

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR MARCHESE FOR THE PURPOSE OF REVIEWING ITEMS ON THE FEBRUARY 1, 2021 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:13 P.M.

**Minutes of the Regular Meeting**

**of the City Council of the**

**CITY OF DARIEN**

**February 1, 2021**

**7:30 P.M.**

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:33 P.M. by Mayor Marchese.

2. **PLEDGE OF ALLEGIANCE**

Mayor Marchese led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:                    Thomas J. Belczak (Zoom)    Ted V. Schauer (Zoom)  
                                 Eric K. Gustafson (Zoom)    Mary Coyle Sullivan (Zoom)  
                                 Thomas M. Chlystek (Zoom) Lester Vaughan (Zoom)  
                                 Joseph A. Kenny (Zoom)

Absent:                    None

Also in Attendance:    Joseph Marchese, Mayor  
                                 JoAnne E. Ragona, City Clerk  
                                 Michael J. Coren, City Treasurer (Zoom)  
                                 Bryon D. Vana, City Administrator  
                                 Jason Norton, Deputy Chief (Zoom)  
                                 Daniel Gombac, Director of Municipal Services (Zoom)  
                                 Lisa Klemm, Administrative Assistant

4. **DECLARATION OF A QUORUM** — There being seven aldermen present, Mayor Marchese declared a quorum.



desirable business growth, expansion, retention and attraction in working as partners to develop a climate conducive in maintaining the quality of life in the City of Darien.” She introduced committee members; they presented the following topics: Bob Hahn reviewed EDC accomplishments, Nick Pitzer commented on EDC projects, Lou Mallers reviewed collaboration efforts with local business and Chamber of Commerce, Angelo Imbrogno provided update on ongoing and future EDC focus, and Matt Weberling addressed questions. Chairwoman Beilke welcomed Council to forward their thoughts and noted the EDC will continue to enhance reporting.

Alderwoman Sullivan stated that it has been a pleasure to serve as EDC Liaison with such a dynamic and engaged group. Chairwoman Beilke thanked Administrator Vana and Administrative Assistant Klemm for their support, Liaison Sullivan for her great ideas and Mayor Marchese for his invaluable attentiveness.

**B. TIER 1 UPDATE**

Mayor Marchese highlighted the following Restore Illinois: Phase 3 Tier 1 Mitigation Requirements for bars and restaurants:

- All bars and restaurants close at 11:00 P.M.
- Indoor service limited to the lessor: 25 guests or 25% capacity per room.
- Establishments offering indoor service must serve food.
- Indoor service reservations limited to a 2-hour maximum duration and maximum four persons per party.
- All bar and restaurant patrons should be seated at tables.
- No ordering, seating, or congregating at bar (bar stools should be removed).
- Tables should be six feet apart.
- No dancing or standing indoors.
- Reservations required for each party.

Mayor Marchese noted in order to move to Phase 4 the positivity rate must fall below 6.5% for three consecutive days; Phase 4 will allow bars and restaurants to open with capacity limitations as set by the Illinois Department of Public Health. He encouraged all to wear masks and social distance.

**C. VACCINATION UPDATE**

Mayor Marchese provided the following Covid-19 vaccination update:

- Acknowledged resident concerns regarding ability to obtain Covid-19 vaccination.
- Continues to share information received from DuPage County Health Department (DPCHD).
- Explained DPCHD Vaccination Plan.
- Shared statistics on vaccines received and distributed in DuPage County.

- Noted DuPage County Fairgrounds will be a centralized vaccination center.
- Provided DuPage County website to register to receive vaccination.
- Encouraged residents to call their primary care doctors, Jewel/Osco, Mariano's, Meijer, Walgreens and CVS regarding availability of vaccination appointments.
- Hinsdale South and Hinsdale Central will be vaccination locations for teaching staff and front line workers.
- Reaching out to Downers Grove Township to assist seniors with no means of electronic communication.
- DuPage County creating program to bridge technology and transportation limitations.
- Directed residents to register to receive Darien Direct Connect eNews for weekly updates on City programs and information regarding Covid -19.
- Encouraged residents to be patient until more doses are available.

Mayor Marchese addressed Alderman Belczak's inquiry regarding ability to identify eligibility for vaccine by age group; he highlighted DuPage County Dashboard.

9. **CITY CLERK'S REPORT**

Clerk Ragona announced that City offices will be closed on Monday, February 15, 2021 in observance of Presidents' Day. The next City Council Meeting will be held on Tuesday, February 16, 2021.

10. **CITY ADMINISTRATOR'S REPORT**

There was no report.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

**A. POLICE DEPARTMENT**

On behalf of Chief Thomas, Deputy Chief Norton noted the traffic crash analysis for Cass Avenue and South Frontage has been completed and will be emailed to Council.

**B. MUNICIPAL SERVICES**

Director Gombac asked residents to refrain from allowing children to build snow forts near the street at the end of the driveway; they can create a dangerous situation.

Mayor Marchese encouraged residents to clear snow around fire hydrant for better visibility. Director Gombac appreciates resident assistance.

Alderman Gustafson reminded residents that shoveling snow onto the street is prohibited. Director Gombac reiterated doing so creates a hazard; violators will be ticketed. Residents should report offenders.

12. **TREASURER’S REPORT**

**A. WARRANT NUMBER 20-21-19**

It was moved by Alderwoman Sullivan and seconded by Alderman Kenny to approve payment of Warrant Number 20-21-19 in the amount of \$277,824.22 from the enumerated funds, and \$248,118.49 from payroll funds for the period ending 1/28/21 for a total to be approved of \$525,942.71.

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

**MOTION DULY CARRIED**

13. **STANDING COMMITTEE REPORTS**

**Administrative/Finance Committee** – Alderwoman Sullivan announced 2021-22 Budget Workshops are scheduled to begin on Wednesday, February 17, 2021 at 6:30 P.M. via Zoom and will continue every Tuesday until completion. She noted the Economic Development Committee meeting is scheduled for February 4, 2021 at 7:00 P.M.

**Municipal Services Committee** – Chairman Belczak announced the Municipal Services Committee meeting scheduled for February 22, 2021 at 7:00 P.M.

**Police Committee** – Chairman Kenny announced the next Zoom meeting of the Police Committee is scheduled for Tuesday, February 16, 2021 at 6:00 P.M.

**Police Pension Board** – Liaison Coren announced the next quarterly Zoom meeting of the Police Pension Board is scheduled for February 4, 2021 at 7:00 P.M.

Mayor Marchese stated that he is contemplating reinstating in-person Council Meetings in March.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

There were none.

15. **OLD BUSINESS**

There was no Old Business.

16. **CONSENT AGENDA**

It was moved by Alderman Schauer and seconded by Alderman Gustafson to approve by Omnibus Vote the following items on the Consent Agenda:

- A. **ORDINANCE NO. O-01-21**      **AN ORDINANCE AMENDING THE DARIEN CITY CODE FOR PARKING RESTRICTIONS 9-3-1 (TEXT AMENDMENT: VEHICLE IDLING)**
  
- B. **CONSIDERATION OF A MOTIION TO REVIEW AND APPROVE ARCHITECTURAL AND DESIGN GUIDELINES FOR COMMERCIAL AND OFFICE DEVELOPMENTS**
  
- C. **RESOLUTION NO. R-02-21**      **A RESOLUTION AWARDDING A CONTRACT TO HOMER TREE CARE, INC. IN AN AMOUNT NOT TO EXCEED \$147,000.00 FOR THE CITY’S 2021/22 TREE TRIMMING AND REMOVAL PROGRAM**
  
- D. **RESOLUTION NO. R-03-21**      **A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH RAG’S ELECTRIC, INC., THE 2021 STREET LIGHT MAINTENANCE CONTRACT BEGINNING MAY 1, 2021 THROUGH APRIL 30, 2022**
  
- E. **RESOLUTION NO. R-04-21**      **A RESOLUTION AUTHORIZING THE FOLLOWING PRIVATE PROPERTY REAR YARD STORM WATER MANAGEMENT ASSISTANCE PROJECTS:**
  - 1. **PROJECT FYE21-0 – 1022 HINSBROOK AVE. IN AN AMOUNT NOT TO EXCEED \$13,235, (CITY COST \$9,176 RESIDENT REIMBURSEMENT \$4,059)**
  - 2. **PROJECT FYE21-1 – 1517-25 73<sup>RD</sup> ST. IN AN AMOUNT NOT TO EXCEED \$14,039, (CITY COST \$9,779 RESIDENT REIMBURSEMENT \$4,260)**
  - 3. **PROJECT FYE21-6 – 818 71<sup>ST</sup> ST. & 7009-11 SIERRA CT. IN AN AMOUNT NOT TO**

- EXCEED \$21,748 (CITY COST \$11,369  
RESIDENT REIMBURSEMENT \$10,379)
4. PROJECT FYE21-10 – 7914-18 ADAMS ST. & 7917 PINE CT. IN AN AMOUNT NOT TO EXCEED \$7,878, (CITY COST \$5,159 RESIDENT REIMBURSEMENT \$2,719)
  5. PROJECT FYE21-11 – 8360-72 CRAMER LN. IN AN AMOUNT NOT TO EXCEED \$10,900, (CITY COST \$7,425 RESIDENT REIMBURSEMENT \$3,475)
  6. PROJECT FYE21-12 – 8005-8009-8013 SAWYER RD. IN AN AMOUNT NOT TO EXCEED \$14,330, (CITY COST \$9,998 RESIDENT REIMBURSEMENT \$4,332)
  7. PROJECT FYE21-13 – 1530 CLAREMONT DR. AND 1601 HOLLY AVE., IN AN AMOUNT NOT TO EXCEED \$5,907 (CITY COST \$3,680 RESIDENT REIMBURSEMENT \$2,227)
  8. PROJECT FYE21-14 – 618 MAPLE AVE. IN AN AMOUNT NOT TO EXCEED \$4,927, (CITY COST \$3,927 RESIDENT REIMBURSEMENT \$1,000)
  9. PROJECT FYE21-16 – 8607-19 CLIFFORD RD. IN AN AMOUNT NOT TO EXCEED \$6,701, (CITY COST \$4,276 RESIDENT REIMBURSEMENT \$2,425)
  10. PROJECT FYE21-28 – 8509-11 GLENEYRE RD. IN AN AMOUNT NOT TO EXCEED \$8,849, (CITY COST \$7,849 RESIDENT REIMBURSEMENT \$1,000)

**F. RESOLUTION NO. R-05-21**

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A CONTRACT EXTENSION WITH DENLER INC. IN AN AMOUNT NOT TO EXCEED \$221,250.00 FOR THE 2021 CRACK FILL PROGRAM

**G. RESOLUTION NO. R-06-21**

A RESOLUTION AUTHORIZING THE MAYOR'S APPROVAL TO ENTER INTO A FIVE YEAR ENGINEERING AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING FOR PROFESSIONAL SERVICES RELATED TO A CONTROLLED WETLAND MANAGEMENT BURN AND VEGETATION MANAGEMENT AT THE DALE ROAD BASIN IN AN AMOUNT NOT TO EXCEED \$27,750

H. RESOLUTION NO. R-07-21      A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF DARIEN AND CHRISOPHER B. BURKE ENGINEERING, LTD., (TARA HILL MANAGEMENT AND MONITORING OF 10 ACRES OF WETLAND/NATURAL AREAS WITHIN THE TARA HILL SUBDIVISION)

I. RESOLUTION NO. R-08-21      A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR THE 2021 STREET MAINTENANCE PROJECT BETWEEN THE CITY OF DARIEN AND BROTHERS ASPHALT PAVING, INC. FOLLOWING SCHEDULE OF PRICING: BASE BID – \$1,218,851.55; ALTERNATE 1 – PATCHING – \$89,100.00; ALTERNATE 2 – AGGREGATE SHOULDERS – \$24,000.00; ALTERNATE 3 – 67<sup>TH</sup> STREET REALIGNMENT PROJECT – \$96,818.75 FOR A TOTAL OF \$1,428,770.30

J. CONSIDERATION OF A MOTION TO APPROVE THE RECOMMENDATION TO RELEASE EXECUTIVE SESSION MINUTES THAT NO LONGER REQUIRE CONFIDENTIALITY

Roll Call:      Ayes:      Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays:      None

Absent:      None

Results: Ayes 7, Nays 0, Absent 0

**MOTION DULY CARRIED**

17. **NEW BUSINESS**

A. CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION APPROVING THE PURCHASE AND INSTALLATION OF A NEW SERVER AND AN UPGRADE TO THE HARDWARE AND SOFTWARE TO 2021 STANDARDS IN AN AMOUNT NOT TO EXCEED \$50,000 WITH AIS, INC.

It was moved by Alderman Vaughan and seconded by Alderman Belczak to approve the motion as presented.



Alderman Vaughan noted he spoke with AIS consultant and clarified that the cost includes a full infrastructure upgrade, which should be adequate for the next seven to ten years. Administrator Vana asked if hardware and labor rates were inline; Alderman Vaughan was pleased a flat rate would be used and the project should be under budget.

**RESOLUTION NO. R-09-21      A    RESOLUTION    APPROVING    THE  
PURCHASE AND INSTALLATION OF A NEW  
SERVER AND AN UPGRADE TO THE  
HARDWARE AND SOFTWARE TO 2021  
STANDARDS IN AN AMOUNT NOT TO  
EXCEED \$50,000 WITH AIS, INC.**

Roll Call:      Ayes:      Belczak, Chylstek, Gustafson, Kenny, Schauer,  
Sullivan, Vaughan

                    Nays:      None

                    Absent:      None

Results: Ayes 7, Nays 0, Absent 0

**MOTION DULY CARRIED**

18.      **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Alderman Chylstek thanked City staff and Planning & Zoning Committee for completing Architectural and Design Guidelines, which will provide a cohesive look and keep the City updated.

Alderman Gustafson inquired about water tower tank inspections. Director Gombac explained details of 15-point inspections, which are completed yearly. Administrator Vana commented cleaning of the exterior of the tanks is included in upcoming budget.

Mayor Marchese...

...announced City Hall is now open to the public.

...2021 City of Darien Vehicle Stickers are available at City Hall and Police Department for a \$3.00 donation, which benefits the Rotary Club of Darien Backpack Food Program.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman Kenny and seconded by Alderwoman Sullivan to adjourn the City Council meeting.

**VIA VOICE VOTE – MOTION DULY CARRIED**

The City Council meeting adjourned at 8:46 P.M.

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Mayor

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City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 2-01-21. Minutes of 2-01-21 CCM.