

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE MEETING
October 28, 2019**

PRESENT: Alderman Thomas Belczak -Chairman, Alderman Eric Gustafson,
Alderman Joseph Kenny, Dan Gombac – Director

ABSENT: None

ESTABLISH QUORUM

Chairperson Thomas Belczak called the meeting to order at 7:03 p.m. at City Hall Council Chambers, Darien, Illinois and declared a quorum present.

NEW BUSINESS

- a. **Resolution – To enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. for the 2020 Street Maintenance Program, in an amount not to exceed \$32,826.00.**

Mr. Dan Gombac, Director reported this is approval of a resolution to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. for the 2020 Street Maintenance Program, in an amount not to exceed \$32,826.00. He provided an update on the rating system on roadways.

Alderman Gustafson questioned the role of Christopher Burke.

Mr. Gombac reported that the City does not have in-house expertise for design and that Christopher Burke Engineering determines how much surface should be removed and what product to use. He reported that core and roadways are always kept separate.

Alderman Gustafson questioned how residents are notified during construction.

Mr. Gombac reported that residents are informed through *Direct Connect*, social media, and hand out flyers.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion and it was seconded by Alderman Gustafson approval of a resolution to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. for the 2020 Street Maintenance Program, in an amount not to exceed \$32,826.00.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- b. Resolution – Authorizing the Mayor to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd for pavement corings for the proposed 2020 Street Maintenance Program, in an amount not to exceed \$11,500.00.**

Mr. Dan Gombac, Director reported that this is approval of a resolution authorizing the Mayor to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. for pavement corings for the proposed 2020 Street Maintenance Program, in an amount not to exceed \$ 11,500.00.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion and it was seconded by Alderman Kenny approval of a Resolution authorizing the Mayor to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd for pavement corings for the proposed 2020 Street Maintenance Program, in an amount not to exceed \$11,500.00.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- c. Resolution – Approval to extend a contract with Willco Green, LLC for tipping and transfer fees at the proposed unit prices for certain generated waste from various Public Works Projects. The proposed contract extension would be the second extension, year three (3) of a three (3) year contract.**

Mr. Dan Gombac, Director reported that this is a resolution approving a contract extension with Willco Green, LLC for tipping and transfer fees at the proposed unit prices for certain generated waste from various Public Works Projects. He reported that the proposed contract extension would be the second extension, year three (3) of a three (3) year contract.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion and it was seconded by Alderman Gustafson approval of a Resolution to extend a contract with Willco Green, LLC for tipping and transfer fees at the proposed unit prices for certain generated waste from various Public Works Projects. The proposed contract extension would be the second extension, year three (3) of a three (3) year contract.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- d. Resolution – Approval to extend a contract agreement with Illinois Central Sweeping for the City of Darien’s Annual Street Sweeping Program not to exceed \$41,553.00.**

Mr. Dan Gombac, Director reported that this is a resolution authorizing the Mayor to extend a contract agreement with Illinois Central Sweeping for the City of Darien's annual street sweeping program not to exceed \$41,553.00. He reported that there is a \$3,500 contingency for additional hours for sweepings and emergency events.

Mr. Gombac reported that the three sweepings are scheduled for May, July and September.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion and it was seconded by Alderman Gustafson approval to extend a contract agreement with Illinois Central Sweeping for the City of Darien's Annual Street Sweeping Program not to exceed \$41,553.00.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- e. **Resolution – Approval to extend a contract with Shreve Services, Inc., for topsoil for various public works projects at the proposed unit prices for the 2020 topsoil purchase for a period of May 1, 2020 through April 30, 2021.**

Mr. Dan Gombac, Director reported that this is approval of a resolution to extend a contract with Shreve Services, Inc., for topsoil for various public works projects at the proposed unit prices for the 2020 topsoil purchase for a period of May 1, 2020 through April 30, 2021. He reported that the proposed contract extension would be the first extension, year two (2) of a three (3) year contract.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion and it was seconded by Alderman Gustafson approval to extend a contract with Shreve Services, Inc., for topsoil for various public works projects at the proposed unit prices for the 2020 topsoil purchase for a period of May 1, 2020 through April 30, 2021.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- f. **Resolution - Approval to extend a contract with Orange Crush, LLC for bituminous products as required for various Public Works projects at the proposed unit pricing for the 2020 topsoil purchase for a period of May 1, 2020 through April 30, 2021.**

Mr. Dan Gombac, Director reported that this is approval of a resolution to extend a contract with Orange Crush, LLC for bituminous products at the proposed unit pricing as required for various Public Works projects. He reported that the proposed contract extension would be the second extension, year three (3) of a three (3) year contract.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion and it was seconded by Alderman Gustafson approval of a Resolution to extend a contract with Orange Crush, LLC for bituminous products as required for various Public Works projects at the proposed unit pricing for the 2020 topsoil purchase for a period of May 1, 2020 through April 30, 2021.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- g. Resolution - Approval to extend a contract with Core and Main LP for pressure pipe, as required for various Public Works projects at the proposed unit pricing for a period of May 1, 2020 through April 30, 2021. The proposed contract extension would be the second extension, year three (3) of a three (3) year contract.**

Mr. Dan Gombac, Director reported that this is approval of a resolution to extend a contract with Core and Main LP for pressure pipe, as required for various Public Works projects at the proposed unit pricing for a period of May 1, 2020 through April 30, 2021. He reported that the proposed contract extension would be the second extension, year three (3) of a three (3) year contract.

There was no one in the audience wishing to present public comment.

Alderman Belczak made a motion and it was seconded by Alderman Gustafson approval of a Resolution to extend a contract with Orange Crush, LLC for bituminous products as required for various Public Works projects at the proposed unit pricing for the 2020 topsoil purchase for a period of May 1, 2020 through April 30, 2021.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- h. Resolution - Approval of a resolution to extend a contract with Eternally Green Lawn Care, Inc. for six (6) various fertilizer applications and (3) three applications for planting beds in an amount not to exceed \$22,827.50 for the 2020 Landscape Fertilization Services.**

Mr. Dan Gombac, Director reported that this is approval of a resolution to extend a contract with Eternally Green Lawn Care, Inc., for six (6) various fertilizer applications and (3) three applications for planting beds in an amount not to exceed \$22,827.50 for the 2020 Landscape Fertilization Services at the roadside right of ways and medians of 75th Street, and certain segments of Plainfield Road, Water Plants, Public Works facility, Clock Tower, City entrance way sign areas, City Hall Complex, and detention basins.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion and it was seconded by Alderman Belczak approval of a Resolution to extend a contract with Eternally Green

Lawn Care, Inc. for six (6) various fertilizer applications and (3) three applications for planting beds in an amount not to exceed \$22,827.50 for the 2020 Landscape Fertilization Services.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

i. Ordinance - Consideration to delete two liquor licenses.

Mr. Dan Gombac, Director reported that the City Council passed an ordinance amending the liquor code by reducing the number of licenses in several classes so that there were no (open) licenses available that are not assigned to a business. He reported that since then two restaurants that had liquor licenses are no longer in operation.

Mr. Gombac reported that staff is proposing a code amendment reducing the number of liquor licenses in Class K from 4 to 2. He reported that the City received a request from the Carmelite Gift Shop for City approval to sell wine.

Mr. Gombac reported that the City's liquor code does not have a class that would accommodate the Carmelite Gift Shop's proposed sales and that staff is proposing the creation of a new class, Class Q, to allow wine sales for off-site consumption not associated with food with an annual fee of \$1,500 and on-site tasting at up to four special events per year, each to be approved by the Liquor Commissioner with no additional fee. He reported that Mayor Marchese is the Liquor Commissioner and as indicated he does not oppose the request.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion and it was seconded by Alderman Gustafson approval of an Ordinance to delete two liquor licenses.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

j. Ordinance - Consideration to add a new liquor license class-Class Q-for wine sales where the premises is a gift shop.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion and it was seconded by Alderman Kenny approval of an Ordinance to add a new liquor license class-Class Q-for wine sales where the premises is a gift shop.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

k. Ordinance - Approval authorizing the disposal of surplus property.

Mr. Dan Gombac, Director reported that this is approval of an ordinance authorizing the disposal of surplus property.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion and it was seconded by Alderman Gustafson approval of an Ordinance authorizing the disposal of surplus property.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- I. **Resolution – Approval to extend a contract with Ziebell Water Service Products, Inc. for Smith and Blair Stainless Steel Water Main Repair Clamps Style 226 with stainless steel bolts for the maintenance of the water system for a period May 1, 2020 through April 30, 2021. The proposed contract extension would be the first extension, year two (2) of a three (3) year contract.**

Mr. Dan Gombac, Director reported that this is approval of a resolution to extend a contract with Ziebell Water Service Products, Inc. for Smith and Blair Stainless Steel Water Main Repair Clamps Style 226 with stainless steel bolts for the maintenance of the water system for a period of May 1, 2020 through April 30, 2021. He reported that the proposed contract extension would be the first extension, year two (2) of a three (3) year contract.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion and it was seconded by Alderman Kenny approval to extend a contract with Ziebell Water Service Products, Inc. for Smith and Blair Stainless Steel Water Main Repair Clamps Style 226 with stainless steel bolts for the maintenance of the water system for a period May 1, 2020 through April 30, 2021. The proposed contract extension would be the first extension, year two (2) of a three (3) year contract.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

- m. **Resolution – Approval to extend a contract with Ziebell Water Service Products, Inc. for Smith and Blair Stainless Steel Water Main Repair Clamps Style 238 with stainless steel bolts at the proposed unit prices in various sizes for the maintenance of the water system for a period of May 1, 2020 through April 30, 2021. The proposed contract extension would be the first extension, year two (2) of a three (3) year contract.**

Mr. Dan Gombac, Director report that this is approval of a resolution to extend a contract with Ziebell Water Service Products, Inc. for Smith and Blair Stainless Steel Water Main Repair Clamps Style 238 with stainless steel bolts at the proposed unit prices in various sizes for the maintenance of the water system for a period of May 1, 2020 through April 30, 2021. He reported that the proposed contract extension would be the first extension, year two (2) of a three (3) year contract.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion and it was seconded by Alderman Gustafson

approval of a Resolution to extend a contract with Ziebell Water Service Products, Inc. for Smith and Blair Stainless Steel Water Main Repair Clamps Style 238 with stainless steel bolts at the proposed unit prices in various sizes for the maintenance of the water system for a period of May 1, 2020 through April 30, 2021. The proposed contract extension would be the first extension, year two (2) of a three (3) year contract.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

n. Minutes – September 23, 2019 Municipal Services Committee

Alderman Kenny made a motion and it was seconded by Alderman Gustafson approval of the September 23, 2019 Municipal Services Committee Meeting Minutes.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

DIRECTOR'S REPORT

Mr. Dan Gombac, Director provided an update on 75th and Plainfield Road and the ditch project.

NEXT SCHEDULED MEETING

Chairperson Belczak announced that the next meeting is scheduled for Monday, November 25, 2019.

ADJOURNMENT

With no further business before the Committee, Alderman Kenny made a motion and it was seconded by Alderman Belczak to adjourn. Upon voice vote, THE MOTION CARRIED unanimously, and the meeting adjourned at 8:00 p.m.

RESPECTFULLY SUBMITTED:

Thomas Belczak
Chairman

Eric Gustafson
Alderman

Joseph Kenny
Alderman