

**MINUTES  
CITY OF DARIEN  
MUNICIPAL SERVICES COMMITTEE MEETING  
September 23, 2019**

**PRESENT:** Alderman Thomas Belczak -Chairman, Alderman Eric Gustafson,  
Alderman Joseph Kenny, Dan Gombac – Director, Steve Manning – City  
Planner

**ABSENT:** None

**ESTABLISH QUORUM**

Chairperson Thomas Belczak called the meeting to order at 7:00 p.m. at City Hall Council Chambers, Darien, Illinois and declared a quorum present.

**OLD BUSINESS**

- a. **Discussion – Regarding the 67th Street and Clarendon Hills Road traffic signal warrant study and options from Kenig, Lindgren, O’Hara, Aboona, Inc. (KLOA), traffic-engineering consultants.**

Mr. Dan Gombac, Director reported that the Committee discussed reaching out to Willowbrook inquiring if there was interest in participating regarding signalization. He reported that Willowbrook representatives stated that they were not interested in participating.

Mr. Gombac reported that staff is recommending to not move forward with Option 1 as noted in the staff agenda memo and move forward with Option 3.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion and it was seconded by Alderman Kenny approval to look into Option 3 noted in the staff agenda memo.**

**Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.**

**NEW BUSINESS**

- a. **Resolution – Authorizing the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. for the professional engineering services related to the design and preparation of construction documents for the 67th Street Improvements Project in an amount not to exceed \$32,017.**

Mr. Dan Gombac, Director reported that this resolution is related to the design and preparation of the construction documents for the 67<sup>th</sup> Street Improvement Project.

Alderman Kenny questioned if Willowbrook approached Darien in 2016.

Mr. Gombac reported that they did and at that time it did not warrant Darien's participation. Mr. Gombac reported that something needs to be done now at that intersection.

Chairperson Belczak stated that he agreed that something needs to be done. He stated that Willowbrook and Darien is like night and day and suggested getting Alderman Vaughn's input.

Mr. Gombac reported that the detailed proposal may be less than \$32,017.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion and it was seconded by Alderman Kenny approval of a resolution authorizing the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. for the professional engineering services related to the design and preparation of construction documents for the 67th Street Improvements Project in an amount not to exceed \$32,017.**

**Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.**

**b. Motion - Recommend to the City Council zoning ordinance revisions to comply with the Cannabis Regulation and Tax Act and to forward the draft revisions to the Planning and Zoning Commission for public hearing and commission review.**

Mr. Dan Gombac, Director reported that this is a motion to recommend zoning ordinance revisions to comply with the Cannabis Regulation and Tax Act. He reported that the City Council did not prohibit the possession, use, cultivation, and transportation and dispensing of adult-use cannabis but can regulate cannabis business establishments, including rules adopted governing the time, place, manner and number of cannabis business establishments, and minimum distance limitations between cannabis business establishments and locations.

Mr. Gombac reported that staff recommended proposed locations for the adult-use cannabis business establishments and noted in the staff agenda memo. He reported that the thought process was that there should only be one license.

Alderman Gustafson stated that he agreed with the recommended locations.

Alderman Kenny questioned if there would be a license per zone.

Mr. Gombac stated that it was up to the Committee to decide. He stated one business license and one dispensary.

Chairperson Belczak stated that one dispensary in Darien was enough at any of the four locations.

Mr. Gombac reported that the goal is to get something in place by January 1<sup>st</sup>.

There was no one in the audience wishing to present public comment.

**Alderman Gustafson made a motion and it was seconded by Alderman Belczak approval of one cannabis dispensary and one business license at any of the four staff recommended locations noted in the staff agenda memo.**

**Upon voice vote, THE MOTION CARRIED 2-1. Alderman Belczak and Alderman Gustafson voted Aye. Alderman Kenny voted Nay.**

**c. Ordinance - Amending the Darien Building Code by adoption of the Illinois Energy Conservation Code.**

Mr. Steve Manning, City Planner reported that this is approval amending the International Code Council that researches, writes, and publishes the IECC codes, employ experts, and use an extensive public input process to analyze and update standards. He reported that this year, the State of Illinois enacted the Illinois Energy Conservation Code that requires that all municipalities must adopt the 2018 edition of the IECC with several 'adaptions' or changes by the State.

Mr. Manning reported that staff has no issues with any of the changes.

There was no one in the audience wishing to present public comment.

**Alderman Kenny made a motion and it was seconded by Alderman Gustafson to approve an Ordinance amending the Darien Building Code by adoption of the Illinois Energy Conservation Code.**

**Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.**

**d. Minutes – August 26, 2019 Municipal Services Committee**

Alderman Kenny stated that his statement regarding no affiliation with Kenny Construction was not entered into the minutes. Chairperson Belczak stated that his name was misspelled in the minutes.

There was no one in the audience wishing to present public comment.

**Alderman Kenny made a motion and it was seconded by Alderman Belczak approval of the August 26, 2019 Municipal Services Committee Meeting Minutes as amended.**

**Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0. Alderman Gustafson abstained.**

## **DIRECTOR'S REPORT**

Mr. Dan Gombac, Director reported that the construction season is coming to a close. He stated that he felt good about the financials.

Mr. Gombac reported that there is discussion regarding the location at Plainfield and Cass. He reported that staff is working with a restaurant and negotiating economic incentives.

Mr. Gombac reported that staff is set with contracts for the winter snow removal.

## **NEXT SCHEDULED MEETING**

Chairperson Belczak announced that the next meeting is scheduled for Monday, October 28, 2019.

## **ADJOURNMENT**

**With no further business before the Committee, Alderman Kenny made a motion and it was seconded by Alderman Belczak to adjourn. Upon voice vote, THE MOTION CARRIED unanimously, and the meeting adjourned at 7:54 p.m.**

**RESPECTFULLY SUBMITTED:**

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**Thomas Belczak**  
**Chairman**

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**Eric Gustafson**  
**Alderman**

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**Joseph Kenny**  
**Alderman**