

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE
August 22, 2016**

PRESENT: Joseph Marchese – Chairperson, Alderman Thomas Belczak, Alderman Thomas Chlystek, Alderman Tina Beilke, Dan Gombac – Director, Steven Manning - City Planner, Elizabeth Lahey - Secretary

ABSENT: None

ESTABLISH QUORUM

Chairperson Marchese called the meeting to order at 6:30 p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present.

NEW BUSINESS

- a. Issue Statement Aldi's Food Market seeks approval of a final site plan and a minor PUD amendment to construct an addition onto their existing building at 2251 75th Street**

Mr. Steven Manning, City Planner reported that Aldi's plan includes a 19.35 foot wide addition along the north side of the building. He reported that they are proposing to replace the entry façade to include wider doors, more windows, a new canopy and the Food Store sign mounted on the building wall instead of on the canopy.

Chairperson Marchese stated that there will be major changes to the north side of the building and loss of parking spaces.

Alderman Chlystek questioned if additional parking spaces are needed because of the increase in capacity.

Mr. Manning reported that the request meets the minimum and that there was excess parking spaces prior.

Mr. Bob Gunderson, Civil Engineer for the petitioner introduced the Aldi team and stated that Aldi is expanding all of their stores with approximately 3,300 square feet of retail space. Mr. Gunderson stated that they reconfigured the parking at 402 parking stalls per 1,000 square feet which is more than ample amount of parking and a net reduction of 2,200 square feet of green space.

Mr. Gunderson displayed boards of the site as well as photos of the canopy and signage. He stated that there will be ADA parking east of the doors as well as along the east side.

Alderman Chlystek questioned the deliveries and pulling into the southwest corner of the building.

Mr. Gunderson stated that the deliveries arrive between 7:00 - 8:00 a.m. when no one is around. He also stated that they anticipate a spring construction and that some of the time they will be open. He further stated that their goal is do the exterior and then close January first for approximately five weeks.

Mr. Manning reported that Darien Towne Center has islands and trees and that Aldi does not.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion and it was seconded by Alderman Chlystek to recommend approval to the City Council of the Site Plan Review and Minor PUD amendment to Ordinance 0-16-93 and 0-18-03 for the Aldi's Food Store at 2251 75th Street to be in substantial conformance with the plans as presented.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

Chairperson Marchese announced that this would be forwarded to the City Council for approval on September 6, 2016.

b. Issue Statement Review Study Results Mid-Block Crosswalk on Clarendon Hills Rd between 67th Street and Plainfield Road

Mr. Dan Gombac, Director reported that a study was done for the Mid-Block Crosswalk on Clarendon Hills Road to determine if a crosswalk was warranted for residents wishing to reach Community Park. He reported that the crosswalk on Clarendon Hills Road is not warranted but that the appropriate area for a crosswalk was recommended to be installed at Roger Road.

Mr. Gombac reported that the recommendation is contingent upon the installation of several supplemental measures that will increase pedestrian safety, improve visibility of the crossing to motorists, calm traffic speeds and draw pedestrians to the crosswalk instead of crossing Clarendon Hills Road at unmarked locations. He further stated that there are some drainage issues which need to be addressed.

Chairperson Marchese suggested adding this to a goal setting session and look at the need to improve the ditches and sidewalks on the east side. He stated that he would like to see this done correctly.

Alderman Chlystek stated that approximately 30% of the sidewalks need to be replaced.

Mr. Gombac reported that staff will look at the ditch project catalog and possibly push this up.

Alderman Belczak stated that it's a good idea but needs a plan.

Alderman Chlystek stated that that area has a lot of traffic.

Mr. Gombac stated that the majority of the pedestrian traffic is during rush hour. He stated that there are no real speeding issues.

Alderman Tina Beilke stated that she was disappointed in the findings. She questioned the distance of Rodgers Road from Plainfield Road. Alderman Beilke stated that the idea is to not have to cross at Plainfield Road.

Chairperson Marchese stated that this should be discussed at a goal setting session to come up with a plan.

- c. **Resolution** **Approval to accept the unit price proposal from Acres Group for the purchase and installation of the 50/50 Parkway Tree Program and the Parkway Tree Replacement Program in an amount not to exceed \$70,500.00**

Mr. Dan Gombac, Director reported that the 2016 Tree Planting Program includes the City and resident 50/50 Parkway Tree Planting Program and Storm, Ash Tree and Project related replacement and 75th Street planting. He reported that pricing has gone down 20%.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion and it was seconded by Alderman Chlystek to approve A RESOLUTION AUTHORIZING THE MAYOR AND TO ACCEPT THE UNIT PRICE PROPOSAL FROM ACRES GROUP FOR THE PURCHASE AND INSTALLATION OF THE 50/50 PARKWAY TREE PROGRAM AND THE PARKWAY TREE REPLACEMENT PROGRAM IN AN AMOUNT NOT TO EXCEED \$70,500.00.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- d. **Resolution** **Approval of a resolution accepting a proposal from Midwest Office Interiors to replace the City Council chairs, conference room chairs, and task chairs in City Hall in an amount not to exceed \$11,090.50**

Mr. Dan Gombac reported that the proposed chairs would be replacing the office task chairs, conference room chairs and City Council member chairs. He reported that this is over budget approximately \$3,400 but that there is money in the contingency fund.

There was no one in the audience wishing to present public comment.

Alderman Chlystek made a motion and it was seconded by Alderman Belczak to approve A RESOLUTION AUTHORIZING THE MAYOR AND TO ACCEPT A PROPOSAL FROM MIDWEST OFFICE INTERIORS TO REPLACE THE CITY COUNCIL CHAIRS, CONFERENCE ROOM CHAIRS AND TASK CHAIRS IN CITY HALL IN AN AMOUNT NOT TO EXCEED \$11,090.50.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- e. **Resolution** **Approval of a resolution authorizing the purchase of one new 2017 Ford F350 XL 4x2, cab and chassis from Landmark Ford in the amount of \$39,169.00**

Mr. Dan Gombac, Director reported that the new truck is to be utilized primarily for material hauling, snow plowing, and deicing for the street division. He reported that the truck is replacing a 2003 GMC, Model 500 with 41,204 miles. He stated that the truck is rusted and faded.

Mr. Gombac reported that the new truck is heavier and that the old truck will go into surplus.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion and it was seconded by Alderman Chlystek to approve A RESOLUTION AUTHORIZING THE MAYOR AND TO ACCEPT A PROPOSAL FROM LANDMARK FORD FOR THE PURCHASE OF ONE NEW 2017 FORD F350 XL 4X2, CAB AND CHASSIS IN THE AMOUNT OF \$39,169.00.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- f. **Resolution** **Approval of a resolution authorizing the purchase of a service body equipment package, lighting accessories, and hydraulic controls for the 2017 Ford F350 XL 4x2, cab and chassis, Unit 404 in the amount of \$37,139.00**

Mr. Dan Gombac, Director reported that this is the equipment pack for the 2017 Ford F350 XL 4x2 cab and chassis Unit 404.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion and it was seconded by Alderman Chlystek to approve A RESOLUTION AUTHORIZING THE MAYOR AND TO ACCEPT A PROPOSAL FROM HENDERSON PRODUCTS FOR THE PURCHASE OF A SERVICE BODY EQUIPMENT PACKAGE, LIGHTING ACCESSORIES, AND HYDRAULIC CONTROLS FOR THE 2017 FORD F350 XL 4X2, CAB AND CHASSIS IN THE AMOUNT OF \$37,139.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- g. **Minutes July 18, 2016 Municipal Services Committee**

Alderman Chlystek made a motion and it was seconded by Alderman Belczak to approve the July 28, 2016 Municipal Services Committee Meeting Minutes.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

DIRECTOR'S REPORT

Mr. Tom Zikerlilly, Darien and his wife stated that they were before the Committee to discuss water issues on their property. Mr. Zikerlilly stated he has lived in the home for last 39 years and that over the last year they have experience overflow drainage into their back yard. He stated that they believe that the basin in the northwest corner is not taking the water.

Mr. Gombac stated that he will visit the site and take a look at the issue.

Mr. Gombac reported that the decorative light project is completed and that the sod will be completed by September 1st. He reported that the Speedway cross easement proposal is dead due to Walgreen's not agreeing.

Mr. Gombac reported that Plainfield Road is moving along and that there will be an extra \$20,000 spent due to an invalue. He reported that the project may be over budget by approximately \$6,000.

Mr. Gombac reported that engineering was completed for the Water Treatment Facility and that the Lion's Club Board of Director's has pursued moving forward. He reported that the City has offered the Lion's temporary storage.

Mr. Gombac reported that the City will be using door hangers for code violations.

NEXT SCHEDULED MEETING

Chairperson Marchese announced that the next regularly scheduled meeting is scheduled for Monday, September 26, 2016 at 6:30 p.m.

ADJOURNMENT

With no further business before the Committee, Alderman Chlystek made a motion and it was seconded by Alderman Belczak to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 8:03 p.m.

RESPECTFULLY SUBMITTED:

**Joseph Marchese
Chairman**

**Thomas Belczak
Alderman**

**Thomas Chlystek
Alderman**