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**PRE-COUNCIL WORK SESSION — 7:00 P.M.**  
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**Agenda of the Regular Meeting**

**of the City Council of the**

**CITY OF DARIEN**

**February 6, 2017**

**7:30 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — [January 16, 2017](#)
7. Receiving of Communications
8. Mayor's Report
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
12. Treasurer's Report
  - A. Warrant Number — [16-17-19](#)
  - B. Monthly Report — [December 2016](#)
13. Standing Committee Reports
14. Questions and Comments — **Agenda Related (This is an opportunity for the public to make comments or ask questions on any item on the Council's Agenda – 3 Minute Limit Per Person)**

15. Old Business
16. Consent Agenda
17. New Business
  - A. Consideration of a Motion to Approve the Darien Chamber of Commerce *17<sup>th</sup> Annual [Darien Dash](#)*, A 10k Run/a 5K Run/1 Mile Walk, on May 21, 2017 Beginning at 8:00 A.M. and Authorize the Chief of Police to Finalize the Details of This Event with the Chamber of Commerce
  - B. Consideration of a Motion to Approve the Use of the Right Half of the Following Streets for the [Darien Dash](#) which Begins at the Northwest Corner of Darien Community Park and Proceed as Follows:
    - 10K Run** (will run the course twice) **5K Run** (will run the course once) – 71<sup>st</sup> Street to Bentley Avenue; North on Bentley Avenue, West onto Maple Lane to Richmond Avenue; South on Richmond Avenue to 71st Street; West on 71st Street to Beechnut Lane; North on Beechnut Lane to Ironwood Avenue; East on Ironwood Avenue to 69<sup>th</sup> Street; East on 69<sup>th</sup> Street to Richmond Avenue; South on Richmond Avenue to 70<sup>th</sup> Street; East on 70<sup>th</sup> Street to Bentley Avenue; North on Bentley Avenue to 69<sup>th</sup> Street; East on 69<sup>th</sup> Street to Clarendon Hills Road; South on Clarendon Hills Road to 70<sup>th</sup> Street; West on 70<sup>th</sup> Street to Bentley Avenue; South on Bentley Avenue to Maple Lane; East on Maple Lane to Clarendon Hills Road; South on Clarendon Hills Road to 71st Street to finish at Northwest corner of Darien Community Park
    - 1 Mile Walk** - Will Begin at the Northwest Corner of Darien Community Park and Will Proceed Along 71st Street to Bentley Avenue, North on Bentley Avenue; East onto 69<sup>th</sup> Street; South onto Clarendon Hills Road to Finish at the Northwest Corner of Darien Community Park
  - C. Consideration of a Motion to Approve a Resolution Authorizing the Mayor and City Clerk to Execute [a Contract between the City of Darien and Advanced Disposal to Provide Residential Refuse Hauling](#) For Five (5) Years Commencing on April 1, 2017 and Shall Remain in Full Force and Effect through March 31, 2022
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to [make comments or ask questions on any issue](#) – 3 Minute Limit Per Person)**
19. Adjournment

A WORK SESSION WAS CALLED TO ORDER AT 7:04 P.M. BY MAYOR WEAVER FOR THE PURPOSE OF REVIEWING ITEMS ON THE JANUARY 16, 2017 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:32 P.M.

**Minutes of the Regular Meeting**

**of the City Council of the**

**CITY OF DARIEN**

**January 16, 2017**

**7:33 P.M.**

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:33 P.M. by Mayor Weaver.

2. **PLEDGE OF ALLEGIANCE**

Mayor Weaver led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Tina Beilke	Joseph A. Kenny
	Thomas J. Belczak	Joseph A. Marchese
	Thomas M. Chlystek	Ted V. Schauer

Absent: Sylvia McIvor

Also in Attendance: Kathleen Moesle Weaver, Mayor  
JoAnne E. Ragona, City Clerk  
Bryon D. Vana, City Administrator  
Gregory Thomas, Police Chief  
Daniel Gombac, Director of Municipal Services

4. **DECLARATION OF A QUORUM** — There being six aldermen present, Mayor Weaver declared a quorum.

5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Marge Kleifgen, 8030 Farmingdale Drive, stated as a senior she is concerned about the refuse proposal because she only disposes of refuse once a month. Ms. Kleifgen was pleased that the existing refuse and recycling containers could still be used. Administrator Vana explained the \$7 senior rate would cover refuse collection on the first, third and applicable fifth weeks of the month along with weekly recycling collection.

Nick Darien, 8462 Sandalwood Court, inquired if the proposed changes to the refuse contract had been communicated to residents. Administrator Vana advised that information has been in Direct Connect and on the City website home page under “News & Announcements”.

Katy Hodak, 7612 Wilton Road, commented that she has communicated with Administrator Vana; she shared her opinion about the proposed contract and favored the current sticker program.

6. **APPROVAL OF MINUTES** – December 19, 2016 City Council Meeting

It was moved by Alderman Belczak and seconded by Alderman Beilke to approve the minutes of the City Council Meeting of December 19, 2016.

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

**MOTION DULY CARRIED**

7. **RECEIVING OF COMMUNICATIONS**

Mayor Weaver shared sad news that the City’s previous Police Chief, Ernest Brown, passed away on January 7, 2017.

Alderman Kenny received an anonymous voice message stating the City Council and City employees were benefitting from the new refuse contract. He voiced his displeasure with the caller and stated the City works for the best interests of all Darien residents. Alderman Marchese spoke with the caller, who did not want to hear about the proposed changes.

Alderman Chlystek inquired about advertising signs for Rolling Knolls throughout the City. Director Gombac advised the signs are not allowed; he will contact the developer.

8. **MAYOR'S REPORT**

**A. 2017 CITIZEN OF THE YEAR NOMINATION**

Mayor Weaver invited Alderman Beilke, City Council Liaison – 2017 Citizen of the Year Committee, to present the recommendation. Liaison Beilke read the Citizen of the Year Committee letter recommending award of 2017 Citizen of the Year to Steven Hiatt.

It was moved by Alderman Belczak and seconded by Alderman Schauer to concur with the 2017 Citizen of the Year Committee's nomination, and to award the title of 2017 Citizen of the Year to Steven Hiatt.

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

**MOTION DULY CARRIED**

Mayor Weaver thanked Citizen of the Year Committee members, Bonnie Kucera, Carol Mallers, Peggy Radakovitz, and Merle Salazar for serving on the committee and organizing the event.

Alderman Beilke invited all to attend the Citizen of the Year Cake and Coffee Reception on February 21, 2017 following the City Council Meeting. The dinner/dance will be held at Alpine Banquets on March 4, 2017; ticket price is \$30 per person and can be purchased at City Hall beginning February 1.

**B. VFW – HONORED HINSDALE SOUTH ART DEPARTMENT STUDENTS**

Nick Darien, VFW Senior Vice-Commander, on behalf of Post-Commander Marty Shaefer, noted that the VFW was the lottery winner providing the 2017 City of Darien vehicle sticker, which serves as a symbol of residency. The sticker was designed by six art students from Hinsdale South High School. Student, Nahu Alkhawaja, presented Mayor Weaver and Clerk Ragona with a signed framed drawing of the vehicle sticker for display at City Hall. Vehicle stickers are available at City Hall, Indian Prairie Public Library, West Suburban Bank, and First Merchants Bank for a \$3.00 donation.

**C. DARIEN CHAMBER OF COMMERCE UPDATE**

Clare Bongiovanni provided the following update:

- Kidde Academy will celebrate their Grand Opening and Ribbon Cutting Ceremony on January 18, 2017 at 5:00 P.M.
- The 2017 State of the Chamber and 2016 Excellence Awards Luncheon will be held January 25, 2017 at Chuck's Southern Comforts Café.
- All organizations and residents are encouraged to get involved in the 30 year celebration of DarienFest by attending the Community Kick-off Celebration Event on January 30, 2017 at the Darien Swim & Recreation Club.
- Darien Chamber of Commerce (DCC) Coffee Connection will be held January 31, 2017 at BMO Harris Bank at 8:00 A.M.
- The 3<sup>rd</sup> Annual Spring into the Darien Chamber Membership Drive is in full swing through March 1, 2017.
- DCC will be participating in the Annual Multi-Chamber Economic Outlook Luncheon and Business Expo featuring William Strauss, Senior Economist, with the Federal Reserve Bank on February 3, 2017 at Ashyana Banquets from 10:00 A.M. – 1:30 P.M.
- The 2<sup>nd</sup> Annual Brew & Chew Indoor AleFest event will be held April 22, 2017 at Chuck's Southern Comforts Café.
- The 17<sup>th</sup> Annual Darien Dash will be held May 21, 2017 at Darien Community Park.

Clare Bongiovanni introduced Katie Nowinski, Manager, Nothing Bundt Cakes. Co-Manager Janelle and Ms. Nowinski are pleased to be part of the DCC and community. Ms. Nowinski advised the ribbon cutting date is being scheduled.

Clare welcomed Barbara J. Vondra, President-Elect of the Rotary Club of Darien, who announced the Rotary's commitment to the Darien Women in Business Paint the Town Pink Adirondack Chair Fundraiser. The Rotary Club will be purchasing all the chairs; schools will be contacted and asked to participate by painting the chairs. Proceeds from this auction will be used to provide meals to local residents that are going through cancer treatments.

9. **CITY CLERK'S REPORT**

There was no report.

10. **CITY ADMINISTRATOR'S REPORT**

**A. UPDATE – REFUSE CONTRACT WITH ADVANCED DISPOSAL**

Administrator Vana commented that staff met with Advanced Disposal. The revised proposal reduced the senior age from 65 to 62. The \$7.00 monthly fee included refuse collection on the 1<sup>st</sup> and 3<sup>rd</sup> and applicable 5<sup>th</sup> weeks of the month along with weekly recycling collection.

Mayor Weaver conducted a straw poll about moving forward with the revised proposal. Administrator Vana will meet with Advanced Disposal to make the changes to the contract. The proposed contract will be placed on a February Agenda.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

**A. POLICE DEPARTMENT – NO REPORT**

Chief Thomas advised the December 2016 Police Department Monthly Report will be available next month.

Alderman Chlystek inquired about vehicle break-ins. Chief Thomas responded a few arrests for burglary to motor vehicles have been made.

**B. MUNICIPAL SERVICES – NO REPORT**

12. **TREASURER'S REPORT**

**A. WARRANT NUMBER 16-17-17**

It was moved by Alderman Schauer and seconded by Alderman Kenny to approve payment of Warrant Number 16-17-17 in the amount of \$275,650.50 from the enumerated funds, and \$261,930.33 from payroll funds for the periods ending 12/22/16; for a total to be approved of \$537,580.83.

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

**MOTION DULY CARRIED**

**B. WARRANT NUMBER 16-17-18**

It was moved by Alderman Kenny and seconded by Alderman Beilke to approve payment of Warrant Number 16-17-18 in the amount of \$155,121.56 from the enumerated funds, and \$293,581.77 from payroll funds for the period ending 01/05/17; for a total to be approved of \$448,703.33.

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

**MOTION DULY CARRIED**

13. **STANDING COMMITTEE REPORTS**

**Administrative/Finance Committee** – Chairman Schauer announced the next meeting of the Administrative/Finance Committee is scheduled for February 6, 2017 at 6:00 P.M.

**Municipal Services Committee** – Chairman Marchese stated the minutes of the October 24, 2016 meeting were approved and submitted to the Clerk’s Office. He advised the next meeting of the Municipal Services Committee scheduled for January 23, 2017 at 6:30 P.M. had been cancelled.

**Police Committee** – Alderman Beilke advised the next meeting of the Police Committee is scheduled for Tuesday, February 21, 2017 at 6:00 P.M. in the Police Department Training Room.



**Police Pension Board** – Clerk Ragona advised the next quarterly meeting of the Police Pension Board is scheduled for January 25, 2017 at 7:00 P.M. in the Police Department Training Room.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

There were none.

15. **OLD BUSINESS**

There was no Old Business.

16. **CONSENT AGENDA**

It was moved by Alderman Marchese and seconded by Alderman Belczak to approve by Omnibus Vote the following items on the Consent Agenda:

- A. **CONSIDERATION OF A MOTION GRANTING A WAIVER OF THE \$50.00 A DAY FEE FOR THE CLASS “J” TEMPORARY LIQUOR LICENSE FOR OUR LADY OF PEACE**
- B. **CONSIDERATION OF A MOTION TO GRANT A WAIVER OF THE RAFFLE LICENSE BOND REQUIREMENT FOR THE DARIEN HISTORICAL SOCIETY**
- C. **RESOLUTION NO. R-01-17**      **A RESOLUTION ACCEPTING A PROPOSAL FROM SCORPIO CONSTRUCTION FOR THE REMOVAL AND REPLACEMENT OF BITUMINOUS APRONS AND ROAD PATCHES AT THE PROPOSED UNIT PRICES AS REQUIRED FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018**
- D. **RESOLUTION NO. R-02-17**      **A RESOLUTION ACCEPTING THE UNIT PRICE PROPOSAL FOR BITUMINOUS PRODUCTS FROM K-FIVE CONSTRUCTION FOR PUBLIC WORKS PROJECTS FOR A PERIOD FROM MAY 1, 2017 THROUGH APRIL 30, 2018**
- E. **RESOLUTION NO. R-03-17**      **A RESOLUTION ACCEPTING THE UNIT PRICE PROPOSALS FOR TIPPING AND TRANSFER FEES FROM WILLCO GREEN, LLC (FORMERLY EF HEIL, LLC) AT THE PROPOSED UNIT PRICES FOR CERTAIN GENERATED WASTE FROM VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018**

- F. RESOLUTION NO. R-04-17 A RESOLUTION ACCEPTING THE UNIT PRICE PROPOSALS FOR TIPPING AND TRANSFER FEES FROM LEGION SERVICE PROVIDER AT THE PROPOSED UNIT PRICES FOR CERTAIN GENERATED WASTE FROM VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018
- G. RESOLUTION NO. R-05-17 A RESOLUTION ACCEPTING A PROPOSAL FROM NORWALK TANK COMPANY FOR CULVERT METAL PIPES, METAL BANDS AND METAL FLARED END SECTIONS AND FITTINGS AT THE PROPOSED UNIT PRICES FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018
- H. RESOLUTION NO. R-06-17 A RESOLUTION ACCEPTING A PROPOSAL FROM LEGION SERVICE PROVIDER TO PROVIDE TRUCKING SERVICES AT A RATE OF \$82.49 PER HOUR FOR SERVICES RELATING TO HAULING WASTE FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018
- I. RESOLUTION NO. R-07-17 A RESOLUTION ACCEPTING A PROPOSAL FROM NORWALK TANK COMPANY FOR HIGH DENSITY POLYETHYLENE PIPES, BANDS, FLARED END SECTIONS AND FITTINGS AS REQUIRED FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018
- J. RESOLUTION NO. R-08-17 A RESOLUTION ACCEPTING A PROPOSAL FOR THE PURCHASE AND PICK UP OF STONE AT THE PROPOSED UNIT PRICES FROM ELMHURST CHICAGO STONE COMPANY FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018
- K. RESOLUTION NO. R-09-17 A RESOLUTION ACCEPTING A PROPOSAL FOR THE PURCHASE AND PICK UP OF STONE AT THE PROPOSED UNIT PRICES FROM VULCAN CONSTRUCTION MATERIALS FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018
- L. RESOLUTION NO. R-10-17 A RESOLUTION ACCEPTING A PROPOSAL FOR THE PURCHASE AND DELIVERY OF

STONE AT THE PROPOSED UNIT PRICES FROM ELMHURST CHICAGO STONE COMPANY DELIVERED TO THE CITY OF DARIEN FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

M. RESOLUTION NO. R-11-17

A RESOLUTION ACCEPTING A PROPOSAL FOR THE PURCHASE AND DELIVERY OF STONE AT THE PROPOSED UNIT PRICES FROM VULCAN CONSTRUCTION MATERIALS DELIVERED TO THE CITY OF DARIEN FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

N. RESOLUTION NO. R-12-17

A RESOLUTION ACCEPTING A PROPOSAL FROM DUPAGE TOPSOIL INC. AT THE PROPOSED SCHEDULE OF PRICES FOR TOPSOIL FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

O. RESOLUTION NO. R-13-17

A RESOLUTION ACCEPTING A PROPOSAL FROM NORWALK TANK COMPANY FOR STORM SEWER STRUCTURES, IRON SEWER GRATES, CONCRETE ADJUSTING RINGS AT THE PROPOSED UNIT PRICES FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

P. RESOLUTION NO. R-14-17

A RESOLUTION ACCEPTING A PROPOSAL FROM LEGION SERVICE PROVIDER, AT THE PROPOSED SCHEDULE OF PRICES FOR THE PLACEMENT OF TOPSOIL AND FOR THE PURCHASE AND PLACEMENT OF FERTILIZER AND SOD FOR LANDSCAPE RESTORATION SERVICES FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

Q. RESOLUTION NO. R-15-17

A RESOLUTION ACCEPTING A PROPOSAL FROM UNDERGROUND PIPE & VALVE COMPANY FOR PRESSURE PIPE AS REQUIRED FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

R. RESOLUTION NO. R-16-17

A RESOLUTION ACCEPTING A PROPOSAL FROM GRADE A GRADING, LLC AT THE PROPOSED SCHEDULE OF PRICES FOR THE REAR YARD DRAINAGE ASSISTANCE

**PROGRAM FOR A PERIOD OF MAY 1, 2017  
THROUGH APRIL 30, 2018**

- S. RESOLUTION NO. R-17-17**      **A RESOLUTION ACCEPTING A PROPOSAL FROM J&R LANDSCAPING & TREE SERVICES AT THE PROPOSED SCHEDULE OF PRICES FOR THE REAR YARD MISCELLANEOUS DRAINAGE PROJECTS FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018**
- T. RESOLUTION NO. R-18-17**      **A RESOLUTION ACCEPTING A PROPOSAL FROM ZIEBELL WATER SERVICE PRODUCTS FOR SMITH AND BLAIR STAINLESS STEEL WATER MAIN REPAIR CLAMPS STYLE 226 WITH STAINLESS STEEL BOLTS FOR THE MAINTENANCE OF THE WATER SYSTEM FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018**
- U. RESOLUTION NO. R-19-17**      **A RESOLUTION ACCEPTING A PROPOSAL FROM HD SUPPLY WATERWORKS FOR SMITH AND BLAIR STAINLESS STEEL WATER MAIN REPAIR CLAMPS STYLE 238 IN VARIOUS SIZES FOR THE MAINTENANCE OF THE WATER SYSTEM FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018**
- V. RESOLUTION NO. R-20-17**      **A RESOLUTION ACCEPTING A PROPOSAL FROM HD SUPPLY WATERWORKS FOR GENERAL WATER DEPARTMENT UTILITY FIXTURES FOR THE MAINTENANCE OF THE WATER SYSTEM FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018**
- W. RESOLUTION NO. R-21-17**      **A RESOLUTION ACCEPTING A PROPOSAL FROM EJ USA, INC. FOR EAST JORDAN CD250 FIRE HYDRANTS, VALVES AND ACCESSORIES AS REQUIRED FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018**
- X. RESOLUTION NO. R-22-17**      **A RESOLUTION ACCEPTING A PROPOSAL FROM UNDERGROUND PIPE AND VALVE INC. FOR THE CLOW MEDALLION FIRE HYDRANT REPAIR PARTS AS REQUIRED FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018**
- Y. RESOLUTION NO. R-23-17**      **A RESOLUTION ACCEPTING A PROPOSAL FROM UNDERGROUND PIPE AND VALVE**

INC. FOR THE CLOW EDDY F2500 FIRE HYDRANT REPAIR PARTS AS REQUIRED FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

Z. RESOLUTION NO. R-24-17

A RESOLUTION ACCEPTING A PROPOSAL FROM JOSEPH D. FOREMAN & COMPANY FOR THE TRAVERSE CITY FIRE HYDRANT REPAIR PARTS AS REQUIRED FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

AA. RESOLUTION NO. R-25-17

A RESOLUTION ACCEPTING A PROPOSAL FROM EJ USA, INC. FOR EAST JORDAN WATERMASTER 5BR250 AND WATERMASTER 5CD250 FIRE HYDRANTS REPAIR PARTS AS REQUIRED FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

BB. RESOLUTION NO. R-26-17

A RESOLUTION ACCEPTING A PROPOSAL FROM HD SUPPLY WATERWORKS FOR THE MUELLER SUPER CENTURION FIRE HYDRANT REPAIR PARTS AS REQUIRED FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

CC. RESOLUTION NO. R-27-17

A RESOLUTION ACCEPTING A PROPOSAL FROM ZIEBELL WATER SERVICE PRODUCTS FOR U.S. PIPE FIRE HYDRANT REPAIR PARTS AS REQUIRED FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

DD. RESOLUTION NO. R-28-17

A RESOLUTION ACCEPTING A PROPOSAL FROM UNDERGROUND PIPE AND VALVE INC. FOR THE CLOW EDDY FIRE HYDRANT REPAIR PARTS AS REQUIRED FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

EE. RESOLUTION NO. R-29-17

A RESOLUTION ACCEPTING A PROPOSAL FROM ZIEBELL WATER SERVICE PRODUCTS FOR WATEROUS PACER FIRE HYDRANT REPAIR PARTS AS REQUIRED FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

FF. RESOLUTION NO. R-30-17

A RESOLUTION ACCEPTING A PROPOSAL FROM ZIEBELL WATER SERVICE PRODUCTS FOR MUELLER BRAND BRASS FITTINGS FOR THE MAINTENANCE OF THE

WATER SYSTEM FOR A PERIOD OF MAY 1, 2017 THROUGH APRIL 30, 2018

GG. RESOLUTION NO. R-31-17

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF DARIEN AND CHRISTOPHER B. BURKE ENGINEERING, LTD. (TARA HILL MANAGEMENT AND MONITORING OF 10 ACRES OF WETLAND/NATURAL AREAS WITHIN THE TARA HILL SUBDIVISION)

HH. RESOLUTION NO. R-32-17

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE NEW MAIN SERVICE TRAILER FROM ADVANTAGE TRAILER IN THE AMOUNT OF \$23,897 AND A CONTINGENCY IN THE AMOUNT OF \$1,500 FOR STRIPPING AND MISCELLANEOUS TRAILER RELATED HARDWARE FOR A TOTAL COST NOT TO EXCEED \$25,397

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

**MOTION DULY CARRIED**

17. **NEW BUSINESS**

There was no New Business.

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Alderman Marchese announced Darien Historical Society “The Sunday Dinner,” featuring Leslie Goddard will present “Downton Abbey: A Maid’s Point of View.” It will be held January 29, 2017 at Alpine Banquets from 1:00 – 4:30 P.M. for \$29.00/person.

Alderman Beilke shared the 2017-2018 budget process is scheduled for February 22 and 28, 2017.

Katy Hodak, 7612 Wilton Road, inquired about the next steps in finalizing the refuse contract. Administrator Vana responded the contract will be revised and sent to Administrative/Finance Committee for review; the item will be placed on a February Agenda for Council vote.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman Kenny and seconded by Alderman Schauer to adjourn the City Council meeting.

**VIA VOICE VOTE – MOTION DULY CARRIED**

The City Council meeting adjourned at 8:48 P.M.

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Mayor

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City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 1-16-17. Minutes of 1-16-17 CCM.



**CITY OF DARIEN**

**EXPENDITURE APPROVAL LIST  
FOR CITY COUNCIL MEETING ON  
February 6, 2017**

Approval is hereby given to have the City Treasurer of Darien, Illinois pay to the officers, employees, independent contractors, vendors, and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

General Fund			<b>\$349,196.00</b>
Water Fund			<b>\$591,882.89</b>
Motor Fuel Tax Fund			<b>\$39,359.35</b>
Water Depreciation Fund			<b>\$0.00</b>
Impact Fee Agency Fund			<b>\$5,138.00</b>
Debt Service Fund			<b>\$0.00</b>
Capital Improvement Fund			<b>\$93,113.04</b>
State Drug Forfeiture Fund			<b>\$151.88</b>
Federal Equitable Sharing Fund			<b>\$0.00</b>
		<b>Subtotal:</b>	<b><u>\$1,078,841.16</u></b>
General Fund Payroll	01/19/17	\$	244,661.93
Water Fund Payroll	01/19/17	\$	21,220.69
		<b>Subtotal:</b>	<b><u>\$ 265,882.62</u></b>
<b>Total to be Approved by City Council:</b>			<b><u>\$ 1,344,723.78</u></b>

**Approvals:**

\_\_\_\_\_  
Kathleen Moesle Weaver, Mayor

\_\_\_\_\_  
JoAnne E. Ragona, City Clerk

\_\_\_\_\_  
Michael J. Coren, Treasurer

\_\_\_\_\_  
Bryon D. Vana, City Administrator



**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Administration**  
**From 1/17/2017 Through 2/6/2017**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
BEST QUALITY CLEANING, INC.	JANITORIAL CONTRACT -OCTOBER 2016	AP020617	4345	Janitorial Service	1,342.50
BEST QUALITY CLEANING, INC.	JANITORIAL CONTRACT -JANUARY 2017	AP020617	4345	Janitorial Service	1,476.75
CALL ONE, INC.	CITY TELEPHONE BILL	AP020617	4267	Telephone	2,586.89
COMCAST CABLE	CABLE TV - CITY HALL	AP020617	4213	Dues and Subscriptions	8.41
DUPAGE COUNTY PUBLIC WORKS	SEWER BILL FOR CITY HALL	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	23.97
FIRST ADVANTAGE OCCUPATIONAL	PRE-EMPLOYMENT SCREENING	AP020617	4213	Dues and Subscriptions	31.48
HR SIMPLIFIED	MONTHLY COBRA MANAGEMENT	AP020617	4213	Dues and Subscriptions	100.00
HR SIMPLIFIED	JANUARY 2017 COBRA FEE	AP020617	4219	Liability Insurance	100.00
I.R.M.A.	2017 ANNUAL CONTRIBUTION-	ap020617-2	4219	Liability Insurance	17,249.39
IMPACT NETWORKING, LLC	KONICA CONTRACT- DECEMBER 2016	AP020617	4225	Maintenance - Equipment	100.95
MUNIWEB	WEBSITE MAINTENANCE -DECEMBER 2016	AP020617	4325	Consulting/Professional	404.50
NICOR GAS	NICOR GAS FOR CITY HALL 1702 PLAINFIELD RD	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	222.48
OFFICE DEPOT	HAND SANITIZER FOR CITY HALL	AP020617	4223	Maintenance - Building	28.49
OFFICE DEPOT	SUPPLIES FOR PW	AP020617	4253	Supplies - Office	23.44
OFFICE DEPOT	OFFICE SUPPLIES FOR CH AND PW	AP020617	4253	Supplies - Office	9.78
OFFICE DEPOT	BINDER CLIPS FOR CITY HALL	AP020617	4253	Supplies - Office	9.56
OFFICE DEPOT	OFFICE SUPPLIES - CITY HALL	AP020617	4253	Supplies - Office	25.50
ROSENTHAL, MURPHEY, COBLENTZ	ZONING- (Statements 333 and 334)	AP020617	4219	Liability Insurance	2,143.05

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Administration**  
**From 1/17/2017 Through 2/6/2017**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
STUDIO ONE	2017 COY PORTRAIT -STEVEN HYATT	AP020617	4239	Public Relations	125.00
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES FOR CITY HALL	AP020617	4223	Maintenance - Building	60.68
				Total Administration	26,072.82

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**City Council**  
**From 1/17/2017 Through 2/6/2017**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
I.R.M.A.	2017 ANNUAL CONTRIBUTION	ap020617-2	4219	Liability Insurance	1,156.30
IL STATE POLICE	FINGERPRINT-REYNOSO	AP020617	4205	Boards and Commissions	17.00
VANILLA VIDEO LLC	ON SET PRODUCTION (1-9-17) CITY COUNCIL MEETING	AP020617	4206	Cable Operations	99.00
				Total City Council	1,272.30

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Community Development**  
**From 1/17/2017 Through 2/6/2017**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHRISTOPHER B. BURKE ENG, LTD	REVIEW-PAVE DRIVEWAY IN FLOODPLAIN (114 74th St)	AP020617	4325	Consulting/Professional	199.50
CHRISTOPHER B. BURKE ENG, LTD	GRADING PLAN 21226 COTTAGE LANE (Rolling Knolls)	AP020617	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	GRADING PLAN 2133 COTTAGE LANE	AP020617	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	GRADING PLAN 2130 COTTAGE LANE	AP020617	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	FOUNDATION SPOT SURVERY 210 HOLLY	AP020617	4328	Const/Prof Reimbursable	100.00
CHRISTOPHER B. BURKE ENG, LTD	FOUNDATION SPOT SURVEY 702 PLAINFIELD RD -(12-1-16)	AP020617	4328	Const/Prof Reimbursable	100.00
CHRISTOPHER B. BURKE ENG, LTD	PRE-APPLICATION MEETING -CARRIAGE GREEN	AP020617	4328	Const/Prof Reimbursable	275.00
CHRISTOPHER B. BURKE ENG, LTD	FINAL PLAN REVIEW- 8225 BAILEY RD	AP020617	4328	Const/Prof Reimbursable	402.25
CODE ENFORCEMENT REPRESENTATIV	PROPERTY MAINTENANCE-CODE ENFORCEMENT	AP020617	4325	Consulting/Professional	522.00
I.R.M.A.	2017 ANNUAL CONTRIBUTION	ap020617-2	4219	Liability Insurance	14,620.75
OFFICE DEPOT	PUNCH HOLE FOR COMMUN DEV	AP020617	4253	Supplies - Office	26.39
ROSENTHAL, MURPHEY, COBLENTZ	ZONING- (Statement 190)	AP020617	4219	Liability Insurance	330.00
				Total Community Development	17,175.89

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Public Works, Streets**  
**From 1/17/2017 Through 2/6/2017**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
A & P GREASE TRAPPERS	SEPTIC PUMP OUT	AP020617	4223	Maintenance - Building	250.00
ACRES GROUP	2016 TREE PLANTING	AP020617	4350	Forestry	38,285.00
ADVANTAGE CHEVROLET	SWITH AND LEVER -TRUCK 108	AP020617	4229	Maintenance - Vehicles	187.73
ALLIED GARAGE DOOR INC.	PW GARAGE DOOR #6	AP020617	4223	Maintenance - Building	292.31
Andre Baron	MAILBOX REPLACED DUE TO DAMAGE CAUSED BY PLOW	AP020617	4257	Supplies - Other	95.38
AUTOMATED LOGIC	POLICE DEPT MONTHLY HVAC SERVICE	AP020617	4223	Maintenance - Building	373.75
CARQUEST AUTO PARTS STORES	FUEL FILTERS	AP020617	4229	Maintenance - Vehicles	167.10
CARQUEST AUTO PARTS STORES	BLOWER MOTOR FO 2009 FORD SUV	AP020617	4229	Maintenance - Vehicles	245.21
CARQUEST AUTO PARTS STORES	BLOWER MOTOR RESISTOR-2009 FORD SUV	AP020617	4229	Maintenance - Vehicles	21.95
CARQUEST AUTO PARTS STORES	VEHICLE MAINTENANCE 2012 INTL 7400	AP020617	4229	Maintenance - Vehicles	209.84
CARQUEST AUTO PARTS STORES	HEAD LIGHTS	AP020617	4229	Maintenance - Vehicles	73.50
CASE LOTS, INC.	PUBLIC WORKS SUPPLIES	AP020617	4223	Maintenance - Building	256.90
CATCHING FLUID POWER, INC.	REPAIR PARTS	AP020617	4229	Maintenance - Vehicles	26.28
CHEMSEARCH	MECHANIC SHOP MAINTENANCE	AP020617	4225	Maintenance - Equipment	187.10
CINTAS #769	MATT RENTAL AT PUBLIC WORKS	AP020617	4223	Maintenance - Building	25.00
CLASSIC FENCE, INC.	FENCE REPAIR -7126 BEECHNUT LN	AP020617	4219	Liability Insurance	875.00
CLIFFORD-WALD COMPANY	PRINTER PAPER FOR PLANS	AP020617	4253	Supplies - Office	564.96
COM ED	COM ED FOR CLOCK TOWER 7535 CASS	AP020617	4223	Maintenance - Building	135.40
COM ED	COM ED FOR 1041 S FRONTAGE RD	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	28.05

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Public Works, Streets**  
**From 1/17/2017 Through 2/6/2017**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
COM ED	LITE RT 25 controller (S Frontage /E Cass)	AP020617	4359	Street Light Oper & Maint.	131.68
COM ED	COM ED FOR SW Corner 75th St/Plainfield Rd	AP020617	4359	Street Light Oper & Maint.	616.99
COM ED	COM ED FOR SW CORNER 75th /ADAMS	AP020617	4359	Street Light Oper & Maint.	1,768.66
DAS ENTERPRISES, INC.	HAULING FROM PUBLIC WORKS 1-11-17	AP020617	4257	Supplies - Other	1,649.80
DUPAGE COUNTY PUBLIC WORKS	SEPTIC DUMPING	AP020617	4223	Maintenance - Building	144.00
DYNEGY ENERGY SERVICES	ENERGY - STREET LIGHTS	AP020617	4359	Street Light Oper & Maint.	2,515.46
GOOD YEAR TIRE & RUBBER	TIRE BLOW OUT ON END LOADER -TIRES	AP020617	4225	Maintenance - Equipment	1,438.46
GRAINGER	FLANGE FOR 2010 SPAULING TRAILER	AP020617	4225	Maintenance - Equipment	119.00
GRAINGER	CHAIN FOR 2000 GMC-TRUCK 103	AP020617	4229	Maintenance - Vehicles	280.75
I.R.M.A.	2017 ANNUAL CONTRIBUTION	ap020617-2	4219	Liability Insurance	84,271.18
INTERSTATE BILLING SERVICE INC	TRUCK 110	AP020617	4229	Maintenance - Vehicles	538.72
JAKE THE STRIPER	GRAPHICS FOR TRUCK 105	AP020617	4815	Equipment	915.00
McMASTER-CARR	AIR FILTERS FOR POLICE DEPT	AP020617	4223	Maintenance - Building	196.66
MID-TOWN ACQUISITION LLC	WINDSHIELD SOLVENT	AP020617	4225	Maintenance - Equipment	93.55
MID-TOWN ACQUISITION LLC	OIL FOR VEHICLES	AP020617	4225	Maintenance - Equipment	536.50
NAPA AUTO PARTS	TOPSIDE CREEPER FOR MECHANIC	AP020617	4259	Small Tools & Equipment	249.00
NICOR GAS	NICOR GAS FOR 8600 LEMONT RD (PLANT #5)	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	280.65
NICOR GAS	NICOR GAS FOR 1041 S FRONTAGE RD	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	505.04
NORTHERN ATTACHMENTS	WORK PLATFORM FOR FLAG AND BANNER WORK	AP020617	4257	Supplies - Other	1,896.00

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Public Works, Streets**  
**From 1/17/2017 Through 2/6/2017**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
OCCUPATIONAL HEALTH CENTERS	MEDICAL TEST	AP020617	4219	Liability Insurance	32.50
OFFICE DEPOT	OFFICE SUPPLIES FOR CH AND PW	AP020617	4253	Supplies - Office	15.48
OFFICE DEPOT	DRY ERASE CALENDAR FOR PUBLIC WORKS	AP020617	4253	Supplies - Office	16.03
OFFICE DEPOT	PAPER FOR PUBLIC WORKS	AP020617	4253	Supplies - Office	44.99
OFFICE DEPOT	PUBLIC WORKS OFFICE SUPPLIES	AP020617	4253	Supplies - Office	78.01
OFFICE DEPOT	PUBLIC WORKS OFFICE SUPPLIES	AP020617	4253	Supplies - Office	13.59
OPERATING ENGINEERS LOCAL 150	SAFETY TRAINING- BEUSSE	AP020617	4263	Training and Education	480.00
OPERATING ENGINEERS LOCAL 150	SAFETY TRAINING- BROWN	AP020617	4263	Training and Education	480.00
PATTEN INDUSTRIES, INC.	ROVER UNIT	AP020617	4225	Maintenance - Equipment	1,211.76
POMP'S TIRE SERVICE, INC.	TIRES FOR 2010 SPAULING TRAILER	AP020617	4225	Maintenance - Equipment	259.36
R & R INDUSTRIES, INC.	SAFETY VESTS	AP020617	4219	Liability Insurance	168.29
RACK 'M UP EQUIPMENT DISTRIBUT	SAFETY INSPECTION FOR VEHICLE LIFT	AP020617	4225	Maintenance - Equipment	330.00
RAGS ELECTRIC	PORTSMOUTH	AP020617	4359	Street Light Oper & Maint.	216.75
RAGS ELECTRIC	EMERGENCY CALL OUT- TALL PINES/CAS AVE	AP020617	4359	Street Light Oper & Maint.	3,560.66
RAGS ELECTRIC	BAD SPLICES IN POLE- CASS AVE	AP020617	4359	Street Light Oper & Maint.	1,789.85
RAGS ELECTRIC	PHOTO CELL -WAKEFIELD/ABBAY DR	AP020617	4359	Street Light Oper & Maint.	35.78
RAGS ELECTRIC	RELAMP -POLICE DEPT PARKING LOT	AP020617	4359	Street Light Oper & Maint.	140.00
RAGS ELECTRIC	CREDIT FOR OVERPAYMENT (INVOICE	AP020617	4359	Street Light Oper & Maint.	(80.00)
RENDELS INC	REPAIR PARTS	AP020617	4229	Maintenance - Vehicles	308.17

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Public Works, Streets**  
**From 1/17/2017 Through 2/6/2017**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
RIC MAR INDUSTRIES, INC.	MECHANIC SUPPLIES	AP020617	4225	Maintenance - Equipment	619.92
SEASON COMFORT, CORP.	HVAC REPAIR AT POLICE DEPT	AP020617	4223	Maintenance - Building	415.00
STAPLES BUSINESS ADVANTAGE	TONER FOR PUBLIC WORKS SHOP	AP020617	4253	Supplies - Office	49.04
TRAFFIC CONTROL AND PROTECTION	SIGN- ROAD CLOSED AHEAD	AP020617	4257	Supplies - Other	372.90
TRAFFIC CONTROL AND PROTECTION	SIGN-SCHOOL	AP020617	4257	Supplies - Other	150.00
TRAFFIC CONTROL AND PROTECTION	SIGNS -STREETNAME (Ironwood and 69th)	AP020617	4257	Supplies - Other	162.60
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES FOR POLICE DEPT	AP020617	4223	Maintenance - Building	131.40
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES FOR POLICE DEPT	AP020617	4223	Maintenance - Building	147.13
WHOLESALE DIRECT, INC.	REPAIR PART STOCK	AP020617	4229	Maintenance - Vehicles	75.55
ZOPHIA JEWGIENIEW	MAILBOX REIMBURSEMENT	AP020617	4257	Supplies - Other	54.02
				Total Public Works, Streets	151,726.34



**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Police Department**  
**From 1/17/2017 Through 2/6/2017**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ADVANTAGE CHEVROLET	REPAIR PARTS FOR 2012 CHEVY TAHOE	AP020617	4229	Maintenance - Vehicles	703.22
ADVANTAGE CHEVROLET	REPAIR PARTS -NUTS	AP020617	4229	Maintenance - Vehicles	474.24
ADVANTAGE CHEVROLET	FILTERS	AP020617	4229	Maintenance - Vehicles	67.92
ADVANTAGE CHEVROLET	MOTOR / MODULE	AP020617	4229	Maintenance - Vehicles	184.46
ADVANTAGE CHEVROLET	2007 CHEVY TAHOE	AP020617	4229	Maintenance - Vehicles	56.69
ADVANTAGE CHEVROLET	LATCH -2006 CHEVY TAHOE	AP020617	4229	Maintenance - Vehicles	434.84
ANTON HRUBY	HRUBY #302 -BOOTS	AP020617	4269	Uniforms	108.50
ARROWHEAD SCIENTIFIC INC	CLEANING SUPPLIES FOR EVIDENCE- (Fuming Hood)	AP020617	4217	Investigation and Equipment	98.44
BILL KAY CHEVROLET	2007 CHEVY TAHOE -MODULE KIT	AP020617	4229	Maintenance - Vehicles	721.08
BILL KAY CHEVROLET	2012 CHEVY TAHOE -STEERING SENSOR	AP020617	4229	Maintenance - Vehicles	258.08
BILL KAY CHEVROLET	REPLACED CLUTCH ON 2012 TAHOE	AP020617	4229	Maintenance - Vehicles	972.97
BILL KAY CHEVROLET	STEERING SENSOR DATA	AP020617	4229	Maintenance - Vehicles	403.30
CARQUEST AUTO PARTS STORES	BRAKE ROTORS	AP020617	4229	Maintenance - Vehicles	1,058.81
DUPAGE COUNTY PUBLIC WORKS	SEWER BILL FOR POLICE DEPT	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	90.85
HARALDSEN'S GARAGE & BODY	2012 TAHOE- FRONT BUMPER REPAIR, HEADLIGHT ASSEMBLY	AP020617	4229	Maintenance - Vehicles	1,556.02
I.D.E.O.A.	2017 IDEOA TRAINING CONFERENCE- BRETTE GLOMB (Group 43)	AP020617	4265	Travel/Meetings	260.00
I.R.M.A.	2017 ANNUAL CONTRIBUTION	ap020617-2	4219	Liability Insurance	134,983.44
IACP	2017 MEMBERSHIP - CMDR RENTKA #325	AP020617	4213	Dues and Subscriptions	75.00
IDENTI SYS	PVC CARDS FOR EMPLOYEE ID's	AP020617	4253	Supplies - Office	56.92

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Police Department**  
**From 1/17/2017 Through 2/6/2017**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
JP MORGAN CHASE BANK NA	SUBPOENA COSTS	AP020617	4219	Liability Insurance	79.66
KIM WRIGHT	MILEAGE	AP020617	4265	Travel/Meetings	75.60
	REIMBURSEMENT- EXCEL TRAINING 2 DAYS				
KIM WRIGHT	MILEAGE 53.5 X 140	AP020617-3	4265	Travel/Meetings	74.90
KIM WRIGHT	MILEAGE	APCREDIT020...	4265	Travel/Meetings	(75.60)
	REIMBURSEMENT RATE CHANGED FOR 2017				
MOORE MEDICAL LLC	TRAUMA KIT FOR RANGE	AP020617	4217	Investigation and Equipment	388.65
MULTISTATE TRANSMISSIONS/	TRANSMISSION FOR 2007 CROWN VIC	AP020617	4229	Maintenance - Vehicles	1,700.00
NICOR GAS	NICOR GAS FOR POLICE DEPT	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	938.99
NORTHEAST MULTIREGIONAL TRNG	HELLMANN #331 - LAWS OF ARREST, SEARCH and SEIZURE	AP020617	4263	Training and Education	50.00
NORTHEAST MULTIREGIONAL TRNG	PICCOLI #319 -MANAGING an INVESTIGATIVE UNIT	AP020617	4263	Training and Education	50.00
NORTHEAST MULTIREGIONAL TRNG	DOLLINS #308 -JUVENILE SPECIALIST TRAINING	AP020617	4263	Training and Education	75.00
PARTNERS & PAWS VETERINARY	VET EXAM FOR NIKO (K-9)	AP020617	4225	Maintenance - Equipment	119.68
PEP BOYS	HEAD LIGHT INSTALL D601	AP020617	4229	Maintenance - Vehicles	31.49
PEP BOYS	HEAD LIGHT INSTALL D6	AP020617	4229	Maintenance - Vehicles	31.49
PEP BOYS	CREDIT	AP020617	4229	Maintenance - Vehicles	(27.89)
PUBLIC SAFETY DIRECT	EQUIPMENT REMOVAL -SQUAD D29 (Prep for Sale)	AP020617	4229	Maintenance - Vehicles	275.00
PUBLIC SAFETY DIRECT	LIGHTS AND CAMERA REPAIRS - D1 and D5	AP020617	4229	Maintenance - Vehicles	100.00

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Police Department**  
**From 1/17/2017 Through 2/6/2017**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
RAY O'HERRON CO. INC.	BLUE TRAINING GUN (GLOCK 22)	AP020617	4269	Uniforms	149.97
RAY O'HERRON CO. INC.	DOLLINS #308 -COAT, SHIRT	AP020617	4269	Uniforms	264.89
RAY O'HERRON CO. INC.	DOLLINS #308 -SHOES	AP020617	4269	Uniforms	129.95
RAY O'HERRON CO. INC.	DOLLINS #308 -EARPIECE , HOLSTER	AP020617	4269	Uniforms	46.97
RAY O'HERRON CO. INC.	PASTICK #309 -BOOTS	AP020617	4269	Uniforms	269.98
RAY O'HERRON CO. INC.	SKWERES #337 -SHIRT	AP020617	4269	Uniforms	38.50
RAY O'HERRON CO. INC.	SKWERES #337 -BELT, PANTS	AP020617	4269	Uniforms	23.99
RAY O'HERRON CO. INC.	LOREK #335 -SEWING and BUTTON WREATHS	AP020617	4269	Uniforms	34.00
RAY O'HERRON CO. INC.	AUX BACHOE - GLOVES	AP020617	4269	Uniforms	21.99
RAY O'HERRON CO. INC.	MARINEZ #324 - SHIRTS	AP020617	4269	Uniforms	102.00
RAY O'HERRON CO. INC.	TEDESCO #316 - SHIRT, HAT	AP020617	4269	Uniforms	133.00
RAY O'HERRON CO. INC.	AUX BACHOE - OPERATORS BELT	AP020617	4269	Uniforms	39.99
RAY O'HERRON CO. INC.	KRUZEL #317 - RETURNED HAT (Invoice 1655356)	AP020617	4269	Uniforms	(9.95)
RAY O'HERRON CO. INC.	KRUZEL #317 -FLEECE SKULL CAP, HOLDER	AP020617	4269	Uniforms	43.99
RAY O'HERRON CO. INC.	PICCOLI #319 - BADGE SEAL	AP020617	4269	Uniforms	194.79
SHELL	GAS AND OIL FOR POLICE DEPT	AP020617	4273	Vehicle (Gas and Oil)	22.65
SHELL	EXCISE TAX CREDIT	AP020617	4273	Vehicle (Gas and Oil)	(13.11)
STAPLES BUSINESS ADVANTAGE	TONER FOR COMMAND PRINTER AND PENS FOR RECORDS DEPT	AP020617	4253	Supplies - Office	130.27
STAPLES BUSINESS ADVANTAGE	PLASTIC LABEL HOLDERS	AP020617	4253	Supplies - Office	33.49

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Police Department**  
**From 1/17/2017 Through 2/6/2017**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
TRI TECH FORENSICS	FIELD TESTS FOR EVIDENCE	AP020617	4217	Investigation and Equipment	201.50
TRI TECH FORENSICS	ISP SPEC COLLECTION KITS	AP020617	4217	Investigation and Equipment	80.14
VILLAGE OF SOUTH HOLLAND	REIMBURSEMENT-SOUTH HOLLAND TRAINING=EQUIPMENT /TEDESCO	AP020617	4205	Boards and Commissions	2,366.76
VILLAGE OF SOUTH HOLLAND	REIMBURSEMENT-SOUTH HOLLAND TRAINING=EQUIPMENT /TEDESCO	AP020617	4269	Uniforms	1,633.24
WESTOWN AUTO SUPPLY COMPANY	BATTERY FOR 2003 FORD EXPED	AP020617	4229	Maintenance - Vehicles	278.00
WESTOWN AUTO SUPPLY COMPANY	BATTERY FOR 2014 CHEVY TAHOE	AP020617	4229	Maintenance - Vehicles	279.90
				Total Police Department	152,948.65
				Total General Fund	349,196.00

**CITY OF DARIEN**  
**Expenditure Journal**  
**Water Fund**  
**Public Works, Water**  
**From 1/17/2017 Through 2/6/2017**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ALLIED GARAGE DOOR INC.	PW GARAGE DOOR #6	AP020617	4223	Maintenance - Building	292.30
BEST QUALITY CLEANING, INC.	JANITORIAL CONTRACT -JANUARY 2017	AP020617	4223	Maintenance - Building	492.25
BEST QUALITY CLEANING, INC.	JANITORIAL CONTRACT -OCTOBER 2016	AP020617	4223	Maintenance - Building	447.50
COM ED	COM ED FOR 1041 S FRONTAGE RD	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	28.04
COM ED	COM ED FOR 2101 W 75th St	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	64.78
DAS ENTERPRISES, INC.	HAULING FROM PUBLIC WORKS 1-17-17	AP020617	4231	Maintenance - Water System	1,340.46
DAS ENTERPRISES, INC.	HAULING FROM PUBLIC WORKS 1-13-17	AP020617	4231	Maintenance - Water System	1,649.80
DAS ENTERPRISES, INC.	HAULING FROM PUBLIC WORKS 1-12-17	AP020617	4231	Maintenance - Water System	1,732.30
DAS ENTERPRISES, INC.	HAULING FROM PUBLIC WORKS 1-16-17	AP020617	4231	Maintenance - Water System	1,649.80
DUPAGE WATER COMMISSION	WATER PURCHASE	AP020617	4340	DuPage Water Commission	401,414.40
DYNEGY ENERGY SERVICES	ENERGY-PLANT #3	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	102.31
DYNEGY ENERGY SERVICES	ENERGY -87th RIDGE RD	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	278.92
DYNEGY ENERGY SERVICES	ENERGY WELL #7	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	31.08
DYNEGY ENERGY SERVICES	ENERGY-PLANT #5	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	135.15
DYNEGY ENERGY SERVICES	ENERGY -PLANT #2	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	3,620.22
HD SUPPLY WATERWORKS, LTD	WATER OPERATION TOOLS	AP020617	4231	Maintenance - Water System	130.00
HD SUPPLY WATERWORKS, LTD	REPAIR CLAMPS	AP020617	4231	Maintenance - Water System	466.00
HD SUPPLY WATERWORKS, LTD	METER FLANGE (NOT BID ITEM)	AP020617	4880	Water Meter Purchases	153.54
HD SUPPLY WATERWORKS, LTD	METER COUPLINGS	AP020617	4880	Water Meter Purchases	252.00
HD SUPPLY WATERWORKS, LTD	TOW 1 1/2 INCH METER AND ONE 3 INCH METER	AP020617	4880	Water Meter Purchases	2,785.00
I.R.M.A.	2017 ANNUAL CONTRIBUTION	ap020617-2	4219	Liability Insurance	165,528.94
JULIE, INC.	LOCATES BY JULIE	AP020617	4325	Consulting/Professional	6,521.55

**CITY OF DARIEN**  
**Expenditure Journal**  
**Water Fund**  
**Public Works, Water**  
**From 1/17/2017 Through 2/6/2017**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
NICOR GAS	NICOR GAS FOR 1041 S FRONTAGE RD	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	505.04
NICOR GAS	NICOR GAS FOR 1930 MANNING RD (PLANT #3)	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	256.64
NICOR GAS	NICOR GAS FOR 1220 PLAINFIELD RD ( PLANT #2)	AP020617	4271	Utilities (Elec,Gas,Wtr,Sewer)	273.90
OFFICE DEPOT	DRY ERASE CALENDAR FOR PUBLIC WORKS	AP020617	4253	Supplies - Office	16.04
OFFICE DEPOT	PUBLIC WORKS OFFICE SUPPLIES	AP020617	4253	Supplies - Office	13.59
OFFICE DEPOT	PUBLIC WORKS OFFICE SUPPLIES	AP020617	4253	Supplies - Office	78.02
R & R INDUSTRIES, INC.	SAFETY VESTS	AP020617	4219	Liability Insurance	168.28
STAPLES BUSINESS ADVANTAGE	TONER FOR PUBLIC WORKS SHOP	AP020617	4253	Supplies - Office	49.04
SUBURBAN LABORATORIES	PH SAMPLES	AP020617	4231	Maintenance - Water System	110.00
WILLCO GREEN LLC	SPOIL DUMP FEES FROM WATER REPAIRS	AP020617	4231	Maintenance - Water System	1,296.00
				Total Public Works, Water	591,882.89
				Total Water Fund	591,882.89

**CITY OF DARIEN**  
**Expenditure Journal**  
**Motor Fuel Tax**  
**MFT Expenses**  
**From 1/17/2017 Through 2/6/2017**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
Compass Minerals America	BULK SALT	AP020617	4249	Salt	1,166.45
COMPASS MINERALS AMERICA	BULK SALT	AP020617	4249	Salt	15,278.19
COMPASS MINERALS AMERICA	BULK SALT	AP020617	4249	Salt	17,090.96
ELMHURST CHICAGO STONE COMPANY	3/4 inch STONE	AP020617	4245	Road Material	1,059.30
ELMHURST CHICAGO STONE COMPANY	3/4 inch Stone for Road Repair	AP020617	4245	Road Material	2,164.82
SUPERIOR ASPHALT MATERIALS	REGULAR COLD MIX 1-10-17	AP020617	4245	Road Material	833.70
SUPERIOR ASPHALT MATERIALS	REGULAR COLD MIX	AP020617	4245	Road Material	840.00
SUPERIOR ASPHALT MATERIALS	COLD PATCH	AP020617	4245	Road Material	925.93
				Total MFT Expenses	39,359.35
				Total Motor Fuel Tax	39,359.35

**CITY OF DARIEN**  
**Expenditure Journal**  
**Impact Fee Agency Fund**  
**Impact Fee Expenditures**  
**From 1/17/2017 Through 2/6/2017**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CENTER CASS DISTRICT #66	IMPACT FEE DISTRIB -2126 COTTAGE LANE	AP020617	4215	Impact Fees Disbursed	1,775.00
DARIEN PARK DISTRICT	IMPACT FEE DISTRIB -2126 COTTAGE LANE	AP020617	4215	Impact Fees Disbursed	2,735.00
DOWNERS GROVE SOUTH H.S.	IMPACT FEE DISTRIB-2126 COTTAGE LANE	AP020617	4215	Impact Fees Disbursed	507.00
INDIAN PRAIRIE PUBLIC LIBRARY	IMPACT FEE DISTRIB -2126 COTTAGE LANE	AP020617	4215	Impact Fees Disbursed	121.00
				Total Impact Fee Expenditures	5,138.00
				Total Impact Fee Agency Fund	5,138.00



**CITY OF DARIEN**  
**Expenditure Journal**  
**State Drug Forfeiture Fund**  
**Drug Forfeiture Expenditures**  
**From 1/17/2017 Through 2/6/2017**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
SHELL	GAS AND OIL FOR POLICE DEPT	AP020617	4273	Vehicle (Gas and Oil)	151.88
				Total Drug Forfeiture Expenditures	151.88
				Total State Drug Forfeiture Fund	151.88

**CITY OF DARIEN**  
**Expenditure Journal**  
**Capital Improvement Fund**  
**Capital Fund Expenditures**  
**From 1/17/2017 Through 2/6/2017**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHRISTOPHER B. BURKE ENG, LTD	2017 ROAD PROGRAM DESIGN	AP020617	4325	Consulting/Professional	21,371.28
CHRISTOPHER B. BURKE ENG, LTD	CORES-2017 ROAD PROGRAM	AP020617	4325	Consulting/Professional	9,291.18
CHRISTOPHER B. BURKE ENG, LTD	DEVONSHIRE/KNOTTI... DRAINAGE	AP020617	4374	Drainage Projects	5,528.00
CHRISTOPHER B. BURKE ENG, LTD	DRAINAGE ALALYSIS-CLARENDON HILLS RD	AP020617	4376	Ditch Projects	11,926.61
VILLAGE OF WOODRIDGE	JOINT PARTICIPATION-RESURFACING- 83rd /PLAINFIELD RD	AP020617	4855	Street Reconstruction/Rehab	44,995.97
				Total Capital Fund Expenditures	93,113.04
				Total Capital Improvement Fund	93,113.04
Report Total					1,078,841.16



**CITY OF DARIEN  
REVENUE AND EXPENDITURE REPORT SUMMARY  
December 31, 2016**

**GENERAL FUND - (01)**

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 974,373	\$ 10,945,522	\$ 14,619,228
Expenditures	\$ 756,227	\$ 7,560,303	\$ 11,803,130
Audited 5/1/16 Opening Fund Balance:			\$ 4,527,694
Transfer to Capital Fund			\$ (4,550,000)
Current Fund Balance:			\$ 3,362,912

**WATER FUND - (02)**

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 11,531	\$ 5,190,835	\$ 8,011,970
Expenditures	\$ 504,177	\$ 4,302,887	\$ 6,979,794
Audited 5/1/16 Cash Balance			\$ -
Transfer to Water Depreciation Fund			\$ (400,000)
Current Cash Balance:			\$ 487,949

**MOTOR FUEL TAX FUND - (03)**

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 50,141	\$ 372,767	\$ 553,150
Expenditures	\$ 26,677	\$ 234,987	\$ 614,315
Audited 5/1/16 Opening Fund Balance:			\$ 268,514
Current Fund Balance:			\$ 406,294

**WATER DEPRECIATION FUND (12)**

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ (104)	\$ 259	\$ -
Expenditures	\$ 12,900	\$ 623,572	\$ 755,900
Audited 5/1/16 Cash Balance			\$ -
Transfer from Water Fund			\$ 400,000
Current Cash Balance:			\$ (223,312)

**CAPITAL IMPROVEMENT FUND (25)**

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 4,938	\$ 255,753	\$ 352,570
Expenditures	\$ 179,593	\$ 3,250,058	\$ 4,446,918
Audited 5/1/16 Opening Fund Balance:			\$ 4,410,838
Transfer from General Fund			\$ 4,550,000
Current Fund Balance:			\$ 5,966,534

**CAPITAL PROJECTS DEBT SERVICE FUND (35)**

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ -	\$ -	\$ -
Expenditures	\$ -	\$ -	\$ -
Audited 5/1/16 Opening Fund Balance:			\$ -
Current Fund Balance:			\$ -

	Current Actual Year to Date	Current Budgeted F.Y.E. '16	Prior Year Actual Through December 15
Property Tax Collections	\$ 2,381,395	\$ 2,373,018	\$ 2,367,946
Sales Tax Collections	\$ 3,549,102	\$ 5,385,016	\$ 3,559,196
<b>Federal Equitable Sharing</b>	\$ 129,252	\$ -	\$ 160,261

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**General Fund**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
<b>Revenue</b>								
<b>Taxes</b>								
Real Estate Taxes - Current	3110	19,640.92	0.00	2,168,854.99	2,160,448.00	2,160,448.00	8,406.99	(0.38)%
Road and Bridge Tax	3120	1,863.88	0.00	206,092.57	205,000.00	205,000.00	1,092.57	(0.53)%
Municipal Utility Tax	3130	62,230.31	77,916.67	611,012.97	623,333.36	935,000.00	(323,987.03)	34.65%
Amusement Tax	3140	8,523.04	6,833.33	66,636.63	54,666.64	82,000.00	(15,363.37)	18.73%
Hotel/Motel Tax	3150	6,275.40	6,250.00	49,721.10	50,000.00	75,000.00	(25,278.90)	33.70%
Local Gas Tax	3151	44,110.88	18,181.83	190,975.85	145,454.64	218,182.00	(27,206.15)	12.46%
Food and Beverage Tax	3152	29,507.48	41,842.08	337,419.59	334,736.64	502,105.00	(164,685.41)	32.79%
Personal Property Tax	3425	301.75	416.67	3,704.45	3,333.36	5,000.00	(1,295.55)	25.91%
<b>Total Taxes</b>		<b>172,453.66</b>	<b>151,440.58</b>	<b>3,634,418.15</b>	<b>3,576,972.64</b>	<b>4,182,735.00</b>	<b>(548,316.85)</b>	<b>13.11%</b>
<b>License, Permits, Fees</b>								
Business Licenses	3210	25.00	0.00	5,732.00	0.00	46,000.00	(40,268.00)	87.53%
Liquor License	3212	0.00	0.00	68,100.00	66,325.00	66,325.00	1,775.00	(2.67)%
Contractor Licenses	3214	150.00	0.00	14,010.00	18,000.00	18,000.00	(3,990.00)	22.16%
Court Fines	3216	7,061.86	7,916.67	62,147.44	63,333.36	95,000.00	(32,852.56)	34.58%
Towing Fees	3217	4,025.00	3,083.33	35,007.50	24,666.64	37,000.00	(1,992.50)	5.38%
Ordinance Fines	3230	1,375.00	500.00	22,125.00	4,000.00	6,000.00	16,125.00	(268.75)%
Building Permits and Fees	3240	7,520.00	3,750.00	194,791.50	30,000.00	45,000.00	149,791.50	(332.87)%
Telecommunication Taxes	3242	55,858.67	61,666.67	453,487.33	493,333.36	740,000.00	(286,512.67)	38.71%
Cable T.V. Franchise Fee	3244	4,827.20	34,000.00	224,982.36	272,000.00	408,000.00	(183,017.64)	44.85%
PEG - Fees - AT&T	3245	0.00	0.00	43,210.81	0.00	0.00	43,210.81	0.00%
NICOR Franchise Fee	3246	0.00	0.00	5,919.98	0.00	17,000.00	(11,080.02)	65.17%
Public Hearing Fees	3250	315.96	500.00	7,635.96	4,000.00	5,000.00	2,635.96	(52.71)%
Elevator Inspections	3255	25.00	375.00	3,874.50	3,000.00	4,500.00	(625.50)	13.90%
Public Improvement Permit Fee	3260	0.00	0.00	75.00	0.00	0.00	75.00	0.00%
Engineering/Prof Fee Reimb	3265	3,472.10	6,166.67	73,181.37	49,333.36	74,000.00	(818.63)	1.10%
Legal Fee Reimbursement	3266	0.00	0.00	431.25	0.00	0.00	431.25	0.00%
D.U.I. Technology Fines	3267	355.23	1,083.33	5,629.34	8,666.64	13,000.00	(7,370.66)	56.69%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**General Fund**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Police Special Service	3268	(5,629.54)	8,186.08	76,058.52	65,488.64	98,233.00	(22,174.48)	22.57%
Stormwater Management Fees	3270	100.00	0.00	1,305.00	0.00	0.00	1,305.00	0.00%
Developer Contribution/Impact	3275	0.00	50.00	0.00	400.00	600.00	(600.00)	100.00%
Total License, Permits, Fees		79,481.48	127,277.75	1,297,704.86	1,102,547.00	1,673,658.00	(375,953.14)	22.46%
Charges for Services								
Inspections/Tap on/Permits	3320	(6,850.00)	0.00	7,685.94	0.00	0.00	7,685.94	0.00%
Total Charges for Services		(6,850.00)	0.00	7,685.94	0.00	0.00	7,685.94	0.00%
Intergovernmental								
State Income Tax	3410	193,172.99	178,528.50	1,446,196.76	1,428,227.00	2,142,341.00	(696,144.24)	32.49%
Local Use Tax	3420	42,525.98	42,331.50	337,811.89	338,652.00	507,978.00	(170,166.11)	33.49%
Sales Taxes	3430	429,411.69	448,751.33	3,549,102.17	3,590,010.64	5,385,016.00	(1,835,913.83)	34.09%
Video Gaming Revenue	3432	10,988.52	8,333.33	95,122.04	66,666.64	100,000.00	(4,877.96)	4.87%
Total Intergovernmental		676,099.18	677,944.66	5,428,232.86	5,423,556.28	8,135,335.00	(2,707,102.14)	33.28%
Other Revenue								
Interest Income	3510	248.21	416.67	1,868.07	3,333.36	5,000.00	(3,131.93)	62.63%
Gain/Loss on Investment	3515	5.98	0.00	(17.33)	0.00	0.00	(17.33)	0.00%
Water Share Expense	3520	20,833.34	20,833.33	166,666.72	166,666.64	250,000.00	(83,333.28)	33.33%
Police Report/Prints	3534	1,065.00	416.67	4,655.00	3,333.36	5,000.00	(345.00)	6.90%
Reimbursement-Rear Yard Drain	3541	0.00	833.33	47,461.99	6,666.64	10,000.00	37,461.99	(374.61)%
Grants	3560	0.00	0.00	6,603.38	0.00	0.00	6,603.38	0.00%
Rents	3561	17,593.73	23,750.00	191,848.65	190,000.00	285,000.00	(93,151.35)	32.68%
Other Reimbursements	3562	10,625.51	3,750.00	104,260.90	30,000.00	45,000.00	59,260.90	(131.69)%
Residential Concrete Reimb	3563	0.00	0.00	20,816.67	0.00	0.00	20,816.67	0.00%
Miscellaneous - Reimbursable	3568	3.50	0.00	6,026.10	0.00	0.00	6,026.10	0.00%
Mail Box Reimbursement Program	3569	0.00	0.00	2,193.74	0.00	0.00	2,193.74	0.00%
Impact Fee Revenue	3570	250.00	0.00	1,625.00	0.00	0.00	1,625.00	0.00%
Sales of Wood Chips	3572	0.00	208.33	3,625.00	1,666.64	2,500.00	1,125.00	(45.00)%
Sale of Equipment	3575	0.00	416.67	4,145.15	3,333.36	5,000.00	(854.85)	17.09%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**General Fund**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Reimbursement - Workers Comp	3577 2,196.34	0.00	4,392.68	0.00	0.00	4,392.68	0.00%
Miscellaneous Revenue	3580 367.27	1,666.67	11,308.30	13,333.36	20,000.00	(8,691.70)	43.45%
Total Other Revenue	<u>53,188.88</u>	<u>52,291.67</u>	<u>577,480.02</u>	<u>418,333.36</u>	<u>627,500.00</u>	<u>(50,019.98)</u>	<u>7.97%</u>
Total Revenue	974,373.20	1,008,954.66	10,945,521.83	10,521,409.28	14,619,228.00	(3,673,706.17)	25.13%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**Water Fund**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining	
<b>Revenue</b>								
<b>Charges for Services</b>								
Water Sales	3310	0.00	665,455.83	5,128,084.34	5,323,646.64	7,985,470.00	(2,857,385.66)	35.78%
Inspections/Tap on/Permits	3320	10,250.00	1,666.67	48,900.00	13,333.36	20,000.00	28,900.00	(144.50)%
Front Footage Fees	3322	0.00	291.67	0.00	2,333.36	3,500.00	(3,500.00)	100.00%
Sale of Meters	3325	540.00	83.33	8,785.00	666.64	1,000.00	7,785.00	(778.50)%
Other Water Sales	3390	512.81	0.00	4,733.38	0.00	0.00	4,733.38	0.00%
<b>Total Charges for Services</b>		<u>11,302.81</u>	<u>667,497.50</u>	<u>5,190,502.72</u>	<u>5,339,980.00</u>	<u>8,009,970.00</u>	<u>(2,819,467.28)</u>	<u>35.20%</u>
<b>Other Revenue</b>								
Interest Income	3510	228.23	166.67	332.71	1,333.36	2,000.00	(1,667.29)	83.36%
<b>Total Other Revenue</b>		<u>228.23</u>	<u>166.67</u>	<u>332.71</u>	<u>1,333.36</u>	<u>2,000.00</u>	<u>(1,667.29)</u>	<u>83.36%</u>
<b>Total Revenue</b>		<u>11,531.04</u>	<u>667,664.17</u>	<u>5,190,835.43</u>	<u>5,341,313.36</u>	<u>8,011,970.00</u>	<u>(2,821,134.57)</u>	<u>35.21%</u>

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**Motor Fuel Tax**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Intergovernmental							
MFT Allotment	3440 49,960.23	46,012.50	371,533.07	368,100.00	552,150.00	(180,616.93)	32.71%
Total Intergovernmental	49,960.23	46,012.50	371,533.07	368,100.00	552,150.00	(180,616.93)	32.71%
Other Revenue							
Interest Income	3510 180.37	83.33	1,234.32	666.64	1,000.00	234.32	(23.43)%
Total Other Revenue	180.37	83.33	1,234.32	666.64	1,000.00	234.32	(23.43)%
Total Revenue	50,140.60	46,095.83	372,767.39	368,766.64	553,150.00	(180,382.61)	32.61%



**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**Impact Fee Agency Fund**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 2.87	0.00	51.45	0.00	0.00	51.45	0.00%
Total Other Revenue	2.87	0.00	51.45	0.00	0.00	51.45	0.00%
Total Revenue	2.87	0.00	51.45	0.00	0.00	51.45	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**Stormwater Management Fund**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 39.52	0.00	322.78	0.00	0.00	322.78	0.00%
Total Other Revenue	39.52	0.00	322.78	0.00	0.00	322.78	0.00%
Total Revenue	39.52	0.00	322.78	0.00	0.00	322.78	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**Special Service Area Tax Fund**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Taxes							
Real Estate Taxes - Current	3110 136.78	200.00	5,055.42	5,000.00	5,000.00	55.42	(1.10)%
Total Taxes	136.78	200.00	5,055.42	5,000.00	5,000.00	55.42	(1.11)%
Other Revenue							
Interest Income	3510 9.72	0.00	70.15	0.00	0.00	70.15	0.00%
Total Other Revenue	9.72	0.00	70.15	0.00	0.00	70.15	0.00%
Total Revenue	146.50	200.00	5,125.57	5,000.00	5,000.00	125.57	(2.51)%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**State Drug Forfeiture Fund**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 27.80	0.00	229.39	0.00	0.00	229.39	0.00%
Total Other Revenue	27.80	0.00	229.39	0.00	0.00	229.39	0.00%
Total Revenue	27.80	0.00	229.39	0.00	0.00	229.39	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**Water Depreciation Fund**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining	
Revenue								
Other Revenue								
Interest Income	3510	(106.67)	0.00	266.80	0.00	0.00	266.80	0.00%
Gain/Loss on Investment	3515	2.56	0.00	(7.44)	0.00	0.00	(7.44)	0.00%
Transfer from Other Funds	3612	0.00	0.00	400,000.00	400,000.00	400,000.00	0.00	0.00%
Total Other Revenue	<u>(104.11)</u>	<u>0.00</u>	<u>400,259.36</u>	<u>400,000.00</u>	<u>400,000.00</u>	<u>259.36</u>	<u>(0.06)%</u>	
Total Revenue	(104.11)	0.00	400,259.36	400,000.00	400,000.00	259.36	(0.06)%	

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**Federal Equitable Sharing Fund**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining	
Revenue								
Other Revenue								
Interest Income	3510	121.74	0.00	970.46	0.00	0.00	970.46	0.00%
Drug Forfeiture Receipts	3538	3,729.56	0.00	128,281.83	0.00	0.00	128,281.83	0.00%
Total Other Revenue	<u>3,851.30</u>	<u>0.00</u>	<u>129,252.29</u>	<u>0.00</u>	<u>0.00</u>	<u>129,252.29</u>	<u>0.00%</u>	
Total Revenue	3,851.30	0.00	129,252.29	0.00	0.00	129,252.29	0.00%	

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**Seized Assets Fund**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 10.50	0.00	83.73	0.00	0.00	83.73	0.00%
Total Other Revenue	10.50	0.00	83.73	0.00	0.00	83.73	0.00%
Total Revenue	10.50	0.00	83.73	0.00	0.00	83.73	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Revenue**  
**Revenue**  
**Capital Improvement Fund**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue								
Taxes								
Real Estate Taxes - Current	3110	1,878.86	17,916.66	207,484.85	207,570.00	207,570.00	(85.15)	0.04%
Total Taxes		1,878.86	17,916.66	207,484.85	207,570.00	207,570.00	(85.15)	0.04%
Other Revenue								
Interest Income	3510	3,058.82	1,250.00	23,268.24	10,000.00	15,000.00	8,268.24	(55.12)%
Grants	3560	0.00	10,833.33	25,000.00	86,666.64	130,000.00	(105,000.00)	80.76%
Transfer from Other Funds	3612	0.00	0.00	4,550,000.00	3,800,000.00	3,800,000.00	750,000.00	(19.73)%
Total Other Revenue		3,058.82	12,083.33	4,598,268.24	3,896,666.64	3,945,000.00	653,268.24	(16.56)%
Total Revenue		4,937.68	29,999.99	4,805,753.09	4,104,236.64	4,152,570.00	653,183.09	(15.73)%



**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**General Fund**  
**Administration**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
<b>Expenditures</b>								
<b>Salaries</b>								
Salaries	4010	33,836.09	35,721.84	297,523.93	303,635.68	464,384.00	166,860.07	35.93%
<b>Total Salaries</b>		<b>33,836.09</b>	<b>35,721.84</b>	<b>297,523.93</b>	<b>303,635.68</b>	<b>464,384.00</b>	<b>166,860.07</b>	<b>35.93%</b>
<b>Benefits</b>								
Social Security	4110	1,286.09	2,051.22	14,639.53	17,435.44	26,666.00	12,026.47	45.10%
Medicare	4111	487.68	518.00	4,318.73	4,403.00	6,734.00	2,415.27	35.86%
I.M.R.F.	4115	4,160.27	4,808.14	37,824.19	40,869.28	62,506.00	24,681.81	39.48%
Medical/Life Insurance	4120	6,088.98	5,933.92	47,340.36	47,471.36	71,207.00	23,866.64	33.51%
Supplemental Pensions	4135	2,522.16	1,897.06	25,545.51	16,125.12	24,662.00	(883.51)	(3.58)%
<b>Total Benefits</b>		<b>14,545.18</b>	<b>15,208.34</b>	<b>129,668.32</b>	<b>126,304.20</b>	<b>191,775.00</b>	<b>62,106.68</b>	<b>32.39%</b>
<b>Materials and Supplies</b>								
Dues and Subscriptions	4213	205.00	265.83	2,459.25	2,126.64	3,190.00	730.75	22.90%
Liability Insurance	4219	1,179.60	0.00	4,255.42	0.00	53,347.00	49,091.58	92.02%
Legal Notices	4221	43.00	333.33	1,158.50	2,666.64	4,000.00	2,841.50	71.03%
Maintenance - Building	4223	0.00	0.00	116.84	0.00	0.00	(116.84)	0.00%
Maintenance - Equipment	4225	5,162.65	687.50	5,676.49	5,500.00	8,250.00	2,573.51	31.19%
Miscellaneous Expenditures	4232	125.05	0.00	125.05	0.00	0.00	(125.05)	0.00%
Postage/Mailings	4233	0.00	395.83	1,806.39	3,166.64	4,750.00	2,943.61	61.97%
Printing and Forms	4235	720.48	350.00	3,062.78	2,800.00	4,200.00	1,137.22	27.07%
Public Relations	4239	3,145.27	2,325.00	21,226.35	23,600.00	32,900.00	11,673.65	35.48%
Rent - Equipment	4243	254.82	168.25	509.64	1,346.00	2,019.00	1,509.36	74.75%
Supplies - Office	4253	114.70	666.67	2,878.62	5,333.36	8,000.00	5,121.38	64.01%
Supplies - Other	4257	0.00	41.67	38.00	333.36	500.00	462.00	92.40%
Training and Education	4263	0.00	583.33	479.96	4,666.64	7,000.00	6,520.04	93.14%
Travel/Meetings	4265	0.00	66.67	0.00	533.36	800.00	800.00	100.00%
Telephone	4267	5,913.83	4,625.00	41,746.19	37,000.00	55,500.00	13,753.81	24.78%
Utilities (Elec, Gas, Wtr, Sewer)	4271	148.63	250.00	655.04	2,000.00	3,000.00	2,344.96	78.16%
Vehicle (Gas and Oil)	4273	162.68	433.33	2,636.60	3,466.64	5,200.00	2,563.40	49.29%
<b>Total Materials and Supplies</b>		<b>17,175.71</b>	<b>11,192.41</b>	<b>88,831.12</b>	<b>94,539.28</b>	<b>192,656.00</b>	<b>103,824.88</b>	<b>53.89%</b>
<b>Contractual</b>								
Audit	4320	0.00	0.00	12,487.00	12,385.00	12,385.00	(102.00)	(0.82)%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**General Fund**  
**Administration**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Consulting/Professional	4325	8,506.33	5,695.83	39,457.09	45,566.64	68,350.00	28,892.91	42.27%
Conslt/Prof Reimbursable	4328	0.00	0.00	221.00	0.00	0.00	(221.00)	0.00%
Contingency	4330	0.00	833.33	2,857.50	6,666.64	10,000.00	7,142.50	71.42%
Janitorial Service	4345	1,342.50	1,625.00	9,472.50	13,000.00	19,500.00	10,027.50	51.42%
Total Contractual		9,848.83	8,154.16	64,495.09	77,618.28	110,235.00	45,739.91	41.49%
Other Charges								
Transfer to Other Funds	4605	0.00	0.00	4,550,000.00	0.00	0.00	(4,550,000.00)	0.00%
Total Other Charges		0.00	0.00	4,550,000.00	0.00	0.00	(4,550,000.00)	0.00%
Total Expenditures		75,405.81	70,276.75	5,130,518.46	602,097.44	959,050.00	(4,171,468.46)	(434.96)%
Total		(75,405.81)	(70,276.75)	(5,130,518.46)	(602,097.44)	(959,050.00)	4,171,468.46	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**General Fund**  
**City Council**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	3,562.50	3,562.50	28,500.00	28,500.00	42,750.00	14,250.00	33.33%
Total Salaries		3,562.50	3,562.50	28,500.00	28,500.00	42,750.00	14,250.00	33.33%
Benefits								
Social Security	4110	220.87	220.92	1,767.00	1,767.36	2,651.00	884.00	33.34%
Medicare	4111	51.67	51.67	413.36	413.36	620.00	206.64	33.32%
Total Benefits		272.54	272.59	2,180.36	2,180.72	3,271.00	1,090.64	33.34%
Materials and Supplies								
Boards and Commissions	4205	464.00	166.67	583.00	1,333.36	2,000.00	1,417.00	70.85%
Cable Operations	4206	0.00	241.67	0.00	1,933.36	2,900.00	2,900.00	100.00%
Dues and Subscriptions	4213	65.00	145.83	1,835.00	1,266.64	1,850.00	15.00	0.81%
Liability Insurance	4219	0.00	0.00	0.00	0.00	2,268.00	2,268.00	100.00%
Public Relations	4239	0.00	83.33	415.38	666.64	1,000.00	584.62	58.46%
Training and Education	4263	0.00	83.33	32.00	666.64	1,000.00	968.00	96.80%
Travel/Meetings	4265	0.00	4.17	0.00	33.36	50.00	50.00	100.00%
Total Materials and Supplies		529.00	725.00	2,865.38	5,900.00	11,068.00	8,202.62	74.11%
Contractual								
Consulting/Professional	4325	880.00	416.67	1,659.00	3,333.36	5,000.00	3,341.00	66.82%
Trolley Contracts	4366	0.00	300.00	0.00	600.00	600.00	600.00	100.00%
Total Contractual		880.00	716.67	1,659.00	3,933.36	5,600.00	3,941.00	70.38%
Capital Outlay								
Equipment	4815	0.00	133.33	0.00	1,066.64	1,600.00	1,600.00	100.00%
Total Capital Outlay		0.00	133.33	0.00	1,066.64	1,600.00	1,600.00	100.00%
Total Expenditures		5,244.04	5,410.09	35,204.74	41,580.72	64,289.00	29,084.26	45.24%
Total		(5,244.04)	(5,410.09)	(35,204.74)	(41,580.72)	(64,289.00)	(29,084.26)	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**General Fund**  
**Community Development**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	23,676.19	22,899.76	197,828.40	194,648.02	297,697.00	99,868.60	33.54%
Total Salaries		23,676.19	22,899.76	197,828.40	194,648.02	297,697.00	99,868.60	33.55%
Benefits								
Social Security	4110	582.78	1,327.52	10,226.81	11,284.04	17,258.00	7,031.19	40.74%
Medicare	4111	325.69	334.30	2,732.95	2,841.60	4,346.00	1,613.05	37.11%
I.M.R.F.	4115	3,186.82	3,103.46	26,219.96	26,379.42	40,345.00	14,125.04	35.01%
Medical/Life Insurance	4120	4,209.03	3,238.83	32,433.00	25,909.64	38,865.00	6,432.00	16.54%
Supplemental Pensions	4135	184.60	276.92	2,261.45	2,353.84	3,600.00	1,338.55	37.18%
Total Benefits		8,488.92	8,281.03	73,874.17	68,768.54	104,414.00	30,539.83	29.25%
Materials and Supplies								
Boards and Commissions	4205	0.00	125.00	460.00	1,000.00	1,500.00	1,040.00	69.33%
Dues and Subscriptions	4213	0.00	41.67	10.00	333.36	500.00	490.00	98.00%
Liability Insurance	4219	715.00	1,916.67	4,184.89	15,333.36	42,124.00	37,939.11	90.06%
Legal Notices	4221	0.00	0.00	182.50	0.00	0.00	(182.50)	0.00%
Maintenance - Vehicles	4229	0.00	91.67	0.00	733.36	1,100.00	1,100.00	100.00%
Postage/Mailings	4233	0.00	0.00	621.32	0.00	0.00	(621.32)	0.00%
Printing and Forms	4235	0.00	176.25	569.31	1,410.00	2,115.00	1,545.69	73.08%
Economic Development	4240	0.00	20,250.00	0.00	162,000.00	243,000.00	243,000.00	100.00%
Supplies - Office	4253	0.00	25.00	293.82	200.00	300.00	6.18	2.06%
Training and Education	4263	0.00	50.00	0.00	400.00	600.00	600.00	100.00%
Travel/Meetings	4265	170.10	16.67	170.10	133.36	200.00	29.90	14.95%
Vehicle (Gas and Oil)	4273	41.50	112.50	935.77	900.00	1,350.00	414.23	30.68%
Total Materials and Supplies		926.60	22,805.43	7,427.71	182,443.44	292,789.00	285,361.29	97.46%
Contractual								
Consulting/Professional	4325	6,685.00	3,666.67	38,413.25	29,333.36	44,000.00	5,586.75	12.69%
Const/Prof Reimbursable	4328	8,980.27	6,166.67	79,616.72	49,333.36	74,000.00	(5,616.72)	(7.59)%
Total Contractual		15,665.27	9,833.34	118,029.97	78,666.72	118,000.00	(29.97)	(0.03)%
Capital Outlay								
Equipment	4815	0.00	0.00	8,082.45	0.00	0.00	(8,082.45)	0.00%
Total Capital Outlay		0.00	0.00	8,082.45	0.00	0.00	(8,082.45)	0.00%
Total Expenditures		48,756.98	63,819.56	405,242.70	524,526.72	812,900.00	407,657.30	50.15%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**General Fund**  
**Community Development**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Total	(48,756.98)	(63,819.56)	(405,242.70)	(524,526.72)	(812,900.00)	(407,657.30)	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**General Fund**  
**Public Works, Streets**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
<b>Expenditures</b>								
<b>Salaries</b>								
Salaries	4010	38,360.96	46,454.76	407,663.21	394,865.46	603,912.00	196,248.79	32.49%
Overtime	4030	12,878.98	5,884.60	51,951.01	50,019.20	76,500.00	24,548.99	32.09%
<b>Total Salaries</b>		<u>51,239.94</u>	<u>52,339.36</u>	<u>459,614.22</u>	<u>444,884.66</u>	<u>680,412.00</u>	<u>220,797.78</u>	<u>32.45%</u>
<b>Benefits</b>								
Social Security	4110	2,968.51	2,880.22	27,048.93	24,481.94	37,443.00	10,394.07	27.75%
Medicare	4111	694.23	673.60	6,325.73	5,725.70	8,757.00	2,431.27	27.76%
I.M.R.F.	4115	4,463.23	8,607.84	44,980.93	73,166.68	111,902.00	66,921.07	59.80%
Medical/Life Insurance	4120	11,237.98	10,484.25	89,194.74	83,872.00	125,809.00	36,614.26	29.10%
Supplemental Pensions	4135	184.60	184.60	2,353.75	1,569.20	2,400.00	46.25	1.92%
<b>Total Benefits</b>		<u>19,548.55</u>	<u>22,830.51</u>	<u>169,904.08</u>	<u>188,815.52</u>	<u>286,311.00</u>	<u>116,406.92</u>	<u>40.66%</u>
<b>Materials and Supplies</b>								
Liability Insurance	4219	429.60	1,827.75	13,872.41	14,622.00	71,722.00	57,849.59	80.65%
Maintenance - Building	4223	10,940.51	13,884.42	71,463.00	80,495.36	114,653.00	43,190.00	37.67%
Maintenance - Equipment	4225	2,647.72	3,333.33	22,594.52	26,666.64	40,000.00	17,405.48	43.51%
Maintenance - Vehicles	4229	4,787.56	4,000.00	29,719.72	32,000.00	48,000.00	18,280.28	38.08%
Postage/Mailings	4233	0.00	100.00	660.00	800.00	1,200.00	540.00	45.00%
Rent - Equipment	4243	1,730.00	2,108.33	12,530.00	16,816.64	22,650.00	10,120.00	44.67%
Supplies - Office	4253	0.00	329.17	586.11	2,633.36	3,950.00	3,363.89	85.16%
Supplies - Operation	4255	0.00	0.00	81.18	0.00	0.00	(81.18)	0.00%
Supplies - Other	4257	2,021.75	5,255.42	51,006.66	42,043.36	63,065.00	12,058.34	19.12%
Small Tools & Equipment	4259	0.00	320.83	666.80	2,566.64	3,850.00	3,183.20	82.68%
Training and Education	4263	75.00	377.08	635.00	3,016.64	4,525.00	3,890.00	85.96%
Travel/Meetings	4265	0.00	0.00	40.00	0.00	0.00	(40.00)	0.00%
Telephone	4267	660.29	0.00	1,209.60	0.00	0.00	(1,209.60)	0.00%
Uniforms	4269	268.00	537.17	3,582.89	4,297.36	6,446.00	2,863.11	44.41%
Utilities (Elec, Gas, Wtr, Sewer)	4271	2,263.47	425.00	3,132.58	3,400.00	5,100.00	1,967.42	38.57%
Vehicle (Gas and Oil)	4273	1,656.29	5,450.42	20,858.70	43,603.36	65,405.00	44,546.30	68.10%
<b>Total Materials and Supplies</b>		<u>27,480.19</u>	<u>37,948.92</u>	<u>232,639.17</u>	<u>272,961.36</u>	<u>450,566.00</u>	<u>217,926.83</u>	<u>48.37%</u>
<b>Contractual</b>								
Consulting/Professional	4325	144.50	375.00	4,749.78	3,000.00	4,500.00	(249.78)	(5.55)%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**General Fund**  
**Public Works, Streets**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Forestry	4350	7,867.50	0.00	28,424.13	90,950.00	90,950.00	62,525.87	68.74%
Street Light Oper & Maint.	4359	13,780.12	9,083.34	78,768.00	72,666.72	109,000.00	30,232.00	27.73%
Mosquito Abatement	4365	0.00	0.00	30,665.25	42,250.00	42,250.00	11,584.75	27.41%
Street Sweeping	4373	25,199.50	2,981.25	31,613.00	23,850.00	35,775.00	4,162.00	11.63%
Drainage Projects	4374	3,723.75	0.00	108,720.02	81,300.00	81,300.00	(27,420.02)	(33.72)%
Tree Trim/Removal	4375	580.00	57,350.00	36,514.75	57,350.00	146,600.00	110,085.25	75.09%
Total Contractual		51,295.37	69,789.59	319,454.93	371,366.72	510,375.00	190,920.07	37.41%
Capital Outlay								
Residential Concrete Program	4381	8,739.00	0.00	8,739.00	0.00	0.00	(8,739.00)	0.00%
Equipment	4815	35,474.00	88,760.00	324,269.09	445,515.00	534,275.00	210,005.91	39.30%
Total Capital Outlay		44,213.00	88,760.00	333,008.09	445,515.00	534,275.00	201,266.91	37.67%
Total Expenditures		193,777.05	271,668.38	1,514,620.49	1,723,543.26	2,461,939.00	947,318.51	38.48%
Total		(193,777.05)	(271,668.38)	(1,514,620.49)	(1,723,543.26)	(2,461,939.00)	(947,318.51)	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**General Fund**  
**Police Department**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
<b>Expenditures</b>								
<b>Salaries</b>								
Salaries	4010	31,219.05	36,931.84	279,921.01	313,920.68	480,114.00	200,192.99	41.69%
Salaries - Officers	4020	275,113.92	267,117.92	2,125,609.12	2,270,502.34	3,472,533.00	1,346,923.88	38.78%
Overtime	4030	34,030.07	35,884.60	282,254.31	305,019.20	466,500.00	184,245.69	39.49%
<b>Total Salaries</b>		<u>340,363.04</u>	<u>339,934.36</u>	<u>2,687,784.44</u>	<u>2,889,442.22</u>	<u>4,419,147.00</u>	<u>1,731,362.56</u>	<u>39.18%</u>
<b>Benefits</b>								
Social Security	4110	1,981.45	2,289.76	17,817.87	19,463.02	29,767.00	11,949.13	40.14%
Medicare	4111	4,463.79	4,929.06	34,690.01	41,897.12	64,078.00	29,387.99	45.86%
I.M.R.F.	4115	3,821.31	5,007.92	34,422.52	42,567.34	65,103.00	30,680.48	47.12%
Medical/Life Insurance	4120	33,993.23	35,411.00	254,313.87	283,288.00	424,932.00	170,618.13	40.15%
Police Pension	4130	12,870.98	117,710.75	1,421,242.80	941,686.00	1,412,529.00	(8,713.80)	(0.61)%
Supplemental Pensions	4135	3,331.30	3,692.30	28,039.35	31,384.60	48,000.00	19,960.65	41.58%
<b>Total Benefits</b>		<u>60,462.06</u>	<u>169,040.79</u>	<u>1,790,526.42</u>	<u>1,360,286.08</u>	<u>2,044,409.00</u>	<u>253,882.58</u>	<u>12.42%</u>
<b>Materials and Supplies</b>								
Animal Control	4201	0.00	166.67	135.00	1,333.36	2,000.00	1,865.00	93.25%
Auxiliary Police	4203	1,090.26	466.67	1,090.26	3,733.36	5,600.00	4,509.74	80.53%
Boards and Commissions	4205	20.00	1,658.33	13,977.72	13,266.64	19,900.00	5,922.28	29.76%
Dues and Subscriptions	4213	550.00	525.00	2,889.00	4,200.00	6,300.00	3,411.00	54.14%
Investigation and Equipment	4217	1,404.13	3,065.67	24,415.28	26,763.36	39,026.00	14,610.72	37.43%
Liability Insurance	4219	4,580.78	5,375.00	17,692.83	43,000.00	227,526.00	209,833.17	92.22%
Maintenance - Equipment	4225	1,002.99	1,431.67	7,844.47	11,453.36	17,180.00	9,335.53	54.33%
Maintenance - Vehicles	4229	4,179.33	5,183.33	23,063.00	41,466.64	62,200.00	39,137.00	62.92%
Postage/Mailings	4233	27.50	350.00	850.95	2,800.00	4,200.00	3,349.05	79.73%
Printing and Forms	4235	0.00	250.00	545.07	2,000.00	3,000.00	2,454.93	81.83%
Public Relations	4239	0.00	291.67	153.76	2,333.36	3,500.00	3,346.24	95.60%
Rent - Equipment	4243	700.00	250.00	1,200.00	4,500.00	5,500.00	4,300.00	78.18%
Supplies - Office	4253	651.70	541.67	3,525.11	4,333.36	6,500.00	2,974.89	45.76%
Training and Education	4263	645.00	2,292.00	12,336.00	18,336.00	27,504.00	15,168.00	55.14%
Travel/Meetings	4265	1,762.78	1,275.00	5,991.11	10,200.00	15,300.00	9,308.89	60.84%
Telephone	4267	1,694.07	1,108.33	12,784.98	8,866.64	13,300.00	515.02	3.87%
Uniforms	4269	4,262.93	2,983.33	27,350.22	23,866.64	35,800.00	8,449.78	23.60%



**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**General Fund**  
**Police Department**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Utilities (Elec,Gas,Wtr,Sewer)	4271	550.93	625.00	1,465.39	5,000.00	7,500.00	6,034.61	80.46%
Vehicle (Gas and Oil)	4273	4,083.77	7,500.00	33,780.57	60,000.00	90,000.00	56,219.43	62.46%
Total Materials and Supplies		27,206.17	35,339.34	191,090.72	287,452.72	591,836.00	400,745.28	67.71%
Contractual								
Consulting/Professional	4325	0.00	3,607.50	276,145.69	279,098.75	367,560.00	91,414.31	24.87%
Dumeg/Fiat/Child Center	4337	0.00	0.00	7,000.00	7,000.00	7,000.00	0.00	0.00%
Total Contractual		0.00	3,607.50	283,145.69	286,098.75	374,560.00	91,414.31	24.41%
Capital Outlay								
Equipment	4815	5,011.67	6,250.00	72,163.21	50,000.00	75,000.00	2,836.79	3.78%
Total Capital Outlay		5,011.67	6,250.00	72,163.21	50,000.00	75,000.00	2,836.79	3.78%
Debt Service								
Interest	5005	0.00	0.00	6.06	0.00	0.00	(6.06)	0.00%
Total Debt Service		0.00	0.00	6.06	0.00	0.00	(6.06)	0.00%
Total Expenditures		433,042.94	554,171.99	5,024,716.54	4,873,279.77	7,504,952.00	2,480,235.46	33.05%
Total		(433,042.94)	(554,171.99)	(5,024,716.54)	(4,873,279.77)	(7,504,952.00)	(2,480,235.46)	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**Water Fund**  
**Public Works, Water**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
<b>Expenditures</b>								
<b>Salaries</b>								
Salaries	4010	30,932.55	36,129.30	308,277.22	307,099.10	469,681.00	161,403.78	34.36%
Overtime	4030	9,068.37	5,653.84	71,461.99	48,057.68	73,500.00	2,038.01	2.77%
<b>Total Salaries</b>		<b>40,000.92</b>	<b>41,783.14</b>	<b>379,739.21</b>	<b>355,156.78</b>	<b>543,181.00</b>	<b>163,441.79</b>	<b>30.09%</b>
<b>Benefits</b>								
Social Security	4110	2,332.44	2,716.92	22,204.49	23,093.84	35,320.00	13,115.51	37.13%
Medicare	4111	545.48	635.38	5,217.19	5,400.76	8,260.00	3,042.81	36.83%
I.M.R.F.	4115	5,623.68	5,881.46	45,308.71	49,992.42	76,459.00	31,150.29	40.74%
Medical/Life Insurance	4120	7,955.02	8,668.42	65,908.56	69,348.36	104,022.00	38,113.44	36.63%
Supplemental Pensions	4135	184.60	184.60	876.85	1,569.20	2,400.00	1,523.15	63.46%
<b>Total Benefits</b>		<b>16,641.22</b>	<b>18,086.78</b>	<b>139,515.80</b>	<b>149,404.58</b>	<b>226,461.00</b>	<b>86,945.20</b>	<b>38.39%</b>
<b>Materials and Supplies</b>								
Liability Insurance	4219	109.60	1,615.33	3,832.99	12,922.64	179,942.00	176,109.01	97.86%
Maintenance - Building	4223	1,570.86	2,107.98	16,986.97	23,455.03	31,887.00	14,900.03	46.72%
Maintenance - Equipment	4225	863.81	1,477.27	13,569.65	17,890.89	23,800.00	10,230.35	42.98%
Maintenance - Water System	4231	10,425.18	13,791.26	77,314.99	110,330.08	165,495.00	88,180.01	53.28%
Postage/Mailings	4233	0.00	87.50	30.00	700.00	1,050.00	1,020.00	97.14%
Quality Control	4241	930.00	988.50	3,301.45	7,908.00	11,862.00	8,560.55	72.16%
Service Charge	4251	20,833.34	20,833.33	166,666.72	166,666.64	250,000.00	83,333.28	33.33%
Supplies - Office	4253	0.00	0.00	290.80	0.00	0.00	(290.80)	0.00%
Supplies - Operation	4255	0.00	412.50	266.50	3,300.00	4,950.00	4,683.50	94.61%
Supplies - Other	4257	0.00	0.00	40.00	0.00	0.00	(40.00)	0.00%
Training and Education	4263	206.00	334.58	226.00	2,676.64	4,015.00	3,789.00	94.37%
Telephone	4267	555.44	904.17	3,326.26	7,233.36	10,850.00	7,523.74	69.34%
Uniforms	4269	617.23	281.25	2,779.47	2,250.00	3,375.00	595.53	17.64%
Utilities (Elec,Gas,Wtr,Sewer)	4271	3,687.59	4,291.67	24,588.44	34,333.36	51,500.00	26,911.56	52.25%
Vehicle (Gas and Oil)	4273	817.62	1,468.75	8,362.06	11,750.00	17,625.00	9,262.94	52.55%
<b>Total Materials and Supplies</b>		<b>40,616.67</b>	<b>48,594.09</b>	<b>321,582.30</b>	<b>401,416.64</b>	<b>756,351.00</b>	<b>434,768.70</b>	<b>57.48%</b>
<b>Contractual</b>								
Audit	4320	0.00	0.00	12,487.00	12,385.00	12,385.00	(102.00)	(0.82)%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**Water Fund**  
**Public Works, Water**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Consulting/Professional	4325	420.00	1,245.83	3,080.00	11,716.64	18,450.00	15,370.00	83.30%
Leak Detection	4326	0.00	509.09	15,392.82	18,563.63	20,600.00	5,207.18	25.27%
Data Processing	4336	0.00	12,708.33	80,179.84	101,666.64	152,500.00	72,320.16	47.42%
DuPage Water Commission	4340	367,195.20	398,018.83	2,965,339.20	3,184,150.64	4,776,226.00	1,810,886.80	37.91%
Total Contractual		367,615.20	412,482.08	3,076,478.86	3,328,482.55	4,980,161.00	1,903,682.14	38.23%
Other Charges								
Transfer to Other Funds	4605	0.00	0.00	400,000.00	0.00	0.00	(400,000.00)	0.00%
Total Other Charges		0.00	0.00	400,000.00	0.00	0.00	(400,000.00)	0.00%
Capital Outlay								
Equipment	4815	37,863.00	0.00	71,926.00	142,215.00	142,215.00	70,289.00	49.42%
Water Meter Purchases	4880	1,440.00	2,666.67	14,219.59	21,333.36	32,000.00	17,780.41	55.56%
Total Capital Outlay		39,303.00	2,666.67	86,145.59	163,548.36	174,215.00	88,069.41	50.55%
Debt Service								
Debt Retire-Water Refunding	4950	0.00	249,425.00	299,425.00	299,425.00	299,425.00	0.00	0.00%
Total Debt Service		0.00	249,425.00	299,425.00	299,425.00	299,425.00	0.00	0.00%
Total Expenditures		504,177.01	773,037.76	4,702,886.76	4,697,433.91	6,979,794.00	2,276,907.24	32.62%
Total		(504,177.01)	(773,037.76)	(4,702,886.76)	(4,697,433.91)	(6,979,794.00)	(2,276,907.24)	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**Motor Fuel Tax**  
**MFT Expenses**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	20,416.67	20,416.67	163,333.36	163,333.36	245,000.00	81,666.64	33.33%
Total Salaries		20,416.67	20,416.67	163,333.36	163,333.36	245,000.00	81,666.64	33.33%
Benefits								
Social Security	4110	1,265.83	1,265.83	10,126.64	10,126.64	15,190.00	5,063.36	33.33%
Medicare	4111	296.08	296.08	2,368.64	2,368.64	3,553.00	1,184.36	33.33%
I.M.R.F.	4115	2,768.50	2,768.50	22,148.00	22,148.00	33,222.00	11,074.00	33.33%
Total Benefits		4,330.41	4,330.41	34,643.28	34,643.28	51,965.00	17,321.72	33.33%
Materials and Supplies								
Road Material	4245	1,340.09	3,029.17	15,361.79	24,233.36	36,350.00	20,988.21	57.73%
Salt	4249	0.00	19,833.33	0.00	158,666.64	238,000.00	238,000.00	100.00%
Supplies - Other	4257	590.02	1,250.00	8,785.94	10,000.00	15,000.00	6,214.06	41.42%
Pavement Striping	4261	0.00	0.00	12,862.76	13,000.00	13,000.00	137.24	1.05%
Total Materials and Supplies		1,930.11	24,112.50	37,010.49	205,900.00	302,350.00	265,339.51	87.76%
Contractual								
Consulting/Professional	4325	0.00	0.00	0.00	15,000.00	15,000.00	15,000.00	100.00%
Total Contractual		0.00	0.00	0.00	15,000.00	15,000.00	15,000.00	100.00%
Total Expenditures		26,677.19	48,859.58	234,987.13	418,876.64	614,315.00	379,327.87	61.75%
Total		(26,677.19)	(48,859.58)	(234,987.13)	(418,876.64)	(614,315.00)	(379,327.87)	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**Impact Fee Agency Fund**  
**Impact Fee Expenditures**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining	
Expenditures								
Materials and Supplies								
Impact Fees Disbursed	4215	0.00	0.00	10,276.00	0.00	0.00	(10,276.00)	0.00%
Total Materials and Supplies	0.00	0.00	0.00	10,276.00	0.00	0.00	(10,276.00)	0.00%
Total Expenditures	0.00	0.00	0.00	10,276.00	0.00	0.00	(10,276.00)	0.00%
Total	0.00	0.00	(10,276.00)	0.00	0.00	10,276.00	0.00%	

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**Special Service Area Tax Fund**  
**SSA Expenditures**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining	
Expenditures								
Contractual								
Consulting/Professional	4325	0.00	708.33	0.00	5,666.64	8,500.00	8,500.00	100.00%
Total Contractual		0.00	708.33	0.00	5,666.64	8,500.00	8,500.00	100.00%
Total Expenditures		0.00	708.33	0.00	5,666.64	8,500.00	8,500.00	100.00%
Total		0.00	(708.33)	0.00	(5,666.64)	(8,500.00)	(8,500.00)	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**State Drug Forfeiture Fund**  
**Drug Forfeiture Expenditures**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining	
Expenditures								
Materials and Supplies								
Vehicle (Gas and Oil)	4273	0.00	0.00	807.36	0.00	0.00	(807.36)	0.00%
Total Materials and Supplies	0.00	0.00	807.36	0.00	0.00	(807.36)	0.00%	
Total Expenditures	0.00	0.00	807.36	0.00	0.00	(807.36)	0.00%	
Total	0.00	0.00	(807.36)	0.00	0.00	807.36	0.00%	

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**Water Depreciation Fund**  
**Depreciation Expenses**  
**From 12/1/2016 Through 12/31/2016**

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining	
Expenditures								
Capital Outlay								
Capital Improv-Infrastructure	4390	12,900.00	89,900.00	623,571.77	755,900.00	755,900.00	132,328.23	17.50%
Total Capital Outlay		12,900.00	89,900.00	623,571.77	755,900.00	755,900.00	132,328.23	17.51%
Total Expenditures		12,900.00	89,900.00	623,571.77	755,900.00	755,900.00	132,328.23	17.51%
Total		(12,900.00)	(89,900.00)	(623,571.77)	(755,900.00)	(755,900.00)	(132,328.23)	0.00%



**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**Federal Equitable Sharing Fund**  
**Drug Forfeiture Expenditures**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Materials and Supplies								
Dues and Subscriptions	4213	6,320.05	0.00	58,151.42	0.00	0.00	(58,151.42)	0.00%
Maintenance - Building	4223	0.00	0.00	997.50	0.00	0.00	(997.50)	0.00%
Total Materials and Supplies		<u>6,320.05</u>	<u>0.00</u>	<u>59,148.92</u>	<u>0.00</u>	<u>0.00</u>	<u>(59,148.92)</u>	<u>0.00%</u>
Total Expenditures		<u>6,320.05</u>	<u>0.00</u>	<u>59,148.92</u>	<u>0.00</u>	<u>0.00</u>	<u>(59,148.92)</u>	<u>0.00%</u>
Total		(6,320.05)	0.00	(59,148.92)	0.00	0.00	59,148.92	0.00%

**CITY OF DARIEN**  
**Statement of Revenues and Expenditures - Expenditures**  
**Capital Improvement Fund**  
**Capital Fund Expenditures**  
**From 12/1/2016 Through 12/31/2016**

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Contractual								
Consulting/Professional	4325	0.00	0.00	3,787.63	0.00	46,200.00	42,412.37	91.80%
Drainage Projects	4374	0.00	0.00	(5,500.00)	0.00	0.00	5,500.00	0.00%
Total Contractual		0.00	0.00	(1,712.37)	0.00	46,200.00	47,912.37	103.71%
Capital Outlay								
Ditch Projects	4376	0.00	0.00	764,540.45	1,011,800.00	1,011,800.00	247,259.55	24.43%
Sidewalk Replacement Program	4380	0.00	0.00	58,130.07	73,475.00	73,475.00	15,344.93	20.88%
Residential Concrete Program	4381	(8,739.03)	0.00	0.00	0.00	0.00	0.00	0.00%
Crack Seal Program	4382	0.00	0.00	162,969.34	183,750.00	183,750.00	20,780.66	11.30%
Curb & Gutter Replacement Prog	4383	0.00	0.00	106,466.68	352,203.00	352,203.00	245,736.32	69.77%
Capital Improv-Infrastructure	4390	10,715.00	265,000.00	572,075.26	800,340.00	800,340.00	228,264.74	28.52%
Equipment	4815	(9,440.00)	0.00	0.00	0.00	0.00	0.00	0.00%
Street Reconstruction/Rehab	4855	0.00	131,250.00	1,387,053.29	1,246,580.00	1,771,580.00	384,526.71	21.70%
Total Capital Outlay		(7,464.03)	396,250.00	3,051,235.09	3,668,148.00	4,193,148.00	1,141,912.91	27.23%
Debt Service								
Debt Retire - Property	4945	187,057.50	165,570.00	200,534.86	207,570.00	207,570.00	7,035.14	3.38%
Total Debt Service		187,057.50	165,570.00	200,534.86	207,570.00	207,570.00	7,035.14	3.39%
Total Expenditures		179,593.47	561,820.00	3,250,057.58	3,875,718.00	4,446,918.00	1,196,860.42	26.91%
Total		(179,593.47)	(561,820.00)	(3,250,057.58)	(3,875,718.00)	(4,446,918.00)	(1,196,860.42)	0.00%

**CITY OF DARIEN -- CASH RESERVES**  
**December 31, 2016**

<b>FUND</b>	<b>FUND NAME</b>	<b>TOTAL</b>
01	General Fund	\$ 1,190,701.86
02	Water Fund	\$ (43,656.97)
03	MFT Fund	\$ 356,030.62
05	Impact Fees Fund	\$ 15,941.91
7	Stormwater Management Fund	\$ 77,952.52
10	Special Service Area Tax Fund	\$ 19,303.14
11	State Drug Forfeiture Fund	\$ 54,837.00
12	Water Depreciation Fund	\$ (223,312.41)
17	Federal Equitable Sharing Acct	\$ 220,600.28
18	Seized Asset Funds	\$ 7,340.67
25	Capital Improvement Fund	\$ 5,624,256.32
35	Debt Service Fund	\$ -
	<b>TOTAL</b>	<b>\$ 7,299,994.94</b>

*Prior Month Cash Balance*

**\$ 7,699,574.04**

<b>Bank Accounts and Interest Rates</b>	<b>Account Balances</b>
Republic Bank Drug Forfeiture Account - 0.65%	\$ 12,319.47
Republic Bank Equitable Federal Sharing Acct - 0.65%	\$ 220,600.28
Republic Bank Now Account - 0.65%	\$ 7,028,004.99
Republic Bank Operating Account	\$ 46,337.65
Republic Bank Payroll Account - Zero Balance Acct	\$ (24,862.62)
Illinois Funds Money Market Account - .510%	\$ 1,116.90
IMET Investment Fund - .50%	\$ 16,478.27
-	<b>TOTAL</b>
	<b>\$ 7,299,994.94</b>

Pledged Collateral Statement as of 12/31/16

Market Value  
**\$ 9,141,813**



**AGENDA MEMO**  
**City Council Meeting**  
**February 6, 2017**

**ISSUE STATEMENT**

Consideration of a motion to approve the Darien Chamber of Commerce *17<sup>th</sup> Annual Darien Dash*, a 10K/5K Run/1 Mile Walk, on May 21, 2017 beginning at 8:00 A.M.

Consideration of a motion to approve the use of the right half of the following streets for the *Darien Dash* which begins at the northwest corner of Darien Community Park and proceed as follows:

**10K Run** (will run the course twice) **5K Run** (will run the course once) – 71<sup>st</sup> Street to Bentley Avenue; North on Bentley Avenue, West onto Maple Lane to Richmond Avenue; South on Richmond Avenue to 71st Street; west on 71st Street to Beechnut Lane; North on Beechnut Lane to Ironwood Avenue; East on Ironwood Avenue to 69th Street; East on 69th Street to Richmond Avenue; South on Richmond Avenue to 70th Street; East on 70th Street to Bentley Avenue; North on Bentley Avenue to 69<sup>th</sup> Street; East on 69th Street to Clarendon Hills Road; South on Clarendon Hills Road to 70th Street; West on 70th Street to Bentley Avenue; South on Bentley Avenue to Maple Lane; East on Maple Lane to Clarendon Hills Road; South on Clarendon Hills Road to 71st Street to finish at Northwest corner of Darien Community Park.

**1 Mile** – Will begin at the Northwest Corner of Darien Community Park and will proceed along 71<sup>st</sup> Street to Bentley Avenue, North on Bentley Avenue; East onto 69<sup>th</sup> Street; South onto Clarendon Hills Road to finish at the Northwest Corner of Darien Community Park.

**BACKUP**

**BACKGROUND HISTORY**

The City Council is requested to review a motion to approve temporary street closures and police service for the Darien Chamber of Commerce *Annual Darien Dash*, a 10K/5K Run on Sunday, May 15th, 2016 beginning at 8:00 A.M. This motion also gives authorization to the Chief of Police to finalize details for the *15th Annual Darien Dash* with the Darien Chamber of Commerce.

**STAFF/COMMITTEE RECOMMENDATION**

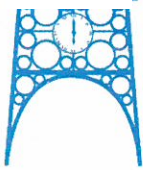
Staff recommends approval of the request from the Darien Chamber of Commerce through the partial closure of certain streets to facilitate the safety and efficient operation of the *Annual Darien Dash*. The Chamber has also will also be required to communicate with affected residents along the Dash route.

**ALTERNATE CONSIDERATION**

Not approve the motion at this time.

**DECISION MODE**

This item will be on the February 6, 2017, City Council Agenda for formal consideration.



## Darien Chamber of Commerce

YOUR CONNECTION TO BUSINESS SUCCESS

January 23, 2017

Mayor Kathleen Weaver  
City of Darien  
1702 Plainfield Road  
Darien, IL 60561

Dear Mayor Weaver:

On behalf of the Darien Dash Organizing Committee, I would like to request approval to hold the 17th Annual Darien Dash 10k/5k/1 Mile Race on Sunday, May 21, 2017 at 8:00am.

Attached please find a street map with course layout for the 1 Mile, 5k and 10k race. The 5k runners will run the course once and the 10k runners will run the course twice.

We request approval to use the right half of the involved streets for the Darien Dash.

The 1 Mile will begin at the northwest corner of Darien Community Park and will proceed along 71<sup>st</sup> Street to Bentley Avenue, north on Bentley Avenue; east onto 69<sup>th</sup> Street; south onto Clarendon Hills Road to finish at the northwest corner of Darien Community Park.

The 5K and 10K race will begin at the northwest corner of Darien Community Park and will proceed along the following route: 71<sup>st</sup> Street to Bentley Avenue; north on Bentley Avenue, west onto Maple Lane to Richmond Avenue; south on Richmond Avenue to 71<sup>st</sup> Street; west on 71<sup>st</sup> Street to Beechnut Lane; north on Beechnut Lane to Ironwood Avenue; east on Ironwood Avenue to 69<sup>th</sup> Street; east on 69<sup>th</sup> Street to Richmond Avenue; south on Richmond Avenue to 70<sup>th</sup> Street; east on 70<sup>th</sup> Street to Bentley Avenue; north on Bentley Avenue to 69<sup>th</sup> Street; East on 69<sup>th</sup> Street to Clarendon Hills Road; south on Clarendon Hills Road to 70<sup>th</sup> Street; west on 70<sup>th</sup> Street to Bentley Avenue; south on Bentley Avenue to Maple Lane; east on Maple Lane to Clarendon Hills Road; south on Clarendon Hills Road to 71<sup>st</sup> Street to finish at northwest corner of Darien Community Park.

In order to ensure the safety of the runners, we also request the Darien Police Department to redirect traffic away from the race course. Since the race is on a Sunday morning, we would not expect heavy traffic during the run.

Sincerely,

Clare Bongiovanni  
President & CEO

Attachment (1 map)



Road Running Technical Council  
USA Track & Field

Measurement Certificate



Name of the course Darien Dash 5k Distance 5000 meters

Location (state) Illinois (city) Darien

Type of course: road race  calibration  track  Configuration: Loop with Spur

Type of surface: paved 100 % dirt \_\_\_\_\_ % gravel \_\_\_\_\_ % grass \_\_\_\_\_ % track \_\_\_\_\_ %

Elevation (meters above sea level) Start 223 Finish 223 Highest 233 Lowest 220

Straight line distance between start & finish Same Point Drop 0 m/km Separation 0 %

Measured by (name, address, phone & e-mail) Winston Rasmussen - 3s441 2nd Street  
Warrenville, IL 60555 - (630)393-4952 - w.rasmussen@comcast.net

Race contact (name, address, phone & e-mail) Steve Hiatt - 1632 Lakeview Drive  
Lakeview, IL 60561 (708)267-3224 Steve.Hiatt@Kronos.com

Measuring Methods: bicycle  steel tape  electronic distance meter

Number of measurements of entire course: 2 Date(s) when course measured: March 28, 2015

Race date: May 17, 2015 Course certification effective date: March 30, 2015

Certification code: IL15005WR

Notice to Race Director: Use this Certification Code in *all* public announcements relating to your race.

Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If *any* changes are made to the course, this certification becomes void, and the course must then be recertified.

*Verification of Course* — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a verification remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

This certification expires on December 31 in the year 2015

AS NATIONALLY CERTIFIED BY:

Winston Rasmussen Date: March 30, 2015  
Winston Rasmussen - USATF/RRTC Certifier - see contact information above

Gene Neuma Date: 3/30/2015  
RRTC Chairperson

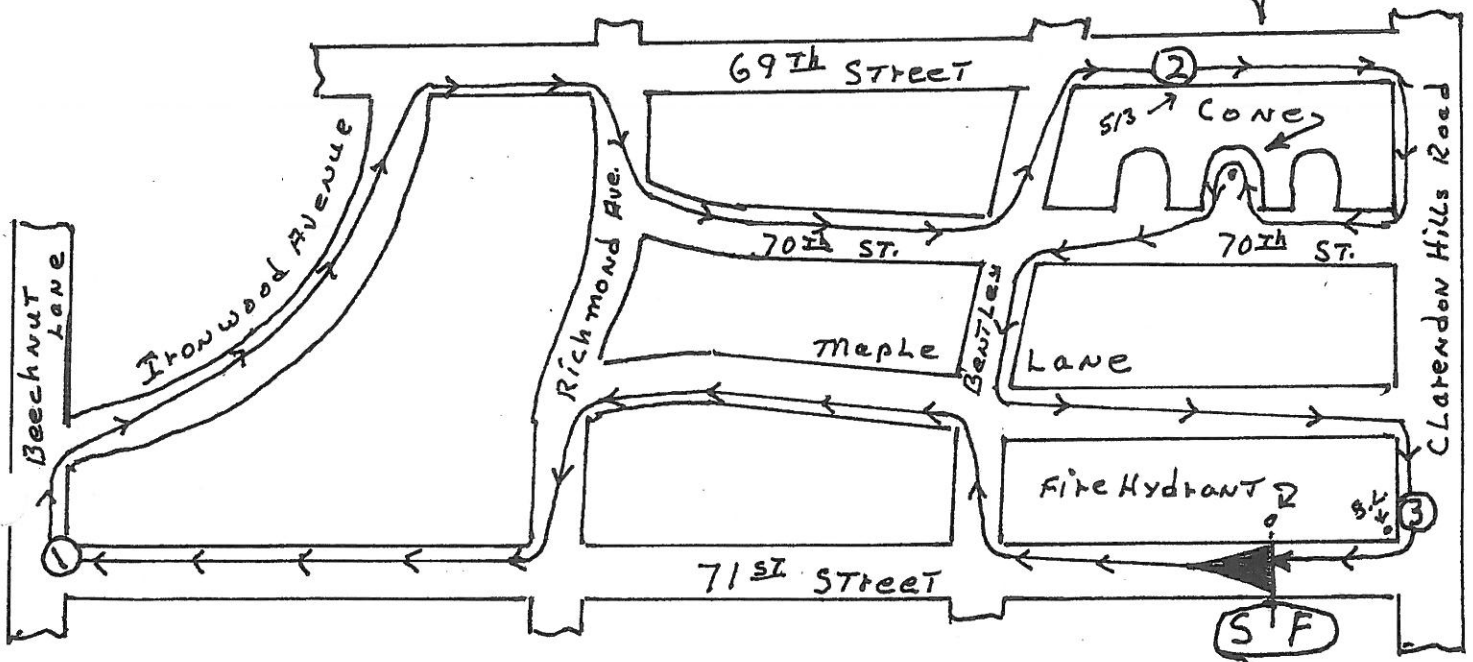
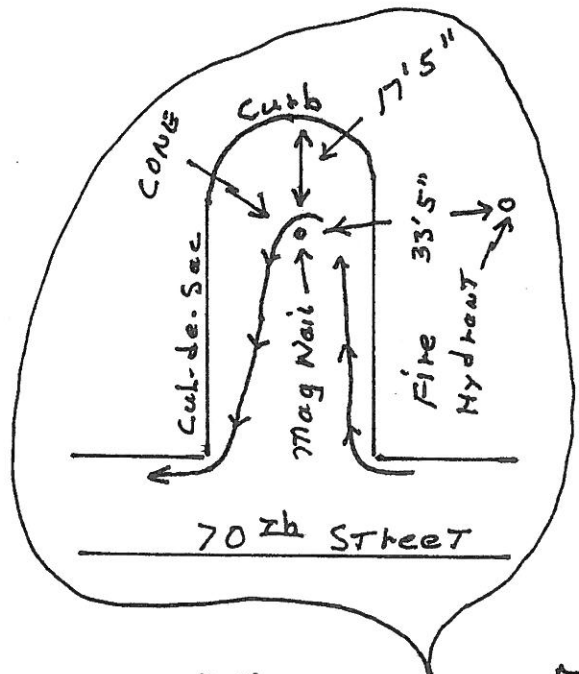
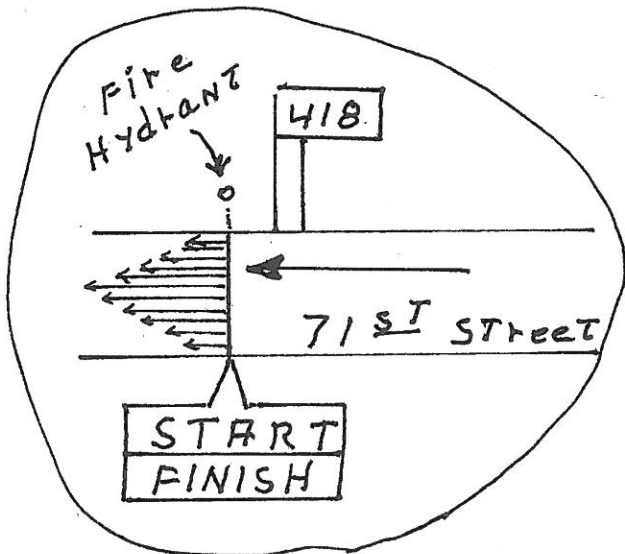


**Darien Dash**  
 5 kilometers  
 Darien, Illinois  
 USATF Certification # IL15005WR  
 Effective March 30, 2015 – Dec 31, 2025

- START: North curb of 71<sup>st</sup> St., even with fire hydrant at 418 address (See detail)
  - 1 MILE: Northeast corner of 71<sup>st</sup> & Beechnut St., 4' southeast of center of round storm grate
  - 2 MILE: South curb of 69<sup>th</sup> St., 17' east of center of driveway at 513 address
  - Spur: Mag nail on center line and 17'5" S of N curb (33'5" west of fire hydrant at 506 address)
  - 3 MILE: West edge of Clarendon Hills Rd., 63' north of 1<sup>st</sup> street light north of 71<sup>st</sup> Street
  - Finish: Same as start
- Measured by Winston Rasmussen March 28, 2015 (w.rasmussen@comcast.net)



**NORTH**  
Map Not to Scale

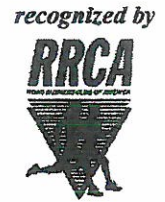






Road Running Technical Council
USA Track & Field

Measurement Certificate



Name of the course: Darien Dash 10k Distance: 10,000 meters
Location (state): Illinois (city): Darien
Type of course: road race [X] calibration [ ] track [ ] Configuration: Loop 2X with Spur
Type of surface: paved 100% dirt % gravel % grass % track %
Elevation (meters above sea level) Start 223 Finish 223 Highest 233 Lowest 220
Straight line distance between start & finish Same Point Drop 0 m/km Separation 0%
Measured by (name, address, phone & e-mail) Winston Rasmussen - 3s441 2nd Street
Warrenville, IL 60555 - (630)393-4952 - w.rasmussen@comcast.net
Race contact (name, address, phone & e-mail) Steve Hiatt 1632 Lakeview Drive
Darien, IL 60561 (708)267-3224 Steve.Hiatt@Kronos.com
Measuring Methods: bicycle [X] steel tape [ ] electronic distance meter [ ]
Number of measurements of entire course: 2 Date(s) when course measured: March 28, 2015
Race date: May 17, 2015 Course certification effective date: March 31, 2015
Certification code: IL15006WR

Notice to Race Director: Use this Certification Code in all public announcements relating to your race.

Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If any changes are made to the course, this certification becomes void, and the course must then be recertified.

Verification of Course — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a verification remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.

This certification expires on December 31 in the year 2025

AS NATIONALLY CERTIFIED BY:

Winston Rasmussen Date: March 31, 2015
Winston Rasmussen - USATF/RRTC Certifier - see contact information above
Diane Newman Date: March 31, 2015
RRTC Chairperson





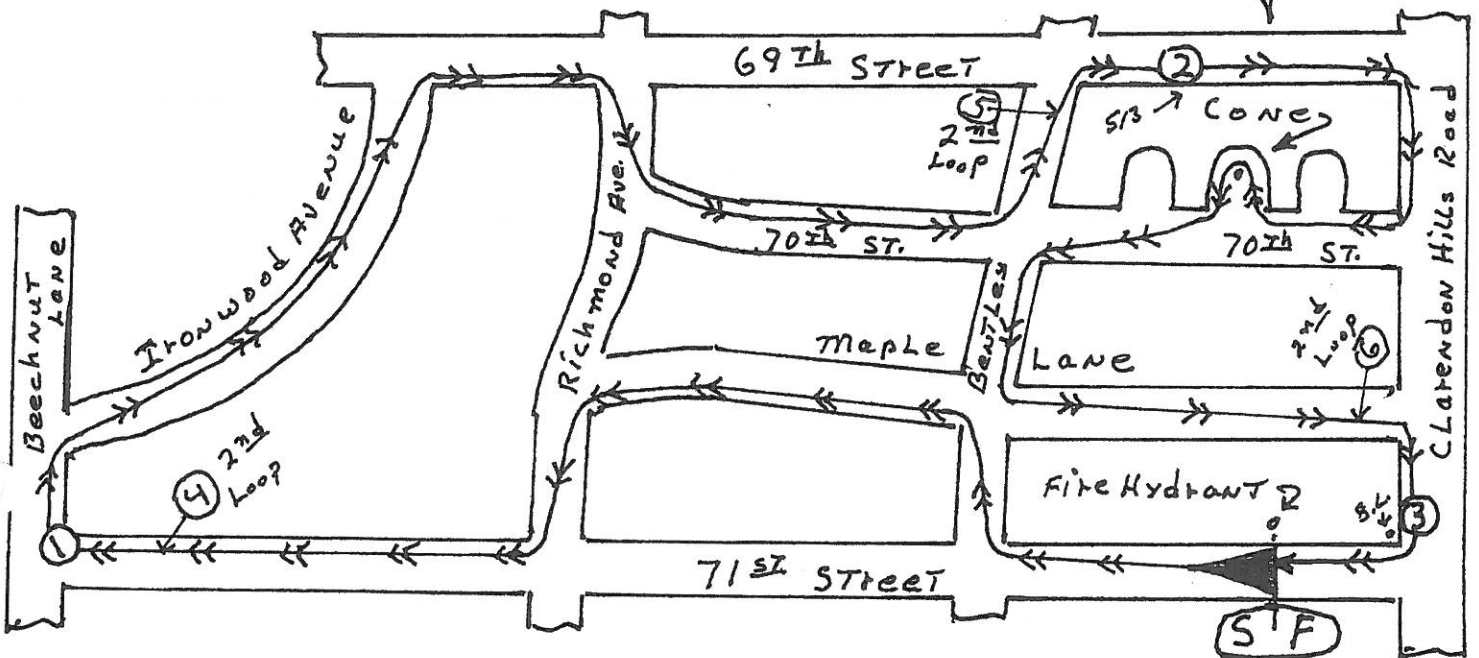
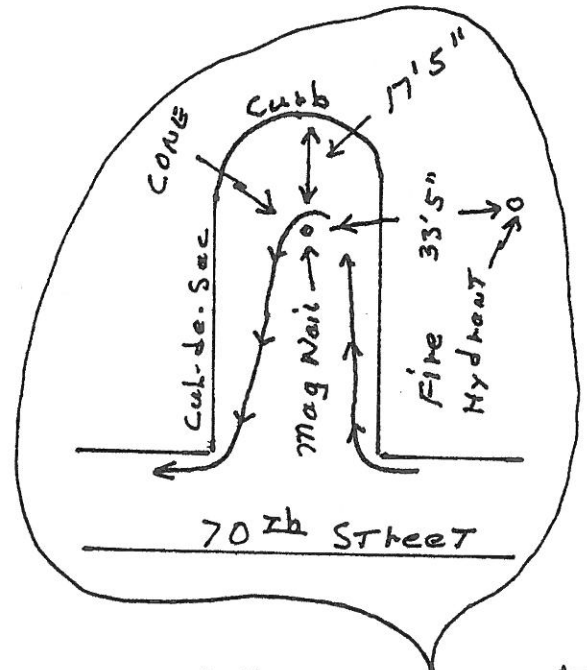
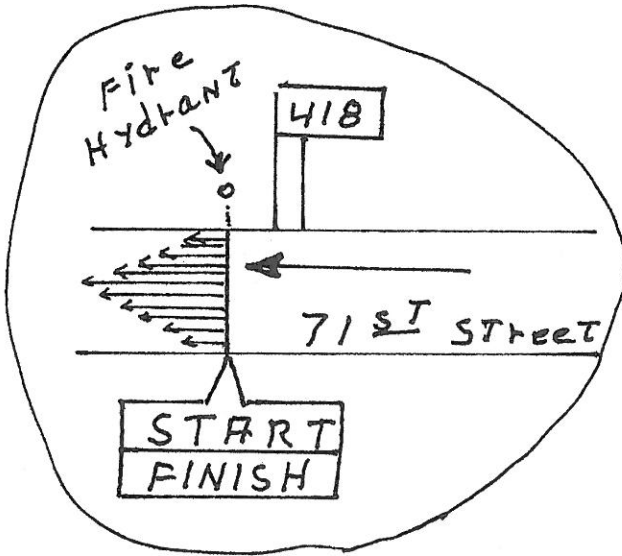
**Darien Dash**  
 10 kilometers  
 Darien, Illinois  
 USATF Certification # IL15006WR  
 Effective March 31, 2015 – Dec 31, 2025

- NOTE:** This course is two identical 5 kilometer loops
- START:** North curb of 71<sup>st</sup> St., even with fire hydrant at 418 address (See detail)
  - 1 MILE:** Northeast corner of 71<sup>st</sup> & Beechnut St., 4' southeast of center of round storm grate
  - 2 MILE:** South curb of 69<sup>th</sup> St., 17' east of center of driveway at 513 address
  - Spur:** Mag nail on center line and 17'5" S of N curb (33'5" west of fire hydrant at 506 address)
  - 3 MILE:** West edge of Clarendon Hills Rd., 63' north of 1<sup>st</sup> street light north of 71<sup>st</sup> Street
  - 4 MILE:** North curb of 71<sup>st</sup> St., 14' W of center of driveway at 1022 address on 2<sup>nd</sup> loop
  - 5 MILE:** East curb of Bentley, 16' N of center of driveway at 6909 address on 2<sup>nd</sup> loop
  - 6 MILE:** South curb of Maple, 37'2" WNW of fire hydrant at 421 address on 2<sup>nd</sup> loop
  - Finish:** Same as start

Measured by Winston Rasmussen March 28, 2015 (w.rasmussen@comcast.net)



**NORTH**  
Map Not to Scale



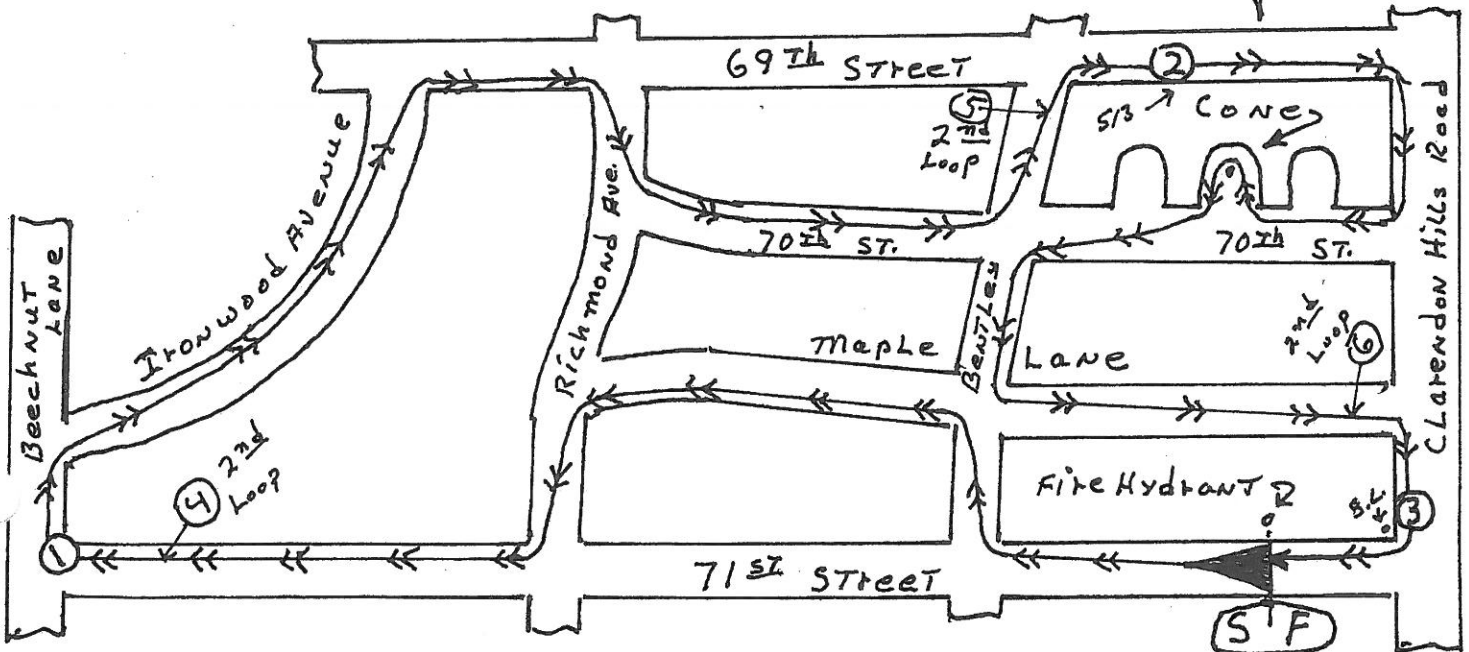
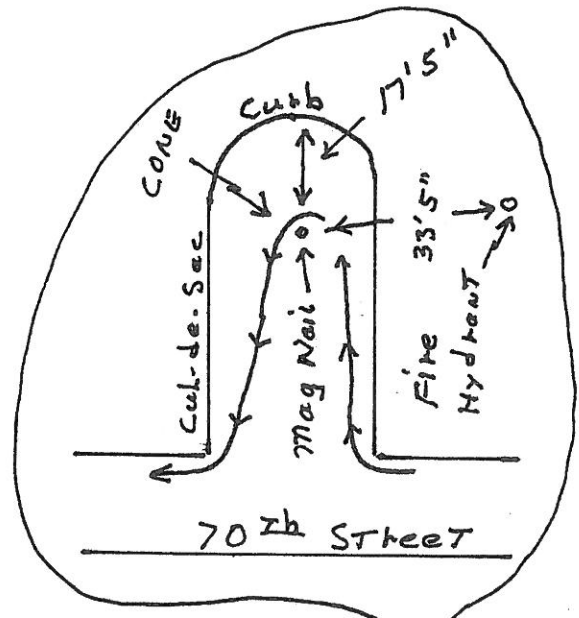
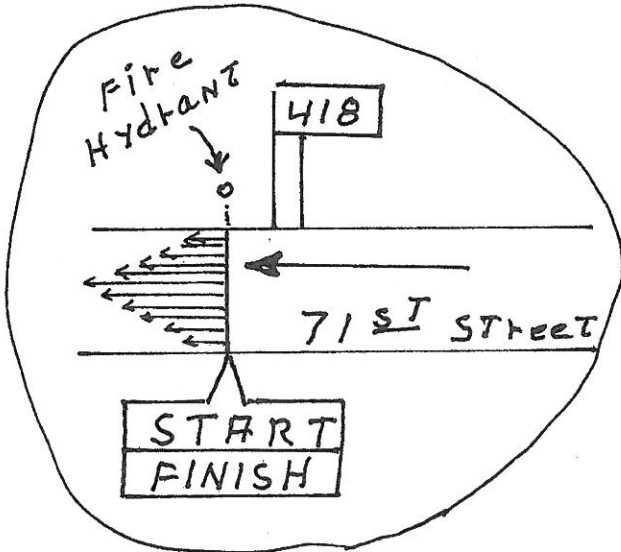


**Darien Dash**  
 10 kilometers  
 Darien, Illinois  
 USATF Certification # IL15006WR  
 Effective March 31, 2015 – Dec 31, 2025

- NOTE:** This course is two identical 5 kilometer loops
- START:** North curb of 71<sup>st</sup> St., even with fire hydrant at 418 address (See detail)
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  - Finish:** Same as start
- Measured by Winston Rasmussen March 28, 2015 (w.rasmussen@comcast.net)



**NORTH**  
Map Not to Scale



AGENDA MEMO  
 City Council  
 Meeting Date: February 6, 2017

**ISSUE STATEMENT**

A Resolution approving a 5 year contract with Advanced Disposal Services for the exclusive franchise to provide for residential collection of refuse, recyclables, and landscaping waste materials for residential units within the corporate limits of the City effective through March 31, 2022.

**RESOLUTION**

**BACKGROUND/HISTORY**

At the October 26, 2016 Council Goal Setting meeting, staff advised that the City currently has a contract with Advanced Disposal (formally Veolia) for garbage, yard waste, and recycling services. The contract expires on March 31, 2017 and Advanced Disposal contacted the City staff regarding a possible 5 year contract extension. At the Goal Setting meeting, the staff presented 3 options to the Council.

**Option 1:** Sticker program similar to our current program and also includes the free leaf pickup currently offered.

**Option 2:** Full cart program, with a set monthly fee, which would include Advanced Disposal providing garbage (35, 65, and 95 gallon size options) and recycling carts to all residents covered by the agreement. Yard waste stickers would still be required for landscape waste except for the free leaf program currently offered. Residents would also be permitted to place one bulk item (under 50 pounds) out per week without needing a sticker. Also, this option reduces the required stickers for bulk items from 2 to only 1 per bulk item.

**Option 3:** Identical to Option 2 with the addition of weekly brush pickup for an additional fixed fee.

At the Goal Setting meeting, the Council preferred Option 2 and directed staff to explore this option in more detail. The Council also asked the staff to review the proposed cart prices for the senior citizen 35gallon program and the regular cost for 65 gallon carts. This topic was also discussed at the December 19, 2016 and January 16, 2017 City Council meetings.

Based on the discussions, the final price for the cart program is:

	35 Gallon Cart * Senior Rate	35 Gallon Cart	65 Gallon Cart	95 Gallon Cart	Yard/Refuse Sticker
Darien	\$7.00/month 2 PU /month	\$12.95/month	\$16.95/month	\$19.95/month	\$3.75/per

\*Senior Citizens 62 and older, and owner of record for the property, can opt to receive twice per month refuse collection on the 1<sup>st</sup> and 3<sup>rd</sup> weeks of the month along with weekly recycling collection. The fee for this service is \$7.00 per month.

The primary benefits of the new service option include:

- Elimination of the inequity between those residents that currently purchase stickers or rent carts compared to residents that find alternate disposal methods.
- Continue to encourage recycling as residents can use a less expensive cart if they recycle more items
- Recycling carts will contain the materials so they do not blow all over on windy days
- More convenient for residents as they will be billed quarterly by Advanced Disposal and significantly reduce the need to purchase stickers
- Reduction in the current resident cost for carts, bulk items, and white goods.

Part of the discussion on rates has focused on the amount of garbage that may be put out on a monthly basis along with the cost of that service. However, there is also a cost to the recycling component. I thought it was important to provide brief information on this cost. Below is information from Advanced:

*Many people are under the misconception that recycling pays for itself and that there is no cost to recycling collection. This cannot be further from the truth. Recycling collection and refuse collection have the same basic costs with the exception of the disposal cost. They both incur the same fuel costs, labor costs, maintenance costs, depreciation costs, etc. The only difference is the cost of disposal and the cost of processing the recyclables. Many people also think that the value of the commodities is high, but what many people don't realize, is that mixed in with the metals and plastic, is the glass which has a negative value (or cost) and the residual that is contained in the recycling stream which is nearly 18% of the volume. This also means that 18% of what people put into the recycling cart or bin is not recyclable and must go to the landfill for disposal. Just recently has the single stream market turned slightly positive. For the last couple of years we (the haulers) were actually paying the processors to take the material. Please note also that the residual in these calculations is under 10%. When you raise that to 18% the picture becomes more bleak. I trust this short explanation and examples illustrate the issue we face with the fluctuating recycling commodities market and the non-existence of a rebate in many cases for the recycling commodities we deliver to the processors. Please let me know if you have any questions or require any additional information. Thanks. -**Bob. Robert F. Pfister ADVANCED DISPOSAL***

#### **STAFF/COMMITTEE RECOMMENDATION**

As Directed.

#### **ALTERNATE CONSIDERATION**

As Directed.

#### **DECISION MODE**

This will be placed on the February 6, 2017, City Council meeting for formal consideration.



**A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A CONTRACT BETWEEN THE CITY OF DARIEN AND ADVANCED DISPOSAL TO PROVIDE RESIDENTIAL REFUSE HAULING FOR FIVE (5) YEARS COMMENCING ON APRIL 1, 2017 AND SHALL REMAIN IN FULL FORCE AND EFFECT THROUGH MARCH 31, 2022**

**BE IT RESOLVED BY THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS,** that the Mayor and City Clerk are hereby authorized to execute a contract between the City of Darien and Advanced Disposal, in substantially the form attached in "[Exhibit A](#)" to this Resolution.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS,** this 6<sup>th</sup> day of February 2017.

AYES: \_\_\_\_\_

NAYES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS,** this 6<sup>th</sup> day of February 2017.

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY





## **Refuse, Recycling and Yard Waste Collection Services**

### **General Specifications of Contract**

1. **Purpose of this Section**  
This section contains general information. Descriptions of refuse, recycling and yard waste collection procedures are provided as an orientation of the contract.
2. **Description of the City of Darien**  
The City of Darien is a community with a population of approximately 22086, is located in DuPage County. The City is primarily made up of a mix of up-scale multi-family and single family, as well as condominium dwelling units. There are approximately 7,500 potential collection units within the City.
3. **Description of the City's Solid Waste Program**  
Refuse, yard waste, and curbside recycling services are provided on a once-per-week basis.

Refuse and yard waste collection is a modified volume-based user fee (cart + sticker) program. Contractor shall provide each dwelling unit with one refuse container (either 35, 65 or 95-gallon). The collection and disposal of Refuse contained in the refuse containers is included in the monthly subscription rate. All refuse set-out for collection outside the refuse container requires a properly attached refuse/yardwaste sticker for each 32/33 gallon disposal unit (can or bag) which may not exceed a total weight of fifty (50) pounds. Bulk items are removed on regular pickup days. The collection and disposal of one Bulk Item is included in the monthly subscription rate. All Bulk Items in addition to the first Bulk Item will require one properly attached refuse/yardwaste sticker in order to be collected. White goods (appliances) are removed on regular pickup days and require one refuse sticker. The Contractor will provide for no-cost collection of live Christmas Trees during the first two weeks each January.

4. **Recycling**  
Participation in the recycling program will be on a voluntary basis. The Contractor will provide the collection and disposal service for recyclable material from all eligible households that has been placed curbside for collection in accordance with the terms of this Agreement. All revenue collected from the sale of recyclable material shall be the property of the Contractor. Specifications for preparation, sorting and collection methods are outlined in the Contract under the Recycling. Contractor shall provide each dwelling unit with one recycling cart (either 35, 65 or 95-gallon). The collection and disposal of Recyclables in the recycling carts is included in the monthly subscription rate. The Contractor will collect an unlimited amount of properly prepared Recyclables set-out each week.

## **Refuse, Recycling and Yard Waste Collection Services For the City of Darien**

### **Definitions**

For the purpose of this Contract, definitions of certain terms listed below. Certain words or phrases, when used in this contract shall have the same meaning given to them in this section. Other terms shall be defined within applicable subsections.

**Biodegradable** shall mean chemically structured material that decomposes rapidly primarily through the action of living soil-borne micro-organisms (bacteria, fungi, and actinomycetes) or macro-organisms (crickets, slugs, snow bugs, millipedes, etc.).

**Brown Kraft 2-Ply Paper Bags** shall mean a two-layer brown product container comprised of Kraft paper most often used to contain groceries.

**Chipboard** shall mean a single-layer cardboard used for packaging cereal, crackers, tissues, and other similar products.

**Compost (ing)** shall mean the process by which aerobic micro-organisms decompose organic matter into a humus-like product.

**Contract** shall mean the agreement created by and consisting of the Contract Documents. Contract Documents are the following attachments made a part hereof and are incorporated herein by reference, which attachments the awarded Contractor and the City have agreed upon shall constitute the Contract documents.

**Contract Documents** shall mean the following Agreement and attachments made a part hereof and are incorporated herein by reference. This Contract and its attachments shall constitute the Contract Documents.

**Contractor** shall mean Proposer.

**Corrugated Cardboard** shall mean a sturdy paper product commonly used as a packaging consisting of two paper grades – a wavy inner portion and an outside liner.

**Curbside** shall mean adjacent to the street pavement, alley pavement and gutter and within five feet thereof.

**Customer** shall mean the eligible resident party, eligible property owner of an eligible dwelling unit in Darien corporate boundaries participating in the scavenger collection service.

**Day** shall mean Calendar Day unless otherwise stated.

**Disposal Unit** shall have different meanings as follows:

- (1) For the purposes of **refuse** collection, a “disposal unit” shall mean one (1) water-tight metal, or plastic reusable waste container with handles, no larger than thirty-three (33) gallons in capacity, containing refuse or household construction and demolition debris as herein defined, securely tied or closed in such a fashion so as to prevent the littering, leaking or scattering of refuse or debris; or one (1) securely tied, bundle of refuse or debris which is not placed in a container that does not exceed three (3) feet in diameter, six (6) feet in length, and exceeding fifty (50) pounds in weight, or one (1) single miscellaneous or odd-shaped item of refuse or debris that does not exceed fifty (50) pounds in weight. A large household item as is herein defined, is to be considered a disposal unit. Four (4) rolls of carpet, each roll being no longer than four (4) feet in length and not more than twenty (20) inches in diameter is to be considered a disposal unit. Household construction and demolition debris, as is herein defined, is to be considered a disposal unit.
- (2) For the purpose of **yard waste** collection, a “disposal unit” shall mean one (1) biodegradable two-ply fifty (50) pound wet-strength Kraft paper bag designed for yard waste collection, not to exceed thirty-three (33) gallons in capacity and fifty (50) pounds in weight, containing “yard waste” as herein defined, or one (1) securely tied, bundle of brush or branches using biodegradable cord, string, rope or twine that does not exceed fifty (50) pounds in weight, two (2) feet in diameter, and four (4) feet in length and is manageable by one (1) person, or one (1) water-tight metal, or plastic reusable waste container with handles, no larger than thirty-two (32) or thirty-three (33) gallons in capacity .

**Envelope** shall mean a flat, folded paper container for a letter or smaller object.

**Frozen Food Packages** shall mean paperboard containers with special coatings to prevent tearing of the packages or smearing of the ink from moisture when refrigerated or frozen.

**Garbage or Rubbish** shall mean discarded materials resulting from the handling, cooking, spoilage, and leftovers of food, discarded food or food residues, and paper necessarily used for wrapping same, and all types and kinds of waste materials from housekeeping activities, including, but not limited to ashes, metal cans bottles, books, glass, plastic, newspapers, boxes, cartons, and small amounts of earth, rock or sod, small



automobile parts and building materials waste from residential type do-it-yourself projects provided that all such materials are of a size sufficiently small to permit being placed in an approved Refuse container, except those items which are banned from direct disposal into a landfill.

**HDPE** shall mean high-density polyethylene.

**Household Construction and Demolition Debris** shall mean waste materials from interior and exterior household construction, remodeling and repair projects, including but not limited to: drywall, plywood and paneling pieces, lumber and other building materials; windows and doors, cabinets, carpeting, disassembled bathroom and kitchen fixtures; and small amounts of sod, earth, clay, sand, concrete, rocks and similar materials. Such debris shall conform to the following: loose small items shall be placed in suitable disposable containers not exceeding fifty (50) pounds in weight, or in bundles not exceeding two (2) feet in diameter, four (4) feet in length, and fifty (50) pounds in weight.

**Household Garbage** shall mean garbage and rubbish as collected from the residents of the City of Darien currently receiving curbside scavenger service or on-site dumpster service.

**Household Garbage – Bulk Items** shall mean any items set forth under “Garbage and Rubbish” above if such item is too large to fit in an approved Disposal Unit including, but not limited to boxes, barrels, crates, furniture, refrigerators, carpets, mattresses, box springs, hot water heaters, stoves and other household appliances, except those items which are banned from direct disposal into a landfill.

Household Garbage shall not include waste from commercial manufacturing processes, construction materials, broken concrete, large rocks, automobile parts or dangerous substances which may create a danger to the health, safety, comfort or welfare of the citizens of the City of Darien or any items which are banned from direct disposal into a landfill.

**Industrial Wastes** shall mean any and all debris and waste products generated by canning, manufacturing, food processing, restaurant, land clearing, building construction or alteration and public works type construction projects whether performed by a governmental unit or by Contract. Industrial wastes are not included in the scope of services of this Contract.

**Juice Boxes** shall mean aseptic cartons consisting of a high-grade paperboard coated with polyethylene plastic and aluminum foil, excluding milk cartons.

**Junk Mail** shall mean brochures, advertisements, flyers, post cards, greeting cards, window envelopes, and other similar correspondence.

**Refuse/yardwaste Sticker** shall mean a special biodegradable sticker with glue that adheres to plastic and paper during weather extremes provided by the Contractor to retailers for sale to the public wherein the purchase price includes the Contractor's total collection, processing, and sale/disposal costs for Landscape Waste and refuse disposal units outside the refuse cart.

**Landscape Waste** (also referred to as Yard Waste) shall mean hard landscape waste and soft landscape waste.

**LDPE** shall mean low density polyethylene.

**Magazines** shall mean periodical publications, usually glue bound.

**Mixed Papers** shall mean stationary, various office papers such as; computer paper, xerox paper, note paper, letterhead, and other similar papers.

**Multi-Family** shall mean a building, which is arranged, designed, used or intended to be used for residential occupancy by more than one family. A multi-family complex may be a building containing more than six (6) dwelling units and more than two (2) buildings.

**PET** shall mean polyethylene terephthalate.

**Performance Bond** shall mean the form of security approved by the City and furnished by the Contractor as a guarantee that the Contractor will execute the work in accordance with the terms of the Contract and will pay all lawful claims.

**Polystyrene #6 Plastic** shall mean a hard, rigid, dimensionally stable, clear thermoplastic polymer that is easily colored and molded for a wide variety of applications as a structural material. Plastic containers used as deli containers, cottage cheese and yogurt and other similar shaped containers.

**Polystyrene Plastic Foam Containers** shall mean foam drinking cups, plates, carryout containers, egg cartons, meat and produce trays, and other similar foam materials.

**Polystyrene Plastic Packaging Materials** shall mean white and clear packing grade.

**Processing Center** shall mean a location to be maintained or utilized by the Contractor for the purpose of sorting, preparing, and marketing of recyclable materials.

**Properly-Prepared** shall mean materials prepared according to the disposal program restrictions for refuse, yard waste, and recycling.

**Processing Costs** shall mean all reasonable costs incurred by the Contractor with respect to the collection of recyclables from residents currently receiving curbside scavenger services or multi-family residents receiving on-site scavenger services.

**Public Awareness Program** shall mean a program developed and provided by the Contractor and the City to inform and encourage residents to use the recycling collection services and other waste collection and disposal services of the City.

**Recyclables** or Recyclable Material(s) shall mean, at a minimum, brown paper bags, corrugated cardboard, including boxes and cartons, chipboard (paperboard) (to include brown or gray box board or paperboard, cereal boxes, shoe boxes, paper towel cores, magazines and catalogues, mixed paper, (glossy & non-glossy) (to include stationary, notebook paper, post-it notes, computer paper, typing paper, flyers, greeting cards, file folders and all envelopes) (with and without windows), newspaper, (all supplements), telephone books, wet strength carrier stock (to include paper board used for refrigerated and frozen items), frozen food packages, aerosol cans, aluminum cans and foil, formed aluminum containers and wraps, aseptic packaging and gable top containers, formed steel containers, glass bottles and jars (brown, green, and clear), plastic containers (colored or cloudy white HDPE milk, juice and/or water bottles, jars and jugs) and all plastic containers #1 through #7 not previously mentioned. LDPE and HDPE soft plastic six (6) and twelve (12) pack rings, polystyrene (#6), steel cans. Other materials may be included upon mutual agreement of the Contractor and the City.

**Recycling** shall mean the use, collection, and remanufacture of secondary materials as feedstock for the production of new materials or products.

**Recycling Containers (bins)** shall mean a hard-walled plastic container which can hold recyclable materials to prevent spilling by wind or other elements when set out on the right-of-ways for collection. Container size is determined by the City of Darien, sold and delivered by the Contractor.

**Refuse** shall mean all discarded and unwanted household and kitchen wastes, including but not limited to: food, food residues, and materials necessarily used for packaging, storing, preparing and consuming same, usually defined as “garbage”; and all combustible and non-combustible waste materials resulting from routine domestic housekeeping, including but not limited to: aluminum and steel cans, glass containers, plastic containers, crockery and other containers, metal, paper (of all types), including newspapers, books, magazines, catalogs, boxes and cartons, cold ashes, furniture, furnishings and fixtures, household appliances (all kinds), tires, textiles and leathers, toys and recreational equipment and similar items. For the purposes of this Agreement, the terms “garbage”, “refuse”, “rubbish”, and “waste” shall be synonymous unless otherwise more specifically defined (for example: “yard waste”).

**Single-Family Residence** shall mean a free-standing, single family dwelling unit.

**Specifications** shall mean specifications identified in the Contract.

**Cart** A plastic wheeled container in sizes ranging from 35 to 95 gallons, with tight-fitting cover, requiring semi-automated or automated lifting mechanism for collection, and approved by and/or supplied by the Contractor for a monthly charge.

**Waste** shall mean refuse, recyclables, yard or landscape waste and white goods.

**Wet-strength Carrier Stock** shall mean rectangular-shaped paperboard containers with special coatings to prevent tearing of the containers or smearing of the ink from moisture when refrigerated.

**White Goods** shall mean refrigerators, ranges or stoves (electric or gas), freezers, room air conditioners, water heaters and other similar domestic large appliances.

**Yard waste container/unit** shall mean a container or unit and may be a Kraft paper bag not exceeding thirty (34) gallons of capacity weighing up to fifty (50) pounds or plastic reusable waste container with handles, no larger than thirty-two (32) or thirty-three (33) gallons in capacity. The Kraft paper bag shall be of the type specifically intended for landscape waste, being specifically biodegradable and not chemically treated; or a waste container (excluding plastic bags) not exceeding thirty-four (34) gallons of capacity weighing up to fifty (50) pounds; or one bundle of hard landscape waste not exceeding two (2) feet in diameter and four (4) feet in length weighing up to fifty (50) pounds. Said bundle to be securely tied with biodegradable natural fiber twine. Securing with plastic or wire is prohibited. Residents will have the ability to lease a 95-gallon yard waste cart at the cost indicated in Exhibit 1.

**Yard waste** (also known as “landscape waste”) shall mean grass clippings, leaves, branches and brush, other yard and garden trimmings, vines, garden plants and flowers, weeds, tree droppings (for example: pine cones and crabapples), and other similar organic waste materials accumulated as the result of the cultivation and maintenance of lawns, shrubbery, vines, trees and gardens. Sod, dirt Christmas trees, and greenery from wreaths and garlands shall not be considered yard waste and shall be disposed of as refuse, unless the composting facility will accept it.

## **CONTRACT COLLECTION SPECIFICATIONS**

### Refuse and Yard Waste

All eligible households located within the City’s corporate boundaries shall be provided with weekly modified volume based refuse and yard waste collection, utilizing refuse and recycling carts and where applicable, a proper refuse/yardwaste sticker, purchased from the Contractor or the Contractor’s selected vendors in various locations within or contiguous to the City of Darien. Yard Waste collection shall begin each year on the 1<sup>st</sup> collection day in April and end on the last normal collection during the second full week of December.

All households receiving the aforementioned services shall be required to prepare all materials for collection and/or disposal into proper “disposal units”. Customers shall

utilize the Contractor supplied refuse containers and recycling carts. If Customers have additional Refuse which cannot be fully contained in the Contractor provided refuse containers then the Customer will be required to attach one refuse waste sticker, either through the handle or on the side of each 32/33 gallon refuse disposal unit or onto every item, container, box or bag set out for collection in addition to the refuse container, not exceeding fifty (50) pounds. The Contractor will be required to collect only properly prepared disposal units which have a disposal sticker attached. Residents will be allowed to place unlimited amounts of disposal units at the curb for collection and disposal provided that a disposal sticker has been attached to each unit. Customers may use their own refuse and recycling containers in lieu of contractor supplied refuse and recycling carts. Customers may switch recycling cart sizes one (1) time per year in March without incurring a cart switchout fee of \$40.00.

#### Acceptable/Unacceptable Material

- (a) UNACCEPTABLE MATERIAL: Customers shall not dispose of and the Contractor shall not knowingly accept for regular collection: hazardous waste materials, radioactive materials, poisons, liquid waste, paint or similar products, acids, used motor oils, or any other material that the Contractor is legally unable to accept, in addition to any material that is not appropriately containerized with a disposal sticker attached.
- (b) ACCEPTABLE MATERIAL: All Refuse normally produced by residential properties shall be accepted including but not necessarily limited to: bulky, household fixtures, appliances, furniture and yard waste.

#### Yard Waste Bundled Brush

As a part of yard waste collection, all eligible households shall be provided weekly bundled brush collection on the regular collection day. Bundled brush must not exceed four (4) foot length, with each individual bundle not to exceed excess weight of fifty (50) pounds. Customers placing bundled brush out for collection will be required to bundle brush with biodegradable natural fiber twine (plastic or wire is prohibited) and affix the proper yard waste sticker to each bundle. The sticker for yard waste shall be identical to the sticker for garbage and refuse.

Bundled brush will be collected on regular collection days during the yearly period of time established, (1<sup>st</sup> collection day in April through the second full week in December). Brush will be removed in a professional and efficient manner and in keeping with all applicable laws and ordinances. The Contractor further agrees to supply sufficient trucks and manpower (at the least one man per truck) to provide a high level of service.

#### Sticker Design and Distribution

The City has the sole authority to approve or disapprove the design and construction of Contractor's Refuse and Yard Waste stickers. Stickers must be of an approved color which should be clearly visible at dawn or at dusk by drivers. Sticker color should be

changed periodically to prevent counterfeiting of same. The paper used shall be biodegradable and shall contain glue backing that will adhere in sub-zero temperatures as well as in extreme heat. The stickers shall contain the Contractor's name and telephone number, state the City of Darien title and be consecutively numbered for record keeping and balancing purposes. Stickers will be delivered to retail outlets and the City upon request, by the Contractor.

The Contractor shall be responsible for the printing, distribution, and sale of an ample and always available supply of waste stickers. The Contractor shall arrange for local retail outlets to aid in the sale of the stickers. The City also agrees to act as a disposal sticker retailer for the Contractor.

The Contractor shall also make disposal stickers available through the mail (10 sticker minimum). The Contractor shall be authorized to add the cost of postage for disposal stickers sold via mail. The City shall not incur any liability for retailer's payment or other obligations to the Contractor for the stickers. The Contractor shall be solely responsible for collection of sticker sale proceeds. Customers shall have the right to purchase refuse and yard waste stickers in as small a quantity as one (1) sticker at a time.

The Contractor shall be permitted to sell stickers to retailers. The Contractor shall not charge retailers or the City for storage, handling, delivery, or any other services associated with the distribution of waste stickers. The Contractor shall have the right to cease supplying stickers to any retailer that repeatedly allows its sticker inventory to run out. Retailers will be required to pay the Contractor for any previous order of stickers before additional sticker orders are filled, except in cases where the retailer works on a thirty (30) day billing cycle. The Contractor shall have the right to cease supplying stickers to any retailer who becomes more than thirty (30) days in arrears in making payments on its account. The Contractor shall notify the City of the names of retailers to which the supply of stickers has been suspended as soon as the suspension occurs.

#### Price and Collection Structure

The Contractor shall agree to provide once a week same day; refuse, recycling and yard waste collection services with the exception of the senior program. In the senior program, eligible senior households would receive weekly recycling collection and twice per month refuse collection on the 1<sup>st</sup>, 3<sup>rd</sup> (and when applicable 5<sup>th</sup>) collection week of the month. Special services, emergency services and collections, bundled brush collection, fall leaf collection, and live Christmas tree collection services will be scheduled on mutually agreed upon dates.

The City reserves the right to add surcharge per sticker to defray expenses incurred by the City for administering this Contract.

#### Recyclable Material Program

The City of Darien's recycling material program shall remain voluntary on the part of any person receiving residential scavenger service. The Contractor shall, however, provide for the collection and disposal of all recyclable material placed for collection in

accordance with the terms of this Contract. The Contractor shall provide for the collection and disposal of recyclable material at no additional cost to customers receiving single-family residential scavenger service. The cost of single-family recycling collection and disposal services shall be built into the rates and charges otherwise provided for in the Contract for collection of refuse and yard waste. All revenue collected from the sale of recyclable material shall be the property of the Contractor. The Contractor shall have representatives available to participate in community sponsored events promoting environmental awareness.

The Contractor shall specify the manner in which the recyclables are to be collected and sorted by the Contractor at the curbside; i.e. curb-sort, sorting at an intermediate processing facility, and the like. The Contractor will be responsible for cleaning up any material that has spilled as a result of the collection process.

The Contractor shall collect those recyclable materials as defined in this Contract. Further, the Contractor and the City may agree that the Contractor shall provide for the collection of other recyclable material upon such terms as the parties may agree.

There shall be no limit to the number of recyclable containers or to the quantity of recyclable material that a customer may place for collection. Customers will have the choice of a 35, 65 or 95-gallon recycling cart regardless of the size refuse cart they choose. Customers shall use the contractor supplied recycling cart. Customers may place additional Recyclables at curbside in addition to the Recyclables placed in the recycling cart provided by the Contractor however such additional Recyclables shall not be placed in plastic bags but rather shall be placed in containers clearly marked "Recycling". In addition to the recycling carts, Customers may use their existing eighteen (18) gallon blue recycling containers (single-family residential) and have the right to purchase and place for collection additional recycling containers. The Contractor shall collect properly prepared Recyclables from all recycling containers that have been placed for collection. The Contractor shall allow for a tagging system for recyclables not collected and must provide a simple explanation as to why the recyclable material(s) were not picked up, including, but not limited to, the following: contaminants, improper preparation; materials not accepted in program: refuse and/or yard waste mixed with recyclables; or some combination thereof. The Contractor shall submit an example of the tagging system to be used. Recyclable materials that were rejected shall be returned to the container and not left on the street or parkways areas.

The Contractor shall pick up all recyclable material placed in the recycling existing eighteen (18) gallon containers, or the recycling containers supplied by the Contractor, or any other recycling containers used by the customer, except for plastic bags. If, for operational purposes, the Contractor has difficulty identifying recycling containers used for recycling purposes, the Contractor shall make available, at no cost, a recycling sticker or other identification mechanism, that may be affixed on the various containers used for recyclable material collection.

The City reserves the right to approve the location of the processing facility the Contractor intends to use for the separation and processing of recyclable materials collected. The Contractor shall provide the name and location of the processing facility, as well as the proposed buyer/market for recyclable materials. In the event that an alternative site is preferred by the City, the Contractor shall use the alternative site location provided that any changes in the costs for collection and processing created by the use of such site will be negotiated between the City and the Contractor prior to its use.

The City reserves the right to accept or reject any or all suggested categories, which may be offered for collection in the residential recycling program.

- Fall Leaf Collection All eligible households located within the City's corporate boundaries shall be provided with weekly leaf collection by the Contractor October fifteen (15) through the second full week of December. Properly bagged leaves shall be in Kraft paper yard waste bags or water-tight metal, or plastic reusable waste container with handles, no larger than thirty-two (32) or thirty-three (33) gallons in capacity. No yard waste collection sticker is required in conjunction with this special program.

### Live Christmas Tree Collection

The Contractor will provide curbside collection service of live Christmas trees two (2) weeks during the 2<sup>nd</sup> and 3<sup>rd</sup> full week in January each contract year. This collection will be done on the same day as a resident's regular scheduled pickup day. It will be the responsibility of the Contractor to either recycle or correctly dispose of live Christmas trees. Residents will not be required to affix stickers for collection and there will be no cost to the City of Darien for this service.

The Contractor and the City will work together to educate the public with respect to the condition of the trees before they will be collected. Christmas trees will be accepted provided they are free of all ornamentation, including tinsel, garland and lights. If disposable tree bags are used, a refuse sticker must be affixed to the plastic bag.

### Monthly Reporting

The Contractor shall prepare and submit to the City a monthly refuse, yard waste and recycling material report, due by the 28<sup>th</sup> of the following month. The report shall include the following information for both single-family and multiple-family residential scavenger service (when provided):

#### REFUSE

- Total weight in tons of refuse sent to landfill each month;
- Name and location of the landfill facility used by the Contractor; and,
- Copy of all complaints filed by the City of Darien customers during the month.
- The number of carts set out in each size



## YARD WASTE

Total volume in compacted cubic yards, or weight in tons, of yard waste collected;  
Name and location of the compost facility used by the Contractor; and,  
Copy of all complaints filed by the City of Darien customers during the month.

## RECYCLABLE MATERIAL

Total weight, in, tons of recyclable materials collected;  
Name and location of processing facility used by the Contractor; and,  
Copy of all complaints filed by the City of Darien customers during the month.

### Consumer Education

Upon request by the City, the Contractor agrees to provide residents with such educational and service description materials and information as the City deems necessary including, but not limited to introductory written materials to be distributed to resident prior to the start of the contract. Educational materials may include notices to be left at resident's property as well as literature describing in detail the refuse, recycling and yard waste collection program. There shall be no cost to the City, or its residents, for the printing and distribution of any consumer education materials.

### Title to Wastes

All refuse, yard waste, and curbside recyclables collected shall belong to the Contractor as soon as the same is placed in the Contractor's vehicle.

### Disposal

All refuse and yard waste collected shall be removed from the City by the Contractor as soon as it has been collected; but in any event, not later than noon of the date following collection, and shall not be disposed of in violation of any state, federal or county laws or regulations.

### Refuse and Yard Waste Carts (35, 65 or 95 gallon)

Contractor shall make available 35-gallon, 65-gallon or 95-gallon refuse and recycling carts for lease for Customers during the term of the contract. The carts and the necessary equipment will be provided by the Contractor. The Contractor shall be responsible for collection and disposal of the cart contents plus one (1) bulk item for the applicable monthly charge listed in Exhibit 1. Additional refuse disposal units placed out for collection in addition to the refuse cart and one (1) bulk item will be required to have a

prepaid refuse/yardwaste sticker attached in order to be collected. An unlimited amount of recyclable material will be included in the monthly subscription rate listed in Exhibit 1. Residents will be required to use the contractor provided recycling cart for the collection of recyclable material. Yardwaste set out for collection will be required to be properly prepared as defined herein and each disposal unit will be required to have one (1) prepaid refuse/yardwaste sticker attached in order to be collected. The Contractor will make available 95-gallon yardwaste carts available for lease for the monthly subscription rate listed in Exhibit 1. The resident will be responsible for setting carts curbside for collection on the regularly scheduled collection day.

Collection of Charges: The above captioned subscription charges shall be billed to each customer no less frequently than three (3) times per year. The Contractor shall look solely to the customer for the payment of the monthly charge.

#### Rates & Special Rates

For any services required to be performed under this Contract, the charge shall not exceed the rates as fixed on Exhibit 1 of this Contract. After the rate changes annually in accordance with the rate schedule residents will be allowed to use stickers purchased under the previous year's cost.

Residents may suspend service one (1) time in a twelve month period for up to five consecutive months providing the house is vacant and unoccupied for that period. (Snowbird provision).

For items not otherwise provided for by the Contract document, and requiring special handling due to size, weight, type of material or method of placement, the charges are to be negotiated between the Contractor and the customer for collection and disposal into a landfill or processing facility.

#### Special Collections

The Contractor shall offer special curbside collection service for large quantities of refuse including, but not limited to, construction and demolition debris, and move-in or move-out clean-up rubbish. Such services shall be advance arrangement with the Contractor at the resident customer request. The collection cost for such services shall be based upon cubic yards and payment shall be made directly to the Contractor by the resident customer.

### **Contract Terms**

Incorporation of Preceding Sections. The general specifications of contract, definitions, and refuse, recycling and yard waste collection specification set forth above are incorporated as terms of this Contract as if fully set forth herein.

#### 1. Exclusive Grant / Intent

The City agrees that in consideration of the faithful performance of the obligations herein undertaken by the Contractor, the City does, by execution of this Contract pursuant to City Code, give and grant to the Contractor, for the term

of this Contract only, the sole and exclusive Class A License to collect and dispose of all solid wastes. The Contract shall include all single-family and multi-family town homes and municipal facilities as required within the corporate boundaries of the City of Darien. This grant expressly includes the right and duty to service any land annexed to the city where new residences or municipal buildings have been constructed during the term of this Contract. Service will be provided on the same terms as set forth herein.

During the term of the contract the contractor would have the exclusive right and be required to provide solid waste and recycling services once per week for multi-family residential units constructed after the contract is approved by the City. The Contractor would be responsible to mail monthly invoices to applicable multi family representatives.

It is the intent of this Contract to obtain, throughout its term, clean, courteous, well-scheduled, and well-executed collection and disposal or processing of refuse, recycling and yard waste from properties in the City of Darien. While the City recognizes that any collection service involves minor customer operating problems, the intent of this Contract is to ensure that any such operating problems are minimized to the extent possible and corrected as soon as possible.

2. Scope of Work

The Contractor shall be responsible for everything required to be performed and shall provide and furnish all the labor, materials necessary tools, expendable equipment, and all transportation services and landfill space required to perform and complete the collection and disposal of refuse, yard waste and recyclables, all in strict accordance and compliance with this contract.

3. Term of Contract

The term of the Contract will be five (5) years, and shall commence at 12:01 a.m. on April 1, 2017 and shall remain in full force and effect through termination at 11:59 p.m. on March 31, 2022.

4. Sticker Refund

At the end of the Contract term, and should the City select a different scavenger service, the Contractor agrees to refund to all customers, retailers and the City, the full purchase price of all refuse/yard waste stickers returned to the Contractor within ninety (90) days after the end of such term.

5. Assignment

The Contractor shall not assign or subcontract this Contract or the work hereunder, without prior written consent of the City.

6. Independent Contractor/Compliance

The Contractor is an independent contractor, solely responsible for the control and payment of its employees. However, Contractor agrees to comply with all

ordinances and laws, especially with laws concerning equal opportunity in employment, and shall comply with all state and federal laws and regulations regarding Worker's Compensation and Unemployment Insurance contributions.

7. Performance Bond

The Contractor shall provide the City with a performance bond issued by a surety in an amount equal to no less than 100% of the annual value of the Contract. The bond shall be subject to City Attorney's approval and reasonably acceptable to the City Attorney.

8. Local Office

The Contractor shall maintain an office to provide customer service for residents. The office shall be equipped with sufficient telephones and personnel and shall have a responsible person in charge during collection and operation hours. This service shall be operated between the hours of 8:00 A.M. to 5:00 P.M. Monday through Friday, except during listed holidays, or as otherwise agreed upon by a Contractor Director and the City. The Contractor shall identify the location of the local office and the garage area (s) that will be used to service the City of Darien.

9. Collections Units

The base unit of service shall be known as a "Collection Unit or Stop" as further set forth for residential service:

- (a) The Contractor shall collect, remove and dispose from every residential building unit, as defined herein, in the City of Darien, all refuse, yard waste and curbside recyclables that may be set out for collection one (1) time each week.
- (b) Residential building, unit or stop shall be defined as:
  - (1) Single Family dwelling:
  - (2) Multiple family dwelling units that may be eligible by agreement: or
  - (3) Other individually owned units where curbside service is possible and/or container/dumpster are not utilized.

10. Holidays

Collection normally falling on the following holidays may be rescheduled for the first working day following the legal holiday, or on Saturday, as necessary, for that week only:

New Year's Day	Memorial Day	Independence Day
Labor Day	Thanksgiving Day	Christmas Day

The Contractor agrees to inform the City and its residents of changes in normal collections due to holidays by establishing a permanent holiday schedule or plan to be printed within the refuse literature.

11. Collection from City-owned Facilities and Special Community Events

At no additional cost, the Contractor shall collect, transport, and dispose of all refuse, yard waste and recyclable material from all City-owned facilities as set forth in Exhibit 2 or as requested by the City.

The Contractor shall supply the City of Darien Municipal Services Department with one hundred thirty (130) twenty (20) yard dumpsters each contract year. The Contractor may choose to pay the City of Darien \$25,000 each contract year in lieu of supplying these dumpsters. Notification of a decision to pay \$25,000 in lieu of supplying the dumpsters must be made at least sixty days prior to the beginning of a new contract year.

The Contractor shall furnish, at no additional cost to the City, at each municipal building served, containers for refuse, yard waste and recyclables as requested by the City's Designated Representative, with the size to be agreed upon and determined at the Contractor's best discretion. The City reserves the right to request such containers, in addition to, or increase the size of normal containers, on a permanent or temporary basis. Any and all containers furnished by the Contractor shall be equipped with non-removable hinged covers or lids. Collection and disposal services by the Contractor will be as often as necessary each week, but no less than once per week (Exhibit 2).

City Hall – 1702 Plainfield Road  
Police Department – 1710 Plainfield Road  
Public Works Department – 1041 S. Frontage Road

The City may conduct or participate in special events throughout the term of the contract. At the City's request Advanced Disposal agrees to provide refuse and recycling removal for up to two special events at no cost to the City or sponsoring entity.

12. Schedule and Time of Collections

The City of Darien shall be divided into collection areas and a regular weekday collection shall be assigned to each area. A map of the City of Darien, designating collection areas shall be made a part of this contract and approved by the City. In no case shall collection commence prior to 6:00 A.M. or continue past 6:00 P.M. on any day during the term of the contract. The collection schedule shall not include Saturday or Sunday as a regular collection day for any area in the City.

The schedule shall not be changed without first obtaining consent from the City's designee, and not without giving a minimum of sixty (60) days written notice to all parties affected by the change. The Contractor will be required notify residents affected by the change through flyers placed on their door for three consecutive weeks prior to the change. Failure of the Contractor to maintain said

collection schedule shall be considered a breach and default of the contract and grounds for immediate termination of the contract.

13. Schedule Adherence

If, at any time during the term of this contract, the Contractor shall collect any section of the City on a day other than the scheduled day, the Contractor shall notify the City that he is in violation of the contract. If a similar violation should occur more than once within the three week period following the week of the original violation, the City will notify the Contractor by certified mail and withhold any further payment that may be due under the contract until the Contractor has furnished evidence satisfactory to the City that the Contractor has taken necessary actions and precautions to prevent further violations. Delays that are occasioned by holidays, or by daily precipitation of two (2) inches or more of rain, or six (6) inches or more of snow, may not be considered as violations. The City Administrator or the City's Designated Representative shall be the judge of whether delays constitute a violation, or not.

14. Emergencies; Strikes

The Contractor agrees that should any emergency arise by reason of storm, tornadoes, or the like which require additional hauling equipment by the City, the Contractor's equipment shall be placed at the disposal of the City upon request for such temporary use, provided that upon such use the City shall pay the operating cost of such equipment and labor as it is used at a price agreed to by the City and Contractor. The City reserves the right to direct which disposal sites are to be used during an emergency.

15. Local Improvements

The City of Darien reserves the right to construct any improvement or to permit any construction in any street, which may have the effect for a time of preventing the Contractor from traveling his accustomed route or routes for collection. He shall, however, by an acceptable method, continue to collect the refuse, yard waste and recyclables to the same extent as though no interference existed upon the streets formerly traveled. This shall be done without extra cost to the City of Darien.

16. Taxes, Licenses and Permits

- (a) The Contractor shall pay all sales, use, property, income, and other taxes that are lawfully assessed against the city or the Contractor in connection with the Contractor's facilities and the work included in this Contract, and shall obtain and pay for all licenses, permits, certificates of authority, and inspections required for the work.
- (b) The Contractor shall furnish to the City satisfactory evidence that it has all permits, licenses, and certificates of authority required to operate for the term of this contract.

17. Insurance – General Requirements

The Contractor shall carry at its own expense, the following:

- (1) Worker’s Compensation Insurance – Statutory amount
- (2) General Liability Insurance:
  - (a) Personal Injury with limits of not less than \$1,000,000/\$2,000,000:
  - (b) Property Damage with limits of not less than \$500,000:
  - (c) Bodily Injury with limits not less than \$1,000,000/\$2,000,000.
- (3) Auto Liability Insurance:
  - (a) Bodily Injury with limits not less than \$1,000,000/\$2,000,000:
  - (b) Property Damage with limits not less than \$500,000.
- (4) Umbrella excess of \$5,000,000 each occurrence, \$5,000,000 aggregate.
  - (a) The Contractor shall include the City as an additional insured in both General, Umbrella, and Auto Liability Insurance policies. All insurance premiums shall be paid without cost to the City. The Contractor shall furnish to the City a Certificate of Insurance attesting to the respective insurance coverage for the entire Contract term.

Should any of the above-described policies be canceled before the expiration date thereof, the issuing company will mail 30-day prior written notice to the certificate holder and a new policy shall be in place.

18. Accident Prevention

Precaution shall be exercised at all times for the precaution (including employees) and property. The safety provisions of all applicable laws and building and construction codes shall be observed. Machinery, equipment and all hazards shall be guarded or eliminated in accordance with the safety provisions of the manual of Accident Prevention in Construction, published by the Associated General Contractors of America, to the extent that such provisions are not in contravention of applicable law.

19. Payment. Contractor shall bill each individual Customer directly no frequently than on a monthly basis in advance. Customers shall pay Contractor the full amount invoiced within fifteen (15) days after the date of the invoice and shall pay a late fee on any amounts not paid when due up to the maximum rate allowed by law. Contractor may suspend service, remove its equipment or require the Customer to return Contractor’s equipment in the event that payment is not received by Contractor within 30 days after the date of the invoice or for any other breach by Customer without prejudice to Contractor’s other rights or remedies. Contractor may charge and Customer shall pay any suspension and

reinstatement fees, container exchange fees, fees for payments rejected due to non-sufficient funds including the regular amounts invoiced by Contractor.

20. Placement of Containers

Properly prepared refuse shall be placed as close to the roadway as practicable without interfering with or endangering the movement of vehicles or pedestrians or snow plowing operations.

The Contractor shall return all containers at each pick-up location to the curbside or adjacent to the right-of-way of paved or traveled City roadways. Containers will be placed, not thrown, and securely placed in such a manner that they are not left lying on their sides or in a manner that would allow roadway interference of vehicle and/or pedestrian traffic.

Any contents spilled on the parkways, premises, or streets are to be cleaned up in a workmanlike manner. In order to clean up, a broom and shovel will be required on each vehicle.

21. Blank

22. Replacement Damage

The contractor is responsible for damages resulting from its careless handling of any receptacle. All containers, which suffer damage caused by the Contractor, shall be replaced by the Contractor at no extra charge to the user. The containers so supplied shall then belong to the user.

23. Collection Vehicles

The contractor will operate reasonably new, well-kept vehicles within the City of Darien for services provided within this contract. All vehicles used for collection purposes, except those exempted by other provisions of these specifications, shall have fully enclosed bodies with self-contained mechanisms to load and compress the material collected. These vehicles must be modern, neat, rear, front, or side-loading packer-type motor trucks, have entry for refuse into the vehicle's collecting body. All vehicles shall be kept watertight to prevent leaking, shall be kept closed except during collections along collection route. All equipment used by the Contractor shall be painted with no rust showing on the cab, chassis or body. Vehicles must be kept in clean, sanitary and quiet operating condition. Vehicles must at all times be supplied with brooms and necessary items to provide for immediate clean up of any litter or mess, which may result from leaking, spilling or blowing during collection procedures. Vehicles shall be clearly labeled with the firm's name, address, and telephone number and have a vehicle identification number printed clearly on each and every vehicle.

However, if the Contractor desires to use a vehicle of larger capacity, specific written approval of the specific vehicle shall be required from the City's



Designated Representative, after an actual demonstration of the vehicle on the streets of Darien.

Overweight vehicles are the responsibility of the Contractor. Contractor is required to comply with weight requirements and safety requirements as established by Illinois Law or City Ordinances for vehicles, vehicle operators and specialty equipment.

24. Equal Employment Opportunity – Affirmative Action

The Contractor shall comply in all respects with the Equal Employment Opportunity Act. The Contractor shall be required to have an Affirmative Action plan, which declares that the Contractor does not discriminate on the basis of race, color, religion, sex, national origin or age, and which specifies goals and target dates to assure implementation of equal employment. The Contractor shall have a written equal employment opportunity policy statement declaring that it does not discriminate on the basis of race, color, religion, sex, national origin or age. The Contractor shall file with the City a satisfactory “Fair Employment practices Affidavit”. Findings of non-compliance with applicable State or Federal Equal Employment Opportunity laws and regulations can be sufficient reason for revocation or cancellation of this Contract.

25. Employees

- (a) The Contractor shall undertake to perform all disposal services rendered in a neat, orderly and efficient manner; to use care and diligence in the performance of this contract; and to provide neat, orderly and courteous personnel on its crews.
- (b) The Contractor shall agree to prohibit any drinking of alcoholic beverages or use of illegal drugs or drugs which impair the ability of the employee or agent to safely and adequately perform his or her (drivers and crew members) job while on duty or in the course of performing their duties under this contract. The Contractor shall also agree to ensure that each employee driving a vehicle shall at all times carry a valid operator’s license for the type vehicle he/she is driving.
- (c) The Contractor’s employees will be attired, at all times, in a professional-type manner. These specifics will be agreed upon between representatives from the Contractor and the City Designated Representative.

26. Complaints Procedure

All complaints received by the Contractor shall be given prompt and courteous attention. The City and the Contractor will agree upon a formalized complaint form to be filled out by the Contractor each and every time a customer contacts the Contractor with a complaint. It will be the Contractor’s responsibility to have the complaint forms, on paper, printed and available for use by the Contractor

prior to the commencement of this Contract. The Contractor will supply the City with sufficient forms for logging of complaints by City of Darien staff. Any complaint received by the City shall be immediately faxed to the contractor. The Contractor is required to supply the City with copies of all complaint forms within five (5) business days of a complaint being made, indicating thereon the resolution thereof.

27. Complaints

Where any dispute arises between a resident/customer and the Contractor, as to the manner or placing of containers for collection or preparation of recyclable materials, or the nature of the Contract or the like, the Contractor agrees that in the specific instance collection will be immediately made even though in its opinion, the customer is in error; and that it will immediately report the same to the City's Designated Representative so that the City and the Contractor may resolve the dispute, if possible, before additional collection becomes necessary. The intent of this paragraph is to avoid disputes/disagreements between the customers and the Contractor's employees, and to permit disputes/disagreements to be handled by mutual discussion between the Contractor and the City.

If a missed pick up is reported by the City or a customer to the Contractor, the Contractor shall collect the refuse, recyclable material or yard waste from such customer within on (1) business day of notification. All complaints other than missed pickups shall be resolved to the satisfaction of the City within two (2) business days. As noted above, the Contractor shall supply to the City a copy of the complaint form for each and every complaint and on which the nature of the complaint and the disposition is clearly noted.

The Contractor shall cooperate with the City in minimizing complaints from customers. Continued unreasonable complaint levels, as determined by the City, or failure of the Contractor to carry out any of its contractual obligations such as but not limited to rude treatment, messy pickups, damage to persons or property and early start-up may be due cause for the City to terminate this Contract after notice and an opportunity to be heard.

28. Customer Violations of City of Darien Code

The Contractor shall have the right to notify any customer of noncompliance with the applicable Darien code provisions concerning the handling or disposal of solid waste as those same may apply to such customers. The Contractor shall report any continuance of any such noncompliance to the City.

29. New Customers

The Contractor agrees to provide service immediately to all new customers, even if the new customer neglected to first notify or request collection services. The City agrees to make every effort possible to alert the new customer to the collection procedure for refuse, recycling and yard waste.

30. Indemnification  
To the fullest extent permitted by law, the Proposer shall indemnify, keep and save harmless the City and its agents, officers, and employees, against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, which may arise directly or indirectly from any negligence or from the reckless or willful misconduct of the Proposer, its employees, or its subcontractors, and the Proposer, its employees, or its subcontractors, and the Proposer shall at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the City in any such action, the Proposer shall, at its own expense, satisfy and discharge the same. This agreement shall not be construed as requiring the Proposer to indemnify the City for its own negligence. The Proposer shall indemnify, keep and save harmless the City only where a loss was caused by the negligent, willful or reckless acts or omissions of the Proposer, its employees, or its subcontractors.
31. Default  
If the Contractor fails to observe the established schedule for more than two (2) consecutive working days (or 10 consecutive work days in the case of a strike by the Contractor's employees), and in the opinion of the City's Designated Representative, there has not been sufficient cause to justify such lack of observance, the City shall serve notice, either personally or by affixing such notice to the local premises of the Contractor, that this contract shall be in default if the Contractor does not take action to re-establish the schedule within twenty-four (24) hours of said notice. If at the end of the twenty-four (24) hour period, the Contractor has not made the necessary corrections, the City shall take such steps as are necessary, to provide services according to the collection schedule submitted by the Contractor. The Contractor will be liable for any costs of such steps from the date of the notice of default.
32. Cancellation/Termination/Fines  
The City reserves the right to cancel the Contract in the event of a material breach of contract by the Contractor. The Contractor shall be given notice by the City of a material breach of contract and be allowed an opportunity to cure the breach before termination. The period to cure shall not exceed fourteen (14) days. The City reserves the right to bring an action for equitable relief and for damages in the event of a breach of this Agreement by the Contractor. In the event the City prevails in the litigation, Contractor shall pay the City in addition to any damages awarded, the City's Attorney's fees incurred in connection with the pursuit of any litigation.

The CITY expects a high level of service to be provided to CITY residents. In the event the CONTRACTOR violates any of the following standards during the first year of the agreement, the City Administrator may assess fines against the CONTRACTOR for each incident in the amounts set forth:

- A. Failure to clean up spilled refuse, landscape waste or recyclable material within one (1) business day after notification by the CITY – One Hundred and no/100ths Dollars (\$100.00) fines for each instance and for each day the violation continues. If the spill is cleaned up by the CITY, the fine shall be One Hundred and no/100<sup>th</sup> Dollars (\$100.00) plus the cost of clean up.
- B. Early start/late finish - fine of One Hundred and no/100ths Dollars (\$100.00) per route, per day will be assessed for each instance of pick-up prior to 6:00 A.M. or after 6:00P.M. reported to the CITY.
- C. Failure to make a required pick-up – One Hundred and no/100<sup>th</sup> Dollars (\$100.00) will be assessed for failure to make a required pick-up which is not remedied within one (1) business days of receipt of complaint. An additional One Hundred and no/100ths Dollars (\$100.00) will be assessed for each day thereafter during which the pick-up is not effectuated.

The assessment of fines is to insure the quality of services provided and shall not be deemed to be a waiver or release of any other remedy the CITY may be entitled to under law. The assessment of fines shall be made by the City Administrator. The City Administrator shall assess fines once each month and notify the CONTRACTOR. The notice shall contain the following information:

- 1. Date of each violation.
- 2. Approximate location of each violation.
- 3. Nature of each violation.
- 4. Fine being assessed.
- 5. Total fine for the month.

The CONTRACTOR shall have thirty (30) days to pay the CITY any fines assessed. In the event the CONTRACTOR fails to pay any fines assessed within said time period, or, in the event of an appeal by the CONTRACTOR, after a decision by the Mayor and City Council the CITY shall have the right to draw on the Letter of Credit provided for in this Agreement for the amount of any unpaid fines. The City Administrator's decision in assessing any fine shall be final unless the CONTRACTOR appeals such decision in writing within seven (7) days after the date of the notice provided for above. Such appeal shall be made to the Mayor and City Council. The Mayor and City Council shall consider such appeal at a regular or specially called meeting at which time the CONTRACTOR shall have an opportunity to present its side of the case. The decision of the Mayor and City Council regarding any such appeal shall be final.

33. Force Majeure

1. Neither party shall be deemed in violation of this Agreement for the delay in that party's performance or failure to perform in whole or in part its obligations under this Agreement due to, war or act of war (whether an actual declaration is made or not), insurrection, riot, act of public enemy, fire, flood or other act of God or by other events to the extent that such events are caused by circumstances beyond the party's control and are not caused by negligence on the part of that party or anyone acting on its behalf; provided, however, that strikes or work stoppages by Contractor's own work forces shall not be considered events caused by circumstances beyond the Contractor's control.
2. In the event that the delay in performance or failure to perform affects only part of the Contractor's capacity to perform its obligations under this Agreement, the Contractor shall perform such obligations to the extent it is able to do so in as expeditious a manner as possible.
3. The Contractor shall promptly notify the City in writing of any event covered by this Section and the date, nature and cause thereof. Such notice shall indicate the anticipated extent of such delay and the obligations under this Agreement to be affected thereby.

34. Change in Law

In the event that a Change in Law occurs as defined in this Section, either the City or the Contractor may request the other party to modify the terms of this Agreement as to the terms of payment hereunder. The City or the Contractor must sufficiently demonstrate a change in law and agree to modify the payment terms of this agreement. In the event one party refuses to agree to modify the payment terms of this agreement, the City or Contractor may terminate the agreement with a six month notice. During this period the same pricing within the executed contract shall remain in full force and effect.

The Change in Law shall apply only to taxes and fees universally applicable to the waste hauling industry and shall apply to laws or regulations applied by the federal or state regulations. If an increased fee is imposed by a local agency accepting refuse the contractor, the contractor must demonstrate an inability to avoid the tax or fee by utilizing another facility. The Change in Law modifications must exceed 2% of the gross yearly revenue of the contract to the company for this section to be applicable.

35. Notices

All notices hereunder shall be in writing and must be served either personally or by certified mail to:

A. The City of Darien  
ATTN: City Administrator  
1702 Plainfield Road  
Darien, Illinois 60561

With a copy to:  
John B. Murphey  
Rosenthal, Murphey & Coblentz  
30 North LaSalle Street  
Suite 1624  
Chicago, Illinois 60602

B. The Contractor at:

Advanced Disposal Services Solid Waste Midwest, LLC  
ATTN: General Manager  
4600 West Lake Street  
Melrose Park, Illinois 60160

With a copy to:  
Advanced Disposal Services  
ATTN: General Counsel  
90 Fort Wade Road, Suite 200  
Ponte Vedra, FL 32081

Unless and until other addresses are specified by notice given in accordance herewith.

36. Amendment  
This contract may be modified or amended by a written agreement executed by the parties or their authorized representatives.
37. Severability  
The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Contract shall not affect the validity of the remaining portion of the Contract, so long as the material purposes of this Contract can be determined and effectuated.
38. Successors and Assigns  
This contract shall be binding upon the parties, their successors and assigns.
39. Entirety  
This Contract, and any exhibits attached hereto, contains the entire contract between the parties as to the matters contained herein. Any oral representations or modifications concerning this contract shall be of no force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first above written.

CITY OF DARIEN, an Illinois  
Municipal Corporation,

By: \_\_\_\_\_  
Mayor

(Seal)

ATTEST:

\_\_\_\_\_  
City Clerk

Advanced Disposal Services Solid Waste  
Midwest, LLC,  
a Wisconsin limited liability company

By: \_\_\_\_\_  
Dan Dewaard

Date: \_\_\_\_\_

(Seal)

ATTEST/WITNESS:

\_\_\_\_\_  
Robert F. Pfister

## CITY OF DARIEN

### RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

#### I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

#### II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

#### III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body



itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

#### **IV. PUBLIC HEARING REQUIREMENTS.**

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

**Approved by a Motion on November 17, 2014**