

**MINUTES  
CITY OF DARIEN  
MUNICIPAL SERVICES COMMITTEE MEETING  
February 22, 2021**

**PRESENT:** Alderman Thomas Belczak -Chairman, Alderman Eric Gustafson,  
Alderman Joseph Kenny, Mayor Joe Marchese, Dan Gombac – Director,  
Elizabeth Lahey - Secretary

**ABSENT:** None

**ESTABLISH QUORUM**

Chairperson Thomas Belczak called the meeting to order at 7:00 p.m. This was a Zoom call and City Staff was present at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

**OLD BUSINESS**

**a. Resolution – Approving the services for a Code Enforcement Officer**

Mr. Dan Gombac, Director reported that the Committee received the resume for the Code Enforcement Officer. He reported that a matrix of the adjacent communities was also provided and hiring a Code Enforcement Officer is moving in the right direction. He further reported that this position is meant to be proactive and that the officer will work with the community.

There was no one in audience wishing to present public comment.

**Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to approve a Resolution approving the services for Code Enforcement Officer.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**NEW BUSINESS**

**a. Resolution - Authorizing the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. for the professional design services related to the Construction Layout Services for the geometrical reconfiguration of 67th Street-adjacent to the western leg of Clarendon Hills Road in an amount not to exceed \$5,000.**

Mr. Dan Gombac, Director reported that this is for the professional services of Christopher B. Burke Engineering, Ltd. He reported that staff does not have the capability of performing the work.

**Alderman Gustafson made a motion, and it was seconded by Alderman Kenny to approve a Resolution authorizing the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. for the professional design services related to the Construction Layout Services for the geometrical reconfiguration of 67th Street-**

**adjacent to the western leg of Clarendon Hills Road in an amount not to exceed \$5,000.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**b. Resolution - Illinois Department of Transportation authorizing the expenditure of Motor Fuel Tax Funds.**

Mr. Dan Gombac, Director reported that the City of Darien utilizes Motor Fuel Tax Funds (MFT) for expenditures related to various street maintenance functions. He reported that the funding provides for expenditures for such items as salaries, the purchase of rock salt, cold and hot bituminous surface mixes, and storm sewer related items, various aggregate materials, and road striping.

Mr. Gombac reported that because MFT funds are utilized, the City Council is required to adopt a resolution authorizing the expenditure of the proposed funding related to the general maintenance items.

There was no one in the audience wishing to present public comment.

**Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to approve a Resolution - Illinois Department of Transportation authorizing the expenditure of Motor Fuel Tax Funds.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**c. Resolution - Illinois Department of Transportation authorizing the expenditure of Rebuild Illinois Bonds Program funds.**

Mr. Dan Gombac, Director reported that in June 2019 Governor Pritzker signed Rebuild Illinois (RBI) Capital Plan to fund transportation projects and improvements, along with many other investments. He reported that is a grant made from bond sale proceeds that must be deposited and tracked separately as RBI spends.

Mr. Gombac reported that the money received may be over a million dollars to be spent within the year. He reported that there are criteria on how the funds are used.

There was no one in the audience wishing to present public comment.

**Alderman Gustafson made a motion, and it was seconded by Alderman Kenny to approve a Resolution - Illinois Department of Transportation authorizing the expenditure of Rebuild Illinois Bonds Program funds.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**d. Resolution – Approval allowing the City of Darien to perform maintenance and emergency work on City owned infrastructure on State of Illinois Highway System, for a period May 1, 2021 through April 30, 2023.**

Mr. Dan Gombac, Director reported that the Illinois Department of Transportation mandates that a surety bond is secured for construction activity on all state-owned highways which also includes Frontage Roads. He reported that the City owns and maintains infrastructure on sections of the Frontage Roads such as watermains, sidewalks and limited storm sewers. He further reported that the Resolution allows the City to perform construction maintenance activities without the need of a surety bond through said resolution.

Mr. Gombac reported that the City will continue to be required to submit permits for maintenance or emergency repairs of City owned infrastructure.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion, and it was seconded by Alderman Gustafson to approve a Resolution allowing the City of Darien to perform maintenance and emergency work on City owned infrastructure on State of Illinois Highway System, for a period May 1, 2021 through April 30, 2023.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

- e. Resolution - Accepting the unit price proposal for analytical soil testing fees from Clean Soils Consulting, LLC at the proposed unit prices waste for a period of May 1, 2021 through April 30, 2022.**

Mr. Dan Gombac, Director reported that during the year, the department generates excavated materials from various Public Works projects, such as water main breaks, valve and hydrant replacements, landscape restorations and ditching projects. He reported that a law is in place requiring the EPA to propose rules to establish technical requirements and set operating standards for uncontaminated soil fill operations; and develop standards for the maximum allowable concentrations of chemical constituents in uncontaminated soil generated during construction or demolition activities and used as fill material.

Mr. Gombac reported that a new vendor was awarded the bid.

There was no one in the audience wishing to present public comment.

**Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to approve a Resolution accepting the unit price proposal for analytical soil testing fees from Clean Soils Consulting, LLC at the proposed unit prices waste for a period of May 1, 2021 through April 30, 2022.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

- f. Resolution - Preliminary approval for the purchase, removal, and installation of 33 Street Lights by Rag's Electric, Inc. within the Woodland Subdivision at a cost not to exceed \$71,200.**

Mr. Dan Gombac, Director reported that the Woodlands Subdivision was constructed in the mid to late 1980's and that the existing streetlights are approximately 36 years in age and require removal and replacement due to rust and parts that are no longer available.

He reported that the HOA President requested that the City not utilize our standard 25-foot poles consisting of concrete or aluminum and further requested to match the existing or match the streetlights installed by the HOA. He reported that staff has informed the HOA President that the City would review costs compared to the City's standards for any potential cost share.

Mr. Gombac reported that staff negotiated a 10% discount and that the pricing is good for the project.

There was no one in the audience wishing to present public comment.

**Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to approve a Resolution for preliminary approval for the purchase, removal, and installation of 33 Street Lights by Rag's Electric, Inc. within the Woodland Subdivision at a cost not to exceed \$71,200.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

- g. Resolution - Authorizing the Mayor and City Clerk to extend the Roadside Ditch Maintenance contract unit prices between the City of Darien and Scorpio Construction Corporation as it relates to the 67th Street geometrical roadway reconfiguration, 67th Street and Clarendon Hills Road, for the removal and replacement of storm sewer pipes, structures and grading in an amount not to exceed \$40,000.**

Mr. Dan Gombac, Director reported that this is the proposed project that was scheduled for last year and due to the pandemic was postponed. He reported that Scorpio Construction was the awarded vendor for the Neighborhood Ditch Projects. He further reported that staff recently reached out to Scorpio Construction and inquired whether they would honor the unit prices from the 2019 contract as it relates to the 67th Street project.

Mr. Gombac reported that Scorpio Construction Corporation has agreed to hold their unit pricing except for a mobilization cost of \$3,500 (\$1,750 equipment in and \$1,750 equipment out) and that staff agrees with the mobilization cost as a standard in the industry as it relates to mobilizing machinery and equipment.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion, and it was seconded by Alderman Kenny to approve a Resolution authorizing the Mayor and City Clerk to extend the Roadside Ditch Maintenance contract unit prices between the City of Darien and Scorpio Construction Corporation as it relates to the 67th Street geometrical roadway reconfiguration, 67th Street and Clarendon Hills Road, for the removal and replacement of storm sewer pipes, structures and grading in an amount not to exceed \$40,000.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**h. Minutes – January 25, 2021 Municipal Services Committee**

**Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of the January 25, 2021 Municipal Services Committee Meeting Minutes.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**DIRECTOR'S REPORT**

Mr. Dan Gombac, Director reported that he is hopeful that the City will receive a FEMA reimbursement from the storms. He reported that the salt inventory is adequate and that they may be slightly over budget.

**NEXT SCHEDULED MEETING**

Chairperson Belczak announced that the next meeting is scheduled for Monday, March 22, 2021.

**ADJOURNMENT**

**With no further business before the Committee, Alderman Gustafson made a motion, and it was seconded by Alderman Kenny to adjourn. Upon voice vote, THE MOTION CARRIED unanimously, and the meeting adjourned at 7:39 p.m.**

**RESPECTFULLY SUBMITTED:**

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**Thomas Belczak  
Chairman**

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**Eric Gustafson  
Alderman**

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**Joseph Kenny  
Alderman**