

**MINUTES  
CITY OF DARIEN  
MUNICIPAL SERVICES COMMITTEE  
September 30, 2013**

**PRESENT:** Joseph Marchese – Chairperson, Alderman Tina Beilke, Alderman Joerg Seifert, Dan Gombac – Director, Michael Griffith – Senior Planner, Elizabeth Lahey - Secretary

**ABSENT:** None

**ESTABLISH QUORUM**

Chairperson Marchese called the meeting to order at 6:34 p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present,

**NEW BUSINESS**

**A. Discussion – Amending the Liquor Control Regulations, Section 3-3 of the City Code, to create a new liquor license, a Class M License.**

Mr. Michael Griffith, Senior Planner reported that this discussion relates to the Darien VFW seeking to establish a facility in Darien at the Heritage Plaza Shopping Center. He reported that as part of their operation that they would like the ability to sell alcoholic beverages to their members and guests during events held by the organization as well as third parties who rent space.

Alderman Beilke questioned how the Darien Women’s Club and the Lion’s Club handle events with liquor.

Chairperson Marchese reported that the Lion’s bring in their own liquor. He stated that when the Lion’s have an event a certificate of insurance has to be provided.

Mr. Griffith reported that the Ordinance in place does not address the VFW needs.

Alderman Beilke questioned the language in the license regarding liquor.

Mr. Gombac reported that there is no carry-out.

Mr. Griffith reported that the license language states that the sale and consumption only takes place at that location.

Alderman Beilke stated that she had discussions with the Mayor and the City Administrator regarding the number of liquor licenses and suggested this as a topic for goal setting.

There was no one in the audience wishing to present public comment.

**Alderman Seifert made a motion, and it was seconded by Alderman Beilke to approve Amending the Liquor Control Regulations, Section 3-3 of the City Code, to create a new liquor license, a Class M License.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**B. Resolution – Approval of a Supplemental Illinois Department of Transportation Resolution (IDOT BLR 14230) authorizing the expenditure of Motor Fuel Tax funds for the FY 2013/14 General Maintenance – Emerald Ash Borer-Ash Tree Removal in an amount not to exceed \$77,352.75.**

Mr. Dan Gombac, Director reported that the City Council approved an IDOT resolution earlier this year, in the amount of \$523,630.00 for Motor Fuel Tax Fund (MFT) expenditures as they relate to various street maintenance functions. He reported that the proposed MFT supplemental expenditure is for the additional removal of Ash trees due to the Emerald Ash Borer. The IDOT had approved the proposed expenditure pending the supplemental resolution. He further reported that staff identified an additional 212 Ash Trees that could not be saved with the Treeage treatment.

Mr. Gombac reported that staff originally estimated that approximately 100 trees would have to be removed. He reported that the Committee received a summary in the agenda memo of the Emerald Ash Treatment Program. The program did realize a cost savings and the cost savings would be diminished due to the removals. He further reported that staff successfully re-negotiated the unit prices for the Ash tree removals with Homer Tree Care.

Alderman Beilke questioned when the trees will be taken down.

Mr. Gombac reported that the trees should be down by Thanksgiving.

There was no one in the audience wishing to present public comment.

**Alderman Beilke made a motion, and it was seconded by Alderman Seifert to approve A SUPPLEMENTAL ILLINOIS DEPARTMENT OF TRANSPORTATION RESOLUTION (IDOT BLR 14230) AUTHORIZING THE EXPENDITURE OF MOTOR FUEL TAX FUNDS FOR THE FY 2013/14 GENERAL MAINTENANCE – EMERALD ASH BORER-ASH TREE REMOVAL IN AN AMOUNT NOT TO EXCEED \$77,352.75.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**C. Resolution – Authorizing City staff to proceed with water main improvements and a water service line for the Public Works Facility located at 1041 South Frontage Road at a cost not to exceed \$25,509.08**

Mr. Dan Gombac, Director reported that the Public Works Facility located at 1041 South Frontage Road is currently supplied with a private well for potable water. He stated that the City Council recently approved a resolution for World Wide Class Inc., to construct an antenna

tower and contribute \$63,805.25 for facility improvements, relating to potable water and parking lot improvements.

He reported that the County currently has an existing water main parallel with South Frontage Road and fronts the Public Works Facility. Mr. Gombac stated that the existing water main is owned and maintained by the County and is served by a well for emergency purposes only.

Mr. Gombac reported that the County would allow the existing main to be utilized for Lake Michigan water, provided that the City make the necessary improvements and once the main line is brought into conformance, the City would be allowed to install a water service line to the building.

Mr. Gombac reported that the City will not own the water main. He stated that the developers contribution funds are not on file as of the agenda memo date. He further stated that the project would not begin until the funds are on file. He stated that all items required to complete the project either have been competitively quoted and approved earlier this year and any additional items required were competitively bid.

Chairperson Marchese questioned the effect of waiting for the funds to be received and then proceed to City Council for final approval.

Mr. Gombac reported that there would be no cost increase as he anticipated funds to be on file within a couple of months.

Alderman Beilke agreed with Chairman Marchese.

There was no one in the audience wishing to present public comment.

**Alderman Seifert made a motion, and it was seconded by Alderman Beilke to approve A RESOLUTION AUTHORIZING THE CITY STAFF TO PROCEED WITH WATER MAIN IMPROVEMENTS AND A WATER SERVICE LINE FOR THE PUBLIC WORKS FACILITY AT A COST NOT TO EXCEED \$25,509.08 FOR THE PUBLIC WORKS FACILITY LOCATED AT 1041 SOUTH FRONTAGE ROAD CONTINGENT ON FUNDS BEING ON FILE.**

**ITEM WILL BE FORWARDED TO CITY COUNCIL WHEN FUNDS ARE RECEIVED**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**D. Ordinance – Authorizing the disposal of surplus property (vehicle)**

Mr. Dan Gombac, Director reported that this ordinance is for the disposal of surplus property. He reported that the 2003 Ford Taurus will be removed from the fleet inventory and the officer assigned to the vehicle will utilize another vehicle. He reported that the Taurus transmission is failing and the estimated repair cost is between \$2,000-\$3,000 and per the Vehicle Replacement Policy should be removed from the fleet inventory.

Alderman Beilke questioned how this is shown in the books.

Mr. Gombac reported that staff contacts a service provider to take the vehicle to an open market auction and the proceeds are forwarded to City. He stated that he would get more detailed information regarding the accounting and report back.

There was no one in the audience wishing to present public comment.

**Alderman Seifert made a motion, and it was seconded by Alderman Beilke to approve AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY (VEHICLE).**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**E. Resolution – To enter into a contract agreement with Homer Tree Care, Inc. in an amount not to exceed \$94,000.00 for the City’s 2013-14 Tree Trimming and Removal Program.**

Mr. Dan Gombac, Director reported that this contract is the second and last of the two option extensions for the upcoming tree trimming contract. He reported that in 2012 staff reached out to Steve Piper and Sons regarding the first year extension and they were not interested in the extension. He further reported that staff reached out to all the original bidders to meet or beat the awarded vendors pricing for the extension contracts for years 2013 and 2014. Homer Tree care accepted the unit pricing as proposed by the original bidder with the exception of the Emergency Rate Services.

He reported that this year’s program again includes contract pricing for the private property tree trimming and removals to all the residents.

Alderman Seifert questioned if there was concern regarding Homer taking on too much work.

Mr. Gombac stated that Homer has been responsive to our timelines and would have no reason to believe that they could not handle the work load. The staff has also had positive feedback from residents regarding Homer’s professionalism.

There was no one in the audience wishing to present public comment.

**Alderman Beilke made a motion, and it was seconded by Alderman Seifert to approve A RESOLUTION AWARDED A CONTRACT TO HOMER TREE CARE, INC. IN AN AMOUNT NOT TO EXCEED \$94,000.00 FOR THE CITY’S 2013/14 TREE TRIMMING AND REMOVAL PROGRAM**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**F. Minutes – Approval of the August 26, 2013 – Municipal Services Committee Meeting Minutes.**

**Alderman Beilke made a motion, and it was seconded by Alderman Seifert to approve the August 26, 2013 Municipal Services Committee Meeting Minutes.**

**Upon voice vote, THE MOTION CARRIED 3-0.**

### **DIRECTOR'S REPORT**

Mr. Dan Gombac, Director reported that Chase will not begin construction until late 2014 and opening in 2015. He stated that staff is recommending for the Mayor/City Council to send a letter to the Chase Corporate Board.

Alderman Beilke suggested asking the attorney to provide options to the City Council including purchasing the property back.

Chairperson Marchese stated that the 2015 goal was a joke. He stated that he would prefer buying it back and starting over.

Mr. Gombac reported that Public Works received a grant for a lighting project at Public Works in the amount of \$30,000 earlier this year. Recently staff was notified by the grantee that the City would only be awarded approximately \$2,300. He reported that the consultant who worked with the City confirmed upon notice of award of the grant that the City would qualify for the \$30,000 pay back. Mr. Gombac reported that he received a telephone call from the Illinois Clean Energy Foundation and they stated that the calculation was inaccurate and we would not be entitled to the full amount of the grant award. He stated that staff met with our consultant and have directed him to follow up regarding the error and report his findings back to staff.

### **NEXT SCHEDULED MEETING**

Chairperson Marchese announced that the next regularly scheduled meeting is Monday, October 28, 2013 at 6:30 p.m. He announced that he would not be present for this meeting.

### **ADJOURNMENT**

**With no further business before the Committee, Alderman Beilke made a motion and it was seconded by Alderman Seifert to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 7:31 p.m.**

**RESPECTFULLY SUBMITTED:**

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**Joseph Marchese  
Chairman**

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**Tina Beilke**  
**Alderman**

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**Joerg Seifert**  
**Alderman**