

**MINUTES  
CITY OF DARIEN  
MUNICIPAL SERVICES COMMITTEE  
May 23, 2016**

**PRESENT:** Joseph Marchese – Chairperson, Alderman Thomas Chlystek, Alderman Thomas Belczak, Dan Gombac – Director, Elizabeth Lahey-Secretary

**ABSENT:** None

**ESTABLISH QUORUM**

Chairperson Marchese called the meeting to order at 6:30 p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present.

**NEW BUSINESS**

- a. Resolution – Approval of a resolution accepting a proposal from Associated Technical Services (ATS) for the 2016 Water Leak Survey, in the amount of \$9,472.32 for the Leak Detection Phase and a per unit cost for the Leak Location Phase in the amount of \$395.00 per mainline or service leak, and \$95.00 per fire hydrant leak.**

Mr. Dan Gombac, Director reported that the leak survey program includes two phases consisting of surveying water main and the second phase pinpointing leaks. He reported that staff does anticipate finding leaks and the final cost will not be known until the survey is completed. He further reported that the amount will not exceed the budgeted \$15,000 should more than 30 leaks be located.

There was no one in the audience wishing to present public comment.

**Alderman Chlystek made a motion and it was seconded by Alderman Belczak to approve A RESOLUTION ACCEPTING A PROPOSAL FROM ASSOCIATED TECHNICAL SERVICES (ATS) FOR THE 2016 WATER LEAK SURVEY, IN THE AMOUNT OF \$9,472.32 FOR THE LEAK DETECTION PHASE AND A PER UNIT COST FOR THE LEAK LOCATION PHASE IN THE AMOUNT OF \$395.00 PER MAINLINE OR SERVICE LEAK, AND \$95.00 PER FIRE HYDRANT LEAK OR MAINLINE VALVE FOR A TOTAL AMOUNT NOT TO EXCEED \$15,000.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

- b. Resolution – Approval of a resolution accepting a proposal from Superior Road Striping in an amount not to exceed \$13,000.00.**

Mr. Dan Gombac, Director reported that the Street Striping program includes the placement of road striping throughout Darien.

He reported that the funds for road striping would be utilized from the Motor Fuel Fund in an amount of \$13,000 and as per the schedule of unit prices.

There was no one in the audience wishing to present public comment.

**Alderman Marchese made a motion and it was seconded by Alderman Chlystek to approve A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT A PROPOSAL FROM SUPERIOR ROAD STRIPING IN AN AMOUNT NOT TO EXCEED \$13,000.00 FOR THE 2016 STREET STRIPING PROGRAM.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

- c. Resolution – Approval of a resolution to enter into a contract agreement with Compass Materials for the purchase of rock salt in an amount not to exceed \$172,883.21.**

Mr. Dan Gombac, Director reported that the City utilized approximately 2,700 tons of salt last season and approximately 2,500 tons are remaining in the salt storage building. He reported that as part of the joint co-op contract the City has the ability to take up to 3,780 tons through Compass Materials.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion and it was seconded by Alderman Chlystek approve A RESOLUTION TO ENTER INTO A CONTRACT AGREEMENT WITH COMPASS MATERIALS FOR THE PURCHASE OF ROCK SALT IN AN AMOUNT NOT TO EXCEED \$172,883.21.**

**NOTE: The amount stated was in error and the revised amount was corrected at the June 6, 2016 City Council Meeting in an amount not to exceed \$191,759.05**

**Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.**

- d. Resolution – Approval of a resolution to execute an Intergovernmental Agreement with the Center Cass School District #66 for the reimbursement of Rock Salt through the City's 2016/16 Rock Salt Agreement.**

Mr. Dan Gombac, Director reported that the City has an Intergovernmental Agreement with Center Cass School District #66. He reported that the School District does not have facilities to accommodate rock salt in bulk and has estimated that they will require approximately 7 tons for the winter. He further reported that the City will be reimbursed by the School District.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion and it was seconded by Alderman Chlystek to approve A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF DARIEN AND CENTER CASS SCHOOL DISTRICT #66 FOR THE PURCHASE OF ROCK SALT.**

**Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.**

- e. Resolution – Approval of a resolution to execute an Intergovernmental Agreement with the Darien Park District for the reimbursement of Rock Salt through the City's 2016/17 Rock Salt Agreement.**

Mr. Dan Gombac, Director reported that the City has an Intergovernmental Agreement with the Darien Park District. He reported that the Park District does not have facilities to accommodate rock salt in bulk and has estimated that they will require approximately 245 tons for the winter. He further reported that the City will be reimbursed by the Park District.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion and it was seconded by Alderman Chlystek to approve A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF DARIEN AND THE DARIEN PARK DISTRICT FOR ROCK SALT.**

**Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.**

**f. PZC 2016-02: 7217 Eleanor Place: Petitioner seeks approval of a variation to reduce the required front yard setback from 35 feet to 27 feet to construct a covered front porch.**

Mr. Michael Griffith, Senior Planner reported that the PZC held a public hearing and recommended approval. He reported that the petitioner is proposing to construct an addition and covered front porch that extends 2.5 feet. Mr. Griffith reported that there was no one from the public objecting to this petition.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion and it was seconded by Alderman Chlystek that based upon the submitted petitioner and information presented, the request associated with PZC 2016-02 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee approve the petition as presented.**

**Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.**

Chairperson Marchese announced that this would be forwarded to the City Council for approval on June 6th.

**g. Resolution – PZC 2016-03: 7730 Brookhaven Avenue: Petitioner seeks approval of a variation to reduce the required front yard setback from 35 feet to 25 feet in order to construct a covered front porch.**

Mr. Michael Griffith, Senior Planner reported that the PZC held a public hearing and recommended approval. He reported that the petitioner is proposing to construct a covered front porch that extends 6 feet from the front face of the home resulting in a 25-foot setback. Mr. Griffith reported that there was no one from the public objecting to this petition.

**Alderman Belczak made a motion and it was seconded by Alderman Chlystek that based upon the submitted petitioner and information presented, the request associated with PZC 2016-03 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee approve the petition as presented.**

**Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.**

Chairperson Marchese announced that this would be forwarded to the City Council for approval on June 6th.

- h. PZC 2016-04: 2310 Green Valley Road: Petitioner seeks approval of a variation to reduce the required rear yard setback for decks and patios from 20 feet to 17 feet in order to construct a patio.**

Mr. Michael Griffith, Senior Planner reported that the petitioner is proposing to construct a patio extending approximately 15.5 feet from the rear wall of the home into the rear yard. He reported that the home current sits 32.5 feet from the rear lot line and that the patio will be 17 feet from the rear lot line. Mr. Griffith reported that there was no one from the public objecting to this petition and that the PZC recommended approval.

There was no one in the audience wishing to present public comment.

**Alderman Marchese made a motion and it was seconded by Alderman Belczak that based upon the submitted petition and information presented, the request associated with PZC 2016-04 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee approve the petition as presented.**

**Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.**

Chairperson Marchese announced that this would be forwarded to the City Council for approval on June 6th.

- i. PZC 2016-05: 702 Plainfield Road: Petitioner seeks approval of a variation to reduce the required rear yard setback from 40 feet to 38.5 feet in order to construct a new single-family residence, the new home will face Western Avenue, the rear yard will be on the west side of the lot.**

Mr. Michael Griffith, Senior Planner reported that the property is located at the northwest corner of Plainfield Road and Western Avenue and that currently the property is a vacant single-family home. He reported that the petitioner plans to demolish the existing home and construct a new home. He further reported that the home will face Western Avenue.

Mr. Griffith reported that the PZC held a public hearing and that there was one resident with concerns regarding the drainage, trees and shrubs. He reported that the property is currently a property maintenance issue.

Mr. Dan Gombac, Director reported that there will be property grading and that the drainage issues will be addressed.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion and it was seconded by Alderman Chlystek that based upon the submitted petition and the information presented, the request associated with PZC 2016-05 is in conformance with the standards of the Darien City Code, and move that the Municipal Services Committee approve the petition as presented.**

**Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.**

Chairperson Marchese announced that this would be forwarded to the City Council for approval on June 6th.

**j. Minutes – April 27, 2016 Municipal Services Committee**

**Alderman Chlystek made a motion and it was seconded by Alderman Marchese to approve the March 28, 2016 Municipal Services Committee Meeting Minutes.**

**Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.**

**DIRECTOR’S REPORT**

Mr. Dan Gombac, Director stated there is no new information regarding the Speedway parking lot access agreement with Brookhaven Plaza and that the ornamental lighting is delayed due to shipping.

**NEXT SCHEDULED MEETING**

Chairperson Marchese announced that the next regularly scheduled meeting is scheduled for Monday, June 27, 2016 at 6:30 p.m.

**ADJOURNMENT**

**With no further business before the Committee, Alderman Belczak made a motion and it was seconded by Alderman Marchese to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 7:13 p.m.**

**RESPECTFULLY SUBMITTED:**

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**Joseph Marchese**  
**Chairman**

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**Thomas Belczak**  
**Alderman**

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**Thomas Chlystek**  
**Alderman**