

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR MARCHESE FOR THE PURPOSE OF REVIEWING ITEMS ON THE NOVEMBER 16, 2020 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:27 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

November 16, 2020

7:33 P.M.

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:33 P.M. by Mayor Marchese.

2. **PLEDGE OF ALLEGIANCE**

Mayor Marchese led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present: Thomas J. Belczak (Zoom) Mary Coyle Sullivan (Zoom)
 Eric K. Gustafson (Zoom) Lester Vaughan (Zoom)
 Joseph A. Kenny (Zoom)

Absent: Thomas M. Chlystek
 Ted V. Schauer

Also in Attendance: Joseph Marchese, Mayor
 JoAnne E. Ragona, City Clerk
 Michael J. Coren, City Treasurer (Zoom)
 Bryon D. Vana, City Administrator
 Gregory Thomas, Police Chief (Zoom)
 Daniel Gombac, Director of Municipal Services (Zoom)
 Lisa Klemm, Administrative Assistant

4. **DECLARATION OF A QUORUM** — There being five aldermen present, Mayor Marchese declared a quorum.

5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

There were none.

6. **APPROVAL OF MINUTES** – November 2, 2020 City Council Meeting

It was moved by Alderman Kenny and seconded by Alderman Vaughan to approve the minutes of the City Council Meeting of November 2, 2020.

Roll Call: Ayes: Belczak, Gustafson, Kenny, Sullivan, Vaughan

 Nays: None

 Absent: Chlystek, Schauer

Results: Ayes 5, Nays 0, Absent 2

MOTION DULY CARRIED

7. **RECEIVING OF COMMUNICATIONS**

Alderman Kenny received communication from Daniel Flores, 1600 block of Clemens, regarding fence violation. He indicated there was a 6-8 week backlog when he placed order for fencing.

Alderman Vaughan...

...received correspondence from neighbor complimenting Public Works on branch pickup efforts.

...received communication from Jill, 1100 block of Timber Lane, regarding garbage container placement on the side of the home; Director Gombac provided clarification and explained garbage, recycling and yard waste containers are allowed on the side yard of the home without an enclosure, with the exception of homes located on a corner. Corner homes must store containers on the side yard of the house that faces another house or in the rear yard. Residents can only store containers or totes within the front of a home, if the containers are stored in an approved/specified enclosure.

Alderwoman Sullivan...

...communicated with Phillip Halliburton, ComEd, after high winds caused a power outage in Carriage Way West and Brookeridge Creek subdivisions on November 14-15; 89 residents were impacted. Mr. Halliburton is working on scheduling a video conference with ComEd Reliability Team to address recurring power issues.

...received communication from Chris Marema, Waterfall Glen Boulevard, expressing concern with construction of a proposed 66-unit apartment complex.

Mayor Marchese stated he contacted ComEd regarding power lines sparking due to tree branches; he noted need for tree trimming. Alderwoman Sullivan commented tree trimming is in the ComEd 2021 plans; she expressed need to expedite before the winter season.

8. **MAYORS REPORT**

**A. MAYORAL PROCLAMATION – “DARIEN WOMAN’S CLUB DAY”
(DECEMBER 1, 2020)**

Mayor Marchese read into record the proclamation declaring December 1, 2020 as “Darien Woman’s Club Day” in the City of Darien. Jenny Overmann, President, and Carol Jablonski, Co-Chair 50th Anniversary Committee, accepted the Proclamation on behalf of Darien Woman’s Club. Ms. Overmann thanked Mayor Marchese and City of Darien for the honor; she stated club members look forward to continuing to serve Darien and neighboring communities. Mayor Marchese commented that a sign commemorating 50th Anniversary of the Darien Woman’s Club is in front of City Hall.

Mayor Marchese provided the following Covid-19 update:

- Positivity rates in Illinois and DuPage County are up. Reached a peak of 15.2% over a 7-day period with significant increases in hospitalizations and patients in need of ventilators. A month ago, DuPage County hospitals recorded hospitalizations with 22 requiring ICU treatment; today same hospitals recorded 367 hospitalization with 58 requiring ICU treatment.
- On November 11, the Governor’s Office issued new Tier 2 Resurgence Mitigations that have placed further restrictions on restaurants and bars, meetings, social gatherings and organized group recreational activities.
 - Indoor/outdoor meetings and gathering are limited to 10 guests.
 - Organized group recreational activities limits groups to 10 or fewer people.
- Effective strategies for combating the Coronavirus and “bending” and flattening the curve are as follows:
 - Continue to comply with State, County, and Municipal regulations to wear face coverings in public.
 - Continue to practice social distancing by always staying six feet apart from others.
 - Continue to wash hands or use hand sanitizer often.
 - Only leave home to go to work, school, or for essential needs.
 - Do not host gatherings in your home with anyone outside of your immediate household.
 - Avoid all non-essential, out-of-state travel.
- Be attentive to calls received from the DuPage County Health Department, which are part of their contact-tracing program.

- Reducing the spread of this disease is our responsibility.
- Thought must be given to family and friend celebrations. The CDC and the Illinois Department of Public Health rate private homes as one of the locations with a higher chance of COVID exposure.
- Good news – large pharmaceutical companies are in the development of a vaccine.

9. **CITY CLERK’S REPORT**

Clerk Ragona announced that City offices will be closed on Thursday, November 26 and Friday, November 27 in observance of the Thanksgiving holiday.

10. **CITY ADMINISTRATOR’S REPORT**

There was no report.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

A. POLICE DEPARTMENT

Chief Thomas stated that he is working from home while quarantined. Deputy Chief Norton will be in charge until he returns to the office.

B. MUNICIPAL SERVICES – NO REPORT

12. **TREASURER’S REPORT**

A. WARRANT NUMBER 20-21-14

It was moved by Alderman Vaughan and seconded by Alderman Belczak to approve payment of Warrant Number 20-21-14 in the amount of \$727,639.44 from the enumerated funds, and \$250,110.16 from payroll funds for the period ending 11/05/20 for a total to be approved of \$977,749.60.

Roll Call: Ayes: Belczak, Gustafson, Kenny, Sullivan, Vaughan

Nays: None

Absent: Chlystek, Schauer

Results: Ayes 5, Nays 0, Absent 2

MOTION DULY CARRIED

B. MONTHLY REPORT – OCTOBER 2020

Treasurer Coren reviewed year-to-date sources of revenue, expenditures, and fund balances through the month of October 2020.

<u>General Fund:</u>	Revenue \$8,894,756; Expenditures \$6,609,156, Current Balance \$3,251,136
<u>Water Fund:</u>	Revenue \$2,555,027; Expenditures \$3,243,251; Current Balance \$2,771,299
<u>Motor Fuel Tax Fund:</u>	Revenue \$870,141; Expenditures \$204,747; Current Balance \$1,224,364
<u>Water Depreciation Fund:</u>	Revenue \$5,116; Expenditures \$15,604; Current Balance \$2,428,506
<u>Capital Improvement Fund:</u>	Revenue \$201,744; Expenditures \$275,667; Current Balance \$6,568,605

13. **STANDING COMMITTEE REPORTS**

Administrative/Finance Committee – Alderwoman Sullivan announced the next meeting of the Administrative/Finance Committee is scheduled for December 7, 2020 at 6:00 P.M. She stated the Economic Development Committee met last week and had a fulsome discussion regarding the Chamber of Commerce, with future collaborations and incentives to support local businesses during these trying times. She noted the Economic Development Committee meeting is scheduled for December 3, 2020 at 7:00 P.M.

Municipal Services Committee – Chairman Belczak announced the Municipal Services Committee meeting scheduled for November 23, 2020 at 7:00 P.M. has been cancelled.

Police Committee – Chairman Kenny announced the next meeting of the Police Committee is scheduled for December 21, 2020 at 6:00 P.M.

Police Pension Board – Treasurer Coren provided an update on the quarterly meeting of the Police Pension Board held on November 5, 2020. He noted investment advisor manages approximately \$32M in the fund. He stated it was a good quarter with 3-month performance ending 9/30/20 yielding a return of 4.7%.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

There were none.

15. **OLD BUSINESS**

There was no Old Business.

16. **CONSENT AGENDA**

Mayor Marchese announced New Business Items A – N and Item R were moved to Consent Agenda as Items A – O respectively.

It was moved by Alderman Belczak and seconded by Alderman Kenny to approve by Omnibus Vote the following items on the Consent Agenda:

- A. RESOLUTION NO. R-51-20** **A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND APPROVING A PROPOSAL EXTENSION WITH ORANGE CRUSH, LLC FOR BITUMINOUS PRODUCT AS REQUIRED FOR VARIOUS PUBLIC WORKS PROJECTS AT THE SPECIFIED UNIT**

- B. RESOLUTION NO. R-52-20** **A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND APPROVING A PROPOSAL EXTENSION WITH WILLCO GREEN, LLC FOR TIPPING AND TRANSFER FEES AT THE PROPOSED UNIT PRICES FOR CERTAIN GENERATED WASTE FROM VARIOUS PUBLIC WORKS PROJECTS**

- C. RESOLUTION NO. R-53-20** **A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND APPROVING A PROPOSAL EXTENSION WITH XBE, LLC., TO PROVIDE TRUCKING SERVICES RELATING TO HAULING WASTE GENERATED FROM ESCAVATIONS FOR A PERIOD OF MAY 1, 2021 THROUGH APRIL 30, 2022**

- D. RESOLUTION NO. R-54-20** **A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND APPROVING A PROPOSAL EXTENSION FROM JC LANDSCAPING & TREE SERVICES, INC. AT THE PROPOSED SCHEDULE OF PRICES FOR THE REAR YARD DRAINAGE ASSISTANCE PROGRAM FOR A PERIOD OF MAY 1, 2021 THROUGH APRIL 30, 2022**

- E. RESOLUTION NO. R-55-20** **A RESOLUTION APPROVING A PROPOSAL EXTENSION FROM RGL II, INC, AT THE SCHEDULE OF PRICES FOR THE PLACEMENT OF TOPSOIL AND FOR THE PURCHASE AND PLACEMENT OF FERTILIZER AND SOD FOR LANDSCAPE RESTORATION SERVICES FOR A PERIOD OF MAY 1, 2021 THROUGH APRIL 30, 2022**

- F. RESOLUTION NO. R-56-20** **A RESOLUTION APPROVING A PROPOSAL EXTENSION WITH SHREVE SERVICES, INC., FOR TOPSOIL AT THE SPECIFIED UNIT PRICES FOR VARIOUS PUBLIC WORKS PROJECTS FOR A PERIOD OF MAY 1, 2021 THROUGH APRIL 30, 2022**

- G. RESOLUTION NO. R-57-20** **A RESOLUTION APPROVING A PROPOSAL EXTENSION WITH ZIEBELL WATER SERVICE PRODUCT FOR THE U.S. PIPE FIRE HYDRANT REPAIR PARTS AS REQUIRED FOR A PERIOD OF MAY 1, 2021 THROUGH APRIL 30, 2022**
- H. RESOLUTION NO. R-58-20** **A RESOLUTION APPROVING A PROPOSAL EXTENSION WITH ZIEBELL WATER SERVICE PRODUCTS, INC. FOR THE WATEROUS PACER FIRE HYDRANT REPAIR PARTS AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2021 THROUGH APRIL 30, 2022**
- I. RESOLUTION NO. R-59-20** **A RESOLUTION APPROVING A PROPOSAL EXTENSION WITH ZIEBELL WATER SERVICE PRODUCTS FOR TRAVERSE CITY FIRE HYDRANT REPAIR PARTS AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2021 THROUGH APRIL 30, 2022**
- J. RESOLUTION NO. R-60-20** **A RESOLUTION APPROVING A PROPOSAL EXTENSION WITH EJ USA, INC. FOR THE EAST JORDAN WATERMASTER 5BR250 AND EAST JORDAN WATERMASTER 5CD250 FIRE HYDRANT REPAIR PARTS AT THE PROPOSED UNIT PRICES AS REQUIRED FOR A PERIOD OF MAY 1, 2021 THROUGH APRIL 30, 2022**
- K. RESOLUTION NO. R-61-20** **A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT EXTENSION FOR THE 2021 LANDSCAPE FERTILIZATION PROGRAM BETWEEN THE CITY OF DARIEN AND ETERNALLY GREEN LAWN CARE, INC., FOR SIX (6) VARIOUS FERTILIZER APPLICATIONS AND (3) THREE APPLICATIONS FOR PLANTING BEDS IN AN AMOUNT NOT TO EXCEED \$22,827.50**
- L. RESOLUTION NO. R-62-20** **A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A CONTRACT EXTENSION FOR THE 2021 LANDSCAPE MAINTENANCE SERVICES BETWEEN THE CITY OF DARIEN AND SEBERT LANDSCAPING COMPANY IN AN AMOUNT NOT TO EXCEED \$65,848.00 FOR THE FOLLOWING LOCATIONS:**
- **75TH STREET PLANTING BEDS**
 - **CLOCK TOWER**
 - **CITY HALL COMPLEX**
 - **ENTRANCE WAY PLANTING BEDS**
- M. CONSIDERATION OF A MOTION TO APPROVE THE AUTHORIZATION OF A CONTINGENCY WITH SEBERT LANDSCAPING COMPANY IN THE AMOUNT OF \$5,500**

FOR REPLACEMENT OF PLANT MATERIALS AND PLANT ENHANCEMENTS FOR THE 2021 LANDSCAPE MAINTENANCE SERVICES

N. ORDINANCE NO. O-24-20 **AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE CITY OF DARIEN**

O. RESOLUTION NO. R-63-20 **A RESOLUTION APPROVING A RESOLUTION ACCEPTING A PROPOSAL FROM WILSON CONSULTING FOR TELECOMMUNICATIONS CONSULTING AND PROJECT MANAGEMENT SERVICES IN AN AMOUNT NOT TO EXCEED \$4,200.00**

Roll Call: Ayes: Belczak, Gustafson, Kenny, Sullivan, Vaughan

 Nays: None

 Absent: Chlystek, Schauer

Results: Ayes 5, Nays 0, Absent 2

MOTION DULY CARRIED

17. **NEW BUSINESS**

A. CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE GRANTING A SERIES OF VARIATIONS TO ALLOW THE CONSTRUCTION OF AN ELECTRONIC MESSAGE BOARD SIGN (PZC 2020-09: UNIVERSITY DERMATOLOGY, 8110 S. CASS AVENUE) (PIN 09-33-213-037)

It was moved by Alderman Belczak and seconded by Alderman Vaughan to approve the motion as presented.

Alderwoman Sullivan asked Petitioner questions regarding signage and messaging; Petitioner responded.

Alderwoman Sullivan explained her hesitation in allowing an electronic message board. Council discussion ensued with Mayor, Aldermen, and Treasurer voicing their viewpoints.

ORDINANCE NO. O-25-20 **AN ORDINANCE GRANTING A SERIES OF VARIATIONS TO ALLOW THE CONSTRUCTION OF AN ELECTRONIC MESSAGE BOARD SIGN (PZC 2020-09: UNIVERSITY DERMATOLOGY, 8110 S. CASS AVENUE) (PIN 09-33-213-037)**

Roll Call: Ayes: Belczak, Gustafson, Kenny, Vaughan
Nays: Sullivan
Absent: Chylstek, Schauer

Results: Ayes 4, Nays 1, Absent 2

MOTION DULY CARRIED

B. CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE LEVYING TAXES FOR GENERAL AND SPECIAL CORPORATE PURPOSES FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2020, AND ENDING ON THE THIRTIETH DAY OF APRIL, 2021, FOR THE CITY OF DARIEN, ILLINOIS

It was moved by Alderman Kenny and seconded by Alderwoman Sullivan to approve the motion as presented.

Administrator Vana explained the annual tax levy.

ORDINANCE NO. O-22-20

AN ORDINANCE LEVYING TAXES FOR GENERAL AND SPECIAL CORPORATE PURPOSES FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2020, AND ENDING ON THE THIRTIETH DAY OF APRIL, 2021, FOR THE CITY OF DARIEN, ILLINOIS

Roll Call: Ayes: Belczak, Gustafson, Kenny, Sullivan, Vaughan
Nays: None
Absent: Chylstek, Schauer

Results: Ayes 5, Nays 0, Absent 2

MOTION DULY CARRIED

C. CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY, 2020, AND ENDING ON THE THIRTIETH DAY OF APRIL, 2021, IN AND FOR THE CITY OF DARIEN SPECIAL SERVICE AREA NUMBER ONE KNOWN AS TARA HILL

It was moved by Alderwoman Sullivan and seconded by Alderman Belczak to approve the motion as presented.

ORDINANCE NO. O-23-20

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY, 2020, AND ENDING ON THE THIRTIETH DAY OF APRIL, 2021, IN AND FOR THE CITY OF DARIEN SPECIAL SERVICE AREA NUMBER ONE KNOWN AS TARA HILL

Roll Call:	Ayes:	Belczak, Gustafson, Kenny, Sullivan, Vaughan
	Nays:	None
	Absent:	Chlystek, Schauer

Results: Ayes 5, Nays 0, Absent 2

MOTION DULY CARRIED

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Mayor Marchese...

...announced Darien Lions Club posted 330 American flags as part of their Flag Program; he thanked the Lions Club and residents who participated for demonstrating patriotism as a community.

...recognized Kathy & Vito Abbate and family who were contestants on Family Feud and proudly represented Darien, Illinois.

...reviewed changes made to Darien Historical Society’s Tree Lighting Ceremony plans. The switch to light the tree will be at 4:00 P.M. on Sunday, December 6, without attendees. From 4-4:30 P.M. a drive-thru Santa will take place. Cars should enter at the driveway next to Safety Village and proceed past Old Lace Schoolhouse and Museum; Santa will hand out a “goodie bag” containing a packet of hot chocolate mix and a candy cane to all children in cars.

Alderwoman Sullivan...

...echoed Mayor Marchese’s sentiments regarding Darien Lions Club Flag Program; she hoped the program would be back in 2021.

...as a proud long-standing member of Darien Woman’s Club, she expressed her thankfulness for great leadership and the great group of women who organized the 50th Anniversary celebration.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman Kenny and seconded by Alderman Vaughan to adjourn the City Council meeting.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 8:28 P.M.

Mayor

City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 11-16-20. Minutes of 11-16-20 CCM.