

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE
March 25, 2013**

PRESENT: Joseph Marchese – Chairperson, Alderman Ted Schauer, Dan Gombac – Director, Elizabeth Lahey-Secretary

ABSENT: Alderman Halil Avci, Michael Griffith, Senior Planner

ESTABLISH QUORUM

Chairperson Marchese called the meeting to order at 6:30 p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present,

NEW BUSINESS

A. 8190 Cass Avenue – Petitioner requests a special use to establish a medic clinic within the O Office zoning district.

Mr. Dan Gombac, Director reported that the petitioner requests a special use in order to establish a medical clinic. He reported that both office and medical uses require the same amount of parking and that staff does not anticipate that parking will be an issue.

Alderman Schauer questioned hazardous disposal.

Mr. Gombac reported that the petitioner is required to have medical waste disposal per the State regulations.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Marchese that based upon the submitted petition and the information presented, the request associated with PZC 2013-01 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend approval of the petition as presented.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

Chairperson Marchese announced that this would be forwarded to the City Council and placed on the Consent Agenda.

B. Discussion – Maximum permitted fence height along residential properties adjacent to Route 83, Cass Avenue, Plainfield Road and 75th Street.

Mr. Dan Gombac, Director reported that staff received an email from a resident regarding an 8 foot high fence along Cass Avenue. He reported that this discussion provides for an ordinance allowing residents to have up to an 8 ft. high fence along County and State roadways. He further reported that if approved, a public hearing will be required.

Chairperson Marchese asked if a resident can choose landscaping instead.

Mr. Gombac reported that landscaping is allowed but limited in a lot of areas because of underground utilities. He stated that residents can also continue to have the opportunity to install shorter fence if desired. The proposed ordinance to allow 8 foot fences along 75th Street, Cass Ave, Plainfield Road and Route 83 would allow residents more privacy, less noise and in some instances less glare into their residences.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Marchese to approve the maximum permitted fence height along residential properties adjacent to Route 83, Cass Avenue, Plainfield Road and 75th Street.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

C. Resolution – Authorizing the City to add quantities to the proposed current contract for Suburban Concrete Inc. for the removal and replacement of concrete aprons required for apron restoration as required for various capital and storm water projects for a period of May 1, 2013 through April 30, 2014.

Mr. Dan Gombac, Director reported that during the year the department removes and replaces various storm sewers and culvert pipes across driveway aprons and roadways for various projects. He reported this proposal adds quantities to the proposed current contract for Suburban Concrete Inc. from May 1, 2013 through April 30, 2014. Mr. Gombac reported that the total estimated costs are approximately \$50,000.00.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Marchese to authorize the City to add quantities to the proposed current contract for Suburban Concrete Inc. for the removal and replacement of concrete aprons required for apron restoration as required for various capital and storm water projects for a period of May 1, 2013 through April 30, 2014.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

D. Resolution – Accepting a proposal from Rainbow Tree Care Scientific for the Treeage Insecticide, Supplies, Equipment and a Contingency at a cost not to exceed \$152,211.65 for the Emerald Ash Borer treatment of Ash trees located within the City parkways.

Mr. Dan Gombac, Director reported that this is a result of many discussions regarding the Emerald Ash Borer Treatment. He reported that there are approximately 2,600 Ash trees that would be treated under this program. Mr. Gombac reported that the Committee received a copy of the schedule which includes year one of a proposed three cycle system. He reported that trees will only be removed if they are identified with EAB.

Mr. Gombac reported that staff is putting together a flyer to inform residents prior to the treatment. Staff will also be providing updates to the Committee on a quarterly basis.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Marchese to accept a proposal from Rainbow Tree Care Scientific for the Treeage Insecticide, Supplies, Equipment and a Contingency at a cost not to exceed \$152,211.65 for the Emerald Ash Borer treatment of Ash trees located within the City parkways.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

E. Resolution –Accepting a proposal from East Jordan Iron Works for the East Jordan fire hydrant repair parts as required for a period of May 1, 2013 through April 30, 2014.

Mr. Dan Gombac, Director reported that during the year the department requires the use of manufacturer specified fire hydrant repair parts for fire hydrant repairs.

There was no one in the audience wishing to present public comment.

F. Resolution – Accepting a proposal from Underground Pipe and Valve Inc. for the Clow Eddy fire hydrant repair parts as required for a period of May 1, 2013 through April 30, 2014.

Mr. Dan Gombac, Director reported that during the year the department requires the use of manufacturer specified fire hydrant repair parts for fire hydrant repairs. He reported that the repair parts would not exceed \$6,000.00.

There was no one in the audience wishing to present public comment.

G. Resolution – Accepting a proposal from HD Supply Waterworks Inc. for the US Pipe fire hydrant repair parts as required for a period of May 1, 2013 through April 30, 2014.

Mr. Dan Gombac, Director reported that during the year the department requires the use of manufacturer specified fire hydrant repair parts for fire hydrant repairs. He reported that the repair parts would not exceed \$8,000.00.

There was no one in the audience wishing to present public comment.

H. Resolution – Accepting a proposal from HD Supply Waterworks Inc. for the Mueller Super Centurion fire hydrant repair parts as required for a period of May 1, 2013 through April 20, 2014.

Mr. Dan Gombac, Director reported that during the year the department requires the use of manufacturer specified fire hydrant repair parts for fire hydrant repairs. He reported that the repair parts would not exceed \$5,000.00.

There was no one in the audience wishing to present public comment.

I. Resolution – Accepting a proposal from HD Supply Waterworks Inc. and Ziebell Water Service Products Inc. for the Traverse City fire hydrant repair parts as required for a period of May 1, 2013 through April 30, 2014.

Mr. Dan Gombac, Director reported that during the year the department requires the use of manufacturer specified fire hydrant repair parts for fire hydrant repairs. He reported that the repair parts would not exceed \$8,000.00.

There was no one in the audience wishing to present public comment.

J. Resolution – Accepting a proposal from HD Supply Waterworks Inc. and Ziebell Water Service Products Inc. for the Waterous Pacer fire hydrant repair parts as required for a period of May 1, 2013 through April 30, 2014.

Mr. Dan Gombac, Director reported that during the year the department requires the use of manufacturer specified fire hydrant repair parts for fire hydrant repairs. He reported that the repair parts would not exceed \$8,000.00.

There was no one in the audience wishing to present public comment.

K. Resolution – Accepting a proposal from HD Supply Waterworks Inc. for Smith and Blair Stainless Steel Water Main Repair Clamps for the maintenance of the water system for a period of May 1, 2013 through April 30, 2014.

Mr. Dan Gombac, Director reported that during the year the department requires the use of water main repair clamps to repair water main breaks throughout the City. He reported that the total estimated costs for the water main repair clamps would not exceed \$15,000.00.

There was no one in the audience wishing to present public comment.

L. Resolution – Accepting a proposal from Ziebell Water Service for Mueller Brand brass fittings for the maintenance of the water system for a period of May 1, 2013 through April 30, 2014.

Mr. Dan Gombac, Director reported that during the year the department requires the use of water main brass fittings to repair water system related items throughout the City. He reported that total estimated costs for the water main repair clamps would not exceed \$8,000.00.

There was no one in the audience wishing to present public comment.

M. Resolution – Accepting a proposal from HD Supply Inc. for valves, buffalo boxes, (b-boxes), and certain couplings for the maintenance of the water system for period

Mr. Dan Gombac, Director reported that during the year the department requires the use of water main brass fittings to repair water system related items throughout the City. He reported that total estimated costs for the water main repair clamps would not exceed \$10,000.00.

There was no one in the audience wishing to present public comment.

N. Resolution – Accepting a proposal from Water Products Inc. for Hymax 2-12 inch Couplings for the maintenance of the water system for a period of May 1, 2013 through April 30, 2014.

Mr. Dan Gombac, Director reported that during the year the department requires the use of certain couplings as related to the water system throughout the City. He reported that the total estimated cost for the water main repair clamps would not exceed \$5,000.

There was no one in the audience wishing to present public comment.

O. Resolution – Accepting a proposal from Ziebell Inc., for Mega Lug and Cut In Sleeve Assemblies for the maintenance of the water system for a period of May 1, 2013 through April 30, 2014.

Mr. Dan Gombac, Director reported that during the year the department requires the use of connectors and fittings as related to the repair of water mains throughout the City. He reported that the total estimated costs for the water main repair clamps would not exceed \$6,000.00.

There was no one in the audience wishing to present public comment.

P. Resolution – Accepting a proposal from Underground Pipe and Valve for Solid Sleeve Assemblies for the maintenance of the water system for period of May 1, 2013 through April 30, 2014.

Mr. Dan Gombac, Director reported that during the year the department requires the use of solid sleeves for water main projects and buffalo box accessories for water service repairs throughout the City. He reported that the total estimated costs for the water main repair clamps would not exceed \$6,000.00.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Marchese to approve items E-P of the March 25, 2013 Municipal Services Committee Agenda.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

Q. Resolution – Accepting a proposal from Chicago Bridge and Iron for the urgent repairs of the Water Standpipe at 67th & Wilmette Avenue and the Water Spheroid at 8600 Lemont Road in an amount not to exceed \$83,800.00.

Mr. Dan Gombac, Director reported that the City Council discussed the repairs during the budget meetings. He reported on the details of the repairs which include fixing the roof and removing and replacing the vent system. In addition Mr. Gombac reported that the proposal also includes the removal and replacement of the Lemont Rd vent. Staff has submitted a claim to the City's insurance carrier and are waiting for the disposition regarding coverage.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Marchese to approve A RESOLUTION ACCEPTING A PROPOSAL FROM CHICAGO BRIDGE AND IRON FOR THE URGENT REPAIRS OF THE WATER STANDPIPE TANK AT 67TH AND WILMETTE AVENUE AND THE WATER SPHEROID AT 8600 LEMONT ROAD IN AN AMOUNT NOT TO EXCEED \$83,800.00.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

R. Ordinance – Prevailing Wage 2013

Mr. Dan Gombac, Director reported that the prevailing wage ordinance is mandated by the State on a yearly basis stating that the City of Darien calls out for prevailing wage for public works as required.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Marchese to approved AN ORDINANCE OF THE CITY OF DARIEN, DUPAGE COUNTY, ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMEN, AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID CITY.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

S. Motion – Implement a Mission Statement for Economic Development

Mr. Dan Gombac, Director reported that after direction from the Committee that staff put together an economic development statement into the mission statement.

Chairperson Marchese stated that he would like to see a statement that the City is working with outside agencies to bring economic development to Darien. He stated that the statement is too general for the City Council.

Mr. Gombac reported that staff revisited all the options and that this statement covers everything that the City Council strives for.

Alderman Schauer stated that the statement reflects that the City is open for business and the City is business friendly.

Chairperson Marchese suggested discussing the development of the City owned property by the City with the City Council.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion, and it was seconded by Alderman Schauer to approve the Economic Development Mission Statement as presented.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

T. Motion – Approval of Fleet Replacement Policy

Mr. Dan Gombac, Director reported that at the February Committee Meeting the Committee discussed with staff the implementation of the Fleet Replacement Policy and to move forward with a final policy. He reported that he answered all of Alderman Avci's unanswered questions. He further reported that the goal is to put together a cohesive catalog and have the Committee look at it once per year. Mr. Gombac further discussed with the committee that the policy will review options to refurbishing vehicles, purchasing demo's or new pending the application and the City Mechanic's recommendation.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion, and it was seconded by Alderman Schauer to approve the Fleet Replacement Policy as presented.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

U. Minutes – Approval of the February 25, 2013 Municipal Services Committee Regular Meeting Minutes.

Alderman Schauer made a motion, and it was seconded by Alderman Marchese to approve the February 25, 2013 Municipal Services Committee Regular Meeting Minutes.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

DIRECTOR'S REPORT

Mr. Dan Gombac, Director reported that staff requested quotes for the private property treatment of the Ash Borer and received good pricing. The recommended vendor is Tree and Turf Professionals and City Staff is forwarding the information to residents through its media portals.

NEXT SCHEDULED MEETING

Chairperson Marchese announced that the next regularly scheduled meeting is Monday, April 22, 2013 at 6:30 p.m.

ADJOURNMENT

With no further business before the Committee, Alderman Schauer made a motion and it was seconded by Alderman Marchese to adjourn. Upon voice vote, **THE MOTION CARRIED** unanimously and the meeting adjourned at 7:55 p.m.

RESPECTFULLY SUBMITTED:

Elizabeth Lahey
Secretary

Joseph Marchese
Chairman

ABSENT

Halil Avci
Alderman

Ted Schauer
Alderman