

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR WEAVER FOR THE PURPOSE OF REVIEWING ITEMS ON THE JANUARY 16, 2012 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:15 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

JANUARY 16, 2012

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Weaver.

2. **PLEDGE OF ALLEGIANCE**

Boy Scout Daniel Quinnert of Troop 97 led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Halil Avci	John F. Poteraske
	Tina M. Beilke	Ted V. Schauer
	Joseph A. Marchese	Joerg Seifert

Absent: Sylvia McIvor

Also in Attendance: Kathleen Moesle Weaver, Mayor
JoAnne E. Ragona, City Clerk
Michael J. Coren, City Treasurer
John B. Murphey, City Attorney
Bryon D. Vana, City Administrator
Scott Coren, Assistant City Administrator
Daniel Gombac, Director of Municipal Services
Ernest Brown, Police Chief

4. **DECLARATION OF A QUORUM** — There being six aldermen present, Mayor Weaver declared a quorum.

5. **APPROVAL OF MINUTES** – December 19, 2011

It was moved by Alderman Schauer and seconded by Alderman Avci to approve the minutes of the City Council Meeting of December 19, 2011, as presented.

Roll Call: Ayes: Avci, Beilke, Marchese, Poteraske, Schauer, Seifert
 Nays: None
 Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

6. **RECEIVING OF COMMUNICATIONS**

Alderman Schauer...

...received a telephone call from Dennis Reid of 7930 Pine Court commending the excellent tree trimming performed this year.

...received a telephone call from Michael Magee of 1302 Iroquois Lane regarding coyote sitings. Alderman Schauer questioned the City's policy regarding coyotes. Assistant Administrator Coren responded that coyotes are very territorial and may attack small pets they feel may be infringing on their territory. Trapping coyotes has not proven successful.

Alderman Beilke...

...received an e-mail from Stan Warden of 330 Roger Road, who expressed concern regarding code violations at 333 Roger. Alderman Beilke submitted photographs of the home, and a petition to expedite demolition. Director Gombac advised that the owner, Ron Roti, purchased several distressed homes in Darien. Staff has been pursuing code compliance at 333 Roger since November, 2011. This matter was brought before the court in December, 2011; Mr. Roti did not appear and the case was continued to January 26, 2012. Attorney Murphey explained that if the owner does not appear in court on January 26, 2012, the City can pursue demolition and place a lien on the property. He added that an order of demolition can only be attained if the property is unsafe, presents a hazard, or has been abandoned.

Alderman Avci requested staff look into property maintenance issues at 917 Ironwood.

7. **MAYOR'S REPORT**

A. **2012 CITIZEN OF THE YEAR NOMINATION**

Mayor Weaver invited Alderman Beilke, City Council Liaison - 2012 Citizen of the Year Committee, to present the recommendation for nomination.

Liaison Beilke read the Citizen of the Year Committee letter recommending award of 2012 Citizens of the Year to Robert and Charleen Vuillaume.

It was moved by Alderman Beilke and seconded by Alderman Avci to concur with the 2012 Citizen of the Year Committee's recommendation, and to award the title of 2012 Citizens of the Year to Robert and Charleen Vuillaume.

Roll Call: Ayes: Avci, Beilke, Marchese, Poteraske, Schauer, Seifert
 Nays: None
 Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

Alderman Beilke advised that the Citizen of the Year Coffee and Cake Reception will be held on Monday, March 5, 2012 following the City Council Meeting, and the dinner dance will be March 24, 2012 at Alpine Banquets; ticket price is \$30 per person. Alderman Beilke requested future nominations be sent to the Citizen of the Year Committee and not to the City Council Members.

Mayor Weaver thanked the members of the Citizen of the Year Committee for their efforts and for a great job organizing the events.

B. DARIEN CHAMBER OF COMMERCE UPDATE

Clare Bongiovanni reported the following information:

- Announced Mary Kay Slowikowski of Slowikowski & Associates is the new Chairman of the Board of the Darien Chamber of Commerce.
- Two new events are planned: 1) Focus Group for all business owners at the Darien Police Department on January 31, 2012 from 9:00 - 11:00 A.M., and 2) New Darien Economic Forum at the Indian Prairie Public Library on February 8, 2012 from 9:30 - 11:00 A.M.
- The Chamber is seeking a marketing intern and volunteers; interested parties should call 630-968-0004.

- The Chamber Women in Business is hosting a Winter Blues Event, which is open to the public, on January 17, 2012 at Celestine Salon and Spa located at 1224 Plainfield Road.
- Coffee with the Mayor will be held at Jam N Jelly Café on January 21, 2012 from 9:00 - 10:00 A.M.
- The Darien Historical Society will host its annual “Sunday Dinner – Presenting Eleanor Roosevelt” at Alpine Banquets on January 29, 2012 from 1:00 - 4:00 P.M. Ticket price is \$25 per person. For more information, call 630-964-6792.
- The Darien Dash will be held on May 20, 2012 at Darien Community Park. Cash prizes will be offered to the top school and youth organization with the most participants.
- Invited all to check out the “Hot Deals” page on the Darien Chamber website at www.darienchamber.com.
- The Darien Chamber is presenting a nine day trip to the Amalfi Coast, Italy from October 20 to November 7, 2012.

Ms. Bongiovanni introduced Jeff Piejak and Jeremy Fleishman, owners of Jet’s Pizza. Jeff Piejak thanked the City Council for the opportunity to speak and introduced his partner, Jeremy Fleishman. Mr. Piejak advised that Jet’s started in 1977 in Detroit and has grown to over 300 stores. The store in Darien has been so successful, they will be opening a second store in Joliet. Jet’s in Darien employs 30 individuals, sells 100 pizzas daily, and their specialty is deep dish pizza.

8. **CITY CLERK’S REPORT**

City Clerk Ragona...

...invited all to join the Mayor for Coffee at Jam N Jelly on Saturday, January 21, 2012 from 9:00 - 10:00 A.M.

...announced that 2012 Darien Vehicle Stickers are now available for a \$3 donation benefiting the Darien Historical Society. Stickers are currently available at City Hall, Police Department, and Darien Park District.

9. **CITY ADMINISTRATOR'S REPORT**

Administrator Vana advised that Chief Brown will be presenting an overview of his staffing analysis, and Assistant Administrator Coren will discuss fleet services.

10. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

Chief Brown provided a brief overview of the presentation given at the Goal Setting Session as follows:

- Evaluation of the budget process.
- Analysis and tracking of overtime.
- Research of electronic scheduling which will include training schedules that do not use overtime.
- Analysis of work load.
- Budgeting to maximize work load.
- Conducting an administrative assessment and review of organizational chart; shifting work load from Police Officers to civilian staff.
- Research auxiliary police scheduling; utilizing auxiliary officers for administrative work.
- Implementation of new identification cards to avoid duplication.
- Met with DuComm to develop ways to analyze reports.
- Evidence and recovered property to be cataloged and inventoried.
- Review range training protocol to reduce amount of ammunition used.
- Community Engagement; strategic meetings are on-going.

December, 2011 Monthly Report:

- There were 1378 calls for service in December and 218 criminal reports.
- Search warrant was executed in regards to video equipment bootlegging, marijuana, guns, and computer information.
- An ATM skimming device was found in Orland Park. Residents are urged to be cautious and vigilant when using ATM machines.
- Two new laws came into effect January, 2012: Seat belts are required for rear passengers, and enforcement of synthetic cannabis.

Alderman Beilke suggested auxiliary officers be utilized at special events. Chief Brown advised that a template is being created which will provide information on annual needs for special events. Alderman Avci spoke in support of work load analysis and questioned if the same would be conducted for the detectives. Chief Brown responded in the affirmative.

Director Gombac advised that the 'Holiday for Permit Fees' was successful as a motivator to make home improvements. He announced that Pep Boys located at 6800 Route 83 has opened; Bedding Experts will be occupying a portion of the Blockbuster site.

Assistant Administrator Coren spoke of the proposed agreement for fleet services with the Village of Downers Grove. It is anticipated there will be a \$26,000 savings the first year with an annual savings of up to \$50,000 by the fourth year. Downers Grove has a good shop, an accomplished staff, Fleet Service Manager, Mechanic Supervisor, and excellent equipment that includes a road service vehicle. Details are under review; the proposed agreement with Downers Grove would be for a one year trial period. Mayor Weaver spoke in support of the program. Alderman Beilke noted that anticipated savings are assumptions. Administrator Vana pointed out that retention of the mechanic position does not assure promotion of current staff. Alderman Marchese questioned how the City would be assured Downers Grove will charge fairly. Assistant Administrator Coren responded that hours and costs will be closely monitored and compared to work performed in house; reports will be provided.

Treasurer Coren stated that the vacant mechanic position and the purchase of new Police vehicles affords the City an ideal opportunity to give the program a trial. He noted there would be a thirty-day opt out provision. The program is projected to reap a savings of anywhere between \$10,000 and \$50,000.

Alderman Seifert remarked that focus has been on the amount of money saved. He believes quality control is of greater concern. A 2007 ICMA study showed a decline in vehicle outsourcing due to lack of contract management and quality control. He expressed concern that Downers Grove vehicles would receive preferential treatment.

Assistant Administrator Coren noted that Downers Grove has two mechanics on duty at all times during the snow season, and Darien has an experienced employee who can assist with repairs. He agreed that contract management is imperative and that work and costs will be monitored. The contract does not contain a minimum number of hours but does specify a 50% reduction in the rates after a specified number of hours. Downers Grove will also have the ability to opt out of the agreement.

Administrator Vana added that staff is researching a number of alternatives to benefit the City such as using the services of Pep Boys or Great Dane. He noted that it could be problematic to rely on one person for maintenance of vehicles in the event of illness, vacation, or unanticipated leave.

Alderman Poteraske advised that the Administrative Finance Committee discussed this item on numerous occasions. Although there are many issues to consider, a trial period would be necessary to determine if this was the best solution.

Alderman Avci discussed labor and equipment costs; he spoke of the difficulty of relying on one mechanic.

Assistant Administrator Coren noted that Downers Grove employs six mechanics. He added that the projected savings were conservative, and did not include equipment, liability and computer costs.

11. **TREASURER'S REPORT**

A. WARRANT NUMBER 11-12-16

It was moved by Alderman Marchese and seconded by Alderman Seifert to approve payment of Warrant Number 11-12-16 in the amount of \$383,632.54 from the General Fund; \$128,686.10 from the Water Fund; \$2,477.29 from the Motor Fuel Tax Fund; \$2,640.00 from the Capital Improvement Fund; \$637,436.80 from the General Fund Payroll for the period ending 12/15/11 and 12/29/11; \$48,331.74 from the Water Fund Payroll for the period ending 12/15/11 and 12/29/11; for a total to be approved of \$1,203,204.47.

Roll Call:	Ayes:	Avci, Beilke, Marchese, Poteraske, Schauer, Seifert
	Nays:	None
	Absent:	McIvor

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

B. TREASURER'S MONTHLY REPORT – DECEMBER 2011

Treasurer Coren reviewed year-to-date sources of revenue, expenditures, and fund balances through the month of December 2011:

<u>General Fund:</u>	Revenue \$10,241,420; Expenditures \$8,547,581; Current Balance \$3,155,249;
<u>Water Fund:</u>	Revenue \$3,122,376; Expenditures \$2,710,469; Current Balance \$1,762,588;
<u>Motor Fuel Tax Fund:</u>	Revenue \$479,317; Expenditures \$465,332; Current Balance \$94,975;

Water Depreciation Fund: Revenue \$997; Expenditures \$35,494; Current Balance \$100,006;
Capital Improvement Fund: Revenue \$3,868,331; Expenditures \$2,241,187; Current Balance \$1,741,838;
Capital Projects Debt Service Fund: Revenue \$104,880; Expenditures \$104,375; Current Balance of \$2,706.

12. **STANDING COMMITTEE REPORTS**

Municipal Services Committee — Chairman Marchese advised the Minutes of the November 28, 2011 Municipal Services Committee Meeting were approved and submitted to the Clerk’s Office. He invited the City Council Members and the public to attend the next meeting, which has been re-scheduled to January 18, 2012 at 6:00 P.M. A visit to the Public Works facility will take place after the meeting.

Police Committee — Alderman Poteraske advised the next Police Committee Meeting is scheduled for February 2, 2012 at 6:00 P.M. in the Council Chambers.

Administrative/Finance Committee — Chairman Poteraske advised the next Administrative/Finance Committee Meeting is scheduled for on February 13, 2012 at 6:30 p.m. in the upstairs conference room.

13. **QUESTIONS AND COMMENTS — AGENDA RELATED**

There were none.

14. **OLD BUSINESS**

There was no old business to come before the City Council.

15. **CONSENT AGENDA**

Mayor Weaver advised that Consent Agenda Item E was moved to New Business as Item A. Consent Agenda Item F was re-lettered to Item E.

Mayor Weaver reviewed the items on the Consent Agenda for the benefit of the viewing audience.

It was moved by Alderman Schauer and seconded by Alderman Avci to approve by Omnibus Vote the following items on the Consent Agenda:

- A. A MOTION TO GRANT A WAIVER OF THE RAFFLE LICENSE BOND REQUIREMENT FOR DARIEN HISTORICAL SOCIETY

- B. RESOLUTION NO. R-1-12 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH GENERAL COMMUNICATIONS TO SUPPLY SPACE ON THE TOWER AT 1041 S. FRONTAGE ROAD

- C. RESOLUTION NO. R-2-12 A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE A THREE YEAR CONTRACT WITH THE LOWEST COST ELECTRIC PROVIDER BETWEEN FEBRUARY 1ST AND MARCH 31ST, 2012

- D. ORDINANCE NO. O-1-12 AN ORDINANCE APPROVING A VARIATION TO THE DARIEN ZONING ORDINANCE (PZC 2011-13: 310 PEONY PLACE)

- E. ORDINANCE NO. O-3-12 AN ORDINANCE ANNEXING CERTAIN PROPERTY TO THE CITY OF DARIEN, REZONING CERTAIN PROPERTY AND GRANTING A SPECIAL USE FOR A MULTI-FAMILY DWELLING AND A VARIATION FROM THE ZONING ORDINANCE (PZC 2011-14: 17W630 N. FRONTAGE ROAD AND 9S531 WILMETTE AVENUE)

Roll Call: Ayes: Avci, Beilke, Marchese, Poteraske, Schauer, Seifert

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1
MOTION DULY CARRIED

16. NEW BUSINESS

A. CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE APPROVING A SPECIAL USE AND VARIATIONS TO THE DARIEN ZONING ORDINANCE AND SIGN CODE (PZC 2011-11: 7501 CASS AVENUE, CHASE BANK)

It was moved by Alderman Marchese and seconded by Alderman Poteraske to approve:

ORDINANCE NO. O-02-12 AN ORDINANCE APPROVING A SPECIAL USE AND VARIATIONS TO THE DARIEN ZONING ORDINANCE AND SIGN CODE (PZC 2011-11: 7501 CASS AVENUE, CHASE BANK)

Director Gombac provided a presentation on Chase Bank’s development plan.

A very lengthy discussion took place regarding curb cuts, ingress and egress, access to the property, traffic flow, and signage. Tim Meseck of The Architects Partnership reviewed the proposed variations to the Sign Code. Jeff Mechlin of Chase Bank stated that a monument multi-tenant sign would be considered on the north, similar to signage proposed on the south.

Roll Call: Ayes: Avci, Beilke, Marchese, Poteraske, Schauer, Seifert
 Nays: None
 Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1
MOTION DULY CARRIED

17. QUESTIONS, COMMENTS AND ANNOUNCEMENTS — GENERAL

Ron Roti, a 22 year resident of Darien spoke of the foreclosed properties he has purchased and rents. Mayor Weaver inquired about Mr. Roti’s missed court appearances. Director Gombac spoke of the code violations at properties owned by Mr. Roti and noted that the two properties on Rogers Road are located in flood zones. He spoke of the procedures Mr. Roti must follow to come into compliance.

Leonard Catalano, 7117 Gold Grove Place, spoke in opposition to outsourcing of mechanic’s duties to Village of Downers Grove; he disputed the anticipated cost savings and requested the City Council to consider all information.

In response to Alderman Avci's suggestion, Assistant Administrator Coren confirmed that, in addition to utilizing Village of Downers Grove for service, the General Utility 2 employee would continue to devote the same number of hours to auto repairs.

Union Local 150 representative, Steve Karpowicz, advised that Darien Public Works and Downers Grove mechanics are union members. Terms and conditions of employment must be negotiated. Mr. Karpowicz expressed a desire to work with Darien for the best solution.

18. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman Schauer and seconded by Alderman Beilke to adjourn.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 10:35 P.M.

Mayor

City Clerk

JER/ld

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 01-16-12.
Minutes of 01-16-12 CCM