AGENDA Municipal Services Committee March 24, 2014 6:30 P.M. – Council Chambers

- 1. Call to Order & Roll Call
- 2. Establishment of Quorum
- 3. New Business
 - Ordinance Marketplace at Darien PUD, 75th Street and Lyman Avenue: Petitioner requests approval of a minor PUD amendment to allow a second ground sign.
 - b. Discussion Hinsdale South Parking Survey -Updated
 - c. Minutes February 24, 2014 Municipal Services Committee
- 4. Director's Report
- 5. Next scheduled meeting April 28, 2014
- 6. Adjournment

<u>AGENDA MEMO</u> Municipal Services Committee MEETING DATE: March 24, 2014

Issue Statement

Minor PUD Amendment:	Marketplace at Darien PUD, 75 th Street and Lyman Avenue: Petitioner requests approval of a minor PUD amendment to allow a second ground sign.	
Applicable Regulations:	Zoning Ordinance: Section 5A-3-1: Planned Unit Development Regulations Sign Code: Section 4-3-10(B): Signs in The Business Districts	
General Information		
Petitioner:	Pat Roemer 2297 Keim Road Naperville, IL 60540	
Property Owner:	Elizabeth Hanauer 1200 S. Coast Highway, Suite 204 Laguna Beach, CA 92651	
Property Location:	2415-2445 75 th Street, Darien, Illinois	
PIN:	09-29-301-034	
Existing Zoning:	B-2 Community Shopping Business District	
Existing Land Use:	Retail shopping center	
Comprehensive Plan Update:	Commercial	
 Surrounding Zoning and Land Use: North: R5 Two Family Residence (Village of Downers Grove): attached, single residence South: R-3 Multi-Family Residence and R-2 Single-Family Residence: town bank and fire station East: B-3 General Business District: Darien Towne Centre West: R-4 Single-Family Residence (DuPage County): detached, single-family residence 		
Floodplain:	None	

Natural Features: None

Agenda Memo Marketplace at Darien: Second ground sign...Page 2

Transportation:	Frontage and access onto 75 th Street and Lyman Road
History:	In 2004, the City Council approved the Marketplace at Darien PUD, which includes the three retail buildings along 75 th Street, the bank on Lyman Avenue and 12 townhomes on Abbey Drive. The approved PUD plans included building façade and free-standing signage details (Ordinance O-08-04, March 15, 2004.)
	In 2008, the City Council approved a minor amendment to the PUD to allow one ground sign at 120 square feet, where 60 square feet is otherwise permitted (Ordinance O-47-08).

Documents Submitted

This report is based on the following information submitted to the Community Development Department by the Petitioner:

- 1. Site plan, 1 sheet, prepared by petitioner.
- 2. Ground sign drawing, 1 sheet, prepared by Olympic Signs, latest revision dated February 11, 2014.
- 3. Menu board and directional sign drawings, 2 sheets, prepared by Everbrite, latest revisions dated August 15, 2011.

Planning Overview/Discussion

Originally, the Marketplace at Darien PUD included two free-standing signs along 75th Street, each sign was 60 square feet.

In 2008, a petition was submitted and approved, to have one free-standing sign at 120 square feet. Currently, there is one free-standing sign on the property, 120 square feet in area.

This petitioner seeks to construct a second sign near the west end of the property. The proposed sign is 60 square feet and just under 10 feet in height.

New directional signs and a menu board sign are proposed for the Dunkin Donuts going in the space previously occupied by Caribou Coffee. These signs comply.

Staff Findings/Recommendations

Staff does not object to the additional free-standing sign. The proposed sign is similar in design and materials to the existing sign. The proposed sign is consistent with the intent of the Sign Code and approved PUD, allowing reasonable and orderly signage for businesses.

Staff recommends the Municipal Services Committee make the following motion recommending approval of the proposed minor amendment to the PUD:

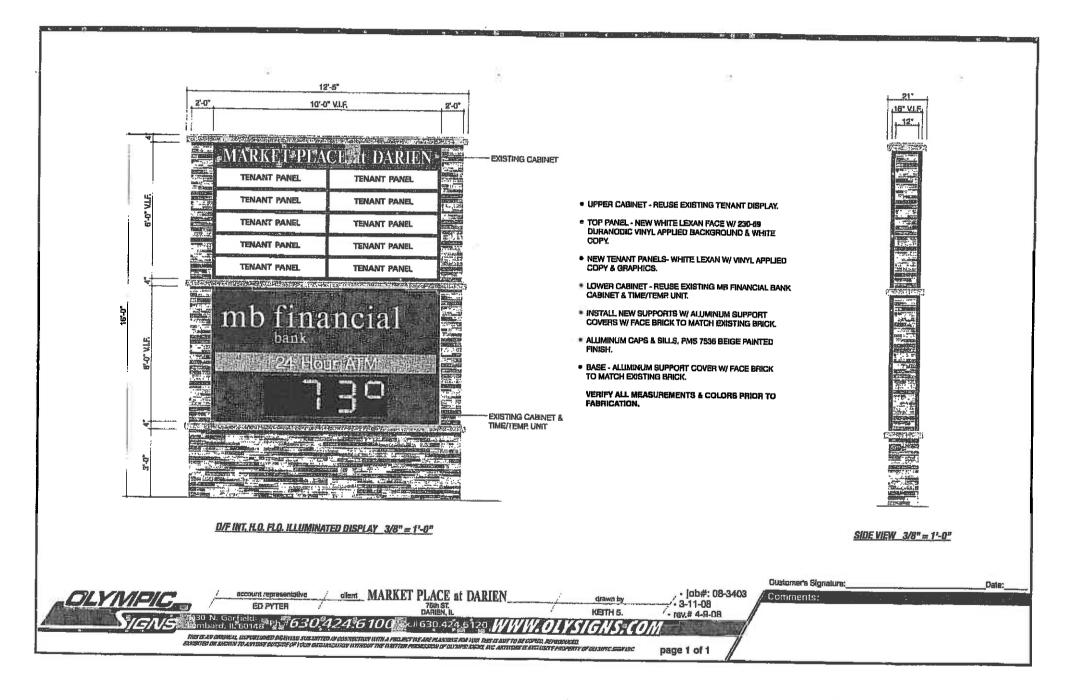
Agenda Memo Marketplace at Darien: Second ground sign...Page 3

Based on the submitted petition, the proposed amendment to the Marketplace at Darien PUD does meet the standards of the Darien City Code and, therefore, I move that the Municipal Services Committee recommend to the City Council approval of the request associated with this petition.

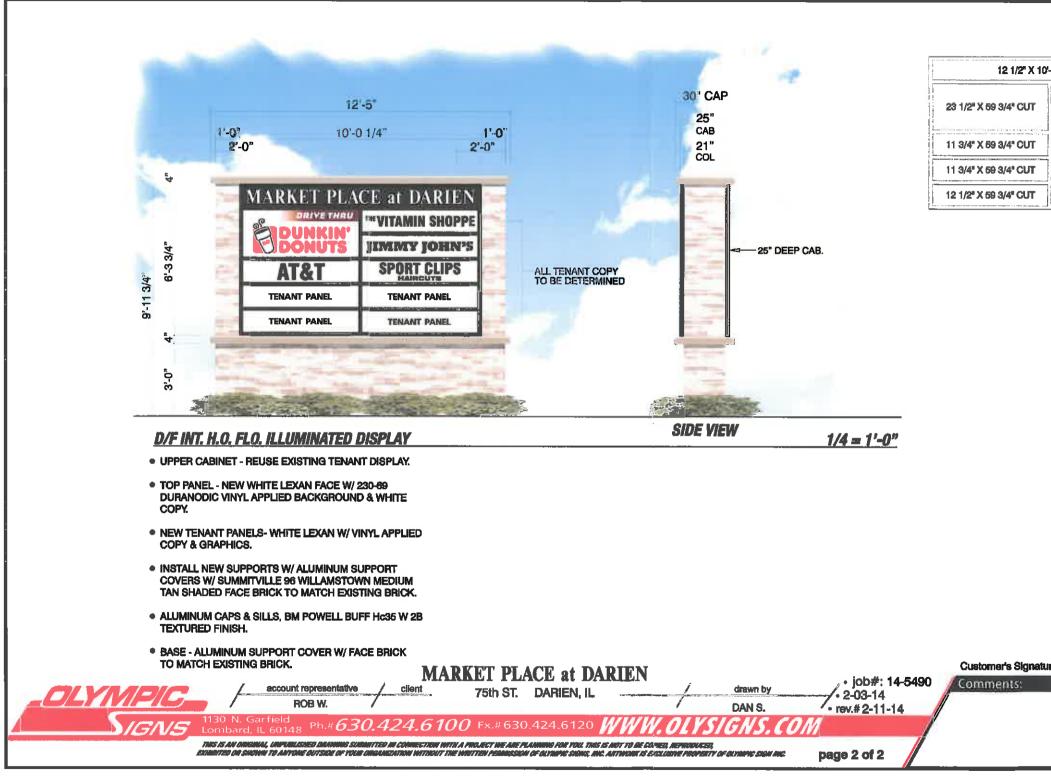
Decision Mode

The Municipal Services Committee will consider this item at its meeting on March 24, 2014.

U:\DCD\MUN SERVICES & P&D COMM\MINOR PUD AMENDMENTS\Marketplace at Darien - second ground sign\MEMO.Marketplace at Darien.second ground sign.docx

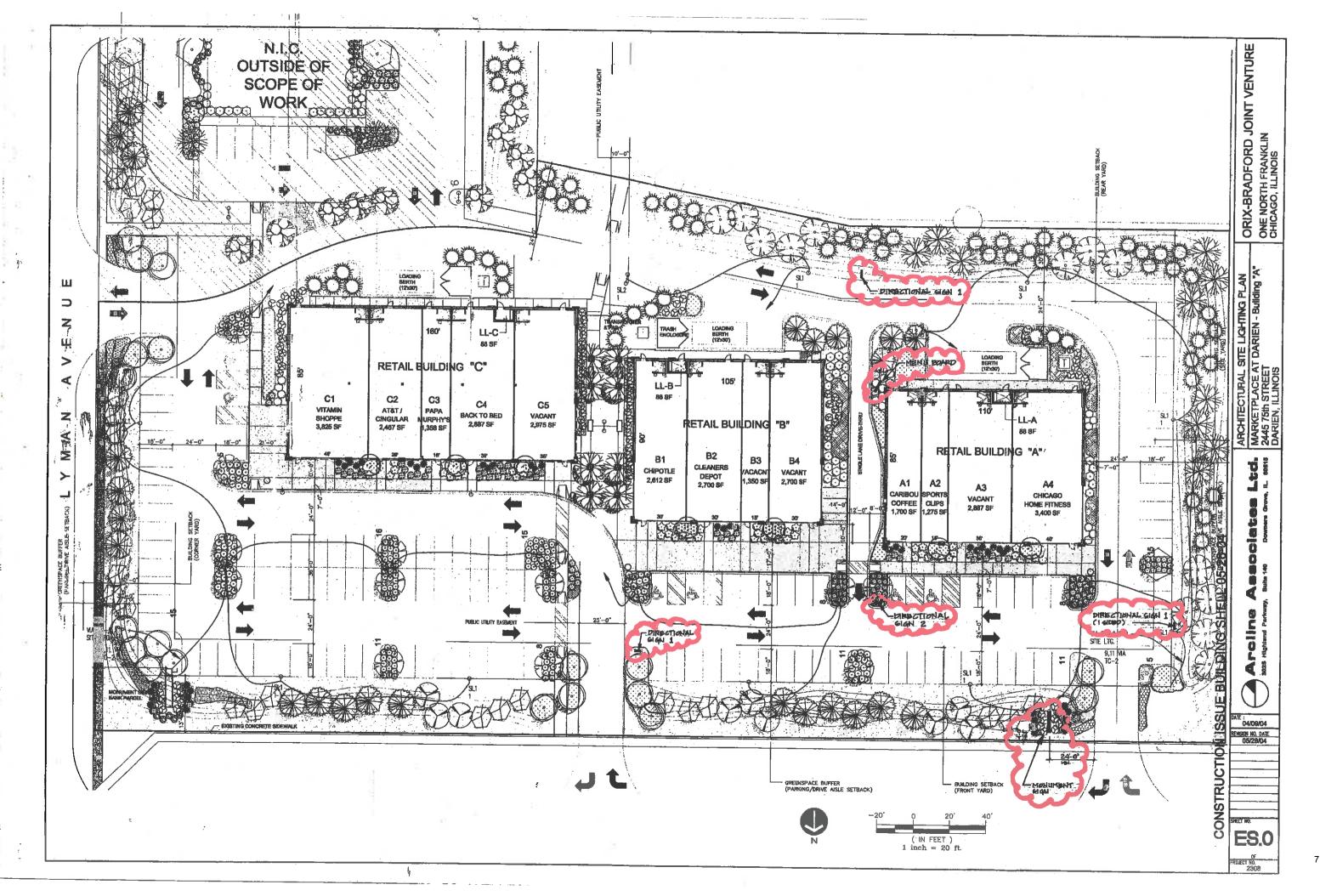


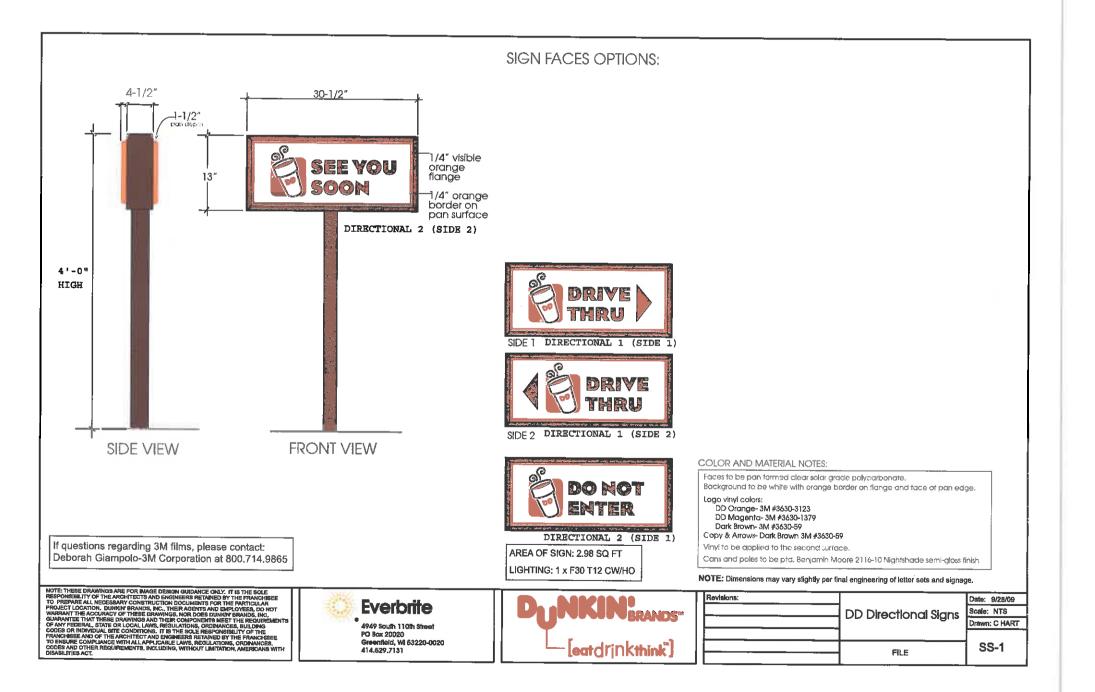
Existing sign at NE corner

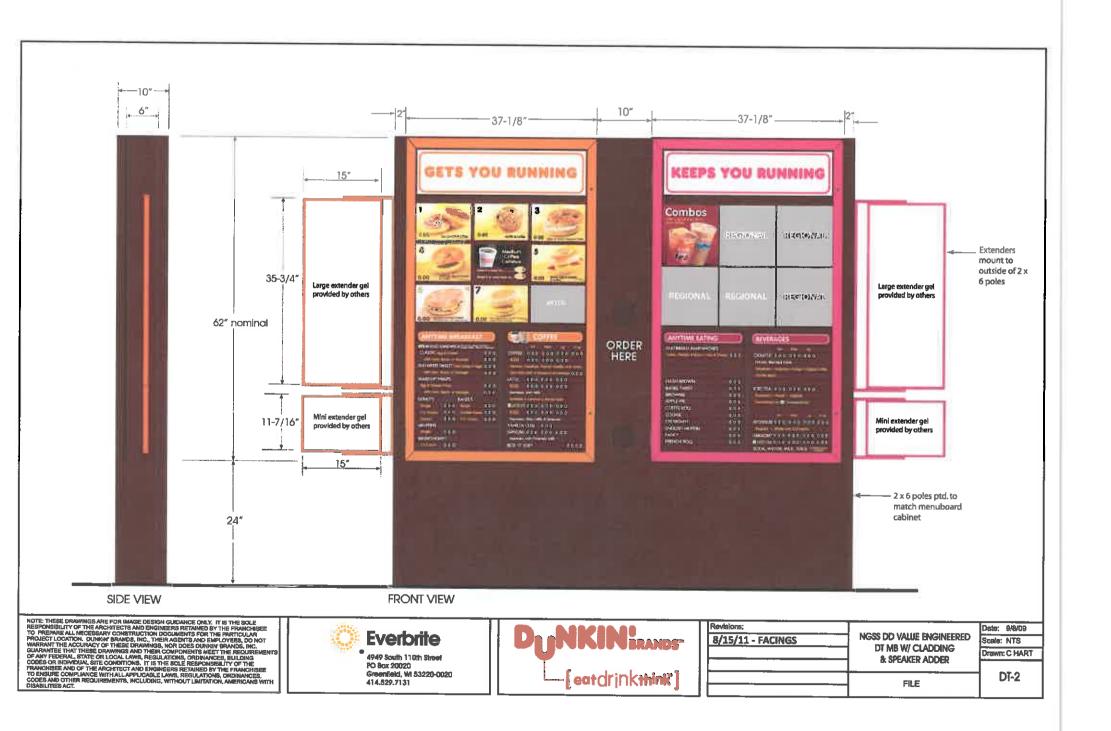


Proposed Sign, NW corner

X 10 [.]	-0" CUT SIZE	
	11 3/4" X 59 3/4" CUT	
П	11 3/4" X 59 3/4" CUT	
π	11 3/4" X 59 3/4" CUT	
Τ	11 3/4" X 59 3/4" CUT	
Т	12 1/2" X 59 3/4" CUT	
natu	fe:	Date:
		Uaio







AGENDA MEMO MUNICIPAL SERVICES COMMITTEE MEETING DATE: March 24, 2014

Updated survey results on last page

Issue Statement

Neighborhood Parking Issues/Hinsdale South High School: Discussion regarding the overflow Hinsdale South High School special event parking on Elm Street, Brookbank Road and Evans Place.

Background

The City's elected officials and staff continue to receive complaints regarding the overflow parking on adjacent neighborhood streets during special events held by Hinsdale South High School. Many residents do not like the overflow parking occurring in front of their residences. Since the area is a rural cross section, many of the vehicles tend to park off the road edge/shoulder and in the turf area of the right of way, thus causing additional damage. The staff had consulted with the City's traffic engineer, KLOA, regarding the concern. Attachment A is a report dated November 27, 2013 from KLOA.

Below are three options for the Committee to review:

Option $1 - \underline{\text{Extend the school day regulations}}$ – The parking regulations currently extend to 4:00 p.m. on school days. Extending these regulations to 7:00 or 8:00 p.m. along both sides of Brookbank Road and Evans Place, and the north side of Elm Street, would deter those attending special events at the school from parking along the streets. This regulatory change would require police enforcement to be effective. Since the regulation applies to all motorists, it would affect homeowners as well, so the residents along these streets should be agreeable to the change.

Option 2 – <u>Implement permit parking along Brookbank Road and Evans Place</u> – Permit parking could be utilized on Brookbank Road and Evans Place to preserve street parking for residents while restricting parking on the street by non-residents. The time period of the permit regulations can vary from school hours only to 24 hours a day, depending on the preferences of the City and residents. Permit parking also requires enforcement to be effective. It can, however, be inconvenient to the residents themselves should they host guests that may not own a permit. It can also set a precedent that may be applicable to many other areas of the City.

Option 3 -<u>Utilize portable barricades on Brookbank Road and Evans Place at Elm Street</u> – Barricades could be used during special events to block vehicular access to Brookbank Road and Evans Place from Elm Street. The barricades could have a sign attached indicating "Parking Prohibited Beyond This Point". Residents would still be able to access these streets from Janet Avenue. This measure is more manpower-intensive as a City or school staff member would need to set up and take down the barricades during special events at the school.

Upon review Staff recommends Option 2:

Option 2 – <u>Implement permit parking along Brookbank Road and Evans Place</u> – Permit parking could be utilized on Brookbank Road and Evans Place to preserve street parking for residents while restricting parking on the street by non-residents. The time period of the permit regulations can vary from school hours only to 24 hours a day, depending on the preferences of the City and residents. Permit parking also requires enforcement to be effective. It can, however, be inconvenient to the residents themselves should they host guests that may not own a permit. It can also set a precedent that may be applicable to many other areas of the City.

With Option 2, the abovementioned roadways would also require additional signage stating: No Parking Anytime-Permit Only Parking

The department would incur an expense of approximately \$1,000 for signs and materials and would be installed by the department. In addition, the residents would require vehicle permit stickers and are estimated to cost approximately \$225, (21 homes, each household estimated to have 3 vehicles) The Committee is requested to discuss the following regarding the vehicle stickers:

- Option A: Residents pay for each permit sticker at a cost of approximately \$3.00 each.
- Option B: The City provides funds for the stickers, with a limit of up to 3 stickers per household. Each additional vehicle sticker would be a direct cost to the resident at approximately \$3.00.
- Option C: The resident and the City would participate at a 50/50 cost share for each vehicle sticker and limited to three. Each additional vehicle sticker would be a direct cost to the resident at approximately \$3.00.

Staff Findings/Recommendation

Staff recommends Option 2

Option 2 – <u>Implement permit parking along Brookbank Road and Evans Place</u> – Permit parking could be utilized on Brookbank Road and Evans Place to preserve street parking for residents while restricting parking on the street by non-residents. The time period of the permit regulations can vary from school hours only to 24 hours a day, depending on the preferences of the City and residents. Permit parking also requires enforcement to be effective. It can, however, be inconvenient to the residents themselves should they host guests that may not own a permit. It can also set a precedent that may be applicable to many other areas of the City.

And

Option B: The City provides funds for the stickers, with a limit of up to 3 stickers per household. Each additional vehicle sticker would be a direct cost to the resident at approximately \$3.00.

Municipal Services Committee – January 27, 2014

Staff sent a survey to the residents in the subject area, 26 homes, asking their input on the options discussed above, 13 surveys were returned. Following are the results:

Question	Yes	No
1. Do you favor extending parking restrictions from 4 PM to 8 PM on school days		_
along both sides of Brookbank road and Evans Place and north side of Elm Street?	4	9
2. Do you favor permit parking whereby residents must display a sticker on the		0
vehicle authorizing it to be parked along a neighborhood street?	4	9
a. If YES, what is a reasonable fee for the parking sticker?		
Responses: \$1.00, \$50.00 for non-residents, \$5,00, \$20.00		
b. If YES, would you be willing to pay for a parking sticker	3	4
c. Should each household be restricted to a certain number of parking stickers?	4	3
d. Should a parking sticker be required 24-hours a day?		
If NO, specify a time period:	4	4
Responses: 8AM-3PM, 2AM-6AM		
3. Do you favor temporary barricades placed on Brookbank Road and Evans Place at		
Elm Street to block vehicular access to Brookbank Road and Evans Place from Elm	3	8
Street?		

A map showing the surveyed area is included as well as the returned surveys. Several surveys include comments.

Municipal Services Committee Review – January 27, 2014.

The Municipal Services Committee considered this matter on January 27, 2014. The following members were present: Alderman Joseph Marchese – Chairman, Alderman Tina Beilke, Alderman Joerge Seifert, Dan Gombac – Director, Michael Griffith – Senior Planner and Elizabeth Lahey.

Alderman Beilke noted that restricting parking to one side of the street would improve safety. She stated a small group had raised awareness of the problem to her.

Chairman Marchese stated the responses are all over the place.

Alderman Seifert stated there is not cohesion in the responses. He suggested going back to the group that contacted Alderman Beilke and have them present their ideas.

Dan Gombac, Director, stated a follow-up letter will be sent to the residents.

Chairman Marchese stated the residents should present their solutions. He added the school needs to communicate better with the Police Department.

Hinsdale South High School Overflow Parking Page 4

Municipal Services Committee – March 24, 2014

A revised survey was sent to the same residents in mid-February, 16 surveys were returned. A copy of the revised survey is attached to this memo. A map showing the surveyed area is included as well as the returned surveys. Several surveys include comments. The survey results follow:

Question	Yes	No
1. Do you favor extending parking restrictions from 4 PM to 8 PM on school		
days along both sides of Brookbank Road, Evans Place and north side of Elm	6	10
Street		
2. Do you favor parking being restricted to one side of the street only?	6	8
a. If YES, parking should be prohibited on of street:		
Brookbank Road West: 2 East: 3		
Evans Place West: 1 East: 4		
Elm Street North: 4 South: 1		
No preference: 1		
3. Do you favor permit parking whereby residents must display a sticker on the	2	10
vehicle authorizing it to be parked along a neighborhood street?	3	13
a. If YES, what is a reasonable fee for the parking sticker:	· · · ·	
\$0.00: 2		
\$3.00		
\$5.00		
\$20.00: 1		
Other:		
b. If YES, would you be willing to pay for a parking sticker?	1	3
c. Should each household be restricted to a certain number of parking	_	
stickers?	4	2
d. Should a parking sticker be required 24-hours a day?	3	4
If NO, specify a time period: 8am – 3 pm		- T
n no, speeny a time penou. bain – 5 pm		-
		T
	5	11

Decision Mode

The Municipal Services Committee considered this item at its meeting on January 27, 2014. The Municipal Services Committee will consider this item at its meeting on March 24, 2014.



9573 West Higgins Road, Suite 400 (Rosemon, Himei, 60018 p: 817-518-0000 ; 4: 847-518-0987

MEMORANDUM TO:	Daniel Gombac Director of Municipal Services City of Darien
FROM:	Eric D. Russell, P.E., PTOE, PTP, LEED AP ND Principal
	Michael A. Werthmann, P.E., PTOE Principal
DATE:	November 27, 2013
SUBJECT:	Neighborhood Parking Issues Hinsdale South High School

Based on our conversations it is understood that residents of the neighborhood immediately north of Hinsdale South High School have expressed concerns to the City regarding overflow parking onto the neighborhood streets when special events occur at the school. The streets that are most affected include Elm Street, Brookbank Road, and Evans Place.

The City advises that there are approximately 6-12 special events annually that result in the use of these streets for parking by event attendees. While there is sufficient off-street parking available for these events in the high school's west parking lot on the west side of Clarendon Hills Road, many event attendees choose instead to park along the neighborhood streets once the school's north parking lot is filled due to the proximity of these streets to the gymnasium and other event venues.

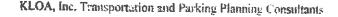
Elm Street is approximately 24 feet wide and Brookbank Road and Evans Place are each approximately 20 feet wide. All three streets are designed to a rural standard with a narrow gravel shoulder of varying width and a shallow drainage ditch. Motor vehicles that park along these streets tend to park partially on the street and partially on the shoulder and turf in front of the residences.



Eim Street

Brookbank Street

Evans Place

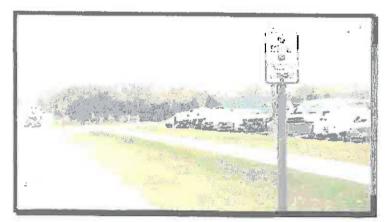


Current Parking Regulations

Parking is not permitted on school days between 8:00 A.M. and 4:00 P.M. on both sides of Elm Street, Brookbank Road and Evans Place. The typical parking regulation sign is shown below.



Current Street Parking Regulations



Typical Parking Regulation Sign

Potential Parking Measures

Based on our understanding of the parking issues and our field review of the area, the following outlines several measures that could be implemented to alleviate the issues.

- Extend the school day parking regulations The parking regulations currently extend to 4:00 P.M. on school days. Extending these regulations to 7:00 or 8:00 P.M. along both sides of Brookbank Road and Evans Place, and the north side of Elm Street, would deter those attending special events at the school from parking along the streets. This regulatory change would require police enforcement to be effective. Since the regulation applies to all motorists, it would affect homeowners as well, so the residents along these streets should be agreeable to the change.
- 2. <u>Implement permit parking along Brookbank Road and Evans Place</u> Permit parking could be utilized on Brookbank Road and Evans Place to preserve street parking for residents while restricting parking on the street by non-residents. The time period of the permit regulations can vary from school hours only to 24 hours a day, depending on the preferences of the City and residents. Permit parking also requires enforcement to be effective. It can, however, be inconvenient to the residents themselves should they host guests that may not own a permit. It can also set a precedent that may be applicable to many other areas of the City.
- 3. <u>Utilize portable barricades on Brookbank Road and Evans Place at Elm Street</u> Barricades could be used during special events to block vehicular access to Brookbank Road and Evans Place from Elm Street. The barricades could have a sign attached indicating "Parking Prohibited Beyond This Point". Residents would still be able to access these streets from Janet Avenue. This measure is more manpower-intensive as a City or school staff member would need to set up and take down the barricades during special events at the school.



Portable Barricade

Please fill out this survey and return it to City Hall by March 20, 2014, via mail, fax to (630) 852-4709 or email to mgriffith@darienil.gov. Should you have questions please contact Daniel Gombac, Director of Municipal Services, at (630) 353-8106 or Michael Griffith, Senior Planner, at (630) 353-8113.

- 1.
 Do you favor extending parking restrictions from 4 PM to 8 PM on school days along both sides of Brookbank

 Road and Evans Place and north side of Elm Street?
 Yes
 No

 (This would apply to all motorists, residents and non-residents of the neighborhood.)
 Yes
 No
- Do you favor parking being restricted to one side of the street only?
 Yes
 No

 a.
 If YES, parking should be prohibited on _____ of street: (circle your preference below)
 Yes
 No

 Brookbank Road
 West side
 East side
 East side

 Evans Place
 West side
 East side
 Yes

North side

3. Do you favor permit parking whereby residents must display a sticker on the vehicle authorizing it to be parked along a neighborhood street? Yes No (Guests of residents living in the neighborhood would not be permitted to park along the street without a parking sticker.)

South side

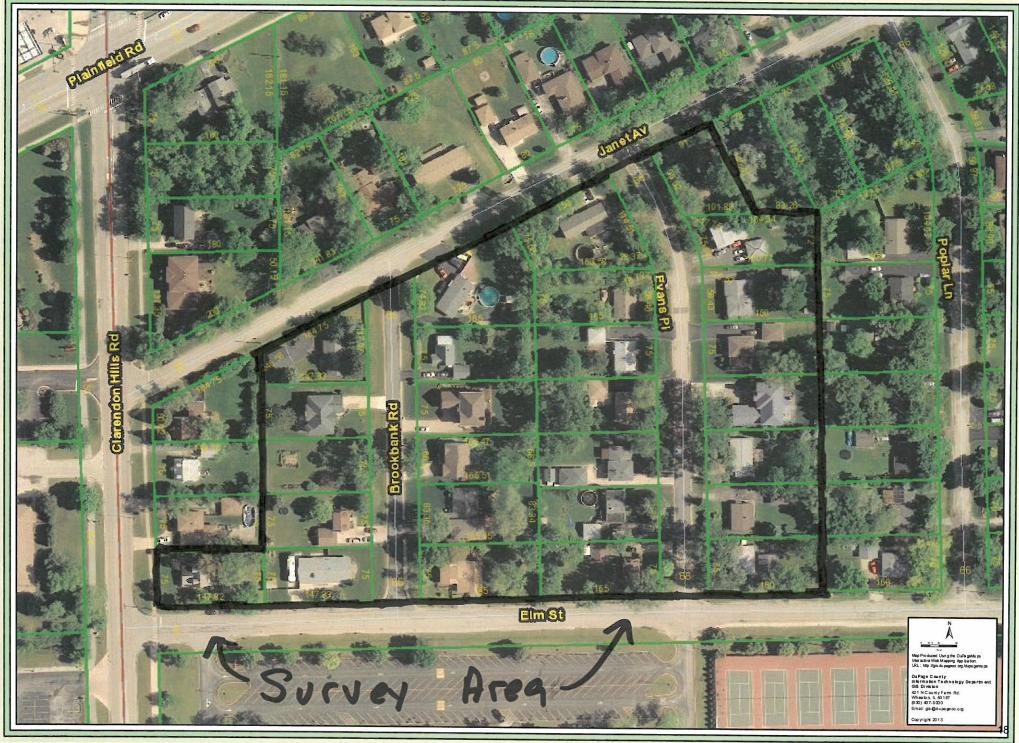
- If YES, what is a reasonable fee for the parking sticker? a. Circle one: \$0.00 \$3.00 \$5.00 \$20.00 Other: b. If YES, would you be willing to pay for a parking sticker? Yes No Should each household be restricted to a certain number of parking stickers? C. Yes No d. Should a parking sticker be required 24-hours a day? Yes No If NO, specify a time period: _____
- 4. Do you favor temporary barricades placed on Brookbank Road and Evans Place at Elm Street to block vehicular access to Brookbank Road and Evans place from Elm Street? Yes No (Access could still be possible from Janet Avenue.)

Comments:

Elm Street

Resident contact information:				
Name:		····	 	
Address:			 	
Phone No.:	Email:		 	





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- 1. Do you favor extending parking restrictions from 4 PM to 8 PM on school days along both sides of Brookbank Roa d and Evans Place and north side of Elm Street? (This would apply to all motorists, residents and non-residents of the neighborhood.)
- 2. Do you favor parking hoing restricted to one side of the structure of a
 - Do you favor parking being restricted to one side of the street only?

 a.
 If YES, parking should be prohibited on ______of street: (circle your preference below)

 Brookbank Road
 West side
 East side

 Evans Place
 West side
 East side

 Elm Street
 North side
 South side
- 3. Do you favor permit parking whereby residents must display a sticker on the vehicle authorizing it to be parked along a neighborhood street? Yes No

(Guests of residents living in the neighborhood would not be permitted to park along the street without a parking sticker.)

а.	If YES, what is a reasonable fee for the parking sticker?		
	Circle one: \$0.00 \$3.00 \$5.00 \$20.00 Other:		
b.	If YES, would you be willing to pay for a parking sticker?	 Yes	No
с.	Should each household be restricted to a certain number of parking stickers?	Yes	No
d.	Should a parking sticker be required 24-hours a day?	Yes	No
	If NO, specify a time period:	105	(100)

4. Do you favor temporary barricades placed on Brookbank Road and Evans Place at Eim Street to block vehicular access to Brookbank Road and Evans place from Elm Street? Yes No (Access could still be possible from Janet Avenue.)

Comments:

SOUNDS LIKE SON	NE ONE IS TRYING TO GET AROUND TH
	RKING TIME BY USING THE 24 HOUR
Resident contact information:	PARKING STICKER.
Name:	
Address:	
Phone No.:	mail:

Yes

Please fill out this survey and return it to City Hall by March 20, 2014, via mail, fax to (630) 852-4209 or email to mgriffith@darienil.gov. Should you have questions please contact Daniel Gombac, Director of Municipal Services (630) 353-8106 or Michael Griffith, Senior Planner, at (630) 353-8113.

Do you favor extending parking restrictions from 4 PM to 8 PM on school days along both sides of Brookbank 1. **Road and Evans Place and north side of Elm Street?** Yes No

No

(This would apply to all motorists, residents and non-residents of the neighborhood.)

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2.

3.

Do you favor parking being restricted to one side of the street only? a. If YES, parking should be prohibited on _____ of street: (circle your preference below) Brookbank Road West side (East side Evans Place West side East side Elm Street North side South side

Do you favor permit parking whereby residents must display a sticker on the vehicle authorizing it to be parked along a neighborhood street? Yes No (Guests of residents living in the neighborhood would not be permitted to park along the street without a parking

sticker.)

a.	If YES, what is a reasonable fee for the parking sticker?		
	Circle one: \$0.00 \$3.00 \$5.00 \$20.00 Other:		
b.	If YES, would you be willing to pay for a parking sticker?	Yes	No
с.	Should each household be restricted to a certain number of parking stickers?	Yes	No
d.	Should a parking sticker be required 24-hours a day?	Yes	No
	If NO, specify a time period:		

4. Do you favor temporary barricades placed on Broekbank Road and Evans Place at Elm Street to block vehicular access to Brookbank Road and Evans place from Elm Street? Yes No (Access could still be possible from Janet Avenue.) RAD IdeA

Comments:

Comments: <u>Parking restricted to one side of street (either side)</u> <u>+ Make very clear not to black Driveways or Mailbone</u> (Hhankyor) Resident contact information: Name: Jim LAPOT & Misty LAPOT Address: 7310 EVANS PL Parien IL. Phone No.: 630-321-0626 Email: MLapatol @ YAhoo. com IF option Z is not available then WE would choose optimized 3 with parking permit for the Fee of free + restriction on

option 4 would be our Least Eavonable charce I beleive this would just fore people to turn Anound in our drive way

th Ank you 1

Please fill out this survey and return it to City Hall by March 20, 2014, via mail, fax to (630) 852-4709 or email to mgriffith@darienil.gov. Should you have questions please contact Daniel Gombac, Director of Municipal Services at (630) 353-8106 or Michael Griffith, Senior Planner, at (630) 353-8113.

 Do you favor extending parking restrictions from 4 PM to 8 PM on school days along both sides of Brookbank

 Road and Evans Place and north side of Elm Street?
 Yes
 No

 (This would apply to all motorists, residents and non-residents of the neighborhood.)
 Ves
 No

Yes

No

2. Do you favor parking being restricted to one side of the street only?
 a. If YES, parking should be prohibited on _____of street: (circle your preference below)
 Brookbank Road
 West side
 Evans Place
 West side
 East side

North side

Elm Street

3. Do you favor permit parking whereby residents must display a sticker on the vehicle authorizing it to be parked along a neighborhood street? (Guests of residents living in the neighborhood would not be permitted to park along the street without a parking

South side

sticker.)

- a. If YES, what is a reasonable fee for the parking sticker? Circle one: \$0.00 \$3.00 \$5.00 \$20.00 Other:
 b. If YES, would you be willing to pay for a parking sticker? C. Should each household be restricted to a certain number of parking stickers? Ves Should a parking sticker be required 24-hours a day? If NO, specify a time period:
- 4. Do you favor temporary barricades placed on Brookbank Road and Evans Place at Elm Street to block vehicular access to Brookbank Road and Evans place from Elm Street? Yes (No) (Access could still be possible from Janet Avenue.)

Comments:

Its I stated in The last survey - people need to park - we chose to Lise by The School - however limiting parking to one Side will be helpful. Parking in both sides is too Congisted. Our cars have been h Several times IN OUR Mrs. CAPRISA KORRES DRIVEWAY Name: 732, Brochbenk Red Maybe Making Stur a an Address: would cut down on Phone No .: 118 -732-0783 Email: CARRISA 72 Daim. com it being a cut Through Streetto with parking on just The South 22 Side -

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 Yes
 No

 (This would apply to all motorists, residents and non-residents of the neighborhood.)
 No
- Do you favor parking being restricted to one side of the street only?
 Yes

 a.
 If YES, parking should be prohibited on _____ of street: (circle your preference below)

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 East side

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 East side

 Elm Street
 North side
 South side

3. Do you favor permit parking whereby residents must display a sticker on the vehicle authorizing it to be parked along a neighborhood street? (Guests of residents living in the neighborhood would not be permitted to park along the street without a parking sticker.)

- If YES, what is a reasonable fee for the parking sticker? а. \$0.00 \$3.00 \$5.00 \$20.00 Other: Circle one: b. If YES, would you be willing to pay for a parking sticker? Yes No Should each household be restricted to a certain number of parking stickers? C. Yes No d. Should a parking sticker be required 24-hours a day? Yes No If NO, specify a time period: _____
- 4. Do you favor temporary barricades placed on Brookbank Road and Evans Place at Elm Street to block vehicular access to Brookbank Road and Evans place from Elm Street? (Ves) No (Access could still be possible from Janet Avenue.)

Comments:

Lesspelary Barricades if necessary

Resident contact information:

Name: Billie Dauguer Address: 7302 Evens Place Phone No.: 630-325-0317 Email:

(No)

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- 1.
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 Road and Evans Place and north side of Elm Street?
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 Yes
- 2. Do you favor parking being restricted to one side of the street only?
 - a.
 If YES, parking should be prohibited on _____of street: (circle your preference below)

 Brookbank Road
 West side
 East side

 Evans Place
 West side
 East side

 Elm Street
 North side
 South side
- 3. Do you favor permit parking whereby residents must display a sticker on the vehicle authorizing it to be parked along a neighborhood street?
 Yes No

(Guests of residents living in the neighborhood would not be permitted to park along the street without a parking sticker.)

- If YES, what is a reasonable fee for the parking sticker? а. Circle one: \$0.00 \$3.00 \$5.00 \$20.00 Other: b. If YES, would you be willing to pay for a parking sticker? No Yes Should each household be restricted to a certain number of parking stickers? C. Yes No d. Should a parking sticker be required 24-hours a day? Yes No If NO, specify a time period; ____
- 4. Do you favor temporary barricades placed on Brookbank Road and Evans Place at Elm Street to block vehicular access to Brookbank Road and Evans place from Elm Street? Yes No (Access could still be possible from Janet Avenue.)

Comments: BUY THE DOUBLE LOT ON ELEMOK FELM
Resident contact information:
Name: <u>Danny Ferri Maddok</u>
Address: 1309 Brogkbank Darien 16 6050
Phone No. 23023073 Email: danny mode agricory

Yes

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- 1.
 Do you favor extending parking restrictions from 4 PM to 8 PM on school days along both sides of Brookbank

 Road and Evans Place and north side of Elm Street?
 Yes

 (This would apply to all motorists, residents and non-residents of the neighborhood.)
 No
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 - a. **If YES, parking should be prohibited on _____ of street:** (circle your preference below) Brookbank Road West side East side Evans Place West side East side Elm Street North side South side

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 b. If YES, would you be willing to pay for a parking sticker?
 c. Should each household be restricted to a certain number of parking stickers?
 d. Should a parking sticker be required 24-hours a day?
 If NO, specify a time period:
- 4. Do you favor temporary barricades placed on Brookbank Road and Evans Place at Elm Street to block vehicular access to Brookbank Road and Evans place from Elm Street? Yes No (Access could still be possible from Janet Avenue.)

Comments:

Resident contact information: Name: ETER Mano Gios	
Name: VETER ManoGios	
Address: 7305 EVANS PL	
Phone No.: <u>847-344-0360</u> Email	: _ PMONOGIOS O GAMAIL. COM

FEB 2 ..

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- 4. Do you favor temporary barricades placed on Brookbank Road and Evans Place at Elm Street to block vehicular access to Brookbank Road and Evans place from Elm Street? (Yes) No (Access could still be possible from Janet Avenue.) -

Comments:

There is access to the high school parking off of Elm St. EBST There Should not be access to the Schoul from Evens Pl. is there are not any side walks. This problem we spech Resident contact information: on Evens in becoming a contern of something needs to be done before a Child is serievely hard or killed. Name: Christoph 1- CL Denniter Mikita Address: 7306 Evans PI

Phone No.: 630-654-2289 Email: roseleigh 21@ aol.com

26

Yes

Hinsdale S.	High School	Event Overflow	Parking Survey Ci	ty of Darien
		February 14,	2014	-

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a.	If YES, what is a reasonable fee for the parking sticker?		
	Circle one: \$0.00 \$3.00 \$5.00 \$20.00 Other:		
b.	If YES, would you be willing to pay for a parking sticker?	Yes N	0
с.	Should each household be restricted to a certain number of parking stickers?	Yes N	
d.	Should a parking sticker be required 24-hours a day?	(Yes) N	
	If NO specify a time period.		~

4. Do you favor temporary barricades placed on Brookbank Road and Evans Place at Elm Street to block vehicular access to Brookbank Road and Evans place from Elm Street? No (Access could still be possible from Janet Avenue.)

Comments:

Resident contact information: Name: <u>I/YT/AUGTA-S_ZALYS</u> Address: <u>73 (3_BROOK BANK_RD_____ARIEN_IL_GO567</u> Phone No.: <u>773 - 7/5 - 2948</u> Email: _____

Yes

TEB 252014 Please fill out this survey and return it to City Hall by March 20, 2014, via mail, fax to (630) 852-4709 or email to mgriffith@darienil.gov. Should you have questions please contact Daniel Gombac, Director of Municipal Services, at (630) 353-8106 or Michael Griffith, Senior Planner, at (630) 353-8113.

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	Circle one: \$0.00 \$3.00 \$5.00 \$20.00 Other:		
b.	If YES, would you be willing to pay for a parking sticker?	Yes	No
с.	Should each household be restricted to a certain number of parking stickers?	Yes	No
d.	Should a parking sticker be required 24-hours a day?	Yes	No
	If NO, specify a time period:		

Do you favor temporary barricades placed on Brookbank Road and Evans Place at Elm Street to block 4. vehicular access to Brookbank Road and Evans place from Elm Street? Voc NO (Access could still be possible from Janet Avenue.)

Comments:

Resident contact information:	
Name: Laurte Baunett	
Address: 7305 Brookbank	
Phone No.: <u>630-325-3723</u> Email:	

Yes

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 b. If YES, would you be willing to pay for a parking sticker? Yes No
 c. Should each household be restricted to a certain number of parking stickers? Yes No
 d. Should a parking sticker be required 24-hours a day? Yes No
 If NO, specify a time period;
- 4. Do you favor temporary barricades placed on Brookbank Road and Evans Place at Elm Street to block vehicular access to Brookbank Road and Evans place from Elm Street? (Access could still be possible from Janet Avenue.)

Comments:

Dava mu Resident contact informa Name: DARIE Address: NAUS Phone No.: (030-321-1038 Email: Kevin Kassing (02)

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- 4. Do you favor temporary barricades placed on Brookbank Road and Evans Place at Elm Street to block vehicular access to Brookbank Road and Evans place from Elm Street? Yes No (Access could still be possible from Janet Avenue.)

Comments:

Resident contact information: Name: <u>Christophek Williams</u> Address: <u>7313</u> Clarendon HKS, pd-Phone No.: Email:

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 Yes
 No

(This would apply to all motorists, residents and non-residents of the neighborhood.)

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 Evans Place
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 Elm Street
 North side
 South side

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Comments: hand you for your longern **Resident contact information:**

Name: R&M Address: 7317 Evens pl. Darien Phone No.: Email:

Yes

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 Evans Place
 West side

 Elm Street
 North side

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Comments:	V V				44 <u>7</u> 43				
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Resident con	tact informat	ion:							
Name:	Jen	+Tom	Ma	nower					
Address:	7301	Evens	21	J					
Phone No.: _	794	0129	Email:	Jenar	main	gnar e	e yah	110 - Calm-	
					Cerola	V Corre	1		
sinh A	San San					6e 39	4		32

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Comments:

A POLICE PRESENCE IS WELL OVER DUE. REVENUE IS BEING LOST WITH THE THERETS THAT COULD BE ISSUED.

Resident cor	tact information:	
Name:	BUZZ SWARTZ	
Address:	7318 EVANS PL	
Phone No.:	30-202-918 Email:	

(Yes

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Comments:

e correr of Janet & Evans an Stop at the Janet dangerous Resident contact information: NIKKI APPI Name: Address: 8-205-7720 Email: neppleyard P sbcglobal. net

Yes

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Comments:

Resident contact information:	
Name:	
Address:	
Phone No.:	Email:

32 (2034

Yes

MINUTES CITY OF DARIEN MUNICIPAL SERVICES COMMITTEE February 24, 2014

PRESENT: Joseph Marchese - Chairperson, Alderman Tina Beilke, Alderman Joerg Seifert, Dan Gombac - Director, Elizabeth Lahey - Secretary

ABSENT: None

OTHER: Alderman Joe Kenny

ESTABLISH QUORUM

Chairperson Marchese called the meeting of the Municipal Services Committee to order at 6:30 p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present,

NEW BUSINESS

A. Resolution - Approval of the updated City of Darien Official Zoning map for 2014.

Mr. Dan Gombac, Director reported that the Illinois State Statute requires that each municipality publish a current Zoning Map by March of every year. He reported that the updated map includes all of the annexations and zoning activity that occurred in 2013. He further reported that he would provide the Committee with colored copies of the map.

There was no one in the audience wishing to present public comment.

Alderman Seifert made a motion, and it was seconded by Alderman Beilke that the Municipal Services Committee recommend approval of the updated Zoning Map.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

B. Ordinance - Minor PUD Amendment for the Darien Towne Centre PUD - Amvets Collection Center at Wal-Mart, 2189 75th Street: Annual review, approval.

Mr. Dan Gombac, Director reported that the City Council granted a minor amendment to the Darien Towne Centre PUD to allow an Amvets Collection Center in the Wal-Mart parking lot. He reported that the approval was for one year but since then, the City has granted 1-year extensions.

Mr. Gombac reported that staff does not have any problems with the collection center.

Chairperson Marchese stated that he has not received any complaints and that the center is neatly kept.

There was no one in the audience wishing to present public comment.

Alderman Beilke made a motion, and it was seconded by Alderman Seifert that based upon the submitted petition and the information presented, the proposed amendment to the Darien Towne Centre PUD meets the standards of the Darien Zoning Ordinance and move that the Municipal Services Committee approve the petition as presented subject to:

1. Approval extended for a period of 1 year.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

C. Discussion - Proposed City Code Amendments: 1. A text amendment to the Zoning Ordinance to list medical cannabis cultivation and dispensing establishments as special uses in the I-1 General Industrial District, and 2. Addressing medical cannabis possession.

Mr. Dan Gombac, Director reported that in August 2013 the State of Illinois approved the use of medical cannabis beginning January 1, 2014. He stated that the law allows local jurisdictions to enact a reasonable zoning ordinance regulating locations where cannabis cultivation and dispensing establishments may locate as long as it is not in conflict with state law. He further stated that municipalities may not prohibit medical cannabis cultivation and dispensing establishments.

Mr. Gombac reported that staff recommends a text amendment to the Zoning Ordinance adding medical cannabis cultivation and dispensing establishments as special uses within the I-1 General Industrial District. He further reported that the only properties in Darien zoned I-1 are the Darien Municipal Services Facility and the property immediately to the east at 1033-35 S. Frontage Road.

Mr. Gombac stated that these locations may only operate dispensing establishments but not cultivation establishments. The City does not have any location for such establishments under the state statute.

Chairperson Marchese questioned if there was anyone seeking a business for this.

Mr. Gombac reported that there was no one seeking this but that it was a good idea to be proactive and record it with zoning.

Alderman Seifert questioned if staff had any idea if there were nearby locations.

Mr. Gombac reported that he was not aware of any but that he did believe that Willowbrook had a moratorium on any action at this time.

Mr. Gombac reported that the proposed location would only be allowed as a dispensary and not a cultivation center. The City has no location that would be allowed under the state statute.

Mr. Gombac stated that the department wanted to be proactive regarding the zoning amendment and to have the text codified as to prevent future land use debate. Chairperson Marchese agreed that he would like to have the language in place. Alderman Seifert agreed as well.

Mr. Gombac reported that he will have this as an action item for the next City Council Meeting.

There was no one in the audience wishing to present public comment.

Alderman Seifert made a motion, and it was seconded by Alderman Beilke to recommend that the City Council pursue a text amendment to the Zoning Ordinance addressing medical cannabis establishments as well as amending the City Code to address medical cannabis possession, consistent with Illinois law.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

D. Resolution - Preliminary approval of the 2014 Sidewalk, Apron and Curb and Gutter Removal and replacement program contract with Suburban Concrete, Inc. in an amount not to exceed \$394,133.00 and to waive the residential \$75.00 permit fee application for concrete work.

Mr. Dan Gombac, Director reported that the next several items represent situations where the City has gone out to bid for larger projects and or extended contracts. By going out early to bid, staff has the opportunity to provide accurate budget numbers for projects and allows us to receive better pricing as many vendors begin to line up work for the construction season.

Mr. Gombac reported that the Sidewalk, Apron and Curb and Gutter removal and replacement program calls for the removal and replacement of deficient rated sidewalk and curb and gutter. He reported that the contract also offers residents at a pass through cost the opportunity to remove and replace their deficient concrete driveways, aprons, and the curb and gutter fronting their apron. He further reported that staff is requesting to waive the \$75.00 permit fee since the vendor will be on site and inspecting the work.

There was no one in the audience wishing to present public comment.

E. Resolution - Preliminary approval authorizing the Mayor to execute a contract for the 2014 Neighborhood Drainage program between the City of Darien and Scorpio Construction for the layout and replacement of storm sewer pipes and structures and grading in an amount not to exceed \$324,235.00.

Mr. Dan Gombac, Director reported that this contact is for contract labor with Scorpio Construction as it relates to drainage improvements for Capitol Drive, Oldfield Road, Iris Road and 68th Street. Staff also presented additional alternatives pending budget funding for Sunrise Avenue, and Gail Avenue.

Chairperson Marchese stated that he would like to see the figures on Gail Avenue and Sunrise Avenue for the City Council Budget Meeting.

Mr. Gombac stated that he would discuss with the City Administrator. He reported that 11.28 miles have been completed or 42% since 2006.

There was no one in the audience wishing to present public comment.

F. Resolution - Preliminary approval of the 2014 Street Maintenance Program with James J. Fiala Paving Co.

Mr. Dan Gombac, Director reported that the proposed 2014 Road program includes approx. 4.5 miles along with Alternate 1-removal and replacement of road base throughout the City of Darien due to failing base. He reported that James J. Fiala Paving Co. provided the lowest competitive bid.

Mr. Gombac reported that items D, E, and F are all subject to City Council budget approval.

Alderman Seifert made a motion, and it was seconded by Alderman Beilke that the Municipal Services Committee recommend approval of Items D, E and F, subject to City Council budget approval.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

G. Resolution - Preliminary approval to extend a contract with Rag's Electric Company for the annual 2014/15 Street Light Maintenance Contract.

Mr. Dan Gombac, Director reported that this is for preliminary approval to extend a contract with Rag's Electric Company for the annual 2014-15 Street Light Maintenance Contract. He reported that the contract would be the last extension of a three (3) year contract. He further reported that staff is pleased with the work that Rag's Electric Company has done in the past.

There was no one in the audience wishing to present public comment.

H. Resolution - Preliminary approval to extend a contract with Waste Management of Illinois, Inc. for the 2014 Street Sweeping services in an amount not to exceed \$28,544.00 through April 30, 2015.

Mr. Dan Gombac, Director reported that this is for approval to extend a contract with Waste Management of Illinois Inc. for the 2014 Street Sweeping services. He reported that this contract extension would be the final extension of a three (3) year contract.

Mr. Gombac stated that staff is requesting an additional sweep, pending budget consideration in the amount of \$6,907.00 increasing the proposed expenditure amount. He reported that staff does not believe that additional sweeping is necessary.

There was no one in the audience wishing to present public comment.

I. Resolution - Preliminary approval of the 2014 Landscape Fertilization program authorizing the Mayor to execute a contract with Tru Green, LP for five (5) various

fertilizer applications in an amount not to exceed \$14,118.70 for the 2014 Landscape Fertilization Services at Roadside Right of Ways and Medians of 75th Street and certain segments of Plainfield Road.

Mr. Dan Gombac, Director reported that this is preliminary approval to extend a contract for five (5) various fertilizer applications. He reported that there are ten trees earmarked for removal.

There was no one in the audience wishing to present public comment.

Alderman Beilke made a motion, and it was seconded by Alderman Seifert to approve Items G, H and I subject to City Council budget approval.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

J. Resolution - Accepting the unit price proposal for analytical soil testing fees from Testing Services Corporation at the proposed unit prices for certain waste for a period of May 1, 2014 through April 30, 2015.

Mr. Dan Gombac, Director reported that Illinois EPA requires analytical soil testing prior to excavation material being dumped at landfills. He stated that this resolution accepts the unit price proposal for analytical soil testing fees.

There was no one in the audience wishing to present public comment.

Alderman Beilke made a motion, and it was seconded by Alderman Seifert that the Municipal Services Committee recommend approval accepting the unit price proposal for analytical soil testing fees from Testing Services Corporation at the proposed unit prices for certain waste for a period of May 1, 2014 through April 30, 2015.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

K. Resolution - Authorizing the City Administrator to execute an agreement with Joseph R. Algozine to provide electrical inspection services for the City of Darien at a rate of \$35.00 per inspection.

Mr. Dan Gombac, Director reported that Joseph R. Algozine has provided electrical services for the City of Darien since 2000. He reported that Mr. Algozine has recently requested a review of his contract and his performance. He further reported that after completion of a neighboring town survey regarding electrical inspections, that staff recommends paying Mr. Algozine at a rate of \$35.00 per inspection and provide residents up to 15 minutes of consulting at no charge.

There was no one in the audience wishing to present public comment.

Alderman Seifert made a motion, and it was seconded by Alderman Beilke that the Municipal Services Committee recommend approval authorizing the City Administrator to execute an agreement with Joseph R. Algozine to provide electrical inspection services for the City of Darien at a rate of \$35.00 per inspection and up to 15 minutes of consulting to residents at no charge.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

L. Resolution - Accepting a proposal from Associated Technical Services (ATS) for the 2013-14 Water Leak Survey in the amount of \$8,288.28 for the Leak Detection Phase and a per unit cost for the Leak Location Phase in the amount of \$350.00 per mainline or service leak, and \$95.00 per fire hydrant leak or mainline value for a total amount not to exceed \$14,500.

Mr. Dan Gombac, Director reported that staff has recently identified that water pumpage has begun to increase since December of 2013. He stated that the water usage is higher by approximately 19.43% than past years for the same period. Mr. Gombac reported that based on the unprecedented winter and the increased water intake that there may be several water main breaks that have not surfaced due to the severe frost in the ground. He reported that pending the leak detection, additional funding may be required for pinpointing leaks.

Mr. Gombac reported that staff recommends Associated Technical Services. He reported that ATS has provided satisfactory services to the City of Darien in the past and that they find more leaks than their competitors.

Chairperson Marchese questioned why wait until April.

Mr. Gombac reported that the cold and frost prevents them from doing anything until April.

There was no one in the audience wishing to present public comment.

Alderman Seifert made a motion, and it was seconded by Alderman Beilke to accept a proposal from Associated Technical Services (ATS) for the 2013-14 Water Leak Survey, in the amount of \$8,288.28 for the Leak Detection Phase and a per unit cost for the Leak Location Phase in the amount of \$350.00 per mainline or service leak, and \$95.00 per fire hydrant leak or mainline valve for a total amount not to exceed \$14,500.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

M. Minutes - January 27, 2014 Municipal Services Committee

Alderman Beilke made a motion, and it was seconded by Alderman Seifert to approve the January 27, 2014 Municipal Services Committee Meeting Minutes.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

DIRECTOR'S REPORT

Mr. Dan Gombac, Director reported that an Illinois State grant check was received.

He reported that he is working with CMS regarding a joint purchase for salt. Mr. Gombac reported that he reached out to salt vendor North American to reevaluate the pricing.

Mr. Gombac provided an update on the Darien Towne Center and the winter weather, the streets and any unforeseen expenditures as they relate to the infrastructure.

NEXT SCHEDULED MEETING

Chairperson Marchese announced that the next regularly scheduled meeting is scheduled for Monday, March, 24, 2014 at 6:30 p.m.

ADJOURNMENT

With no further business before the Committee, Alderman Seifert made a motion and it was seconded by Alderman Beilke to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 8:47 p.m.

RESPECTFULLY SUBMITTED:

Joseph Marchese Chairman Tina Beilke Alderman

Joerg Seifert Alderman