

AGENDA
ADMINISTRATIVE/FINANCE
COMMITTEE-OF-THE-WHOLE
February 28, 2023
6:30 P.M.
City Hall - Council Chambers

- 1. Call to Order**
- 2. Budget Review FYE 2024**
- 3. Adjournment**

CITY OF DARIEN

Memorandum

TO: Mayor, City Council, Clerk, and Treasurer
FROM: Bryon D. Vana, City Administrator
DATE: February 24, 2023
RE: Draft Budget- Fiscal Year Ending (FYE) 4-30-2024

Attached please find a copy of the following documents for the next meeting, Tuesday, February 28, 2023.

- 1) Back up for the marquee signage at 7702 Cass Avenue (Southwest corner of Cass and Plainfield Road). This was not included in the FYE24 Budget but should have been included as a carryover.
- 2) Costs associated for Council members to attend the IML Conference September 21st-23rd. Council requested this additional information.
- 3) MFT and SSA1 Budgets

AGENDA MEMO
City Council
November 7, 2022

ISSUE STATEMENT

A motion directing the City Staff to negotiate the following agreements and variations at 7702 Cass Ave (Southwest corner of Cass and Plainfield Road) PIN# 09-28-410-045, for marquee signage:

- Lease/Easement Agreement
- Landscape Agreement
- Construction Easement
- Maintenance Agreement
- Variations-Sign Code

BACKGROUND/HISTORY

As part of an additional enhancement to the Center of Town, City Staff was directed to render drawings for marquee displays and a landscape feature at the southwest corner of Cass Avenue and Plainfield Road with a common address of 7702 Cass Avenue and as per the aerial description attached as **Attachment 1**. The goal of the marquee message board is to provide motorists and residents information regarding City events, meetings, seasonal information and urgent notifications. Regarding advertisement, the owners of the property have expressed interest to advertise their business. While this topic will be part of the negotiation task, the City Council will need to consider whether Darien Businesses should have the opportunity to advertise and whether a cost should be associated with the advertisement. The programming and animation would be controlled through the City of Darien and outsourced to a media vendor for display as required.

Staff has been in communication with the ownership regarding an existing sign that was damaged earlier in the year. The sign is to be replaced in like, in the shape of a triangle, see **Attachment 2**. The proposed sign has been constructed and is being scheduled for installation.

The City Council further directed Staff to review options for marquee displays. Staff had engaged with the sign manufacture, Cynosure Signs to provide an option to add three marquee displays atop of the abovementioned existing sign. Attached and labeled as **Attachment 3** is the proposed rendering for the marquee displays. The three marquee signs would each measure approximately 38-48 inches in height by 96-118 inches in width. The marquee panels would be placed atop of the existing signage on each face of the triangulation. The site would further incorporate a landscape/water feature plan attached as **Attachment 4**.

Preliminary costs are estimated as follows:

Marquee Panels and Installation	\$45,000
Landscaping/Water Feature	\$40,000
Water Line Irrigation	\$10,000
Plantings	\$ 5,000
Miscellaneous	\$10,000
*Modification to existing sign to support marquee panels \$50,000	

The proposed Budget expense is estimated at \$160,000 with contingencies built in.

*An evaluation through a structural engineer will be required to determine the structures integrity to support the panels. The current dollar value is a best guess estimate in the event additional supports or reconstruction may be required.

In regards to annual costs the following will be reoccurring costs:

Outsourcing for content creation and management it would be \$350-\$400 per month
\$4,200- \$4,800

Utilities \$200

Landscape Maintenance \$4,000

Re-occurring annual expense are estimated at \$5,400

The City Staff will work with the owners for negotiating a long-term lease as it relates to the construction, and maintenance of the proposed marquee and landscape feature.

STAFF RECOMMENDATION

A motion directing City Staff to negotiate the following agreements and variations at 7702 Cass Ave (Southwest corner of Cass and Plainfield Road) PIN# 09-28-410-045, for marquee signage:

Lease/Easement Agreement

Landscape Agreement

Construction Easement

Maintenance Agreement

Variations-Sign Code

COMMITTEE RECOMMENDATION

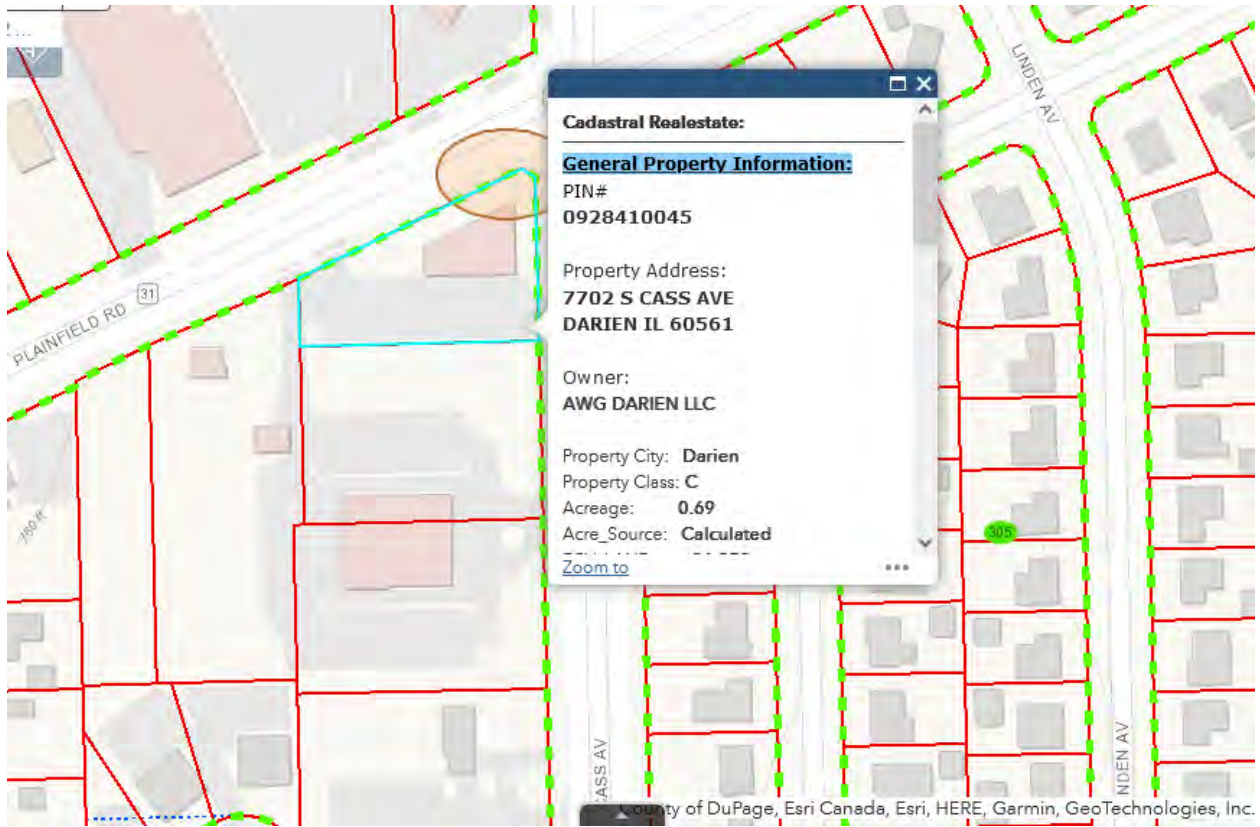
Items will be presented to a future Municipal Services Meeting(s)

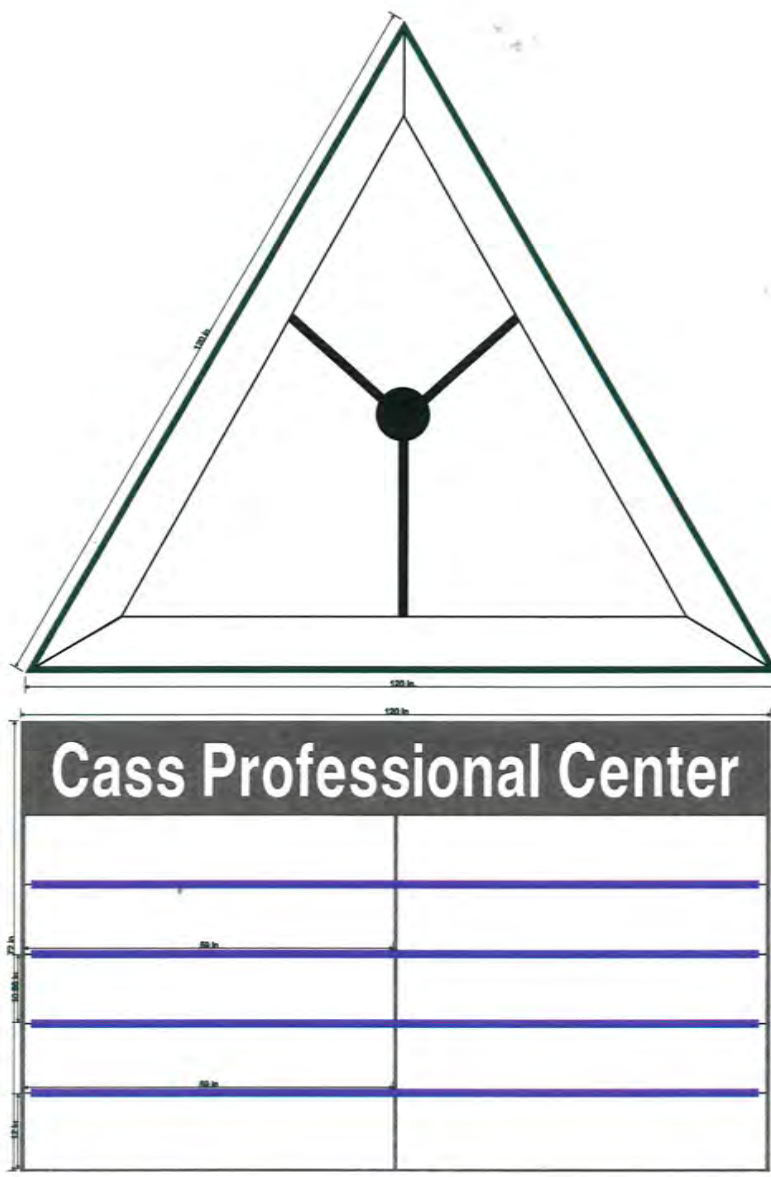
ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the November 7, 2022, New Business, City Council agenda for formal consideration.



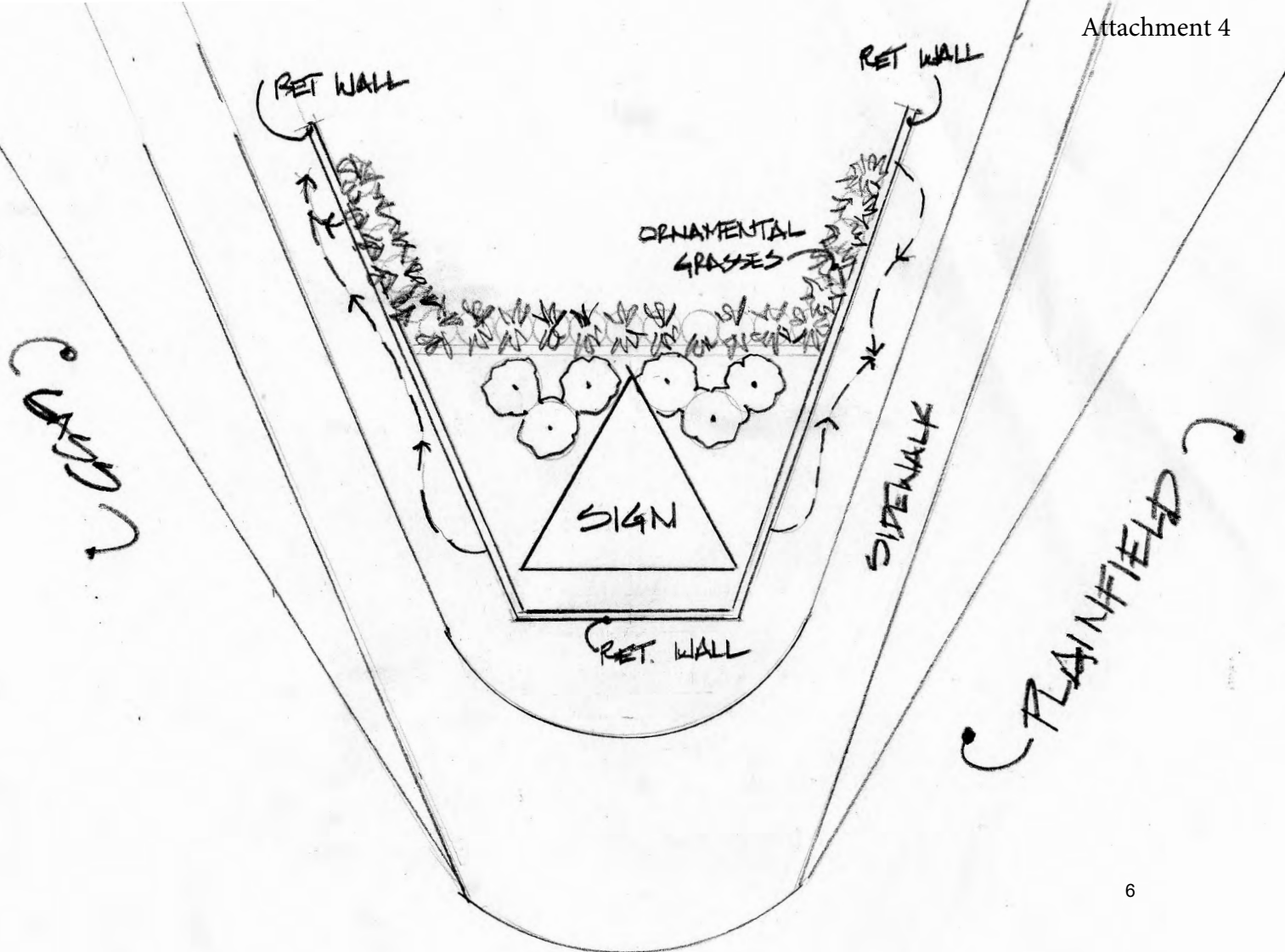


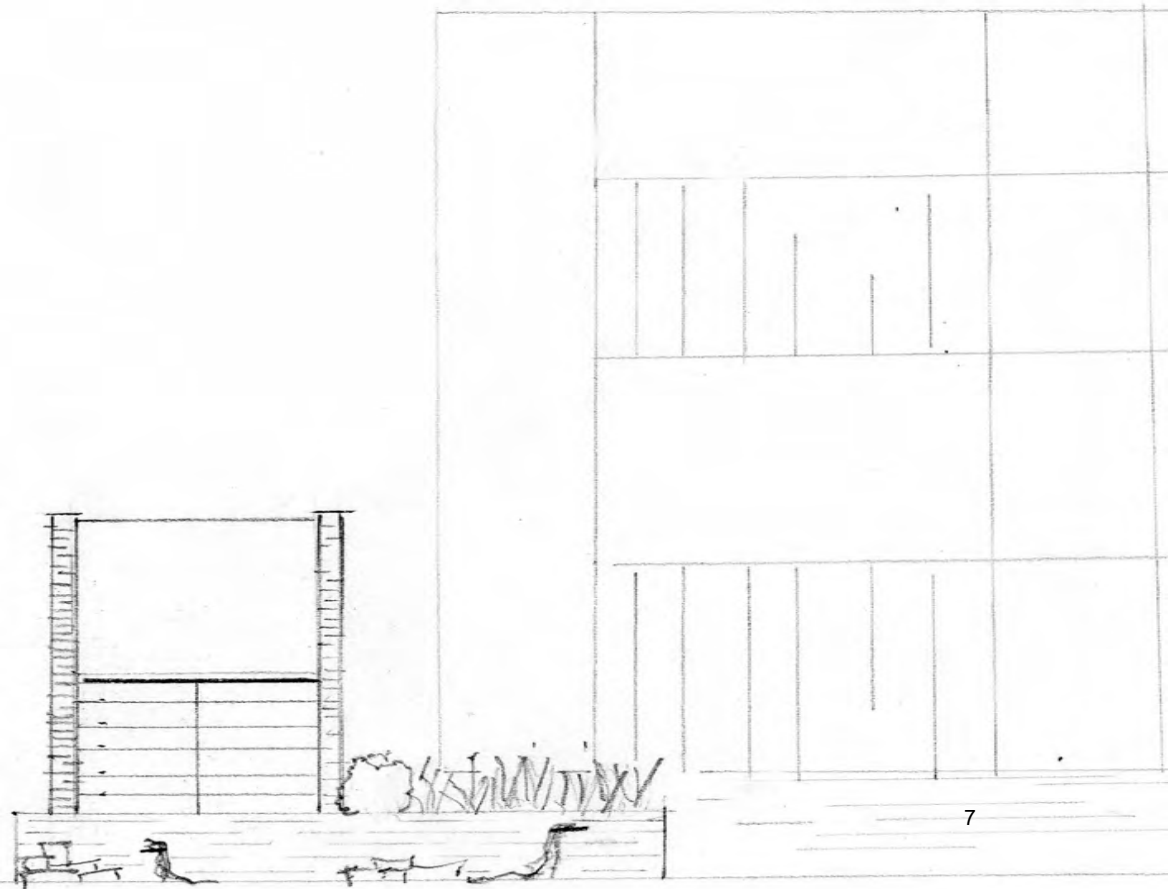
Top panel (cass professional center" is routed aluminum with acrylic backer

all other pieces are 59" x 10.875", .5" top margin, .5" bottom margin
 bottom pieces are 59" x 12", .5" top margin, 1.5" bottom margin

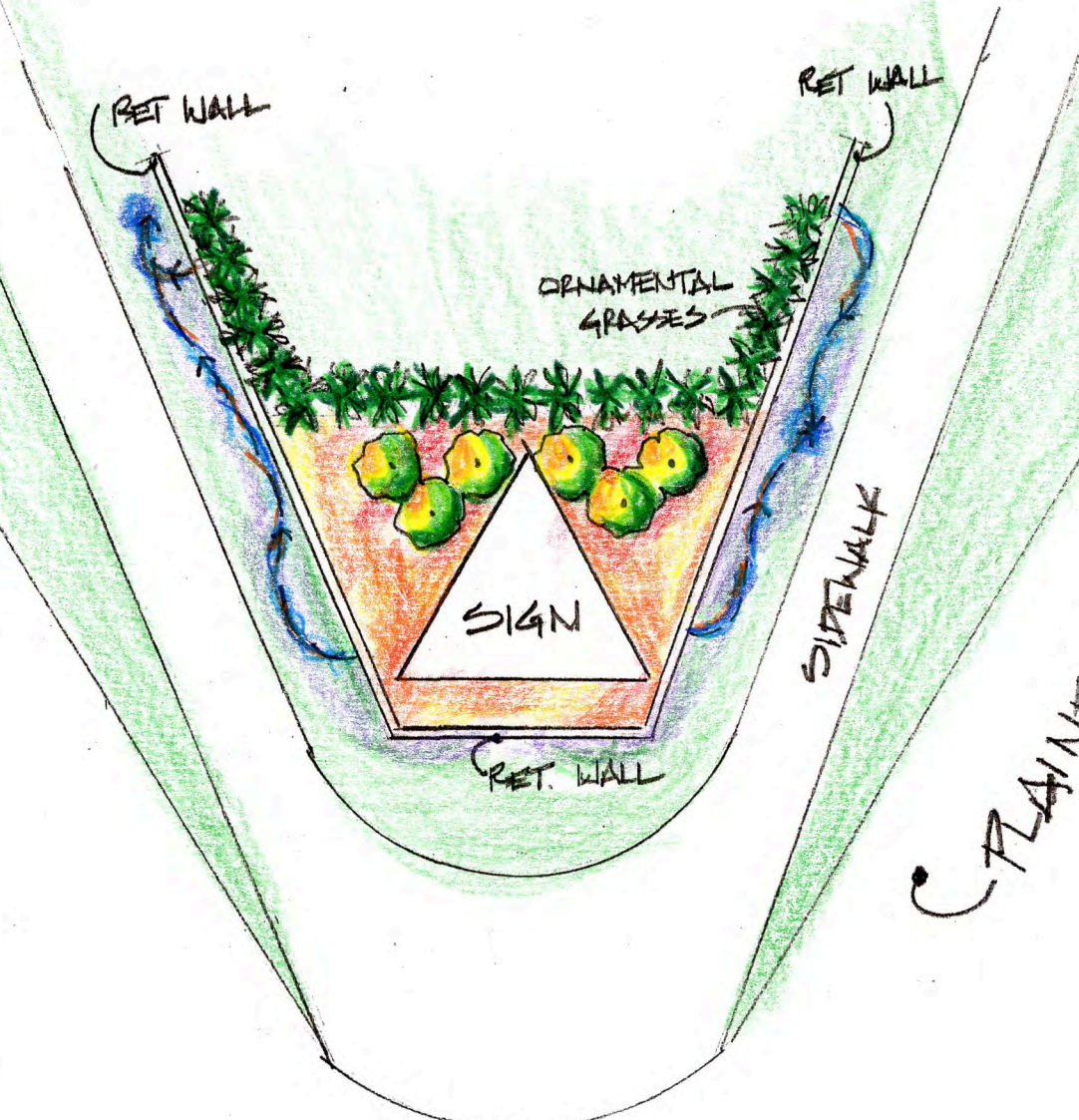
.5" inside margin, 1.75" outside margin



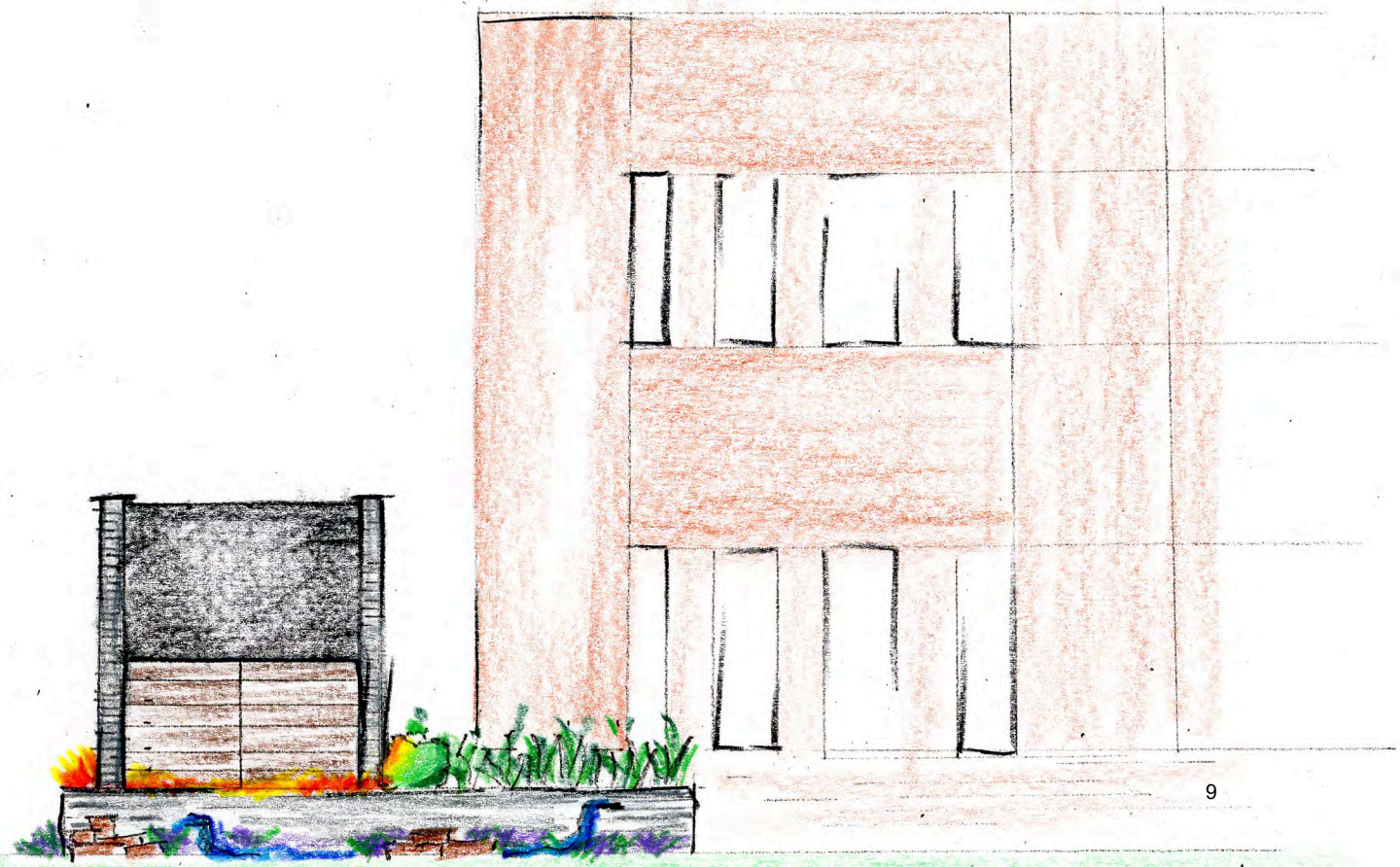




WALK



PLAINFIELD



From: [Grant L. Johnson](#)
To: [Lisa Klemm](#)
Cc: [IML Conferences](#)
Subject: RE: Annual Conference Inquiry
Date: Thursday, February 23, 2023 12:42:54 PM

Hello, Lisa

I can provide you an estimate of what the charges would be for the 2023 IML Conference. My numbers are based on last year's fees/cost information. At this time, I don't have defined fees. However, I can let you know that this year's fees would not be less than last year's fees.

Registration Cost:

Total Conference Package: Thursday – Saturday (Per-person)

IML Member - \$310

Non-Member - \$360

Single Day (Thursday, Friday, or Saturday Per-person)

IML Member - \$165

Non-Member - \$180

If you need lodging at the Hilton Chicago that is available at an additional cost. IML does negotiate a discounted rate for hotel rooms if you require hotel rooms. Rates start at \$282 main level and \$329 executive level, single or double. Room tax is 17.4%.

I hope this information helps. If you require additional information please feel free to contact me.

Have a great day!

Thanks,
Grant

Grant L. Johnson | Education and Events Coordinator
ILLINOIS MUNICIPAL LEAGUE
500 East Capitol Avenue | PO Box 5180 | Springfield, Illinois 62705
217.525.1220 phone | 217.415.4346 cell | 217.525.7438 fax
gjohnson@iml.org | www.iml.org | [Facebook](#) | [Twitter](#)



From: lklemm@darienil.gov <lklemm@darienil.gov>

Sent: Thursday, February 23, 2023 5:19 AM
To: IML Conferences <IMLConferences@iml.org>
Subject: Annual Conference Inquiry

This email was sent from the Illinois Municipal League website concerning 'Annual Conference Inquiry'.

Sent by: Lisa Klemm
Submitted on: Thursday, February 23, 2023 @ 05:19 AM
Phone: (630) 353-8104

Good AM -
Can you please provide a ballpark figure for attending? The City of Darien is interested in attending this year.
Thank you in advance,

CAUTION: This e-mail originated outside of the City's email system. **DO NOT** click links or open attachments unless you confirm the incoming address of the sender and know the content is safe.

City of Darien

2/24/2023

**MUNICIPAL SERVICES
MOTOR FUEL TAX BUDGET
FISCAL YEAR 2024**

ACCOUNT	FYE 22 ACTUAL	FYE 23 BUDGET	FYE 23 EST ACTUAL	FYE 24 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 25 FORECAST	FYE 26 FORECAST
REVENUE								
MFT ALLOTMENT	880,452	836,418	\$858,429	814,407	\$814,407		\$814,407	\$814,407
MISC. INCOME (Rebuild IL)	485,185	242,592	242,592	-	\$0		\$0	
INTEREST	854	500	22,000	22,000	22,000		20,000	20,000
TOTAL REVENUE	\$ 1,366,491	\$ 1,079,510	\$ 1,123,021	\$ 836,407	\$ 836,407	\$ -	\$ 834,407	\$ 834,407
EXPENDITURES								
OPERATING								
SALARIES	290,099	267,807	258,278	267,807	267,807	-	267,807	267,807
BENEFITS	60,195	57,437	37,864	37,864	37,864		37,864	37,864
ROAD MATERIAL	19,320	262,580	176,000	262,580	35,000	227,580	265,000	265,000
SALT	170,849	265,950	225,000	265,950	265,950	-	267,450	267,450
SUPPLIES-OTHER	20,564	18,500	18,500	18,500	18,500	-	18,500	18,500
SUB-TOTAL	561,026	872,274	715,642	852,701	625,121	227,580	856,621	856,621
CONTRACTUAL								
PAVEMENT STRIPING	30,993	20,000	20,000	20,000	20,000	-	20,000	20,000
TREE TRIM/REMOVAL	22,800	18,000	18,000	18,000	18,000	-	18,000	18,000
SUB-TOTAL	53,793	38,000	38,000	38,000	38,000	-	38,000	38,000
CAPITAL OUTLAY								
STREET LIGHTS	25,286	35,000	20,000	20,000	20,000	-	20,000	20,000
STREET MAINTENANCE	1,154,673	-	-	-	-	-	-	-
SUB-TOTAL	1,179,959	35,000	20,000	20,000	20,000	-	20,000	20,000
TOTAL EXPENDITURES	\$ 1,794,779	\$ 945,274	\$ 773,642	\$ 910,701	\$ 683,121	\$ 227,580	\$ 914,621	\$ 914,621
FISCAL YEAR BALANCE	\$ (428,288)	\$ 134,236	\$ 349,379	\$ (74,294)	\$ 153,286	\$ (227,580)	\$ (80,214)	\$ (80,214)
BEG. FUND BALANCE	\$ 1,366,323	\$ 579,824	\$ 938,035	\$ 1,287,414	\$ 1,287,414	\$ 1,287,414	\$ 1,213,120	\$ 1,132,907
ENDING FUND BALANCE	\$ 938,035	\$ 714,060	\$ 1,287,414	\$ 1,213,120	\$ 1,440,700	\$ 1,059,834	\$ 1,132,907	\$ 1,052,693

MOTOR FUEL TAX SUMMARY

FYE 2024 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 267,807	\$ 227,580
BENEFITS	\$ 37,864	\$ -
OPERATING COSTS	\$ 319,450	\$ -
CONTRACTUAL	\$ 38,000	\$ -
CAPITAL	\$ 20,000	\$ -
TOTAL	\$ 683,121	\$ 227,580

Account #	Description	Department Maintenance	Budget Request	City Council Discretionary Expenditures
MFT				
OPERATING				
60-4010	SALARY		\$ 267,807	\$ -
BENEFITS				
60-4110	SOCIAL SECURITY		\$ 16,013	\$ -
60-4111	MEDICARE		\$ 3,745	\$ -
60-4115	IMRF		\$ 18,105	\$ -
OPERATING COSTS				
60-4245	ROAD MATERIAL		\$ 35,000	\$ 227,580
	Crack Seal		-	227,580
	AGGREGATE CA-6 CA-7		35,000	-
	HOT BITUMINOUS PRODUCTS		-	-
	COLD BITUMINOUS PRODUCTS		-	-
		Total	35,000	227,580
60-4249	SALT		\$ 265,950	\$ -
	Rock Salt		256,500	
	BIO Melt Salt treatment		9,450	
			265,950	
60-4257	SUPPLIES - OTHER		\$ 18,500	\$ -
CONTRACTUAL SERVICES				
60-4261	PAVEMENT STRIPING		\$ 20,000	\$ -
	General Striping		20,000	
	Stop Bars		0	
		Total	20,000	
60-4325	CONSULTING/PROFESSIONAL SERVICES			
60-4375	TREE TRIMMING/REMOVAL		\$ 18,000	\$ -
CAPITAL PURCHASES				
60-4840	STREET LIGHTS		\$ 20,000	
60-4855	STREET MAINTENANCE		\$ -	\$ -
			-	
	Total		\$ 683,121	\$ 227,580

**FYE 24 BUDGET REQUEST FORM
Maintenance Budget – Items over \$1,000**

Department: Municipal Services Fund: 60-4245

Project/Program Title: Crack Seal Program

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: _____ Original Cost: _____

Crack sealing is a routine maintenance treatment that will significantly delay roadway deterioration. The sealing material is applied into the cracks before they become too large and before the freeze-thaw cycles have an opportunity to shift the pavement and develop larger cracks (alligatoring). Flexible rubberized asphalt sealants bond to crack walls and move with the pavement, preventing water from entering the road base. The life of the road is extended and maintenance costs greatly reduced over time. The City is crack sealing all roads on a three year interval. See attached list of roads. The program has recently been enhanced to seal the curb line adjacent to the pavement. In addition, the program includes approximately 5,000 lineal feet of fiber fill to be utilized within roadways that have been completed within three years, primarily targeting years two and three as a proactive approach.

Estimated Budget:

Account #	Account Name	Cost
<u>60-+4245</u>	<u>Crack Seal Program</u>	<u>\$227,580.00</u>
_____	_____	_____
_____	_____	<u>\$0.00</u>
	TOTAL COST:	<u>\$227,580.00</u>

(COST SHOULD INCLUDE DELIVERY & ANY OTHER CHARGES)

Has this request been submitted before? _____ Yes _____ No

If yes, how many times: _____

SUBMITTED BY: _____

Recommended by City Administrator: _____ Yes _____ No

AGENDA MEMO
City Council
January 16, 2023

ISSUE STATEMENT

Consideration for the authorization to execute an Illinois Department of Transportation **Resolution**, (IDOT BLR 14220) authorizing the expenditure of Motor Fuel Tax (MFT) funds for the FY 2023/24 General Maintenance items in the amount of \$871,566.37 for a period from May 1, 2023 through April 30, 2024.

BACKUP

BACKGROUND/HISTORY

The City of Darien utilizes Motor Fuel Tax Funds (MFT) for expenditures related to various street maintenance functions. The funding provides for expenditures for such items as salaries, the purchase of rock salt, cold and hot bituminous surface mixes, and storm sewer related items, various aggregate materials and road striping. Because MFT funds are utilized, the City Council is required to adopt a resolution authorizing the expenditure of the proposed funding related to the general maintenance items. Attached as, **Attachment A** is the Bureau of Local Road Forms Municipal Estimate of Maintenance Costs and Request for Expenditure/Authorization of Motor Fuel Tax Funds (BLR 14222 and BLR 09150).

STAFF RECOMMENDATION

Staff recommends approval of the Resolution.

COMMITTEE RECOMMENDATION

Due to procedural protocol the Municipal Service Committee could not be rescheduled prior to the scheduled City Council Meeting due to the observance of the Martin Luther King Holiday. Due to further timing, the agenda items will be placed on New Business.

ALTERNATE CONSIDERATION

As directed by the City Council.

DECISION MODE

This item will be placed on the January 16, 2023 City Council agenda under New Business for formal approval.



Submittal Type

Estimate of Maintenance Costs

District Estimate of Cost for

Local Public Agency	County	Section Number	Beginning	Ending
City of Darien	DuPage	24-00000-00-GM	05/01/23	04/30/24

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1)Aggregate Stone	IIA		Stone CA-6 CA-7	Tons	2,000	\$17.50	\$35,000.00	
(Shoulder Maint)			Labor-5 Gen Util Wkrs City Staff	Av Hr	15	\$42.00	\$630.00	\$35,630.00
2)Snow & Ice Control	I		Road Salt-joint Purchase	Tons	3,000	\$85.50	\$256,500.00	
	III		Bio Melt 55 NIGP Code	Gallons	4,500	\$2.10	\$9,450.00	
			Labor-5 Gen Util Wkrs City Staff	Av Hr	1,442	\$37.53	\$54,118.26	\$320,068.26
3)Storm Sewer Maint	I		Storm Sewer Material-environmentally friendly-	LS	1	\$18,500.00	\$18,500.00	
			Labor-5 Gen Util Wkrs City Staff	Av Hr	1,535	\$33.25	\$51,054.10	\$69,554.10
4)Pavement Marking	IIB		Striping-Paint-Thermal Contract NWMC	LS	1	\$20,000.00	\$20,000.00	
	IIA		Labor-5 Gen Util Wkrs	Av Hr	86	\$36.01	\$3,096.86	\$23,096.86
5)Street Sign Maint	IIA		Sign	LS	1	\$10,000.00	\$10,000.00	
	IIA		Labor-5 Gen Util Wkrs City Staff	Av Hr	85	\$36.01	\$3,060.85	\$13,060.85
6)Mowing(Public ROW)	IIA		Labor-5 Gen Util Wkrs	Av Hr	1,265	\$28.15	\$35,609.75	\$35,609.75
7)Catch Basin Cleaning Jetting	IIA		Labor-5 Gen Util Wkrs City Staff	Av Hr	275	\$37.07	\$10,194.25	
			Equipment Rental	LS	1	\$5,000.00	\$5,000.00	\$15,194.25
8)Tree Trimming	IIA		Tree Trimming-City Staff safety or an emergency	Av Hr	720	\$25.00	\$18,000.00	
	IIA		Labor-5 Gen Util Wkrs City Staff	Av Hr	385	\$49.16	\$18,934.30	\$36,934.30
9)Concrete Gen Maint inspection	IIA		Labor-1 Gen Util Wkr City Staff	Av Hr	480	\$35.00	\$16,800.00	\$16,800.00
10)Energy power distribution	I		Power Cost-contract Com Ed/Constellation	LS	1	\$35,000.00	\$35,000.00	\$35,000.00

Estimate of Maintenance Costs

Submittal Type Original

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
City of Darien	DuPage	24-00000-00-GM	05/01/23	04/30/24

11)Crack Seal	IIB	Crack Seal-route & fill	LB	138,000	\$1.59	\$219,420.00	
		fiber asphalt	LB	6,000	\$1.36	\$8,160.00	\$227,580.00
Total Operation Cost							\$828,528.37

Estimate of Maintenance Costs Summary

	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$193,498.37			\$193,498.37
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	\$635,030.00			\$635,030.00
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)				
Maintenance Total	\$828,528.37			\$828,528.37

Estimated Maintenance Eng Costs Summary

	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Maintenance Engineering				
Preliminary Engineering				
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total				
Total Estimated Maintenance	\$828,528.37			\$828,528.37

Remarks

SUBMITTED

Local Public Agency Official Signature & Date

Joseph A. Marchese 2-6-23

Title

Mayor

County Engineer/Superintendent of Highways Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation

Jose Rios / MK 2/7/2023




Local Public Agency City of Darien	Type City	County DuPage	Section Number 24-00000-00-GM
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I hereby request authorization to expend Motor Fuel Tax Funds as indicated below:

Purpose	Motor Fuel Tax Amount	Rebuild Illinois Amount
County Engineer/Superintendent Salary & Expenses		n/a
Contract Construction		
Day Labor Construction		
Engineering		
Engineering Investigations		
IMRF/Social Security	\$43,038.00	n/a
Maintenance	\$828,528.37	
Maintenance Engineering		
Obligation Retirement		n/a
Other		
Right-of-Way (Itemized on 2nd page)		
TOTAL	\$871,566.37	

Comments

Local Public Agency Official Signature & Date


02-06-2023
 Title
 City Clerk

Approved

Regional Engineer Signature & Date
Department of Transportation

Department of Transportation Use

Entered By	Date



January 18, 2023

Ms. Marilyn Solomon
Illinois Department of Transportation
201 W Center Ct, 3rd Floor
Schaumburg, IL 60196

RE: Resolution for Improvement by Municipality

Dear Ms. Solomon:

Enclosed please find four (4) certified copies of *Resolution No. R-17-23 – “A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE AUTHORIZING THE EXPENDITURE OF MOTOR FUEL TAX FUNDS IN THE AMOUNT OF \$871,566.37”* passed by the City Council at its regular meeting on January 16, 2023. Please return one signed copy to our City Clerk’s office.

Should you have any questions or concerns, please give me a call at (630) 353-8106.

Sincerely,

CITY OF DARIEN

Daniel Gombac
Director of Municipal Services

Enclosure

cc: JoAnne E. Ragona, City Clerk
Kris Throm, Superintendent of Municipal Services



January 18, 2023

Mr. Anthony Quigley, P.E.
Deputy Directors of Highways,
Region One Engineer
Division of Highways/Region One/District One
201 West Center Ct.
Schaumburg, IL 60196-1096

RE: Section Number 24-00000-00-RF

Dear Mr. Quigley:

In accordance with the Bureau of Local Roads and Streets Administrative Policy Manual, the following is an estimate of the allotted MFT monies to spend by the City during the Fiscal Year ending April 30, 2024:

Estimated Total Expenditures for:

FICA	\$15,118
IMRF	\$24,384
MEDICARE	\$ 3,536
TOTAL	\$43,038

If you have any questions regarding this matter, please contact Dan Gombac, Director of Municipal Services at dgombac@darienil.gov or via telephone at (630)353-8106.

Sincerely

CITY OF DARIEN

Daniel Gombac
Director of Municipal Services

cc: Bryon Vana, City Administrator
Julie Saenz, City Accountant
Marilyn Solomon, P.E. IDOT



District	County	Resolution Number	Resolution Type	Section Number
1	DuPage	R-17-23	Original	24-00000-00-GM

BE IT RESOLVED, by the Council of the Darien of Darien of Darien Illinois that there is hereby appropriated the sum of Eight Hundred Seventy-One Thousand Five Hundred Sixty-Six and 37/100 Dollars (\$871,566.37) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/23 to 04/30/24 Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Darien of Darien shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Joanne Ragona Darien Clerk in and for said Darien of Darien in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council of Darien at a meeting held on 01/16/23

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 16 day of January, 2023 Day Month, Year

(SEAL, if required by the LPA)



Clerk Signature & Date
Joanne Ragona
02-06-2023

APPROVED

Regional Engineer Signature & Date
Department of Transportation
Jose Rios / MK 2/7/2023

AYES: 7 - Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

NAYS: 0 - NONE

ABSENT: 0 - NONE

City of Darien

SPECIAL SERVICE AREA #1 FUND BUDGET FISCAL YEAR ENDING 2024

ACCOUNT	FYE 22 ACTUAL	FYE 23 BUDGET	FYE 23 EST ACT	FYE 24 REQUEST	DEPT MAINT FYE 24 BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 25 FORECAST	FYE 26 FORECAST
REVENUE								
PROPERTY TAXES	\$ 5,072	\$ 5,000	\$ 5,000	5,000	\$ 5,000		\$ 5,000	\$ 5,000
INTEREST	\$ 25	\$ 100	100	100	100	\$ -	\$ 100	\$ 100
TOTAL REVENUE	\$ 5,097	\$ 5,100	\$ 5,100	\$ 5,100	\$ 5,100	\$ -	\$ 5,100	\$ 5,100
EXPENDITURES								
PROFESSIONAL SERVICE	1,194	5,000	10,000	2,000	2,000	-	7500	7500
GENERAL MAINTENANCE	-	500	-	500	500	-	500	500
MAINTENANCE	-	1,000	-	1,000	1,000	-	1000	1000
CONTINGENCY		250	250	5,000	5,000	-	5,000	3,000
TOTAL EXPENDITURES	1,194	6,750	10,250	8,500	8,500	-	14,000	12,000
FISCAL YEAR BALANCE	\$ 3,903	\$ (1,650)	\$ (5,150)	\$ (3,400)	\$ (3,400)	\$ -	\$ (8,900)	\$ (6,900)
BEG FUND BALANCE	\$ 21,185	\$ 19,897	\$ 25,088	\$ 19,938	\$ 16,538	\$ -	\$ 16,538	\$ 7,638
ENDING FUND BALANCE	\$ 25,088	\$ 18,247	\$ 19,938	\$ 16,538	\$ 13,138	\$ -	\$ 7,638	\$ 738