

**AGENDA**  
**RESCHEDULED MEETING**  
**Municipal Services Committee**  
**June 21, 2010**  
**6:00 P.M. – Council Chambers**

- 1. Call to Order & Roll Call**
- 2. Establishment of Quorum**
- 3. New Business**
  - a. Ordinance - 7938 Pine Ct** – Petitioner seeks approval of a variation to permit a patio to extend to the rear lot line, a distance of 13 feet, encroaching into the required 20 foot setback for patios and decks (the rear wall of the existing house is approximately 13 feet from the rear lot line).
  - b. Ordinance - 133 Plainfield Rd** – Petitioner seeks approval of a plat of vacation, to vacate a public utility easement.
  - c. Motion - 8822 Carlisle Drainage Project**
  - d. Motion - 1529 Winterberry Drainage Project**
  - e. Resolution - 2010 Crack Sealing/Filling Program**
  - f. Minutes - May 24, 2010 – Municipal Services Committee**
- 5. Director's Report**
- 6. Next regularly scheduled meeting – July 26, 2010.**
- 7. Adjournment**

**AGENDA MEMO**  
**MUNICIPAL SERVICES COMMITTEE**  
**MEETING DATE: June 21, 2010**

**Issue Statement**

**PZC 2010-07:**       **7938 Pine Court:** Petitioner seeks approval of a variation to permit a patio to extend to the rear lot line, a distance of 13 feet, encroaching into the required 20 foot setback for patios and decks (the rear wall of the existing house is approximately 13 feet from the rear lot line).

Applicable Regulations:       Zoning Ordinance, Section 5A-5-7-3(C): Permitted Obstructions in Required Yards, In Required Rear Yards.

**General Information**

Petitioner/  
Property Owner:               Joseph and Kathleen Warzecha  
  7938 Pine Court  
  Darien, IL 60561

Property Location:             7938 Pine Court

PIN:                               09-33-201-007

Existing Zoning:                R-2 Single-Family Residence

Existing Land Use:             Single-family detached home

Surrounding Zoning and Land Use (surrounding the Darien Towne Centre shopping center):

North:     R-2 Single-Family Residence – single-family detached homes.  
South:     R-2 Single-Family Residence – single-family detached homes.  
East:      R-2 Single-Family Residence – single-family detached homes.  
West:      R-2 Single-Family Residence – single-family detached homes.

Comprehensive Plan Update: Low Density Residential

Size of Property:               15,125 square feet (approximately)

Floodplain:                     None.

Natural Features:              None.

Transportation: Property has frontage on Pine Court and Bailey Road, with access off of Pine Court.

### **Documents Submitted**

This report is based on the following information submitted to the Community Development Department by the petitioner:

1. Plat of Survey, 1 sheet, prepared by Webster and Associates, latest revision dated August 16, 1971.

### **Planning Overview/ Discussion**

The property is located on the west side of Pine Court, at the cul-de-sac. The property backs up to Bailey Road.

The petitioner proposes to replace their existing patio. The petitioner proposes to extend the patio to their rear lot line, a distance of 13 feet from the rear wall of the house. The proposed patio will be 13 feet x 19 feet.

The Zoning Ordinance requires patios and decks to be at least 20 feet from a rear lot line. However, as shown on the plat of survey, the rear wall of the house is located approximately 13 feet from the rear lot line. Therefore, it is not possible to meet this requirement. The current rear yard setback for the principal structure (the house) is 30 feet.

There is a 10-foot wide utility easement along the rear lot line. The proposed should not impact drainage.

Staff does not object to the variation petition.

The variation request must address the following criteria for approval:

1. Whether the general character of the property will be adversely altered.
2. Whether the overall value of the property will be improved and there will not be any potential adverse effects on the neighboring properties.
3. Whether the alleged need for the variation has been created by any person presently having a proprietary interest in the premises.

4. Whether the proposed variation will impair an adequate supply of light and air in adjacent property, substantially increase congestion in the public streets, increase the danger of fire or endanger the public safety.
5. Whether the proposed variation will adversely alter the essential character of the neighborhood.

### **Staff Findings/Recommendations**

Staff does not object to the variation petition, the proposed variation will not adversely impact the character of the property, the proposed variation will not impair an adequate supply of light and air in adjacent property, will not substantially increase congestion in the public streets, will not increase the danger of fire or endanger the public safety, the proposed variation will not adversely alter the essential character of the neighborhood.

Therefore, staff recommends the Commission make the following recommendation to grant the variation petition:

**Based upon the submitted petition and the information presented, the request associated with PZC 20010-07 is in conformance with the standards of the Darien City Code and, therefore, I move the Planning and Zoning Commission recommend approval of the petition as presented.**

### **Planning and Zoning Commission Review – June 2, 2010**

The Planning and Zoning Commission considered this matter at its meeting on June 2, 2010. The following members were present: Beverly Meyer – Chairperson, Donald Hickok, Gloria Jiskra, Ronald Kiefer, John Lind, Raymond Meilkus, Kenneth Ritzert, Susan Vonder Heide and Michael Griffith – Senior Planner.

Members absent: Robert Erickson, Elizabeth Lahey – Secretary.

Michael Griffith, Senior Planner, reviewed the staff agenda memo. He stated the petitioners are proposing to replace their existing patio. He stated the proposed patio will be 13 feet x 19 feet. He stated the Zoning Ordinance requires patios to be at least 20 feet from a rear lot line, but that the house is approximately 13 feet from the rear lot based on the survey provided. He stated in this case, the setback cannot be met.

Mr. Griffith noted there is a line of trees and shrubs along the rear lot line to screen the property from Bailey Road.

Chairperson Meyer noted Dan Gombac, Director, Community Development/Municipal Services, had been to the site and determined that the patio would not create a drainage problem.

Joseph and Kathleen Warzecha, the petitioners, were present. They stated it was not clear why they needed a variation, they only want to replace their patio. They stated that they would like to extend the patio further out from the house, maybe 16 feet, to line up with fences on their neighbor's property.

There was a discussion on the rear lot line location. It was suggested that if the petitioners did not agree with their survey, they could hire a surveyor to verify the location of their rear lot line.

Commissioner Ritzert stated he did not object to the petition.

Commissioner Kiefer suggested the recommendation should be worded to allow the patio to extend to the rear lot line if it is determined to be 16 and not 13 feet from the rear of the house. The Commission members agreed.

There was not anyone from the public to offer comments.

**Without further discussion, Commissioner Kiefer made the following motion, seconded by Commissioner Hickok:**

**Based upon the submitted petition and the information presented, the request associated with PZC 20010-07 is in conformance with the standards of the Darien City Code and, therefore, I move the Planning and Zoning Commission recommend approval of the petition, to allow the patio to extend to the rear lot line.**

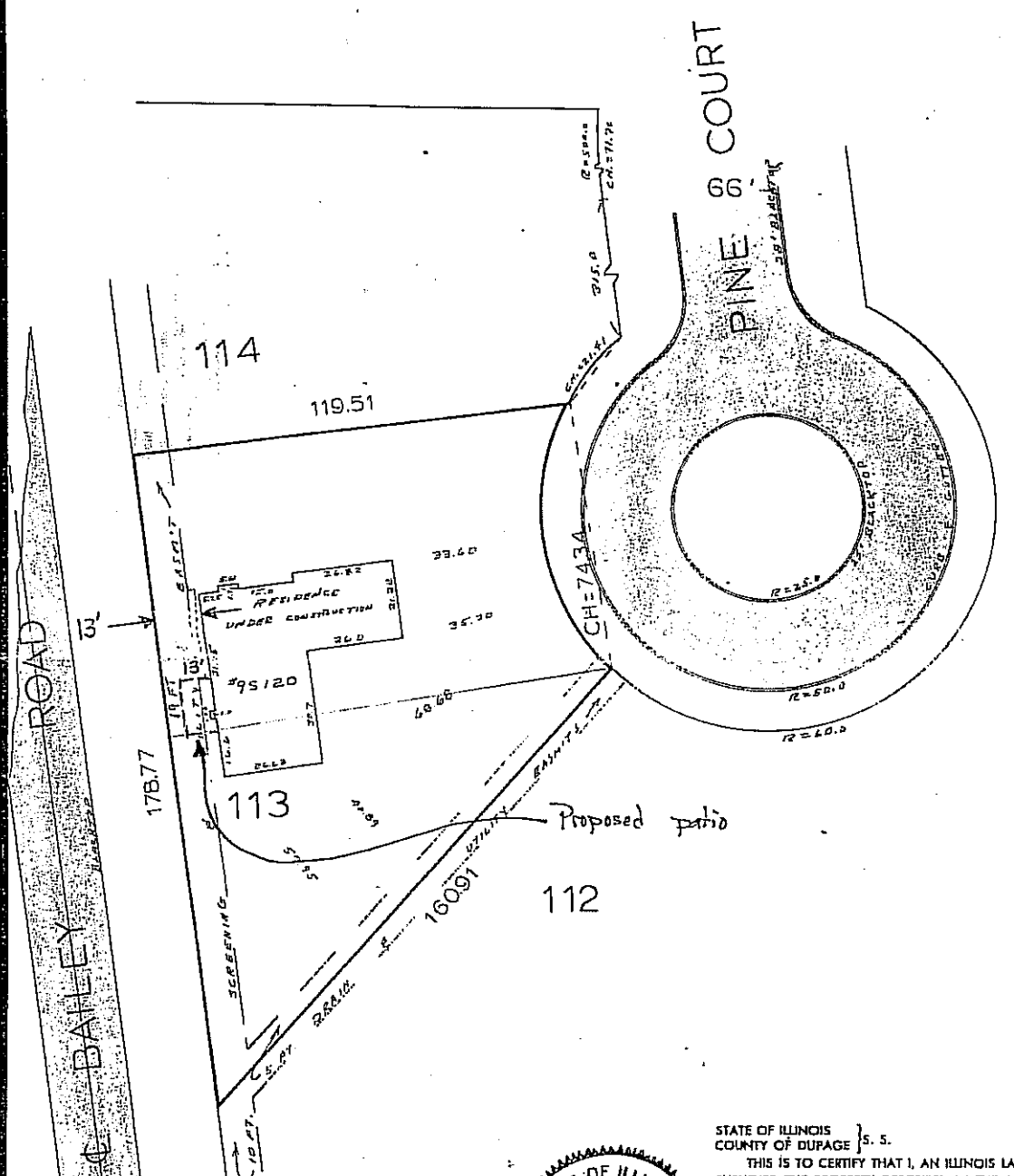
**Upon a roll call vote, THE MOTION CARRIED by a vote of 8-0.  
(Commissioner Erickson was absent.)**

### **Decision Mode**

The Planning/Zoning Commission considered this item at its meeting on June 2, 2010.  
The Municipal Services Committee will consider this item at its meeting on June 21, 2010.

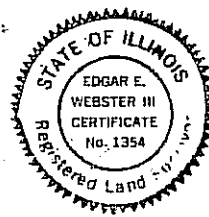
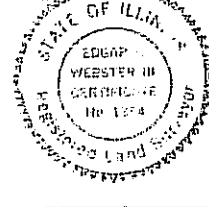
**SURVEY OF**

LOT 113 IN GALLAGHER AND HENRY'S FARMINGDALE SOUTH UNIT TWO, A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 33, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 24, 1969 AS DOCUMENT R69-50808, IN DU PAGE COUNTY, ILLINOIS.



BUILDINGS LOCATED AS SHOWN ON THIS...  
 ...16th DAY OF August, A.D. 1971  
 Edgar E. Webster III  
 ILLINOIS LAND SURVEYOR NO. 1354

COMPARE DESCRIPTION AND POINTS BEFORE BUILDING AND REPORT ANY APPARENT DIFFERENCE TO THE SURVEYOR.



STATE OF ILLINOIS } S. 5.  
 COUNTY OF DUPAGE }  
 THIS IS TO CERTIFY THAT I, AN ILLINOIS LAND SURVEYOR, HAVE SURVEYED THE PROPERTY DESCRIBED IN THE ABOVE CAPTIONED AS SHOWN BY THE ANNEXED PLAT WHICH IS A CORRECT AND TRUE REPRESENTATION OF SAID SURVEY.  
 GIVEN UNDER MY HAND AND SEAL AT WHEATON, ILLINOIS,  
 THIS 24th DAY of November, A.D. 1971  
 Edgar E. Webster III  
 ILLINOIS LAND SURVEYOR NO. 1354

REFER TO DEED OR GUARANTEE POLICY FOR BUILDING LINES AND EASEMENTS NOT SHOWN HEREON

**WEBSTER and ASSOCIATES**  
 LAND SURVEYING AND CIVIL ENGINEERING  
 213 W. WESLEY STREET  
 WHEATON, ILLINOIS 60187  
 PHONE: 402-7607

File No. 21999-113  
 For GALLAGHER & HENRY, Ord. No. 103152  
 Notes: .....  
 • Found Iron Stake  
 O Drive Iron Stake  
 All Dimensions Given in Feet and Decimals Thereof  
 Scale of Plat, 30 Feet to the Inch  
 Drawn: [Signature] Z.P.M.E.  
 Checked: [Signature]  
 Sur. By: W.D. JAM.

June 2, 2010

L. Martin Graves, Jr.  
7934 Pine Ct.  
Darien, IL 60561



To the Darien Planning and Zoning Commission:

This letter is to make known my comments on the proposed improvements at 7938 Pine Ct., Darien, IL 60561 (Joseph and Kathleen Warzecha).

This property is immediately adjacent to our property to the south. I wish it to be known that we have no issue with the proposed replacement of the old patio with the new one. As this property is screened from Bailey Road (at the rear) by a heavy wall of vegetation, I would expect that us and the neighbors immediately to the south would be the only ones directly affected by this improvement at all.

I would also like to take this opportunity to remind the Commission that by throwing up roadblocks and significantly increasing the time, cost and complexity for homeowners to improve their properties, that they are doing a disservice to other Darien homeowners, and making it less likely that current owners will pursue needed upgrades to their property.

Regards,

Leroy Martin Graves, Jr.

A handwritten signature in cursive script, appearing to read "Lori Lynn Graves".

Lori Lynn Graves

**AGENDA MEMO**  
**MUNICIPAL SERVICES COMMITTEE**  
**MEETING DATE: June 21, 2010, 2010**

**Issue Statement**

**PZC 2010-08:**                      **PZC 2010-08: 133 Plainfield Road, Kingswood Academy:**  
Petitioner seeks approval of a plat of vacation, to vacate a public utility easement.

Applicable Regulations:        Subdivision Regulations, Section 5B of the City Code

**General Information**

Petitioner:                        Scott F. Uhler, attorney  
Klein, Thorpe & Jenkins, Ltd.  
20 N. Wacker Drive, Suite 1660  
Chicago, IL 60606

Property Owner:                Darien Public School District #61  
7417 Cass Avenue  
Darien, IL 60561

Property Location:            133 Plainfield Road

PIN:                                09-26-104-004; -008

Existing Zoning:                R-2 Single-Family Residence

Existing Land Use:            Private school

Surrounding Zoning and Land Use:

North:     R-2 Single-Family Residence – single-family detached homes.  
South:    R-2 Single-Family Residence – single-family detached homes.  
East:      R-2 Single-Family Residence – single-family detached homes.  
West:     R-2 Single-Family Residence – single-family detached homes.

Comprehensive Plan Update: Low Density Residential

Floodplain:                      None.

Natural Features:              None.



Transportation: Property has frontage on Plainfield Road, Eleanor Place and Janet Avenue.

### **Documents Submitted**

This report is based on the following information submitted to the Community Development Department by the petitioner:

1. Plat of Vacation, 1 sheet, prepared by Intech Consultants, Inc., dated December 28, 2009.

### **Planning Overview/ Discussion**

The subject property is located on the south side of Plainfield Road, at Eleanor Place. The property is the former Marion Hills elementary school, now used by the Kingswood Academy, a private school.

The property includes several platted and recorded lots. Consequently, there are several public utility easements platted along lot lines in typical fashion for lots intended for detached, single family homes. The plat of subdivision was approved in 1946.

The present school building straddles several lot lines and a public utility easement. The petitioner seeks to vacate the portion of the public utility which runs through the building, shown on the plat of vacation.

Staff has verified that there are not any City utility structures which run through the easement to be vacated. Therefore, staff does not object to vacating the easement as shown on the plat of vacation.

Vacating an easement or a portion of a plat of subdivision requires consideration by the Planning and Zoning Commission and Municipal Services Committee, and approval by the City Council, the same process for approving a plat of subdivision. A public hearing is not required.

### **Staff Findings/Recommendations**

Staff does not object to vacation the public utility easement as shown on the proposed plat of vacation. Therefore, staff recommends the Planning and Zoning Commission make the following recommendation:

**Based upon the submitted petition and the information presented, the request associated with PZC 20010-08 is in conformance with the standards of the Darien City Code and, therefore, I move the Planning and Zoning Commission recommend approval of the petition as presented.**

**Planning and Zoning Commission Review – June 16, 2010**

The Planning and Zoning Commission considered this matter at its meeting on June 16, 2010. The following members were present: Beverly Meyer – Chairperson, Robert Erickson, Donald Hickok, Ronald Kiefer, Raymond Mielkus, Kenneth Ritzert, Susan Vonder Heide, Michael Griffith – Senior Planner and Elizabeth Lahey – Secretary.

Members absent: Gloria Jiskra, John Lind.

Michael Griffith, Senior Planner, reviewed the staff memo.

It was noted that the building was built under the County, prior to the existence of Darien.

Chairperson Meyer noted that the utilities have already signed off on the easement vacation, as noted on the copy of the plat provided.

There was not anyone from the public to comment.

**Without further discussion, Commissioner Kiefer made the following motion, seconded by Commissioner Ritzert:**

**Based upon the submitted petition and the information presented, the request associated with PZC 20010-08 is in conformance with the standards of the Darien City Code and, therefore, I move the Planning and Zoning Commission recommend approval of the petition as presented.**

**Upon a roll call vote, THE MOTION CARRIED by a vote of 7-0.  
(Commissioners Jiskra and Lind were absent.)**

**Municipal Services Committee – June 21, 2010**

A full sized copy of the plat of vacation will be available at the meeting. The portion of the plat

showing the easement to be vacated is attached to this memo.

Based on the Planning and Zoning Commission's recommendation, staff recommends the Committee make the following recommendation:

**Based upon the submitted petition and the information presented, the request associated with PZC 2010-08 is in conformance with the standards of the Darien City Code and, therefore, I move the Municipal Services Committee recommend approval of the petition as presented.**

### **Decision Mode**

The Planning/Zoning Commission considered this item at its meeting on June 16, 2010.  
The Municipal Services Committee will consider this item at its meeting on June 21, 2010.

133 Plainfield Road

**PLAINFIELD ROAD**  
(AS SHOWN ON DOC. 499725)

Easement to be vacated

LOT 1  
5' RIGHT OF WAY OR EASEMENT PER DOC. R67-5395

10' PUBLIC UTILITY EASEMENT DOC. 499725

$N64^{\circ}38'00''E$   
 $82.58' M$

$N89^{\circ}40'10''E$   
 $82.77' M$

10' RIGHT OF WAY OR EASEMENT PER DOC. R67-5394

RIGHT OF WAY OR EASEMENT PER DOC. R67-5393

RIGHT OF WAY OR EASEMENT PER DOC. R67-47234

DOC. 499725 BUILDING LINE

EASEMENT HEREBY VACATED

**ELEANOR PLACE**  
(AS SHOWN ON DOC. 499725)

CEMENT 25

$N00^{\circ}00'07''W$   
 $221.25' R$   
 $221.40' M$

LOT 11

LOT 10

LOT 9

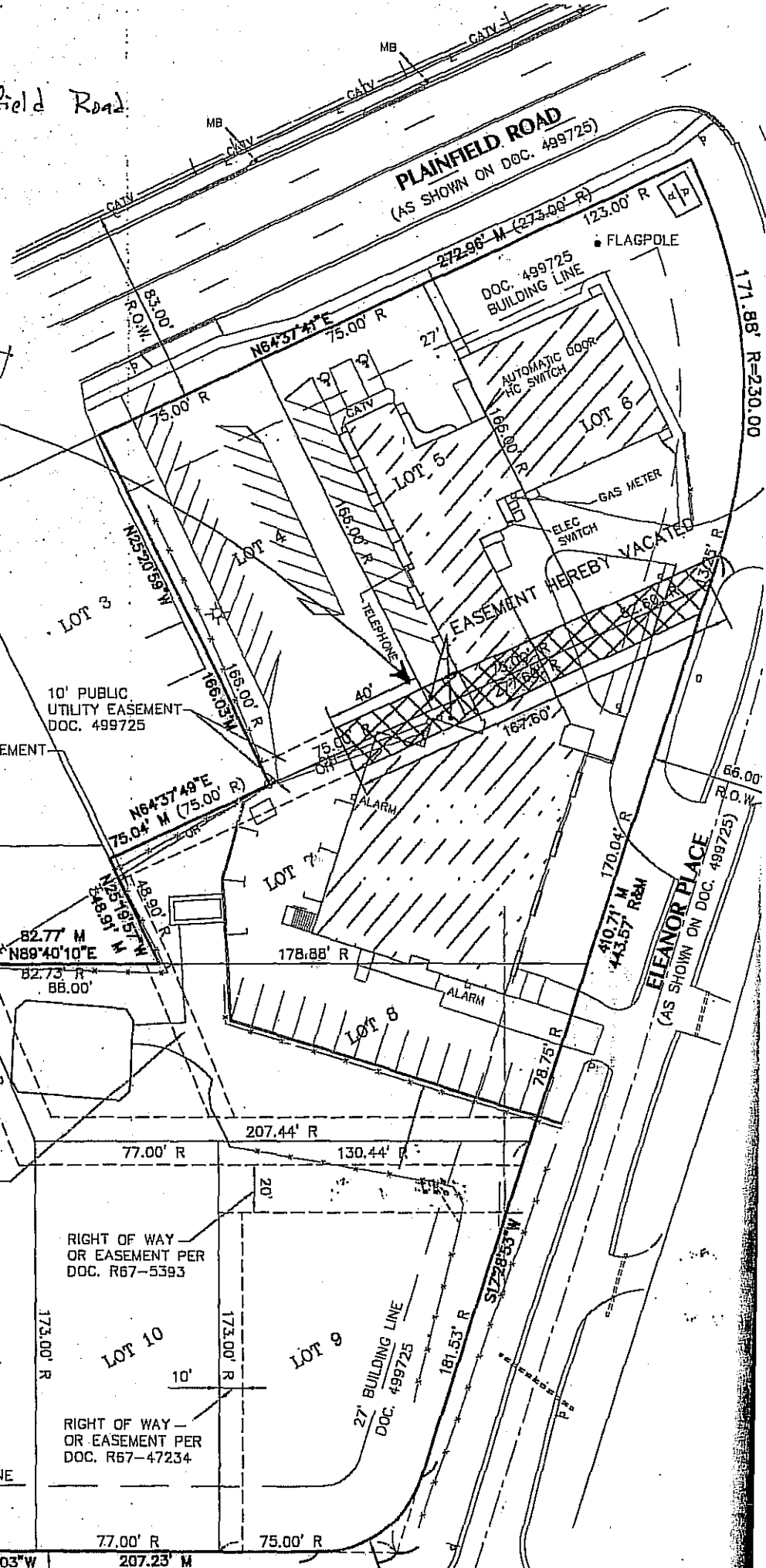
LOT 7

LOT 8

LOT 4

LOT 5

LOT 6



**AGENDA MEMO**  
**Municipal Services Committee**  
**June 21, 2010**

**ISSUE STATEMENT**

Approval of a motion authorizing City Staff to proceed with a drainage project fronting 8822 Carlisle Court for the 2010 Drainage Improvement Program in an amount not to exceed \$19,000.00.

**BACKGROUND**

The FY 10-11 Budget includes funds for the 8822 Carlisle Court neighborhood drainage project. The project is related to the deficient storm water conveyance fronting Carlisle Court. Residents have contacted City Staff regarding the frequent ice build ups adjacent to the western curb line. The topography of the existing properties calls for storm water to sheet flow from the rear yards and through the side yards towards Carlisle Court. Staff has identified under drain discharges adjacent to the curb line that discharge sump-pumps and gutter downspouts. During the winter months the storm water or snow that melts begins to flow during thawing conditions and refreezes as the temperatures drops. As the temperatures drop, the curb line accumulates ice for approximately 360 lineal feet. Regardless of the placement of the under drain discharges, the storm water would flow to Carlisle Court and create the ice buildups adjacent to the curbs.

Staff has determined that an additional storm sewer and curb inlets should be installed for approximately 360 lineal feet adjacent to Carlisle Court. The proposed project would include excavation for storm sewer, installation of curb inlets, curb and gutter replacement, asphalt and landscape restoration.

The materials and services required for Public Works projects from May 1, 2010 through April 30, 2011 were approved by the City Council on April 5, 2010. The budget estimate for the proposed project is \$19,000. The excavation and installation of the storm sewer would be completed by staff and restoration services would be completed by the appropriate awarded vendor. Please note the scope of this project requires specific curb inlets. The proposed inlets would be purchased directly from the manufacturer, East Jordan Iron Works. See attached Project Summary cost sheet.

The proposed expenditure would be expended from the following account:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 10/11 BUDGET	PROPOSED EXPENDITURE	YEAR TO DATE TO BE EXPENDED	PROPOSED BALANCE
25-30-4376	DITCH PROJECT- D 09	\$621,000.00	\$132,465.89	\$ 132,465.89	\$488,534.11
25-30-4376	DITCH PROJECT-A10	\$488,534.11	\$110,793.65	\$243,259.54	\$377,740.46
25-30-4376	DITCH PROJECT- B10	\$377,740.46	\$78,657.75	\$321,917.29	\$299,082.71
25-30-4376	DITCH PROJECT- C10	\$299,082.71	\$172,172.79	\$494,090.08	\$126,909.92
25-30-4376	WINTERBERRY LANE PROJECT	\$126,909.92	\$11,190.00	\$505,280.08	\$115,719.92
25-30-4376	8822 CARLISLE COURT PROJECT	\$115,719.92	\$19,000.00	\$524,280.08	\$96,719.92
TOTALS		\$96,719.92	\$524,280.08	\$524,280.08	\$96,719.92

8822 Carlisle Court Drainage Improvement

June 21, 2010

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**STAFF RECOMMENDATION**

Staff recommends approval of the proposed motion. In anticipation of no July 5, 2010 meeting this item will be placed under New Business for the June 21, 2010 City Council Meeting.

**ALTERNATE CONSIDERATION**

As directed by the Municipal Services Committee.

**DECISION MODE**

This item will be placed on the June 21, 2010 City Council agenda for formal consideration.

JOB LOCATION	8822 Carlisle						
DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST	ACTUAL UNITS	FINAL COST	AWARDED VENDOR
12-INCH HDPE	360	LINEAL FT	\$ 4.39	\$ 1,580.40			
12-INCH BAND	5	EACH	\$ 8.14	\$ 40.70			
4-INCH HDPE PIPE WITH SOCK	100	LINEAL FT	\$ 0.30	\$ 30.00			
12x12 GARDEN INLETS	4	EACH	\$ 50.00	\$ 200.00			
7525 EAST JORDAN INLETS	3	EACH	\$ 450.00	\$ 1,350.00			
74900 FRAME AND LID			\$ 400.00				
2 X 36 INLET	3	EACH	\$ 89.00	\$ 267.00			
CONCRETE CURB AND GUTTER	200	LINEAL FT	\$ 12.00	\$ 2,400.00			
CONCRETE DRIVEWAY	0	SQ FT	\$ 4.15	\$ -			
TOTAL LENGTH (FT)=	0		\$ 3.97				
WIDTH (FT)=	0						
AREA (SF)=	0						
CONCRETE SEALER	0		\$ 0.35	\$ -			
BITUMINOUS STREET CROSSING-SURFACE	200	SQ YD	\$ 39.55	\$ 7,910.00			
TOTAL LENGTH (FT)=	360						
WIDTH (FT)=	5						
AREA (SY)=	200						
TOP SOIL-MATERIAL	1	CUBIC YARD	\$ 13.00	\$ 13.00			
TOTAL LENGTH (FT)=	50						
WIDTH (FT)=	2						
AREA (CY)=	1						
TOP SOIL-INSTALLED	1	CUBIC YARD	\$ 25.00	\$ 25.00			
TOTAL LENGTH (FT)=	50						
WIDTH (FT)=	2						
AREA (CY)=	1						
SOD-INSTALLED	11	SQUARE YARD	\$ 3.50	\$ 38.50			
TOTAL LENGTH (FT)=	50						
WIDTH (FT)=	2						
AREA (SF)=	100						
STONE GRADE 8	41.4	TON	\$ 10.50	\$ 434.70			
TOTAL LENGTH (FT)=	360						
WIDTH (FT)=	1						
AREA (SY)=	40						
STONE GRADE CA-7	22.77	TON	\$ 15.00	\$ 341.55			
TOTAL LENGTH (FT)=	100						
WIDTH (FT)=	2						
AREA (SY)=	22						
DUMP FEES	6	PER LOAD	\$ 60.00	\$ 360.00			
TOTAL LENGTH (FT)=	360						
WIDTH (FT)=	4						
AREA (CY)=	80						
DUMP FEES-SOD CONTAMINATED SPOILS	0	PER LOAD	\$ 185.00	\$ -			
TOTAL LENGTH (FT)=	0						
WIDTH (FT)=	5						
AREA (CY)=	0						
TRUCKING	8	HOURLY	\$ 84.00	\$ 672.00			
SAWCUTTING CONCRETE	1	LUMP SUM	\$ 1,100.00	\$ 1,100.00			
SUB-TOTAL COST				\$ 16,762.85			
MISC-BRICK/ ADJ RINGS,MORTAR,MASTIC	\$ 1,676.29	EACH	10% of Subtotal	\$ 1,676.29			
TOTAL COST				\$ 18,439.14			
TOTAL ESTIMATE-REVISED				\$ 18,500.00			
TOTAL ESTIMATE-BUDGET				\$ 19,000.00			





**AGENDA MEMO**  
**Municipal Services Committee**  
**June 21, 2010**

**ISSUE STATEMENT**

Approval of a motion authorizing City Staff to proceed with a drainage project fronting 1529 Winterberry Lane for the 2010 Drainage Improvement Program in an amount not to exceed \$11,190.00.

**BACKGROUND**

The FY 10-11 Budget includes funds for the 1529 Winterberry Lane neighborhood drainage project. The project is related to the deficient storm water conveyance fronting Winterberry Lane. Residents have contacted City Staff regarding the frequent ice build ups adjacent to the eastern curb line. The topography of the existing properties calls for storm water to sheet flow from the rear yards towards Winterberry Lane. During the winter months the storm water or snow that melts begins to flow during thawing conditions and refreezes as the temperatures drops. As the temperatures drop, the curb line accumulates ice for several hundred feet.

Staff has determined that an additional storm sewer and curb inlets should be installed for approximately 185 lineal feet adjacent to Winterberry Lane. The proposed project would include excavation for storm sewer, installation of curb inlets, curb and gutter replacement, asphalt and landscape restoration.

The materials and services required for Public Works projects from May 1, 2010 through April 30, 2011 were approved by the City Council on April 5, 2010. The budget estimate for the proposed project has been revised from \$33,000 to \$11,190 due to recently identified structures that will allow Staff to reduce the scope of work required. The excavation and installation of the storm sewer would be completed by staff and restoration services would be completed by the appropriate awarded vendor. Please note the scope of this project requires specific curb inlets. The proposed inlets would be purchased directly from the manufacturer, East Jordan Iron Works. See attached Project Summary cost sheet.

The proposed expenditure would be expended from the following account:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 10/11 BUDGET	PROPOSED EXPENDITURE	YEAR TO DATE TO BE EXPENDED	PROPOSED BALANCE
25-30-4376	DITCH PROJECT- D 09	\$621,000.00	\$132,465.89	\$ 132,465.89	\$488,534.11
25-30-4376	DITCH PROJECT-A10	\$488,534.11	\$110,793.65	\$243,259.54	\$377,740.46
25-30-4376	DITCH PROJECT- B10	\$377,740.46	\$78,657.75	\$321,917.29	\$299,082.71
25-30-4376	DITCH PROJECT- C10	\$299,082.71	\$172,172.79	\$494,090.08	\$126,909.92
25-30-4376	WINTERBERRY LANE PROJECT-	\$126,909.92	\$11,190.00	\$505,280.08	\$115,719.92
TOTALS		\$115,719.92	\$505,280.08	\$505,280.08	\$115,719.92

**STAFF RECOMMENDATION**

Staff recommends approval of the proposed motion. In anticipation of no July 5, 2010 meeting, this item will be placed under New Business for the June 21, 2010 City Council Meeting.

**ALTERNATE CONSIDERATION**

As directed by the Municipal Services Committee.

**DECISION MODE**

This item will be placed on the June 21, 2010 City Council agenda for formal consideration.

JOB LOCATION	1529 Winterbury Lane						
DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST	ACTUAL UNITS	FINAL COST	AWARDED VENDOR
12-INCH HDPE	200	LINEAL FT	\$ 4.39	\$ 878.00			
12-INCH BAND	4	EACH	\$ 8.14	\$ 32.56			
4-INCH HDPE PIPE WITH SOCK	0	LINEAL FT	\$ 0.30	\$ -			
12x12 GARDEN INLETS	2	EACH	\$ 50.00	\$ 100.00			
7525 EAST JORDAN INLETS	1	EACH	\$ 450.00	\$ 450.00			
BEEHIVE GRATE	1	EACH	\$ 137.00	\$ 137.00			
2 X 36 INLET	2	EACH	\$ 89.00	\$ 178.00			
CONCRETE CURB AND GUTTER	200	LINEAL FT	\$ 12.00	\$ 2,400.00			
CONCRETE DRIVEWAY	0	SQ FT	\$ 41.15	\$ -			
TOTAL LENGTH (FT)=	0		\$ 3.97				
WIDTH (FT)=	0						
AREA (SF)=	0						
CONCRETE SEALER	0		\$ 0.35	\$ -			
BITUMINOUS STREET CROSSING-SURFACE	125	SQ YD	\$ 39.55	\$ 4,943.75			
TOTAL LENGTH (FT)=	225						
WIDTH (FT)=	5						
AREA (SY)=	125						
TOP SOIL-MATERIAL	5	CUBIC YARD	\$ 13.00	\$ 65.00			
TOTAL LENGTH (FT)=	100						
WIDTH (FT)=	5						
AREA (CY)=	5						
TOP SOIL-INSTALLED	0	CUBIC YARD	\$ 25.00	\$ -			
TOTAL LENGTH (FT)=	0						
WIDTH (FT)=	0						
AREA (CY)=	0						
SOD-INSTALLED	11	SQUARE YARD	\$ 3.50	\$ 38.50			
TOTAL LENGTH (FT)=	10						
WIDTH (FT)=	10						
AREA (SF)=	100						
STONE GRADE #	11.385	TON	\$ 10.50	\$ 119.54			
TOTAL LENGTH (FT)=	100						
WIDTH (FT)=	1						
AREA (SY)=	11						
STONE GRADE CA-7	11.385	TON	\$ 15.00	\$ 170.78			
TOTAL LENGTH (FT)=	100						
WIDTH (FT)=	1						
AREA (SY)=	11						
DUMP FEES	4	PER LOAD	\$ 60.00	\$ 240.00			
TOTAL LENGTH (FT)=	185						
WIDTH (FT)=	5						
AREA (CY)=	51						
DUMP FEES-SOD CONTAMINATED SPOILS	0	PER LOAD	\$ 185.00	\$ -			
TOTAL LENGTH (FT)=	0						
WIDTH (FT)=	0						
AREA (CY)=	0						
TRUCKING	5	HOURLY	\$ 84.00	\$ 420.00			
SUB-TOTAL COST				\$ 10,173.13			
MISC-BRICK/ ADJ RINGS,MORTAR,MASTIC	\$ 1,017.31	EACH	10% of Subtotal	\$ 1,017.31			
TOTAL COST-REVISED				\$ 11,190.44			
TOTAL ESTIMATE-BUDGET				\$ -			



**AGENDA MEMO**  
**Municipal Services Committee**  
**June 21, 2010**

**ISSUE STATEMENT**

A resolution authorizing the Mayor and City Clerk to execute a contract with North Suburban Asphalt Maintenance. in an amount not to exceed \$35,000.00 for the 2010 Crack Fill Program.

**BACKGROUND/HISTORY**

The FY 10/11 Budget includes \$49,500.00 for the 2010 Crack Fill Program. Crack sealing is a routine maintenance treatment that will significantly delay roadway deterioration. The sealing material is applied into the cracks before they become too large and before the freeze-thaw cycles have an opportunity to shift the pavement and develop larger cracks (alligating). Flexible rubberized asphalt sealants bond to crack walls and move with the pavement, preventing water from entering the road base. The life of the road is extended and maintenance costs greatly reduced over time.

The scope of the program includes all cracks to be routed with a low dust mechanical router to a depth of ¾” and a width of ¾”. Upon completion of the routing, all dirt, debris, and water shall be removed from the cracks. The method of removal is completed by utilizing a blow pipe which blows compressed air from a pull behind conventional air compressor. The crack is then filled with a rubber sealant which is feathered to a width of approximately 3-inches in width. Attachment 1 is the proposed roads and field verified quantities for the program.

Sealed bids were opened on June 17, 2010 at the Darien City Hall. Staff had received 3 competitive bids for the Crack Sealing Program. Attached, please find a bid tally labeled as “Attachment 2” and below please find the results of the vendors. Staff is requesting a \$5,000.00 contingency in the event additional cracks are identified in the field.

<b>VENDOR</b>	<b>BID RESULTS</b>	<b>BID RESULTS WITH \$5,000 CONTINGENCY</b>
North Suburban Asphalt Maintenance	\$30,000.00	\$35,000.00
Rose Paving	\$86,500.00	\$91,250.00
SKC Construction	\$38,250.00	\$43,250.00

The proposed Crack Sealing Program would be funded from the following FY10-11 Budget:

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 10-11 BUDGET</b>	<b>YEAR TO DATE TO BE EXPENDED</b>	<b>PROPOSED EXPENDITURE</b>	<b>PROPOSED BALANCE</b>
25-30-4382	CRACK FILL PROGRAM	\$49,500.00	-0-	\$ 30,000.00	\$ 19,500.00
25-30-4382	CRACK FILL CONTINGENCY	\$49,500.00	\$30,000.00	\$ 5,000.00	\$ 14,500.00

2010 Crack Fill Program

June 21, 2010

Page 2

**STAFF RECOMMENDATION**

Staff recommends approval of the proposed motion. In anticipation of no July 5, 2010 meeting, this item will be placed under New Business for the June 21, 2010 City Council Meeting. The proposed vendor, North Suburban Asphalt Maintenance has provided services for the City of Darien in 2009 with satisfactory results.

**ALTERNATE CONSIDERATION**

As directed by the Municipal Services Committee.

**DECISION MODE**

This item will be placed on the June 21, 2010 agenda for formal consideration by the City Council.

## 2010 CRACK FILL/SEAL PROGRAM

Attachment 1

Street	Limits	*Length of Proposed Cracks (lineal feet)
Holly Avenue	High Road – Crest Road	1660
Peony Place	Brookbank Rd – High Rd	660
Capital Drive	Janet Ave – Elm Street	980
Ridge Road	67 <sup>th</sup> Street north to City Limits	650
71 <sup>st</sup> Street	Cass Ave – Clarendon Hills Rd	5280
Farmingdale Drive	Glen Ln – Portsmouth Dr	1840
73 <sup>rd</sup> Street	Summit Rd – Washington St	1830
Adams Street	75 <sup>th</sup> Street – Plainfield Rd	1300
79 <sup>th</sup> Street	Cass Ave – Sawyer Rd	4160
Coachmans Road	Carriage Greens Drive East	880
Gleneyre Road	Heather Lane to Coachmans Road	1100
Heather Lane	Carriage Greens Drive to Gleneyre Rd	800
Darien Woods Court	South Frontage Rd south	440
Laurel Lane	Carriage Greens Drive east	350
Farmingdale Dr (South)	75 <sup>th</sup> Street – Walnut Drive	600
Farmingdale Dr (North)	75 <sup>th</sup> Street – Walnut Drive	600
Farmingdale Drive	Walnut Drive – 79 <sup>th</sup> Street	1900
Walnut Drive	Farmingdale Drive – 942	1100
Sunrise Avenue	Janet Ave – Elm Street	980
Tennessee Ave North	67 <sup>th</sup> Street north to City Limits	480
67 <sup>th</sup> Street	Cass Ave – Clarendon Hills Rd	5280

Charleston Drive	67 <sup>th</sup> Street – Richmond Ave	1210
Easy St	Tennessee Ave west	222
Timber Lane	Darien Ln - Richmond	1760
Hickory Lane	Darien Ln – Seminole Dr	1080
Tennessee Ave	72 <sup>nd</sup> to Plainfield Rd	980
Chippewa Lane	Farmingdale Rd – Sawyer Rd	400
Glen Lane	Sawyer Road west	1150
Country Lane	Plainfield Road – 75 <sup>th</sup> Street	1200
Claremont Drive	Exner Road east to City Limits	1232
Adams Street	75 <sup>th</sup> Street north to City Limits	600
Arbour Court	73 <sup>rd</sup> Street south	340
Clemens Road	Summit Road – Exner Road	1120
Drover Court	Drover Lane	330
Gleneagles Lane	Oldfield Road north	720
Gleneagles Ln (bubble)	Gleneagles Lane	270
86 <sup>th</sup> Street	Creekside Lane west	500
Woodview Court	Creekside Lane west	360
Kearney Road	Creekside Ln north 770 feet	770
Bailey Road	Plainfield Road – North Frontage Rd	5550
Westminster Court	Bailey Road – Bailey Road	440
Pine Parkway (west)	Plainfield Road south	900
Pine Parkway (east)	Plainfield Road south	900
Captons Lane	N Frontage Rd - N Frontage Rd	900
Dawn Lane	Wilmette Dr – Mystic Trace	620



Hinswood Drive	Cass Avenue east	1100
<b>Total Feet of Crackfill</b>		<b>57,524</b>
<b>Total Pounds</b>		<b>25,000</b>

**CITY OF DARIEN PUBLIC WORKS  
1702 PLAINFIELD ROAD  
DARIEN, IL 60561**

SEALED BID: 2010 Crack Sealing/Filling Program

OPENING DATE/TIME: June 17, 2010 @ 10:00 a.m.

**Attachment 2**

ITEM	DESCRIPTION	North Suburban Asphalt Maintenance		Rose Paving		SKC Construction			
1	25,000 pounds	\$ 1.200	\$ 30,000.00	\$ 3.46	\$ 86,500.00	\$ 1.530	\$ 38,250.00	\$ -	\$ -
<b>Total</b>		<b>\$ 30,000.00</b>		<b>\$ 86,500.00</b>		<b>\$ 38,250.00</b>		<b>\$ -</b>	

ITEM	DESCRIPTION								
<b>Total</b>									

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A CONTRACT WITH NORTH SUBURBAN ASPHALT MAINTENANCE FOR THE 2010 CRACK FILL PROGRAM IN AN AMOUNT NOT TO EXCEED \$35,000.00**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:**

**SECTION 1:** The City Council of the City of Darien hereby authorizes the Mayor and City Clerk to waive all bid irregularities and execute a Contract for the 2010 Crack Fill Program between the City of Darien and North Suburban Asphalt Maintenance, relating to a crack filling program for various roadways, a copy of which is attached hereto as "Exhibit A" and is by this reference expressly incorporated herein.

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 21<sup>st</sup> day of June 2010.**

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 21<sup>st</sup> day of June 2010.**

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE F. COLEMAN, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

## Request for Quotations

Date: 6-15-2010

Company	North Suburban Asphalt Maintenance
Representative	Al Harris
Address	P.O. Box 497 Park Ridge Ill 60068
Telephone	847-696-1231
Facsimile	847-696-1314
E-Mail Address	Harris1763@Ameritech.net

- (1) Sealed bids will be received in the office of the City of Darien until 10:00 o'clock A.M. on Tuesday, June 22, 2010, for furnishing materials equipment and labor as required for the 2010 Crack Filling Program, at which time all bids will be publicly opened and read.
- (2) Sealed bids shall be submitted on the reverse side of this form and enclosed in a sealed envelope labeled as **Sealed Bid – 2010 Crack Filling Program**
- (3) The right is reserved by the City of Darien to reject any or all bids.

The effective date of these bids will be the date of the opening above. These bids will be placed on file and remain firm for 60 days.

The City reserves the right to re-advertise for new or additional bids if not satisfied with the original or revised bids on file. The original and revised bids shall remain in effect for the duration of the contract upon City Council approval, unless terminated in writing by the City to the awarded vendor.

It is understood that all materials are in compliance and approved by the Illinois Department of Transportation. The requirements of the Standard Specifications for Road and Bridge Construction adopted by the Department shall govern insofar as they apply.

The quantities of material shown are for information only. They represent the best known estimate of material needed. The actual quantities purchased may be increased or decreased by any amount subject to any maximum quantities specified by the supplier. Submitted bids with limits or conditions shall be rejected.

Bidders will be required to certify that for all Work to be performed pursuant to the Contract Documents, at least the prevailing rate of wages as found and determined by the State of Illinois will be paid to all workers and employees working on the Project.

All bids shall be accompanied by a bid deposit of 5% of the total bid amount. Bid deposits shall be in the form of a certified check, a bank cashier's check drawn on a responsible bank doing business in the United States and shall be made payable to the City of Darien, or bid bond.

The bid deposit of all except the three lowest bidders on each contract will be returned within twenty (20) calendar days after the opening of the bids. The remaining bid deposits on each contract will be returned, with the exception of the accepted Bidder, after the contract is awarded. The bid deposit of the accepted Bidder will be returned after acceptance by the City of satisfactory performance bond where such bond is required or completion of contract where no performance bond is required.

MATERIALS SUMMARY			
Item	Approximate Quantity	Unit Price	Amount
Crack Routing & Filling	25,000 pounds	\$ 1.20	\$ 30,000
Total Cost			\$ 30,000.00

The undersigned agrees to furnish any or all of the above materials upon which prices are bid at the above bid unit prices subject to the following conditions.

(1) It is understood and agreed that the current Standard Specifications for Road and Bridge Construction adopted by the Department of Transportation shall govern insofar as they may be applied and insofar as they do not conflict with the special provisions and supplemental specifications attached hereto.

(2) It is understood that quantities listed are approximate only and that they may be increased or decreased as needed to promptly complete the work at the above unit price bid.

(3) Delivery in total or partial shipments as ordered shall be made within the time specified in the special provisions or by the terms of acceptance at the point and in the manner specified in the "MATERIAL QUOTATIONS". If delivery on the job site is specified, it shall mean any place or places on the road designated by the awarding authority or its authorized representative.

(4) The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid-rotating.

Bidder North Suburban Asphalt Maintenance

By Al Harris

Address P.O. Box 497 Park Ridge Lakes

Title President

Telephone Office 847-696-1231

Fax 847-696-1314

E-mail Harris1763@Ameritech.net

Accepted By: Al Harris President

Date: 6-14-2010

Date: \_\_\_\_\_

# Contract

1. THIS AGREEMENT, made and concluded the \_\_\_\_\_ day of \_\_\_\_\_ between the City of Darien acting by and through its City Council known as the party of the first part, and \_\_\_\_\_ his/their executors, administrators, successors or assigns, know as the party of the second part.

2. Witnesseth: That for and inconsideration of the payments and agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, the party of the second part agrees with said party of the first part as his/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the Engineer under it.

3. And it is also understood and agreed that the Notice to Contractors, Special Provisions and Proposal hereto attached are essential documents of this contract and are a part hereof.

4. IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

Attest:

\_\_\_\_\_  
City Clerk

(Seal)

The \_\_\_\_\_ of \_\_\_\_\_

By \_\_\_\_\_

Mayor

*(If a Corporation)*

Corporate Name \_\_\_\_\_

By \_\_\_\_\_

President

Party of the Second Part

*(If a Co-Partnership)*

Attest:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Partners doing Business under the firm name of

\_\_\_\_\_  
Party of the Second Part

*(If an individual)*

\_\_\_\_\_  
Party of the Second Part

## 2010 CRACK SEAL PROGRAM

Street	Limits	*Length of Proposed Cracks (lineal feet)
Holly Avenue	High Road – Crest Road	1660
Peony Place	Brookbank Rd – High Rd	660
Capital Drive	Janet Ave – Elm Street	980
Ridge Road	67 <sup>th</sup> Street north to City Limits	650
71 <sup>st</sup> Street	Cass Ave – Clarendon Hills Rd	5280
Farmingdale Drive	Glen Ln – Portsmouth Dr	1840
73 <sup>rd</sup> Street	Summit Rd – Washington St	1830
Adams Street	75 <sup>th</sup> Street – Plainfield Rd	1300
79 <sup>th</sup> Street	Cass Ave – Sawyer Rd	4160
Coachmans Road	Carriage Greens Drive East	880
Gleneyre Road	Heather Lane to Coachmans Road	1100
Heather Lane	Carriage Greens Drive to Gleneyre Rd	800
Darien Woods Court	South Frontage Rd south	440
Laurel Lane	Carriage Greens Drive east	350
Farmingdale Dr (South)	75 <sup>th</sup> Street – Walnut Drive	600
Farmingdale Dr (North)	75 <sup>th</sup> Street – Walnut Drive	600
Farmingdale Drive	Walnut Drive – 79 <sup>th</sup> Street	1900
Walnut Drive	Farmingdale Drive – 942	1100
Sunrise Avenue	Janet Ave – Elm Street	980
Tennessee Ave North	67 <sup>th</sup> Street north to City Limits	480
67 <sup>th</sup> Street	Cass Ave – Clarendon Hills Rd	5280



Charleston Drive	67 <sup>th</sup> Street – Richmond Ave	1210
Easy St	Tennessee Ave west	222
Timber Lane	Darien Ln - Richmond	1760
Hickory Lane	Darien Ln – Seminole Dr	1080
Tennessee Ave	72 <sup>nd</sup> to Plainfield Rd	980
Chippewa Lane	Farmingdale Rd – Sawyer Rd	400
Glen Lane	Sawyer Road west	1150
Country Lane	Plainfield Road – 75 <sup>th</sup> Street	1200
Claremont Drive	Exner Road east to City Limits	1232
Adams Street	75 <sup>th</sup> Street north to City Limits	600
Arbour Court	73 <sup>rd</sup> Street south	340
Clemens Road	Summit Road – Exner Road	1120
Drover Court	Drover Lane	330
Gleneagles Lane	Oldfield Road north	720
Gleneagles Ln (bubble)	Gleneagles Lane	270
86 <sup>th</sup> Street	Creekside Lane west	500
Woodview Court	Creekside Lane west	360
Kearney Road	Creekside Ln north 770 feet	770
Bailey Road	Plainfield Road – North Frontage Rd	5550
Westminster Court	Bailey Road – Bailey Road	440
Pine Parkway (west)	Plainfield Road south	900
Pine Parkway (east)	Plainfield Road south	900
Captons Lane	N Frontage Rd - N Frontage Rd	900
Dawn Lane	Wilmette Dr – Mystic Trace	620

Hinswood Drive	Cass Avenue east	1100
<b>Total Feet of Crackfill</b>		<b>57524</b>
<b>Total Pounds</b>		

**SCHEDULE A**

**MINUTES  
CITY OF DARIEN  
MUNICIPAL SERVICES COMMITTEE MEETING  
May 24, 2010**

**PRESENT:** Alderman John Galan, Alderman Ted Schauer, Dan Gombac-Director, Michael Griffith – Senior Planner, Dan Salvato-Public Works, Michael Coren – City Treasurer -Elizabeth Lahey-Secretary

**ABSENT:** Alderman Joseph Marchese

Acting Chairperson Galan called the Municipal Services Committee Meeting to order at 5:34 p.m. at City Hall - City Council Chambers, Darien, Illinois and declared a quorum present.

**2010 CITY PROJECT TOUR**

Members present departed for the project tour. Mr. Dan Gombac, Director reported that the tour was to view various current and future construction projects.

**Beller Drive**

Mr. Gombac reported that the purpose of viewing Beller Drive is to see the blending of the streets and how it fits into the overall plan. He stated this construction is one mile of road and costs approximately \$245,000. He noted the new sidewalks and curbs and also stated that residents were all informed to participate in the concrete program. There were residents that participated in the concrete program. He also noted that some of the trees were beginning to crop into the street.

Alderman Schauer questioned the cost for an apron and also the cost of tree trimming.

Mr. Gombac reported that than apron costs \$800-\$1,000. He stated that the tree trimming program costs the City \$130,000.

Alderman Galan questioned if the sidewalks were ADA compliant.

Mr. Gombac stated that the City completed all ADA issues four years ago.

**7702 Gail**

Mr. Dan Gombac reported on the condition of the ditches.

Mr. Rick Klepacz, 7706 Gail and Ms. Kathy Kukeck of 7702 Gail were present. Mr. Klepacz stated that after a heavy rain storm that the streets were covered with water and the ditches are overwhelmed and functioning properly.

Alderman Halil Avci joined the tour at 6:00 p.m.

Mr. Gombac reported that Gail Avenue streets were completed in 2002. He noted the deterioration of the roadway edges because of the water.

#### **7721 Linden**

Mr. Dan Gombac noted the resurfacing of Linden. He reported that the ditches were completed last year.

Ms. Lillian Rokita, 7726 Linden, was extremely happy with the improvements. She stated that prior to the construction she would have water all the time. Ms. Rokita stated that since the construction she has not seen any water.

#### **7309 Brookbank**

Mr. Dan Gombac reported that Brookbank is a work in progress. Mr. Gombac reviewed the various stages of completion.

#### **7306 Evans**

Mr. Dan Gombac reported that the City had to maintain the existing invert elevations to the area being within a flood zone. Mr. Gombac reviewed the various stages of completion.

Mr. Jim Lapat, 7310 Evans resident was present. He questioned if the City could address widening the street at the same time.

#### **Eleanor**

The tour stopped at Eleanor and Mr. Gombac reported that the City had a buyout with the County and that the lots on Eleanor can be utilized for water retention. Mr. Gombac informed the Committee that the creek bed was a vital project for the conveyance of storm water for the subdivision.

Alderman Galan stated that the City spent \$200,000 to fix the water problem in the area. He stated that because of this much of the water in the area went away in Marion Hills.

#### **7310 Western Avenue**

Mr. Dan Gombac reported that there was not enough pitch for the ditches to drain open ditch. The scope of work entailed doubling the quantities of pipe and pipe installation. He stated that the Western Avenue Project will go into the contingency fund for the project. The revised projected estimate should be within the approved budget. Mr. Gombac stated that the balance should be between the grading time and required fill that would need to be hauled out.

#### **Richmond**

Mr. Dan Gombac reviewed the current negative condition of the drainage and provided an overview of the proposed work. He stated that Richmond is on the schedule for paving next year.

At 7:20 p.m. the tour ended. A five minute recess was announced and the meeting reconvened at 7:30 p.m. in the Council Chambers.

#### **NEW BUSINESS**

**A. Ordinance – Variation – 451 Plainfield Road, Sportsplex**

Mr. Michael Griffith, Senior Planner reported that this is a variation request to construct a 100-foot tall tower where the Zoning Ordinance limits the height to be 60 feet. He reported that the PZC held a public hearing and recommended approval.

Mr. Griffith reported that the engineering issues were addressed. He stated that the tower will be located northeast of the parking lot behind the berm. He further stated that shelter will be screened from Plainfield Road. Mr. Griffith reported that the proposal is for a stealth tower identical to the 75<sup>th</sup> Street tower but with only one flagpole.

Mr. Griffith reported that there were no residents at the public hearing and no telephone calls.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Galan that based upon the submitted petition and the information presented, the request associated with PZC 2010-04 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend approval of the petition as presented subject to the following:**

- 1. Landscape screening to be adjusted to provide screening for nearby residential properties to the northwest and east.**
- 2. The flag display is to comply with the Federal flag code.**
- 3. Any lighting of the tower should minimize light pollution and not create glare onto adjacent properties or on Plainfield Road.**
- 4. Comments in the letter from Dan Lynch, PE, Christopher B. Burke Engineering, Ltd., to be addressed.**

**Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.**

Acting Chairperson Galan announced that this would be forwarded to the City Council on Monday, June 7, 2010.

At 7:30 p.m. Mr. Michael Griffith left the meeting.

**B. Resolution – Purchase One New 2011 Ford F-250 Pick Up, Replace Unit 400**

Mr. Dan Gombac, Director reported that this purchase is for one new 2011 Ford F-250 Super Duty Pick Up from Morrow Brothers Ford, Inc. in the amount of \$31,329.00. The proposed truck is through the State of Illinois Joint Purchasing Program. He stated that the Committee received a breakdown of repair cost details.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Galan to authorize the purchase of one new 2011 Ford F-250 Super Duty Pick Up from Morrow Brothers Ford, Inc. in the amount of \$31,329.00.**

**Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.**

**C. Resolution – Purchase One New 2011 Ford F-250 Pick Up, Replace Unit 403**

Mr. Dan Gombac, Director reported that this truck will replace the truck for Mr. Kris Throm in Public Works. The proposed truck is through the State of Illinois Joint Purchasing Program. Mr. Gombac reported that this resolution authorizes the purchase of one new 2011 Ford F-250 Super Duty Pick Up from Morrow Brothers Ford, Inc. in the amount of \$27,799.00

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Galan to authorize the purchase of one new 2011 Ford F-250 Super Duty Pick Up from Morrow Brothers Ford, Inc. in the amount of \$27,799.00.**

**Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.**

**D. Resolution – Tree Removal and Stump Grinding**

Mr. Dan Gombac, Director stated this is a resolution to accept a proposal from D. Ryan Tree & Landscape LLC for hazardous tree removals and stump grinding at a per unit cost not to exceed \$10,000.

Mr. Gombac reported that the City Council only approved funds for hazardous tree removals and stump grindings. He reported to date that there are 8 trees that require immediate removal of which staff does not have the equipment. He further reported that a hazard is defined as a tree with extensive decay or dead limbs posing a potential hazard to life or property.

Alderman Schauer asked how many trees need to be removed.

Mr. Gombac stated that there are approximately 50 trees that will require removal but have not been deemed to be hazardous at this time.

**Alderman Schauer made a motion and it was seconded by Alderman Galan to accept a proposal from D. Ryan Tree & Landscape LLC. For hazardous tree removals and stump grinding at a per unit cost not to exceed \$10,000.**

**Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.**

**E. Resolution - 2010 Water Sampling Schedule**

Mr. Dan Gombac – Director presented the staff report. He reported that the EPA recently submitted to the City of Darien the 2010 Community Water Supply testing and schedule. Mr. Gombac stated that this is mandatory testing.

Mr. Gombac stated that the City customarily utilized the services of the State but that a lower quote was received. He stated that this resolution authorizes the Mayor to contract with Enviro-Test Laboratories for the 2010 Chemical/Radiological/LT2 Water Sampling Program.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Galan to contract with Enviro-Test Laboratories for the 2010 Chemical/Radiological/LT2 Water Sampling Program.**

**Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.**

**F. Request – Install a Street Light at Brookbank Road and Holly Avenue**

Mr. Dan Gombac, Director reported that the City Budget does not allow for additional street lights. He reported that the City received a petition requesting the City purchase and installation of one street light to provide for security and motorist safety lighting for a residential area in the roadway.

Acting Chairperson Galan stated that there was some opposition from residents and one assumed that the glare would be a concern. He stated that he met with residents and that the light is necessary because there are safety concerns along the curve in the road.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Galan to approve a request to install one street light at Brookbank Road and Holly Avenue in an amount not to exceed \$4,495.00 charging the contingency fund and pending the Administrative Finance Committee Meeting.**

**Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.**

**G. Resolution – Illinois Department of Transportation authorizing the expenditure of Motor Fuel Tax funds**

Mr. Dan Gombac, Director reported that the Motor Fuel Tax Funds are used for expenditures related to various street maintenance functions. He stated that the funding provides for expenditures such as salaries, the purchase of rock salt, cold and hot bituminous surface mixes, storm sewer related items, various aggregate materials and road striping. Mr. Gombac stated that because these funds are utilized, the City Council is required to adopt a resolution authorizing the expenditure of the proposed funding related to the general maintenance items.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Galan to authorize an Illinois Department of Transportation Resolution authorizing the expenditure of Motor Fuel Tax funds for the 2010 General Maintenance times in the amount of \$533,043.90 for a period from May 1, 2010 through April 30, 2011.**

**Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.**

**H. Minutes – April 26, 2010 Municipal Services Committee**

**Alderman Schauer made a motion and it was seconded by Alderman Galan to approve the April 26, 2010 Municipal Services Committee Meeting Minutes contingent on Alderman Marchese's approval.**

**Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Marchese was not present.**

**DIRECTOR'S REPORT**

**A. Emerald Ash Borer information update**

Mr. Dan Gombac, Director reported that the City of Darien has not identified any parkway trees that would indicate the presence of the Emerald Ash Borer. He stated that staff has provided an action plan if the EAB is identified.

Mr. Gombac reported that staff does not feel that insecticides would be in the best interest of the City and that staff will continue to monitor the Ash Trees for EAB.

Alderman Galan suggested limiting firewood into Darien.

Mr. Gombac stated that vendors are aware that Ash should not be transported for firewood.

Alderman Galan suggested placing a small article in the City newsletter.

**B. Recreational Vehicle compliance status update**

Acting Chairperson Galan stated that there was a lot of emotion regarding the recreational vehicle compliance. He stated that he asked staff to provide a report on the violations. Acting Chairperson Galan stated that he was surprised that there were 32 reported violations and that 23 were in compliance and 9 trying with 3 tickets issued.

Acting Chairperson Galan stated that there were comments at the City Council meeting regarding revisiting the Ordinance and possibly tightening it up. He stated that the numbers do not support doing this and that the Ordinance is working. He further stated that there are 700 - 800 residents that own recreational vehicles in Darien.

Mr. Gombac stated that he would prepare an update on recreational vehicles quarterly.



**C. Backup Potable Water Supply**

Mr. Dan Gombac, Director provided the Committee with an updated memo. He reported that the memo was prompted by an inquiry from Alderman Poteraske asking if the City has an adequate water back-up supply. He reported that staff feels that Darien has an adequate supply of water but that a hydraulic analysis to determine whether an adequate supply of well water could be provided.

Alderman Galan suggested entertaining this item through the Administrative Finance Committee for funding.

**D. Wood Chip delivery update**

Mr. Dan Gombac, Director reported that the City received the tub grinding bill. He stated that the City has presently sold \$1,140. He stated that staff will continue to monitor and that adjustments for cost may need to be made.

Acting Chairperson Galan stated that he would like to see how much is collected and look at this monthly.

Alderman Schauer asked how many residents were on the waiting list.

Mr. Gombac reported that there were 5 on the waiting list. He stated that it is hard to tell how many more there will be.

Acting Chairperson Galan suggested advertising when there is a build up in the City Newsletter.

**E. Draft Public Works Schedule/Project List**

Mr. Dan Gombac, Director provided the Committee with a "Project Road Map" which provides a "how to" list. He stated that staff has been working on this for the last couple of years and that he would like to place this on the Administrative report for the Council Members.

Acting Chairperson Galan stated that he would like to add "historic hours" to the list.

Mr. Gombac stated that he already has a working report on hours which will be ready in October.

**F. Road Program Catalog Update**

Mr. Dan Gombac, Director provided the Committee with the Road Catalog. He stated that the foreman provides the eyes of the field evaluation process. Mr. Gombac reported that the update provides an explanation of defective road conditions which are the assigned points. The catalogue also includes a summary sheet that includes proposed lane miles of roads and associated costs. He asked the Committee to review and provide comments.

**G. Other**

Mr. Dan Gombac, Director reported that the City approved a Resolution on April 5, 2010 for the removal and replacement of bituminous aprons and road patches for various Public Works projects for a period of May 1, 2010 through April 30, 2011 to A& J Scott Construction Inc.

Mr. Gombac reported that during the last several weeks the schedule has not been maintained and that the A&J has not been responsive. He stated that Mr. Abraham, owner of A&J returned his call and stated that they would be working immediately following the conversation.

Mr. Gombac stated that staff recommends that the next incident of no-show that staff proceed to utilize the services of BV Santiago Construction, the second competitive quote on file. He stated that the owner of BV Santiago Construction has agreed to the unit pricing as awarded to A&J Scott Construction. The City Attorney concurs with the recommendation.

Alderman Schauer asked if this was the first year using A&J Scott Construction Inc.

Mr. Gombac stated that this was the first contract and it is for approximately \$300,000. He stated that if ended the City would owe them \$75,000.

Acting Chairperson Galan stated that he was concerned since there is a schedule to keep.

### **NEXT MEETING**

Acting Chairperson Galan announced that the next scheduled meeting will be held on Monday, June 28, 2010 at 6:30 p.m.

### **ADJOURNMENT**

**There being no other business before the Committee, Alderman Schauer made a motion and it was seconded by Alderman Galan to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 8:30 p.m.**

**RESPECTFULLY SUBMITTED:**

**APPROVED:**

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**Elizabeth Lahey**  
Secretary

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**John Galan**  
Acting Chairperson

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**Joseph Marchese**  
Alderman

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**Ted Schauer**  
Alderman