

**MINUTES  
CITY OF DARIEN  
MUNICIPAL SERVICES COMMITTEE MEETING  
September 27, 2021**

**PRESENT:** Alderman Thomas Belczak -Chairman, Alderman Eric Gustafson, Alderman Joseph Kenny, Dan Gombac – Director

**ABSENT:** None

**ESTABLISH QUORUM**

Chairperson Thomas Belczak called the meeting to order at 7:04 p.m. at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

**NEW BUSINESS**

**A. Resolution – Accepting a proposal from ADS LLC d.b.a. ADS Environmental Services for the 2021 Water Leak Survey, in amount not to exceed \$12,019.80.**

Mr. Dan Gombac, Director reported that the FY 21/22 Budget includes \$14,500.00 for the Water Leak Survey Program. He reported that the leak survey program consists of surveying 473,616 lineal feet (89.7 lineal miles) of water main and the pinpointing of leaks found in the system. Mr. Gombac reported that last year 5 leaks were found. He reported that staff solicited for competitive quotes and received five with the lowest responsive quote from ADS LLC d.b.a ADS Environmental Services.

There was no one in the audience wishing to present public comment.

**Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution accepting a proposal from ADS LLC d.b.a. ADS Environmental Services for the 2021 Water Leak Survey, in amount not to exceed \$12,019.80.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**B. Resolution - Authorizing the purchase one new Challenger vehicle lift from LIFTNOW Automotive Equipment Corp., in an amount not to exceed \$52,917.80.**

Mr. Dan Gombac, Director reported that staff recommends replacement of the maintenance shop vehicle lift the mechanic uses to perform upkeep on Municipal Services and Police Vehicles. He reported that the existing unit is close to 40 years old and has become difficult to secure vehicles due to fading hydraulic mechanisms. He further reported that the new unit has a greater lift capacity making it versatile for more of our fleet and the increased safety lockout with remote operation and battery backup. Mr. Gombac reported that the vehicle lift will be purchased from LIFTNOW Automotive Equipment Corp., through the Sourcewell Purchasing Cooperative.

There was no one in the audience wishing to present public comment.

**Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of a Resolution authorizing the purchase one new Challenger vehicle lift from LIFTNOW Automotive Equipment Corp., in an amount not to exceed \$52,917.80.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**C. Resolution – Accepting a proposal from EJ Equipment for a lease agreement of a vactor truck for hydro excavation at various locations throughout the City for buffalo box repairs during the meter replacement program, at the proposed unit price and not to exceed \$72,000.**

Mr. Dan Gombac, Director reported that staff is in the process of preparing for an upcoming City-wide meter replacement program and that part of preventative maintenance is the buffalo box (water shutoff) located at the street/property line. He reported that the proposed method of jet vacuuming is a less destructive method than traditional excavation and that the vacuum system allows staff to create a 12-inch diameter hole at the b-box location and remove and replace the b-box. He further reported that the traditional method has been excavating with a backhoe and which requires a larger excavation, spoils and restoration.

Mr. Gombac reported that the proposed vactor truck will provide savings through eliminating or reducing excavated spoils, backfill material, hauling, dump expenses and restoration.

There was no one in the audience wishing to present public comment

**Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution accepting a proposal from EJ Equipment for a lease agreement of a vactor truck for hydro excavation at various locations throughout the City for buffalo box repairs during the meter replacement program, at the proposed unit price and not to exceed \$72,000.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

**D. Resolution – Authorizing the Mayor to accept a proposal from Baxter and Woodman Natural Resources, LLC (BWNR) for the native planting materials, installation and a three-year monitoring period as related to the lawn conversion to Native Plantings at the southeast quadrant of 74th Street and Elm Street in an amount not to exceed \$23,470.**

Mr. Dan Gombac, Director reported that the City collects storm water fees during new construction and right of way work where Best Management Practices (BMPs) would be difficult to create on a site. He reported that BMPs are structural, vegetative or managerial practices used to treat, prevent or reduce water pollution and that the proposed project will create a quadrant within the Elm and 74th Street basin with plantings allowing storm water to be filtered through the plantings and soils prior to flowing downstream.

Mr. Gombac reported that the funds on file may only be used for water quality projects such as the proposed and that the City has a period of 10 years to utilize the funds . He reported that the native planting area will take three years to be fully flourished and that there will be ongoing maintenance such as burns, over seeding and invasive species monitoring and removal.

Mr. Gombac reported that the annual cost for the maintenance is estimated at \$1,000 and that staff will include the maintenance for the 2022 budget. He reported that the proposal from CBBEL includes a three-year monitoring program.

There was no one in the audience wishing to present public comment.

**Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of a Resolution authorizing the mayor to accept a proposal from Baxter and Woodman Natural Resources, LLC (BWNR) for the native planting materials, installation and a three-year monitoring period as related to the lawn conversion to Native Plantings at the southeast quadrant of 74th Street and Elm Street in an amount not to exceed \$23,470.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

#### **E. Minutes – August 23, 2021 Municipal Services Committee**

**Alderman Kenny made a motion, and it was seconded by Alderman Belczak approval of the August 23, 2021 Municipal Services Committee Meeting Minutes.**

**Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.**

#### **DIRECTOR'S REPORT**

Mr. Dan Gombac, Director provided an update on the rear yard drainage program. He further reported on vehicle replacement for City Council new business to secure the vehicle which takes 6-9 months.

#### **NEXT SCHEDULED MEETING**

Chairperson Belczak announced that the next meeting is scheduled for Monday, October 25, 2021.

**ADJOURNMENT**

With no further business before the Committee, Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to adjourn. Upon voice vote, THE MOTION CARRIED unanimously, and the meeting adjourned at 7:40 p.m.

RESPECTFULLY SUBMITTED:

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Thomas Belczak  
Chairman

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Eric Gustafson  
Alderman

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Joseph Kenny  
Alderman