

**CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE
August 25, 2014**

PRESENT: Joseph Marchese - Chairperson, Alderman Joerg Seifert, Michael Griffith - Senior Planner, Dan Gombac – Director, Elizabeth Lahey - Secretary

ABSENT: Alderman Tina Beilke

ESTABLISH QUORUM

Chairperson Marchese called the meeting of the Municipal Services Committee to order at 6:00 p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present,

NEW BUSINESS

- A. 7331 Lester Lane - Petitioner seeks approval of a variation to reduce the required front yard setback from 35 feet to 30 feet in order to construct a covered front porch.**

Mr. Michael Griffith, Senior Planner reported that the petitioner is requesting a variation to reduce the required front yard setback from 35 feet to 30 feet in order to construct a covered front porch. He reported that the PZC held a public hearing and that there were no issues or questions. He reported that drawings were provided in the packet.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion, and it was seconded by Alderman Seifert that based upon the submitted petition and the information presented, the request associated with PZC 2014-06 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend to the City Council approval of the petitioner as presented.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Beilke was not present.

- B. 2601 75th Street, Mi Hacienda - Petitioner seeks approval of a variation to reduce the required corner side yard setback from 50 feet to zero feet for a patio for outdoor dining.**

Chairperson Marchese announced that this item was removed from the agenda.

There was no one in the audience wishing to present public comment.

- C. Resolution - Approval of a Supplemental Illinois Department of Transportation Resolution, (IDOT BLR 14230) authorizing the expenditure of Motor Fuel Tax (MFT) Funds for the FY 2013-2014 General Maintenance-for labor from snow removal in an amount not to exceed \$20,038.32.**

Mr. Dan Gombac, Director reported that the City is required to provide IDOT an annual expenditure close out report as it relates to the Motor Fuel Tax expenditures. The supplemental resolution recognizes that the salaries, due to the recent winter operations, were slightly over than was proposed.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion, and it was seconded by Alderman Seifert to approve a Supplemental Illinois Department of Transportation Resolution, (IDOT BLR 14230) authorizing the expenditure of Motor Fuel Tax (MFT) Funds for the FY 2013-2014 General Maintenance-for labor from snow removal in an amount not to exceed \$20,038.32.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Beilke was not present.

D. Resolution - Authorizing the Mayor to accept a proposal from Superior Road Striping in an amount not to exceed \$6,105.00 for the 2014 Street Striping Program.

Mr. Dan Gombac, Director reported that this Resolution is for road striping and maintenance throughout town. He reported that a quantity schedule was provided in the packet.

Chairperson Marchese stated that he found the pricing to be interesting and how it was broken down.

There was no one in the audience wishing to present public comment.

Alderman Seifert made a motion, and it was seconded by Alderman Marchese to approve a Resolution authorizing the Mayor to accept a proposal from Superior Road Striping in an amount not to exceed \$6,105.00 for the 2014 Street Striping Program.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Beilke was not present.

E. Resolution - Accepting the unit price proposal from Beary Landscaping for the purchase and installation of the 50/50 Parkway Tree program and the planting of various parkway trees in an amount not to exceed \$114,081.00.

Mr. Dan Gombac, Director reported that this Resolution is for the City's 2014 Tree Planting Program for the purchase of 357 parkway tree replacements which includes the 50/50 program. He reported that once approved, residents will be notified and that they will have to be in contact with the vendor.

Mr. Gombac stated that the City will advertise the tree planting through all of the media portals.

There was no one in the audience wishing to present public comment.

Alderman Seifert made a motion, and it was seconded by Alderman Marchese to approve a Resolution accepting the unit price proposal from Beary Landscaping for the purchase and installation of the 50/50 Parkway Tree program and the planting of various parkway trees in an amount not to exceed \$114,081.00.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Beilke was not present.

F. Resolution - Accepting a proposal from United Septic, Inc. for the Cleaning and Televising of the Sawmill Creek Underdrain System.

Mr. Dan Gombac, Director reported that the proposed work is part two of the Sawmill Creek engineering evaluation. The jetting, cleaning televising of the existing infrastructure will provide staff information to budget for any infrastructure deficiencies identified. He reported that the bid prices were over budget and that United Septic, Inc. reviewed their cost to stay within the City's FY2014/15 budget. Mr. Gombac reported that the proposal was attached.

Alderman Seifert questioned the discrepancy in pricing.

Mr. Gombac reported that vendors are busy, especially due to the recent EPA requirements as they relate to storm water regulations.

There was no one in the audience wishing to present public comment.

Alderman Seifert made a motion, and it was seconded by Alderman Marchese to approve a Resolution accepting a proposal from United Septic, Inc. for the Cleaning and Televising of the Sawmill Creek Underdrain System.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Beilke was not present.

G. Minutes – July 28, 2014 Municipal Services Committee

Chairperson Marchese announced that the meeting minutes would be approved at the September meeting.

DIRECTOR'S REPORT

Mr. Dan Gombac, Director, reported that he has been in contact with DuPage County regarding maintenance of the tributary creeks in town. The issue is to clarify the County's responsibility as it relates to creek/stream bank maintenance. As of the report date, staff is waiting for a reply from the County. Staff also recently completed a survey for the County regarding expanding the County's role for creek and stream bank maintenance. The results of the survey may suggest a future impact fee for the expansion of such services

Chairperson Marchese suggested that this needs to be built into the budget like the tree program.

Mr. Gombac stated that a policy needs to be created and a contract in place.

Alderman Seifert questioned what is happening with the signage at Chase.

Mr. Gombac reported that he reached out to the Chase contacts and that the request was declined. He stated that staff is working on a draft letter to the CEO of Chase.

Chairperson Marchese discussed Our Lady of Peace parking lot campaign and provided feedback of recent conversations regarding the parking lot.

NEXT SCHEDULED MEETING

Chairperson Marchese announced that the next regular meeting is scheduled for Monday, September 22, 2014 at 6:30 p.m.

ADJOURNMENT

With no further business before the Committee, Alderman Marchese made a motion and it was seconded by Alderman Seifert to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 7:00 p.m.

RESPECTFULLY SUBMITTED:

Joseph Marchese
Chairman

ABSENT
Tina Beilke
Alderman

Joerg Seifert
Alderman