
PRE-COUNCIL WORK SESSION — 7:00 P.M.

Agenda of the Regular Meeting
of the City Council of the
CITY OF DARIEN
October 21, 2019
7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — [October 7, 2019](#)
7. Receiving of Communications
8. Mayor's Report
 - A. Recognition of Students: FAASD Scholars
 - Chelsea Biala – Hinsdale Central High School
 - Jayden Arquines – Hinsdale South High School
 - B. Heart of Darien Award
 - C. Consideration of a Motion to Approve the Reappointment of Members to the [Holiday Home Decorating Committee](#): Elizabeth Hayes, Jim Kiser, and Gerry Leganski
 - D. Consideration of a Motion to Approve the Appointment of [Arleta Peknik](#) to the Holiday Home Decorating Committee
 - E. ComEd Energy Efficiency Program – Amy Bobel, Outreach Coordinator and Phil Haliburton
9. City Clerk's Report
 - A. 2020 Vehicle Sticker Lottery
10. City Administrator's Report
11. Department Head Information/Questions
 - A. Police Department Monthly Report — [September 2019](#)
 - B. Municipal Services

12. Treasurer's Report
 - A. Warrant Number — [19-20-13](#)
 - B. Monthly Report — [September 2019](#)
13. Standing Committee Reports
14. Questions and Comments — **Agenda Related (This is an opportunity for the public to [make comments or ask questions on any item on the Council's Agenda](#) – 3 Minute Limit Per Person)**
15. Old Business
16. Consent Agenda
 - A. Consideration of a Motion Granting a Waiver of the Raffle License Bond Requirement for the [Hinsdale South High School Music Booster Association](#)
 - B. Consideration of a Motion to Approve a Resolution Approving a Contract Extension, Year 2, with Clean Slate, Inc. to Provide [Janitorial Services](#) for the City of Darien Beginning November 1, 2019
 - C. Consideration of a Motion to Approve a [Transfer from the General Fund to the Capital Projects Fund](#) in the Amount of \$800,000
 - D. Consideration of a Motion to Approve the [Tax Levy Determination](#) for General and Special Purposes for Fiscal Year 2019-2020
17. New Business
 - A Consideration of a Motion to Approve A Resolution of the Urging the General Assembly to Enact [Public Safety Pension Fund Consolidation](#)
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to [make comments or ask questions on any issue](#) – 3 Minute Limit Per Person)**
19. Adjournment

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR MARCHESE FOR THE PURPOSE OF REVIEWING ITEMS ON THE OCTOBER 7, 2019 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:14 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

October 7, 2019

7:30 P.M.

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Marchese.

2. **PLEDGE OF ALLEGIANCE**

Mayor Marchese led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Thomas J. Belczak	Ted V. Schauer
	Thomas M. Chlystek	Mary Coyle Sullivan
	Eric K. Gustafson	Lester Vaughan
	Joseph A. Kenny	

Absent: None

Also in Attendance: Joseph Marchese, Mayor
JoAnne E. Ragona, City Clerk
Michael J. Coren, City Treasurer
Bryon D. Vana, City Administrator
Gregory Thomas, Police Chief
Daniel Gombac, Director of Municipal Services

4. **DECLARATION OF A QUORUM** — There being seven aldermen present, Mayor Marchese declared a quorum.

5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

There were none.

6. **APPROVAL OF MINUTES** – September 16, 2019

It was moved by Alderman Kenny and seconded by Alderwoman Sullivan to approve the minutes of the City Council Meeting of September 16, 2019.

Roll Call: Ayes: Belczak, Chlystek Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

7. **RECEIVING OF COMMUNICATIONS**

Alderman Kenny received communication from Mr. Lodato, 1500 block of 71st Street, regarding increasing police presence on 71st Street.

8. **MAYOR’S REPORT**

**A. MAYORAL PROCLAMATION “FIRE PREVENTION WEEK 2019”
(OCTOBER 6TH – 12TH, 2019)**

Mayor Marchese read into record a proclamation declaring October 6th through October 12th Fire Prevention Week 2019 in the City of Darien.

B. MAYORAL PROCLAMATION “FILIPINO AMERICAN HISTORY MONTH” (OCTOBER 2019)

Mayor Marchese read into the record a proclamation declaring October 2019 as Filipino American History Month in the City of Darien.

On behalf of the Filipino American Association of South DuPage, Luis Robert, President, accepted the proclamation and thanked Mayor Marchese and Council for the honor. He introduced members of the Association in attendance. Louis invited all to attend a film screening of the movie “Call her Ganda” at the Indian Prairie Public Library on October 27, 2019.

C. CONSIDERATION OF A MOTION TO APPROVE THE REAPPOINTMENT OF MEMBERS TO THE CITIZEN OF THE YEAR COMMITTEE: LINDA BOROWIAK, BONNIE KUCERA, AND CAROL MALLERS

It was moved by Alderman Belczak and seconded by Alderwoman Sullivan to approve the reappointment of members to the Citizen of the Year Committee: Linda Borowiak, Bonnie Kucera, and Carol Mallers.

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan
 Nays: None
 Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

D. CONSIDERATION OF A MOTION TO ADVICE AND CONSENT THE APPOINTMENT OF RALPH A. BEARDSLEY, JAMES D. GOETZINGER, RON KIEFER AND GERALD C. KUCERA TO THE CITIZEN OF THE YEAR COMMITTEE

It was moved by Alderman Schauer and seconded by Alderman Vaughan to approve the appointment of members to the Citizen of the Year Committee: Ralph A. Beardsley, James D. Goetzinger, Ron Kiefer and Gerald C. Kucera.

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

Clerk Ragona administered the Oath of Office to Bonnie Kucera, Carol Mallers, Ralph A. Beardsley, Ron Kiefer and Gerald C. Kucera. Linda Borowiak and James D. Goetzinger were not in attendance.

Mayor Marchese announced Alderwoman Sullivan was Council liaison working with the Citizen of the Year Committee.

Bonnie Kucera announced the Citizen of the Year Dinner Dance will be held on March 7, 2020 at Alpine Banquet from 6-11:00 P.M. The cost is \$35/person for family-style dinner. She stated the application process for the 2020 Citizen of the Year is now open; nomination deadline date is January 6, 2020.

Mayor Marchese encouraged all community organizations in Darien to send a nomination. He stated that the application needs to be thoroughly filled out, so the committee can make a worthy decision. Mayor Marchese explained the committee does not solicit candidates.

Carol Mallers voiced the committee's disappointment that applications for 2019 did not fit the required criteria.

E. CONSIDERATION OF A MOTION TO ADVISE AND CONSENT THE APPOINTMENT OF STEVE HIATT TO THE PLANNING AND ZONING COMMISSION

It was moved by Alderman Belczak and seconded by Alderwoman Sullivan to approve the appointment of Steve Hiatt to the Planning and Zoning Commission.

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

Clerk Ragona administered the Oath of Office to Steve Hjatt.

F. ANNUAL FINANCIAL REPORT

Treasurer Coren introduced Jim Savio, Partner, with Sikich LLP. Mr. Savio thanked Treasurer Coren, Administrator Vana, Accountant Julie Saenz and Staff for their responsiveness in providing necessary documentation. Mr. Savio reviewed the audit results and highlights from the Annual Financial Report, Auditor’s Communication document and Management Letter for the year ended April 30, 2019. Mr. Savio addressed Council questions.

Mayor Marchese...

...commented Hinsdale South High School students have started painting the mural on the lobby walls of City Hall depicting Darien Past & Present. He communicated with Arwen Pokorny Lyp, Principal, regarding the group of students. Mayor Marchese introduced Jennifer Belmonte, Art Teacher; he complimented her on being a dynamic and wonderful teacher. Ms. Belmonte introduced the student artists and noted that all are members of the National Art Honor Society; she explained the color scheme and mural design. Mayor Marchese thanked the students. Once the mural is completed, Mayor Marchese stated there will be a ribbon-cutting event. He thanked the manager of the Darien Home Depot, who graciously donated the paint.

...announced that October is Breast Cancer Awareness Month; pink ribbons have been placed on the Clock Tower.

...announced Darien Lions Club Candy Day on October 11&12, 2019. He noted 40% of the proceeds go to residents in the City of Darien.

...stated Sterigenics is moving out of Willowbrook and the State of Illinois; he congratulated Mayor Trilla on his leadership, the “Stop Sterigenics” group for bringing the issue to the forefront and creating awareness, and Senator Curran and Representative Durkin for their support. Council commented.

9. **CITY CLERK’S REPORT**

Clerk Ragona announced a Meet and Greet with Mayor Marchese will be held on Monday, October 21, 2019 at 6:00 P.M in the City Hall Upstairs Conference Room.

10. **CITY ADMINISTRATOR’S REPORT**

There was no report.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

A. POLICE DEPARTMENT – NO REPORT

B. MUNICIPAL SERVICES – NO REPORT

12. **TREASURER’S REPORT**

A. WARRANT NUMBER – 19-20-12

It was moved by Alderman Belczak and seconded by Alderman Kenny to approve payment of Warrant Number 19-20-12 in the amount of \$694,892.36 from the enumerated funds, and \$270,244.83 from payroll funds for the period ending 09/26/19 for a total to be approved of \$965,137.19.

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

13. **STANDING COMMITTEE REPORTS**

Administrative/Finance Committee – Chairwoman Sullivan announced the next Administrative/Finance Committee meeting is scheduled for November 4, 2019 at 6:00 P.M. in the City Hall Conference Room. She commented the next Economic Development Committee Meeting will be held on October 9, 2019 at 7:00 P.M. in the Council Chambers.

Municipal Services Committee – Chairman Belczak announced the next meeting of the Municipal Services Committee is scheduled for October 28, 2019 at 7:00 P.M. in the Council Chambers.

Police Committee – Chairman Kenny announced the next meeting of the Police Committee is scheduled for October 21, 2019 at 6:00 P.M. in the Police Department Training Room.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

There were none.

15. **OLD BUSINESS**

There was no Old Business.

16. **CONSENT AGENDA**

It was moved by Alderman Schauer and seconded by Alderman Vaughan to approve by Omnibus Vote the following items on the Consent Agenda:

A. CONSIDERATION OF A MOTION GRANTING A WAIVER OF THE \$50.00 A DAY FEE FOR THE CLASS “J” TEMPORARY LIQUOR LICENSE FOR OUR LADY OF PEACE HOME & SCHOOL ASSOCIATION

B. CONSIDERATION OF A MOTION TO GRANT A WAIVER OF THE RAFFLE LICENSE BOND REQUIREMENT FOR THE DARIEN WOMAN’S CLUB

C. CONSIDERATION OF A MOTION TO AUTHORIZE STAFF TO IMPLEMENT OPTION NO. 3 FOR THE 67TH STREET AND CLARENDON HILLS ROAD TRAFFIC SIGNAL WARRANT STUDY AS PRESENTED FROM KENIG, LINDGREN, O’HARA, ABOONA, INC. (KLOA), TRAFFIC-ENGINEERING CONSULTANTS

D. RESOLUTION NO. R-96-19

A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT A PROPOSAL FROM CHRISTOPHER B. BURKE ENGINEERING, LTD. FOR THE PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DESIGN AND PREPARATION OF CONSTRUCTION DOCUMENTS FOR THE 67TH STREET IMPROVEMENTS

PROJECT IN AN AMOUNT NOT TO EXCEED \$32,017.00

E. CONSIDERATION OF A MOTION TO RECOMMEND ZONING ORDINANCE REVISIONS TO THE PLANNING AND ZONING COMMISSION FOR PUBLIC HEARING AND COMMISSION REVIEW REGARDING THE CANNABIS REGULATION AND TAX ACT

F. ORDINANCE NO. O-26-19 AN ORDINANCE AMENDING SECTION 4-1-9-1 OF THE DARIEN CITY CODE REGARDING “THE ENERGY CONSERVATION CODE”

Roll Call: Ayes: Belczak, Chlystek, Gustafson, Kenny, Schauer, Sullivan, Vaughan

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0
MOTION DULY CARRIED

17. **NEW BUSINESS**

There was no New Business.

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Mayor Marchese...

...complimented staff, Environmental Committee, and SSI on a successful Electronics Recycling Event held on October 5, 2019.

...encouraged all to make their nominations for the Citizen of the Year.

...announced the 50th Anniversary Gala will be held on December 13, 2019

...reminded all to be kind and watchful of the Darien Lions collecting for Candy Day at various intersections throughout Darien.

Alderman Chlystek thanked...

...the many residents who took advantage of the recycling event.

...Mayor Marchese for his leadership in closing down Sterigenics.

Aldерwoman Sullivan...

...announced Hinsdale South High School fall musical, "Fiddler on the Roof" will be held on November 1-3 in the school auditorium.

...complimented the "Stop Sterigenics" group on their grass roots efforts and quoted Margaret Mead, "Never underestimate the power of a small group of committed people to change the world. In fact it is the only thing that ever has."

Alderman Kenny complimented Mitchell Crane, student, for his enthusiasm in attending Council meetings.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman Kenny and seconded by Alderwoman Sullivan to adjourn the City Council meeting.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 8:23 P.M.

Mayor

City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 10-07-19. Minutes of 10-07-19 CCM.

CITY OF DARIEN

MEMO

TO: City Council

FROM: Mayor Joseph A. Marchese

DATE: October 17, 2019

**SUBJECT: REAPPOINTMENT TO HOLIDAY HOME DECORATING
COMMITTEE**

This is written to request your advice and consent to the appointment of Elizabeth Hayes, Jim Kiser, and Gerry Leganski to the Holiday Home Decorating Committee. They have agreed to serve the City and have expressed an interest in this Committee.

As always, if you have any questions, please contact me.

mg

CITY OF DARIEN

MEMO

TO: City Council

FROM: Mayor Joseph A. Marchese

DATE: October 17, 2019

**SUBJECT: APPOINTMENT TO THE HOLIDAY HOME DECORATING
COMMITTEE**

This is written to request your advice and consent to the appointment of [Arleta Peknik](#) to the Holiday Home Decorating Committee. She has agreed to serve the City and has expressed an interest in this Committee.

As always, if you have any questions, please contact me.

mg



CITY OF DARIEN

APPLICATION FOR SERVICE ON CITY COMMISSION

Are you interested in serving on a City Commission? If so, please complete this application and return it to the Darien City Hall, 1702 Plainfield Road, Darien, Illinois 60561.

Date 10/17/2019
Name Arleta Peknik
Address _____ (Phone) _____
Email _____

How long have you lived in Darien? 45 years

Where did you live prior to coming to Darien? Berwyn

If Married, Spouse's Name Tom Children (include ages) _____

Education: Bachelor of Arts If you attended college, what was your major? Elem. Education
Degree plus courses towards Master's Degree.

Present Employer Retired Phone _____

Address _____ Fax _____

Nature of Occupation Teacher

Other Employment Experience Continental Bank Trust Dept
and Investments - (Management team)

Interests and Hobbies? Volunteering and Active in the
church.

Of what local organizations have you been a member? (Please include offices held, if any) Citizen's Advisory
Dist 61

Darien Woman's Club - Chairman various committees

Darien Historical Society, YTES, Darien Environmental Committee

Have you served the community in any other way? Volunteer - Hinsdale Hosp. (NODA) Volunteer - No one Dies Alone

OLOP - Greeter, Lector, Eucharistic Minister, Bereavement minister

Time you would have available to serve the City Flexible Divine Mercy Center member

In which of the following areas would you like to serve? (Please feel free to check more than one.)

- Citizen of the Year Committee
- Economic Development Committee
- Environmental Committee
- Fire & Police Commission
- Planning and Zoning Commission
- Police Pension Board
- Other (Please specify) Home Holiday
Decorating Committee

What are your qualifications for this position(s)?

The Interest and time to spend, judging various Darien homes, and their holiday Christmas decorations, to determine the annual decorating Contest winners along with other committee members.

Why are you interested in this position(s)?

I love the Christmas season and I think it would be very enjoyable to witness the lovely Christmas decorations, and creativity of the Darien residents decorating their houses.

What can you contribute to this board(s) or commissions(s)?

Honesty and integrity in determining, along with the committee, the winners of the holiday decorating contest.

CITY OF DARIEN

**EXPENDITURE APPROVAL LIST
FOR CITY COUNCIL MEETING ON
October 21, 2019**

Approval is hereby given to have the City Treasurer of Darien, Illinois pay to the officers, employees, independent contractors, vendors, and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

General Fund			\$634,475.74
Water Fund			\$390,874.66
Motor Fuel Tax Fund			\$1,980.68
Water Depreciation Fund			\$0.00
Special Service Area Tax Fund			
E-Citation Fund			
Capital Improvement Fund			118,275.93
State Drug Forfeiture Fund			\$296.98
Federal Equitable Sharing Fund			\$2,292.50
DUI Technology Fund			
		Subtotal:	<u>\$1,148,196.49</u>
General Fund Payroll	09/26/19	\$	238,523.62
Water Fund Payroll	09/26/19	\$	27,903.04
		Subtotal:	<u>\$ 266,426.66</u>
Total to be Approved by City Council:			<u>\$ 1,414,623.15</u>

Approvals:

Joseph A. Marchese, Mayor

JoAnne E. Ragona, City Clerk

Michael J. Coren, Treasurer

Bryon D. Vana, City Administrator

CITY OF DARIEN
Expenditure Journal
General Fund
Administration
From 10/8/2019 Through 10/21/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
AIS	AUG 2019 OVRAGE OF BLOCK HOURS	AP102119	4325	Consulting/Professional	4,436.25
AIS	CJIS LOGGING-POLICE DEPT	AP102119	4325	Consulting/Professional	26.25
AMERICAN PLANNING ASSOC-IL	AD FOR CITY PLANNER-(MANNING REPLACEMENT)	AP102119	4325	Consulting/Professional	100.00
CHASE CARD SERVICES	VANA- TRIBUNE ONLINE	AP102119	4213	Dues and Subscriptions	15.96
CHASE CARD SERVICES	PUBLIC WORKS INTERNET	AP102119	4267	Telephone	91.85
CHASE CARD SERVICES	WINDSCREENS FOR MICROPHONES (CITY HALL)	AP102119	4815	Equipment	73.24
CHRONICLE MEDIA LLC	TREASURERS REPORT 2019	AP102119	4221	Legal Notices	660.00
GOVTEMPSUSA LLC	VANA (9-29-19)	AP102119	4325	Consulting/Professional	3,415.38
GOVTEMPSUSA LLC	VANA (10-6-19)	AP102119	4325	Consulting/Professional	3,415.38
MUNICIPAL WEB SERVICES	WEBSITE MAINTENANCE -SEPT 2019	AP102119	4325	Consulting/Professional	420.00
OFFICE DEPOT	2020 CALENDARS	AP102119	4253	Supplies - Office	199.82
PM PRINTING INC.	THROM & MASEK BUSINESS CARDS	AP102119	4235	Printing and Forms	122.75
PM PRINTING INC.	ENVIRONMENTAL DEV COMMITTEE BUSINESS CARDS	AP102119	4235	Printing and Forms	428.25
ROSENTHAL, MURPHEY, COBLENTZ	STERIGENICS	AP102119	4219	Liability Insurance	3,749.55
ROSENTHAL, MURPHEY, COBLENTZ	VARIOUS REVIEWS, CONFERENCES ETC	AP102119	4219	Liability Insurance	2,420.00
ROSENTHAL, MURPHEY, COBLENTZ	RESEARCH, COPIES, ETC	AP102119	4219	Liability Insurance	462.70
SIKICH PROFESSIONAL SERVICES	PROFESSIONAL SERVICES /THRU OCT 10, 2019	AP102119	4320	Audit	2,337.00
UNLIMITED GRAPHIX, INC.	DEPOSIT BOOKS	AP102119	4235	Printing and Forms	155.53

CITY OF DARIEN
Expenditure Journal
General Fund
Administration
From 10/8/2019 Through 10/21/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
VERIZON WIRELESS	VERIZON WIRELESS BILL	AP102119	4267	Telephone	1,163.56
				Total Administration	23,693.47

CITY OF DARIEN
Expenditure Journal
General Fund
Community Development
From 10/8/2019 Through 10/21/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
DON MORRIS ARCHITECTS P.C.	INSPECTIONS- SEPT 2019	AP102119	4325	Consulting/Professional	4,505.00
DON MORRIS ARCHITECTS P.C.	REVIEWS- SEPT 2019	AP102119	4328	Const/Prof Reimbursable	3,185.00
DON MORRIS ARCHITECTS P.C.	2018 IECC CODE BOOK	AP102119	4328	Const/Prof Reimbursable	498.31
DUPAGE LAWN AND HOME SERVICES	DEBRIS REMOVAL/SHED -7609 BAKER	AP102119	4328	Const/Prof Reimbursable	70.00
DUPAGE LAWN AND HOME SERVICES	ARBORVITAE TRIMMING - 7715 BARCLAY	AP102119	4328	Const/Prof Reimbursable	150.00
DUPAGE LAWN AND HOME SERVICES	LAWN MAINTENANCE (4) -Oct 8, 2019	AP102119	4328	Const/Prof Reimbursable	225.00
ELEVATOR INSPECTION SERVICE CO	RESIDENTIAL WHEEL CHAIR LIFT INSPECTION- 2126 GREEN VALLEY R	AP102119	4328	Const/Prof Reimbursable	80.00
OFFICE DEPOT	PERMIT JACKETS	AP102119	4253	Supplies - Office	224.50
PM PRINTING INC.	3-PART INSPECTION REPORTS	AP102119	4253	Supplies - Office	199.25
ROSENTHAL, MURPHEY, COBLENTZ	337 ROGER ROAD	AP102119	4219	Liability Insurance	510.00
ROSENTHAL, MURPHEY, COBLENTZ	CARRIAGE GREENS ECONOMIC DEV AGREEMENT	AP102119	4219	Liability Insurance	1,235.00
ROSENTHAL, MURPHEY, COBLENTZ	VARIOUS REVIEWS, CONFERENCES ETC	AP102119	4219	Liability Insurance	772.50
ROSENTHAL, MURPHEY, COBLENTZ	CANNABIS ORDINANCE	AP102119	4219	Liability Insurance	990.00
WAL-MART	WALMART ECONOMIC DEVELOPMENT INCENTIVE	AP102119	4240	Economic Development	283,494.37
				Total Community Development	296,138.93

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 10/8/2019 Through 10/21/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ALTORFER INDUSTRIES INC	SKID STEER ATTACHMENTS	AP102119	4259	Small Tools & Equipment	4,821.50
ALTORFER INDUSTRIES INC	TRACTOR #205	AP102119	4815	Equipment	135,930.00
AQUA FIORI	IRRIGATION WINTERIZATION- CH/PD	AP102119	4223	Maintenance - Building	300.00
ATLAS FIRST ACCESS LLC	ARIAL LIFT MAINTENANCE & REPAIR	AP102119	4229	Maintenance - Vehicles	1,384.60
ATLAS FIRST ACCESS LLC	ARIAL LIFT MAINTENANCE	AP102119	4229	Maintenance - Vehicles	260.00
CHASE CARD SERVICES	REVERSED CHARGE WHERE TAX WAS ASSESSED	AP102119	4223	Maintenance - Building	(190.60)
CHASE CARD SERVICES	IPASS REPLENISHED	AP102119	4229	Maintenance - Vehicles	40.00
CINTAS FIRST AID AND SAFETY	REPLENISH FIRST AID AT PUBLIC WORKS	AP102119	4219	Liability Insurance	81.03
CONSTELLATION NEW ENERGY, INC.	75th ST LEGS STR LGT /CASS	AP102119	4359	Street Light Oper & Maint.	257.23
CONSTELLATION NEW ENERGY, INC.	SW CORNER 75TH /ADAMS	AP102119	4359	Street Light Oper & Maint.	1,936.39
CONSTELLATION NEW ENERGY, INC.	2510 ABBEY DR LOT 278	AP102119	4359	Street Light Oper & Maint.	902.54
CORE & MAIN	DRAINAGE SUPPLIES FOR CITY HALL	AP102119	4223	Maintenance - Building	1,168.60
CORE & MAIN	DRAINAGE SUPPLIES FOR CITY HALL	AP102119	4223	Maintenance - Building	53.00
CYNTHIA BRYCHTA	REIMBURSEMENT FOR DAMAGED MAILBOX SUPPLIES	AP102119	4257	Supplies - Other	14.59
DUPAGE COUNTY PUBLIC WORKS	SEWER JETTING 9-18 and 9-19-19	AP102119	4243	Rent - Equipment	5,183.00
ETERNALLY GREEN	BASINS	AP102119	4350	Forestry	1,300.00
ETERNALLY GREEN	NE CORNER PLAINFIELD RD	AP102119	4350	Forestry	35.00

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 10/8/2019 Through 10/21/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ETERNALLY GREEN	LANDSCAPE MAINTENANCE FOR MEDIANS	AP102119	4350	Forestry	98.50
ETERNALLY GREEN	RIGHT OF WAY FERTILIZATION	AP102119	4350	Forestry	2,075.00
ETERNALLY GREEN	CITY HALL	AP102119	4350	Forestry	63.75
ETERNALLY GREEN	PUBLIC WORKS	AP102119	4350	Forestry	154.75
ETERNALLY GREEN	LANDSCAPE MAINTENANCE FOR MEDIANS	AP102119-2	4350	Forestry	987.50
ETERNALLY GREEN	75th MEDIANS (Plainfield/Cass)	AP102119-2	4350	Forestry	2,075.00
ETERNALLY GREEN	CITY HALL & POLICE DEPT	AP102119-2	4350	Forestry	63.75
ETERNALLY GREEN	BASINS	AP102119-2	4350	Forestry	1,300.00
ETERNALLY GREEN	CLOCK TOWER	AP102119-2	4350	Forestry	35.00
ETERNALLY GREEN	CREDIT VOIDED CHECK 053800	APCREDIT102...	4350	Forestry	(98.50)
ETERNALLY GREEN	CREDIT VOIDED CHECK 053800	APCREDIT102...	4350	Forestry	(2,075.00)
ETERNALLY GREEN	CREDIT VOIDED CHECK 053800	APCREDIT102...	4350	Forestry	(1,300.00)
ETERNALLY GREEN	CREDIT VOIDED CHECK 053800	APCREDIT102...	4350	Forestry	(218.50)
ETERNALLY GREEN	CREDIT VOIDED CHECK 053800	APCREDIT102...	4350	Forestry	(35.00)
FIRST ADVANTAGE OCCUPATIONAL	RANDOM DRUG SCREEN	AP102119	4219	Liability Insurance	45.98
HOME DEPOT	MAINTENANCE SUPPLIES	AP102119	4223	Maintenance - Building	500.00
HOME DEPOT	MAINTENANCE SUPPLIES	AP102119	4257	Supplies - Other	514.70
HOME DEPOT	MAINTENANCE SUPPLIES	AP102119	4269	Uniforms	199.00

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 10/8/2019 Through 10/21/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
HOMER TREE CARE, INC.	CABLE BRACE- TREE @ 7824 DORCHESTER	AP102119	4375	Tree Trim/Removal	150.00
HOMER TREE CARE, INC.	CABLE/BRACE - TREE @ 7556 CAMBRIDGE	AP102119	4375	Tree Trim/Removal	675.00
HOMER TREE CARE, INC.	2019 TREE REMOVALS	AP102119	4375	Tree Trim/Removal	21,549.94
I.R.M.A.	DEDUCTIBLE: AUG 2019	AP102119	4219	Liability Insurance	35.00
I.R.M.A.	DEDUCTIBLE: AUG 2019	AP102119	4219	Liability Insurance	35.00
I.R.M.A.	DEDUCTIBLE: AUG 2019	AP102119	4219	Liability Insurance	35.00
I.R.M.A.	DEDUCTIBLE: AUG 2019	AP102119	4219	Liability Insurance	45.00
I.R.M.A.	CREDIT VOIDED CHECK 053810	APCREDIT102...	4219	Liability Insurance	(35.00)
I.R.M.A.	CREDIT VOIDED CHECK 053810	APCREDIT102...	4219	Liability Insurance	(35.00)
I.R.M.A.	CREDIT VOIDED CHECK 053810	APCREDIT102...	4219	Liability Insurance	(35.00)
I.R.M.A.	CREDIT VOIDED CHECK 053810	APCREDIT102...	4219	Liability Insurance	(45.00)
IL CENTRAL SWEEPING SERVICE	STREET SWEEPING -MAY 2019	AP102119	4373	Street Sweeping	5,695.25
IL CENTRAL SWEEPING SERVICE	STREET SWEEPING- SEPT 2019	AP102119	4373	Street Sweeping	4,196.50
JX ENTERPRISES INC	REPAIR FOR #105	AP102119	4229	Maintenance - Vehicles	262.79
M-FORCE CONCRETE	EMERG REPAIR-TRENCH DRAIN AT CITY HALL	AP102119	4223	Maintenance - Building	4,400.00
MID-TOWN ACQUISITION -RELADYNE	DEF	AP102119	4229	Maintenance - Vehicles	150.75
NORWALK TANK	SUPPLIES FOR DRAINAGE PROJECTS	AP102119	4257	Supplies - Other	1,416.87
NORWALK TANK	CREDIT-ADJUSTMENT RINGS	AP102119	4257	Supplies - Other	(99.95)
OFFICE DEPOT	DESK CALENDARS-PUBLIC WORKS	AP102119	4253	Supplies - Office	14.88
OFFICE DEPOT	WALL CALENDAR- PUBLIC WORKS	AP102119	4253	Supplies - Office	7.03

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 10/8/2019 Through 10/21/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
OFFICE DEPOT	2020 CALENDARS	AP102119	4253	Supplies - Office	28.55
RAGS ELECTRIC	GLEN LN / SAWYER WIRE LOCATE	AP102119	4359	Street Light Oper & Maint.	280.00
SEASON COMFORT, CORP.	REPAIR-CITY HALL AIR CONDITIONING	AP102119	4223	Maintenance - Building	4,375.00
SEASON COMFORT, CORP.	REPAIR -CITY HALL AIR CONDITIONING	AP102119	4223	Maintenance - Building	276.00
SEASON COMFORT, CORP.	REPAIR-INSTALLED NEW BREAKERS AT CITY HALL AIR COND	AP102119	4223	Maintenance - Building	808.00
SHREVE SERVICES INC	TOPSOIL	AP102119	4257	Supplies - Other	1,120.00
TAMELING INDUSTRIES	SEED & FERTILIZER	AP102119	4257	Supplies - Other	<u>206.00</u>
				Total Public Works, Streets	203,375.42

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 10/8/2019 Through 10/21/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHASE CARD SERVICES	AMAZON PRIME	AP102119	4213	Dues and Subscriptions	(119.00)
CHASE CARD SERVICES	BATTERIES FOR POLICE DEPT	AP102119	4217	Investigation and Equipment	8.75
CHASE CARD SERVICES	BATTERIES FOR PD 392 /RANGE	AP102119	4217	Investigation and Equipment	8.25
CHASE CARD SERVICES	BLU-RAY PLAYER -DVD WRITER FOR EVIDENCE ROOM	AP102119	4217	Investigation and Equipment	99.99
CHASE CARD SERVICES	BLU-RAY PLAYER PROTECTION PLAN	AP102119	4217	Investigation and Equipment	14.99
CHASE CARD SERVICES	BLU-RAY DISCS FOR DETECTIVES	AP102119	4217	Investigation and Equipment	132.26
CHASE CARD SERVICES	DESTROYER LIQUID FOR EVIDENCE ROOM	AP102119	4217	Investigation and Equipment	23.20
CHASE CARD SERVICES	COLORED PRINTER FOR DETECTIVES	AP102119	4225	Maintenance - Equipment	628.90
CHASE CARD SERVICES	COLORED PRINTER PROTECTION PLAN	AP102119	4225	Maintenance - Equipment	96.99
CHASE CARD SERVICES	GREENABERG- MONITOR	AP102119	4225	Maintenance - Equipment	99.95
CHASE CARD SERVICES	UPS RETURN FOR SGT TOPEL	AP102119	4233	Postage/Mailings	18.71
CHASE CARD SERVICES	BAGS FOR RX DISPOSAL BOX	AP102119	4253	Supplies - Office	13.98
CHASE CARD SERVICES	FRAMES FOR TRAINING ROOM	AP102119	4253	Supplies - Office	8.62
CHASE CARD SERVICES	OFFICE SUPPLIES FOR POLICE DEPT	AP102119	4253	Supplies - Office	24.18
CHASE CARD SERVICES	TABLE & EDGE PROTECTOR FOR RX DISPOSAL BOX	AP102119	4253	Supplies - Office	56.82
CHASE CARD SERVICES	TONER CARTRIDGE FOR BOOKING	AP102119	4253	Supplies - Office	271.29
CHASE CARD SERVICES	JUMP- NAMEPLATE	AP102119	4253	Supplies - Office	45.68
CHASE CARD SERVICES	TONER	AP102119	4253	Supplies - Office	163.18

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 10/8/2019 Through 10/21/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
CHASE CARD SERVICES	TONER	AP102119	4253	Supplies - Office	202.12
CHASE CARD SERVICES	POLICE DEPT SUPPLIES	AP102119	4253	Supplies - Office	32.41
CHASE CARD SERVICES	SUICIDE PREVENTION VIDEO	AP102119	4263	Training and Education	100.00
CHASE CARD SERVICES	HRUBY- ADVANCED SEARCH & SEIZURE	AP102119	4263	Training and Education	149.00
CHASE CARD SERVICES	(5) TRAINING HANDCUFFS	AP102119	4263	Training and Education	209.95
CHASE CARD SERVICES	RENTKA-EMOTIONAL INTELLIGENCE FOR LE	AP102119	4263	Training and Education	85.00
CHASE CARD SERVICES	RENTKA-LEADING AT RISK EMPLOYEES	AP102119	4263	Training and Education	85.00
CHASE CARD SERVICES	ESTRADA- CAR SEAT SAFETY CLASS	AP102119	4263	Training and Education	95.00
CHASE CARD SERVICES	DONUTS FOR NOGA SWEARING IN CEREMONY	AP102119	4265	Travel/Meetings	39.97
CHASE CARD SERVICES	RENTKA-IPLEA CONFERENCE LODGING	AP102119	4265	Travel/Meetings	154.90
CHASE CARD SERVICES	RENTKA-IPLEA CONFERENCE-LODGING	AP102119	4265	Travel/Meetings	77.45
CHASE CARD SERVICES	POLICE DEPT INTERNET	AP102119	4267	Telephone	201.85
CHRISTINE CHARKEWYCZ	PROSECUTION FEES - SEPT 2019	AP102119	4219	Liability Insurance	1,040.00
DISASTER READY SOLUTIONS LLC	RENTKA- OFFICER WELLNESS CLASS	AP102119	4263	Training and Education	50.00
DU-COMM	QUARTERLY SHARES-NOV 2019 thru JAN 2020	AP102119	4325	Consulting/Professional	97,250.25
DU-COMM	OWNING/OPERATING -NOV 1 2019 thru JAN 31 2020	AP102119	4325	Consulting/Professional	4,870.10
DUPAGE COUNTY ANIMAL CONTROL	CASE#19-15893 REMOVAL OF BAT-1617 LAUREL LANE	AP102119	4201	Animal Control	200.00

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 10/8/2019 Through 10/21/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
INDUSTRIAL ORG SOLUTIONS	PSYCH EVAL-POLICE OFFICER CANDIDATES BANBURY and KANO	AP102119	4205	Boards and Commissions	970.00
KING CAR WASH	SQUARD CAR WASHES	AP102119	4229	Maintenance - Vehicles	197.00
NORTHEAST MULTIREGIONAL TRNG	AGRESSIVE PATROL TACTICS COURSE- LOREK AND GREENABERG	AP102119	4263	Training and Education	300.00
PEP BOYS	TIRE REPAIR/REBALANCE FOR D2	AP102119	4229	Maintenance - Vehicles	66.75
RAY O'HERRON CO. INC.	RENTKA AND NORTON BADGES	AP102119	4269	Uniforms	386.22
RAY O'HERRON CO. INC.	NORTON- DETECTIVE SGT BADGE	AP102119	4269	Uniforms	97.00
ROSENTHAL, MURPHEY, COBLENTZ	BOZEK DISCIPLINARY MATTER	AP102119	4219	Liability Insurance	495.00
ROSENTHAL, MURPHEY, COBLENTZ	MAP/BOZEK, WEAPON ARBITRATION	AP102119	4219	Liability Insurance	110.00
ROSENTHAL, MURPHEY, COBLENTZ	VARIOUS REVIEWS, CONFERENCES ETC	AP102119	4219	Liability Insurance	990.00
SPECIAL T UNLIMITED	NOGA -ACADEMY UNIFORM	AP102119	4269	Uniforms	210.00
TRI-RIVER POLICE TRAINING REG.	NORTON-LEAD HOMICIDE INVESTIGATOR CLASS	AP102119	4263	Training and Education	150.00
VERIZON WIRELESS	VERIZON WIRELESS BILL	AP102119	4267	Telephone	756.21
VILLAGE OF LEMONT	RANGE RENTAL FEE- 9-4-19	AP102119	4243	Rent - Equipment	100.00
				Total Police Department	111,267.92
				Total General Fund	634,475.74

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 10/8/2019 Through 10/21/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ALTORFER INDUSTRIES INC	SKID STEER ATTACHMENTS	AP102119	4231	Maintenance - Water System	4,821.50
CENTRAL SOD FARMS	SOD FOR RESTORATIONS	AP102119	4231	Maintenance - Water System	308.00
CENTRAL SOD FARMS	SOD FOR RESTORATIONS	AP102119-3	4231	Maintenance - Water System	288.00
CENTRAL SOD FARMS	SOD FOR RESTORATIONS	APVOID102119-3	4231	Maintenance - Water System	(308.00)
CINTAS FIRST AID AND SAFETY	REPLENISH FIRST AID AT PUBLIC WORKS	AP102119	4219	Liability Insurance	81.03
CORE & MAIN	WATER METERS	AP102119	4880	Water Meter Purchases	4,690.00
DUPAGE WATER COMMISSION	WATER PURCHASE-SEPT 2019	AP102119	4340	DuPage Water Commission	365,811.88
ETERNALLY GREEN	WATER PLANTS	AP102119	4223	Maintenance - Building	231.50
ETERNALLY GREEN	PW FACILITY	AP102119-2	4223	Maintenance - Building	231.50
ETERNALLY GREEN	CITY HALL & POLICE DEPT	AP102119-2	4350	Forestry	154.75
ETERNALLY GREEN	CREDIT VOIDED CHECK 053800	APCREDIT102...	4223	Maintenance - Building	(231.50)
HOME DEPOT	MAINTENANCE SUPPLIES	AP102119	4223	Maintenance - Building	500.00
HOME DEPOT	MAINTENANCE SUPPLIES	AP102119	4231	Maintenance - Water System	321.74
I.R.M.A.	DEDUCTIBLE: AUG 2019	AP102119	4219	Liability Insurance	15.00
I.R.M.A.	CREDIT VOIDED CHECK 053810	APCREDIT102...	4219	Liability Insurance	(15.00)
MC CANN INDUSTRIES INC	BACKHOE RENTAL	AP102119	4231	Maintenance - Water System	3,175.20
MC CANN INDUSTRIES INC	DELIVERY & PICK=UP OF BACKHOE	AP102119	4231	Maintenance - Water System	350.00
MC CANN INDUSTRIES INC	BACKHOE RENTAL	AP102119	4231	Maintenance - Water System	3,175.20
OFFICE DEPOT	DESK CALENDARS-PUBLIC WORKS	AP102119	4257	Supplies - Other	14.88
OFFICE DEPOT	2020 CALENDARS	AP102119	4257	Supplies - Other	28.55

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 10/8/2019 Through 10/21/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
OFFICE DEPOT	WALL CALENDAR- PUBLIC WORKS	AP102119	4257	Supplies - Other	7.03
SIKICH PROFESSIONAL SERVICES	PROFESSIONAL SERVICES /THRU OCT 10, 2019	AP102119	4320	Audit	5,613.00
SUBURBAN LABORATORIES	IEPA REQUIRED WATER SAMPLING	AP102119	4241	Quality Control	270.00
UNDERGROUND PIPE & VALVE CO.	FIRE HYDRANT PARTS	AP102119	4231	Maintenance - Water System	805.50
VERIZON WIRELESS	VERIZON WIRELESS BILL	AP102119	4267	Telephone	534.90
				Total Public Works, Water	390,874.66
				Total Water Fund	390,874.66

CITY OF DARIEN
Expenditure Journal
Motor Fuel Tax
MFT Expenses
From 10/8/2019 Through 10/21/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
ORANGE CRUSH LLC	PRIVATE SURFACE - HAYENGA	AP102119	4245	Road Material	489.32
ORANGE CRUSH LLC	PRIVATE SURFACE- VARIOUS STREETS	AP102119	4245	Road Material	1,152.32
ORANGE CRUSH LLC	HMA PRIVATE SURFACE	AP102119	4245	Road Material	<u>339.04</u>
				Total MFT Expenses	<u>1,980.68</u>
				Total Motor Fuel Tax	<u>1,980.68</u>

CITY OF DARIEN
Expenditure Journal
State Drug Forfeiture Fund
Drug Forfeiture Expenditures
From 10/8/2019 Through 10/21/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
WEX BANK	GAS FOR POLICE DEPT	AP102119	4273	Vehicle (Gas and Oil)	296.98
				Total Drug Forfeiture Expenditures	296.98
				Total State Drug Forfeiture Fund	296.98

CITY OF DARIEN
Expenditure Journal
FESA - Justice - 1
Drug Forfeiture Expenditures
From 10/8/2019 Through 10/21/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
BRITE	COMPUTER DOCK FOR SQUAD	AP102119	4213	Dues and Subscriptions	105.00
R E WALSH & ASSOCIATES INC	FBI-NGI FINGERPRINT EXAMINER'S FEES-CASE#18-011496	AP102119	4213	Dues and Subscriptions	687.50
R E WALSH & ASSOCIATES INC	FBI-NGI FINGERPRINT EXAMINER'S FEES-CASE#18-012663	AP102119	4213	Dues and Subscriptions	812.50
R E WALSH & ASSOCIATES INC	FBI-NGI FINGERPRINT EXAMINER'S FEES-CASE#18-012942	AP102119	4213	Dues and Subscriptions	687.50
				Total Drug Forfeiture Expenditures	2,292.50
				Total FESA - Justice - 1	2,292.50

CITY OF DARIEN
Expenditure Journal
Capital Improvement Fund
Capital Fund Expenditures
From 10/8/2019 Through 10/21/2019

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHASE CARD SERVICES	PORTABLE JOHN	AP102119	4376	Ditch Projects	123.19
NORWALK TANK	FLARED ENDS	AP102119	4376	Ditch Projects	274.98
NORWALK TANK	FLARED ENDS	AP102119	4376	Ditch Projects	175.46
ROGELIO & CLARITA RANAY	SIDEWALK REIMBURSEMENT	AP102119	4380	Sidewalk Replacement Progr...	353.10
SCORPIO CONSTRUCTION CORP	DITCH PROJECT: 67TH STREET	AP102119	4376	Ditch Projects	87,455.00
VULCAN CONSTRUCTION MATERIALS	DITCH PROJECT: 67TH STREET STONE	AP102119	4376	Ditch Projects	3,161.14
WILLCO GREEN LLC	DITCH PROJECT: 67TH ST HAULING (9-26-19)	AP102119	4376	Ditch Projects	2,350.00
WILLCO GREEN LLC	DITCH PROJECT: 67TH STREET SPOILS (9-5-19)	AP102119	4376	Ditch Projects	594.00
WILLCO GREEN LLC	DITCH PROJECT: 67TH STREET SPOILS (9-30 thru 10-5-19)	AP102119	4376	Ditch Projects	2,360.00
XBE CHICAGO	DITCH PROJECT: 67TH STREET TRUCKING 9-9-19	AP102119	4376	Ditch Projects	906.10
XBE CHICAGO	DITCH PROJECT: 67TH STREET TRUCKING 9-26-19	AP102119	4376	Ditch Projects	2,478.04
XBE CHICAGO	DITCH PROJECT: 67TH STREET TRUCKING 9-21-19	AP102119	4376	Ditch Projects	2,291.08
XBE CHICAGO	DITCH PROJECT: 67TH STREET HAULING 10-1-19	AP102119	4376	Ditch Projects	1,707.24
XBE CHICAGO	DITCH PROJECT: 67TH STREET HAULING 10-11-19	AP102119	4376	Ditch Projects	4,397.66
XBE CHICAGO	DITCH PROJECT: 67TH STREET HAULING 10-3-19	AP102119	4376	Ditch Projects	871.66

CITY OF DARIEN
Expenditure Journal
Capital Improvement Fund
Capital Fund Expenditures
From 10/8/2019 Through 10/21/2019

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
XBE CHICAGO	DITCH PROJECT: 67TH STREET HAULING 9-30-19	AP102119	4376	Ditch Projects	683.88
XBE CHICAGO	DITCH PROJECT: 67TH STREET HAULING 10-7-19	AP102119	4376	Ditch Projects	898.72
XBE CHICAGO	DITCH PROJECT: 67TH STREET HAULING 10-8-19	AP102119	4376	Ditch Projects	675.68
XBE CHICAGO	DITCH PROJECT: 67TH STREET HAULING 10-5-19	AP102119	4376	Ditch Projects	583.84
XBE CHICAGO	DITCH PROJECT: 67TH STREET HAULING 10-2-19	AP102119	4376	Ditch Projects	846.24
XBE CHICAGO	DITCH PROJECT: 67TH STREET HAULING 9-27-19	AP102119	4376	Ditch Projects	2,503.46
XBE CHICAGO	DITCH PROJECT: 67TH STREET HAULING 10-14-19	AP102119	4376	Ditch Projects	1,712.98
XBE CHICAGO	DITCH PROJECT: 67TH STREET HAULING 10-3-19	AP102119-2	4376	Ditch Projects	872.48
				Total Capital Fund Expenditures	118,275.93
				Total Capital Improvement Fund	118,275.93
Report Total					1,148,196.49

S	M	T	W	T	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

New Balance
\$3,183.03
 Minimum Payment Due
\$35.00
 Payment Due Date
10/24/19

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay up to a \$39 late fee.
Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, call the number on the back of your card or go to the web site listed above.

ACCOUNT SUMMARY

Previous Balance	\$2,981.60
Payment, Credits	-\$3,271.20
Purchases	+\$3,492.63
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$3,183.03
Opening/Closing Date	09/03/19 - 10/02/19
Credit Limit	\$50,000
Available Credit	\$46,816
Cash Access Line	\$10,000
Available for Cash	\$10,000
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
09/17	Payment Thank You - Web BRYON VANA TRANSACTIONS THIS CYCLE (CARD 4484) \$2961.60- INCLUDING PAYMENTS RECEIVED	-2,961.60
09/04	STARVED ROCK LODGE/CONF C 815-6674211 IL IPLEA CONFERENCE-RENTKA	77.45
09/10	SILVER STATE CONSULTIN HTTPSSILVERST NV	85.00
09/10	SILVER STATE CONSULTIN HTTPSSILVERST NV } RENTKA CLASSES	85.00
09/18	STARVED ROCK LODGE/CONF C 815-6674211 IL IPLEA CONFERENCE-RENTKA ED RENTKA TRANSACTIONS THIS CYCLE (CARD 4583) \$402.35	154.90
09/12	DUNKIN #340181 Q35 DARIEN IL DONUTS-NOGA SWEARING IN MARY BELMONTE TRANSACTIONS THIS CYCLE (CARD 8706) \$39.97	39.97
09/04	Amazon Prime Amzn.com/bill WA AMAZON PRIME FEE	-119.00
09/03	AMZN Mktp US*MO65X9241 Amzn.com/bill WA COLOR PRINTER	628.90
09/03	AMZN Mktp US*2T43E8D83 Amzn.com/bill WA PRINTER PROTECTION PLAN	96.99
09/05	AMZN Mktp US*H98I71XN3 Amzn.com/bill WA TRAINING HANDCUFFS	209.95
09/05	NAPNAMEPLATES NAPTAGS.COM MI JUMP NAMEPLATE	45.68
09/05	IN THE LINE OF DUTY 314-8908733 MO SUICIDE PREVENTION VIDEO	100.00
09/07	COMCAST CHICAGO 800-COMCAST IL INTERNET - POLICE DEPT	201.85
09/10	STAPLS7300555196000001 877-8267755 MI TONER	163.18
09/12	STAPLS7300596104000001 877-8267755 MI CARTRIDGES	202.12
09/12	STAPLS7300601975000001 877-8267755 MI GREENBERG - MONITOR	99.95
09/12	STAPLS7300602682000001 877-8267755 MI OFFICE SUPPLIES-POLICE DEPT	24.18
09/15	Amazon.com*LB8YD52P3 Amzn.com/bill WA MICROPHONE WINDSCREENS	73.24
09/19	Amazon.com*NB8WU89Y3 Amzn.com/bill WA BLUE RAY DISCS-DETECTIVES	132.26
09/23	AMZN Mktp US*GC0WR7MA9 Amzn.com/bill WA DESTROYER LIQUID-EVIDENCE	28.20
09/23	WPY*Blue to Gold Law Enfo 855-4693729 CA HRUBY - ADV CLASS	149.00
09/24	AMZN Mktp US*1S13419E3 Amzn.com/bill WA BATTERIES	8.75
09/27	AMZN Mktp US*4F8DF7613 Amzn.com/bill WA BATTERIES	8.25
09/26	AMZN Mktp US*MC4EB8YB3 Amzn.com/bill WA BLU-RAY PROTECTION PLAN	14.99
09/28	Amazon.com*N11JD4B03 Amzn.com/bill WA BLU RAY PLAYER	99.99
09/28	AMZN Mktp US*TC8F945G3 Amzn.com/bill WA TABLE FOR RX BOX	56.82
10/01	STAPLS7300920721000001 877-8267755 MI TONER CARTRIDGE ROSE MARY GONZALEZ TRANSACTIONS THIS CYCLE (CARD 2755) \$2491.59	271.29
09/10	SUNCAST CORPORATION 6308792050 IL REV CHARGE	-190.60
09/11	IL TOLLWAY-AUTO REPLENISH 800-824-7277 IL IPASS REPLENISHED	40.00
09/16	CHICAGO TRIB SUBSCRIPTIO 312-546-7900 TX ONLINE TRIBUNE-VANA	15.96
09/22	COMCAST CHICAGO 800-COMCAST IL INTERNET FOR PUBLIC WORKS	91.85
09/26	PORTABLE JOHN 815-8387000 IL PORTABLE JOHN/67th St. DANIEL GOMBAC TRANSACTIONS THIS CYCLE (CARD 8085) \$80.40 DITCH PROJECT	123.19
09/05	SAFE KIDS WORLDWIDE 202-6620600 DC ESTRADA - CAR SEAT CLASS	95.00
09/10	WAL-MART #2215 DARIEN IL POLICE DEPT SUPPLIES	32.41
09/10	UPS (800) 811-1648 WESTMONT IL RETURN - SGT TOPEL PAULINA NOGA TRANSACTIONS THIS CYCLE (CARD 1213) \$146.12	18.71
09/25	WAL-MART #2215 DARIEN IL BAGS FOR RX DISPOSAL	13.98
09/27	MICHAELS STORES 8769 WILLOWBROOK IL FRAMES - TRAINING ROOM THERESA ESTRADA TRANSACTIONS THIS CYCLE (CARD 8231) \$22.60	8.62

**CITY OF DARIEN
REVENUE AND EXPENDITURE REPORT SUMMARY
September 30, 2019**

GENERAL FUND - (01)

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 1,682,016	\$ 8,108,309	\$ 15,234,160
Expenditures	\$ 1,057,328	\$ 5,548,267	\$ 12,980,915
Audited 5/1/19 Opening Fund Balance:			\$ 4,614,249
Transfer to Capital Fund			\$ (3,000,000)
Current Fund Balance:			\$ 4,174,291

WATER FUND - (02)

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 1,278,317	\$ 3,663,386	\$ 7,904,895
Expenditures	\$ 559,149	\$ 2,362,783	\$ 7,226,267
Audited 5/1/19 Cash Balance			\$ 2,437,246
Transfer to Water Depreciation Fund			\$ (800,000)
Current Modified Cash Balance:			\$ 2,937,848

MOTOR FUEL TAX FUND - (03)

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 38,930	\$ 261,880	\$ 556,150
Expenditures	\$ 27,306	\$ 186,440	\$ 604,225
Audited 5/1/19 Opening Fund Balance:			\$ 348,341
Current Fund Balance:			\$ 423,782

WATER DEPRECIATION FUND (12)

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 1,796	\$ 9,013	\$ 15,000
Expenditures	\$ -	\$ 53,171	\$ 1,507,000
Audited 5/1/19 Cash Balance			\$ 1,761,560
Transfer from Water Fund			\$ 800,000
Current Modified Cash Balance:			\$ 2,517,402

CAPITAL IMPROVEMENT FUND (25)

	Current Month <u>Actual</u>	Year To Date <u>Actual</u>	Total <u>Budget</u>
Revenue	\$ 51,817	\$ 259,933	\$ 216,240
Expenditures	\$ 532,364	\$ 3,502,966	\$ 6,124,281
Audited 5/1/19 Opening Fund Balance:			\$ 5,237,255
Transfer from General Fund			\$ 3,000,000
Current Fund Balance:			\$ 4,994,222

	Current Actual Year To Date	Current Budgeted F.Y.E. '20	Prior Year Actual Through Sept 18
Property Tax Collections	\$ 2,346,221	\$ 2,425,535	\$ 2,334,629
Sales Tax Collections	\$ 2,299,037	\$ 5,726,881	\$ 2,348,864
Drug forfeiture Receipts	\$ 196,055	\$ -	\$ 20,450

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
General Fund
From 9/1/2019 Through 9/30/2019

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue								
Taxes								
Real Estate Taxes - Current	3110	556,133.24	365,300.00	2,156,236.96	1,479,995.00	2,229,295.00	(73,058.04)	3.27%
Road and Bridge Tax	3120	54,296.09	34,165.00	210,518.35	136,665.00	205,000.00	5,518.35	(2.69)%
Municipal Utility Tax	3130	94,605.54	94,000.00	368,836.01	398,000.00	1,015,000.00	(646,163.99)	63.66%
Amusement Tax	3140	8,191.98	7,300.00	38,758.24	35,100.00	82,000.00	(43,241.76)	52.73%
Hotel/Motel Tax	3150	6,617.76	7,200.00	32,011.03	34,400.00	68,000.00	(35,988.97)	52.92%
Local Gas Tax	3151	28,039.36	25,833.00	132,164.44	129,165.00	310,000.00	(177,835.56)	57.36%
Food and Beverage Tax	3152	52,253.81	49,000.00	259,382.10	243,000.00	580,000.00	(320,617.90)	55.27%
Personal Property Tax	3425	0.00	0.00	3,151.22	2,800.00	6,500.00	(3,348.78)	51.51%
Total Taxes		800,137.78	582,798.00	3,201,058.35	2,459,125.00	4,495,795.00	(1,294,736.65)	28.80%
License, Permits, Fees								
Business Licenses	3210	150.00	500.00	5,445.00	6,700.00	38,000.00	(32,555.00)	85.67%
Liquor License	3212	25.00	0.00	69,100.00	67,000.00	67,000.00	2,100.00	(3.13)%
Contractor Licenses	3214	720.00	2,000.00	9,450.00	13,500.00	18,000.00	(8,550.00)	47.50%
Court Fines	3216	9,558.77	7,000.00	52,783.54	46,000.00	100,000.00	(47,216.46)	47.21%
Towing Fees	3217	4,500.00	4,500.00	25,500.00	23,500.00	55,000.00	(29,500.00)	53.63%
Ordinance Fines	3230	3,850.00	1,000.00	22,415.00	8,900.00	20,000.00	2,415.00	(12.07)%
Building Permits and Fees	3240	8,415.00	2,000.00	62,619.00	34,000.00	35,000.00	27,619.00	(78.91)%
Telecommunication Taxes	3242	37,644.54	45,000.00	199,820.28	226,000.00	520,000.00	(320,179.72)	61.57%
Cable T.V. Franchise Fee	3244	0.00	5,000.00	115,144.12	112,800.00	452,800.00	(337,655.88)	74.57%
PEG - Fees - AT&T	3245	0.00	0.00	2,483.62	0.00	0.00	2,483.62	0.00%
NICOR Franchise Fee	3246	0.00	0.00	0.00	0.00	25,000.00	(25,000.00)	100.00%
Public Hearing Fees	3250	0.00	1,000.00	0.00	2,500.00	3,000.00	(3,000.00)	100.00%
Elevator Inspections	3255	2,050.00	0.00	2,225.00	2,250.00	4,500.00	(2,275.00)	50.55%
Engineering/Prof Fee Reimb	3265	10,743.77	1,000.00	33,749.82	55,000.00	74,000.00	(40,250.18)	54.39%
D.U.I. Technology Fines	3267	0.00	300.00	0.00	3,400.00	6,500.00	(6,500.00)	100.00%
Police Special Service	3268	0.00	5,000.00	39,932.13	34,000.00	99,597.00	(59,664.87)	59.90%
Total License, Permits, Fees		77,657.08	74,300.00	640,667.51	635,550.00	1,518,397.00	(877,729.49)	57.81%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
General Fund
From 9/1/2019 Through 9/30/2019

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Intergovernmental								
State Income Tax	3410	131,413.62	114,100.00	1,069,057.90	875,900.00	2,053,998.00	(984,940.10)	47.95%
Local Use Tax	3420	58,599.59	50,000.00	287,614.37	234,000.00	574,236.00	(286,621.63)	49.91%
Sales Taxes	3430	490,643.37	505,000.00	2,299,037.01	2,336,881.00	5,726,881.00	(3,427,843.99)	59.85%
Video Gaming Revenue	3432	18,660.11	11,000.00	92,959.83	58,000.00	140,000.00	(47,040.17)	33.60%
Total Intergovernmental		699,316.69	680,100.00	3,748,669.11	3,504,781.00	8,495,115.00	(4,746,445.89)	55.87%
Other Revenue								
Interest Income	3510	9,517.76	3,300.00	49,421.07	16,600.00	40,000.00	9,421.07	(23.55)%
Gain/Loss on Investment	3515	37.56	0.00	146.26	0.00	0.00	146.26	0.00%
Water Share Expense	3520	20,833.34	20,833.33	104,166.70	104,166.69	250,000.00	(145,833.30)	58.33%
Police Report/Prints	3534	445.00	415.00	2,892.50	2,095.00	5,000.00	(2,107.50)	42.15%
Reimbursement-Rear Yard Drain	3541	0.00	0.00	48,225.80	0.00	0.00	48,225.80	0.00%
Grants	3560	0.00	0.00	1,027.19	0.00	0.00	1,027.19	0.00%
Rents	3561	27,501.49	23,000.00	148,350.58	117,853.00	324,853.00	(176,502.42)	54.33%
Other Reimbursements	3562	42,329.40	3,750.00	58,018.66	18,750.00	45,000.00	13,018.66	(28.93)%
Residential Concrete Reimb	3563	0.00	0.00	8,369.95	0.00	0.00	8,369.95	0.00%
Mail Box Reimbursement Program	3569	489.87	0.00	2,124.30	0.00	0.00	2,124.30	0.00%
Impact Fee Revenue	3570	0.00	0.00	125.00	0.00	0.00	125.00	0.00%
Sales of Wood Chips	3572	90.00	0.00	3,105.00	2,750.00	3,000.00	105.00	(3.50)%
Sale of Equipment	3575	2.00	3,500.00	31,514.00	24,500.00	35,000.00	(3,486.00)	9.96%
Reimbursement - Workers Comp	3577	0.00	0.00	861.03	0.00	0.00	861.03	0.00%
Miscellaneous Revenue	3580	3,658.01	1,600.00	7,778.88	8,300.00	20,000.00	(12,221.12)	61.10%
Transfer from Water Fund	3610	0.00	0.00	1,030.25	0.00	0.00	1,030.25	0.00%
Transfer from Other Funds	3612	0.00	0.00	50,757.31	0.00	0.00	50,757.31	0.00%
Total Other Revenue		104,904.43	56,398.33	517,914.48	295,014.69	722,853.00	(204,938.52)	28.35%
Total Revenue		1,682,015.98	1,393,596.33	8,108,309.45	6,894,470.69	15,232,160.00	(7,123,850.55)	46.77%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
Water Fund
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Charges for Services							
Water Sales	3310 1,269,718.23	1,295,899.00	3,630,482.48	3,917,697.00	7,865,395.00	(4,234,912.52)	53.84%
Inspections/Tap on/Permits	3320 6,853.00	833.00	14,753.00	4,165.00	10,000.00	4,753.00	(47.53)%
Sale of Meters	3325 400.00	83.00	4,890.00	415.00	1,000.00	3,890.00	(389.00)%
Other Water Sales	3390 0.00	0.00	0.00	1,175.00	3,500.00	(3,500.00)	100.00%
Total Charges for Services	<u>1,276,971.23</u>	<u>1,296,815.00</u>	<u>3,650,125.48</u>	<u>3,923,452.00</u>	<u>7,879,895.00</u>	<u>(4,229,769.52)</u>	<u>53.68%</u>
Other Revenue							
Interest Income	3510 1,345.85	2,083.00	13,260.48	10,415.00	25,000.00	(11,739.52)	46.95%
Total Other Revenue	<u>1,345.85</u>	<u>2,083.00</u>	<u>13,260.48</u>	<u>10,415.00</u>	<u>25,000.00</u>	<u>(11,739.52)</u>	<u>46.96%</u>
Total Revenue	<u>1,278,317.08</u>	<u>1,298,898.00</u>	<u>3,663,385.96</u>	<u>3,933,867.00</u>	<u>7,904,895.00</u>	<u>(4,241,509.04)</u>	<u>53.66%</u>

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
Motor Fuel Tax
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Intergovernmental							
MFT Allotment	3440 73,444.70	46,012.50	259,025.50	230,062.50	552,150.00	(293,124.50)	53.08%
Total Intergovernmental	73,444.70	46,012.50	259,025.50	230,062.50	552,150.00	(293,124.50)	53.09%
Other Revenue							
Interest Income	3510 639.69	333.00	2,854.71	1,665.00	4,000.00	(1,145.29)	28.63%
Transfer from Other Funds	3612 (35,154.34)	0.00	0.00	0.00	0.00	0.00	0.00%
Total Other Revenue	(34,514.65)	333.00	2,854.71	1,665.00	4,000.00	(1,145.29)	28.63%
Total Revenue	38,930.05	46,345.50	261,880.21	231,727.50	556,150.00	(294,269.79)	52.91%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
Stormwater Management Fund
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining	
Revenue								
Other Revenue								
Interest Income	3510	59.13	0.00	405.13	0.00	0.00	405.13	0.00%
Total Other Revenue	59.13	0.00	405.13	0.00	0.00	405.13	0.00%	
Total Revenue	59.13	0.00	405.13	0.00	0.00	405.13	0.00%	

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
Special Service Area Tax Fund
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Taxes							
Real Estate Taxes - Current	3110 1,444.99	834.00	4,762.21	3,334.00	5,000.00	(237.79)	4.75%
Total Taxes	1,444.99	834.00	4,762.21	3,334.00	5,000.00	(237.79)	4.76%
Other Revenue							
Interest Income	3510 13.23	8.00	81.03	40.00	100.00	(18.97)	18.97%
Total Other Revenue	13.23	8.00	81.03	40.00	100.00	(18.97)	18.97%
Total Revenue	1,458.22	842.00	4,843.24	3,374.00	5,100.00	(256.76)	5.03%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
State Drug Forfeiture Fund
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining	
Revenue								
Other Revenue								
Interest Income	3510	23.16	0.00	136.02	0.00	0.00	136.02	0.00%
Drug Forfeiture Receipts	3538	538.45	0.00	1,621.35	0.00	0.00	1,621.35	0.00%
Total Other Revenue	<u>561.61</u>	<u>0.00</u>	<u>1,757.37</u>	<u>0.00</u>	<u>0.00</u>	<u>1,757.37</u>	<u>0.00%</u>	
Total Revenue	561.61	0.00	1,757.37	0.00	0.00	1,757.37	0.00%	

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
Water Depreciation Fund
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 1,806.01	1,250.00	9,013.42	6,250.00	15,000.00	(5,986.58)	39.91%
Gain/Loss on Investment	3515 (9.53)	0.00	0.00	0.00	0.00	0.00	0.00%
Transfer from Water Fund	3610 0.00	0.00	800,000.00	800,000.00	800,000.00	0.00	0.00%
Total Other Revenue	<u>1,796.48</u>	<u>1,250.00</u>	<u>809,013.42</u>	<u>806,250.00</u>	<u>815,000.00</u>	<u>(5,986.58)</u>	<u>0.73%</u>
Total Revenue	1,796.48	1,250.00	809,013.42	806,250.00	815,000.00	(5,986.58)	0.73%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
FESA - Justice - 1
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining	
Revenue								
Other Revenue								
Interest Income	3510	422.88	0.00	1,891.07	0.00	0.00	1,891.07	0.00%
Drug Forfeiture Receipts	3538	22,405.28	0.00	194,433.35	0.00	0.00	194,433.35	0.00%
Total Other Revenue	<u>22,828.16</u>	<u>0.00</u>	<u>196,324.42</u>	<u>0.00</u>	<u>0.00</u>	<u>196,324.42</u>	<u>0.00%</u>	
Total Revenue	22,828.16	0.00	196,324.42	0.00	0.00	196,324.42	0.00%	

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
FESA - Treasury - 2
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 22.63	0.00	135.69	0.00	0.00	135.69	0.00%
Total Other Revenue	22.63	0.00	135.69	0.00	0.00	135.69	0.00%
Total Revenue	22.63	0.00	135.69	0.00	0.00	135.69	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
DUI Technology Fund
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
License, Permits, Fees							
D.U.I. Technology Fines	3267	1,618.93	0.00	6,998.65	0.00	6,998.65	0.00%
Total License, Permits, Fees	1,618.93	0.00	6,998.65	0.00	0.00	6,998.65	0.00%
Other Revenue							
Interest Income	3510	8.86	0.00	45.42	0.00	45.42	0.00%
Total Other Revenue	8.86	0.00	45.42	0.00	0.00	45.42	0.00%
Total Revenue	1,627.79	0.00	7,044.07	0.00	0.00	7,044.07	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
E-Citation Fund
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue							
Other Revenue							
Interest Income	3510 1.36	0.00	8.31	0.00	0.00	8.31	0.00%
Total Other Revenue	1.36	0.00	8.31	0.00	0.00	8.31	0.00%
Total Revenue	1.36	0.00	8.31	0.00	0.00	8.31	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Revenue
Revenue
Capital Improvement Fund
From 9/1/2019 Through 9/30/2019

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Revenue								
Taxes								
Real Estate Taxes - Current	3110	47,772.25	31,874.00	185,222.31	127,494.00	191,240.00	(6,017.69)	3.14%
Total Taxes		47,772.25	31,874.00	185,222.31	127,494.00	191,240.00	(6,017.69)	3.15%
Other Revenue								
Interest Income	3510	4,044.34	2,083.00	24,710.89	10,415.00	25,000.00	(289.11)	1.15%
Miscellaneous Revenue	3580	0.00	0.00	50,000.00	0.00	0.00	50,000.00	0.00%
Transfer from Other Funds	3612	0.00	0.00	3,000,000.00	3,000,000.00	3,000,000.00	0.00	0.00%
Total Other Revenue		4,044.34	2,083.00	3,074,710.89	3,010,415.00	3,025,000.00	49,710.89	(1.64)%
Total Revenue		51,816.59	33,957.00	3,259,933.20	3,137,909.00	3,216,240.00	43,693.20	(1.36)%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Administration
From 9/1/2019 Through 9/30/2019

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	24,215.73	26,561.83	124,235.02	132,809.15	318,742.00	194,506.98	61.02%
Overtime	4030	59.10	0.00	885.14	0.00	0.00	(885.14)	0.00%
Total Salaries		<u>24,274.83</u>	<u>26,561.83</u>	<u>125,120.16</u>	<u>132,809.15</u>	<u>318,742.00</u>	<u>193,621.84</u>	<u>60.75%</u>
Benefits								
Social Security	4110	1,401.98	1,826.08	7,626.12	9,130.40	21,913.00	14,286.88	65.19%
Medicare	4111	327.88	385.17	1,783.57	1,925.85	4,622.00	2,838.43	61.41%
I.M.R.F.	4115	2,189.59	2,396.00	11,665.14	11,979.00	28,751.00	17,085.86	59.42%
Medical/Life Insurance	4120	6,325.04	5,756.67	31,142.73	28,783.31	69,080.00	37,937.27	54.91%
Supplemental Pensions	4135	369.20	400.00	2,030.60	2,000.00	4,800.00	2,769.40	57.69%
Total Benefits		<u>10,613.69</u>	<u>10,763.92</u>	<u>54,248.16</u>	<u>53,818.56</u>	<u>129,166.00</u>	<u>74,917.84</u>	<u>58.00%</u>
Materials and Supplies								
Dues and Subscriptions	4213	245.96	8.00	293.84	400.00	1,490.00	1,196.16	80.27%
Liability Insurance	4219	459.31	2,500.00	15,872.83	12,496.00	280,000.00	264,127.17	94.33%
Legal Notices	4221	0.00	167.00	295.50	831.00	2,000.00	1,704.50	85.22%
Maintenance - Equipment	4225	130.00	200.00	554.41	996.00	8,100.00	7,545.59	93.15%
Postage/Mailings	4233	175.00	1,320.50	365.00	1,602.50	3,350.00	2,985.00	89.10%
Printing and Forms	4235	497.97	350.00	3,001.75	1,750.00	4,200.00	1,198.25	28.52%
Public Relations	4239	0.00	542.00	14,136.38	14,693.00	39,171.00	25,034.62	63.91%
Rent - Equipment	4243	375.00	504.75	750.00	1,009.50	2,019.00	1,269.00	62.85%
Supplies - Office	4253	128.14	667.00	1,599.29	3,331.00	8,000.00	6,400.71	80.00%
Supplies - Other	4257	0.00	42.00	304.94	206.00	500.00	195.06	39.01%
Training and Education	4263	0.00	125.00	0.00	625.00	1,500.00	1,500.00	100.00%
Travel/Meetings	4265	0.00	46.00	0.00	228.00	550.00	550.00	100.00%
Telephone	4267	1,342.12	4,016.00	12,378.14	20,076.00	48,200.00	35,821.86	74.31%
Utilities (Elec,Gas,Wtr,Sewer)	4271	116.15	208.00	502.35	1,040.00	2,500.00	1,997.65	79.90%
Vehicle (Gas and Oil)	4273	0.00	54.00	66.47	270.00	650.00	583.53	89.77%
Total Materials and Supplies		<u>3,469.65</u>	<u>10,750.25</u>	<u>50,120.90</u>	<u>59,554.00</u>	<u>402,230.00</u>	<u>352,109.10</u>	<u>87.54%</u>
Contractual								
Audit	4320	0.00	0.00	13,200.00	13,200.00	13,200.00	0.00	0.00%
Consulting/Professional	4325	21,555.25	44,506.25	111,232.56	229,023.25	541,575.00	430,342.44	79.46%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Administration
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Contingency	4330 0.00	833.00	300.00	4,165.00	10,000.00	9,700.00	97.00%
Janitorial Service	4345 1,413.15	1,766.00	5,652.60	8,830.00	20,500.00	14,847.40	72.42%
Total Contractual	22,968.40	47,105.25	130,385.16	255,218.25	585,275.00	454,889.84	77.72%
Other Charges							
Transfer to Other Funds	4605 (35,154.34)	0.00	3,000,000.00	0.00	0.00	(3,000,000.00)	0.00%
Total Other Charges	(35,154.34)	0.00	3,000,000.00	0.00	0.00	(3,000,000.00)	0.00%
Capital Outlay							
Equipment	4815 (39.73)	417.00	187.50	2,081.00	5,000.00	4,812.50	96.25%
Total Capital Outlay	(39.73)	417.00	187.50	2,081.00	5,000.00	4,812.50	96.25%
Total Expenditures	26,132.50	95,598.25	3,360,061.88	503,480.96	1,440,413.00	(1,919,648.88)	(133.27)%
Total	(26,132.50)	(95,598.25)	(3,360,061.88)	(503,480.96)	(1,440,413.00)	1,919,648.88	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
City Council
From 9/1/2019 Through 9/30/2019

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	3,562.50	3,562.50	17,812.50	17,812.50	42,750.00	24,937.50	58.33%
Total Salaries		<u>3,562.50</u>	<u>3,562.50</u>	<u>17,812.50</u>	<u>17,812.50</u>	<u>42,750.00</u>	<u>24,937.50</u>	<u>58.33%</u>
Benefits								
Social Security	4110	220.88	220.88	1,104.38	1,104.40	2,651.00	1,546.62	58.34%
Medicare	4111	51.67	51.67	258.36	258.35	620.00	361.64	58.32%
Total Benefits		<u>272.55</u>	<u>272.55</u>	<u>1,362.74</u>	<u>1,362.75</u>	<u>3,271.00</u>	<u>1,908.26</u>	<u>58.34%</u>
Materials and Supplies								
Boards and Commissions	4205	0.00	83.00	352.50	415.00	2,500.00	2,147.50	85.90%
Cable Operations	4206	0.00	500.00	1,575.00	2,500.00	6,000.00	4,425.00	73.75%
Dues and Subscriptions	4213	0.00	20.00	20.00	40.00	2,850.00	2,830.00	99.29%
Public Relations	4239	4,000.00	833.00	4,500.00	4,665.00	10,500.00	6,000.00	57.14%
Training and Education	4263	0.00	83.00	150.00	415.00	1,000.00	850.00	85.00%
Travel/Meetings	4265	0.00	0.00	0.00	50.00	50.00	50.00	100.00%
Total Materials and Supplies		<u>4,000.00</u>	<u>1,519.00</u>	<u>6,597.50</u>	<u>8,085.00</u>	<u>22,900.00</u>	<u>16,302.50</u>	<u>71.19%</u>
Contractual								
Consulting/Professional	4325	0.00	0.00	537.00	3,000.00	5,000.00	4,463.00	89.26%
Trolley Contracts	4366	0.00	0.00	0.00	0.00	600.00	600.00	100.00%
Total Contractual		<u>0.00</u>	<u>0.00</u>	<u>537.00</u>	<u>3,000.00</u>	<u>5,600.00</u>	<u>5,063.00</u>	<u>90.41%</u>
Total Expenditures		<u>7,835.05</u>	<u>5,354.05</u>	<u>26,309.74</u>	<u>30,260.25</u>	<u>74,521.00</u>	<u>48,211.26</u>	<u>64.69%</u>
Total		<u>(7,835.05)</u>	<u>(5,354.05)</u>	<u>(26,309.74)</u>	<u>(30,260.25)</u>	<u>(74,521.00)</u>	<u>(48,211.26)</u>	<u>0.00%</u>

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Community Development
From 9/1/2019 Through 9/30/2019

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	22,338.55	25,766.00	118,197.58	128,830.00	309,192.00	190,994.42	61.77%
Overtime	4030	487.60	42.00	1,196.83	206.00	500.00	(696.83)	(139.36)%
Total Salaries		<u>22,826.15</u>	<u>25,808.00</u>	<u>119,394.41</u>	<u>129,036.00</u>	<u>309,692.00</u>	<u>190,297.59</u>	<u>61.45%</u>
Benefits								
Social Security	4110	1,365.53	1,606.42	7,635.62	8,032.10	19,277.00	11,641.38	60.38%
Medicare	4111	319.36	373.00	1,785.78	1,865.00	4,483.00	2,697.22	60.16%
I.M.R.F.	4115	2,063.79	3,077.58	11,272.01	15,387.90	36,931.00	25,658.99	69.47%
Medical/Life Insurance	4120	2,845.98	4,113.50	14,229.90	20,567.50	49,362.00	35,132.10	71.17%
Supplemental Pensions	4135	184.60	200.00	1,015.30	1,000.00	2,400.00	1,384.70	57.69%
Total Benefits		<u>6,779.26</u>	<u>9,370.50</u>	<u>35,938.61</u>	<u>46,852.50</u>	<u>112,453.00</u>	<u>76,514.39</u>	<u>68.04%</u>
Materials and Supplies								
Boards and Commissions	4205	0.00	0.00	586.47	400.00	1,200.00	613.53	51.12%
Dues and Subscriptions	4213	0.00	0.00	0.00	0.00	500.00	500.00	100.00%
Liability Insurance	4219	0.00	1,917.00	4,092.91	9,581.00	23,000.00	18,907.09	82.20%
Maintenance - Vehicles	4229	0.00	42.00	0.00	206.00	500.00	500.00	100.00%
Printing and Forms	4235	135.00	199.50	200.00	661.50	1,565.00	1,365.00	87.22%
Economic Development	4240	0.00	0.00	68,000.00	0.00	338,000.00	270,000.00	79.88%
Supplies - Office	4253	0.00	75.00	286.59	375.00	900.00	613.41	68.15%
Training and Education	4263	0.00	0.00	0.00	0.00	600.00	600.00	100.00%
Travel/Meetings	4265	0.00	0.00	0.00	0.00	200.00	200.00	100.00%
Vehicle (Gas and Oil)	4273	0.00	112.50	337.72	562.50	1,350.00	1,012.28	74.98%
Total Materials and Supplies		<u>135.00</u>	<u>2,346.00</u>	<u>73,503.69</u>	<u>11,786.00</u>	<u>367,815.00</u>	<u>294,311.31</u>	<u>80.02%</u>
Contractual								
Consulting/Professional	4325	5,875.00	4,457.00	26,490.00	16,521.00	37,640.00	11,150.00	29.62%
Const/Prof Reimbursable	4328	16,444.74	6,167.00	38,971.55	29,831.00	68,000.00	29,028.45	42.68%
Total Contractual		<u>22,319.74</u>	<u>10,624.00</u>	<u>65,461.55</u>	<u>46,352.00</u>	<u>105,640.00</u>	<u>40,178.45</u>	<u>38.03%</u>
Total Expenditures		<u>52,060.15</u>	<u>48,148.50</u>	<u>294,298.26</u>	<u>234,026.50</u>	<u>895,600.00</u>	<u>601,301.74</u>	<u>67.14%</u>
Total		(52,060.15)	(48,148.50)	(294,298.26)	(234,026.50)	(895,600.00)	(601,301.74)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Public Works, Streets
From 9/1/2019 Through 9/30/2019

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	51,962.08	55,034.00	254,346.38	275,170.00	660,415.00	406,068.62	61.48%
Overtime	4030	5,149.39	6,500.00	36,999.97	32,500.00	78,000.00	41,000.03	52.56%
Total Salaries		<u>57,111.47</u>	<u>61,534.00</u>	<u>291,346.35</u>	<u>307,670.00</u>	<u>738,415.00</u>	<u>447,068.65</u>	<u>60.54%</u>
Benefits								
Social Security	4110	3,310.44	3,918.00	18,632.66	19,590.00	47,018.00	28,385.34	60.37%
Medicare	4111	774.24	744.00	4,357.72	3,720.00	8,932.00	4,574.28	51.21%
I.M.R.F.	4115	3,454.56	7,338.00	19,030.13	36,690.00	88,059.00	69,028.87	78.38%
Medical/Life Insurance	4120	11,398.04	10,430.00	56,990.20	52,150.00	125,161.00	68,170.80	54.46%
Supplemental Pensions	4135	184.60	200.00	1,015.30	1,000.00	2,400.00	1,384.70	57.69%
Total Benefits		<u>19,121.88</u>	<u>22,630.00</u>	<u>100,026.01</u>	<u>113,150.00</u>	<u>271,570.00</u>	<u>171,543.99</u>	<u>63.17%</u>
Materials and Supplies								
Liability Insurance	4219	795.98	1,108.50	5,421.94	10,327.50	23,029.00	17,607.06	76.45%
Maintenance - Building	4223	17,048.42	10,616.50	48,959.12	204,022.00	246,197.00	197,237.88	80.11%
Maintenance - Equipment	4225	2,751.84	3,259.00	6,429.34	23,429.00	46,250.00	39,820.66	86.09%
Maintenance - Vehicles	4229	4,515.03	5,000.00	28,217.41	25,000.00	60,000.00	31,782.59	52.97%
Postage/Mailings	4233	50.00	83.00	185.20	415.00	1,000.00	814.80	81.48%
Rent - Equipment	4243	3,214.87	1,975.00	7,043.77	9,871.00	23,700.00	16,656.23	70.27%
Supplies - Office	4253	211.80	220.75	651.27	3,351.75	4,903.00	4,251.73	86.71%
Supplies - Other	4257	8,212.42	10,633.75	24,590.28	67,160.75	100,165.00	75,574.72	75.45%
Small Tools & Equipment	4259	308.82	2,317.00	5,477.33	19,081.00	25,300.00	19,822.67	78.35%
Training and Education	4263	0.00	341.50	270.00	1,703.50	3,600.00	3,330.00	92.50%
Uniforms	4269	34.74	0.00	687.59	6,446.00	6,446.00	5,758.41	89.33%
Utilities (Elec,Gas,Wtr,Sewer)	4271	(973.61)	533.00	2,230.89	2,665.00	6,400.00	4,169.11	65.14%
Vehicle (Gas and Oil)	4273	0.00	5,025.00	20,356.18	25,125.00	60,300.00	39,943.82	66.24%
Total Materials and Supplies		<u>36,170.31</u>	<u>41,113.00</u>	<u>150,520.32</u>	<u>398,597.50</u>	<u>607,290.00</u>	<u>456,769.68</u>	<u>75.21%</u>
Contractual								
Consulting/Professional	4325	537.50	583.00	1,910.50	6,661.00	10,750.00	8,839.50	82.22%
Forestry	4350	5,793.50	13,044.00	22,592.50	72,711.00	72,711.00	50,118.50	68.92%
Street Light Oper & Maint.	4359	4,620.36	2,917.00	14,239.02	22,581.00	43,000.00	28,760.98	66.88%
Mosquito Abatement	4365	0.00	0.00	40,887.00	41,700.00	41,700.00	813.00	1.94%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Public Works, Streets
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Street Sweeping	4373 327.00	0.00	2,180.00	10,755.00	37,975.00	35,795.00	94.25%
Drainage Projects	4374 0.00	0.00	90,833.00	107,000.00	107,000.00	16,167.00	15.10%
Tree Trim/Removal	4375 1,975.00	44,343.00	2,425.00	221,715.00	221,715.00	219,290.00	98.90%
Total Contractual	13,253.36	60,887.00	175,067.02	483,123.00	534,851.00	359,783.98	67.27%
Capital Outlay							
Residential Concrete Program	4381 0.00	0.00	7,119.95	0.00	0.00	(7,119.95)	0.00%
Equipment	4815 0.00	59,750.00	40,764.44	541,750.00	541,750.00	500,985.56	92.47%
Total Capital Outlay	0.00	59,750.00	47,884.39	541,750.00	541,750.00	493,865.61	91.16%
Total Expenditures	125,657.02	245,914.00	764,844.09	1,844,290.50	2,693,876.00	1,929,031.91	71.61%
Total	(125,657.02)	(245,914.00)	(764,844.09)	(1,844,290.50)	(2,693,876.00)	(1,929,031.91)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Police Department
From 9/1/2019 Through 9/30/2019

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	33,903.50	34,871.75	165,015.37	174,356.75	436,846.00	271,830.63	62.22%
Salaries - Officers	4020	272,489.51	318,754.00	1,418,092.62	1,561,317.00	3,736,296.00	2,318,203.38	62.04%
Overtime	4030	41,007.56	57,575.00	245,096.41	228,858.00	519,883.00	274,786.59	52.85%
Total Salaries		<u>347,400.57</u>	<u>411,200.75</u>	<u>1,828,204.40</u>	<u>1,964,531.75</u>	<u>4,693,025.00</u>	<u>2,864,820.60</u>	<u>61.04%</u>
Benefits								
Social Security	4110	2,138.25	2,257.00	11,378.92	11,285.00	27,084.00	15,705.08	57.98%
Medicare	4111	4,684.95	5,670.50	25,901.50	28,352.50	68,046.00	42,144.50	61.93%
I.M.R.F.	4115	2,662.57	2,997.00	14,980.28	14,985.00	35,964.00	20,983.72	58.34%
Medical/Life Insurance	4120	37,308.32	35,473.00	186,763.96	177,365.00	425,681.00	238,917.04	56.12%
Police Pension	4130	427,498.65	142,862.50	1,657,495.61	714,312.50	1,714,350.00	56,854.39	3.31%
Supplemental Pensions	4135	3,276.65	3,700.00	18,367.70	18,500.00	44,400.00	26,032.30	58.63%
Total Benefits		<u>477,569.39</u>	<u>192,960.00</u>	<u>1,914,887.97</u>	<u>964,800.00</u>	<u>2,315,525.00</u>	<u>400,637.03</u>	<u>17.30%</u>
Materials and Supplies								
Animal Control	4201	120.00	125.00	300.00	625.00	1,500.00	1,200.00	80.00%
Auxiliary Police	4203	0.00	333.00	0.00	1,661.00	4,000.00	4,000.00	100.00%
Boards and Commissions	4205	5,159.24	1,025.00	7,406.74	5,121.00	12,300.00	4,893.26	39.78%
Dues and Subscriptions	4213	0.00	262.00	384.00	1,310.00	3,150.00	2,766.00	87.80%
Investigation and Equipment	4217	485.16	3,482.00	5,053.49	17,402.00	42,980.00	37,926.51	88.24%
Liability Insurance	4219	1,550.50	5,236.00	14,493.02	26,468.00	65,520.00	51,026.98	77.88%
Maintenance - Equipment	4225	1,659.99	1,029.00	6,801.71	7,441.00	17,205.00	10,403.29	60.46%
Maintenance - Vehicles	4229	1,656.79	2,467.00	11,051.21	12,327.00	29,600.00	18,548.79	62.66%
Postage/Mailings	4233	135.00	358.00	286.95	1,790.00	4,300.00	4,013.05	93.32%
Printing and Forms	4235	0.00	125.00	1,620.56	625.00	1,500.00	(120.56)	(8.03)%
Public Relations	4239	1,761.15	292.00	2,942.27	1,456.00	3,500.00	557.73	15.93%
Rent - Equipment	4243	600.00	850.00	900.00	2,650.00	5,500.00	4,600.00	83.63%
Supplies - Office	4253	69.49	542.00	723.23	2,706.00	6,500.00	5,776.77	88.87%
Training and Education	4263	1,540.00	2,737.50	8,216.20	13,687.50	32,850.00	24,633.80	74.98%
Travel/Meetings	4265	86.42	936.00	1,580.29	4,680.00	13,250.00	11,669.71	88.07%
Telephone	4267	928.06	1,167.00	4,850.22	5,827.00	14,000.00	9,149.78	65.35%
Uniforms	4269	1,130.77	1,133.00	34,507.56	47,161.00	55,100.00	20,592.44	37.37%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
General Fund
Police Department
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Utilities (Elec,Gas,Wtr,Sewer)	4271 290.57	625.00	1,615.91	3,121.00	7,500.00	5,884.09	78.45%
Vehicle (Gas and Oil)	4273 0.00	6,250.00	19,194.01	31,250.00	75,000.00	55,805.99	74.40%
Total Materials and Supplies	17,173.14	28,974.50	121,927.37	187,308.50	395,255.00	273,327.63	69.15%
Contractual							
Consulting/Professional	4325 0.00	0.00	212,553.70	228,500.00	448,500.00	235,946.30	52.60%
Dumeg/Fiat/Child Center	4337 3,500.00	0.00	25,180.00	24,700.00	24,700.00	(480.00)	(1.94)%
Total Contractual	3,500.00	0.00	237,733.70	253,200.00	473,200.00	235,466.30	49.76%
Total Expenditures	845,643.10	633,135.25	4,102,753.44	3,369,840.25	7,877,005.00	3,774,251.56	47.91%
Total	(845,643.10)	(633,135.25)	(4,102,753.44)	(3,369,840.25)	(7,877,005.00)	(3,774,251.56)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
Water Fund
Public Works, Water
From 9/1/2019 Through 9/30/2019

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	28,723.87	39,434.00	177,573.03	197,170.00	473,210.00	295,636.97	62.47%
Overtime	4030	8,044.46	7,500.00	40,567.33	37,500.00	90,000.00	49,432.67	54.92%
Total Salaries		<u>36,768.33</u>	<u>46,934.00</u>	<u>218,140.36</u>	<u>234,670.00</u>	<u>563,210.00</u>	<u>345,069.64</u>	<u>61.27%</u>
Benefits								
Social Security	4110	2,116.86	3,231.00	13,294.55	16,154.00	38,771.00	25,476.45	65.71%
Medicare	4111	495.06	755.00	3,156.92	3,775.00	9,067.00	5,910.08	65.18%
I.M.R.F.	4115	4,297.46	5,382.00	24,071.39	26,910.00	64,586.00	40,514.61	62.72%
Medical/Life Insurance	4120	9,491.32	8,950.00	47,456.60	44,750.00	107,404.00	59,947.40	55.81%
Supplemental Pensions	4135	184.60	200.00	1,015.30	1,000.00	2,400.00	1,384.70	57.69%
Total Benefits		<u>16,585.30</u>	<u>18,518.00</u>	<u>88,994.76</u>	<u>92,589.00</u>	<u>222,228.00</u>	<u>133,233.24</u>	<u>59.95%</u>
Materials and Supplies								
Liability Insurance	4219	684.83	16,796.00	4,077.36	86,632.00	204,520.00	200,442.64	98.00%
Maintenance - Building	4223	1,656.89	2,348.80	13,921.73	31,175.50	45,591.00	31,669.27	69.46%
Maintenance - Equipment	4225	881.52	1,388.00	3,244.47	6,928.00	16,650.00	13,405.53	80.51%
Maintenance - Water System	4231	9,225.44	15,600.00	80,216.56	99,734.00	208,950.00	128,733.44	61.60%
Postage/Mailings	4233	5.00	117.00	5.00	581.00	1,400.00	1,395.00	99.64%
Quality Control	4241	255.00	904.00	502.46	4,516.00	10,850.00	10,347.54	95.36%
Service Charge	4251	20,833.34	20,833.00	104,166.70	104,165.00	250,000.00	145,833.30	58.33%
Supplies - Operation	4255	1,784.96	250.00	2,687.09	1,246.00	3,000.00	312.91	10.43%
Training and Education	4263	0.00	54.00	250.00	2,043.00	2,900.00	2,650.00	91.37%
Telephone	4267	548.14	916.00	2,633.40	4,580.00	11,000.00	8,366.60	76.06%
Uniforms	4269	0.00	0.00	1,254.90	3,825.01	3,825.01	2,570.11	67.19%
Utilities (Elec,Gas,Wtr,Sewer)	4271	2,364.06	4,292.00	11,337.77	21,456.00	51,500.00	40,162.23	77.98%
Vehicle (Gas and Oil)	4273	0.00	1,331.25	4,926.98	6,656.25	15,975.00	11,048.02	69.15%
Total Materials and Supplies		<u>38,239.18</u>	<u>64,830.05</u>	<u>229,224.42</u>	<u>373,537.76</u>	<u>826,161.01</u>	<u>596,936.59</u>	<u>72.25%</u>
Contractual								
Audit	4320	0.00	0.00	5,900.00	11,513.00	11,513.00	5,613.00	48.75%
Consulting/Professional	4325	0.00	1,246.00	0.00	6,226.00	14,950.00	14,950.00	100.00%
Leak Detection	4326	0.00	1,800.00	0.00	8,996.00	21,600.00	21,600.00	100.00%
Data Processing	4336	26,693.86	12,708.00	53,275.01	63,540.00	152,500.00	99,224.99	65.06%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
Water Fund
Public Works, Water
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
DuPage Water Commission	4340 438,870.88	390,207.00	1,596,826.21	1,951,031.00	4,682,480.00	3,085,653.79	65.89%
Total Contractual	465,564.74	405,961.00	1,656,001.22	2,041,306.00	4,883,043.00	3,227,041.78	66.09%
Other Charges							
Transfer to Other Funds	4605 0.00	0.00	801,030.25	0.00	0.00	(801,030.25)	0.00%
Total Other Charges	0.00	0.00	801,030.25	0.00	0.00	(801,030.25)	0.00%
Capital Outlay							
Equipment	4815 0.00	417.00	420.00	13,331.00	16,250.00	15,830.00	97.41%
Water Meter Purchases	4880 1,991.78	2,250.00	14,881.78	11,250.00	27,000.00	12,118.22	44.88%
Total Capital Outlay	1,991.78	2,667.00	15,301.78	24,581.00	43,250.00	27,948.22	64.62%
Debt Service							
Debt Retire-Water Refunding	4950 0.00	0.00	154,090.50	151,187.50	688,375.00	534,284.50	77.61%
Total Debt Service	0.00	0.00	154,090.50	151,187.50	688,375.00	534,284.50	77.62%
Total Expenditures	559,149.33	538,910.05	3,162,783.29	2,917,871.26	7,226,267.01	4,063,483.72	56.23%
Total	(559,149.33)	(538,910.05)	(3,162,783.29)	(2,917,871.26)	(7,226,267.01)	(4,063,483.72)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
Motor Fuel Tax
MFT Expenses
From 9/1/2019 Through 9/30/2019

		Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures								
Salaries								
Salaries	4010	19,161.40	20,417.00	100,713.62	102,081.00	245,000.00	144,286.38	58.89%
Overtime	4030	2,027.69	0.00	14,035.89	0.00	0.00	(14,035.89)	0.00%
Total Salaries		<u>21,189.09</u>	<u>20,417.00</u>	<u>114,749.51</u>	<u>102,081.00</u>	<u>245,000.00</u>	<u>130,250.49</u>	<u>53.16%</u>
Benefits								
Social Security	4110	1,313.73	1,266.00	7,114.48	6,328.00	15,190.00	8,075.52	53.16%
Medicare	4111	307.24	296.00	1,663.88	1,480.00	3,553.00	1,889.12	53.16%
I.M.R.F.	4115	2,623.21	2,768.50	14,205.99	13,842.50	33,222.00	19,016.01	57.23%
Total Benefits		<u>4,244.18</u>	<u>4,330.50</u>	<u>22,984.35</u>	<u>21,650.50</u>	<u>51,965.00</u>	<u>28,980.65</u>	<u>55.77%</u>
Materials and Supplies								
Road Material	4245	1,873.04	3,175.00	5,025.16	15,875.00	38,100.00	33,074.84	86.81%
Salt	4249	0.00	0.00	0.00	0.00	176,160.00	176,160.00	100.00%
Supplies - Other	4257	0.00	3,700.00	21,430.68	11,100.00	18,500.00	(2,930.68)	(15.84)%
Pavement Striping	4261	0.00	0.00	17,249.83	34,500.00	34,500.00	17,250.17	50.00%
Total Materials and Supplies		<u>1,873.04</u>	<u>6,875.00</u>	<u>43,705.67</u>	<u>61,475.00</u>	<u>267,260.00</u>	<u>223,554.33</u>	<u>83.65%</u>
Contractual								
Consulting/Professional	4325	0.00	0.00	5,000.00	0.00	5,000.00	0.00	0.00%
Total Contractual		<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00%</u>
Capital Outlay								
Street Lights	4840	0.00	0.00	0.00	35,000.00	35,000.00	35,000.00	100.00%
Total Capital Outlay		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>35,000.00</u>	<u>35,000.00</u>	<u>35,000.00</u>	<u>100.00%</u>
Total Expenditures		<u>27,306.31</u>	<u>31,622.50</u>	<u>186,439.53</u>	<u>220,206.50</u>	<u>604,225.00</u>	<u>417,785.47</u>	<u>69.14%</u>
Total		(27,306.31)	(31,622.50)	(186,439.53)	(220,206.50)	(604,225.00)	(417,785.47)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
Special Service Area Tax Fund
SSA Expenditures
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures							
Materials and Supplies							
Maintenance - Equipment	4225 0.00	125.00	0.00	625.00	1,500.00	1,500.00	100.00%
Total Materials and Supplies	0.00	125.00	0.00	625.00	1,500.00	1,500.00	100.00%
Contractual							
Consulting/Professional	4325 0.00	0.00	0.00	2,500.00	5,000.00	5,000.00	100.00%
Contingency	4330 0.00	125.00	0.00	625.00	1,500.00	1,500.00	100.00%
Total Contractual	0.00	125.00	0.00	3,125.00	6,500.00	6,500.00	100.00%
Total Expenditures	0.00	250.00	0.00	3,750.00	8,000.00	8,000.00	100.00%
Total	0.00	(250.00)	0.00	(3,750.00)	(8,000.00)	(8,000.00)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
State Drug Forfeiture Fund
Drug Forfeiture Expenditures
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures							
Materials and Supplies							
Vehicle (Gas and Oil)	4273 339.44	0.00	644.43	0.00	0.00	(644.43)	0.00%
Total Materials and Supplies	339.44	0.00	644.43	0.00	0.00	(644.43)	0.00%
Total Expenditures	339.44	0.00	644.43	0.00	0.00	(644.43)	0.00%
Total	(339.44)	0.00	(644.43)	0.00	0.00	644.43	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
Water Depreciation Fund
Depreciation Expenses
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures							
Other Charges							
Transfer to Other Funds	4605 0.00	0.00	50,757.31	0.00	0.00	(50,757.31)	0.00%
Total Other Charges	0.00	0.00	50,757.31	0.00	0.00	(50,757.31)	0.00%
Capital Outlay							
Capital Improv-Infrastructure	4390 0.00	270,000.00	2,414.00	1,440,000.00	1,440,000.00	1,437,586.00	99.83%
Equipment	4815 0.00	0.00	0.00	67,000.00	67,000.00	67,000.00	100.00%
Total Capital Outlay	0.00	270,000.00	2,414.00	1,507,000.00	1,507,000.00	1,504,586.00	99.84%
Total Expenditures	0.00	270,000.00	53,171.31	1,507,000.00	1,507,000.00	1,453,828.69	96.47%
Total	0.00	(270,000.00)	(53,171.31)	(1,507,000.00)	(1,507,000.00)	(1,453,828.69)	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
FESA - Justice - 1
Drug Forfeiture Expenditures
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures							
Materials and Supplies							
Dues and Subscriptions	4213 300.00	0.00	12,403.94	0.00	0.00	(12,403.94)	0.00%
Total Materials and Supplies	300.00	0.00	12,403.94	0.00	0.00	(12,403.94)	0.00%
Total Expenditures	300.00	0.00	12,403.94	0.00	0.00	(12,403.94)	0.00%
Total	(300.00)	0.00	(12,403.94)	0.00	0.00	12,403.94	0.00%

CITY OF DARIEN
Statement of Revenues and Expenditures - Expenditures
Capital Improvement Fund
Capital Fund Expenditures
From 9/1/2019 Through 9/30/2019

	Current Period Actual	Current Period Budget	Current Year Actual	YTD Budget - Original	Total Budget	Total Budget Variance	Percent Total Budget Remaining
Expenditures							
Contractual							
Consulting/Professional	4325	0.00	3,318.00	51,500.00	51,500.00	48,182.00	93.55%
Total Contractual		0.00	3,318.00	51,500.00	51,500.00	48,182.00	93.56%
Capital Outlay							
Ditch Projects	4376	505,364.49	1,771,656.17	3,486,000.00	3,486,000.00	1,714,343.83	49.17%
Sidewalk Replacement Program	4380	0.00	45,809.55	154,675.00	154,675.00	108,865.45	70.38%
Crack Seal Program	4382	0.00	0.00	163,286.00	163,286.00	163,286.00	100.00%
Curb & Gutter Replacement Prog	4383	0.00	403,525.50	441,893.00	441,893.00	38,367.50	8.68%
Economic Incentive	4400	25,000.00	25,000.00	0.00	0.00	(25,000.00)	0.00%
Street Reconstruction/Rehab	4855	2,000.00	1,245,537.02	1,632,500.00	1,632,500.00	386,962.98	23.70%
Total Capital Outlay		532,364.49	3,491,528.24	5,878,354.00	5,878,354.00	2,386,825.76	40.60%
Debt Service							
Debt Retire - Property	4945	0.00	8,120.00	0.00	194,427.00	186,307.00	95.82%
Total Debt Service		0.00	8,120.00	0.00	194,427.00	186,307.00	95.82%
Total Expenditures		532,364.49	3,502,966.24	5,929,854.00	6,124,281.00	2,621,314.76	42.80%
Total		(532,364.49)	(3,502,966.24)	(5,929,854.00)	(6,124,281.00)	(2,621,314.76)	0.00%

CITY OF DARIEN -- CASH RESERVES
September 30, 2019

FUND	FUND NAME	TOTAL
01	General Fund	\$ 2,145,727.26
02	Water Fund	\$ 2,541,028.98
03	MFT Fund	\$ 374,895.77
05	Impact Fees Fund	\$ -
07	Stormwater Management Fund	\$ 80,098.83
10	Special Service Area Tax Fund	\$ 19,373.39
11	State Drug Forfeiture Fund	\$ 19,490.99
12	Water Depreciation Fund	\$ 2,446,567.80
17	Federal Equitable Sharing Acct	\$ 370,059.36
18	Seized Asset Funds	\$ -
19	DOT - Federal Equitable Sharing	\$ 18,622.30
23	DUI Technology Fund	\$ 13,633.37
24	E-Citation Fund	\$ 1,929.37
25	Capital Improvement Fund	\$ 4,994,222.53
	TOTAL	\$ 13,025,649.95

Prior Month Cash Balance

\$ 12,137,120.63

Bank Accounts and Interest Rates	Account Balances
Republic Bank Drug Forfeiture Account - 1.44% *	\$ 19,490.99
Republic Bank Equitable Federal Sharing Acct - 1.44% *	\$ 388,681.66
Republic Bank Now Account - 1.45% *	\$ 7,049,522.05
Republic Bank Operating Account	\$ 133,987.88
Republic Bank Payroll Account - Zero Balance Acct	\$ (28,378.33)
Illinois Funds Money Market Account - 2.136%	\$ 2,402,505.23
IMET Investment Fund 1.89%	\$ 16,962.73
Republic Bank 12 Month CD - 2.00% - MAT - 7/19/2020	\$ 1,004,023.39
Republic Bank 24 Month CD - 2.00% - MAT - 7/19/2021	\$ 1,004,023.39
Wintrust Community Bank 24 Month CD - 2.89% - MAT - 7/19/2020	\$ 1,034,830.96
	TOTAL
	\$ 13,025,649.95

Market Value

Letter of Credit 8/8/2019 - 8/7/2020

\$ 20,000,000

* Republic Bank interest rate is Annual Percentage Rate



AGENDA MEMO
City Council
Meeting Date: October 21, 2019

Issue Statement

Consideration of a motion to grant a waiver of the raffle license bond requirement for the Hinsdale South High School Music Booster Association.

BACKUP

Background/History

The Hinsdale South High School Music Booster Association has applied for a Class B Raffle License. The dates of the Raffles are December 11, 2019 through May 13, 2020. They have also requested waiver of the bond requirement. The City regularly waives the bond requirement for qualified charitable organizations.

Staff/Committee Recommendation

It is recommended that the raffle license bond requirement for the Hinsdale South High School Music Booster Association raffle be waived.

Alternate Consideration

Not approve waiver.

Decision Mode

This item will be placed on the October 21, 2019 City Council Agenda for formal consideration.

Susan Cleghorn

613 Honey Locust Lane
Darien, IL 60561
(630) 337-0274
sue.cleghorn@comcast.net

3rd October 2019

Maria Gonzalez

City of Darien, City Clerk's Office
1702 Plainfield Road
Darien, IL 60561

Dear Ms. Gonzalez,

Per our phone conversation, I am applying for a Raffle License - Class B for the Hinsdale South High School Music Booster Association. The purpose of the Hinsdale South High School Music Booster Association shall be to support and encourage the activities of the Hinsdale South High School Music Department. This is a 501(c)(3), [REDACTED]

Due that a scheduling deadline was missed, I am asking in writing to get approval. I also ask for the Raffle Bond Fee to be waived. Please see attached schedule of events in which a raffle will be held.

Sincerely,



Susan Cleghorn

Treasurer, Hinsdale South High School Music Booster Association

CITY OF DARIEN

APPLICATION FOR RAFFLE LICENSE

Class A License

Class B License

NAME OF ORGANIZATION: HINSDALE SOUTH HIGH SCHOOL MUSIC BOOSTER ASSOCIATION

ADDRESS: 7401 CLARENDON HILLS RD., DARIEN IL 60561

TELEPHONE NUMBER: 630.337.0274 FAX NUMBER: —

TYPE OF ORGANIZATION: EDUCATIONAL, NON-PROFIT
(Charitable, Educational, Religious, Fraternal, Veterans or Labor)

LIST THE AREA (S) WITHIN THE CITY IN WHICH RAFFLE CHANCES WILL BE SOLD OR ISSUED:
HINSDALE SOUTH HIGH SCHOOL

LIST THE TIME (S) OF DAY DURING WHICH RAFFLE CHANCES WILL BE SOLD OR ISSUED:
SEE ATTACHED LIST

LIST THE DATE AND TIME OF THE DETERMINATION OF WINNING CHANCES:
SEE ATTACHED LIST

LIST THE LOCATION (S) AT WHICH WINNING CHANCES WILL BE DETERMINED:
SEE ATTACHED LIST

I, Susan Cheghora, being the first duly sworn, state on oath that the foregoing organization is a not-for-profit organization.

Susan Cheghora, treasurer
Presiding Officer

ATTEST:
Dabala M Pelum
Secretary

APPROVED BY: _____
Mayor

DATE: _____

MAILED ON: _____
Date

BY: _____

Schedule of Events

September 25, 2019 - Middle School Band Night

~~October 16, 2019 - Choir & Orchestra Concert~~

December 11, 2019 - Instrumental Band Concert

January 14, 2020 - Hornet Jazz Festival

January 21, 2020 - Choral Classics Concert

March 10, 2020 - Percussion Concert

March 12, 2020 - Acapella Concert

March 25, 2020 - Music Dept. Pops Concert

April 28, 2020 - Spring Jazz Band Concert

May 5, 2020 - Spring Band Concert

May 7, 2020 - Spring Orchestra Concert

May 12, 2020 - Spring Choir Concert

May 13, 2020 - Spring Music Dept. Banquet

AGENDA MEMO
City Council
October 21, 2019

ISSUE STATEMENT

A Resolution approving a contract extension, year 2, with Clean Slate, Inc. to provide janitorial services for the City of Darien.

RESOLUTION

BACKGROUND/HISTORY

Last year the City of Darien requested bids which included optional contract extensions ([Attachment A](#)). For the past 12 months, Clean Slate has provided janitorial services for the City, including Public Works, Police Department and City Hall. Clean Slate has kept the three facilities clean and free from garbage.

The FYE 20 budget for Cleaning/Janitorial Services is split as follows:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET FY 19/20	YEARLY COST
10-4345	Janitorial Services (75% split)	\$19,000.00	\$17,482.32
50-4223	Janitorial Services (25% split)	7,750.00	\$ 5,827.44
	TOTAL	\$26,750.00	\$23,309.76

STAFF/COMMITTEE RECOMMENDATION

Staff recommends approval of a resolution authorizing a contract extension with Clean Slate, Inc.

ALTERNATE CONSIDERATION

As directed by City Council.

DECISION MODE

This item will be placed on the October 21, 2019 City Council Agenda for approval.



**BID TAB - CLEANING/JANITORIAL SERVICES
OPTIONAL EXTENSIONS
YEAR 2**

DESCRIPTION	UNIT	TOTAL	Service Master		Eco Clean		Clean Slate	
			Unit Price	Total Annual	Unit Price	Total Annual	Unit Price	Total Annual
City Hall - 3x per week	Monthly	12	668.47	\$8,021.64	890.00	\$10,680.00	546.32	\$6,555.84
Police Department - 5x per week	Monthly	12	1,993.05	\$23,916.60	1,280.00	\$15,360.00	910.54	\$10,926.48
Public Works - 5x per week	Monthly	12	1,107.25	\$13,287.00	690.00	\$8,280.00	485.62	\$5,827.44
TOTALS			3,768.77	\$45,225.24	2,860.00	\$34,320.00	1,942.48	\$23,309.76

**BID TAB - CLEANING/JANITORIAL SERVICES
YEAR 3**

DESCRIPTION	UNIT	TOTAL	Service Master		Eco Clean		Clean Slate	
			Unit Price	Total Annual	Unit Price	Total Annual	Unit Price	Total Annual
City Hall - 3x per week	Monthly	12	688.52	\$8,262.24	890.00	\$10,680.00	563.22	\$6,758.64
Police Department - 5x per week	Monthly	12	2,052.84	\$24,634.08	1,280.00	\$15,360.00	938.70	\$11,264.40
Public Works - 5x per week	Monthly	12	1,140.57	\$13,686.84	690.00	\$8,280.00	500.64	\$6,007.68
TOTALS			3,881.93	\$46,583.16	2,860.00	\$34,320.00	2,002.56	\$24,030.72

**BID TAB - CLEANING/JANITORIAL SERVICES
YEAR 4**

DESCRIPTION	UNIT	TOTAL	Service Master		Eco Clean		Clean Slate	
			Unit Price	Total Annual	Unit Price	Total Annual	Unit Price	Total Annual
City Hall - 3x per week	Monthly	12	709.17	\$8,510.04	890.00	\$10,680.00	580.64	\$6,967.68
Police Department - 5x per week	Monthly	12	2,114.42	\$25,373.04	1,280.00	\$15,360.00	967.73	\$11,612.76
Public Works - 5x per week	Monthly	12	1,174.78	\$14,097.36	690.00	\$8,280.00	516.12	\$6,193.44
TOTALS			3,998.37	\$47,980.44	2,860.00	\$34,320.00	2,064.49	\$24,773.88



RESOLUTION NO. _____

A RESOLUTION APPROVING A CONTRACT EXTENSION, YEAR 2, WITH CLEAN SLATE, INC. TO PROVIDE JANITORIAL SERVICES FOR THE CITY OF DARIEN BEGINNING NOVEMBER 1, 2019

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: The City Council of the City of Darien hereby approves a contract extension, year 2, with Clean Slate, Inc. to provide janitorial services for the City of Darien, a copy of which is attached hereto as "[Exhibit A](#)".

SECTION 2: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 21st day of October 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 21st day of October 2019.

JOSEPH A. MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



Commercial Cleaning Services

Facility Cleaning Proposal

for

CITY OF DARIEN

1702 Plainfield Rd., Darien, IL 60561

**REQUEST FOR PROPOSAL (RFP)
FOR
MUNICIPAL FACILITY CLEANING SERVICES
FOR
THE CITY OF DARIEN**

City Facilities Included in Request:

City Hall – 1702 Plainfield Road

Police Department – 1710 Plainfield Road

Public Works – 1041 S. Frontage Road

Pre-Proposal Meeting, Tuesday, August 7, 2018 – 10:00 a.m.

Proposal Due Tuesday, August 14, 2018 – 10:00 a.m.

PART 1 – GENERAL TERMS AND CONDITIONS

1. INTENT

It is the intent of the City of Darien, to solicit bids from qualified vendors to furnish all supervision, labor, janitorial supplies, consumable materials, tools, and equipment necessary to complete all cleaning and janitorial services in a workmanlike and acceptable manner at three (3) City-owned facilities, which locations are in DuPage County, within the corporate limits of the City of Darien, Illinois.

2. MANDATORY PRE-BID MEETING:

Failure to attend the pre-bid meeting will result in disqualification from the bid process. The pre-proposal meeting will be held in the City Hall Conference Room, 1702 Plainfield Road (630) 852-5000, on the date and time shown on the cover page of these Specifications and Proposal Documents.

3. AWARD

Award shall be made to the lowest responsive and responsible bidder who best meets the specifications including financial capacity to perform, experience and qualifications performing similar work, and scheduling based upon the evaluation criteria specified herein.

The City of Darien reserves the right to reject any or all bids, waive technicalities, and to award in part or in whole or not award any portion of the bid, whatever is deemed to be in the best interest of the City.

This contract is a non-exclusive contract with the City of Darien. The City reserves the right to use other contractors or its own employees to perform work similar to that being performed under the terms of this contract. Performance of work by others shall be considered consistent with the terms of this contract and shall not be construed as cause for the Contractor to cease performance of work as directed.

4. FAMILIARITY

Bidders are responsible to verify and become familiar with all conditions, instructions and specifications governing this contract. Before submission of a bid, Bidders are advised to 1) Inspect the site(s) of the proposed work and become familiarized with all the site conditions that may affect the performance of the work; and 2) Review all General Conditions, Specifications, and details provided with these bid documents.

5. BIDDER QUALIFICATIONS AND EVALUATION CRITERIA

To be considered for award of a contract, Bidders must demonstrate the capability to provide services required in accordance with these bid specifications. This includes:

- A. Attendance at Mandatory Pre-Proposal Meeting
- B. Bid pricing
- C. Compliance with specifications
- D. References
- E. Not currently suspended from participation in any Local, State or Federal Projects

6. ADDENDA AND REQUESTS FOR INFORMATION

Any and all changes to these specifications are valid only if they are included by written Addendum to All Bidders. No interpretation of the meaning of the plans, specifications or other contract documents will be made orally. Failure of any bidder to receive any such addendum or interpretation shall not relieve the bidder from obligation under this bid as submitted. All addenda so issued shall become part of the bid documents. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused a bidder to improperly submit a bid.

7. PREVAILING WAGE/CERTIFIED PAYROLL REQUIREMENTS (Public Act 94-0515)

N/A

8. EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS ACT (30 ILCS 570/)

N/A

9. ILLINOIS HUMAN RIGHTS ACT (775 ILCS 5/)

In the event the Contractor's non-compliance with the provision of the Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Applicable Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

10. WAIVER OF WORKERS COMPENSATION/OCCUPATIONAL DISEASE EXPENSE REIMBURSEMENT

The Contractor agrees to waive any and all rights to reimbursement of workers' compensation expenses under Section 1(a)(4) of the Illinois Workers' Compensation Act (820 ILCS 305), and as amended; and the Contractor agrees to waive any and all rights to reimbursement of occupational disease expenses under Section 1(a)(3) of the Illinois Occupational Diseases Act (820 ILCS 310), and as amended.

11. SUBCONTRACTORS

If any Bidder intends on subcontracting out all or any portion of the engagement, that fact, and the name of the proposed subcontracting firm(s) must be clearly disclosed on the form provided herein (use additional sheets if necessary). Failure to identify subcontractors could result in disqualification.

In the event the Contractor requires a change of the subcontractor(s) identified, a written request from the Contractor and a written approval from the City of Darien is required.

Notwithstanding written consent to subcontract, the Contractor shall perform with the Contractor's own organization, work amounting to not less than fifty (50%) percent of the total contract cost, and with materials purchased or produced by the Contractor. A subcontractor shall be bound by the conditions of this contract and shall perform in accordance with all terms and specifications of the contract.

12. CHANGE IN STATUS

The Contractor shall notify the City immediately of any change in its status resulting from any of the following: (a) Contractor is acquired by another party; (b) change in greater than 5% ownership interest; (c) Contractor becomes insolvent; (d) Contractor, voluntarily or by operation law, becomes subject to the provisions of any chapter of the Bankruptcy Act; (d) Contractor ceases to conduct its operations in the normal course of business. The City shall have the option to terminate its agreement with the Contractor immediately on written notice based on any such change in status.

13. INVOICES, PAYMENTS, AND QUANTITIES

Payment will be made by the City of Darien thirty (30) days after receipts of statement or invoice from Contractor for services rendered.

14. INDEPENDENT CONTRACTOR

The Contractor is an independent contractor and no employee or agent of the Contractor shall be deemed for any reason to be an employee or agent of the City.

15. TERMINATION

The City of Darien reserves the right to terminate this contract, or any part of this contract, upon ten (10) days written notice. In case of such termination, the Contractor(s) shall be entitled to receive payment for work completed to date in accordance with the terms and conditions of this contract. In the event that this contract is terminated due to Contractor's default, the City shall be entitled to purchase substitute items and/or services elsewhere and to charge the Contractor with any or all losses incurred, including attorney's fees and expenses.

16. INSURANCE REQUIREMENTS

The successful bidder ("Contractor") shall furnish, separately to the City of Darien, within ten (10) calendar days after being notified of the acceptance of bid, and shall maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

MINIMUM SCOPE OF INSURANCE – Coverage shall be at least as broad as:

Insurance Services Office Commercial General Liability occurrence form CG 0001 with the City of Darien named as additional insured on a primary and non-contributory basis. This primary, non-contributory additional insured coverage shall be confirmed through the following required policy endorsements:

- A. ISO Additional Insured Endorsement CG 20 10; and
- B. Owners and Contractors Protective Liability (OCP) policy with the City of Darien as insured; and
- C. Insurance Service Office Business Auto Liability coverage form number CA 0001, Symbol 01 "Any Auto."; and
- D. Workers' Compensation as required by the Workers' Compensation Act of the State of Illinois and Employers' Liability insurance.

MINIMUM LIMITS OF INSURANCE – Contractor shall maintain limits no less than the following:

- A. Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, and property damage and \$1,000,000 per occurrence for personal injury. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000 or a project/contract specific aggregate of \$1,000,000.
- B. Owners and Contractors Protective Liability (OCP): \$1,000,000 combined single limit per occurrence for bodily injury and property damage.
- C. Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- D. Workers' Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$500,000 per accident.

DEDUCTIBLES AND SELF-INSURED RETENTIONS – Any deductibles or self-insured retentions must be declared to and approved by the City of Darien. At the option of the City of Darien, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City of Darien, its officials, employees, agents and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

OTHER INSURANCE PROVISIONS – The policies are to contain, or be endorsed to contain, the following provisions:

A. General Liability and Automobile Liability Coverages

- a. The City of Darien, its officials, employees, agents and volunteers are to be covered as additional insureds as respects: liability arising out of the Contractor's work, including activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, leased or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the City of Darien, its officials, agents, employees and volunteers.
- b. The Contractor's insurance coverage shall be primary and non-contributory as respects the City of Darien, its officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the City of Darien, its officials, employees, agents and volunteers shall be excess of Contractor's insurance and shall not contribute with it.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage

provided to the City of Darien, its officials, employees, agents and volunteers.

- d. The Contractor's insurance shall contain a Severability of Interests/Cross Liability clause or language stating that Contractor's insurance shall apply separately to each insured against who claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- e. If any commercial general liability insurance is being provided under an excess or umbrella liability policy that does not "follow form," then the Contractor shall be required to name the City of Darien, its officials, employees, agents and volunteers as additional insureds.
- f. All general liability coverages shall be provided on an occurrence policy form. Claims-made general liability policies will not be accepted.
- g. The contractor and all subcontractors hereby agree to waive any limitation as to the amount of contribution recoverable against them by City of Darien. This specifically includes any limitation imposed by any state statute, regulation, or case law including any Workers' Compensation Act provision that applies a limitation to the amount recoverable in contribution such as *Kotecki v. Cyclops Welding*.

B. Workers' Compensation and Employers' Liability Coverage

- a. The insurer shall agree to waive all rights of subrogation against the City of Darien, its officials, employees, agents and volunteers for losses arising from work performed by Contractor for the municipality.

C. All Coverages

- a. No Waiver. Under no circumstances shall the City of Darien be deemed to have waived any of the insurance requirements of this Contract by any act or omission, including, but not limited to
 - i. Allowing work by Contractor or any subcontractor to start before receipt of Certificates of Insurance and Additional Insured Endorsements.
 - ii. Failure to examine, or to demand correction of any deficiency, of any Certificate of Insurance and Additional Insured Endorsement received.
- b. Each insurance policy required shall have the City of Darien expressly endorsed onto the policy as a Cancellation Notice Recipient. Should any of the policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

ACCEPTABILITY OF INSURERS – Insurance is to be placed with insurers with a Best's rating of no less than A-, VII and licensed to do business in the State of Illinois.

VERIFICATION OF COVERAGE – Contractor shall furnish the City of Darien with certificates of insurance naming the City of Darien, its officials, employees, agents and volunteers as additional insureds, and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the City of Darien before any work commences. The City of Darien reserves the right to request full certified copies of the insurance policies and endorsements.

SUBCONTRACTORS – Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

ASSUMPTION OF LIABILITY – The contractor assumes liability for all injury to or death of any person or persons including employees of the contractor, any sub-contractor, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in any way arising out of any work performed pursuant to this agreement.

17. REGULATORY REQUIREMENTS

Successful bidder must comply with all applicable laws, regulations, and rules promulgated by any Federal, State, County, Municipal and/or other governmental unit or regulatory body now in effect or which may be in effect during the performance of the work. Included within the scope of the laws, regulations, and rules referred to in this paragraph but in no way to operate as a limitation, are Occupational Safety & Health Act (OSHA), Illinois Department of Labor (IDOL), Department of Transportation, all forms of traffic regulations, public utility, Intrastate and Interstate Commerce Commission regulations, Workers' Compensation Laws, Prevailing Wage Laws, the Social Security Act of the Federal Government and any of its titles, the Illinois Department of Human Rights, Human Rights Commission, or EEOC statutory provisions and rules and regulations.

PART 2 – TECHNICAL TERMS AND SPECIAL PROVISIONS

1. SCOPE OF WORK

- 1.1. The successful bidder ('Contractor') shall furnish the necessary labor, equipment and materials required to provide a high level of janitorial services and cleaning in accordance with these contract terms, conditions and special provision. The bid shall include all costs associated with furnishing supervision, lead workers, labor, contractor-supplied materials, tools, consumable materials, and equipment necessary meet or exceed the quality standards described herein.
- 1.2. The Contractor shall become fully acquainted with the nature of the work, all sites at which work is to be accomplished, and the conditions affecting the cost and performance of work at these locations within the corporate limits of the City of Darien, which locations are in DuPage Counties, Illinois, and to be serviced as follows:
 - 1) City Hall, 1702 Plainfield Road – three (3) alternating days cleanings/week: Monday, Wednesday, Friday
 - 2) Police Station, 1710 Plainfield Road – five (5) consecutive days cleanings/week: Monday-Friday.
 - 3) Public Works, 1041 S. Frontage Road – five (5) consecutive cleanings/week: Monday-Friday.
- 1.3. A list of tasks by location and frequency is included in Appendix A - Cleaning and Janitorial Task Schedule. A separate description of facility use is included in these special provisions to familiarize bidders with the extent of cleaning expected at each.
- 1.4. The Contractor will provide professional cleaning and janitorial services in accordance with safety data sheets (SDS, formerly MSDS), equipment manufacturer recommendations, applicable industry safety codes, and the Occupational Safety and Health Administration (OSHA) regulations.
- 1.5. Damage to Property: Contractor shall exercise caution to avoid damaging equipment, buildings, walls, flooring, and especially the finished workspaces. The Contractor shall be responsible for damage caused by their actions or failure to protect appropriately, and shall immediately notify the Police Department of any such damage. The City reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damage caused by the Contractor, and deduct these costs from any payment due the Contractor.

2. CONTRACT TERM AND RENEWAL

- 2.1. The initial term of this contract will be for the period of September 1, 2018 through August 30, 2019 with the option for three (3) annual renewals. There shall be no pricing adjustments for the initial contract term.
- 2.2. The City may, at its option and with the concurrence of the Contractor, extend the period of this agreement an additional three (3) years in one (1) year increments through December 31, 2021. All renewals shall commence on September 1st and terminate on August 31st of any calendar year.
- 2.3. The Contractor shall be notified in writing of the City's intention to renew the contract period not less than sixty (60) calendar days prior to the expiration of the contract. The optional annual renewals will be based on performance and rating of services provided.
- 2.4. Unit price adjustments may be made at the time of any renewal of the contract. The unit price adjustments cannot exceed the percentage increase of the Chicago Area Consumer Price Index

(Chicago-Gary-Kenosha) for the most recent twelve (12) month period preceding the renewal notification, as published by the Labor Department, and in no case can increase more than 5 percent in any one year. Expenditure category used shall be "All Items".

- 2.5. The Contractor shall accept or decline the renewal in writing no later than fifteen (15) business days after the date contained in the City's renewal request.

3. NOTIFICATION OF WORK AND FACILITY SCHEDULES

- 3.1. Supervision: This contract will be under the direct supervision of the assigned designee and detailed supervision provided by the Public Works Superintendent or their authorized representative(s). Any alterations, modifications, or claims for any extra work to be performed under this contract shall be made only by written agreement between the Contractor and the Director and shall be made prior to commencement of such changes.
- 3.2. The Contractor will meet once per month with the assigned designee during the first 90 days of the contract, and once per 3-months (quarter) thereafter.
- 3.3. The Contractor shall have at least one telephone number for calls 24 hours per day, seven (7) days per week including holidays.
- 3.4. The Contractor shall establish a routine normal schedule for the completion of the work. The schedule shall be submitted for approval to the assigned designee at the commencement of the contract and shall be re-submitted anytime revisions in the schedule occur. It shall be the Contractor's responsibility to provide sufficient manpower to complete the schedule each day regardless of sickness, leaves, or other personnel matters.
- 3.5. The Contractor may have to occasionally revise the normal cleaning and janitorial work schedule in various meeting rooms and nearby common areas so as to not interfere with scheduled meetings or events. The City will provide advance notice of meetings and events. Such meeting room use is considered a normal activity of the facility and shall in no way diminish the Contractor's responsibility for cleaning the meeting rooms and common areas following the meeting.
- 3.6. The facilities' uses, hours of operation and normal times at which cleaning and janitorial services could be completed, has been generalized herein and is not intended to be all-inclusive:
 - 3.6.1. City Hall – upper and lower levels, includes administrative offices, conference room, bathrooms, and coffee station. The lower level includes council chambers, bathrooms and breakroom. Permanent file storage and computer network equipment rooms are also located on the lower level.
 - 3.6.1.1. Normal use hours are 8:30 AM to 5:00 PM.
 - 3.6.1.2. The Contractor will have access normally Monday through Friday 6:00 P.M. through 6:00 A.M., and all times on weekends and holidays.
 - 3.6.1.3. The Contractor shall be responsible for cleaning all offices, common areas, stairways, meeting rooms, break rooms, and restrooms.
 - 3.6.2. Police Station – upper and lower, includes administrative offices of the Police Department, secured offices of the Police Chief and Commanders, as well as criminal evidence and prisoner processing rooms. The meeting room is frequently scheduled for daytime and evening meetings. Break rooms are used daily for employees' preparation and consumption of snacks and meals as well as public use associated with the meeting rooms. Locker rooms are used daily and its showers used occasionally. *This contract does not include the temporary prisoner detention areas.*

- 3.6.2.1. This building is operating 24-hours each day with law enforcement staff; however administrative normal use hours are 8:00 AM to 5:00 PM.
 - 3.6.2.2. The Contractor will have access normally Monday through Friday 6:00 P.M. through 6:00 A.M., and all times on weekends and holidays.
 - 3.6.2.3. The Contractor will be restricted occasionally from the offices of the Police Chief and Commanders, and the Evidence Processing Room when doors are locked; however, unlocked doors shall indicate a request for routine cleaning and janitorial services.
 - 3.6.2.4. The Contractor shall be responsible for cleaning all offices, common areas, meeting rooms, break rooms, restrooms, and locker rooms.
- 3.6.3. Public Works – two levels, includes administrative offices, restrooms, work spaces and meeting rooms. The conference room is used occasionally for daytime and evening meetings. The break room is used daily for employees' preparation and consumption of snacks and meals, and occasionally for daytime meetings. This contract does not include the garage areas or locker room.
- 3.6.3.1. Normal use hours are 7:00 AM to 3:30 PM.
 - 3.6.3.2. The Contractor will have access normally Monday through Friday 4:00 P.M. through 6:00 A.M., and all times on weekends and holidays.
 - 3.6.3.3. This building may occasionally operate with personnel all hours each day; for example, emergency repairs or wintertime snow and ice control operations.
 - 3.6.3.4. Personnel can have on their boots and clothing a great deal of grease, dust, dirt, mud, salt, and asphalt. Extra effort may be required to maintain floors.
 - 3.6.3.5. The Contractor shall be responsible for cleaning all offices, work spaces, common areas, meeting rooms, break rooms, and restrooms.

4. CONTRACTOR'S PERSONNEL

- 4.1. The Contractor shall provide to the City a designated contact person on all work performed by the Contractor's crew(s). At all times that crews are working in any City facility the designated contact person shall be available by telephone and be able to contact crews working in those facilities. The designated contact person shall be responsible for the instruction and training of personnel in the proper work methods and procedures. The designated contact person will schedule and coordinate all services and functions as required by the contract and as specified in the task schedules. It is not necessary for the designated contact person to be on site.
- 4.2. Employee Work List and Background Check: The Contractor shall confidentially submit a current list of the names, addresses, date of births, and photo identification of all employees who will perform work under this contract. All employees on this list shall be first required to submit to a fingerprint-based background check conducted by the City's Police Department prior to being allowed access to City facilities. Changes in this employment list shall be reported to the City Administrator within 48 hours. No employee shall be allowed on the job site until the documentation has been provided and the City has had sufficient time to conduct its background checks to approve each employee. The City shall have and shall exercise full and complete control over clearance for Contractor's employees, or to request changes to the employee list.
- 4.3. All Contractors' employees will display photo identification badges while working on City premises. No employees will be allowed access to any area without displaying the required identification badge.

- 4.4. Keys and access cards issued by the City to the Contractor's personnel shall be in the possession of a single employee at all times when in City facilities. In the event that a card is lost or damaged, Contractor shall IMMEDIATELY NOTIFY THE POLICE DEPARTMENT so that access for that card may be halted. The Contractor shall reimburse the City for the cost of keys and access cards, including all costs associated with replacement keys and changing of locks if deemed necessary by the City.
- 4.5. All employees and representatives of the Contractor's company must be able to read and understand all chemical labels, building signs, and warning signs.
- 4.6. To ensure competent and safe performance of the work, all employees shall be bonded under the Contractor's company, and the Contractor shall provide appropriate training to employees prior to the beginning of service under this Contract. The Contractor is responsible for any theft or tampering by his workers or during the period the workers are in the building.
- 4.7. The Contractor's employees will be working in areas which are under secured access and other areas which will be generally open to the public during reasonable hours for meetings and other uses. All secured areas shall be maintained in a secured condition and these areas shall be locked immediately upon completing the required work. The Contractor, upon completion of the public use, will secure access to the public meeting areas of the buildings. All areas shall be secured when the Contractor has completed his daily operations.
- 4.8. Any employee(s) of the Contractor whom the City deems careless, discourteous, or otherwise objectionable or who cannot meet standards required for security or other reasons will be prohibited from entering the buildings to perform work. The Contractor shall be required to provide alternate employee(s) to complete the work required.

5. CLEANING AND JANITORIAL SERVICES SPECIFICATIONS

- 5.1. The Contractor shall provide all equipment, labor, and supplies for the services described in this section. The Contractor shall provide, at no additional cost to the City, all equipment and janitorial supplies required to support these work activities with the exception of consumable materials as may be optioned herein.
- 5.2. The Contractor shall provide a high level of cleaning and janitorial services with the care and expectations as described herein and at the frequency specified in Appendix A - Cleaning and Janitorial Task Schedule. These descriptions are not all-inclusive, as the Contractor's exceptional work practices should be the standard when conducting cleaning activities.
- 5.2.1. **DUSTING:** Satisfactory and acceptable dusting will present a surface free from all dust and other loose material and shall be completed using appropriate means such as treated cloths or micro-fiber cloths.
- 5.2.2. **CLEANING (Non-Floor Surfaces):** A satisfactory and acceptable clean surface shall be completely free of all loose and adhering dirt or other foreign material down to the original finish of the surface. A clean surface will appear both physically and visually clean, free from streaks or other residue. If a cleaning agent is required, an approved agent for the surface to be cleaned shall be used in accordance with the manufacturer's use recommendations.
- 5.2.3. **RESTROOMS AND LOCKER ROOMS:** All porcelain fixtures, chrome and metal work, and glass shall be cleaned and free from streaks, dirt or grime using approved cleaners. Bowls, urinals and sinks shall be free from water stains, rings and biological stains. Floors, walls, and partitions shall be cleaned and free from stains, dirt, grime or streaks. Sanitizing shall be completed with an approved disinfectant. Restrooms shall be free of objectionable odors.
- 5.2.4. **KITCHENS AND LUNCHROOMS:** All fixtures, appliances, chrome and metal work, and glass shall be cleaned and polished to a shiny appearance free from streaks, dirt, grease and grime. Sinks shall be free from rings and stains and free from objectionable odor. Floors, walls, cabinets, tables, chairs and garbage receptacles shall be free from stains, dirt, grime, odors, grease and streaks. Microwave ovens shall be clean and free from "cooked on" foodstuffs.
- 5.2.5. **FLOORS AND CARPETS:** A satisfactory and acceptable floor or carpet will not have dust, streaks, marks or dirt in corners behind doors or under furniture. All paper clips, staples, etc. shall be picked up. The use of vacuuming equipment and/or treated dust mops will be used to keep the floors clean and free of all dust, dirt and loose foreign material, including all corners, crevices and other hard to reach areas, regardless of the surface. Waxed floors will show a "wet look" gloss and shall not be yellowed, streaked, cloudy, foggy, hazy, or otherwise show signs of films. Heavy use carpet areas will be spot cleaned as needed to maintain a dirt-free appearance between contractual cleanings. Baseboard shall be cleaned periodically to remove dirt, dust, and scuff marks.
- 5.2.6. **WET MOPPING:** Satisfactory and acceptable wet mopping will present a clean floor free from streaks, smears and dried dirt. Safe, all-purpose detergents will be used on all resilient and hard floor surfaces. During winter months when snow & ice control chemicals may be in use Contractor shall use an approved neutralizing product. Water will be changed daily at a minimum, between cleaning processes, or when the level of soil is such that more frequent water changes are required to maintain satisfactory cleaning. These same standards shall apply to cleaning of stairways and chairmats.
- 5.2.7. **SPOT CLEANING:** When a spot or stain is detected in the carpet, effort shall be made to identify the stain and use an appropriate spot cleaner to eliminate the stain. If the stain

cannot be cleaned, the City Administrator shall be notified of the approximate location of the stain and methods attempted to remove it.

5.2.8. **GLASS:** A satisfactory and acceptable glass, mirror or vitreous surface will be free from streaks, smears, and spots. All interior glass and at entrances shall be cleaned.

5.2.9. **MISCELLANEOUS CLEAN UP, RESTRICTIONS AND REQUESTS:**

5.2.9.1. Use wet floor warning signs whenever floors are mopped and dampened.

5.2.9.2. Pick up swept dirt.

5.2.9.3. Empty mop bucket and rinse out mop in designated sinks or basins.

5.2.9.4. Clear all sink drains of debris.

5.2.9.5. Restore any materials to proper storage location.

5.2.9.6. Turn-off all lights.

5.2.9.7. Keep clean and orderly the dumpster sites.

5.2.9.8. Keep storage areas and janitor's closets clean, safe and organized.

5.2.9.9. Never leave keys or access cards off your person. Lost or stolen keys or access cards shall be REPORTED TO THE POLICE DEPARTMENT IMMEDIATELY. Do not go into cabinets, closets, or storage areas that you have not been authorized to access.

5.2.9.10. Do not remove paper, boxes, or other items from the floor that are not in wastebaskets.

5.2.9.11. Place all "found" valuables on desk in the Clerk's Office at the City Hall.

5.2.9.12. Place a sign on both the front and rear windshield of your car if you drive to a work location showing "JANITOR".

5.2.9.13. Do not use office telephones for personal calls.

5.2.9.14. Do not allow anyone except Contractor's personnel or authorized City employees to enter the building if the building has been locked or secured.

5.2.9.15. Note immediately if anything was broken or damaged when Contractor's personnel entered a work location, and NOTIFY THE POLICE DEPARTMENT within one (1) hour.

5.2.9.16. If Contractor's personnel feel harassed or witness a crime, CALL THE POLICE DEPARTMENT IMMEDIATELY

5.3. The City will provide at each facility the secure locations for storage of Contractor's equipment, cleaning supplies, and consumable materials, as well as all containers for refuse disposal both inside and outside the facilities, including recycling containers when applicable.

5.4. If for any reason the City objects to the use of a cleaning or janitorial product, the Contractor shall discontinue use and find a substitute acceptable to the City. All products supplied or used under this Contract shall be new in their original containers and within product expiration dates.

5.5. **SAFETY, LABELING & COMPLIANCE:** All supplies of the Contractor and stored at the City facilities shall meet all applicable standards for product safety, and which shall be deemed stored safely in the City facilities without modifications. Any items determined not to be in compliance

shall be corrected or removed. Contractor shall furnish the City copies of Safety Data Sheets (SDS, formerly MSDS), for all products used, prior to beginning service, and shall update copies of the SDS annually and at any time a new chemical or cleaning product is to be used.

- 5.6. **Building Alarms:** Contractor's personnel are responsible for arming and disarming alarm systems at the City facilities. For each false alarm that occurs due to the action of the Contractor's personnel, the Contractor shall be charged the fines assessed by the Fire Protection District.
- 5.7. **Inspections & Corrections:** Periodic inspections shall assess the Contractor's performance in meeting these standards. The Contractor and the City shall jointly establish a system whereby the City can give notice to the Contractor indicating problems, complaints and other discrepancies. The Contractor shall formally respond to these requests and notices. Any deficiencies noted in any inspection shall be corrected within twenty-four (24) hours, or by such time mutually agreed to by the City.
- 5.8. The Contractor shall accept the facilities and appurtenances in their current condition. No compensation will be allowed for modifications or repairs to meet Contractor's requirements. Under no circumstances will any facility's components be upgraded, enhanced, or improved, after the bid has been awarded, to the Contractor's specifications or for the benefit of the Contractor.

6. CONSUMABLE MATERIALS – OPTION BID

- 6.1. All bidders shall provide with this bid the annual costs to furnish consumable products for City facility use which will be replenished as part of routine cleaning and janitorial services including hand soap, shower soap and urinal blocks. The City has previously provided consumable materials through other purchasing contracts; however, it may be in the best interest of the City for the Contractor to purchase and replenish these consumable supplies as part of the Cleaning and Janitorial Services Contract.
- 6.2. All products furnished shall be compatible with existing dispensing units or containers, and replenished during the course of routine services under this Contract. This item does not include facial tissues.
- 6.3. Contractor's selected products for consumable supplies shall be of the highest quality. The selected bidder (Contractor) may be requested to make available at no cost to the City sufficient samples of the proposed paper towels, liquid hand soap, and deodorant urinal blocks to assess product quality.
- 6.4. The total contract award of this Cleaning and Janitorial Services Contract may include the Consumable Materials–Option Bid if bid prices for this Option are within the City budget and pricing is most advantageous to the City.

The City is exempt from paying Illinois Sales Tax and Federal Excise Taxes. Prices submitted shall not include any of these taxes. Prices bid must include all applicable costs to the City including shipping costs to City facilities if necessary.

7. SPECIAL CLEANING – OPTION BIDS

7.1. All bidders shall provide on the Bid Proposal Form the one-time costs per each special cleaning service at City facilities, which services are not specified as part of routine services of this contract, including washing exterior windows, stripping and refinishing vinyl tile floors, hot-water extraction cleaning of carpeted areas, and hot-water extraction cleaning of cloth office furniture during the carpet cleaning.

7.1.1. The City will move and replace furniture as may be requested by the Contractor.

7.1.2. Costs for special cleaning services shall include all labor, equipment, materials, and supplies. No additional mark-up or cost increases may be later requested for mobilization, transportation, fuel, unique equipment, overhead, profit, etc. for completing this work as may be scheduled outside of normal facility hours including on weekends.

7.2. Payment will be made based on the prices provided by the selected bidder (Contractor) of this Cleaning and Janitorial Services Contract, at such time these special services are needed.

8. PAYMENT

8.1. Payment for all work completed and accepted will be made on the basis of the contract prices unless other agreements have been authorized in writing as specified herein. The Contractor shall submit the invoice to the City for all work completed during the month.

8.2. If scheduled work has not been completed in accordance with the approved schedule, payment will be withheld for the appropriate value of uncompleted work. At such time that the work is completed and accepted, payment will be made with the next scheduled monthly payment.

8.3. Any liquidated damages accrued and assessed as specified herein will be deducted from any monies due or to become due to the Contractor from the City.

REFERENCES

The Contractor must provide four (4) references, including at least one (1) municipality, listing firm, name, address, telephone number and contact person, for whom the Contractor has supplied janitorial services similar to those provided in these specifications for a period no less than six (6) months.

COMPANY NAME: CROWNE PLAZA CHICAGO O'HARE HOTEL & CONF.
ADDRESS: 5440 N RIVER RD.
CITY, STATE, ZIP: ROSEMONT, IL 60018
PHONE NUMBER: 847.671.6350 FAX: _____
CONTACT PERSON: CHEF MICHAEL GROVE
DATE OF SERVICE(S): FEB 2017 TO PRESENT

COMPANY NAME: TRP MANAGEMENT COMPANY
ADDRESS: 7630 PLAZA COURT, SUITE 100
CITY, STATE, ZIP: WILLOWBROOK, IL 60527
PHONE NUMBER: 630.455.9151 FAX: _____
CONTACT PERSON: JILL BONFIGLIO - PROPERTY MANAGER
DATE OF SERVICE(S): JANUARY 2017 TO PRESENT

COMPANY NAME: HUNTINGTON SQUARE APARTMENTS
ADDRESS: 1300 ELMHURST RD.
CITY, STATE, ZIP: MT. PROSPECT, IL 60056
PHONE NUMBER: 847.364.4444 FAX: _____
CONTACT PERSON: MICHELLE CHAVEZ - PROPERTY MANAGER
DATE OF SERVICE(S): APRIL 2015 TO PRESENT

COMPANY NAME: GOOSEHEAD INSURANCE
ADDRESS: 612 EXECUTIVE DR.
CITY, STATE, ZIP: WILLOWBROOK, IL 60527
PHONE NUMBER: _____ FAX: _____
CONTACT PERSON: JOHN DeVAE
DATE OF SERVICE(S): DEC. 2016 TO PRESENT

Bidder's Name: JOHN BON B. CHIONG. - CLEANSLATE, INC.

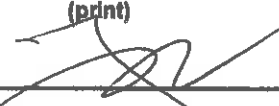
Signature & Date: _____


**CITY OF DARIEN
CLEANING/JANITORIAL SERVICES
BID SHEET**

September 1, 2018 – August 31, 2019

APPENDIX A DUTIES/ LOCATION	MONTHLY COST	TOTAL MONTHS	ANNUAL COST
City Hall – 3x week	\$ 529.93	12	\$ 6,359.16
Police Department – 5x week	\$ 883.22	12	\$ 10,598.64
Public Works – 5x week	\$ 471.05	12	\$ 5,652.60
TOTAL	\$ 1,884.20		\$ 22,610.40

Name: JOHN BON B. CHIONG
(print)

Signature: 

Company Name: CLEAN SLATE, INC.

Address: 510 PLAINFIELD RD., DARIEN, IL 60561

Office Phone: 312-927-4858

Cell Phone: 312-927-4858

Email: john.cleanslateinc@outlook.com

**CITY OF DARIEN
CLEANING/JANITORIAL SERVICES
BID SHEET**

Optional Contract Extension – Year 2

APPENDIX A DUTIES/ LOCATION	MONTHLY COST	TOTAL MONTHS	ANNUAL COST
City Hall – 3x week	\$ 546.32	12	\$ 6,555.84
Police Department – 5x week	\$ 910.54	12	\$ 10,926.48
Public Works – 5x week	\$ 485.62	12	\$ 5,827.44
TOTAL	\$ 1,942.48		\$ 23,309.76

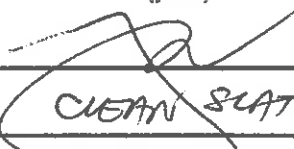
Optional Contract Extension – Year 3

APPENDIX A DUTIES/ LOCATION	MONTHLY COST	TOTAL MONTHS	ANNUAL COST
City Hall – 3x week	\$ 563.22	12	\$ 6,758.64
Police Department – 5x week	\$ 938.70	12	\$ 11,264.40
Public Works – 5x week	\$ 500.64	12	\$ 6,007.68
TOTAL	\$ 2,002.56		\$ 24,030.72

Optional Contract Extension – Year 4

APPENDIX A DUTIES/ LOCATION	MONTHLY COST	TOTAL MONTHS	ANNUAL COST
City Hall – 3x week	\$ 580.64	12	\$ 6,967.68
Police Department – 5x week	\$ 967.73	12	\$ 11,612.76
Public Works – 5x week	\$ 376.12	12	\$ 4,513.44
TOTAL	\$ 2,064.49		\$ 24,793.88

Name: JOHN BOYD, CHIONIS
(print)

Signature: 

Company Name: CLEAN SLATE, INC.

Address: 570 PLAINFIELD RD. DARIEN, IL 60501

Office Phone: 312.927.4858

Cell Phone: 312.927.4858

Email: john.cleanslateinc@outlook.com

APPENDIX A

CLEANING AND JANITORIAL TASK SCHEDULE

	City Hall				Police Station				Public Works			
	Each Visit	Weekly	Monthly	April & October	Each Visit	Weekly	Monthly	April & October	Each Visit	Weekly	Monthly	April & October
GENERAL HOUSEKEEPING												
Gather all waste paper, insert liners, and remove to proper disposal or recycling area. Paper and other recyclable materials shall be collected, and stored for removal as designated.	•				•				•			
Dust as necessary exposed area of tables, countertops, file cabinets, bookcases and shelves, and return vents.	•				•				•			
Spot clean soiled areas	•				•				•			
Wipe clean working areas of tables, other work surfaces. Papers on these surfaces should not be disturbed.	•				•				•			
Clean, scour, and sanitize drinking fountains	•				•				•			
Spot clean interior door glass, glass partitions, office windows, and light switches.	•				•				•			
Damp clean top handrail on all stairways	•				•				•			
Wipe clean all desktops, if free of clutter		•				•				•		
Dust as necessary all horizontal blinds in offices and common areas		•				•				•		
Empty exterior waste containers and insert new liners if required		•				•				•		
Clean and sanitize telephones		•				•				•		
Dust all horizontal surfaces including sills, ledges, moldings, picture frames, wall hangings, and radiators (including washrooms and lunchrooms)		•				•				•		
Dust tops of all room divider partitions, including attached cabinets		•				•				•		
Dust tops of all lockers						•						
Clean & Polish Kickplates		•				•				•		
Clean and polish all railings with approved cleaner		•				•						
Clean all entrance door glass & interior glass surfaces (not exterior windows)		•				•				•		
Remove fingerprints from doors, moldings and from around light switch plates (including washrooms and lunchrooms)		•				•				•		
Damp wipe complete railings of all stairways		•				•				•		
Vacuum upholstered chairs and furniture			•				•				•	
Damp wipe and mop clean the elevator			•				•					
Clean all entrance door glass & interior glass surfaces (not exterior windows)			•				•					•
Dust HVAC vents & returns for cobwebs, dust & dirt, up to 10 feet			•				•					•
Dust exterior of all lighting fixtures			•				•					•
Clean or vacuum all vertical surfaces of room dividers and partitions, including attached cabinets			•				•					•
Vacuum dust from all window blinds				•			•					•

CLEANING AND JANITORIAL TASK SCHEDULE

	City Hall				Police Station				Public Works			
	Each Visit	Weekly	Monthly	April & October	Each Visit	Weekly	Monthly	April & October	Each Visit	Weekly	Monthly	April & October
RESTROOMS, SINKS, KITCHENS/BREAKROOMS												
Clean, sanitize and polish all metal and vitreous fixtures including toilet bowls, urinals, hand basins, and sinks	•				•				•			
Clean and sanitize toilet seats (both sides) and all counter areas	•				•				•			
Clean mirrors	•				•				•			
Empty all waste containers and insert liners	•				•				•			
Dust tops of partitions as necessary	•				•				•			
Spot clean partition doors as necessary	•				•				•			
Spot clean walls around sinks and walls around and under towel cabinets and urinals	•				•				•			
Clean and refill all dispensers	•				•				•			
Clean interior and exterior of microwaves	•				•				•			
Empty and clean coffee makers and coffee pots	•				•				•			
Spot clean exterior of refrigerators and dishwashers	•				•				•			
Damp clean exterior of waste containers		•				•						
Damp clean seats and backs of plastic chairs in breakrooms		•				•						
Damp clean partitions and partition doors and remove all writing where possible		•				•						
Spot clean all walls		•				•						
Damp clean seats and handles of exercise equipment in wellness room						•						
Change urinal blocks			•				•				•	
Thoroughly clean all washroom, locker room partitions and walls			•				•				•	
Clean exterior of all lockers							•					
FLOOR CARE - RESILIENT AND HARD												
Dust mop with treated mop, or sweep all open hard floor surfaces including stairways	•				•				•			
Mop all hard floor surfaces & entryways (mats to be picked up).	•				•				•			
Clean floor mats with vacuum	•				•				•			
Detergent mop and rinse and disinfect all washroom floor and locker room floors	•				•				•			
Damp clean all stair steps		•				•				•		
Machine spray buff all resilient tile areas			•				•				•	
Machine scrub and refinish all washroom floors (no wax). Scrub and clean all baseboards with appropriate mark remover if necessary			•				•				•	
FLOOR CARE - CARPETS												
Remove any spots with cleaner as needed	•				•				•			
Vacuum traffic areas and all meeting rooms	•				•				•			
Detail vacuum all corners and under chairs and tables		•				•				•		
Lift and vacuum under all plastic chair mats, damp wipe mat			•				•				•	
Damp clean all baseboards. Scrub and clean all baseboards with a City approved mark remover			•				•				•	



Commercial Cleaning Services

License & Insurance



Clean Slate Inc.
Attn: Mr. John Bon B. Chiong
510 Plainfield Rd
Darien, IL 60561

April 9, 2019


Dear Mr. Chiong,

Enclosed is the 2019-20 Home Occupation License decal for **Clean Slate Inc.**, please affix the decal to the glass of your front door or window so that it is visible from the street. According to the manufacturer, the decal should peel off in one piece for easy removal at the next renewal period.

Thank you for locating your business in Darien and your continued efforts to make "Darien a Nice Place to Live."

Sincerely,

City of Darien


JoAnne E. Ragona,
City Clerk

mg

Enclosures

Verify that all of your Illinois Business Authorization information is correct.

✓ **If not**, contact us immediately.

✓ **if yes**, cut along the dotted line (fits a standard 5 x 7" frame). Your authorization must be visibly displayed at the address listed. **Do not discard**- your Illinois Business Authorization is an important tax document that provides you the authorization to legally do business in Illinois.

OFFICIAL DOCUMENT State of Illinois - Department of Revenue OFFICIAL DOCUMENT

Illinois Business Authorization

CLEAN SLATE INC

510 PLAINFIELD RD
DARIEN IL 60561-4210

Loc. Code: 022-0082-7-001
Darien
DuPage County

Certificate of Registration

Expiration Date:
5/1/2020

Sales and use taxes and fees (4282-8260)

ILLINOIS REVENUE
[Signature]
Director

Issued Date: 03/02/2019

OFFICIAL DOCUMENT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/02/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Goosehead Insurance Agency LLC 1500 Solana Blvd, Bldg 4, Ste 4500 Westlake, TX 76262	CONTACT NAME: Goosehead Insurance PHONE (A/C, No, Ext): 800-474-1377 FAX (A/C, No): 866-877-6250 E-MAIL ADDRESS: service@goosehead.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A :</td> <td>ACE Property And Casualty Insurance Company</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td>State Automobile Mutual Insurance Company</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td>Executive Risk Indemnity Inc</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	ACE Property And Casualty Insurance Company		INSURER B :	State Automobile Mutual Insurance Company		INSURER C :	Executive Risk Indemnity Inc		INSURER D :			INSURER E :			INSURER F :		
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INSURER E :																						
INSURER F :																						
INSURED Clean Slate Inc 510 Plainfield Rd Darien, IL 60561-4210																						

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		D94736651	02/24/2019	02/24/2020	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>MED EXP (Any one person)</td><td style="text-align: right;">\$ 5,000</td></tr> <tr><td>PERSONAL & ADV INJURY</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>GENERAL AGGREGATE</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td>PRODUCTS - COMP/OP AGG</td><td style="text-align: right;">\$ 2,000,000</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 1,000,000	GENERAL AGGREGATE	\$ 2,000,000	PRODUCTS - COMP/OP AGG	\$ 2,000,000		\$
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PRODUCTS - COMP/OP AGG	\$ 2,000,000																				
	\$																				
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			1000430795	02/24/2019	02/24/2020	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>BODILY INJURY (Per person)</td><td style="text-align: right;">\$</td></tr> <tr><td>BODILY INJURY (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td>PROPERTY DAMAGE (Per accident)</td><td style="text-align: right;">\$</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
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	\$																				
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ \$10,000			D94736699	02/24/2019	02/24/2020	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>EACH OCCURRENCE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>AGGREGATE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td></td><td style="text-align: right;">\$</td></tr> </table>	EACH OCCURRENCE	\$ 1,000,000	AGGREGATE	\$ 1,000,000		\$								
EACH OCCURRENCE	\$ 1,000,000																				
AGGREGATE	\$ 1,000,000																				
	\$																				
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	7177-55-28	02/24/2019	02/24/2020	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td><input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER</td> <td></td> </tr> <tr><td>E.L. EACH ACCIDENT</td><td style="text-align: right;">\$ 500,000</td></tr> <tr><td>E.L. DISEASE - EA EMPLOYEE</td><td style="text-align: right;">\$ 1,000,000</td></tr> <tr><td>E.L. DISEASE - POLICY LIMIT</td><td style="text-align: right;">\$ 500,000</td></tr> </table>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER		E.L. EACH ACCIDENT	\$ 500,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 500,000						
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E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000																				
E.L. DISEASE - POLICY LIMIT	\$ 500,000																				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 City of Darien IS included as Additional Insured on the General Liability Policy where required by written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Darien 1702 plainfield Road Darien IL 60561	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

AGENDA MEMO
City Council
October 21, 2019

ISSUE STATEMENT

A motion approving a transfer from the General Fund to the Capital Projects Fund in the amount of \$800,000.

BACKGROUND/HISTORY

Upon completion of the annual audit the Administrative/Finance Committee reviews a comparison between the FYE 4-30-19 audited numbers and the FYE 4-30-19 estimated numbers included in the FYE 4-30-20 budget. This year's review includes the [attached document](#) containing a detailed sheet on the General and Capital Projects Funds. The details sheets include the following columns:

1. budget line item title
2. the 4-30-19 original budget
3. the 4-30-19 audited revenues and expenditure line items
4. the 4-30-19 estimated actual numbers used for the FYE 4-30-20 budget
5. the difference between numbers 3 and 4 above

The General Fund audited fund balance exceeded the estimated balance used in the 4-30-20 budget by \$829,195. The City Council previously approved the *Capital Improvements Plan Guidelines*. Section 3 of the guidelines includes the following:

- Surplus from the general fund, in excess of 3 months operating reserve, will be transferred to the capital projects fund annually

The transfer of this money into the Capital Projects Fund does not authorize the use of the funds at this time.

STAFF/COMMITTEE RECOMMENDATION

The Administrative/Finance Committee recommends approval of a motion approving a transfer from the General Fund to the Capital Projects Fund in the amount of \$800,000.

ALTERNATE CONSIDERATION

As directed by council.

DECISION MODE

This item will be placed on the October 21, 2019 City Council Agenda for approval.

**City of Darien
 Comparision of Estimated Actual
 Fund Balance to Audited Fund Balance
 as of 4/30/19**

Working Session Report

**General Fund
 Fund Balance**

<u>Original Budget</u>	<u>Audited</u>	<u>Estimated Actual</u>	<u>Difference between Estimated Actual and Audited</u>
\$ 2,872,368	\$ 4,614,249	\$ 3,785,054	\$ 829,195.00

**Water Fund
 Cash Balance**

<u>Original Budget</u>	<u>Audited</u>	<u>Estimated Actual</u>	<u>Difference between Estimated Actual and Audited</u>
\$ 1,970,482	\$ 2,437,246	\$ 2,049,912	\$ 387,334.00

**Motor Fuel Tax Fund
 Fund Balance**

<u>Original Budget</u>	<u>Audited</u>	<u>Estimated Actual</u>	<u>Difference between Estimated Actual and Audited</u>
\$ 414,464	\$ 348,341	\$ 355,774	\$ (7,433.00)

**Water Depreciation Fund
 Cash Balance**

<u>Original Budget</u>	<u>Audited</u>	<u>Estimated Actual</u>	<u>Difference between Estimated Actual and Audited</u>
\$ 2,101,150	\$ 1,761,560	\$ 1,944,653	\$ (183,093.00)

**Capital Improvement Fund
 Fund Balance**

<u>Original Budget</u>	<u>Audited</u>	<u>Estimated Actual</u>	<u>Difference between Estimated Actual and Audited</u>
\$ 4,347,932	\$ 5,237,255	\$ 5,263,219	\$ (25,964.00)

1		2		3		4		5	
City of Darien Fund Reconciliation FYE 4/30/19		General For the		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited	FYE 4/30/19 Estimated Actual	Difference		
Beginning Fund Balance				3,686,977.00	4,281,317.00	4,281,317.00	0.00		
Prior Period Adjustment				0.00	200,293.00	0.00	200,293.00		
Total Revenue				14,938,182.00	15,900,970.00	15,810,730.00	90,240.00		
Total Expenses				13,302,791.00	12,806,142.00	13,306,993.00	(500,851.00)		
Transfer In from Debt Fund/Sale of Equipment				0.00	38,041.00	0.00	38,041.00		
Transfer out				2,450,000.00	3,000,230.00	3,000,000.00	230.00		
Ending Fund Balance				2,872,368.00	4,614,249.00	3,785,054.00	829,195.00		
				FYE 4/30/19 Original Budget	FYE 4/30/19 Audited Revenue	FYE 4/30/19 Estimated Revenue	Difference		
Taxes									
Real Estate Taxes - Current	3110		2,183,796.00	2,230,641.00	2,240,865.00	(10,224.00)			
Real Estate Taxes - Prior	3111		0.00	0.00	0.00	0.00			
Road and Bridge Tax	3120		205,000.00	210,370.00	207,139.00	3,231.00			
Municipal Utility Tax	3130		985,000.00	1,073,098.00	1,055,897.00	17,201.00			
Amusement Tax	3140		82,000.00	86,383.00	87,170.00	(787.00)			
Hotel/Motel Tax	3150		75,000.00	69,528.00	67,912.00	1,616.00			
Auto Rental Tax	3421		0.00	2,014.00	2,000.00	14.00			
Personal Property Tax	3425		6,500.00	6,433.00	6,500.00	(67.00)			
Local Gas Tax	3151		310,000.00	321,616.00	320,770.00	846.00			
Food & Beverage Tax	3152		580,000.00	606,667.00	602,085.00	4,582.00			
Total Taxes			4,427,296.00	4,606,750.00	4,590,338.00	16,412.00			
License, Permits, Fees									
Business Licenses	3210		38,000.00	40,132.00	38,000.00	2,132.00			
Liquor License	3212		66,500.00	70,700.00	67,000.00	3,700.00			
Contractor Licenses	3214		20,000.00	21,000.00	18,000.00	3,000.00			
Court Fines	3216		100,000.00	127,454.00	130,194.00	(2,740.00)			
Towing Fees	3217		37,000.00	72,500.00	69,500.00	3,000.00			
Ordinance Fines	3230		20,000.00	51,389.00	21,590.00	29,799.00			
Building Permits and Fees	3240		35,000.00	220,407.00	186,822.00	33,585.00			
Telecommunication Taxes	3242		590,000.00	526,582.00	561,293.00	(34,711.00)			
Cable T.V. Franchise Fee	3244		452,800.00	453,525.00	452,800.00	725.00			
PEG - Fees - AT&T	3245		0.00	10,610.00	0.00	10,610.00			
NICOR Franchise Fee	3246		25,000.00	29,664.00	29,151.00	513.00			
Public Hearing Fees	3250		5,000.00	2,580.00	2,580.00	0.00			
Elevator Inspections	3255		4,500.00	4,600.00	2,150.00	2,450.00			
Public Improvement Permit	3260		0.00	0.00	0.00	0.00			
Engineering/Prof Fee Reimb	3265		74,000.00	76,743.00	85,126.00	(8,383.00)			
Legal Fee Reimb.	3266		0.00	13,833.00	1,925.00	11,908.00			
Police Special Service	3268		99,597.00	115,043.00	130,559.00	(15,516.00)			
D.U.I. Technology Fines	3267		6,500.00	11,861.00	5,760.00	6,101.00			
Stormwater Management Fees	3270		0.00	400.00	0.00	400.00			
Dev. Contib./Impact	3275		200.00	0.00	500.00	(500.00)			
Total License, Permits, Fees			1,574,097.00	1,849,023.00	1,802,950.00	46,073.00			
Charges for Services									
Inspections/Tap on/Permits	3320		0.00	0.00	0.00	0.00			
Total Charges for Services			0.00	0.00	0.00	0.00			
Intergovernmental									
State Income Tax	3410		2,053,998.00	2,144,307.00	1,987,740.00	156,567.00			
Local Use Tax	3420		545,524.00	684,045.00	610,316.00	73,729.00			
Sales Taxes	3430		5,509,413.00	5,667,938.00	5,726,881.00	(58,943.00)			
Video Gaming Revenue	3432		140,000.00	192,596.00	180,667.00	11,929.00			
Total Intergovernmental			8,248,935.00	8,688,886.00	8,505,604.00	183,282.00			

City of Darien Fund Reconciliation FYE 4/30/19	General For the	FYE 4/30/19 Original Budget	FYE 4/30/19 Audited	FYE 4/30/19 Estimated Actual	Difference
Other Revenue					
Interest Income	3510	5,000.00	76,040.00	50,000.00	26,040.00
Gain/Loss on Investment	3515	0.00	0.00	0.00	0.00
Water Share Expense	3520	250,000.00	0.00	250,000.00	(250,000.00)
NSF Check Fee	3261	0.00	140.00	0.00	140.00
Police Report/Prints	3534	5,000.00	5,741.00	3,543.00	2,198.00
Impact Fee Revenue	3570	0.00	1,125.00	500.00	625.00
Grants	3560	0.00	4,842.00	3,736.00	1,106.00
Rents	3561	324,853.00	343,155.00	373,204.00	(30,049.00)
Reimbursement - Work Comp	3577	0.00	0.00	0.00	0.00
Other Reimbursements	3562	45,000.00	131,680.00	113,141.00	18,539.00
Reimbursement - Rear Yard	3541	0.00	(4,610.00)	(4,610.00)	0.00
Residential Concrete Reimb	3563	0.00	51,511.00	51,511.00	0.00
Maintenance - Reimbursement	3567	0.00	0.00	0.00	0.00
Mail Box Reimbursement	3569	0.00	2,805.00	2,200.00	605.00
Drug Seizures	3537	0.00	0.00	0.00	0.00
Drug Forfeiture receipts	3538	0.00	19,465.00	0.00	19,465.00
E-Citation Fees	3219	0.00	6,537.00	0.00	6,537.00
Sales of Wood Chips	3572	3,000.00	3,470.00	2,210.00	1,260.00
Miscellaneous Revenue	3580	20,000.00	37,680.00	36,403.00	1,277.00
Transfer from Other Funds	3612	0.00	0.00	0.00	0.00
Sale of Equipment	3575	35,000.00	76,730.00	30,000.00	46,730.00
Miscellaneous Refund	3700	0.00	0.00	0.00	0.00
Total Other Income		687,853.00	756,311.00	911,838.00	(155,527.00)
Total General Fund Revenue					
		14,938,181.00	15,900,970.00	15,810,730.00	90,240.00
Total Revenue per Audit					
		14,938,181.00	15,900,970.00	15,810,730.00	90,240.00

1	2	3	4	5	
City of Darien General Fund Expenditures For the FYE 4/30/19	FYE 4/30/19 Original Budget	FYE 4/30/19 Audited Expenditures	FYE 4/30/19 Estimated Expenditures	Difference	
Administrative Department					
Salaries					
Salaries	4010	286,406.00	301,154.00	302,147.00	993.00
Overtime	4030	0.00	530.00	0.00	(530.00)
Total Salaries		286,406.00	301,684.00	302,147.00	463.00
Benefits					
Social Security	4110	21,039.00	17,578.00	19,028.00	1,450.00
Medicare	4111	4,153.00	4,111.00	4,450.00	339.00
I.M.R.F.	4115	36,288.00	33,477.00	38,885.00	5,408.00
Medical/Life Insurance	4120	69,080.00	77,170.00	69,962.00	(7,208.00)
State Unemployment Benefits	4050	0.00	0.00	0.00	0.00
Supplemental Pensions	4135	4,800.00	3,646.00	4,800.00	1,154.00
Total Benefits		135,360.00	135,982.00	137,125.00	1,143.00
Materials and Supplies					
Dues and Subscriptions	4213	1,490.00	387.00	1,000.00	613.00
Liability Insurance	4219	311,639.00	271,949.00	276,207.00	4,258.00
Legal Notices	4221	2,000.00	1,246.00	2,000.00	754.00
Maintenance - Building	4223	0.00	0.00	0.00	0.00
Maintenance - Equipment	4225	7,900.00	6,944.00	7,200.00	256.00
Maintenance - Vehicles	4229	0.00	0.00	0.00	0.00
Misc. Expenditures	4232	0.00	0.00	0.00	0.00
Postage/Mailings	4233	3,350.00	1,970.00	2,500.00	530.00
Printing and Forms	4235	4,200.00	3,015.00	4,200.00	1,185.00
Public Relations	4239	34,170.00	25,823.00	26,570.00	747.00
Rent - Equipment	4243	2,019.00	119.00	2,019.00	1,900.00
Supplies - Office	4253	8,000.00	6,277.00	7,400.00	1,123.00
Supplies - Other	4257	500.00	39.00	500.00	461.00
Training and Education	4263	2,000.00	0.00	500.00	500.00
Travel/Meetings	4265	550.00	99.00	250.00	151.00
Telephone	4267	51,200.00	35,666.00	39,000.00	3,334.00
Utilities (Elec,Gas,Wtr,Sewer)	4271	3,000.00	1,800.00	1,500.00	(300.00)
Vehicle (Gas and Oil)	4273	650.00	272.00	650.00	378.00
Vehicle		0.00	0.00	0.00	0.00
ESDA	4279	0.00	0.00	0.00	0.00
Total Materials and Supplies		432,668.00	355,606.00	371,496.00	15,890.00
Contractual					
Audit	4320	13,200.00	13,200.00	13,200.00	0.00
Consulting/Professional	4325	304,750.00	288,193.00	287,500.00	(693.00)
Conslt/Prof Reimbursable	4328	0.00	0.00	0.00	0.00
Contingency	4330	10,000.00	0.00	10,000.00	10,000.00
Janitorial Service	4345	20,500.00	17,318.00	19,500.00	2,182.00
Total Contractual		348,450.00	318,711.00	330,200.00	11,489.00
Other Charges					
Equipment	4815	45,000.00	33,580.00	40,000.00	6,420.00
Total Other Charges		45,000.00	33,580.00	40,000.00	6,420.00
Total Expenditures - Administrative		1,247,884.00	1,145,563.00	1,180,968.00	35,405.00
City Council Department					
Salaries					
Salaries	4010	42,750.00	42,750.00	42,750.00	0.00
Total Salaries		42,750.00	42,750.00	42,750.00	0.00

City of Darien General Fund Expenditures For the FYE 4/30/19		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited Expenditures	FYE 4/30/19 Estimated Expenditures	Difference
Benefits					
Social Security	4110	2,651.00	2,651.00	2,651.00	0.00
Medicare	4111	620.00	620.00	620.00	0.00
Total Benefits		3,271.00	3,271.00	3,271.00	0.00
Materials and Supplies					
Boards and Commissions	4205	2,000.00	698.00	1,000.00	302.00
Cable Operations	4206	8,000.00	2,150.00	4,500.00	2,350.00
Dues and Subscriptions	4213	2,850.00	2,829.00	2,850.00	21.00
Liability Insurance	4219	0.00	0.00	0.00	0.00
Printing and Forms	4235	0.00	0.00	0.00	0.00
Public Relations	4239	500.00	2.00	250.00	248.00
Supplies - Other	4257	0.00	0.00	0.00	0.00
Training and Education	4263	1,000.00	155.00	200.00	45.00
Travel/Meetings	4265	50.00	0.00	50.00	50.00
Total Materials and Supplies		14,400.00	5,834.00	8,850.00	3,016.00
Contractual					
Consulting/Professional	4325	5,000.00	3,640.00	5,000.00	1,360.00
Trolley Contracts	4366	600.00	251.00	450.00	199.00
Rear Yard Drainage Proj Reimburse		0.00	0.00	0.00	0.00
Total Contractual		5,600.00	3,891.00	5,450.00	1,559.00
Capital Outlay					
Equipment	4815	0.00	0.00	0.00	0.00
Total Capital Outlay		0.00	0.00	0.00	0.00
Total Expenditures - City Council		66,021.00	55,746.00	60,321.00	4,575.00
Community Development Department					
Salaries					
Salaries	4010	296,685.00	296,434.00	294,038.00	(2,396.00)
Overtime		500.00	0.00	500.00	500.00
Total Salaries		297,185.00	296,434.00	294,538.00	(1,896.00)
Benefits					
Social Security	4110	17,361.00	16,417.00	16,866.00	449.00
Medicare	4111	4,316.00	4,107.00	4,264.00	157.00
I.M.R.F.	4115	37,717.00	33,346.00	37,255.00	3,909.00
Medical/Life Insurance	4120	49,362.00	49,556.00	48,971.00	(585.00)
Supplemental Pensions	4135	3,600.00	1,708.00	3,600.00	1,892.00
Total Benefits		112,356.00	105,134.00	110,956.00	5,822.00
Materials and Supplies					
Boards and Commissions	4205	1,200.00	1,530.00	1,200.00	(330.00)
Dues and Subscriptions	4213	500.00	175.00	500.00	325.00
Liability Insurance	4219	23,000.00	30,832.00	32,000.00	1,168.00
Maintenance - Vehicles	4229	500.00	326.00	500.00	174.00
Miscellaneous Expenditures	4232	0.00	0.00	0.00	0.00
Printing and Forms	4235	1,865.00	470.00	1,800.00	1,330.00
Economic Incentive	4240	278,000.00	351,494.00	303,111.00	(48,383.00)
Supplies - Office	4253	900.00	673.00	850.00	177.00
Training and Education	4263	550.00	514.00	600.00	86.00
Travel/Meetings	4265	200.00	148.00	200.00	52.00
Vehicle (Gas and Oil)	4273	1,350.00	1,204.00	1,350.00	146.00
Total Materials and Supplies		308,065.00	387,366.00	342,111.00	(45,255.00)

City of Darien General Fund Expenditures For the FYE 4/30/19		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited Expenditures	FYE 4/30/19 Estimated Expenditures	Difference
Contractual					
Consulting/Professional	4325	42,640.00	58,999.00	40,000.00	(18,999.00)
Conslt/Prof Reimbursable	4328	68,000.00	85,823.00	70,000.00	(15,823.00)
Total Contractual		110,640.00	144,822.00	110,000.00	(34,822.00)
Capital Outlay					
Equipment	4815	0.00	0.00	0.00	0.00
Total Capital Outlay		0.00	0.00	0.00	0.00
Total Expenditures - Community Development		828,246.00	933,756.00	857,605.00	(76,151.00)
Streets Department					
Salaries					
Salaries	4010	639,375.00	645,492.00	603,659.00	(41,833.00)
Overtime	4030	70,000.00	56,938.00	66,119.00	9,181.00
Total Salaries		709,375.00	702,430.00	669,778.00	(32,652.00)
Benefits					
Social Security	4110	38,191.00	41,259.00	41,333.00	74.00
Medicare	4111	8,932.00	9,650.00	9,667.00	17.00
I.M.R.F.	4115	110,717.00	72,152.00	84,466.00	12,314.00
Medical/Life Insurance	4120	119,361.00	118,992.00	125,789.00	6,797.00
Supplemental Pensions	4135	2,400.00	1,385.00	2,400.00	1,015.00
Total Benefits		279,601.00	243,438.00	263,655.00	20,217.00
Materials and Supplies					
Liability Insurance	4219	23,029.00	23,414.00	23,000.00	(414.00)
Maintenance - Building	4223	341,288.00	298,607.00	300,000.00	1,393.00
Maintenance - Equipment	4225	36,500.00	27,000.00	36,500.00	9,500.00
Maintenance - Vehicles	4229	48,000.00	106,452.00	82,000.00	(24,452.00)
Maintenance - Landromat Exp	4230	0.00	0.00	0.00	0.00
Postage/Mailings	4233	1,000.00	343.00	890.00	547.00
Rent - Equipment	4243	23,700.00	8,605.00	22,000.00	13,395.00
Supplies - Office	4253	3,053.00	2,389.00	2,600.00	211.00
Supplies - Operations	4255	0.00	0.00	0.00	0.00
Supplies - Other	4257	138,165.00	96,949.00	135,000.00	38,051.00
Small Tools & Equipment	4259	63,300.00	60,800.00	63,000.00	2,200.00
Training and Education	4263	4,600.00	2,750.00	4,600.00	1,850.00
Travel	4265	0.00	0.00	0.00	0.00
Telephone	4267	0.00	0.00	0.00	0.00
Uniforms	4269	6,446.00	6,277.00	6,000.00	(277.00)
Utilities (Elec,Gas,Wtr,Sewer)	4271	6,400.00	4,372.00	5,100.00	728.00
Vehicle (Gas and Oil)	4273	60,300.00	53,452.00	48,000.00	(5,452.00)
Total Materials and Supplies		755,781.00	691,410.00	728,690.00	37,280.00
Contractual					
Consulting/Professional	4325	16,250.00	13,864.00	16,250.00	2,386.00
Consulting/Professional Reimb	4328	0.00	0.00	0.00	0.00
Janitorial Service	4345	0.00	0.00	0.00	0.00
Forestry	4350	65,411.00	43,794.00	60,415.00	16,621.00
Street Light Oper & Maint.	4359	73,000.00	63,142.00	73,000.00	9,858.00
Residential Concrete Program	4381	0.00	52,787.00	52,787.00	0.00
Mosquito Abatement	4365	41,700.00	40,887.00	41,700.00	813.00
Street Sweeping	4373	38,250.00	35,098.00	37,000.00	1,902.00
Drainage Projects	4374	81,300.00	101,264.00	111,820.00	10,556.00
Tree Trim/Removal	4375	306,715.00	257,683.00	300,000.00	42,317.00
Total Contractual		622,626.00	608,519.00	692,972.00	84,453.00

City of Darien General Fund Expenditures For the FYE 4/30/19		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited Expenditures	FYE 4/30/19 Estimated Expenditures	Difference
Capital Outlay					
Rear Yard Drain Proj-Reimb	4378	0.00	0.00	0.00	0.00
Residential Concrete Program	4381	0.00	0.00	0.00	0.00
Capital Improvements	4810	0.00	0.00	0.00	0.00
Equipment	4815	526,900.00	510,157.00	526,900.00	16,743.00
Debt Retire	4905	0.00	0.00	0.00	0.00
Total Capital Outlay		526,900.00	510,157.00	526,900.00	16,743.00
Total Expenditures - Streets		2,894,283.00	2,755,954.00	2,881,995.00	126,041.00
Police Department					
Salaries					
Salaries	4010	414,970.00	403,410.00	414,817.00	11,407.00
Salaries - Officers	4020	3,572,349.00	3,504,249.00	3,536,500.00	32,251.00
Overtime	4030	475,000.00	568,222.00	590,689.00	22,467.00
Total Salaries		4,462,319.00	4,475,881.00	4,542,006.00	66,125.00
Benefits					
Social Security	4110	25,728.00	26,154.00	26,185.00	31.00
Medicare	4111	64,704.00	58,424.00	57,619.00	(805.00)
I.M.R.F.	4115	48,409.00	40,377.00	42,852.00	2,475.00
Medical/Life Insurance	4120	434,053.00	443,810.00	434,671.00	(9,139.00)
Police Pension	4130	1,618,878.00	1,634,019.00	1,633,996.00	(23.00)
Supplemental Pensions	4135	44,800.00	34,462.00	38,557.00	4,095.00
Total Benefits		2,236,572.00	2,237,246.00	2,233,880.00	(3,366.00)

City of Darien General Fund Expenditures For the FYE 4/30/19		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited Expenditures	FYE 4/30/19 Estimated Expenditures	Difference
Materials and Supplies					
Animal Control	4201	1,500.00	1,570.00	1,365.00	(205.00)
Auxiliary Police	4203	4,500.00	2,856.00	4,591.00	1,735.00
Boards and Commissions	4205	22,300.00	11,631.00	21,511.00	9,880.00
Dues and Subscriptions	4213	5,150.00	2,098.00	3,853.00	1,755.00
Investigation and Equipment	4217	42,980.00	26,875.00	38,525.00	11,650.00
Liability Insurance	4219	65,520.00	41,745.00	58,087.00	16,342.00
Maintenance - Building	4223	0.00	0.00	0.00	0.00
Maintenance - Equipment	4225	15,850.00	11,406.00	18,286.00	6,880.00
Maintenance - Vehicles	4229	21,200.00	38,046.00	41,760.00	3,714.00
Postage/Mailings	4233	4,300.00	1,465.00	3,041.00	1,576.00
Printing and Forms	4235	1,500.00	553.00	818.00	265.00
Public Relations	4239	4,500.00	2,858.00	3,858.00	1,000.00
Rent - Equipment	4243	5,500.00	1,600.00	3,200.00	1,600.00
Supplies - Office	4253	6,500.00	6,534.00	6,485.00	(49.00)
Supplies - Other	4257	0.00	0.00	0.00	0.00
Training and Education	4263	38,755.00	13,859.00	29,585.00	15,726.00
Travel/Meetings	4265	14,400.00	5,995.00	13,430.00	7,435.00
Telephone	4267	14,375.00	11,106.00	14,117.00	3,011.00
Uniforms	4269	63,100.00	52,617.00	59,968.00	7,351.00
Utilities (Elec,Gas,Wtr,Sewer)	4271	7,500.00	7,718.00	7,165.00	(553.00)
Vehicle (Gas and Oil)	4273	75,000.00	69,402.00	68,559.00	(843.00)
Total Materials and Supplies		414,430.00	309,934.00	398,204.00	88,270.00
Contractual					
Consulting/Professional	4325	444,460.00	433,953.00	443,512.00	9,559.00
Contractual Services	4335	0.00	0.00	0.00	0.00
Dumeg/Fiat/Child Center	4337	7,000.00	3,500.00	7,000.00	3,500.00
Total Contractual		451,460.00	437,453.00	450,512.00	13,059.00
Capital Outlay					
Equipment	4815	701,576.00	562,959.00	701,502.00	138,543.00
Total Capital Outlay		701,576.00	562,959.00	701,502.00	363.06
Interest					
Interest	4244	0.00	0.00	0.00	0.00
Total Interest		0.00	0.00	0.00	0.00
Total Expenditures - Police		8,266,357.00	8,023,473.00	8,326,104.00	302,631.00
Debt Service					
Principal	4906	0.00	0.00	0.00	0.00
Total Debt Service		0.00	0.00	0.00	0.00
Reduction in expenditures for Water Share		0.00	(250,000.00)	0.00	250,000.00
Total General Fund Expenditures		13,302,791.00	12,664,492.00	13,306,993.00	642,501.00

1		2		3		4		5	
City of Darien Water Fund Reconciliation For the FYE 4/30/19		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited	FYE 4/30/19 Estimated Actual	Difference				
Beginning Cash Balance		1,661,492.00	2,063,758.00	1,460,845.00	602,913.00				
Total Revenue		8,053,878.00	7,879,141.00	7,891,933.00	(12,792.00)				
Total Expenses		7,744,888.00	7,505,653.00	7,302,866.00	202,787.00				
Ending Cash Balance		1,970,482.00	2,437,246.00	2,049,912.00	387,334.00				
		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited Revenue	FYE 4/30/19 Estimated Revenue	Difference				
Charges for Services									
Water Sales	3310	8,037,378.00	7,794,496.00	7,827,536.00	(33,040.00)				
Inspections/Tap on/Permits	3320	10,000.00	21,916.00	8,500.00	13,416.00				
Front Footage Fees	3322	0.00	0.00	0.00	0.00				
Sale of Meters	3325	1,000.00	7,755.00	6,855.00	900.00				
Other Water Sales	3390	3,500.00	21,043.00	21,042.00	1.00				
Total Charges for Services		8,051,878.00	7,845,210.00	7,863,933.00	(18,723.00)				
Other Revenue									
Interest Income	3510	2,000.00	33,931.00	28,000.00	5,931.00				
Other Reimbursements	3562	0.00	0.00	0.00	0.00				
Misc Revenue	3580	0.00	0.00	0.00	0.00				
Total Other Revenue		2,000.00	33,931.00	28,000.00	5,931.00				
Total Water Fund Revenue		8,053,878.00	7,879,141.00	7,891,933.00	(12,792.00)				
		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited Expenditures	FYE 4/30/19 Estimated Expenditures	Difference				
Water Department									
Salaries									
Salaries	4010	513,355.00	469,672.00	469,716.00	44.00				
Overtime	4030	75,000.00	90,056.00	85,000.00	(5,056.00)				
Total Salaries		588,355.00	559,728.00	554,716.00	(5,012.00)				
Benefits									
Social Security	4110	38,028.00	31,845.00	34,144.00	2,299.00				
Medicare	4111	8,894.00	7,448.00	7,985.00	537.00				
I.M.R.F.	4115	78,809.00	67,469.00	73,134.00	5,665.00				
Chang in I.M.R.F. Pension	4116 & 4117	0.00	58,914.00	0.00	(58,914.00)				
Medical/Life Insurance	4120	107,404.00	103,833.00	105,000.00	1,167.00				
Supplemental Pensions	4135	2,400.00	2,400.00	2,400.00	0.00				
Total Benefits		235,535.00	271,909.00	222,663.00	(49,246.00)				
Materials and Supplies									
Liability Insurance	4219	204,140.00	164,890.00	204,000.00	39,110.00				
Maintenance - Building	4223	88,540.00	68,994.00	88,500.00	19,506.00				
Maintenance - Equipment	4225	39,150.00	25,079.00	39,000.00	13,921.00				
Maintenance - Water System	4231	174,200.00	148,856.00	174,000.00	25,144.00				
Postage/Mailings	4233	2,000.00	50.00	1,050.00	1,000.00				
Printing and Forms	4235	0.00	0.00	0.00	0.00				
Quality Control	4241	10,850.00	13,297.00	10,850.00	(2,447.00)				
Rent - Equipment	4243	0.00	0.00	0.00	0.00				
Water Charge	4251	250,000.00	250,000.00	250,000.00	0.00				
Supplies - Office	4253	0.00	0.00	0.00	0.00				
Supplies - Operation	4255	3,000.00	2,528.00	3,000.00	472.00				

City of Darien Water Fund Reconciliation For the FYE 4/30/19		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited	FYE 4/30/19 Estimated Actual	Difference
Training and Education	4263	2,900.00	2,118.00	2,900.00	782.00
Telephone	4267	10,450.00	8,109.00	10,450.00	2,341.00
Uniforms	4269	8,150.00	3,624.00	8,000.00	4,376.00
Utilities (Elec,Gas,Wtr,Sewer)	4271	51,500.00	47,039.00	51,500.00	4,461.00
Vehicle (Gas and Oil)	4273	15,975.00	14,894.00	15,500.00	606.00
Total Materials and Supplies		860,856.00	749,478.00	858,750.00	109,272.00
Contractual					
Audit	4320	11,513.00	6,966.00	6,966.00	0.00
Consulting/Professional	4325	20,450.00	5,599.00	20,450.00	14,851.00
Leak Detection	4326	20,100.00	25,636.00	20,450.00	(5,186.00)
Data Processing	4336	152,500.00	161,730.00	152,500.00	(9,230.00)
DuPage Water Commission	4340	5,020,033.00	4,480,123.00	4,626,290.00	146,167.00
Total Contractual		5,224,596.00	4,680,054.00	4,826,656.00	146,602.00

City of Darien Water Fund Reconciliation For the FYE 4/30/19		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited	FYE 4/30/19 Estimated Actual	Difference
Other Charges					
Transfer to Other Funds	4605	430,000.00	430,000.00	430,000.00	0.00
Depreciation	4620	0.00	<u>329,570.00</u>	<u>0.00</u>	(329,570.00)
Total Other Charges		430,000.00	759,570.00	430,000.00	(329,570.00)
Capital Outlay					
Equipment	4815	78,525.00	67,548.00	78,000.00	10,452.00
Street Reconstruction	4855	0.00	0.00	0.00	0.00
Water Meter Purchases	4880	27,000.00	33,651.00	27,000.00	(6,651.00)
Pumping Station	4940	-	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Capital Outlay		105,525.00	101,199.00	105,000.00	3,801.00
Debt Service					
Debt Retire	4905	300,025.00	230,000.00	305,080.00	75,080.00
Debt Retire-Water Refunding	4950	0.00	153,715.00	0.00	(153,715.00)
Purchases	5600	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Debt Service		300,025.00	383,715.00	305,080.00	(78,635.00)
Total Expenditures - Water		<u>7,744,892.00</u>	<u>7,505,653.00</u>	<u>7,302,865.00</u>	(202,788.00)

1		2		3		4		5	
City of Darien Water Depr Fund Reconciliation For the FYE 4/30/19		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited	FYE 4/30/19 Estimated Actual	Difference				
Beginning Cash Balance		(220,850.00)	(530,195.00)	(315,956.00)	(214,239.00)				
Total Revenue		3,930,000.00	3,896,074.00	3,903,609.00	(7,535.00)				
Total Expenses		1,608,000.00	1,604,319.00	1,643,000.00	(38,681.00)				
Ending Cash Balance		2,101,150.00	1,761,560.00	1,944,653.00	(183,093.00)				
		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited Revenue	FYE 4/30/19 Estimated Revenue	Difference				
Other Revenue									
Interest Income	3510	0.00	25,408.00	20,000.00	5,408.00				
Gain/Loss on Investment	3515	0.00	101.00	0.00	101.00				
Bond Issuance	3559	3,500,000.00	3,440,565.00	3,453,609.00	(13,044.00)				
Transfer from Other Fund	3610	430,000.00	430,000.00	430,000.00	0.00				
Total Other Revenue		3,930,000.00	3,896,074.00	3,903,609.00	(7,535.00)				
Total Water Depr Fund Revenue		3,930,000.00	3,896,074.00	3,903,609.00	(7,535.00)				
		FYE 4/30/19 Original Budget	FYE 4/30/19 Audited Expenditures	FYE 4/30/19 Estimated Expenditures	Difference				
Water Depreciation Expenditures									
Materials and Supplies									
Maintenance and Water System	4231	0.00	0.00	0.00	0.00				
Total Materials and Supplies		0.00	0.00	0.00	0.00				
Capital Outlay									
Capital Impro-Infra	4390	1,608,000.00	1,601,099.00	1,564,000.00	(37,099.00)				
Hydrant Painting	4391	0.00	0.00	0.00	0.00				
Capital Improvements	4810	0.00	0.00	0.00	0.00				
Equipment	4815	0.00	0.00	79,000.00	79,000.00				
Total Capital Outlay		1,608,000.00	1,601,099.00	1,643,000.00	41,901.00				
Debt Service									
Debt Issuance Costs	4900	0.00	0.00	0.00	0.00				
Amortization Expense	4947	0.00	3,220.00	0.00	(3,220.00)				
Bond Interest Expense	4946	0.00	0.00	0.00	0.00				
Total Debt Service		0.00	3,220.00	0.00	(3,220.00)				
Total Expenditures - Water Depr.		1,608,000.00	1,604,319.00	1,643,000.00	38,681.00				

AGENDA MEMO
City Council
October 21, 2019

Issue Statement

Motion to approve the tax levy determination for general and special purposes for Fiscal Year 2019-2020.

DRAFT ORDINANCE

Background/History

The process for setting a tax levy is to determine how much revenue to collect from the property tax, and request that the County levy a tax to generate that amount of money. The first approval required is the tax levy determination, which takes place prior to the approval of the tax levy ordinance. Not less than 20 days prior to the adoption of the aggregate levy, the Council shall determine the amounts of money to be levied. There are also special requirements if the aggregate amount of the Corporate and Special Purpose levy is more than 105% or of the preceding year's extension and abatements.

Unfortunately, we are still subject to a timing constraint that requires us to make our initial request by the end of December, a few months before we are far enough into the budget process to make a final judgment on what we will need. In previous years the City has approached the process with an underlying assumption that the Council will not increase property taxes for the combined general corporate purpose (general fund) and special corporate levy (police pension fund).

At the same time, the Council can approve additional abatements up to the end of March. This gives the Council the ability to request a "ceiling" amount, while allowing us to review the budget early next year and consider abatements to the original request.

The attached ordinance requests a general corporate purpose (general fund=\$347,633) and special corporate levy (police pension fund=\$1,905,149) total of \$2,252,782 which represents a 0.00% increase over this year's non-bond extension \$2,252,782. I determined the levy for the police pension fund based on the actuary report conducted on the Police Pension Fund.

With respect to the tax levy for Special Service Area #1, we have a plan for maintenance expenses for these wetlands and storm water infrastructure, and the recommended revenue from this levy is proposed to be maintained at \$5,000.

Additionally, a levy for any outstanding bonds has been filed upon the adoption of the bond ordinances. The 2019 levy amount to pay for the principal and interest on these bonds totals

\$876,315. Lastly, any bond abatement will be presented in conjunction with our budget review.

Staff/Committee Recommendation

The Staff recommends approval of the levy determination and ordinances which:

- Set the City's 2019 general property tax levy and special corporate tax levy (police pension fund) at \$2,252,782.
- Set the City's 2019 Special Service Area I property tax levy at \$5,000.

Alternate Consideration

Levy different amounts.

Decision Mode

The tax levy determination will be on the October 21, 2019, Council meeting for formal consideration. This final tax levy ordinance will be on the November 18, 2019, City Council agenda for formal consideration.



DRAFT FOR TAX LEVY DETERMINATION

CITY OF DARIEN

DU PAGE COUNTY, ILLINOIS

ORDINANCE NO. _____

AN ORDINANCE LEVYING TAXES FOR
GENERAL AND SPECIAL CORPORATE PURPOSES
FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2019,
AND ENDING ON THE THIRTIETH DAY OF APRIL, 2020,
FOR THE CITY OF DARIEN, ILLINOIS

ADOPTED BY THE

MAYOR AND CITY COUNCIL

OF THE

CITY OF DARIEN

THIS 18th DAY OF NOVEMBER, 2019

Published in pamphlet form by authority of
the Mayor and City Council of the City of
Darien, DuPage County, Illinois, this
_____ day of November, 2019.

ORDINANCE NO. _____

**AN ORDINANCE LEVYING TAXES FOR
GENERAL AND SPECIAL CORPORATE PURPOSES
FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2019,
AND ENDING ON THE THIRTIETH DAY OF APRIL, 2020,
FOR THE CITY OF DARIEN, ILLINOIS**

WHEREAS, the City of Darien is a home rule unit of local government pursuant to the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of local government, the City may exercise any power and perform any function pertaining to its government except as limited by Article VII, Section 6; and

WHEREAS, the City Council of the City of Darien, Illinois, adopted the Annual Budget for the City of Darien, Illinois, for the Fiscal Year beginning on May 1, 2019, and ending on April 30, 2020, and which has been duly published.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: A tax for the following sums of money or so much thereof as may be authorized by law to defray all expenses and liabilities of the City of Darien be, and the same is hereby levied, for the purposes specified against all taxable property in said City for the Fiscal Year commencing on the First day of May, 2019, and ending on the Thirtieth day of April, 2020.

ORDINANCE NO. _____

<u>Purpose</u>	<u>Amount Budgeted</u>	<u>Derived From Other Sources</u>	<u>Amount Levied</u>
<u>For Department of Administration:</u>			
Total	1,440,411	1,440,411	0
<u>For Police Department:</u>			
Total	7,877,004	7,529,371	347,633
<u>For Community Development Department:</u>			
Total	895,601	895,601	0
<u>For Municipal Services Department:</u>			
Total	2,693,378	2,693,378	0
Total Amount Levied for General Corporate Purposes			<u>347,633</u>
Police Pension Fund.....			1,905,149
2012 G.O. Refunding Bond- Water System....			299,175
2015 G.O. Refunding Bond- Capital Projects			193,440
2018G.O. Bond- Water System			383,700
Total Amount Levied for Special Corporate Purposes & Debt			<u>2,781,464</u>
TOTAL TAX LEVY FOR ALL FUNDS			<u>\$3,129,097</u>

SECTION 2: The City Clerk of the City of Darien is hereby directed to file with the County Clerk of the County of DuPage, a certified copy of this Ordinance as provided by law.

SECTION 3: If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

SECTION 4: This ordinance and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such ordinance should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the City of Darien that to the extent that the terms of this ordinance should be inconsistent with any non-preemptive state law, that this ordinance shall supersede state law in that

ORDINANCE NO. _____

regard within its jurisdiction.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form, as required by law, and shall be known as Ordinance Number _____ of the City of Darien, Illinois.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 18th day of November, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 18th day of November, 2019.

JOSEPH A. MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



AGENDA MEMO
City Council
October 21, 2019

ISSUE STATEMENT

A RESOLUTION URGING THE GENERAL ASSEMBLY TO ENACT PUBLIC SAFETY PENSION FUND CONSOLIDATION

RESOLUTION

BACKUP – IML PENSION FACT CHECK

BACKUP - PENSION REFORM STANDARD

BACKGROUND/HISTORY

Illinois currently has more than 650 individual police and firefighter pension funds. Each of these pension funds consists of five-member boards, meaning there are roughly 3,300 pension fund trustees across the state, which contributes to redundant administrative costs and lower returns for pensioners.

Commissioned by Governor JB Pritzker, the [Pension Consolidation Feasibility Task Force](#) has proposed a plan that would consolidate the investments of the more than 650 individual pension funds into two separate funds – one for police officers and one for firefighters. By consolidating the investments of each pension fund into two large funds, pensioners and taxpayers will benefit. Pensioners will benefit from more diverse portfolios and higher investment returns, and taxpayers will see long-term savings through efficiencies. Further, municipalities will receive much needed relief from rising pension costs, which will allow them to focus on also funding other important public services that benefit their communities. The task force's proposal allows local pension boards to maintain all other authority such as pension awards and disability determinations for police officers and firefighters in those communities.

At a time when municipalities are already facing budget constraints due to cuts to municipal revenues and additional costs from unfunded mandates, communities and taxpayers are struggling to fund public safety pensions. The overall health of the funds has deteriorated since the General Assembly enacted a series of benefit enhancements from the 1990s through the first decade of the 2000s. The consolidation of municipal public safety pension investment funds now would reduce costs for municipalities and taxpayers without diminishing existing pension and disability benefits to public safety employees. It would also help provide peace of mind for public servants who rely on these promised benefits once they retire.

Opponents to reform and consolidation claim these funds must be managed by local boards, but at what cost? The Pension Consolidation Feasibility Task Force's proposal maintains that individual boards will still have control over pension awards and disability determinations for police officers and firefighters. Investments would simply be moved into two separate funds, with each community maintaining its own account, where they will be managed by financial experts with access to larger investment portfolios. Lawmakers must take action now in order to safeguard the retirements of our police officers and firefighters, protect the interest of taxpayers and maintain the solvency of at-risk municipalities.

STAFF/COMMITTEE RECOMMENDATION

As directed.

ALTERNATE CONSIDERATION

As directed.

DECISION MODE

This will be placed on the October 21, 2019 City Council Agenda for formal consideration.

FACT CHECK

Public Safety Pension Fund Reform and Consolidation Fact Check

Would consolidating Illinois' public safety pension funds force well-funded municipal pension funds to subsidize underfunded funds?

No, individual funds of each municipality would maintain their autonomy, so well-funded plans would not offset the shortcomings of other funds.

Would consolidated funds be intermingled?

No, consolidated funds would be pooled for investment purposes only, but separate accounts would be maintained and not intermingled, just as separate accounts are managed in a bank.

Could funds managed by the Illinois Municipal Retirement Fund (IMRF) be swept when the state needs additional revenue?

No, IMRF funds are not state funds and cannot be swept by the state, nor are they affected by the state's financial situation. IMRF is governed by an independently elected and autonomous board of trustees.

Would re-amortizing funds just delay the same problems to a later date?

No, just as refinancing a mortgage helps a homeowner manage monthly payments, re-amortization would allow the time necessary for funds to stabilize. Lower payments over a longer period of time would also be less disruptive to local government services.

Would consolidation lead to a reduction in benefits for police officers and firefighters?

No, consolidation does not change the benefits promised to public safety personnel. In fact, consolidating pension funds would help stabilize the funds for retirees without changing benefits.

Are consolidation proposals really an effort to roll back promises made to pension recipients?

No, consolidating pensions could enact efficiencies and streamline services to ensure financial contributions from both employers and employees go towards pensions, and not unnecessary overhead or administrative expenses.



The Illinois Public Safety Pension Fund Crisis

10/10/2019

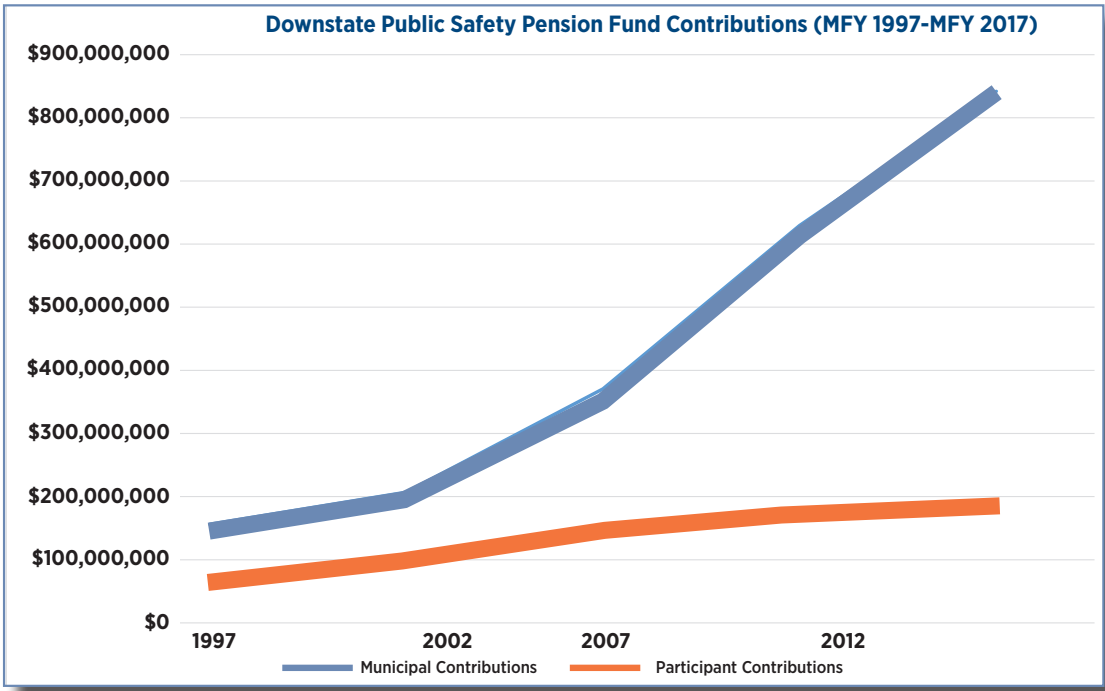
What is the Problem?

Taxpayer contributions to public safety pension funds continue to increase and divert municipal revenues away from funding other important programs and services intended to secure the health, safety and welfare of residents.

The existence of more than 650 separate municipal public safety pension funds restricts investment opportunities and creates overlapping administrative expenses.

In municipal fiscal year (MFY) 2017, municipalities contributed \$842,043,845.

In MFY 1997, their contribution was \$156,299,602.



*Complete 2018 data not yet available from Illinois Department of Insurance.



How the Public Safety Pension Crisis Affects Illinois Municipalities

Proposed Property Tax Increase in Carterville passes



City fire, police pension costs expected to outpace property taxes again

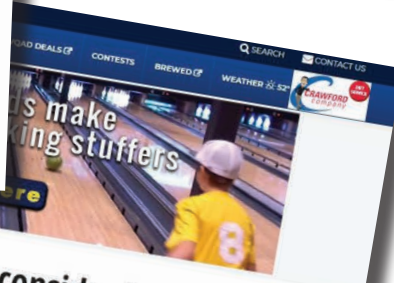


DAILY Southtown

Calumet Park outsources fire department in 'historic' move that could trigger 'chain reaction' of privatizations: official



At budget time, Illinois towns consider large tax hikes as pension costs mount



Local News
Peoria property owners to see at least \$50 parcel fee in 2019, help pay for rising pension costs

By: Rebecca Brumfield
Posted: Nov 14, 2018 05:07 PM CST
Updated: Nov 14, 2018 06:09 PM CST

Norridge to hike property tax by 35 percent to cover police pension costs

The News-Gazette
Wednesday, December 19, 2018 49°F Today's Paper
News Sports Business
Home » Opinion » Columns
Jim Dey | What's the time limit on evading financial disaster?



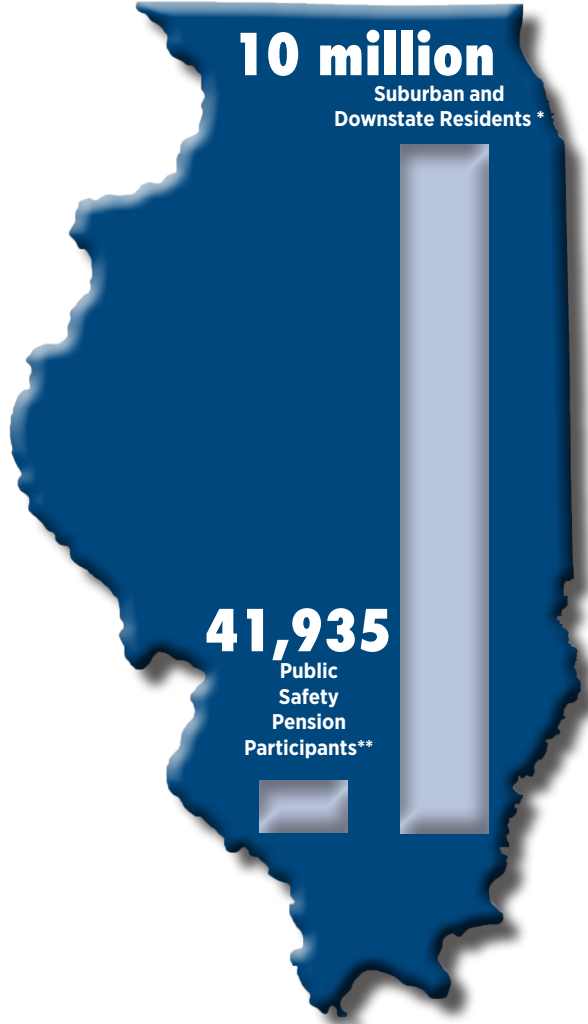
Who is Affected by the Public Safety Pension Crisis?

Suburban and downstate police and fire pension funds are regulated by Article 3 and Article 4 of the Illinois Pension Code.

The funds are locally financed in municipalities with a population greater than 5,000 employing a full-time police or firefighting workforce.

Illinois has 1,298 municipalities and more than 650 public safety pension funds.

More than 10 million Illinois residents are paying the bill for 41,935 public safety pension participants.



* Suburban and downstate population excludes the City of Chicago. *Source:* U.S. Census Bureau

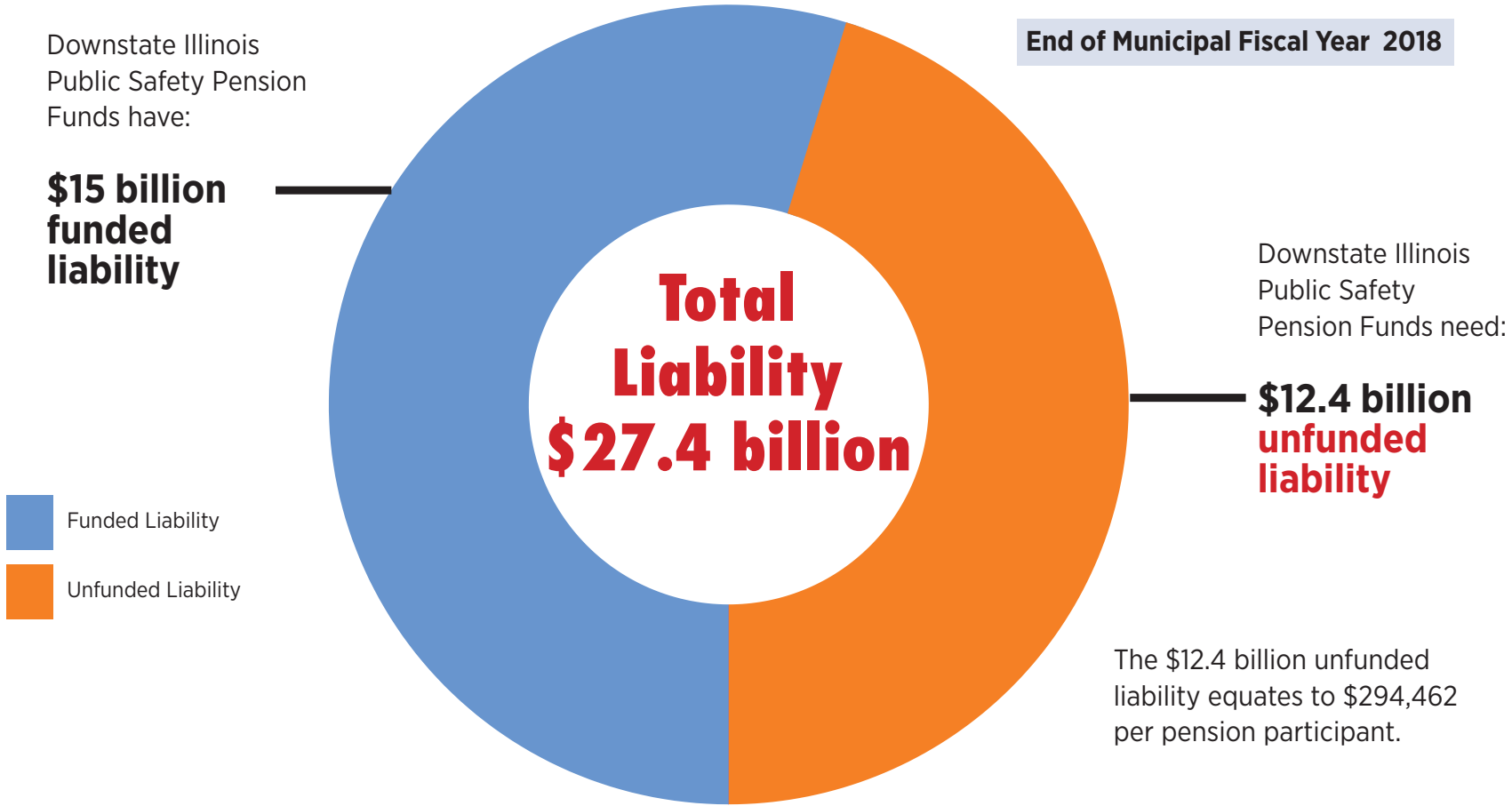
** *Source:* Illinois Department of Insurance

Who Makes Public Safety Pension Fund Decisions?

Who . . . ?	State	Local Pension Board	Actuary	Taxpayers
. . . Establishes Benefit Levels	X			
. . . Determines Employee Contributions (9.91% of salary for police; 9.455% of salary for firefighters)	X			
. . . Determines Pension Board Composition (2 active employees; 1 retiree; 2 employer representatives)	X			
. . . Determines a Fund's Investment Authority	X			
. . . Determines the Pension Ramp (ammortization schedule)	X			
. . . Hires Investment Managers and Fund Attorneys		X		
. . . Determines Investment Strategy		X		
. . . Makes Disability and Other Determinations		X		
. . . Sets the Annual Employer Contribution Requirements (Actuarial Required Contribution)			X	
Who Pays the Majority of the Bill?				X

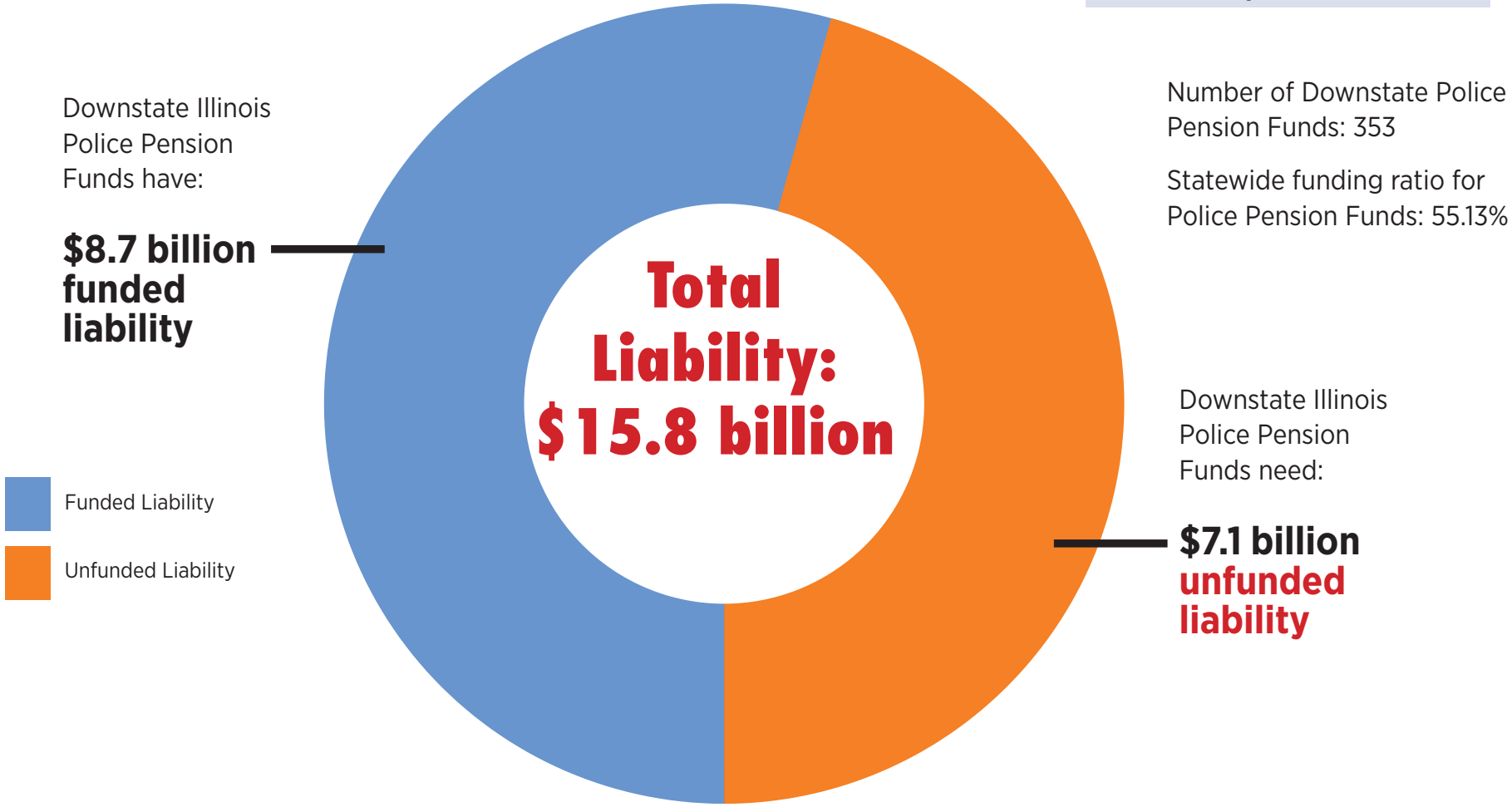
Despite paying the majority of the bill, taxpayers and municipalities have very little control over the decisions that impact the costs of public safety pensions.

What is the Scope of the Public Safety Pension Crisis?



What is the Scope of the Problem for Police Pension Funds?

End of Municipal Fiscal Year 2018



Downstate Illinois Police Pension Funds have:



\$8.7 billion funded liability

Number of Downstate Police Pension Funds: 353

Statewide funding ratio for Police Pension Funds: 55.13%

Downstate Illinois Police Pension Funds need:

\$7.1 billion unfunded liability

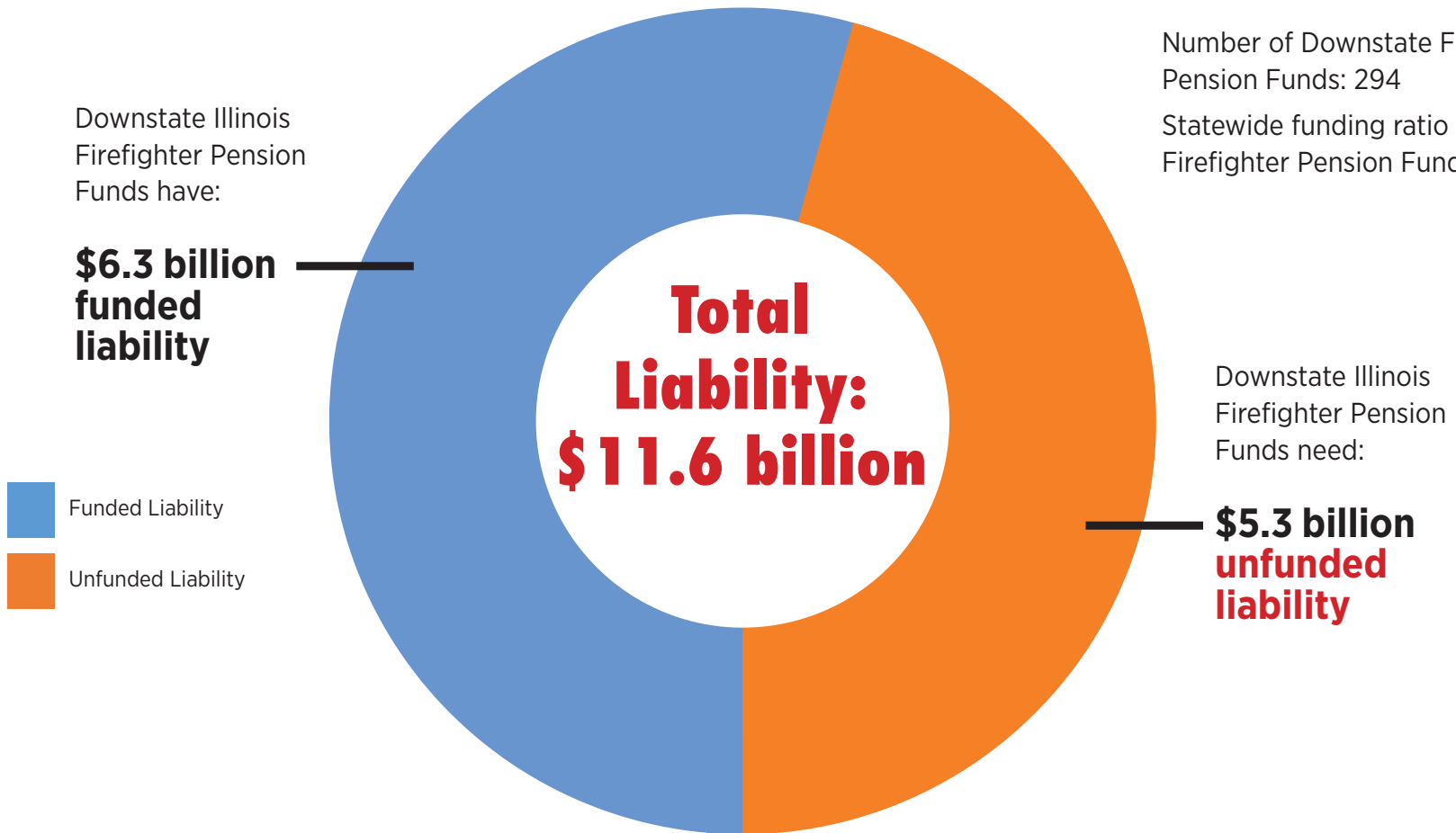
-  Funded Liability
-  Unfunded Liability

What is the Scope of the Problem for Firefighter Pension Funds?

End of Municipal Fiscal Year 2018

Number of Downstate Firefighter Pension Funds: 294

Statewide funding ratio for Firefighter Pension Funds: 54.44%



Downstate Illinois Firefighter Pension Funds have:

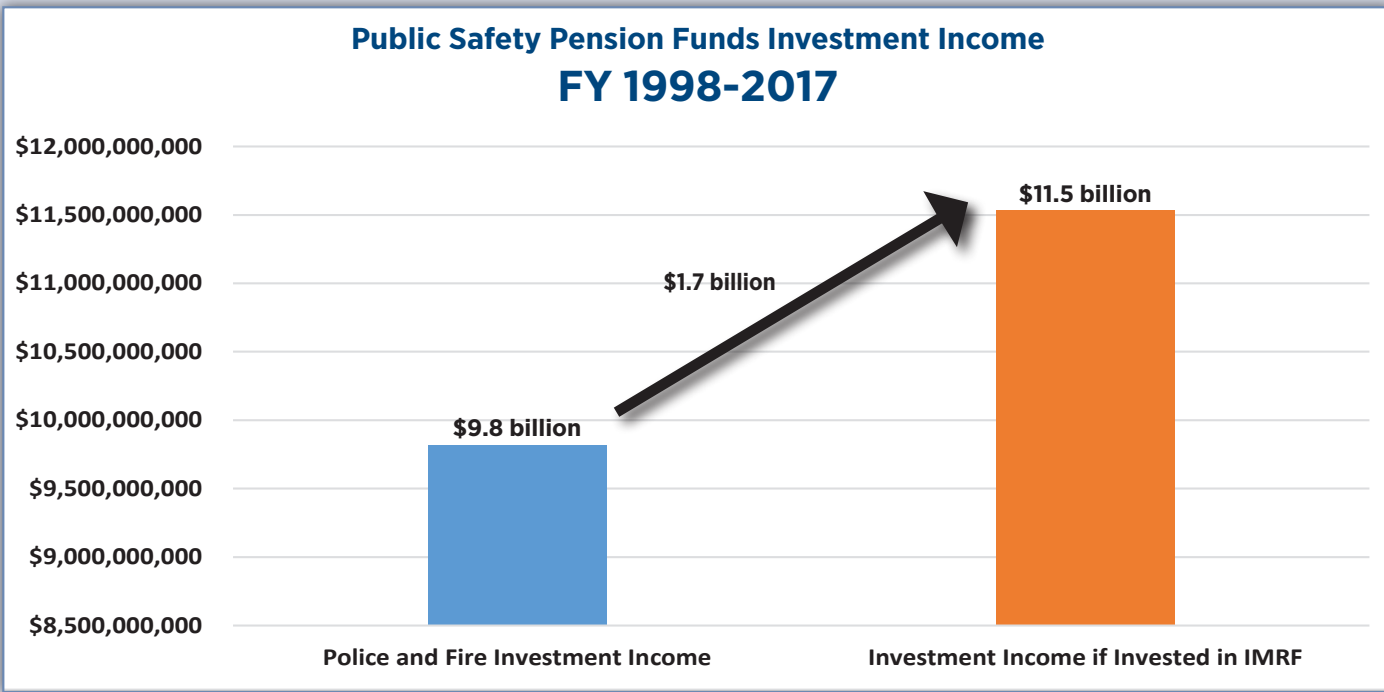
\$6.3 billion funded liability

- Funded Liability
- Unfunded Liability

Downstate Illinois Firefighter Pension Funds need:

\$5.3 billion unfunded liability

What Could Have Been?



Illinois' Public Safety Pension Funds have realized lower investment returns due to restrictions placed on smaller funds. At the same time, the Illinois Municipal Retirement Fund (IMRF) has seen more consistent and larger returns due to their larger pool of possible investments. If the downstate public safety pension funds had been consolidated in FY 1998, at the IMRF rate of return, public safety pension funds would have seen \$1.7 billion more in investment income by 2017.

Who is Responsible for the Unfunded Liability?

Everyone is.

The responsibility to pay the \$12.4 billion unfunded liability falls on Illinois taxpayers through municipalities.

If the bill were due today, the breakdown would be \$1,224 per Illinois resident.

Date	Amount	Check Number
Bill for Unfunded Liability		
	Illinois Resident	\$1,224
	Illinois Household of 4	\$4,897
	Total	\$12.4 billion

What Did Illinois Taxpayers Owe in 2018?



The actuarial required contribution (ARC) is the normal cost of the pension fund plus an annual amount sufficient to bring the total assets of a pension fund up to 90% of total actuarial liabilities of the fund by the end of MFY 2040. (40 ILCS 5/3-125 and 40 ILCS 5/4-118)

The statewide actuarial required contribution is the sum of all public safety pension funds' actuarial required contributions for MFY 2018.

The statewide actuarial required contribution for MFY 2018 was \$959,811,522 = **nearly \$1 billion.**

What Could \$1 Billion Do? (The amount Illinois taxpayers owed in 2018.)



Source: School Planning and Management's 20th Annual Construction Report



Source: Illinois Department of Transportation 2016 Annual Report

What is the Solution to Illinois' Public Safety Pension Crisis?

The General Assembly should reduce long-term pension costs by reforming and consolidating the administrative and investment functions of the more than 650 municipal public safety pension funds to achieve greater administrative efficiency and investment return opportunities.

The ultimate reality is taxpayers shoulder the burden of public safety pension costs, but the General Assembly can ease that burden.

IML has developed seven proposals to achieve various forms of reform and consolidation. **Those proposals are available online at iml.org/pensions.**



Fact Check:

Dispelling Misconceptions About Public Safety Pension Fund Reform and Consolidation



Would consolidating Illinois' public safety pension funds force well-funded municipal pension funds to subsidize underfunded funds?

No, individual funds of each municipality would maintain their autonomy, so well-funded plans would not offset the shortcomings of other funds.



Would consolidated funds be intermingled?

No, consolidated funds would be pooled for investment purposes only, but separate accounts would not be intermingled, just as separate accounts are managed in a bank.



Could funds managed by the Illinois Municipal Retirement Fund (IMRF) be swept when the state needs additional revenue?

No, IMRF funds are not state funds and cannot be swept by the state, nor are they affected by the state's financial situation. IMRF is governed by an independently elected and autonomous board of trustees.

Fact Check:

Dispelling Misconceptions About Public Safety Pension Fund Reform and Consolidation



Would re-amortizing funds just delay the same problems to a later date?

No, just as refinancing a mortgage helps a homeowner manage monthly payments, re-amortization would allow the time necessary for funds to stabilize. Lower payments over a longer period of time would also be less disruptive to local government services.



Would consolidation lead to a reduction in benefits for police officers and firefighters?

No, consolidation does not change the benefits promised to public safety personnel. In fact, consolidating pension funds would help stabilize the funds for retirees without changing benefits.



Are consolidation proposals really an effort to roll back promises made to pension recipients?

No, consolidating pensions could enact efficiencies and streamline services to ensure financial contributions from both employers and employees go towards pensions, and not unnecessary overhead or administrative expenses.

What have others said about Public Safety Pension Fund Reform and Consolidation?



IMPROVE THE INVESTMENT ENGINE

To generate higher returns and with the added benefit of enhanced efficiency, Illinois could work with local constituencies to consolidate pension funds for similar systems within verticals (e.g., fire, public safety). This move would help smaller funds not only achieve higher returns but also reduce the cost of fund administration and give managers greater visibility into investment decisions and trade-offs.

While consolidation could take time, there are shorter term opportunities. For one, the state could negotiate a standard “one-price” investment management fee for all Illinois pension funds to eliminate the variance in fund management costs. In addition, the state could revisit pension investment management; asset allocations could be reassessed to ensure that investments are providing the highest possible risk-adjusted returns.

RE-SHAPE THE PENSION PAYMENT CURVE

The state could create a sustainable amortization schedule combined with other changes to improve the system, which could meet short-term budget needs while improving the funded ratio in the long term. The goal here is to find a rational payment plan that increases the funded ratio each year while still meeting the cost of paying benefits to current and future retirees.



IML

ILLINOIS MUNICIPAL LEAGUE



@IllinoisMunicipalLeague



@IMLeague



iml.org/linkedin

Contact Us

Brad Cole, Executive Director

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Phone: 217.525.1220 | Fax: 217.525.7438 | Web: iml.org

From: [Brad Cole](#)
Subject: IML: Governor's Pension Consolidation Feasibility Task Force
Date: Thursday, October 10, 2019 1:40:13 PM

DATE: October 10, 2019

TO: IML Membership

CC: IML Board of Directors
Regional Councils of Government

FROM: Brad Cole, Executive Director
Illinois Municipal League

RE: Governor's Pension Consolidation Feasibility Task Force
As you are aware, the Illinois Municipal League (IML) has long advocated for the maximum reform and consolidation of the state's more than 650 downstate public safety pension funds. This has been, and remains, the top legislative priority for IML. This effort is critical to IML members as these funds continue to increase in cost and divert municipal revenues away from funding other important programs and services, which creates a paralyzing budgetary impact on many communities.

Today, Governor JB Pritzker's Pension Consolidation Feasibility Task Force issued [its report and recommendations](#). The recommendations of the report will be incorporated into legislation that will soon be filed for consideration and possible action by the General Assembly later this month. That legislation will be shared with you once it has been finalized and filed.

The Illinois Municipal League supports this report and its recommendations.

Since the task force's inception, municipal interests were represented by Village President Karen Darch, Village of Barrington, and myself serving as part of the select task force membership. Together, we worked collaboratively on the task force with all interested parties, including representatives of organized labor, financial experts, the Governor's office and others, to develop a comprehensive path forward with regard to meaningful pension fund consolidation. We also sought guidance from an internal IML Pension Reform Working Group that was comprised of mayors, managers, former legislators, consultants and staff. Our mission all along, representing the diverse IML membership, has been to achieve the maximum amount of reform and consolidation possible – and we have worked positively with all parties to accomplish that in this report.

We thank Governor Pritzker and his administration for their leadership on this issue. We also thank organized labor and all other stakeholders who worked constructively to develop this mutually-beneficial proposal that protects the pensions promised to public safety personnel while reducing the fiscal burden on taxpayers.

The central components to the report and legislation include the following:

- Mandatory consolidation of the more than 650 Article 3 (police) and Article 4 (firefighter) investment funds into two separate statewide funds (one Article 3 fund and one Article 4 fund), maintaining individual accounts for each community's pension fund and having equal labor-management board governance, using the Illinois

Municipal Retirement Fund (IMRF) as a general model

- Consolidation of all investing, auditing and actuary services into those two separate statewide funds
- Modest restructuring to Tier 2 pension benefits to support active employees

For clarification about existing Tier 2 pension benefits and seeking advice about what steps should be taken to guarantee the long term viability of the Tier 2 pension system, IML engaged an expert legal firm for their review and recommendations specific to these public safety funds. That [legal memorandum \(available via this link\)](#) stands alone but supplements the other documents and information contained in the task force report. (See footnote 14 on page 7 of the legal memorandum.)

Now that the report is publicly available, IML will focus its advocacy efforts on ensuring that the task force's recommendations are advanced through the General Assembly during the fall veto session, which begins on October 28. In furtherance of this objective, IML has sent a [memo \(available via this link\) to all state legislators](#) urging them to support the forthcoming legislation.

As a leader in your community, now is the time to contact your legislators and encourage them to enact the task force's recommended pension reforms and consolidation. To assist you, IML has developed an [interactive website \(available via this link\)](#) that allows you to easily send an email message to your local legislators supporting the recommended reforms. [Your action is needed now.](#)

Additionally, IML has created a [pension toolkit](#) that can be found at iml.org/pensions. Included in the toolkit are resources that you may use when communicating your message to local media and while encouraging members of the General Assembly to take action on this important issue by supporting the recommendations of the task force as presented.

The report and its recommendations mark a significant step forward in stabilizing downstate and suburban public safety pension funds in the short term and sustaining them in the long term. There are many more issues that still need to be addressed as part of the larger topic of pension reform and IML is committed to continuing that dialogue. Most significantly of those remaining issues, we must still resolve serious financial concerns facing the City of Chicago's pension funds and the State of Illinois' pension funds, realizing they all affect the entirety of our state.

Progress on the issue of pension reform must be measured incrementally and in consideration of the numerous conflicting philosophical opinions and political positions that are impacted by even the slightest change to the status quo. We are excited about this first step, and encourage you and your community to [join in supporting these efforts](#) thus far.

Please feel welcome to contact me if you have any comments or questions. Thanks.

BRAD COLE | Executive Director
ILLINOIS MUNICIPAL LEAGUE

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email: bcole@iml.org | personal: brad.cole@hotmail.com | www.iml.org



RESOLUTION _____

**A RESOLUTION OF THE URGING THE GENERAL ASSEMBLY TO
ENACT PUBLIC SAFETY PENSION FUND CONSOLIDATION**

WHEREAS, the financial burdens imposed by Illinois' downstate public safety pension funds are unsustainable and, if left unaddressed by the General Assembly, will eventually destroy the financial solvency of municipal governments throughout the state; and

WHEREAS, the existence of more than 650 separate public safety pension funds creates duplicative costs, inefficiencies and investment restrictions that result in increasing financial pressure on municipalities and their taxpayers; and

WHEREAS, consolidating these pension funds for investment purposes provides a unique opportunity to achieve cost savings to taxpayers without altering existing benefit levels for current police officers and firefighters; and

WHEREAS, The Illinois Pension Consolidation Feasibility Task Force has issued its report recommending the consolidation of downstate police and fire pension plan assets for investment purposes, and

WHEREAS, the Illinois Pension Consolidation Feasibility Task Force determined, and the Illinois Municipal League agrees, that if the downstate public safety pension plans were consolidated for investment purposes, administrative costs would be reduced and investment returns would increase substantially; and

WHEREAS, the recommendations of the Task Force are consistent with legislation the Illinois Municipal League has previously proposed; and

WHEREAS, the Illinois Pension Consolidation Feasibility Task Force further stated:

“With up to \$1 million a day in lost investment returns to the pension plans, the Task Force recommends there be legislation passed by the General Assembly in the fall of 2019 that will achieve this consolidation.”

NOW THEREFORE, be it resolved, that I, Joseph A. Marchese, Mayor of the City of Darien, Illinois, urge the General Assembly take immediate action to enact public safety pension fund consolidation that reduces municipal pension costs and protects taxpayers without altering benefits for existing employees and retirees.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 21st day of October 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 21st day of October 2019.

JOSEPH A. MARCHESE, MAYOR

ATTEST:

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

CITY OF DARIEN

RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

IV. PUBLIC HEARING REQUIREMENTS.

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

Approved by a Motion on November 17, 2014