

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE MEETING
February 27, 2023**

PRESENT: Alderman Thomas Belczak -Chairman, Alderman Eric Gustafson, Alderman Joseph Kenny, Dan Gombac – Director

ABSENT: None

ESTABLISH QUORUM

Chairperson Thomas Belczak called the meeting to order at 6:01 p.m. at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

NEW BUSINESS

a. Resolution - Approving the 2023 City of Darien Zoning Map for publication.

Mr. Dan Gombac, Director reported that every year the City updates the Zoning Map to show all the properties approved during the previous calendar year. He reported that the Committee received a listing of the nine approvals in 2022, including one special use, two special use variation cases, and six additional variation cases.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approving a Resolution for the 2023 City of Darien Zoning Map for publication.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

b. Ordinance – Approval to amend the liquor code to expand the number of Class D liquor licenses from ten (10) to eleven (11) for a sale and serve liquor license at Harmi Sushi.

Mr. Dan Gombac, Director reported that Mayor Marchese received a request from Harmi Sushi restaurant for a sale and serve liquor license for on-site consumption only of beer and wine. He reported that the license required for the request is a D License and would increase the number of D licenses from ten to eleven and that Mayor Marchese as Liquor Commissioner has indicated he supports the request.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of an Ordinance to amend the liquor code to expand the number of Class D liquor licenses from ten (10) to eleven (11) for a sale and serve liquor license at Harmi Sushi.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

c. Resolution – Authorizing the Mayor to enter into a contract with Orange Crush, LLC for the 2023 Street Program as per the following schedule of pricing, pending 2023/24 Budget approval; Base bid - \$,206,402.75; alternate 1 - patching - \$108,000.00; alternate 2 – Darien Club Dr., Limerick Ct., and Galway Ct.; for a total of \$1,897,642.50.

Mr. Dan Gombac, Director reported that this year's 2023 Street Maintenance Program includes 5.2 miles to be resurfaced. He reported that typically the City averages approximately 5 miles of resurfacing per year but that this year's program includes the following,

Alternate 1 - Patching \$108,000.00 – Includes the removal and replacement of road base throughout the City due to failing base.

Alternate 2 – Darien Club Dr., Limerick Ct., and Galway Ct.

Mr. Gombac reported that six bids were received and that the lowest responsive bid for the Base Bid was Orange Crush, LLC in the amount of \$1,206,402.75. He reported that with the Base Bid, Alternate 1 and 2 Orange Crush, LLC is the awarded responsive bidder, pending budget approval: \$1,897,642.50. He further reported that Orange Crush, LLC has completed satisfactory work for the City.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution authorizing the Mayor to enter into a contract with Orange Crush, LLC for the 2023 Street Program as per the following schedule of pricing, pending 2023/24 Budget approval; Base bid - \$,206,402.75; alternate 1 - patching - \$108,000.00; alternate 2 – Darien Club Dr., Limerick Ct., and Galway Ct.; for a total of \$1,897,642.50.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

d. Resolution - Accepting the unit price proposal for analytical soil testing fees from Clean Soils Consulting, LLC at the proposed unit prices for certain waste for a period of May 1, 2023 through April 30, 2024.

Mr. Dan Gombac, Director reported that during the year, the department generates excavated materials from various Public Works projects, such as water main breaks, valve and hydrant replacements, landscape restorations and ditching projects. He reported that the Clean Construction or Demolition Debris (CCDD) law requires the Illinois EPA to propose rules to establish technical requirements for CCDD facilities; set operating standards for uncontaminated soil fill operations; and develop standards for the maximum allowable concentrations of chemical constituents in uncontaminated soil generated during construction or demolition activities and used as fill material.

Mr. Gombac reported that competitive quotes for the required analytical testing services were received and that the lowest bid was provided by Clean Soils Consulting, LLC. He reported that the pricing is to be held in place from May 1, 2023 to April 30, 2024 and that the expenditure

will come from the Water, Street and Capital accounts, depending on the specific project generating the waste. Mr. Gombac reported that total estimated costs for all maintenance and budgetary programs for this item are \$26,000.00.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of a Resolution accepting the unit price proposal for analytical soil testing fees from Clean Soils Consulting, LLC at the proposed unit prices for certain waste for a period of May 1, 2023 through April 30, 2024.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

e. Resolution – Awarding a contract to Yellowstone Landscape Group in an amount not to exceed \$178,267.50 for the City's 2023/24 Tree Trimming and Removal Program.

Mr. Dan Gombac, Director reported that the proposed tree trimming program consists of trimming approximately 1,750 parkway trees, approximately 65 tree removals and stump grinding. He reported that this year's program includes contract pricing for the Private Property Tree Trimming Program to all the residents.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution awarding a contract to Yellowstone Landscape Group in an amount not to exceed \$178,267.50 for the City's 2023/24 Tree Trimming and Removal Program.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

f. Resolution - Authorizing the Mayor to execute a contract extension with SKC Construction, Inc. in an amount not to exceed \$227,580.00 for the 2023 Crack Fill Program.

Mr. Dan Gombac, Director reported that the FY 23/24 Budget includes funds for the 2023 Crack Fill Program. He reported that crack sealing is a routine maintenance treatment that will significantly delay roadway deterioration.

There was some discussion regarding marketing the program in Direct Connect.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution authorizing the Mayor to execute a contract extension with SKC Construction, Inc. in an amount not to exceed \$227,580.00 for the 2023 Crack Fill Program.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

g. Resolution - Approving a contract extension with SKC Construction, Inc. in an amount not to exceed \$15,000 for the 2023 city hall parking lot seal coating and striping.

Mr. Dan Gombac, Director reported that in 2022, the City of Darien teamed up with local public agencies and solicited competitive bids, collectively and that this would be the first extension of a three-year program. He reported that the City Hall parking lot is scheduled for sealcoating and striping this year and would be awarded to the proposed vendor at the submitted unit prices.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of a Resolution approving a contract extension with SKC Construction, Inc. in an amount not to exceed \$15,000 for the 2023 city hall parking lot seal coating and striping.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

h. Resolution – Accepting a proposal from Rags Electric to install a backup electrical disconnect and generator plug-in at the 75th Street Pumping Station in an amount of \$11,155.00.

Mr. Dan Gombac, Director reported that the City's water system has the capability to flow through two incoming lines from the DuPage Water Commission transmission lines, one adjacent to the Plainfield Road water tower and the second line is adjacent to the pumping station located on 75th Street, fronting Home Depot. He reported that in the event of a power loss, a backup diesel generator is on standby at the Plainfield Road pumping station and that the generator will run the entire plant in the event of a power loss from ComEd.

Mr. Gombac reported that the 75th Street Pumping Station is equipped with pumps that were installed several years ago to maintain optimal system pressure for the southwest quadrant of town and that the facility does not have any backup power capabilities. He reported that the proposed backup electrical switching equipment would allow for a mobile generator to be brought in, in the event additional pumps are required to satisfy water demand.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution accepting a proposal from Rags Electric to install a backup electrical disconnect and generator plug-in at the 75th Street Pumping Station in an amount of \$11,155.00.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

i. Motion - Authorizing a contingency in the amount of \$2,000 for restoration and unforeseen work that may be required for the backup electrical disconnect.

Mr. Dan Gombac, Director reported that a contingency in the amount of \$2,000 for restoration and unforeseen work that may be required for the backup electrical disconnect.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson authorizing a contingency in the amount of \$2,000 for restoration and unforeseen work that may be required for the backup electrical disconnect.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

j. Resolution - Authorizing the purchase of one (1) new Caterpillar Model: 305-07CR Mini Hydraulic Excavator, from ALTORFER CAT in an amount not to exceed \$90,050.

Mr. Dan Gombac, Director reported that the Water Division currently utilizes a standard backhoe/loader, combination machine, for day to day excavations, backfilling and loading. He reported that the backhoe is typically utilized to dig infrastructure from 1 foot to approximately 10 foot in depth.

Mr. Gombac reported that while the FY22/23 Budget includes funding for the machine it will be over budget by approximately \$30,000 and that City Staff has been informed that the pricing will be increasing May 1, 2023 by a minimal of 10%. He reported that the dealer has the proposed machine in their inventory and would hold for the City until March 7, 2023 and that the water fund account balance has the ability to absorb the shortfall.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion, and it was seconded by Alderman Gustafson approval of a Resolution authorizing the purchase of one (1) new Caterpillar Model: 305-07CR Mini Hydraulic Excavator, from ALTORFER CAT in an amount not to exceed \$90,050.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

k. Resolution – Accepting proposal from Rag’s Electric professional design services related to the Geographic Information Systems (GIS) Mapping for Streetlights and infrastructure in an amount not to exceed \$14,000.

Mr. Dan Gombac, Director reported that during the course of the last 5 years the Department has been planning and implementing a GIS Mapping system as it relates to the City's potable water infrastructure, storm water and zoning for the City of Darien. He reported that the next project is to field identify coordinates for the City's streetlights and underground cabling and

that the continued utilization of GIS system allows the departments' greater efficiency, to locate, infrastructure for routine and emergency situations.

Mr. Gombac reported that Rag's Electric is currently the City's street lighting contractor and has agreed to perform the identified task at the 2022 approved unit pricing and that this item was budgeted for FY22/23.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution accepting proposal from Rag's Electric professional design services related to the Geographic Information Systems (GIS) Mapping for Streetlights and infrastructure in an amount not to exceed \$14,000.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

I. Resolution - Approving to enter a contract with TruGreen Limited Partnership for six (6) various fertilizer applications and (3) three applications for planting beds and weed control, within rip rap areas and tree fertilization for 75th Street, in an amount not to exceed \$76,756.00 for the 2023 Landscape Fertilization Services.

Mr. Dan Gombac, Director reported that the City's fertilization program will allow the City to eradicate noxious weeds and provide uniform aesthetically pleasing turf throughout certain right of ways and City owned facilities. He reported that the fertilization program includes the treatment of maintaining weed free planting beds throughout the City.

Mr. Gombac reported that one bid was received for the proposed fertilization services and that the contract also called out for two optional extensions for 2024 and 2025.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion, and it was seconded by Alderman Gustafson approval of a Resolution to enter a contract with TruGreen Limited Partnership for six (6) various fertilizer applications and (3) three applications for planting beds and weed control, within rip rap areas and tree fertilization for 75th Street, in an amount not to exceed \$76,756.00 for the 2023 Landscape Fertilization Services.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

m. Resolution – Authorizing the purchase of the Phase 1-Leak Logger Program, consisting of fifty-two leak logger units from Gutermann Inc., in an amount not to exceed \$58,965.

Mr. Dan Gombac, Director reported that proposed leak detection system would be utilized by the Water Division to proactively locate and pinpoint leaks while they are small. Mr. Gombac reported that the loggers will provide monitoring 24 hours per day 365 days a year and that the program is considered Phase 1 of 4 and is budgeted over a four-year program, pending budget considerations.

Mr. Gombac reported that the cost of the entire program will be approximately \$616,000 with reoccurring costs after the initial five years of each phase and that the program would pay for itself in 2.25 to 2.5 years. He reported that the reoccurring costs would be budget beginning 2027/2028.

Chairperson Tom Belczak questioned why scatter the costs.

Mr. Gombac reported that the product is new with training and that staff wants to be fiscally responsible staying in line with the budget.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of Resolution authorizing the purchase of the Phase 1-Leak Logger Program, consisting of fifty-two leak logger units from Gutermann Inc., in an amount not to exceed \$58,965.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

n. Minutes – December 19, 2022 Municipal Services Committee

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of the December 19, 2022 Municipal Services Committee Meeting Minutes.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

DIRECTOR'S REPORT

Mr. Dan Gombac, Director provided an update on the Plainfield and Cass sign. He reported that staff is working with the attorneys and the final easement agreement and also who and how to maintain landscaping.

Mr. Gombac reported that the architect will be providing a rendering and that staff will work with the vendor to replace the sign.

There was discussion regarding the present signs and maintenance to get those updated. Mr. Gombac reported that he did not foresee this as a huge expense but that he anticipates labor costs to take them apart. He reported that each will be addressed as individual projects.

NEXT SCHEDULED MEETING

Chairperson Belczak announced that the next meeting is scheduled for Monday, March 27, 2022.

ADJOURNMENT

With no further business before the Committee, Alderman Kenny made a motion, and it was seconded by Alderman Belczak to adjourn. Upon voice vote, THE MOTION CARRIED unanimously, and the meeting adjourned at 7:30 p.m.

RESPECTFULLY SUBMITTED:

Thomas Belczak
Chairman

Eric Gustafson
Alderman

Joseph Kenny
Alderman