

**MINUTES
CITY OF DARIEN
PLANNING & ZONING COMMISSION MEETING
May 2, 2018**

PRESENT: Chairperson Lou Mallers, Bryan Gay, Robert Cortez, Michael Desmond, Robert Erickson, Brian Liedtke, John Laratta, Ralph Stompanato, Steven Manning - City Planner, Elizabeth Lahey - Secretary

ABSENT: Mary Sullivan

Chairperson Mallers called the meeting to order at 7:00 p.m. at City Hall - City Council Chambers, Darien, Illinois and declared a quorum present.

A. Workshop - Procedures

Mr. Steven Manning, City Planner reported that he updated the Public Hearing Guidelines noting the time limit for public comment to 5 minutes.

Chairperson Mallers stated that 3 minutes was sufficient.

There was no one in the audience wishing to present public comment.

Commissioner Gay made a motion and it was seconded by Commissioner Cortez to approve the Public Hearing Guidelines as presented limiting public comment to 3 minutes.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 8-0.

There was some discussion regarding the Public Hearing discussion outline. Mr. Manning reported that he changed the language from "suspend" public comment to "pause" public comment. He suggested that the Committee should ask questions, discuss the facts and finding and then seek answers if needed.

There was also discussion regarding decision criteria for variations. Mr. Manning suggested that conditions can always be placed in a motion and that dialog is beneficial.

Mr. Manning stated that the Committee can come together on criteria and then Code can be amended.

There was discussion regarding Home Owners Associations and criteria. Mr. Manning stated that he would add an area to the application.

CORRESPONDENCE

None.

OLD BUSINESS

Mr. Steve Manning, City Planner reminded the Committee to file their Ethics Statement.

NEW BUSINESS

None.

APPROVAL OF MINUTES

Commissioner Liedtke made a motion and it was seconded by Commissioner Gay to approve the April 18, 2018 Regular Meeting Minutes.

Upon roll call vote, **THE MOTION CARRIED UNANIMOUSLY 8-0.**

NEXT MEETING

Mr. Manning announced that the next meeting is scheduled for Wednesday, May 16, 2018 at 7:00 p.m. He reported that there was nothing on the agenda and that this meeting would most likely be cancelled.

ADJOURNMENT

With no further business before the Commission, Commissioner Gay made a motion and it was seconded by Commissioner Liedtke. Upon voice vote, **THE MOTION CARRIED unanimously and the meeting adjourned at 8:35 p.m.**

RESPECTFULLY SUBMITTED:

APPROVED:

Elizabeth Lahey
Secretary

Lou Mallers
Chairman