERATING COSTS								
ANIMAL CONTROL	1,290	2,500	1,300	2,000	2,000	-	2,000	2,000
AUXILIARY POLICE	692	6,500	3,000	9,600	9,600	-	3,000	3,000
BOARDS & COMMISSIONS	13,421	8,000	5,500	27,500	7,500	20,000	21,000	6,000
DUES & SUBSCRIPTIONS	4,899	4,200	3,100	6,000	6,000	-	6,000	6,000
INVESTIGATION & EQUIP.	32,314	61,000	59,000	62,739	58,739	4,000	63,000	57,000
LIABILITY INSURANCE	219,084	291,100	209,475	252,800	252,800	-	267,968	284,046
MAINTENANCE-BUILDING	28,063	53,100	30,000	44,175	44,175	-	44,200	44,200
MAINTENANCE-EQUIPMENT	30,616	79,500	79,500	15,500	9,500	6,000	9,785	3,899
MAINTENANCE-VEHICLE	49,240	74,000	56,000	58,000	58,000	-	43,200	46,500
POSTAGE/MAILINGS	2,633	4,000	2,200	3,000	3,000	-	3,000	3,000
PRINTING & FORMS	1,998	5,000	2,500	3,000	3,000	-	3,000	3,000
PUBLIC RELATIONS	7,290	11,000	10,000	10,750	1,250	9,500	10,750	10,750
RENT-EQUIPMENT	2,867	6,600	5,100	6,600	6,600	-	207,600	208,600
SUPPLIES-OFFICE	7,367	9,000	6,270	7,500	7,500	-	7,725	7,960
TRAINING & EDUCATION	43,436	14,405	12,000	29,950	25,015	4,935	32,000	35,000
TRAVEL/MEETINGS	13,139	7,175	5,200	11,100	10,500	600	12,000	13,000
TELEPHONE	10,686	13,080	12,750	14,388	14,388	-	15,827	17,409
UNIFORMS	43,265	78,150	37,600	71,485	71,485	-	66,000	76,000
UTILITIES - GAS/ELECTRIC	12,063	12,000	9,500	12,000	12,000	-	14,000	14,000
VEHICLE GAS & OIL	<u>100,285</u>	<u>120,000</u>	<u>100,000</u>	<u>120,000</u>	<u>120,000</u>	<u>-</u>	<u>120,000</u>	<u>120,000</u>
SUB-TOTAL	624,648	860,310	649,995	768,087	723,052	45,035	952,055	961,364
CONTRACTUAL								
CONSULTING/PROF.SERV	4,250	6,000	4,000	350,015	350,015	-	361,078	375,657
DARIEN AREA DISPATCH	419,135	396,122	396,122	-	-	-	-	-
DUMEG/FIAT/CHILD CENT	27,800	20,280	19,240	26,240	26,240	-	27,240	27,240
SEDCOM	<u>-</u>	<u>-</u>	<u>-</u>	<u>24,000</u>	<u>24,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
SUB-TOTAL	451,185	422,402	419,362	400,255	400,255	-	388,318	402,897
CAPITAL								
INTEREST	-	-	-	-	-	-	-	-
EQUIPMENT	<u>29,254</u>	<u>-</u>	<u>-</u>	<u>183,950</u>	<u>5,000</u>	<u>178,950</u>	<u>20,000</u>	<u>20,000</u>
SUB-TOTAL	29,254	-	-	183,950	5,000	178,950	20,000	20,000
TOTAL EXPENDITURES	\$ 6,973,226	\$ 7,479,847	\$ 6,986,914	\$ 7,549,381	\$ 7,142,230	\$ 407,151	7,789,821	7,918,504

POLICE DEPARTMENT SUMMARY

2011-2012 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 4,174,831	\$ 183,166
BENEFITS	\$ 1,839,092	\$ -
OPERATING COSTS	\$ 723,052	\$ 45,035
CONTRACTUAL	\$ 400,255	\$ -
CAPITAL	\$ 5,000	\$ 178,950
TOTAL	\$ 7,142,230	\$ 407,151

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
<u>SALARIES</u>			
40-4010	SALARIES - CIVILIANS	\$ 412,069	\$ 16,504
	5 Civilians	252,390	-
	CSO	55,653	-
	Admin Sec	57,838	-
	1 Part Time Clerk	16,438	-
	Merit	2,250	-
	Longevity	3,500	-
	Crossing Guards	24,000	-
	Holiday Pay	-	9,708
	Holiday Work Bonus	-	6,796
	Total	412,069	16,504
40-4020	SALARIES - OFFICERS	\$ 3,302,762	\$ 125,679
	Union Salaries 36	2,703,153	-
	Staff Salaries	358,528	-
	Holiday Pay	86,553	-
	OIC	6,000	-
	Outside Details	100,000	-
	Merit	4,500	-
	Longevity	-	-
	hol wk bonus	44,028	-
	DARE Officer	-	81,498
	continue 3 sgt positions	-	44,181
	Total	3,302,762	125,679

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
40-4030	OVERTIME	\$ 460,000	\$ 40,983
	Overtime	250,000	-
	Darien Fest	-	15,000
	4th July Parade	-	5,000
	Comp Sell Back	210,000	-
	K-9 fixed OT	-	20,983
	Total	460,000	40,983
<u>BENEFITS</u>			
40-4110	SOCIAL SECURITY	\$ 29,000	\$ -
40-4111	MEDICARE	\$ 55,000	\$ -
40-4115	IMRF	\$ 49,000	\$ -
40-4120	MEDICAL/LIFE INSURANCE	\$ 479,000	\$ -
40-4130	POLICE PENSION	\$ 1,174,292	\$ -
40-4135	SUPPLEMENTAL PENSION	\$ 52,800	\$ -
<u>OPERATING</u>			
40-4201	ANIMAL CONTROL	\$ 2,000	\$ -
40-4203	AUXILIARY POLICE	\$ 9,600	\$ -
	4 Vests	2,600	-
	Base	2,500	-
	2 New replacement	4,500	-
	Total	9,600	-
40-4205	BOARDS & COMMISSION	\$ 7,500	\$ 20,000
	Hiring Expenses	4,500	-
	PO Testing	-	-
	Training & Assoc.	2,500	-
	Incidentals	500	-
	Sgt. Test	-	20,000
	Total	7,500	20,000
40-4213	DUES & SUBSCRIPTIONS	\$ 6,000	\$ -
	Dues	-	-

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
	Subscriptions	-	-
	Haines	-	-
	IRAS	-	-
	Notaries	-	-
	Total	-	-
40-4217	INVESTIGATION & EQUIPMENT	\$ 58,739	\$ 4,000
	Range	41,739	-
	E-Bay Expenses	3,000	-
	Batteries	2,000	-
	Evidence Supplies	3,000	-
	Canine Food/Equip	-	4,000
	Seizure Fees	4,500	-
	Investigative Services	2,000	-
	OAF	2,000	-
	Prisoner Needs	500	-
	Total	58,739	4,000
40-4219	LIABILITY INSURANCE	\$ 252,800	\$ -
	IRMA	175,000	-
	Legal	25,000	-
	Prosecution	25,000	-
	PPE/First Aid	4,000	-
	Vision	3,000	-
	Fire Extinguishers	1,200	-
	Gas Masks	1,000	-
	Wellness Fair	3,600	-
	Deductibles	15,000	-
	Total	252,800	-
<u>OPERATING (cont'd):</u>			
40-4223	MAINTENANCE - BUILDING	\$ 44,175	\$ -
	Base Maintenance	30,000	-
	HVAC Contract	975	-
	Elevator	1,500	-
	Boiler Inspection	300	-
	Janitorial Supplies	5,000	-
	Generator Maint.	1,500	-
	Generator Fuel	500	-
	Video System	3,000	-

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
	Fire Alarm	300	-
	Fire Monitor	1,100	-
	Total	44,175	-
40-4225	MAINTENANCE - EQUIPMENT	\$ 9,500	\$ 6,000
	Vet	-	6,000
	Radar Repairs	500	-
	Office Equipment	3,500	-
	Truck Scales	1,500	-
	Portable Radios	1,000	-
	Copier Service	3,000	-
	Total	9,500	6,000
40-4229	MAINTENANCE VEHICLES	\$ 58,000	\$ -
	Car Washes	7,500	-
	Repairs	40,000	-
	Tires	8,000	-
	Registrations	1,000	-
	Radios/Lights/Sirens	1,500	-
	Total	58,000	-
40-4233	POSTAGE/MAILINGS	\$ 3,000	\$ -
40-4235	PRINTING & FORMS	\$ 3,000	\$ -
40-4239	Public Relations	\$ 1,250	\$ 9,500
	Open House	-	-
	Alive at 25	-	2,000
	Materials	1,000	-
	Job Fairs	250	-
	DARE	-	6,000
	CPA	-	500
	Jr. CPA	-	1,000
	Total	1,250	9,500
40-4243	RENT - EQUIPMENT	\$ 6,600	\$ -
	Range Fees	4,000	-
	Pagers	600	-
	Vehicle Lease	-	-
	Rentals	2,000	-

POLICE DEPARTMENT SUMMARY

Account #	Description	Total	Department Maintenance Budget Request	City Council Discretionary Expenditure
		6,600		-
40-4253	SUPPLIES - OFFICE		\$ 7,500	\$ -
40-4263	TRAINING & EDUCATIONS		\$ 25,015	\$ 4,935
40-4265	TRAVEL/MEETINGS		\$ 10,500	\$ 600
	100 Club	-		600
	IACP	500		-
	Training Meals	2,000		-
	Dept. Meeting	600		-
	NEMRT In House	700		-
	Police Memorial	250		-
	Chamber of Commerce	150		-
	Lodging	2,000		-
	Coffee	1,800		-
	West Sub Detectives	500		-
	Professional Meetings	1,000		-
	Mileage Reimbursement	1,000		-
		-		-
	Total	10,500		600
40-4267	TELEPHONE		\$ 14,388	\$ -
	EVDO Verizon	13,200		-
	Comcast-Internet	1,188		-
	Total	14,388		-
40-4269	UNIFORMS		\$ 71,485	\$ -
	New Allowance	25,350		-
	Civilians	2,000		-
	Replacement Vests	1,400		-
	New Officers (2)	7,000		-
	SWAT Vest-Rep.	2,800		-
	Liability	31,235		-
	Guns	1,200		-
	Crossing Guard	500		-
	Total	71,485		-
40-4271	UTILITIES - GAS/ELECTRIC/SEWER		\$ 12,000	\$ -
	Nicor	10,500		-
	Sewer	1,500		-

POLICE DEPARTMENT SUMMARY

Account #	Description	Total	Department Maintenance Budget Request	City Council Discretionary Expenditure
		12,000		-
40-4273	VEHICLE - GAS & OIL		\$ 120,000	\$ -
<u>CONTRACTUAL SERVICES</u>				
40-4325	CONSULTING/PRO. SERVICES		\$ 350,015	\$ -
	Traffic Consulting	-		-
	Emergency plan update	500		-
	County records mgt	3,071		-
	Lexipol	5,600		-
	DUCOMM	340,844		-
	Total	350,015		-
40-4335	DARIEN AREA DISPATCH		\$ -	\$ -
40-4337	DUMEG/FIAT/CHILD CENTER		\$ 26,240	\$ -
	FIAT	3,500		-
	Children's Center	3,500		-
	DUMEG	19,240		-
	Total	26,240		-
40-4370	SEDCOM		\$ 24,000	\$ -
<u>CAPITAL PURCHASES</u>				
40-4815	EQUIPMENT		\$ 5,000	\$ 178,950
	Traffic Counters	-		4,500
	Ballistic Shields	5,000		-
	radio repl- STARCOM	-		63,300
	Projector	-		1,800
	MDC Replacement	-		94,000
	MDC Repl labor	-		7,000
	radio signal booster	-		8,350
	Total	5,000		178,950
			\$ 7,142,230	\$ 407,151

FY 2011/2012 EQUIPMENT REPLACEMENT INFORMATION

Department Police

Fund 01-40-4815

Description of item to be replaced.

Replacement of 2-way police radios that are not covered under radio grant from ETSB for the STARCOM system

Status/Condition of item to be replaced.

Year purchased 1996-2003

Original Cost \$600-\$900 each

Year item was/is scheduled for replacement- Replacement is based on when radio(s) no longer work. Normally radios are replaced on a 10 year schedule

Additional information, including mileage/hours, condition, repair history, accident history. Include additional supporting material if needed. Dupage County and Darien Police are going to a new interoperable radio system called STARCOM in June 2011. This new radio system operates on 700 MHZ which will not work with our current radios which operate on 470 MHZ. In planning for the new radio system, staff did not start replacing worn out radios in years past.

Description of replacement item, including upgrades and technological improvements. The ETSB was able to obtain federal grant funds to purchase radios for all sworn police and fire personnel in DuPage County.. Darien was awarded 37 radios valued at \$224,331.00. Each radio costs just over \$6000.00. These radios will allow interoperable operation with all agencies in DuPage.

We will need to purchase additional radios for the non-sworn personnel (CSO & Auxiliary Officers) and some mobile radios to complete the switch over to the new radio system. The additional radios will include (5) portable radios and (9) mobile radios. These are not covered by the grant.

Purchase information.

Estimated Cost \$63,256.00

Expected month of purchase June 2012

Account Name Capital

Account # 01-40-4815

Disposition of old equipment. Old radios will be held for a 6 month period and then can be sold off – surplus auction

FY 2011/2012 EQUIPMENT REPLACEMENT INFORMATION

Department Police

Fund 40-4815

Description of item to be replaced.

Mobile Data Computers – (MDC) for police patrol vehicles

Status/Condition of item to be replaced.

Year purchased 2006 Original Cost \$74,814.00

Year item was/is scheduled for replacement – 2009 with scheduled vehicle replacement

Additional information, including mileage/hours, condition, repair history, accident history. Include additional supporting material if needed.

MDCs are an essential piece of equipment for patrol officers and supervisors. Today officers need MDCs to receive calls for service, create police reports, issue tickets, and produce crash reports. The current MDCs have been in service since June of 2006. The warranty period ended after 3 years which was in-line with the replacement schedule. The MDCs are constantly failing and in need of repairs. We are paying to ship them to and from the mfg. in Michigan and for the repairs. Components that are failing and need replacing include touch screen displays, power supplies, mother boards, hard drives, and USB ports. These MDCs are very unreliable.

Description of replacement item, including upgrades and technological improvements.

Staff is testing several MDCs from different manufactures to see what will work best for patrol officers. Staff is looking to add a 5 year warranty based on the probability that the fleet will be kept for 5 years. At this time, we are looking at Panasonic CF-31 laptops for replacement MDCs. These would be purchased under state contract pricing from CDS. Estimate \$400. to install each new MDC-would RFP installation.

Purchase information.

Estimated Cost \$100,125.00 Expected month of purchase 6-1-11

Account Name Capital Purchases Account # 01-40-4815

Disposition of old equipment.

Sell on eBay

FY 2011/2012 EQUIPMENT REPLACEMENT INFORMATION

Department Police

Fund 01-40-4815

Description of item to be replaced.

Requesting to add a 700 MHz signal booster to the police departments current BDA- bi-directional amplifier to help the STARCOM radio system operate out of the police building

Status/Condition of item to be replaced.

Year purchased 2000 Original Cost Free from Nextel

Year item was/is scheduled for replacement- N/A

Additional information, including mileage/hours, condition, repair history, accident history. Include additional supporting material if needed. Dupage County and Darien Police are going to a new interoperable radio system called STARCOM in June 2011. This new radio system operates on 700 MHZ. Staff tested a STARCOM radio throughout the city. Unfortunately the only place found with a poor signal was the police station. The lower level was especially bad in booking. It is imperative that the officers can transmit and receive radio communications within the police station.

Description of replacement item, including upgrades and technological improvements. In 2000, Nextel provided the police department with a BDA at no cost to help the City cell phones work within the police building. Before the BDA, the reliability of the Nextel phones/radios was terrible. Part of the problem is the way the police department building is constructed with re-enforced concrete.

Staff had Chicago Communications out to look at the issue with the STARCOM radios. They devised a way to add a 700 MHz booster to the Nextel BDA. They will also need to change out the antennas. This is a savings over putting another amplifier into the building.

Purchase information.

Estimated Cost \$8,323.00

Expected month of purchase May 2012

Account Name Capital

Account # 01-40-4815

Disposition of old equipment. N/A

City of Darien

2/10/2011

MUNICIPAL SERVICES STREETS/ENGINEERING BUDGET FISCAL YEAR ENDING 4/30/12

ACCOUNT	FYE 10 ACTUAL	FYE 11 BUDGET	FYE 11 ESTIMATED ACTUAL	FYE 12 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 13 FORECAST	FYE 14 FORECAST
PERSONNEL								
SALARIES	\$ 443,153	\$ 483,000	\$ 483,000	\$ 483,400	\$ 483,400	\$ -	492,060	503,102
OVERTIME	72,428	100,000	90,000	95,000	95,000	-	95,000	95,000
SUB-TOTAL	515,581	583,000	573,000	578,400	578,400	-	587,060	598,102
BENEFITS								
SOCIAL SECURITY	48,713	53,000	53,000	56,045	56,045	-	58,847	61,790
MEDICARE	11,393	12,900	12,900	13,110	13,110	-	14,766	14,454
IMRF	81,098	92,000	92,000	101,500	101,500	-	106,575	111,904
MEDICAL/LIFE INSURANCE	115,127	133,000	133,000	165,000	165,000	-	169,125	173,353
SUPPLEMENTAL PENSION	14,076	14,500	14,500	2,500	2,500	-	2,500	2,500
SUB-TOTAL	270,407	305,400	305,400	338,155	338,155	-	350,813	364,000
OPERATING COSTS								
LIABILITY INSURANCE	77,716	79,250	65,000	72,672	69,172	3,500	76,131	79,937
MAINTENANCE-BUILDINGS	40,180	14,150	14,150	31,166	23,666	7,500	24,494	25,351
MAINTENANCE-EQUIPMEN	23,199	25,859	25,859	21,050	21,050	-	21,787	22,549
MAINTENANCE-VEHICLE	19,387	17,500	17,500	23,000	23,000	-	17,500	17,500
POSTAGE-MAILING	1,448	750	1,000	1,000	1,000	-	1,000	1,000
RENT - EQUIPMENT	18,265	25,500	25,500	25,500	17,500	8,000	26,100	26,700
SUPPLIES-OFFICE	2,770	2,200	2,200	2,300	2,300	-	2,369	2,440
SUPPLIES-OTHER	53,734	32,800	38,000	35,500	33,000	2,500	30,963	31,959
SMALL TOOLS/EQUIPMENT	3,252	4,510	3,252	15,250	3,850	11,400	3,850	4,150
TRAINING & EDUCATION	1,530	3,325	2,000	4,050	950	3,100	4,875	4,925
UNIFORMS	4,289	5,400	5,100	6,750	6,750	-	6,388	6,413
UTILITIES - GAS/ELECTRIC	3,680	3,000	3,500	3,650	3,650	-	3,650	4,000
VEHICLE GAS & OIL	55,265	57,350	57,350	57,350	57,350	-	60,218	63,228
SUB-TOTAL	304,715	271,594	260,411	299,238	263,238	36,000	279,323	290,152
CONTRACTUAL SERVICES								
CONSULTING/PROFESS.	52,509	55,000	50,000	49,000	49,000	-	51,000	52,000
FORESTRY	90,513	66,605	66,605	81,960	1,000	80,960	78,589	79,239
STREETLIGHT OPER/MAIN	88,266	80,000	80,000	80,000	68,000	12,000	68,500	69,000
MOSQUITO ABATEMENT	40,887	41,500	40,887	41,500	41,500	-	42,500	43,000
STREET SWEEPING	22,145	22,688	26,439	29,419	29,419	-	28,400	28,600
DRAINAGE PROJECTS	38,243	23,000	23,000	40,000	8,000	32,000	35,000	35,000
TREE TRIMMING	5,607	13,150	18,000	99,490	15,000	84,490	73,400	77,070
SUB-TOTAL	338,170	301,943	304,931	421,369	211,919	209,450	377,389	383,909
CAPITAL								
RESIDENT CONCRETE PROJ	80,346	-	52,000	-	0.00	0.00	-	-
CAPITAL IMPROVEMENTS	450,000	-	-	-	-	-	-	-
EQUIPMENT	166,234	193,411	195,000	309,883	146,251	163,632	239,900	444,000
PURCHASE OF PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	696,580	193,411	247,000	309,883	146,251	163,632	239,900	444,000
DEBT RETIREMENT								
DEBT RETIRE	-	-	-	-	-	-	-	-
DEBT RETIRE - PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 2,125,453	\$ 1,655,348	\$ 1,690,742	\$ 1,947,045	\$ 1,537,963	\$ 409,082	1,834,484	2,080,163

Municipal Services Streets Division Summary

FYE 2012 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 578,400	\$ -
BENEFITS	\$ 338,155	\$ -
OPERATING COSTS	\$ 263,238	\$ 36,000
CONTRACTUAL	\$ 211,919	\$ 209,450
CAPITAL	\$ 146,251	\$ 163,632
DEBT RETIREMENT	\$ -	\$ -
TOTAL	<u>\$ 1,537,963</u>	<u>\$ 409,082</u>

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
30-4010	SALARIES	\$ 483,400	\$ -
30-4030	OVERTIME	\$ 95,000	\$ -
<u>BENEFITS</u>			
30-4110	SOCIAL SECURITY	\$ 56,045	\$ -
30-4111	MEDICARE	\$ 13,110	\$ -
30-4115	IMRF	\$ 101,500	\$ -
30-4120	MEDICAL/LIFE INSURANCE	\$ 165,000	\$ -
30-4135	SUPPLEMENTAL PENSION	\$ 2,500	\$ -
<u>OPERATING</u>			
30-4219	LIABILITY INSURANCE	\$ 69,172	\$ 3,500
	IRMA	47,000	-
	Deductible	5,000	-
	Safety Boots 12 @ 210	2,530	-
	Rubber Boots 12@151	1,812	-
	Safety Vests 22@25	550	-
	Safety Glasses Gloves 22@40	880	-
	Safety Equipment-Tripod w/ Lifeline	2,500	3,000
	Wellness Fair & Flu Shots	-	500
	Air Mask Testing	500	-
	Hepat. Shots	300	-
	Legal Fees	1,000	-
	SAMI	1,000	-
	Hospital SAMI Review	1,000	-

MUNICIPAL SERVICES STREETS DIVISION

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Fire Extinguisher Maint.	500	-
	DPC-Stormwater Fee	1,100	-
	CDL-Reimbursement	300	-
	Fuel Tank	2,000	-
	Safetylane	1,200	-
	Total	69,172	3,500
30-4223	MAINTENANCE - BUILDING	\$ 23,666	\$ 7,500
	Alarm Detection	854	-
	Fire Safety & Security	531	-
	Fuel Pump Maintenance	2,000	-
	Cleaning Supplies	1,500	-
	Garage Door Maint.	3,000	-
	HVAC 8 Units	5,000	-
	Iron Filters	781	-
	Salt Dome	-	-
	Housekeeping	500	-
	Cups, Supplies	250	-
	Coffee Supplies	250	-
	City Hall Plowing and Salt	9,000	-
	Public Works Facility - Resurfacing	-	-
	City Hall Sealcoating & Striping	-	7,500
	Total	23,666	7,500
30-4225	MAINTENANCE EQUIPMENT	\$ 21,050	\$ -
	Brush Chipper Parts, Blade Sharpening	4,200	-
	Mower Parts, Blades	1,300	-
	Small Machine repairs	2,500	-
	Grea/Oil/Lubricants	2,600	-
	Small Equip/Parts	5,700	-
	Office Equip/Part	2,000	-
	Plow Blades	2,750	-
	\$ -	-	-
	Total	21,050	-
30-4229	MAINTENANCE VEHICLES	\$ 23,000	\$ -
30-4233	POSTAGE/MAILINGS	\$ 1,000	\$ -
30-4243	RENT - EQUIPMENT	\$ 17,500	\$ 8,000
	SMALL EQUIP	2,500	-
	TUB GRINDER	-	8,000
	SEWER JETTING	15,000	-
	CART RENTAL-SIDEWALK INSPECTION	-	-
	Total	17,500	8,000

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
30-4253	SUPPLIES - OFFICE	\$ 2,300	\$ -
	Paper,Pens, etc.	350	-
	Copy Paper	300	-
	Plain Paper	300	-
	Ink Cartridges	1,200	-
	File Folders	150	-
	Total	2,300	-
30-4257	SUPPLIES - OTHER	\$ 33,000	\$ 2,500
	Signs & Accessories	3,000	-
	Barricade maintenance	4,000	-
	Storm Sewer supplies	11,500	-
	Top Soils	1,500	-
	Sod/Seed	3,500	-
	Fabric Blanket	3,000	-
	Gases	1,000	-
	Barricade rental 7/4, Darien Fest	-	2,500
	Mailboxes-REIMBURSABLE	5,500	-
	Total	33,000	2,500
30-4259	SMALL TOOLS & EQUIPMENT	\$ 3,850	\$ 11,400
	Mechanic Tools	1,100	-
	Operating Tools	1,500	-
	Hand Power Tools	1,250	-
	Weed Cutters	-	1,400
	<i>Banner Bracket Systems</i>	-	10,000
	Total	3,850	11,400
30-4263	TRAINING & EDUCATION	\$ 950	\$ 3,100
	Tuition Reimbursement	-	2,000
	Computer Training	-	500
	Arborist Training	800	-
	Management Seminars	-	600
	APWA	-	-
	Travel for Meetings	150	-
	Total	950	3,100
30-4269	UNIFORMS	\$ 6,750	\$ -
	12 @ 460 Per person	5,520	-
	1 @\$230 Per Person	230	-
	Part Time Shirts 10 @20EA x 5	1,000	-
	Total	6,750	-
30-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 3,650	\$ -
30-4273	VEHICLE - GAS & OIL	\$ 57,350	\$ -
	NO LEAD 5500GLS	15,125	-
	DIESEL 11000GLS	33,000	-

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	OIL 4100QUARTS	9,225	-
	Total	57,350	-
<u>CONTRACTUAL SERVICES</u>			
30-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 49,000	\$ -
	DRAINAGE CONCERNS	3,000	-
	STORM SEWER ATLAS	1,500	-
	STREET LIGHT ATLAS	-	-
	ENG BID SPECS	30,000	-
	ROAD CORES AND SPECS	13,500	-
	NPDES Fee	1,000	-
	Total	49,000	-
30-4350	FORESTRY	\$ 1,000	\$ 80,960
	Fertilization-75th St.	-	16,960
	Tree Fertilization. 75th St.	-	-
	Hand Tools-Forestry	1,000	-
	Leaf Pick Up	-	45,000
	Tree Repl. 75th Street	-	3,000
	Residential 50/50 prog.Res Portion-Rein	-	4,000
	Residential 50/50 prog. City Portion	-	4,000
	Parkway Repl Trees-City Removals	-	8,000
	Amnesty Day	-	-
	Total	1,000	80,960
30-4359	Street Light Oper & Maint.	68,000	\$ 12,000
	ENERGY-COM ED	50,000	-
	LIGHT POLE REPAIRS	18,000	-
	New Street Lights	-	12,000
	Total	68,000	12,000
30-4365	MOSQUITO ABATEMENT	\$ 41,500	\$ -
30-4373	STREET SWEEPING	\$ 29,419	\$ -
30-4374	DRAINAGE PROJECTS	\$ 8,000	\$ 32,000
	Rear Yard Drainage Projects	-	12,000
	Private Development Drainage Concerns	-	20,000
	Misc. Drainage Projects	8,000	-
	Total	8,000	32,000

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
30-4375	TREE TRIMMING	\$ 15,000	\$ 84,490
	1750 TREES	-	43,750
	1750 TREES	-	-
	75TH STREET TRIMMING	-	6,090
	REMOVALS	-	26,500
	REMOVALS	-	-
	STUMP REMOVAL	-	-
	STUMP REMOVAL	-	3,150
	CONTINGENCY	-	5,000
	EMERGENCY-STORM/HAZARDS	15,000	-
		15,000	84,490
30-4381	RESIDENTIAL CONCRETE PROGRAM		\$ -
<u>CAPITAL PURCHASES</u>			
30-4810	IMPROVEMENTS	\$ -	\$ -
	\$ -	-	-
30-4815	EQUIPMENT	146,251	\$ 163,632
	LOAN PAY 4 of 4	59,132	-
	LOAN PAY 5 of 5	87,119	-
	Utility Truck Unit 111	-	-
	1 ton Dump Truck Unit 112	-	-
	Asphalt Vibratory Plate Compactor-	-	-
	Replacement-Pick Up Truck Unit 600	-	-
	Pick Up Truck Unit 503	-	-
	<i>Nine Ton Dump Truck Unit 110</i>	-	163,632
	Total	146,251	163,632
30-4890	PURCHASE OF PROPERTY	\$ -	\$ -
<u>DEBT RETIREMENT</u>			
30-4905	DEBT RETIRE	\$ -	\$ -
30-4945	DEBT RETIRE - PROPERTY	\$ -	\$ -
	Total	\$ 1,537,963	\$ 409,082

BUDGET REQUEST FORM
Maintenance Budget

Department: Municipal Services Fund: 01

Project/Program Title: Banner Bracket Systems

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

The existing Banner Bracket System has no part replacements for banner poles and the installation of banners with our existing system is difficult due to minor differences in banners sizes. The new Bracket systems would have a spring poles system which would provide more flexibility and better looking banners with less time spent readjusting banners or losing them.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4259</u>	<u>Capital Purchases</u>	<u>\$9,738.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
_____	_____	<u>\$0.00</u>
TOTAL COST:		<u>\$9,738.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes _____ X No

If yes, how many times: _____

SUBMITTED BY: David Fell

Recommended by City Administrator: _____ Yes _____ No

BUDGET REQUEST FORM
Equipment Replacement Budget

Department: Municipal Services Fund: 01

Project/Program Title: 9 Ton Dump Truck Unit #110

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: 2000 Original Cost: \$76,255.00

Proposed truck was due for replacement in FY 2010 and was moved back to FY 2012. This is a 9 ton dump truck with an 11' plow and tail gate salt spreader. The truck has 47,008 miles. The steel dump body is rapidly deteriorating as is evident by the rust which has created holes. Replacement truck would have stainless steel dump body and salt spreader with computerized controls for salt spreading, as well as a tarp system to assist in hauling of materials in accordance with State statues. Truck #110 is a truck that is used by City staff for brush pick-up, general hauling and dumping and snow removal. This is a truck that is vital to the success of the Public Works operations.

Estimated Budget:

Account #	Account Name	Cost
<u>01-30-4815</u>	<u>Capital Equipment</u>	<u>\$0.00</u>
	<u>International 9 ton dump model</u>	
	<u>7400 SFA 4 x 2 (Joint State</u>	
	<u>Purchase Cab & Chassis only) &</u>	<u>\$163,000.00</u>
	<u>Installation of Dump Body and</u>	
	<u>Tarp System by Lindco</u>	<u>\$0.00</u>
	<u>Graphics Installation</u>	<u>\$632.50</u>
		<u>\$0.00</u>
	TOTAL COST:	<u>\$163,632.50</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? X Yes No

If yes, how many times: FY 2010 & FY 2011

SUBMITTED BY: Kris Throm, Foreman

Recommended by City Administrator: Yes No

City of Darien

2/10/2011

BUSINESS DISTRICT DEPARTMENT BUDGET FOR THE YEAR ENDING 4/30/2012

ACCOUNT	FYE '10 ACTUAL	FYE '11 BUDGET	FYE '11 ESTIMATED ACTUAL	FYE '12 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '13 FORECAST	FYE '14 FORECAST
OPERATING COSTS								
LIABILITY INSURANCE	10,600	5,500	5,500	5,500	5,500	-	-	-
LEGAL NOTICES	-	-	-	-	-	-	-	-
MAINTENANCE-BUILDING	2,276	5,000	5,000	-	-	-	-	-
MAINTENANCE-EQUIPMENT	12,475	17,500	17,500	17,500	17,500	-	-	-
MAINTENANCE-GROUNDS	17,106	35,000	35,000	35,000	35,000	-	-	-
POSTAGE/MAILINGS	-	-	-	-	-	-	-	-
PRINTING & FORMS	-	-	-	-	-	-	-	-
RENT-EQUIPMENT	-	-	-	-	-	-	-	-
SERVICE CHARGE	-	-	-	-	-	-	-	-
SUPPLIES-OFFICE	-	-	-	-	-	-	-	-
SUPPLIES-OTHER	-	-	-	-	-	-	-	-
UTILITIES - GAS & OIL	1,000	1,000	3,000	2,500	2,500	-	-	-
SUB-TOTAL	43,457	64,000	66,000	60,500	60,500	-	-	-
CONTRACTUAL SERVICES								
CONSULTING/PROF SERV	-	-	-	-	-	-	-	-
CONSULTING/PROF-REIMB.	-	-	-	-	-	-	-	-
DEBT PAYMENT	394,000	397,000	397,000	399,000	399,000	-	-	-
JANITORIAL SERVICE	-	-	-	-	-	-	-	-
LEGAL FEES	-	-	-	-	-	-	-	-
SUB-TOTAL	394,000	397,000	397,000	399,000	399,000	-	-	-
CAPITAL								
BLDG.IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 437,457	\$ 461,000	\$ 463,000	\$ 459,500	\$ 459,500	\$ -	\$ -	\$ -

Business District Department Summary

2011-2012 BUDGET SUMMARY

	Maintenance	Discretionary
OPERATING COSTS	\$ 60,500	\$ -
CONTRACTUAL	\$ 399,000	\$ -
CAPITAL	\$ -	\$ -
TOTAL	\$ 459,500	\$ -

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
<u>OPERATING</u>			
10-4219	LIABILITY INSURANCE IRMA	\$ 5,500	\$ -
10-4221	LEGAL NOTICES	\$ -	\$ -
10-4223	MAINTENANCE - BUILDING	\$ -	\$ -
10-4225	MAINTENANCE - EQUIPMENT	\$ 17,500	\$ -
	Fire Alarm	2,000	-
	Lighting	500	-
	General Maintenance	15,000	-
	Total	17,500	-
10-4227	MAINTENANCE - GROUNDS	\$ 35,000	\$ -
	Maintenance - Reimb	6,000	-
	Maintenance - Not Reimb	10,000	-
	Taxes - Reimb	7,000	-
	Taxes - Non Reimb	12,000	-
	Total	35,000	-
10-4233	POSTAGE/MAILINGS	\$ -	\$ -
10-4235	PRINTING & FORMS	\$ -	\$ -
10-4243	RENT - EQUIPMENT	\$ -	\$ -
10-4253	SUPPLIES - OFFICE	\$ -	\$ -
10-4257	SUPPLIES - OTHER	\$ -	\$ -
10-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 2,500	\$ -
<u>CONTRACTUAL SERVICES</u>			
10-4325	CONSULTING/PROFESSIONAL SERVICES	\$ -	\$ -

Business District Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
10-4330	BOND PAYMENT	\$ 399,000	\$ -
10-4345	JANITORIAL SERVICES	\$ -	\$ -
 <u>CAPITAL</u>			
10-4810	BUILDING IMPROVEMENTS	\$ -	\$ -
10-4815	EQUIPMENT	\$ -	\$ -
	Total	\$ 459,500	\$ -

City of Darien

2/10/2011

CAPITAL PROJECTS FUND BUDGET FOR THE YEAR ENDING 4/30/2012

ACCOUNT	FYE '10 ACTUAL	FYE '11 BUDGET	FYE '11 ESTIMATED ACTUAL	FY '12 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FY '13 FORECAST	FY '14 FORECAST
REVENUE								
TRANSFER from GEN. Fund	\$ -	\$ 1,600,000	\$ 1,600,000	2,100,000		\$ 2,100,000	\$ 500,000	\$ 200,000
Transfer from Debt Fund	\$ -	\$ 43,285	\$ 43,285	-	\$ -	\$ -		
Transfer from Road Fund	\$ -	\$ 30,000	\$ 30,000	-	\$ -	\$ -		
BOND LEVY	\$ 199,794	\$ 200,770	\$ 200,770	200,770	\$ 200,770		\$ 201,570	\$ 202,194
GRANTS	\$ 62,942	\$ -	\$ 15,000	-	\$ -	\$ -		\$ -
BONDS	-	-	-	-	-	-	-	-
INTEREST	36,662	-	-	-	-	-	-	-
TOTAL REVENUES	<u>\$ 299,398</u>	<u>\$ 1,874,055</u>	<u>\$ 1,889,055</u>	<u>\$ 2,300,770</u>	<u>\$ 200,770</u>	<u>\$ 2,100,000</u>	<u>\$ 701,570</u>	<u>\$ 402,194</u>
CAPITAL								
DITCH PROJECTS	814,421.00	548,600	374,169.00	36,400	-	36,400	536,400	500,000
SIDEWALK REPLACEME	140,424	113,030	68,818.00	79,300	79,300	-	79,500	79,500
CRACK SEAL PROGRAM	33,821.00	49,500	40,000.00	74,250	74,250	-	77,963	81,861
CURB & GUTTER PROG	366,096	227,450	44,349.00	341,450	341,450	-	259,605	260,221
BUILDING REPAIRS	-	150,000	220,000	55,000	-	55,000	-	-
STREET RECONSTRUC'	920,573	1,300,000	1,300,000	1,500,000	1,500,000	-	1,500,000	1,500,000
BOND PAYMENT	200,375	200,770	200,770	200,770	200,770	-	201,570	202,194
SUB-TOTAL	<u>2,475,710</u>	<u>2,589,350</u>	<u>2,248,106</u>	<u>2,287,170</u>	<u>2,195,770</u>	<u>91,400</u>	<u>2,655,038</u>	<u>2,623,775</u>
PURCHASE OF PROPERTY								
TOTAL EXPENDITURES	<u>\$ 2,475,710</u>	<u>\$ 2,589,350</u>	<u>\$ 2,248,106</u>	<u>\$ 2,287,170</u>	<u>\$ 2,195,770</u>	<u>\$ 91,400</u>	<u>\$ 2,655,038</u>	<u>\$ 2,623,775</u>
FISCAL YEAR BALANCE	(2,176,312)	(715,295)	(359,051)	13,600	(1,995,000)	2,008,600	(1,953,468)	(2,221,581)
BEG FUND BALANCE	2,690,998	747,198	515,264	156,213	156,213	156,213	169,813	(1,783,655)
ENDING FUND BALANCE	515,264	31,903	156,213	169,813	(1,838,787)	2,164,813	(1,783,655)	(4,005,236)

2012 BUDGET SUMMARY

	Maintenance	Discretionary
CAPITAL	\$ 2,195,770	\$ 91,400
TOTAL	\$ 2,195,770	\$ 91,400

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>CAPITAL</u>			
25-35-4376	STORM WATER/DITCH PROJECTS	\$ -	\$ 36,400
	<i>Royal Swan Lane & Lake Ridge Dr</i>	<u>\$ 36,400</u>	
25-35-4380	<i>SIDEWALK REPLACEMENTS</i>	\$ 79,300	\$ -
25-35-4381	RESIDENTIAL CONCRETE PROGRAM		
25-35-4382	<i>CRACK SEAL PROGRAM</i>	\$ 74,250	\$ -
25-35-4383	<i>CURB & GUTTER PROGRAM</i>	\$ 341,450	\$ -
25-35-4945	BOND PAYMENT	\$ 200,770	\$ -
25-35-4815	BUILDING REPAIRS	-	55,000
	<i>sanitary sewer tap on</i>	<u>55,000</u>	
25-35-4855	<i>STREET RECONSTRUCTION/REHAB</i>	\$ 1,500,000	\$ -
	TOTAL CAPITAL	\$ 2,195,770	\$ 91,400

BUDGET REQUEST FORM
Maintenance Budget

Department: Municipal Services Fund: 25

Project/Program Title: Royal Swan Lane & Lake Ridge Drive

Description of proposed new program/activity/expenditure, including purpose and justification:

See Attached Memo

Estimated Budget:

Account #	Account Name	Cost
<u>25-35-4376</u>	<u>Capital Projects-Ditches</u>	<u>\$36,400.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u>\$0.00</u>
	TOTAL COST:	<u>\$36,400.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes No

If yes, how many times: 1 - FY 10/11

SUBMITTED BY: Daniel Gombac, Director

Recommended by City Administrator: Yes No

**BUDGET REQUEST FORM
Maintenance Budget**

Department: Municipal Services Fund: 25-30-4383

Project/Program Title: Sidewalk Removal and Replacement

Description of proposed new program/activity/expenditure, including purpose and justification:

This year's sidewalk program would consist of a reduced program consisting of maintenance for removal and replacement of hazardous sidewalks rated at a 4 and 5. The proposed program has estimated that approximately 20,000 square feet (1,000 concrete slabs) of sidewalk and 250 square feet (13 concrete slabs) of ADA sidewalk will require replacement. Pending the Committee Council approval the proposed program would also provide residents a service, at a cost to them, of removing and replacing their deficient concrete aprons, and/or the curb and gutter fronting their apron should they want to depress their driveway entrance. This would allow the City to remove and replace deficient sidewalk slabs fronting a deficient apron and would allow a resident to participate in the concrete apron replacement program to correct the apron deficiency. The proposed work is based off of last year's worksheet on a best estimate. The sidewalks will be reviewed in April to determine the final quantity.

Year purchased: N/A Original Cost: N/A

Estimated Budget:

Account #	Account Name	Cost
<u>30-4380</u>	<u>Capital Impv - Sidewalks</u>	<u>\$77,800</u>
<u></u>	<u>ADA -Sidewalks</u>	<u>\$1,500</u>
<u></u>	<u></u>	<u>\$0.00</u>
	TOTAL COST:	<u>\$79,300</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes No

If yes, how many times:

SUBMITTED BY: Dan Gombac

Recommended by City Administrator: Yes No

2011 CRACKFILL PROGRAM

STREET	LIMIT	POUNDS
Parkview Dr	Beller-83rd	1456
Grandview Ln	Drover-Limit	889
Spring Green Dr	Beller-Parkview	1294
Willowcreek Ln	Bailey-Evergreen	1100
Winterberry Ln	Bailey-Evergreen	867
Oakley Dr	Golfview-Lakeview	167
Golfview Dr	Oakley-Sawmill	267
Sawmill Creek Dr	Golfview-Lakeview	307
Dickens Cir	Lakeview -Limit	147
Marco Ct	Bailey- Limit	167
Hinswood Dr	Cass-Limit	373
Bayberry Ln	Exner-Limit	387
Walden Ln	Exner-71st	440
Grant St	Adams-75th	333
Fairview Ave	75th-Manning	1400
Surrey Dr	Bedford-Green Valley	778
Bedford Ln	Surrey To Barclay	367
Barclay Rd	Bedford-Green Valley	967
Marlborough Ln	Bedford-Wakefield	1106
Norman Ct	Williams-75th	490
Darien Club Dr	Cass- Fairview	1973
Sweetbriar Ln	Darien Club-Fairview	667
Tall Pines Dr	Cass-67th	1331
Bavarian Ln	Tall Pines-Limit	433
Sean Cir	67th-Limit	1417
Bentley Ave	67th-Limit	722
Chestnut Ln	Charleston-Richmond	376
Sierra Dr	71st-69th	450
Sierra Ct	Sierra-Limit	100
Bunker Rd	Seminole-Timber	500
Richmond Ave	72nd- Seminole	3267
Willow Ln	Seminole-Belair	1350
Bentley Ave	72nd-73rd	333
73rd Street	72nd-Tennessee	278
72nd Street	Plainfield-72nd	2000
Crest Rd	67th St-Holly	500
Dale Rd	67th-68th	860
Elm St	Clarendon Hills Rd-Rt83	4267
Sawyer Ct	Sawyer -Limit	346
Wittington Ct	Portsmouth- Limit	278
High Point Cir	Frontage - Limit	1750
79th St	Cass-Farmingdale	6240
		42736

~~Fichter~~
~~Jan 5, 11~~ Att to Cracked
as b/y Info

Dan Gombac

From: Sam Macaуда [ssmacaуда@vil.woodridge.il.us]
Sent: Wednesday, January 13, 2010 11:41 AM
To: Dan Gombac
Cc: Zill Khan; Christopher Bethel; Jeffrey Moline; Adam Frederick
Subject: 83rd Street

Dan, the Village of Woodridge will be going out to bid to crack fill approximately 12 miles of streets including 83rd Street this up-coming construction season. We are asking if you would like us to include the portion of 83rd Street that is located in Darien in our contract. There are approximately 8,695 square yards of pavement in Darien's portion of 83rd Street at an estimated cost of \$0.45 per square yard, Darien's cost will be \$3,900.00 to \$4,000.00. If you are interested please let us know by the end of the month so we can include the quantities in our contract. If have any questions or would like additional information about the work please feel free to contact me.

Thanks

Sam Macaуда
Engineering Inspector
Village of Woodridge
One Plaza Drive
Woodridge, IL 60517
phone: 630-719-4759 mobile: 630-768-6979
ssmacaуда@vil.woodridge.il.us

EXPANSION BUDGET REQUEST

Department: Streets

Fund 35

Project/Program Title: Public Works Facility Sanitary Sewer

Description of proposed new program/activity/expenditure, including purpose and justification. Include additional supporting material if needed.

The proposed existing Public Works Garage located at 1041 South Frontage Road is approximately an 11,000 square foot building with an additional 2,500 square feet of office space. The building is currently on a septic system and a separate wash water holding tank:

Origin of Request: Staff

The department is requesting the Public Works facility to be upgrade to a sanitary sewer infrastructure and to abandon the septic system and the wash water holding tank. Due to the weekly washing of the trucks during the winter months the Staff is required to have the holding tank pumped out on a weekly basis at a cost of approx \$1,000 per week. There is an additional expense to pump out the septic system.

The project would include the purchase of materials for the sanitary sewer and the department would install the infrastructure and restore the facilities.

Budget

<u>Account #</u>	<u>Account Name</u>	<u>Cost</u>
<u>35-30-48??</u>	<u>Sanitary Sewer-Building</u>	<u>\$55,000.00</u>

TOTAL COST \$55,000.00

What types of future costs will be incurred if this request is approved?

Salaries/Benefits Equipment Replacement
 Equipment Maintenance Other Operating Expenses

2011 ROAD REHAB					
STREET	SUB DIVISION	LIMIT	ROAD LENGTH	WIDTH	SQUARE YARDS
BREWER RD	FARMINGDALE VILLAGE	Grandview ln to Alden ln	2150	26	6211
DROVER LN	FARMINGDALE VILLAGE	Parkview dr to Burgess ln	3930	26	11353
HILLSIDE LN	FARMINGDALE VILLAGE	Meadow ln to woodvale dr	1625	26	4694
SANDALWOOD CT	FARMINGDALE VILLAGE	Beller to Limit	600	30	2000
FOX HILL PLACE	CARRIAGE GREENS 1 & 2	Carriage Greens dr to Limit	720	26	2080
KENTWOOD CT	BROOKERIDGE	Creekside to limit	500	34	1889
GREEN VALLEY RD	FARMINGDALE RIDGE	Grreen Valley ct to Walkfield dr	2900	26	8378
GREEN VALLEY CT	FARMINGDALE RIDGE	Green Valley rd to Limit	500	34	1889
WAKEFIELD DR	FARMINGDALE RIDGE	Green Valley rd to Abby dr	1460	31	5029
GALWAY CT	DARIEN CLUB	Darien Club dr to limit	500	25	1389
LIMERICK CT	DARIEN CLUB	Darien Club dr to limit	600	25	1667
KELLY CT	DARIEN CLUB	Darien Club dr to limit	650	25	1806
72ND STREET	DOWNERS-FAIRVIEW	Fairview av to Goldgrove dr	800	27	2400
69TH STREET	HINSBROOK	Cass to Clarendon hills rd	5280	27	15840
70TH STREET	HINSBROOK	Richmond to Clarendon hills rd	2760	27	8280
70TH STREET CDS 1	HINSBROOK	70th st to Limit	180	80	1600
70TH STREET CDS 2	HINSBROOK	70th st to Limit	180	80	1600
70TH STREET CDS 3	HINSBROOK	70th st to Limit	180	80	1600
DARIEN LN	HINSBROOK	75th st to Timber ln	1060	28	3298
EVANS PL	MARION HILLS SOUTH	Elm st to Janet av	660	19	1393
WESTERN AVE	PLAINFIELD HIGHLANDS	Plainfield Road to 72nd Road	1400	19	2956
RICHMOND AVE	67th STREET NORTH	67th Street to limit	400	20	889
HIGH RIDGE CT	67TH STREET NORTH	Richmond to limit	600	44	2933
SLEEPY HOLLOW CDS	FARMINGDALE SOUTH	Plainfield Road to Bailey Road	200	36	800
	TOTALS	LN FEET	29835		91973
		MILES	5.65		

PUBLIC WORKS SQUARE YARDAGE LEGEND		SY
BUILDING LOT TOTAL		4500
PERIMETER SALT SHED TOTAL		620
EQUIPMENT AND SPOILS STORAGE AREA TOTAL		1300
TOTAL SQUARE YARDS		6420
Binder	2.25	
Surface	2	

DEBT FUND

FISCAL YEAR ENDING 2012

ACCOUNT	FYE '10 ACTUAL	FYE '11 BUDGET	FYE '11 EST. ACT.	FYE '12 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '13 FORECAST	FYE '14 FORECAST
REVENUE								
REAL ESTATE TAX LEVY	\$ 104,000	\$ 104,000	\$ 104,000	104,000	\$ 104,000		\$ 494,000	\$ 498,400
BONDS		-	-	-	-	-	-	-
INTEREST	3,659	500	300	300	300	-	300	300
TOTAL REVENUES	\$ 107,659	\$ 104,500	\$ 104,300	\$ 104,300	\$ 104,300	\$ -	\$ 494,300	\$ 498,700
TOTAL EXPENDITURES	\$ 504,000	\$ 147,285	\$ 147,285	104,500	\$ 104,000	\$ -	\$ 494,500	\$ 498,400
FISCAL YEAR BALANCE	(396,341)	(42,785)	(42,985)	(200)	300	-	(200)	300
BEG FUND BALANCE	440,285	444,354	43,944	959	-	-	759	559
ENDING FUND BALANCE	43,944	401,569	959	759	300	-	559	859

City of Darien

02/09/11

MUNICIPAL SERVICES WATER FUND BUDGET SUMMARY FISCAL YEAR ENDING 2012

ACCOUNT	FYE 10 ACTUAL	FYE 11 BUDGET	FYE 11 EST ACT	FYE 12 REQUESTED	MAINTENANCE BUDGET REQUEST	COUNCIL DISCRETIONARY	FYE 13 FORECAST	FYE 14 FORECAST
REVENUE								
WATER SALES	\$ 3,451,914	\$ 4,421,785	\$ 4,447,975	\$ 4,501,159	\$ 4,501,159	\$ -	\$ 4,507,159	\$ 4,507,159
INSPECTION/TAP-ON/PERMITS	24,437	4,000	18,850	4,000	4,000	-	4,000	4,000
OTHER WATER SALES	25,605	4,500	10,000	4,500	4,500	-	4,500	4,500
METER SALES	3,165	3,500	2,000	3,500	3,500	-	3,500	3,500
TRANSFER FROM WATER DEPC		550,000		-	-	-		
MISCELLANEOUS INCOME	152,000	-	-	-	-	-	-	-
INTEREST INCOME	21,849	1,500	7,500	4,000	4,000	-	2,000	2,000
TOTAL REVENUE	\$ 3,678,970	\$ 4,985,285	\$ 4,486,325	\$ 4,517,159	\$ 4,517,159	\$ -	\$ 4,521,159	\$ 4,521,159
TOTAL REVENUE	\$ 3,678,970	\$ 4,985,285	\$ 4,486,325	\$ 4,517,159	\$ 4,517,159	\$ -	\$ 4,521,159	\$ 4,521,159
TOTAL EXPENDITURES	\$ 3,874,334	\$ 4,351,585	\$ 4,204,377	4,687,929	\$ 4,663,089	\$ 24,840	\$ 4,317,273	\$ 4,391,958
FISCAL YEAR BALANCE	(195,364)	633,700	281,948	(170,770)	(145,930)	(24,840)	203,886	129,201
BEG FUND BALANCE		498,994	212,244	494,192	494,192		323,422	527,307
ENDING FUND BALANCE	212,244	1,132,694	494,192	323,422	348,262	(24,840)	527,307	656,508

PUBLIC WORKS
WATER FUND BUDGET
FISCAL YEAR END 2012

ACCOUNT	FYE 10 ACTUAL	FYE 11 BUDGET	FYE 11 EST. ACT	FYE 12 BUD. REQ.	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 13 FORECAST	FYE 14 FORECAST
PERSONNEL								
SALARIES	\$ 458,647	\$ 450,000	\$ 450,000	\$ 434,000	\$ 434,000	\$ -	455,700	478,485
OVERTIME	58,192	75,000	68,000	68,000	68,000	-	70,000	70,000
SUB-TOTAL	516,839	525,000	518,000	502,000	502,000	-	525,700	548,485
BENEFITS								
SOCIAL SECURITY	31,790	32,000	31,790	32,500	32,500	-	33,000	33,500
MEDICARE	7,435	6,000	6,000	7,592	7,592	-	7,972	8,370
IMRF	39,646	51,000	51,000	59,900	59,900	-	62,895	64,000
MEDICAL/LIFE INSURANCE	102,199	89,000	89,000	107,292	107,292	-	112,657	118,289
SUPPLEMENTAL PENSION	9,415	9,500	9,600	2,400	2,400	-	2,520	2,546
SUB-TOTAL	190,485	187,500	187,390	209,684	209,684	-	219,043	226,806
OPERATING								
LIABILITY INSURANCE	168,014	183,240	183,060	171,641	168,161	3,480	186,226	195,537
MAINTENANCE-BUILDING	31,520	87,309	75,000	31,471	26,471	5,000	7,866	28,067
MAINTENANCE-EQUIPMEN	5,496	7,500	7,600	7,600	7,600	-	7,866	8,141
MAINTENANCE-WATER SY	112,330	106,000	106,000	130,000	130,000	-	179,550	184,259
POSTAGE & MAILING	1,480	1,600	1,200	1,000	1,000	-	-	1,071
QUALITY CONTROL	705	21,150	10,000	20,762	20,762	-	21,489	22,241
SUPPLIES-OPERATION	3,187	6,650	6,650	6,850	6,850	-	7,090	7,338
TRAINING & EDUCATION	995	2,235	1,100	2,350	1,600	750	1,656	1,714
TELEPHONE	8,814	10,160	10,160	10,400	10,400	-	10,764	11,141
UNIFORMS	1,985	2,760	2,760	3,350	3,350	-	2,458	2,544
UTILITIES/GAS & ELECTRIC	54,707	46,000	46,000	46,500	46,500	-	48,825	51,266
VEHICLE GAS & OIL	14,213	18,000	15,000	18,000	18,000	-	18,900	19,845
SUB-TOTAL	403,446	492,604	464,530	449,924	440,694	9,230	492,690	533,165
CONTRACTUAL								
AUDIT	7,696	10,000	10,000	10,000	10,000	-	10,000	10,000
CONSULTING/PROF SERV.	6,941	16,350	13,000	13,350	13,350	-	9,675	10,014
LEAK DETECTION	13,045	17,100	17,000	17,900	6,400	11,500	6,720	7,056
DATA PROCESSING	40,658	96,400	91,000	152,328	152,328	-	152,328	152,328
DUPAGE WATER COMM	1,944,385	2,389,949	2,300,000	2,745,209	2,745,209	-	2,595,209	2,595,209
JANITORIAL SERVICE	641	-	-	-	-	-	-	-
WATER TOWER PAINTING	-	-	-	-	-	-	-	-
PRINTING AND FORMS	-	-	-	-	-	-	-	-
SUB-TOTAL	2,013,366	2,529,799	2,431,000	2,938,787	2,927,287	11,500	2,773,932	2,774,606
CAPITAL								
EQUIPMENT	104,034	37,454	24,000	4,860	750	4,110	-	-
WATER METERS	25,077	25,000	25,000	25,000	25,000	-	-	-
SUB-TOTAL	129,111	62,454	49,000	29,860	25,750	4,110	-	-
TRANSFER								
RECAPTURE FEES	-	-	-	-	-	-	-	-
SERVICE CHARGE	250,000	250,000	250,000	250,000	250,000	-	-	-
WATER DEPRECIATION FU	-	-	-	-	-	-	-	-
SUB-TOTAL	250,000	250,000	250,000	250,000	250,000	-	-	-
DEBT RETIREMENT								
DEBT RETIRE	305,442	304,028	304,457	307,674	307,674	-	305,908	308,896
SUB-TOTAL	305,442	304,028	304,457	307,674	307,674	-	305,908	308,896
TOTAL EXPENSES	\$ 3,808,689	\$ 4,351,385	\$ 4,204,377	\$ 4,687,929	\$ 4,663,089	\$ 24,840	4,317,273	4,391,958

Water Department Summary

2010-2011 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 502,000	\$ -
BENEFITS	\$ 209,684	\$ -
OPERATING COSTS	\$ 440,694	\$ 9,230
CONTRACTUAL	\$ 2,927,287	\$ 11,500
CAPITAL	\$ 25,750	\$ 4,110
TRANSFER	\$ 250,000	\$ -
DEBT RETIREMENT	\$ 307,674	\$ -
TOTAL	\$ 4,663,089	\$ 24,840

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
50-4010	SALARIES	\$ 434,000	\$ 502,000 \$ - \$ -
50-4030	OVERTIME	\$ 68,000	\$ -
	Total	502,000	-
<u>BENEFITS</u>			
50-4110	SOCIAL SECURITY	\$ 32,500	\$ 209,684 \$ - \$ -
50-4111	MEDICARE	\$ 7,592	\$ -
50-4115	IMRF	\$ 59,900	\$ -
50-4120	MEDICAL/LIFE INSURANCE	\$ 107,292	\$ -
50-4135	SUPPLEMENTAL PENSION	\$ 2,400	\$ -
	Total	209,684	-
<u>OPERATING</u>			
50-4219	LIABILITY INSURANCE	\$ 168,161	\$ 3,480
	IRMA	145,530	-
	Deductible	10,500	-
	Safety Boots 6 @ 210	1,260	-
	Rubber Boots 6 @151	906	-
	Safety Vests 11 @25	275	-
	Safety Glasses Gloves 11 @40	440	-
	Wellness Fair & Flu Shots	-	300
	Air Mask Testing-Pulmonary Testing	-	180
	Legal Fees	1,050	-
	SAMI	1,000	-
	Hospital SAMI Review	1,000	-
	Fire Extinguisher Maint.	500	-
	CDL-Reimbursement	200	-
	Safety Equipment-Tripod w/ Lifeline	2,500	-
	Safetylane	500	3,000
	Safety Equipment-Pneumatic Shoring	2,500	-
	Total	168,161	3,480

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
50-4223	MAINTENANCE - BUILDING	\$ 26,471	\$ 5,000
	Bottled Water 5 Gallons	1,346	-
	Gas Pump Maintenance	3,000	-
	Alarm System - ADT	855	-
	Fire and Security	270	-
	HVAC	4,500	-
	Cleaning Supplies	1,500	-
	General Plant Maintenance	3,000	-
	Janitorial Services	8,000	-
	Garage Doors	2,400	-
	Seal Coating - Water Plants	1,600	-
	Plant 4-Drywall repair-painting	-	5,000
	Total	26,471	5,000
50-4225	MAINTENANCE EQUIPMENT	\$ 7,600	\$ -
	Truck Tires-Alignment	1,600	-
	General Maintenance	3,000	-
	Tractor Maintenance	1,300	-
	Miscellaneous Maintenance	1,200	-
	Printer Maintenance	500	-
	Total	7,600	-
50-4231	MAINTENANCE - WATER SYSTEM	\$ 130,000	\$ -
	Water Maintenance-Clamps	19,000	-
	Flat Work Concrete Restoration	19,500	-
	Landscape Restoration	18,000	-
	Hydrants & Valves& Accessories	25,000	-
	Generator O & M	2,000	-
	Bolts, Water Spec. Tools	1,500	-
	Truck & Dump Fees	25,000	-
	EPA-CCDD Soil Testing	20,000	-
	Remove and Replace 20 Traverse Hydrants	-	-
	Total	130,000	-
50-4233	POSTAGE/MAILINGS	\$ 1,000	\$ -
	Residence Correspondence	1,000	-
	Total	1,000	-
50-4241	QUALITY CONTROL	\$ 20,762	\$ -
	EPA-Contract-Sampling Stage 2-Reduced Lead & C	15,000	-
	Bacteriological sampling	3,762	-
	Chemical Sampling Kits	2,000	-
	Total	20,762	-
50-4255	SUPPLIES - OPERATION	\$ 6,850	\$ -
	Copy Paper	400	-
	Plain Paper	250	-
	Ink Cartridges Toner	1,200	-
	Chlorine Gas	5,000	-
	Total	6,850	-
50-4263	TRAINING & EDUCATION	\$ 1,600	\$ 750
	Rural Water Assoc. Training	450	-
	AWWA-Membership	400	-
	Travel & Meetings	300	-
	Tuition Reimbursement	-	500
	Computer Classes	-	250

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Operator CEU Cert	450	-
	Total	1,600	750
50-4267	TELEPHONE	\$ 10,400	\$ -
	Phone charges	7,100	-
	Nextel Repl Parts	300	-
	Modems-SCADA System	3,000	-
	Total	10,400	-
50-4269	UNIFORMS	\$ 3,350	\$ -
50-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 46,500	\$ -
50-4273	VEHICLE - GAS & OIL	\$ 18,000	\$ -
	Unleaded	12,375	-
	Diesel	4,500	-
	Oil	1,125	-
	Total	18,000	-
<u>CONTRACTUAL SERVICES</u>			
50-4320	AUDIT	\$ 10,000	\$ -
50-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 13,350	\$ -
	Telemetry	4,000	-
	Julie Mem Dues	4,350	-
	Water Related Eng.	5,000	-
	Total	13,350	-
50-4326	LEAK DETECTION	\$ 6,400	\$ 11,500
	Leak Locating	6,400	-
	Leak Locating Quality Control	-	11,500
	Total	6,400	11,500
50-4336	DATA PROCESSING (County Meter Reading & Billing)	\$ 152,328	\$ -
50-4340	DUPAGE WATER COMMISSION	\$ 2,745,209	\$ -
50-4360	LEGAL FEES	\$ -	\$ -
<u>CAPITAL PURCHASES</u>			
50-4815	EQUIPMENT	\$ 750	\$ 4,110
	Concrete chainsaw	-	4,110
	Barricades/Cones	750	-
	0	-	-
	Total	750	4,110
50-4880	WATER METERS METERS-GENERAL REPL	\$ 25,000	\$ -
		25,000	-
	Total	25,000	-
<u>TRANSFER</u>			
50-4885	RECAPTURE FEES	- \$	- \$
50-4251	SERVICE CHARGES	250,000 \$	\$ -
50-4620	WATER DEPRECIATION FUND	- \$	- \$

Water Department Summary

Account #	Description		Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>DEBT RETIREMENT</u>				
50-4950	DEBT RETIRE	\$ 307,674	\$ 307,674	
	Total		\$ 4,663,089	\$ 24,840

**BUDGET REQUEST FORM
Equipment Replacement Budget**

Department: Municipal Services Fund: 02

Project/Program Title: Pick Up Truck #500

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: Acquired through Seizure Original Cost: \$0.00

Currently this is the vehicle that is used by the City's Water Specialist. This vehicle was obtained by the Police Department through seizure and now has 101,860 miles and is starting to experience increased mechanical issues. The replacement vehicle would be a more practical vehicle and would have a truck bed where he would be able to carry some tools such as valve and buffalo box keys to assist staff members with daily job assignments. The replacement vehicle would also have safety lights and City lettering/graphics which are necessary when vehicle is parked on the side of the street while the Water Specialist is performing JULIE locates, obtaining water samples and assisting crews on the jobsite. The current vehicle is an unmarked Ford Taurus.

Estimated Budget:

Account #	Account Name	Cost
<u>02-50-4815</u>	<u>Capital Equipment</u>	<u>\$0.00</u>
<u></u>	<u>Ford Ranger Extended Cab 4 x 2 pickup truck</u>	<u>\$25,679.00</u>
<u></u>	<u>Graphics installed</u>	<u>\$515.00</u>
<u></u>	<u></u>	<u>\$0.00</u>
	TOTAL COST:	<u>\$26,194.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? Yes X No

If yes, how many times:

SUBMITTED BY: *Kris Thom, Foreman*

Recommended by City Administrator: Yes No

**PUBLIC WORKS
WATER DEPRECIATION FUND BUDGET
FISCAL YEARS ENDING 2012**

ACCOUNT	FYE'10 ACTUAL	FYE'11 BUDGET	FYE '11 EST ACT	FYE '12 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '13 FORECAST	FYE '14 FORECAST
REVENUE								
INTEREST INCOME	\$ 17,911	\$ -	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ -
TRNSF FROM WTR FUND	305,404	-	-	-	-	-	-	-
MISC. REVENUE	152,000	153,000	-	-	-	-	-	-
BOND PROCEES	-	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 475,315	\$ 153,000	\$ 2,200	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENDITURES								
Fence Plant 3		-	-	-	-	-	-	-
EQUIPMENT	6,228	-	-	-	-	-	-	-
Vehicle Replacement		67,766	59,200	26,200	-	26,200	-	-
Paint Towe 67th		-	-	-	-	-	-	-
Fence Plant 4		-	-	-	-	-	-	-
TRANSFER TO WATER OPER	62,242	550,000	550,000	-	-	-	-	-
Bond Payment	155,442	-	-	-	-	-	-	-
Hydrant Painting		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 223,912	\$ 617,766	\$ 609,200	\$ 26,200	\$ -	\$ 26,200	\$ -	\$ -
FISCAL YEAR BALANCE	251,403	(464,766)	(607,000)	(26,200)	-	(26,200)	-	-
BEG FUND BALANCE	636,174	636,174	740,714	133,714	133,714	133,714	107,514	107,514
ENDING FUND BALANCE	740,714	171,408	133,714	107,514	133,714	107,514	107,514	107,514

truck replacement #500

26200

**MUNICIPAL SERVICES
MOTOR FUEL TAX BUDGET
FISCAL YEAR 2012**

ACCOUNT	FYE 10 ACTUAL	FYE11 BUDGET	FYE11 STIMATED ACTUA	FYE12 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 13 FORECAST	FYE 14 FORECAST
REVENUE								
MFT ALLOTMENT	612,429	630,000	720,000	615,000	615,000		615,000	615,000
MISC. INCOME	1,668	-	-	-				
INTEREST	703	-	100	-	-		-	-
TOTAL REVENUE	\$ 614,800	\$ 630,000	\$ 720,100	\$ 615,000	\$ 615,000	\$ -	\$ 615,000	\$ 615,000
EXPENDITURES								
OPERATING								
STREET SALARY	295,000	295,000	295,000	300,000	300,000	-	300,000	300,000
ROAD MATERIAL	-	33,165	-	34,530	34,530	-	34,530	36,257
SALT	-	190,000	224,834	235,500	235,500	-	243,000	249,000
SUPPLIES-OTHER	-	10,000	10,000	10,000	10,000	-	10,000	10,000
SUB-TOTAL	295,000	528,165	529,834	580,030	580,030	-	587,530	595,257
CONTRACTUAL								
PAVEMENT STRIPING	263,209	5,000	5,000	6,000	6,000	-	6,000	6,000
CONSULTING/PROF. SE	(6,513)	-	-	-	-	-	-	-
ST.LIGHT MAINT.(ENE)	-	-	-	-	-	-	-	-
CURB & SIDEWALK	-	-	-	-	-	-	-	-
SUB-TOTAL	256,696	5,000	5,000	6,000	6,000	-	6,000	6,000
CAPITAL OUTLAY								
STREET LIGHTS	-	-	-	-	-	-	-	-
STREET RECON/REHA	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE	\$ 551,696	\$ 533,165	\$ 534,834	\$ 586,030	\$ 586,030	\$ -	\$ 593,530	\$ 601,257
FISCAL YEAR BALANC	\$ 63,104	\$ 96,835	\$ 185,266	\$ 28,970	\$ 28,970	\$ -	\$ 21,470	\$ 13,744
BEG. FUND BALANCE	\$ (111,848)	\$ (63,248)	\$ (48,744)	\$ 136,522	\$ 136,522	\$ 136,522	\$ 165,492	\$ 186,962
ENDING FUND BALAN	\$ (48,744)	\$ 33,587	\$ 136,522	\$ 165,492	\$ 165,492	\$ 136,522	\$ 186,962	\$ 200,706

City of Darien

SPECIAL SERVICE AREA #1 FUND BUDGET FISCAL YEARS ENDING 2011-2014

ACCOUNT	FYE '10 ACTUAL	FYE '11 BUDGET	FYE '11 EST ACT	FYE '12 REQUEST	DEPT MAINT FYE 12 BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '13 FORECAST	FYE '14 FORECAST
REVENUE								
PROPERTY TAXES	\$ 5,055	\$ 5,000	\$ 5,060	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
INTEREST	\$ 387	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ 5,442	\$ 5,000	\$ 5,160	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
EXPENDITURES								
PROFESSIONAL SERVICES	18,434	3,000		\$ 6,500	6,500	-	5,000	5,000
MAINTENANCE CONTRACT	475	-	500	\$ 1,400	1,400	-	1,400	1,400
TOTAL EXPENDITURES	18,909	3,000	500	7,900	7,900	-	6,400	6,400
FISCAL YEAR BALANCE	\$ (13,467)	\$ 2,000	\$ 4,660	\$ (2,900)	\$ (2,900)	\$ -	\$ (1,400)	\$ (1,400)
BEG FUND BALANCE	\$ 15,173	\$ 833	\$ 1,706	\$ 5,866	\$ 2,966	\$ -	\$ 2,966	\$ 1,566
ENDING FUND BALANCE	\$ 1,706	\$ 2,833	\$ 6,366	\$ 2,966	\$ 66	\$ -	\$ 1,566	\$ 166

Staffing Levels FYE 2011 & 2012

Administration, Community Development, Streets, Water

Department	FYE 11	FYE 12
Administration	6	6
City Administrator	1	1
Assistant City Administrator	1	1
Accountant	1	1
Secretary II	2	2
Part Time Office Clerk	1	1
Community Development	3	3
Director of Municipal Services	1	1
Senior Planner	1	1
Administrative Secretary II	1	1
Streets	21.9	21.9
Superintendent	0.5	0.5
Administrative Secretary II	0.4	0.4
Mechanic	1	1
Foreman	1	1
Utility I	1	1
Utility II	3	4
Utility III	4	3
Seasonal Summer	10	10
Regular Part-time	1	1
Water	12.1	12.1
Superintendent	0.5	0.5
Administrative Secretary II	0.6	0.6
Water Supply Specialist	1	1
Foreman	1	1
General Utility I	1	1
General Utility II	0	0
General Utility III	4	4
Seasonal Summer	4	4
TOTAL	43	43

Staffing Levels FYE 2011 & 2012 Police Department

Position	FYE 11	FYE 12
Administrative	3	3
Chief of Police	1	1
Deputy Chief of Police	2	2
Officers	36	34
Sergeants	7	7
Detectives	3	3
Patrol Officer	22	20
K9 Officer	2	2
High School Liaison	1	1
DARE Officer	1	1
Civilians	20	20
Administrative Secretary II	1	1
Records Clerks	5	5
Community Service Officer	1	1
Part Time Records Clerk	1	1
Crossing Guards	4	4
Auxiliary	8	8
Dispatch	11	0
Dispatch Supervisor	1	0
Dispatchers	8	0
Part Time Dispatchers	2	0
TOTAL	70	57

CITY OF DARIEN

Memorandum

TO: Mayor, City Council, City Clerk, City Treasurer

FROM: Bryon D. Vana, City Administrator

Date: February 11, 2011

RE: Police Vehicle Replacement

At the February 3rd Police Committee meeting the committee reviewed the draft FYE12 police budget. During that discussion the committee discussed my recommendation to move the vehicle replacement from FYE12 to FYE 13. Attached is a *Squad Car Replacement Summary* showing the cost savings by moving the replacement to FYE 13. The summary is based on a number of estimates such as interest rates, vehicle maintenance costs, etc. As part of my recommendation I also include the vehicle replacements as one of the items that we should review based on the anticipated revenue I discuss in my budget cover memo. Since the Committee's discussion Deputy Chief Cooper has found and applied for a federal grant in the amount of \$20,000. The grant is intended to be used for the purchase of police vehicles. If we are awarded the grant I would re-evaluate my recommendation.

Squad Car Replacement Summary

Should the City of Darien finance the replacement of squad cars in 2011 or purchase the required new equipment in 2011 and finance the replacement of squad cars in 2012?

2011 Replacement (Five Year Cycle)

Total Vehicle & Equipment Cost:

\$778,574

6% Interest Rate

2012 Replacement (Six Year Cycle)

2011 Equipment Cost: \$157,381

2012 Vehicle Cost: \$621,193

6% Interest Rate

2011 Replace – 5 Year Cycle		2012 Replace – 6 Year Cycle		Savings	
Payment Date	Payment Amount	Payment Date	Payment Amount	Total Savings	Average Annual Savings
6-1-2011	\$212,451	6-1-2011	\$157,381	\$55,070	\$55,070
6-1-2012	\$212,451	6-1-2012	\$219,574	\$47,947	\$23,974
6-1-2013	\$212,451	6-1-2013	\$219,574	\$40,824	\$13,608
6-1-2014	\$212,451	6-1-2014	\$219,574	\$33,701	\$8,425
6-1-2015	0	6-1-2015	0	\$33,701	\$6,740
6-1-2016	\$212,451	6-1-2016	0	\$246,152	\$41,025
6-1-2017	\$212,451	6-1-2017	0	\$458,603	\$65,515
6-1-2018	\$212,451	6-1-2018	\$212,451	\$458,603	\$57,325
6-1-2019	\$212,451	6-1-2019	\$212,451	\$458,603	\$50,956
TOTAL	\$1,699,608		\$1,241,005	\$458,603	\$50,956

Other potential costs for putting off squads until 2012:

- Increased maintenance on vehicles (average of \$1,000 per vehicle) of \$13,000
- Installation of vehicle equipment for a second time (\$500 per vehicle) of \$6,500

Summary

If the City of Darien puts off squad replacement from 2011 to 2012, the savings in 2011 are \$35,570. However, the long range savings of extending a vehicle purchase from a five year cycle to a six year cycle eliminates entire payments in 2016 and 2017. The estimated savings through 2019 are \$458,603, an average of \$50,956 per year.

CITY OF DARIEN
Police Department
MEMO

TO: Bryon Vana
FROM: Deputy Chief John Cooper
DATE: 2/9/2011
SUBJ: Police Fleet Replacement Project

I started working for the police department in 1988. Between 1988 and 2002, the police department would usually replace 50% of the patrol fleet every two years. This was because 3 officers were assigned to each squad based on the (3) (8) hour shifts worked every 24 hours. The only down time the car had was when an assigned officer was off – days-off, school and vacation. These squads would be driven 24 hours a day for weeks at a time. This caused them to wear out with-in 2 years.

In 2003, we added two K-9 units which required a vehicle for each K-9. Working with an install company out of Michigan, the term municipal lease came to light. We were able increase our fleet size by paying for it over 3 years, doing 3 yearly payments. We went to assigning (2) officers to each squad car, which allowed the car to have at least an (8) hour break per day. This in turn cut back the yearly mileage and allowed us to keep the fleet longer.

There is a cost savings in keeping squads for a longer length of time – going from 2 years to 3 years. You save on the cost of installation of the police equipment in a new squad, removal of equipment from the old squad and the cost of decals. Those (3) items can cost on average \$3000.00 for each vehicle changed out. This does not include any new equipment added.

When we changed over the fleet in 2006, we had the squads for 3 years. The squads we sold had lower mileage, newer model years which brought a higher resale price.

Our current fleet went in service between June and December of 2006. We had originally set up to replace the fleet after (3) years which would have been in May of 2009. We have deferred replacing the fleet in 2009 and 2010 due to budget constraints. The plan was to replace the current 2006 fleet in May of 2011.

Operational issues to be considered if we do not replace the fleet this year.

1. The current Mobile Data Computers (MDC) in use are failing on a regular basis. We are expending funds to repair them because they are out of warranty. Normally the MDCs would be replaced on a 3 year rotation with the fleet. Expensive components such as touch screen displays, mother boards, hard drives, and power supplies are some of the most common failures. Because of the new technologies, officers cannot operate a squad without an MDC. The MDC is needed to write police reports, get dispatched to calls, issue tickets and complete crash reports.

We will need to replace the computers this year even if the fleet is not replaced. We will need (15) computers with mounting equipment for the patrol fleet plus the CSO. We also need to purchase (2) extra MDCs for swap out when a computer fails and needs to be sent out for repair. Total MDCs - 17

We are testing several brands of MDCs right now to see which unit will be best suited for our department. We have a quote from Panasonic under the state contract pricing to replace the old MDC's - **\$94,125.15**. We are looking to see if another brand will work and possibly be less money. Our old MDCs had a (3) year warranty which would have been okay if we changed the MDCs out with the fleet at the 3 year interval.

If we keep to our current fleet size, with 2 officers assigned to each squad, we should be able to run the fleet on a five year rotation. Many MDC vendors offer an extended warranty for up to (5) years.

2. Maintenance costs increase as the fleet ages. Many of the current squads will reach the 100,000 mile mark before May 1st or shortly after. This will definitely affect the resale value of the fleet.

Major components start to fail on a regular basis. Squad cars are used and driven differently than any other type of vehicle. A lot of idle time racks up mileage on the engine. An example -Squad 18 – has 92,000 miles on the odometer and 8,615 hours on the hour meter which is factory installed in the squad. This hour meter tracks idle time when the car is in park. In the Ford police owner's manual, each hour of idle time equals 33 miles of driving. This equates to an additional 284,295 miles, for a total mileage of 376,295 miles. I checked hour meters in numerous squads with similar results.

We have started replacing expensive components such computer modules, air conditioner compressors, Heat/AC blowers, alternators, head light modules, suspension components and transmissions. Some of the smaller parts cost \$500.00 or more each. Transmissions and engines run \$2000-\$3500 each.

Seat cushions are broken down and worn out. We are starting to rebuild these since there is little support for the officer. This is done by a vendor for the cost of \$200-\$400 dollars each based on the condition.

Public Works is doing most of the part changing and repair work in-house. Some work does end up at the dealer. The only vehicle under any manufacture warranty is Squad 11, the 2007 Tahoe purchased in 2009 to replace the Expedition that burned. This warranty will end shortly when the mileage exceeds 36,000 miles.

3. Police Equipment installed on the vehicles. We are seeing more failures in after-market equipment such as siren/ light controls, strobe power supplies, and the wiring itself. Some of the wiring under the hood is exposed to weather elements that create corrosion on connections. This in turn creates failures of important police equipment components.

Staff has been working on a plan to replace the fleet this year. Staff was going to ask to replace 10 Ford Crown Victoria Squads and 1 Ford Expedition Squad with 11 Chevy Tahoe's. The Tahoe to replace the Ford Expedition is a supervisor vehicle and would be a four-wheel drive special service vehicle. The 10 other Tahoe's would be two-wheel drive PPVs – Police Pursuit Vehicles. The reason why is two-fold.

First the Ford Crown Victoria is being retired this year. In order to get the last of the 2011 Ford Crown Vics, you would have to order them by March. They are cutting off the manufacture of current Crown Vic for good. While the Crown Vic has been a good squad car for many police departments, the design is antiquated. It does not offer the newest safety equipment.

Ford is going to offer two new police vehicles – based on the new Taurus and Explorer. These are just being released. From studying them, they are a lot smaller inside where we need room to install equipment. They are also based on front wheel drive, which is not always the best option for a police vehicle. The front end drive line becomes expensive to maintain. Chevy is coming out with a new Caprice police vehicle in the third quarter of 2011. Pricing on this vehicle is \$30,000 plus, because no state bids have been entered in the state. It is roomier and rear wheel drive.

Second reason is the Chevy Tahoe in the PPV and Special Service has a proven track record. The Tahoe is a newer design then the old Crown Vic. Chicago Police Department was instrumental in making Chevy add standard safety features to the Tahoe to make it a better vehicle for police work. All 2011 Tahoe's now come standard with Stabil-Trak and traction control which helps control the vehicle in all weather conditions. The PPV/SSV also comes standard with Active Fuel Management which allows the PPV/SSV to idle on 4 cylinders instead of 8. This should save on fuel consumption based on idle time. The Chevy PPV has the lowest lifecycle cost when compared with Impala, Charger and Crown Vic police vehicles in a study done by www.vincentric.com.

In this project we were looking to add Video cameras to all Patrol Squads which would be 14 units plus the back-end storage at the station. The cost of this project from Panasonic was \$87,867. There would be a yearly cost to keep the system updated after the first year.

We are one of very few departments that do not have video cameras in our patrol vehicles. Cameras can be invaluable for prosecution of DUIs, supervision of patrol officers, officer safety issues, and citizen complaints against officers.

We are looking to replace our radar units which have been in service for approx 8 years or more. The state has a new contract price on the units we use. \$1399.00 each times 14 = \$19,586. A few months ago, the same units were priced \$2400.00. We would be able to sell the old ones for around \$400-\$600 each.

The last part of the project has to do with the STARCOM radio system. We received 37 portable radios under a grant for no cost thru the ETSB. This is one portable for every Sworn Officer.

We needed to purchase some additional mobile radios for some of our vehicles and portable radios for the CSO and Auxiliary Officers. The total cost of these additional 12 radios is \$63,256.00. These radios have been ordered and were going to be part of the Vehicle Project cost. If we do not do the vehicles in May, we will need to budget for these radios. Payment is due by October 2011 to ETSB.

I refigured the project cost after discussing it with you this morning. I removed replacement vehicles for the K-9s. I also tightened up numbers on the costs. I have been working on this project for a couple of months. I believe we can tighten numbers up in some areas such as replacement equipment. Removing the Video system is an option.

11/12 Police Vehicle Project	# Nededed	Cost
Patrol Vehicles - Tahoe PPV	10	\$278,160
Patrol Supervisor Vehicle - Tahoe 4X4	1	\$33,766
Detective Vehicles	2	\$44,000
Starcom Radios	12	\$63,256
Mobile Data Computer (MDC) & Mounts	17	\$94,125
Radar Units	14	\$19,600
New Video Systems	15	\$87,867
Installation and New Equipment	N/A	\$153,000
Decals	8	\$4,800
Total Cost of Project		\$778,574