

MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE

October 28, 2024

PRESENT: Alderman Thomas Belczak – Chairman, Alderman Ted Schauer, Alderman Ralph Stompanato

ABSENT: None

OTHERS: Mr. Dan Gombac – Director

Establish Quorum

Chairperson Thomas Belczak called the meeting to order at 6:00 p.m. at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

New Business

- a. Ordinance – The Mayor to accept a Plat of Annexation for Kearney Road consisting of Parcels 1, 2, 3, 4 and 5.**

Mr. Dan Gombac, Director reported that in past years Kearney Road was the only point of entrance and exit. He reported that the City took over as roadway owners from the Brookeridge Home Owners Association and that the Plat of Annexation would be to clean up the road.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of an Ordinance allowing the Mayor to accept a Plat of Annexation for Kearney Road consisting of Parcels 1, 2, 3, 4 and 5.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- b. Resolution – Authorizing the extension of a proposal from JC Landscaping & Tree Services, Inc., at the proposed schedule of prices for the Rear Yard Drainage Assistance Program for the period of May 1, 2025 through April 30, 2026.**
- h. Resolution – Authorizing the extension of a proposal from JC Landscaping & Tree Service at the schedule of prices for the Ditch Landscape Maintenance Program for the period of May 1, 2025 through April 30, 2026.**

Mr. Dan Gombac, Director reported that line item b would provide Rear Yard Drainage Assistance and that the vendor had done great work in the past. He reported that line item h would allow the vendor to go through subdivisions with ditches that need grading and inlets

that need to be resettled. Mr. Gombac reported that the program would work well and provide preventative maintenance.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution authorizing the extension of a proposal from JC Landscaping & Tree Services, Inc., at the proposed schedule of prices for the Rear Yard Drainage Assistance Program for the period of May 1, 2025 through April 30, 2026 and approval of a Resolution authorizing the extension of a proposal from JC Landscaping & Tree Service at the schedule of prices for the Ditch Landscape Maintenance Program for the period of May 1, 2025 through April 30, 2026.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- c. Resolution – Authorizing the extension of a proposal from Route 66 Asphalt Company for bituminous products as required for various Public Works projects at the specified unit pricing.**

Mr. Dan Gombac, Director reported that this would be a maintenance project for asphalt in preparation for next year's budget.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution authorizing the extension of a proposal from Route 66 Asphalt Company for bituminous products as required for various Public Works projects at the specified unit pricing.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- d. Resolution – Authorizing the extension of a proposal from Vulcan Construction Materials, LLC, for the purchase and delivery of stone for Public Works projects for a period of May 1, 2025 through April 30, 2026.**
- e. Resolution – Authorizing the extension of a proposal from Vulcan Construction Materials, LLC, for the purchase and pick up of stone for Public Works projects for a period of May 1, 2025 through April 30, 2026.**

Mr. Dan Gombac, Director reported that a specific stone would be used throughout the year, CA6 and CA7, for water main, street patches and more. He reported that they would have 2 to 3 semis full of stone at any given time to be used throughout the year.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution authorizing the extension of a proposal from Vulcan Construction Materials, LLC, for the purchase and delivery of stone for Public Works projects for a period of May 1, 2025

through April 30, 2026 and approval of a Resolution authorizing the extension of a proposal from Vulcan Construction Materials, LLC, for the purchase and pick up of stone for Public Works projects for a period of May 1, 2025 through April 30, 2026.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- f. **Resolution – Authorizing the extension of a proposal from M & J Asphalt Paving Company, Inc., for the removal and replacement of bituminous aprons and road patches at the proposed unit pricing as required for various Public Works projects for a period of May 1, 2025 through April 30, 2026.**

Mr. Dan Gombac, Director reported that the vendor would provide the asphalt and labor. He reported that Public Works did not have the expertise required for these projects.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution authorizing the extension of a proposal from M & J Asphalt Paving Company, Inc., for the removal and replacement of bituminous aprons and road patches at the proposed unit pricing as required for various Public Works projects for a period of May 1, 2025 through April 30, 2026.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- g. **Resolution – Authorizing the extension of a proposal from 119th St Materials for tipping and transfer fees at the proposed unit prices for certain generated waste from various Public Works Projects.**

Mr. Dan Gombac, Director reported that the vendor would dump debris from various projects, such as water main break soil, concrete, asphalt and construction material. He reported that all waste would be cataloged and properly disposed of.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution authorizing the extension of a proposal from 119th St Materials for tipping and transfer fees at the proposed unit prices for certain generated waste from various Public Works Projects.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- i. **Ordinance – Authorizing the disposal of surplus property.**

Mr. Dan Gombac, Director reported that the disposal of surplus property would provide a certain percentage of profit based on the items auctioned.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of an Ordinance authorizing the disposal of surplus property.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- j. Resolution – Authorizing the Mayor to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. For the 2025 Street Maintenance Program, in an amount not to exceed \$40,030.00.**
- k. Resolution – Authorizing the Mayor to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. For pavement coring for the proposed 2025 Street Maintenance Program, in an amount not to exceed \$7,800.00.**

Mr. Dan Gombac, Director reported that the 2025 Street Maintenance Program would cover just under 5 miles of roadway and that the bituminous products had changed based on the standard set by the engineers. He further reported that the cores taken would be listed in a maintenance catalog. He reported that coring would allow them to learn the density and consistency of the roadways.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution authorizing the Mayor to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. For the 2025 Street Maintenance Program, in an amount not to exceed \$40,030.00 and approval of a Resolution authorizing the Mayor to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. For pavement coring for the proposed 2025 Street Maintenance Program, in an amount not to exceed \$7,800.00.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- l. Resolution – Authorizing to purchase and deploy a web-based Permitting Software, for the Community Development Department-Building and Permitting and Planning and Zoning service platforms, with OpenGov, Inc., in an amount not to exceed \$32,069.25.**

Mr. Dan Gombac, Director reported that this would be part of an extension with OpenGov and that there had been success with the recently completed business licensing aspect of the project. He reported that this project would allow residents to utilize an online portal to report and follow the status of various cases. He further reported that following the scanning of building department files there would be a streamlined process to keep cases on the online portal. Mr. Gombac reported that the goal would be to achieve a primarily paperless office and create ease for staff with less physical transactions. He reported that the program would be iCloud based and staff would be provided with an OpenGov support team for an easy transition.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution authorizing to purchase and deploy a web-based Permitting Software, for the Community Development Department-Building and Permitting and Planning and Zoning service platforms, with OpenGov, Inc., in an amount not to exceed \$32,069.25.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- m. Resolution – Authorizing the purchase of Beet Heet an alternative liquid deicer and anti-icing product from K-Tech Specialty Coatings, Inc., at the proposed unit prices in an amount not to exceed \$62,000.00.**

Mr. Dan Gombac, Director reported that he had spent 3 years testing out the best products for the City and had chosen this product based on its success with high-level traffic lanes. He reported that the product would be green and perform well. He further reported that there would be a 4,500 gallon minimal and that the product would delay affects of storms and prevent freezing after storms.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution authorizing the purchase of Beet Heet an alternative liquid deicer and anti-icing product from K-Tech Specialty Coatings, Inc., at the proposed unit prices in an amount not to exceed \$62,000.00.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- n. Resolution – Authorizing the purchase and installation of one Varitech 1,035-gallon tank for use on a 9-ton truck from Lindco Equipment Sales, in an amount not to exceed \$21,861.**

Mr. Dan Gombac, Director reported that the tank would be the applicator for deicing and anti-icing. He reported that in the past we had only had a 300-gallon tank and that the larger take would cover most of the City. He further reported that the tank would be fitted with the equipment to spray and add salt and would be placed on one dedicated truck. Mr. Gombac reported that the tank would be removed from the truck for use year-round and that this would be an improvement on the current process.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of a Resolution authorizing the purchase and installation of one Varitech 1,035-gallon tank for use on a 9-ton truck from Lindco Equipment Sales, in an amount not to exceed \$21,861.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- o. Resolution – Accepting the proposal submitted by V & L Molina Trucking for trucking services relating to hauling waste generated from excavations effective November 5, 2024 through April 30, 2026.**

Mr. Dan Gombac, Director reported that the previous hauler, XPE, had recently dropped hauling for brokers from its services. He reported that V & L had been subcontracted by XPE and had been familiar with our operation. He further reported that they would pick up the contract agreed upon with XPE at the same rate immediately and for the following year.

There was no one in the audience wishing to present public comment.

Alderman Stompanato made a motion, and it was seconded by Alderman Schauer approval of a Resolution accepting the proposal submitted by V & L Molina Trucking for trucking services relating to hauling waste generated from excavations effective November 5, 2024 through April 30, 2026.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- p. Minutes – September 23, 2024 Municipal Services Committee**

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion, and it was seconded by Alderman Stompanato approval of the September 23, 2024 Municipal Services Committee Meeting Minutes.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

Director's Report

Mr. Dan Gombac, Director reported that there had been continuous complaints about speeding on 67th Street by one resident. He reported that digital speed signs had been put in place and the issue had been turned over to the Police Department after further complaints. Mr. Gombac reported that he had been doing research on concrete structures as an additional traffic calming device and had requested input from the Committee.

Alderman Ralph Stompanato stated that he would want to look at recent traffic data to assess the situation fully.

Chairperson Tom Belczak suggested a 4-way stop or to move the bus stop to keep children away from the traffic.

Mr. Gombac reported that he would consult a traffic engineer to weigh the opportunities. He reported that there would be possible liabilities attached to placing stop signs. He further reported that the only other option would be to create traffic-calming S-curve with concrete and that would be the best option to avoid liability. Mr. Gombac reported that he would do more research on the matter before presenting a solution.

Mr. Gombac reported that, regarding the Plainfield wall project, he had received an appraisal report that was shared with the residents, the value being \$5,000 to \$11,000 per property. He reported that he had 1 more property owner to discuss with before taking the next steps.

Mr. Gombac reported that he had concerns with 2 of the walls bowing out in the salt shed. He reported that there are 2,000 tons of salt contained there and that the shed had taken on much wear and tear and momentum had allowed it to shift. Mr. Gombac further reported that he would be looking into sensors to monitor the walls and determine if the shed is structurally sound.

Next Scheduled Meeting

Chairperson Tom Belczak announced that the next meeting is scheduled for Monday, November 25, 2024.

ADJOURNMENT

With no further business before the Committee, Alderman Schauer made a motion, and it was seconded by Alderman Stompanato to adjourn. Upon voice vote, the MOTION CARRIED UNANIMOUSLY, and the meeting adjourned at 7:30 p.m.

RESPECTFULLY SUBMITTED:

X

Thomas Belczak
Chairman

X

Ted Schauer
Alderman

X

Ralph Stompanato
Alderman