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PRE-COUNCIL WORK SESSION — 7:00 P.M.

Agenda of the Regular Meeting

of the City Council of the

CITY OF DARIEN

May 5, 2025

7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — April 21, 2025
7. Receiving of Communications
8. Mayor's Report
 - A. Consideration of a Motion to Approve the Appointment of Joseph Kieckhafer to the Environmental Committee
 - B. Mayoral Proclamation “Mayoral Proclamation “National Police Week” (May 11-17, 2025)”
 - C. Mayoral Proclamation “National Public Works Week” (May 18-24, 2025)
 - D. Mayoral Proclamation “Motorcycle Awareness Month” (March, 2025)
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
 - A. Police Department
 - B. Municipal Services
12. Treasurer's Report
 - A. Warrant Number — 24-25-25
 - B. Warrant Number — 25-26-01
13. Standing Committee Reports

14. Questions and Comments — **Agenda Related (This is an opportunity for the public to make comments or ask questions on any item on the Council's Agenda – 3 Minute Limit Per Person)**
15. Old Business
16. Consent Agenda
 - A. Consideration of a Motion Granting a Waiver of the \$50.00 a Day Fee for the Class “J” Temporary Liquor License for Darien Lions Club (Concert in the Park on June 26th, July 31st, and August 28, 2025)
 - B. Consideration of a Motion Granting a Waiver of the \$50.00 a Day Fee for the Temporary Liquor License for the Darien Lions Club (2025 Darien Fest on August 8th, August 9th and August 10, 2025)
 - C. Consideration of a Motion Granting a Waiver of the \$50.00 a Day Fee for the Class “J” Temporary Liquor License for Darien Lions Club (OctoberFest on October 4th, 2025)
 - D. Consideration of a Motion Accepting the Proposal of a 3-Year Contract Including hardware, Web Application, Service and Support for Five (5) GroundCast Sensors from Vaisala Inc, in an Amount not to Exceed \$8,000 Per Year, for a Total of \$24,000 for the Three-Year Contract
 - E. Consideration of a Motion Authorizing the Purchase of the Phase 4-Leak Logger Program, Consisting of 217 Leak Logger Units from Gutermann Inc., in an Amount not to Exceed \$219,441.70
 - F. Consideration of a Motion Authorizing the Purchase of Two (2) Solar Speed Alert 18 Speed Limit Signs from All Traffic Solutions Incorporated in an Amount not to Exceed \$11,000.00
 - G. Consideration of a Motion Authorizing the Purchase of One New Factory Cat Mini HD 29C Walk Behind Scrubber from Factory Cleaning Equipment Inc. in an Amount not to Exceed \$14,212.00
 - H. Consideration of a Motion Accepting a Proposal for a Preventative Maintenance Agreement, Annual Evaluation and Operator Training for the Vector Sewer Cleaner from Standard Equipment in an Amount not to Exceed \$8,500.00
 - I. Consideration of a Motion Accepting a Proposal from TKB Associates, Inc., for Digitalizing, Cataloging, Software, Hardware and Programming in an Amount not to Exceed \$49,140.00 for the Planning and Zoning and in an Amount not to Exceed \$39,190.00 for the Clerk's Office Historical Records
 - J. Consideration of a Motion to Approve an Ordinance Rezoning Property From R-2 To R-3, and Approving a Special Use and Zoning Variations for the Construction of Condominiums (PZC 2025-06: 1220-1225 Plainfield Road, Atlantic Homes Inc.)
 - K. Consideration of a Motion to Approve an Ordinance Approving a Master License Agreement with Lumos Fiber of Illinois, L.L.C. for the Use of the City's Rights-Of-Way for the Installation, Operation, and Maintenance of Telecommunication Facilities

17. New Business
 - A. Oath of Office:
 - Alderman Ward 1 – Ted V. Schauer
 - Alderman Ward 3 – Joseph A. Kenny
 - Alderman Ward 5 – Mary Coyle Sullivan
 - Alderman Ward 7 – Thomas J. Belczak
 - B. Consideration of a Motion to Advice and Consent to Mayor Marchese's Council Committee Appointments and Chairman Thereof
 - C. Consideration of a Motion to Approve the Reappointment of Department Heads: Greg Thomas, Police Chief; and Daniel Gombac, Director of Municipal Services and Julie Saenz, Finance Director
 - D. Consideration of a Motion to Approve a Motion to Adopt the Intergovernmental Agreement (IGA-Exhibit A) between the Darien Park District and the City of Darien Police Department Regarding the use of South Grove Park Pond for the Youth Fishing Tournament 2025
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person)**
19. Adjournment

CITY OF DARIEN

RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

IV. PUBLIC HEARING REQUIREMENTS.

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

Approved by a Motion on November 17, 2014

Policy establishing guidelines pertaining to the adoption of a requested ceremonial document, proclamation, and/or resolution supporting the activities or endeavors of the requestor

I. Purpose

The purpose of this policy is to establish guidelines for the issuance of ceremonial documents, proclamations, and supporting resolutions by the City of Darien. These documents are strictly honorary and do not carry any legislative or legal significance. The issuance of ceremonial documents, proclamations and supporting resolutions recognize and celebrate significant achievements, milestones, and events within the City of Darien.

II. Policy

It is the policy of the City Council to consider requests for ceremonial documents, proclamations, and supporting resolutions only when:

1. such issuance positively and directly impacts the Darien community, pertain to a Darien event, person, organization, or cause with local implications
2. such issuance proclaims certain events or causes when such proclamations pertain to a Darien event, person, organization, or cause with direct local implications at determined by the city.
 - a. Examples of acceptable recognition include, but is not limited to:

- Matters of public awareness about an issue for a community organization.
 - Arts, cultural or historical occasions.
 - A commemoration of a specific accomplishment, time, period, or event that impacts Darien residents.
 - Recognizing the diverse cultures in Darien
 - Recognition of action/service above and beyond the call of duty
 - Recognition of extraordinary action or achievement.
- b. Examples of unacceptable recognition include, but is not limited to:
- Events or organizations with no direct relationship to or location within the corporate limits of the City of Darien
 - Campaigns for events contrary to Darien's policy or the wellbeing of its businesses or residents
 - Political, religious or foreign issues not within the immediate responsibility or sphere of influence of the City as determined by the City.
 - Anything that may suggest an official city position on a matter under consideration by the city

All requests for a ceremonial document, proclamation, or a supporting resolution shall be submitted to the Mayor.

Approved by Resolution No. R-57-24 on June 3, 2024