

Agenda of the Regular Meeting

of the City Council of the

CITY OF DARIEN

January 6, 2014

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — General (This is an opportunity for the public to make comments or ask questions on any issue – **3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18**).
6. Approval of Minutes — [December 02, 2013, City Council](#)
— [December 16, 2013, City Council](#)
7. Receiving of Communications
8. Mayor's Report
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
12. Treasurer's Report
 - A. Warrant Number — [13-14-16](#)
13. Standing Committee Reports
14. Questions and Comments — Agenda Related (This is an opportunity for the public to make comments or ask questions on any item on the Council's Agenda.)
15. Old Business
16. Consent Agenda
 - A. Consideration of a Motion to Grant a Waiver of the Raffle License Bond Requirement for the [Darien Historical Society](#)
 - B. Consideration of a Motion to Grant a Waiver of the Raffle License Bond Requirement for the [Darien Rotary Club](#)
 - C. Consideration of a Motion to Approve an Ordinance Approving a Variation to the Darien Zoning Ordinance (PZC 2013-08: [334 Janet Avenue](#))
 - D. Consideration of a Motion to Approve [a Resolution Requesting DuPage County to Install No Left Turn Signs](#) (at Speedway Service Station, 8301 Lemont Road, at the Northeast Corner of Lemont Road and Plainfield Road/83rd Street)
17. New Business
 - A. Consideration of a Motion to Approve [a Resolution Approving an Engineering Agreement with Christopher B. Burke Engineering, Ltd. for the Phase I Engineering of the Plainfield Road and Bailey Road Roadway Improvement](#) in an Amount not to Exceed \$80,000.00
 - B. Consideration of a Motion to Approve [a Resolution Approving an Agreement with Christopher B. Burke Engineering, Ltd. for Site Engineering Services for the Heritage Center Redevelopment](#) in an Amount not to Exceed \$37,660.00
 - C. Consideration of a Motion to Approve [a Resolution Approving an Agreement with Shive Hattery Architecture Engineering for Architectural Services for the Heritage Center Redevelopment](#) in an Amount not to Exceed \$67,960.00
18. Questions, Comments and Announcements — General (This is an opportunity for the public to make comments or ask questions on any issue.)
19. Adjournment

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR WEAVER FOR THE PURPOSE OF REVIEWING ITEMS ON THE DECEMBER 2, 2013 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:30 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

DECEMBER 2, 2013

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Weaver.

2. **PLEDGE OF ALLEGIANCE**

Boy Scout Caleb led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Tina Beilke	Sylvia McIvor
	Thomas J. Belczak	Ted V. Schauer
	Joseph A. Kenny	Joerg Seifert
	Joseph A. Marchese	

Absent: None

Also in Attendance: Kathleen Moesle Weaver, Mayor
JoAnne E. Ragona, City Clerk
Michael J. Coren, City Treasurer
Bryon D. Vana, City Administrator
Daniel Gombac, Director of Municipal Services
Ernest Brown, Police Chief

4. **DECLARATION OF A QUORUM** — There being seven aldermen present, Mayor Weaver declared a quorum.

5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS - GENERAL**

There were none.

- 6. **APPROVAL OF MINUTES** – November 13, 2013 Goal Setting Session
– November 18, 2013 City Council Meeting

It was moved by Alderman Schauer and seconded by Alderman Beilke to approve the minutes of the Goal Setting Session of November 13, 2013 as amended to correct the second sentence under Cass & 75th Street Development as follows: “All aldermen asked were in favor of demolishing the *existing building and* rebuilding two buildings.”

Roll Call:	Ayes:	Beilke, Belczak, Kenny, Marchese, McIvor, Schauer, Seifert
	Nays:	None
	Absent:	None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

It was moved by Alderman Kenny and seconded by Alderman Marchese to approve the minutes of the City Council Meeting of November 18, 2013 as amended to correct Page 7, second line, to change the District Number from 203 to 202.

Roll Call:	Ayes:	Beilke, Belczak, Kenny, Marchese, McIvor, Schauer, Seifert
	Nays:	None
	Absent:	None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

- 7. **RECEIVING OF COMMUNICATIONS**

There were none.

- 8. **MAYOR’S REPORT**

- A. **MAYORAL PROCLAMATION “DRUNK AND DRUGGED DRIVING (3D) PREVENTION MONTH” (DECEMBER 2013)**

Mayor Weaver read into the record a Proclamation declaring December 2013 as “Drunk and Drugged Driving (3D) Prevention Month” in the City of Darien.

B. DEBORAH L. DARZINSKIS – EXECUTIVE DIRECTOR OF THE DUPAGE HOUSING AUTHORITY

Deborah L. Darzinskis provided a lengthy presentation on DuPage County Housing Authority’s affordable housing voucher system, services, and the requirements to qualify for the program. Ms. Darzinskis responded to questions from the City Council Members and Neil Christiansen. Ms. Darzinskis apologized for the lack of communication in the past and will strive to do better in the future. Mayor Weaver suggested that contact information for the various DuPage Senior Service agencies be provided in Direct Connect. Alderman Beilke suggested this information also be placed on the City’s website.

Mayor Weaver thanked the Darien Historical Society for sponsoring the tree lighting.

9. **CITY CLERK’S REPORT**

Clerk Ragona invited all to Meet and Greet the Mayor on December 16, 2013 at 6:00 P.M. at City Hall in the upstairs conference room.

10. **CITY ADMINISTRATOR’S REPORT**

Administrator Vana...

...advised Consent Agenda Item G has been moved to New Business as Item D.

...announced there will be a leaf/yard waste pick up on Wednesday, Thursday, and Friday this week; refuse stickers are required.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

Chief Brown...

...presented the new format for the Police Monthly Report as follows:

- 1) Crime Tip Information
- 2) Community Engagement
- 3) Statistical Breakdown

...provided information on three recent robberies; he requested residents be vigilant to stem the flow of burglaries.

Director Gombac...

...commended his staff on their fine work and provided a report on the actual costs of the following major projects completed this year:

- Emerald Ash Borer
- Sidewalk/Concrete Program
- Drainage Improvement Projects
- Rear Yard Drainage Projects
- Road Program

...announced the Tree Trimming Program with Homer Tree has begun. The cost to residents for their private trees is as follows:

- \$65 front yard tree trimming
- \$140 rear yard tree trimming
- \$28 per diameter inch for front yard tree removal
- \$40 per diameter inch for rear yard tree removal
- \$50 front yard stump removal
- \$75 rear yard stump removal

The deadline for participation is February 15, 2014. For further information contact Ryan at homertree.com or 815-838-0320.

12. **TREASURER’S REPORT**

A. WARRANT NUMBER 13-14-14

It was moved by Alderman Schauer and seconded by Alderman Seifert to approve payment of Warrant Number 13-14-14 in the amount of \$1,012,531.26 from the enumerated funds; and \$286,274.99 from payroll funds for the period ending 11/28/13; for a total to be approved of \$1,298,806.25.

Roll Call: Ayes: Beilke, Belczak, Kenny, Marchese, McIvor, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

13. **STANDING COMMITTEE REPORTS**

Administrative/Finance Committee – Chairman Schauer announced the next meeting of the Administrative/Finance Committee is scheduled for January 6, 2014 at 6:00 P.M. in the upstairs conference room.

Municipal Services Committee — Chairman Marchese advised the minutes of the Municipal Services Committee Meeting of October 28, 2013 have been submitted to the Clerk’s Office. He announced there is a Special Meeting scheduled for December 16, 2013 at 6:00 P.M. and the regular meeting is scheduled for December 23, 2013 at 6:30 P.M.

Police Committee – Chairman McIvor announced the next meeting of the Police Committee is scheduled for December 16, 2013 at 6:00 P.M. in the Police Department Training Room.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

Matt Goodwin, Commander of VFW Post 2838 addressed the City Council in regard to the request for a waiver of the liquor license fee for the period December 1, 2013 to June 30, 2014.

15. **OLD BUSINESS**

There was none.

16. **CONSENT AGENDA**

Mayor Weaver announced that Consent Agenda Item C has been moved to New Business as Item C, and Consent Agenda Item H has been moved to New Business as Item D.

Mayor Weaver reviewed the items on the Consent Agenda for the benefit of the viewing audience.

It was moved by Alderman Marchese and seconded by Alderman Beilke to approve by Omnibus Vote the following items on the Consent Agenda:

- A. **A MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO MOVE FORWARD WITH FILLING THE ROLE OF FULL TIME COMMUNITY SERVICE OFFICER WITH THREE PART TIME POSITIONS**
- B. **ORDINANCE NO. O-34-13 AN ORDINANCE APPROVING A SPECIAL USE TO THE DARIEN**

ZONING ORDINANCE FOR A DRINKING ESTABLISHMENT (PZC 2013-09: DARIEN VFW POST 2838, 7515 CASS AVENUE)

C. ORDINANCE NO. O-35-13

AN ORDINANCE AMENDING TITLE 5A CHAPTER 5-7-3, "GENERAL PROVISIONS AND REGULATIONS, PERMITTED OBSTRUCTIONS IN REQUIRED YARDS," AND CHAPTER 12-4-1, "NOISE," OF THE DARIEN CITY CODE (PZC 2013-10: TEXT AMENDMENT: GENERATORS)

D. ORDINANCE NO. O-36-13

AN ORDINANCE AMENDING SECTION 3-3-23, COPY OF THE ORDINANCE TO BE PROVIDED LICENSEES, OF THE DARIEN CITY CODE

E. RESOLUTION NO. R-95-13

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN ENGINEERING AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD. FOR PAVEMENT CORINGS FOR THE PROPOSED 2014 STREET MAINTENANCE PROGRAM IN AN AMOUNT NOT TO EXCEED \$9,750.00

F. RESOLUTION NO. R-96-13

A RESOLUTION TO ENTER INTO AN AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING FOR THE 2014 STREET MAINTENANCE PROGRAM IN AN AMOUNT NOT TO EXCEED \$25,730.00

Roll Call: Ayes: Beilke, Belczak, Kenny, Marchese, McIvor, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

17. **NEW BUSINESS**

A. CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE LEVYING TAXES FOR GENERAL AND SPECIAL CORPORATE PURPOSES FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2013, AND ENDING ON THE THIRTIETH DAY OF APRIL, 2014 FR THE CITY OF DARIEN, ILLINOIS

It was moved by Alderman Seifert and seconded by Alderman Beilke to approve the ordinance as presented.

Administrator Vana summarized New Business Items A and B and reviewed the total tax levy for all funds.

ORDINANCE NO. O-32-13

AN ORDINANCE LEVYING TAXES FOR GENERAL AND SPECIAL CORPORATE PURPOSES FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2013, AND ENDING ON THE THIRTIETH DAY OF APRIL, 2014, FOR THE CITY OF DARIEN, ILLINOIS

Roll Call: Ayes: Beilke, Belczak, Kenny, Marchese, McIvor, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

B. CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY, 2013, AND ENDING ON THE THIRTIETH DAY OF APRIL, 2014, IN AND FOR THE CITY OF DARIEN SPECIAL SERVICE AREA NUMBER ONE KNOWN AS TARA HILL

It was moved by Alderman Schauer and seconded by Alderman Seifert to approve the ordinance as presented.

ORDINANCE NO. 0-33-13

AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY, 2013, AND ENDING ON THE THIRTIETH DAY OF APRIL, 2014, IN AND FOR THE CITY OF DARIEN SPECIAL SERVICE AREA NUMBER ONE KNOWN AS TARA HILL

Roll Call: Ayes: Beilke, Belczak, Kenny, Marchese, McIvor, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

C. CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION WAIVING THE LIQUOR LICENSE FEE CHARGED TO DARIEN VFW, FOR THE PERIOD BETWEEN DECEMBER 1, 2013 TO JUNE 30, 2014, IN THE AMOUNT OF \$583.33

It was moved by Alderman Marchese and seconded by Alderman Beilke to approve the resolution as presented.

Treasurer Coren commented that in his opinion, waiver of the liquor license fee for the VFW is comparable to making a donation to the VFW on behalf of the citizens of Darien, and may be setting a precedent. Since there is another liquor license holder in the center, he feels a partial refund of the unused portion of the liquor license fee would be in order should demolition of the property take place prior to the end of the liquor license year.

Alderman Seifert noted that since the VFW does not pay rent, they are being treated differently. Alderman Belczak advised that raffle license fees are generally waived for non-profits, and feels waiving the liquor license fee will not set a precedent. He also stated that a scenario such as this will unlikely ever occur again. Alderman Beilke commented that the Darien Woman’s Club is currently utilizing vacant space at the center for storage. She noted that since the City will be reclaiming the space sooner than anticipated for demolition, the VFW request is reasonable. Alderman Schauer feels that waiver of a one time fee for a non-profit organization would not set a precedent. Alderman Kenny stated that this is a unique situation, and it does not set a precedent.

RESOLUTION NO. R-94-13

A RESOLUTION WAIVING THE LIQUOR LICENSE FEE CHARGED TO DARIEN VFW, FOR THE PERIOD BETWEEN DECEMBER 1, 2013 TO JUNE 30, 2014, IN THE AMOUNT OF \$583.33

Roll Call: Ayes: Beilke, Belczak, Kenny, Marchese, McIvor, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

D. RESOLUTION NO. R-97-13 A RESOLUTION TO PERMIT LIMITED ACCESSORY STRUCTURES AND LIMITED RECREATIONAL ACTIVITES ON CERTAIN CITY OF DARIEN-OWNED PROPERTY, LOCATED IMMEDIATELY EAST OF THE DARIEN TOWNE CENTER – PIN NO: 09-29-400-020, LOT 3 OF THE DARIEN TOWNE CENTER PUD, AND REFERRED TO AS AN UNDISTURBED/BUFFER AREA

It was moved by Alderman McIvor and seconded by Alderman Seifert to approve the resolution as presented.

Mayor Weaver advised that the addresses of the properties along Wilton have been incorporated in the resolution. Administrator Vana provided background information, and advised that the City has followed IRMA’s recommendation for the language in Item 4. Director Gombac explained that upon approval, letters will be sent to the eight residents providing information on the property use and restrictions; permits will be required.

RESOLUTION NO. R-97-13

A RESOLUTION TO PERMIT LIMITED ACCESSORY STRUCTURES AND LIMITED RECREATIONAL ACTIVITIES ON CERTAIN CITY OF DARIEN-OWNED PROPERTY, LOCATED IMMEDIATELY EAST OF THE DARIEN TOWNECENTER – PIN NO: 09-29-400-020, LOT 3 OF THE DARIEN TOWNE CENTER PUD, AND REFERRED TO AS AN UNDISTURBED/BUFFER AREA

Roll Call: Ayes: Beilke, Belczak, Kenny, Marchese, McIvor, Schauer, Seifert
Nays: None
Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Alderman Marchese read a letter from Ralph Beardsley, Chairman of the Lions Club Food Basket Program. Alderman Marchese noted that through the collaborative efforts of the Darien Lions Club, Darien Park District, and Darien Woman’s Club, 200 families will be served. Donations and volunteers are needed.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman McIvor and seconded by Alderman Seifert to adjourn the City Council meeting.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 9:20 P.M.

Mayor

City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 12-02-13. Minutes of 12-02-13 CCM.

DRAFT

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR WEAVER FOR THE PURPOSE OF REVIEWING ITEMS ON THE DECEMBER 16, 2013 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:30 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

DECEMBER 16, 2013

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Weaver.

2. **PLEDGE OF ALLEGIANCE**

Mayor Weaver led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Tina Beilke	Sylvia McIvor
	Thomas J. Belczak	Ted V. Schauer
	Joseph A. Kenny	Joerg Seifert
	Joseph A. Marchese	

Absent: None

Also in Attendance: Kathleen Moesle Weaver, Mayor
JoAnne E. Ragona, City Clerk
Michael J. Coren, City Treasurer
Bryon D. Vana, City Administrator
Scott Coren, Assistant City Administrator
Daniel Gombac, Director of Municipal Services
Ernest Brown, Police Chief

4. **DECLARATION OF A QUORUM** — There being seven aldermen present, Mayor Weaver declared a quorum.

5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS - GENERAL**

There were none.

6. **APPROVAL OF MINUTES**

There were no minutes to approve.

7. **RECEIVING OF COMMUNICATIONS**

Mayor Weaver received an e-mail from Tom and Arleta Peknik expressing gratitude to Director Gombac and staff for their fine work in resolving a problem with a crack that appeared on their driveway apron in conjunction with the ditch pipe replacement project.

8. **MAYOR'S REPORT**

A. RECOGNITION OF 2013 HOLIDAY HOME DECORATING CONTEST WINNERS

Mayor Weaver introduced Jeanette Campo, Chairperson of the 2013 Holiday Home Decorating Committee and invited her to announce the contest winners. Ms. Campo thanked Mayor Weaver and the Council Members for their continued support of the program. Ms. Campo introduced Committee Members Elizabeth Hayes, Jim Kiser and Gerry Leganski, and thanked them for their participation. She reviewed the selection process, and announced the winners of the contest as follows:

Honorable Mention Certificates were presented by Mayor Weaver to:

- Jim & Donna Sims, 8510 Thistlewood
- Scott & Betty Olisar, 8006 Farmingdale

2013 Holiday Home Decorating Contest Winners:

- Fifth Place Winner was Santore Family, 7349 Adams Street; they were not in attendance. Their Fifth Place Certificate and \$25.00 check will be mailed to them.
- Fourth Place Winner was Shirley Michels, 7601 Nantucket; Mayor Weaver presented a Fourth Place Certificate and a \$25.00 check.
- Third Place Winner was Haarth Family, 8125 Sawyer; Mayor Weaver presented a Third Place Certificate and a \$50.00 check.
- Second Place Winner was Kaleta Family, 1508 Willow Creek; Mayor Weaver presented a Second Place Certificate and a \$100.00 check.
- First Place Winner was Mark & Lori Reczek, 1118 79th Street; Mayor Weaver presented a First Place Certificate and a \$200.00 check.

Jim Kiser presented Mayor Weaver with photographs of the winning homes, which will be displayed in the lobby of City Hall. Mayor Weaver thanked Ms. Campo and committee for the lovely display, and for all their work. Jeannette Campo announced that seating is still available for the Holiday Lights Bus Tour on December 18 at 6:30 P.M. and 8:00 P.M.; reservations are required and could be made by contacting City Hall at 630-852-5000.

B. DARIEN CHAMBER OF COMMERCE UPDATE

Clare Bongiovanni provided an update as follows:

- Thanked Home Run Inn for hosting the Holiday Extravaganza on December 7, 2013.
- Extended gratitude to all who donated food for the Darien Lions Club Holiday Food Basket Program.
- Announced the 2014 City of Darien Vehicle Stickers are now on sale at City Hall for a \$3.00 donation. The first 100 residents to purchase the vehicle sticker at City Hall will receive a free Shop Local Shop Darien Preferred Card.
- Reminded residents to Shop Local Shop Darien this holiday season at: Wild Orchid Salon, Chuck's Southern Comforts Café, LaNotte Due, The Goddard School, Zazzo's Pizza and Catering, Carriage Green Country Club, Culvers, Carmelite Carefree Village, B & R Dentists, Home Run Inn, The Patio, Mia Bella Candles, Mi Hacienda, and Q Bar & Grill.
- The Darien Chamber of Commerce will be attending the State of the County Address with Keynote Speaker Dan Cronin, Chairman of DuPage County Board at Seven Bridges Golf Club on January 8, 2014 at 11:30 A.M.
- The Rotary Club of Darien is hosting a Business After Hours event on January 23, 2014 at Republic Bank at 5:00 P.M.
- The Darien Historical Society will host their annual Sunday Dinner featuring Terry Lynch as Benjamin Franklin at Alpine Banquets on January 26, 2014 at 1:00 P.M. For ticket information call 630-964-6792.
- The Goddard School is hosting a new and used book collection drive in collaboration with Bernie's Book Bank. Book donations are being accepted at The Goddard School, Darien City Hall, and Republic Bank. All are invited to The Goddard School's Open House on January 18, 2014 for story telling, balloon artists, face painters and more.
- On behalf of the Darien Chamber of Commerce Board of Directors, Ms. Bongiovanni wished everyone Happy Holidays.

Mayor Weaver thanked the Darien VFW for their recent ribbon cutting; they are located in the Heritage Center on Cass Avenue.

9. **CITY CLERK'S REPORT**

Clerk Ragona announced that City offices will be closed for the holidays on December 24 and 25, 2013, and January 1, 2014.

10. **CITY ADMINISTRATOR’S REPORT**

Administrator Vana announced there will be items for the January 6, 2014 City Council Meeting agenda.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

Chief Brown spoke of the seizure of narcotics and approximately \$240,000 in cash derived from a traffic stop. He noted that since the seizure was originated in Darien, the City is eligible for a significant portion of the seized funds.

12. **TREASURER’S REPORT**

A. WARRANT NUMBER 13-14-15

It was moved by Alderman Kenny and seconded by Alderman Seifert to approve payment of Warrant Number 13-14-15 in the amount of \$408,696.22 from the enumerated funds; and \$272,781.97 from payroll funds for the period ending 12/12/13; for a total to be approved of \$681,478.19.

Roll Call: Ayes: Beilke, Belczak, Kenny, Marchese, McIvor, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

B. TREASURER’S REPORT – NOVEMBER 2013

Treasurer Coren reviewed year-to-date sources of revenue, expenditures, and fund balances through the month of November 2013:

General Fund: Revenue \$8,656,968; Expenditures \$6,823,763; Current Balance \$2,756,791

Water Fund: Revenue \$2,922,002; Expenditures \$2,910,096; Current Balance \$884,401

<u>Motor Fuel Tax Fund:</u>	Revenue \$421,078; Expenditures \$251,948; Current Balance \$461,839
<u>Water Depreciation Fund:</u>	Revenue \$61,852; Expenditures \$129,320; Current Balance \$675,250
<u>Capital Improvement Fund:</u>	Revenue \$4,051,451; Expenditures \$2,688,539; Current Balance \$5,174,009
<u>Capital Projects Debt Service Fund:</u>	Revenue \$498,689; Expenditures \$86,838; Current Balance of \$419,712

13. **STANDING COMMITTEE REPORTS**

Municipal Services Committee — Chairman Marchese announced the next meeting of the Municipal Services Committee is scheduled for December 23, 2013 at 6:30 P.M. in the Council Chambers.

Administrative/Finance Committee – Chairman Schauer announced the next meeting of the Administrative/Finance Committee is scheduled for January 6, 2014 at 6:00 P.M. in the upstairs conference room.

Police Committee – Chairman McIvor submitted the minutes of the November 18, 2013 Police Committee Meeting. She announced the next meeting is scheduled for January 20, 2013 at 6:00 P.M. in the Council Chambers.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

There were none.

15. **OLD BUSINESS**

There was none.

16. **CONSENT AGENDA**

Mayor Weaver announced that Consent Agenda Item A has been moved to New Business as Item C.

17. **NEW BUSINESS**

A. CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION ADOPTING THE DUPAGE COUNTY NATURAL HAZARDS MITIGATION PLAN

It was moved by Alderman Belczak and seconded by Alderman Beilke to approve the resolution as presented.

RESOLUTION NO. R-99-13

**A RESOLUTION ADOPTING THE
DUPAGE COUNTY NATURAL
HAZARDS MITIGATION PLAN**

Roll Call: Ayes: Beilke, Belczak, Kenny, Marchese, McIvor,
Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

**B. CONSIDERATION OF A MOTION TO APPROVE AN ORDINANCE
AMENDING TITLE 3, CHAPTER 3, "LIQUOR CONTROL
REGULATIONS," OF THE DARIEN CITY CODE BY ADDING NEW
SECTION 3-3-25, "VIDEO GAMING SIGNAGE," THERETO OF THE
DARIEN CITY CODE**

It was moved by Alderman Seifert and seconded by Alderman Marchese to approve the ordinance as presented.

Mayor Weaver provided a brief explanation of the proposed ordinance.

ORDINANCE NO. 0-37-13

**AN ORDINANCE AMENDING TITLE
3, CHAPTER 3, "LIQUOR CONTROL
REGULATIONS," OF THE DARIEN
CITY CODE BY ADDING NEW
SECTION 3-3-25, "VIDEO GAMING
SIGNAGE," THERETO OF THE
DARIEN CITY CODE**

Roll Call: Ayes: Beilke, Belczak, Kenny, Marchese, McIvor, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

C. CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION AUTHORIZING CITY STAFF TO PROCEED WITH WATER MAIN IMPROVEMENTS AND A WATER SERVICE LINE FOR THE PUBLIC WORKS FACILITY LOCATED AT 1041 SOUTH FRONTAGE ROAD AT A COST NOT TO EXCEED \$25,509.08

It was moved by Alderman Schauer and seconded by Alderman Beilke to approve the resolution as presented.

RESOLUTION NO. R-98-13

A RESOLUTION AUTHORIZING CITY STAFF TO PROCEED WITH WATER MAIN IMPROVEMENT AND A WATER SERVICE LINE FOR THE PUBLIC WORKS FACILITY LOCATED AT 1041 SOUTH FRONTAGE ROAD AT A COST NOT TO EXCEED \$25,509.08

Roll Call: Ayes: Beilke, Belczak, Kenny, Marchese, McIvor, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

18. QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL

Alderman Marchese announced the Lions Club, in conjunction with the Park District and Woman’s Club, will be packing food baskets for the needy on December 20 and delivering them on December 21, 2014; donations and volunteers are welcome.

Mayor Weaver wished everyone a Merry Christmas, Happy Holidays and New Year.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman McIvor and seconded by Alderman Beilke to adjourn the City Council meeting.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 8:00 P.M.

Mayor

City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 12-16-13.
Minutes of 12-16-13 CCM

WARRANT NUMBER: 13-14-16

CITY OF DARIEN

EXPENDITURE APPROVAL LIST
FOR CITY COUNCIL MEETING ON
January 6, 2014

Approval is hereby given to have the City Treasurer of Darien, Illinois pay to the officers, employees, independent contractors, vendors, and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

General Fund		\$64,647.11
Water Fund		\$11,566.10
Motor Fuel Tax Fund		\$44,408.41
Water Depreciation Fund		
Debt Service Fund		
Capital Improvement Fund		\$6,412.00
Special Service Area Tax Fund		\$513.00
	<i>Subtotal:</i>	<u>\$ 127,546.62</u>
General Fund Payroll	12/26/13	\$ 232,051.07
Water Fund Payroll	12/26/13	\$ 23,793.28
	<i>Subtotal:</i>	<u>\$ 255,844.35</u>
<i>Total to be Approved by City Council:</i>		<u>\$ 383,390.97</u>

Approvals:

Kathleen Moesle Weaver, Mayor

JoAnne E. Ragona, City Clerk

Michael J. Coren, Treasurer

Bryon D. Vana, City Administrator

CITY OF DARIEN
Expenditure Journal
General Fund
Administration

From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
CALL ONE, INC.	PHONE AND DATA LINES - 1010-6702-0000	Telephone	3,472.84	4267
FedEx	2ND DAY DELIVERY SERVICE	Postage/Mailings	43.87	4233
I.R.M.A.	NOVEMBER 2013 DEDUCTIBLE & VOLUNTEER COVERAGE	Liability Insurance	531.00	4219
LOGIN/IACP NET	ANNUAL FEE 4/11/13 TO 4/10/14	Contingency	(800.00)	4330
MUNICIPAL WEB SERVICES	NOVEMBER 2013 WEBSITE HOSTING	Consulting/Professional	508.25	4325
NEXTEL COMMUNICATIONS	PUBLIC WORKS AIRCARDS	Telephone	150.49	4267
OCCUPATIONAL HEALTH CENTERS	WELLNESS FAIR BLOOD DRAW - KEVIN YEO	Liability Insurance	47.50	4219
OFFICE DEPOT	SUPPLIES	Supplies - Office	69.37	4253
OFFICE DEPOT	SUPPLIES	Supplies - Office	41.28	4253
OFFICE DEPOT	SUPPLIES	Supplies - Office	59.95	4253
OFFICE DEPOT	SUPPLIES	Supplies - Office	67.61	4253
OFFICE DEPOT	SUPPLIES	Supplies - Office	54.88	4253
OFFICE DEPOT	SUPPLIES	Supplies - Office	118.61	4253
PITNEY BOWES GLOBAL FINANCIAL	POSTAGE METER RENTAL - DEC 30, 2013 TO MAR 30, 2014	Rent - Equipment	585.00	4243
		Total Administration	4,950.65	

CITY OF DARIEN
Expenditure Journal
General Fund
City Council

From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
ALAN LEMBKE	FIFTH PLACE - 2012 HOLIDAY HOME DECORATING CONTEST	Boards and Commissions	(25.00)	4205
HAARTH FAMILY	3RD PLACE - 2013 HOLIDAY DECORATING CONTEST	Boards and Commissions	50.00	4205
ILLINOIS STATE POLICE	ALAN J. RIEDL - SPEEDWAY - FINGERPRINT FEE	Boards and Commissions	36.50	4205
KALETA FAMILY	2ND PLACE - 2013 HOLIDAY DECORATING CONTEST	Boards and Commissions	100.00	4205
LORI & MARK RECZEK	1ST PLACE - 2013 HOLIDAY DECORATING CONTEST	Boards and Commissions	200.00	4205
SAM'S CLUB	MAKE A DIFFERENCE DAY	Boards and Commissions	93.79	4205
SANTORE FAMILY	5TH PLACE - 2013 HOLIDAY DECORATING CONTEST	Boards and Commissions	25.00	4205
SHIRLEY MICHELS	4TH PLACE - 2013 HOLIDAY DECORATING CONTEST	Boards and Commissions	25.00	4205
Total City Council			505.29	

CITY OF DARIEN
Expenditure Journal
General Fund

Community Development

From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
CHRISTOPHER B. BURKE ENG, LTD	329 JANET - FENCE PERMIT	Consulting/Professional	271.75	4325
CHRISTOPHER B. BURKE ENG, LTD	REAR YARD - TOWN CENTER & BAILEY ROAD	Consulting/Professional	223.30	4325
CHRISTOPHER B. BURKE ENG, LTD	REVISED PLAN & SITE VISITS - 8705 LAKE RIDGE	Const/Prof Reimbursable	205.60	4328
CHRISTOPHER B. BURKE ENG, LTD	326 ROGER ROAD - GARAGE IN FLOODPLAIN	Const/Prof Reimbursable	144.50	4328
CHRISTOPHER B. BURKE ENG, LTD	7440 KINGERY-PATIO RESTAURANT PARKING LOT EXPANSION	Const/Prof Reimbursable	629.00	4328
CHRISTOPHER B. BURKE ENG, LTD	GRADING PLAN - 6906 BROOKBANK ROAD	Const/Prof Reimbursable	200.00	4328
Total Community Development			1,674.15	

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets

From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
ALL-STAR MAINTENANCE	CITY HALL/POLICE SIDEWALK CLEARING	Maintenance - Building	810.00	4223
AMERICAN DOOR AND DOCK	EMERGENCY GARAGE DOOR REPAIR AT P.W.	Maintenance - Building	251.68	4223
AMERICAN DOOR AND DOCK	EMERGENCY SALT SHED GARAGE DOOR REPAIR	Maintenance - Building	304.50	4223
AUTO TRUCK GROUP	REMOVE & REPLACE BENT FLOW HATCH - TRUCK 108	Maintenance - Vehicles	3,175.00	4229
AUTOMATED LOGIC	POLICE HVAC SERVICE CONTRACT	Maintenance - Building	1,037.00	4223
CASE LOTS, INC.	JANITORIAL SUPPLIES	Maintenance - Building	133.65	4223
CATCHING FLUID POWER, INC.	HYDRAULIC HOSES #103	Maintenance - Vehicles	78.07	4229
CHRISTOPHER B. BURKE ENG, LTD	REAR YARD - TOWN CENTER & BAILEY ROAD	Consulting/Professional	27.97	4325
CINTAS FIRST AID AND SAFETY	FIRST AID SUPPLIES	Liability Insurance	77.30	4219
CLIFFORD-WALD COMPANY	PLOTTER PAPER	Supplies - Office	499.36	4253
COM ED	STREET LIGHTS - ACCOUNT 0788318007	Street Light Oper & Maint.	1,489.37	4359
CONSTELLATION NEW ENERGY, INC.	STREET LIGHTS - ACCT 0448008035	Street Light Oper & Maint.	1,589.16	4359
FOX LANDSCAPING, INC.	LANDSCAPING AT CITY HALL & POLICE	Maintenance - Building	350.00	4223
FOX LANDSCAPING, INC.	LANDSCAPING AT CITY HALL & POLICE	Maintenance - Building	(350.00)	4223
FREEWAY FORD-STERLING TRUCK	FUEL FILTER & SENSOR FOR TRUCK #101	Maintenance - Vehicles	72.72	4229
FREEWAY FORD-STERLING TRUCK	EXHAUST CLAMP FOR TRUCK 101	Maintenance - Vehicles	23.70	4229
GRAINGER	SWITCHES & PLUGS FOR CITY HALL, P.D. & P.W.	Maintenance - Building	342.15	4223

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
GRAINGER	P.D. LOBBY LAVATORY FAUCET	Maintenance - Building	331.43	4223
GRAINGER	RESPIRATOR & FILTERS	Maintenance - Building	111.85	4223
GRAINGER	BANNER SUPPLIES	Supplies - Other	59.04	4257
INDUSTRIAL ELECTRICAL SUPPLY	EXIT SIGN LIGHT BULBS - CITY HALL	Maintenance - Building	30.00	4223
JOHN K. CARR	PESTICIDE LICENSING, CLASS, TESTS & HANDBOOK	Supplies - Office	(15.00)	4253
JOHN K. CARR	PESTICIDE LICENSING, CLASS, TESTS & HANDBOOK	Training and Education	(40.00)	4263
MENNON RUBBER & SAFETY PRODUCT	RUBBER SAFETY BOOTS - HERMAN, SCHUSTER, CASSIDY	Liability Insurance	153.57	4219
NICOR GAS	1041 S. FRONTAGE ROAD - ACCT 90-84-11-1000 1	Utilities (Elec,Gas,Wtr,Sewer)	635.80	4271
O'REILLY AUTOMOTIVE, INC.	FLOOR JACK	Maintenance - Equipment	199.99	4225
O'REILLY AUTOMOTIVE, INC.	TEN TON TRUCK JACK	Maintenance - Equipment	1,347.50	4225
O'REILLY AUTOMOTIVE, INC.	STEERING WHEEL COVER	Maintenance - Vehicles	9.49	4229
OFFICE DEPOT	SUPPLIES	Supplies - Office	31.19	4253
OFFICE DEPOT	SUPPLIES	Supplies - Office	171.75	4253
PALATINE OIL CO., INC.	FUEL FOR CITY HALL & POLICE GENERATORS	Maintenance - Building	285.83	4223
RAGS ELECTRIC	STREET LIGHT FAULT REPAIR	Street Light Oper & Maint.	391.03	4359
RAGS ELECTRIC	STREET LIGHT REPAIR - 1616 LAKEVIEW	Street Light Oper & Maint.	552.75	4359
RAGS ELECTRIC	STREET LIGHT REPAIR - 7922 KNOTTINGHAM	Street Light Oper & Maint.	131.00	4359
RAGS ELECTRIC	STREET LIGHT REPAIR - 3 LOCATIONS	Street Light Oper & Maint.	686.28	4359

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets

From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
RAGS ELECTRIC	STREET LIGHT REPAIR - 2 LOCATIONS	Street Light Oper & Maint.	262.00	4359
RAGS ELECTRIC	STREET LIGHT REPAIR - ELM & CLARENDON HILLS ROAD	Street Light Oper & Maint.	131.00	4359
RED WING SHOES	STEEL TOE BOOTS FOR RICH LEPIC & BOOT OIL FOR STAFF	Liability Insurance	205.50	4219
RED WING SHOES	BOOTS - KILIANEK	Liability Insurance	157.00	4219
RED WING SHOES	UNIFORMS - KLIIANEK & KOUDELIK	Uniforms	119.70	4269
RELADYNE, LLC	HYDRAULIC OIL	Maintenance - Equipment	382.41	4225
RELADYNE, LLC	5W30 OIL	Maintenance - Equipment	658.25	4225
RIC MAR INDUSTRIES, INC.	TRUCK WASH SOAP, SPILL PADS & ANTI-GEL DIESEL ADDITIVE	Maintenance - Equipment	815.96	4225
TRUGREEN	FERTILIZATION	Forestry	430.00	4350
TYCO INTEGRATED SECURITY LLC	ALARM SERVICES - 1041 S. FRONTAGE 01-01-14 THRU 03-31-14	Maintenance - Building	254.94	4223
UNIQUE PRODUCTS & SERVICE CORP WAREHOUSE DIRECT	JANITORIAL SUPPLIES CANON PRINTER INK CARTRIDGES	Maintenance - Building Supplies - Office	119.65 331.75	4223 4253
WASTE MANAGEMENT LARAWAY RDF WEST SIDE EXCHANGE WESTOWN AUTO SUPPLY COMPANY	STREET SWEEPING PLOW BLADES REPAIR PARTS FOR FLEET VEHICLES	Street Sweeping Maintenance - Equipment Maintenance - Vehicles	9,306.00 1,093.62 139.68	4373 4225 4229
	Total Public Works, Streets		29,392.59	

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
ANDY FRAIN SERVICES	NOVEMBER 2013 CROSSING GUARDS	Salaries	2,041.36	4010
BURR RIDGE VETERINARY CLINIC	STRAY DOGS	Animal Control	50.00	4201
BURR RIDGE VETERINARY CLINIC	STRAY DOG	Animal Control	30.00	4201
CARQUEST AUTO PARTS STORES	INVOICES FOR CHECK RUN 010614	Maintenance - Vehicles	401.16	4229
DEPT #40306-APPAREL SEWN RIGHT	UNIFORM ALLOWANCE - STUTTE	Uniforms	99.57	4269
DUPAGE COUNTY CLERK'S OFFICE	ANTONIA M. BROWN NOTARY CERTIFICATION FEE	Dues and Subscriptions	(10.00)	4213
DUPAGE COUNTY CLERK'S OFFICE	ANTONIA M. BROWN NOTARY CERTIFICATION FEE	Dues and Subscriptions	(10.00)	4213
GREGORY J. CHEAURE'	REGISTRATION FEE - CLASS IN OAKBROOK JAN 21 & 22, 2014	Training and Education	128.00	4263
I.A.P.E.M.	WILLIAM FOSTER 2014 ACTIVE MEMBERSHIP DUES	Dues and Subscriptions	25.00	4213
I.A.P.E.M.	KARA FOYLE-PRICE 2014 ACTIVE DUES	Dues and Subscriptions	25.00	4213
I.A.P.E.M.	MARINA LISKA 2014 ACTIVE DUES	Dues and Subscriptions	25.00	4213
I.R.M.A.	NOVEMBER 2013 DEDUCTIBLE & VOLUNTEER COVERAGE	Liability Insurance	203.08	4219
I/O SOLUTIONS	PSYCHOLOGICAL EVALUATION - JENNIFER DOLLINS	Boards and Commissions	345.00	4205
IL SECRETARY OF STATE POLICE	2FAFP71W66X159316	Maintenance - Vehicles	101.00	4229
IL SECRETARY OF STATE POLICE	2FAFP71W77X102043	Maintenance - Vehicles	101.00	4229
J.G. UNIFORMS, INC.	UNIFORM ALLOWANCE - BRETTE GLOMB	Uniforms	151.79	4269

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
J.G. UNIFORMS, INC.	UNIFORM ALLOWANCE - J. JUMP	Uniforms	135.85	4269
JOHN B. COOPER	ILETSB & KENT LAW CONFERENCES	Travel/Meetings	78.39	4265
LEMONT POLICE DEPARTMENT	RANGE FEE - AUGUST & SEPTEMBER 2013	Rent - Equipment	200.00	4243
POLICE MAGAZINE	POLICE MAGAZINE SUBSCRIPTION RENEWAL - JOHN COOPER	Dues and Subscriptions	25.00	4213
PUBLIC SAFETY DIRECT RAY O'HERRON CO. INC.	D1 IGNITION OVERRIDE UNIFORM ALLOWANCE - M. BELMONTE CSO	Maintenance - Vehicles Uniforms	142.50 479.78	4229 4269
RAY O'HERRON CO. INC.	UNIFORM ALLOWANCE - AUSTIN JUMP	Uniforms	4.00	4269
RAY O'HERRON CO. INC.	UNIFORM ALLOWANCE - TOPEL	Uniforms	133.99	4269
RICOH AMERICAS CORPORATION	SERVICE AGREEMENT - 09-07-2013 TO 12-06-2013	Maintenance - Equipment	585.40	4225
RUTLEDGE PRINTING COMPANY	INVESTIGATION DIVISION - TERRA GREEN	Investigation and Equipment	416.40	4217
RUTLEDGE PRINTING COMPANY	PREVENT MOTOR VEHICLE BURGLARY - RE-ENTRY RED	Investigation and Equipment	416.40	4217
RUTLEDGE PRINTING COMPANY SHELL	SHIPPING FUEL COSTS	Investigation and Equipment Vehicle (Gas and Oil)	66.32 212.58	4217 4273
STONE WHEEL, INC.	REPAIR PARTS FOR FLEET VEHICLES	Maintenance - Vehicles	650.98	4229
STONE WHEEL, INC.	REPAIR PARTS FOR FLEET VEHICLES	Maintenance - Vehicles	545.30	4229
STONE WHEEL, INC. STONE WHEEL, INC.	CREDIT REPAIR PARTS FOR FLEET VEHICLES	Maintenance - Vehicles Maintenance - Vehicles	(375.48) 245.14	4229 4229

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
STONE WHEEL, INC.	REPAIR PARTS FOR FLEET VEHICLES	Maintenance - Vehicles	58.10	4229
STONE WHEEL, INC.	REPAIR PARTS FOR FLEET VEHICLES	Maintenance - Vehicles	(110.99)	4229
THE BLUE LINE	TWO 2012-2013 ILLINOIS BLUE BOOK LAW ENFORCEMENT DIRECTORY	Investigation and Equipment	(24.95)	4217
TI TRAINING CORP.	USE OF FORCE TRAINING SIMULATOR	Investigation and Equipment	18,571.00	4217
TIGER DIRECT	USE OF FORCE TRAINING SIMULATOR	Investigation and Equipment	18,571.00	4217
TIGER DIRECT	USE OF FORCE TRAINING SIMULATOR	Investigation and Equipment	(18,571.00)	4217
WESTOWN AUTO SUPPLY COMPANY	REPAIR PARTS FOR FLEET VEHICLES	Maintenance - Vehicles	129.61	4229
WILLOWBROOK FORD, INC.	REPAIR PARTS FOR FLEET VEHICLES	Maintenance - Vehicles	372.67	4229
WILLOWBROOK FORD, INC.	REPAIR PARTS FOR FLEET VEHICLES	Maintenance - Vehicles	9.09	4229
WILLOWBROOK FORD, INC.	REPAIR PARTS FOR FLEET VEHICLES	Maintenance - Vehicles	70.53	4229
WILLOWBROOK FORD, INC.	RETURN ON INVOICE 5087190	Maintenance - Vehicles	(70.53)	4229
WILLOWBROOK FORD, INC.	REPAIR PARTS FOR FLEET VEHICLES	Maintenance - Vehicles	172.09	4229
WILLOWBROOK FORD, INC.	REPAIR PARTS FOR FLEET VEHICLES	Maintenance - Vehicles	137.62	4229
Total Police Department			26,983.75	

CITY OF DARIEN
Expenditure Journal
General Fund
Business District

From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
ALL-STAR MAINTENANCE	HERITAGE PLAZA PARKING LOT & SIDEWALK CLEARING	Maintenance - Grounds	1,000.00	4227
ALLIED WASTE SERVICES #551	REFUSE REMOVAL - 7515 S. CASS, UNIT D - JAN 1-31, 2014	Utilities (Elec, Gas, Wtr, Sewer)	140.68	4271
		Total Business District	1,140.68	
		Total General Fund	64,647.11	

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
AMERICAN DOOR AND DOCK	EMERGENCY GARAGE DOOR REPAIR AT P.W.	Maintenance - Building	251.67	4223
AMERICAN DOOR AND DOCK	EMERGENCY SALT SHED GARAGE DOOR REPAIR	Maintenance - Building	304.50	4223
AMERICAN WATER WORKS ASSOC.	ANNUAL MEMBERSHIP KRIS THROM 02-01-2014 - 01/31/2015	Training and Education	191.00	4263
CALL ONE, INC.	PHONE AND DATA LINES - 1010-6702-0000	Telephone	612.86	4267
CASE LOTS, INC.	JANITORIAL SUPPLIES	Maintenance - Building	133.65	4223
CINTAS FIRST AID AND SAFETY	FIRST AID SUPPLIES	Liability Insurance	77.29	4219
CONSTELLATION NEW ENERGY, INC.	87TH & RIDGE ROAD - ACCOUNT 6149050015	Utilities (Elec,Gas,Wtr,Sewer)	212.34	4271
CONSTELLATION NEW ENERGY, INC.	9S720 LEMONT - ACCT 4105091007	Utilities (Elec,Gas,Wtr,Sewer)	109.76	4271
CONSTELLATION NEW ENERGY, INC.	18W736 MANNING - ACCOUNT 0171115094	Utilities (Elec,Gas,Wtr,Sewer)	69.56	4271
CONSTELLATION NEW ENERGY, INC.	LAKEVIEW & OAKLEY - ACCT 1389036061	Utilities (Elec,Gas,Wtr,Sewer)	332.91	4271
ENVIRO-TEST & PERRY LABS	PH SOIL SAMPLES	Maintenance - Water System	43.50	4231
FREEWAY FORD-STERLING TRUCK	EMERGENCY TRANSMISSION REPAIR TRUCK 408	Maintenance - Equipment	(1,846.90)	4225
FREEWAY FORD-STERLING TRUCK	COMPUTER DIAGNOSIS TRANSMISSION SHIFTING ISSUES TRUCK 408	Maintenance - Equipment	745.01	4225
FREEWAY FORD-STERLING TRUCK	EMERGENCY TRANSMISSION REPAIR TRUCK 408	Maintenance - Equipment	1,846.90	4225
FREEWAY FORD-STERLING TRUCK	EMERGENCY TRANSMISSION REPAIR TRUCK 408	Maintenance - Equipment	1,864.90	4225

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
GRAINGER	SWITCHES & PLUGS FOR CITY HALL, P.D. & P.W.	Maintenance - Building	11.12	4223
HD SUPPLY WATERWORKS	REPAIR CLAMPS FOR WATER MAIN BREAKS	Maintenance - Water System	299.14	4231
HD SUPPLY WATERWORKS	WATER MAIN REPAIR CLAMPS	Maintenance - Water System	294.96	4231
LAYNE CHRISTENSEN COMPANY	WELL #7 WATER TESTING	Consulting/Professional	1,100.00	4325
MENNON RUBBER & SAFETY PRODUCT	RUBBER SAFETY BOOTS - HERMAN, SCHUSTER, CASSIDY	Liability Insurance	191.14	4219
MENNON RUBBER & SAFETY PRODUCT	SAFETY RUBBER BOOTS - THROM	Liability Insurance	101.50	4219
NICOR GAS	8600 LEMONT ROAD - ACCT 23-64-41-1000 1	Utilities (Elec,Gas,Wtr,Sewer)	246.86	4271
NICOR GAS	1897 MANNING DRIVE - ACCT 12-34-41-1000 7	Utilities (Elec,Gas,Wtr,Sewer)	92.79	4271
NICOR GAS	1930 MANNING RD, DOWNERS - ACCT 05-00-21-1000 4	Utilities (Elec,Gas,Wtr,Sewer)	264.59	4271
NICOR GAS	1041 S. FRONTAGE ROAD - ACCT 90-84-11-1000 1	Utilities (Elec,Gas,Wtr,Sewer)	635.80	4271
O'REILLY AUTOMOTIVE, INC. RED WING SHOES	TEN TON TRUCK JACK STEEL TOE BOOTS FOR RICH LEPIC & BOOT OIL FOR STAFF	Maintenance - Equipment Liability Insurance	1,347.50 12.49	4225 4219
TYCO INTEGRATED SECURITY LLC	ALARM SERVICES - 1041 S. FRONTAGE 01-01-14 THRU 03-31-14	Maintenance - Building	254.93	4223
WESTOWN AUTO SUPPLY COMPANY	REPAIR PARTS FOR FLEET VEHICLES	Maintenance - Equipment	25.13	4225
ZIEBELL WATER SERVICE PRODUCTS	1-INCH COPPER & 1-INCH BRASS FITTINGS	Maintenance - Water System	1,739.20	4231

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
		Total Public Works, Water	11,566.10	
		Total Water Fund	11,566.10	

CITY OF DARIEN
Expenditure Journal
Motor Fuel Tax
MFT Expenses

From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
ELMHURST CHICAGO STONE COMPANY	CA7 STONE DELIVERED TO PUBLIC WORKS	Road Material	1,216.20	4245
METAL CULVERTS, INC.	CULVERT PIPE FOR ALABAMA	Supplies - Other	(235.00)	4257
NORTH AMERICAN SALT CO. QUARRY MATERIALS	ROAD SALT COLD PATCH	Salt Road Material	43,013.57 413.64	4249 4245
		Total MFT Expenses	44,408.41	
		Total Motor Fuel Tax	44,408.41	

CITY OF DARIEN
Expenditure Journal
Special Service Area Tax Fund
SSA Expenditures
From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
CHRISTOPHER B. BURKE ENG, LTD	FY2014 - M&M TARA HILL SUBDIVISION	Consulting/Professional	513.00	4325
		Total SSA Expenditures	513.00	
		Total Special Service Area Tax Fund	513.00	

CITY OF DARIEN
Expenditure Journal
Capital Improvement Fund
Capital Fund Expenditures
From 12/17/2013 Through 1/6/2014

Vendor Name	Invoice Description	Acct Title	Dept Amount	Acct Code
SCORPIO CONSTRUCTION GROUP	EAB TREE REMOVAL STUMP SOD RESTORATIONS	Equipment	6,412.00	4815
		Total Capital Fund Expenditures	6,412.00	
		Total Capital Improvement Fund	6,412.00	
Report Total			127,546.62	

AGENDA MEMO
CITY COUNCIL
Meeting Date: January 6, 2014

Issue Statement

Consideration of a motion to grant a waiver of the raffle license bond requirement for the Darien Historical Society.

BACKUP

Background/History

The Darien Historical Society has applied for a raffle license; the raffle will be held on January 26, 2014. They have also requested a waiver of the bond requirement. The City regularly waives this requirement for qualified charitable, non-profit organizations.

Staff/Committee Recommendation

It is recommended that the raffle license bond requirement for the Darien Historical Society raffle be waived.

Alternate Consideration

Do not waive the bond requirement.

Decision Mode

This item will be placed on the January 6, 2014 Council Agenda for formal consideration.

Darien Historical Society



12-13-13

Kathleen Weaver, Mayor
City of Darien
1702 Plainfield Road
Darien, IL 60561


Madam Mayor and Darien City Council:

As non-profit organization, the Darien Historical Society requests a Waiver of the Raffle License Bond for DHS' "Sunday Dinner", January 26th.

The Raffle will occur at Alpine Banquets between the hours of 1-4:30 p.m.

Your co-operation is much appreciated. Thank you.

Sincerely,


Alice Brennan
Chairman

CITY OF DARIEN

APPLICATION FOR RAFFLE LICENSE

Class A License
 Class B License

NAME OF ORGANIZATION: Darien Historical Society

ADDRESS: 7422 Cass Avenue Darien 60561

TELEPHONE NUMBER: 630-964-6792 FAX NUMBER: -

TYPE OF ORGANIZATION: Charitable
(Charitable, Educational, Religious, Fraternal, Veterans or Labor)

LIST THE AREA (S) WITHIN THE CITY IN WHICH RAFFLE CHANCES WILL BE SOLD OR ISSUED:
Alpine Banquets

LIST THE TIME (S) OF DAY DURING WHICH RAFFLE CHANCES WILL BE SOLD OR ISSUED:
1:00 - 4:30 pm.

LIST THE DATE AND TIME OF THE DETERMINATION OF WINNING CHANCES:
1-26-14 - 4:30

LIST THE LOCATION (S) AT WHICH WINNING CHANCES WILL BE DETERMINED:
Alpine Banquets in Darien

I, Alice Brennan, being the first duly sworn, state on oath that the foregoing organization is a not-for-profit organization.

Alice Brennan, Director/Secretary
Presiding Officer

ATTEST:

Alice M. Brennan
Secretary

APPROVED BY: _____
Mayor

DATE: _____

MAILED ON: _____
Date

BY: _____

AGENDA MEMO
CITY COUNCIL
Meeting Date: January 6, 2014

Issue Statement

Consideration of a motion to grant waiver of the raffle license bond requirement for the Darien Rotary Club.

BACKUP

Background/History

The Darien Rotary Club has applied for B Raffle License; One raffle will be conducted on January 23, 2014 and will be held at Republic Bank. The second raffle will be conducted on March 11, 2014 and will be held at the Carriage Green Country Club. The Darien Rotary Club requested a waiver of the bond requirement. The City regularly waives the bond requirement for qualified charitable organizations.

Staff/Committee Recommendation

It is recommended that the raffle license bond requirement for the Darien Rotary Club raffles be waived.

Alternate Consideration

Do not waive the bond requirement.

Decision Mode

This item will be placed on the January 6, 2014 Council Agenda for formal consideration.



The Darien Rotary Club

D a r i e n , I l l i n o i s

District 6450 - The Birthplace of Rotary

December 19, 2013

JoAnne Ragona, City Clerk
City of Darien
1702 Plainfield Road
Darien, IL 60561
Fax: 630-852-4709

VIA FACSIMILE

Dear Ms. Ragona:

Attached please find the Darien Rotary Club's application for a fundraising raffle. As a non-profit organization, we are requesting waiver of the bond requirements. Should you have additional questions, please contact:

Chris Gerrib, Fundraising Chair
630-434-5075
cgerrib@comcast.net

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to be "Chris Gerrib".

Chris Gerrib
Fundraising Chair

Darien Rotary Club
P. O. Box 423
Westmont, IL 60559

CITY OF DARIEN

APPLICATION FOR RAFFLE LICENSE

- Class A License
- Class B License

NAME OF ORGANIZATION: Rotary Club of Darien IL Inc

ADDRESS: P. O. Box 423 Westmont IL 60559

TELEPHONE NUMBER: 630-434-5075 FAX NUMBER: _____

TYPE OF ORGANIZATION: Charitable
(Charitable, Educational, Religious, Fraternal, Veterans or Labor)

LIST THE AREA (S) WITHIN THE CITY IN WHICH RAFFLE CHANCES WILL BE SOLD OR ISSUED:

Jan 23, 2014 - Republic Bank 1510 75th St.
March 11, 2014 - Carriage Green Country Club Darien

LIST THE TIME (S) OF DAY DURING WHICH RAFFLE CHANCES WILL BE SOLD OR ISSUED:

Evening

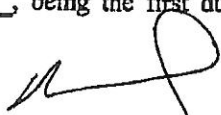
LIST THE DATE AND TIME OF THE DETERMINATION OF WINNING CHANCES:

Evening Jan 23 + March 11 - Evening

LIST THE LOCATION (S) AT WHICH WINNING CHANCES WILL BE DETERMINED:

Jan 23, 2014 - Republic Bank 1510 75th St
March 11, 2014 - Carriage Green Country Club

I, Chris Gerbit, being the first duly sworn, state on oath that the foregoing organization is a not-for-profit organization.



Presiding Officer

ATTEST:

Secretary

APPROVED BY: _____
Mayor

DATE: _____

MAILED ON: _____
Date

BY: _____

AGENDA MEMO
CITY COUNCIL
MEETING DATE: January 6, 2014

Issue Statement

PZC 2013-08:

334 Janet Avenue: Petitioner seeks a variation to reduce the required front yard setback from 35 feet to 30 feet in order to construct a covered front porch.

[ORDINANCE](#) [SURVEY](#)
[PLANS](#)

Discussion/Overview

Both the Planning and Zoning Commission and the Municipal Services Committee have considered this matter, both bodies recommend approval. The Commission held the required public hearing on December 4, 2013.

The discussion summary follows as “Additional Information.”

A draft ordinance is attached.

Decision Mode

The Planning/Zoning Commission considered this item at its meeting on December 4, 2013.
The Municipal Services Committee considered this item at its meeting on December 23, 2013.
The City Council will consider this item at its meeting on January 6, 2014.

Additional Information

Issue Statement

PZC 2013-08:

334 Janet Avenue: Petitioner seeks a variation to reduce the required front yard setback from 35 feet to 30 feet in order to construct a covered front porch.

Applicable Regulations:
Requirements, R-2 zoning district.

Zoning Ordinance: Section 5A-7-2-6(A): Yard

General Information

Petitioner:

Larry Sakiri

MSH Remodeling, Inc.
450 Frontage Road
Downers Grove, IL 60516

Property Owner: Yogesh Bhavsar
334 Janet Avenue
Darien, IL 60561

Property Location: 334 Janet Avenue

PIN: 09-26-103-021

Existing Zoning: R-2 Single-Family Residence

Existing Land Use: Single-family home, detached

Surrounding Zoning and Land Use:

North: R-2 Single-Family Residence – single-family, detached homes
South: R-2 Single-Family Residence – single-family, detached homes
East: R-2 Single-Family Residence – single-family, detached homes
West: R-2 Single-Family Residence – single-family, detached homes

Comprehensive Plan Update: Low Density Residential

History: None.

Size of Property: 20,375 square feet

Floodplain: The eastern portion of the property lies within the floodway/floodplain, the structure itself has been removed from the floodway/floodplain by FEMA. The City Engineer has determined the front porch is located outside of the floodway/floodplain.

Natural Features: None

Transportation: Property has frontage on Janet Avenue.

Documents Submitted

This report is based on the following information submitted to the Community Development Department by the petitioner:

1. Plat of Survey, 1 sheet, prepared by Joseph M. DeCraene, dated October 23, 2002.
2. House Plans, 2 sheets, prepared by IJM Group, Inc., dated July 24, 2013.

Planning Overview/ Discussion

The subject property is located on the north side of Janet Avenue, east of Clarendon Hills Road. The property owner is in the process of tearing down the existing home and building a new home on the same foundation. The home torn down had a front stoop, but no roof covering it. The new home has a covered front porch.

The subject property is zoned R-2 Single-Family Residence, which requires a 35-foot front yard setback. The Darien Zoning Ordinance does not permit porches, and specifically covered porches, to encroach into the required front yard setback. The existing foundation is located just short of 35 feet from the front lot line. The proposed front porch will extend 5 feet out from the front wall of the home.

Staff indicated the location of the proposed front porch on the plat of survey.

Staff does not object to the petition. The porch is of modest size and does not encroach greatly into the required front yard setback. The plan as proposed maintains a front yard, consistent with the intent of the Zoning Ordinance.

The following are the variation criteria to consider:

1. Whether the general character of the property will be adversely altered.
2. Whether the overall value of the property will be improved and there will not be any potential adverse effects on the neighboring properties.
3. Whether the alleged need for the variation has been created by any person presently having a proprietary interest in the premises.
4. Whether the proposed variation will impair an adequate supply of light and air in adjacent property, substantially increase congestion in the public streets, increase the danger of fire or endanger the public safety.
5. Whether the proposed variation will adversely alter the essential character of the neighborhood.

Staff Findings/Recommendations

The proposed variation does not adversely alter the essential character of the property, nor will it impair the adequate supply of light and air in adjacent property, substantially increase congestion in the public streets or increase the danger of fire or endanger the public safety.

Therefore, staff recommends the Planning and Zoning Commission make the following recommendation granting the variation petition:

Based upon the submitted petition and the information presented, the request associated with PZC 2013-08 is in conformance with the standards of the Darien City Code and, therefore, I move the Planning and Zoning Commission recommend approval of the petition as presented.

Planning and Zoning Commission Review – December 4, 2013

The Planning and Zoning Commission considered this matter at its meeting on December 4, 2013. The following members were present: Beverly Meyer – Chairperson, Donald Hickok, Louis Mallers, Raymond Mielkus, Pauline Oberland, Michael Griffith – Senior Planner and Elizabeth Lahey –

Secretary.

Members absent: Ronald Kiefer, John Lind, Kenneth Ritzert and Susan Vonder Heide.

Larry Sakiri, MSH Remodeling, Inc., the petitioner, was present.

Michael Griffith, Senior Planner, reviewed the agenda memo briefly. He noted a home on the property was torn down and a new home is being constructed on the same foundation. He noted the foundation was already at the front yard building setback. He noted the porch is of modest size and staff does not object. He stated the porch is covered and therefore is required to meet the building setbacks per the Zoning Ordinance.

Chairperson Meyer said she spoke to Dan Gombac, Director, Community Development, and stated he said there is not a drainage concern. She asked where the downspouts from the porch would be directed.

Mr. Sakiri stated the downspouts would be directed to the left of the home when facing the home.

Commissioner Mallers asked to clarify the variation.

Mr. Griffith stated that since the porch is covered with a roof, the roof triggered the variation. He stated a stoop without a roof would have been permitted, but once the roof was incorporated into the plan, the porch was required to meet the front yard setback.

Commissioner Hickok stated he did not have an objection.

There was not anyone from the public to offer comments.

Without further discussion, Commissioner Mallers made the following motion seconded by Commissioner Hickok:

Based upon the submitted petition and the information presented, the request associated with PZC 2013-08 is in conformance with the standards of the Darien City Code and, therefore, I move the Planning and Zoning Commission recommend approval of the petition as presented.

**Upon a roll call vote, THE MOTION CARRIED by a vote of 5-0.
(Commissioners Kiefer, Lind, Ritzert and Vonder Heide were absent.)**

Municipal Services Committee – December 23, 2013

Based on the Planning and Zoning Commission's recommendation to recommend approval of the petition, staff recommends the Committee make the following recommendation to approve the petition:

Based upon the submitted petition and the information presented, the request associated with PZC 2013-08 is in conformance with the standards of the Darien City Code and, therefore, I move the Municipal Services Committee recommend approval of the petition as presented.

The Municipal Services Committee considered this matter at its meeting on December 23, 2013. The following members were present: Alderman Joseph Marchese – Chairman, Alderman Tina Beilke, Alderman Joerge Seifert, Dan Gombac – Director and Elizabeth Lahey.

Absent: Michael Griffith, Senior Planner

The Committee asked what triggered the variation.

Dan Gombac, Director, stated the roof triggered the variation.

Without further discussion, a motion was made and seconded to recommend approval of the petition. The motion carried by a vote of 3-0.

CITY OF DARIEN
DU PAGE COUNTY, ILLINOIS

ORDINANCE NO. _____

**AN ORDINANCE APPROVING A VARIATION TO THE
DARIEN ZONING ORDINANCE**

(PZC 2013-08: 334 Janet Avenue)

**ADOPTED BY THE
MAYOR AND CITY COUNCIL
OF THE
CITY OF DARIEN
THIS 6th DAY OF JANUARY, 2014**

**Published
in
pamphlet
form
by
authority
of
the
Mayor
and
City
Council
of
the
City
of**

**Darien,
DuPage
County,
Illinois,
this _____
_day
of
January,
2014.**

**AN ORDINANCE APPROVING A VARIATION TO THE
DARIEN ZONING ORDINANCE**

(PZC 2013-08: 334 Janet Avenue)

WHEREAS, the City of Darien is a home rule unit of local government pursuant to the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of local government, the City may exercise any power and perform any function pertaining to its government except as limited by Article VII, Section 6; and

WHEREAS, the property legally described in Section 1 (the “Subject Property”), is zoned R-2 Single-Family Residence District pursuant to the Darien Zoning Ordinance; and

WHEREAS, the petitioner has requested approval of a variation from the terms of the Darien Zoning Ordinance to reduce the required front yard setback from 35 feet to 30 feet in order to construct a covered front porch; and

WHEREAS, pursuant to proper legal notice, a Public Hearing on said petition was held before the Planning and Zoning Commission on December 4, 2013; and

WHEREAS, the Planning and Zoning Commission at its regular meeting of December 4, 2013, recommended approval of said petition and has forwarded its findings and recommendation of approval to the City Council; and

WHEREAS, on December 23, 2013, the Municipal Services Committee of the City Council reviewed the petition and has forwarded its recommendation of approval of said petition to the City Council; and

WHEREAS, the City Council has reviewed the findings and recommendations described above and

now determines to grant the petition subject to the terms, conditions and limitations described below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS,
as follows:

SECTION 1: Subject Property. This Ordinance is limited and restricted to the property generally located at 334 Janet Avenue, Darien, Illinois, and legally described as follows:

LOT 20 IN BLOCK 51 IN TRI-STATE VILLAGE UNIT NUMBER 6, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 23, AND PART OF THE NORTHWEST QUARTER OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 10, 1946 AS DOCUMENT 499725, IN DUPAGE COUNTY, ILLINOIS.

PIN: 09-26-103-021

SECTION 2: Variation from Zoning Ordinance Granted. A variation from the Zoning Ordinance, Section 5A-7-2-6: Yard Requirements, R-2 Single-Family Residence District, is hereby granted to reduce the required front yard setback from 35 feet to 30 feet for the construction of a covered front porch.

SECTION 3: Home Rule. This ordinance and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such ordinance should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the City of Darien that to the extent of the terms of this ordinance should be inconsistent with any non-preemptive state law, that this ordinance shall supercede state law in that regard within its jurisdiction.

SECTION 4: Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 6th day of January, 2014.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY,

ILLINOIS, this 6th day of January, 2014.

KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

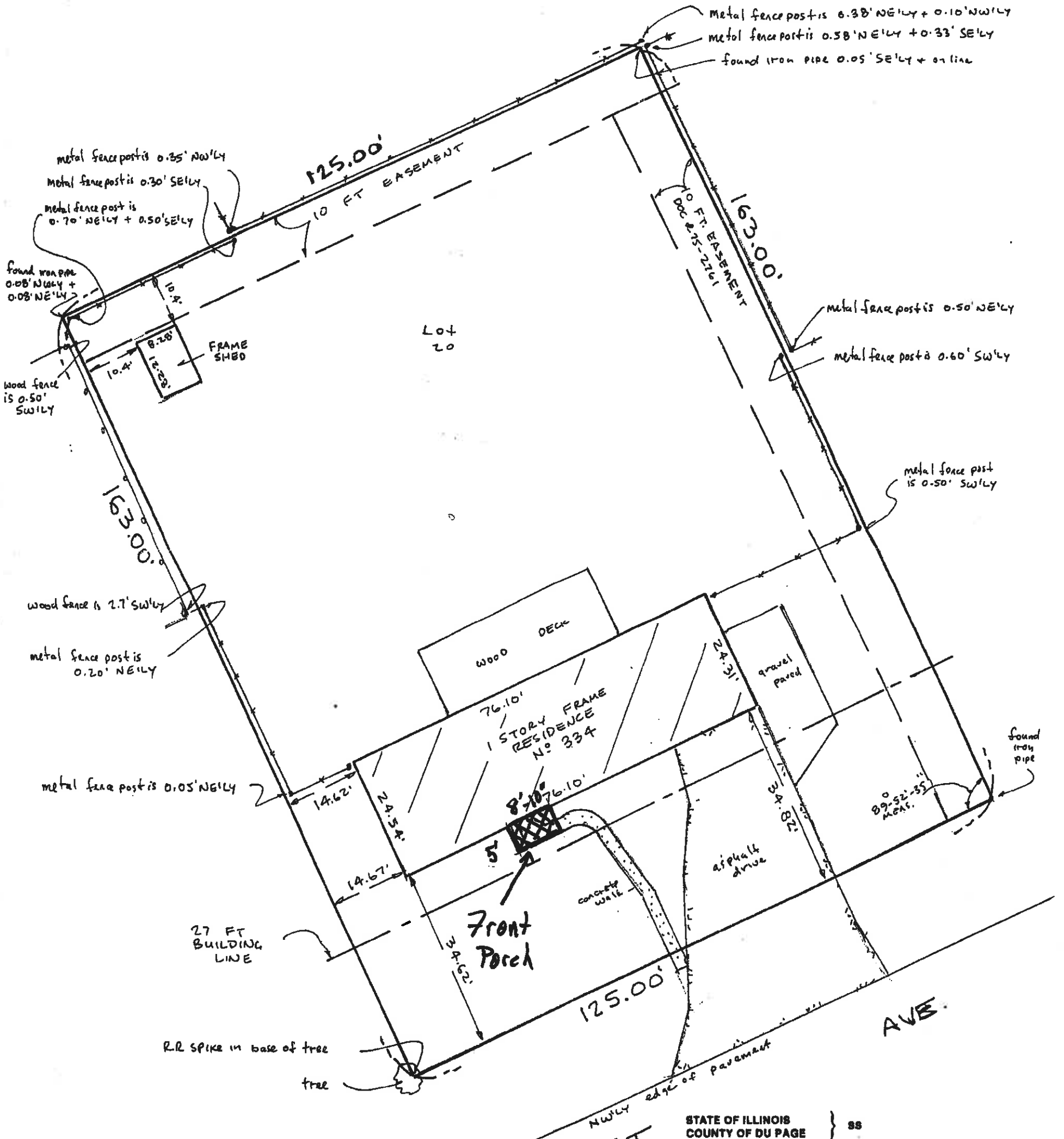
CITY ATTORNEY

JOSEPH M. DE CRAENE
 ILLINOIS LAND SURVEYOR
 8710 SKYLINE DRIVE
 HINSDALE, IL 60527
 (630) 789-0898
 FAX (630) 789-0697

Plat of Survey



LOT 20 IN BLOCK 51 IN TRI-STATE VILLAGE UNIT NUMBER 6, BEING A SUBDIVISION OF PART OF THE SOUTHWEST QUARTER OF SECTION 23, AND PART OF THE NORTHWEST QUARTER OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 10, 1946 AS DOCUMENT 499725, IN DUPAGE COUNTY, ILLINOIS.



- NOTES:
- Check for easements, building lines and other restrictions, if any, not shown hereon.
 - Check legal description hereon against deed.
 - Scale hereon may be approximate in certain areas, do not scale from plat.
 - Compare all information shown before use.
 - Consult with surveyor prior to using this plat for any construction purposes.
 - Survey plat not valid unless embossed impression of surveyor's seal is affixed hereon.



THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY

STATE OF ILLINOIS } 88
 COUNTY OF DU PAGE

I HEREBY CERTIFY THAT I HAVE SURVEYED PROPERTY DESCRIBED HEREON.

DATE: OCTOBER 23 A.D. 2002

Joseph M. De Craene
 ILLINOIS LAND SURVEYOR NO. 2476
 LIC. EXP. 11-30-2004

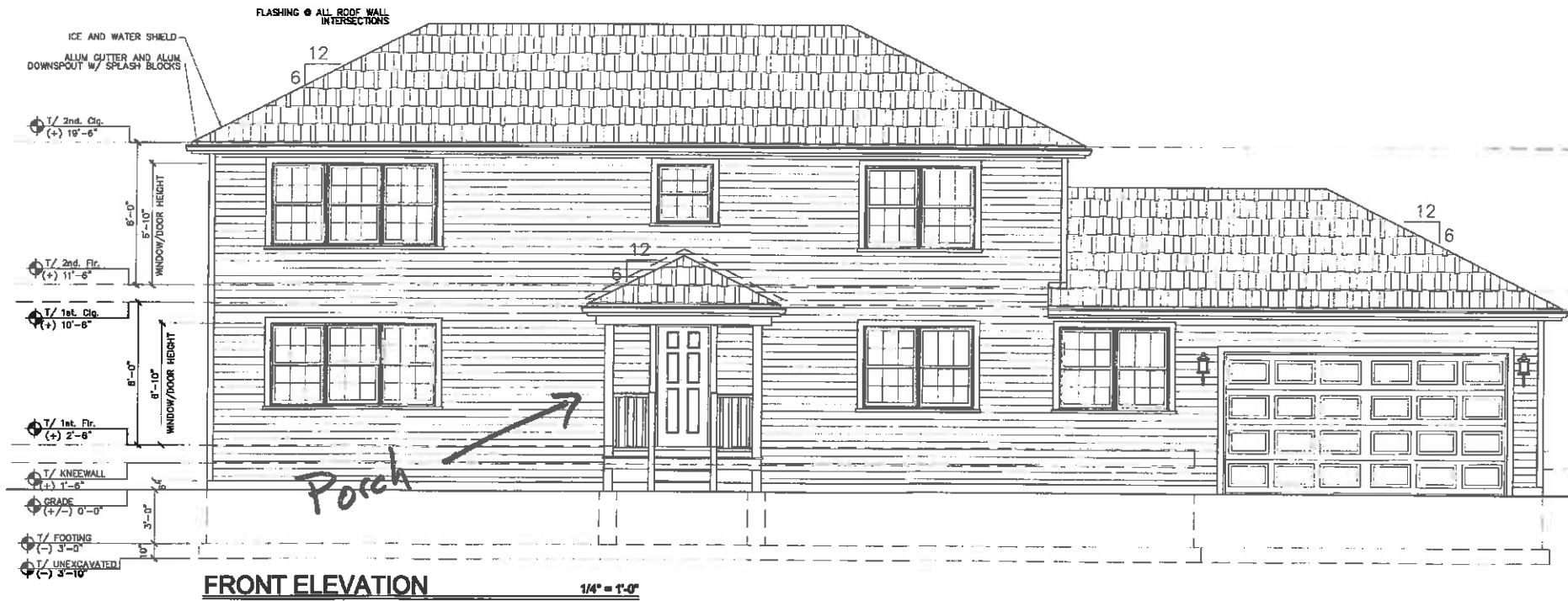
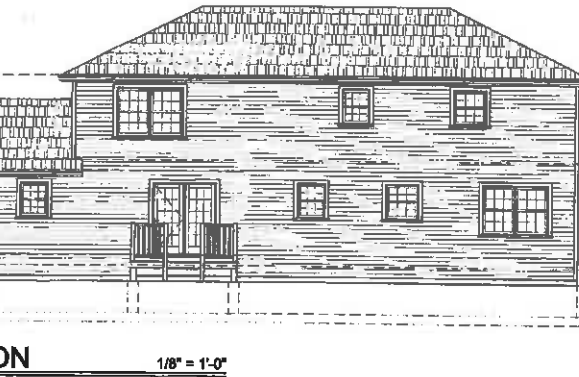
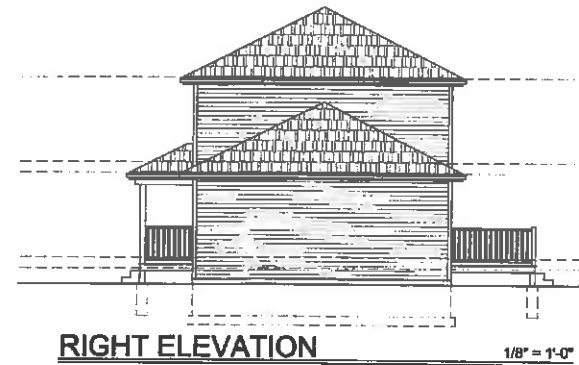
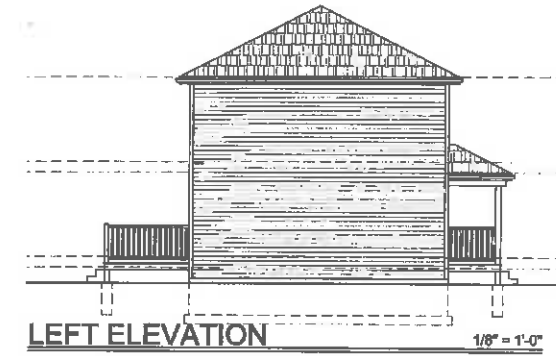
ORDERED BY: ROBERT M. CLAES, LTD.

ORDER NO. 021010

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PROJECT	
A-1.0	ELEVATIONS
A-2.0	FOUNDATION PLAN
A-2.1	FIRST FLOOR PLAN
A-2.2	SECOND FLOOR PLAN
A-3.0	SECTION / PLUMBING
E-1.0 ELECTRICAL	

Single Family Residence
 Addition & Remodel
 Darien, IL.



GENERAL NOTES

- INCLUDED AS PART OF THESE DOCUMENTS IS THE "GENERAL CONDITIONS FOR CONSTRUCTION", AIA DOCUMENT A-201, ARTICLE 1 THRU 14 INCLUSIVE.
- GENERAL CONTRACTOR AND SUBCONTRACTORS SHALL COMPLY WITH ALL CITY, STATE AND NATIONAL CODES AND ORDINANCES.
- MAINTAIN THROUGHOUT THE CONSTRUCTION PERIOD, A CERTIFICATE OF INSURANCE FOR ALL LIABILITIES, WITH A HOLD HARMLESS CLAUSE, PROTECTING THE OWNER AND ARCHITECT.
- ALL WORK SHALL COMPLY WITH THE REQUIREMENTS, POLICIES AND PROCEDURES OF THE OWNER.
- ALL WORK SHALL BE OF THE HIGHEST QUALITY FOLLOWING THE CONTRACT DOCUMENTS, PROJECT SPECIFICATIONS AND RECOMMENDATIONS, AND THE BEST ACCEPTED TRADE PRACTICES AND STANDARDS.
- THESE DRAWINGS INDICATE THE GENERAL SCOPE OF THE PROJECT IN TERMS OF THE ARCHITECTURAL DESIGN CONCEPT, DIMENSIONS, MAJOR ELEMENTS AND MATERIALS. THESE DRAWINGS DO NOT NECESSARILY INDICATE OR DESCRIBE ALL WORK REQUIRED FOR THE FULL COMPLETION OF THE PROJECT. THE GENERAL CONTRACTOR AND HIS SUBCONTRACTOR SHALL FURNISH ALL OF THESE ITEMS AND LABOR REQUIRED FOR THE FULL COMPLETION OF THIS PROJECT. ACCEPTANCE BY THE OWNER SHALL BE CONDITIONS OF THE CONTRACT.
- THE CONTRACTOR SHALL INVESTIGATE, VERIFY AND BE RESPONSIBLE FOR ALL REQUIREMENTS OF THE PROJECT AND SHALL NOTIFY THE ARCHITECT OF ANY CONDITIONS CONTRARY TO THE CONSTRUCTION DOCUMENTS THAT REQUIRE MODIFICATION BEFORE PROCEEDING WITH THE WORK.
- THE CONTRACTOR SHALL PROTECT ALL EXISTING SITE ELEMENTS FROM DAMAGE DUE TO THE CONSTRUCTION OPERATION, AND REPAIR OR REPLACE ANY ELEMENTS DAMAGED DURING THE PROJECT.
- DRAWINGS AND SPECIFICATIONS ARE TO BE ISSUED TO THE SUBCONTRACTORS IN COMPLETE SETS SO THAT THE FULL EXTENT OF WORK IS SHOWN AND COORDINATION OF WORK IS MADE POSSIBLE.
- THE GENERAL CONTRACTOR AND SUB-CONTRACTORS SHALL BE RESPONSIBLE FOR THE COORDINATION OF ALL INCOMING UTILITIES.

DIMENSIONS

- DO NOT SCALE DRAWINGS. WRITTEN DIMENSIONS SHALL GOVERN. THESE DRAWINGS MAY HAVE BEEN REPRODUCED AT A SIZE DIFFERENT THAN ORIGINALLY DRAWN. DO NOT SCALE DRAWINGS.
- THE GENERAL CONTRACTOR AND SUB-CONTRACTORS SHALL VERIFY ALL PARTITION LAYOUTS AND SHALL REPORT ANY DISCREPANCIES TO THE ARCHITECT IN WRITING BEFORE PROCEEDING WITH ANY FRAMING.
- THE GENERAL CONTRACTOR AND SUB-CONTRACTORS SHALL BE RESPONSIBLE FOR FIELD VERIFICATION OF ALL DIMENSIONS AND CONDITIONS BEFORE EXECUTION OF ANY WORK AND SHALL REPORT ANY DISCREPANCIES TO THE ARCHITECT IN WRITING.

COORDINATION

- REFER TO SITE SURVEY FOR SITE INFORMATION. CONTRACTOR TO VERIFY ALL INFORMATION.
- THE GENERAL CONTRACTOR SHALL COORDINATE ADDITIONAL SUPPORT OR CONCEALED BLOCKING FOR INSTALLATION OF HANDRAILS, MELLWORK, WALL PANELS, WINDOW TREATMENTS, GRAB BARS AND ALL OTHER SURFACE MOUNTED COMPONENTS.
- THE GENERAL CONTRACTOR'S SUBCONTRACTORS SHALL COMPLETELY HOOK-UP AND CONNECT ALL EQUIPMENT AND FURNISH ALL NECESSARY APPENDAGES. THE COMPLETED SYSTEMS SHALL BE FULLY OPERATIONAL.
- THE PREMISES SHALL BE KEPT IN A BROOM SWEEP FINISH CONDITION DURING ALL PHASES OF THE CONSTRUCTION. ALL CONTRACTORS AND SUBCONTRACTORS SHALL BE RESPONSIBLE FOR CLEANING UP AND DISPOSING OF THEIR LITTER AND LEFT OVER MATERIALS ON A REGULAR BASIS AND LEAVE THE PROJECT IN A BROOM FINISH CONDITION UPON COMPLETION OF THEIR PORTION OF THIS PROJECT.
- ALL WORK SHALL BE COORDINATED WITH ALL OTHER TRADES IN ORDER TO AVOID INTERFERENCES.
- PRESERVE EXISTING HEAD CESSIONS.
- THE GENERAL CONTRACTOR SHALL PROVIDE TEMPORARY FENCING AND BARRICADES AROUND THE ENTIRE SITE AS REQUIRED BY THE CITY OF CHICAGO TO BE PROTECTED AND AT ANY OPENINGS THAT MIGHT PRESENT A HAZARD.

CODES AND STANDARDS

- INTERIOR FINISHES SHALL NOT EXCEED CLASS 1, 0-25 FLAMESPREAD, 200 SMOKE.
- RECESSED FIXTURES IN INSULATED CEILING MUST BE ENERGY APPROVED TYPES.
- PROVIDE 1" MIN. CLEARANCE BETWEEN "B" LABEL FLUES AND ANY COMBUSTIBLE MAT'L PROVIDED THAT THE FIRST 3'-0" ABOVE THE FURNACE HAS 3" CLEARANCE.
- LOW TEMPERATURE CHIMNEYS SHALL EXTEND TO A HEIGHT NOT LESS THAN 3'-0" ABOVE THE ROOF AT THE POINT OF INTERSECTION AND NOT LESS THAN 2'-0" ABOVE ANY ROOF WITHIN 10'-0" OF SUCH CHIMNEY EXCEPT CHIMNEYS ON A ROOF SLOPED MORE THAN 15 DEGREES MAY EXTEND NOT LESS THAN 2'-0" ABOVE THE RIDGE.
- HANDRAIL HEIGHTS ON STAIRS SHALL BE 2'-10" ABOVE THE NOSING. HANDRAIL HEIGHTS AT LANDING SHALL BE 3'-0" A.F.F.
- ALL DOORS USED IN CONNECTION WITH EXITS SHALL BE SO ARRANGED AS TO BE READILY OPENED WITHOUT USE OF A KEY FROM THE SIDE FROM WHICH EGRESS IS MADE.
- ALL GLAZED DOORS, ALL SKYLIGHTS AND ALL GLAZED PANELS MORE THAN 18" IN WIDTH IMMEDIATELY ADJACENT TO ANY DOOR WHERE THE SIZE OF THE GLAZED PANEL IS LESS THAN 24" ABOVE THE FLOOR SHALL BE GLAZED WITH SAFETY GLAZING MATERIALS. NO WINDOW SILLS SHALL HAVE A SILL HEIGHT OF LESS THAN 2'-0" ABOVE THE FLOOR UNLESS NOTED OTHERWISE.
- ALL OPENINGS, IN FIRE RATED FLOORS AND WALLS INCLUDING SPACES BETWEEN DUCTS, PIPES, CONDUIT, ETC. SHALL BE CLOSED OFF BY AN APPROVED FIRE RATED MATERIAL TO MAINTAIN FIRE RATING CONTINUITY OF THE FIRE RATED FLOOR AND WALL CONSTRUCTION. ALL OPENINGS AND PENETRATIONS SHALL BE SEALED TO PREVENT THE PASSAGE OF SMOKE AND FLAMES IN FIRE RATED ASSEMBLIES.

GENERAL ROOF NOTES

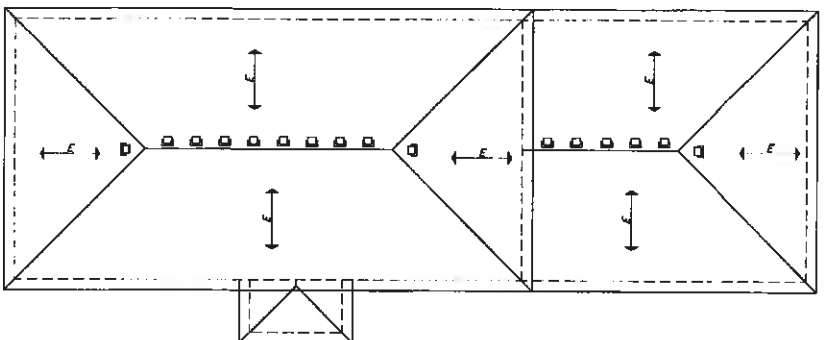
- USE CANADIAN SPRUCE-PINE-FIR (NO.1/NO.2) FOR ROOF RAFTERS THRU 2x10's. 2x12's ROOF RAFTERS SHALL BE HEM-FIRM PER "THE U.S. SPAN BOOK FOR MAJOR LUMBER SPECIES" 2008 EDITION, SNOW REGION, MEDIUM ROOF COVERING, NO CEILING. 30 PSF LIVE, 15 PSF DEAD.
- SPAN TABLES FOR SPRUCE-PINE-FIR (NO.1/NO.2) FOR NORTHERN LUMBER:
 2x6 @ 16" O.C. = 11'-3", 2x8 @ 16" O.C. = 14'-3", 2x10 @ 16" O.C. = 17'-5",
 2x6 @ 12" O.C. = 13'-0", 2x8 @ 12" O.C. = 16'-5", 2x10 @ 12" O.C. = 20'-1"
- SPAN TABLES FOR HEM-FIRM (NO.1/NO.2) FOR NORTHERN LUMBER:
 2x12 @ 16" O.C. = 21'-7",
 2x12 @ 12" O.C. = 24'-11"
- * CARPENTER CONTRACTOR NOTE: THE ABOVE SPAN TABLES ARE TO BE USED FOR REFERENCE FOR MAXIMUM ROOF Rafter SPAN. IF SUBCONTRACTOR IS ABLE TO SHORTEN THE SPAN BY USE OF PURLINS OR OTHER METHODS HE IS ALLOWED TO DO SO AS LONG AS HE DOES NOT EXCEED RAFTER SPANS ALLOWED BY CODE. FURTHERMORE, IF RAFTER SPAN IN A ROOF AREA CHANGES FROM MAXIMUM SPAN TO A LESSOR SPAN, THE CONTRACTOR MAY MAKE THAT ADJUSTMENT (E. 2x10's TO 2x8's) BY ADJUSTMENT IN THE BIRD MOUTH CUT.
- HP OR VALLEY RAFTERS EXCEEDING 24'-0" IN LENGTH SHALL BE 1/4" WIDE GANG LAM MEMBERS X RAFTER DEPTH PLUS 2" DEEP.
- ALL HP VALLEY CRIPPLE JACKS SHALL BE INSTALLED AND SHALL BE EQUAL IN DEPTH AND SPACING TO MAIN RAFTER FRAMING INTO HP OR VALLEY RAFTER.
- VERTICAL RIDGE SUPPORT USED FOR START OF FRAMING AS MARKED BY SHALL BE LEFT IN PLACE AND SHALL BE MADE UP OF 2-2x8's IN T-FRAME MODE. IT SHALL BEAR ON FLAT 2x8's EXTENDED OVER BEARING WALL OR OVER 6 CEILING JOISTS.
- COLLAR TIES SHALL BE INSTALLED PER LOCAL GOVERNING BUILDING CODES.
- WHERE HP RAFTERS FRAME PERPENDICULAR TO CEILING JOISTS PROVIDE SOLID BLOCKING AT 8'-0" O.C. BETWEEN JOISTS FOR A DISTANCE OF 10'-0" FROM EXTERIOR WALL.

RAFTER SCHEDULE

A	2 x 12 @ 16" O.C. (HEM-FR (NO)) MAX SPAN OF 22'-3"
B	2 x 12 @ 12" O.C. (HEM-FR (NO)) MAX SPAN OF 25'-8"
C	2 x 10 @ 16" O.C. (S.P.F. #2) MAX SPAN OF 18'-5"
D	2 x 10 @ 12" O.C. (S.P.F. #2) MAX SPAN OF 21'-4"
E	2 x 8 @ 16" O.C. (S.P.F. #2) MAX SPAN OF 15'-1"
F	2 x 8 @ 12" O.C. (S.P.F. #2) MAX SPAN OF 17'-8"
G	2 x 6 @ 16" O.C. (S.P.F. #2) MAX SPAN OF 11'-11"
H	2 x 6 @ 12" O.C. (S.P.F. #2) MAX SPAN OF 13'-0"

GEOGRAPHIC DESIGN CRITERIA

ROOF SNOW LOAD = 34 LBS.
 WIND SPEED 90 MPH.
 SEISMIC DESIGN CATEGORY - B
 FROST LINE DEPTH = 42"
 WINTER DESIGN TEMPERATURE = -10 DEGREES FAHRENHEIT



NOTE:

- ALL FLASHING SHALL COMPLY WITH SMACNA RECOMMENDATIONS FOR FLASHING
- CONTRACTOR SHALL LOCATE AND INSTALL GUTTERS AND DOWNSPOUTS AS REQUIRED
- INSTALL ICE AND WATER SHIELD 2'-0" FROM INTERIOR OF WALL TO GUTTER
- FLASHING AT ALL ROOF VALLEYS
- ANY RAFTER SPANS OVER 15' SHALL BE 2x10'S OR PURLIN WALL SHALL BE BUILT TO SUPPORT RAFTERS
- PROVIDE COLLAR TIES FOR ROOF RAFTERS @ 48" O.C.
- VENTILATION OPENING SHALL BE PROVIDED WITH CORROSION-RESISTANT WIRE MESH, WITH 1" MIN. TO 3" MAX OPENINGS

THE CONTRACTOR MUST CHECK ALL DIMENSIONS, DETAILS AND JOBSITE CONDITIONS AND BE RESPONSIBLE FOR THEM. THIS FIRM SHALL NOT BE HELD RESPONSIBLE FOR CONSTRUCTION METHODS OR MEANS BY THE CONTRACTOR AND OR ANY SUBCONTRACTOR AND THEIR TRADESMEN.

ALL TRADES MUST CONFORM TO CURRENT EXISTING CODES APPLYING TO THIS PROJECT. CONTRACTORS TO VERIFY ALL DIMENSIONS AND CONDITIONS BEFORE EXECUTING ANY WORK. REPORT ANY DISCREPANCIES AT ONCE. DO NOT SCALE DRAWINGS USE FIELD DIMENSIONS ONLY.

* ALL BEDROOMS SHALL HAVE AT LEAST ONE "EGRESS WINDOW" SEE CODE BOOK.

GLASS AND/OR MULTIPLE LITE GLASS SHALL BE TESTED BY AN APPROVED INDEPENDENT LABORATORY AND BEAR A LABEL IDENTIFYING MANUFACTURER, PERFORMANCE CHARACTERISTICS AND APPROVED INSPECTION AGENCY TO INDICATE COMPLIANCE WITH ANSI/AAMA/HWWD. IT SHALL BE DESIGNED TO A MINIMUM DESIGNED PRESSURE OF 30 LBS/FT.

EXTERIOR WINDOWS AND GLASS DOORS SHALL BE TESTED BY AN APPROVED INDEPENDENT LABORATORY AND BEAR A LABEL IDENTIFYING MANUFACTURER, PERFORMANCE CHARACTERISTICS AND APPROVED INSPECTION AGENCY TO INDICATE COMPLIANCE WITH ANSI/AAMA/HWWD. IT SHALL BE DESIGNED TO A MINIMUM DESIGNED PRESSURE OF 30 LBS/FT.

GUTTERS AND DOWNSPOUTS MUST DISCHARGE A MINIMUM OF FIVE FEET(S) AWAY FROM THE BUILDING IN ACCORDANCE WITH THE APPROVED GRADING PLANS OR TO AN APPROVED DRAINAGE SYSTEM

PROVIDE ICE BARRIER THAT CONSISTS OF AT LEAST TWO LAYERS OF UNDERLAYMENT CEMENTED TOGETHER OR OF A SELF-ADHERING POLYMER MODIFIED BITUMEN SHEET, THAT EXTENDS FROM THE EAVES EDGES TO A POINT AT LEAST 24 INCHES INSIDE THE EXTERIOR WALL LINE OF THE BUILDING.

NOTE: FLASHING (METAL OR PLASTIC) AND WEEP HOLES ABOVE ALL EXTERIOR DOORS AND WINDOWS OPENINGS IN THE MASONRY VENEER

NOTE: ALL ROOF CEILING FLASHING MUST BE BENT AND CUT INTO BRICK MORTAR JOINTS

NOTE: ALL FLASHING SHALL COMPLY WITH SMACNA RECOMMENDATIONS FOR FLASHING

2. CONTRACTOR SHALL LOCATE AND INSTALL GUTTERS AND DOWNSPOUTS AS REQUIRED

3. INSTALL ICE AND WATER SHIELD 2'-0" FROM INTERIOR OF WALL TO GUTTER

4. FLASHING AT ALL ROOF VALLEYS

5. RAFTERS SPANNING MORE THAN 15'-0" MUST BE 2x10 CONST. OR 2x8's WITH A PURLIN WALL

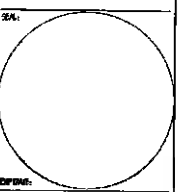
PROVIDE A MAX. U-VALUE OF .30 FOR ALL DOORS AND WINDOWS.

ROOF LIVE LOAD =	30 PSF
HORIZONTAL WIND LOAD (90 MPH 3-SEC GUST)	15 PSF
LESS THAN 30' =	20 PSF
BALCONIES AND DECKS (EXTERIOR) =	60 PSF
GARAGES (PASSENGER CARS ONLY) =	50 PSF
ATTICS (NO STORAGE WITH ROOF SLOPE NOT STEEPER THAN 3/12 =	10 PSF
ATTICS (LIMITED ATTIC STORAGE) =	20 PSF
DWELLING UNITS (EXCEPT SLEEPING ROOMS) =	40 PSF
SLEEPING ROOMS =	30 PSF
STAIRS =	40 PSF
PARTITIONS OR WALLS (INTERIOR), HORIZONTALLY =	5 PSF

CERTIFICATION

I HEREBY CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY DIRECT SUPERVISION, AND THAT THEY, TO THE BEST OF MY KNOWLEDGE, COMPLY WITH ALL APPLICABLE CODES AND ORDINANCES OF THE GOVERNING BODY HAVING JURISDICTION.

IAN MCDONNELL - ILLINOIS REGISTRATION NO. 001-020986
 LICENSE EXPIRES: 11.30.2014 DATE SIGNED: _____



07.24.2013
 2013-103
 A-1.0

1.0	ELEVATIONS
A-2.0	FOUNDATION PLAN
A-2.1	FIRST FLOOR PLAN
A-2.2	SECOND FLOOR PLAN
A-3.0	SECTION / PLUMBING
E-1.0	ELECTRICAL

LIGHT & VENT SCHEDULE					
ROOM	AREA	REQUIRED		ACTUAL	
		LIGHT	VENT	LIGHT	VENT
KITCHEN/DINING	291	2488	1244	2854	2555
LIVING ROOM	260	2008	1004	4268	2134
LIVING ROOM	188	1504	752	3201	16
BR. ROOM #4	128	1024	512	2134	1067
BATH #3	76	-	57 CPM	76	100 CPM
H. BEDROOM	240	192	96	3201	16
BEDROOM #2	200	160	80	2134	1067
BEDROOM #3	160	128	64	2134	1067
H. BATH	81	-	122 CPM	76	125 CPM
BATH #2	79	-	89 CPM	76	100 CPM

ENERGY NOTES:

- A PERMANENT CERTIFICATE SHALL BE POSTED ON OR IN THE ELECTRICAL DISTRIBUTION PANEL. CERTIFICATE SHALL BE COMPLETED BY THE BUILDER, AND SHALL LIST THE PREDOMINANT R-VALUES OF INSULATION INSTALLED IN OR ON CEILING/ROOF, WALLS, FOUNDATION, AND DUCTS OUTSIDE CONDITIONED SPACES.
- ACCESS DOORS FROM CONDITIONED SPACES TO UNCONDITIONED SPACES SHALL BE WEATHERSTRIPPED AND INSULATED TO A LEVEL EQUIVALENT TO THE INSULATION ON THE SURROUNDING SURFACES.
- NEW WOOD BURNING FIREPLACES SHALL HAVE GASKETED DOORS AND OUTDOOR COMBUSTION AIR -WHERE THE PRIMARY HEATING SYSTEM IS A FORCED-AIR FURNACE, AT LEAST ON THERMOSTAT PER DWELLING UNIT SHALL BE CAPABLE OF CONTROLLING THE HEATING AND COOLING SYSTEM ON A DAILY SCHEDULE TO MAINTAIN DIFFERENT TEMPERATURE SET POINTS AT DIFFERENT TIMES OF THE DAY. THIS THERMOSTAT SHALL INCLUDE THE CAPABILITY TO SET BACK OR TEMPORARILY OPERATE THE SYSTEM TO MAINTAIN ZONE TEMPERATURES. THE THERMOSTAT SHALL INITIALLY BE PROGRAMMED WITH A HEATING TEMPERATURE SET POINT NO HIGHER THAN 70 F AND A COOLING TEMPERATURE NO LOWER THAN 78.
- SUPPLY DUCTS IN ATTICS SHALL BE INSULATED TO A MINIMUM OF R-8.
- ALL DUCTS, AIR HANDLERS, FILTER BOXES AND BUILDING CAVITIES USED AS DUCTS SHALL BE SEALED. JOINTS AND SEAMS SHALL COMPLY WITH SECTION M160.4.1 OF IRC.
- BUILDING FRAMING CAVITIES SHALL NOT BE USED AS SUPPLY DUCTS.

FRAMING NOTES

CEILING JOISTS, FLOOR JOISTS AND HEADERS SHALL BE CANADIAN LUMBER BASED UPON THE U.S. SPAN BOOK FOR MAJOR LUMBER SPECIES. FOR CANADIAN LUMBER USE SPRUCE-PINE-FIR NO.1/NO.2 FOR MEMBERS UP TO 12". FOR MEMBERS 12" AND ABOVE USE HEM-FIR(N).

ALLOWABLE SPANS ARE AS FOLLOWS:

	SPRUCE-PINE-FIR NO.1/NO.2	HEM-FIR(N)
CEILING JOISTS - 20ft LL AND 10ft DL	2"x6" 12'-0"	2"x6" 12'-0"
2nd FLOOR FLOOR JOISTS - 30ft LL AND 10ft DL	2"x10" 12'-0"	2"x10" 12'-0"
1st FLOOR FLOOR JOISTS - 40ft LL AND 10ft DL	2"x10" 12'-0"	2"x10" 12'-0"

LUMBER BASE VALUES

JOISTS - SPRUCE-PINE-FIR NO.1/NO.2 OR BETTER.
 F_b=875 p.s.i., F_v=70 p.s.i., E=1,400,000 p.s.i.

JOISTS, HEADERS AND BEAMS - HEM-FIR(N) NO.1/NO.2 OR BETTER.
 F_b=1000 p.s.i., F_v=70 p.s.i., E=1,600,000 p.s.i.

STUDS (10'-0" AND LESS IN HEIGHT) - STUDS GRADE S-P-F OR BETTER.
 F_b=875 p.s.i., F_c=420 p.s.i., E=1,200,000 p.s.i.

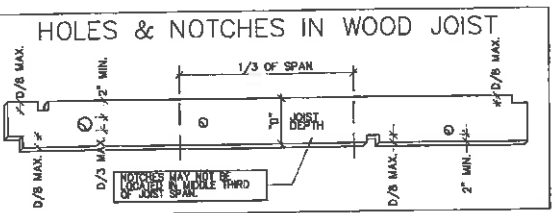
STUDS GREATER THAN 10'-0" IN HEIGHT - S-P-F NO.1/NO.2 OR BETTER.
 F_b=875 p.s.i., F_c=1,100 p.s.i., E=1,400,000 p.s.i.

POSTS AND TREATED LUMBER - SOUTHERN-PINE NO.2 OR BETTER.
 F_b(PER NOS TABLES), F_v=90 p.s.i., F_c(PER NOS TABLES), E=1,800,000 p.s.i.

LAMINATED STRUCTURAL WOOD BEAMS (GLU-LAM BEAMS)
 F_b=2,400 p.s.i., F_v=185 p.s.i., E=1,800,000 p.s.i.

ALL FRAMING MEMBERS DESIGNATED AS "LVL" SHALL BE 1.8E C-P LAM BY GEORGIA PACIFIC OR BETTER.
 F_b=2,800 p.s.i., F_v=285 p.s.i., E=1,800,000 p.s.i.

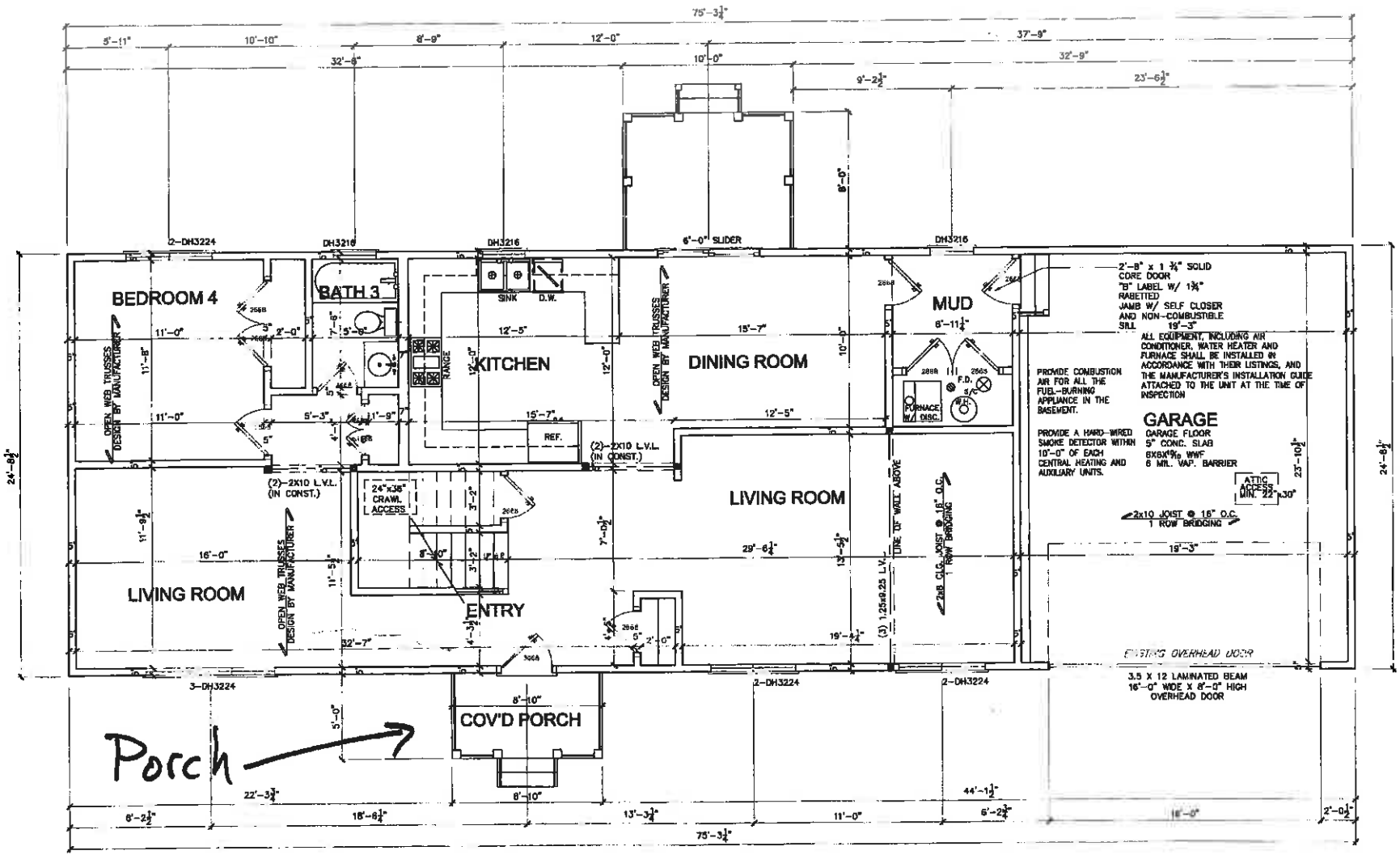
JOISTS FRAMING FROM OPPOSITE SIDES OVER A BEARING SUPPORT SHALL LAP A MIN. OF 3 INCHES AND BE NAILED TOGETHER WITH A MIN. THREE 10# NAILS.



FIRST FLOOR PLAN 1/4" = 1'-0"

NOTE:
 1. FOR ROOF FRAMING, REFER TO TO ROOF PLAN.
 2. PROVIDE A MIN. OF (2) 2"x12"s WITH 1/2" PLYWOOD FLITCH PLATE HEADERS AT ALL 2x4 FRAMED OPENINGS UNLESS OTHERWISE NOTED.
 3. PROVIDE LATERAL BLOCKING IN ALL BEARING AND EXTERIOR WALLS UNLESS NOTED OTHERWISE.
 4. ALL MATERIAL SELECTIONS AND FINISHES SHALL BE SELECTED BY OWNER.

■ B.P. = BEARING POINT
 ■ B.P.A. = BEARING POINT AV.



NOTE: SEE PLANS & ELEVATIONS FOR DIRECTION OF OPERABLE DOORS & WINDOWS

1. IT IS THE RESPONSIBILITY OF BOTH THE GENERAL CONTRACTOR (OR OWNER IF ACTING AS GENERAL CONTRACTOR) AND THE DOOR / WINDOW SUPPLIER TO VERIFY THAT ALL ROUGH / MASONRY OPENINGS AND DIMENSIONS ARE CORRECT AND ADEQUATE FOR THE PROPER INSTALLATION OF ALL DOORS / WINDOWS SUPPLIED.

2. WINDOWS SHALL BE VINYL TYPE MANUFACTURED BY JELD WYN WINDOWS AND SHALL BE OF SIZE AND OPERATION AS INDICATED ON THE DRAWINGS.

3. ANY ADDITIONAL WORK REQUIRED, INCLUDING CAULKING, PANNING, BUCKING, AND ADDITIONAL MASONRY OR CARPENTRY WORK TO PROVIDE A COMPLETELY FINISHED DOOR / WINDOW INSTALLATION IS THE RESPONSIBILITY OF THE SUPPLIER UNLESS THE ARCHITECT IS SPECIFICALLY NOTIFIED, IN WRITING, OF ALTERNATE ARRANGEMENTS.

4. NO ALTERATION TO THE DOORS OR WINDOWS THAT ALTER THE AMOUNT OF LIGHT OR VENTILATION PROVIDED ARE ALLOWED UNLESS APPROVED, IN WRITING, BY THE ARCHITECT. IT IS THE WINDOW SUPPLIER'S RESPONSIBILITY TO PROVIDE LIGHT AND VENTILATION INFORMATION FOR ALL WINDOWS UPON SUBMISSION FOR PROPOSAL.

5. PROVIDE AND INSTALL BLOCKING AND PANNING AT ALL DOOR AND WINDOW HEADS. BLOCKING TO BE PRESERVATIVE TREATED LTP.

6. ALL GLAZED DOORS, SKYLIGHTS AND ALL GLAZED PANELS MORE THAN 18" IN WIDTH IMMEDIATELY ADJACENT TO ANY DOOR WHERE THE SILL OF THE GLAZED PANEL IS LESS THAN 24" ABOVE THE FLOOR, SHALL BE GLAZED WITH SAFETY GLAZING MATERIALS.

7. ALL WINDOWS TO BE VINYL WITH THERMAL BREAK WITH 1" INSULATION GLASS.

FLOORS:
 WHEN THE FLOOR FINISH IS NOT LAID DIRECTLY ON THE FLOOR SLAB OR BASE, THE SPACE BETWEEN THE FLOOR FINISH AND THE SLAB OR BASE SHALL BE FIRESTOPPED IN SUCH A MANNER THAT THERE WILL BE NO OPEN SPACES UNDER THE FLOOR FINISH WHICH WILL EXCEED 100 SQ. FT. IN AREA. FLOORS CONSTRUCTED OF COMBUSTIBLE MATERIALS SHALL BE FIRESTOPPED AT WALLS AND PARTITIONS. ALL FLOORS SHALL BE FIRESTOPPED WHERE OPENINGS THROUGH THE FLOOR OCCUR, WHEN JOISTS RUN PARALLEL TO THE WALL, THE JOIST NEAREST THE WALL SHALL BE TIGHT AGAINST THE WALL WAINSCOTTING.

(1) FIRESTOPPING SHALL BE PROVIDED IN ALL WALLS AND PARTITIONS TO CUT OFF ALL CONCEALED DRAFT OPENINGS BOTH HORIZONTAL AND VERTICAL; AND TO PROVIDE AN EFFECTIVE FIRE BARRIER BETWEEN STORIES AND BETWEEN THE UPPER STORY AND ROOF SPACE.

(2) IN BUILDINGS OF CONSTRUCTION TYPES IV, AND V, ALL STUD PARTITIONS AND WALLS SHALL BE FIRESTOPPED AT THE FLOOR AND CEILING AND AT INTERMEDIAL POINTS AS MAY BE REQUIRED TO LIMIT ANY ENCLOSED VERTICAL SPACE TO NOT MORE THAN 10 FEET IN HEIGHT. IN BUILDINGS OF CONSTRUCTION TYPES IV, AND V, WHERE WALLS ARE FURRED, THE SPACE BETWEEN THE INSIDE OF THE FURRING AND THE FACE OF THE WALL SHALL BE FIRESTOPPED FOR THE FULL DEPTH OF THE COMBUSTIBLE FLOOR OR ROOF JOISTS.

ATTIC SPACES
 IN BUILDINGS OF CONSTRUCTION TYPES IV AND V, ATTIC SPACES SHALL BE SUBDIVIDED INTO AREAS NOT EXCEEDING 3,000 SQ. FT. BY MEANS OF PARTITIONS OF NOT LESS THAN ONE-HALF (1/2) HOUR FIRE RESISTIVE CONSTRUCTION, THIGHTLY FITTED AROUND DUCTS OR OTHER ASSEMBLIES PENETRATING SUCH PARTITIONS. ANY DOORS IN SUCH PARTITIONS SHALL BE OF INCOMBUSTIBLE CONSTRUCTION OF AFFORD PROTECTION EQUAL TO THE ASSEMBLY IN WHICH THEY EXIST; SUCH DOORS SHALL BE TIGHT FITTING.

STAIRS
 WHEN STAIRS ARE OF COMBUSTIBLE CONSTRUCTION, THE SPACE BETWEEN STAIR STRINGERS SHALL BE FIRESTOPPED AT TOP AND BOTTOM AND AT LEAST ONCE IN THE MIDDLE OF EACH RUN, AND FIRESTOPPING SHALL ALSO BE PROVIDED BETWEEN STUDS OF ADJOINING STUD PARTITIONS ALONG AND IN LINE WITH THE RUN OF THE STAIRWAY. OPENINGS IN FLOORS WALLS AND ROOFS ALL VERTICAL OPENINGS THROUGH FLOORS AND CEILINGS NOT SPECIFICALLY MENTIONED ABOVE SUCH AS SPACES AROUND PIPES CONDUITS, POWER SHAFTING OR DUCTS SHALL BE FIRE-STOPPED. OPENINGS FOR BELTS AND CONVEYORS SHALL BE PROVIDED WITH INCOMBUSTIBLE SLOTTED DOORS OR BE OTHERWISE CLOSED OFF.

CHIMNEYS AND MANTELS
 ALL SPACES BETWEEN CHIMNEYS AND WOOD JOISTS, BEAMS, OR HEADERS SHALL BE FIRE STOPPED BY PLACING INCOMBUSTIBLE MATERIAL TO A DEPTH OF ONE INCH AT THE BOTTOM OF SPACES. ALL SPACES BACK OF COMBUSTIBLE MANTELS SHALL BE FILLED WITH INCOMBUSTIBLE MATERIAL.

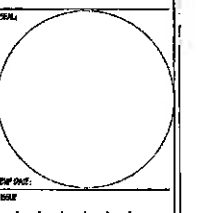
ENERGY CODE R-VALUES

R-38 CEILING
 R-20 OR R-13 INSULATION +5
 RIGID INSULATION WALLS
 R-10 VALETED ROOF
 R-21 FLOORS
 R-10 BASEMENT WALLS
 R-10 SLAB PERIMETER
 R-20 CRAWL SPACE WALLS

LINTEL SIZE FOR MASONRY BUILDINGS

OPENING	SIZES
4'-0"	L 3 1/2" x 3 1/2" x 5/16"
5'-0"	L 3 1/2" x 3 1/2" x 5/16"
6'-0"	L 4" x 3 1/2" x 5/16"
7'-0"	L 4" x 3 1/2" x 5/16"
8'-0"	L 5" x 3 1/2" x 5/16"
9'-0"	L 5" x 3 1/2" x 3/8"
10'-0"	L 6" x 3 1/2" x 3/8"

Single Family Residence
 Addition & Remodel
 Darton, IL



07.24.2013

2013-103

A-2.1

AGENDA MEMO
CITY COUNCIL
MEETING DATE: January 6, 2014

Issue Statement

Speedway, 8301 Lemont Road: Consideration of a resolution requesting DuPage County to install No Left Turn signs at the driveway exits off of Plainfield Road/83rd Street.

RESOLUTION

Discussion/Overview

The Municipal Services Committee considered this matter and recommends approval.

The draft Resolution is attached to this memo.

Decision Mode

The Municipal Services Committee will consider this item on December 23, 2013.
The City Council will consider this item on January 6, 2014.

Additional Information

Issue Statement

Speedway, 8301 Lemont Road: Consideration of a resolution requesting DuPage County to install No Left Turn signs at the driveway exits off of Plainfield Road/83rd Street.

Planning Overview/Discussion

The subject property is the Speedway service station at 8301 Lemont Road, at the northeast corner of Lemont Road and Plainfield Road/83rd Street and is under the jurisdiction of DuPage County.

This Speedway location has two driveways exiting onto Plainfield Road/83rd Street. Due to ongoing accidents and near misses, staff has been requested to review the site for additional signage. Staff has been in contact with Dupage County, and they concur with our analysis to install No Left Turn signs at these exits. The County requested a resolution for the signs. The County will install and maintain the signs within the County right of way. Staff notified Speedway of the proposed signage, see attached letter labeled Attachment A. Staff has not received any feedback.

The signs would include the following language: No Left Turn, Monday through Friday, 12:00 PM to 6:00 PM.

According to the Darien Police Department, as of November 4, 2013:

- There were 9 accidents within the preceding 18 months.
- All of the accidents occurred between 8:00 AM – 5:40 PM.
- 7 or 77.7% of the accidents occurred between the hours of 12:30 – 5:40 PM.

- 3 or 33% of the accidents occurred in March.
- The rest of the accidents show no pattern occurring in April, May, June, July, August and October, with one accident in each of those months.
- 3 or 33.3% of the accidents involved a personal injury.
- The remainder of the accidents were property damage only.

A resolution is attached to this memo which will be forwarded to the City Council for consideration.

Staff Findings/Recommendation

Staff recommends approval of this resolution requesting DuPage County to install No Left Turn signs at the driveway exits off of Plainfield Road/83rd Street.

Municipal Services Committee Review – December 23, 2013

The Municipal Services Committee considered this matter at its meeting on December 23, 2013. The following members were present: Alderman Joseph Marchese – Chairman, Alderman Tina Beilke, Alderman Joerge Seifert, Dan Gombac – Director and Elizabeth Lahey.

Absent: Michael Griffith, Senior Planner

The Committee recommended approval.

**A RESOLUTION REQUESTING DUPAGE COUNTY
TO INSTALL NO LEFT TURN SIGNS**

WHEREAS, the City of Darien is a home rule unit of local government pursuant to the provisions of Article VII, Section 6, of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of local government, the City may exercise any power and perform any function pertaining to its government except as limited by Article VII, Section 6; and

WHEREAS, between May 2012 and November 2013, there were 9 accidents relative to the Speedway service station located at, 8301 Lemont Road, Darien, Illinois 60561, at the Lemont Road and Plainfield Road/83rd Street intersection, and

WHEREAS, 7 of the accidents occurred between the hours of 12:30 – 5:40 PM

WHEREAS, 3 of the 9 accidents involved personal injury; and

WHEREAS, 6 of the 9 accidents involved property damage only; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DUPAGE COUNTY, as follows:

SECTION 1: The City of Darien requests DuPage County install No Left Turn signs, to read, “No Left Turn, Monday through Friday, 12:00 PM to 6:00 PM”, one sign erected at each of the driveway exits onto Plainfield Road/83rd Street at property located at 8301 Lemont Road, Darien, Illinois 60561.

SECTION 2: This resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DUPAGE COUNTY,

ILLINOIS, this 6th day of January, 2014.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DUPAGE COUNTY,

ILLINOIS, this 6th day of January, 2014.

KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

AGENDA MEMO

City Council
January 6, 2014

Issue Statement

A resolution approving an engineering agreement with Christopher B. Burke Engineering, Ltd. for the Phase 1 Engineering of the Plainfield Road and Bailey Road roadway improvement in an amount not to exceed \$80,000.00.

RESOLUTION

Background/History

The City of Darien was notified on June 14, 2013, through the DuPage Mayors and Managers Conference that the City is a recipient of a grant for the Plainfield Road and Bailey Road roadway improvement, see [Attachment A](#). The scope of the project includes the following:

- Widening and resurfacing Plainfield Road to include eastbound and westbound left turn lanes
- New Traffic Signal installation at the Plainfield Road/Bailey Road intersection
- Associated drainage and ADA improvements and utility relocations/improvements
- The limits of the project extend along Plainfield Road approximately 1,500 feet and along Bailey Road approximately 200 feet.

The County of DuPage recently completed a traffic signal analysis and provided e-mail correspondence on October 29, 2013 that the traffic signal meets their criteria, see attached [Attachment B](#). While the traffic signal is warranted, the City will be responsible for the annual energy costs to operate the signals and the County will be responsible for all future maintenance. Additionally, due to the proximity of the traffic signals at Manning Road and Cass Avenue, the City will be financially responsible for the construction of specialized cable and equipment to be in sync with the Bailey Road traffic signal. Below is a to date timeline regarding the proposed project.

- August 8, 2012 - Grant Submitted-Surface Transportation Program (STP)-through DuPage Mayors and Managers Conference
- December 4, 2012 - Received notice from DuPage Mayors and Managers that City was not approved for the grant
- June 14, 2013 - Received notice from DuPage Mayors and Managers that City was approved for the grant in the total amount of \$875,000 (\$613,000 Federal Aid). The City would be responsible for \$263,000 of which the County would reimburse the City a fair share. We are unable to provide an accurate cost share responsibility until the Phase 1 Engineering is complete. The City would be solely responsible for the Phase 1 Engineering at a cost not to exceed \$80,000- See CBBEL Proposal labeled as Exhibit A, page 9 of 10 for Cost Summary.
- Kickoff meeting held with the Illinois Department of Transportation July 2, 2013
- June 14, 2013-October 29, 2013 Traffic warrant analysis conducted. City received an e-mail notification that the traffic count analysis warrants a traffic signal at the intersection.

Staff further inquired the following of the County:

1. Why won't the County take on the entire cost of the project including engineering?
2. Since the intersection now warrants a traffic signal, would the County take on the entire cost of the project?
3. If not, why.

County Response 1. The improvement of Plainfield Rd at Bailey Road was never included in the County's Transportation Improvement Program and is therefore considered a local (City) initiated project. In the past, with other locally initiated projects, the County has entered into arrangements to participate in a portion of the project costs (design engineering, land acquisition, construction and construction engineering).

County Response 2. See above.

The City forwarded a Letter of Intent for review by the County Board to memorialize our respective project and cost responsibilities. Terms of the LOI were presented to the County Board on December 10, 2013 and voted upon favorably to support the project and the cost sharing, see attached correspondence labeled as [Attachment C](#). The City will be required to enter into an Intergovernmental Agreement should the project move forward.

The City sent a Request for Proposals for the Phase 1 Engineering and opened sealed bids on December 17, 2013. Below are the results of Phase 1 Engineering Costs:

Vendor	Bid Results
Shive-Hattery Architecture Engineering	\$92,150.00
V3 Companies of Illinois	\$88,955.00
Marchris Engineering, Ltd.	\$103,700.00
Christopher B. Burke Engineering, Ltd.	\$80,000.00
Civiltech Engineering, Inc.	\$135,108.20

The Phase 1 Engineering consists of engineering and environmental studies for the improvement of the intersection of Plainfield Road and Bailey Road. The engineering project is required to be developed in accordance with federal project development procedures in accordance with Surface Transportation Program (STP) procedures. As such, the project will be coordinated through IDOT-Bureau of Local Roads in Schaumburg with IDOT granting Design Approval. The engineering firm is IDOT Certified and in current good standing.

Upon completion of the Phase 1 Engineering, staff will be able to provide a cost analysis including cost sharing responsibilities with the County.

The FYE14 Budget did not include funding for the Phase 1 Engineering. Funding is available through the Capital Fund from savings that were realized from various projects.

ACCOUNT NUMBER	DESCRIPTION	FY 13/14 EXPENDITURE BUDGET	FY 13/14 EXPENDITURES TO DATE	PROPOSED EXPENDITURE	FY 13/14 PROPOSED BALANCE
25-35-4325	Phase 1 Engineering Plainfield Rd & Bailey Rd	\$3,217,224	\$2,922,150	\$80,000	\$215,07

Staff/Committee Recommendation

Staff recommends approval of this agreement with Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$80,000.00.

The Municipal Services Committee reviewed this item at their meeting on December 23, 2013 and recommends approval of this agreement with Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$80,000.00.

The Administrative Finance Committee will review this item at their Committee meeting on January 6, 2014. The Committee will forward a recommendation to the City Council.

Alternate Consideration

As directed.

Decision Mode

This item will be forwarded to City Council on January 6, 2014 for further consideration.

RESOLUTION NO. _____

A RESOLUTION APPROVING AN ENGINEERING AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD. FOR THE PHASE I ENGINEERING OF THE PLAINFIELD ROAD AND BAILEY ROAD ROADWAY IMPROVEMENT IN AN AMOUNT NOT TO EXCEED \$80,000.00

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien hereby approves an engineering agreement with Christopher B. Burke Engineering, Ltd. for the Phase I Engineering of the Plainfield Road and Bailey Road roadway improvement in an amount not to exceed \$80,000.00, a copy of which is attached hereto as “**Exhibit A**” and is by this reference expressly incorporated herein.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 6th day of January, 2014.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 6th day of January, 2014.

MAYOR

KATHLEEN MOESLE WEAVER,



ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

December 16, 2013

City of Darien
1702 Plainfield Road
Darien, Illinois 60561

Attention: Dan Gombac, Director of Municipal Services

Subject: Proposal for Professional Engineering Services
STP Project for Plainfield Road at Bailey Road

Dear Dan:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to submit this proposal for professional engineering services to provide Phase I Engineering for intersection improvements at Plainfield and Bailey Roads. Included in this proposal are our Project Understanding, Scope of Services and Estimate of Fees.

PROJECT UNDERSTANDING

CBBEL understands that the following scope of work will be required as part of the Phase I engineering and environmental studies for the improvement of the intersection of Plainfield Road and Bailey Road in the City of Darien. This project will be developed in accordance with federal project development procedures in accordance with STP procedures. As such, this project will be coordinated through IDOT-Bureau of Local Roads in Schaumburg with IDOT granting Design Approval.

PROJECT APPROACH

The scope of work anticipated to be included with this project was determined through a STP Application developed by the City. The general scope of work includes the following:

- Widening and resurfacing Plainfield Road to include eastbound and westbound left turn lanes.
- New Traffic Signal installation at the Plainfield Road/Bailey Road intersection.
- Associated drainage and ADA improvements and utility relocations/improvements.

The limits of the project extend along Plainfield Road approximately 1,500 feet and along Bailey Road approximately 200 feet.

Preliminary (Phase I) Engineering will include all required engineering, based on the above anticipated scope of work, to secure Phase I Design Approval.

A Project Development Report (PDR) will be prepared and coordinated through IDOT in accordance with established project development procedures based on anticipation that the project will be classified as a Categorical Exclusion (CE) Group II. Processing of Environmental Surveys through IDOT will be required.

Identification of any environmental impacts and appropriate mitigation strategies will be documented in the PDR, including wetland impacts (if any), tree impacts, etc. Presentation at FHWA coordination meetings at IDOT District One offices will be required to secure IDOT and FHWA concurrence on the environmental processing as a CE II and overall project development procedures.

Based on the roadway widening associated with the project and the need for right-of-way and and/or temporary construction easements, some form of public involvement is anticipated to be desired and/or required. Both individual property owner contacts and one Public Meeting may be required for this project.

SCHEDULE

Based on the above general scope of work, and the IDOT/FHWA project development process including public involvement, it is estimated that IDOT design approval for the Phase I Study will require 12 months to obtain after authorization to proceed.

SCOPE OF SERVICES

PHASE I ENGINEERING

The following represents the detailed scope of services by task that is anticipated to be required for the Preliminary (Phase I) engineering associated with this project:

Task 1 – Data Collection: This task includes attending an initial project kickoff meeting with the City, DuPage County DOT, and IDOT to discuss the project objectives and to refine the project scope as necessary.

This task also includes collecting, examining, reviewing and evaluating any new data to be utilized for the Phase I study, which may include, but not be limited to the following base information:

- Traffic Counts (12 hours full classification counts)
- Current crash statistics obtained from the City
- Existing Public/Private Utility Information
- City Utility Atlases
- City Microfilm/Record Roadway Plans (We have plans for Bailey Road on file)
- Existing Right-of-Way information (Plats)
- Survey Benchmarks
- All other information necessary to complete the Phase I Study

This task also includes coordination with all known private utility companies within the project area, which will require preparing formal requests for their atlases or plans of their facilities within the project limits. This information would be added to the existing conditions plan and sent back to the utility companies for verification.

Task 2 – Mosaics: This task includes compilation of base project Mosaics utilizing survey information collected for the project and digital aerial photography of the project area provided by the City. The mosaics will be prepared to include at a minimum: existing right-of-way information, street names, pertinent land use information, drainage outfalls, environmental resources, etc., and will be used for early project coordination efforts as well as the public involvement activities.

Task 3 – Topographic Survey: This task includes the preparation of topographic survey information within the project limits. The survey would extend along Plainfield Road approximately 1,500 feet and along Bailey Road approximately 200 feet.

The survey would extend past the existing right-of-way lines as required at locations where additional right-of-way and/or temporary easements are anticipated. The survey will be prepared for use during both Preliminary (Phase I) and Design (Phase II) Engineering Services, and will include the following specific tasks:

Horizontal Control: Utilizing state plane coordinates, set recoverable primary control utilizing GPS equipment.

Vertical Control: Perform a level circuit throughout the entire length of the project establishing benchmarks and assigning elevations to the horizontal control points. The elevations will be based on NAVD of 1988.

Existing Right-of-Way: Establish the existing right-of-way for the roadways within the project limits based on monumentation found in the field, and based on available plats of highways, subdivision plats and any other available information.

Topographic Survey: Field locate details with respect to all pavements, driveways, curb and gutters, pavement markings, signs, manholes, utility vaults, drainage structures, driveway culverts, cross road culverts, etc., within the above noted survey limits for the project.

Cross Sections: Survey cross sections along the project limits at 50' intervals, at driveways, and at all other grade controlling features. The cross sections will extend beyond the existing right-of-way lines, to the extent required, in areas where right-of-way and/or easements are needed per the feasibility study.

Utility Survey: All existing storm and sanitary sewers will be surveyed to determine rim and invert elevations and pipe sizes. Above ground facilities of any additional underground utilities including water main, gas, electric, cable, etc. will also be located.

Tree Survey: Station, offset and size (ie; dbh – diameter at breast height) will be determined for trees over 6 inches in diameter (or less if desired by the City) within the existing right-of-way and ultimately the proposed right-of-way for the project. This will be required to quantify tree impacts, if any, associated with the proposed project. The located trees will be identified by species and condition as part of Task 4.

Base Mapping: All of the above information will be compiled into one base map representative of existing conditions of the project corridor for use in all Phase I and eventual Phase II engineering work.

It is assumed that the preparation of Right-of-Way Plats and Legal Descriptions for the acquisition of any right-of-way and/or temporary construction easements is not included with Phase I engineering, and will occur as a lead Phase II engineering task.

Task 4 – Environmental Review/Coordination: As noted above, it is assumed that this project will qualify as a Categorical Exclusion Group II project.

On this basis, this task includes performing a wetlands and biological screening for the project limits via ECO-CAT (Environmental Compliance Assessment Tool) in accordance with established IDOT and IDNR procedures. In addition, a review of the CERCLIS/UST-LUST/RCRA Special Waste databases will be performed with the results of both database searches used to screen the project from PESA requirements.

Trees within the project area will be located by station-offset and size as part of Task 2 and evaluated with respect to species and health as part of this task.

This task will included preparing and submitting the COSIM 3 (Carbon Monoxide Simulation) pre-screen worksheets to IDOT for air quality review based on the proposed new traffic signal and intersection widening.

Based on the proposed widening scope of work, the project area will be screened for structures that are 40 or more years old, and if present, submitted for review by IDOT for potential eligibility as eligible historic properties.

Task 5 – Roadway Geometry: This task includes the preparation of preliminary roadway geometry including proposed horizontal and vertical geometry, existing/proposed cross sections, and an assessment of additional right-of-way/easement needs for the project based on the new project survey.

On this basis, preliminary plan and profile sheets showing existing and proposed horizontal and vertical geometry will be prepared at a scale of 1"=20'. The proposed geometry will be set to meet applicable IDOT, County and City design criteria. Typical sections for the proposed improvement will be developed concurrently.

Existing and proposed cross-sections will be templated at 50' intervals and at all side streets, driveways and other grade controlling features to determine right-of-way and easement requirements, wetland impacts (if present), ditch locations and drainage patterns, and to fine-tune the proposed vertical geometry. The cross-sections will show existing right-of-way, existing grade, proposed grade (top surface only) and proposed right-of-way and easements where necessary.

During this task, it is expected that preliminary plan, profile, and cross sections will be coordinated with the City and IDOT for their concurrence and/or comment. At the end of this task the project team will have completed preliminary geometry and identified the proposed project limits including any additional right-of-way acquisitions and easements necessary for the construction of the proposed improvement.

Task 6 – Intersection Design Study: This task will include the preparation of an Intersection Design Study (IDS) for the Plainfield Road at Bailey Road intersection, and associated coordination with the City, County and IDOT.

This task will include coordination with CMAP (Chicago Metropolitan Agency for Planning) for formal CMAP concurrence with the 2040 traffic projections at this intersection based on a full access scenario, and coordination with DuPage County DOT for formal approval of the traffic signal warrants being met.

Task 7 - Project Development Report: This task includes preparation of a Phase I Engineering Report in accordance with IDOT-BLR Form 22210 (revised 3/5/09) - Local Project Development Report (PDR), and coordinated with IDOT and FHWA for review/approval. This task includes development of the PDR and all supporting exhibits, for coordination with the City and IDOT, and ultimate approval by IDOT. Per BLR Form 22210, the PDR will address the following issue areas for the project to the extent applicable:

1. Location and Existing Conditions
 - a. Location
 - b. Description of Existing Facility
 - c. Traffic Data
 - d. Structures
 - e. Railroads
 - f. Lighting
 - g. Contiguous Sections

2. Proposed Improvement
 - a. Need For Improvement
 - b. Design Guidelines
 - c. Description of Proposed Improvement
 - d. Items Affecting Improvement
 - e. Required Design Variances
 - f. Estimated Construction Cost
 - g. Pedestrians, Bicyclists and the Handicapped
 - h. Compatibility with Adjacent Segments
 - i. Lighting (Includes Street Lighting Study)

3. Crash Analysis
 - a. Summarize Crash Data
 - b. Analyze Crash Data
 - c. Describe Proposed Countermeasures

4. Right-of-Way
 - a. Describe the needs for Right-of-Way/Easements
 - b. Number and Type of Displacements (***ANTICIPATED TO BE N/A***)

5. Prime Farmland **(ANTICIPATED TO BE N/A)**
 - a. Illinois Department of Agriculture Coordination
 - b. NRCS Consultation
6. Floodplain Encroachment **(ANTICIPATED TO BE N/A)**
7. "404" Permit Requirements
 - a. Nationwide Permit
 - b. Individual Permit
8. Environmental Survey and Coordination
 - a. Wetlands
 - b. Archaeological and Historical Preservation
 - c. Threatened or Endangered Species
 - d. Stream Modifications and Wildlife Impacts
 - e. Agency Coordination and Documentation
9. Section 4(f) Lands **(ANTICIPATED TO BE N/A)**
10. Air Quality
11. Noise **(ANTICIPATED TO BE N/A)**
12. Maintenance of Traffic
13. Public Involvement
 - a. Summarize Public Coordination Efforts
 - b. Summarize Public Meetings/Hearings held
 - c. Summarize Public Comments/Responses
14. Coordination

Task 8 – Public Involvement: This task will focus on overall public involvement for the project, including communicating with adjacent residents and the general public, as required.

Based on the proposed roadway widening/reconstruction, traffic maintenance/staging implications (ie; access issues during construction) and the anticipated right-of-way/easement acquisition needs, a Public Meeting is anticipated to be required by IDOT and/or the City to allow the project

stakeholders and the general public an opportunity to review, comment on, and discuss the results of the Phase I study with the City and the consultant.

Exhibits and handout materials will be prepared for the Public Meeting, which is anticipated to be an Open House format, to describe the overall project. Color exhibits on an aerial background will be prepared at a scale of 1"=20' (based on length of project) to illustrate the proposed improvement plan and the right-of-way/easement requirements. In accordance with IDOT/FHWA procedures, an announcement will be placed in a local newspaper and invitation letters will be sent to adjacent property owners. The aerial exhibits would consist of the proposed improvements shown on color aerial photography at a scale of 1"=20'.

Task 9 – Project Coordination: This task will include overall project coordination, administration and quality assurance/quality control procedures for this project.

This task also encompasses other non-task specific coordination activities for the project including project status meetings with the City staff and other departments as required, preparation and attendance at IDOT and FHWA coordination meetings, and other coordination activities with DuPage County as required. Meeting minutes will be prepared for all meetings for the project record and the PDR.

ESTIMATE OF FEES

We will complete the Phase I Engineering for this project for a fee not to exceed \$77,000 plus direct costs. Direct costs are estimated to be \$3,000. The following table is an estimate of fees by task:

**City of Darien
Plainfield Road & Bailey Road Intersection Improvements
Cost Estimate - Phase I Engineering Services**

Task 1 - Data Collection	\$ 7,000
Task 2 - Mosaics	\$ 2,500
Task 3 - Topographic Survey	\$ 12,000
Task 4 - Environmental Review/Coordination	\$ 6,000
Task 5 - Roadway Geometry	\$ 13,500
Task 6 - Intersection Design Study	\$ 9,000
Task 7 - Project Development Report	\$ 12,000
Task 8 - Public Involvement	\$ 10,000
Task 9 - Project Coordination	\$ 5,000
<hr/> Subtotal	<hr/> \$ 77,000
Direct Costs	\$ 3,000
<hr/> Total Cost	<hr/> \$ 80,000

We will bill you at the hourly rates specified on the attached Schedule of Charges and establish our contract in accordance with the attached General Terms and Conditions. Direct costs for blueprints, photocopying, mailing, overnight delivery, messenger services and report compilation are not included in the fee estimate. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. Please note that any requested meetings or additional services are not included in the preceding fee estimate and will be billed at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Christopher B. Burke, PhD, PE, D.WRE, Dist.M. ASCE
President

Encl. Schedule of Charges
General Terms and Conditions

THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND CONDITIONS ACCEPTED FOR CITY OF DARIEN:

BY: _____
TITLE: _____
DATE: _____

**CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
JANUARY, 2013**

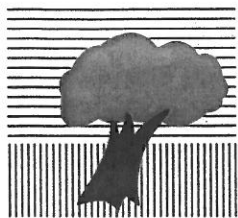
<u>Personnel</u>	<u>Charges*</u> <u>(\$/Hr)</u>
Principal	240
Engineer VI	210
Engineer V	173
Engineer IV	138
Engineer III	125
Engineer I/II	102
Survey V	178
Survey IV	134
Survey III	130
Survey II	100
Survey I	78
Resource Planner V	112
Resource Planner IV	108
Resource Planner III	100
Resource Planner I/II	88
Engineering Technician V	150
Engineering Technician IV	137
Engineering Technician III	112
Engineering Technician I/II	97
CAD Manager	138
Assistant CAD Manager	126
CAD II	125
CAD I	98
GIS Specialist III	120
GIS Specialist I/II	67
Landscape Architect	138
Environmental Resource Specialist V	160
Environmental Resource Specialist IV	134
Environmental Resource Specialist III	114
Environmental Resource Specialist I/II	94
Environmental Resource Technician	90
Administrative	88
Engineering Intern	53
Survey Intern	53
Information Technician III	100
Information Technician I/II	67

Direct Costs

Outside Copies, Blueprints, Messenger, Delivery Services, Mileage Cost + 12%

*Charges include overhead and profit

Christopher B. Burke Engineering, Ltd. reserves the right to increase these rates and costs by 5% after December 31, 2013.



DUPAGE MAYORS AND MANAGERS CONFERENCE
an association of municipalities representing 1,000,000 people

1220 Oak Brook Road
 Oak Brook, Illinois 60523
 (630) 571-0480
 Fax: (630) 571-0484
 www.dmmc-cog.org

Founded June 19, 1962

**MEMBER
 MUNICIPALITIES**

Addison
 Aurora
 Bartlett
 Bensenville
 Bloomingdale
 Bolingbrook
 Burr Ridge
 Carol Stream
 Clarendon Hills
 Downers Grove
 Elmhurst
 Glen Ellyn
 Glendale Heights
 Hanover Park
 Hinsdale
 Itasca
 Lisle
 Lombard
 Naperville
 Oak Brook
 Oakbrook Terrace
 Roselle
 St. Charles
 Villa Park
 Warrenville
 Wayne
 West Chicago
 Westmont
 Wheaton
 Willowbrook
 Winfield
 Wood Dale
 Woodridge

Date: June 14, 2013

To: Dan Gombac
 Darien

From: Mike Albin
 Transportation Project Manager

Re: Additional Projects – FY 13-18 Surface Transportation Program (STP)

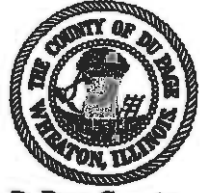
DuPage Mayors and Managers Conference has been given additional marks to add to our FY 13-18 STP program following approval of the initial program last fall. This memo is to confirm that the DuPage Mayors and Managers Conference has **approved** adding the following project as a guaranteed project to the FY 13-18 STP program with the additional STP funding:

- Plainfield Intersection Improvement, in the amount of (in thousands): \$875 (total) / **\$613 (federal)**. The TIP ID for the project will be 08-13-0028.

Under Conference policies, you will have until September 30, 2018 to bring the project to a bid letting or risk losing the funding.

If you have any questions, please contact me at (630) 571-0480 x222 or via email at malbin@dmmc-cog.org. Thank you for your continued participation in the Conference STP program.

Cc: Kathleen Weaver, Mayor
 Bryon Vana, Administrator



DuPage County
DANIEL J. CRONIN
COUNTY BOARD CHAIRMAN

DIVISION OF TRANSPORTATION

(630) 407-6900

FACSIMILE (630) 407-6901

October 31, 2013

Mr. Daniel Gombac
City of Darien
Director of Community Development
1702 Plainfield Road
Darien, Illinois 60561

Re: CH 31/Plainfield Road at Bailey Road
Intersection Improvement

Dear Director Gombac:

This is in response to your recent request for a traffic signal warrant study to support the City of Darien's phase I effort for the above referenced project (City's STP funded project).

Before a traffic signal may be installed at a County controlled intersection, it must first be determined to be warranted through a traffic engineering study. An essential part of the study is the provision to provide a recent vehicle count of weekday traffic for eight or more hours of the day. The traffic volumes are reviewed and compared to the minimum volumes required by the applicable traffic signal warrants as defined in the "Manual on Uniform Traffic Control Devices for Streets and Highways" and the Illinois Department of Transportation's reduction factors for right turn vehicle volumes.

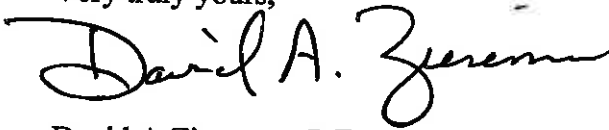
Based on the results of the attached September 13, 2013 traffic signal warrant study DuPage County will permit the installation of traffic signals at the Plainfield and Bailey Roads intersection in conjunction with the following requirements:

- A County Highway Permit would normally be required, however, it is my understanding that you are preparing a Letter of Intent for this project that will be presented to the County Board for acceptance and ultimately an intergovernmental agreement will be prepared. The intergovernmental agreement will be in lieu of a highway permit although the City will agree to be bound by the Highway Permit Conditions as they exist on the date of the execution of the intergovernmental agreement.
- Roadway widening will be required to provide opposing left turn lanes on Plainfield Road and for larger truck movements.
- The new traffic signal shall not inhibit the progression of traffic on Plainfield Road. Conduit with fiber optic cable shall be provided connecting the Bailey signal to the existing signals at Cass Avenue and also at Manning Road. The Manning Road signal cabinet shall be upgraded to provide proper transfer of data.

- The intergovernmental agreement will also identify electrical energy/maintenance costs as well as future signal modification/pavement marking participation responsibilities in proportion to the number of approaches to the intersection maintained by the respective parties.

Please incorporate the above requirements in the Letter of Intent that you are preparing for the County's review for the project per Mr. Snyder's e-mail to you this date. If you have any questions or need additional information concerning this matter, please feel free to contact me at 630/407-6893.

Very truly yours,

A handwritten signature in black ink that reads "David A. Ziesemer". The signature is written in a cursive style with a large, sweeping initial "D".

David A Ziesemer, P.E.
County Traffic Engineer

cc: A. Dolan/DOT

Attachment: Traffic Signal Warrant Study
DAZ/emh

TRAFFIC SIGNAL WARRANT STUDY

**COUNTY HIGHWAY 31 (PLAINFIELD ROAD)
AND BAILEY ROAD**

DARIEN, ILLINOIS

TABLE OF CONTENTS

**INTRODUCTION
EXISTING CONDITIONS
CONCLUSION
TRAFFIC SIGNAL WARRANTS**

**Prepared by:
DuPage County
Division of Transportation
421 North County Farm Road
Wheaton, IL 60187-2553**

September, 2013

INTRODUCTION

In a letter to Mr. Chris Snyder, County Engineer, Dan Gombac, Director of Community Development for the city of Darien, requested that the intersection of Plainfield and Bailey Road be analyzed for the installation of a traffic signal.

EXISTING CONDITIONS

Plainfield Road (County Highway 31) is a four lane roadway with a speed limit of 40 MPH and has an ADT of 20,600.

Bailey Road intersects Plainfield Road only to the south. The north leg of the intersection is composed of a few small businesses.

Machine counters were set on 9/5/13 and Manual counts were done on 9/4/13.

TRAFFIC SIGNAL WARRANTS CRITERIA

All engineering studies dealing with the installation of a traffic signal are done in accordance with the policies developed by the U.S. Department of Transportation. All standards are published in the "Manual on Uniform Traffic Control Devices 2000."

WARRANT NUMBER		Pegones Theorem applied		Raw numbers	
		Hours Met	RESULTS	Hours Met	RESULTS
1	Eight-Hour Vehicular Volume (Condition A)	(0 HRS)	NOT MET	(2 HRS)	NOT MET
1	Eight-Hour Vehicular Volume (Condition B)	(8 HRS)	MET	(8 HRS)	MET
2	Four-Hour Vehicular Volume		MET		MET
3	Peak Hour		MET		MET
4	Pedestrian Volume		NOT MET		NOT MET
5	School Crossing		NOT MET		NOT MET
6	Coordinated Signal System		NOT MET		NOT MET
7	Crash Experience		NOT MET		NOT MET
8	Roadway Network		NOT MET		NOT MET

Note: Condition A and B under Warrant 1 represents the "Minimum Vehicular Volume" and "Interruption of Continuous Traffic" respectively.

DuPage County Division of Transportation

Machine Count Tabulation Sheet

Intersection counted- PLAINFIELD & BAILEY

Sta:

PRIVATE ENT.
SOUTHBOUND

PLAINFIELD
WESTBOUND

BAILEY
NORTHBOUND

PLAINFIELD
EASTBOUND

TOTAL
ENTERING
VOLUMES

Date	Time	PRIVATE ENT. SOUTHBOUND				PLAINFIELD WESTBOUND				BAILEY NORTHBOUND				PLAINFIELD EASTBOUND				TOTAL ENTERING VOLUMES
		LEFT	THRU	RIGHT	TOTAL	LEFT	THRU	RIGHT	TOTAL	LEFT	THRU	RIGHT	TOTAL	LEFT	THRU	RIGHT	TOTAL	
09/04/13	12:00 AM - 01:00 AM				0				0				0				0	0
09/04/13	01:00 AM - 02:00 AM				0				0				0				0	0
09/04/13	02:00 AM - 03:00 AM				0				0				0				0	0
09/04/13	03:00 AM - 04:00 AM				0				0				0				0	0
09/04/13	04:00 AM - 05:00 AM				0				0				0				0	0
09/04/13	05:00 AM - 06:00 AM				0				0				0				0	0
09/04/13	06:00 AM - 07:00 AM				0				0				0				0	0
09/04/13	07:00 AM - 08:00 AM	5	0	4	9		323		323	48		153	201		1023		1023	1556
09/04/13	08:00 AM - 09:00 AM	8	0	0	8		421		421	62		97	159		823		823	1411
09/04/13	09:00 AM - 10:00 AM				0		407		407	50		52	102		538		538	1047
09/04/13	10:00 AM - 11:00 AM				0		462		462	53		63	116		553		553	1131
09/04/13	11:00 AM - 12:00 PM				0		549		549	52		54	106		492		492	1147
09/04/13	12:00 PM - 01:00 PM				0		578		578	76		104	180		549		549	1307
09/04/13	01:00 PM - 02:00 PM				0		590		590	44		59	103		485		485	1178
09/04/13	02:00 PM - 03:00 PM				0		690		690	50		85	135		566		566	1391
09/04/13	03:00 PM - 04:00 PM				0		847		847	61		76	137		631		631	1615
09/04/13	04:00 PM - 05:00 PM	11	2	4	17		1035		1035	51		73	124		745		745	1921
09/04/13	05:00 PM - 06:00 PM	17	1	12	30		1122		1122	63		84	147		740		740	2039
09/04/13	06:00 PM - 07:00 PM				0				0				0				0	0
09/04/13	07:00 PM - 08:00 PM				0				0				0				0	0
09/04/13	08:00 PM - 09:00 PM				0				0				0				0	0
09/04/13	09:00 PM - 10:00 PM				0				0				0				0	0
09/04/13	10:00 PM - 11:00 PM				0				0				0				0	0
09/04/13	11:00 PM - 12:00 AM				0				0				0				0	0
24HR TOTALS		41	3	20		0	7024	0		610	0	900		0	7145	0		
RAW ADT			64				7024			1510				7145			15743	

TRAFFIC SIGNAL WARRANTS STUDY

DATE:	9/18/2013		
MAJOR:	PLAINFIELD	LANES: 2	CRITICAL APPROACH SPEED: (MPH) 40
			85th PERCENTILE SPEED (MPH): 41
MINOR:	BAILEY	LANES: 2	CRITICAL APPROACH SPEED: (MPH) 35

VOLUME CRITERIA TO MEET WARRANT 1-A. RAW NUMBERS	
MAJOR STREET TOTAL VPH (BASED ON LANES ONLY)	600
MINOR STREET HIGHER LEG VPH (BASED ON LANES ONLY)	200
MULTIPLICATION FACTOR BASED ON 85th %-tile SPEED	0.7
MAJOR STREET TOTAL VEHICLES PER HOUR	420
MINOR STREET HIGHER LEG VEHICLES PER HOUR	140

TIME	VOLUMES (VEHICLES PER HOUR)						WARRANT MET THIS HOUR
	MAJOR STREET			MINOR STREET			
	WB	EB	TOTAL	NB	SB	HIGHER LEG VOLUME	
12:00AM			0		0	0	
01:00			0		0	0	
02:00			0		0	0	
03:00			0		0	0	
04:00			0		0	0	
05:00			0		0	0	
06:00			0		0	0	
07:00	323	1023	1346	171	0	171	YES
08:00	421	823	1244	134	0	134	
09:00	407	538	945	87	0	87	
10:00	462	553	1015	96	0	96	
11:00	549	492	1041	93	0	93	
12:00PM	578	549	1127	158	0	158	YES
01:00	590	485	1075	88	0	88	
02:00	690	566	1256	116	0	116	
03:00	847	631	1478	111	0	111	
04:00	1035	745	1780	100	0	100	
05:00	1122	740	1862	117	0	117	
06:00			0		0	0	
07:00			0		0	0	
08:00			0		0	0	
09:00			0		0	0	
10:00			0		0	0	
11:00			0		0	0	
	7024	7145	14169	1271	0	1271	

NUMBER OF HOURS IN WHICH CRITERIA IS MET: **2**
WARRANT 1: NOT MET

TRAFFIC SIGNAL WARRANTS STUDY

DATE:	9/18/2013		
MAJOR:	PLAINFIELD	LANES: 2	CRITICAL APPROACH SPEED: (MPH) 40
			85th PERCENTILE SPEED (MPH): 41
MINOR:	BAILEY	LANES: 2	CRITICAL APPROACH SPEED: (MPH) 35

VOLUME CRITERIA TO MEET WARRANT 1-A (RIGHT REDUCED)	
MAJOR STREET TOTAL VPH (BASED ON LANES ONLY)	600
MINOR STREET HIGHER LEG VPH (BASED ON LANES ONLY)	200
MULTIPLICATION FACTOR BASED ON 85th %-tile SPEED	0.7
MAJOR STREET TOTAL VEHICLES PER HOUR	420
MINOR STREET HIGHER LEG VEHICLES PER HOUR	140

TIME	VOLUMES (VEHICLES PER HOUR)						WARRANT MET THIS HOUR
	MAJOR STREET			MINOR STREET			
	WB	EB	TOTAL	NB(adj)	SB	HIGHER LEG VOLUME	
12:00AM			0		0	0	
01:00			0		0	0	
02:00			0		0	0	
03:00			0		0	0	
04:00			0		0	0	
05:00			0		0	0	
06:00			0		0	0	
07:00	323	1023	1346	86	0	86	
08:00	421	823	1244	86	0	86	
09:00	407	538	945	63	0	63	
10:00	462	553	1015	69	0	69	
11:00	549	492	1041	66	0	66	
12:00PM	578	549	1127	102	0	102	
01:00	590	485	1075	59	0	59	
02:00	690	566	1256	71	0	71	
03:00	847	631	1478	80	0	80	
04:00	1035	745	1780	69	0	69	
05:00	1122	740	1862	84	0	84	
06:00			0		0	0	
07:00			0		0	0	
08:00			0		0	0	
09:00			0		0	0	
10:00			0		0	0	
11:00			0		0	0	

7024 7145 835 0

NUMBER OF HOURS IN WHICH CRITERIA IS MET: 0

WARRANT 1: NOT MET

TRAFFIC SIGNAL WARRANTS STUDY

DATE:	9/18/2013		
MAJOR:	PLAINFIELD	LANES: 2	CRITICAL APPROACH SPEED (MPH): 40
			85th PERCENTILE SPEED (MPH): 41
MINOR:	BAILEY	LANES: 2	CRITICAL APPROACH SPEED (MPH): 35

VOLUME CRITERIA TO MEET WARRANT 1 - 8: RAW NUMBERS	
MAJOR STREET TOTAL VPH (BASED ON LANES ONLY)	900
MINOR STREET HIGHER LEG VPH (BASED ON LANES ONLY)	100
MULTIPLICATION FACTOR BASED ON 85th %-tile SPEED	0.7
MAJOR STREET TOTAL VEHICLES PER HOUR	630
MINOR STREET HIGHER LEG VEHICLES PER HOUR	70

TIME	VOLUMES (VEHICLES PER HOUR)						WARRANT MET THIS HOUR
	MAJOR STREET			MINOR STREET			
	WB	EB	TOTAL	NB	SB	HIGHER LEG VOLUME	
12:00AM			0			0	
01:00			0			0	
02:00			0			0	
03:00			0			0	
04:00			0			0	
05:00			0			0	
06:00			0			0	
07:00	323	1023	1346	171	0	171	YES
08:00	421	823	1244	134	0	134	YES
09:00	407	538	945	87	0	87	YES
10:00	462	553	1015	96	0	96	YES
11:00	549	492	1041	93	0	93	YES
12:00PM	578	549	1127	158	0	158	YES
01:00	590	485	1075	88	0	88	YES
02:00	690	566	1256	116	0	116	YES
03:00	847	631	1478	111	0	111	YES
04:00	1035	745	1780	100	0	100	YES
05:00	1122	740	1862	117	0	117	YES
06:00			0			0	
07:00			0			0	
08:00			0			0	
09:00			0			0	
10:00			0			0	
11:00			0			0	

7024 7145 14169 1271 0 1271 YES

NUMBER OF HOURS IN WHICH CRITERIA IS MET: 11
WARRANT 2: MET

TRAFFIC SIGNAL WARRANTS STUDY

DATE:	9/18/2013		
MAJOR:	PLAINFIELD	LANES: 2	CRITICAL APPROACH SPEED (MPH): 40
			85th PERCENTILE SPEED (MPH): 41
MINOR:	BAILEY	LANES: 2	CRITICAL APPROACH SPEED (MPH): 35

VOLUME CRITERIA TO MEET WARRANT 1- B: (RIGHTS REDUCED)	
MAJOR STREET TOTAL VPH (BASED ON LANES ONLY)	900
MINOR STREET HIGHER LEG VPH (BASED ON LANES ONLY)	100
MULTIPLICATION FACTOR BASED ON 85th %-tile SPEED	0.7
MAJOR STREET TOTAL VEHICLES PER HOUR	630
MINOR STREET HIGHER LEG VEHICLES PER HOUR	70

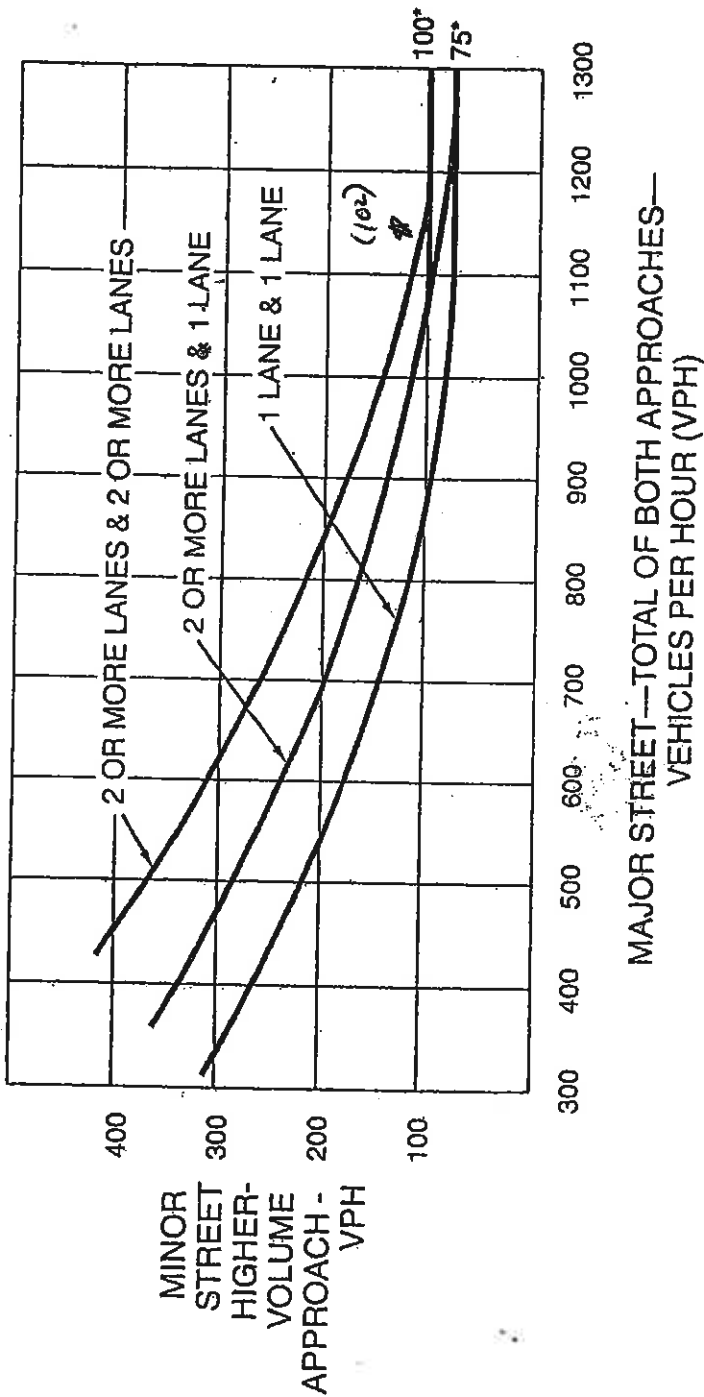
TIME	VOLUMES (VEHICLES PER HOUR)						WARRANT MET THIS HOUR
	MAJOR STREET			MINOR STREET			
	WB	EB	TOTAL	NB(adj)	SB	HIGHER LEG VOLUME	
12:00AM			0		0	0	
01:00			0		0	0	
02:00			0		0	0	
03:00			0		0	0	
04:00			0		0	0	
05:00			0		0	0	
06:00			0		0	0	
07:00	323	1023	1346	86	0	86	YES
08:00	421	823	1244	86	0	86	YES
09:00	407	538	945	63	0	63	
10:00	462	553	1015	71	0	71	YES
11:00	549	492	1041	66	0	66	
12:00PM	578	549	1127	102	0	102	YES
01:00	590	485	1075	59	0	59	
02:00	690	566	1256	71	0	71	YES
03:00	847	631	1478	80	0	80	YES
04:00	1035	745	1780	72	0	72	YES
05:00	1122	740	1862	84	0	84	YES
06:00			0		0	0	
07:00			0		0	0	
08:00			0		0	0	
09:00			0		0	0	
10:00			0		0	0	
11:00			0		0	0	

7024 7145 14169 840 0 840

NUMBER OF HOURS IN WHICH CRITERIA IS MET:

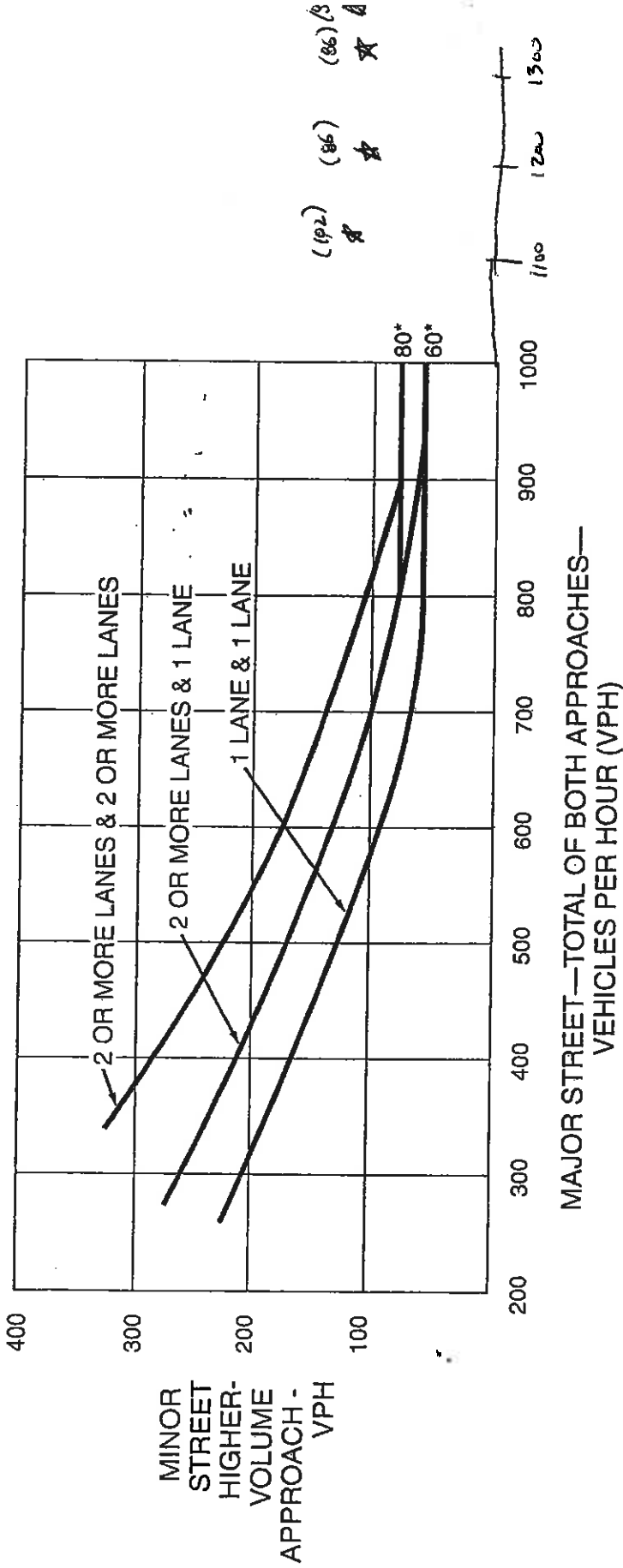
WARRANT 2: 8 MET

Figure 4C-4. Warrant 3, Peak Hour (70% Factor)
 (COMMUNITY LESS THAN 10,000 POPULATION OR ABOVE 40 MPH ON MAJOR STREET)



*Note: 100 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 75 vph applies as the lower threshold volume for a minor-street approach with one lane.

Figure 4C-2. Warrant 2, Four-Hour Vehicular Volume (70% Factor)
 (COMMUNITY LESS THAN 10,000 POPULATION OR ABOVE 40 MPH ON MAJOR STREET)



*Note: 80 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 60 vph applies as the lower threshold volume for a minor-street approach with one lane.



DuPage County, Illinois



Transportation Data Management System

Intersection Corridor Report

Corridor: PLAINFIELD RD

Statistics												
County	Community	Located On	Crossroad	Year	Volume	Total	Rate	SEV	Fatalities	Injuries	PDO	PEDs
DUPAGE	UNINCORPORATED	PLAINFIELD RD	83RD ST	3-YEAR	57,000	4	0.192	0.288	0	1	3	1
DUPAGE	UNINCORPORATED	PLAINFIELD RD	LAKESIDE DR	3-YEAR	57,750	2	0.095	0.095	0	0	2	0
DUPAGE	UNINCORPORATED	PLAINFIELD RD	FAIRMOUNT AVE	3-YEAR	60,000	8	0.365	0.639	0	3	5	0
DUPAGE	UNINCORPORATED	PLAINFIELD RD	LANDSFIELD AV	3-YEAR	57,900	1	0.047	0.047	0	0	1	0
DUPAGE	UNINCORPORATED	PLAINFIELD RD	WOODCREEK CT	3-YEAR	58,500	0	0.000	0.000	0	0	0	0
DUPAGE	UNINCORPORATED	PLAINFIELD RD	WINTER CIR	3-YEAR	57,900	0	0.000	0.000	0	0	0	0
DUPAGE	UNINCORPORATED	PLAINFIELD RD	GRACELAND ST	3-YEAR	57,900	1	0.047	0.142	0	1	0	1
DUPAGE	UNINCORPORATED	PLAINFIELD RD	WOODGLEN LN	3-YEAR	58,350	1	0.047	0.047	0	0	1	0
DUPAGE	UNINCORPORATED	PLAINFIELD RD	KEARNEY RD	3-YEAR	58,500	0	0.000	0.000	0	0	0	0
DUPAGE	DARIEN	PLAINFIELD RD	REDONDO DR	3-YEAR	0	3	0.000	0.000	0	1	2	0
DUPAGE	UNINCORPORATED	PLAINFIELD RD	FLORENCE AV	3-YEAR	59,100	0	0.000	0.000	0	0	0	0
DUPAGE	UNINCORPORATED	PLAINFIELD RD	SUMMER LN	3-YEAR	57,900	1	0.047	0.047	0	0	1	0
DUPAGE	UNINCORPORATED	PLAINFIELD RD	CUMNOR AV	3-YEAR	58,500	2	0.094	0.187	0	1	1	0
DUPAGE	DARIEN	PLAINFIELD RD	MANNING RD	3-YEAR	66,600	14	0.576	1.234	0	8	6	2
DUPAGE	DARIEN	PLAINFIELD RD	KNOTTINGHAM CIR	3-YEAR	56,550	3	0.145	0.242	0	1	2	0
DUPAGE	DARIEN	PLAINFIELD RD	KNOTTINGHAM CIR	3-YEAR	59,100	2	0.083	0.185	0	1	1	0
DUPAGE	DARIEN	PLAINFIELD RD	WILLIAMS ST	3-YEAR	57,600	4	0.190	0.190	0	0	4	0
DUPAGE	DARIEN	PLAINFIELD RD	STEVENS ST	3-YEAR	0	1	0.000	0.000	0	0	1	0
DUPAGE	DARIEN	PLAINFIELD RD	BAILEY RD	3-YEAR	66,300	15	0.620	1.033	0	5	10	1
DUPAGE	DARIEN	PLAINFIELD RD	PINE PKWY	3-YEAR	64,500	0	0.000	0.000	0	0	0	0
DUPAGE	DARIEN	PLAINFIELD RD	ADAMS ST	3-YEAR	66,750	1	0.041	0.041	0	0	1	0
DUPAGE	DARIEN	PLAINFIELD RD	ADAMS ST	3-YEAR	0	0	0.000	0.000	0	0	0	0
DUPAGE	DARIEN	PLAINFIELD RD	LESTER LN	3-YEAR	66,600	0	0.000	0.000	0	0	0	0
DUPAGE	DARIEN	PLAINFIELD RD	CASS AV	3-YEAR	147,000	55	1.025	1.472	0	12	43	0
DUPAGE	DARIEN	PLAINFIELD	LINDEN AV	3-	58,500	2	0.094	0.187	0	1	1	0

Signal

Signal



DuPage County, Illinois



Transportation Data Management System

A damage threshold change in the State of Illinois has resulted in about 30% less reportable crashes for 2009 and on... more

- [Crash View](#)
- [List View](#)
- [Build Search](#)
- [Load Search](#)
- [Save Search](#)
- [Default Report](#)
- [Report List](#)
- [New Report](#)

Study Location

Record 1 of 1 Goto Record

[Crash Search](#)

Location ID 6877

Type CRASH_INT

On Road PLAINFIELD RD

At Road BAILEY RD

Road 3

Road 4

Road 5

PR

MP

PT

22522

Community 1 DARIEN

Mid Latitude 41.746969

Community 2

Mid Longitude -87.980132

Community 3

Crash Buffer 300 ft

County DUPAGE

Stop Sign Control

Jurisdiction DCDOT

Category

State IL

Control Type

Roundabout? No

Signalized? Yes

Intersection 0

Traffic Signal ID

Legs

CRASH STATISTICS SUMMARY

Fatality (K)	0	Traffic Volume (Per Day)	22,100
Incapacitating Injury (A)	0	Crash Rate (Per MEV)	0.62
Non-Incapacitating Injury (B)	2	Severity Rate	1.03
Possible Injury (C)	3		
Total Injury Crashes	5		
Property Damage Only (PDO)	10		
Pedestrian Involved	1		
Number of Crashes	15		

Other Years:

CRASH CASES

- [View](#)
- [Loc Report](#)
- [Collision Map](#)
- [Map Surrounding Crashes](#)

Icon Legend: - Successfully located - Matches multiple locations or not located

NOTES

<input type="checkbox"/>	Note	Date
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DuPage County, Illinois



Transportation Data Management System

Location Crash Report

Location	
Location ID	6877
Intersection	PLAINFIELD RD & BAILEY RD

Statistics								
Year	Volume	Total	Rate	SEV	Fatalities	Injuries	PDO	PEDs
3-YEAR	22,100	15	0.620	1.033	0	5	10	1

Crashes									
ID	Dir	Dist (ft)	Date	Time	Fatalities	Injuries	Vehicles	PDO?	Type
201201299181			10/18/2012	12:15	0	2	2	No	Turning
201201238799			10/9/2012	16:43	0	0	2	Yes	Rear end
201201207326			9/1/2012	14:05	0	1	2	No	Rear end
201201186147			7/17/2012	14:04	0	1	2	No	Rear end
201201110685			5/4/2012	12:10	0	0	2	Yes	Turning
201201110686			5/3/2012	08:30	0	1	1	No	Pedalcyclist
201201066137			3/23/2012	13:39	0	0	2	Yes	Rear end
201101399307			12/16/2011	16:40	0	0	2	Yes	Turning
201101386121			12/10/2011	17:21	0	0	2	Yes	Sideswipe
201101287427			9/17/2011	16:30	0	0	2	Yes	Rear end
201101245866			8/11/2011	06:25	0	0	2	Yes	Sideswipe
201101111463			1/20/2011	03:40	0	1	1	No	Fixed object
201001372097			11/28/2010	11:30	0	0	2	Yes	Rear end
201001347120			10/28/2010	10:10	0	0	2	Yes	Turning
201001029979			2/23/2010	19:45	0	0	2	Yes	Rear end



DuPage County
DANIEL J. CRONIN
COUNTY BOARD CHAIRMAN

DIVISION OF TRANSPORTATION

(630) 407-6900

FACSIMILE (630) 407-6901

December 10, 2013

Mr. Daniel Gombac
City of Darien
Director of Community Development
1702 Plainfield Road
Darien, Illinois 60561

Re: CH 31/Plainfield Road at Bailey Road
Intersection Improvement
Letter of Intent

Dear Mr. Gombac:

The County Board authorized the execution (through DT-0003-14) of the Letter of Intent between the City of Darien and the County of DuPage this date for the above referenced proposed project. The Letter of Intent signed by Mr. Snyder is enclosed herewith. If you should have any questions, please feel free to contact me at 630.407.6896.

Very truly yours,

A handwritten signature in cursive script that reads "Agnes Dolan".

Agnes L. Dolan
Agreements Coordinator

AD/Enc.



CITY OF DARIEN

In the County of DuPage and the State of Illinois
Incorporated 1969

November 25, 2013

Mr. Christopher C. Snyder, P.E.
Director of Transportation/County Engineer
DuPage County Division of Transportation
421 N. County Farm Road
Wheaton, IL 60187

2013 NOV 27 AM 9:14
DUPAGE COUNTY
DIV. OF TRANSPORTATION

Re: CH 31/Plainfield Road at Bailey Road

Dear Mr. Snyder:

The following is a Letter of Intent between the City of Darien (City) and the County of DuPage (County) to memorialize project and financial responsibilities for the proposed Bailey Road at Plainfield Road intersection improvement. Recently, the City was notified through the DuPage Mayors and Managers Conference that the City was awarded a Surface Transportation Program (STP) grant in the amount of \$873,000, TIP ID 08-13-0028 for the subject project. The County recently concluded through a traffic study analysis that this intersection warrants a traffic signal. The scope of the project is expected to include dedicated left hand turn lanes on Plainfield Road, curb and gutter, traffic signalization, and landscape restoration.

The proposed improvement will improve safety and accessibility through the addition of the designated turn bays and signalization. The signalized intersection will also promote residents and business patron's safe crossing routes for leisure walks through the sidewalk links.

The City will be responsible for the Phase 1 Engineering at a cost of approximately \$80,000 and pending final City Council approval. It is with this Letter of Intent that the City is respectfully requesting the County to participate in the funding of the project as it relates to design and construction engineering, land acquisition and construction in proportion to the work being done on its legs of the intersection, less any federal funding. The County and the City will mutually agree upon the future project responsibilities upon conclusion of Phase 1 Engineering. The City will be responsible for energy costs for the signals and the County will be responsible for the maintenance. The City will waive all local permit fees including storm water if applicable.

At the end of this Letter of Intent, there is an area where you can state your concurrence to the project outlined above. This Letter of Intent will be used as a basis for the formal intergovernmental agreement following completion of Phase I Engineering and will include a modernization paragraph concerning traffic signals with future costs to be shared equally.

Should you have any additional questions or comments please feel free to contact me at dgombac@darienil.gov or at 630-353-8106.

Sincerely,
CITY OF DARIEN



Daniel Gombac
Director of Municipal Services

Cc: Kathleen Weaver, Mayor
City Council
Bryon Vana, City Administrator

Concur with project scope:

Yes
 No

Name: Christopher Snyder
Christopher C. Snyder, Director of Transportation/County Engineer

Date: 12/10/13

AGENDA MEMO
City Council
Meeting Date: January 6, 2014

ISSUE STATEMENT

A resolution approving an agreement with Christopher B. Burke Engineering, Ltd. for Site Engineering Services for the Heritage Center Redevelopment in an amount not to exceed \$37,660.00.

RESOLUTION

BACKGROUND/HISTORY

At the November 13, 2013 Goal Setting Session the City Council agreed to the redevelopment and conceptual plan for the 1.69 acres at the northwest corner of Plainfield Road and Cass Avenue, attached and labeled as [Attachment A](#), and prepared by N. Batistich Architects. The staff was directed to proceed to the next phase of seeking proposals for the site engineering and architectural plans. The site engineering plan will provide a set of working plans and an estimated cost summary as it relates to the sites redevelopment. The proposed plan will also allow staff to determine if variances would be required.

The proposed plans would be utilized regardless if the redevelopment is developed by the City or a developer, provided that the Concept Plan as attached is not deterred from. If the latter, the City could recoup the costs from the developer for the plans.

The site engineering plan includes the following scope of services:

- Boundary survey and Topographic Survey
- Plat of Subdivision
- Final Engineering
- BMP's Budget
- Landscape Design
- Site Lighting Plan
- Consultation/Meetings
- Construction Staking

On December 17, 2013 staff had opened four (4) sealed bids for the professional engineering services. [Attachment B](#) is the bid tally.

The lowest competitive bid was Christopher B. Burke Engineering. The firm has completed numerous engineering services for the City in the past with very satisfactory results. The proposed cost has not been budgeted for the FY13-14 Budget. Funding for the project is available through the Capital Projects fund from cost savings realized earlier this year. Below is a cost summary as it relates to the proposed expenditures and funds utilized to date for the redevelopment:

PROPOSED EXPENDITURES FROM CAPITAL FY13-14:

		FY 13/14	FY 13/14		FY 13/14
--	--	----------	----------	--	----------

FUND NUMBER	DESCRIPTION	EXPENDITURE BUDGET	EXPENDITURES TO DATE	PROPOSED EXPENDITURE	PROPOSED BALANCE
25-Capital Projects	Phase 1 Engineering Plainfield Road & Bailey Road	\$3,217,224	\$2,854,725	\$80,000	\$282,499
25-Capital Projects	Heritage Plaza Redevelopment Site Engineering	\$3,217,224	\$2,934,725	\$37,660	\$244,839

HERITAGE PLAZA COST TO DATE

ACCOUNT NUMBER	DESCRIPTION	HERITAGE PLAZA EXPENSES-REDEVELOPMENT
01-10-4330	CONTINGENCY – Phase I Heritage Center-SHIVE HATTERY EVALUATION STUDY	\$3,029
01-75-4227	MAINTENANCE GROUNDS – Phase II Heritage Center-BATISTICH ARCHITECTS-CONCEPTUAL	\$9,600
COST TO DATE		\$12,629

STAFF/COMMITTEE RECOMMENDATION

The staff recommends approval of the resolution approving an agreement with Christopher B. Burke Engineering, Ltd. for Site Engineering Services for the Heritage Center Redevelopment in an amount not to exceed \$37,660.00.

The Municipal Services Committee reviewed this item at their meeting on December 23, 2013 and recommends approval of the resolution approving an agreement with Christopher B. Burke Engineering, Ltd. for Site Engineering Services for the Heritage Center Redevelopment in an amount not to exceed \$37,660.00.

The Administrative Finance Committee will review this item at their Committee meeting on January 6, 2014. The Committee will forward a recommendation to the City Council.

ALTERNATE CONSIDERATION

As directed by the Administrative Finance Committee.

DECISION MODE

This item will be forwarded to the City Council for formal consideration on January 6, 2014.

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD. FOR SITE ENGINEERING SERVICES FOR THE HERITAGE CENTER REDEVELOPMENT IN AN AMOUNT NOT TO EXCEED \$37,660.00

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien hereby approves an agreement with Christopher B. Burke Engineering, Ltd. for site engineering services for the Heritage Center Redevelopment in an amount not to exceed \$37,660.00, a copy of which is attached hereto as “[Exhibit A](#)” and is by this reference expressly incorporated herein.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 6th day of January, 2014.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 6th day of January, 2014.

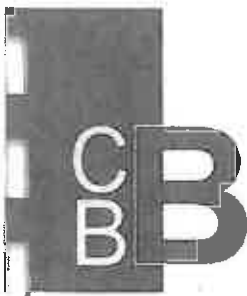
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

December 16, 2013

City of Darien
1702 Plainfield Road
Darien, Illinois 60561

Attention: Dan Gombac, Director of Municipal Services

Subject: Proposal for Professional Engineering Services
Heritage Plaza Redevelopment

Dear Dan:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to submit this proposal for site engineering plans for the Heritage Plaza Redevelopment, which is located at the northeast corner of Plainfield Road and Cass Avenue. The corner parcel formerly included a gas station and north of that is an existing retail building. We understand that any environmental issues associated with the former gas station, and a dry cleaning business in the retail building, are being addressed by others. We also presume that demolition of the existing retail building will be addressed by others and we have not included that task in our proposal.

We will work jointly with our affiliate firm, Spaceco, Inc. on the design of this project. You are very familiar with Christopher B. Burke Engineering, Ltd. as we have served as the consulting Engineer for the City of Darien since 1995. For additional reference, we have attached to this proposal supplemental information on our qualifications, resumes of key personnel, and information on similar projects. Although we do not provide in-house architectural services, we can partner with architectural firms when necessary. We believe our long track record with the City of providing high quality service on time and on budget makes our team uniquely qualified to perform this project for Darien. The purpose of our services on this project is to provide surveying, Plat of Subdivision (to consolidate the existing two parcels), construction plans and specifications (grading, paving, utility service, drainage, site lighting and landscaping), and construction staking. The following describes our Understanding of the Assignment, Scope of Services, and Fee.

UNDERSTANDING OF THE ASSIGNMENT

- The proposed plan is to remove the existing buildings.
- Construct a 74+/- stall automobile parking lot, two (2) buildings (7,000 sf and 7,400 sf), site grading and on-site utility improvements.
- Based on the existing land cover and proposed site plan there will be less than 25,000 square feet of net new impervious land cover and therefore storm water detention is not required. It also appears that the net new impervious area will be less than 2,500 square feet.
- The site does not contain floodplain.
- This scope of work is based on the proposed site plan dated prepared by N. Batishich Architects.

ASSUMPTIONS

In preparing this proposal, we have attempted to provide you with a complete package of the engineering services anticipated at this point in time. In doing so, we have made some assumptions, based on the available information, which will need to be verified during the engineering process. If any findings differ from these assumptions, additional design may be needed, which will be considered in a separate agreement for services after the limits of work are clarified.

- The site was never used for storage of hazardous materials. Any environmental issues associated with the former gas station and dry cleaners are being addressed by others.
- Demolition of the existing building is being addressed by others.
- There will be no modifications to existing adjacent streets except for curb cuts.
- The utilities to be used have adequate capacity and are immediately adjacent to the parcel.
- The sewers will flow by gravity with no lift stations.
- Our sanitary sewer design will be for the domestic waste only; process waste collection or treatment design is not expected and is not included in this scope.

PROVIDED BY OTHERS

- Permitting (Except As Noted)
- Design of the Buildings
- Traffic Analysis
- Soils Reports
- Environmental Mitigation, Clean-Up or Assessments

SCOPE OF BASIC SERVICES

TOPOGRAPHIC SURVEY: A topographic survey of the subject property will be prepared at a scale of about 1"=20' and a contour interval of one foot. This topographic survey is necessary to establish the existing grades on the subject property and up to 50 feet off-site. This also includes picking up the location and elevation of immediately adjacent existing infrastructure that serves the subject project. The adjacent rights-of-way of Cass Avenue and Plainfield Road will be surveyed at 100-foot intervals. In areas of dense vegetation, tree lines will be shown; individual tree locations will not be shown. We assume that we will be provided with a boundary survey and that the parcel has been monumented with iron pipes or similar markers that correspond to the Plat of Survey

PLAT OF SUBDIVISION: We will provide field and office analysis of existing monumentation found for consistency with Client provided Plat of Survey. It is assumed that the survey we are provided with properly closes and has been monumented with iron pipes or similar markers that correspond to the Plat of Survey. We will prepare a Final Plat of Subdivision with appropriate signature blocks. Subdivision perimeter corners will be set at the lot corners one-time in accordance with the Section 1270.56 of the Illinois Land Surveyors Act.

FINAL ENGINEERING: Using the site plan (provided) we will prepare the design documents for submittal to the municipality and permit applications to the regulatory agencies that govern the work.

Preparation of Plan Drawings: The plan drawings will include the final design drawings, technical specifications, and other documentation for the final design of on-site engineering improvements. The plans will be in English units of measurement. This work will include; plan notes, typical sections, geometric plan, water distribution, water service, sanitary sewers, sanitary sewer service, storm sewers, paving for roadways/parking areas, grading, erosion control, details and pavement marking/signing. Our design of underground utilities will be up to five feet from the outside of the proposed building wall for service connections.

Construction specifications will be shown on the drawings for storm sewer, sanitary sewer, water main, pavement, and grading. We will reference the "Standard Specifications for Road and Bridge Construction" adopted January 1, 2012 by the Illinois Department of Transportation, and the latest edition of the "Standard Specifications for Water and Sewer Main Construction in Illinois". Our preparation of the specifications shall not be construed to relieve the Contractor in any way from his sole responsibility for the quality and workmanship of the work and for strict compliance with the permitted plans and specifications.

Soil Erosion and Sediment Control Plan: We will prepare a Soil Erosion and Sediment Control Plan for inclusion into the Final Engineering Plans. We will also file with the Illinois Environmental Protection Agency (IEPA) a National Pollutant Discharge Elimination Systems (NPDES) Notice of Intent (NOI) form for the grading activities. The plan will include the appropriate notes, details, and specifications that are the anticipated minimum initial controls and measures that will be required during the duration of construction activities until the site is stabilized and the Notice of Termination (NOT)

form is filed. This plan is an integral component of the Storm Water Pollution Prevention Plan (SWPPP) that the IEPA requires as part of the NPDES NOI filing. We assume that the Client is familiar with the requirements of the IEPA NPDES and SWPPP programs and that you will be undertaking the required reporting, monitoring, and maintenance aspects of the programs. If requested, SPACECO, Inc. can provide the required reporting and monitoring work under a separate agreement of services.

We are not responsible for implementation of the Storm Water Pollution Prevention Plan (SWPPP), including maintenance and/or repair of soil erosion and sediment control measures, for compliance with the General NPDES Permit for Storm Water Discharges from Construction Site Activities.

Site Lighting and Photometric Plan: We will prepare a site lighting and photometric plan. LED lighting will be used if requested by the City. Design of the lighting will be based on the Illumination Engineers Society (IES) standards. Building mounted lights will be as specified by the architect.

Site Landscape Plan: We will prepare a site landscape plan based on the standards detailed in Section 5A-10-1 of the City Landscape Code. The landscape plan will be prepared by our landscape architect. We presume that the fountain shown on the site plan will be designed by others.

Opinion of Probable Construction Cost: Based upon the information contained in the final design documents, we shall prepare one opinion of probable construction cost for the site improvements.

Permit Applications: We will prepare permit applications for water and sewer for submittal to the appropriate authorities. We will submit an initial application to the Illinois Environmental Protection Agency for a Notice of Intent (NOI) for grading purposes. Permit application fees are not included in our fee. This does not warrant that such approval shall be obtained.

Retaining Walls: Proposed retaining wall locations, length, grades and material type (concrete, timber, masonry block, etc.) will be determined and shown on the engineering construction plans. Design of retaining walls greater than three feet in height will require the services of a structural engineer, and will be designed by others under a separate agreement.

CONSULTATION/MEETINGS: We will provide consultation including attendance at group meetings or conference calls with the Client, municipal staff, governmental agencies and utility companies to properly advise the Client of the engineering concerns. This task will be billed at an hourly rate on a Time and Materials basis.

EXPENSES: Photocopying and final printing. Reimbursable expenses including messenger, overnight delivery services, postage, mileage, tolls and mounting drawings.

SUPPLEMENTAL SERVICES

Normal and customary engineering and surveying services do not include service in respect to the following categories of work which are usually referred to as Supplemental Services. If Client shall so advise us and we shall perform or obtain from others such services, we will be paid on an hourly basis or based on subsequent proposal/contract agreements, at the option of Client. Additional Supplemental Services for the project includes, but is not limited to the following:

- Services due to major changes in the general scope of the project.
- Revising studies, reports, and design documents which the Client, the municipality, and/or other governmental agencies have previously approved.
- Providing Engineering Design and Construction Services for:
 - Unusual or unanticipated improvements.
 - Additional off-site improvements requested by the Client or governmental agencies.
 - Improvements necessary to the project development beyond those being included under Basic Services herein.
 - Lift stations.
 - Exhibits
 - Structural Engineering.
 - Retaining walls over three feet in height.
 - NPDES/Erosion Control Report.
 - Traffic impact studies, capacity analyses, warrant studies, intersection design studies, construction documents for any traffic control devices (signals, etc.).
 - Bidding documents and bid assistance.
 - VC & PC BMP's design.
- Meetings with the Client, Contractor(s), the municipal staff, or others during the course of design or construction not included under Basic Services.
- Providing construction observation in support of the engineering plans. Visiting the site for preparing punchlists, reductions of Letter of Credit or for comparing the Contractor's invoices against the approved final design plans and the Engineer's quantity take-offs.
- Giving testimony as an expert witness for the Client in litigation or other court proceedings involving this project.
- Environmental assessments, geotechnical investigations.
- Providing work zone traffic control. When our work requires suspension of the normal function of a roadway, traffic control procedures must be implemented to provide for the safety of our crews, road users, and pedestrians. When our work duration, location, or roadway type requires it, we will provide the necessary traffic control devices, high visibility clothing and qualified flaggers for our personnel and for the duration of our work only.
- Preparation of any plats (ALTA Surveys, etc.) or documents not explicitly identified under Basic Services.
- Field construction staking.
- Photocopying and final printing. Reimbursable expenses including messenger, overnight delivery services, mileage, tolls and mounting drawings.

FEE

Boundary Survey and Topographic Survey (50 feet offsite)	\$ 5,400 Lump Sum
Plat of Subdivision (Includes setting Irons)	\$ 3,600 Lump Sum
Final Engineering	\$ 6,000 Lump Sum
BMP's Budget	\$ 1,000 Lump Sum
Landscape Design	\$ 2,000 Lump Sum
Site Lighting Plan	\$ 5,000 Lump Sum
Consultation/Meetings, Hourly (4 Hours)	\$ 165 Per Hour
Reimbursable Expenses (Cost +10%)	\$ 150 Budget
Construction Staking	
Layout 2 Buildings @ \$875 each	\$ 1,750 Lump Sum
Spot 2 Buildings @\$875 each	\$ 1,750 Lump Sum
2 Sets of Services @\$800 each	\$ 1,600 Lump Sum
Storm Sewer (1 trip)	\$ 1,800 Lump Sum
Curb and Gutter (1 trip)	\$ 1,950 Lump Sum
Record Drawings	\$ 3,000 Lump Sum
Re-Staking, 2 trips @\$750 each	\$ 1,500 Lump Sum
Exhibit Boards (black and white) 20 @ \$25.00 each	\$ 500 Budget
Permits (DuPage DOT/IDOT)	Obtained
Detention Design	Exists

Our services will be invoiced monthly on a percent complete basis. Payments are due within thirty days after invoicing.

We will bill you at the specified fees listed above, and for time and material tasks at the hourly rates specified on the attached Schedule of Charges and establish our contract in accordance with the attached General Terms and Conditions. Direct costs for blueprints, photocopying, mailing, overnight delivery, messenger services and report compilation are not included in the fee estimate. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. Please note that any requested meetings or additional services are not included in the preceding fee estimate and will be billed at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Christopher B. Burke, PhD, PE, D.WRE, Dist.M. ASCE
President

Encl. Schedule of Charges
General Terms and Conditions

THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND CONDITIONS ACCEPTED FOR
CITY OF DARIEN:

BY: _____
TITLE: _____
DATE: _____

DARIEN HERITAGE PLAZA

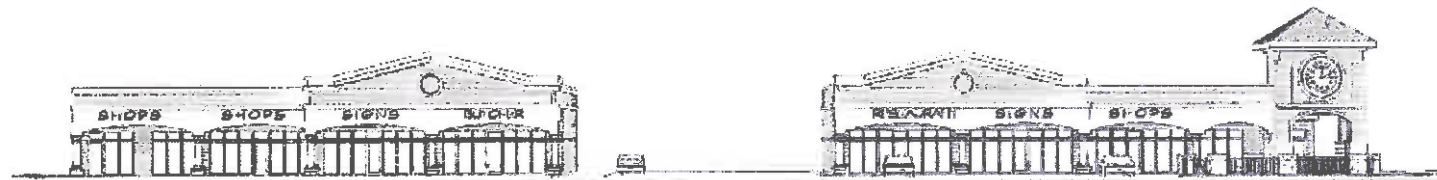
EXHIBIT B - NEW BUILDING(S)



NORTH BUILDING
7,000 S.F.

SOUTH BUILDING
7,400 S.F.

PARKING PROVIDED
74 SPACES
(5.1 PER THOUSAND)



WEST (FRONT) ELEVATION

S. CASS AVENUE



PLAINFIELD RD.

PRELIMINARY
SITE PLAN
SCALE: 1" = 30'-0"



n. batistich, architects
MEADOWBROOK OFFICE CENTER
16W475 S. FRONTAGE RD., SUITE 201
BURR RIDGE, IL 60527 (630) 986-1773

I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED BY ME OR UNDER MY SUPERVISION AND THAT THEY COMPLY TO THE BEST OF MY KNOWLEDGE AND BELIEF WITH THE REQUIREMENTS OF THE BUILDING CODE.

DO NOT SCALE DRAWINGS
CONTRACTOR SHALL VERIFY ALL PLAN DIMENSIONS AND CONDITIONS ON THE JOB AND SHALL IMMEDIATELY NOTIFY THE ARCHITECT OF ANY DISCREPANCIES BEFORE PROCEEDING WITH WORK OR BE RESPONSIBLE FOR SAME.

DATE	SEPT 30, 2013
DRAWN BY	
SCALE	
APPROVED BY	

REVISIONS	
PLAN No.	
SHEET No.	1 of 1



**CITY OF DARIEN PUBLIC WORKS
1702 PLAINFIELD ROAD
DARIEN, IL 60561**

Attachment B

QUOTE REQUEST: Engineering Site Plans - Heritage Plaza

OPENING DATE/TIME: December 17, 2013 @ 10:00 a.m.

		Shive Hattery		Marchris Engineering, Ltd.		V3 Companies of Illinois		Christopher B. Burke		
		Architecture Engineering						Engineering, Ltd.		
ITEM	DESCRIPTION									
1	Boundary Survey & Topographic Survey	LS		\$ 4,800.00		\$ 4,700.00		\$ 4,500.00		\$ 5,400.00
2	Plat of Subdivision	LS		\$ 1,250.00		\$ 2,100.00		\$ 2,200.00		\$ 3,600.00
3	Final Engineering	LS		\$ 17,200.00		\$ 15,200.00		\$ 20,500.00		\$ 6,000.00
4	BMP's Budget - Including Design	LS		\$ 2,000.00		\$ 3,300.00		\$ 3,500.00		\$ 1,000.00
5	Landscape Design	LS		\$ 3,000.00		\$ 7,200.00		\$ 8,500.00		\$ 2,000.00
6	Site Lighting Plan	LS		\$ 1,500.00		\$ 2,000.00		\$ 7,500.00		\$ 5,000.00
7	Consultation/Meetings, (Hourly)	4	\$ 150.00	\$ 600.00	\$ 147.50	\$ 590.00	\$ 135.00	\$ 540.00	\$ 165.00	\$ 660.00
8	Reimbursable Expenses (Cost + 10%)	Budget		\$1,000.00		\$875.00		\$1,500.00		\$150.00
9	Construction Staking	LS		\$9,500.00		\$8,000.00		\$11,000.00		\$13,350.00
	Total									
Total				<u>\$ 40,850.00</u>		<u>\$ 43,965.00</u>		<u>\$59,740.00</u>		<u>\$ 37,160.00</u>

AGENDA MEMO
City Council
Meeting Date: January 6, 2014

ISSUE STATEMENT

A resolution approving an agreement with Shive Hattery Architecture Engineering for Architectural Services for the Heritage Center Redevelopment in an amount not to exceed \$67,960.00.

RESOLUTION

BACKGROUND/HISTORY

At the November 13, 2013 Goal Setting Session the Council agreed to the redevelopment and conceptual plan for the 1.69 acres at the northwest corner of Plainfield Road and Cass Avenue, attached and labeled as **Attachment A**, and prepared by N. Batistich Architects. The staff was directed to proceed to the next phase of seeking proposals for the site engineering and architectural plans. The site engineering plan will provide a set of working plans and an estimated cost summary as it relates to the sites redevelopment.

The proposed plans would be utilized regardless if the redevelopment is developed by the City or a developer, provided that the Concept Plan as attached is not deterred from. If the latter, the City could recoup the costs from the developer for the plans.

The architectural site plan will include the following:

- Phase 1 - Preliminary Design Phase
- Phase 2 - Construction Documents Phase for Warm Dark Shell Design
- Phase 3 - Construction Documents for Landlord’s Tenant Construction Work
- Phase 4 - Construction Administration

On December 17, 2013 staff had opened three (3) sealed bids for the professional architectural services. Attached and labeled as **Attachment B** is the bid tally.

The lowest competitive bid was Shive Hattery Architecture Engineering. Shive Hattery has completed work for the Heritage Center earlier this year and has provided satisfactory services. The proposed cost has not been budgeted for the FY13-14 Budget. Below is a cost summary as it relates to the proposed expenditures and funds utilized to date for the redevelopment:

PROPOSED EXPENDITURES FROM CAPITAL FY13-14:

FUND NUMBER	DESCRIPTION	FY 13/14 EXPENDITURE BUDGET	FY 13/14 EXPENDITURES TO DATE	PROPOSED EXPENDITURE	FY 13/14 PROPOSED BALANCE
25 – Capital Projects	Phase 1 Engineering Plainfield Road & Bailey Road	\$3,217,224	\$2,854,725	\$80,000	\$282,499
25 – Capital	Heritage Plaza Redevelopment				

Projects	Site Engineering	\$3,217,224	\$2,934,725	\$37,660	\$244,839
25 – Capital Projects	Heritage Plaza Redevelopment Architectural	\$3,217,224	\$2,972,385	\$67,960	\$176,879

HERITAGE PLAZA COST TO DATE

ACCOUNT NUMBER	DESCRIPTION	HERITAGE PLAZA EXPENSES-REDEVELOPMENT
01-10-4330	CONTINGENCY – Phase I Heritage Center- SHIVE HATTERY EVALUATION STUDY	\$3,029
01-75-4227	MAINTENANCE GROUNDS – Phase II Heritage Center- BATISTICH ARCHITECTS-CONCEPTUAL	\$9,600
25-35-4325	Capital Projects - Consulting/ Professional Heritage Plaza Redevelopment Site Engineering	\$37,660
COST TO DATE		\$50,289

STAFF/COMMITTEE RECOMMENDATION

The staff recommends approval of the resolution approving an agreement with Shive Hattery Architecture Engineering for Architectural Services for the Heritage Center Redevelopment in an amount not to exceed \$67,960.00.

The Municipal Services Committee reviewed this item at their meeting on December 23, 2013 and recommends approval of the resolution approving an agreement with Shive Hattery Architecture Engineering for Architectural Services for the Heritage Center Redevelopment in an amount not to exceed \$67,960.00.

The Administrative Finance Committee will review this item at their Committee meeting on January 6, 2014. The Committee will forward a recommendation to the City Council.

ALTERNATE CONSIDERATION

As directed by the Administrative Finance Committee.

DECISION MODE

This item will be forwarded to the City Council for formal consideration on January 6, 2014.

RESOLUTION NO. _____

**A RESOLUTION APPROVING AN AGREEMENT WITH SHIVE HATTERY
ARCHITECTURE ENGINEERING FOR ARCHITECTURAL SERVICES FOR THE
HERITAGE CENTER REDEVELOPMENT IN AN AMOUNT NOT TO EXCEED \$67,960.00**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE
COUNTY, ILLINOIS**, as follows:

SECTION 1: The City Council of the City of Darien hereby approves an agreement with Shive Hattery Architecture Engineering for architectural services for the Heritage Center Redevelopment in an amount not to exceed \$67,960.00, a copy of which is attached hereto as "**Exhibit A**" and is by this reference expressly incorporated herein.

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY,
ILLINOIS**, this 6th day of January, 2014.

AYES: _____

NAYS: _____

ABSENT: _____

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY,
ILLINOIS**, this 6th day of January, 2014.

KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

PROFESSIONAL SERVICES AGREEMENT

ATTN: Mr. Daniel Gombac
City of Darien
1702 Plainfield Road
Darien, Illinois 60561

RE: PROPOSAL FOR ARCHITECTURAL/ENGINEERING SERVICES

SUBJECT: HERITAGE PLAZA Project No. 813143P
NEG OF PLAINFIELD ROAD AND CASS AVENUE
DARIEN, ILLINOIS

DATE OF AGREEMENT: November 27th, 2013

PROJECT DESCRIPTION

Two (2) new single story Retail Shops Buildings (North Building (7,000 sf) with drive-up window and a South Building (7,400 sf) including trash enclosures, transformer pads, and storefront sidewalks and patios located on approximately two acres with seventy-four (74) parking stalls. At the southwest corner of the development a seating area with water feature shall be provided. Site shall landscaped and lighting shall be provided in accordance with City Ordinances. The work shall be as described in your Request for Proposal to Shive-Hattery, Inc. dated: November 12th, 2013 and attached site plan prepared by N. Batistich, Architects; Burr Ridge, IL dated: September 30, 2013.

SCOPE OF SERVICES

We will provide the following services for the project. The "Client or Owner" is the City of Darien, Illinois. The "Architect and/or Engineer" is Shive-Hattery, Inc., located at 3025 Highland Parkway, Suite 140, Downers Grove, Illinois, 60515.

ASSUMPTIONS

Based on your Request for Proposal for the Project, the following assumptions are made at this time:

1. The Client will provide any additional documentation that they may have available, including Plats of survey, soils reports, etc.
2. We have permission to access the site, if needed.
3. The Site engineering shall be completed under a separate request for proposal.



SHIVEHATTERY
ARCHITECTURE+ENGINEERING

Wayne C. Marth AIA
Vice President

630.271.7600 Ext. 211 | 888.282.8039
Cell: 630.730.8273
wmarth@shive-hattery.com

BUILDING DESIGN SCOPE OF SERVICES

PHASE ONE PRELIMINARY DESIGN PHASE:

Task #1a – Preliminary Exterior Building Elevations for Retail Shops North Building (7,000 sf.)

Task #1b – Preliminary Exterior Building Elevations for Retail Shops South Building (7,400 sf)

For each of the above Tasks Shive-Hattery, Inc. shall prepare CAD based Exterior building elevation studies of all building elevations for both buildings which will indicate wall finishes, exterior entrances facades and canopies (if required), proposed tenant signage, exit doors, truck docks, trash enclosures, exterior wall lighting, etc. This Phase will include "Sketch-up" perspectives of each building.

Shive-Hattery, Inc. (S-H) shall meet with Client to discuss preliminary elevations and options desired by the Client. Elevations will be prepared in accordance with all available Tenant Criteria available at the time.

S-H will revise the exterior elevations per the comments by the Client and resubmit to Client for approval prior to preparing colored exterior elevations and material sample boards for approval by City of Darien, IL.

S-H includes five (5) meetings with the City of Darien, Illinois for site plan and building elevation approval

S-H shall revise colored rendering of elevations and material sample board following receipt of comment by City of Darien.

Revisions to colored renderings of one or all of the Retail Buildings after final approval by the City of Darien shall be considered Additional Services as defined below.

PHASE TWO – CONSTRUCTION DOCUMENT PHASE FOR WARM DARK SHELL DESIGN:

Task#2a – Construction Documents for "Warm Dark Shell" design only – Retail Shops North Building (7,000 sf).

Task#2b – Construction Documents for "Warm Dark Shell" design only – Retail Shops South Building (7,400 sf).

For each of the above tasks, Shive-Hattery, Inc. shall prepare construction documents for "Warm Dark Shell Design" only, which includes normal structural, plumbing, mechanical and electrical engineering. It does not include fire protection/fire alarm design services, but will include design criteria specification for Design/Build document preparation by others. The following description of services shall be in accordance with all applicable Tenant Criteria made available to S-H before the start of this Phase. The following is a description of the "Warm Dark Shell Design" which is the basis of this Phase of the Work.

"Warm Dark Shell Design":

Complete foundation and concrete work shall include any sidewalks, pads, truck delivery areas, column and wall footings and interior floor slab.

Exterior walls including anodized aluminum storefront with 1" insulated glass, glazed and hollow metal exit doors, masonry and/or concrete walls, canopy facade with down-lighting and tenant signage, wall mounted security lighting, metal copings and flashings as required. Wall insulation with minimum R-value = 19 in accordance with current code applicable code requirements. Storefront vestibules shall be shown for each tenant as required by tenant or as required by applicable building code. Interior demising partitions shall be designed to extend to underside of roof deck unless otherwise noted and shall include 4" sound batts full height with smoke seals/fire caulking at deck and floor slab.

be
DA

Roof construction includes roof membrane with minimum rigid insulation of R-value = 30 or as required by applicable building codes, roof structure including beams, joists, decking and columns. Structure includes details for the support of roof mounted HVAC equipment, roof access doors, vents and exhaust fans as required. Roof drainage shall be internal with roof drains insulated leaders as required.

Miscellaneous equipment which is included is trash enclosure gates, pipe bollards and guard rails as required and in accordance with Tenant's Lease Exhibit.

HVAC design shall include rooftop HVAC gas fired package units designed to current tenant criteria. No ductwork distribution shall be provided in the Phase of the Work. All roof equipment curbs and equipment schedules are included. Com-check calculations required for permit are included. Power wiring and gas piping to all units are included.

Electrical design shall include service to the building and electrical meter bank in accordance with the local utility. Service to all tenant's main disconnect switch and main distribution panel. Subpanels for each tenant are included in this Phase of the Work as defined by the Lease exhibit. Exit lighting and security lighting shall be included.

Plumbing design shall include roof storm water system, underground sanitary mains to all tenants with stub ups per the Owner or Tenant criteria. Exterior plumbing is design to 5'-0" outside the exterior face of foundations in locations provided on Site Plan. Extension to storm and sanitary mains, as well as water and gas mains beyond 5'-0" outside the exterior face of foundations shall be indicated on civil drawings. Interior mains and meters for domestic water with submeter bank for tenants located in the Landlord's Equipment Room and natural gas shall be indicated with all required shutoff valves. Gas piping from meters to rooftop mounted HVAC equipment shall be included. Utility stub-in shall be located as directed by the Tenant's LOD and/or Tenant's site specific drawings.

Landlord's equipment room shall be included for each building and unless noted otherwise shall include roof ladder for roof access; sprinkler main and riser, sprinkler notifier panel with radio hook-up to Village Fire Department, landlord electrical panel and controls for security lighting and site lighting, monument and directional signs, cabinet or baseboard unit heater with thermostat, and telephone plywood backerboard.

PHASE THREE CONSTRUCTION DOCUMENTS FOR LANDLORD'S TENANT CONSTRUCTION WORK

Task#3a – Landlord's Tenant Construction Documents for Retail Shops North Building (7,000 sf).

Task#3b – Landlord's Tenant Construction Documents for Retail Shops South Building (7,400 sf).

For each of the above tasks, Shive-Hattery, Inc. shall prepare construction documents for "Tenant Construction Design" only, which includes normal structural, mechanical and electrical engineering. It does not include fire protection/fire alarm design services, but will include design criteria specification for Design/Build document preparation by others. The following description of services shall be in accordance with all applicable Tenant Criteria made available to S-H before the start of this Phase. The following is a description of the "Landlord's Tenant Construction", which is the basis of this Phase of the Work. Please note that each Tenant will have different Scope of Work for Landlord's Work and such shall be in the Design and Construction Documents hereunder.

"Landlord's Tenant Construction":

The basic services provided under this Phase are separated from the services provided for "Warm Dark Shell Design" for the purpose of defining the cost of the services limits in design if either or both are selected for a specific building.

Interior partitions for separation of back of the store and an office as well as ADA compliant toilet room(s), fixtures, finishes and accessories as required by the Tenant Work Letter in the Lease.

If required in the Tenant's Work Letter, 2'x4' suspended lay-in acoustical ceiling, panels and grid, including recessed fluorescent troffer fixtures at one (1) fixture per 80 sf shall be provided unless noted otherwise in Tenant's Lease Exhibit. No recessed down lighting or track lighting. No drywall soffits unless required by the Lease Exhibit.

ADA compliant toilet room(s) including plumbing fixtures, mirror(s), toilet tissue dispenser(s), light fixture(s) and exhaust fan(s), hot water heater and/or tankless water heater(s), drinking fountain(s) complying with ADA and service sink/basin(s).

Domestic water distribution and gas piping distribution to plumbing fixtures and HVAC equipment including valves, Village meter, multiple sub-meters and remote reader meter shall be provided, if required.

If required, HVAC duct distribution from rooftop mounted HVAC package unit and thermostat wiring shall be provided with all required transfer air grilles, diffusers and registers. Energy Management systems are not included unless noted otherwise in the Lease Exhibit.

Power and lighting fixture wiring and distribution system from tenants main distribution panel (minimum 200A, 120/208V, 3PH, 4W service unless noted otherwise) is included. Outlets in Demising Partition at 20'-0" o.c. are included. Convenience outlets above storefront by code requirement are included. Ground fault protected outlets in the toilet room or within 6'-0" of any plumbing fixture by code. Tenant's fixtures are not included unless noted otherwise in Landlord's Lease exhibit.

Floor finishes in sales area, stock room, office and toilet room (s) are by Tenant unless otherwise noted in Landlord's exhibit letter.

All interior partitions shall be taped sanded and primed ready for Tenant finish, unless noted otherwise in Landlord's Exhibit Letter.

PHASE FOUR – CONSTRUCTION ADMINISTRATION

Task#4a – Permitting and construction administration for Retail Shops North Building (7,000 sf)

Task#4b – Permitting and construction administration for Retail Shops South Building (7,400 sf)

For each of the above the Tasks, Shive-Hattery, Inc. shall perform the following services:

- 1. S-H shall submit for Building Permit for the Project**
 - a) Prepare and send the number of required sealed and signed sets of Design Drawings to the City of Darien for permit review.**
 - b) Respond in writing to the review comments by the City Building Department and Fire Department in a timely manner.**

- 2. S-H shall include Construction Administration under both Tasks for answering GC Requests for Information (RFI), printing as required, review of shop drawings and submittals by the General Contractor, permit submittal, jobsite observation visits maximum (5) visits, and one additional Jobsite visit at substantial completion for punch list preparation**

SCHEDULE FOR DELIVERY OF PHASE ONE/TWO/THREE DOCUMENTS

The following schedule shall be coordinated with the Client upon execution of this Contract Proposal.

- A. Phase One Preliminary Design Documents shall commence upon written authorization of this Contract Proposal. All Tasks shall proceed upon authorization by Client based on Client's schedule for each building.**
- 1. Task #1a and 1b shall each be ready for preliminary review by Owner three (3) weeks after authorization to proceed on task by Client.**
 - a) Owner shall have one (1) week to review and comment on preliminary review drawings.**
 - b) Shive-Hattery, Inc. shall revise preliminary drawings one (1) week after receipt of Client's comments and will resubmit to Client for Final approval.**
 - c) S-H shall prepare presentation documents for the City of Darien within one (1) week after final approval by Client. We will schedule all other tasks with City staff.**
- B. Phase Two Construction Documents for "Warm Dark Shell" shall commence upon written approval by Client of the Phase One Preliminary Design Documents for each building.**
- 1. Task#2a and 2b shall each take three (3) weeks to complete 80% Documents for Client review and comment.**
 - 2. Client shall have ten (10) business days to review and comment on documents.**
 - 3. Shive-Hattery, Inc. shall revise Construction Documents as required by Client's commentary and furnish 100% complete Construction documents within three weeks of receipt of Client's comments on 80% review set for each task.**
 - 4. Upon Client's approval of Final Construction Documents for "Warm Dark Shell", Shive Hattery, Inc. shall prepare Bid Documents and assist Client with Bidding Process. Shive-Hattery, Inc. shall respond in a timely manner to all Bidders RFIs with copy to Client and other bidders.**
 - 5. Upon Client's authorization Shive-Hattery shall submit Warm Dark Shell Construction Documents for Permit.**
- C. Phase Three Construction Documents for Landlord's Tenant Construction shall commence upon Client's written authorization to proceed and receipt of any related Tenant Criteria and Landlord's Lease Exhibits.**
- 1. Task#3a and 3b shall each take three (3) weeks to complete 80% Documents for Client's review and comment.**
 - 2. Client and/or Tenant shall have two (2) weeks to review and comment on documents.**
 - 3. Upon receipt of Client/Tenant review comments on 80% Document set, Shive-Hattery, Inc. revise the Construction Documents and furnish a 100% complete Construction Documents set within three (3) weeks of receipt of Client/Tenant review comments for 80% review set for each task.**
 - 4. Upon Client/Tenant approval of Final Construction Documents for "Landlord's Vanilla Box". Shive-Hattery, Inc. shall prepare Bid Documents and assist Client with Bidding Process. Shive-Hattery, Inc. shall respond in writing to all Bidders' RFIs in a timely manner with copy to Client.**

5. Upon Client's authorization, Shive-Hattery, Inc. shall submit "Owners Vanilla Box" documents for Permit.
- D. Phase Four Permitting and Construction Administration shall commence upon completion of Construction Documents for each Phase and Task.
1. Shive-Hattery, Inc. shall preside over Project Kick-off meeting with General Contractor and major sub-contractors time and day to be determined.

CLIENT RESPONSIBILITIES

It will be your responsibility to provide the following:

1. Identify a Project Representative with full authority to act on behalf of the Client with respect to this project. The Client Project Representative shall render decisions in a timely manner in order to avoid delays of the Shive-Hattery services.
2. Legal, accounting, and insurance counseling services or other consultants, including geotechnical, or vendors that may be necessary. The Client shall coordinate these services with those services provided by Shive-Hattery.
3. Provide to Shive-Hattery any available drawings, survey plats, testing data and reports related to the project, either hard copy or electronic media. Electronic media is preferred.
4. Unless specifically included in the Scope of Services to be provided by Shive-Hattery, the Client shall furnish tests, inspections, permits and reports required by law, regulation or code including but not limited to hazardous materials, structural, mechanical, chemical, air pollution and water pollution tests.
5. Client shall be responsible for all permit fees

COMPENSATION

Description	Fee	Fee Type
BUILDINGS		
Phase One – Preliminary Design Documents		
Task#1a – Preliminary Design of Retail Shops North Building (7,000 sf)	\$8,050.00	Fixed Fee
Task#1b – Preliminary Design of Retail Shops South Building (7,4000 sf)	\$8,510.00	Fixed Fee
Subtotal Phase One Tasks (\$1.15/sf)\$16,560.00	Fixed Fee

Phase Two – Construction Documents for “Warm Dark Shell”		
Task#2a – Construction Documents for Retail Shops North Building (7,000 sf)	\$10,500.00	Fixed Fee
Task#2b – Construction Documents for Retail Shops South Building (7,400 sf)	\$11,100.00	Fixed Fee
Subtotal Phase Two Tasks (\$1.00/sf)\$22,600.00	Fixed Fee
Phase Three – Construction Documents for Landlord’s Tenant Construction		
Task#3a – Construction Documents for Retail Shops North Building (7,000 sf)	\$7,000.00	Fixed Fee
Task#3b – Construction Documents for Retail Shops South Building (7,400 sf)	\$7,400.00	Fixed Fee
Subtotal Phase Three Tasks (\$1.00/sf)	\$14,400.00	Fixed Fee
Phase Four – Permitting and Construction Administration		
Task#4a – Retail Shops North Building (7,000 sf)	\$7,000.00	Fixed Fee
Task#4b – Retail Shops South Building (7,400sf)	\$7,400.00	Fixed Fee
Subtotal Phase Four Tasks (\$1.00/sf)	\$14,400.00	Fixed Fee
Overall Fee Total for Phases One thru four for Building Only (\$4.65)	\$66,960.00	Fixed Fee
Reimbursables	\$1,000.00	Estimated

Fee Types: Fixed Fee - We will provide the Scope of Services for the fee amount(s) listed above.

Reimbursable Expenses:

- **Estimated amount -** The estimated Reimbursable Expense amount(s) above will be reimbursed in accordance with our Reimbursable Expense Fee Schedule in effect at the time that the expense is incurred. We will not exceed the amount(s) without your prior authorization.

See attached Standard Hourly and Expense Fee Schedule.

SCHEDULE FOR INVOICING COMPENSATION

Shive-Hattery, Inc. shall invoice for all work completed to date at the end of each month including reimbursable expenses to date.

All invoicing shall be forwarded to:

City of Darien
Daniel Gombac, Director of Municipal Services
1702 Plainfield Road
Darien, Illinois 60561

The terms of this proposal are valid for 30 day(s) from the date of this proposal.

ADDITIONAL SERVICES

1. The following are additional services you may require for your project. We can provide these services at your request but they are not part of this proposal at this time. If requested, these services will be provided on an hourly basis per the attached 2013 STANDARD HOURLY FEE SCHEDULE
 - A. Fire Protection/Fire Alarm design and engineering
 - B. Major revisions (beyond three (3) included revisions) to documents due to changes requested by the Tenant and/or Client due to revisions requested after approval has been received by Shive-Hattery.
 - C. Value engineering revisions requested after approval has been received by Shive-Hattery to commence the Construction Documents Phase.
 - D. Cost Estimating.
 - E. Obtaining bid proposals for construction or review and evaluation of bids submitted by pre-approved Contractors for the Scope of Work contained on the Construction Document.
 - F. Purchasing, delivery or installation of any equipment, furniture, audio visual systems, security systems, computer networks, telephone or computer cabling.

STANDARD TERMS AND CONDITIONS
© March 2010 Shive-Hattery, Inc.

PARTIES

"S-H" shall mean Shive-Hattery, Inc. "CLIENT" shall mean the person or entity executing this Agreement with "S-H."

LIMITATION OF LIABILITY AND WAIVER OF CERTAIN DAMAGES

The CLIENT agrees, to the fullest extent of the law, to limit the liability of S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, to the CLIENT and any person or entity claiming by or through the CLIENT, for any and all claims, damages, liabilities, losses, costs, and expenses including reasonable attorneys' fees, experts' fees, or any other legal costs, in any way related to the Project or Agreement from any cause(s) to an amount that shall not exceed the compensation received by S-H under the agreement or fifty thousand dollars (\$50,000), whichever is greater. The parties intend that this limitation of liability apply to any and all liability or cause of action, claim, theory of recovery, or remedy however alleged or arising, including but not limited to negligence, errors or omissions, strict liability, breach of contract or warranty, express, implied or equitable indemnity and all other claims, which except for the limitation of liability above, the CLIENT waives.

CLIENT hereby releases S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, and none shall be liable to the CLIENT for consequential, special, exemplary, punitive, indirect or incidental losses or damages, including but not limited to loss of use, loss of product, cost of capital, loss of goodwill, lost revenues or loss of profit, interruption of business, down time costs, loss of data, cost of cover, or governmental penalties or fines.

INDEMNIFICATION

Subject to the limitation of liability in this Agreement, S-H agrees to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT, its officers, directors, shareholders, employees, contractors, subcontractors and consultants against all claims, damages, liabilities, losses or costs, including reasonable attorneys' fees, experts' fees, or other legal costs to the extent caused by S-H's negligent performance of service under this Agreement and that of its officers, directors, shareholders, and employees.

The CLIENT agrees to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants, and affiliated companies against all damages, liabilities, losses, costs, and expenses including reasonable attorneys' fees, expert's fees, and any other legal costs to the extent caused by the acts or omissions of the CLIENT, its employees, agents, contractors, subcontractors, consultants or anyone for whom the CLIENT is legally liable.

HAZARDOUS MATERIALS - INDEMNIFICATION

To the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold S-H, its officers, directors, shareholders, employees, agents, consultants and affiliated companies, and any of them harmless from and against any and all claims, liabilities, losses, costs, or expenses including reasonable attorney's fees, experts' fees and any other legal costs (including without limitation damages to property, injuries or death to persons, fines, or penalties), arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids, gases, polychlorinated biphenyl, petroleum contaminants, spores, biological toxins, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

STANDARD OF CARE

Services provided by S-H under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances on projects of similar size, complexity, and geographic location as that of the Project.

RIGHT OF ENTRY

The CLIENT shall provide for entry for the employees, agents and subcontractors of S-H and for all necessary equipment. While S-H shall take reasonable precautions to minimize any damage to property, it is understood by the CLIENT that in the normal course of the project some damages may occur, the cost of correction of which is not a part of this Agreement.

PAYMENT

Unless otherwise provided herein, invoices will be prepared in accordance with S-H's standard invoicing practices then in effect and will be submitted to CLIENT each month and at the completion of the work on the project. Invoices are due and payable upon receipt by the CLIENT. If the CLIENT does not make payment within thirty (30) days after the date the invoice was mailed to the CLIENT, then the amount(s) due S-H shall bear interest due from the date of mailing at the lesser interest rate of 1.5% per month compounded or the maximum interest rate allowed by law. In the event that S-H files or takes any action, or incurs any costs, for the collection of amounts due it from the client, S-H shall be entitled to recover its entire cost for attorney fees and other collection expenses related to the collection of amounts due it under this Agreement. Any failure to comply with this term shall be grounds for a default termination.

Client Initials: _____

TERMINATION

Either party may terminate this Agreement for convenience or for default by providing written notice to the other party. If the termination is for default, the non-terminating party may cure the default before the effective date of the termination and the termination for default will not be effective. The termination for convenience and for default, if the default is not cured, shall be effective seven (7) days after receipt of written notice by the non-terminating party. In the event that this Agreement is terminated for the convenience of either party or terminated by S-H for the default of the CLIENT, then S-H shall be paid for services performed to the termination effective date, including reimbursable expenses due, and termination expenses attributable to the termination. In the event the CLIENT terminates the Agreement for the default of S-H and S-H does not cure the default, then S-H shall be paid for services performed to the termination notice date, including reimbursable expenses due, but shall not be paid for services performed after the termination notice date and shall not be paid termination expenses. Termination expenses shall include expenses reasonably incurred by S-H in connection with the termination of the Agreement or services, including, but not limited to, closing out Project records, termination of subconsultants and other persons or entities whose services were retained for the Project, and all other expenses directly resulting from the termination.

INFORMATION PROVIDED BY OTHERS

S-H shall indicate to the CLIENT the information needed for rendering of services hereunder. The CLIENT shall provide to S-H such information, including electronic media, as is available to the CLIENT and the CLIENT's consultants and contractors, and S-H shall be entitled to rely upon the accuracy and completeness thereof. The CLIENT recognizes that it is difficult for S-H to assure the accuracy, completeness and sufficiency of such client-furnished information, either because it is provided by others or because of errors or omissions which may have occurred in assembling the information the CLIENT is providing. Accordingly, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them, from and against any and all claims, liabilities, losses, costs, expenses (including reasonable attorneys' fees, experts' fees, and any other legal costs) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the CLIENT.

UNDERGROUND UTILITIES

Information for location of underground utilities may come from the CLIENT, third parties, and/or research performed by S-H or its subcontractors. S-H will use the standard of care defined in this Agreement in providing this service. The information that S-H must rely on from various utilities and other records may be inaccurate or incomplete. Therefore, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them for all claims, losses, costs and damages arising out of the location of underground utilities provided or any information related to underground utilities by S-H under this Agreement.

CONTRACTOR MATTERS

CLIENT agrees that S-H shall not be responsible for the acts or omissions of the CLIENT's contractor, or subcontractors, their employees, agents, consultants, suppliers or arising from contractor's or subcontractors' work, their employees, agents, consultants, suppliers or other entities that are responsible for performing work that is not in conformance with the construction Contract Documents, if any, prepared by S-H under this Agreement. S-H shall not have responsibility for means, methods, techniques, sequences, and progress of construction of the contractor, subcontractors, agents, employees, agents, consultants, or other entities. In addition, CLIENT agrees that S-H is not responsible for safety at the project site and that safety during construction is for the CLIENT to address in the contract between the CLIENT and contractor.

SHOP DRAWING REVIEW

If, as part of this Agreement S-H reviews and approves Contractor submittals, such as shop drawings, product data, samples and other data, as required by S-H, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. S-H's review shall be conducted with reasonable promptness while allowing sufficient time in S-H's judgment to permit adequate review. Review of a specific item shall not indicate that S-H has reviewed the entire assembly of which the item is a component. S-H shall not be responsible for any deviations from the contract documents not brought to the attention of S-H in writing by the Contractor. S-H shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

OPINIONS OF PROBABLE COST

If, as part of this Agreement S-H is providing opinions of probable construction cost, the CLIENT understands that S-H has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that S-H's opinions of probable construction costs are to be made on the basis of S-H's qualifications and experience. S-H makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

CONSTRUCTION OBSERVATION

If, as part of this Agreement S-H is providing construction observation services, S-H shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. Unless otherwise specified in the Agreement, the CLIENT has

not retained S-H to make detailed inspections or to provide exhaustive or continuous project review and observation services. S-H does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, its subcontractors, employees, agents, consultants, suppliers or any other entities furnishing materials or performing any work on the project.

S-H shall advise the CLIENT if S-H observes that the contractor is not performing in general conformance of Contract Documents. CLIENT shall determine if work of contractor should be stopped to resolve any problems.

OTHER SERVICES

The CLIENT may direct S-H to provide other services including, but not limited to, any additional services identified in S-H's proposal. If S-H agrees to provide these services, then the schedule shall be reasonably adjusted to allow S-H to provide these services. Compensation for such services shall be at S-H's Standard Hourly Fee Schedule in effect at the time the work is performed unless there is a written Amendment to Agreement that contains an alternative compensation provision.

OWNERSHIP & REUSE OF INSTRUMENTS OF SERVICE

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by S-H as instruments of service shall remain the property of S-H. The CLIENT shall not reuse or make any modifications to the plans and specifications without the prior written authorization of S-H. The CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless S-H its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them from any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to any unauthorized reuse or modifications of the construction documents by the CLIENT or any person or entity that acquires or obtains the plans and specifications from or through the CLIENT without the written authorization of S-H.

DISPUTE RESOLUTION

If a dispute arises between S-H and CLIENT, the executives of the parties having authority to resolve the dispute shall meet within thirty (30) days of the notification of the dispute to resolve the dispute. If the dispute is not resolved within such thirty (30) day time period, CLIENT and S-H agree to submit to non-binding mediation prior to commencement of any litigation and that non-binding mediation is a precondition to any litigation. Any costs incurred directly for a mediator, shall be shared equally between the parties involved in the mediation.

EXCUSABLE EVENTS

S-H shall not be responsible for any event or circumstance that is beyond the reasonable control of S-H that has a demonstrable and adverse effect on S-H's ability to perform its obligations under this Agreement or S-H's cost and expense of performing its obligations under this Agreement (an "Excusable Event"), including without limitation, a change in law or applicable standards, actions or inactions by a governmental authority, the presence or encounter of hazardous or toxic materials on the Project, war (declared or undeclared) or other armed conflict, terrorism, sabotage, vandalism, riot or other civil disturbance, blockade or embargoes, explosion, epidemic, quarantine, strike, lockout, work slowdown or stoppage, accident, act of God, failure of any governmental or other regulatory authority to act in a timely manner, unexcused act or omission by CLIENT or contractors of any level (including, without limitation, failure of the CLIENT to furnish timely information or approve or disapprove of S-H's services or work product promptly, delays in the work caused by CLIENT, CLIENT's suspension, breach or default of this Agreement, or delays caused by faulty performance by the CLIENT or by contractors of any level). When an Excusable Event occurs, the CLIENT agrees S-H is not responsible for damages, nor shall S-H be deemed to be in default of this Agreement, and S-H shall be entitled to a change order to equitably adjust for S-H's increased time and/or cost to perform its services due to the Excusable Event.

ASSIGNMENT

Neither party to this Agreement shall transfer, subcontract or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

SEVERABILITY, SURVIVAL AND WAIVER

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the CLIENT and S-H shall survive the completion of the services hereunder and the termination of this Agreement. The failure of a party to insist upon strict compliance of any term hereof shall not constitute a waiver by that party of its rights to insist upon strict compliance at a subsequent date.

GOVERNING LAW

This Agreement shall be governed pursuant to the laws in the state of the locale of the S-H office address written in this Agreement.

EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of S-H to provide equal employment opportunities for all. S-H enforces the following acts and amendments as presented by Federal government or State governments: Title VII of the Civil Rights Act of 1966, Age Discrimination in Employment Act (ADEA), Americans With Disabilities Act (ADA), Iowa Civil Rights Act of 1985, and Illinois Human Rights Act [775ILCS 5]. S-H will not discriminate against any employee or applicant because of race, creed, color, religion, sex, national

origin, gender identity, sexual orientation, marital status, ancestry, veteran status, or physical or mental handicap, unless related to performance of the job with or without accommodation.

COMPLETE AGREEMENT

This Agreement constitutes the entire and integrated agreement between the CLIENT and S-H and supersedes all prior negotiations, representations and agreements, whether oral or written. If the CLIENT issues a Purchase Order of which this Agreement becomes a part, the terms of this Agreement shall take precedence in the event of a conflict of terms.

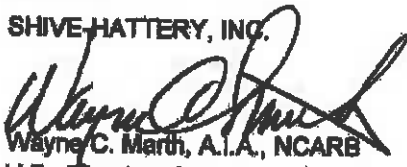
AGREEMENT

This proposal shall become the Agreement for Services when accepted by both parties. Original, electronic signatures or other electronic acceptance by the parties (and returned to Shive-Hattery) are deemed acceptable for binding the parties to the Agreement. The Client representative signing this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the Client.

Thank you for considering this proposal. We look forward to working with you. If you have any questions concerning this proposal, please contact us.

Sincerely,

SHIVE-HATTERY, INC.



Wayne C. Marth, A.I.A., NCARB
V.P., Director of Business Development
wmarth@shive-hattery.com

AGREEMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED

CLIENT: City of Darien, Illinois

BY: _____ TITLE: _____
(Signature)

PRINTED NAME: _____ DATE ACCEPTED: _____

STANDARD HOURLY FEE SCHEDULE
Effective January 1, 2014 to December 31, 2014

PROFESSIONAL STAFF:

Grade 1	\$ 79.00
Grade 2	\$ 93.00
Grade 3	\$ 105.00
Grade 4	\$ 117.00
Grade 5	\$ 127.00
Grade 6	\$ 139.00
Grade 7	\$ 153.00
Grade 8	\$ 167.00
Grade 9	\$ 186.00

TECHNICAL STAFF:

Grade 1	\$ 55.00
Grade 2	\$ 66.00
Grade 3	\$ 73.00
Grade 4	\$ 83.00
Grade 5	\$ 92.00
Grade 6	\$ 104.00
Grade 7	\$ 115.00

ADMIN STAFF: \$ 66.00

SURVEY STAFF:

One Person	\$106.00
Two Person	\$165.00
Scanning Surveyor	\$128.00

REIMBURSABLE EXPENSES:

TRAVEL

Mileage- Car/Truck	\$0.56/ Mile
Mileage- Survey Trucks	\$0.66/ Mile
Lodging, Meals	Cost + 10%
Airfare	Cost + 10%
Car Rental	Cost + 10%

OUTSIDE SERVICES

Computer Services	Cost + 10%
Aerial Photogrammetry	Cost + 10%
Professional Services	Cost + 10%
Prints/Plots/Photos	Cost + 10%
Deliveries	Cost + 10%

IN-HOUSE SERVICES

Prints/Plots:

Bond	\$.30 /Sq.Ft.
Mylar	\$.75 /Sq.Ft.
Photogloss	\$.90 /Sq.Ft.
Color Bond	\$.60 /Sq.Ft.
Foam Core Mounting	\$ 13.00

Color Prints:

Letter Size	\$ 1.00
Legal and 11x17	\$ 2.00



DARIEN HERITAGE PLAZA

EXHIBIT B - NEW BUILDING(S)



NORTH BUILDING
7,000 S.F.

SOUTH BUILDING
7,400 S.F.

PARKING PROVIDED
74 SPACES
(5.1 PER THOUSAND)



WEST (FRONT) ELEVATION

S. CASS AVENUE



PLAINFIELD RD.

PRELIMINARY
SITE PLAN
SCALE: 1" = 30'-0"



n. batistich, architects
MEADOWBROOK OFFICE CENTER
16W475 S. FRONTAGE RD., SUITE 201
BURR RIDGE, IL 60527 (630) 986-1773

I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED BY ME OR UNDER MY SUPERVISION AND THAT THEY COMPLY TO THE BEST OF MY KNOWLEDGE AND BELIEF WITH THE REQUIREMENTS OF THE BUILDING CODE.

DO NOT SCALE DRAWINGS
CONTRACTOR SHALL VERIFY ALL PLAN DIMENSIONS AND CONDITIONS ON THE JOB AND SHALL IMMEDIATELY NOTIFY THE ARCHITECT OF ANY DISCREPANCIES BEFORE PROCEEDING WITH WORK OR BE RESPONSIBLE FOR SAME.

DATE	SEPT 30, 2013
DRAWN BY	
SCALE	
APPROVED BY	

REVISIONS	
PLAN No.	
SHEET No.	1 of 1



**CITY OF DARIEN PUBLIC WORKS
1702 PLAINFIELD ROAD
DARIEN, IL 60561**

Attachment B

QUOTE REQUEST: Architectural Site Plans - Heritage Plaza

OPENING DATE/TIME: December 17, 2013 @ 11:00 a.m.

		D Z A Associates, Inc	Shive Hattery Architecture	N. Batistich Architects
			Engineering	
ITEM	DESCRIPTION			
	Phase 1-Prelim Design Documents			
1a	Prelim Design-North Building	\$ 13,000.00	\$ 8,050.00	\$ -
1b	Prelim Design-South Building	\$ 10,200.00	\$ 8,510.00	
	Subtotal Phase 1	\$ 23,200.00	\$ 16,560.00	\$ 7,600.00
	Phase 2-Warm Dark Shell			
2a	Const Documents-North Building	\$ 29,200.00	\$ 10,500.00	
2b	Const Documents - South Building	\$ 26,200.00	\$ 11,100.00	
	Subtotal Phase 2	\$ 55,400.00	\$ 21,600.00	\$51,900.00
	Phase 3-Landlord Tenant Construction			
3a	Const Documents-North Building	\$ 6,900.00	\$7,000.00	
3b	Const Documents - South Building	\$ 7,250.00	\$7,400.00	
	Subtotal Phase 3	\$ 14,150.00	\$14,400.00	\$28,800.00
	Phase 4-Permit & Construction Admin			
4a	Retail Shops North Building	\$ 16,400.00	\$ 7,000.00	
4b	Retail Shops South Building	\$ 12,100.00	\$ 7,400.00	
	Subtotal Phase 4	\$ 28,500.00	\$ 14,400.00	\$ 16,700.00
	Grand Total Phases 1 - 4	\$ 121,250.00	\$ 66,960.00	\$ 105,000.00
	Reimbursables	\$ 13,500.00	\$ 1,000.00	At cost + 10%
	Total	\$ 134,750.00	\$ 67,960.00	\$ 105,000.00