

City of Darien
Minutes of the Administrative/Finance Committee
October 5, 2015

The Meeting was called to order by Chairman/Alderman Ted Schauer at 6:00 pm. Committee member Aldermen Kenny was present. Treasurer Mike Coren and staff members present included City Administrator Bryon Vana, and Assistant City Administrator Paul Nosek.

Motion to approve the Tax Levy Determination for General and Special Purposes for Fiscal Year 2015-2016

Staff advised that they recommend approval of the levy determination and ordinances which:

- Set the City's 2015 general property tax levy and special corporate tax levy (police pension fund) at \$2,161,624
- Set the City's 2015 Special Service Area I property tax levy at \$5,000

Staff advised this year's approach will be different due to the City prepaying \$1,394,555 to retire the 2007 B- G.O. bond. The amount to prepay the bond was taken from the General Fund reserves last year. The prepayment resulted in less money that was transferred to the Capital Projects Fund. The budget plan was to increase the general corporate purpose (general fund) and special corporate levy (police pension fund) over the next 2 years equal to the annual amount of the general revenue used to prepay the bond. This will change the makeup of the levy but will not increase the total levy over last year's extension. The levy for the police pension fund is based on the actuary report conducted on the Police Pension Fund. The committee unanimously recommended approval of the tax levy determination.

Discussion - Budget to Actual Comparison

Staff reviewed the FYE 15 audited financial expenses as they compared to the budget figures for the current fiscal year.

Motion to approve the payment of an amount not to exceed \$20,000 to the DuPage County Senior Citizen Council

Staff advised the City of Darien has budgeted an amount of \$20,000 to assist funding the DuPage County Senior Citizens Council, a 501(c)3 Charitable Organization. The City Council was able to obtain information regarding this organization and its contributions to the Seniors of Darien. The City has not contributed since FYE 2013. There is a contribution schedule from the various communities over the years as well as the Tax return for 2013 for the agency for your review. The Tax return contains notes made by Treasurer Coren, which he reviewed with the committee. The committee voted 1 -1 with Alderman Schauer voting for and Alderman Kenny voting against funding the request.

Motion to approve the "Reciprocal Agreement on Exchange of Information between the City of Darien and the Illinois Department of Revenue"

Staff advised that the City of Darien would like to enter into an agreement which would allow the City to obtain Sales Tax information regarding business located in the City of Darien. The information received must be kept confidential and a list of employees that may see the information must be provided to the State of Illinois and kept up to date with any changes. This new procedure, implemented by the State of Illinois, will allow the City to more timely access sales tax information and analyze the economic incentive agreements that we are currently in place and analyze future agreements. The committee unanimously recommended approval of the agreement.

Discussion - Petition for relief from the “felony conviction’ requirement of the Darien Local Liquor Control Commission

Staff advised that under Section 3-3-6(C) of the City Code, no liquor license shall be issued to “a person who has been convicted of a felony under any federal or state law.” Under subsection (I), a corporation is not eligible for a license “if any officer, manager, or director thereof, or any stockholder owning in the aggregate more than five percent (5%) of the stock of such corporation would not be eligible to receive a license under this Chapter for any reason other than citizenship.” The material furnished to us from the attorney for Central Florida Restaurants, Inc. indicates that an individual named Romi Randhawa (i) is a 12.5% shareholder of the corporation which is operating T.G.I. Friday’s; and (ii) has a felony conviction for bribery of a public official. Under the literal terms of the ordinance, this corporation is ineligible for a liquor license because of the felony conviction. The owners of Friday’s have followed through and have filed a formal petition for relief from the “felony conviction” requirement of the Liquor Ordinance. It should be noted that this conviction is almost 25 years old and the attorney for the petitioner states that Mr. Randhawa has substantially rehabilitated himself. The committee unanimously recommended approval of the ordinance.

Resolution to enter into a lease with the Darien Historical Society and School District 61 for the property known as “Old Lace School House” located on District-owned property at the northwest corner of 75th Street and Cass Avenue in the City of Darien

The preliminary lease was brought forward to the Admin/Finance committee prior to review by the other parties. Subsequently, the School District and Historical Society have reviewed and made input regarding insurance and hold harmless clauses. The lease is a 25 year lease with \$1 consideration and a 30 day written termination clause. The City also included a dollar limit of \$5,000 for the threshold at which the City would contribute towards repairs and the City may be responsible for utilities if the Historical Society cannot maintain those services. Each party will maintain insurance covering each entity’s respective interest. The only work that has been done was a minor roof repair which cost under \$1,000.00 The City has budgeted \$42,500 for Painting of the exterior, interior and wood work at the Historical Society. The committee unanimously recommended approval of the ordinance.

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The committee unanimously approved the minutes.

Adjournment - The meeting adjourned at 6:52

Approved:

Ted Schauer, Chairman _____

Joseph Kenny, Member _____

Thomas Chlystek, Member _____