

Administrative-Finance Committee
February 13, 2012
6:30 P.M. – Conference Room

- 1. Call to Order**
- 2. Establishment of Quorum**
- 3. Public Comment**
- 4. Discussion Items**
 - a. Sawmill Creek Fabriform repair**
 - b. Declare a Default and demand payment under a certain Letter of Credit – Darien Pathway Subdivision**
 - c. Amend Ordinance Title 6C “Water Division” by adding new Chapter 5, Regulation of Potable Water Supply Wells**
 - d. Liquor Licenses - Walgreens**
 - e. Liquor License Request - Grand Dukes Restaurant**
 - f. Aggregation**
 - g. Draft Budget FY 2012-2013**
- 5. Other Business**
- 6. Next Meeting – March 12, 2012**
- 7. Adjournment**

AGENDA MEMO
Administrative Finance Committee
February 13, 2012

ISSUE STATEMENT

A motion authorizing the urgent maintenance repairs of the weir located within the Sawmill Creek tributary, located within the rear yards of Farmingdale Drive and Dorchester Lane (7700 block), at a total cost not to exceed \$40,000.

BACKGROUND

Earlier this year the staff had identified that the existing fabriform weir has collapsed and is in disrepair. See Attachment A. The fabriform is a concrete product that was poured in place in the form of pillows in 1986 and serves as a break from upstream storm water flow through the Sawmill Creek tributary. The collapse and the holes are a direct cause from a 10-inch abandoned farmer's field tile pipe that was discovered underneath the fabriform. The abandoned pipe was not properly abandoned, therefore allowing storm water to enter the pipe upstream and cause undermining of the fabriform weir.

The staff has recently reviewed the as-built plan on file and has completed the following field work:

Jetting and Locating the Pipe
Video Taping
Exploratory Excavation
Sealing the Abandoned Pipe

The staff and City Engineer have researched alternative products to replace the fabriform and have determined that the most economical and permanent solution would be a Rip Rap Stone. The construction would be performed by staff along with specified outsourced services and material as per the attached summary labeled as Attachment B. The scope of the maintenance would include the following:

Removal of the Existing Fabriform
Installation of a Geotextile Blanket
Placement of 6-12-inch Rip Rap Stone
Restoration

The repair is considered maintenance and the City Engineer has confirmed that no additional permitting is required by any outside agencies, see Attachment C.

The competitive quotes for the materials required are currently on file and were approved on February 7, 2011 for the FY 11/12 Budget. The competitive quotes secured pricing until April 30, 2012. Staff recommends that the maintenance be completed prior to the spring rains as to avoid downstream sedimentation buildup and to eliminate the safety hazard. While the proposed item has not been budgeted funding of the expenditure is available and would be allocated from the following Capital Projects – Storm Water/Ditch Projects line item:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 11/12 BUDGET	EXPENDITURE TO DATE	PROPOSED EXPENDITURE	PROPOSED BALANCE
25-35-4376	STORM WATER/DITCH PROJECTS	\$456,400	\$ 360,336.29	\$ 40,000	\$ 56,063.71

STAFF RECOMMENDATION

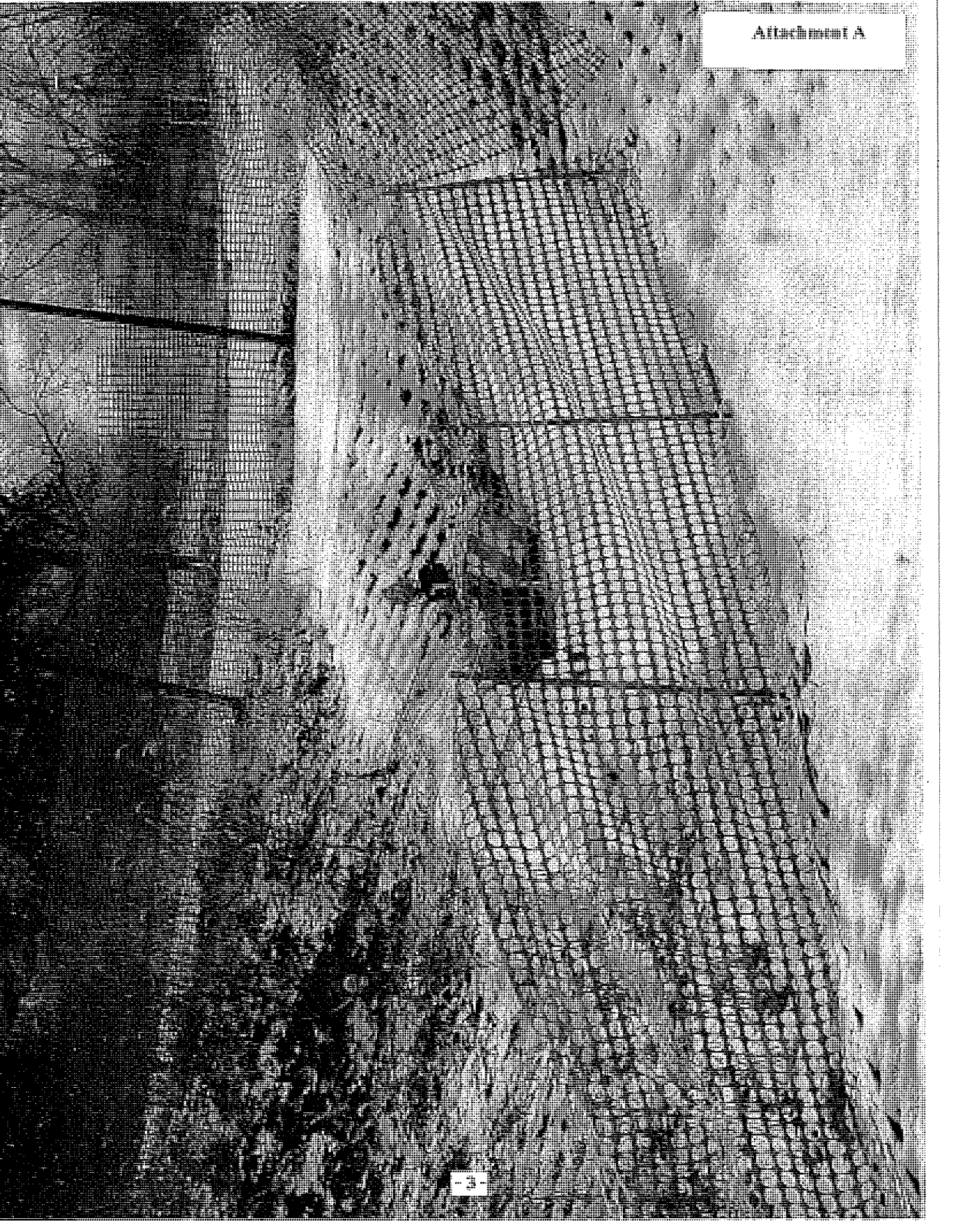
A motion authorizing the urgent maintenance repairs of the weir located within the Sawmill Creek tributary, south of Walnut, between Farmingdale Drive and Dorchester Lane within the 7700 block, at a total cost not to exceed \$40,000.00.

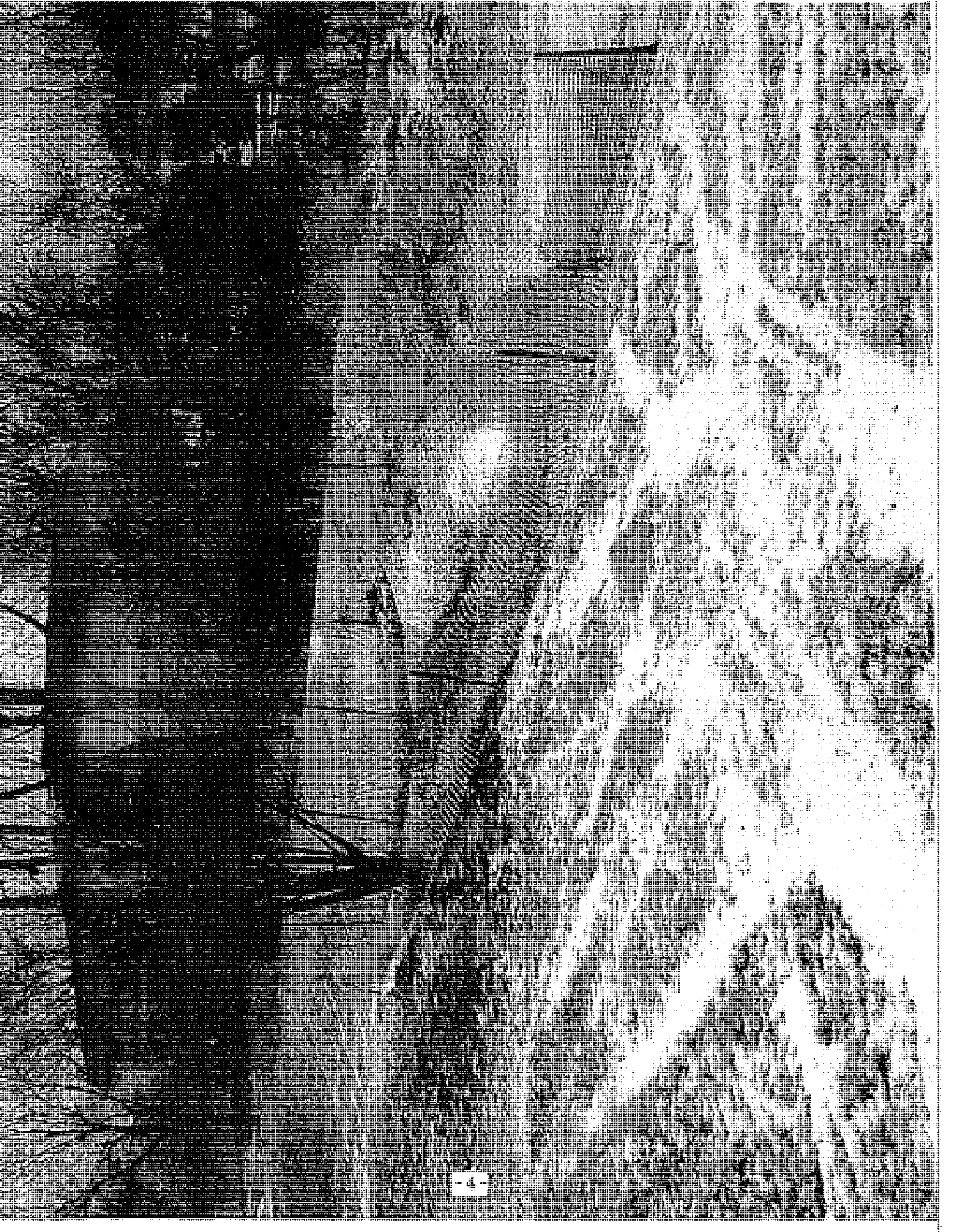
ALTERNATE CONSIDERATION

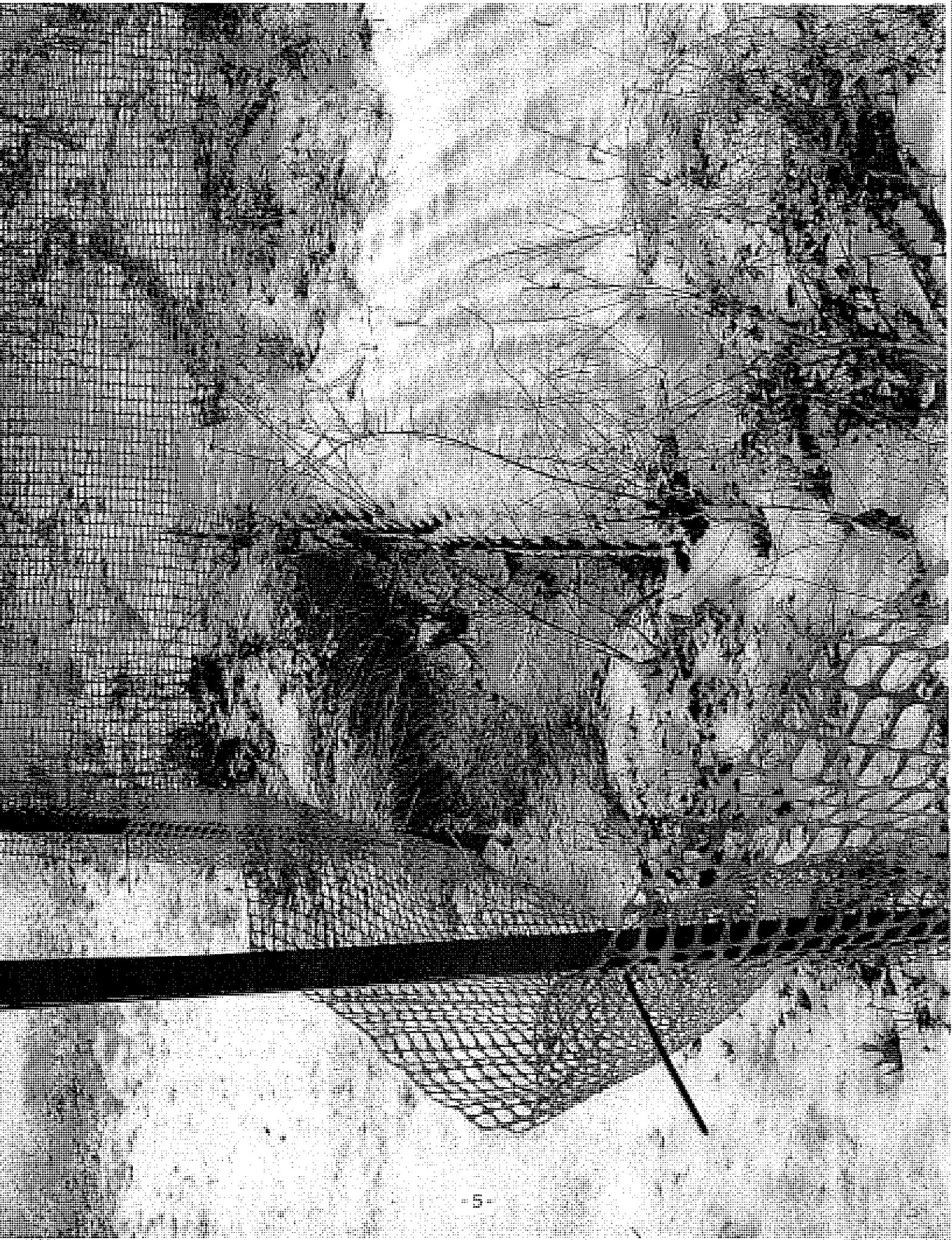
Not complete the work and forward the project for FY12/13 funding consideration.

DECISION MODE

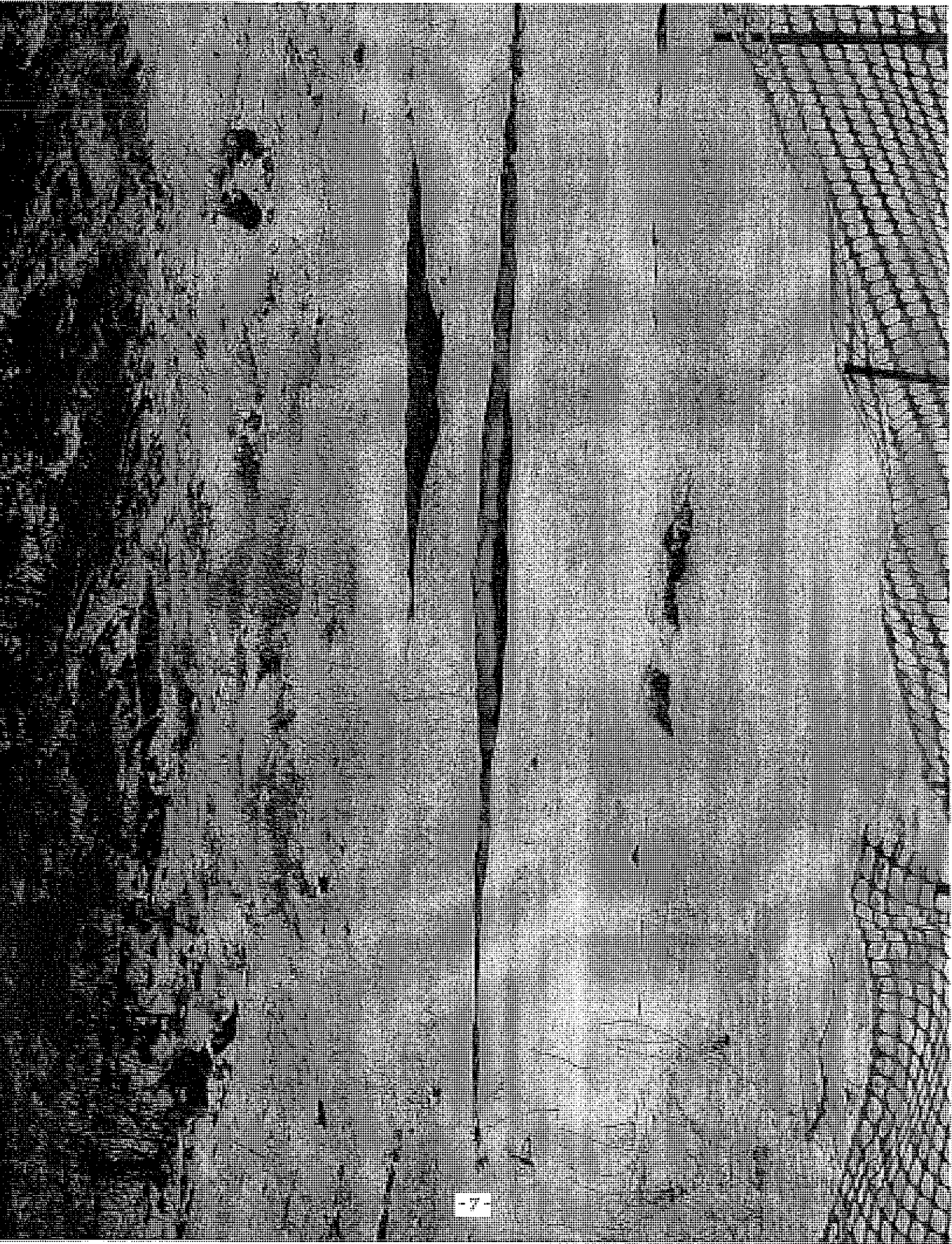
This item will be placed on the February 21, 2012, City Council agenda for formal approval.













JOB LOCATION	Farmingdale Sawmill Creek Fabriform Repair				
DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST	ACTUAL UNITS
GEOTEXTILE FABRIC	450	SQ YD	\$2.00	\$ 900.00	-
TOP SOIL-MATERIAL	69	CUBIC YARD	\$ 13.00	\$ 897.00	-
TOTAL LENGTH (FT)=	300				-
WIDTH (FT)=	25				-
AREA (CY)=	69				
TOP SOIL-INSTALLED	69	CUBIC YARD	\$ 22.50	\$ 1,552.50	-
TOTAL LENGTH (FT)=	300				
WIDTH (FT)=	25				
AREA (CY)=	69				
SOD-INSTALLED	833	SQUARE YARD	\$ 3.50	\$ 2,915.50	-
TOTAL LENGTH (FT)=	300				-
WIDTH (FT)=	25				-
AREA (SF)=	7500				
STONE GRADE PGE 12-INCH	420	TON	\$ 32.25	\$ 13,545.00	-
TOTAL LENGTH (FT)=	500				
WIDTH (FT)=	3				
AREA (SY)=	167				
STONE GRADE PGE 6-INCH	140	TON	\$ 32.25	\$ 4,515.00	-
TOTAL LENGTH (FT)=	250				
WIDTH (FT)=	2				
AREA (SY)=	56				-
ANALYTICAL TESTING	1	LUMP SUM	\$ 2,000.00	\$ 2,000.00	
DUMP FEES	44	PER LOAD	\$ 55.00	\$ 2,420.00	
TOTAL LENGTH (FT)=	500		\$ -		-
WIDTH (FT)=	20				-
AREA (CY)=	556				
DUMP FEES-SOD CONTAMINATED SPOILS	1	PER LOAD	\$ 100.00	\$ 100.00	-
TOTAL LENGTH (FT)=	200				-
WIDTH (FT)=	15				-
AREA (CY)=	167				
TRUCKING	46	HOURLY	\$ 80.00	\$ 3,680.00	-
SUB-TOTAL COST				\$ 32,525.00	-
MISC-BRICK/ ADJ RINGS,MORTAR,MASTIC, WATER QUALITY STORM SEWER EPA REG	\$ 3,252.50	EACH	10% of Subtotal	\$ 3,252.50	-
SUB-TOTAL COST				\$ 35,777.50	
SUB TOTAL COST				\$ 35,777.50	
CONTINGENCY	1	LUMP SUM	\$ 5,000.00	\$ 5,000.00	
TOTAL COST				\$ 40,777.50	
DIFFERENCE					
TOTAL ESTIMATE-BUDGET				\$ 40,000.00	

MEMORANDUM

January 20, 2012

TO: Dan Gombac

FROM: Daniel L. Lynch, PE, CFM

SUBJECT: Dorchester – Sawmill Creek
(CBBEL Project No. 95-323 H103)

As we have discussed, I met with Clayton Heffter of DuPage County Stormwater Division on January 5, 2012 to discuss replacing the deteriorated Fabriform with riprap. Clayton and I agreed that this is considered a maintenance project because we would be replacing one hard armor technique with another. We should make sure we fully document that we are not increasing the footprint with either a survey, or photos and dimensioned sketches. Appropriate erosion control protection should be in place during construction and we recommend that a buffer of native vegetation on the east side of the riprap should be incorporated into the restoration.

If you have any questions, please do not hesitate to contact me.

N:\DARIEN\95323H103\ADMIN\M1.D12012.doc



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

AGENDA MEMO
ADMINISTRATIVE FINANCE COMMITTEE
February 13, 2012

Issue Statement

Approval of a resolution declaring a default and demanding payment under a certain letter of credit for the bituminous base repair, and the final bituminous surface course for the Darien Pathway Subdivision in the amount of \$28,970.91.

Background

The Darien Path Subdivision was approved via Ordinance No. O-19-06 on May 15, 2006 (final PUD and final plat approval). The subdivision consists of 11 residential lots and a new street (cul-de-sac). The development is located immediately north of the Shell service station within the 8200 block of Cass Avenue. The subdivision is 55% built out with 6 of the 11 residential units built. The staff has requested the developer to complete the road resurfacing and the developer has not complied. (See attached letters labeled as Attachment A. The following public improvements require completion:

- Curb and Gutter Repair
- Sidewalk Repair
- Storm Sewer Repair
- Bituminous Base Repair-Bituminous Final Surface Course
- Miscellaneous Landscape Restoration
- Professional Services

The proposed concrete work and road work was bid with the City's annual maintenance contracts. The storm sewer work and miscellaneous landscape restoration will be completed by Staff. Attached and labeled as Attachment B is the cost schedule for the remaining items as listed above. Upon completion of the above items no additional public improvements will be required.

Staff Recommendation

Staff recommends approving the resolution declaring a default and demanding payment under the letter of credit on file, No. 20076-003, attached and labeled as Attachment C and at a cost as per Attachment B in the amount of \$28,970.91.

Alternate Recommendation

Not approving the resolution.

Decision Mode

This item will be considered by the City Council on February 21, 2012.

Ashley Prueter

From: Dan Gombac
Sent: Thursday, February 09, 2012 2:22 PM
To: Ashley Prueter
Subject: FW: Darien path paving

Ashley-B/U correspondence for agenda memo

Daniel Gombac
Director of Municipal Services
630-353-8106

-----Original Message-----

From: Frank Caruso [<mailto:fcaruso490@aol.com>]
Sent: Friday, October 14, 2011 2:47 PM
To: Dan Gombac
Subject: Re: Darien path paving

It will be done today. Bobcats running. Dumpster there.

Sent from my iPhone

On Oct 14, 2011, at 2:37 PM, Dan Gombac <dgombac@darienil.gov> wrote:

> I have scheduled our crews for tomorrow regarding the cleanup.

>
> Daniel Gombac
> Director of Municipal Services
> 630-353-8106

> -----Original Message-----

> **From:** Dan Gombac
> **Sent:** Wednesday, October 12, 2011 4:41 PM
> **To:** 'Frank Caruso'
> **Subject:** RE: Darien path paving

> No problem Frank, I could cc him if you would like?

>
> Daniel Gombac
> Director of Municipal Services
> 630-353-8106

> -----Original Message-----

> **From:** Frank Caruso [<mailto:fcaruso490@aol.com>]
> **Sent:** Wednesday, October 12, 2011 4:35 PM
> **To:** Dan Gombac
> **Subject:** Re: Darien path paving

> Sent this so my friend say it. Just venting. Not towards you. Thx
> again

> Sent from my iPhone

>
> On Oct 12, 2011, at 4:33 PM, Dan Gombac <dgombac@darrienil.gov> wrote:
>
>> They could become a safety concern, especially in the winter
>>
>> Daniel Gombac
>> Director of Municipal Services
>> 630-353-8106
>>

>> -----Original Message-----
>> From: Frank Caruso [<mailto:fcaruso490@aol.com>]
>> Sent: Wednesday, October 12, 2011 3:33 PM
>> To: Dan Gombac
>> Cc: Michael Griffith; Bryon Vana; Dan Salvato; Schauer, Ted V; Ashley
>> Prueter; madsenkb@aol.com
>> Subject: Re: Darien path paving
>>

>> FYI. Dumpster on site for blocks and construction materials, should
>> have bobcat up and running by Friday which I'll use to load blocks
>> into dumpster. If I run into a problem I'll let you know. Last thing
>> I cut drain pipes down and will cap, but I was thinking what was the
>> reason or code to cut those down, or was it because Kevin didn't like
>> them? It's done, just curious. Thx frank
>>

>> Sent from my iPhone
>>

>> On Oct 10, 2011, at 4:28 PM, Dan Gombac <dgombac@darrienil.gov> wrote:
>>

>>> Frank:

>>>

>>> We will confirm the final measurements of the roadway within the next several weeks. Please note, that we will also include road base repair and review any curb that could require removal and replacement..

>>> Once we have final measurements, an estimate will be prepared and forwarded to your attention for review. We will include your road as part of our contract bid and will be considered as an option. Once the bid is opened, sometime in January, you will be required to provide total funds to the City, based on the lowest responsive bid.

>>>

>>> Also, several weeks ago a letter regarding the removal of the building material on the empty lot was forwarded to your attention. As per our conversations you had indicated that the material would be removed, (CMU Block, Rebar, etc) As of this e-mail date the material has not been removed. In addition the following items need to be addressed:

>>> 1. Remove all 4x4 markers within the right of way that are being utilized as utility markers.

>>> 2. Cut to grade the existing sanitary hubs.

>>>

>>> If the abovementioned items are not completed by Friday, October 14, 2011, the City Staff will be scheduled to complete the work on Saturday, October 15,2011. The proposed work will be completed on overtime and an invoice will be generated and forwarded to your attention.

>>>

>>> Should you have any further questions or comments, please feel free to contact me.

>>>

>>>

>>> Daniel Gombac

>>> Director of Municipal Services

>>> 630-353-8106

>>>
>>>

>>> -----Original Message-----

>>> From: Frank Caruso [<mailto:fcaruso490@aol.com>]
>>> Sent: Friday, October 07, 2011 5:34 PM
>>> To: Dan Gombac; Michael Griffith; Bryon Vana
>>> Subject: Re: Darien path paving

>>>
>>> I'm in for the paving of Darien path in the spring. Let me know if
>>> I need to come in and sign anything. Thx again frank

>>>
>>> Sent from my iPhone

>>>
>>> On Oct 7, 2011, at 8:33 AM, Dan Gombac <dgombac@darienil.gov> wrote:

>>>
>>>> I will be out of office after 11:00

>>>>
>>>> Daniel Gombac
>>>> Director of Municipal Services
>>>> 630-353-8106

>>>>
>>>> -----Original Message-----

>>>> From: Frank Caruso [<mailto:fcaruso490@aol.com>]
>>>> Sent: Thursday, October 06, 2011 4:13 PM
>>>> To: Dan Gombac; Michael Griffith; Bryon Vana
>>>> Subject: Darien path paving

>>>>
>>>> Dan, I'll stop in tomorrow to go over paving of Darien path Schedule Thx frank

>>>> Sent from my iPhone
>>> This message cannot be displayed because of the way it is formatted.
>>> Ask the sender to send it again using a different format or email
>>> program. multipart/mixed

Ashley Prueter

From: Dan Gombac
Sent: Thursday, February 09, 2012 2:38 PM
To: Ashley Prueter
Subject: FW: Darien Path Townhomes

Additional correspondence to be att

Daniel Gombac
Director of Municipal Services
630-353-8106

From: Frank Caruso [mailto:fcaruso490@aol.com]
Sent: Wednesday, September 21, 2011 5:07 PM
To: Dan Gombac
Cc: Michael Griffith; Bryon Vana
Subject: Re: Darien Path Townhomes

Thank you. This will be very helpful. Talk soon. Frank

Sent from my iPhone

On Sep 21, 2011, at 5:02 PM, Dan Gombac <dgombac@darienil.gov> wrote:

The work would be entertained as an option in our contract. Our contract begins to be prepared in Oct/Nov with a bid opening date of Jan and award in March followed by a May construction. The funds would be due by March, and the City would oversee the contract. The contract is based on quantities for every item. Our pricing has been very good since we get out there before others do. Please let me know your preliminary commitment by Oct 10, 2011

Daniel Gombac

Director of Municipal Services

630-353-8106

From: Frank Caruso [mailto:fcaruso490@aol.com]
Sent: Wednesday, September 21, 2011 2:25 PM
To: Dan Gombac
Cc: Michael Griffith; Bryon Vana
Subject: Re: Darien Path Townhomes

Dan, what I'm reading it looks like I can have whole road paved for around \$19,000? Can you give me more details like how and when payment is due, when it will be done etc...

Sent from my iPhone

On Sep 20, 2011, at 9:40 AM, Dan Gombac <dgombac@darienil.gov> wrote:

Frank:

I have looked at the pricing submitted for the paving of the subdivision. Att is a spreadsheet with an estimate for next years pricing. Please note, I included a couple of measurements with calcs. Upon your review, please let me know if you would like to proceed with the City's contract for 2012, for paving the entire road.

From: Dan Gombac
Sent: Thursday, September 15, 2011 2:56 PM
To: 'Frank Caruso'
Cc: Michael Griffith; Bryon Vana
Subject: RE: Dear Path Townhomes

Frank:

I'm not sure what your telling me, are you going to put the final course down fronting the completed units?

Daniel Gombac

Director of Municipal Services

630-353-8106

From: Frank Caruso [<mailto:fcarus0490@aol.com>]
Sent: Thursday, September 15, 2011 2:46 PM
To: Michael Griffith
Cc: Bryon Vana; Dan Gombac
Subject: Re: Dear Path Townhomes

Guys, I got some prices on street repairs etc. I know final coat was not to be done til project was complete. Dan and I discussed few options. The one that's affordable to me and chris now is to have the street repaired from Cass all the way back with big attention to the entrance at Cass. Also the paver guy will be taking any and all construction material away when he comes to do the road. I'll be sending letters to the two other residents on the status of this. I already spoke to my dad who is a resident too. It looks like we can get this done by end of sept if not sooner. Thx for your patience in this matter. Frank

Sent from my iPhone

On Aug 25, 2011, at 2:51 PM, Michael Griffith <mgriffith@darienil.gov> wrote:

Hi Frank,

Letter attached. Will have a copy at front desk at City Hall if you prefer.

Michael Griffith, AICP ~ Senior Planner

City of Darien ~ Community Development Dept.

Phone #: 630.353.8113 ~ Fax #: 630.852.4709

THINK GREEN—KEEP IT ON THE SCREEN

From: Frank Caruso [<mailto:fcaruso490@aol.com>]

Sent: Thursday, August 25, 2011 2:20 PM

To: Dan Gombac

Subject: Re: Dear Path Townhomes

Never got it. Can you leave a copy at front desk at city hall. I'll pick it up tomorow. Also I reached out to you in June with a email asking about things we need to do out there. June 4 th email. You did respond. I'll take care of things. Thx frank

Sent from my iPhone

On Aug 25, 2011, at 2:11 PM, Dan Gombac
<dgombac@darienil.gov> wrote:

Frank, we sent you a letter several weeks ago and
received no reply.

Daniel Gombac

Director of Municipal Services

630-353-8106

From: Frank Caruso [<mailto:fcaruso490@aol.com>]
Sent: Thursday, August 25, 2011 11:10 AM
To: Dan Gombac
Cc: dlynch@cbbel.com; Kris Throm; Michael Griffith;
Bryon Vana
Subject: Re: Dear Path Townhomes

Hey Dan, let me know anything that needs to be
done,,thx frank

Sent from my iPhone

On Aug 25, 2011, at 11:02 AM, Dan Gombac
<dgombac@darienil.gov> wrote:

Please inspect the public improvements,
including landscaping for the Dear Path
Townhomes, located west of Cass.
Please note any deficiencies and assign
a T&M cost. Dan L., we will need
asbuilts please figure on completing. We
are going to pursue the LOC on file.

Daniel Gombac

Director of Municipal Services

630-353-8106

<darien path townhomes 07.11.11.pdf>

<Darien Pathway Pave Estimate.xls>



CITY OF DARIEN

In the County of DuPage and the State of Illinois
Incorporated 1969

July 11, 2011

Frank Caruso
Tudor Hill Custom Homes
141 W. Jackson Boulevard
Chicago, IL 60561

RE: Darien Path Townhomes, Cass Avenue, Darien, IL
Street, construction materials

Dear Frank Caruso:

It has come to our attention there are a couple of matters that need to be addressed concerning the Darien Path Townhome development. The final surface to the street has not been put down, the area of the street at Cass Avenue shows signs of disrepair. Also, there is an accumulation of construction materials on vacant lots within the development.

Please provide a time frame for completing the final surface on the street within this paving season.

Within 10 days upon receipt of this letter, please remove all construction related materials from the property.

Thank you in advance for your cooperation and helping to make Darien "A Nice Place To Live."
If you have any questions, please contact me at (630) 353-8113.

Sincerely,
COMMUNITY DEVELOPMENT DEPARTMENT

Michael Griffith, AICP
Senior Planner

- C: Kathleen Moesle Weaver, Mayor
JoAnne Ragona, City Clerk
City Council
Bryon Vana, City Administrator
Dan Gombac, Director, Community Development/Municipal Services
Residents, Darien Path Townhomes

Attachment B

Darien Pathway-Public Improvement Deficiency Cost Summary						
DESCRIPTION	QUANTITY	UNIT	UNIT COST	COSTS	AWARDED VENDOR	
REMOVAL AND REPLACEMENT OF SIDEWALK	70	SQUARE FOOT	\$ 3.89	\$ 272.30	SUBURBAN CONCRETE	
CURB AND GUTTER REMOVAL AND REPLACEMENT	130	LINEAL FEET	\$ 11.90	\$ 1,547.00	SUBURBAN CONCRETE	
ROAD BASE REPAIR AND RESURFACING	1	LUMP SUM	\$ 23,557.00	\$ 23,557.00	FIALA PAVING-BID TAB ON FILE	
MORTAR MIX AND LANDSCAPE RESTORATION TOPSOIL AND SEED	1	LUMP SUM	\$ 500.00	\$ 500.00	CITY OF DARIEN MUNICIPAL SERVICES	
LABOR CITY OF DARIEN	1	LUMP SUM SEE BELOW	\$ 1,115.04	\$ 1,115.04	CITY OF DARIEN MUNICIPAL SERVICES	
ENGINEERING FEES AND LEGAL COUNSEL	1	LUMP SUM	\$ 600.00	\$ 600.00	CHRISTOPHER B. BURKE ENGINEERING	
SUB TOTAL				\$ 27,591.34		
CONTINGENCY BASED ON SUBTOTAL	5%			\$ 1,379.57		
TOTAL COST FOR DEFICIENT IMPROVEMENTS				\$ 28,970.91		
DESCRIPTION	UNIT	RATE	QUANTITY	COST	2004 Schedule of Average Equipment Ownership Expense	Rate Calculation
Dump Truck	Hourly	\$	35.98	\$ 287.84	HOURLY EXPENSE RATE=50.50 TIMES THE TRUCK'S MAXIMUM GVW IN POUNDS DIVIDED BY 1000 PLUS \$10.98	\$ 35.98
Pick-Up Truck, One ten Truck	Hourly	\$	9.40	\$ 75.20	HOURLY EXPENSE RATE=9.40 for all models	\$ 9.40
Full Time Employees-With Benefits	Hourly	\$	47.00	\$ 376.00		
Full Time Employees-With Benefits	Hourly	\$	47.00	\$ 376.00		
Sub Total Equipment and Labor				\$ 1,115.04		

AMENDMENT TO
IRREVOCABLE STANDBY LETTER OF CREDIT
Number 2007-003

Beneficiary:

City of Darien
1702 Plainfield Road
Darien, IL 60561

Applicant:

8220 Cass LLC
141 W. Jackson Blvd., Suite 4236
Chicago, IL 60604

ORIGINAL AMOUNT:

*Three Hundred Thirty-Four Thousand, Seven Hundred
Eighty-Five and 55/100 Dollars (\$334,785.55)*

NEW AMOUNT:

*Eighty-Nine Thousand Five Hundred Twenty-Two
Dollars*

AMENDMENT DATE:

May 1, 2008

ORIGINAL ISSUE DATE:

May 24, 2006

ORIGINAL EXPIRY DATE:

May 1, 2008

Ladies and Gentlemen:

Effective immediately this Amendment to our Irrevocable Standby Letter of Credit No. 20076-003 hereby extends the expiry date of the Letter of Credit from August 1, 2008 to August 1, 2009.

All other terms, conditions and requirements contained in the original Irrevocable Standby Letter of Credit, including the original expiration date, survive the modifications described herein.

Sincerely,

BEVERLY BANK & TRUST COMPANY N.A.

By: 

Its: President

ATTEST:

By: 

Its: Executive Vice President

May 24, 2007

City of Darien
1702 Plainfield Road
Darien, IL 60561

RECEIVED

MAY 4 2007

Irrevocable Letter of Credit No. 2007-0003

Gentlemen:

CITY OF DARIEN
ADMINISTRATION

We hereby establish our irrevocable credit in favor of 8220 CASS LLC, or the municipality of the City of Darien in the amount of eighty-nine thousand five hundred twenty-two dollars (\$89,522.00). We understand that this irrevocable credit is to be used to construct the following improvements in the residential development known as Dear Path Townhomes to be constructed within the City of Darien, Illinois.

streets; streetlights and signals; sidewalks; the portion of sanitary sewers, storm sewers and water mains to become municipally owned; storm and flood water runoff channels and basins and structures, erosion, sediment control and land movement requirements; required landscaping; and common recreational facilities.

The development is legally described as follows:

LOT 3 IN SMART ACRES, A SUBDIVISION OF THE SOUTH ½ OF THE NORTHEAST ¼ OF SECTION 33, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED OCTOBER 21, 1947 AS DOCUMENT NO. 532141, DUPAGE COUNTY, ILLINOIS.

If we have not been notified by the municipality of a default by the owner and/or developer, we shall disburse the funds for labor and materials furnished by contractors in accordance with the sworn statement on order of the owner, the submission of proper lien waivers from the contractors engaged in such work and the certificate by the municipal engineer, that such work has been properly completed; provided, however, that we shall withhold from each payment made under such sworn statement(s) or order(s) an amount equal to ten percent (10%) thereof until all improvements have been completed, except final surfacing of the streets and sidewalks, at which time the ten percent (10%) sum withheld shall be disbursed less a sum equal to one hundred twenty five percent (125%) of the cost of the final surfacing of the streets, which sum shall be finally disbursed when that work has been completed and the requirements of certification and lien waivers as has been hereinabove set out.

The required improvements shall be completed in accordance with the following schedule:

SEE ATTACHED SCHEDULE

If we receive a resolution of the corporate authorities of the City of Darien indicating that the owner and/or developer has failed to satisfactorily complete or carry on the work of the installation and construction of the required improvements, and such resolution indicates that the owner and/or developer has been notified that the municipality finds that a breach of the owner's and/or developer's obligations has occurred and have not been cured within a period of thirty (30) days, that in such case we shall make payments for materials and labor to such contractor(s) or subcontractor(s) retained by the municipality who have completed the improvements in substantial accordance with the plans and specifications of the owner and/or

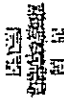
developer; such payments shall be made upon the certification of the municipal engineer that the work has been completed and the submission of proper waiver of liens from the contractor(s) or subcontractor(s). The amount of the payouts shall be in accordance with the retention provisions as previously set out.

The irrevocable credit established by us shall be in force for a period of one (1) years from the date of issuance, and shall remain in effect without regard to any default in payments of sums owed us by the owner and/or developer and without regard to other claims which we may have against the owner and/or developer. Ninety (90) days prior to the expiration of this irrevocable credit we shall notify the corporate authorities of the City of Darien, by registered letter return receipt requested, of the impending expiration date. This commitment shall not terminate without such notice. If the work covered by this commitment has not been completed within the time set forth in this Agreement, the municipality may at its option continue drawing funds as otherwise provided for an additional period of one (1) year. It is recognized that the municipality is according the owner and/or developer the permission to proceed with the development project expressly upon the guarantee of the irrevocable nature of this commitment. It is further acknowledged that the consideration for this irrevocable commitment is provided by Agreements between this financial institution and the developer. The sum of this credit shall, however, be reduced in the amount of disbursements made from time to time in accordance with the terms under which this credit is extended as set out above.

Sincerely,



James A. O'Malley
CEO



INTECH CONSULTANTS, INC.
CONSULTING ENGINEERS & SURVEYORS

Illinois Registered Professional Design Firm No. 184-001(40)

DARIEN PATH TOWNHOMES
DARIEN, ILLINOIS

September 5, 2005
Revised February 17, 2006
Revised April 10, 2006
Job # 2005.012

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FINAL ENGINEER'S OPINION OF PROBABLE
CONSTRUCTION COST FOR SITE DEVELOPMENT

NO.	ITEM	UNIT	QUANTITY	UNIT COST	TOTAL AMOUNT
GRADING					
1	Site Clearing	LS	1	\$2,500.00	\$2,500.00
2	Topsoil Excavation	CY	2,750	\$1.65	\$4,537.50
3	Earth Excavation	CY	1,480	\$2.15	\$3,182.00
4	Topsoil Replacement, 6"	SY	5,180	\$1.95	\$10,101.00
5	Seeding, Class I	AC	1.07	\$3,155.00	\$3,375.85
6	Mulch, Method 2	AC	1.07	\$750.00	\$802.50
7	Sodding	SY	70	\$4.00	\$280.00
8	Construction Entrance	SY	100	\$8.00	\$800.00
9	Silt Fence	LF	1,710	\$1.95	\$3,334.50
TOTAL GRADING					\$28,913.35

PAVING					
1	Fine Grading	SY	3,340	\$1.00	\$3,340.00
2	B-6.18 Curb & Gutter	LF	56	\$11.75	\$658.00
3	Rolled Curb & Gutter	LF	1,675	\$8.25	\$13,818.75
4	Curb & Gutter Removal	LF	56	\$7.50	\$420.00
5	Concrete Walk Remove	SF	350	\$2.00	\$700.00
6	4" Agg. Base, CA-6, Type B	SY	70	\$2.60	\$182.00
7	10" Agg. Base, CA-6, Type B	SY	2,710	\$6.40	\$17,344.00
8	6" BAM Base Course	SY	70	\$12.90	\$903.00
9	Bit. Mat'l, Prime Coat	GL	678	\$1.55	\$1,050.90
10	2" Bit. Conc. Binder Course, Class I	SY	2,780	\$4.30	\$11,954.00
11	1.5" Bit. Conc. Surface Course, Class I	SY	2,710	\$3.50	\$9,485.00
12	2" Bit. Conc. Surface Course, Class I	SY	70	\$4.80	\$322.00
13	Traffic Control	LS	1	\$1,150.00	\$1,150.00
14	5" P.C.C. Sidewalk w/4" Agg. Base	SF	190	\$3.75	\$712.50
TOTAL PAVING					\$62,040.15

STREET LIGHTING					
1	100 W. Street Light (25' Pole)	EA	4	\$2,850.00	\$11,400.00
2	Hand Hole	EA	1	\$850.00	\$850.00
3	Controller	EA	1	\$6,000.00	\$6,000.00
TOTAL STREET LIGHTING					\$18,250.00



INTECH CONSULTANTS, INC.
 CONSULTING ENGINEERS & SURVEYORS
 Illinois Registered Professional Design Firm No. 184-001041

September 5, 2005
 Revised February 17, 2006
 Revised April 10, 2006
 Job # 2005.012

DARIEN PATH TO W/HOMES
DARIEN, ILLINOIS

H:\DATA\2005_2005.012\costest\final012 - 1 es\Cost Est.

**FINAL ENGINEER'S OPINION OF PROBABLE
 CONSTRUCTION COST FOR SITE DEVELOPMENT**

NO.	ITEM	UNIT	QUANTITY	UNIT COST	TOTAL AMOUNT
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SANITARY SEWER					
1	8" Dia. PVC, SDR 26	LF	680	\$19.00	\$13,110.00
2	6" Dia. PVC Service (long)	EA	1	\$845.00	\$845.00
3	6" Dia. PVC Service (short)	EA	10	\$405.00	\$4,050.00
4	48" Dia. Manhole	EA	5	\$1,400.00	\$7,000.00
5	Trench Backfill Material (rain)	CY	250	\$17.00	\$4,250.00
6	Trench Backfill Material (service)	CY	45	\$17.00	\$765.00
TOTAL SANITARY SEWER					\$30,020.00

WATER MAIN					
1	8" Dia. DIP	LF	930	\$20.00	\$18,600.00
2	8" Valve w/48" Vault	EA	1	\$1,800.00	\$1,800.00
3	Fire Hydrant w/Aux. Valve & Box	EA	3	\$1,550.00	\$4,650.00
4	1.5" Dia. Copper Water Service (long)	EA	11	\$475.00	\$5,225.00
5	1.5" Dia. Indiv. Valve and Box	EA	11	\$175.00	\$1,925.00
6	Trench Backfill Material (rain)	CY	217	\$17.00	\$3,689.00
7	Trench Backfill Material (service)	CY	142	\$17.00	\$2,414.00
8	Polyethylene Wrapping	LF	930	\$1.20	\$1,116.00
9	8" Press. Conn. To 10" Main w/Valve & Vault	EA	1	\$3,300.00	\$3,300.00
10	8" Press. Conn. To 8" Main w/Valve & Vault	EA	1	\$2,950.00	\$2,950.00
TOTAL WATER MAIN					\$45,869.00

STORM SEWER					
1	21" Dia. RCP, CL IV	LF	51	\$26.00	\$1,326.00
2	15" Dia. RCP, CL IV	LF	364	\$21.00	\$7,644.00
3	12" Dia. RCP, CL, IV	LF	674	\$18.50	\$12,469.00
4	48" Dia. Manhole	EA	6	\$1,050.00	\$6,300.00
5	48" Dia. Catch Basin	EA	5	\$1,200.00	\$6,000.00
6	24" Dia. Inlet	EA	3	\$700.00	\$2,100.00
7	21" Conc. Flared End Section, w/End Block & Galv. Steel Grate	EA	2	\$700.00	\$1,400.00
8	15" Conc. Flared End Section, w/End Block & Galv. Steel Grate	EA	1	\$575.00	\$575.00
9	12" Conc. Flared End Section, w/End Block	EA	2	\$525.00	\$1,050.00
10	Trench Backfill Material	CY	65	\$17.00	\$1,105.00
11	Straw Bales, Staked	EA	24	\$11.00	\$264.00
12	Connect to Existing Manhole	EA	1	\$270.00	\$270.00
TOTAL STORM SEWER					\$40,503.00

REGISTERED PROFESSIONAL ENGINEER
 No. 184-0010-0

INTECH CONSULTANTS, INC.
 CONSULTING ENGINEERS & SURVEYORS
 Illinois Registered Professional Design Firm No. 184-0010-0

September 5, 2005
 Revised February 17, 2006
 Revised April 10, 2006
 Job # 2005.012

DARIEN PATH TCWNHOMES
DARIEN, ILLINOIS

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FINAL ENGINEER'S OPINION OF PROBABLE
 CONSTRUCTION COST FOR SITE DEVELOPMENT

NO.	ITEM	UNIT	QUANTITY	UNIT COST	TOTAL AMOUNT
MISCELLANEOUS					
1	Concrete Block Retaining Wall	LF	677	\$50.00	\$33,850.00
2	30" Stop Sign w/Post, Installed	EA	1	\$105.00	\$105.00
3	Overhead Utilities Burial	LS	1	\$10,000.00	\$10,000.00
4	Landscaping	LS	1	\$35,000.00	\$35,000.00
TOTAL MISCELLANEOUS					\$78,955.00

SUMMARY

GRADING	\$28,913.35
PAVING	\$62,040.15
STREET LIGHTING	\$18,250.00
SANITARY SEWER	\$30,020.00
WATER MAIN	\$45,669.00
STORM SEWER	\$40,503.00
MISCELLANEOUS	\$78,955.00
TOTAL	\$304,350.50



CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX(847) 823-0520

February 9, 2012

City of Darien
1702 Plainfield Road
Darien, Illinois 60561

Attention: Dan Gombac

Subject: Darien Path Townhomes
(CBBEL Project No. 95-323 H71)

Dear Dan:

As requested in your email of February 7, 2012, we have made a site visit to the aforementioned property to identify required subdivision improvements which remain to be completed or are deficient. The site visit was conducted on February 8, 2012 and the following items were noted:

1. The final asphalt surface course has not been paved on the road. It is our understanding you have prices from a contractor to complete this work.
2. The sidewalk, as constructed, is approximately 70 feet short of that shown on the approved plans.
3. Public works staff has conducted an inspection of the curb and gutter, sidewalk, watermain, and storm sewer to determine if any repairs are needed.

If you have any questions or would like to further discuss this letter, please do not hesitate to contact me.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Daniel L. Lynch'.

Daniel L. Lynch, PE, CFM
Head, Municipal Engineering Department

**A RESOLUTION DECLARING A DEFAULT AND
DEMANDING PAYMENT UNDER A CERTAIN LETTER
OF CREDIT DARIEN PATH TOWNHOMES/BEVERLY BANK AND TRUST
IRREVOCABLE LETTER OF CREDIT NO. 2007-003**

WHEREAS, heretofore pursuant to Ordinance No. O-19-06 the City of Darien approved a development commonly referred to as "Darien Path Townhomes"; and

WHEREAS, pursuant to said Ordinance developer was to complete certain public improvements in a timely fashion; and

WHEREAS, to date said improvements have not been completed; and

WHEREAS, developer's obligation is secured by Letter of Credit No. No. 2007-003, as amended May 2, 2008, issued by Beverly Bank and Trust, 10258 South Western Avenue, Chicago, Illinois 60643; and

WHEREAS, the City Council of the City of Darien has determined that it is reasonable and in the best interests of the City to declare a default with respect to the developer's obligations and demanding payment pursuant to said Letter of Credit;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: Incorporation of Recitals. The recitals set forth hereinabove are incorporated as if fully set forth herein.

SECTION 2: Declaration of Default. The City of Darien hereby finds and declares that the developer of the Darien Path Townhomes Subdivision is in default of their obligation to satisfactorily complete the installation of the required public improvements secured by Beverly Bank and Trust Company N.A. Letter of Credit No. 2007-003, in that the Developer has failed to satisfactorily complete or carry out the work of the installation and construction of the required

RESOLUTION NO. _____

public improvements. The City further finds and declares that he Developer has been notified that the City finds that a breach of the Developer's obligations has occurred.

SECTION 3: The City Council hereby demands payment of Irrevocable Letter of Credit No. No. 2007-003, as amended May 2, 2008, issued by Beverly Bank and Trust, 10258 South Western Avenue, Chicago, Illinois 60643 in the amount of \$28,970.91.

SECTION 4: The City Clerk is hereby authorized and directed to issue a certified copy of this Resolution to Beverly Bank and Trust.

SECTION 5: Effective Date. This Resolution shall be in full force and effect immediately upon its passage.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 21st day of February, 2012.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 21st day of February, 2012.

KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

AGENDA MEMO
Administrative Finance Committee
February 13, 2012

ISSUE STATEMENT

An ordinance amending Title 6C "Water Division" by adding new Chapter 5, Regulation of Potable Water Supply Wells.

BACKGROUND/HISTORY

In an effort to complete the required environmental cleanup known as the BP Amoco site located at the northeast corner of Plainfield Road and Cass Avenue, P.I.N.09-27-300-013, and currently owned by the City of Darien. The City is required to pass an ordinance restricting potable wells to the adjacent site due to potential of volatile organic chemicals that may affect the groundwater supply. The ordinance mandates that no groundwater wells may be installed within the specified parameters as per proposed Groundwater Ordinance map dated February 9, 2012, see Attachment A.

The Staff has reviewed the properties adjacent to the radius site and there are no active wells.

STAFF/COMMITTEE RECOMMENDATION

Staff recommends approving this resolution.

ALTERNATE CONSIDERATION

Not approving the resolution would be an alternate consideration.

LEGEND

- PROPERTY BOUNDARY
- ▨ PROPOSED AREA OF LIMITED GROUNDWATER ORDINANCE

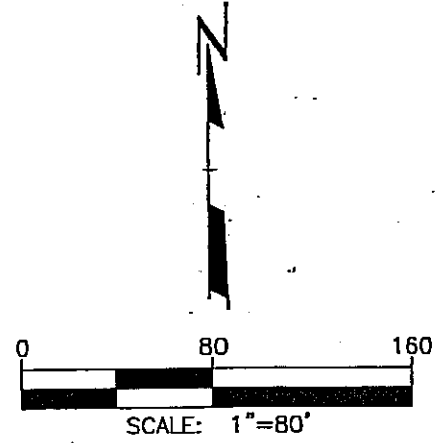
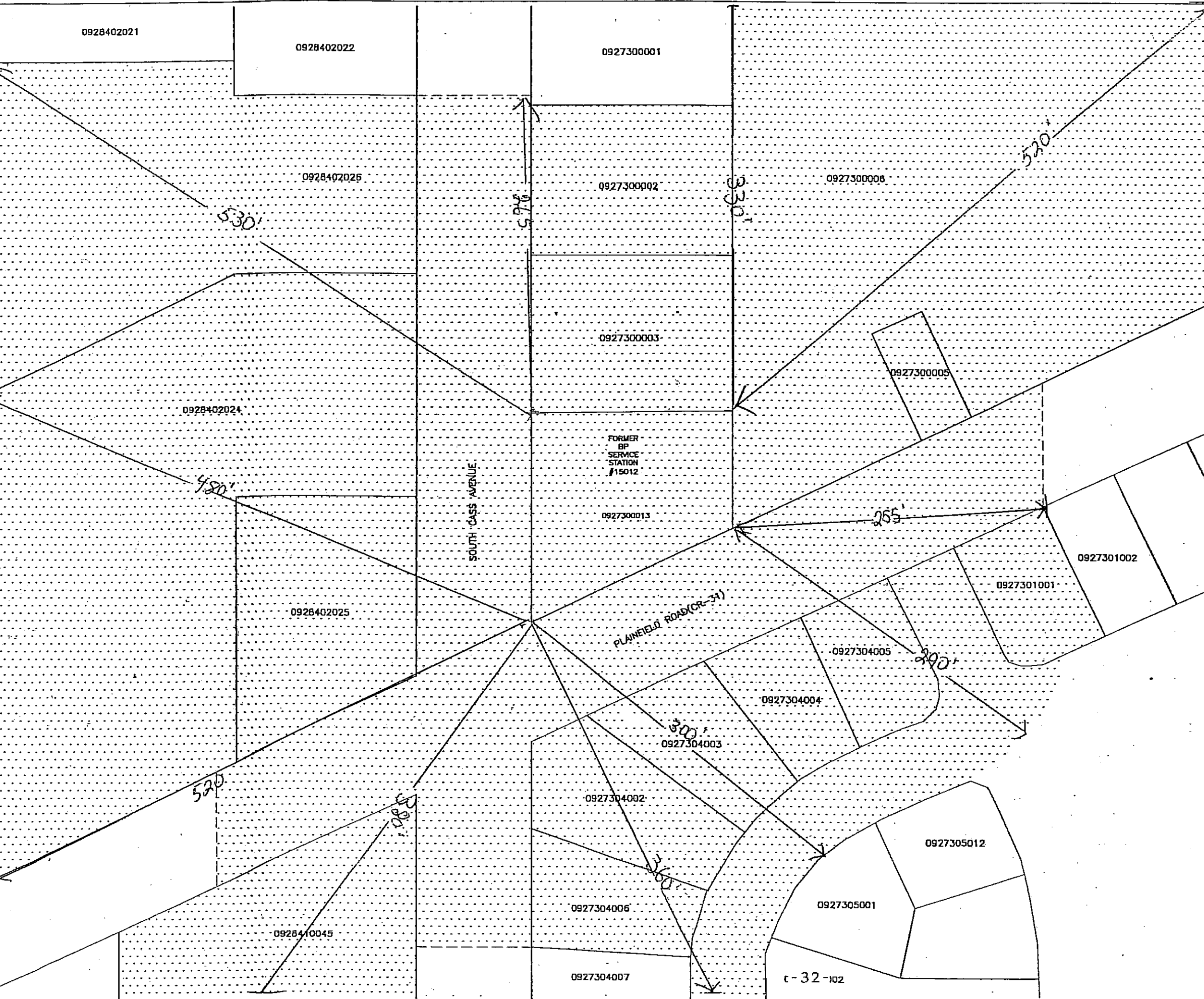


FIGURE 1
FORMER BP SERVICE STATION NO. 15012
7533 SOUTH CASS AVENUE
DARIEN, ILLINOIS
PROPOSED GROUNDWATER
ORDINANCE MAP
PARSONS 02/9/2012
 DESIGN • RESEARCH • PLANNING
 10 SOUTH RIVERSIDE PLAZA • CHICAGO, ILLINOIS • 312.930.5100

AGENDA MEMO
Administrative/Finance Committee
February 13, 2012

Issue Statement

Walgreens is requesting to change their liquor license classification from "E" to "A" to allow them to sell spirits in addition to beer and wine.

Background/History

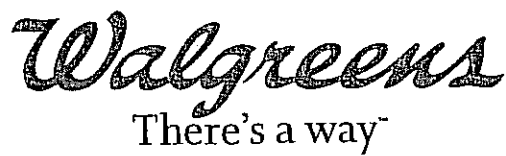
Walgreens currently has two locations in Darien, at 8300 Lemont Road and 7516 Cass Avenue. At these stores Walgreens sells beer and wine, but does not have a liquor license that would allow them to sell spirits. Laura Milowski from the Accounting Shared Services Excellence Team has requested spirits be permitted for sale at both locations. To allow this, an ordinance would need to pass to increase the number of Class A liquor licenses by two. The City of Darien would then reduce the number of Class E liquor licenses by two.

Staff/Committee Recommendation

As directed

Alternate Consideration

As directed



RECEIVED

JAN - 5 2012

CITY CLERK'S OFFICE
CITY OF DARIEN

SPIRITS LICENSE EXPANSION
DECEMBER 30, 2011

To: Maria
From: Laura Milowski
Subject: Spirits License Expansion

Walgreens is seeking a license to sell spirits in your municipality at the location(s) listed below:

- Walgreens #06176, 8300 Lemont Rd, Darien, IL 60561
- Walgreens #09033, 7516 C. Cass Ave, Unit 1, Darien, IL 60561

The request for these licenses is in an effort to expand our Adult Beverage offering beyond beer and wine offering a complete shopping solution to our valued customers. Since our recent expansion into beer and wine the customer feedback on requests for spirits in our locations has been overwhelming. A recent Market Tool survey* found that 87% of our beer & wine customers stated that they would purchase spirits if they were available.

The customer requesting spirits at our locations doesn't come as a surprise, considering our largest competitor in the drug channel (CVS) is the #1 spirits license holder in the U.S., Rite Aid is the 4th largest spirits license holder. In fact the top five license holders for spirits in the U.S. all have pharmacies in their stores. Again this shouldn't come as a surprise considering retailers of pharmaceutical products tend to be much more advanced in handling regulated products.

The space required for adding spirits would be incremental to the current beer and wine space, on average the total space for beer, wine, and spirits would be less than 5% of the total space.

Currently Walgreens is at a competitive disadvantage by not carrying spirits; I seek your support in our licensing efforts.

Please contact me if this meets with your approval so we can process the application and payment.

Thank you,
Walgreen Co.

Laura Milowski
License Specialist, License Administration
Accounting Shared Services Excellence Team (ASSET)
300 Wilmot Road, MS 3301, Deerfield, IL 60015
Office: 847-527-4516 Fax: 847-368-6687
laura.milowski@walgreens.com



SPIRITS LICENSE EXPANSION FREQUENTLY ASKED QUESTIONS

Why is Walgreens seeking spirits licenses?

Spirits is something our customers are requesting. Being responsive to their needs is our top priority. They want the convenience of one-stop shopping. Increasingly, that also means the convenience of making occasional purchases of alcoholic beverages in the same place they pick up everyday items such as cosmetics, toothpaste or shampoo.

We have pledged to meet these needs:

- Safely and responsibly;
- In compliance with local regulations, and
- In keeping with our overall mission as a retailer.

What is in place to ensure responsible selling?

Walgreens takes the responsibility of selling alcoholic beverages very seriously. We manage beer, wine, and spirits sales with the same concerns for safety as our exceptionally strong history of distributing highly regulated products like prescription medications:

- Our detailed sales policies and procedures (including minimum purchase age, hours of sale, loss prevention and securing stock after sale hours where required) are strictly enforced.
- Service clerks are required to request identification for any customer purchasing alcohol who appears younger than 40.
- Our cash registers are already programmed to remind the service clerk to verify age whenever an alcoholic beverage is rung up.
- And we provide extensive training to all employees who handle beer and wine sales.
- Our policy is to only allow employees 21 and older to sell alcohol.

Will granting incremental licenses in my municipality lead to increased consumption?

No in fact we believe consumption will decrease, using the beer industry as an example. Over the last three years Walgreens has expanded to over 5,200 incremental beer licenses and many more have been added from other retailers. Despite the incremental number of outlets now selling beer the overall beer industry has had consistent negative trends over the past few years.

We believe as the license count increases the consumer spend spreads across multiple outlets. Because the monopoly on the business is removed the retailer is unable to make the large quantity purchases to reduce cost. Since the product cost is higher the retailer raises the retail. Higher prices are one of the true factors that impact the buying decision. As you can see in the beer example as the retail price increased sales declined.

Beer Industry Performance

Year	Average Case Retail Percent Change	Average Sales Percent Change
2009	3.7%	-4.5%
2010	1.8%	-2.9%
2011	4.5%	-3.5% -4.3%



There's a way™

Beer and Wine Controls & Security Options

Loss Prevention has developed training and a tiered approach to be used during the application process to help determine the severity of controls/security needed at a local level. The tiered approach should be used in an effort to minimize expenses. It is imperative that local communities understand the operational controls we have in place today Chainwide. We may not be required to implement additional security beyond our operational controls. Additionally, we want to present solutions that have the least amount of impact on Store Labor. District Managers have the authority to approve solutions in tiers 1 – 3. If a city or state is requiring a control or security beyond tier 3, please contact Operations Administration to review the local requirement. Sometimes local legislation requires Walgreens to restrict access to Beer and Wine during non-selling hours. Review local requirements with the community prior to offering security options beyond the operational controls that exist in all stores.

Operational Controls

When communicating with local communities, the first discussions should be centered on the wide range of Operational controls Walgreen's has in place today to ensure adherence to state and local laws.

Tier 1: Operational Controls – Chainwide today

Step 1.1 Pre-employment Screen

Walgreens performs pre-employment checks on all new hires including: Criminal, Drug Test, Retail Association (Esteem), SDN (Specially Designated Nationals) Check and medicare/medicaid.

Step 1.2 Written Policies & Procedures

Employees are trained to comply with Walgreen policy, state and local laws regarding the sale of alcoholic beverages to customers. Walgreens alcohol policies are drafted with the intent to provide a uniform compliance approach with most states' alcoholic beverage laws. Employees are expected to understand, acknowledge and abide by all Walgreens policies in addition to their state's laws.

Step 1.3 Computer Based Training System

All employees, regardless of age, must do the following:

- Review all available training materials
- Complete "A Time to Care" PPL
- Read, sign, and date the sale of alcoholic beverages policy
- Review all state and local laws to ensure that all requirements are understood, implemented and adhered to
- Complete the Policy acknowledgement training on an annual basis

Step 1.4 Signage

All Stores must post the "We Card" sign and return policy sign. When required, stores will post signage denoting selling hours.

Step 1.5 Point of Sale Controls

Alcoholic beverages must not be sold by anyone under the age of 21. If a team member under the age of 21 scans an alcoholic beverage, the register prompts the clerk to call a member of management. The manager must insert a key and input their employee ID for the sale to be completed. When a team member scans an alcoholic beverage, the POS prompts whether the customer appears under the age of 40, if the answer is YES, then the team member must enter the birth date on the customer's photo identification into the POS system. Every Walgreens store has the capability to program their cash registers to lock out the sale of beer and wine during non-selling hours based on local ordinances.



Step 1.6 CCTV Deterrence

Walgreens deploys cameras and public view monitors in all locations to deter criminal activity and promote a safe environment. The digital images captured from these devices are stored for up to 90 days on a Digital Video Recorder and give Loss Prevention the capability to share images of criminal activity with our stores and local law enforcement. All new stores are equipped with 16 cameras. Existing stores have anywhere from 7 to 16 cameras. Standard camera shots include front entrance, cash registers, and pharmacy.

Note: Requests for specific camera placements at a local level need to be addressed through Store Operations and Loss Prevention.

Step 1.7 Alpha EAS Security Caps

Alpha Caps (built with EAS alarm mechanism) are available to protect spirits, wine, and champagne bottles if stores are experiencing theft. If needed, caps are available for j-ordering through our Distribution Center. The caps are used as a strong visual deterrent and require a key to unlock prior to purchase/consumption. To order a key, please open a ticket under fix it on storenet through the help center. A local DTR technician will install the keys at store level.



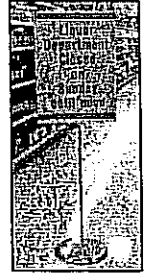
Restricting Beer and Wine Sales after Hours

Common legislation requires Walgreens to restrict access to Beer and Wine during non-selling hours. Review local requirements with the community prior to offering security options beyond the operational controls that exist in all stores.

Tier 2: Limiting Product Exposure

Tier 2 options should only be presented if community requires stores to limit exposure beyond the operational controls we have in place today.

Step 2.1 Signage: Signs denoting selling hours for customer awareness and store compliance can be positioned by the cooler doors and in the aisle where beer and wine is sold.



Step 2.2 Roll down curtain (Air Screen Coolers): Roll down curtain is used to limit exposure and visibility of Beer in the cooler during non-selling hours.

Step 2.3 Poly Tarp: Poly tarp is used to limit exposure and visibility of wine in the basic department and wine on the endstands during non-selling hours. Due to limited requests stores should order at a local level.



Step 2.4 CCTV Upgrade: All new store locations have 16 cameras. The 16 camera package includes two outdoor/parking lot cameras. If a store does not currently have 16 cameras and the community requires extended coverage, they can request a camera upgrade to ensure they are equipped with adequate surveillance. A typical upgrade to a full 16 camera package can be requested by a DM or LPS and authorized by a MVP.

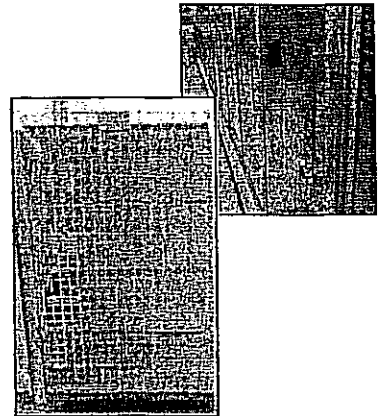
Note: Requests for specific camera placements at a local level need to be addressed through Store Operations and Loss Prevention.

Tier 3: Restricting Product Access

Tier 3 options should only be presented if Tier 2 options prove to be insufficient and/or stores are legally required to restrict access through a locking mechanism during non-selling hours.

Step 3.1 Beer Cooler Locks: Walgreens is equipped to lock cooler doors. The lock will prevent customers from accessing beer during non-selling hours.

Step 3.2 Removable Grids (Warm Shelf): Metal grids are installed in 3ft sections w/ locking functionality to restrict access to Beer and Wine during non-selling hours. A metal side panel will also be positioned at the end of the shelf to prevent customers from reaching in on the sides.



AGENDA MEMO
Administrative/Finance Committee
February 13, 2012

Issue Statement

Grand Dukes Restaurant has requested a Class D liquor license to operate a restaurant, deli and gift shop in the City of Darien.

Background/History

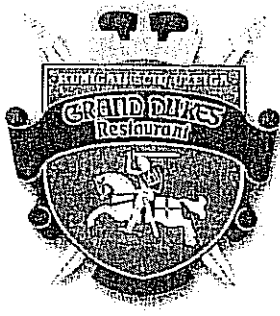
Grand Dukes Restaurant would like to open a restaurant, deli and gift shop in the City of Darien. They have requested a liquor license that would allow them to serve alcohol in the restaurant and sell Lithuanian alcoholic beverages at retail in the gift shop. Currently there are six Class D licenses, all of which are taken by other businesses. In order to allow Grand Dukes to operate under this plan, the Class D licenses allowed by the City Code would need to be increased from six to seven. If recommended by the Administrative/Finance Committee, staff would prepare an ordinance for this change.

Staff/Committee Recommendation

As directed

Alternate Consideration

As directed



Grand Dukes Restaurant

6312 S. Harlem Ave. Summit, IL 60501

Ph. (708) 594-5622

Fax (708) 594-5628

Company History

Grand Duke's Restaurant and Deli is owned and operated by Grand Duke's Restaurant and Deli Inc. Grand Duke's Restaurant and Deli Inc. has been in business for over 6 years and has a proven experience in successfully running a restaurant, deli and gift shop all at once. Last year's annual income has exceeded over 2 million dollars. Our Grand Dukes Restaurant is located in Summit, IL and has a foot traffic over 10,000 customers each month. We employ over 25 people. Grand Dukes restaurant and Deli Inc. for the past two years were successfully running our business at Lithuanian World Center in Lemont, IL. Grand Dukes Restaurant rents facilities in Lemont and uses their kitchen and their banquet facilities. Grand Dukes can cater events from 10 to 10,000 people. Grand Dukes Restaurant and Deli Inc. is also the main organizers of biggest Lithuanian festival "St. John's celebration" that takes place in June and get crowds of about 4,000-5,000 people.

Our restaurant -We're about honest home-cooked food served in a casual, warm, cozy and comfortable atmosphere. Stop in and see why we're one of the most popular Eastern European or Lithuanian restaurant and premier beer destination in the Chicago area. Pay us a visit and we're sure it won't be your last time stopping in.

Location and Facilities

The Grand Duke's Café facilities will include a 30-40 person capacity eating area, counter/front area, and a gift shop. *We would like to sell liquor on premises (restaurant part) as well as to take out (Deli store part).*

Mission

The Grand Duke's Café will be a medium cost café and deli specializing in a combination of variety of Lithuanian Foods, pastries, Lithuanian drinks, souvenirs, books, music, etc.

Based on distinct menu, Grand Duke's Café will follow a differentiation strategy that will provide unique or hard to find choices to deli patrons. Apart of providing great food to our customers, we will also offer a variety of books, CDs, DVDs, souvenirs. We'll also be a drop off location for Baltic auto shipping company, which will attract more foot traffic to our establishment. We will take special request for our pastry department, which is located in Lithuanian World Center, also special orders for gift items from Lithuania.

We are also planning to sell the best Lithuanian beer "Svyturys", "Utenos" and "Kaln apilis". We would like to have be able to sell beer and wine to our patrons on the premises of Grand Duke's Café. We would also like to sell Lithuanian liquor for consumption of premises.

Most of customers of Grand Dukes Café live in neighborhood cities of Lisle, Naperville, Downers Grove, Lemont, etc. Generate traffic to city of Darien is also one of our goals. Buy coming to eat, shop and send their packages to Grand Duke's Café in Darien people will be more exposed to other local businesses that city of Darien has to offer.

Keys to Success

- Repeat business. Every customer who comes in once should want to return, and recommend us. Word-of-mouth marketing is a powerful ally.
- Location: convenience is essential to us; we need to be close to our market because we are not trying to get people to travel to reach us. City of Darien is a perfect location, since big number of our clients live in Darien or neighboring cities.
- The right food choices with a price competitive to a geographical area.

Sales Strategy

We need to offer fast service at peak times. The key is a good crowd balance, so that we never look empty but we are never so full that we turn people away.

We need a good selection of convenient foods.

Our most important sales strategy is develop repeat business. Every customer who comes in has to want to return. To that end, we will offer some of the more established sales strategies such as discount cards, special menu days, and a regularly changing menu. Grand Duke's Café intends to keep accurate track of what types of food sells well, what other products people are buying, and create a program of customer feedback through surveys. With this information we will be able to streamline our product line to match the local tastes and encourage more people to eat and shop at Grand Duke's Café.

Marketing Overview

Our marketing strategy focuses mainly on making our existence known to the people working and living close to our location.

We can focus on local marketing: our signage, distributing flyers to local resident as well as businesses, local newspaper advertising.

Our main customers are:

- People who work and live in the city of Darien who will be looking for walk-in good food and convenience for lunch and dinner.
- Surrounding businesses looking for phone-in lunch for business meetings.

- Workers with families looking for take-out food to take home for family dinner at the end of the workday.
- Visitors of the Lithuanian World Center, who are looking to eat lunch or dinner, or just get a souvenir or a gift.

Each of these market segments consists of people who either work in the Darien area or flow through this area during the week. As such, there will be an undetermined percentage of each market that will be seeking an eating establishment that will meet the requirements of healthy food, fast service, and pleasant atmosphere. Furthermore, Grand Duke's Cafe will cater to the growing trend of middle-class professionals who seek a differing cuisine than that of the established food chains.

Competition and Buying Patterns

- Location is critical to success. Proximity to customers is very important, so is convenient parking for the end-of-workday traffic stopping to pick up takeout dishes.
- Price is not very sensitive as long as we are not too high. Low price or lowest price is not essential. Many target customers mistrust low price in a deli.
- Quality of food matters. If the price isn't too high and the food is good, we'll have growth through repeat business.
- Focus is an advantage; focusing on Eastern European food will draw customers from the competition.
- In the immediate, Darien area, there are chain restaurant competitors. This includes Subway Sandwiches, Jimmy Johns, Quiznos, Nancys Pizza and others.
- The established chains, Subway, Quiznos and Jimmy Johns have much more of a national focus and the individual managers have little or no ability to adapt to local desires. In addition, these outlets are franchised to individual owners. This method of franchising often leads to friction between the corporate office and the local owners that inhibit efficiency, cleanliness and other aspects. However, these chains also have the ability to cut prices at will, and have established and secure relations with their suppliers.

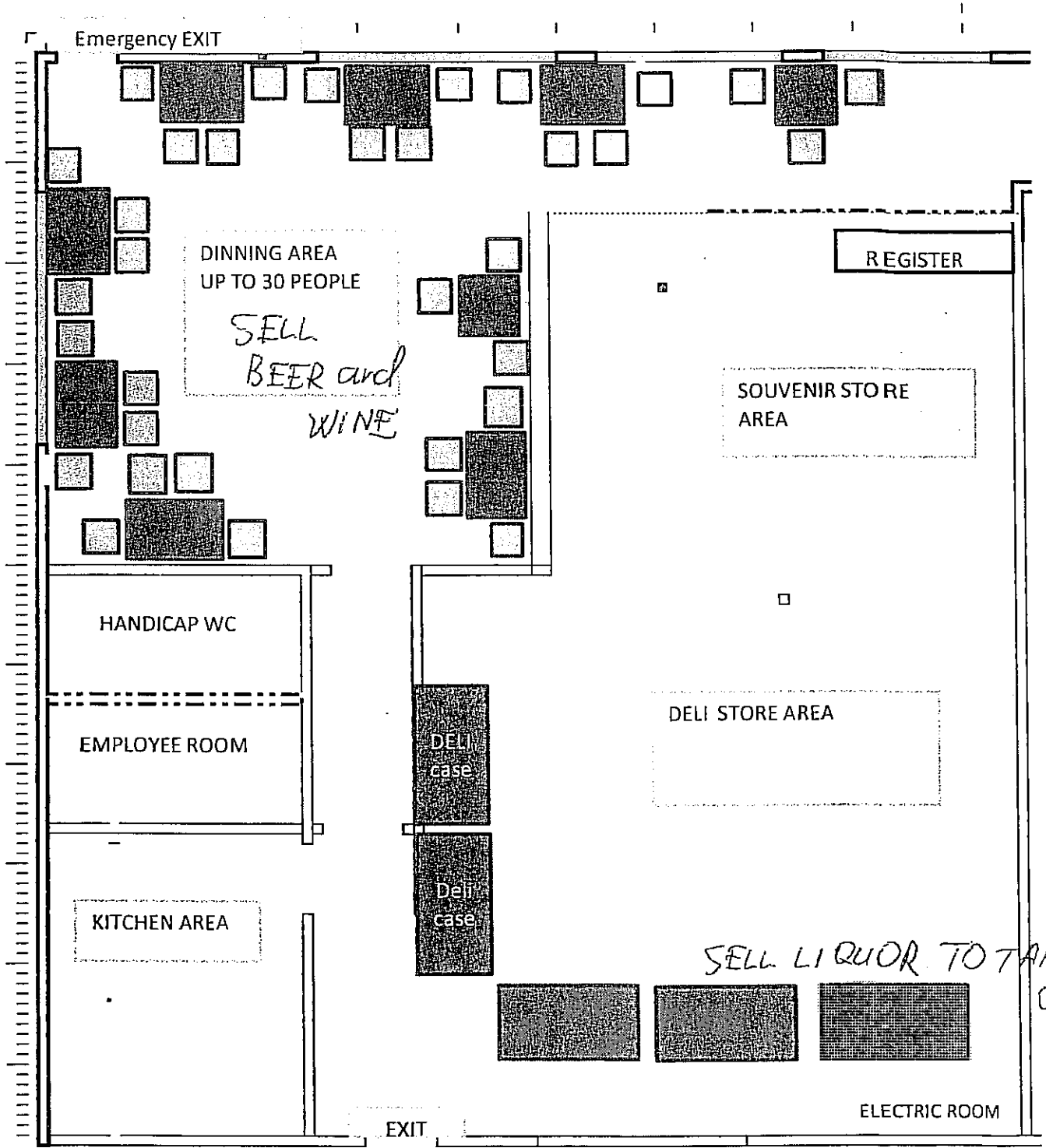
Pricing Strategy

Our pricing strategy will focus on providing high quality, healthy food that is quick and has a unique flair. Because of this, we expect to be able to charge somewhat more for our products than other stores, as long as the customers agree that the food is better than average.

Management Team

Management and scheduling of this location will be handled through Grand Duke's Restaurant and Deli Inc. There will be assigned manager in charge of Grand Duke's Café

The management will consist of Mr. Andrius Bucas. Mr. Bucas has been involved in the restaurant and deli management for over 10 years and has acquired a local reputation for creating inventive and tasty recipes focusing on Eastern European cuisine. For the past ten years he has run a successful souvenir shop, restaurant, deli and catering service.



Souvenir, Deli Store, Cafe
 2601 75th Street (next to Mi Hacienda)

AGENDA MEMO
Administrative/Finance Committee
February 13, 2012

Issue Statement

A discussion of different policy options on electric aggregation.

Background/History

The City of Darien passed an ordinance placing the question of aggregating electric supply on the March 20, 2012 ballot. If the referendum is approved, the City of Darien will need to move quickly to bid out power, both to be one of the first communities to go to the market and because the savings to residents could be as much as \$100,000 per month. Any delays could both increase the cost of the power and reduce the savings period for the electricity.

There are three primary questions that need to be answered:

How will the City of Darien bid an electric contract?

Darien has three options. An individual supplier, such as Integrys, may be selected. While this would eliminate certain fees in the process, it would eliminate the bid process that ensures multiple companies have an opportunity to supply the lowest pricing option. Another option is selecting a broker or consortium such as NIMEC or intergovernmental groups may be selected, but they are paid through the electric contract that is eventually signed. The third option would be to hire an independent consultant, such as Ken Seaton, to look out for the best interests of Darien.

How long should the electric contract last?

Darien can select suppliers for any number of years. Several different sources have advised to go for no longer than three years, as price premiums will be added to the cost of electricity. Currently the electric supply market is at a 12 year low.

Should the City of Darien add additional green energy to the mix?

Currently all electric contracts require a certain amount of green energy to be part of the total load. This number is set to increase over the next few years. There are benefits to using alternative energies, but there may be additional costs for electricity at certain points.

Additionally, City staff will explain and discuss the Plan of Governance, with a template attached, and the projects and timeframes that need to be completed.

Staff/Committee Recommendation

As directed

Alternate Consideration

As directed

VILLAGE/CITY OF _____

**ELECTRIC POWER
AGGREGATION
PLAN OF OPERATION
AND GOVERNANCE**

April ____, 2011

VILLAGE/CITY of _____
Electric Power Aggregation
Plan of Operation and Governance

I. INTRODUCTION

Public Act 96-1076 amended the Illinois Power Agreement Act by adding Section 1-92 to Chapter 20, Act 3855 of the Illinois Compiled Statutes ("the Act") and allowed the Corporate Authorities of a municipality to adopt an ordinance in accordance with the Act to aggregate electrical loads for residential and small commercial retail customers within the corporate limits of the Village/City on an opt-out or opt-in program. The Act further authorized a municipality to select suppliers of retail electric supply, solicit bids and enter into service agreements to facilitate the sale and purchase of electricity and related services. The legislation authorized the Illinois Power Agency ("IPA") to assist a municipality in developing a plan of operation and governance.

Large industrial and commercial consumers with sophisticated electric operations use their size and expertise to obtain lower electric power rates. Individual residential and small commercial retail consumers are typically unable to obtain significant price reductions since they lack the same bargaining power, expertise and the economies of scale enjoyed by larger consumers. Aggregation, the combining of multiple electric loads, provides the benefits of retail electric competition for consumers with lower electric usage.

Municipal aggregation, the combining of multiple retail electric loads of customers by a municipality, provides the means through which municipal residential and small commercial retail customers may obtain economic benefits of Illinois' competitive retail electric market. The _____ Aggregation Program combines the electric loads of residential and small commercial retail customers to form a buying group ("Aggregation Group"). The Village/City of _____ ("Village/City" or "_____") will act as purchasing agent for the Aggregation Group. Therefore, _____ will be a Municipal or Governmental Aggregator, as described by Illinois law and the rules established by authorized agencies, and shall act on behalf of Commonwealth Edison Company, an affiliate of Exelon Corporation (herein referred to as "ComEd" or "Commonwealth Edison") in the Village/City to obtain the best Aggregation Program for the Members of the Aggregation Group.

II. PROCESS

On November 2, 2010, in accordance with the requirements of the Act, _____ voters approved a referendum to operate an Aggregation Program as an "opt-out" program. Under the opt-out program, all ComEd residential and small commercial retail customers in the Village/City are automatically included as participants in the Program unless they opt-out of the Program by providing written notice of their intention not to participate as a part of

the Aggregation Group. As required by state law, the Corporate Authorities of the Village/City duly passed an Ordinance which authorized submitting to the Village/City's electorate the determination whether or not the Aggregation Program shall operate as an opt-out program. Following the approval of the referendum by the electorate, the Village/City passed Ordinance number 1426 on February 7, 2011 authorizing the Village/City to aggregate electric loads for residential and small commercial retail customers in the Village/City and implement an opt-out program.

In addition to passing the required ordinances by the Corporate Authorities, the Village/City may also be required to comply with various rules and regulations established by authorized agencies of the State of Illinois. The Village/City will promptly file any application and comply with any applicable rules and regulations that may be required by Illinois law for certification as a Municipal Aggregator and to operate the Aggregation Program under the Act. As required by the Act, the Corporate Authorities developed and approved this Aggregation Plan of Operation and Governance ("Plan"). Before adopting this Plan and as required by the Act, the Corporate Authorities duly published a notice in the _____ Journal, a newspaper of general circulation in the Village/City, of public hearings to be held on _____, 2011 at ____:00 o'clock P.M. and ____:00 o'clock P.M. The public hearings were held by the Corporate Authorities at Village/City Hall and provided the residents of the Village/City a meaningful opportunity to be heard regarding the Aggregation Program and this Plan. The Corporate Authorities considered the concerns of the residents and information disclosed at the hearings in the development of this Plan. The opt-out notice for the Aggregation Program shall be provided in advance to all eligible electric customers in the Village/City upon approval of this Plan according to the opt-out disclosure program developed by the Village/City. The opt-out notice and disclosures shall comply with the Act and all applicable rules and regulations of any authorized agency in the State of Illinois and shall fully inform such customers in advance that they have the right to opt-out of the Aggregation Program. The opt-out notice shall disclose all required information including but not limited to the rates, terms and conditions of the Program and the specific method to opt-out of the Program.

By majority vote of the Corporate Authorities, the Village/City may select a Retail Electric Supplier ("RES" or "Provider") to provide the electric power for the _____ Aggregation Program according to the terms of a written service agreement entered into by and between the Provider and the Village/City. By majority vote of the Corporate Authorities, the Village/City may determine not to enter into a service agreement with any Provider and in such event the Aggregation Group shall continue to purchase electric power through Commonwealth Edison. If the Corporate Authorities enter into a service agreement with a Provider, Commonwealth Edison will continue to provide and service delivery of the electricity purchased from the Provider, and metering, repairs and emergency service will continue to be provided by Commonwealth Edison. The Corporate Authorities shall determine if each participant in the Aggregation Group shall receive a single monthly bill from Commonwealth Edison under applicable tariffs or a separate monthly bill from the Provider for electric power service and a separate monthly bill from Commonwealth Edison for delivery service, or a single monthly bill from the Provider.

III. DEFINITIONS

In order to clarify certain terminology, the following terms as used in this Plan shall have the meanings set forth below:

"Aggregation Group" shall mean all the residential and small commercial retail customers of ComEd in the corporate limits of the Village/City that have not opted out of the Program and are permitted under the terms of the Act to participate in the Program.

"Aggregation Program" or "Program" means the program developed and implemented by the Village/City of _____, as a Municipal Aggregator under the Act, to provide ComEd residential and small commercial retail customers in the Village/City with retail electric generation services.

"Municipal Aggregator" means the Village/City operating an Aggregation Program under the legislative authority granted the Village/City to act as an aggregator to provide a competitive retail electric service to residential and small commercial retail customers of ComEd in the Village/City. Pursuant to the Act, an Aggregator is not a public utility or an alternative retail electric supplier.

"Member" means a person or legal entity enrolled in the _____ Municipal Aggregation Program for competitive retail electric services and a member of the Aggregation Group.

"Retail Electric Supplier" ("RES" or "Provider") means an entity certified by all required authorities of the State of Illinois to provide competitive retail electric supply service(s), and which is duly selected by the Village/City to be the entity responsible to provide the required retail electrical supply service related to an Aggregation Program as defined in the Act, Village/City Ordinances and applicable rules and regulations of any authorized agency of the State of Illinois and has duly executed a Power Supply Agreement with the Village/City.

IV. OPERATIONAL PLAN:

A. Aggregation Services

1. Provider: _____ will use a competent entity as a Provider to perform and manage aggregation services for Members of the Aggregation Program. The Provider shall provide adequate, accurate, and understandable pricing, terms and conditions of service, including but not limited to no switching fees and the conditions under which a Member may opt-out without penalty. The Provider must provide the Village/City, upon request, an electronic file containing the Members usage, charges for retail supply service and such other information reasonably requested by the Village/City.

2. Database: The Retail Electric Supplier shall create and maintain a secure database

of all Members. The database will include the name, address, Commonwealth Edison account number, and Retail Electric Suppliers' account number of each active Member, and other pertinent information such as rate code, rider code (if applicable), most recent 12 months of usage and demand, and meter reading cycle. The database will be updated at least quarterly. Accordingly, the Provider will develop and implement a program to accommodate Members who (i) leave the Aggregation Group due to relocation, opting out, etc. (ii) decide to join the Aggregation Group; (iii) relocate anywhere within the corporate limits of the Village/City, or (iv) move into the Village/City and elect to join the Aggregation Group. This database shall also be capable of removing a Member from the Aggregation Group who has duly opted out of the Program. The Provider will use this database to perform audits for clerical and mathematical accuracy of Member electric supply bills.

3. Member Education: The Provider shall develop and implement, with the assistance of the Village/City, as the Village/City may determine in its sole discretion, an educational program that generally explains the Aggregation Program to all residential and small commercial retail customers in the Village/City and the Aggregation Group, provides updates and disclosures mandated by Illinois law and applicable rules and regulations, and implements a process to allow any Member the opportunity to opt out of the Aggregation Program according to the terms of the Power Supply Agreement. See Appendix A for further details.

4. Customer Service: Provider shall hire and maintain an adequate customer service staff and develop and administer a written customer service process that will accommodate Member inquiries and complaints about billing and answer questions regarding the Aggregation Program in general. This process will include a description of how telephone inquiries will be handled, either internally or externally, how invoices will be prepared, how Members may remit remittance payment, and how collection of delinquent accounts will be addressed. The Provider and the Village/City will enter into a separate customer service plan agreement or the terms shall be included in the Power Supply Agreement.

5. Billing: Commonwealth Edison or the Provider will provide a monthly billing statement to each Member which shall include the charges of the Provider, and the Provider will not charge any additional administrative fee.

6. Compliance Process: The Provider shall develop internal controls and processes to ensure that the Village/City remains in good standing as a Municipal Aggregator and ensure that the Village/City and the Program complies with the Act and all applicable laws, rules and regulations, as they may be amended from time to time. It will be the Provider's responsibility to timely deliver reports at the request of the Village/City that will include (i) the number of Members participating in the Program; (ii) a savings estimate or increase from the previous year's baseline; (iii) such other information reasonably requested by the Village/City; (iv) comparison of the Members' charge for the supply of electricity from one designated period to another identified by the Village/City. The Provider shall also develop a process to monitor and shall promptly notify the Village/City in writing of any changes or amendments to the Act or any laws, rules or regulations applicable to the Aggregation Program.

7. Notification to Commonwealth Edison: The residential and small commercial retail customers of ComEd in the Village/City that do not opt-out of the Aggregation Program will be enrolled automatically in the Aggregation Program by a Provider. Members of the Aggregation Group will not be asked to take affirmative steps to be included in the Aggregation Group. To the extent that ComEd requires notification of participation; the Provider shall provide such notice to ComEd. The Provider will inform ComEd from time to time through electronic means any new members that it is enrolling into the Aggregation Group.

8. Plan Requirements: Pursuant to the Act, the Provider selected by the Village/City and the Village/City shall:

a. Provide for universal access to all applicable residential customers and equitable treatment of applicable residential customers;

b. Describe demand management and energy efficiency services to be provided to each class of customers;

c. Meet any requirements established by law concerning aggregated service offered pursuant to the Act.

9. Solicitation of Bids: Pursuant to the requirements of the Act, the process of soliciting bids for electricity and related services and awarding power supply agreements for the purchase of electricity and other related services by the Village/City, shall be conducted in the following manner:

a. The Corporate Authorities of the Village/City may solicit bids for electricity and other related services.

b. Notwithstanding Section 16-122 of the Public Utilities Act and Section 2HH of the Consumer Fraud and Deceptive Business Practices Act, an electric utility that provides residential and small commercial retail electric service in the Village/City must, upon request of the Corporate Authorities of the Village/City, submit to the requesting party, in an electronic format, those names and addresses of residential and small commercial retail electrical retail customers in the Village/City that are reflected in the electrical utilities records at the time of the request and such other information required by the Act or any applicable rule or regulation of an authorized Illinois agency.

c. The Village/City, upon receiving customer information from an electric utility shall be subject to the limitations on the disclosure of that information described in Section 16-122 of the Public Utilities Act and Section 2HH of the Consumer Fraud and Deceptive Practices Act, and an electric utility providing such information shall not be held liable for any claims arising out of the provision of information pursuant to this Section and the Act.

B. Power Supply Agreement

The Corporate Authorities of the Village/City and the Provider shall duly execute and enter into a Power Supply Agreement to serve the Aggregation Group.

C. _____'s Retail Electric Supplier

The Power Supply Agreement shall require the Provider to satisfy each of the following requirements:

- Have sufficient sources of power to provide retail firm power to the Aggregation Group.
- Maintain a license as a Federal Power Marketer with the Federal Energy Regulatory Commission.
- Maintain a certification from the State of Illinois as a certified retail electric supplier and any and all other licenses or certifications required by Illinois law.
- Register as a retail electric supplier with ComEd.
- Maintain a Service Agreement for Network Integration Transmission Service under Open Access Transmission Tariff.
- Maintain a Service Agreement under _____ Market-based Rate Tariff.
- Maintain the necessary corporate structure to sell retail firm power to the ComEd residential and small commercial retail customers in the Village/City and the Aggregation Group.
- Maintain an Electronic Data Interchange computer network that is fully functional at all times and capable of handling the ComEd residential and small commercial retail electric customers in the Village/City and the Aggregation Group.
- Maintain the marketing ability to reach all ComEd residential and small commercial retail customers in the Village/City to educate them on the terms of the Aggregation Program and the Act.
- Maintain a call center capable of handling calls from Members of the Aggregation Group.
- Maintain a local or toll-free telephone number for customer service and complaints related to the Village/City's Aggregation Program.
- Agree in a binding written agreement between the Village/City and the Provider to hold the Village/City financially harmless and fully indemnifying the Village/City from any and all financial obligations arising from supplying power to the Aggregation Group.
- Satisfy the credit requirements of the State of Illinois and the Village/City.
- Have the binding authority (to the satisfaction of legal counsel for the Village/City) to execute the Power Supply Agreement with the Village/City and be fully bound by all of its terms and conditions.
- Assist the Village/City in filing all reports required by the Act and any applicable law, rule or regulation, as may be amended from time to time.
- Assist the Village/City in developing a Consumer Education Plan.
- Assist the Village/City in developing a smart-meter program

D. Activation of Service

After a notice is mailed to all residential and small commercial retail electric customers in the Village/City providing an opportunity to opt out of the Program within a specific period of time, all customers who do not opt out in writing will be automatically enrolled in the Program. Customer enrollment with the Provider will occur thereafter without

further action by the customer on terms set forth in the Power Supply Agreement and according to the retail tariffs of Commonwealth Edison.

E. Changes, Extension or Renewal of Service

The Power Supply Agreement with the Provider will provide when service shall begin and end. If the Power Supply Agreement is extended or renewed, Members will be notified as to any change in rates or service conditions and other information required by law. The Power Supply Agreement shall describe the terms upon which a Member or non-member will be given an opportunity to opt into or out of the Program, and reasonable notice will be provided as required by the Act or any applicable law. Members who opt-out will also be notified of their right to select an alternate retail electric supplier and of their ability to return to ComEd provided supply service.

F. Termination of Service

In the event that any Power Supply Agreement is terminated for any reason prior to the end of the scheduled term, each Member of the Aggregation Group will receive prompt written notification of termination of the Program at least sixty (60) days prior to termination of service under the Agreement. If the Agreement is not extended or renewed, Members will be notified in a manner determined by the Village/City and any applicable law, prior to the end of any service. Members will also be notified of their right to select an alternate retail electric supplier and of their ability to return to ComEd provided supply service upon termination of the Agreement.

G. Opt-In Procedures

ComEd residential and small commercial retail customers will be automatically enrolled in the Aggregation Program after any opt-out period has expired, unless they timely return in writing a form to be provided notifying the Provider that they do not want to participate in the Aggregation Program. The Provider agrees to provide special notice directly to categories of ComEd customers as the Village/City may direct, and inform such customers of specific potential consequences of their change from existing service from ComEd to the Program, including but not limited to (i) space heating customers, (ii) customers using an electrical supplier other than ComEd or the Provider. ComEd residential and small commercial retail customers in the Village/City may request to join the Aggregation Group after the expiration of any enrollment period by contacting the Provider, who shall accept them into the Aggregation Program, subject to written policies mutually agreed upon between the Village/City and the Provider in the Power Supply Agreement. The agreed upon policy shall be consistent with ComEd's supplier enrollment requirements. Members of the Aggregation Group who move from one location to another within the corporate limits of the Village/City shall continue as a Member of the Aggregation Group.

H. Opt-out Procedures

ComEd residential and small commercial retail customers in the Village/City may opt-out of the Aggregation Program at any time during the opt-out period without additional fees charged by the Provider or the Village/City. Members of the Aggregation Group will be allowed to switch to a different electric supplier after the expiration of the opt-out period on the terms set forth in the Power Supply Agreement but at least shall be allowed to opt-out every three years. Requirements for notification of intent to opt-out of the Aggregation Group shall be set forth in the Power Supply Agreement. Consumers who opt-out of the Aggregation Group will not be switched from their current supplier or their applicable to ComEd's Standard Service Offer, until the consumer selects an alternate generation supplier. As required by the Act, it shall be the duty of the Village/City or the Provider if so provided in the Power Supply Agreement, to fully inform residential and small commercial retail customers in the Village/City in advance that they have the right to opt-out of the Aggregation Program. Such disclosure shall prominently state any charges to be made and shall include full disclosure of the cost to obtain service pursuant to Section 16-103 of the Public Utilities Act, how to access it, and the fact that it is available to them without penalty, if they are currently receiving services under that section. As further required by the Act, the IPA shall furnish, without charge, to any resident of the Village/City, a list of all supply options available to them in a format that allows comparison of prices and products.

I. Intergovernmental Agreement

The Corporate Authorities of the Village/City by majority vote may exercise its authority under the Act jointly with any other Municipality or County in the State of Illinois or combination thereof in accordance with the requirements of the Act. In such event, the Village/City shall enter into an intergovernmental agreement with such other Municipalities or Counties.

V. MISCELLANEOUS GOVERNANCE GUIDELINES

- A. The Corporate Authorities of the Village/City shall approve by an Ordinance passed by majority vote of the Corporate Authorities this Plan of Operation and Governance for the Aggregation program and any Amendments thereto.
- B. The Corporate Authorities of the Village/City shall contract with a Provider certified by the Public Utilities Commission of Illinois for the provision of Competitive Retail Electric Service to the Aggregation Group.
- C. The Corporate Authorities of the Village/City will require any Provider to disclose any subcontractors that it uses in fulfillment of the services described above in the Power Supply Agreement.
- D. The Corporate Authorities of the Village/City will require the Provider to maintain either a toll-free telephone number, or a telephone number that is local to the Members.

VI. LIABILITY

THE VILLAGE/CITY SHALL NOT BE LIABLE TO PARTICIPANTS IN OR MEMBERS OF THE AGGREGATION GROUP FOR ANY CLAIMS, HOWEVER STYLED, ARISING OUT OF THE AGGREGATION PROGRAM OR THE PROVISION OF AGGREGATION SERVICES BY THE VILLAGE/CITY OR THE PROVIDER. PARTICIPANTS OR MEMBERS IN THE AGGREGATION GROUP SHALL ASSERT ANY SUCH CLAIMS SOLELY AGAINST THE PROVIDER PURSUANT TO THE POWER SUPPLY AGREEMENT, UNDER WHICH SUCH PARTICIPANTS ARE EXPRESS THIRD-PARTY BENEFICIARIES.

VII. INFORMATION AND COMPLAINT NUMBERS

Copies of this Plan shall be available from the Village/City of _____ free of charge. Members and residential and small commercial retail customers of ComEd may call _____ Village/City Hall at 815-589-2616 for a copy of the Plan or for more information.

CITY OF DARIEN

MEMO

TO: Administrative/Finance Committee Members
FROM: Bryon D. Vana, City Administrator
DATE: February 9th, 2012
SUBJECT: February 13th Committee Meeting --Draft FYE 13 Budget Overview

Attached is the draft budget for FYE 4-30-13. The attachment does not include all the materials that will be included in the draft budget that is sent to the Council for the committee of the whole budget meetings. The purpose of discussing this with the Administrative/Finance Committee is to provide an overall summary of the General Fund and Water Funds. Any specific recommendations and changes to the draft budget will be determined during the committee of the whole budget meetings.

If you have questions prior to the meeting feel free to give me a call.

City of Darien

2/9/2012

GENERAL FUND SUMMARY FYE 13

ACCOUNT	FYE '11		FYE '12		FYE '12		FYE '13		DEPT MAINT		COUNCIL		FYE '15	
	ACTUAL	BUDGET	EST ACT	REQUEST	BUDGET REQUEST	DISCRETIONARY	EXPENDITURES	REQUEST	BUDGET REQUEST	EXPENDITURES	FORECAST	FORECAST	FORECAST	FORECAST
GENERAL FUND REVENUE	\$ 13,141,529	\$ 12,335,784	\$ 13,061,082	12,453,067	\$ 12,453,067	\$ -	\$ -	\$ 12,449,000	\$ 12,449,000	\$ -	\$ -	\$ 12,449,000	\$ 12,449,000	\$ 12,449,000
TOTAL REVENUE	\$ 13,141,529	\$ 12,335,784	\$ 13,061,082	\$ 12,453,067	\$ 12,453,067	\$ -	\$ -	\$ 12,449,000	\$ 12,449,000	\$ -	\$ -	\$ 12,449,000	\$ 12,449,000	\$ 12,449,000
DEPT. EXPENDITURES														
CITY COUNCIL	90,521	125,135	124,631	130,951	95,951	35,000	129,021	129,021	129,021	35,000	129,021	129,721	129,721	129,721
ADMINISTRATION	925,640	958,375	958,125	979,818	925,518	54,300	1,011,584	1,011,584	1,011,584	54,300	1,011,584	1,016,017	1,016,017	1,016,017
COMMUNITY DEV	472,605	499,895	497,995	511,489	508,239	3,250	526,516	526,516	526,516	3,250	526,516	541,565	541,565	541,565
POLICE	6,780,838	7,575,391	7,532,507	7,335,002	7,214,648	120,354	7,643,468	7,643,468	7,643,468	120,354	7,643,468	7,895,623	7,895,623	7,895,623
FIRE STREETS	1,488,535	1,892,245	1,949,564	1,998,579	1,551,142	447,437	1,872,492	1,872,492	1,872,492	447,437	1,872,492	1,989,694	1,989,694	1,989,694
BUSINESS DISTRICT	424,454	459,500	457,459	55,300	55,300	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	10,182,593	11,510,541	11,520,281	11,011,139	10,350,798	660,341	11,183,081	11,183,081	11,183,081	660,341	11,183,081	11,572,620	11,572,620	11,572,620
FISCAL YEAR BAL	2,958,936	825,243	1,540,801	1,441,928	2,102,269	(660,341)	1,265,919	1,265,919	1,265,919	(660,341)	1,265,919	876,380	876,380	876,380
BEGINNING FUND BAL	3,248,725	3,418,949	4,461,410	3,002,211	3,002,211		2,444,139	2,444,139	2,444,139		2,444,139	2,210,058	2,210,058	2,210,058
ENDING FUND BAL	\$ 6,207,661	4,244,192	6,002,211	4,444,139	5,104,480		4,444,139	4,444,139	4,444,139		4,444,139	3,086,438	3,086,438	3,086,438
TRANSFER TO CAP.	1,600,000	2,000,000	3,000,000	2,000,000	-	2,000,000	1,500,000	1,500,000	1,500,000	2,000,000	1,500,000	1,300,000	1,300,000	1,300,000
ENDING FUND BAL	\$ 4,461,410	2,244,192	3,002,211	2,444,139	5,104,480		2,444,139	2,444,139	2,444,139		2,444,139	1,786,438	1,786,438	1,786,438

GENERAL FUND REVENUE BUDGET
FISCAL YEAR ENDING 2013

ACCOUNT	FYE 11 ACTUAL	FYE 12 BUDGET	FYE 12 EST. ACT.	FYE 13 BUD REQ.	DEPT. MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 11 FORECAST	FYE 15 FORECAST
TAXES								
REAL ESTATE TAX	2,001,191	2,000,287	2,000,287	1,617,850	1,617,850	\$	\$	1,634,029
ROAD & BRIDGE TAX	181,771	185,000	185,000	185,000	185,000		\$	185,000
STATE INCOME	1,641,183	1,589,971	1,589,000	1,722,708	1,722,708		\$	1,744,794
LOCAL USE	357,258	234,774	343,000	335,707	335,707		\$	353,376
SALES TAX	4,582,422	4,550,000	4,600,000	4,800,000	4,800,000		\$	4,896,000
REPLACEMENT TAX	6,955	5,610	6,000	6,000	6,000		\$	6,000
MUNICIPAL UTILITY TAX	1,120,830	1,040,000	1,149,883	1,130,000	1,130,000		\$	1,130,000
AMUSEMENT TAX	104,205	105,000	100,000	100,000	100,000		\$	100,000
HOTEL/MOTEL TAX	33,543	31,000	31,000	31,000	31,000		\$	31,000
SUB TOTAL	10,229,368	9,741,642	10,273,170	9,928,265	9,928,265		\$	10,080,199
LICENSES								
BUSINESS LICENSES	40,110	44,000	40,000	40,000	40,000		\$	40,000
LIQUOR LICENSES	45,650	42,650	50,000	50,000	50,000		\$	50,000
CONTRACTOR LICENSES	21,090	15,000	15,000	12,000	12,000		\$	12,000
SUB TOTAL	106,850	101,650	105,000	102,000	102,000		\$	102,000
FINES, FEES, PERMITS								
COURT FINES	169,576	150,000	150,000	150,000	150,000		\$	150,000
TOWING FEES		40,000	40,000	40,000	40,000		\$	40,000
ORDINANCE FINES	38,258	35,000	20,000	15,000	15,000		\$	15,000
3LDG PERMIT FEES	131,982	60,000	45,000	45,000	45,000		\$	45,000
TELECOMMUNICATIONS TAX	826,674	998,000	965,000	965,000	965,000		\$	965,000
CABLE TV FRANCHISE	308,128	300,000	300,000	300,000	300,000		\$	300,000
NICOR FRANCHISE FEE	40,985	40,000	40,000	38,000	38,000		\$	38,000
PUBLIC HEARING FEES	6,804	5,000	5,000	5,000	5,000		\$	5,000
ELEVATOR INSPECTIONS	5,087	3,500	3,500	4,000	4,000		\$	4,000
PUB. IMPROVEMENT PERMIT	5,150	-	-	-	-		\$	-
ENG/PROF. FEES (REIMB)	53,387	50,000	35,000	20,000	20,000		\$	20,000
LEGAL FEE REIMB.		500	-	-	-		\$	-
POLICE SPECIAL SERVICE	137,570	100,000	100,000	100,000	100,000		\$	100,000
D.U.I. TECHNOLOGY	3,353	10,000	5,000	4,000	4,000		\$	4,000
STORMWATER MGMT. FEES	798	-	-	-	-		\$	-
INSPECT/APP. PERMITS	3,875	-	-	-	-		\$	-
DEV. CONTRIB/IMPACT		-	-	-	-		\$	-
SUB TOTAL	1,731,627	1,792,000	1,708,500	1,686,000	1,686,000		\$	1,686,000
OTHER INCOME								
WATER FUND SHARE	250,000	250,000	250,000	250,000	250,000		\$	250,000
DADC ADMIN. FEE	10,001	-	-	-	-		\$	-
INTEREST INCOME	18,675	10,000	15,000	12,000	12,000		\$	12,000
DRUG SEIZURE RECEIPTS	1,081	-	-	-	-		\$	-
POLICE REPORTS/PRINTS	5,887	4,500	4,500	4,500	4,500		\$	4,500
ROAD CONTRIBUTIONS		-	-	-	-		\$	-
GRANTS	8,617	-	-	-	-		\$	-
RENTS - STRIP MALL	446,341	180,982	230,000	239,302	239,302		\$	239,302
TAXES - REIMBURSEMENT		143,000	159,000	143,000	143,000		\$	143,000
MAINTENANCE - REIMB.	7,572	2,000	2,000	7,000	7,000		\$	7,000
MISCELLANEOUS - REIMB.	4,331	-	2,000	6,000	6,000		\$	6,000
OTHER REIMBURSEMENTS	129,508	100,000	125,000	65,000	65,000		\$	65,000
RESIDENTIAL CONCRETE REIMB	55,756	-	66,912	-	-		\$	-
SALE OF EQUIPMENT	97,575	-	20,000	-	-		\$	-

LOAN PROCEEDS
 MISCELLANEOUS REVENUE
 SUB TOTAL

-	-	-	-	-	-	-	-	-	-	-	-	-	-
35,230	10,000	100,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
1,073,664	700,492	974,412	736,802	736,802	736,802	736,802	736,802	736,802	736,802	736,802	736,802	736,802	736,802
\$ 13,141,529	\$ 12,335,784	\$ 13,061,082	\$ 12,453,067	\$ 12,453,067	\$ 12,453,067	\$ 12,453,067	\$ 12,453,067	\$ 12,453,067	\$ 12,453,067	\$ 12,453,067	\$ 12,453,067	\$ 12,453,067	\$ 12,453,067

TOTAL REVENUES

City of Darien

2/19/2012

CITY COUNCIL BUDGET FISCAL YEAR 2012-2013

ACCOUNT	FYE 11 ACTUAL	FYE 12 BUDGET	FYE 12 ESTIMATED ACTUAL	FYE 13 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 14 FORECAST	FYE 15 FORECAST
PERSONNEL								
SALARIES	42,750	42,745	42,750	42,750	42,750	-	42,750	42,750
SUB-TOTAL	42,750	42,745	42,750	42,750	42,750	-	42,750	42,750
BENEFITS								
SOCIAL SECURITY	2,651	2,660	2,651	2,651	2,651	-	2,651	2,651
MEDICARE	620	620	620	620	620	-	620	620
IMRF	1,492	1,900	1,900	-	-	-	-	-
SUB-TOTAL	4,763	5,180	5,171	3,271	3,271	-	3,271	3,271
OPERATING COSTS								
BOARDS AND COMMISSIONS	1,323	2,500	2,000	2,500	1,000	1,500	2,500	2,500
CABLE OPERATIONS	-	2,500	2,500	22,500	2,500	20,000	20,000	20,000
DUES AND SUBSCRIPTIONS	43	-	-	100	-	100	100	100
LIABILITY INSURANCE	15,175	42,060	42,060	41,930	41,930	-	42,500	43,200
PUBLIC RELATIONS	574	1,500	1,500	2,000	1,500	500	2,000	2,000
SUPPLIES - OFFICE	-	-	-	-	-	-	-	-
SUPPLIES - OTHER	51	-	-	-	-	-	-	-
TRAINING AND EDUCATION	-	-	-	-	-	-	-	-
TRAVEL/MEETINGS	70	750	750	-	-	-	-	-
SUB-TOTAL	17,236	49,310	48,810	69,030	46,930	22,100	67,100	67,800
CONTRACTUAL SERVICES								
CONSULTING/PROF SERV	25,418	27,000	27,000	15,000	3,000	12,000	15,000	15,000
TROLLEY CONTRACTS	354	900	900	900	-	900	900	900
SUB-TOTAL	25,772	27,900	27,900	15,900	3,000	12,900	15,900	15,900
CAPITAL EQUIPMENT								
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	90,521	125,135	124,631	130,951	95,951	35,000	129,021	129,721

City of Darien

2/19/2012

ADMINISTRATION DEPARTMENT BUDGET FISCAL YEAR 2012-2013

ACCOUNT	FYE 11 ACTUAL	FYE 12 BUDGET	FYE 12 ESTIMATED ACTUAL	FYE 13 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 14 FORECAST	FYE 16 FORECAST
PERSONNEL								
SALARIES	428,006 \$	422,000	436,000	453,501	453,501	-	462,571	471,822
OVERTIME	42	4,000	2,000	2,000	2,000	-	2,000	2,000
SUB-TOTAL	428,048	426,000	438,000	455,501	455,501	-	464,571	473,822
BENEFITS								
SOCIAL SECURITY	23,443	23,600	23,600	25,056	25,056	-	25,557	26,068
MEDICARE	6,105	6,000	6,000	6,634	6,634	-	6,766	6,902
IMRF	48,388	49,500	49,500	57,828	57,828	-	59,563	61,350
MEDICAL/LIFE INSURANCE	67,201	68,825	68,000	61,841	61,841	-	67,097	72,801
SUPPLEMENTAL PENSION	22,296	23,000	25,000	23,984	23,984	-	24,250	24,250
SUB-TOTAL	167,433	170,925	172,600	175,343	175,343	-	183,234	191,370
OPERATING COSTS								
DUES & SUBSCRIPTIONS	1,825	2,450	2,000	2,400	2,400	2,400	2,400	2,400
LIABILITY INSURANCE	50,743	52,900	52,900	46,120	47,720	400	50,150	52,025
LEGAL NOTICES	6,131	8,000	8,000	8,000	8,000	-	8,000	8,000
MAINTENANCE-BUILDING	12,097	11,000	10,000	10,400	10,400	-	10,400	10,400
MAINTENANCE-EQUIPMENT	12,470	13,000	12,000	13,000	13,000	-	13,000	13,000
MAINTENANCE-GROUNDS	5,826	7,000	7,000	7,000	7,000	-	7,000	7,000
MAINTENANCE-VEHICLES	1,847	5,200	4,600	5,200	5,200	-	5,200	5,200
POSTAGE/MAILINGS	2,582	4,000	3,500	4,000	4,000	-	4,000	4,000
PRINTING & FORMS	1,282	28,000	28,000	28,000	28,000	29,000	29,000	29,000
PUBLIC RELATIONS	41,646	2,400	2,400	2,400	2,400	-	2,400	2,400
RENT-EQUIPMENT	1,755	11,000	10,000	11,000	11,000	-	11,000	11,000
SUPPLIES-OFFICE	9,441	3,000	2,000	1,250	1,250	-	1,250	1,250
SUPPLIES-OTHER	671	4,500	1,500	4,500	500	4,500	4,500	4,500
TRAINING & EDUCATION	462	2,000	500	2,000	500	1,500	2,000	2,000
TRAVEL/MEETINGS	133	61,500	61,500	62,500	62,500	-	60,500	60,500
TELEPHONE	53,602	-	-	-	-	-	-	-
UNIFORMS	-	3,500	3,500	3,500	3,500	-	3,500	3,500
UTILITIES - GAS & OIL	3,171	7,900	7,000	7,900	7,900	-	7,900	7,900
VEHICLE GAS & OIL	6,594	2,000	-	2,000	2,000	-	2,000	2,000
ESDA	-	-	-	-	-	-	-	-
SUB-TOTAL	212,298	229,350	216,400	224,170	186,370	37,800	224,200	226,075
CONTRACTUAL SERVICES								
AUDIT	16,575	11,650	11,675	12,000	12,000	-	12,500	13,000
CONSULTING/PROF SERV	79,204	93,950	93,950	86,305	79,805	6,500	85,580	85,250
CONSULTING/PROF-REIMB.	-	-	-	-	-	-	-	-
CONTINGENCY	7,888	10,000	10,000	10,000	-	10,000	10,000	10,000
JANITORIAL SERVICE	14,164	16,500	15,500	16,500	16,500	-	16,500	16,500
LEGAL FEES	-	-	-	-	-	-	-	-
SUB-TOTAL	117,861	132,100	131,125	124,805	108,305	16,500	124,580	124,750
CAPITAL								
BLDG IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	925,640 \$	958,375 \$	958,125 \$	979,818 \$	825,518 \$	54,300 \$	1,011,584 \$	1,016,017 \$

City of Darien

2/9/2012

COMMUNITY DEVELOPMENT DEPARTMENT BUDGET FISCAL YEAR ENDING 2013

ACCOUNT	FYE 11 ACTUAL	FYE 12 BUDGET	FYE 12 ESTIMATED ACTUAL	FYE 13 REQUESTED	DEPT. MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 14 FORECAST	FYE 15 FORECAST
PERSONNEL								
SALARIES	268,383	270,500	270,500	277,807	277,807	-	283,363	289,030
OVERTIME	-	1,000	500	500	500	-	-	-
SUB-TOTAL	268,383	271,500	271,000	278,307	278,307	0	283,363	289,030
BENEFITS								
SOCIAL SECURITY	14,480	15,000	15,000	15,416	15,416	-	16,275	16,600
MEDICARE	3,785	3,950	3,950	4,057	4,057	-	4,260	4,473
IMRF	29,964	32,100	32,100	35,368	35,368	-	37,000	39,000
MEDICAL/LIFE INSURANCE	36,330	37,000	37,000	39,254	39,254	-	42,591	46,211
SUPPLEMENTAL PENSION	2,400	3,600	3,600	3,600	3,600	-	3,600	3,600
SUB-TOTAL	86,959	91,650	91,650	97,695	97,695	0	103,726	109,884
OPERATING COSTS								
BOARDS & COMMISSIONS	1,975	2,400	2,400	2,400	2,400	-	2,400	2,400
DUES & SUBSCRIPTIONS	440	750	-	-	-	-	-	-
LIABILITY INSURANCE	20,719	46,750	46,500	41,540	41,290	250	44,116	45,883
MAINTENANCE-VEHICLE	475	1,900	1,500	1,200	1,200	-	1,200	1,200
PRINTING & FORMS	1,813	2,600	2,600	2,639	2,639	-	2,771	2,840
SUPPLIES-OFFICE	282	450	450	-	-	-	450	450
TRAINING & EDUCATION	95	500	500	500	500	-	500	500
TRAVEL/MEETINGS	40	400	400	1,400	400	1,000	400	400
UNIFORMS	-	-	-	-	-	-	-	-
VEHICLE GAS & OIL	1,643	1,995	1,995	1,995	1,995	-	2,095	2,199
SUB-TOTAL	27,482	57,745	56,345	51,674	50,424	1,250	53,932	55,873
CONTRACTUAL								
CONSULTING/PROF SERV	40,579	28,500	28,500	29,467	29,467	-	30,793	31,255
CONSULTING/PROF REIME	49,202	50,500	50,500	54,347	52,347	2,000	54,703	55,523
LEGAL FEES	-	-	-	-	-	-	-	-
SUB-TOTAL	89,781	79,000	79,000	83,814	81,814	2,000	85,496	86,778
CAPITAL								
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	472,605	499,895	497,995	511,489	508,239	3,250	526,516	541,565

City of Darien

2/9/2012

**POLICE DEPARTMENT BUDGET
FISCAL YEAR 2013**

ACCOUNT	FYE '11 ACTUAL	FYE '12 BUDGET	FYE '12 ESTIMATED/ACTUAL	FYE '13 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '14 FORECAST	FYE '15 FORECAST
PERSONNEL								
SALARIES-CIVILIANS	421,179	428,573	425,000	440,503	423,999	16,504	448,894	457,406
SALARIES-OFFICERS	3,204,198	3,428,441	3,424,000	3,375,097	3,375,097	-	3,507,741	3,577,896
OVERTIME	428,341	500,983	550,000	509,000	471,250	37,750	505,000	494,500
SUB-TOTAL	4,053,718	4,357,997	4,399,000	4,324,600	4,270,346	54,254	4,461,635	4,529,801
BENEFITS								
SOCIAL SECURITY	24,493	29,000	29,000	28,242	28,242	-	29,654	31,137
MEDICARE	48,549	55,000	55,000	48,802	48,802	-	57,200	59,488
IMRF	41,899	49,000	49,000	53,468	53,468	-	56,141	58,948
MEDICAL/LIFE INSURANCE	420,465	483,000	483,000	532,639	532,639	-	577,913	627,036
POLICE PENSION	1,113,655	1,174,292	1,174,292	1,082,589	1,082,589	-	1,243,415	1,333,415
SUPPLEMENTAL PENSION	49,042	52,800	52,800	52,800	52,800	-	52,800	52,800
SUB-TOTAL	1,698,903	1,843,092	1,843,092	1,798,540	1,798,540	-	2,017,123	2,162,824
OPERATING COSTS								
ANIMAL CONTROL	285	2,000	800	1,500	1,500	-	1,500	1,500
AUXILIARY POLICE	776	9,600	9,600	8,400	8,400	-	2,700	4,100
BOARDS & COMMISSIONS	1,642	27,500	5,000	41,000	20,000	21,000	5,000	20,000
DUES & SUBSCRIPTIONS	3,356	4,745	3,700	3,700	3,700	-	3,900	4,100
INVESTIGATION & EQUIP.	36,744	62,739	55,000	49,639	47,639	2,000	49,639	47,639
LIABILITY INSURANCE	186,823	252,800	220,000	202,790	202,790	-	214,600	223,000
MAINTENANCE-BUILDING	24,913	44,175	44,175	-	-	-	-	-
MAINTENANCE-EQUIPMENT	78,140	15,500	9,500	32,183	30,183	2,000	16,350	12,600
MAINTENANCE-VEHICLE	52,451	38,000	38,000	26,000	26,000	-	26,000	26,500
POSTAGE/MAILINGS	2,272	3,000	3,000	4,100	4,100	-	4,450	4,600
PRINTING & FORMS	1,526	3,000	3,000	4,500	4,500	-	4,650	4,800
PUBLIC RELATIONS	9,306	10,750	10,750	14,750	6,000	8,750	7,500	8,250
RENT-EQUIPMENT	1,507	6,600	4,500	172,033	172,033	-	172,345	171,903
SUPPLIES-OFFICE	6,920	7,500	7,500	7,000	7,000	-	7,210	7,426
TRAINING & EDUCATION	11,108	25,015	20,000	20,000	20,000	-	22,000	22,000
TRAVEL/MEETINGS	5,441	11,700	9,000	8,800	8,800	-	8,975	9,150
TELEPHONE	10,688	14,388	14,000	12,900	12,900	-	13,224	13,558
UNIFORMS	43,956	71,485	71,000	40,950	40,950	-	54,600	41,900
UTILITIES - GAS/ELECTRIC	6,625	12,000	9,500	10,000	10,000	-	10,300	10,609
VEHICLE GAS & OIL	173,000	120,000	120,000	136,637	136,637	-	140,000	150,000
SUB-TOTAL	595,477	741,897	658,025	796,882	763,132	33,750	763,943	783,635
CONTRACTUAL								
CONSULTING/PROF. SERV	10,015	350,015	350,000	356,940	356,390	550	374,527	393,123
DARIEN AREA DISPATCH	396,122	-	-	-	-	-	-	-
DUMEG/FIAT/CHILD CENT	26,240	26,240	26,240	26,240	26,240	-	26,240	26,240
SEDCOM	-	24,000	24,000	-	-	-	-	-
SUB-TOTAL	432,377	400,255	400,240	383,180	382,630	550	400,767	419,363
CAPITAL								
INTEREST	-	-	-	-	-	-	-	-
EQUIPMENT	363	232,150	232,150	31,800	-	31,800	-	-
SUB-TOTAL	363	232,150	232,150	31,800	-	31,800	-	-
TOTAL EXPENDITURES	6,780,838	7,575,391	7,532,507	7,335,002	7,214,648	120,354	7,643,468	7,895,623

City of Darien

2/19/2012

MUNICIPAL SERVICES STREETS/ENGINEERING BUDGET FISCAL YEAR ENDING 4/30/13

ACCOUNT	FYE 11 ACTUAL	FYE 12 BUDGET	FYE 12 ESTIMATED/ACTUAL	FYE 13 REQUESTED	DEPT./MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 14 FORECAST	FYE 15 FORECAST
PERSONNEL								
SALARIES	\$ 477,416	\$ 483,400	\$ 483,400	\$ 560,622	\$ 560,622	\$ -	\$ 570,714	\$ 581,009
OVERTIME	76,862	95,000	77,000	100,000	100,000	-	100,000	100,000
SUB-TOTAL	554,278	578,400	560,400	660,622	660,622	-	670,714	681,009
BENEFITS								
SOCIAL SECURITY	53,148	56,045	56,045	57,551	57,551	-	60,428	63,450
MEDICARE	11,965	13,110	13,110	13,459	13,459	-	14,132	14,839
IMRF	99,488	101,500	101,500	110,251	110,251	-	115,763	121,551
MEDICAL/LIFE INSURANCE	115,391	153,000	140,000	156,469	156,469	-	169,769	184,199
SUPPLEMENTAL PENSION	5,308	2,500	2,500	2,400	2,400	-	2,500	2,500
SUB-TOTAL	285,300	326,155	313,155	340,130	340,130	-	362,593	386,539
OPERATING COSTS								
LIABILITY INSURANCE	48,553	72,672	70,000	57,142	56,642	500	59,724	62,435
MAINTENANCE-BUILDINGS	13,917	31,166	21,000	80,986	71,986	9,000	72,812	73,666
MAINTENANCE-EQUIPMENT	25,308	21,050	21,050	21,050	21,050	-	21,787	22,549
MAINTENANCE-VEHICLE	25,533	23,000	23,000	30,500	30,500	-	24,500	25,000
POSTAGE-MAILING	820	1,000	1,000	1,000	1,000	-	1,000	1,000
RENT - EQUIPMENT	19,171	25,500	23,500	22,950	17,500	5,450	22,950	22,950
SUPPLIES-OFFICE	995	2,300	1,500	1,575	1,575	-	1,599	1,623
SUPPLIES-OTHER	39,428	35,500	35,500	40,050	38,050	2,000	40,811	40,811
SMALL TOOLS/EQUIPMENT	5,358	15,250	5,358	3,850	2,750	1,100	2,750	2,750
TRAINING & EDUCATION	1,971	4,050	1,000	5,675	150	5,525	5,675	5,675
UNIFORMS	4,033	6,750	6,900	6,440	6,440	-	6,589	6,741
UTILITIES - GAS/ELECTRIC	3,407	3,650	3,650	3,650	3,650	-	3,700	3,750
VEHICLE GAS & OIL	62,245	57,350	77,000	75,675	75,675	-	79,459	83,432
SUB-TOTAL	250,739	299,238	290,408	350,543	326,968	23,575	343,354	352,382
CONTRACTUAL SERVICES								
CONSULTING/PROFESS.	73,353	49,000	50,000	49,600	49,600	-	50,592	51,604
FORESTRY	61,545	36,960	36,960	36,960	1,000	35,960	36,995	38,239
STREETLIGHT OPER/MAINT	85,856	80,000	80,000	94,200	75,000	19,200	91,950	93,175
MOSQUITO ABATEMENT	40,887	41,500	40,887	40,887	40,887	-	41,000	42,000
RESIDENTIAL CONCRETE I	51,383	-	66,912	-	-	-	-	-
STREET SWEEPING	18,891	29,419	29,000	33,435	33,435	-	33,984	34,544
DRAINAGE PROJECTS	10,129	40,000	30,000	34,500	8,500	26,000	20,500	20,500
TREE TRIMMING	16,214	99,490	84,490	127,702	15,000	112,702	120,800	127,702
SUB-TOTAL	358,258	376,369	418,189	417,284	223,422	193,662	395,831	407,764
CAPITAL								
RESIDENT CONCRETE PROJ	-	-	66,912	-	0,00	0,00	-	-
CAPITAL IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	-	312,083	300,500	230,000	-	230,000	100,000	162,000
PURCHASE OF PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	-	312,083	367,412	230,000	-	230,000	100,000	162,000
DEBT RETIREMENT								
DEBT RETIRE	-	-	-	-	-	-	-	-
DEBT RETIRE - PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES, S.C.	\$ 1,448,575	\$ 1,892,245	\$ 1,949,564	\$ 1,998,579	\$ 1,551,142	\$ 447,437	\$ 1,872,492	\$ 1,989,694

City of Darien

2/9/2012

BUSINESS DISTRICT DEPARTMENT BUDGET FOR THE YEAR ENDING 4/30/2013

ACCOUNT	FYE '11 ACTUAL	FYE '12 BUDGET	FYE '12 ESTIMATED ACTUAL	FYE '13 REQUEST	DEPT. MAINT BUDGET REQUEST	CONJUGAL DISCRETIONARY EXPENDITURES	FYE '14 FORECAST	FYE '15 FORECAST
OPERATING COSTS								
LIABILITY INSURANCE	5,500	5,500	3,459	3,300	3,300			
LEGAL NOTICES	12							
MAINTENANCE-BUILDING	6,561	17,500	17,500	17,500	17,500			
MAINTENANCE-EQUIPMENT	11,183	35,000	35,000	32,000	32,000			
MAINTENANCE-GROUNDS								
POSTAGE/MAILINGS								
PRINTING & FORMS								
RENT-EQUIPMENT								
SERVICE CHARGE								
SUPPLIES-OFFICE								
SUPPLIES-OTHER								
UTILITIES - GAS & OIL	4,198	2,500	2,500	2,500	2,500			
SUB-TOTAL	27,454	60,500	58,459	55,300	55,300			
CONTRACTUAL SERVICES								
CONSULTING/PROF SERV								
CONSULTING/PROF-REIMB.								
DEBT PAYMENT	387,000	399,000	399,000					
JANITORIAL SERVICE								
LEGAL FEES								
SUB-TOTAL	387,000	399,000	399,000					
CAPITAL								
BLDG IMPROVEMENTS								
EQUIPMENT								
SUB-TOTAL								
TOTAL EXPENDITURES	\$ 424,454	\$ 459,500	\$ 457,459	\$ 55,300	\$ 55,300		\$	\$

City of Darien

2/9/2012

CAPITAL PROJECTS FUND BUDGET FOR THE YEAR ENDING 4/30/2013

ACCOUNT	FY 11 ACTUAL	FY 12 BUDGET	FY 12 ESTIMATED ACTUAL	FY 13 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FY 14 FORECAST	FY 15 FORECAST
REVENUE								
TRANSFER from GEN. Fund	\$ 1,600,000	\$ 3,000,000	\$ 3,000,000	2,000,000	\$ -	\$ 2,000,000	\$ 1,500,000	\$ 1,300,000
Transfer from Debt Fund	\$ 43,285	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer from Road Fund	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BOND LEVY	\$ 200,770	\$ 200,770	\$ 200,770	202,194	\$ 202,194	\$ -	\$ 202,320	\$ 202,256
GRANTS	\$ 24,177	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
sale of property	-	-	\$ 656,875	1,800,000	-	\$ 1,800,000	-	-
BONDS	-	-	-	-	-	-	-	-
INTEREST	4,639	-	10,000	4,000	-	4,000	-	-
TOTAL REVENUES	\$ 1,902,871	\$ 3,200,770	\$ 4,017,645	\$ 4,006,194	\$ 202,194	\$ 3,804,000	\$ 1,702,320	\$ 1,502,256
CAPITAL								
DITCH PROJECTS	406,516.12	456,400	403,000.00	884,543	-	884,543	750,000	750,000
SIDEWALK REPLACEMENT	75,653	79,300	61,678.00	67,630	67,630	-	75,250	78,650
CRACK SEAL PROGRAM	40,020.80	74,250	56,700.00	92,400	92,400	-	95,172	98,027
CURB & GUTTER PROG	44,625	341,450	323,827.00	319,127	319,127	-	243,245	248,520
BUILDING REPAIRS	227,169	-	-	80,000	-	80,000	-	-
STREET RECONSTRUCT	1,308,699	1,234,928	1,237,077	1,506,250	1,328,250	178,000	1,474,250	1,524,250
BOND PAYMENT	200,769	200,770	200,770	202,194	202,194	-	202,320	202,256
SUB-TOTAL	2,303,442	2,387,098	2,283,052	3,152,144	2,009,601	1,142,543	2,840,237	2,901,703
PURCHASE OF PROPERTY	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 2,303,442	\$ 2,387,098	\$ 2,283,052	\$ 3,152,144	\$ 2,009,601	\$ 1,142,543	\$ 2,840,237	\$ 2,901,703
FISCAL YEAR BALANCE	(400,571)	813,672	1,734,593	854,050	(1,807,407)	2,661,457	(1,137,917)	(1,399,447)
BEG FUND BALANCE	515,264	114,693	114,693	1,849,286	1,849,286	1,849,286	2,703,336	1,565,419
ENDING FUND BALANCE	114,693	928,365	1,849,286	2,703,336	41,879	4,510,743	1,565,419	165,972

City of Darien

02/09/12

MUNICIPAL SERVICES
WATER FUND BUDGET SUMMARY
FISCAL YEAR ENDING 2013

ACCOUNT	FY11 ACTUAL	FY12 BUDGET	FY12 EST. ACT.	FY13 REQUESTED	MAINTENANCE BUDGET REQUEST	COUNCIL DISCRETIONARY	FY14 FORECAST	FY15 FORECAST
REVENUE								
WATER SALES	\$ 4,516,645	\$ 4,501,159	\$ 4,447,975	\$ 5,308,219	\$ 5,306,219	\$ -	\$ 6,102,084	\$ 6,952,875
INSPECTION/TAP-ON/PERMITS	18,850	4,000	16,000	4,000	4,000	-	4,000	4,000
OTHER WATER SALES	9,196	4,500	10,000	4,500	4,500	-	4,500	4,500
METER SALES	2,332	3,500	3,500	3,500	3,500	-	3,500	3,500
TRANSFER FROM WATER DEFC	1,722	-	-	-	-	-	-	-
MISCELLANEOUS INCOME	14,742	4,000	10,000	4,000	4,000	-	2,000	2,000
INTEREST INCOME	-	-	-	-	-	-	-	-
TOTAL REVENUE	\$ 4,565,487	\$ 4,517,159	\$ 4,487,475	\$ 5,324,219	\$ 5,324,219	\$ -	\$ 6,116,084	\$ 6,966,875
TOTAL REVENUE	\$ 4,565,487	\$ 4,517,159	\$ 4,487,475	\$ 5,324,219	\$ 5,324,219	\$ -	\$ 6,116,084	\$ 6,966,875
Transfer to Wtr Deffc								
Operating exp.								
TOTAL EXPENDITURES	\$ 4,124,114	\$ 4,687,929	\$ 4,643,692	\$ 5,777,188	\$ 5,234,743	\$ 42,445	\$ 5,986,691	\$ 7,266,160
FISCAL YEAR BALANCE	441,373	(170,770)	(156,217)	(452,969)	89,476	(42,445)	129,393	(299,293)
REG FUND BALANCE	909,309	1,044,192	1,350,682	1,184,465	1,194,465		741,496	870,889
ENDING FUND BALANCE	1,350,682	873,422	1,194,465	741,496	1,283,941	(42,445)	870,889	571,596

Rate/1000 4.90 5.90 6.80 7.75

City of Darien

2/6/2012

**MUNICIPAL SERVICES
WATER FUND BUDGET
FISCAL YEAR END 2013**

ACCOUNT	FYE 11 ACTUAL	FYE 12 BUDGET	FYE 12 EST. ACT.	FYE 13 BUDREQ	DEPT/MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 14 FORECAST	FYE 15 FORECAST
PERSONNEL								
SALARIES	\$ 417,523	\$ 434,000	\$ 450,000	\$ 455,542	\$ 455,542	\$ -	478,319	502,235
OVERTIME	48,954	66,000	50,000	50,000	50,000	-	60,000	55,000
SUB-TOTAL	466,477	502,000	500,000	505,542	505,542	-	538,319	557,235
BENEFITS								
SOCIAL SECURITY	29,192	32,500	32,500	34,444	34,444	-	35,132	35,835
MEDICARE	6,392	7,592	7,592	8,055	8,055	-	8,458	8,881
IMRF	49,166	59,900	59,900	67,672	67,672	-	71,056	74,609
MEDICAL/LIFE INSURANCE	98,998	100,000	100,000	111,906	111,906	-	121,418	131,738
SUPPLEMENTAL PENSION	3,185	2,400	2,400	2,520	2,520	-	2,646	2,778
SUB-TOTAL	186,953	202,392	202,392	224,597	224,597	-	238,710	253,842
OPERATING								
LIABILITY INSURANCE	124,872	174,141	163,161	132,761	132,281	480	136,977	143,326
MAINTENANCE-BUILDING	76,442	31,471	31,471	38,083	29,083	9,000	29,236	30,226
MAINTENANCE-EQUIPMENT	13,053	7,600	7,600	22,800	7,900	15,000	8,177	8,463
MAINTENANCE-WATER SYS	105,682	130,000	130,000	129,700	129,700	-	134,240	138,938
POSTAGE & MAILING	60	1,000	1,000	1,000	1,000	-	1,035	1,071
QUALITY CONTROL	7,585	20,762	12,000	17,300	17,300	-	17,906	18,532
SUPPLIES-OPERATION	716	6,850	5,000	6,360	6,360	-	6,360	6,360
TRAINING & EDUCATION	1,455	2,350	2,000	3,544	1,644	1,900	1,658	1,714
TELEPHONE	8,437	10,400	10,000	10,749	10,749	-	10,800	10,850
UNIFORMS	4,590	3,350	3,500	3,100	3,100	-	3,193	3,289
UTILITIES/GAS & ELECTRIC	49,915	46,500	46,500	48,825	48,825	-	51,265	53,830
VEHICLE GAS & OIL	15,745	18,000	18,500	19,750	19,750	-	20,738	21,774
SUB-TOTAL	408,552	452,424	430,732	434,072	407,692	26,380	421,584	438,373
CONTRACTUAL								
AUDIT	10,000	10,000	10,000	10,000	10,000	-	10,000	10,000
CONSULTING/PROF SERV.	7,571	13,350	8,000	13,000	13,000	-	13,113	13,228
LEAK DETECTION	17,650	17,900	17,000	19,000	5,000	14,000	5,000	5,000
DATA PROCESSING	61,322	152,328	152,328	150,000	150,000	-	150,000	151,000
OUTPAGE WATER COMM	2,285,238	2,745,209	2,730,476	3,280,709	3,280,709	-	4,006,069	4,736,019
JANITORIAL SERVICE	-	-	-	-	-	-	-	-
WATER TOWER PAINTING	-	-	-	-	-	-	-	-
PRINTING AND FORMS	-	-	-	-	-	-	-	-
SUB-TOTAL	2,391,781	2,938,787	2,917,804	3,472,709	3,458,709	14,000	4,184,182	4,915,247
CAPITAL								
EQUIPMENT	97,923	10,750	10,000	59,360	57,295	2,065	20,000	20,000
WATER METERS	26,676	25,000	25,000	25,000	25,000	-	25,000	25,000
SUB-TOTAL	124,599	35,750	35,000	84,360	82,295	2,065	45,000	45,000
TRANSFER								
RECAPTURE FEES	-	-	-	-	-	-	-	-
SERVICE CHARGE	250,000	250,000	250,000	250,000	250,000	-	250,000	250,000
WATER DEPRECIATION FU	-	-	-	-	-	-	-	-
SUB-TOTAL	250,000	250,000	250,000	250,000	250,000	-	250,000	250,000
DEBT RETIREMENT								
DEBT RETIRE	295,752	307,674	307,764	305,908	305,908	-	306,096	306,472
SUB-TOTAL	295,752	307,674	307,764	305,908	305,908	-	308,896	306,472
TOTAL EXPENSES	\$ 4,124,114	\$ 4,689,027	\$ 4,643,892	\$ 5,271,188	\$ 5,234,743	\$ 42,445	\$ 5,986,691	\$ 6,766,168