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**PRE-COUNCIL WORK SESSION — 7:00 P.M.**  
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Revised Agenda of the Regular Meeting  
of the City Council of the  
**CITY OF DARIEN**

October 1, 2018

7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — [September 17, 2018](#)
7. Receiving of Communications
8. Mayor's Report
  - A. Mayoral Proclamation “[Fire Prevention Month](#)” (October 2018)
  - B. [Annual Financial Report](#)
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
  - A. Police Department
  - B. Municipal Services
12. Treasurer's Report
  - A. Warrant Number — [18-19-11](#)
13. Standing Committee Reports
14. Questions and Comments — **Agenda Related (This is an opportunity for the public to make comments or ask questions on any item on the Council’s Agenda – 3 Minute Limit Per Person)**

15. Old Business

16. Consent Agenda

- A. Consideration of a Motion Authorizing the [Purchase of New Office Equipment](#) from Villa Park Office Equipment using Department of Justice Award Money in the Amount of \$23,018.94
- B. Consideration of a Motion to Approve a Resolution [Adopting the DuPage County Natural Hazards Mitigation Plan](#)
- C. Consideration of a Motion to Approve a Resolution Waiving the Competitive Bid Process and Accepting Proposals for the Hardware and Software Updates from the following: Stenstrom Petroleum Services, for the [Fuel Management Hardware and Software Update](#) in an Amount not to Exceed \$11,206
- D. Consideration of a Motion to Approve a Resolution Waiving the Competitive Bid Process and Accepting Proposals for the Hardware and Software Updates from the following: [Computerized Fleet Analysis \(DBA: CFA Software, Inc.\) CFA Hardware and Software Update](#) in an Amount not to Exceed \$23,682
- E. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Associated Technical Services Ltd (ATS) for the [2018 Water Leak Survey](#), in the Amount of \$9,472.32 for the Leak Detection Phase and a Per Unit Cost for the Leak Location Phase in the Amount of \$420.00 per Mainline or Service Leak, and \$95.00 per Fire Hydrant Leak or Mainline Valve for a Total Amount not to Exceed \$14,500.00
- F. Consideration of a Motion to Approve a Resolution Waiving the Competitive Bidding Process and Authorizing the Purchase of the Following Deicing and Anti-Icing Equipment: [the Liquid Deicer Dispenser and Sprayer Model, CP-50-RC, Electrical Kit, Plumbing Kit, and Freight Cost](#) from GVM Inc., in an Amount not to Exceed \$12,647, (Equipment \$8,000, Electrical Kit \$2,612, Plumbing Kit \$535 and Delivery \$1,500)
- G. Consideration of a Motion to Approve a Resolution Authorizing the Purchase of the Following Deicing and Anti-Icing Equipment: [6100 Gallon Storage Tank](#) from GVM, Inc., in an amount not to Exceed \$4,783
- H. Consideration of a Motion to Approve a Resolution Authorizing the Purchase of the Following Deicing and Anti-Icing Products: [Deicing and Anti-Icing Chemical Product Thermapoint R](#) from Industrial Systems LTD., the Total Cost Would be in an Amount not to Exceed \$14,980, (14,000 Gallons x \$1.07/Gallon)
- I. Consideration of a Motion to Approve a Resolution Authorizing the Purchase of the Following Deicing and Anti-Icing Equipment: [Anti-Icing Equipment-Pre Wet Ice Control Equipment](#), from Industrial Systems LTD., for the Total Cost Would be in an Amount not to Exceed \$4,995
- J. Consideration of a Motion to Approve a Resolution Waiving the Competitive Bidding Process and Authorizing the Purchase of the Following Deicing and Anti-Icing Products: [the Pretreated Salt Geomelt 55](#) from SNI Solutions, for the Total Cost Would be in an Amount not to Exceed \$12,600 (840 Tons x \$15/Ton)

- K. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Allied Door Inc., for the [Removal and Replacement of Five \(5\) Garage Bay Doors, Hardware and Including Motor Controllers](#), at the Public Works Facility, Located at 1041 South Frontage Road in an Amount not to Exceed \$26,349.82
  - L. Consideration of a Motion [Authorizing the City to Initiate a Proposal to Amend the Text of the Zoning Code Section 5A-2-2-3 \(G\)](#) for Purposes of Updating the Variation Criteria
17. New Business
- A. Consideration of a Motion to Approve an Ordinance Granting Site Plan Approval and Approving a Plat of Consolidation for the Sterling Bay Development at [1035 S. Frontage Road](#)
  - B. Consideration of a Motion to Approve a Resolution [Stating the Position of the Mayor and City Council Regarding Sterigenices](#), Willowbrook, IL
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to [make comments or ask questions on any issue](#) – 3 Minute Limit Per Person)**
19. Adjournment

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY MAYOR WEAVER FOR THE PURPOSE OF REVIEWING ITEMS ON THE SEPTEMBER 17, 2018 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:26 P.M.

**Minutes of the Regular Meeting**

**of the City Council of the**

**CITY OF DARIEN**

**September 17, 2018**

**7:30 P.M.**

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Weaver.

2. **PLEDGE OF ALLEGIANCE**

Mayor Weaver led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Thomas J. Belczak	Sylvia McIvor
	Thomas M. Chlystek	Ted V. Schauer
	Joseph A. Kenny	Lester Vaughan

Absent: Joseph A. Marchese

Also in Attendance: Kathleen Moesle Weaver, Mayor  
JoAnne E. Ragona, City Clerk  
Michael J. Coren, City Treasurer  
Bryon D. Vana, City Administrator  
Gregory Thomas, Police Chief  
Daniel Gombac, Director of Municipal Services

4. **DECLARATION OF A QUORUM** — There being six aldermen present, Mayor Weaver declared a quorum.

5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

John Jawor, 1600 block of Royal Oak Road, complimented Administrator Vana and Director Gombac for the manner in which they handled a situation resulting in the removal of trees on Eleanor Place between Elm Street and 74<sup>th</sup> Street. Mr. Jawor voiced his concerns regarding the removal of the trees.

Several members of the audience commented about Sterigenics, incidences of cancer, need for testing, explosions and emergency evacuation plans.

Mayor Weaver stated the Illinois Department of Health began research of cancers in our area; the report will take 6 months to complete. The USEPA & ILEPA will be involved in Sterigenics testing.

Alderman Chylstek and Alderman Vaughan had questions regarding Ethylene Oxide and ILEPA, respectively, which Administrator Vana deferred to the Mayor's Report for Dr. Kevin Aikman to address.

Mayor Weaver, Administrator Vana, Director Gombac, and Chief Thomas replied to audience questions.

6. **APPROVAL OF MINUTES** – September 4, 2018 City Council Meeting

It was moved by Alderman Kenny and seconded by Alderman Schauer to approve the minutes of the City Council Meeting of September 4, 2018.

Roll Call: Ayes: Belczak, Chylstek, Kenny, McIvor, Schauer, Vaughan

Nays: None

Absent: Marchese

Results: Ayes 6, Nays 0, Absent 1

**MOTION DULY CARRIED**

7. **RECEIVING OF COMMUNICATIONS**

Alderman Kenny received communication from...

... Drew Kelly, regarding alternate plans for Great Dane/Sterling Bay property in moving forward without the variance.

...Oakwood Electrical regarding an electric inspection, which was forwarded to Director Gombac.

...Melinda Nowak, in attendance this evening, regarding Sterigenics.

...Karen Buckels, Eisenhower Junior High School Board President, regarding an accident on Park Avenue involving a child.

Alderman Chlystek, received communication from Cedo Borka, 7800 block of Sawyer Road, stating he was in favor of an independent Environmental Study.

8. **MAYOR'S REPORT**

Mayor Weaver introduced. Dr. Kevin Aikman, an environmental expert, who reviewed his background and provided a thorough update regarding Sterigenics. Dr. Aikman addressed Council and audience questions.

Dr. Aikman will provide an update at the October 1, 2018 City Council Meeting.

9. **CITY CLERK'S REPORT**

Clerk Ragona announced:

- City of Darien election materials for the April 2, 2019 Consolidated Election may be picked up at Darien City Hall beginning September 18, 2018.
- Available elected position (4 year term) include: Mayor, Clerk, Treasurer and Alderman for Ward 2, 4, and 6
- Candidates are encourage to seek the advice of legal counsel before filing nomination papers, which must be in apparent conformity with the Election Code. The first day to file is December 10, 2018 at 8:30 A.M. and the last day to file is December 17, 2018 at 5:00 P.M.
- Regular business hours at Darien City Hall are Monday thru Friday, 8:30 A.M to 5:00 P.M.

10. **CITY ADMINISTRATOR'S REPORT**

There was no report.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

**A. POLICE DEPARTMENT MONTHLY REPORT – AUGUST 2018**

The August 2018 Police Department Monthly Report is available on the City website.

Chief Thomas announced the following communication improvements:

- Moved from Nixle to Twitter, which increased users from 350 to 883.
- Frontline software being used for overnight parking and vacation watch requests.

**B. MUNICIPAL SERVICES – NO REPORT**

Alderman McIvor inquired about the Private Property Tree Trimming Program; Director Gombac stated the contract with Homer Tree Care begins December 3, 2018. He commented the 50/50 Parkway Tree Planting Program is underway – the deadline to order trees is September 21, 2018. Information on the various species of trees and pricing can be found in Neighbors of Darien magazine and Direct Connect.

Alderman Kenny inquired about the water main break on Plainfield Road on September 14, 2018; Director Gombac stated that the water main was repaired and did not require replacement.

12. **TREASURER’S REPORT**

**A. WARRANT NUMBER 18-19-10**

It was moved by Alderman Schauer and seconded by Alderman Chlystek to approve payment of Warrant Number 18-19-10 in the amount of \$1,166,851.08 from the enumerated funds, and \$272,808.38 from payroll funds for the period ending 09/13/18 for a total to be approved of \$1,439,659.46.

Roll Call: Ayes: Belczak, Chlystek, Kenny, McIvor, Schauer, Vaughan

Nays: None

Absent: Marchese

Results: Ayes 6, Nays 0, Absent 1

**MOTION DULY CARRIED**

**B. MONTHLY REPORT – AUGUST 2018**

Treasurer Coren reviewed year-to-date sources of revenue, expenditures, and fund balances through the month of August 2018:

General Fund: Revenue \$6,253,790; Expenditures \$4,823,936  
Current Balance \$3,143,690

Water Fund: Revenue \$2,436,976; Expenditures \$1,812,104;  
Current Balance \$1,655,497

Motor Fuel Tax Fund: Revenue \$191,813; Expenditures \$103,655; Current  
Balance \$477,596

<u>Water Depreciation Fund:</u>	Revenue \$3,445,876; Expenditures \$943,319 Current Balance \$2,616,602
<u>Capital Improvement Fund:</u>	Revenue \$164,143; Expenditures \$2,798,021; Current Balance \$5,938,167

Treasurer Coren announced the Final Audit Report will be presented at the October 1, 2018 City Council Meeting.

13. **STANDING COMMITTEE REPORTS**

**Administrative/Finance Committee** – Chairman Schauer announced the next meeting of the Administrative/Finance Committee is scheduled for October 1, 2018 at 6:00 P.M. in the City Hall Conference Room.

**Municipal Services Committee** – Alderman Belczak announced the next meeting of the Municipal Services Committee is scheduled for September 24, 2018 at 6:30 P.M.

**Police Committee** – Chairman McIvor announced the next meeting of the Police Committee is scheduled for October 15, 2018 at 6:00 P.M. in the Police Department Training Room.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

Melinda Nowak thanked the Council for inviting Dr. Aiken to the meeting and for the information presented. She announced Tri-State Fire District is hosting a meeting on September 19, 2018 at Station 3 (10S110 Madison) regarding emergencies with explosions. Ms. Nowak stated that a resolution was passed at the DuPage County Meeting regarding Sterigenics.

15. **OLD BUSINESS**

There was no Old Business.

16. **CONSENT AGENDA**

It was moved by Alderman Kenny and seconded by Alderman Schauer to approve by Omnibus Vote the following items on the Consent Agenda:

**A. CONSIDERATION OF A MOTION TO GRANT A WAIVER OF THE RAFFLE LICENSE BOND REQUIREMENT FOR THE DARIEN WOMEN IN BUSINESS**



**B. RESOLUTION NO. R-86-18**

**A RESOLUTION AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT WITH CLEAN SLATE, INC. TO PROVIDE JANITORIAL SERVICES FOR THE CITY OF DARIEN BEGINNING OCTOBER 1, 2018**

Roll Call: Ayes: Belczak, Chlystek, Kenny, McIvor, Schauer, Vaughan

Nays: None

Absent: Marchese

Results: Ayes 6, Nays 0, Absent 1

**MOTION DULY CARRIED**

**17. NEW BUSINESS**

**A. CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE METROPOLITAN ALLIANCE OF POLICE (MAP) DARIEN POLICE CIVILIAN EMPLOYEES CHAPTER #147 UNIT “B” – NON SWORN EMPLOYEES AND THE CITY OF DARIEN (MAY 1, 2018 THROUGH APRIL 30, 2023)**

It was moved by Alderman Belczak and seconded by Alderman McIvor to approve the motion as presented.

**RESOLUTION NO. R-87-18**

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE METROPOLITAN ALLIANCE OF POLICE (MAP) DARIEN POLICE CIVILIAN EMPLOYEES CHAPTER #147 UNIT “B” – NON SWORN EMPLOYEES AND THE CITY OF DARIEN (MAY 1, 2018 THROUGH APRIL 30, 2023)**

**City Council Meeting**

**September 17, 2018**

Roll Call: Ayes: Belczak, Chlystek, Kenny, McIvor, Schauer, Vaughan

Nays: None

Absent: Marchese

Results: Ayes 6, Nays 0, Absent 1

**MOTION DULY CARRIED**

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Alderman Chlystek announced Ward 4 Block Party is scheduled for September 22, 2018 at 3:00 P.M.

Clerk Ragona announced Darien Women in Business will be hosting “Paint the Town Pink” Ribbon Lighting Ceremony at the Darien Pointe Plaza Clock Tower on September 28, 2018 from 6:30 – 8:30 P.M. to raise cancer awareness and support. Rain date is October 2, 2018.

Alderman McIvor inquired if the City of Darien is disseminating information about Sterigenics to schools and Darien Park District (DPD); Administrator Vana will contact Superintendent of Schools and Executive Director (DPD).

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman McIvor and seconded by Alderman Vaughan to adjourn the City Council meeting.

**VIA VOICE VOTE – MOTION DULY CARRIED**

The City Council meeting adjourned at 9:11 P.M.

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Mayor

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City Clerk

## *Mayoral Proclamation*

*Whereas, smoke and poisonous gases are the leading causes of death in fires and can kill a person long before the flames will; and*

*Whereas, underestimating the power of the fire and the time it takes to escape a home fire puts people at severe risk of fire death and injury; and*

*Whereas, developing a home fire escape plan and practicing it at least twice a year is critical to escape a fire safely; and*

*Whereas, making sure that multi-story homes and commercial buildings are equipped with working smoke detectors and fire alarms; and*

*Whereas, a complete home escape plan which includes each household member knowing two ways out of each room, designating an outdoor location to meet when out of the house, and remembering the local fire emergency phone number; and*

*Whereas, NFPA, the official sponsor of Fire Prevention, has documented many lives saved as a result of having all homes in Illinois equipped with smoke detectors; and*

*Whereas, the fire services are dedicated to the safety of lives and property from the devastating effects of fire; and*

*Whereas, the members of the fire service are joined by other concerned citizens, as well as other emergency service providers, safety advocates, businesses, schools, service clubs, and organizations in their fire safety efforts; and*

*Whereas, Fire Prevention commemorates the Great Chicago Fire of 1871, which killed more than 250 people, left 100,000 homeless, and destroyed more than 17,400 buildings; and*

# ***Mayoral Proclamation***

*Whereas, for nearly 80 years, NFPA has successfully joined North American fire departments each year during Fire Prevention Week in a shared mission of making the public safer from fire.*

*NOW, **THEREFORE, I**, Kathleen Moesle Weaver, Mayor of the City of Darien, do hereby proclaim the Month of October 2018, as*

## ***Fire Prevention Month***

*and urge the residents of the City of Darien to participate in fire prevention activities at work and school to ensure their safety and the safety of their families and friends in the event of a fire.*

*In Witness Whereof, I Have Hereunto Set My Hand And Caused To Be Affixed The Seal Of The City Of Darien.*

*DONE, this first day of October Two-Thousand Eighteen.*

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*Kathleen Moesle Weaver, Mayor*

*Attest:*

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*JoAnne E. Ragona, City Clerk*

**CITY OF DARIEN, ILLINOIS**

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ANNUAL FINANCIAL REPORT

For the Year Ended April 30, 2018

A background image showing a modern building interior with a grid of lines and geometric shapes, overlaid with a teal and orange color scheme.

**SIKICH.COM**

Prepared by the General Administration Department

Michael J. Coren  
City Treasurer

**CITY OF DARIEN, ILLINOIS**  
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## **INTRODUCTORY SECTION**

**CITY OF DARIEN, ILLINOIS**

**PRINCIPAL OFFICIALS**

April 30, 2018

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**MAYOR**

Kathleen Moesle Weaver

**CITY COUNCIL**

Ted V. Schauer  
Lester Vaughan  
Joseph A. Kenny  
Thomas M. Chlystek  
Joseph A. Marchese  
Sylvia McIvor  
Thomas J. Belczak

**CITY TREASURER**

Michael J. Coren

**CITY CLERK**

JoAnne Ragona

**CITY ATTORNEY**

John B. Murphey

## **FINANCIAL SECTION**

## **INDEPENDENT AUDITOR'S REPORT**

1415 West Diehl Road, Suite 400  
Naperville, IL 60563  
630.566.8400

**SIKICH.COM**

## **INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor  
Members of the City Council  
City of Darien, Illinois

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Darien, Illinois (the City) as of and for the year ended April 30, 2018, and the related notes to financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Darien, Illinois, as of April 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual fund financial statements and schedules, and supplemental data are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section and supplemental data have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

We also have previously audited, in accordance with auditing standards generally accepted in the United States of America, the City's basic financial statements for the year ended April 30, 2017, which are not presented with the accompanying financial statements. In our report dated September 26, 2017, we expressed unmodified opinions on the respective financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information. That audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statement as a whole. The 2017 comparative data included on certain individual fund schedules are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2017 financial statements. The information has been subjected to the auditing procedures applied in the audit of those basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2017 comparative information included on certain individual fund schedules are fairly stated in all material respects in relation to the basic financial statements from which they have been derived.

*Sikich LLP*

Naperville, Illinois  
September 7, 2018

**GENERAL PURPOSE EXTERNAL FINANCIAL STATEMENTS**



## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the City of Darien, we offer readers of Darien's financial statements this narrative overview and analysis of the financial activities of the City of Darien for the fiscal year ended April 30, 2018. Management's Discussion and Analysis (MD&A) is designed to focus on the current year's activities, resulting changes, and currently known facts. We encourage readers to consider the information presented here in conjunction with the City's financial statements.

The City of Darien's MD&A is also designed to assist the reader in focusing on significant financial issues, provide an overview of financial activities, identify current changes, address the subsequent year's challenges, identify material deviations from the financial plan (approved budgets), and identify issues with individual funds.

### **FINANCIAL HIGHLIGHTS**

- ❑ The City of Darien maintained compliance with the Police Pension funding requirements as well as the IMRF funding requirements throughout the year.
- ❑ The City was able to transfer \$4.1 million to the Capital Projects Fund in FYE 18 to be used in the City of Darien's 3-year Capital Improvement Plan. The Capital Improvement Plan includes sidewalk replacement, storm-water ditch projects, new street lighting, the road program, and crack sealing to name a few.
- ❑ The City was able to maintain a balance in The General Fund throughout the fiscal year to cover a minimum of 3 months of operating expenses.
- ❑ The City was able to reduce its General Obligation Refunding Bond debt by \$400,000 during the year.

## **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The basic financial statements are comprised of three components:

- Government-wide financial statements,
- Fund financial statements, and
- Notes to the basic financial statements

This report also contains other supplementary information in addition to the basic financial statements.

### **Government-Wide Financial Statements**

The government-wide financial statements (see pages 4-6) are designed to be corporate-like in that all governmental and business-type activities are consolidated into columns which add to a total for the Primary Government.

□ The focus of the *Statement of Net Position* (the "Unrestricted Net Position") is designed to be similar to bottom line results for the City and its governmental and business-type activities. This statement combines and consolidates governmental funds' current financial resources (short-term spendable resources) with capital assets and long-term obligations using the accrual basis of accounting and economic resources measurement focus.

□ The *Statement of Activities* is focused on both the gross and net cost of various activities (including governmental and business-type), which are supported by the government's general taxes and other resources. This is intended to summarize and simplify the user's analysis of the cost of various governmental services and/or subsidy to various business-type activities.

□ The *Governmental Activities* reflect the City's basic services, including administration, police and buildings, planning and development, streets and yard waste, and public works. Property taxes, sales taxes, and shared state income taxes finance the majority of these services.

□ The *Business-Type Activities* reflect private sector type operations (Water & Sewer), where the fee for service typically covers all or most of the cost of operation including depreciation.

### **Fund Financial Statements**

Traditional users of governmental financial statements will find the Fund Financial Statements presentation (pages 9-15) more familiar. The focus is on Major Funds, rather than the previous model fund types. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

# CITY OF DARIEN

## **Management's Discussion and Analysis**

*For the Year Ended April 30, 2018*

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□ Governmental Funds are presented on a sources and uses of liquid resources basis. This is the manner in which the financial plan (the budget) is typically developed. The flow and availability of liquid (spendable) resources is a clear and appropriate focus of any analysis of a government. Funds are established for various purposes and the Fund Financial Statements allow the demonstration of sources and uses and/or budgeting compliance associated herewith. Governmental Funds are recorded using the current financial resources method. The flow of current financial resources will reflect bond proceeds and inter-fund transfers as other financial sources, as well as capital expenditures and bond principal payments as expenditures. A reconciliation will eliminate these transactions and incorporate the capital assets and long-term obligations (bonds and others) into the Governmental Activities column (in the Government-Wide Financial Statements).

□ *Proprietary Funds*, also called Enterprise Funds, include the Water/Sewer Fund. These are used to report the same function presented in business-type activities in the City-Wide Financial Statements. Accounting for this type of fund, we utilize the economic resources method, in a similar fashion as corporate accounting. Unlike governmental Funds, the Business-Type Activities column on the Business-Type Fund Financial Statements is the same as the Business-Type column on the Government-Wide Financial Statements.

□ *Fiduciary Funds* represent trust responsibilities of the government, but which have resources that are held for the benefit of parties outside the City. These assets are restricted in purpose and do not represent discretionary assets of the government. Therefore, these assets are not presented as part of the Government-Wide Financial Statements. Accounting for fiduciary funds is similar to that used by proprietary funds. Currently the City has two fiduciary funds, the Police Pension Fund and Impact Fees Fund.

### **Notes to the Financial Statements**

The notes to the basic financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and various fund financial statements.

### **Other Information**

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City's contributions and funding progress of the Illinois Municipal Retirement Fund and Police Pension Funds; as well as, budget to actual comparisons of the General Fund and any major special revenue funds. Supplementary schedules include combining and individual fund financial statements and schedules and supplemental data.

CITY OF DARIEN

**Management's Discussion and Analysis**

For the Year Ended April 30, 2018

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Condensed Statement of Net Position As of April 30, 2018 and 2017 (In millions of dollars)									
	<u>Governmental Activities</u>			<u>Business-Type Activities</u>			<u>Government Total</u>		
	<u>2018</u>	<u>2017</u>	<u>Change</u>	<u>2018</u>	<u>2017</u>	<u>Change</u>	<u>2018</u>	<u>2017</u>	<u>Change</u>
Current and other assets	15.13	14.00	1.13	7.50	3.40	4.10	22.63	17.40	5.23
Capital assets	<u>7.07</u>	<u>7.30</u>	<u>-0.23</u>	<u>5.20</u>	<u>5.52</u>	<u>-0.32</u>	<u>12.27</u>	<u>12.82</u>	<u>-0.55</u>
<i>Total Assets</i>	<u>22.20</u>	<u>21.30</u>	<u>0.90</u>	<u>12.70</u>	<u>8.92</u>	<u>3.78</u>	<u>34.90</u>	<u>30.22</u>	<u>4.68</u>
Deferred Outflow of Resources	1.45	2.27	-0.82	0.18	0.36	-0.18	1.63	2.63	-1.00
<b>Total assets and Deferred</b>	<b><u>23.65</u></b>	<b><u>23.57</u></b>	<b><u>0.08</u></b>	<b><u>12.88</u></b>	<b><u>9.28</u></b>	<b><u>3.60</u></b>	<b><u>36.53</u></b>	<b><u>32.85</u></b>	<b><u>3.68</u></b>
Outflow of Resources									
Long-term liabilities	20.95	22.92	-1.97	5.55	2.70	2.85	26.50	25.62	0.88
Other liabilities	<u>1.21</u>	<u>1.45</u>	<u>-0.24</u>	<u>0.88</u>	<u>1.47</u>	<u>-0.59</u>	<u>2.09</u>	<u>2.92</u>	<u>-0.83</u>
<i>Total Liabilities</i>	<u>22.16</u>	<u>24.37</u>	<u>-2.21</u>	<u>6.43</u>	<u>4.17</u>	<u>2.26</u>	<u>28.59</u>	<u>28.54</u>	<u>0.05</u>
Deferred Inflows of Resources	4.80	3.55	1.25	0.32	0.06	0.26	5.12	3.61	1.51
<b>Total Liabilities and Deferred Inflows of Resources</b>	<b>26.96</b>	<b>27.92</b>	<b>-0.96</b>	<b>6.75</b>	<b>4.23</b>	<b>2.52</b>	<b>33.71</b>	<b>32.15</b>	<b>1.56</b>
<i>Net position</i>									
Net investment in capital									
Assets.	6.06	6.12	-0.06	3.13	3.27	-0.14	9.19	9.39	-0.20
Restricted	.85	.79	0.06	0.00	0.00	0.00	0.85	0.79	0.06
Unrestricted	<u>-10.22</u>	<u>-11.26</u>	<u>1.04</u>	<u>3.00</u>	<u>1.77</u>	<u>1.23</u>	<u>-7.22</u>	<u>-9.49</u>	<u>2.27</u>
<b>Total Net Position</b>	<b><u>-3.31</u></b>	<b><u>-4.35</u></b>	<b><u>1.04</u></b>	<b><u>6.13</u></b>	<b><u>5.04</u></b>	<b><u>1.09</u></b>	<b><u>2.82</u></b>	<b><u>0.69</u></b>	<b><u>2.13</u></b>

(See Independent Auditor's Report)

# CITY OF DARIEN

## **Management's Discussion and Analysis**

*For the Year Ended April 30, 2018*

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### **Normal Impacts**

There are six basic (normal) transactions that will affect the comparability of the Statement of Net Position summary presentation.

Net results of activities – which will impact (increase/decrease) current assets and unrestricted net position.

Borrowing for capital – which will increase current assets and long-term debt.

Spending borrowed proceeds on new capital – which will: (a) reduce current assets and increase capital assets; and, (b) increase capital assets and long-term debt, which will not change the net investment in capital assets.

Spending of non-borrowed current assets on new capital – which will: (a) reduce current assets and increase capital assets; and, (b) will reduce unrestricted net position and increase investment in capital assets.

Principal payment on debt – which will: (a) reduce current assets and reduce long-term debt; and, (b) reduce unrestricted net position and increase net investment in capital assets.

Reduction of capital assets through depreciation –will reduce capital assets and net investment in capital assets.

### **Current Year Impacts**

As noted earlier, net position may serve over time as a useful indicator of a governments' financial position. In the case of the City of Darien, total net position increased approximately \$2.13 million from \$0.70 million to \$2.82 million. The City of Darien has a goal to maintain a specific level of fund balance and when it is projected that the amount is increasing, fund balance is used to cover Capital Project expenditures or used for the early payment of debt.

The City of Darien's assessed property tax rate was .2822. The City of Darien's portion of a resident's tax bill is approximately 4.20% of their total tax bill. The City of Darien's property taxes remain relatively lower than other municipalities within DuPage County.

A portion of the net position of the governmental activities is restricted for street maintenance, road improvements, public safety, and a special service area.

CITY OF DARIEN  
**Management's Discussion and Analysis**  
For the Year Ended April 30, 2018

<b>Condensed Statement of Activities</b>									
<b>As of April 30, 2018 and 2017</b>									
<i>(In millions of dollars)</i>									
	<u>Governmental</u>			<u>Business-Type</u>			<u>Government</u>		
	<u>Activities</u>			<u>Activities</u>			<u>Total</u>		
	<u>2018</u>	<u>2017</u>	<u>Change</u>	<u>2018</u>	<u>2017</u>	<u>Change</u>	<u>2018</u>	<u>2017</u>	<u>Change</u>
<b>Revenues:</b>									
<i>Program Revenues:</i>									
Charges for Services Operating and Capital	1.90	1.83	0.07	8.22	7.93	0.29	10.12	9.76	0.36
Grants and Contributions	0.66	0.96	(0.03)	-	-	-	0.66	0.96	(0.03)
<i>General Revenues:</i>									
Property Taxes	2.41	2.38	0.03	-	-	-	2.41	2.38	0.03
Other Taxes	11.36	11.01	0.35	-	-	-	11.36	11.01	0.35
Other General Revenues	<u>0.52</u>	<u>0.19</u>	<u>0.33</u>	<u>0.06</u>	<u>0.07</u>	<u>(0.01)</u>	<u>0.58</u>	<u>0.26</u>	<u>0.32</u>
<b>Total Revenues</b>	<b>16.85</b>	<b>16.37</b>	<b>0.48</b>	<b>8.28</b>	<b>8.00</b>	<b>0.28</b>	<b>25.13</b>	<b>24.37</b>	<b>0.76</b>
<b>Expenses:</b>									
General Government	1.84	1.68	0.16	-	-	-	1.84	1.68	0.16
Highways and Streets	5.86	6.36	(0.50)	-	-	-	5.86	6.36	(0.50)
Public Safety	8.09	8.36	(0.27)	-	-	-	8.09	8.36	(0.27)
Interest and Fees	0.02	0.02	0.00	-	-	-	0.02	0.02	0.00
Water	<u>-</u>	<u>-</u>	<u>-</u>	<u>7.19</u>	<u>7.90</u>	<u>(0.71)</u>	<u>7.19</u>	<u>7.90</u>	<u>(0.71)</u>
<b>Total Expenses</b>	<b>15.81</b>	<b>16.42</b>	<b>(0.61)</b>	<b>7.19</b>	<b>7.90</b>	<b>(0.71)</b>	<b>23.00</b>	<b>24.32</b>	<b>(1.32)</b>
Increase (Decrease) in Net Position Before Prior Period Adjustment	1.04	(0.05)	1.09	1.09	0.10	0.99	2.13	0.05	2.08
Prior Period Adjustment & Change in Accounting Principles	<u>0.00</u>	<u>0.57</u>	<u>(0.57)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.57</u>	<u>(0.57)</u>
Change in Net Position	1.04	0.52	0.52	1.09	0.10	0.99	2.13	0.62	1.51
Net Position, Beginning of Year	<u>(4.35)</u>	<u>(4.86)</u>	<u>0.51</u>	<u>5.04</u>	<u>4.94</u>	<u>0.10</u>	<u>0.69</u>	<u>0.08</u>	<u>0.61</u>
<b>Net Position, End of Year</b>	<b>(3.31)</b>	<b>(4.34)</b>	<b>1.03</b>	<b>6.13</b>	<b>5.04</b>	<b>1.09</b>	<b>2.82</b>	<b>0.70</b>	<b>2.12</b>

# CITY OF DARIEN

## **Management's Discussion and Analysis**

For the Year Ended April 30, 2018

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### **Normal Impacts**

There are eight basic (normal) impacts that will affect the comparability of the revenues and expenses on the Statement of Activities summary presentation.

### **Revenues**

Economic condition – which can reflect a declining, stable or growing economic environment, and has substantial impact on state sales, replacement and hotel/motel tax revenue; as well as, public spending habits for building permits, elective user fees, and volumes of consumption.

Increase/decrease in City approved rates – while certain tax rates are set by statute, the City Council has significant authority to impose and periodically increase/decrease rates (water, home rule sales tax, property taxes, etc.).

Changing patterns in intergovernmental and grant revenue (both recurring and non-recurring) – certain recurring revenues (state shared revenues, etc.) may experience significant changes periodically while non-recurring grants are less predictable and often distorted in their impact on year to year comparisons.

Market impacts on investment income – the City's investments may be affected by market conditions causing investment income to increase/decrease.

### **Expenses**

Introduction of new programs – within the functional expense categories (general government, public safety, and highways and streets), individual programs may be added or deleted to meet changing community needs.

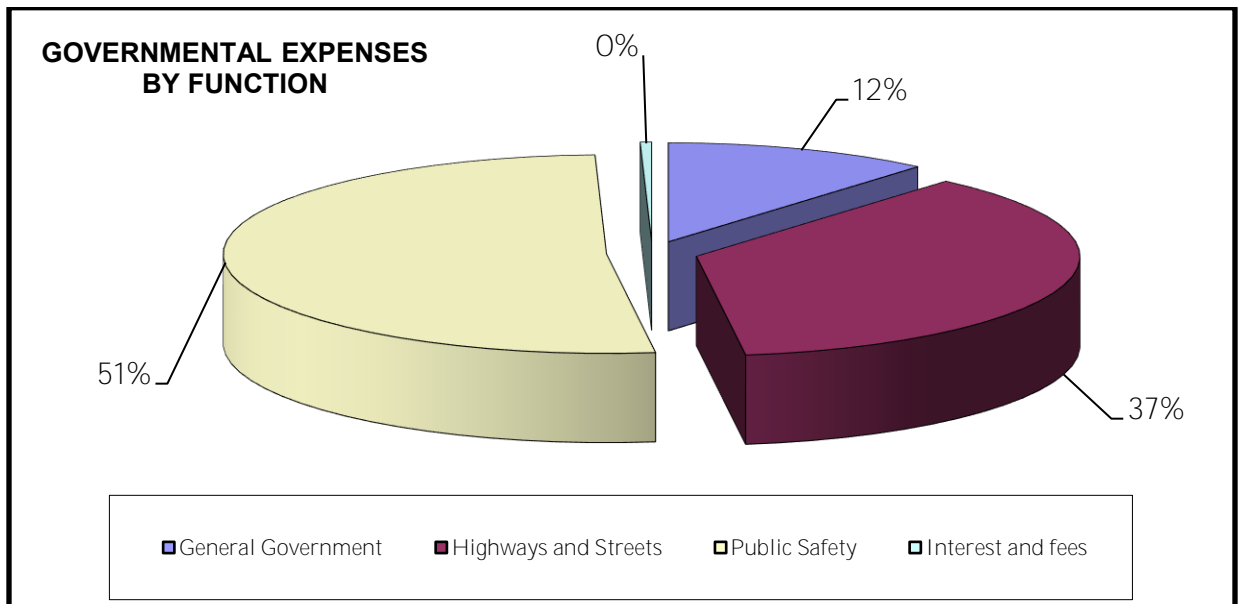
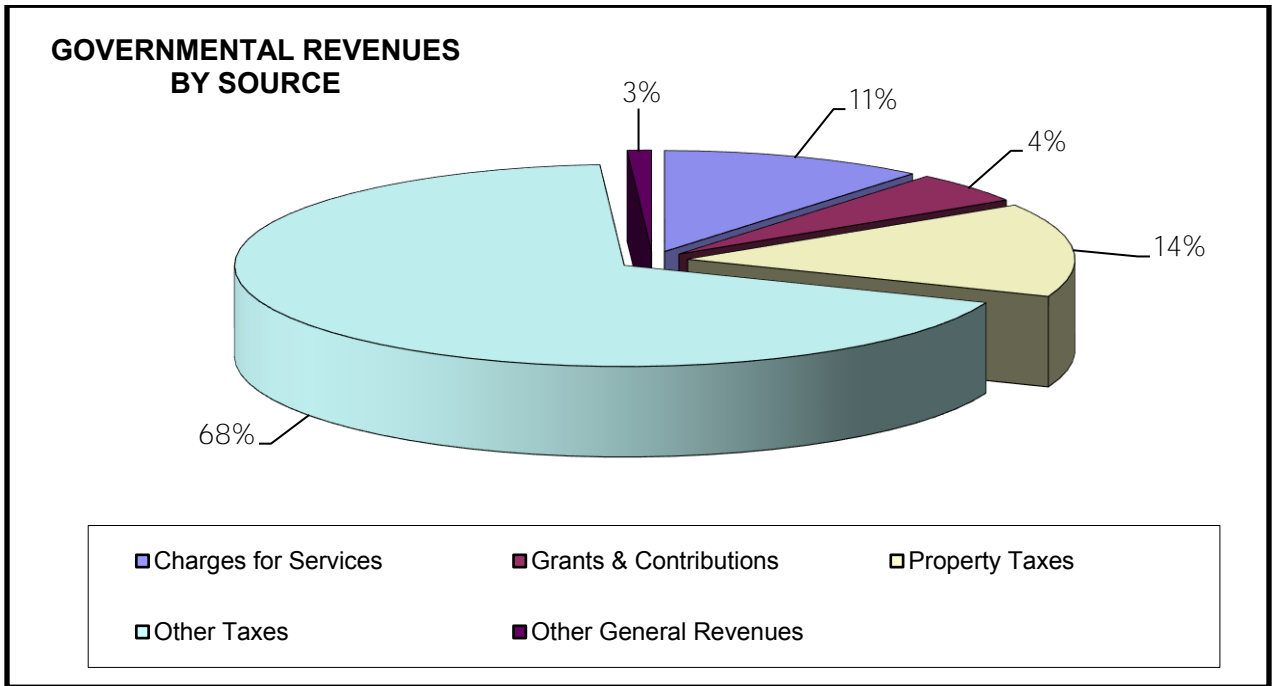
Change in authorized personnel – changes in service demand may cause the City Council to increase/decrease authorized staffing. Staffing costs (salary and related benefits) represent the largest operating cost of the City.

Salary increases (annual adjustments and merit) – the ability to attract and retain staff members, requires the City to strive to approach a competitive salary range position in the marketplace.

Inflation – while overall inflation appears to be reasonably modest, the City is a major consumer of certain commodities such as supplies, fuel and parts. Some functions may experience unusual commodity specific increases.

**GOVERNMENTAL ACTIVITIES**

The percentages illustrated below, represent the governmental revenues and expenditures by source/function per page 6 of the MD&A, column 1.





# CITY OF DARIEN

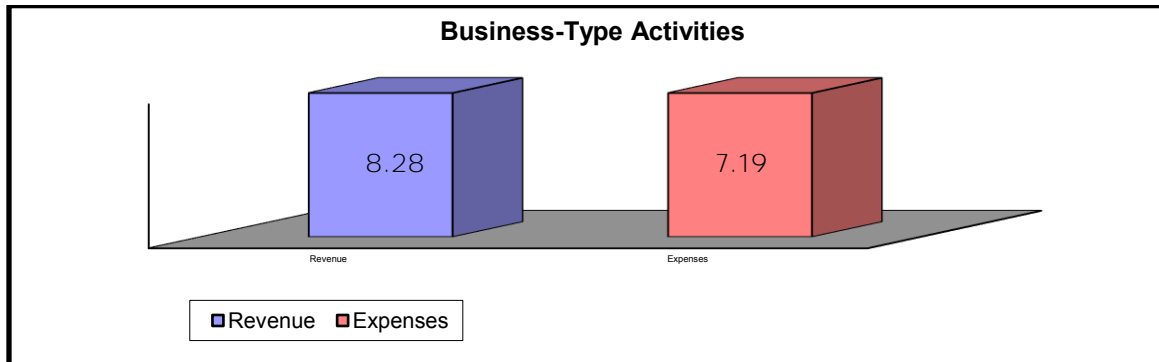
## **Management's Discussion and Analysis**

For the Year Ended April 30, 2018

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### **Business Type Activities**

The amounts illustrated below, represent the business-type revenues and expenditures by activity per page 6 of the MD&A, column 2.



The Business-Type activity of the City of Darien includes the Water Department. The Water Department serves the city residents and businesses; pricing of water is based on fees determined by the supplier of water, the DuPage Water Commission. The City of Darien has been able to avoid raising water rates to its residents and businesses over the past several years, even though there have been increases in the fee for the supply of water by the DuPage Water Commission. Sales of water (revenues) can be affected by climate, at times, with warmer and drier summers bringing higher demand. The operating revenues of the Water Department increased by \$.28 million in comparison to the prior year.

The City pays all of the general expenses from the general fund. On an annual basis, a transfer in the amount of \$250 thousand is done from the Water Department to the General Fund. The reason this transfer is done, is to cover the overhead worked on behalf of the Water Department, yet captured within the General Fund. Operating expenses decreased \$0.71 million for this fiscal year.

### **FINANCIAL ANALYSIS OF THE CITY'S FUNDS**

The City of Darien uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

**Governmental Funds:** The focus of the City of Darien's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City of Darien financing requirements.

The City of Darien's major funds include the General Fund and the Capital Improvement Fund.

At the end of the current fiscal year, the City of Darien's governmental funds reported a combined (major and non-major) ending fund balance of \$11.24 million; an increase of \$1.00 million over fiscal 2017.

# CITY OF DARIEN

## **Management's Discussion and Analysis**

*For the Year Ended April 30, 2018*

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### **CAPITAL ASSET AND DEBT ADMINISTRATION**

#### **Capital assets**

At the end of fiscal year 2018, the City of Darien had total capital assets (net of accumulated depreciation) of \$12.27 million, invested in a broad range of capital assets including police and public works equipment, buildings, water facilities, roads, streets, and sewer lines.

(For more detail see Note 4 of the Annual Financial Report)

#### **Debt Administration**

The debt administration discussion covers two types of debt reported by the City's financial statements. The City's governmental activities include the general obligation bond issuance for the acquisition and construction of major capital facilities. Overall, the City's governmental activities report a total debt of \$21.21 million. The City began the fiscal year with a balance of \$23.20 million in debt.

In the City's business-type activities a total debt of \$5.79 million is reported. The City began the fiscal year with a balance of \$2.93 million in debt. The business activity debt is paid primarily by revenues generated by the Water Department's sale of water fee for service. The general obligation bonds of the business-type activity are obligations of the business-type activity only and are used for infrastructure and building improvements to the system. (More detailed information about the City's long-term liabilities is presented in Note 6 of the financial statements.)

### **FACTORS BEARING ON THE CITY'S FUTURE**

The general economic conditions of DuPage County, Cook County, and the Chicago metropolitan statistical area are affected by the national economics. The unemployment rate for the most recent period available for this year is 4.3% County-wide (Local Area Unemployment Statistics LAUS web site). The City's future is also affected by the sales tax base, which can vary based upon the vacancy rate of the local retail establishments, which are affected by the national economy.

The City's expenditures are comprised mostly of salaries, benefits and capital projects. Other factors bearing on the City's future include increases in water rates charged by DuPage Water Commission and the City of Chicago, and the general state of the economy. The uncertainty and financial problems with the State of Illinois is a concern for all Illinois municipalities. All of the local economic factors, revenue projections, and analysis of the City's expenditures are factored in the future fiscal budget plans.

*CITY OF DARIEN*

***Management's Discussion and Analysis***

*For the Year Ended April 30, 2018*

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**REQUESTS FOR INFORMATION**

This financial report is designed to provide the City's citizens, taxpayers, and creditors with a general overview of the City's finances; as well as, to demonstrate the City's accountability for the money it receives. If you have questions about this report, or need additional financial information, contact the City Hall:

Bryon Vana  
City Administrator  
1702 Plainfield Road  
Darien, Illinois 60561

Michael J. Coren  
City Treasurer  
1702 Plainfield Road  
Darien, Illinois 60561

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**CITY OF DARIEN, ILLINOIS**

STATEMENT OF NET POSITION

April 30, 2018

	<b>Primary Government</b>		
	<b>Governmental Activities</b>	<b>Business-Type Activities</b>	<b>Total</b>
<b>ASSETS</b>			
Cash and cash equivalents	\$ 9,557,710	\$ 1,144,668	\$ 10,702,378
Receivables (net, where applicable, of allowances for uncollectibles)			
Property taxes	2,400,987	-	2,400,987
Accounts	-	2,664,855	2,664,855
Intergovernmental	1,665,649	-	1,665,649
Other	1,420,756	3,675,664	5,096,420
Net pension asset	47,724	12,430	60,154
Prepaid expenses	18,039	-	18,039
Inventories	23,589	-	23,589
Capital assets not being depreciated	1,138,777	100,000	1,238,777
Capital assets being depreciated	5,929,488	5,099,554	11,029,042
<b>Total assets</b>	<b>22,202,719</b>	<b>12,697,171</b>	<b>34,899,890</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
Unamortized loss on refunding	-	162,534	162,534
Pension items - police	1,360,385	-	1,360,385
Pension items - IMRF	92,227	24,021	116,248
<b>Total deferred outflows of resources</b>	<b>1,452,612</b>	<b>186,555</b>	<b>1,639,167</b>
<b>Total assets and deferred outflows of resources</b>	<b>23,655,331</b>	<b>12,883,726</b>	<b>36,539,057</b>
<b>LIABILITIES</b>			
Accounts payable	771,069	492,779	1,263,848
Accrued payroll	150,203	11,603	161,806
Accrued interest payable	6,123	25,510	31,633
Deposits payable	127,280	-	127,280
Other payables	-	-	-
Due to fiduciary fund	10,175	-	10,175
Internal balances	(116,801)	116,801	-
Noncurrent liabilities			
Due within one year	264,959	237,025	501,984
Due in more than one year	20,948,240	5,551,387	26,499,627
<b>Total liabilities</b>	<b>22,161,248</b>	<b>6,435,105</b>	<b>28,596,353</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred property taxes	2,400,987	-	2,400,987
Pension items - police	1,192,672	-	1,192,672
Pension items - IMRF	1,210,192	315,200	1,525,392
<b>Total deferred inflows of resources</b>	<b>4,803,851</b>	<b>315,200</b>	<b>5,119,051</b>
<b>Total liabilities and deferred inflows of resources</b>	<b>26,965,099</b>	<b>6,750,305</b>	<b>33,715,404</b>
<b>NET POSITION</b>			
Net investment in capital assets	6,058,265	3,131,076	9,189,341
Restricted for			
Special service area	14,270	-	14,270
Storm sewer	78,598	-	78,598
Public safety	372,715	-	372,715
Highways and streets	389,439	-	389,439
Unrestricted (deficit)	(10,223,055)	3,002,345	(7,220,710)
<b>TOTAL NET POSITION (DEFICIT)</b>	<b>\$ (3,309,768)</b>	<b>\$ 6,133,421</b>	<b>\$ 2,823,653</b>

See accompanying notes to financial statements.

**CITY OF DARIEN, ILLINOIS**

STATEMENT OF ACTIVITIES

For the Year Ended April 30, 2018

FUNCTIONS/PROGRAMS	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
<b>PRIMARY GOVERNMENT</b>				
Governmental Activities				
General government	\$ 1,843,985	\$ 1,158,150	\$ -	\$ -
Highways and streets	5,854,956	517,389	563,922	57,263
Public safety	8,091,592	227,027	95,181	-
Interest and fiscal charges on long-term debt	20,954	-	-	-
Total governmental activities	15,811,487	1,902,566	659,103	57,263
Business-Type Activities				
Water operations	7,190,510	8,224,279	-	-
Total business-type activities	7,190,510	8,224,279	-	-
<b>TOTAL PRIMARY GOVERNMENT</b>	<b>\$ 23,001,997</b>	<b>\$ 10,126,845</b>	<b>\$ 659,103</b>	<b>\$ 57,263</b>

	<b>Net (Expense) Revenue and Change in Net Position</b>		
	<b>Primary Government</b>		
	<b>Governmental</b>	<b>Business-Type</b>	<b>Total</b>
	<b>Activities</b>	<b>Activities</b>	
	\$ (685,835)	\$ -	\$ (685,835)
	(4,716,382)	-	(4,716,382)
	(7,769,384)	-	(7,769,384)
	(20,954)	-	(20,954)
	(13,192,555)	-	(13,192,555)
	-	1,033,769	1,033,769
	-	1,033,769	1,033,769
	(13,192,555)	1,033,769	(12,158,786)
General Revenues			
Taxes			
Property	2,405,174	-	2,405,174
Replacement	6,233	-	6,233
Telecommunications	572,521	-	572,521
Utility	1,014,070	-	1,014,070
Amusement	90,516	-	90,516
Hotel/motel	68,984	-	68,984
Road and bridge	206,523	-	206,523
Video gaming	163,830	-	163,830
Local gas	322,543	-	322,543
Food and beverage	601,918	-	601,918
Intergovernmental			
Income tax	2,002,800	-	2,002,800
Sales	5,681,573	-	5,681,573
Local use	573,692	-	573,692
Investment income	69,503	5,421	74,924
Miscellaneous	449,772	50,563	500,335
Total	14,229,652	55,984	14,285,636
CHANGE IN NET POSITION	1,037,097	1,089,753	2,126,850
NET POSITION, MAY 1	(4,346,865)	5,043,668	696,803
<b>NET POSITION, APRIL 30</b>	<b>\$ (3,309,768)</b>	<b>\$ 6,133,421</b>	<b>\$ 2,823,653</b>

See accompanying notes to financial statements.

**CITY OF DARIEN, ILLINOIS**

BALANCE SHEET  
GOVERNMENTAL FUNDS

April 30, 2018

	<u>General</u>	<u>Capital Improvements</u>	<u>Nonmajor</u>	<u>Total</u>
<b>ASSETS</b>				
Cash and cash equivalents	\$ 2,631,074	\$ 6,134,229	\$ 792,407	\$ 9,557,710
Receivables (net, where applicable, of allowances for uncollectibles)				
Property taxes	2,207,002	193,985	-	2,400,987
Intergovernmental	1,615,088	-	50,561	1,665,649
Other	1,420,756	-	-	1,420,756
Prepaid expenses	18,039	-	-	18,039
Inventory	23,589	-	-	23,589
Due from other funds	114,380	225,864	485	340,729
<b>TOTAL ASSETS</b>	<u>\$ 8,029,928</u>	<u>\$ 6,554,078</u>	<u>\$ 843,453</u>	<u>\$ 15,427,459</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Accounts payable	\$ 528,578	\$ 232,547	\$ 9,944	\$ 771,069
Accrued payroll	150,203	-	-	150,203
Deposits payable	127,280	-	-	127,280
Due to other funds	228,603	5,500	-	234,103
Total liabilities	1,034,664	238,047	9,944	1,282,655
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Unavailable property taxes	2,207,002	193,985	-	2,400,987
Other unavailable revenue	506,945	-	-	506,945
Total deferred inflows of resources	2,713,947	193,985	-	2,907,932
Total liabilities and deferred inflows of resources	3,748,611	432,032	9,944	4,190,587
<b>FUND BALANCES</b>				
Nonspendable				
Inventory	23,589	-	-	23,589
Prepaid	18,039	-	-	18,039
Restricted				
Special service area	-	-	14,270	14,270
Storm sewer	-	-	78,598	78,598
Public safety	21,513	-	351,202	372,715
Highways and streets	-	-	389,439	389,439
Unrestricted				
Assigned				
Capital improvements	-	6,122,046	-	6,122,046
Unassigned				
General fund	4,218,176	-	-	4,218,176
Total fund balances	4,281,317	6,122,046	833,509	11,236,872
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>	<u>\$ 8,029,928</u>	<u>\$ 6,554,078</u>	<u>\$ 843,453</u>	<u>\$ 15,427,459</u>

See accompanying notes to financial statements.



**CITY OF DARIEN, ILLINOIS**

**RECONCILIATION OF FUND BALANCES OF GOVERNMENTAL FUNDS TO THE  
GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF NET POSITION**

For the Year Ended April 30, 2018

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<b>FUND BALANCES OF GOVERNMENTAL FUNDS</b>	<b>\$ 11,236,872</b>
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds	7,068,265
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds	
Bonds payable	(1,010,000)
Compensated absences payable	(599,726)
Other long-term receivables are not available to pay for current period expenditures and, therefore, are deferred in the governmental funds	506,945
Net pension asset for the Illinois Municipal Retirement Fund is shown as an asset on the statement of net position	47,724
Differences between expected and actual experiences, assumption changes, net differences between projected and actual earnings, and contributions subsequent to the measurement date for the Illinois Municipal Retirement Fund are recognized as deferred outflows and inflows of resources on the statement of net position	(1,117,965)
Net pension liability for the Police Pension Fund is shown as a liability on the statement of net position	(19,603,473)
Differences between expected and actual experiences, assumption changes, and net differences between projected and actual earnings for the Police Pension Fund are recognized as deferred outflows and inflows of resources on the statement of net position	167,713
Accrued interest payable is not recorded in governmental funds but is recorded on the statement of net position	<u>(6,123)</u>
<b>NET POSITION OF GOVERNMENTAL ACTIVITIES</b>	<b><u><u>\$ (3,309,768)</u></u></b>

See accompanying notes to financial statements.

**CITY OF DARIEN, ILLINOIS**

**STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS**

For the Year Ended April 30, 2018

	<b>General</b>	<b>Capital Improvements</b>	<b>Nonmajor</b>	<b>Total</b>
<b>REVENUES</b>				
Taxes	\$ 5,256,687	\$ 194,298	\$ 5,066	\$ 5,456,051
Licenses and permits	1,237,667	-	-	1,237,667
Intergovernmental	8,264,126	57,263	653,042	8,974,431
Charges for services	667,253	-	-	667,253
Investment income	24,688	37,693	7,122	69,503
Miscellaneous	163,718	-	-	163,718
<b>Total revenues</b>	<b>15,614,139</b>	<b>289,254</b>	<b>665,230</b>	<b>16,568,623</b>
<b>EXPENDITURES</b>				
Current				
General government	1,994,862	-	-	1,994,862
Highways and streets	2,328,342	37,906	569,059	2,935,307
Public safety	7,005,208	-	20,910	7,026,118
Capital outlay	-	3,412,554	-	3,412,554
Debt service				
Principal	-	175,000	-	175,000
Interest and fiscal charges	-	21,665	-	21,665
<b>Total expenditures</b>	<b>11,328,412</b>	<b>3,647,125</b>	<b>589,969</b>	<b>15,565,506</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>4,285,727</b>	<b>(3,357,871)</b>	<b>75,261</b>	<b>1,003,117</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	-	4,100,000	30,177	4,130,177
Transfers (out)	(4,130,177)	-	-	(4,130,177)
<b>Total other financing sources (uses)</b>	<b>(4,130,177)</b>	<b>4,100,000</b>	<b>30,177</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>155,550</b>	<b>742,129</b>	<b>105,438</b>	<b>1,003,117</b>
<b>FUND BALANCES, MAY 1</b>	<b>4,125,767</b>	<b>5,379,917</b>	<b>728,071</b>	<b>10,233,755</b>
<b>FUND BALANCES, APRIL 30</b>	<b>\$ 4,281,317</b>	<b>\$ 6,122,046</b>	<b>\$ 833,509</b>	<b>\$ 11,236,872</b>

See accompanying notes to financial statements.

**CITY OF DARIEN, ILLINOIS**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE  
GOVERNMENTAL ACTIVITIES IN THE STATEMENT OF ACTIVITIES**

For the Year Ended April 30, 2018

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<b>NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS</b>	<b>\$ 1,003,117</b>
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlay as expenditures; however, they are capitalized and depreciated in the statement of activities	555,124
Some expenses in the statement of activities (e.g., depreciation) do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds	(789,705)
Revenues in the statement of activities that are not available in governmental funds are not reported as revenue in governmental funds until received	279,961
The repayment of the principal portion long-term debt is reported as an expenditure when due in governmental funds but as a reduction of principal outstanding in the statement of activities	175,000
The change in accrued interest payable on long-term debt is reported as an expense on the statement of activities	711
The change in compensated absences payable is shown as an expense on the statement of activities	155,897
The change in the net pension liability for the Illinois Municipal Retirement Fund is reported only in the statement of activities	1,791,390
The change in deferred outflows and inflows of resources for the Illinois Municipal Retirement Fund is reported only in the statement of activities	(1,568,386)
The change in the net pension liability for the Police Pension Fund is reported only in the statement of activities	(82,579)
The change in deferred outflows and inflows of resources for the Police Pension Fund is reported only in the statement of activities	<u>(483,433)</u>
<b>CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES</b>	<b><u>\$ 1,037,097</u></b>

See accompanying notes to financial statements.

**CITY OF DARIEN, ILLINOIS**

STATEMENT OF NET POSITION  
PROPRIETARY FUNDS

April 30, 2018

	<b>Business-Type Activities</b>
	<b>Water Operations</b>
<b>CURRENT ASSETS</b>	
Cash and cash equivalents	\$ 1,144,668
Receivables (net, where applicable, of allowances for uncollectibles)	
Water - billed	20,357
Water - unbilled	2,644,498
Bond proceeds	3,440,565
Other	235,099
Due from other funds	1,573
Total current assets	7,486,760
<b>NONCURRENT ASSETS</b>	
Net pension asset	12,430
Capital assets	
Assets not being depreciated	100,000
Assets being depreciated	
Cost	15,926,481
Accumulated depreciation	(10,826,927)
Net capital assets being depreciated	5,099,554
Total noncurrent assets	5,211,984
Total assets	12,698,744
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Unamortized loss on refunding	162,534
Pension items - IMRF	24,021
Total deferred outflows of resources	186,555
Total assets and deferred outflows of resources	12,885,299
<b>CURRENT LIABILITIES</b>	
Accounts payable	492,779
Accrued payroll	11,603
Accrued interest payable	25,510
Due to other funds	118,374
Bonds payable	230,000
Compensated absences payable	7,025
Total current liabilities	885,291
<b>LONG-TERM LIABILITIES</b>	
Bonds payable	5,511,577
Compensated absences payable	39,810
Total long-term liabilities	5,551,387
Total liabilities	6,436,678
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Pension items - IMRF	315,200
Total liabilities and deferred inflows of resources	6,751,878
<b>NET POSITION</b>	
Net investment in capital assets	3,131,076
Unrestricted	3,002,345
<b>TOTAL NET POSITION</b>	<b>\$ 6,133,421</b>

See accompanying notes to financial statements.

**CITY OF DARIEN, ILLINOIS**

**STATEMENT OF REVENUES, EXPENSES,  
AND CHANGES IN NET POSITION  
PROPRIETARY FUNDS**

For the Year Ended April 30, 2018

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	<b>Business-Type Activities</b>
	<b>Water</b>
	<b>Operations</b>
<b>OPERATING REVENUES</b>	
Water sales	\$ 8,178,605
Inspections/tap on/permits	28,353
Sale of meters	5,033
Other water sales	12,288
	<hr/>
Total operating revenues	8,224,279
	<hr/>
<b>OPERATING EXPENSES</b>	
<b>EXCLUDING DEPRECIATION</b>	
Personnel services	731,452
Materials and supplies	707,595
Contractual services	5,119,912
Capital related - uncapitalized	230,562
	<hr/>
Total operating expenses excluding depreciation	6,789,521
	<hr/>
OPERATING INCOME BEFORE DEPRECIATION	1,434,758
Depreciation	321,565
	<hr/>
OPERATING INCOME	1,113,193
	<hr/>
<b>NON-OPERATING REVENUES (EXPENSES)</b>	
Investment income	5,421
Miscellaneous income	50,563
Interest expense	(79,424)
	<hr/>
Total non-operating revenues (expenses)	(23,440)
	<hr/>
CHANGE IN NET POSITION	1,089,753
NET POSITION, MAY 1	5,043,668
	<hr/>
NET POSITION, APRIL 30	\$ 6,133,421
	<hr/> <hr/>

See accompanying notes to financial statements.

**CITY OF DARIEN, ILLINOIS**

**STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS**

For the Year Ended April 30, 2018

	<b>Business-Type Activities</b>
	<b>Water Operations</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Receipts from customers and users	\$ 8,122,597
Payments to suppliers	(6,365,542)
Payments to employees	(787,370)
Payments to other funds	(250,000)
Net cash from operating activities	719,685
<b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>	
None	-
Net cash from noncapital financing activities	-
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>	
Bonds issued	70,000
Principal payments	(225,000)
Interest and fiscal charges	(75,025)
Net cash from capital and related financing activities	(230,025)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Interest received	5,421
Net cash from investing activities	5,421
NET INCREASE IN CASH AND CASH EQUIVALENTS	495,081
CASH AND CASH EQUIVALENTS, MAY 1	649,587
<b>CASH AND CASH EQUIVALENTS, APRIL 30</b>	<b>\$ 1,144,668</b>
<b>RECONCILIATION OF OPERATING INCOME TO NET CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Operating income	\$ 1,113,193
Adjustments to reconcile operating income to net cash from operating activities	
Depreciation	321,565
Miscellaneous income	50,563
Changes in assets and liabilities	
Accounts receivable	(152,245)
Accounts payable	(557,473)
Accrued payroll	(1,876)
Compensated absences payable	4,042
Net pension liability - IMRF	(58,084)
<b>NET CASH FROM OPERATING ACTIVITIES</b>	<b>\$ 719,685</b>
<b>NONCASH TRANSACTIONS</b>	
Bond proceeds receivable	<b>\$ 3,440,565</b>

See accompanying notes to financial statements.

**CITY OF DARIEN, ILLINOIS**

**STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS**

April 30, 2018

	<b>Pension Trust Fund</b>	<b>Agency</b>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 274,791	\$ 5,780
Investments		
U.S. Treasury obligations	678,013	-
U.S. agency obligations	6,235,761	-
Municipal bonds	1,031,518	-
Corporate bonds	3,620,883	-
Equity mutual funds	13,729,197	-
Common stock	1,830,955	-
Prepays	530	-
Receivables		
Due from other funds	-	10,175
Accrued interest	109,187	-
	27,510,835	\$ 15,955
<b>Total assets</b>	<b>27,510,835</b>	<b>\$ 15,955</b>
<b>LIABILITIES</b>		
Benefits payable	13,233	-
Impact fees payable	-	\$ 15,955
	13,233	\$ 15,955
<b>Total liabilities</b>	<b>13,233</b>	<b>\$ 15,955</b>
<b>NET POSITION RESTRICTED FOR PENSION BENEFITS</b>	<b>\$ 27,497,602</b>	

See accompanying notes to financial statements.

**CITY OF DARIEN, ILLINOIS**

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
POLICE PENSION FUND**

For the Year Ended April 30, 2018

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**ADDITIONS**

Contributions	
Employer	\$ 1,468,691
Employee	<u>295,483</u>
Total contributions	<u>1,764,174</u>
Investment income	
Net appreciation in fair value of investments	824,457
Interest	<u>1,047,541</u>
Total investment income	1,871,998
Less investment expense	<u>(82,743)</u>
Net investment income	<u>1,789,255</u>
Total additions	<u>3,553,429</u>

**DEDUCTIONS**

Pension benefits	2,045,013
Contractual services	21,980
Administrative expenses	<u>17,397</u>
Total deductions	<u>2,084,390</u>

NET INCREASE 1,469,039

**NET POSITION RESTRICTED  
FOR PENSION BENEFITS**

May 1	<u>26,028,563</u>
April 30	<u><u>\$ 27,497,602</u></u>

See accompanying notes to financial statements.



# CITY OF DARIEN, ILLINOIS

## NOTES TO FINANCIAL STATEMENTS

April 30, 2018

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### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of Darien, Illinois (the City) have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to government units (hereinafter referred to as generally accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the City's accounting policies are described below.

#### a. Reporting Entity

The City is a municipal corporation governed by a seven-member council consisting of seven aldermen and the mayor. As required by GAAP, these financial statements present the City and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the City's operations and so data from these units are combined with data of the primary government.

The City's financial statements include a pension trust fund.

#### Police Pension Employees Retirement System

The City's police employees participate in the Police Pension Employees Retirement System (PPERS). PPERS functions for the benefit of these employees and is governed by a five-member pension board. Two members appointed by the City's Mayor, one elected pension beneficiary, and two elected police employees constitute the pension board. The City and PPERS participants are obligated to fund all PPERS costs based upon actuarial valuations. The State of Illinois is authorized to establish benefit levels and the City is authorized to approve the actuarial assumptions used in the determination of contribution levels. Although it possesses many of the characteristics of a legally separate government, PPERS is reported as if it were part of the primary government because its sole purpose is to finance and administer the pensions of the City's police employees, and because of the fiduciary nature of such activities. PPERS is reported as a pension trust fund.

#### b. Fund Accounting

The City uses funds to report on its financial position and the changes in its financial position. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain city functions or activities.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

b. Fund Accounting (Continued)

A fund is a separate accounting entity with a self-balancing set of accounts.

Funds are classified into the following categories: governmental, proprietary, and fiduciary.

Governmental funds are used to account for all or most of the City's general activities. Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. Capital projects funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Debt service funds are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest. The General Fund is used to account for all activities of the general government not accounted for in some other fund.

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the City (internal service funds).

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments. The City utilizes pension trust funds and agency funds which are generally used to account for assets that the City holds in fiduciary capacity or on behalf of others as their agent.

c. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statements of net position and the statement of activities) report information on all of the nonfiduciary activities of the City. The effect of material interfund activity has been eliminated from these financial statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function, segment, or program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

c. Government-Wide and Fund Financial Statements (Continued)

segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The City reports the following major governmental funds:

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

The Capital Improvements Fund is used to account for all restricted, committed, or assigned resources used for the acquisition of general capital assets including infrastructure capital assets.

The City reports the following major proprietary fund:

The Water Operations Fund accounts for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund including, but not limited to, administration, operations, financing and related debt service, and billing and collections.

The City reports the following fiduciary funds:

The Police Pension Fund accounts for the activities of the accumulation of resources to pay pension costs. Resources are contributed by members at rates fixed by state statutes and by the City which uses the annual property tax levy to fund the employer contribution.

Agency Funds account for assets held on behalf of third parties and that do not involve the measurement of operating results.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

d. Measurement Focus, Basis of Accounting, and Basis of Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and pension trust fund financial statements. Revenues and additions are recorded when earned and expenses and deductions are recorded when a liability is incurred. Property taxes are recognized as revenues in the year for which they are levied (i.e., intended to finance). Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Operating revenues and expenses are directly attributable to the operation of the proprietary funds. Non-operating revenue/expenses are incidental to the operations of these funds.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, except for sales taxes, income taxes, and telecommunications taxes which use a 90-day period. The City recognizes property taxes when they become both measurable and available in the year intended to finance. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as expenditures when due.

Sales taxes owed to the state at year end; franchise taxes, licenses, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and are recognized as revenues of the current fiscal period. Income and motor fuel taxes and fines collected and held by the state or county at year end on behalf of the City are also recognized as revenue. Fines and permits revenues are not susceptible to accrual because generally they are not measurable until received in cash.

In applying the susceptible to accrual concept to intergovernmental revenues (i.e., federal and state grants), the legal and contractual requirements of the numerous individual programs are used as guidelines. Monies that are virtually unrestricted as to purpose of expenditure, which are usually revocable only for failure to comply with prescribed compliance requirements, are reflected as revenues at the time of receipt or earlier if the susceptible to accrual criteria are met.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

d. Measurement Focus, Basis of Accounting, and Basis of Presentation  
(Continued)

The City reports unearned and unavailable/deferred revenue on its financial statements. Unavailable/deferred revenues arise when potential revenue does not meet both the measurable and available or earned criteria for recognition in the current period. Unearned revenues arise when resources are received by the government before it has legal claim to them as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for unearned revenue and the deferred inflows of resources for unavailable/deferred revenue is removed from the financial statements and revenue is recognized.

e. Cash and Investments

Cash and Cash Equivalents

For purposes of the statement of cash flows, the City's proprietary funds consider all highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

Investments

City investments with a maturity of one year or less when purchased are stated at cost or amortized cost. City investments with a maturity greater than one year when purchased and all pension fund investments are stated at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

f. Interfund Receivables/Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds."

g. Inventories

Inventories are valued at cost, which approximates market, using the first-in/first-out (FIFO) method. The costs of governmental fund inventories, if any, are recorded as expenditures when purchased.

**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

h. Prepaid Items/Expenses

Payments made to vendors for services that will benefit periods beyond the date of this report, if any, are recorded as prepaid items/expenses.

i. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, and storm sewers), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$50,000 for machinery, equipment, and vehicles, \$100,000 for building improvements, \$100,000 for buildings, \$200,000 for infrastructure and an estimated useful life in excess of one year, and any amount for land. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets, as applicable.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. Property, plant, and equipment are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	25-50
Building improvements	8-25
Land improvements	15-35
Machinery, vehicles, and equipment	5-20
Infrastructure - streets	25-50
Waterworks and sewage system	25

j. Compensated Absences

It is the City's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. Vacations must be taken in the year following the one in which it was earned. Unused vacation time is not allowed to be carried over to the subsequent year without approval. Sick leave may be accumulated for future use.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

j. Compensated Absences (Continued)

City employees may accrue up to 120 or 150 hours depending on the employment classification. The City's policy allows for a bonus to be paid for those employees who have not used sick days in the given year. Accumulated amounts are paid out at retirement at a rate of 50% of the employee's current hourly salary rate.

Vested or accumulated vacation leave are reported as an expenditure and a fund liability of the governmental fund that will pay it once retirement or separation has occurred. Vested or accumulated vacation and sick leave of proprietary funds and governmental activities are recorded as an expense and liability of those funds as the benefits accrue to employees.

k. Long-Term Obligations

In the government-wide financial statements and proprietary funds in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund financial statements. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are recognized as expense during the current period.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as expenditures.

l. Fund Balances/Net Position

In the fund financial statements, governmental funds report nonspendable fund balance for amounts that are either not in spendable form or legally or contractually required to be maintained intact. Restrictions of fund balance are reported for amounts constrained by legal restrictions from outside parties for use for a specific purpose, or externally imposed by outside entities. Committed fund balance is constrained by formal actions of the City Council, which is considered the City's highest level of decision-making authority. Formal actions include ordinances approved by the City Council. Assigned fund balance represents amounts constrained by the City's intent to use them for a specific purpose. The authority to assign fund balance has been delegated to the City Administrator. Any residual fund balance of the General Fund or any deficit fund balance in other governmental funds are reported as unassigned.

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

l. Fund Balances/Net Position (Continued)

The City has not adopted a flow of funds policy and, therefore, applies the flow of funds from GASB Statement No. 54, which prescribes that the funds with the highest level of constraint are expended first. If restricted or unrestricted funds are available for spending, the restricted funds are spent first. Additionally, if different levels of unrestricted funds are available for spending the City considers committed funds to be expended first followed by assigned and then unassigned funds. For net position, restricted funds are spent first then unrestricted funds.

In the government-wide financial statements, restricted net position is legally restricted by outside parties for a specific purpose. Net investment in capital assets represents the City's investment in the book value of capital assets, less any outstanding debt that was issued to construct or acquire the capital asset.

None of the restricted net position or restricted fund balance results from enabling legislation adopted by the City.

m. Interfund Transactions

Interfund services are accounted for as revenues, expenditures, or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transactions, except interfund services and reimbursements, are reported as transfers.

n. Accounting Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

o. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources



**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

o. Deferred Outflows/Inflows of Resources (Continued)

(expense/expenditure) until then. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

**2. DEPOSITS AND INVESTMENTS**

The City and pension fund categorize the fair value measurements within the fair value hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

The City has the following recurring fair value measurements as of April 30, 2018. The IMET 1 to 3 Year Fund, a mutual fund, is measured based on the net asset value of the shares in IMET, which is based on the fair value of the underlying investments in the mutual fund (Level 3 input).

The City maintains a cash and investment pool that is available for use by all funds, except the pension trust funds. Each fund's portion of this pool is displayed on the financial statements as "cash and investments." In addition, cash and investments are separately held by several of the City's funds. The deposits and investments of the pension trust funds are held separately from those of other funds.

a. City Deposits and Investments

The City's investment policy authorizes the City to invest in all investments allowed by Illinois Compiled Statutes (ILCS). These include deposits/investments in insured commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. agencies, insured credit union shares, money market mutual funds with portfolios of securities issued or guaranteed by the United States Government or agreements to repurchase these same obligations, repurchase agreements, short-term commercial paper rated within the three highest classifications by at least two standard rating services, Illinois Funds (created by the Illinois State Legislature under the control of the State Treasurer that maintains a \$1 per share value which is equal to the participants fair value), and the Illinois Metropolitan Investment Fund (IMET), a not-for-profit investment trust formed pursuant to the Illinois Municipal Code and managed by a Board of Trustees elected from the participating members.

**2. DEPOSITS AND INVESTMENTS (Continued)**

a. City Deposits and Investments (Continued)

IMET is not registered with the SEC as an investment company. Investments in IMET are valued at IMET's share price, the price for which the investment could be sold. The City's investment policy does limit its deposits to financial institutions that are members of the FDIC system and are capable of posting collateral for amounts in excess of FDIC insurance.

The Illinois Public Treasurers' Investment Pool, known as The Illinois Funds, operates as a qualified external investment pool in accordance with the criteria established in GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*, and thus, reports all investments at amortized cost rather than market value. The investment in The Illinois Funds by participants is also reported at amortized cost. The Illinois Funds does not have any limitations or restrictions on participant withdrawals. The Illinois Treasurer's Office issues a separate financial report for The Illinois Funds which may be obtained by contacting the Administrative Office at Illinois Business Center, 400 West Monroe Street, Suite 401, Springfield, Illinois 62704.

It is the policy of the City to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds, using the "prudent person" standard for managing the overall portfolio. The primary objectives of the policy are, in order of priority, safety of principal, liquidity, and yield.

Deposits with Financial Institutions

Custodial credit risk for deposits with financial institutions is the risk that in the event of bank failure, the City's deposits may not be returned to it. The City's investment policy requires pledging of collateral for all bank balances in excess of federal depository insurance. The investment policy does not address how collateral is held. Collateral is held by a third party custodian in the City's name.

Investments

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with its investment policy, the City limits its exposure to interest rate risk by structuring the portfolio to provide liquidity for short and long-term cash flow needs while providing a reasonable rate of return based on the current market. Unless matched to a specific cash flow, the City does not directly invest in securities maturing more than five years from the date of purchase.

**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

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**2. DEPOSITS AND INVESTMENTS (Continued)**

a. City Deposits and Investments (Continued)

Investments (Continued)

The following table presents the investments and maturities of the City's investments that are subject to interest rate risk as of April 30, 2018:

Investment Type	Fair Value	Investment Maturities (in Years)			
		Less than 1	1-5	6-10	Greater than 10
IMET 1-3 year fund	\$ 16,457	\$ -	\$ 16,457	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 16,457</b>	<b>\$ -</b>	<b>\$ 16,457</b>	<b>\$ -</b>	<b>\$ -</b>

Credit risk is the risk that the issuer of a debt security will not pay its par value upon maturity. The City limits its exposure to credit risk by limiting investments to the types of securities listed above; pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business in accordance with the City's investment policy; diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to the investment, the City will not be able to recover the value of its investments that are in possession of an outside party. To limit its exposure, the City's investment policy requires all security transactions that are exposed to custodial credit risk to be processed on a delivery versus payment (DVP) basis with the underlying investments held by an independent third party custodian and evidenced by safekeeping receipts.

Concentration of credit risk is the risk that the City has a high percentage of its investments invested in one type of investment. The City's investment policy requires diversification of investments to avoid unreasonable risk. The investments shall be diversified by:

- Limiting investments to avoid over concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities);
- Limiting investment in securities that have higher credit risks;
- Investing in securities with varying maturities; and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds, or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**3. RECEIVABLES**

a. Property Taxes

Property taxes for 2017 attached as an enforceable lien on January 1, 2017, on property values assessed as of the same date. Taxes are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and issued on or about May 1, 2018, and are payable in two installments, on or about June 1, 2018 and September 1, 2018. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at 1% of the tax levy, to reflect actual collection experience. As the 2017 tax levy is intended to fund expenditures for the 2018-2019 fiscal year, these taxes are unavailable/deferred as of April 30, 2018.

The 2018 tax levy, which attached as an enforceable lien on property as of January 1, 2018, has not been recorded as a receivable as of April 30, 2018 as the tax has not yet been levied by the City and will not be levied until December 2018 and, therefore, the levy is not measurable at April 30, 2018.

b. Due from Other Governments and Other Receivables

	General	Capital Improvements	Nonmajor Governmental	Total
<b>GOVERNMENTAL ACTIVITIES</b>				
Intergovernmental				
Sales tax	\$ 1,321,104	\$ -	\$ -	\$ 1,321,104
Local use tax	138,956	-	-	138,956
Motor fuel tax	-	-	50,561	50,561
Telecommunications tax	138,973	-	-	138,973
Video gaming tax	16,055	-	-	16,055
Total intergovernmental	<u>1,615,088</u>	<u>-</u>	<u>50,561</u>	<u>1,665,649</u>
Other receivables				
Franchise fees	19	-	-	19
Hotel/motel tax	4,549	-	-	4,549
Amusement tax	9,490	-	-	9,490
Utility tax	88,381	-	-	88,381
Food/beverage tax	48,387	-	-	48,387
Local gas tax	24,982	-	-	24,982
Paypal	39	-	-	39
Rent Receivable	225,490	-	-	225,490
IRMA	322,625	-	-	322,625
IPBC	565,148	-	-	565,148
Accounts	114,743	-	-	114,743
Other	16,903	-	-	16,903
Total other receivables	<u>1,420,756</u>	<u>-</u>	<u>-</u>	<u>1,420,756</u>
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<u>\$ 3,035,844</u>	<u>\$ -</u>	<u>\$ 50,561</u>	<u>\$ 3,086,405</u>

**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**4. CAPITAL ASSETS**

Capital asset activity for the year ended April 30, 2018 was as follows:

	Balances May 1, Restated	Increases	Decreases	Balances April 30
<b>GOVERNMENTAL ACTIVITIES</b>				
Capital assets not being depreciated				
Land	\$ 819,529	\$ -	\$ -	\$ 819,529
Construction in progress	-	319,248	-	319,248
Total capital assets not being depreciated	819,529	319,248	-	1,138,777
Capital assets being depreciated				
Buildings and improvements	5,700,539	-	-	5,700,539
Machinery, vehicles, and equipment	3,677,989	235,876	1,029,858	2,884,007
Infrastructure	12,768,226	-	-	12,768,226
Total capital assets being depreciated	22,146,754	235,876	1,029,858	21,352,772
Less accumulated depreciation for				
Buildings and improvements	2,964,948	130,347	-	3,095,295
Machinery, vehicles, and equipment	2,710,579	278,440	1,029,858	1,959,161
Infrastructure	9,987,910	380,918	-	10,368,828
Total accumulated depreciation	15,663,437	789,705	1,029,858	15,423,284
Total capital assets being depreciated, net	6,483,317	(553,829)		5,929,488
<b>GOVERNMENTAL ACTIVITIES</b>				
CAPITAL ASSETS, NET	\$ 7,302,846	\$ (234,581)	\$ -	\$ 7,068,265

Depreciation expense was charged to functions/programs of the governmental activities as follows:

<b>GOVERNMENTAL ACTIVITIES</b>	
General government	\$ 55,653
Public safety	155,145
Highways and streets	578,907
<b>TOTAL DEPRECIATION EXPENSE –</b>	
<b>GOVERNMENTAL ACTIVITIES</b>	<b>\$ 789,705</b>

**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**4. CAPITAL ASSETS (Continued)**

	Balances May 1	Increases	Decreases	Balances April 30
<b>BUSINESS-TYPE ACTIVITIES</b>				
Capital assets not being depreciated				
Land	\$ 100,000	\$ -	\$ -	\$ 100,000
Total capital assets not being depreciated	100,000	-	-	100,000
Capital assets being depreciated				
Buildings and improvements	6,989,234	-	-	6,989,234
Machinery and equipment	952,556	-	-	952,556
Infrastructure	7,984,691	-	-	7,984,691
Total capital assets being depreciated	15,926,481	-	-	15,926,481
Less accumulated depreciation for				
Buildings and improvements	3,777,824	173,276	-	3,951,100
Machinery and equipment	855,104	12,494	-	867,598
Infrastructure	5,872,434	135,795	-	6,008,229
Total accumulated depreciation	10,505,362	321,565	-	10,826,927
Total capital assets being depreciated, net	5,421,119	(321,565)	-	5,099,554
<b>BUSINESS-TYPE ACTIVITIES</b>				
<b>CAPITAL ASSETS, NET</b>				
	\$ 5,521,119	\$ (321,565)	\$ -	\$ 5,199,554

**5. RISK MANAGEMENT**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; employee health; natural disasters; illnesses of employees; and injuries to the City's employees.

**Intergovernmental Risk Management Agency**

The City participates in the Intergovernmental Risk Management Agency (IRMA). IRMA is an organization of municipalities and special districts in northeastern Illinois that have formed an association under the Illinois Intergovernmental Cooperations Statute to pool their risk management needs. IRMA administers a mix of self-insurance and commercial insurance coverages; property/casualty and workers' compensation claim administration/litigation management services; unemployment claim administration; extension risk management/loss control consulting and training programs; and a risk information system and financial reporting service for its members.

**5. RISK MANAGEMENT (Continued)**

Intergovernmental Risk Management Agency (Continued)

The City's payments to IRMA are displayed on the financial statements as expenditures/expenses in appropriate funds. Each member assumes the first \$2,500 of each occurrence, and IRMA has a mix of self-insurance and commercial insurance at various amounts above that level.

Each member appoints one delegate, along with an alternate delegate, to represent the member on the Board of Directors. The City does not exercise any control over the activities of IRMA beyond its representation on the Board of Directors.

Initial contributions are determined each year based on the individual member's eligible revenue as defined in the by-laws of IRMA and experience modification factors based on past member loss experience. Members have a contractual obligation to fund any deficit of IRMA attributable to a membership year during which they were a member. Supplemental contributions may be required to fund these deficits. The City is aware of no additional contributions due to IRMA as of April 30, 2018.

Intergovernmental Personnel Benefit Cooperative

The City participates in the Intergovernmental Personnel Benefit Cooperative (IPBC). IPBC is a public entity risk pool established by certain units of local government in Illinois to administer some or all of the personnel benefit programs (primarily medical, dental, and life insurance coverage) offered by these members to their officers and employees and to the officers and employees of certain governmental, quasi governmental, and nonprofit public service entities.

The IPBC receives, processes, and pays such claims as may come within the benefit program of each member. Management consists of a Board of Directors comprised of one appointed representative from each member. In addition, there are two officers; a Benefit Administrator and a Treasurer. The City does not exercise any control over the activities of the IPBC beyond its representation on the Board of Directors.

**6. LONG-TERM DEBT**

a. General Obligation Bonds

The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for general government activities. In addition, general obligation bonds have been issued to refund general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the City.

**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**6. LONG-TERM DEBT (Continued)**

a. General Obligation Bonds (Continued)

A summary of changes in long-term debt reported in the governmental activities of the City for the year ended April 30, 2018 is as follows:

Governmental Activities

Issue	Fund Debt Retired by	Balances May 1	Issuances	Retirements	Balances April 30	Due Within One Year
\$1,360,000 General Obligation Refunding Bonds, Series 2015 are due in annual installments (beginning January 1, 2017) ranging from \$110,000 to \$185,000 with interest from 1.25% to 2.20%. The last payment due is January 1, 2024.	Capital Improvement	\$ 1,185,000	\$ -	\$ 175,000	\$ 1,010,000	\$ 175,000
<b>TOTAL GOVERNMENTAL BONDED DEBT</b>		<b>\$ 1,185,000</b>	<b>\$ -</b>	<b>\$ 175,000</b>	<b>\$ 1,010,000</b>	<b>\$ 175,000</b>

Business-Type Activities

Issue	Fund Debt Retired by	Balances May 1	Issuances	Retirements	Balances April 30	Due Within One Year
\$2,810,000 General Obligation Refunding Bonds, Series 2012 are due in annual installments (beginning December 15, 2012) ranging from \$20,000 to \$290,000 with interest from 2.00% to 3.50%. The last payment is due on December 15, 2025.	Water	\$ 2,315,000	\$ -	\$ 225,000	\$ 2,090,000	\$ 230,000
\$3,500,000 General Obligation Bonds, Series 2018 are due in annual installments (beginning January 1, 2020) ranging from \$210,000 to \$375,000 with interest of 3%. The last payment is due on January 1, 2030.	Water	-	3,500,000	-	3,500,000	-
<b>TOTAL BUSINESS-TYPE BONDED DEBT</b>		<b>\$ 2,315,000</b>	<b>\$ 3,500,000</b>	<b>\$ 225,000</b>	<b>\$ 5,590,000</b>	<b>\$ 230,000</b>



**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**6. LONG-TERM DEBT (Continued)**

b. Debt Service Requirements to Maturity

Annual debt service requirements to maturity are as follows:

Fiscal Year	Governmental Activities General Obligation Bonds			Business-Type Activities General Obligation Bonds		
	Principal	Interest	Total	Principal	Interest	Total
2019	\$ 175,000	\$ 18,427	\$ 193,427	\$ 230,000	\$ 68,275	\$ 298,275
2020	175,000	16,240	191,240	450,000	236,375	686,375
2021	180,000	13,440	193,440	530,000	152,875	682,875
2022	185,000	10,560	195,560	555,000	136,975	691,975
2023	185,000	6,490	191,490	570,000	120,325	690,325
2024	110,000	2,420	112,420	590,000	101,900	691,900
2025	-	-	-	610,000	82,825	692,825
2026	-	-	-	620,000	63,100	683,100
2027	-	-	-	340,000	43,050	383,050
2028	-	-	-	355,000	32,850	387,850
2029	-	-	-	365,000	22,200	387,200
2030	-	-	-	375,000	11,250	386,250
<b>TOTAL</b>	<b>\$ 1,010,000</b>	<b>\$ 67,577</b>	<b>\$ 1,077,577</b>	<b>\$ 5,590,000</b>	<b>\$ 1,072,000</b>	<b>\$ 6,662,000</b>

c. Changes in Long-Term Liabilities

The following is a summary of changes in long-term liabilities during fiscal year 2018:

	Balances May 1	Additions	Reductions	Balances April 30	Due Within One Year
<b>GOVERNMENTAL ACTIVITIES</b>					
General obligation bonds	\$ 1,185,000	\$ -	\$ 175,000	\$ 1,010,000	\$ 175,000
Compensated absences payable*	755,623	-	155,897	599,726	89,959
Net pension liability*	21,264,562	-	1,661,089	19,603,473	-
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<b>\$ 23,205,185</b>	<b>\$ 82,579</b>	<b>\$ 1,991,986</b>	<b>\$ 21,213,199</b>	<b>\$ 264,959</b>
<b>BUSINESS-TYPE ACTIVITIES</b>					
General obligation bonds	\$ 2,315,000	\$ 3,500,000	\$ 225,000	\$ 5,590,000	\$ 230,000
Unamortized bond premium	120,572	31,005	-	151,577	-
Compensated absences payable	42,793	4,042	-	46,835	7,025
Net pension liability	454,147	-	454,147	-	-
<b>TOTAL BUSINESS-TYPE ACTIVITIES</b>	<b>\$ 2,932,512</b>	<b>\$ 3,535,047</b>	<b>\$ 679,147</b>	<b>\$ 5,788,412</b>	<b>\$ 237,025</b>

\*The General Fund has typically been used to liquidate the compensated absences liability and the net pension liability.

**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**7. INDIVIDUAL FUND DISCLOSURES**

Transfers between funds at April 30, 2018 consist of the following:

Fund	Transfers In	Transfers Out
General	\$ -	\$ 4,130,177
Capital Improvements	4,100,000	-
Non Major Governmental	30,177	-
<b>TOTAL</b>	<b>\$ 4,130,177</b>	<b>\$ 4,130,177</b>

The purpose of significant transfers in/out is as follows:

- \$4,100,000 transferred from the General Fund to the Capital Improvements Fund for capital projects. This transfer will not be repaid.

Due from/to other funds at April 30, 2018 consist of the following:

	Due From	Due To
General	\$ 114,380	\$ 228,603
Capital Improvements	225,864	5,500
Nonmajor	485	-
Water Operations	1,573	118,374
Fiduciary	10,175	-
<b>TOTAL</b>	<b>\$ 352,477</b>	<b>\$ 352,477</b>

The balances reflected in all significant due to/from other funds above are generally related to cover deficit cash balances within commingled accounts. The City expects that the obligations will be liquidated within one year.

**8. CONTINGENT LIABILITIES**

a. Litigation

The City is not aware of any pending or threatening litigation.

b. DuPage Water Commission

The City's water supply agreement with the DuPage Water Commission (the Commission) provides that each customer is liable for its proportionate share of any costs arising from defaults in payment obligations by other customers.

**9. DEFINED BENEFIT PENSION PLANS**

The City contributes to two defined benefit pension plans, the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer public employee retirement system; and the Police Pension Plan, which is a single-employer pension plan. The benefits, benefit levels, employee contributions, and employer contributions for both plans are governed by ILCS and can only be amended by the Illinois General Assembly. IMRF issues a publicly available report that includes financial statements and supplementary information for the plan as a whole, but not for individual employers. That report can be obtained from IMRF, 2211 York Road, Suite 500, Oak Brook, Illinois 60523 or at IMRF.org. The Police Pension Plan does not issue a separate report.

a. Plan Descriptions

Illinois Municipal Retirement Fund

*Plan Administration*

All employees (other than those covered by the Police Pension Plan) hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members.

The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable.

*Plan Membership*

At December 31, 2017, IMRF membership consisted of:

Inactive employees or their beneficiaries	
currently receiving benefits	51
Inactive employees entitled to but not yet receiving benefits	68
Active employees	35
 TOTAL	 154

*Benefits Provided*

All employees (other than those covered by the Police Pension Plan) hired in positions that meet or exceed the prescribed annual hourly standard must be enrolled in IMRF as participating members. IMRF provides two tiers of pension benefits. Employees hired prior to January 1, 2011, are eligible for Tier 1 benefits. For Tier 1 employees, pension benefits vest after eight years of service. Participating members who retire at age 55 (reduced benefits) or after age 60 (full benefits) with eight years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1 2/3% of their final rate of earnings, for each year of credited service up to 15 years, and 2% for each year thereafter.

**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Illinois Municipal Retirement Fund (Continued)

*Benefits Provided (Continued)*

Employees hired on or after January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating members who retire at age 62 (reduced benefits) or after age 67 (full benefits) with ten years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1 2/3% of their final rate of earnings, for each year of credited service up to 15 years, and 2% for each year thereafter.

IMRF also provides death and disability benefits. These benefit provisions and all are established by state statute.

*Contributions*

Participating members are required to contribute 4.50% of their annual salary to IMRF. The City is required to contribute the remaining amounts necessary to fund IMRF as specified by statute. The employer contribution for the fiscal year ended April 30, 2018 was 15.56% of covered payroll.

*Actuarial Assumptions*

The City's net pension liability was measured as of December 31, 2017 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation performed as of the same date using the following actuarial methods and assumptions.

Actuarial valuation date	December 31, 2017
Actuarial cost method	Entry-age normal
Assumptions	
Inflation	2.50%
Salary increases	3.39% to 14.25%
Investment rate of return	7.50%
Asset valuation method	Market value

**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Illinois Municipal Retirement Fund (Continued)

*Actuarial Assumptions (Continued)*

For nondisabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality Table applying the same adjustment that were applied for nondisabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF experience.

*Discount Rate*

The discount rate used to measure the total pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that the City contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the IMRF's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

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**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Illinois Municipal Retirement Fund (Continued)

*Changes in the Net Pension Liability*

	(a) Total Pension Liability	(b) Plan Fiduciary Net Position	(a) - (b) Net Pension Liability
BALANCES AT JANUARY 1, 2017	\$ 19,281,140	\$ 17,083,325	\$ 2,197,815
Changes for the period			
Service cost	263,857	-	263,857
Interest	1,428,582	-	1,428,582
Difference between expected and actual experience	(372,485)	-	(372,485)
Changes in assumptions	(543,970)	-	(543,970)
Employer contributions	-	314,655	(314,655)
Employee contributions	-	111,740	(111,740)
Net investment income	-	2,968,029	(2,968,029)
Benefit payments and refunds	(730,617)	(730,617)	-
Other (net transfer)	-	(360,471)	360,471
Net changes	45,367	2,303,336	(2,257,969)
BALANCES AT DECEMBER 31, 2017	\$ 19,326,507	\$ 19,386,661	\$ (60,154)

Changes in assumptions related to price inflation, salary increases, retirement age and mortality rates were made in 2017.

**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Illinois Municipal Retirement Fund (Continued)

*Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources*

For the year ended April 30, 2018, the City recognized pension expense of \$122,739.

At April 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to IMRF from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ -	\$ 311,516
Changes in assumption	-	342,428
Contributions made after measurement date	116,248	-
Net difference between projected and actual earnings on pension plan investments	-	871,448
TOTAL	<u>\$ 116,248</u>	<u>\$ 1,525,392</u>

\$116,248 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the reporting year ending April 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Fiscal Year Ending April 30,	
2019	\$ (561,443)
2020	(294,499)
2021	(327,108)
2022	(342,342)
2023	-
Thereafter	-
TOTAL	<u>\$ (1,525,392)</u>

**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Illinois Municipal Retirement Fund (Continued)

*Discount Rate Sensitivity*

The following is a sensitivity analysis of the net pension liability to changes in the discount rate. The table below presents the net pension liability of the City calculated using the discount rate of 7.50% as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.50%) or 1 percentage point higher (8.50%) than the current rate:

	1% Decrease (6.50%)	Current Discount Rate (7.50%)	1% Increase (8.50%)
Net pension liability (asset)	\$ 2,384,689	\$ (60,154)	\$ (2,050,772)

Police Pension Plan

*Plan Administration*

Police sworn personnel are covered by the Police Pension Plan. Although this is a single-employer pension plan, the defined benefits and employee and employer contribution levels are governed by Illinois Compiled Statutes (40 ILCS 5/3-1) and may be amended only by the Illinois legislature. The City accounts for the plan as a pension trust fund.

The plan is governed by a five-member Board of Trustees. Two members of the Board of Trustees are appointed by the City's Mayor, one member is elected by pension beneficiaries, and two members are elected by active police employees.

The plan is accounted for on the economic resources measurement focus and the accrual basis of accounting. Employer and employee contributions are recognized when earned in the year that the contributions are required, benefits and refunds are recognized as an expense and liability when due and payable.

*Plan Membership*

At April 30, 2018, membership consisted of:

Inactive plan members currently receiving benefits	26
Inactive plan members entitled to but not yet receiving benefits	12
Active plan members	32
<b>TOTAL</b>	70



**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Police Pension Plan (Continued)

*Benefits Provided*

The Police Pension Plan provides retirement benefits through two tiers of benefits as well as death and disability benefits. Tier 1 employees (those hired prior to January 1, 2011) attaining the age of 50 or older with 20 or more years of creditable service are entitled to receive an annual retirement benefit equal to one-half of the salary attached to the rank held on the last day of service, or for one year prior to the last day, whichever is greater. The annual benefit shall be increased by 2.50% of such salary for each additional year of service over 20 years up to 30 years to a maximum of 75% of such salary. Employees with at least eight years but less than 20 years of credited service may retire at or after age 60 and receive a reduced benefit. The monthly benefit of a police officer who retired with 20 or more years of service after January 1, 1977 shall be increased annually, following the first anniversary date of retirement and be paid upon reaching the age of at least 55 years, by 3% of the original pension and 3% compounded annually thereafter.

Tier 2 employees (those hired on or after January 1, 2011) attaining the age of 55 or older with ten or more years of creditable service are entitled to receive an annual retirement benefit equal to the average monthly salary obtained by dividing the total salary of the police officer during the 96 consecutive months of service within the last 120 months of service in which the total salary was the highest by the number of months of service in that period. Police officers' salary for pension purposes is capped at \$106,800, plus the lesser of ½ of the annual change in the Consumer Price Index or 3% compounded. The annual benefit shall be increased by 2.50% of such salary for each additional year of service over 20 years up to 30 years to a maximum of 75% of such salary. Employees with at least ten years may retire at or after age 50 and receive a reduced benefit (i.e., ½% for each month under 55). The monthly benefit of a Tier 2 police officer shall be increased annually at age 60 on the January 1<sup>st</sup> after the police officer retires, or the first anniversary of the pension starting date, whichever is later. Noncompounding increases occur annually, each January thereafter. The increase is the lesser of 3% or ½ of the change in the Consumer Price Index for the proceeding calendar year.

**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Police Pension Plan (Continued)

*Contributions*

Employees are required by ILCS to contribute 9.91% of their base salary to the Police Pension Plan. If an employee leaves covered employment with less than 20 years of service, accumulated employee contributions may be refunded without accumulated interest. The City is required to contribute the remaining amounts necessary to finance the plan, including the costs of administering the plan, as actuarially determined by an enrolled actuary. Effective January 1, 2011, the City has until the year 2040 to fund 90% of the past service cost for the Police Pension Plan. However, the City has decided to fund 100% of the past service cost by 2040. For the year ended April 30, 2018, the City's contribution was 46.42% of covered payroll.

*Investment Policy*

ILCS limits the Police Pension Fund's (the Fund) investments to those allowable by ILCS and require the Fund's Board of Trustees to adopt an investment policy which can be amended by a majority vote of the Board of Trustees. The Fund's investment policy authorizes the Fund to invest in all investments allowed by ILCS. These include deposits/investments in insured commercial banks, savings and loan institutions, interest-bearing obligations of the U.S. Treasury and U.S. agencies, interest-bearing bonds of the State of Illinois or any county, township, or municipal corporation of the State of Illinois, money market mutual funds whose investments consist of obligations of the U.S. Treasury or U.S. agencies, separate accounts managed by life insurance companies, mutual funds, corporate bonds, common and preferred stock, Illinois Funds (created by the Illinois State Legislature under the control of the State Treasurer that maintains a \$1 per share value which is equal to the participants fair value), and IMET, a not-for-profit investment trust formed pursuant to the Illinois Municipal Code and managed by a Board of Trustees elected from the participating members. IMET is not registered with the SEC as an investment company. Investments in IMET are valued at IMET's share price, the price for which the investment could be sold.

The investment policy was not updated during the year ended April 30, 2018.

**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Police Pension Plan (Continued)

*Investment Policy (Continued)*

It is the policy of the Fund to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the cash flow demands of the Fund and conforming to all state and local statutes governing the investment of public funds, using the “prudent person” standard for managing the overall portfolio. The primary objectives of the policy are, in order of priority, safety of principal, rate of return, public trust, and liquidity.

The Fund’s investment policy, in accordance with ILCS, establishes the following target allocation across asset classes:

Asset Class	Target	Long-Term Expected Real Rate of Return
Large Cap Domestic Equity	35.80%	6.60%
Mid Cap Domestic Equity	5.50%	8.70%
Small Cap Domestic Equity	5.50%	8.50%
International Equity	8.30%	6.40%
Fixed Income	45.00%	1.40%

The long-term expected real rates of return are calculated on a geometric mean basis and are net of a 2.90% factor for inflation and investment expense. ILCS limits the Fund’s investments in equities, mutual funds, and variable annuities to 65%. Securities in any one company should not exceed 5% of the total fund.

Asset class returns and risk premium data are from Morningstar Analyst Research Center - SBBI Data for the period of December 31, 1925 through December 31, 2017. International Equity equals the MSCI EAFE Index December 31, 1969 through December 31, 2017.

**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Police Pension Plan (Continued)

*Investment Rate of Return*

For the year ended April 30, 2018, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was 6.99%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

*Deposits with Financial Institutions*

Custodial credit risk for deposits with financial institutions is the risk that in the event of bank failure, the Fund's deposits may not be returned to it. The Fund's investment policy does not require pledging of collateral for all bank balances in excess of federal depository insurance, since flow-through FDIC insurance is available for the police pension funds deposits with financial institutions.

Fair Value Measurements

All investments in the plan are stated at fair value and are recorded as of the trade date. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

The Fund has the following recurring fair value measurements as of April 30, 2018. The U.S. Treasury notes, equity mutual funds, and common stock are valued using quoted prices in active markets for identical assets (Level 1 inputs). The U.S. agency obligation, municipal bonds, and corporate bonds are valued using quoted matrix pricing models (Level 2 inputs).

*Interest Rate Risk*

The following table presents the investments and maturities of the Fund's debt securities as of April 30, 2018:

Investment Type	Fair Value	Investment Maturities (in Years)			
		Less Than 1	1-5	6-10	Greater than 10
U.S. Treasury notes	\$ 678,013	\$ 214,095	\$ 219,777	\$ 244,141	\$ -
U.S. agency obligations	6,235,761	880,000	1,618,503	3,529,695	207,563
Municipal bonds	1,031,518	312,924	397,247	300,564	20,783
Corporate bonds	3,620,883	547,122	1,764,811	1,308,950	-
<b>TOTAL</b>	<b>\$ 11,566,175</b>	<b>\$ 1,954,141</b>	<b>\$ 4,000,338</b>	<b>\$ 5,383,350</b>	<b>\$ 228,346</b>

**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Police Pension Plan (Continued)

*Interest Rate Risk* (Continued)

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with its investment policy, the Fund limits its exposure to interest rate risk by structuring the portfolio to provide liquidity for all reasonably anticipated operating requirements while providing a reasonable rate of return based on the current market.

*Credit Risk*

In accordance with its investment policy, the Fund limits its exposure to credit risk, the risk that the issuer of a debt security will not pay its par value upon maturity, by requiring investments primarily in U.S. Treasury obligation, U.S. agency obligations, and corporate bonds. The U.S. agency securities are rated AA+. Municipal bonds are rated ranging from AA- to AA+. The corporate bonds have ratings ranging from BBB+ to AAA.

*Custodial Credit Risk*

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to the investment, the Fund will not be able to recover the value of its investments that are in possession of an outside party. To limit its exposure, the Fund's investment policy requires all security transactions that are exposed to custodial credit risk to be processed on a delivery versus payment (DVP) basis with the underlying investments held by a third party custodian and evidenced by safekeeping receipts. The money market and equity mutual funds are not subject to custodial credit risk.

*Concentration of Credit Risk*

Concentration of credit risk is the risk that the Fund has a high percentage of its investments invested in one type of investment. The Fund's investment policy requires diversification of investments to avoid unreasonable risk.

There are no significant investments (other than United States Government guaranteed obligations) in any one organization that represent 5% or more of the Fund's investments.

**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

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**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Police Pension Plan (Continued)

*Changes in the Net Pension Liability*

	(a) Total Pension Liability	(b) Plan Fiduciary Net Position	(a) - (b) Net Pension Liability
BALANCES AT MAY 1, 2017	\$ 45,549,457	\$ 26,028,563	\$ 19,520,894
Changes for the period			
Service cost	730,502	-	730,502
Interest	3,168,022	-	3,168,022
Difference between expected and actual experience	274,605	-	274,605
Changes in assumptions	(576,498)	-	(576,498)
Employer contributions	-	1,468,691	(1,468,691)
Employee contributions	-	295,483	(295,483)
Net investment income	-	1,789,255	(1,789,255)
Benefit payments and refunds	(2,045,013)	(2,045,013)	-
Administrative expense	-	(39,377)	(39,377)
Net changes	1,551,618	1,469,039	82,579
BALANCES AT APRIL 30, 2018	\$ 47,101,075	\$ 27,497,602	\$ 19,603,473

**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Police Pension Plan (Continued)

There were changes in assumptions for retirement, termination, and disability rate tables, salary increase rates, percentage of disabilities and deaths assumed to be in the line of duty.

*Actuarial Assumptions*

The total pension liability above was determined by an actuarial valuation using the following actuarial methods and assumptions.

Actuarial valuation date	April 30, 2018
Actuarial cost method	Entry-age normal
Assumptions	
Inflation	2.50%
Salary increases	Service-Based
Interest rate	7.00%
Cost of living adjustments	3.00% (Tier 1) 1.25% (Tier 2)
Asset valuation method	Market

Mortality rates were based on the RP-2000 Combined Healthy Mortality with a blue collar adjustment, projected to the valuation date with Scale BB for Healthy Members. RP-2000 Disabled Retiree, projected to the valuation date with Scale BB was used for Disabled Members.

The demographic assumptions used in the valuation were based on the results of an actuarial experience study performed by the State of Illinois Department of Insurance in 2017.

**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Police Pension Plan (Continued)

*Discount Rate*

The discount rate used to measure the total pension liability was 7%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that the City contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the Fund's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Discount Rate Sensitivity*

The following is a sensitivity analysis of the net pension liability to changes in the discount rate. The table below presents the net pension liability of the City calculated using the discount rate of 7% as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower (6%) or 1 percentage point higher (8%) than the current rate:

	1% Decrease (6%)	Current Discount Rate (7%)	1% Increase (8%)
Net pension liability	\$ 26,261,408	\$ 19,603,473	\$ 14,146,211



**CITY OF DARIEN, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

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**9. DEFINED BENEFIT PENSION PLANS (Continued)**

a. Plan Descriptions (Continued)

Police Pension Plan (Continued)

*Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources*

For the year ended April 30, 2018, the City recognized police pension expense of \$2,034,703. At April 30, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to the police pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 350,307	\$ 712,257
Changes in assumption	479,001	480,415
Net difference between projected and actual earnings on pension plan investments	531,077	-
<b>TOTAL</b>	<b>\$ 1,360,385</b>	<b>\$ 1,192,672</b>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to the police pension will be recognized in pension expense as follows:

Fiscal Year Ending April 30,	
2019	\$ 203,078
2020	203,078
2021	(142,120)
2022	(46,008)
2023	(50,315)
Thereafter	-
<b>TOTAL</b>	<b>\$ 167,713</b>

**10. TAX ABATEMENTS**

The City rebates sales taxes to recruit, retain, or improve local business facilities or their supporting public infrastructure under certain circumstances. The terms of these rebate arrangements are specified within written agreements with the businesses concerned. These agreements are authorized through formal approval by the City Council. There are no recapture provisions in the agreements.

The City entered into an agreement in April 2012 with a local business wherein the City will rebate up to a net present value of \$4,000,000 of incremental sales tax revenue, discounted at 8.15%. As of and for the year ended April 30, 2018, a liability of \$235,111 has been accrued and cumulative payments of \$713,529 have been made under this agreement. As of April 30, 2018, the City has incurred total cumulative incentives of \$948,640.

The City entered into an agreement in February 2013 with a local business wherein the City will rebate up to \$750,000 of sales tax revenue over 11 years. As of and for the year ended April 30, 2018, a liability of \$68,000 has been accrued and cumulative payments of \$204,000 have been made under this agreement. As of April 30, 2018, the City has incurred total cumulative incentives of \$272,000.

**11. OTHER POSTEMPLOYMENT BENEFITS**

The City allows employees, who retire through one of the City's two pension plans disclosed in Note 9, the option to continue in the City's health insurance plan as required by ILCS, but the retiree pays the full premium for the health insurance. This has not created an implicit subsidy as defined by GASB Statement No. 45 (GASB S-45), *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as the City's health insurance plan is considered a community rated plan. In addition, the City has no explicit subsidy as defined in GASB S-45.

**REQUIRED SUPPLEMENTARY INFORMATION**

**CITY OF DARIEN, ILLINOIS**

**SCHEDULE OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
GENERAL FUND**

For the Year Ended April 30, 2018

	<b>Original and Final Budget</b>	<b>Actual</b>	<b>Variance Over (Under)</b>
<b>REVENUES</b>			
Taxes	\$ 5,120,796	\$ 5,256,687	\$ 135,891
Licenses, permits, and fees	942,922	1,237,667	294,745
Intergovernmental	8,022,851	8,264,126	241,275
Charges for services	409,000	667,253	258,253
Investment income	5,000	24,688	19,688
Miscellaneous	55,000	163,718	108,718
	<hr/>	<hr/>	<hr/>
Total revenues	14,555,569	15,614,139	1,058,570
<b>EXPENDITURES</b>			
Current			
General government	1,924,098	1,994,862	70,764
Highways and streets	2,431,684	2,328,342	(103,342)
Public safety	7,393,749	7,005,208	(388,541)
	<hr/>	<hr/>	<hr/>
Total expenditures	11,749,531	11,328,412	(421,119)
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<hr/>	<hr/>	<hr/>
	2,806,038	4,285,727	1,479,689
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers (out)	-	(4,130,177)	(4,130,177)
	<hr/>	<hr/>	<hr/>
Total other financing sources (uses)	-	(4,130,177)	(4,130,177)
<b>NET CHANGE IN FUND BALANCE</b>	<hr/>	<hr/>	<hr/>
	\$ 2,806,038	155,550	\$ (2,650,488)
<b>FUND BALANCE, MAY 1</b>		<hr/>	
		4,125,767	
<b>FUND BALANCE, APRIL 30</b>		<hr/>	
		\$ 4,281,317	

(See independent auditor's report.)

**CITY OF DARIEN, ILLINOIS**

**SCHEDULE OF EMPLOYER CONTRIBUTIONS  
ILLINOIS MUNICIPAL RETIREMENT FUND**

Last Three Fiscal Years

<b>FISCAL YEAR ENDED APRIL 30,</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>
Actuarially determined contribution	\$ 403,827	\$ 329,704	\$ 335,289
Contributions in relation to the actuarially determined contribution	<u>403,827</u>	<u>329,704</u>	<u>335,289</u>
<b>CONTRIBUTION DEFICIENCY (Excess)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-employee payroll	\$ 2,594,734	\$ 2,517,936	\$ 2,525,245
Contributions as a percentage of covered-employee payroll	15.56%	13.09%	13.28%

Notes to Required Supplementary Information

The information presented was determined as part of the actuarial valuations as of January 1 of the prior calendar year. Additional information as of the latest actuarial valuation presented is as follows: the actuarial cost method was entry-age normal; the amortization method was level percent of pay, closed and the amortization period was 26 years; the asset valuation method was five-year smoothed market; and the significant actuarial assumptions were an investment rate of return at 7.50% annually, projected salary increases assumption of 3.75% to 14.50% compounded annually, and inflation of 2.75%.

Ultimately, this schedule should present information for the last ten years. However, until ten years of information can be compiled, information will be presented for as many years as is available.

(See independent auditor's report.)

**CITY OF DARIEN, ILLINOIS**

**SCHEDULE OF EMPLOYER CONTRIBUTIONS  
POLICE PENSION FUND**

Last Four Fiscal Years

<b>FISCAL YEAR ENDED APRIL 30,</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
Actuarially determined contribution	\$ 1,456,052	\$ 1,412,529	\$ 1,200,005	\$ 1,196,027
Contributions in relation to the actuarially determined contribution	1,468,691	1,421,243	1,209,939	1,205,560
<b>CONTRIBUTION DEFICIENCY (Excess)</b>	<b>\$ (12,639)</b>	<b>\$ (8,714)</b>	<b>\$ (9,934)</b>	<b>\$ (9,533)</b>
Covered-employee payroll	\$ 3,163,883	\$ 3,159,697	\$ 3,054,195	\$ 2,916,963
Contributions as a percentage of covered-employee payroll	46.42%	44.98%	39.62%	41.33%

Notes to Required Supplementary Information

The information presented was determined as part of the actuarial valuations as of May 1 of the prior fiscal year. Additional information from the actuarial valuation used to determine the current year contributions is as follows: the actuarial cost method was entry age normal; the amortization method was level percent of pay, 100% closed basis and the amortization period was 25 years; the asset valuation method was five-year smoothed market value; and the significant actuarial assumptions were an investment rate of return at 7.00% annually, projected salary increases assumption of 5.50% compounded annually, and postretirement benefit increases of 3.00% compounded annually (Tier 1) and an annual increase equal to the lesser of 3.00% per year or 1/2 the annual unadjusted percentage increase in the CPI-U.

Ultimately, this schedule should present information for the last ten years. However, until ten years of information can be compiled, information will be presented for as many years as is available.

**CITY OF DARIEN, ILLINOIS**

SCHEDULE OF CHANGES IN THE EMPLOYER'S NET  
PENSION LIABILITY AND RELATED RATIOS  
ILLINOIS MUNICIPAL RETIREMENT FUND

Last Three Calendar Years

<b>MEASUREMENT DATE DECEMBER 31,</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
<b>TOTAL PENSION LIABILITY</b>			
Service cost	\$ 263,857	\$ 278,904	\$ 286,420
Interest	1,428,582	1,382,894	1,327,546
Changes of benefit terms	-	-	-
Differences between expected and actual experience	(372,485)	(320,532)	(169,723)
Changes of assumptions	(543,970)	(48,542)	24,074
Benefit payments, including refunds of member contributions	(730,617)	(720,046)	(681,770)
Net change in total pension liability	45,367	572,678	786,547
Total pension liability - beginning	19,281,140	18,708,462	17,921,915
<b>TOTAL PENSION LIABILITY - ENDING</b>	<b>\$ 19,326,507</b>	<b>\$ 19,281,140</b>	<b>\$ 18,708,462</b>
<b>PLAN FIDUCIARY NET POSITION</b>			
Contributions - employer	\$ 314,655	\$ 353,272	\$ 335,354
Contributions - member	111,740	115,595	114,576
Net investment income	2,968,029	1,126,831	80,704
Benefit payments, including refunds of member contributions	(730,617)	(720,046)	(681,770)
Other	(360,471)	84,073	18,009
Net change in plan fiduciary net position	2,303,336	959,725	(133,127)
Plan fiduciary net position - beginning	17,083,325	16,123,600	16,256,727
<b>PLAN FIDUCIARY NET POSITION - ENDING</b>	<b>\$ 19,386,661</b>	<b>\$ 17,083,325</b>	<b>\$ 16,123,600</b>
<b>EMPLOYER'S NET PENSION LIABILITY</b>	<b>\$ (60,154)</b>	<b>\$ 2,197,815</b>	<b>\$ 2,584,862</b>
Plan fiduciary net position as a percentage of the total pension liability	100.31%	88.60%	86.18%
Covered-employee payroll	\$ 2,483,111	\$ 2,568,770	\$ 2,525,245
Employer's net pension liability as a percentage of covered-employee payroll	(2.42%)	85.56%	102.36%

Notes to Required Supplementary Information

Changes in assumptions for the discount rate were made in 2015 and 2016.

Changes in assumptions related to price inflation, salary increases, retirement age, and mortality rates were made in 2017.

Ultimately, this schedule should present information for the last ten years. However, until ten years of information can be compiled, information will be presented for as many years as is available.

(See independent auditor's report.)

**CITY OF DARIEN, ILLINOIS**

SCHEDULE OF CHANGES IN THE EMPLOYER'S  
NET PENSION LIABILITY AND RELATED RATIOS  
POLICE PENSION FUND

Last Four Fiscal Years

<b>MEASUREMENT DATE APRIL 30,</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
<b>TOTAL PENSION LIABILITY</b>				
Service cost	\$ 730,502	\$ 797,055	\$ 754,785	\$ 688,515
Interest	3,168,022	2,970,623	2,938,342	2,599,067
Changes of benefit terms	-	-	-	-
Differences between expected and actual experience	274,605	202,447	(1,424,513)	(388,710)
Changes of assumptions	(576,498)	798,335	-	2,888,856
Contributions - buy back	-	106,677	-	-
Benefit payments, including refunds of member contributions	(2,045,013)	(1,932,191)	(1,767,269)	(1,624,179)
Net change in total pension liability	1,551,618	2,942,946	501,345	4,163,549
Total pension liability - beginning	45,549,457	42,606,511	42,105,166	37,941,617
<b>TOTAL PENSION LIABILITY - ENDING</b>	<b>\$ 47,101,075</b>	<b>\$ 45,549,457</b>	<b>\$ 42,606,511</b>	<b>\$ 42,105,166</b>
<b>PLAN FIDUCIARY NET POSITION</b>				
Contributions - employer	\$ 1,468,691	\$ 1,421,243	\$ 1,209,939	\$ 1,205,560
Contributions - member	295,483	313,126	308,852	302,058
Contributions - buy back	-	106,677	-	-
Net investment income	1,789,255	1,982,144	(21,989)	1,604,934
Benefit payments, including refunds of member contributions	(2,045,013)	(1,932,191)	(1,767,269)	(1,624,179)
Administrative expense	(39,377)	(41,720)	(34,650)	(39,881)
Net change in plan fiduciary net position	1,469,039	1,849,279	(305,117)	1,448,492
Plan fiduciary net position - beginning	26,028,563	24,179,284	24,484,401	23,035,909
<b>PLAN FIDUCIARY NET POSITION - ENDING</b>	<b>\$ 27,497,602</b>	<b>\$ 26,028,563</b>	<b>\$ 24,179,284</b>	<b>\$ 24,484,401</b>
<b>EMPLOYER'S NET PENSION LIABILITY</b>	<b>\$ 19,603,473</b>	<b>\$ 19,520,894</b>	<b>\$ 18,427,227</b>	<b>\$ 17,620,765</b>
Plan fiduciary net position as a percentage of the total pension liability	58.38%	57.14%	56.75%	58.15%
Covered-employee payroll	\$ 3,163,883	\$ 3,159,697	\$ 3,054,195	\$ 2,916,963
Employer's net pension liability as a percentage of covered-employee payroll	619.60%	617.81%	603.34%	604.08%

Notes to Required Supplementary Information

There was a change to actuarial assumptions in 2015 to reflect revised expectations with respect to mortality rates, disability rates, turnover rates, and retirement rates.

There was a change to actuarial assumptions in 2017 to reflect updated mortality assumptions to include a projection to the valuation date using Scale BB and the salary scale assumption was updated from a flat 5.50% to a service-graded schedule.

There were changes in assumptions in 2018 for retirement, termination, and disability rate tables, salary increase rates, percentage of disabilities and deaths assumed to be in the line of duty.

Ultimately, this schedule should present information for the last ten years. However, until ten years of information can be compiled, information will be presented for as many years as is available.

(See independent auditor's report.)



**CITY OF DARIEN, ILLINOIS**

**SCHEDULE OF INVESTMENT RETURNS  
POLICE PENSION FUND**

Last Four Fiscal Years

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<b>FISCAL YEAR ENDED APRIL 30,</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
Annual money-weighted rate of return, net of investment expense	6.99%	8.30%	(0.09%)	6.90%

Notes to Required Supplementary Information

Ultimately, this schedule should present information for the last ten years. However, until ten years of information can be compiled, information will be presented for as many years as is available.

(See independent auditor's report.)

## CITY OF DARIEN, ILLINOIS

### NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

April 30, 2018

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#### **BUDGETS**

Annual budgets are adopted on a basis consistent with GAAP for all governmental funds. Budget amounts are as originally adopted by the City Council. All annual appropriations lapse at fiscal year end. As the City does not budget for its Drug Seizure Fund (it is not legally required to do so), budget to actual schedules are not presented. In addition, no budgets were adopted for the Storm Sewer or Federal Equitable Sharing Funds.

Prior to April 30, the City Administrator submits to the City Council a proposed operating budget for the fiscal year commencing May 1. The operating budget includes proposed expenditures and the means of financing them. Public hearings are conducted to obtain taxpayer comments. Formal budgetary integrations is employed as a management control device during the year of the General Fund and Special Revenue Funds.

The City is authorized to change budgeted amounts within any fund; however, revision must be approved by two-thirds of the members of the City Council. No revisions can be made increasing the budget unless funding is available for the purpose of the revision. The legal level of budgetary control (i.e., the level at which expenditures may not legally exceed appropriations) is the fund level.

The appropriated budget is prepared by fund, function, and department. The City Administrator is authorized to transfer budget amounts between departments within any fund; however, the City Council must approve revisions that alter the total expenditures of any fund.

Expenses did not exceed budgeted amounts in any funds for the period ending April 30, 2018.

**COMBINING AND INDIVIDUAL FUND  
FINANCIAL STATEMENTS AND SCHEDULES**

## **MAJOR GOVERNMENTAL FUNDS**

General Fund - The General Fund was established to account for all revenues and expenditures which are not accounted for in other funds. This is the largest fund of the City, providing for the majority of the City's revenues, expenditures, and services. The General Fund is supported predominately with taxes, licenses, and fees. It funds the operations of the City's Police Department, Community Development Department, Mayor/City Council, Street Department, and Administration.

Capital Improvements Fund - The Capital Improvement Fund was established to account for the proceeds of the Taxable General Obligation Bonds, Series 2007A and the expenditures for the related capital projects.

**CITY OF DARIEN, ILLINOIS**

SCHEDULE OF REVENUES - BUDGET AND ACTUAL  
GENERAL FUND

For the Year Ended April 30, 2018  
(With Prior Year Actual)

	2018		Variance Over (Under)	2017 Actual
	Original and Final Budget	Actual		
<b>TAXES</b>				
Property taxes - current	\$ 2,183,796	\$ 2,205,810	\$ 22,014	\$ 2,168,855
Road and bridge tax	205,000	206,523	1,523	206,299
Municipal utility tax	925,000	1,014,070	89,070	1,019,296
Telecommunication tax	680,000	572,521	(107,479)	648,503
Amusement tax	82,000	90,516	8,516	95,252
Hotel/motel tax	95,000	68,984	(26,016)	70,272
Local gas tax	300,000	322,543	22,543	319,670
Food and beverage tax	525,000	601,918	76,918	578,438
Replacement tax	5,000	6,233	1,233	7,173
Auto rental tax	-	3,739	3,739	2,181
Video gaming tax	120,000	163,830	43,830	146,777
<b>Total taxes</b>	<b>5,120,796</b>	<b>5,256,687</b>	<b>135,891</b>	<b>5,262,716</b>
<b>LICENSES, PERMITS, AND FEES</b>				
Business licenses	41,000	37,824	(3,176)	38,700
Liquor licenses	66,325	69,625	3,300	70,100
Contractors licenses	18,000	18,170	170	22,050
Court fines	95,000	119,516	24,516	102,868
Ordinance fines	20,000	20,075	75	28,050
Building permits and fees	35,000	204,030	169,030	246,667
Cable TV franchise fees	452,800	463,004	10,204	460,641
PEG fees AT&T	-	15,103	15,103	27,503
NICOR franchise fees	25,000	29,151	4,151	39,322
Public hearing fees	5,000	5,823	823	8,356
Elevator inspections	4,500	5,350	850	6,425
Public improvement permit fees	-	3,450	3,450	75
Legal fee reimbursements	-	-	-	431
NSF Check Fee	-	70	70	-
Engineering fee reimbursements	74,000	96,513	22,513	87,693
DUI technology fines	6,500	15,448	8,948	9,650
Police special service	99,597	134,065	34,468	125,607
Developer contribution/impact	200	-	(200)	-
Stormwater management fees	-	450	450	1,605
<b>Total licenses, permits, and fees</b>	<b>942,922</b>	<b>1,237,667</b>	<b>294,745</b>	<b>1,275,743</b>
<b>INTERGOVERNMENTAL</b>				
State income taxes	2,164,428	2,002,800	(161,628)	2,087,675
Local use tax	534,481	573,692	39,211	549,982
Sales tax	5,323,942	5,681,573	357,631	5,285,433
Drug forfeiture receipts	-	3,806	3,806	14,364
Grants	-	2,255	2,255	6,603
<b>Total intergovernmental</b>	<b>8,022,851</b>	<b>8,264,126</b>	<b>241,275</b>	<b>7,944,057</b>

(This schedule is continued on the following page.)

**CITY OF DARIEN, ILLINOIS**

SCHEDULE OF REVENUES - BUDGET AND ACTUAL (Continued)  
GENERAL FUND

For the Year Ended April 30, 2018  
(With Prior Year Actual)

	2018		Variance Over (Under)	2017 Actual
	Original and Final Budget	Actual		
<b>CHARGES FOR SERVICES</b>				
Towing fees	\$ 37,000	\$ 62,500	\$ 25,500	\$ 56,508
E-Citation fees	-	8,686	8,686	-
Police report/prints	5,000	6,328	1,328	6,200
Inspection/tap on/permits	-	-	-	7,686
Rents	285,000	403,906	118,906	293,274
Other reimbursements	45,000	121,036	76,036	110,608
Residential concrete reimbursement	-	-	-	12,317
Reimbursement - rear yard drain	34,000	57,037	23,037	64,363
Maintenance reimbursements	-	-	-	315
Mail box reimbursement	-	4,135	4,135	2,385
Sales of wood chips	3,000	3,625	625	4,765
Total charges for services	409,000	667,253	258,253	558,421
<b>INVESTMENT INCOME</b>				
Investment income	5,000	24,688	19,688	4,636
Total investment income	5,000	24,688	19,688	4,636
<b>MISCELLANEOUS</b>				
Drug forfeiture receipts	-	1,851	1,851	-
Reimbursement - workers' compensation	-	-	-	4,393
Impact fees	-	1,000	1,000	2,375
Refund	-	-	-	1,223
Miscellaneous	55,000	160,867	105,867	73,625
Total miscellaneous	55,000	163,718	108,718	81,616
<b>TOTAL REVENUES</b>	<b>\$ 14,555,569</b>	<b>\$ 15,614,139</b>	<b>\$ 1,058,570</b>	<b>\$ 15,127,189</b>

(See independent auditor's report.)

**CITY OF DARIEN, ILLINOIS**

**SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL  
GENERAL FUND**

For the Year Ended April 30, 2018  
(With Prior Year Actual)

	2018		Variance Over (Under)	2017 Actual
	Original and Final Budget	Actual		
<b>GENERAL GOVERNMENT</b>				
Administration				
Personnel services				
Salaries	\$ 480,410	\$ 520,393	\$ 39,983	\$ 449,075
Social Security	27,494	27,616	122	24,041
Medicare	6,966	7,482	516	6,517
IMRF	64,663	100,488	35,825	61,566
Medical/life insurance	65,629	85,583	19,954	69,123
State unemployment insurance	-	7,337	7,337	-
Supplemental pensions	25,009	21,367	(3,642)	27,513
Total personnel services	670,171	770,266	100,095	637,835
Materials and supplies				
Dues and subscriptions	3,190	2,041	(1,149)	3,378
Liability insurance	311,940	265,399	(46,541)	40,874
Legal notices	4,000	1,598	(2,402)	1,423
Maintenance - building	-	69	69	333
Maintenance - equipment	8,250	6,647	(1,603)	6,868
Postage/mailings	4,750	1,618	(3,132)	3,028
Printing and forms	4,200	3,912	(288)	4,048
Public relations	32,900	40,235	7,335	32,764
Rent - equipment	2,019	1,019	(1,000)	849
Supplies - office	8,000	7,279	(721)	4,426
Supplies - other	500	-	(500)	38
Training and education	6,000	1,107	(4,893)	1,930
Travel/meetings	800	238	(562)	185
Telephone	54,900	33,894	(21,006)	54,470
Utilities	3,000	1,724	(1,276)	1,792
Gas and oil	4,700	1,067	(3,633)	5,581
Other	-	18	18	125
Total materials and supplies	449,149	367,865	(81,284)	162,112
Contractual services				
Audit	12,500	12,500	-	15,987
Consulting/professional	104,850	118,188	13,338	83,811
Contingency	10,000	10,000	-	3,217
Janitorial services	19,500	18,167	(1,333)	16,722
Total contractual services	146,850	158,855	12,005	119,737
Total administration	1,266,170	1,296,986	30,816	919,684
City Council				
Personnel services				
Salaries	42,750	42,348	(402)	42,750
Social Security	2,651	2,632	(19)	2,651
Medicare	620	616	(4)	620
Total personnel services	46,021	45,596	(425)	46,021

(This schedule is continued on the following pages.)

**CITY OF DARIEN, ILLINOIS**

SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL (Continued)  
GENERAL FUND

For the Year Ended April 30, 2018  
(With Prior Year Actual)

	2018		Variance Over (Under)	2017 Actual
	Original and Final Budget	Actual		
<b>GENERAL GOVERNMENT (Continued)</b>				
City Council (Continued)				
Materials and supplies				
Board and commissions	\$ 2,000	\$ 687	\$ (1,313)	\$ 711
Cable operations	8,000	3,400	(4,600)	99
Dues and subscriptions	1,850	1,835	(15)	1,835
Liability insurance	-	-	-	2,268
Public relations	1,000	500	(500)	415
Training and education	1,000	200	(800)	100
Travel/meetings	50	-	(50)	-
Total materials and supplies	13,900	6,622	(7,278)	5,428
Contractual services				
Rear yard drain proj-reimb	-	375	375	(375)
Printing and forms	-	-	-	1,500
Consulting/professional	5,000	2,563	(2,437)	1,831
Tolley contracts	600	105	(495)	224
Total contractual services	5,600	3,043	(2,557)	3,180
Total city council	65,521	55,261	(10,260)	54,629
Community development				
Personnel services				
Salaries	290,494	301,066	10,572	292,265
Social Security	16,572	16,701	129	15,781
Medicare	4,227	4,120	(107)	4,032
IMRF	39,235	40,826	1,591	38,185
Medical/life insurance	49,829	52,519	2,690	48,770
Supplemental pensions	3,600	923	(2,677)	3,092
Total personnel services	403,957	416,155	12,198	402,125
Materials and supplies				
Boards and commissions	1,200	1,730	530	1,720
Dues and subscriptions	500	368	(132)	10
Liabilities insurance	23,000	19,899	(3,101)	27,163
Legal notices	-	-	-	183
Maintenance - vehicles	500	-	(500)	-
Miscellaneous Expenditures	-	50	50	-
Postage/mailings	-	-	-	981
Printing and forms	1,866	813	(1,053)	808
Supplies - office	150	952	802	633
Training and educational	500	1,014	514	660
Travel/meetings	200	78	(122)	170
Gas and oil	1,350	1,230	(120)	1,347
Total materials and supplies	29,266	26,134	(3,132)	33,675

(This schedule is continued on the following pages.)



**CITY OF DARIEN, ILLINOIS**

SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL (Continued)  
GENERAL FUND

For the Year Ended April 30, 2018  
(With Prior Year Actual)

	2018		Variance Over (Under)	2017 Actual
	Original and Final Budget	Actual		
<b>GENERAL GOVERNMENT (Continued)</b>				
Community development (Continued)				
Contractual services				
Economic development	\$ 268,000	\$ 308,226	\$ 40,226	\$ 268,000
Consulting/professional	38,200	48,301	10,101	60,071
Consulting/professional reimbursable	74,000	70,676	(3,324)	108,227
Tree trim/removal	-	-	-	525
Total contractual services	380,200	427,203	47,003	436,823
Capital outlay				
Equipment	28,984	23,123	(5,861)	8,082
Total capital outlay	28,984	23,123	(5,861)	8,082
Total community development	842,407	892,615	50,208	880,705
Subtotal general government	2,174,098	2,244,862	70,764	1,855,018
Less reimbursements from Water Fund	(250,000)	(250,000)	-	(250,000)
Total general government	1,924,098	1,994,862	70,764	1,605,018
<b>HIGHWAYS AND STREETS</b>				
Public works				
Personnel services				
Salaries	613,545	627,367	13,822	596,922
Overtime	70,000	85,536	15,536	69,866
Social Security	38,191	43,655	5,464	39,215
Medicare	8,932	9,877	945	9,171
IMRF	113,199	74,146	(39,053)	79,116
Medical/life insurance	125,811	98,072	(27,739)	111,282
Supplemental pensions	2,400	1,023	(1,377)	3,184
Total personnel services	972,078	939,676	(32,402)	908,756
Materials and supplies				
Liability insurance	23,029	27,743	4,714	79,399
Maintenance - building	267,366	266,464	(902)	124,453
Maintenance - equipment	85,985	95,705	9,720	42,794
Maintenance - vehicles	48,000	57,712	9,712	62,086
Postage/mailings	1,200	268	(932)	887
Rent - equipment	22,000	7,690	(14,310)	17,495
Supplies - office	3,901	771	(3,130)	1,506
Supplies - operation	-	-	-	81
Supplies - other	74,009	60,180	(13,829)	68,699
Small tools and equipment	3,800	5,802	2,002	916
Training and education	5,150	1,550	(3,600)	1,715
Telephone	-	-	-	439
Travel/meetings	-	18	18	190
Uniforms	6,446	4,687	(1,759)	4,225
Utilities	5,100	8,126	3,026	5,793
Gas and oil	60,300	47,760	(12,540)	31,695
Total materials and supplies	606,286	584,476	(21,810)	442,373

(This schedule is continued on the following pages.)

**CITY OF DARIEN, ILLINOIS**

SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL (Continued)  
GENERAL FUND

For the Year Ended April 30, 2018  
(With Prior Year Actual)

	2018		Variance Over (Under)	2017 Actual
	Original and Final Budget	Actual		
<b>HIGHWAYS AND STREETS (Continued)</b>				
Public works (Continued)				
Contractual services				
Consulting/professional	\$ 12,000	\$ 6,324	\$ (5,676)	\$ 5,383
Consulting/prof reimbursable	-	(210)	(210)	-
Forestry	60,411	66,092	5,681	72,669
Street light operation and maintenance	73,000	114,486	41,486	127,324
Tree trim - removal	148,100	109,459	(38,641)	107,524
Residential concrete program	-	227	227	8,739
Street sweeping	36,875	33,213	(3,662)	36,855
Mosquito abatement	41,700	40,887	(813)	30,665
Janitorial services	-	-	-	-
Drainage projects	81,300	87,854	6,554	119,954
Total contractual services	453,386	458,332	4,946	509,113
Capital outlay				
Equipment	399,934	345,858	(54,076)	501,473
Total capital outlay	399,934	345,858	(54,076)	501,473
Total public works	2,431,684	2,328,342	(103,342)	2,361,715
Total highways and streets	2,431,684	2,328,342	(103,342)	2,361,715
<b>PUBLIC SAFETY</b>				
Police department				
Personnel services				
Salaries	427,211	417,867	(9,344)	413,814
Salaries - officers	3,531,168	3,270,379	(260,789)	3,289,687
Overtime	482,500	543,085	60,585	450,271
Social Security	26,487	24,237	(2,250)	26,555
Medicare	60,967	54,335	(6,632)	53,923
IMRF	57,930	46,551	(11,379)	49,487
Medical/life insurance	403,991	395,526	(8,465)	386,332
Police pension	1,456,052	1,468,691	12,639	1,421,243
Supplemental pensions	48,000	26,709	(21,291)	42,879
Total personnel services	6,494,306	6,247,380	(246,926)	6,134,191
Materials and supplies				
Animal control	2,000	775	(1,225)	135
Auxiliary police	4,700	1,414	(3,286)	3,422
Boards and commissions	28,800	34,636	5,836	22,040
Dues and subscriptions	5,150	1,682	(3,468)	3,854
Investigation and equipment	43,100	6,830	(36,270)	33,763
Liability insurance	68,300	43,474	(24,826)	197,022
Maintenance - equipment	20,285	13,335	(6,950)	15,318
Maintenance - vehicles	40,200	50,451	10,251	51,544
Postage/mailings	4,300	993	(3,307)	2,192
Printing and forms	1,500	1,248	(252)	2,749
Public relations	3,500	1,776	(1,724)	591
Rent - equipment	6,000	1,500	(4,500)	1,300
Supplies - office	6,500	5,145	(1,355)	6,272

(This schedule is continued on the following page.)

**CITY OF DARIEN, ILLINOIS**

SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL (Continued)  
GENERAL FUND

For the Year Ended April 30, 2018  
(With Prior Year Actual)

	2018		Variance Over (Under)	2017 Actual
	Original and Final Budget	Actual		
<b>PUBLIC SAFETY (Continued)</b>				
Police department (Continued)				
Materials and supplies (Continued)				
Training and education	\$ 34,175	\$ 28,386	\$ (5,789)	\$ 19,321
Travel/meetings	14,400	7,216	(7,184)	8,298
Telephone	14,925	10,836	(4,089)	18,269
Uniforms	56,600	33,025	(23,575)	36,110
Utilities	7,500	7,678	178	6,748
Gas and oil	90,000	87,028	(2,972)	51,455
Total materials and supplies	451,935	337,428	(114,507)	480,403
Contractual services				
Consulting/professional	425,308	395,748	(29,560)	364,607
Dumeg/fiat/child center	7,000	10,500	3,500	7,000
Total contractual services	432,308	406,248	(26,060)	371,607
Capital outlay				
Equipment	15,200	14,152	(1,048)	72,609
Total capital outlay	15,200	14,152	(1,048)	72,609
Total police department	7,393,749	7,005,208	(388,541)	7,058,810
Total public safety	7,393,749	7,005,208	(388,541)	7,058,810
<b>TOTAL EXPENDITURES</b>	<b>\$ 11,749,531</b>	<b>\$ 11,328,412</b>	<b>\$ (421,119)</b>	<b>\$ 11,025,543</b>

(See independent auditor's report.)

**CITY OF DARIEN, ILLINOIS**

SCHEDULE OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
CAPITAL IMPROVEMENT FUND

For the Year Ended April 30, 2018  
(With Prior Year Actual)

	2018			2017 Actual
	Original and Final Budget	Actual	Variance Over (Under)	
<b>REVENUES</b>				
Taxes	\$ 195,615	\$ 194,298	\$ (1,317)	\$ 207,485
Intergovernmental	-	57,263	57,263	208,484
Investment income	20,000	37,693	17,693	34,918
Total revenues	215,615	289,254	73,639	450,887
<b>EXPENDITURES</b>				
Current				
Highways and streets				
Contractual services	47,500	37,906	(9,594)	42,568
Capital outlay	4,118,064	3,412,554	(705,510)	3,788,704
Debt service				
Principal payments	-	175,000	175,000	175,000
Interest and fiscal charges	196,615	21,665	(174,950)	25,535
Total expenditures	4,362,179	3,647,125	(715,054)	4,031,807
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(4,146,564)	(3,357,871)	788,693	(3,580,920)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	3,600,000	4,100,000	500,000	4,550,000
Total other financing sources (uses)	3,600,000	4,100,000	500,000	4,550,000
NET CHANGE IN FUND BALANCE	\$ (546,564)	742,129	\$ 1,288,693	969,080
FUND BALANCE, MAY 1		5,379,917		4,410,837
FUND BALANCE, APRIL 30		\$ 6,122,046		\$ 5,379,917

(See independent auditor's report.)

## **NONMAJOR GOVERNMENTAL FUNDS**

### **SPECIAL REVENUE FUNDS**

Motor Fuel Tax Fund - The Motor Fuel Tax Fund is used to account for state-shared motor fuel tax revenues that are legally restricted to maintenance and construction of streets, sidewalks, alleys, and signals.

Special Service Area Fund - A Special Service Area (SSA) is created to fund improvements which benefit an identifiable segment of the City, with a special property tax levied on and restricted to the benefited properties. SSA #1 was created to handle maintenance of the wetlands in the Tara Hill development.

Storm Sewer Fund - The Storm Sewer Fund is used to account for storm water management fees that are restricted for storm sewer improvements.

Federal Equitable Sharing Fund - The Federal Equitable Sharing Fund is used to account for the revenues and expenditures of restricted forfeited money provided through the Federal Equitable Sharing program.

Drug Seizure Fund - When property or money is seized by the Police Department in relation to violations of drug laws, the Police Department is entitled to receive a portion of the property or money to offset the cost of drug enforcement. Requirements which govern forfeiture activities require these monies be segregated and restricted for drug enforcement purposes.

**CITY OF DARIEN, ILLINOIS**  
**COMBINING BALANCE SHEET**  
**NONMAJOR GOVERNMENTAL FUNDS**

April 30, 2018

	<b>Special Revenue</b>					<b>Total</b>
	<b>Motor Fuel Tax</b>	<b>Special Service Area</b>	<b>Storm Sewer</b>	<b>Federal Equitable Sharing</b>	<b>Drug Seizure</b>	
<b>ASSETS</b>						
Cash and cash equivalents	\$ 348,822	\$ 14,270	\$ 78,598	\$ 312,676	\$ 38,041	\$ 792,407
Receivables						
Intergovernmental	50,561	-	-	-	-	50,561
Due from other funds	-	-	-	485	-	485
<b>TOTAL ASSETS</b>	<b>\$ 399,383</b>	<b>\$ 14,270</b>	<b>\$ 78,598</b>	<b>\$ 313,161</b>	<b>\$ 38,041</b>	<b>\$ 843,453</b>
<b>LIABILITIES AND FUND BALANCES</b>						
<b>LIABILITIES</b>						
Accounts payable	\$ 9,944	\$ -	\$ -	\$ -	\$ -	\$ 9,944
Total liabilities	9,944	-	-	-	-	9,944
<b>FUND BALANCES</b>						
Restricted						
Special service area	-	14,270	-	-	-	14,270
Storm sewer	-	-	78,598	-	-	78,598
Public safety	-	-	-	313,161	38,041	351,202
Highways and streets	389,439	-	-	-	-	389,439
Total fund balances	389,439	14,270	78,598	313,161	38,041	833,509
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 399,383</b>	<b>\$ 14,270</b>	<b>\$ 78,598</b>	<b>\$ 313,161</b>	<b>\$ 38,041</b>	<b>\$ 843,453</b>

(See independent auditor's report.)

**CITY OF DARIEN, ILLINOIS**

COMBINING STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS

For the Year Ended April 30, 2018

	<b>Special Revenue</b>					<b>Total</b>
	<b>Motor Fuel Tax</b>	<b>Special Service Area</b>	<b>Storm Sewer</b>	<b>Federal Equitable Sharing</b>	<b>Drug Seizure</b>	
<b>REVENUES</b>						
Taxes	\$ -	\$ 5,066	\$ -	\$ -	\$ -	\$ 5,066
Intergovernmental	563,922	-	-	89,120	-	653,042
Investment income	4,135	100	490	2,111	286	7,122
<b>Total revenues</b>	<b>568,057</b>	<b>5,166</b>	<b>490</b>	<b>91,231</b>	<b>286</b>	<b>665,230</b>
<b>EXPENDITURES</b>						
Current						
Highways and streets	564,275	4,784	-	-	-	569,059
Public safety	-	-	-	20,910	-	20,910
<b>Total expenditures</b>	<b>564,275</b>	<b>4,784</b>	<b>-</b>	<b>20,910</b>	<b>-</b>	<b>589,969</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>3,782</b>	<b>382</b>	<b>490</b>	<b>70,321</b>	<b>286</b>	<b>75,261</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers in	-	-	-	-	30,177	30,177
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,177</b>	<b>30,177</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>3,782</b>	<b>382</b>	<b>490</b>	<b>70,321</b>	<b>30,463</b>	<b>105,438</b>
<b>FUND BALANCES, MAY 1</b>	<b>385,657</b>	<b>13,888</b>	<b>78,108</b>	<b>242,840</b>	<b>7,578</b>	<b>728,071</b>
<b>FUND BALANCES, APRIL 30</b>	<b>\$ 389,439</b>	<b>\$ 14,270</b>	<b>\$ 78,598</b>	<b>\$ 313,161</b>	<b>\$ 38,041</b>	<b>\$ 833,509</b>

(See independent auditor's report.)

**CITY OF DARIEN, ILLINOIS**

**SCHEDULE OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
MOTOR FUEL TAX FUND**

For the Year Ended April 30, 2018  
(With Prior Year Actual)

	2018		Variance Over (Under)	2017 Actual
	Original and Final Budget	Actual		
<b>REVENUES</b>				
Intergovernmental				
Motor fuel tax allotment	\$ 565,402	\$ 563,922	\$ (1,480)	\$ 559,803
Investment income	1,000	4,135	3,135	2,052
Total revenues	<u>566,402</u>	<u>568,057</u>	<u>1,655</u>	<u>561,855</u>
<b>EXPENDITURES</b>				
Current				
Highways and streets				
Commodities	273,350	249,790	(23,560)	145,802
Wages	296,965	296,965	-	296,965
Contractual services	5,000	17,520	12,520	-
Capital outlay	-	-	-	1,945
Total expenditures	<u>575,315</u>	<u>564,275</u>	<u>(11,040)</u>	<u>444,712</u>
NET CHANGE IN FUND BALANCE	<u>\$ (8,913)</u>	3,782	<u>\$ 12,695</u>	117,143
FUND BALANCE, MAY 1		<u>385,657</u>		<u>268,514</u>
<b>FUND BALANCE, APRIL 30</b>		<u>\$ 389,439</u>		<u>\$ 385,657</u>

(See independent auditor's report.)



**CITY OF DARIEN, ILLINOIS**

SCHEDULE OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
SPECIAL SERVICE AREA FUND

For the Year Ended April 30, 2018  
(With Prior Year Actual)

	2018		Variance Over (Under)	2017 Actual
	Original and Final Budget	Actual		
<b>REVENUES</b>				
Taxes	\$ 5,000	\$ 5,066	\$ 66	\$ 5,055
Investment income	-	100	100	109
Total revenues	5,000	5,166	166	5,164
<b>EXPENDITURES</b>				
Current				
Contractual services	34,500	4,784	(29,716)	5,454
Total expenditures	34,500	4,784	(29,716)	5,454
NET CHANGE IN FUND BALANCE	<u>\$ (29,500)</u>	382	<u>\$ 29,882</u>	(290)
FUND BALANCE, MAY 1		<u>13,888</u>		<u>14,178</u>
<b>FUND BALANCE, APRIL 30</b>		<u>\$ 14,270</u>		<u>\$ 13,888</u>

(See independent auditor's report.)

## **MAJOR ENTERPRISE FUND**

Water Operations Fund - to account for the financing of self-supporting municipal activities which render services generally on a user charge basis to the general public. The significant characteristic of an enterprise fund is that the accounting system makes it possible to determine whether that particular service area is operated at a profit or a loss in accordance with the GAAPs followed by private business concerns.

**CITY OF DARIEN, ILLINOIS**

SCHEDULE OF REVENUES, EXPENSES,  
AND CHANGES IN NET POSITION - BUDGET AND ACTUAL  
WATER OPERATIONS FUND

For the Year Ended April 30, 2018  
(With Prior Year Actual)

	2018		Variance Over (Under)	2017 Actual
	Original and Final Budget	Actual		
<b>OPERATING REVENUES</b>				
Charges for services				
Water sales	\$ 7,974,665	\$ 8,178,605	\$ 203,940	\$ 7,840,272
Inspections/tap on/permits	10,000	28,353	18,353	67,178
Sale of meters	1,000	5,033	4,033	10,315
Other water sales	3,500	12,288	8,788	14,406
Total operating revenues	7,989,165	8,224,279	235,114	7,932,171
<b>OPERATING EXPENSES EXCLUDING DEPRECIATION</b>				
Personnel services				
Salaries	453,401	457,133	3,732	466,857
Overtime	73,500	88,500	15,000	97,106
Social Security	34,311	32,359	(1,952)	32,227
Medicare	8,024	7,464	(560)	7,561
IMRF	74,267	108,594	34,327	68,129
Medical/life insurance	93,471	94,562	1,091	92,267
Supplemental pensions	2,400	923	(1,477)	1,708
Total personnel services	739,374	789,535	50,161	765,855
Materials and supplies				
Liability insurance	204,140	168,814	(35,326)	167,245
Maintenance - building	46,540	38,066	(8,474)	28,132
Maintenance - equipment	29,650	24,537	(5,113)	17,882
Maintenance - water system	174,200	143,907	(30,293)	123,567
Postage/mailings	2,000	60	(1,940)	90
Quality controls	10,850	6,648	(4,202)	3,906
Service charge	250,000	250,000	-	250,000
Supplies - operation	4,000	983	(3,017)	838
Training and education	2,900	1,753	(1,147)	848
Telephone	10,450	6,440	(4,010)	9,256
Uniforms	3,350	3,312	(38)	4,047
Utilities	51,500	48,607	(2,893)	52,137
Vehicle (gas and oil)	15,975	14,468	(1,507)	11,653
Total materials and supplies	805,555	707,595	(97,960)	669,601
Contractual				
Audit	11,513	10,575	(938)	12,487
Consulting/professional	14,950	31,710	16,760	11,889
Leak detection	20,100	24,446	4,346	16,859
Data processing	152,500	139,327	(13,173)	159,932
DuPage Water Commission	4,915,970	4,880,016	(35,954)	4,855,793
Bond Issuance costs	-	33,838	33,838	-
Total contractual	5,115,033	5,119,912	4,879	5,056,960

(This schedule is continued on the following page.)

**CITY OF DARIEN, ILLINOIS**

SCHEDULE OF REVENUES, EXPENSES,  
AND CHANGES IN NET POSITION - BUDGET AND ACTUAL (Continued)  
WATER OPERATIONS FUND

For the Year Ended April 30, 2018  
(With Prior Year Actual)

	2018		Variance Over (Under)	2017 Actual
	Original and Final Budget	Actual		
<b>OPERATING EXPENSES</b>				
<b>EXCLUDING DEPRECIATION (Continued)</b>				
Capital outlay				
Equipment	\$ 126,375	\$ 92,221	\$ (34,154)	\$ 133,712
Pumping station	-	-	-	2,246
Water meters	27,000	27,785	785	18,085
Infrastructure	325,000	110,556	(214,444)	794,646
Total capital outlay	478,375	230,562	(247,813)	948,689
Total operating expenses excluding depreciation	7,138,337	6,847,604	(290,733)	7,441,105
OPERATING INCOME	850,828	1,376,675	525,847	491,066
<b>NON-OPERATING REVENUES (EXPENSES)</b>				
Investment income	2,000	5,421	3,421	1,193
Miscellaneous income	-	50,563	50,563	64,903
Debt service				
Principal repayment	(220,600)	(225,000)	(4,400)	(220,000)
Interest expense	(79,425)	(72,504)	6,921	(77,781)
Total non-operating revenues (expenses)	(298,025)	(241,520)	56,505	(231,685)
<b>NET INCOME BUDGETARY BASIS</b>	<u>\$ 552,803</u>	<u>1,135,155</u>	<u>\$ 582,352</u>	<u>259,381</u>
<b>ADJUSTMENTS TO GAAP BASIS</b>				
Principal repayment		225,000		220,000
Bond amortization		(6,920)		(6,920)
Pension expense		58,083		(40,424)
Depreciation		(321,565)		(331,486)
Total adjustments to GAAP basis		(45,402)		(158,830)
CHANGE IN NET POSITION		<u>1,089,753</u>		<u>100,551</u>
NET POSITION, MAY 1		<u>5,043,668</u>		<u>4,943,117</u>
<b>NET POSITION, APRIL 30</b>		<u>\$ 6,133,421</u>		<u>\$ 5,043,668</u>

(See independent auditor's report.)

## **FIDUCIARY FUNDS**

Agency Funds - to account for amounts held on behalf of outside parties, including other governments, as their agent.

**CITY OF DARIEN, ILLINOIS**

**COMBINING SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES  
AGENCY FUNDS**

For the Year Ended April 30, 2018

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	<b>Balances May 1</b>	<b>Additions</b>	<b>Deletions</b>	<b>Balances April 30</b>
<b>Impact Fees Fund</b>				
<b>ASSETS</b>				
Cash and cash equivalents	\$ 21,107	\$ -	\$ 15,327	\$ 5,780
Due from other funds	10,175	-	-	10,175
<b>TOTAL ASSETS</b>	<b>\$ 31,282</b>	<b>\$ -</b>	<b>\$ 15,327</b>	<b>\$ 15,955</b>
<b>LIABILITIES</b>				
Impact fees payable	\$ 31,282	\$ -	\$ 15,327	\$ 15,955
<b>TOTAL LIABILITIES</b>	<b>\$ 31,282</b>	<b>\$ -</b>	<b>\$ 15,327</b>	<b>\$ 15,955</b>

(See independent auditor's report.)

## **SUPPLEMENTAL DATA**

**CITY OF DARIEN, ILLINOIS**

LONG-TERM DEBT REQUIREMENTS  
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012

April 30, 2018

Date of Issue	July 12, 2012
Date of Maturity	December 15, 2025
Authorized Issue	\$2,810,000
Interest Rates	2.00% to 3.50%
Interest Dates	June 15 and December 15
Principal Maturity Date	December 15
Payable at	Bank of New York Mellon

**FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Fiscal Year	Tax Levy			Interest Due on			
	Principal	Interest	Total	June 15	Amount	December 15	Amount
2019	\$ 230,000	\$ 68,275	\$ 298,275	2018	\$ 34,138	2018	\$ 34,137
2020	240,000	61,375	301,375	2019	30,688	2019	30,687
2021	245,000	54,175	299,175	2020	27,088	2020	27,087
2022	260,000	46,825	306,825	2021	23,413	2021	23,412
2023	265,000	39,025	304,025	2022	19,513	2022	19,512
2024	275,000	29,750	304,750	2023	14,875	2023	14,875
2025	285,000	20,125	305,125	2024	10,063	2024	10,062
2026	290,000	10,150	300,150	2025	5,075	2025	5,075
	<u>\$ 2,090,000</u>	<u>\$ 329,700</u>	<u>\$ 2,419,700</u>		<u>\$ 164,853</u>		<u>\$ 164,847</u>

(See independent auditor's report.)



**CITY OF DARIEN, ILLINOIS**

**LONG-TERM DEBT REQUIREMENTS  
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015**

April 30, 2018

Date of Issue	December 21, 2015
Date of Maturity	January 1, 2024
Authorized Issue	\$1,360,000
Interest Rates	1.25% to 2.20%
Interest Dates	January 1 and July 1
Principal Maturity Date	January 1
Payable at	Bank of New York Mellon

**FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Fiscal Year	Tax Levy			Interest Due on			
	Principal	Interest	Total	July 1	Amount	January 1	Amount
2019	\$ 175,000	\$ 18,427	\$ 193,427	2018	\$ 9,214	2019	\$ 9,213
2020	175,000	16,240	191,240	2019	8,120	2020	8,120
2021	180,000	13,440	193,440	2020	6,720	2021	6,720
2022	185,000	10,560	195,560	2021	5,280	2022	5,280
2023	185,000	6,490	191,490	2022	3,245	2023	3,245
2024	110,000	2,420	112,420	2023	1,210	2024	1,210
	<u>\$ 1,010,000</u>	<u>\$ 67,577</u>	<u>\$ 1,077,577</u>		<u>\$ 33,789</u>		<u>\$ 33,788</u>

(See independent auditor's report.)

**CITY OF DARIEN, ILLINOIS**

LONG-TERM DEBT REQUIREMENTS  
GENERAL OBLIGATION BONDS, SERIES 2018

April 30, 2018

Date of Issue	April 16, 2018
Date of Maturity	January 1, 2030
Authorized Issue	\$3,500,000
Interest Rates	3.00%
Interest Dates	January 1 and July 1
Principal Maturity Date	January 1
Payable at	Amalgamated Bank of Chicago

**FUTURE PRINCIPAL AND INTEREST REQUIREMENTS**

Fiscal Year	Tax Levy			July 1	Interest Due on		
	Principal	Interest	Total		Amount	January 1	Amount
2020	\$ 210,000	\$ 175,000	\$ 385,000	2019	\$ 122,500	2020	\$ 52,500
2021	285,000	98,700	383,700	2020	49,350	2021	49,350
2022	295,000	90,150	385,150	2021	45,075	2022	45,075
2023	305,000	81,300	386,300	2022	40,650	2023	40,650
2024	315,000	72,150	387,150	2023	36,075	2024	36,075
2025	325,000	62,700	387,700	2024	31,350	2025	31,350
2026	330,000	52,950	382,950	2025	26,475	2026	26,475
2027	340,000	43,050	383,050	2026	21,525	2027	21,525
2028	355,000	32,850	387,850	2027	16,425	2028	16,425
2029	365,000	22,200	387,200	2028	11,100	2029	11,100
2030	375,000	11,250	386,250	2029	5,625	2030	5,625
	<u>\$ 3,500,000</u>	<u>\$ 742,300</u>	<u>\$ 4,242,300</u>		<u>\$ 406,150</u>		<u>\$ 336,150</u>

(See independent auditor's report.)



**CITY OF DARIEN, ILLINOIS**

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AUDITOR'S COMMUNICATION TO THE  
HONORABLE MAYOR AND  
MEMBERS OF THE CITY COUNCIL

For the Year Ended April 30, 2018



**SIKICH.COM**

**CITY OF DARIEN, ILLINOIS**  
AUDITOR’S COMMUNICATION TO THE HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL  
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1415 West Diehl Road, Suite 400  
Naperville, IL 60563  
630.566.8400

**SIKICH.COM**

September 7, 2018

The Honorable Mayor  
Members of the City Council  
City of Darien  
1702 Plainfield Road  
Darien, Illinois 60561

Ladies and Gentlemen:

As part of our audit process we are required to have certain communications with those charged with governance at the beginning of our audit process and at the conclusion of the audit. Those communications include information related to the planned scope and timing of our audit, as well as other information required by auditing standards. Our communication at the beginning of our audit process along with our questionnaire regarding consideration of fraud in a financial statement audit was sent to you in June 2018.

In addition, auditing standards require the communication of internal control related matters to those charged with governance. Our communication of these matters is enclosed within this document.

This information is intended solely for the use of the Mayor, City Council and management of the City of Darien and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

*Sikich LLP*

Sikich LLP  
By: James R. Savio, CPA, MAS  
Partner

1415 West Diehl Road, Suite 400  
Naperville, IL 60563  
630.566.8400

**SIKICH.COM**

September 7, 2018

The Honorable Mayor  
Members of the City Council  
City of Darien, Illinois

We have audited the financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the City of Darien, Illinois (the City) for the fiscal year ended April 30, 2018 and the related notes to financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated September 7, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 9, 2018. Professional standards also require that we communicate to you the following information related to our audit.

### **Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended April 30, 2018. We noted no transactions entered into by the City during the year for which there is lack of authoritative guidance or consensus.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We noted no particularly sensitive estimates made by management during our audit of the financial statements except for the actuarial valuation and assumptions for the pension plans.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. We noted no particularly sensitive financial statement disclosures during our audit of the financial statements, except for the actuarial valuations for the IMRF and Police Pension Retirement Plans. We evaluated the key assumptions used to perform the actuarial valuations and determined that they were reasonable in relation to the basic financial statements as a whole. The financial statement disclosures are neutral, consistent, and clear.

## **Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

## **Corrected and Uncorrected Misstatements**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In addition, a list of misstatements detected as a result of audit procedures and corrected by management is attached.

## **Disagreements with Management**

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

## **Management Representations**

We have requested certain representations from management that are included in the management representation letter dated September 7, 2018.

## **Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those financial statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

## **Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City of Darien, Illinois' auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

## **Other Matters**

We applied certain limited procedures to the required supplementary information as listed in the table of contents, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund financial statements and schedules as listed in the table of contents, which accompany the basic financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the basic financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves.

We were not engaged to report on the introductory section and supplemental data as listed in the table of contents, which accompany the basic financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

## **Restriction in Use**

This information is intended solely for the use of the Mayor, City Council and management of the City of Darien, and is not intended to be, and should not be, used by anyone other than these specified parties.

We appreciate the courtesies extended to us by the City. If you have any questions regarding the purpose of this letter or the requirement mentioned, please contact us.

Sincerely,

*Sikich LLP*

Sikich LLP

By: James R. Savio, CPA, MAS  
Partner



**City of Darien**

Year End: April 30, 2018

**Adjusting Journal Entries**

Date: 5/1/2017 To 4/30/2018

<b>Number</b>	<b>Date</b>	<b>Name</b>	<b>Account No</b>	<b>Amount</b>
AJE-01	4/30/2018	Telecom Tax Receivable	01-1206 01-GF	(7,842.22)
AJE-01	4/30/2018	Sales Tax Receivable	01-1207 01-GF	101,203.14
AJE-01	4/30/2018	Local Use Tax Receivable	01-1208 01-GF	(2,068.85)
AJE-01	4/30/2018	Telecommunication Taxes	01-00-3242 01-GF	7,842.22
AJE-01	4/30/2018	Local Use Tax	01-00-3420 01-GF	2,068.85
AJE-01	4/30/2018	Sales Taxes	01-00-3430 01-GF	(101,203.14)
To correct intergovernmental tax receivables				
AJE-02	4/30/2018	A/D - Machinery & Equipment	02-1990 02-WF	9,421.45
AJE-02	4/30/2018	Land	99-1910 99-G	(422,057.23)
AJE-02	4/30/2018	Building/Improvements	99-1920 99-G	(1,948,200.00)
AJE-02	4/30/2018	Vehicles/Equipment	99-1940 99-G	(1,029,858.00)
AJE-02	4/30/2018	A/D - Machinery & Equipment	99-1990 99-G	1,029,858.00
AJE-02	4/30/2018	A/D - Machinery & Equipment	99-1990 99-G	(99,423.70)
AJE-02	4/30/2018	A/D - Buildings	99-1991 99-G	149,928.00
AJE-02	4/30/2018	A/D - Infrastructure	99-1992 99-G	(330,006.93)
AJE-02	4/30/2018	Fund Balance - Current	99-2190 99-G	2,370,257.23
AJE-02	4/30/2018	Depreciation	02-10-4620 02-WF	(9,421.45)
AJE-02	4/30/2018	Depreciation - General Govt.	99-90-6000 99-G	(120,000.00)
AJE-02	4/30/2018	Depreciation - Public Safety	99-90-6001 99-G	99,423.70
AJE-02	4/30/2018	Depreciation - Public Works	99-90-6002 99-G	(29,928.00)
AJE-02	4/30/2018	Depreciation - Public Works	99-90-6002 99-G	330,006.93
To adjut GFAAG & BTA Capital Assets				
AJE-03	4/30/2018	Fund Balance - Current	11-2190 11-DF	400.00
AJE-03	4/30/2018	Fund Balance - Current	11-2190 11-DF	(36,112.00)
AJE-03	4/30/2018	Due From Other Funds	17-1410 17-FES	720.00
AJE-03	4/30/2018	Due From Other Funds	17-1410 17-FES	(234.73)
AJE-03	4/30/2018	Fund Balance - Current	17-2190 17-FES	(720.00)
AJE-03	4/30/2018	Fund Balance - Current	17-2190 17-FES	234.73
AJE-03	4/30/2018	Fund Balance - Current	18-2190 18-DS	(79.74)
AJE-03	4/30/2018	Fund Balance - Current	18-2190 18-DS	(4,543.22)
AJE-03	4/30/2018	Fund Balance - Current	25-2190 25-CI	(2,758.00)
AJE-03	4/30/2018	Drug Forfeiture Receipts	11-00-3538 11-DF	5,934.96
AJE-03	4/30/2018	Miscellaneous Income	11-00-3580 11-DF	(400.00)
AJE-03	4/30/2018	Transfer to Other Funds	11-00-4605 11-DF	36,112.00

Number	Date	Name	Account No	Amount
AJE-03	4/30/2018	Transfer to Other Funds	11-00-4605 11-DF	(5,934.96)
AJE-03	4/30/2018	Drug Seizures	18-00-3537 18-DS	42,665.47
AJE-03	4/30/2018	Drug Seizures	18-00-3537 18-DS	(7,865.47)
AJE-03	4/30/2018	Transfer from Other Funds	18-00-3612 18-DS	(36,112.00)
AJE-03	4/30/2018	Transfer from Other Funds	18-00-3612 18-DS	5,934.96
AJE-03	4/30/2018	Ditch Projects	25-35-4376 25-CI	2,758.00
Correct fund balance				
AJE-04	4/30/2018	Deferred Outflow - Contrib	02-1177 02-WF	2,361.90
AJE-04	4/30/2018	Deferred Outflow - IMRF	02-1178 02-WF	(154,202.23)
AJE-04	4/30/2018	Net Pension Liability	02-2003 02-WF	466,576.78
AJE-04	4/30/2018	Deferred inflow - IMRF	02-2005 02-WF	(256,653.61)
AJE-04	4/30/2018	Deferred Outflow - Contrib	98-1177 98-G	9,068.36
AJE-04	4/30/2018	Deferred Outflow - IMRF	98-1178 98-G	(592,049.77)
AJE-04	4/30/2018	Net Pension Liabilities - IMRF	98-2004 98-G	1,791,392.22
AJE-04	4/30/2018	Deferred inflow - IMRF	98-2005 98-G	(985,405.39)
AJE-04	4/30/2018	Pension Expense - Change in IMRF Pension Items	02-50-411X 02-WF	(58,082.84)
AJE-04	4/30/2018	Pension Expense - GG	98-50-6506 98-G	(85,042.11)
AJE-04	4/30/2018	Pension Expense - HS	98-50-6507 98-G	(95,773.73)
AJE-04	4/30/2018	Pension Expense - PS	98-50-6508 98-G	(42,189.58)
To record IMRF pension items at 4/30/18				
AJE-05	4/30/2018	Medical-Pre Tax W/H Payable	01-2030 01-GF	12,528.06
AJE-05	4/30/2018	Due to Defendants - Evidence	01-2175 01-GF	11,004.91
AJE-05	4/30/2018	Salaries	01-10-4010 01-GF	(1,258.73)
AJE-05	4/30/2018	Salaries	01-12-4010 01-GF	(102.43)
AJE-05	4/30/2018	Salaries	01-20-4010 01-GF	(728.22)
AJE-05	4/30/2018	Salaries	01-30-4010 01-GF	(1,517.49)
AJE-05	4/30/2018	Salaries	01-40-4010 01-GF	(1,010.74)
AJE-05	4/30/2018	Salaries - Officers	01-40-4020 01-GF	(7,910.45)
AJE-05	4/30/2018	Investigation and Equipment	01-40-4217 01-GF	(11,004.91)
To clear out prior year accruals				
AJE-07	4/30/2018	Unamortized Bond Premium	12-1226 12-WDF	(33,837.50)
AJE-07	4/30/2018	Bond Issuance	12-51-3559 12-WDF	33,837.50
To Correct 2018 GO Bond Issuance				

Number	Date	Name	Account No	Amount
AJE-08	4/30/2018	Accounts Payable-Prior	02-2050 02-WF	21,595.04
AJE-08	4/30/2018	Data Processing	02-50-4336 02-WF	(21,595.04)
To clear out A/P - Prior balance from FY2017				
AJE-09	4/30/2018	Cell Tower Rent Receivable	01-1216 01-GF	184,320.00
AJE-09	4/30/2018	Unavailable revenue - Sprint	01-2183 01-GF	(184,320.00)
To record note receivable for Sprint back rent lease				
AJE-10	4/30/2018	Construction in progress	99-1915 99-G	319,248.00
AJE-10	4/30/2018	Purchases - PW	99-50-6502 99-G	(319,248.00)
To capitalize HVAC replacement				





**CITY OF DARIEN, ILLINOIS**  
**COMMUNICATION OF DEFICIENCIES**  
**IN INTERNAL CONTROL AND**  
**OTHER COMMENTS TO MANAGEMENT**

April 30, 2018

1415 West Diehl Road, Suite 400  
Naperville, IL 60563  
630.566.8400

**SIKICH.COM**

The Honorable Mayor  
Members of Management  
City of Darien, Illinois

As part of the annual audit, we are required to communicate internal control matters that we classify as significant deficiencies and material weaknesses to those charged with governance. A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

During our audit, we also identify certain matters which we communicate only to management. While many of these matters are operational in nature, they may include internal control deficiencies that do not meet the definition of a significant deficiency or material weakness. We have chosen to communicate these matters in this communication. As discussed on the following pages, we identified certain deficiencies in internal control. In addition, we reviewed the status of the deficiencies from April 30, 2017. The status of these is included in Appendix A.

This memorandum is intended solely for the information and use of management and the City Council and is not intended and should not be used by anyone other than these specified parties.

I encourage you to contact me at (630) 566-8516 should you have any questions.

*Sikich LLP*

Naperville, Illinois  
September 7, 2018

## **DEFICIENCY**

We consider the following to be deficiency in the City's internal controls.

### **Segregation of Duties**

During our review of internal controls, we noted that journal entries can be entered into the general ledger without being approved by a separate individual. We recommend that all general journal entries be reviewed and approved by someone other than the person entering and/or creating the journal entry to maintain an audit trail that documents both the preparer and reviewer of the original entry.

If a secondary review of the general journal entries is not practical, the City Council serves as a compensating control for the lack of segregation of duties in this area. Accordingly, it is important for the City Council to continue to review and approve monthly budget versus actual statements by fund. Additionally, the Council should continue to review and approve all significant financial transactions including purchases, payments to vendors/employees, and investments and to document the dollar amount of those approvals in the minutes.



**APPENDIX A**  
**STATUS OF COMMENTS FROM APRIL 30, 2017**

**DEFICIENCY**

We consider the following to be deficiencies in the City's internal controls.

**1. Proposed Audit Adjustments**

During our audit, we proposed several audit adjustments. Such audit adjustments were reviewed, approved, and recorded by management and included material adjustments to accounts receivable in the Water Operations Fund and capital assets of the City's governmental activities. Other proposed adjustments were immaterial individually but material in the aggregate which included adjustments to unearned revenues, prepaid expenses, and contribution revenues. We believe that year-end closing could be improved by performing a final review of adjusted trial balances to determine that all transactions have been recorded and posted. Management could review the transactions for completeness by scanning the ending balances and the transactions posted to each general ledger account to detect unusual entries or unexpected ending balances

**Status** - Comment still applicable as of April 30, 2018. Audit adjustments in the current year were proposed to record revenue in the proper period and to record expenditures in the proper period. Additionally, audit adjustments were proposed to adjust capital asset and long-term debt accounts to proper balances at April 30, 2018.

# FIRM PROFILE



## ORGANIZATION

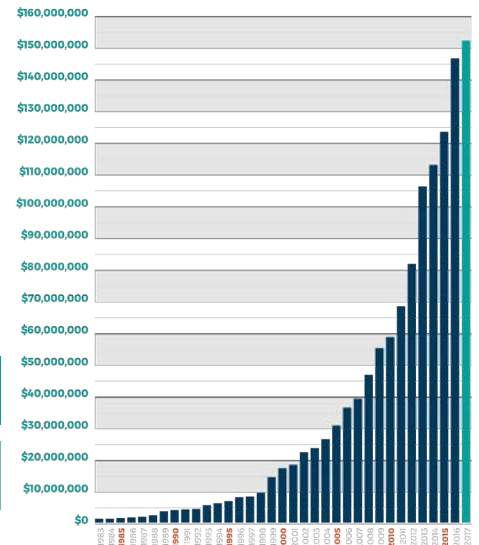
Sikich LLP, a leading professional services firm specializing in accounting, technology, investment banking\* and advisory services\*\*, has 750+ professionals throughout the country. Founded in 1982, Sikich now ranks as one of the country's Top 30 Certified Public Accounting firms and is among the top 1% of all enterprise resource planning solution partners in the world. From corporations and not-for-profits to state and local governments, Sikich clients can use a broad spectrum of services and products that help them reach long-term, strategic goals.

## INDUSTRIES

Sikich provides services and solutions to a wide range of industries. We have devoted substantial resources to develop a significant base of expertise and experience in:

AGRICULTURE	ENERGY	MANUFACTURING & DISTRIBUTION
CONSTRUCTION & REAL ESTATE	GOVERNMENT	NOT-FOR-PROFIT

## SIKICH TOTAL REVENUES



## STATISTICS

2017 Revenues ..... \$151.9M  
 Total Partners ..... ~100  
 Total Personnel ..... 750+  
*Personnel count as of January 1, 2018*

## 2018 AWARDS

- Oracle® NetSuite 5 Star Award
- Milwaukee's Best and Brightest Companies to Work For®
- Boston's Best and Brightest Companies to Work For®
- *Accounting Today* Top 100 Firms - ranked #28 nationally
- Chicago's Best and Brightest Companies to Work For®
- Bob Scott's Top 100 Value Added Reseller Stars (VARs) - ranked #8
- Best Places to Work in Illinois
- Microsoft Dynamics Inner Circle

## SERVICES

### ACCOUNTING, TAX & ASSURANCE

### TECHNOLOGY

- Business Application
- Cloud & Infrastructure
- Consulting & Implementation
- Security and Compliance

### ADVISORY

- Business Succession Planning
- Insurance Services
- Forensic and Valuation Services
- Human Resources Consulting
- Investment Banking
- Marketing & Design
- Public Relations
- Retirement Plan Services
- Supply Chain
- Wealth Management

\* Securities offered through Sikich Corporate Finance LLC, member FINRA/SIPC.

\*\* Investment advisory services offered through Sikich Financial, an SEC Registered Investment Advisor. Securities offered through Triad Advisors, member FINRA and SIPC. Triad Advisors and Sikich Financial are not affiliated.

## 2017 AWARDS

- Bob Scott's Top 100 (VARs) - ranked #7
- Milwaukee's 101 Best and Brightest Companies to Work For®
- *Crain's List* Chicago's Largest Privately Held Companies - ranked #234
- *Accounting Today* Top 100 VARs - ranked #6
- Best Places to Work in Indiana
- Boston's 101 Best and Brightest Companies to Work For®
- Vault Accounting Top Ranked
- Chicago's 101 Best and Brightest Companies to Work For®
- National Best and Brightest in Wellness
- When Work Works Award
- Milwaukee *Journal Sentinel* Top Workplaces in Milwaukee
- National Best and Brightest Companies to Work For
- WorldatWork Work-Life Seal of Distinction
- *Chicago Tribune's* Top Workplaces

## 2016 AWARDS

- *Accounting Today* Top Regional Leaders and Firms: Great Lakes - ranked #4
- Boston's 101 Best and Brightest Companies to Work For®
- *Milwaukee Business Journal* Largest Management Consulting Firms - ranked #10
- US Small and Mid-Sized Business (SMB) Champions Club Heartland Partner of the Year, Microsoft's US SMB Champions Club
- *Milwaukee Business Journal* Largest Milwaukee-Area Accounting Firms - ranked #8
- *INSIDE Public Accounting* Top 50 Largest Accounting Firms - ranked #31 nationally
- Milwaukee's 101 Best and Brightest Companies to Work For®
- WICPA Excellence Award - Public Service Award
- *Accounting Today* Top 100 VARs - ranked #7
- *Inc. 5000* - ranked #4613
- Bob Scott's Top 100 VARs - ranked #7

## CERTIFICATIONS

All professional accounting staff with more than one year of experience have earned or are working toward earning the Certified Public Accountant designation. Sikich is a member of the American Institute of Certified Public Accountants' Governmental Audit Quality Center and the Employee Benefit Plan Audit Quality Center. We adhere to the strict requirements of membership which assure we meet the highest standards of audit quality. In 2017 Sikich LLP received its 10th consecutive unmodified ("pass") peer review report, the highest level of recognition conferred upon a public accounting firm for its quality control systems.

## MICROSOFT PARTNER

Sikich has earned a Microsoft ERP Gold competency; ranked among the top one percent of all Microsoft Dynamics partners worldwide; and carries the following certifications:

Gold

### Microsoft Partner



- **Microsoft Small Business Specialist**
- **MCP** (Microsoft Certified Professional)
- **MCSE** (Microsoft Certified System Engineer)
- **CCNA** (Cisco Certified Network Associate)
- **CCDA** (Certified Cisco Design Associate)
- **CCEA** (Citrix Certified Enterprise Administrator)
- **MRMS** (Microsoft Retail Management Systems)
- **CISA** (Certified Information Systems Auditor)
- **CNE** (Certified Novell Engineer)
- **MS CSM** (Microsoft Customer Service Manager)
- **MS CAE** (Microsoft Certified Account Executive)
- **MCDBA** (Microsoft Certified Database Admin)
- **Certified for Microsoft Dynamics (NAV)**

## SIKICH IS PROUD TO BE PART OF:

### THE LEADING EDGE ALLIANCE

The Leading Edge Alliance (LEA) is the second largest international association of independent accounting firms.\* The LEA is an international professional association of independently-owned accounting and consulting firms. Members are top quality firms who share an entrepreneurial spirit and a drive to be the premier provider of professional services in their chosen markets. The Alliance provides Sikich with an unbeatable combination: the comprehensive size and scope of a large multinational company while offering their clients the continuity, consistency, and quality service of a local firm.

\*International Accounting Bulletin, 2011



### PRIMEGLOBAL

PrimeGlobal is one of the top five largest associations of independent accounting firms in the world, providing a wide range of tools and resources to help member firms furnish superior accounting, auditing, and management services to clients around the globe.



## LOCATIONS

**Akron, OH**  
(330) 864-6661

**Columbus, OH**  
(614) 633-5270

**Ft. Wayne, IN**  
(260) 485-0665

**Los Angeles, CA**  
(310) 315-9660

**Phoenix, AZ**  
(480) 626-0072

**Atlanta, GA**  
(770) 226-9374

**Dallas, TX**  
(496) 906-2257

**Houston, TX**  
(832) 831-3549

**Milwaukee, WI**  
(262) 754-9400

**Rockford, IL**  
(815) 282-6565

**Boston, MA**  
(508) 485-5588

**Decatur, IL**  
(217) 423-6000

**Indianapolis, IN**  
(317) 842-4466

**Minneapolis, MN**  
(763) 445-2632

**Springfield, IL**  
(217) 793-3363

**Chicago, IL**  
(312) 648-6666

**Denver, CO**  
(720) 200-0142

**Kansas City, MO**  
(816) 673-7534

**Naperville, IL**  
(630) 566-8400

**St. Louis, MO**  
(314) 275-7277

**CITY OF DARIEN, ILLINOIS**

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MANAGEMENT LETTER

April 30, 2018

1415 West Diehl Road, Suite 400  
Naperville, IL 60563  
630.566.8400

**SIKICH.COM**

The Honorable Mayor  
Members of the City Council  
City of Darien, Illinois

Ladies and Gentlemen:

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Darien, Illinois (the City) as of and for the year ended April 30, 2018, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis.

This communication is intended solely for the information and use of the Mayor, City Council and management and is not intended to be and should not be used by anyone other than these specified parties.

*SiKich LLP*

Naperville, Illinois  
September 7, 2018

## OTHER INFORMATION

### Future Accounting Pronouncements

The Governmental Accounting Standards Board has issued a number of pronouncements that may impact the City in the future.

GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, addresses reporting by governments that provide OPEB to their employees and for governments that finance OPEB for employees of other governments and replaces the requirements of GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as they relate to governments that provide benefits through OPEB plans administered as trusts or similar arrangements that meet certain criteria. Statement No. 75 requires governments providing defined benefit OPEB to recognize their long-term obligation for OPEB as a liability for the first time, and to more comprehensively and comparably measure the annual costs of OPEB benefits. The Statement also enhances accountability and transparency through revised and new note disclosures and required supplementary information (RSI). The provisions in Statement No. 75 are effective for fiscal year ending April 30, 2019.

GASB Statement No. 82, *Pension Issues - an amendment of GASB Statements No. 67, No. 68, and No. 73*, addresses issues regarding (1) the presentation of payroll-related measures in the required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The requirements of this standard are effective for the fiscal year ending April 30, 2018 and 2019. Earlier application is encouraged.

GASB Statement No. 83, *Certain Asset Retirement Obligations*, addresses accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in this Statement. The requirements of this standard are effective for the fiscal year ending April 30, 2020.

GASB Statement No. 84, *Fiduciary Activities*, establishes criteria for identifying fiduciary activities. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. The statement describes four fiduciary funds that should be reported, if applicable: (1) pension (and other employee benefit) trust funds, (2) investment trust funds, (3) private-purpose trust funds, and (4) custodial funds. Custodial funds generally should report fiduciary activities that are not held in a trust or equivalent arrangement that meets specific criteria. The requirements of this standard are effective for the fiscal year ending April 30, 2020.

## **OTHER INFORMATION (Continued)**

### **Future Accounting Pronouncements (Continued)**

GASB Statement No 85, *Omnibus 2017*, addresses a number of issues across a spectrum of topics including issues related to blending component units where the primary government is a business type activity that reports basic financial statements in a single column, accounting for goodwill, fair value measurement and application related to real estate held by insurance activities and measuring certain investments at cost or amortized cost, and various issues related to accounting and reporting for postemployment benefits (pensions and other postemployment benefits [OPEB]). Statement No 85 is effective for the fiscal year ending April 30, 2019.

GASB Statement No. 86, *Certain Debt Extinguishment Issues*, is intended to improve accounting and financial reporting for in-substance defeasances of debt, prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance. The requirements of this statement are effective for the fiscal year ending April 30, 2019.

GASB Statement No. 87, *Leases*, establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset and aims to enhance comparability of financial statements among governments. This statement also requires additional notes to the financial statements related to the timing, significance, and purpose of a government's leasing arrangements. The requirements of this statement are effective for the fiscal year ending April 30, 2021.

GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*, was issued in March 2018 and provides guidance on improving disclosures in the notes to the financial statements related to debt, including direct borrowings and direct placements of debt. This Statement defines debt for purposes of disclosure in notes to financial statements as a liability that arises from a contractual obligation to pay cash (or other assets that may be used in lieu of cash) in one or more payments to settle an amount that is fixed at the date the contractual obligation is established. This Statement requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses. This statement is effective for the fiscal year ending April 30, 2020.

We will advise the City of any progress made by GASB in developing this and other future pronouncements that may have an impact on the financial position and results of operation of the City.

**CITY OF DARIEN**

**EXPENDITURE APPROVAL LIST  
FOR CITY COUNCIL MEETING ON  
October 1, 2018**

Approval is hereby given to have the City Treasurer of Darien, Illinois pay to the officers, employees, independent contractors, vendors, and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

General Fund			<b>\$89,001.61</b>
Water Fund			<b>\$76,330.01</b>
Motor Fuel Tax Fund			<b>\$0.00</b>
Water Depreciation Fund			<b>\$0.00</b>
Special Service Area Tax Fund			
Debt Service Fund			
Capital Improvement Fund			<b>\$388,365.11</b>
State Drug Forfeiture Fund			<b>\$249.99</b>
Federal Equitable Sharing Fund			
DUI Technology Fund			
		<b>Subtotal:</b>	<b><u>\$553,946.72</u></b>
General Fund Payroll	09/27/18	\$	244,285.63
Water Fund Payroll	09/27/18	\$	22,330.42
		<b>Subtotal:</b>	<b><u>\$ 266,616.05</u></b>
<b>Total to be Approved by City Council:</b>			<b><u>\$ 820,562.77</u></b>

**Approvals:**

\_\_\_\_\_  
Kathleen Moesle Weaver, Mayor

\_\_\_\_\_  
JoAnne E. Ragona, City Clerk

\_\_\_\_\_  
Michael J. Coren, Treasurer

\_\_\_\_\_  
Bryon D. Vana, City Administrator



**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Administration**  
**From 9/18/2018 Through 10/1/2018**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
AIS	CISCO SMART.NET EXTENDED SERVICE AT POLICE DEPT	AP100118	4325	Consulting/Professional	251.00
BEST QUALITY CLEANING, INC.	ADDITIONAL CLEANING AT POLICE DEPT DUE TO CONSTRUCTION	AP100118	4345	Janitorial Service	950.00
CALL ONE, INC.	CITY TELEPHONE BILL	AP100118	4267	Telephone	1,359.41
CHRONICLE MEDIA LLC	LEGAL NOTICE: 7879 LEMONT RD P&Z	AP100118	4221	Legal Notices	52.50
COMCAST CABLE	CABLE FOR CITY HALL	AP100118	4271	Utilities (Elec,Gas,Wtr,Sewer)	8.43
DUPAGE COUNTY PUBLIC WORKS	CITY HALL SEWER BILL	AP100118	4271	Utilities (Elec,Gas,Wtr,Sewer)	21.70
GOVTEMPSUSA LLC	VANA (9-2-18)	AP100118	4325	Consulting/Professional	3,415.38
GOVTEMPSUSA LLC	VANA (9-9-18)	AP100118	4325	Consulting/Professional	3,415.38
IMPACT NETWORKING, LLC	KONICA CONTRACTED SERVICE	AP100118	4225	Maintenance - Equipment	117.64
MUNICIPAL WEB SERVICES	WEBSITE MAINTENANCE -AUGUST 2018	AP100118	4325	Consulting/Professional	562.00
OFFICE DEPOT	OFFICE SUPPLIES FOR CITY HALL	AP100118	4253	Supplies - Office	55.09
ROSENTHAL, MURPHEY, COBLENTZ	RESEARCH, COPIES, POSTAGE -JULY 2018	AP100118	4219	Liability Insurance	102.07
				Total Administration	10,310.60

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**City Council**  
**From 9/18/2018 Through 10/1/2018**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
ILLINOIS STATE POLICE	FINGERPRINTING- POLNASZEK	AP100118	4205	Boards and Commissions	37.00
ILLINOIS STATE POLICE	FINGERPRINTING- SKEATE (SPEEDWAY)	AP100118	4205	Boards and Commissions	27.00
				Total City Council	64.00

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Community Development**  
**From 9/18/2018 Through 10/1/2018**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHRISTOPHER B. BURKE ENG, LTD	REVIEW REVISED PLANS-COORD W/STAFF	AP100118	4328	Const/Prof Reimbursable	330.00
CHRISTOPHER B. BURKE ENG, LTD	LETTER - CREDIT RELEASE and DETENTION INSPECT-ROLLING KNOLLS	AP100118	4328	Const/Prof Reimbursable	220.00
CHRISTOPHER B. BURKE ENG, LTD	AS BUILT and FINAL INSP- 2154 COTTAGE LN	AP100118	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	PLAN RVW FOR PROPOSED DEVELOPMENT- 1035 S FRONTAGE RD	AP100118	4328	Const/Prof Reimbursable	1,415.00
CHRISTOPHER B. BURKE ENG, LTD	AS BUILT -FINAL INSPECT- 2125 Cottage Lane	AP100118	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	AS BUILT-FINAL INSPECTION - 2138 Cottage Lane	AP100118	4328	Const/Prof Reimbursable	200.00
ELEVATOR INSPECTION SERVICE CO	ELEVATOR RE-INSPECTION 805 PLAINFIELD RD	AP100118	4328	Const/Prof Reimbursable	25.00
ROSENTHAL, MURPHEY, COBLENTZ	REVIEW: RE: 337 ROGER RD	AP100118	4219	Liability Insurance	83.75
ROSENTHAL, MURPHEY, COBLENTZ	REVIEWS: VARIOUS ISSUES	AP100118	4219	Liability Insurance	3,575.00
ROSENTHAL, MURPHEY, COBLENTZ	S MANNING EMAILS- RE: 918 N FRONTAGE RD	AP100118	4219	Liability Insurance	165.00
				Total Community Development	6,413.75

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Public Works, Streets**  
**From 9/18/2018 Through 10/1/2018**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
A&W TRAILER LLC	SHOP PARTS	AP100118	4225	Maintenance - Equipment	23.98
AIS	FINAL PAYMENT- PUBLIC WORKS SERVER/UPS	AP100118	4223	Maintenance - Building	630.00
ALTORFER INDUSTRIES INC	SKID STEER ATTACHMENTS	AP100118	4815	Equipment	9,100.00
AQUA FIORI	POLICE DEPT IRRIGATION SYSTEM	AP100118	4223	Maintenance - Building	7,200.00
AQUA FIORI	CITY HALL IRRIGATION SYSTEM	AP100118	4223	Maintenance - Building	4,750.00
BUTTREY RENTAL SERVICES, INC.	STUMP GRINDER RENTAL	AP100118	4257	Supplies - Other	792.15
CINTAS FIRST AID AND SAFETY	REPLENISH FIRST AID CABINET	AP100118	4219	Liability Insurance	172.64
COM ED	COM ED 0788310001- PUBLIC WORKS	AP100118	4271	Utilities (Elec,Gas,Wtr,Sewer)	56.09
COM ED	COM ED 0633028127 CLOCK TOWER	AP100118	4271	Utilities (Elec,Gas,Wtr,Sewer)	119.82
CONSTELLATION NEW ENERGY, INC.	SW Corner 75TH /ADAMS	AP100118	4271	Utilities (Elec,Gas,Wtr,Sewer)	1,729.71
DUPAGE COUNTY PUBLIC WORKS	JULY SEPTIC HAULING	AP100118	4223	Maintenance - Building	60.00
FREEWAY FORD-STERLING TRUCK	REPAIR PARTS FOR 101	AP100118	4229	Maintenance - Vehicles	39.27
FREEWAY FORD-STERLING TRUCK	GASKETS, SEALS FOR 101	AP100118	4229	Maintenance - Vehicles	93.88
FREEWAY FORD-STERLING TRUCK	REPAIR PARTS 101	AP100118	4229	Maintenance - Vehicles	75.43
FULTON SIREN SERVICES	TORNADO SIREN MAINTENANCE	AP100118	4225	Maintenance - Equipment	381.92
GOOD YEAR TIRE & RUBBER	CREDIT FOR VOIDED CK 049118	APCREDIT092...	4225	Maintenance - Equipment	(10.00)
GOOD YEAR TIRE & RUBBER	CREDIT FOR VOIDED CK 049118	APCREDIT092...	4225	Maintenance - Equipment	(6.00)
GOOD YEAR TIRE & RUBBER	CREDIT FOR VOIDED CK 049118	APCREDIT092...	4225	Maintenance - Equipment	(9.00)
GREAT LAKES DISTRIBUTING INC	POWER WASHER HOSE /NOZZLES	AP100118	4223	Maintenance - Building	98.08

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Public Works, Streets**  
**From 9/18/2018 Through 10/1/2018**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
HOMER TREE CARE, INC.	7317 AND 7318 ELEANOR PL, 74TH LOTS	AP100118	4375	Tree Trim/Removal	12,400.00
HOMER TREE CARE, INC.	TREE PRUNING/REMOVAL ON 74TH	AP100118	4375	Tree Trim/Removal	1,600.00
HOMER TREE CARE, INC.	TREE TRIM/REMOVAL BEHIND 2126 COTTAGE	AP100118	4375	Tree Trim/Removal	2,800.00
HOMER TREE CARE, INC.	REMOVE TREE FROM CREEK DUE TO STORM	AP100118	4375	Tree Trim/Removal	1,650.00
INDUSTRIAL ELECTRICAL SUPPLY	BALLAST AT POLICE DEPT	AP100118	4223	Maintenance - Building	54.00
INTERSTATE BILLING SERVICE INC	REPAIR PARTS FOR 109	AP100118	4229	Maintenance - Vehicles	503.44
INTERSTATE BILLING SERVICE INC	REPAIR PARTS FOR TRUCK 110	AP100118	4229	Maintenance - Vehicles	369.70
INTERSTATE BILLING SERVICE INC	REPAIR PARTS FOR TRUCK 110	AP100118	4229	Maintenance - Vehicles	260.00
KAMAN FLUID POWER LLC	REPAIR PARTS FOR 108	AP100118	4229	Maintenance - Vehicles	157.28
KENNETH L KUFNER	REIMBURSE FOR IN-GROUND SPRINKLER SYSTEMS (LORENZO LAWN SPRI	AP100118	4257	Supplies - Other	80.00
KIN-KO ACE STORES INC	EQUIPMENT REPAIR FASTENERS	AP100118	4229	Maintenance - Vehicles	19.00
NORWALK TANK	EMERG REPAIR: HONEYLOCUST INLET	AP100118	4257	Supplies - Other	446.36
SEASON COMFORT, CORP.	HALLWAY AIR HANDLER	AP100118	4223	Maintenance - Building	1,290.00
SEASON COMFORT, CORP.	CITY HALL -EMERGENCY CALL OUT	AP100118	4223	Maintenance - Building	527.33
SHERWIN-WILLIAMS COMPANY	PAINT TOUCH UP AFTER FLOOR	AP100118-4	4223	Maintenance - Building	60.52
SUBURBAN CONCRETE, INC.	2018 CONCRETE 9/25- CHAMBER WALL REPAIR	AP100118	4223	Maintenance - Building	2,000.00

**CITY OF DARIEN  
Expenditure Journal  
General Fund  
Public Works, Streets  
From 9/18/2018 Through 10/1/2018**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
SUBURBAN CONCRETE, INC.	2018 CONCRETE 9/25 -RESIDENTIAL DAMAGE /SPRINKLER	AP100118	4257	Supplies - Other	(171.31)
SUBURBAN CONCRETE, INC.	2018 CONCRETE 9/25 -RESIDENTIAL REIMBURSABLE	AP100118	4381	Residential Concrete Program	13,696.73
TRAFFIC CONTROL AND PROTECTION	SIGN- STREET NAME (KNOTTINGHAM CIR)	AP100118	4257	Supplies - Other	39.10
TRI-K INC	SHOP SUPPLIES	AP100118	4223	Maintenance - Building	563.30
TRUGREEN PROCESSING CENTER	DARIEN ENTRANCE	AP100118	4223	Maintenance - Building	43.00
TRUGREEN PROCESSING CENTER	CLOCK TOWER	AP100118	4223	Maintenance - Building	258.00
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES- POLICE DEPT	AP100118	4223	Maintenance - Building	23.71
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES- POLICE DEPT	AP100118	4223	Maintenance - Building	99.88
VERMEER-ILLINOIS, INC	FUEL FILTER AND BLADES	AP100118	4229	Maintenance - Vehicles	967.99
WESTOWN AUTO SUPPLY COMPANY	SOLUTION FOR SHOP	AP100118	4229	Maintenance - Vehicles	20.00
WESTOWN AUTO SUPPLY COMPANY	CLEAR LT KIT FOR TRAILER 321	AP100118	4229	Maintenance - Vehicles	6.99
WHOLESALE DIRECT, INC.	CREDIT VOIDED CK 049873	APCREDIT092...	4225	Maintenance - Equipment	(992.46)
WHOLESALE DIRECT, INC.	CREDIT VOIDED CK 049873	APCREDIT092...	4229	Maintenance - Vehicles	(176.03)
WHOLESALE DIRECT, INC.	CREDIT VOIDED CK 049873	APCREDIT092...	4229	Maintenance - Vehicles	(150.20)
				Total Public Works, Streets	63,744.30

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Police Department**  
**From 9/18/2018 Through 10/1/2018**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ADVANCE AUTO PARTS	BATTERY FOR D4	AP100118	4229	Maintenance - Vehicles	283.84
ADVANCE AUTO PARTS	BATTERY FOR D35	AP100118	4229	Maintenance - Vehicles	149.29
ADVANCE AUTO PARTS	BATTERIES FOR D14	AP100118	4229	Maintenance - Vehicles	283.84
ADVANCE AUTO PARTS	BATTERIES FOR D9	AP100118	4229	Maintenance - Vehicles	283.84
ADVANCE AUTO PARTS	KNOCK SENSOR , TRANSMISSION MOUNT FO RD7	AP100118	4229	Maintenance - Vehicles	36.26
ADVANCE AUTO PARTS	AIR FILTER FOR D7	AP100118	4229	Maintenance - Vehicles	43.40
ADVANCE AUTO PARTS	WATER PUMP FOR D7	AP100118	4229	Maintenance - Vehicles	150.96
ADVANCE AUTO PARTS	OIL PUMP FOR D7	AP100118	4229	Maintenance - Vehicles	3.00
ADVANCE AUTO PARTS	CREDIT FOR MANIFOLD DY (INV 669640)	AP100118	4229	Maintenance - Vehicles	(173.99)
ADVANCE AUTO PARTS	CREDIT FOR WATER PUMP ON D7 (INV 670409)	AP100118	4229	Maintenance - Vehicles	(150.96)
ADVANCE AUTO PARTS	BATTERIES FOR D4 and D14	AP100118	4229	Maintenance - Vehicles	(44.00)
ADVANCE AUTO PARTS	CORE RETURN - D4 and D14	AP100118	4229	Maintenance - Vehicles	(44.00)
ADVANCE AUTO PARTS	MULTIPLE REPAIRS ON D7	AP100118	4229	Maintenance - Vehicles	1,658.18
ADVANTAGE CHEVROLET	REPAIR PARTS FOR SHOP	AP061818	4229	Maintenance - Vehicles	159.61
ADVANTAGE CHEVROLET	MODULE FOR D7	AP100118	4229	Maintenance - Vehicles	141.93
ADVANTAGE CHEVROLET	SENSOR, MOUNT FOR D4	AP100118	4229	Maintenance - Vehicles	43.75
ADVANTAGE CHEVROLET	MANIFOLD FOR D7	AP100118	4229	Maintenance - Vehicles	240.55
ADVANTAGE CHEVROLET	FILTER FOR SHOP	AP100118	4229	Maintenance - Vehicles	67.92
ADVANTAGE CHEVROLET	WRONG DATE ENTERED	APCREDIT091...	4229	Maintenance - Vehicles	(159.61)
ADVANTAGE CHEVROLET	WRONG DATE ENTERED	VOID-SESSION	4229	Maintenance - Vehicles	159.61
CALIBRE PRESS	ZIMNEY- EMOTIONAL SURVIVAL FOR FEMAIL OFFICERS	AP100118	4263	Training and Education	179.00
DUPAGE COUNTY PUBLIC WORKS	SEWER BILL FOR POLICE DEPT	AP100118	4271	Utilities (Elec,Gas,Wtr,Sewer)	236.62

**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Police Department**  
**From 9/18/2018 Through 10/1/2018**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
EVT TECHNOLOGIES	REPAIRS TO LIGHTS, SIREN CONTROL PANEL D7	AP100118	4229	Maintenance - Vehicles	45.00
GALLS INCORPORATED	THOMAS #303 -PURCHASE	AP100118	4269	Uniforms	98.99
IL LEAP	THOMAS- BOSSES DAY LUNCHEON FOR IL LEAP	AP100118	4265	Travel/Meetings	52.00
ILMO PRODUCTS COMPANY	TANK /REGULATOR FOR BREATHALIZER	AP100118	4217	Investigation and Equipment	194.00
NORTHEAST MULTIREGIONAL TRNG	FTO REFRESHER COURSE- KOSIENIAK	AP100118	4263	Training and Education	100.00
NORTHEAST MULTIREGIONAL TRNG	FTO REFRESHER COURSE- STUTTE	AP100118	4263	Training and Education	100.00
PARTNERS & PAWS VETERINARY	VETERINARY SERVICE FOR K-9 (NIKO)	AP100118	4225	Maintenance - Equipment	120.00
PARTNERS & PAWS VETERINARY	VETERINARY SERVICE FOR K9 (NIKO)	AP100118	4225	Maintenance - Equipment	168.00
PARTNERS & PAWS VETERINARY	VETERINARY SERVICES K9 (NIKO)	AP100118	4225	Maintenance - Equipment	243.90
PEP BOYS	REPAIR FOR D16	AP100118	4229	Maintenance - Vehicles	14.39
PEP BOYS #1466	CREDIT FOR VOIDED CK 04326	APCREDIT092...	4229	Maintenance - Vehicles	(38.68)
RAY O'HERRON CO. INC.	AUX WHITESIDES - BP VEST	AP100118	4203	Auxiliary Police	679.92
RAY O'HERRON CO. INC.	OBRIEN - BP VEST	AP100118	4269	Uniforms	761.48
RAY O'HERRON CO. INC.	HARKEY- PANTS,JACKET AND FLASHLIGHT	AP100118	4269	Uniforms	210.59
RAY O'HERRON CO. INC.	MILAZZO #311 -BOOTS & PANTS	AP100118	4269	Uniforms	254.93
RAY O'HERRON CO. INC.	MILAZZO #311 - SOCKS, CAP W/COVER	AP100118	4269	Uniforms	72.49
RAY O'HERRON CO. INC.	SKWERES #337 - SONIC DEFENDER & LED LIGHT	AP100118	4269	Uniforms	51.48



**CITY OF DARIEN**  
**Expenditure Journal**  
**General Fund**  
**Police Department**  
**From 9/18/2018 Through 10/1/2018**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
RAY O'HERRON CO. INC.	SKWERES #337 - MICROPHONE & BOOTS	AP100118	4269	Uniforms	184.98
RAY O'HERRON CO. INC.	CSO NOGA - PANTS	AP100118	4269	Uniforms	71.00
RAY O'HERRON CO. INC.	DOLLINS #308 - RAINCOAT, PANTS	AP100118	4269	Uniforms	248.00
RAY O'HERRON CO. INC.	CSO RYNKAR -START UP UNIFORMS	AP100118	4269	Uniforms	760.89
ROSENTHAL, MURPHEY, COBLENTZ	CORRESP WITH UNION ATTNY	AP100118	4219	Liability Insurance	55.00
THOMSON REUTERS - WEST	CLEAR LAW ENFORCEMENT PLUS SUITE- WEST INFO CHARGES	AP100118	4217	Investigation and Equipment	295.50
TOM & JERRY TIRE AND SERVICE	CREDIT FOR VOIDED CK043795	APCREDIT092...	4229	Maintenance - Vehicles	(137.00)
VILLAGE OF LEMONT	RANGE RENTAL FEES	AP100118	4243	Rent - Equipment	300.00
WESTOWN AUTO SUPPLY COMPANY	VALVE COVER FOR D7	AP100118	4229	Maintenance - Vehicles	13.06
				Total Police Department	8,468.96
				Total General Fund	89,001.61

**CITY OF DARIEN**  
**Expenditure Journal**  
**Water Fund**  
**Public Works, Water**  
**From 9/18/2018 Through 10/1/2018**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
AIS	FINAL PAYMENT- PUBLIC WORKS SERVER/UPS	AP100118	4223	Maintenance - Building	630.00
ALTORFER INDUSTRIES INC	SKID STEER ATTACHMENTS	AP100118	4815	Equipment	9,100.00
ASSOCIATED TECHNICAL SERVICES	LEAK DETECTION	AP100118	4326	Leak Detection	728.00
BACKFLOW SOLUTIONS INC	BSI SUBSCRIPTION FEE	AP100118	4231	Maintenance - Water System	495.00
CHRISTOPHER B. BURKE ENG, LTD	ENGINEERING-CHLORI... -PLANT 2	AP100118	4815	Equipment	988.48
CHRISTOPHER B. BURKE ENG, LTD	2018 ROAD PROGRAM DESIGN	AP100118	4815	Equipment	1,899.23
CHRISTOPHER B. BURKE ENG, LTD	PLAINFIELD RD WATERMAIN (R-44-18)	AP100118	4815	Equipment	49,335.33
CINTAS FIRST AID AND SAFETY	REPLENISH FIRST AID CABINET	AP100118	4219	Liability Insurance	172.63
CORE & MAIN	NON BID SPECIALTY TOOLS	AP100118	4231	Maintenance - Water System	492.35
DUPAGE COUNTY DIV OF TRANSPORT	ROAD PERMIT- PLAINFIELD RD WATERMAIN-DARIEN	AP100118	4231	Maintenance - Water System	100.00
DUPAGE TOPSOIL, INC.	TOPSOIL FOR RESTORATIONS	AP100118	4231	Maintenance - Water System	2,100.00
GREAT LAKES DISTRIBUTING INC	POWER WASHER HOSE/NOZZLES	AP100118-4	4223	Maintenance - Building	98.07
JC LANDSCAPING/TREE SERVICE	DAMAGED SOD REPAIR	AP100118	4231	Maintenance - Water System	250.00
NICOR GAS	1897 MANNING, DARIEN -PLANT #4	APVOID092018...	4271	Utilities (Elec,Gas,Wtr,Sewer)	(38.05)
RED WING SHOES	STANKO- BOOTS	AP100118	4219	Liability Insurance	284.74
RED WING SHOES	STANKO- SOCKS, INSOLE	AP100118	4269	Uniforms	99.98
RED WING SHOES	BEUSSE -POLOS	AP100118	4269	Uniforms	99.77
RED WING SHOES	BEUSSE -SAFETY GLASSES	AP100118	4269	Uniforms	12.99
SUBURBAN CONCRETE, INC.	2018 CONCRETE 9/25 -PW WATER DEPT	AP100118	4231	Maintenance - Water System	9,481.49

**CITY OF DARIEN**  
**Expenditure Journal**  
**Water Fund**  
**Public Works, Water**  
**From 9/18/2018 Through 10/1/2018**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
				Total Public Works, Water	76,330.01
				Total Water Fund	76,330.01

**CITY OF DARIEN**  
**Expenditure Journal**  
**State Drug Forfeiture Fund**  
**Drug Forfeiture Expenditures**  
**From 9/18/2018 Through 10/1/2018**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
SHELL	AP100118	AP100118	4273	Vehicle (Gas and Oil)	249.99
				Total Drug Forfeiture Expenditures	249.99
				Total State Drug Forfeiture Fund	249.99

**CITY OF DARIEN  
Expenditure Journal  
Capital Improvement Fund  
Capital Fund Expenditures  
From 9/18/2018 Through 10/1/2018**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
ADVANCED DRAINAGE SYSTEMS	KNOTTINGHAM SUPPLIES	AP100118	4376	Ditch Projects	5,895.69
ADVANCED DRAINAGE SYSTEMS	DITCH PROJ: DEVONSHIRE PIPE	AP100118	4376	Ditch Projects	11,791.43
DAS ENTERPRISES, INC.	DITCH PROJECTS: DEVONSHIRE (9-11-18 thru 9-14-18)	AP100118	4376	Ditch Projects	10,901.00
DAS ENTERPRISES, INC.	DITCH PROJ: DEVONSHIRE (9-17-18 through 9-20-18)	AP100118	4376	Ditch Projects	9,392.55
DAS ENTERPRISES, INC.	DITCH PROJ: DEVONSHIRE (9-21-18)	AP100118	4376	Ditch Projects	1,609.00
DAS ENTERPRISES, INC.	KNOTTINGHAM PROJ: HAULING (9-24-18)	AP100118	4376	Ditch Projects	2,333.06
DUPAGE TOPSOIL, INC.	TOPSOIL FOR RESTORATIONS	AP100118	4376	Ditch Projects	700.00
ELMHURST CHICAGO STONE COMPANY	DEVONSHIRE DUMP FEES	AP100118	4376	Ditch Projects	1,674.00
ELMHURST CHICAGO STONE COMPANY	DUMP FEES FOR KNOTTINGHAM	AP100118	4376	Ditch Projects	4,104.00
GRADE A	DRAINAGE PROJ: FOXHILL	AP100118	4376	Ditch Projects	6,420.00
NORWALK TANK	DEVONSHIRE: CURB INLET	AP100118	4376	Ditch Projects	463.59
NORWALK TANK	DEVONSHIRE: CONCRETE BRICK	AP100118	4376	Ditch Projects	803.54
NORWALK TANK	CONCRETE BRICK FOR DEVONSHIRE	AP100118	4376	Ditch Projects	947.66
NORWALK TANK	PRO-RING FOR KNOTTINGHAM	AP100118	4376	Ditch Projects	144.12
RGL II INC	DITCH PROJECT: CLARENDON HILLS LANDSCAPE	AP100118	4376	Ditch Projects	2,834.00

**CITY OF DARIEN**  
**Expenditure Journal**  
**Capital Improvement Fund**  
**Capital Fund Expenditures**  
**From 9/18/2018 Through 10/1/2018**

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
RGL II INC	DITCH PROJECT: CLARENDON HILLS LANDSCAPE	AP100118	4376	Ditch Projects	36,257.50
SCORPIO CONSTRUCTION CORP	KNOTTINGHAM PROJECT	AP100118	4376	Ditch Projects	178,325.00
SUBURBAN CONCRETE, INC.	2018 CONCRETE 9/25 -ELEANOR	AP100118	4376	Ditch Projects	2,356.20
SUBURBAN CONCRETE, INC.	2018 CONCRETE 9/25-CLARENDON HILLS RD	AP100118	4376	Ditch Projects	3,632.48
SUBURBAN CONCRETE, INC.	2018 CONCRETE 9/25 -SIDEWALKS	AP100118	4380	Sidewalk Replacement Progr...	76,774.11
SUBURBAN CONCRETE, INC.	2018 CONCRETE 9/25 -CURB/GUTTER, PW PROJECTS	AP100118	4383	Curb & Gutter Replacement ...	5,619.08
TESTING SERVICES CORP	KNOTTINGHAM SOIL TESTING	AP100118	4376	Ditch Projects	1,374.00
VULCAN CONSTRUCTION MATERIALS	DEVONSHIRE CONSTRUCTION: STONE	AP100118	4376	Ditch Projects	3,269.41
VULCAN CONSTRUCTION MATERIALS	DEVONSHIRE CONSTRUCTION: STONE	AP100118	4376	Ditch Projects	574.13
VULCAN CONSTRUCTION MATERIALS	STONE FOR DEVONSHIRE	AP100118	4376	Ditch Projects	13,845.83
VULCAN CONSTRUCTION MATERIALS	STONE FOR LEMONT	AP100118	4376	Ditch Projects	265.89
VULCAN CONSTRUCTION MATERIALS	STONE FOR DEVONSHIRE	AP100118	4376	Ditch Projects	4,037.84
WILLCO GREEN LLC	DITCH PROJECT: CLARENDON HILLS	AP100118	4376	Ditch Projects	2,020.00
				Total Capital Fund Expenditures	388,365.11
				Total Capital Improvement Fund	388,365.11

**CITY OF DARIEN**  
**Expenditure Journal**  
**Capital Improvement Fund**  
**Capital Fund Expenditures**  
**From 9/18/2018 Through 10/1/2018**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
Report Total					<u>553,946.72</u>

**AGENDA MEMO**  
**City Council**  
**October 1, 2018**

**ISSUE STATEMENT**

A resolution authorizing the purchase of new office equipment from Villa Park Office Equipment to replace current equipment in use by the police department using Department of Justice (DOJ) award money in the amount of \$23,018.94.

**RESOLUTION**

**BACKGROUND/HISTORY**

The police department completed extensive building renovations. Most recently, an update of the lower level of the police department. Before the renovations, staff evaluated how each room was currently being used and looked for ways to improve functionality due to changes within the department since the building was built over 23 years ago.

The original configuration of the sergeant's office accommodated three (3) patrol sergeants; however, the number increased to six (6) sergeants in 2005. With the additional desks, computers, printer/fax machine and miscellaneous equipment the room had become quite cramped and less than professional looking. Staff decided to remove the wall between the former FPC room currently used for storage and FTO (field training officer) purposes and the report writing room to create an office area that could accommodate the needs of the sergeants. The former sergeant's office changed so it now accommodates the needs of patrol for report writing purposes and the FTO program.

To better address the needs of the sergeants, staff looked into replacing old furniture and replacing it with office furniture that was more functional and better able to keep everything organized, uniform and professional in appearance. We will replace desks with cubicles that provide more workspace, chairs with a minimum weight rating of 500 lbs. and ballistic nylon to protect from damage commonly caused when wearing a duty belt. In addition to the cubicles, we will increase storage units for equipment and reference materials. All quotes also include the cost of delivery and set up.

The Darien Police Department is a proud participant in the United States Department of Justice Equitable Sharing Fund for State and Local Law Enforcement Agencies. For the last two years, the Darien Police Department has participated in federal task forces whose goal is to stem the flow of illegal narcotics into the Chicago metropolitan area, which is one of the major hubs for illegal narcotics coming into the United States. It is the goal of this program to not only cut off the flow of illegal narcotics into the area, but to take away and use the tools, proceeds and property derived from any criminal activity against the offenders. These seized tools, proceeds and property are ultimately a deterrent to criminal activity and an enhancement to law enforcement. Under the *Guidelines of the Equitable Sharing Program*, the funds received cannot be used to replace or supplant the police department's regularly budgeted monies but augment the police budget. These seized monies may only be used by the police department in order to augment the police budget. This purchase meets the *Guidelines of the Equitable Sharing Program* and will provide an important tool for the police department that otherwise would not be available without participation in the Equitable Sharing Program. The cash balance of this fund is \$308,038 as of 9-11-18.

**Proposals/Bids**

<b>New Office Furniture for Sergeants Office</b>	
<b>COMPANY</b>	<b>AMOUNT</b>
Villa Park Office Equipment	\$23,018.94
Warehouse Direct Furniture, Interiors & Design	\$27,430.23



Interiors for Business, Inc.	\$30,044.79
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**STAFF/COMMITTEE RECOMMENDATION**

Staff recommends approval of the resolution authorizing the purchase of the new office furniture from Villa Park Office Equipment using asset forfeiture funds in the amount of \$23,018.94.

**ALTERNATE CONSIDERATION**

As recommended by the Committee.

**DECISION MODE**

This item will be placed on the October 1, 2018, City Council agenda for formal consideration.

**To:** Paul Jezior, Interiors For Business  
**From:** Sergeant Skweres and Sergeant Norton  
**Date:** July 1, 2018  
**Re:** Darien Police Department Sergeants Office Project.

---

Thank you for your input on our upcoming Sergeants Office Project. At this time we are requesting a formal proposal / bid from your company on the items listed below. If you cannot provide the exact item as requested, we are requesting a substantially similar product. With this bid we would like you to include assembly and delivery of the items.

**ALL BIDS ARE DUE NO LATER THAN 5PM ON AUGUST 1, 2018.**

**Please return all bids to [nskweres@darienil.us](mailto:nskweres@darienil.us) or [jnorton@darienil.us](mailto:jnorton@darienil.us) .**

Desks (6):

- "L" shaped desks - 60"x60"x24"
- 2 - 3 drawer ends (2 small drawers and 1 file drawer)
- Metal desk with laminate top
- Gray colored
- Pass through in corners for cords
- 1- 3 outlet / USB desk mounted power supply
- 6 Stand-Up desk add-ons

Partitions (Cubicle Walls):

- 12 – 60" W x 48" H
- 6 – 36" W x 48" H
- 12 – 24" W x 48" H
- Fabric – Blue Colored
- Gray colored metal

Common Storage:

Workspace:

- 1- 72" W x 30" D Countertop with pass through for cords (same color as desk tops)
- 1- 36" W x 36" H x 24" D - 2 Drawer Lateral Filed
- 1- 36" W x 36" H x 24" D - Cabinet with adjustable shelves

Cabinet:

- 2- 36" W x 72" H x 36" D

Option #1: Divided into 3 – 12” W lockers, individually doored and locked, with 1 shelf 12” from top and a closet rod

Option #2: Enclosed Cabinet with a closet rod inside

Chairs (7):

- High back
- Rated up to 500 lbs
- Breakaway/adjustable arms
- Ballistic nylon lower
- Heavy Duty

Warranty

- Minimum of 5 years



**VILA PARK OFFICE EQUIPMENT**

1120 N. VILLA AVE.  
VILLA PARK, IL 60181-1054

**(630) 279-2312      FAX: (630) 834-3634**

[WWW.VPOE.COM](http://WWW.VPOE.COM)

**QUOTE**

Customer No.: 2537  
Quote No.: 44617  
Phone: (630) 353-8359  
Fax:  
Email: [rgonzalez@darienil.gov](mailto:rgonzalez@darienil.gov)

**Quote To: Darien Police Department**  
1710 Plainfield Road  
Darien, IL 60561

**Ship To: Darien Police Department**  
1710 Plainfield Road  
Darien, IL 60561

Contact: Rosemary Gonzalez

Date	Ship Via	FOB	Terms	
08/08/18	VPOE	Origin	1/2 Down 1/2 30 Days	
Purchase Order Number	Sales Person		Required	
	ST		06/20/18	
Quantity	Item Number	Description	Unit Price	Amount
Required	Warehouse	B.O		

**\*REVISED 8/28/18\***

**ALL NEW FURNITURE OPTION**

**CUBICLES**

FABRIC: GRADE A  
PAINT: Core  
LAMINATE: L1 Laminates

6	NEW	Accelerate 50"H 5x5 Corner Cubicles 1 BBF Ped, & 2 Wing Panels As Per Drawing	2095.00	12570.00
6	HSC1842	Hon Brigade Storage Cabinet 36"W x 18 1/8"D x 41 3/4"H	387.00	2322.00
6	HPWRMOD2WC	Hon Power Module 2 Receptacles 2USB w/Worksurface Clamp FABRIC: GR. 2 ARMS: A90 HT. ADJ BREAKAWAY BACK: BALLISTIC NYLON ON LOWER PORTION	225.00	1350.00

**Authorized Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**E-Mail Address** \_\_\_\_\_

**Customer responsible for attainment and costs of all required permits**

**We Appreciate Your Business**

Terms and Conditions of Quote: All signed off quotes & special orders are final, and **NON-RETURNABLE**.  
New & Stock Items are **NON-RETURNABLE**. Pre-Owned items may be returned and are subject to a 30% re-stocking fee.

All orders are subject to a storage fee if not delivered within 30 days of purchase.  
A 4% service charge will be applied to credit card payments over \$5000.00.

Deliveries cancelled or changed less than 48 Hours in advance may be subject to Change Order charges.

**Ask your Sales Representative about our Carpet and Flooring Division**



**VILLA PARK OFFICE EQUIPMENT**

1120 N. VILLA AVE.  
VILLA PARK, IL 60181-1054

**(630) 279-2312      FAX: (630) 834-3634**

**WWW.VPOE.COM**

**QUOTE**

Customer No.: 2537  
Quote No.: 44617  
Phone: (630) 353-8359  
Fax:  
Email: [rgonzalez@darienil.gov](mailto:rgonzalez@darienil.gov)

**Quote To: Darien Police Department**  
1710 Plainfield Road  
Darien, IL 60561

**Ship To: Darien Police Department**  
1710 Plainfield Road  
Darien, IL 60561

**Contact: Rosemary Gonzalez**

Date	Ship Via	F.O.B.	Terms	
08/08/18	VPOE	Origin	1/2 Down 1/2 30 Days	
Purchase Order Number		Sales Person	Required	
		ST	06/20/18	
Quantity	Item Number	Description	Unit Price	Amount
Required	Warehouse	B.O.		

**CASTERS: HEAVY DUTY**

6	1790-M2	9 To 5 Logic Plus High Back Rated Up To 500 lbs	669.99	4019.94
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**OPEN AREA STORAGE**

2	HSC1872	Hon Brigade Storage Cabinet 36"W x 18 1/8"D x 72"H	458.00	916.00
2	HWC72	Hon Brigade Conversion Kit Wardrobe Bar	50.00	100.00
2	H872	Hon Brigade 800 2 Drawer Lateral File 30"W x 19 1/4"D x 28 3/8"H	355.00	710.00
1	HWR2460P	Hon System Worksurface Primary or Return P - Edgeband / 60"W x 24"D with Grommets	236.00	236.00

\*\*\*TAX EXEMPT\*\*\*

**Authorized Signature** \_\_\_\_\_  
**Date** \_\_\_\_\_  
**E-Mail Address** \_\_\_\_\_

**Customer responsible for attainment and costs of all required permits**  
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A 4% service charge will be applied to credit card payments over \$5000.00.

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1710 Plainfield Road  
Darien, IL 60561

**Ship To: Darien Police Department**  
1710 Plainfield Road  
Darien, IL 60561

**Contact: Rosemary Gonzalez**

Date	Ship Via	F O B	Terms
08/08/18	VPOE	Origin	1/2 Down 1/2 30 Days
Purchase Order Number		Sales Person	Required
		ST	06/20/18
Quantity	Item Number	Description	Unit Price
Required Warehouse B.O			Amount

1	D&I	DELIVERY AND INSTALLATION NON-UNION DURING NORMAL BUSINESS HOURS	795.00	795.00
			Quote subtotal	23018.94
			Quote total	23018.94

**Authorized Signature** \_\_\_\_\_  
**Date** \_\_\_\_\_  
**E-Mail Address** \_\_\_\_\_

**Customer responsible for attainment and costs of all required permits**  
**We Appreciate Your Business**

Terms and Conditions of Quote: All signed off quotes & special orders are final, and NON -RETURNABLE.  
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All orders are subject to a storage fee if not delivered within 30 days of purchase.  
A 4% service charge will be applied to credit card payments over \$5000.00.

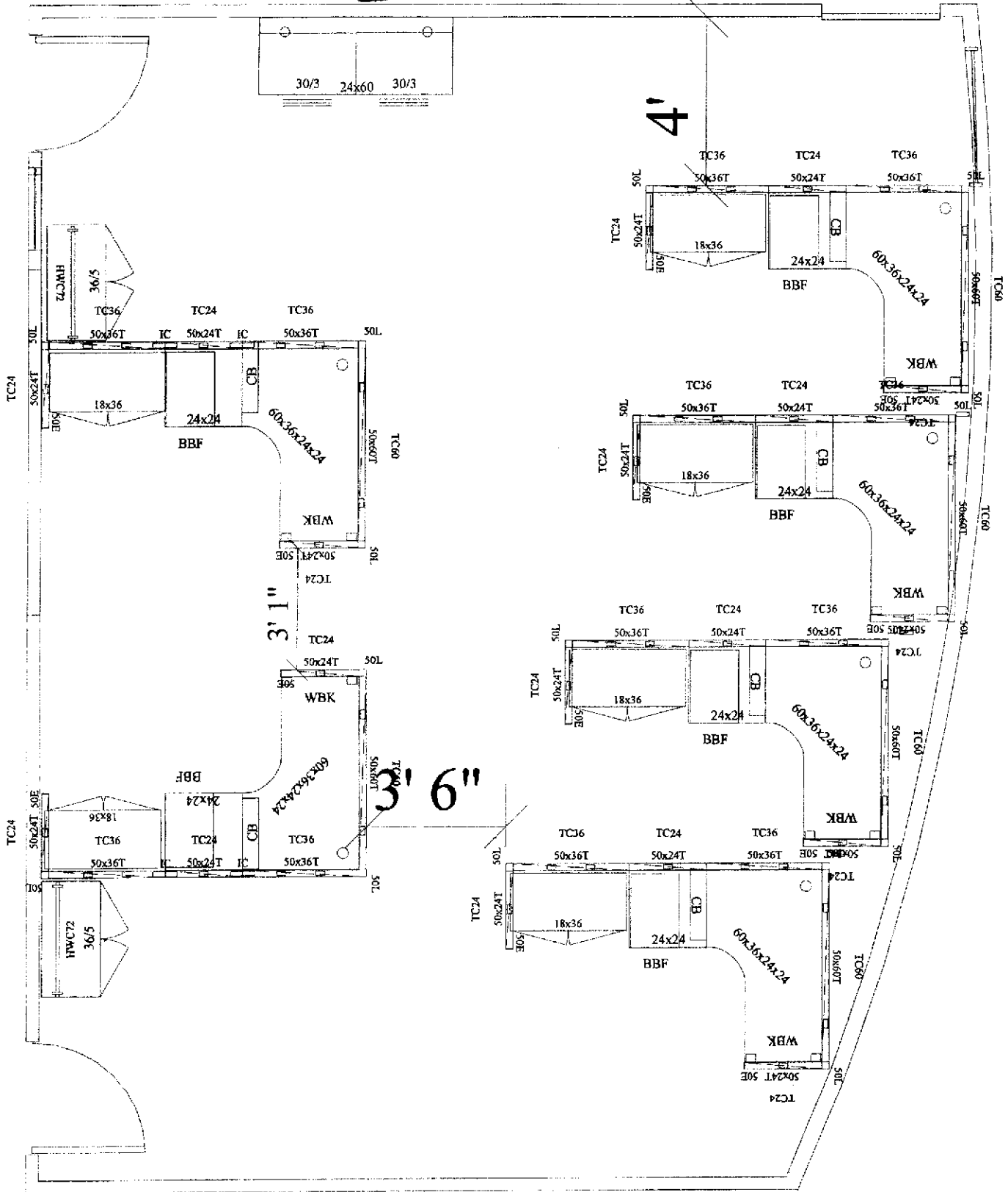
Deliveries cancelled or changed less than 48 Hours in advance may be subject to Change Order charges.

**Ask your Sales Representative about our Carpet and Flooring Division**

# Darien PD Option 1 Sgt. Office



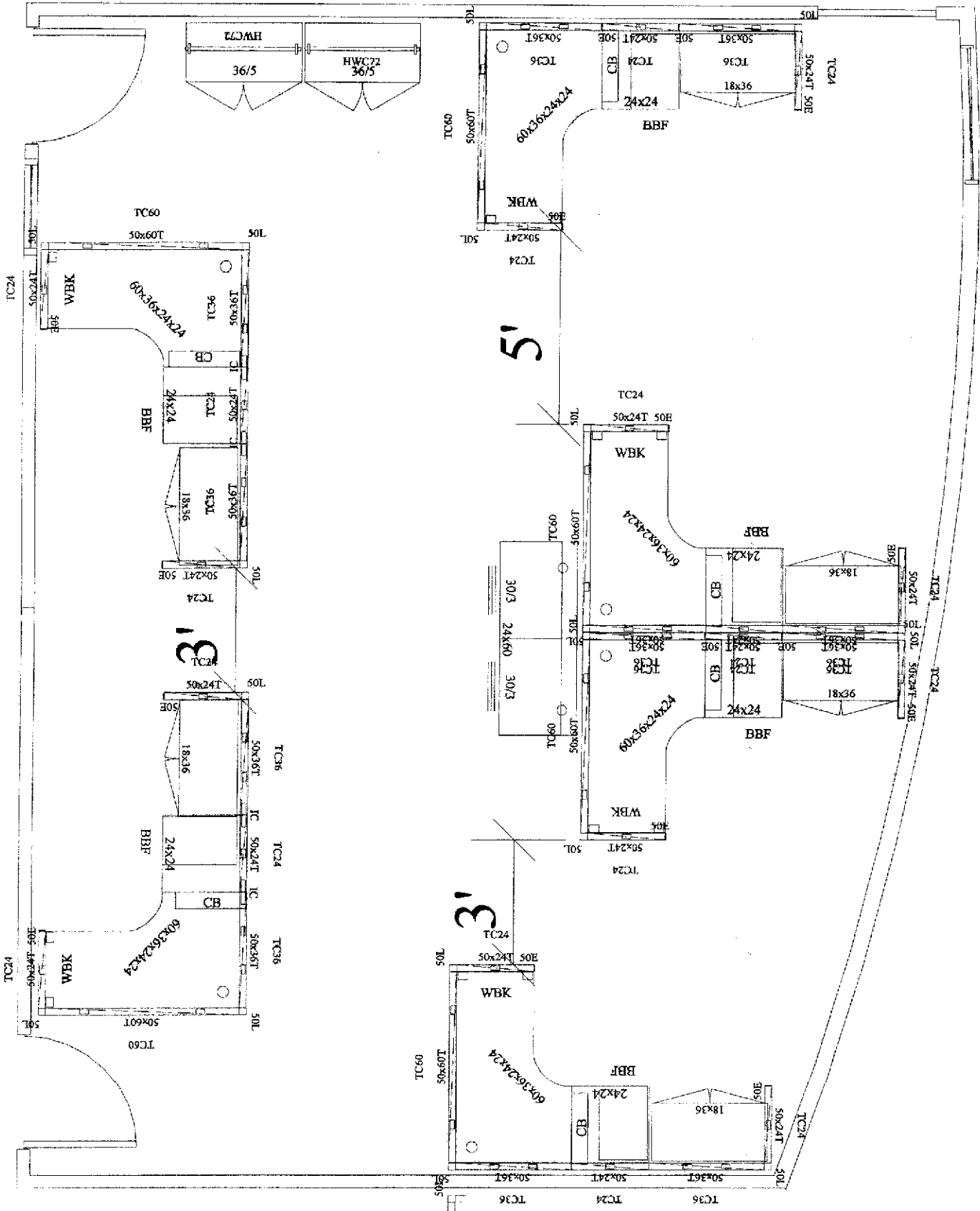
This drawing is an original design and contains design data which is the property of Villa Park Office Equipment. Reproduction, use, or transfer of this drawing or any information contained herein to others is strictly prohibited without written consent or unless order has been placed with Villa Park Office Equipment.



# Darien PD Option 1B Sgt. Office



This drawing is an original design and contains design data which is the property of Villa Park Office Equipment. Reproduction, use, or transfer of this drawing or any information contained herein to others is strictly prohibited without written consent or unless order has been placed with Villa Park Office Equipment.





# WAREHOUSE DIRECT®

**Furniture, Interiors & Design**

# PROPOSAL

2001 S MOUNT PROSPECT RD  
DES PLAINES IL 60018

847-952-1925

PROPOSAL NUMBER	50179419-0
DATE	08/01/18
ACCOUNT / DEPT	152570
PROJECT NAME	WAREHOUSE DIRECT PROJECT
SPECIALIST	
PAGE	1 of 6

BILLING ADDRESS	SHIPTO INFORMATION
CITY OF DARIEN POLICE DEPT 6088WRKG3-20-18ZB  1710 PLAINFIELD ROAD DARIEN IL 60561	CITY OF DARIEN POLICE DEPT SGT SKWERES & SGT NORTON 1710 PLAINFIELD ROAD DARIEN IL 60561

PART NUMBER	DESCRIPTION	QTY	SELL	EXT. SELL
	<p>ATTN: SERGEANT SKWERES AND SERGEANT NORTON LEAD TIME APPROXIMATELY 3-4 WEEKS UPON RECEIPT OF SIGNED PO. ALL ALTERNATE PRODUCT AS NOTED ALL PRICING IS BASED ON THE DRAWING PROVIDED. NOTE THAT INCONSISTENCIES WERE RECOGNIZED WITHIN THE RFP AND THE PROVIDED DRAWING FLOORPLAN 2 OPTIONS ARE BEING OFFERED: (1) COMMON STORAGE AREAS INCLUDED IN TOTAL PRICE (2) PRICING REFLECTING A SEPERATE PRICE FOR THE ALTERNATE OPTION OPTION 2 PRESENTED BECAUSE HON DOES NOT MANUFACTURE A STORAGE CABINET WITH LOCKER STYLE DOORS, SO A WARDROBE VERSION IS PRESENTED. SPECIFICATION QUOTED FOR VESA COMPLIANT SINGLE PLATFORM MOUNTED MONITORS FOR THE RIGHT ANGLE HOVER HELIUM SIT STAND UNITS TO BE INSTALLED ON THE TOP OF THE CORNER WORKSURFACES DOCK TO DOCK FRIEGHT INCLUDED IN PRICING</p>			
HCTL242	<p>24D Cantilever One Pair Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: SYS WKSF</p>	12	24.94	299.28
HEC42PL	<p>L Connector 42.5H Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: ACCL PANEL</p>	10	36.16	361.60

Installation is available through Warehouse Direct.

Terms: 50% deposit via EFT or check, 50% net 30 days via EFT or check.  
Ownership of said products transfers to our client upon Warehouse Direct receiving final payment.

Quoted prices valid for 30 days from original date.  
Please sign proposal to accept this non-returnable merchandise.

Accepted By: \_\_\_\_\_

SUB-TOTAL	
TAX	
TOTAL DUE	

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ACCOUNT / DEPT	152570
PROJECT NAME	WAREHOUSE DIRECT PROJECT
SPECIALIST	
PAGE	2 of 6

BILLING ADDRESS	SHIPTO INFORMATION
CITY OF DARIEN POLICE DEPT 6098WRKG3-20-18ZB  1710 PLAINFIELD ROAD DARIEN IL 60561	CITY OF DARIEN POLICE DEPT SGT SKWERES & SGT NORTON 1710 PLAINFIELD ROAD DARIEN IL 60561

PART NUMBER	DESCRIPTION	QTY	SELL	EXT. SELL
HEC42PT	T Connector 42.5H Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: ACCL PANEL	1	36.16	36.16
HEFEC42P	Panel Finished End Covers 42.5H Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: ACCL PANEL	11	15.28	168.08
HETC24	Panel Top Cap 24"W Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: ACCL PANEL	17	10.29	174.93
HETC36	Panel Top Cap 36"W Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: ACCL PANEL	11	16.21	178.31
HETP4224FP	Tackable Panel w/o TC 42.5H x 24W Option = \$(A) Gr A Fabric Option = ~ Undecided FABRIC Option Option = ~ Undecided PAINT Option	17	89.79	1526.43
HETP4236FP	Tackable Panel w/o TC 42.5H x 36W Option = \$(A) Gr A Fabric Option = ~ Undecided FABRIC Option	11	99.76	1097.36

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Accepted By:

SUB-TOTAL

TAX

TOTAL DUE

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2001 S MOUNT PROSPECT RD  
DES PLAINES IL 60018

847-952-1925

PROPOSAL NUMBER	50179419-0
DATE	08/01/18
ACCOUNT / DEPT	152570
PROJECT NAME	WAREHOUSE DIRECT PROJECT
SPECIALIST	
PAGE	3 of 6

BILLING ADDRESS	SHIPTO INFORMATION
CITY OF DARIEN POLICE DEPT 6098WRKG3-20-18ZB  1710 PLAINFIELD ROAD DARIEN IL 60561	CITY OF DARIEN POLICE DEPT SGT SKWERES & SGT NORTON 1710 PLAINFIELD ROAD DARIEN IL 60561

PART NUMBER	DESCRIPTION	QTY	SELL	EXT. SELL
HGRMTAC	Option = ~ Undecided PAINT Option 4-Trac Electrical Power Hub 3" Grommet Mount Option = .X Plastic Standard Color	6	33.05	198.30
HPD2PNBRK2L	Bracket Left Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: PED ACCESS	3	31.80	95.40
HPD2PNBRK2R	Bracket Right Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: PED ACCESS	3	31.80	95.40
HSCKTPS	Straight Connector Kit Option = .X No Option PLEASE TAG AS FOLLOWS: ACCL PANEL	11	5.31	58.41
HVFB23R	Box/Box/File 28H x 22 7/8D x 15W Option = .L Lock Lock Option = ~ Undecided PAINT Option	6	209.04	1254.24
HVFF23R	File/File 28H x 22 7/8D x 15W Option = .L Lock Lock Option = ~ Undecided PAINT Option	6	209.04	1254.24
HWC3624P	Systems Corner Worksurface 36Wx24D Edgeband Curved	6	162.74	976.44

Installation is available through Warehouse Direct.

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Quoted prices valid for 30 days from original date.  
Please sign proposal to accept this non-returnable merchandise.  
AccentArt Pv:

SUB-TOTAL	
TAX	
TOTAL DUE	

# WAREHOUSE DIRECT®

**Furniture, Interiors & Design**

# PROPOSAL

2001 S MOUNT PROSPECT RD  
DES PLAINES IL 60018

847-952-1925

PROPOSAL NUMBER	50179419-0
DATE	08/01/18
ACCOUNT / DEPT	152570
PROJECT NAME	WAREHOUSE DIRECT PROJECT
SPECIALIST	
PAGE	4 of 6

BILLING ADDRESS	SHIPTO INFORMATION
CITY OF DARIEN POLICE DEPT 6098WRKG3-20-182B  1710 PLAINFIELD ROAD DARIEN IL 60561	CITY OF DARIEN POLICE DEPT SGT SKWERES & SGT NORTON 1710 PLAINFIELD ROAD DARIEN IL 60561

PART NUMBER	DESCRIPTION	QTY	SELL	EXT. SELL
HWR2424P	Option = ~ Undecided LAMINATE Option Option = ~ Undecided EDGE Option Option = ~ Undecided GROMMET Option PLEASE TAG AS FOLLOWS: SYS WKSF  Systems Rect Worksurface Edgeband 24D X 24W Option = ~ Undecided LAMINATE Option Option = ~ Undecided EDGE Option Option = ~ Undecided GROMMET Option PLEASE TAG AS FOLLOWS: SYS WKSF	12	91.66	1099.92
HWSB2	Worksurface Bracket Kit Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: SYS WKSF	6	13.41	80.46
H9185LSR	Flagship Lat 64 1/4"x36" w/Hinged Doors/R Pulls Option = L Standard Random Key Lock Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: FLGSHP LAT	7	839.36	5875.52
HWR3072P	Systems Rectangular Worksurface Edgeband 30D x 72W Option = \$(L1STD) Grd L1 Standard Laminates Option = ~ Undecided LAMINATE Option Option = ~ Undecided EDGE Option Option = ~ Undecided GROMMET Option	1	178.33	178.33

Installation is available through Warehouse Direct.

Terms: 50% deposit via EFT or check, 50% net 30 days via EFT or check.  
Ownership of said products transfers to our client upon Warehouse Direct receiving final payment.

Quoted prices valid for 30 days from original date.  
Please sign proposal to accept this non-returnable merchandise.  
Accentart Rv

SUB-TOTAL	
TAX	
TOTAL DUE	

# WAREHOUSE DIRECT®

**Furniture, Interiors & Design**

# PROPOSAL

2001 S MOUNT PROSPECT RD  
DES PLAINES IL 60018

847-952-1925

PROPOSAL NUMBER	50179419-0
DATE	08/01/18
ACCOUNT / DEPT	162570
PROJECT NAME	WAREHOUSE DIRECT PROJECT
SPECIALIST	
PAGE	5 of 6

BILLING ADDRESS	SHIP TO INFORMATION
CITY OF DARIEN POLICE DEPT 8098WRKG3-20-182B  1710 PLAINFIELD ROAD DARIEN IL 60561	CITY OF DARIEN POLICE DEPT SGT SKWERES & SGT NORTON 1710 PLAINFIELD ROAD DARIEN IL 60561

PART NUMBER	DESCRIPTION	QTY	SELL	EXT. SELL
HFSC183640R	PLEASE TAG AS FOLLOWS: COMMON STORAGE SYS WKSF  Flagship Stg Cab 39 1/8Hx36Wx18D R Pulls&2 Adj Shlf Option = .L Standard Random Key Lock Option = \$(CORE) PAINT: Select Core Paint Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: COMMON STORAGE FLGSHP SC	1	407.11	407.11
H9183R	Flagship 36W 3-Drw "R" Pull PLEASE TAG AS FOLLOWS: COMMON STORAGE	1	542.67	542.67
HFSC183664R	Flagship Stg Cab 64 1/4Hx36Wx18D R Pulls&4 Adj Shlf Option = .L Standard Random Key Lock Option = ~ Undecided PAINT Option PLEASE TAG AS FOLLOWS: FLGSHP SC	2	593.61	1187.62
H1VM8	Ignition Wk Mid-bck Pneu Syn till Bck Tilt Ten Seat BIG AND TALL Option = .A Arm: Height and Width Adj Option = .A CASTER: All Surface Caster Option = .U Frame: Upholstered Option = \$(1) Gr 1 UPH Option = ~ Undecided FABRIC Option Option = .T FRAME: Black	6	531.67	3190.02

Installation is available through Warehouse Direct.

Terms: 50% deposit via EFT or check, 50% net 30 days via EFT or check.  
Ownership of sold products transfers to our client upon Warehouse Direct receiving final payment.

Quoted prices valid for 30 days from original date.  
Please sign proposal to accept this non-returnable merchandise.  
Accepted By: \_\_\_\_\_

SUB-TOTAL	
TAX	
TOTAL DUE	

# WAREHOUSE DIRECT®

**Furniture, Interiors & Design**

# PROPOSAL

2001 S MOUNT PROSPECT RD  
DES PLAINES IL 60018

847-952-1925

PROPOSAL NUMBER	50179419-0
DATE	08/01/18
ACCOUNT / DEPT	152570
PROJECT NAME	WAREHOUSE DIRECT PROJECT
SPECIALIST	
PAGE	6 of 6

BILLING ADDRESS	SHIP TO INFORMATION
CITY OF DARIEN POLICE DEPT 6098WRKG3-20-18ZB  1710 PLAINFIELD ROAD DARIEN IL 60561	CITY OF DARIEN POLICE DEPT SGT SKWERES & SGT NORTON 1710 PLAINFIELD ROAD DARIEN IL 60561

PART NUMBER	DESCRIPTION	QTY	SELL	EXT. SELL
INSTALLATION WHD	Option = .SB Base: Standard Base PLEASE TAG AS FOLLOWS: IGNITN STG  INSTALLATION CHARGES UNION INSTALLATION BASED ON NORMAL BUSINESS HOURS NO DOCK STREETSIDE UNLOAD REMOVAL OF ALL TRASH FROM JOB SITE	1	4100.00	4100.00
OPTION 2	QUOTED AS ALTERNATE TO LOCKER HON BRIGADE STORAGE UNIT MODEL #HSC2472 PRICE NOT INCLUDED IN TOTAL (1) UNIT \$474.00 EA. Option = OPTION ALTERNATE STORAGE Option = PAINT CORE STANDARD Option = L LOCK	1	.00	.00
SIT STAND OPTION	ALTERNATE SIT STAND OPTION EFFORTLESS SIT TO STAND FUNCTIONALITY WITH CLEAN DESIGN QUICKLY CHAGES HEIGHT ADJUSTMENT WITH GAS/COUNTERBALANCE MECHANISM WHICH LOCKS INTO PLACE HEIGHT ADJUSTABLE SINGLE MONITOR BRACKET WITH VESA COMPLIANT MOUNTING PLATE TILTS TURNS 90 DEGREES WORKS IN CORNER APPLICATIONS LIFTING CAPACITY OF UP TO 12 LBS. 5 YEAR WARRANTY AVAILABLE IN BLACK OR WHITE	6	499.00	2994.00

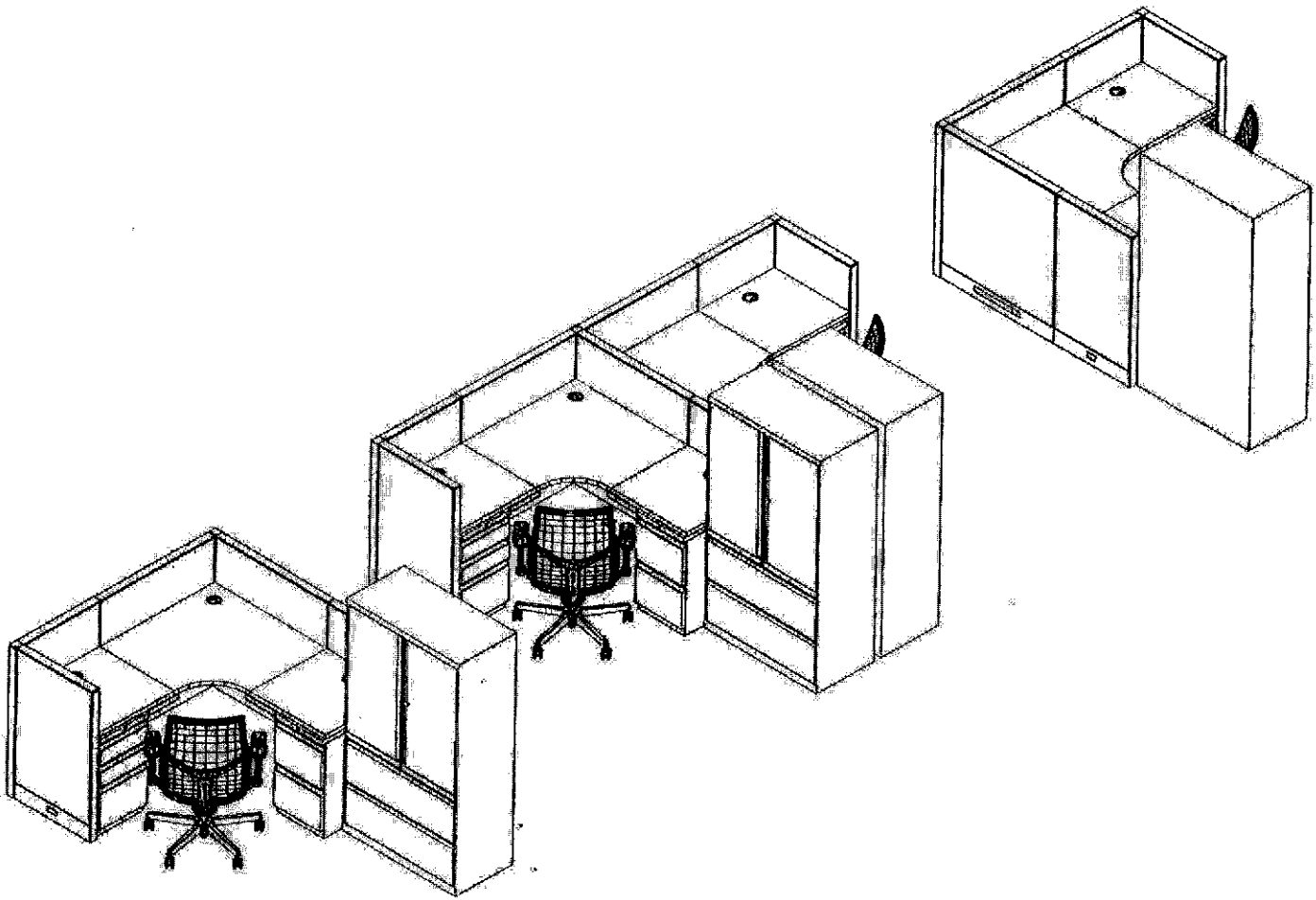
Installation is available through Warehouse Direct.

Terms: 50% deposit via EFT or check, 50% net 30 days via EFT or check.  
Ownership of said products transfers to our client upon Warehouse Direct receiving final payment.

Quoted prices valid for 30 days from original date.  
Please sign proposal to accept this non-returnable merchandise.  
Accepted By: \_\_\_\_\_

SUB-TOTAL	27430.23
TAX	
TOTAL DUE	27430.23





**Drawing: Not to Scale**

NOTE: The customer is ultimately responsible for the accuracy and correctness of component counts and measurements. The customer is also responsible for the space planning and all design work of projects. Customer shall verify and confirm all site conditions, dimensions, and suitability of products and applications consistent with published guidelines and applicable codes. Liability of the HON Company shall be limited to the amount charged for the Specification Services rendered and in no event shall the HON Company be responsible for any consequential or incidental damages.

**HON**

LD : Date: 7/25/18 68938-1





Interiors for Business, Inc.  
 409 N. River Street  
 Batavia, Illinois 60510  
 630.761.1070 Main  
 630.761.1065 Fax  
 www.interiorsforbusiness.com

CUSTOMER  
 Darien Police Department

QUOTE

DATE 7/31/2018  
 TERMS 50% Downpayment / Net 15  
 PROJECT Sergeants' Office Project Option 1

WORKPLACE CONSULTANT Paul Jezior x54  
 DESIGNER Rachael Trout x34  
 CUSTOMER SERVICE Jane Reid x22

#	QTY	DESCRIPTION	AMOUNT	EXTENDED
---	-----	-------------	--------	----------

Please refer to the attached drawing

Workstations

A	1	Six Workstations to include the following Steelcase products (lot price) (6) 24 x 36 Worksurfaces with Scallop and Cord Drop (6) 24 x 60 Worksurfaces with Scallop and Cord Drop (12) Locking BBF Pedestals (Undersurface) with Pencil Trays and Drawer Rails (10) 48 x 24 Tackable Panels (4) 48 x 36 Tackable Panels (12) 48 x 60 Tackable Panels (6) Clamp Mount Power Strips (USB, Triple)	12,477.63	12,477.63
---	---	---	-----------	-----------

Worksurface Top Finish (HPL): Seagull  
 Worksurface Edge Finish (Plastic): Seagull  
 Pedestal and Tackable Panel Basic Finish: Seagull  
 Tackable Panel Surface Finish: Blue

Panels include power (3-Circuit, Shared Neutral)

Workspace

B	1	Steelcase Universal Storage Cabinet 24D x 36W x 28H Basic Finish: Seagull Lock: Polished Chrome 1 Adjustable Shelf	513.20	513.20
---	---	--	--------	--------

C	1	Steelcase Universal Lateral File 24D x 36W x 28H Basic Finish: Seagull Lock: Polished Chrome 2 Drawers with Rails Counterweight Package	568.80	568.80
---	---	--	--------	--------

D	1	Steelcase Universal Worksurface with Scallop and Cord Drop 30D x 72W Top Finish (HPL): Seagull Edge Finish (Plastic): Seagull	182.26	182.26
---	---	--	--------	--------

Cabinet

E	6	Steelcase Locker 24D x 12W x 66H Finish: Textured Paint / Seagull Ledge Pull: Platinum Metallic Locking Include Shelf and Rail	518.00	3,108.00
---	---	---	--------	----------



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 630.761.1065 Fax  
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**QUOTE**

**CUSTOMER**  
 Darien Police Department

**DATE** 7/31/2018  
**TERMS** 50% Downpayment / Net 15  
**PROJECT** Sergeants' Office Project Option 1

**WORKPLACE CONSULTANT** Paul Jezior x54  
**DESIGNER** Rachael Trout x34  
**CUSTOMER SERVICE** Jane Reid x22

#	QTY	DESCRIPTION	AMOUNT	EXTENDED
		<u>Seating</u>		
F	7	Steelcase Leap Chair Upholstered, Adjustable Seat Depth, Sewn Plastic Finish: Black Upholstery: Brisa / Black Onyx Arms: Height, Width, Pivot, Depth Adjustable Lumbar Hard Casters Std 5" Pneumatic Cylinder *400 Lb Weight Limit	718.47	5,029.29
F Alt 1		Steelcase Leap Chair Plus Upholstered, Adjustable Seat Depth, Sewn Plastic Finish: Black Upholstery: Brisa / Black Onyx Arms: Height, Width, Pivot, Depth Adjustable Lumbar Hard Casters Std 4" Pneumatic Cylinder *500 Lb Weight Limit	1,040.44	
F Alt 2		Nightingale 24/7 HD High Back Task Chair with Headrest Upholstery: Grade 6 /TBD Black Base Fold Away Arms Adjustable Lumbar Standard Casters *450 Lb Weight Limit	1,042.24	
G	1	<u>Installation</u> Labor to receive, deliver and install during normal business hours M-F. Area to be free and clear. Does not include stair-carry or electrical / data hook-up to the building. All work to be done in one phase; additional trips subject to additional charges.	3,580.00	3,580.00

All Steelcase costs shown reflect E&I contract pricing.

To accept this order please sign and return.

X  
 Print Name:  
 PO Number:

<b>Material</b>	21,879.18
<b>Sales Tax 8.00%</b>	-
<b>Freight</b>	-
<b>Labor</b>	3,580.00
<b>Design</b>	-
<b>Total \$</b>	25,459.18

Downpayment required at time of order - Ask about available leasing options - This quote is valid for 30 days



*Interiors for Business, Inc.*  
 409 N. River Street  
 Batavia, Illinois 60510  
 630.761.1070 Main  
 630.761.1065 Fax  
 www.interiorsforbusiness.com

**QUOTE**

**CUSTOMER**  
 Darien Police Department

**DATE** 7/31/2018  
**TERMS** 50% Downpayment / Net 15  
**PROJECT** Sergeants' Office Project Option 2

**WORKPLACE CONSULTANT** Paul Jezior x54  
**DESIGNER** Rachael Trout x34  
**CUSTOMER SERVICE** Jane Reid x22

#	QTY	DESCRIPTION	AMOUNT	EXTENDED
---	-----	-------------	--------	----------

Please refer to the attached drawing

Workstations

A	1	Six Workstations to include the following Steelcase products (lot price) (6) 23 x 34 Height Adjustable Desks with Active Touch Controller (6) 24 x 60 Worksurfaces with Scallop and Cord Drop (12) Locking BBF Pedestals (Undersurface) with Pencil Trays and Drawer Rails (10) 48 x 24 Tackable Panels (4) 48 x 36 Tackable Panels (12) 48 x 60 Tackable Panels (6) Clamp Mount Power Strips (USB, Triple)	18,286.84	18,286.84
---	---	--	-----------	-----------

Worksurface Top Finish (HPL): Seagull  
 Worksurface Edge Finish (Plastic): Seagull  
 Height Adjustable Base Finish: Platinum Metallic  
 Pedestal and Tackable Panel Basic Finish: Seagull  
 Tackable Panel Surface Finish: Blue

Panels include power (3-Circuit, Shared Neutral)

Workspace

B	1	Steelcase Universal Storage Cabinet 24D x 36W x 28H Basic Finish: Seagull Lock: Polished Chrome 1 Adjustable Shelf	513.20	513.20
---	---	--	--------	--------

C	1	Steelcase Universal Lateral File 24D x 36W x 28H Basic Finish: Seagull Lock: Polished Chrome 2 Drawers with Rails Counterweight Package	568.80	568.80
---	---	--	--------	--------

D	1	Steelcase Universal Worksurface with Scallop and Cord Drop 30D x 72W Top Finish (HPL): Seagull Edge Finish (Plastic): Seagull	182.26	182.26
---	---	--	--------	--------

Cabinet

E	2	Steelcase Universal Wardrobe with Coat Rod 24D x 36W x 65.5H Basic Finish: Seagull Lock: Polished Chrome 1" Steel Top	727.20	1,454.40
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 409 N. River Street  
 Batavia, Illinois 60510  
 630.761.1070 Main  
 630.761.1065 Fax  
 www.interiorsforbusiness.com

**QUOTE**

**CUSTOMER**  
 Darien Police Department

**DATE** 7/31/2018  
**TERMS** 50% Downpayment / Net 15  
**PROJECT** Sergeants' Office Project Option 2

**WORKPLACE CONSULTANT** Paul Jezior x54  
**DESIGNER** Rachael Trout x34  
**CUSTOMER SERVICE** Jane Reid x22

#	QTY	DESCRIPTION	AMOUNT	EXTENDED
		<u>Seating</u>		
F	7	Steelcase Leap Chair Upholstered, Adjustable Seat Depth, Sewn Plastic Finish: Black Upholstery: Brisa / Black Onyx Arms: Height, Width, Pivot, Depth Adjustable Lumbar Hard Casters Std 5" Pneumatic Cylinder *400 Lb Weight Limit	718.47	5,029.29
F Alt 1		Steelcase Leap Chair Plus Upholstered, Adjustable Seat Depth, Sewn Plastic Finish: Black Upholstery: Brisa / Black Onyx Arms: Height, Width, Pivot, Depth Adjustable Lumbar Hard Casters Std 4" Pneumatic Cylinder *500 Lb Weight Limit	1,040.44	
F Alt 2		Nightingale 24/7 HD High Back Task Chair with Headrest Upholstery: Grade 6 /TBD Black Base Fold Away Arms Adjustable Lumbar Standard Casters *450 Lb Weight Limit	1,042.24	
G	1	<u>Installation</u> Labor to receive, deliver and install during normal business hours M-F. Area to be free and clear. Does not include stair-carry or electrical / data hook-up to the building. All work to be done in one phase; additional trips subject to additional charges.	4,010.00	4,010.00

All Steelcase costs shown reflect E&I contract pricing.

To accept this order please sign and return.

X

Print Name:  
 PO Number:

<b>Material</b>	26,034.79
<b>Sales Tax 8.00%</b>	-
<b>Freight</b>	-
<b>Labor</b>	4,010.00
<b>Design</b>	-
<b>Total \$</b>	30,044.79

Downpayment required at time of order - Ask about available leasing options - This quote is valid for 30 days



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF NEW OFFICE EQUIPMENT FROM VILLA PARK OFFICE EQUIPMENT USING DEPARTMENT OF JUSTICE AWARD MONEY IN THE AMOUNT OF \$23,018.94**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS,** as follows:

**SECTION 1:** The City Council of the City of Darien hereby approves a resolution authorizing the purchase of new office equipment from Villa Park Office Equipment using Department of Justice award money in the amount of \$23,018.94, quote attached hereto as [Exhibit A.](#)

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS,** this 1<sup>st</sup> day of October 2018.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS,** this 1<sup>st</sup> day of October, 2018.

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY



**VILLA PARK OFFICE EQUIPMENT**

1120 N. VILLA AVE.  
VILLA PARK, IL 60181-1054

(630) 279-2312 FAX (630) 834-3634

**QUOTE**

Customer No.: 2537  
Quote No.: 44617  
Phone: (630) 353-8359  
Fax:  
Email: [rgonzalez@darienil.gov](mailto:rgonzalez@darienil.gov)

WWW.VPOE.COM

Quote To: **Darien Police Department**  
1710 Plainfield Road  
Darien, IL 60561

Ship To: **Darien Police Department**  
1710 Plainfield Road  
Darien, IL 60561

Contact: Rosemary Gonzalez

Date	Ship Via	FOB	Terms	
08/08/18	VPOE	Origin	1/2 Down 1/2 30 Days	
Purchase Order Number	Sales Person		Required	
	ST		06/20/18	
Quantity	Item Number	Description	Unit Price	Amount
Required Warehouse B.O				

\*REVISED 8/28/18\*

ALL NEW FURNITURE OPTION

CUBICLES

FABRIC: GRADE A  
PAINT: Core  
LAMINATE: L1 Laminates

6	NEW	Accelerate 50"H 5x5 Corner Cubicles 1 BBF Ped, & 2 Wing Panels As Per Drawing	2095.00	12570.00
6	HSC1842	Hon Brigade Storage Cabinet 36"W x 18 1/8"D x 41 3/4"H	387.00	2322.00
6	HPWRMOD2WC	Hon Power Module 2 Receptacles 2USB w/Worksurface Clamp FABRIC: GR. 2 ARMS: A90 HT. ADJ BREAKAWAY BACK: BALLISTIC NYLON ON LOWER PORTION	225.00	1350.00

Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_

E-Mail Address \_\_\_\_\_

**Customer responsible for attainment and costs of all required permits**

**We Appreciate Your Business**

Terms and Conditions of Quote: All signed off quotes & special orders are final, and NON-RETURNABLE.  
New & Stock Items are NON-RETURNABLE. Pre-Owned items may be returned and are subject to a 30% re-stocking fee.

All orders are subject to a storage fee if not delivered within 30 days of purchase.  
A 4% service charge will be applied to credit card payments over \$5000.00.

Deliveries cancelled or changed less than 48 Hours in advance may be subject to Change Order charges.

**Ask your Sales Representative about our Carpet and Flooring Division**



**VILLA PARK OFFICE EQUIPMENT**

1120 N. VILLA AVE.  
VILLA PARK, IL 60181-1054

**(630) 279-2312      FAX: (630) 834-3634**

**WWW.VPOE.COM**

**QUOTE**

Customer No.: 2537  
Quote No.: 44617  
Phone: (630) 353-8359  
Fax:  
Email: [rgonzalez@darienil.gov](mailto:rgonzalez@darienil.gov)

**Quote To: Darien Police Department**  
1710 Plainfield Road  
Darien, IL 60561

**Ship To: Darien Police Department**  
1710 Plainfield Road  
Darien, IL 60561

**Contact: Rosemary Gonzalez**

Date	Ship Via	F.O.B.	Terms	
08/08/18	VPOE	Origin	1/2 Down 1/2 30 Days	
Purchase Order Number		Sales Person	Required	
		ST	06/20/18	
Quantity	Item Number	Description	Unit Price	Amount
Required	Warehouse	B.O.		

**CASTERS: HEAVY DUTY**

6	1790-M2	9 To 5 Logic Plus High Back Rated Up To 500 lbs	669.99	4019.94
---	---------	---	--------	---------

**OPEN AREA STORAGE**

2	HSC1872	Hon Brigade Storage Cabinet 36"W x 18 1/8"D x 72"H	458.00	916.00
2	HWC72	Hon Brigade Conversion Kit Wardrobe Bar	50.00	100.00
2	H872	Hon Brigade 800 2 Drawer Lateral File 30"W x 19 1/4"D x 28 3/8"H	355.00	710.00
1	HWR2460P	Hon System Worksurface Primary or Return P - Edgeband / 60"W x 24"D with Grommets	236.00	236.00

\*\*\*TAX EXEMPT\*\*\*

Authorized Signature \_\_\_\_\_  
Date \_\_\_\_\_  
E-Mail Address \_\_\_\_\_

**Customer responsible for attainment and costs of all required permits**  
**We Appreciate Your Business**

Terms and Conditions of Quote: All signed off quotes & special orders are final, and NON-RETURNABLE.  
New & Stock Items are NON-RETURNABLE. Pre-Owned items may be returned and are subject to a 30% re-stocking fee.

All orders are subject to a storage fee if not delivered within 30 days of purchase.  
A 4% service charge will be applied to credit card payments over \$5000.00.

Deliveries cancelled or changed less than 48 Hours in advance may be subject to Change Order charges.

**Ask your Sales Representative about our Carpet and Flooring Division**



**VILLA PARK OFFICE EQUIPMENT**

1120 N. VILLA AVE.  
VILLA PARK, IL 60181-1054

**(630) 279-2312      FAX: (630) 834-3634**

**WWW.VPOE.COM**

**QUOTE**

Customer No.: 2537  
Quote No.: 44617  
Phone: (630) 353-8359  
Fax:  
Email: [rgonzalez@darienil.gov](mailto:rgonzalez@darienil.gov)

**Quote To: Darien Police Department**  
1710 Plainfield Road  
Darien, IL 60561

**Ship To: Darien Police Department**  
1710 Plainfield Road  
Darien, IL 60561

**Contact: Rosemary Gonzalez**

Date		Ship Via		F O B		Terms	
08/08/18		VPOE		Origin		1/2 Down 1/2 30 Days	
Purchase Order Number			Sales Person			Required	
			ST			06/20/18	
Quantity		Item Number		Description		Unit Price	Amount
Required	Warehouse	B O					

1	D&I	DELIVERY AND INSTALLATION NON-UNION DURING NORMAL BUSINESS HOURS	795.00	795.00
		Quote subtotal		23018.94
		Quote total		23018.94

**Authorized Signature** \_\_\_\_\_  
**Date** \_\_\_\_\_  
**E-Mail Address** \_\_\_\_\_

**Customer responsible for attainment and costs of all required permits**  
**We Appreciate Your Business**

Terms and Conditions of Quote: All signed off quotes & special orders are final, and NON -RETURNABLE.  
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A 4% service charge will be applied to credit card payments over \$5000.00.

Deliveries cancelled or changed less than 48 Hours in advance may be subject to Change Order charges.

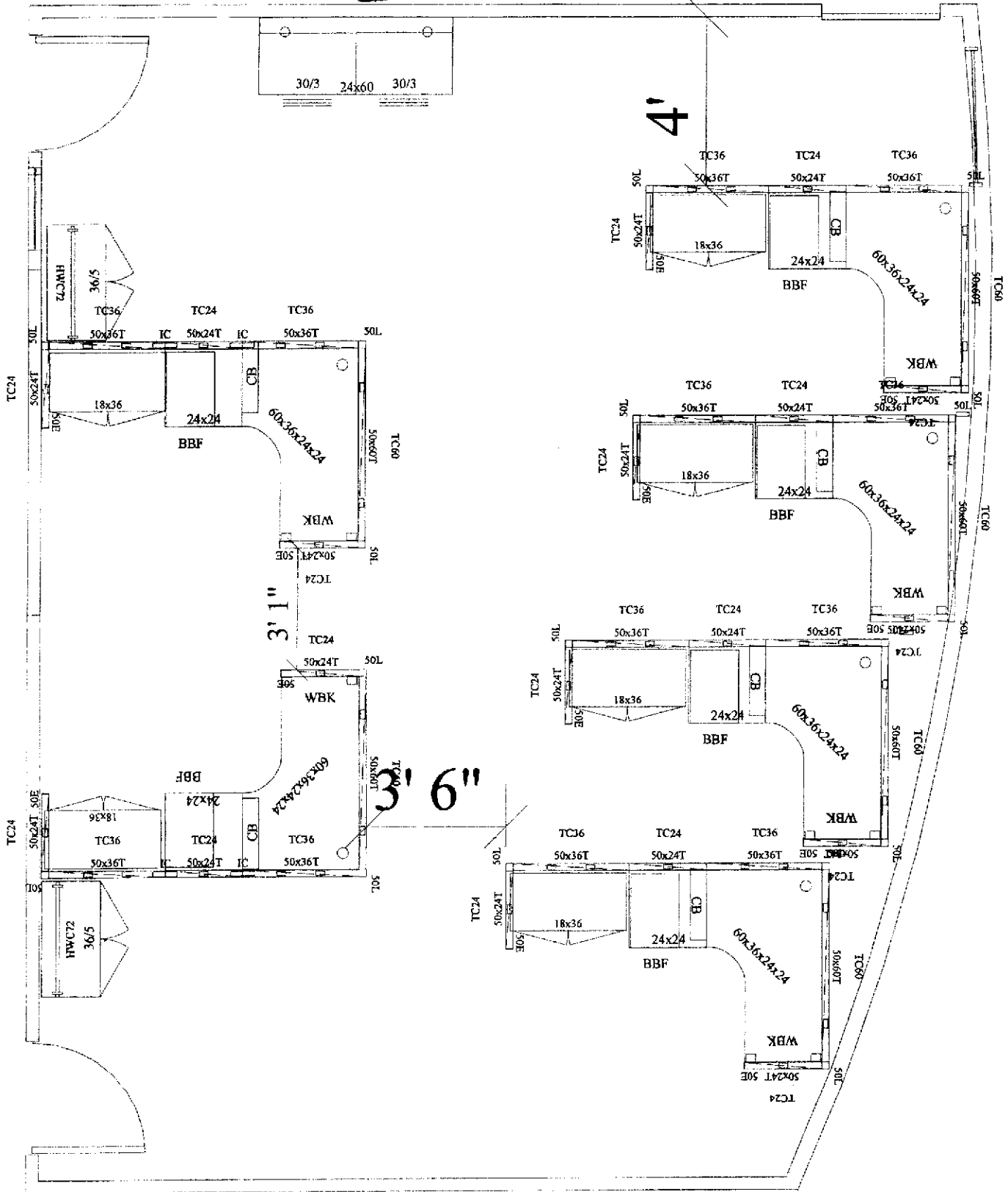
**Ask your Sales Representative about our Carpet and Flooring Division**



# Darien PD Option 1 Sgt. Office



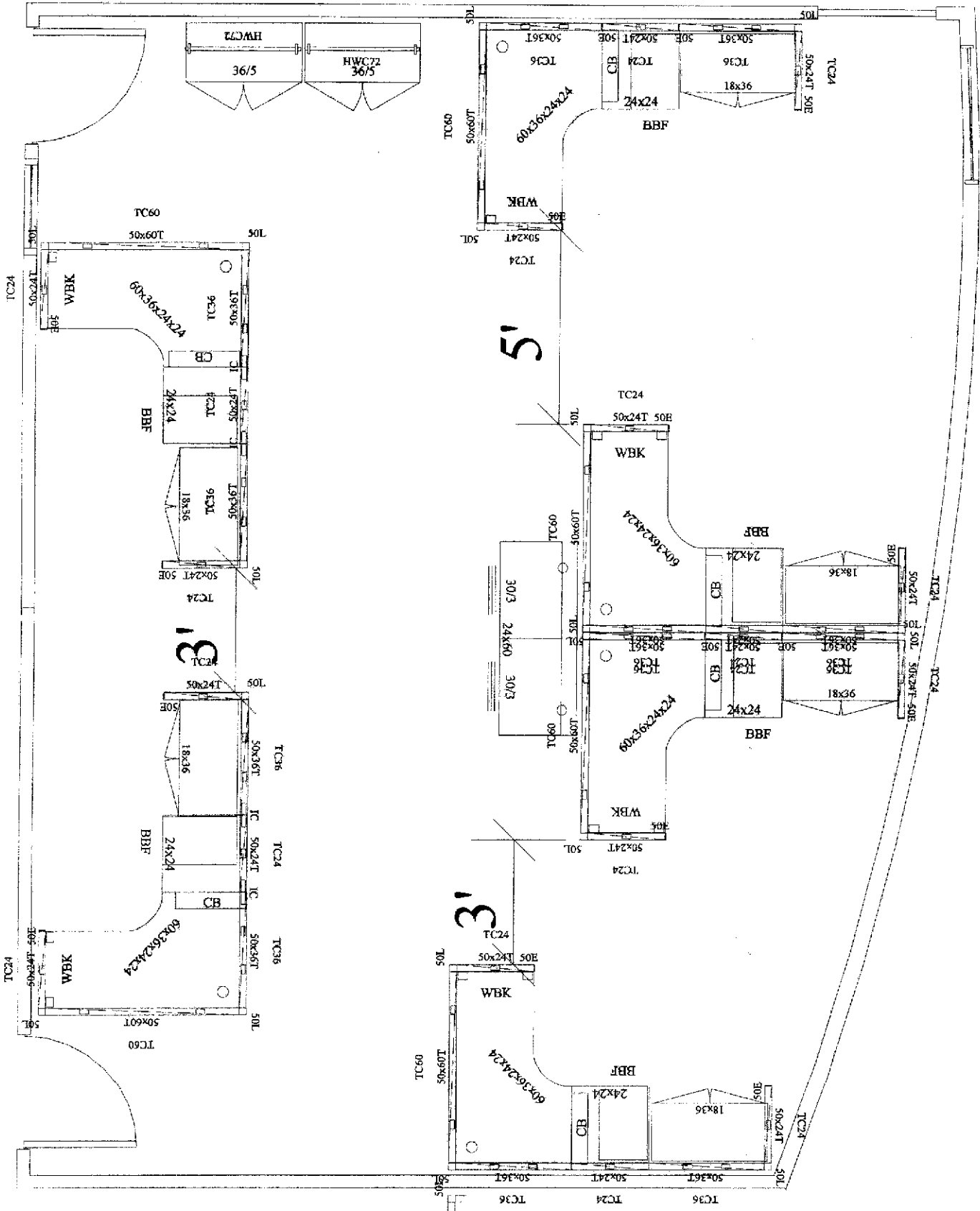
This drawing is an original design and contains design data which is the property of Villa Park Office Equipment. Reproduction, use, or transfer of this drawing or any information contained herein to others is strictly prohibited without written consent or unless order has been placed with Villa Park Office Equipment.



# Darien PD Option 1B Sgt. Office



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**AGENDA MEMO**  
**City Council**  
**October 1, 2018**

**ISSUE STATEMENT**

A resolution adopting the DuPage County Natural Hazards Mitigation Plan.

**RESOLUTION**

**BACKUP**

**BACKGROUND/HISTORY**

By federal statute, the City of Darien is required to have our National Hazard Mitigation Plan (NHMP) adopted / approved every 5 years. We have worked with the County to create a NHMP plan and recommend that we adopt the countywide plan. Attached is the information regarding the City's adoption of DuPage County's 2018 NHMP.

Rather than each individual community completing their own plan, which is a lengthy and time consuming process directed at only a small area, municipalities work together to complete a plan with DuPage County to take a regional comprehensive approach to hazard mitigation. The plan includes strategies to be used countywide, but also within the City of Darien. The first plan was passed by the City Council on October 20, 2008, and there is a requirement to update it every five years. When projects are identified within the City of Darien they are brought to the City Council for discussion.

The full plan is 241 pages in length and can be found at this website:  
[http://www.state.il.us/iema/planning/documents/plan\\_dupagecounty.pdf](http://www.state.il.us/iema/planning/documents/plan_dupagecounty.pdf)

**STAFF/COMMITTEE RECOMMENDATION**

Staff recommends approving the plan.

**ALTERNATE CONSIDERATION**

As recommended by the Committee.

**DECISION MODE**

This item will be placed on the October 1, 2018, City Council agenda for formal consideration.



**DUPAGE  
COUNTY**

## HOMELAND SECURITY AND EMERGENCY MANAGEMENT

630-682-7925  
Emergency: 630-682-7207

[www.dupageco.org/oem](http://www.dupageco.org/oem)

### Natural Hazard Mitigation Plan Fact Sheet

#### Purpose of the Natural Hazard Mitigation Plan (NHMP):

1. Ensure DuPage County and its municipalities qualify for mitigation funding.
  - Before a disaster
    - Hazard Mitigation Grant Program (HMGP)
  - After a disaster
    - Required for public assistance applications with the Federal Emergency Management Agency (FEMA)
2. Ensure a comprehensive / regional approach is taken towards mitigation projects and goals.

#### History of the Natural Hazard Mitigation Plan:

The NHMP was first developed in 2007, through a grant awarded to DuPage County Stormwater Management. In 2010, the DuPage County Office of Homeland Security and Emergency Management became the official governing body of the plan and the associated workgroup. Personnel from the OHSEM coordinated the 2012 plan update and 2013 plan adoption. Following the County's adoption in May 2013, 31 municipalities adopted the plan.

#### Importance of Mitigation Planning:

- Protect lives and property
- Identify hazards within the jurisdiction
- Propose strategies to prevent or lessen the effects of the hazards
- Ensure regional comprehensive approach
  - Make sure one community's mitigation activity isn't negatively impacting another community
  - Facilitate communication across jurisdictions

#### Natural Hazards Mitigation Plan Requirements:

- Plan must meet Federal Regulation: 44 CFR §201.6
- Must update the plan every 5 years
- Must produce an annual report

Last Revised: 9/11/17



Resolution

JPS-R-0202-18

ADOPTION OF THE 2018 DU PAGE COUNTY  
NATURAL HAZARD MITIGATION PLAN

WHEREAS, the County of DuPage is subject to natural hazards, such as floods, severe summer and winter storms, tornados, extreme heat events; and

WHEREAS, natural hazards can threaten lives, damage property, close businesses, disrupt traffic, and present public health and safety hazards; and

WHEREAS, the DuPage County Hazard Mitigation Plan Workgroup, originally created by resolution of the DuPage County Board of Commissioners (SM-0008-06), has prepared and updated the DuPage County Natural Hazards Mitigation Plan that reviews the County' s options to protect people and reduce damage from the hazards; and

WHEREAS, the County has participated in the development and update of the DuPage County Natural Hazards Mitigation Plan; and

WHEREAS, the recommended DuPage County Natural Hazards Mitigation Plan has been presented for review by residents, federal, state and regional agencies.

NOW, THEREFORE, BE IT RESOLVED that:

1. The DuPage County Natural Hazards Mitigation Plan is hereby adopted as an official plan of DuPage County.
2. The DuPage County Natural Hazards Mitigation Plan identifies a series of action items. The following action items are hereby assigned to the noted department, division or office of the County. The designated department, division or office shall be responsible for the implementation of the action item, provided that resources are available, by the deadline listed in the Plan.
  - Establish Sub-Workgroups within the Mitigation Workgroup (Office of Homeland Security and Emergency Management)
  - Enhance Public Participation in Mitigation Workgroup (Office of Homeland Security and Emergency Management)
  - National Weather Service StormReady Participation (Office of Homeland Security and Emergency Management)
  - Critical Infrastructure Identification and Verification (Office of Homeland Security and Emergency Management)
  - Critical Facility Back-Up Generation Assessment (Office of Homeland Security and Emergency Management)
  - Adopt County-Wide Public Outreach Monthly Topics (Office of Homeland Security and Emergency Management)

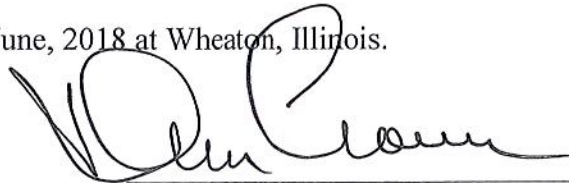
Resolution

JPS-R-0202-18

- Flood Control and Property Protection Projects (Stormwater Management Department)
- Improve Building Code Ratings (Building & Zoning Department)
- Incorporate Mitigation Concepts into Future Planning (Stormwater Management Department)
- Participate in Tree City USA (Building & Zoning Department)
- Participate in Community Rating System (CRS) Program (Building & Zoning Department)
- Participate and Support Floodplain Management Studies (Stormwater Management Department)

BE IT FURTHER RESOLVED, that the County Clerk be directed to transmit certified copies of this Resolution to the Illinois Emergency Management Agency, 2200 S. Dirksen Parkway, Springfield, Illinois, 62703 and the Federal Emergency Management Agency, 536 South Clark Street, Chicago, Illinois, 60605.

Enacted and approved this 12th day of June, 2018 at Wheaton, Illinois.



DANIEL J. CRONIN, CHAIRMAN  
DU PAGE COUNTY BOARD

Attest:



PAUL HINDS, COUNTY CLERK

Ayes: 16  
Absent: 2



**FEMA**

May 18, 2018

Mr. Sam AL-Basha  
State Hazard Mitigation Officer  
Illinois Emergency Management Agency  
1035 Outer Park Drive  
Springfield, IL 62704

Dear Mr. AL-Basha:

Thank you for submitting the DuPage County Multi-Hazard Mitigation Plan for our review. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. The DuPage County plan met the required criteria for a multi-jurisdiction hazard mitigation plan. Formal approval of this plan is contingent upon the adoption by the participating jurisdictions of this plan. Once FEMA Region V receives documentation of adoption from the participating jurisdictions, we will send a letter of official approval to your office.

We look forward to receiving the adoption documentation and completing the approval process for DuPage County.

If there are any questions from either you or the communities, please contact Steve Greene, at (312) 408-5343 or email at [Steven.Greene@fema.dhs.gov](mailto:Steven.Greene@fema.dhs.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "E. N. C. for".

Melissa A. Janssen  
Chief, Risk Analysis Branch  
Mitigation Division

Attachment: Local Mitigation Plan Review

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ADOPTING THE DuPAGE COUNTY  
NATURAL HAZARDS MITIGATION PLAN**

*Whereas* the City of Darien is subject to natural hazards, such as, floods, severe summer and winter storms tornadoes, extreme heat events, and

*Whereas* natural hazards can damage property, close businesses, disrupt traffic, can threaten lives, and present public health and safety hazards; and

*Whereas* the DuPage County Natural Hazards Mitigation Workgroup has prepared a recommended *DuPage County Natural Hazards Mitigation Plan* that reviews the City's options to protect people and reduce damage from the hazards; and

*Whereas* the City has participated in the development of the *DuPage County Natural Hazards Mitigation Plan*; and

*Whereas* the recommended *DuPage County Natural Hazards Mitigation Plan* has been presented for review by residents, federal, state and regional agencies;

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN,  
DU PAGE COUNTY, ILLINOIS THAT:**

1. The *DuPage County Natural Hazards Mitigation Plan* is hereby adopted as an official plan of the City Darien.
2. The *DuPage County Natural Hazards Mitigation Plan* identifies a series of action items. The following action items are hereby assigned to the noted person or department of the City. The designated person or department shall be responsible for the implementation of the action item, provided that resources are available, by the deadline listed in the Plan.

Action Item 1: Establish Sub-Workgroups within the Mitigation Workgroup  
 Action Item 2: Enhance Public Participation in Mitigation Workgroup  
 Action Item 3: National Weather Service Storm Ready Participation  
 Action Item 4: Critical Infrastructure Identification and Verification  
 Action Item 5: Critical Facility Back-Up Generation Assessment  
 Action Item 6: Adopt County-Wide Public Outreach Monthly Topics  
 Action Item 7: Flood Control and Property Protection Projects  
 Action Item 8: Improve Building Code Ratings  
 Action Item 9: Incorporate Mitigation Concepts into Future Planning  
 Action Item 10: Participate in Tree City USA  
 Action Item 11: Participate in Community Rating System (CRS) Program  
 Action Item 12: Participate and Support Floodplain Management Studies

3. Commander Gerald R. Piccoli is hereby appointed as the City's representative on the DuPage County Natural Hazards Mitigation Workgroup. The offices charged with implementation of action items in Section 2 shall keep the representative advised of their progress and recommendations.



**RESOLUTION NO. \_\_\_\_\_**

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 1<sup>st</sup> day of October, 2018.**

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 1<sup>st</sup> day of October, 2018.**

\_\_\_\_\_  
**KATHLEEN MOESLE WEAVER, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**JOANNE E. RAGONA, CITY CLERK**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**CITY ATTORNEY**

**AGENDA MEMO**  
**City Council**  
**October 1, 2018**

**ISSUE STATEMENT**

A resolution waiving the competitive bid process and accepting proposals for the hardware and software updates from the following:

Stenstrom Petroleum Services, for the Fuel Management hardware and software update in an amount not to exceed \$11,206. **RESOLUTION**

AND

Computerized Fleet Analysis (dba: CFA Software, Inc.) CFA hardware and software update in an amount not to exceed \$23,682. **RESOLUTION**

**BACKGROUND/HISTORY**

The Municipal Services facility at 1041 S Frontage Road includes a fuel station for the City's various departments, local fire departments, Park District and School Districts. The City upgraded the gas pumps, tanks and the computer hardware software (FuelMaster) in 2012. The fuel system software, FuelMaster, is the current software that operates the fuel pumps with key chip encoders for authorized vehicles.

The fuel inventory data is stored within the FuelMaster hardware and software. The department utilizes a secondary system referred to as the CFA (Computerized Fleet Analysis) software. Currently, the CFA software is part of a standalone workstation, which integrates with the Fuel Master software and is polled manually at the end of every month for the following:

1. Fuel Transactions-The Fuel Master program stores fuel transactions and reports are generated from the CFA program and forwarded to the City Accountant to record usages to the proper department and invoicing to outside agencies.
2. Scheduled Fleet Maintenance-Based on mileage or hours stored on the Fuel Master software, the CFA software will generate a report for preventative maintenance items. The report is forwarded to the City mechanic. Once the work is completed, the ticket is forwarded to the Superintendent to manually enter into the CFA software.

The existing CFA software is over 20 years in age and is obsolete, has no further support for updates, and does not have the ability to be integrated to the City's network. Upgrading the system will have the following benefits:

1. Direct Mechanic input from the Mechanic's workstation
2. Program will be on the City Server
3. Accounting will have direct ability to poll fuel transactions
4. Departments will have access to review vehicle maintenance records

The Fuel Management program update consists of the following:

**ITEM A**

1. Supply and install a FuelMaster 2500 Classic to 3500 Plus (AIM2.4 ready) upgrade to the existing system to include:
2. New main boards
3. Current version FuelMaster Plus PC software
4. New ProKee encoder – USB
5. Supply and install an Ethernet communications board
6. Start-up system and test. Provide basic training

**ITEM B**

A. \*AIM2.4 Equipment /Kits - single tank vehicle (\$275 Each x 17 Units) \$4,675  
Staff has scheduled 17 of 65 various vehicles to be installed with the AIM technology.  
The AIM 2.4 program will allow newer vehicles to have equipment installed on the vehicle to allow the Fuel Master to capture the following information from the vehicle:

1. Vehicles mileage automatically
2. Odometer
3. Max Vehicle/Engine Speed
4. Min Engine Oil Pressure
5. Engine Run /Idle/PTO Engage Time
6. Min/Max Battery Voltage
7. Max Engine Oil Temperature
8. Diagnostic Trouble Codes
9. Current Fuel/Coolant/Washer Fluid Level
10. Min Transmission Oil Pressure
11. Check Engine Light Status
12. Current Transmission/Engine Oil Level
13. Max Coolant Temperature mileage read automatically

**ITEM C**

1. Dispenser nozzle tags: (one needed per nozzle) (\$75 Each x 4 Units) \$300

**ITEM D**

1. AIM installation training course: \$2995 (mandatory with AIM2.4 purchase)

**Fuel Master Upgrade Costs**

ITEM A1-A6 - \$5,986

ITEM B - AIM2.4 kits includes items B1-B13 (single tank vehicle): (\$275 each x 7 Units) - \$1,925

ITEM C1 - Dispenser nozzle tags: (one needed per nozzle) (\$75 each x 4 Units) - \$300

ITEM D1 - AIM installation training course: (mandatory with AIM2.4 purchase) - \$2,995

**Total Costs-Fuel Master Upgrade Costs**

**\$11,206**

The Computerized Fleet Analysis-CFA program update consists of the following:

1. CFAWin8 (1 server)	\$20,990
2. CFAWin8 (2 clients/licenses)	\$ 3,190
3. Fuel System Interface	\$ 3,000
4. Implementation	\$ 3,000
5. Training	<u>\$ 2,500</u>
Sub Total	\$32,680
6. Upgrade Discount	<u>(\$8,998)</u>
<b>Total Cost- Computerized Fleet Analysis</b>	<b><u>\$23,682</u></b>

The total costs for the programs are as follows:

Stenstrom-Fuel Master	\$11,206
Computerized Fleet Analysis-(CFA)	<u>\$23,682</u>
<b>Total Combined Cost</b>	<b><u>\$34,888</u></b>

The FY18/19 Budget includes funding for the abovementioned items from the following accounts:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 18/19 BUDGET	EXPENDITURE	BALANCE
01-30-4259	Small Tools and Equipment	\$35,000	\$ 34,888	\$ 112

Upon review, Staff is requesting to waive the competitive bidding process due to the following:

- Fuel Master Equipment and software installed in 2012 and are proprietary to a sole distributor.
- The CFA equipment and software are further being discounted due to the City being an existing customer and Staff has familiarity with the program. The CFA software is the optimal fleet maintenance software and is also utilized by the County of DuPage and the Village of Schaumburg with no problems.

**COMMITTEE RECOMMENDATION**

Municipal Services Committee recommends accepting a resolution waiving the competitive bid process and accepting proposals for the following software updates from the following:

Stenstrom Petroleum Services, for the Fuel Management software update in an amount not to exceed \$11,206

Computerized Fleet Analysis (dba: CFA Software) CFA software update in an amount not to exceed \$23,682

**ALTERNATE DECISION**

As recommended by the City Council.

**DECISION MODE**

This item will be on the October 1, 2018 City Council agenda for formal consideration.



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION WAIVING THE COMPETITIVE BID PROCESS AND ACCEPTING PROPOSALS FOR THE HARDWARE AND SOFTWARE UPDATES FROM THE FOLLOWING: STENSTROM PETROLEUM SERVICES, FOR THE FUEL MANAGEMENT HARDWARE AND SOFTWARE UPDATE IN AN AMOUNT NOT TO EXCEED \$11,206**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, as follows:

**SECTION 1:** The City Council of the City of Darien hereby authorizes the acceptance of a proposal for the hardware and software updates from the following:

Stenstrom Petroleum Services, for the Fuel Management hardware and software update in an amount not to exceed \$11,206, a copy of which is attached hereto as "[Exhibit A](#)".

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1<sup>st</sup> day of October, 2018.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1st day of October, 2018

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY



**PROPOSAL**

**Customer**

City of Darien Public Works  
1041 S. Frontage Road  
Darien, IL 60561  
Contact: Dan Gombac  
630-353-8106 dgombac@darienil.gov

September 10, 2018

**SCOPE OF WORK**

- Supply and install a FuelMaster 2500 Classic to 3500 Plus (AIM2.4 ready) upgrade to the existing system to include:
  - New main boards
  - New door assembly
  - Current version FuelMaster Plus PC software – *note: Owner’s PC must be running Windows 7/8/10, have an available USB port for the ProKee encoder and CD-ROM drive to load new software. We will need owner’s IT support for the installation and setup of the PC software and Ethernet communication to the FMU.*
  - New ProKee encoder – USB
- Supply and install an Ethernet communications board. Owner to provide a live Cat5 Ethernet cable to the FMU.
- Start-up system and test. Provide basic training.

**Total installed price: \$5,986 \*assumes tax exempt – we will require tax exempt letter**

**AIM2.4 equipment**

- AIM2.4 kits (single tank vehicle): \$275 each
- Dispenser nozzle tags: \$75 each (one needed per nozzle)
- AIM installation training course: \$2995 (mandatory with AIM2.4 purchase)

*Proposal prepared by Steve Trabilisy. Quoted prices valid for 30 days.*

Accepted by:

Company/Organization Name:

Purchase Order:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**PROPOSAL/AGREEMENT SUBJECT TO THE FOLLOWING:  
TERMS AND CONDITIONS**

1. Equipment will be billed on receipt and payment is due Net 10 days from date of invoices. If the merchandise is shipped to our warehouse for sake of convenience, this will also be considered delivery.
2. Prices quoted do not include freight charges unless specifically noted.
3. All prices quoted are subject to applicable taxes unless specifically noted.
4. Installation work to date will be billed at the end of each month and payment is due Net 10 days from the date of invoice. Delivery to Stenstrom Petroleum Services Group's/Seller's ("SPSG") warehouse for purposes of convenience or coordination shall be considered "delivery" for billing purposes.
5. Excavation quotations are based on normal conditions. In the event any of the following are encountered and are not shown on plans or made known to SPSG, SPSG shall not be held responsible; underground structures, cables, conduit, water, sewer or telephone lines. Under no conditions will SPSG be held responsible for cave-ins, unusual water table levels, sandy soil, contaminated soils, rocks or any other developments not encountered under normal circumstances.
6. Purchaser/Customer ("Customer") will be held responsible for providing liquid ballast for filling all underground storage tanks immediately upon setting tanks in excavation. SPSG shall not be responsible for contaminations or loss of product used for ballast. In the event tanks should float SPSG shall be held blameless. All expense for equipment, labor, and materials to reinstall tanks will be borne by Customer. The additional cost to the Customer shall be based on a time and material basis, unless other arrangements are made.
7. If, because of winter construction, it is necessary to remove frost or to protect backfill or concrete from freezing, additional expenses involved will be charged to the Customer at cost plus 15%.
8. Delivery promises are contingent upon fire, strikes, accidents or other causes beyond SPSG control. Delivery, unless otherwise stated, does not include unloading. Customer shall make a storage area available to SPSG. Any necessary relocation of equipment or installation material from the designated area will be at Customer's expense.
9. If material ordered is cancelled after production begins by the manufacturer, cancellation charges will apply as specified by the manufacturer and shall be paid by Customer.
10. To protect all parties, a mechanics lien will automatically be filed where payment is not received according to the terms of the contract.
11. SPSG warrants, for a period of one (1) year from the date of completion of the installation, that the installation of all equipment shall be done in a workmanlike manner in accordance with standard procedures. (SPSG MAKES NO OTHER WARRANTY, EITHER EXPRESS OR IMPLIED, AND MAKES NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE.) SPSG's obligations and liability under this warranty are expressly limited to performing the labor necessary to correct any defect in the installation of the equipment. Neither party shall be liable for special, indirect or consequential damages. The remedies set forth herein are exclusive, and the liability of SPSG, whether in contract, tort or otherwise, shall not, except as expressly provided herein, exceed the price of the installation on which such liability is based. No employee or representative of SPSG is authorized to change this warranty in any way or grant any other warranty. Equipment furnished as part of this proposal is warranted by the manufacturers of such equipment, and SPSG makes no warranties whatsoever as to such equipment. Customer shall make all claims for breach of warranty to the manufacturer offering such warranty, and in the manner specified by the manufacturer of the equipment with a copy of the claim to SPSG.
12. No provision is made in this Proposal for special fees, permits, licenses, or similar expenses. If SPSG is requested to furnish same, such charges will be added to the Proposal price unless otherwise stated. Customer shall furnish all surveys necessary for proper installation. Easements for permanent structures or permanent changes in the existing facilities shall be secured and paid for by Customer.
13. Labor, materials and outside services for electrical, blacktop, landscaping, restoration, water and sewer work are not included in the Contract unless specified.
14. Quotations covering work to be accomplished in the locations where lines, wires and conduits presently exist are based upon utilizing these existing lines, wires and conduits unless so stated. Quotation based upon utilizing existing lines, wires or conduits assume that these lines, wires or conduits are good and usable in their present condition. Should it be determined, as the installation progresses, that these existing lines, wires or conduits require any repair, upgrading, or work of any kind, this additional work is not included in the quoted prices. The extra will be charged out on a time and material basis, unless other arrangements are made.
15. Customer shall not assign this Proposal without the prior written consent of SPSG. This Proposal contains the entire agreement between the parties and there are no promises, understandings or agreements other than those contained herein. This Proposal can only be modified in writing by both parties. No prior course of dealing between the parties or trade usage may be used to interpret, limit or otherwise impair the operation of this Proposal.
16. Finance Charge. A finance charge of 18% per annum (1 1/2% per month) will be added to all amounts not paid in full within thirty (30) days from the billing date.
17. Attorney's Fees. In the event that Customer breaches any of the terms of this Agreement or fails to make any of the payments required thereunder, Customer shall pay all reasonable attorney's fees and costs incurred by SPSG relating to, or arising out of, its enforcement of the terms of this Agreement.
18. Governing Law. This Agreement and the performance thereof shall be governed by the laws of the State of Illinois.
19. Severability. In the case that any one or more of the provisions contained in this Agreement is held for any reason to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality or unenforceability will not affect any other provision of this Agreement and the Agreement will be construed as if the invalid, illegal or unenforceable provision had never been contained in it.



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION WAIVING THE COMPETITIVE BID PROCESS AND ACCEPTING PROPOSALS FOR THE HARDWARE AND SOFTWARE UPDATES FROM THE FOLLOWING: COMPUTERIZED FLEET ANALYSIS (DBA: CFA SOFTWARE, INC.) CFA HARDWARE AND SOFTWARE UPDATE IN AN AMOUNT NOT TO EXCEED \$23,682**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, as follows:

**SECTION 1:** The City Council of the City of Darien hereby authorizes the acceptance of a proposal for the hardware and software updates from the following:

Computerized Fleet Analysis (dba: CFA Software, Inc.) CFA hardware and software update in an amount not to exceed \$23,682, a copy of which is attached hereto as "[Exhibit A](#)".

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1<sup>st</sup> day of October, 2018.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1st day of October, 2018

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY



RES



**CFA Software, Inc.**  
 1020 W. Fullerton Ave, Suite A  
 P.O. Box 1309

# On-Premise Proposal

**Proposal Date:** 9/19/2018

**Proposal #:** 2699

**Project:** v8 Upgrade

**Valid Until:** 12/19/2018

**Representative:** JM

**Prepared For:**

City of Darien  
 Mr. Dan Gombac  
 1041 S. Frontage Rd.  
 Darien IL 60561

Item	Description	Quantity	U/M	Rate	Total
_v8_OnPremise	==== Server License ==== On-Premise Server License for CFAWin8				20,990.00
CAL-New	==== Client Licenses ==== Client Access License for CFAWin8	2	CAL	1,595.00	3,190.00
FuelInterface	==== Fuel Integration ==== Fuel System Integration for CFAWin8	1	ea	3,000.00	3,000.00
v8-FirstYear	==== Support and Maintenance ==== CFAWin8: Support Services Software Maintenance	1	ea	0.00	0.00
Data CFAv6->v8	==== CFAWin6 Data Conversion ==== Convert CFAWin6 Data to CFAWin8 Data - for one dataset	1	ea	0.00	0.00
_300_v8_OnPremis...	==== Implementation and Training ==== Implementation for CFAWin8 • Installation and Implementation				3,000.00
OnSiteUsing	On-Premise Custom Training • 2 Days On-Premise Training for 3 people	1	ea	2,500.00	2,500.00
Customer-Hosted	==== Discount ==== Upgrade discount for existing CFA customer	1	server	-8,998.00	-8,998.00

Thank you for this opportunity!

**Total**

**\$23,682.00**

- 1) Please note that all prices are in US Dollars and are good for 90 days from the Proposal Date. All payments are in US Funds.
- 2) MS-SQL Server licensing, as applicable, is provided by the Client
- 3) Travel and related expenses will be charged as applicable to on-premise services.
- 4) Prices shown do not include taxes, duties, and the like. Payment of any such items is the responsibility of the Client.

# FUELMASTER

ENGINEERED BY Syntech



## Leading the Way in Automated Fuel Management Technology

**FUELMASTER's** AIM2.4™ technology is without a doubt the leader in automated fuel management. AIM2.4 is a passive system that eliminates inaccurate driver-entered data from the fueling and data collection process. Our AIM module connects directly to a vehicle's OBD port in order to collect vital information that a fleet manager requires. Using this patented technology prohibits fuel going into unauthorized vehicles or containers. In response to demand for a module that can operate in a rugged environment, Syn-Tech's engineers developed the AIM2.4HD™. It is designed specifically for extreme conditions such as those found at hydraulic fracturing sites and in mining operations. There are more AIM modules installed on equipment in North America than any other competitor's passive system. Tens of thousands of AIM units have been installed on U.S. military equipment, as well as on public and private sector fleets. There are two major reasons organizations select **FUELMASTER**; it works and our nationwide support network helps the customer keep it working.

The AIM reports the following extended OBD data, but availability varies between light and heavy duty vehicles:

- Odometer
- Engine Run /idle/PTO Engage Time
- Diagnostic Trouble Codes
- Check Engine Light Status
- Max Vehicle/Engine Speed
- Min/Max Battery Voltage
- Current Fuel/Coolant/Washer Fluid Level
- Current Transmission/Engine Oil Level
- Min Engine Oil Pressure
- Max Engine Oil Temperature
- Min Transmission Oil Pressure
- Max Coolant Temperature

## Our patented AIM module takes the driver out of the data collection process.



1. The driver inserts the fuel nozzle and the AIM module reads the RFID tag on the nozzle.



2. The module transmits the tag ID and vehicle data to the Fuel Management Unit (FMU). The FMU activates the dispenser.



3. The FMU receives the data and records the transaction. The transaction ends when the nozzle is removed.

Contact your **FUELMASTER**® representative today to learn more.

SYN-TECH SYSTEMS, INC.  
100 Four Points Way, Tallahassee, FL 32305  
(800) 888-9136 • marketing@myfuelmaster.com





Syn-Tech recognized a need for a ruggedized AIM for installation on the heavy equipment found in mining and fracking operations. Frequently AIMs used in these industries will not have the protection provided by a vehicle cab, but will be installed outside in severe weather conditions. Consequently, Syn-Tech's engineers designed the AIM2.4HD™ which comes with weatherproof connectors and cables, as well as a stronger housing. Both the AIM2.4HD and the AIM2.4™ can be purchased with an external antenna to permit RF transmission around obstacles.

All components of AIM2.4HD are submersible up to one meter according to IP67 and NEMA 6. The connectors used on this device actually exceed these requirements per IEC 60529 and DIN 400-50-9. This additional protection makes the AIM2.4HD the perfect equipment for applications in extremely harsh environments such as the agriculture, mining, aggregates and fracking industries.

## AIM2.4™ / AIM2.4HD™ Technical Specs

### ENVIRONMENTAL

- Temperature Rating: -20°C to 85°C

### CERTIFICATIONS

- Certified to SAE J1455 JAN2011 – *Recommended Environmental Practices for Electronic Equipment Design in Heavy-Duty Vehicle Applications*
  - 4.1.3.1 Temperature Cycling
  - 4.1.3.2 Thermal Shock
  - 4.1.3.3 Thermal Stress
  - 4.10.4.2 Mechanical Vibration
  - 4.11.3.4 Mechanical Shock
- ETL listed to meet:
  - UL 913 *Intrinsically Safe Apparatus and Associated Apparatus for Use in Class I, II, and III, Division 1, Hazardous (Classified) Locations*
  - UL 1238 *Control Equipment for Use with Flammable Liquid Dispensing Devices*
- FCC ID: TFB-FREESTAR3
- IC: 5969A-FREESTAR3

### ELECTRICAL

- Input voltage range: 12-42VDC
- Current draw: Max: 150mA, Typical: 100mA, Power save: 25-45mA
- Analog chronometer input range: 4-42VDC

### WIRELESS SPECIFICATIONS

- 2.4GHz ISM band
- Direct Sequence Spread Spectrum (DSSS)
- 100 mW max output

### OBD STANDARDS SUPPORTED

- Light duty: ISO 15765 (CAN), ISO 9141, J1850, J1979
- Heavy duty: J1939, J1708/J1587

### ADDITIONAL FEATURES

- Tracks the odometer via the OBD port or vehicle speed sensor
- Reports up to 18 different OBD parameters. Examples include max vehicle speed, current oil level, minimum oil pressure and check engine light status
- Captures all engine trouble codes via the OBD port (supports J2012, J1587 and J1939)
- Tracks up to three chronometers simultaneously (via OBD or analog inputs)  
Examples include:
  - Idle time
  - Engine run time
  - PTO time
- Supports up to two tanks with a single AIM



**CFA Software, Inc.**  
 1020 W. Fullerton Ave, Suite A  
 P.O. Box 1309

# On-Premise Proposal

**Proposal Date:** 9/19/2018  
**Proposal #:** 2699  
**Project:** v8 Upgrade  
**Valid Until:** 12/19/2018  
**Representative:** JM

**Prepared For:**  
 City of Darien  
 Mr. Dan Gombac  
 1041 S. Frontage Rd.  
 Darien IL 60561

Item	Description	Quantity	U/M	Rate	Total
_v8_OnPremise	==== Server License ==== On-Premise Server License for CFAWin8				20,990.00
CAL-New	==== Client Licenses ==== Client Access License for CFAWin8	2	CAL	1,595.00	3,190.00
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v8-FirstYear	==== Support and Maintenance ==== CFAWin8: Support Services Software Maintenance	1	ea	0.00	0.00
Data CFAv6->v8	==== CFAWin6 Data Conversion ==== Convert CFAWin6 Data to CFAWin8 Data - for one dataset	1	ea	0.00	0.00
_300_v8_OnPremis...	==== Implementation and Training ==== Implementation for CFAWin8 • Installation and Implementation				3,000.00
OnSiteUsing	On-Premise Custom Training • 2 Days On-Premise Training for 3 people	1	ea	2,500.00	2,500.00
Customer-Hosted	==== Discount ==== Upgrade discount for existing CFA customer	1	server	-8,998.00	-8,998.00

Thank you for this opportunity!

**Total** **\$23,682.00**

- 1) Please note that all prices are in US Dollars and are good for 90 days from the Proposal Date. All payments are in US Funds.
- 2) MS-SQL Server licensing, as applicable, is provided by the Client
- 3) Travel and related expenses will be charged as applicable to on-premise services.
- 4) Prices shown do not include taxes, duties, and the like. Payment of any such items is the responsibility of the Client.

**AGENDA MEMO**

**City Council**

**October 1, 2018**

**ISSUE STATEMENT**

A resolution accepting a proposal from Associated Technical Services Ltd (ATS) for the 2018 Water Leak Survey, in the amount of \$9,472.32 for the Leak Detection Phase and a per unit cost for the Leak Location Phase in the amount of \$420.00 per mainline or service leak, and \$95.00 per fire hydrant leak or mainline valve.

**RESOLUTION**

**BACKGROUND/HISTORY**

The FY 18/19 Budget includes \$14,500.00 for this year's Water Leak Survey Program. The leak survey program as proposed by Associated Technical Services Ltd (ATS) includes two phases consisting of surveying 473,616 lineal feet (89.7 lineal miles) of water main and the second phase includes the pinpointing of leaks found in the system. The proposed quote from ATS is structured in a fashion that the vendor is additionally motivated to find as many leaks as possible since the proposal is further driven on unit costs for pinpointing leaks. Based on leak detection results from previous years, ATS has located an average of 20 various leaks per year.

Should the City have 30 various leaks, (see [Attachment A](#), labeled as Competitive Quote Summary), the cost for the program could be approximately an additional \$5,027 dollars for a total expense of approximately \$14,500.00. Staff does anticipate finding leaks, but the amount will not be known until the leak survey is completed. ATS has indicated they will not exceed our budgeted amount of \$14,500 should more than 30 various leaks be located, see [Attachment B](#).

City staff had solicited for competitive quotes and received five. Based on the detection phase, ATS is the lowest competitive quote. Funding for the Water Leak Maintenance Program would be expended from the following line item of the FY18/19 Budget:

ACCOUNT NUMBER	PROJECT CODE	ACCOUNT DESCRIPTION	FY 18/19 BUDGET	PROPOSED EXPENDITURE	PROPOSED BALANCE
02-50-4326	N/A	LEAK LOCATING QUALITY CONTROL	\$14,500.00	\$9,472.32-\$14,500.00	\$5,027.68-\$0

**COMMITTEE RECOMMENDATION**

Municipal Services Committee recommends a resolution accepting a proposal from Associated Technical Services Ltd (ATS) for the 2018 Water Leak Survey, in the amount of \$9,472.32 for the Leak Detection Phase and a per unit cost for the Leak Location Phase in the amount of \$420.00 per mainline or service leak, and \$95.00 per fire hydrant leak or mainline valve for a total amount not to exceed \$14,500. Associated Technical Services has provided very satisfactory services to the City of Darien in the past.

**ALTERNATE CONSIDERATION**

Not approving this proposal.

**DECISION MODE**

This item will be placed on the October 1, 2018 City Council agenda for formal consideration.

CITY OF DARIEN PUBLIC WORKS  
1702 PLAINFIELD ROAD  
DARIEN, IL 60561



REQUEST FOR QUOTE 2018 WATER LEAK SURVEY PROGRAM  
DEADLINE: SEPTEMBER 7, 2018 @ 11a.m.

**2018 COST CENTER ANALYSIS**

Competitive Quote Summary					
Vendor	Cost	Package Price	Anticipated Leaks	Estimated Cost for Pinpoint of Leaks for Darien	Total Proposed Costs for City of Darien
<b>Associated Technical Services-Option B-Incentive-Based Proposal</b>	\$9,472.32	\$9,472.32			<b>\$9,472.32</b>
Location Phase-Per leak	0.02 per LF				\$9,472.32
Pinpoint Mainline or Service Line	\$420.00		10	\$4,200.00	\$4,200.00
Fire Hydrant/Main line valve	\$95.00		20	\$1,900.00	\$1,900.00
Total Cost				\$6,100.00	\$6,100.00
<b>Total Cost - Associated Technical Services (ATS)</b>					<b>\$15,572.32</b>
<b>Total Cost Not To Exceed Budget</b>					<b>\$14,500.00</b>
Utility Services Associates, LLC	\$13,079.00	\$13,079.00	N/A	N/A	N/A
Matchpoint Water Asset	\$14,430.00	\$14,430.00	N/A	N/A	N/A
M.E. Simpson Co., Inc.	\$16,595.00	\$16,595.00	N/A	N/A	N/A
Ace Pipe Cleaning, Inc.	\$19,699.00	\$19,699.00	N/A	N/A	N/A

Break Size: 1/16" x 180 Degrees of 360				
Pipe Diameter Per Inch	Daily Loss in Gallons	Price per 1,000 gallon-Wholesale	Annual Loss in Gallons	Annual Cost
2	45,600	\$ 3.32	16,644,000	\$ 55,258.08
4	81,400	\$ 3.32	29,711,000	\$ 98,640.52
6	136,800	\$ 3.32	49,932,000	\$ 165,774.24
8	182,400	\$ 3.32	66,576,000	\$ 221,032.32
10	228,100	\$ 3.32	83,256,500	\$ 276,411.58
12	273,700	\$ 3.32	99,900,500	\$ 331,669.66
16	364,900	\$ 3.32	133,188,500	\$ 442,185.82

Break Size: 1/16" x 360 Degrees				
Pipe Diameter Per Inch	Daily Loss in Gallons	Price per 1,000 gallon	Annual Loss in Gallons	Annual Cost
2	91,100	\$ 3.32	33,251,500	\$ 110,394.98
4	182,500	\$ 3.32	66,612,500	\$ 221,153.50
6	273,600	\$ 3.32	99,864,000	\$ 331,548.48
8	364,800	\$ 3.32	133,152,000	\$ 442,064.64
10	456,200	\$ 3.32	166,513,000	\$ 552,823.16
12	547,400	\$ 3.32	199,801,000	\$ 663,339.32
16	729,900	\$ 3.32	266,413,500	\$ 884,492.82

WATER INVENTORY (LMO) REPORTING YEAR	UNACCOUNTABLE FLOW PERCENTAGE	UNACCOUNTABLE FLOW - GALLONS PER DAY	UNACCOUNTABLE FLOW - GALLONS PER YEAR	WHOLESALE COST PER 1000 GALLONS	WHOLESALE COST
2017	18.20%	389,810	142,281,000	\$ 4.85	-\$690,062.85
2016	14.40%	292,000	106,580,000	\$ 4.80	-\$511,584.00
**2015	14.80%	274,000	100,010,000	\$ 4.85	-\$485,048.50
*2014	4.55%	99,200	94,535,000	\$ 4.68	-\$442,423.80
2013	3.18%	69,200	25,258,000	\$ 3.03	-\$76,531.74
2012	3.76%	89,232	32,569,669	\$ 2.73	-\$88,915.20
2011	1.61%	46,726	17,054,990	\$ 2.73	-\$46,560.12
2010	7.96%	191,000	69,715,000	\$ 2.73	-\$190,321.95
2009	6.40%	153,000	55,845,000	\$ 2.73	-\$152,456.85
2008	3.20%	81,000	29,565,000	\$ 2.73	-\$80,712.45
2007	1.46%	29,900	10,913,500	\$ 2.73	-\$29,793.86
2006	4.91%	102,000	37,230,000	\$ 2.73	-\$101,637.90
2005	3.80%	88,500	32,302,500	\$ 2.73	-\$88,185.83
<b>AVERAGE</b>	<b>5.55%</b>	<b>129,080</b>	<b>47,114,200</b>	<b>\$ 2.73</b>	<b>-\$128,621.77</b>

\* A major leak was identified at Cass Ave and South Frontage Rd-accounting for the increase.  
\*\*New standards implemented for calculations-First standard goal is to be under 12% water loss

MEMO

**From:** RalphLGross  
**To:** [Regina Kokkinis](#)  
**Cc:** [ralph@ATSLIMITED.com](mailto:ralph@ATSLIMITED.com); [Dan Gombac](#)  
**Subject:** Re: water leak survey  
**Date:** Tuesday, September 11, 2018 7:01:53 PM

---

Yes, I'm happy to do that. We can masker that work on our end.  
Thanks.

Ralph L. Gross  
Vice President  
Associated Technical Services Ltd.  
Mobile: (630) 935-3435  
Email: [RalphLGross@aol.com](mailto:RalphLGross@aol.com)

Sent from my mobile phone. Feel free to call me if you have any questions.

On Sep 11, 2018, at 3:35 PM, Regina Kokkinis <[rkokkinis@darienil.gov](mailto:rkokkinis@darienil.gov)> wrote:

Hi Mr. Gross,

In reviewing your quote, Dan is asking if you will honor as you have in the past, not to exceed the City's budget of \$14,500.00.

Thank you in advance for your time and consideratiopn regardng this matter,

*Regina Kokkinis*

Administrative Assistant – Municipal Services  
City of Darien  
630-353-8105

To receive important information from the City of Darien sign up for our electronic newsletter:

DARIEN DIRECT CONNECT

Follow the link and subscribing is simple!

<http://www.darien.il.us/Reference-Desk/DirectConnect.aspx>

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ACCEPTING A PROPOSAL FROM ASSOCIATED TECHNICAL SERVICES LTD (ATS) FOR THE 2018 WATER LEAK SURVEY, IN THE AMOUNT OF \$9,472.32 FOR THE LEAK DETECTION PHASE AND A PER UNIT COST FOR THE LEAK LOCATION PHASE IN THE AMOUNT OF \$420.00 PER MAINLINE OR SERVICE LEAK, AND \$95.00 PER FIRE HYDRANT LEAK OR MAINLINE VALVE FOR A TOTAL AMOUNT NOT TO EXCEED \$14,500**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, as follows:

**SECTION 1:** The City Council of the City of Darien hereby authorizes the Mayor and City Clerk to accept a proposal from Associated Technical Services Ltd (ATS) for the 2018 Water Leak Survey, in the amount of \$9,472.32 for the Leak Detection Phase and a per unit cost for the leak location phase in the amount of \$420.00 per mainline or service leak, and \$95.00 per fire hydrant leak or mainline valve for a total amount not to exceed \$14,500, a copy of which is attached hereto as "[Exhibit A](#)".

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1st day of October, 2018.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1st day of October, 2018.

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY





**CITY OF DARIEN & THE COUNTY OF DUPAGE-SERF SYSTEM  
2018 WATER LEAK SURVEY PROGRAM**

To Whom It May Concern:

The **City of Darien** is currently seeking quotes for the 2018 Leak Survey Program. The survey will incorporate the following items:

**City of Darien**

- 473,616 Lineal Feet of Various Water Main
- 1,435 Fire Hydrants with Valves
- 451 Main Line Valves in Boxes
- 983 Main Line Valves in Valve Vaults


Total Cost for the City of Darien \$ Please refer to attached proposal.

The 2018 Leak Survey Program will be scheduled for commencement on **October 3, 2018** and will be completed by December 14, 2018. Water main atlases shall be forwarded to the awarded vendor. The basis of award shall be based on the total sum. Upon completion of the survey program 2 detailed reports containing a summary and findings shall be submitted to the City of Darien. The billing shall be directed as follows:

City of Darien  
c/o Municipal Services  
1702 Plainfield Road  
Darien, IL 60561

Contact Person – Dennis Cable, Municipal Services Water Foreman 630-417-5146 or via e-mail at dcable@darienil.gov

The vendor is required to complete the following information:

COMPANY NAME: ATS / ASSOCIATED TECHNICAL SERVICES LTD  
 ADDRESS: 524 W. St. Charles Road, Villa Park, IL 60181  
 TELEPHONE: 630.834.1558 FAX: 630.834.5501  
 E-MAIL ADDRESS: RALPH@ATSLimited.com / CELL 630.935.3435  
 AUTHORIZED SIGNATURE: 

Quotes may be sent via facsimile to the City of Darien (630) 852-4709, Attn: Regina Kokkinis or email at rkokkinis@darienil.gov **AND** by no later than **September 7, 2018** 11:00 AM, followed by a mailed original. Should you have any other questions regarding the project, please contact the Municipal Services Department at (630) 353-8105.

City of Darien 1702 Plainfield Road Darien, IL 60561

Office: 630-852-5000 Fax: 630-852-4709 www.darienil.us

**ATS All-Inclusive and Incentive-Based Comprehensive Leak Survey Programs**

The **ATS Comprehensive Leak Surveys** are the most thorough and successful leak survey programs in the business on two fronts – **Superior results and Superior Accuracy**.

**All-Inclusive Based Pricing** – The cost of the survey is locked in regardless of how many leaks exist in the system. It's a good choice for those who suspect many leaks and need their total cost locked in.

**Incentive-Based Pricing** gives the **City** the most flexibility and the opportunity to save money if the water system turns out to be tighter than expected. The **City** still wins if it ends up that your water system contains many leaks because you won't spend an extra dollar without getting an accurate leak location in return. Since there are no fee guarantees for beyond the detection phase, there is obvious incentive for **ATS** to find as many leaks as possible for you.

**ESTIMATE OF COST – ATS COMPREHENSIVE LEAK SURVEY PROGRAM**

**Leak Survey Project Area** – The entire water distribution system that serves the City of Darien. Every mainline valve and fire hydrant will be located and ultrasonically surveyed for leak sounds. For purposes of developing this estimate of cost, we have used the **City's** estimate of **89.7** lineal miles of water main (**473,616 lineal feet**) as the total amount of water main owned by the **City**.

**Monitored System Appurtenances will include:**

- Every Fire Hydrant (**± 1,435**)
- Every accessible Fire Hydrant Auxiliary Valve (**± 1,435**)
- Every accessible Main Line Valve (**± 1,500 valves in boxes and vaults**)
- **± 175** strategically located Customer Service Line Curb Stops (*aka B-Boxes*)
- Approximately **± 4,450** potential points will be ultrasonically surveyed for leak sounds

**ESTIMATE OF COST: Choose the option that suits you best**

**Option A: All-Inclusive Proposal** – *All detection and pinpointing costs are included.*

**Detection & Location Phases:**

473,616 per lineal feet of water main @ \$ 0.035 per LF = \$ 16,576.56

**Option B: Incentive-Based Proposal** – *Only pay for the leaks you actually have.*

**Detection Phase:** 473,616 per lineal feet of water main @ \$ 0.02 per LF = \$ 9,472.32

**Location Phase:** \$ 420.00 for Every Pinpointed Main Line and Service Line Leak.

\$ 95.00 for Every Fire Hydrant Leak and Main Line Valve Leak.

**Survey Completion Time:** On or before December 14, 2018. We estimate the **Detection Phase** of the survey can be completed in approximately **20** workdays. The duration of the **Location Phase** will depend upon the number of suspect leak sites to investigate and actual number, type and location of those pinpointed leaks. Based upon our past experiences, another **5-7** workdays for pinpointing is possible

**Additional Callout Savings:** **Discounted Leak Pinpointing for Survey Clients** - While your leak survey is underway any leak or utility location callout, that can be scheduled while we are in town or the next weekday during normal work hours, will be discounted to the \$ 420.00 leak survey rate. This discount represents a savings of at least \$ 250.00 per callout or more from our normal callout charges with round trip mileage. After-hour, Emergency, Holiday and Weekend service calls are charged per our normal basic schedule of prices which we have previously submitted to the **City**.

**AGENDA MEMO**  
**City Council**  
**October 1, 2018**

**ISSUE STATEMENT**

Resolutions authorizing the purchase of the following deicing and anti-icing equipment and products:

**Item 1.** Waive the Competitive Bidding Process and Award the following:

Liquid deicer dispenser and sprayer model CP-50-RC, electrical kit, plumbing kit, and freight costs, from GVM Inc., would be *in an amount not to exceed \$12,647*, (equipment \$8,000, electric kit \$2,612, plumbing kit \$535 and delivery \$1,500). **RESOLUTION**

**Item 2.** 6100 gallon storage tank, from GVM Inc. would be *in an amount not to exceed \$4,783*. **RESOLUTION**

**Item 3.** Deicing and anti-icing chemical product ThermaPoint R

The total cost for the ThermaPoint R, from Industrial Systems Ltd., would be *in an amount not to exceed \$14,980*, (14,000 gallons x \$1.07/gallon). **RESOLUTION**

**Item 4.** Anti-icing Equipment-Pre Wet Ice Control Equipment

The total cost for the Pre Wet Ice Control Equipment, from Industrial Systems Ltd., would be *in an amount not to exceed \$4,995*. **RESOLUTION**

**Item 5.** Waive the Competitive Bidding Process and Award the following:

The total cost for the pretreated salt GEOMELT 55, from SNI Solutions, would be *in an amount not to exceed \$12,600* (840 tons x \$15/ton) **RESOLUTION**

**BACKGROUND/HISTORY**

Included within the FY18/19 Budget is equipment as it relates to the enhancement of de-icing roadways within the City. There are two distinct snow and ice control strategies that make use of chemical freezing-point effective: de-icing and anti-icing. De-icing operations are performed to break the bond of already bonded snow and ice on the roadway and is commonly initiated only after (1 in) or more of snow has accumulated and bonded to the road. Anti-icing operations are conducted to prevent the formation of bonded snow and ice for easy removal. The benefits of anti-icing are considerable. Pretreating surfaces with ice melter before a storm arrives can increase winter safety, make subsequent snow and ice removal easier and less costly, minimize deicer usage, and reduce the potential for impact on properties and the environment.

**Increased safety**

Applying ice-melting chemicals before or at the start of freezing precipitation prevents formation of bonded ice on pavement, which can help ensure safe passage for pedestrians and motorists from the outset of a storm.

**Reduced deicer use**

The U.S. Environmental Protection Agency (EPA) says effective pretreatments typically require up to 75% less ice melt material throughout the storm cycle compared to deicing after weather events, reducing costs as well as environmental impact.

Labor and cost savings

Pretreating pavement surfaces with ice melter can provide significant labor- and cost-saving benefits. Anti-icing treatment before a storm can often eliminate the need to remove light accumulations and can make removal of heavy snow and ice faster and easier. The residual ice-melting effect of these treatments can reduce the need for subsequent deicing applications after plowing.

Material selection

Material selection depends on many factors, including available equipment, pavement temperatures, and current and expected weather conditions. Anti-icing is a proven way to provide safer conditions for motorists and pedestrians starting at the very outset of a winter storm event. It's also a practical way to help minimize rock salt use, reduce labor and cost, and minimize the impact on properties and the environment before, during and after a storm. It's an effective and practical strategy for municipalities whenever they have advance warning that a storm is on the way.

Staff has reached out to several vendors and has contacted various municipalities regarding equipment, de-icing and anti-icing products and application processes for economical and optimal performance for the City. Staff has determined that the following systems would be the best fit for the City.

**Item 1.** Liquid Deicer Dispenser and Sprayer Model CP-50-RC-[Attachment 1](#)

The item includes a pump, spray bar and controllers to pre-wet the salt with a de-icing product. The proposed system is a proprietary product manufactured by GVM Inc. and typically sells for \$8,228. Pricing was negotiated to \$8,000. Additionally the following items are required:

- a. Liquid Deicer Dispenser and Sprayer Model CP-50-RC \$8,000
- b. Electrical Kit CTM-CM-90-Electric-\$2,612
- c. Plumbing Kit \$535
- d. Delivery \$1,500

**Please note delivery includes Item 2 below, which would be awarded to GVM Inc.**

The proposed equipment has a proprietary item referred to as the "spray bar" therefore, additional quotes are not available. Staff had further researched similar systems and upon the department's feedback and review recommend the proposed system for optimal operation for the City.

*The total cost for Item 1 would be an amount not to exceed \$12,647 (Equipment \$8,000, Electrical Kit \$2,612, Plumbing Kit \$535, Delivery \$1,500) from GVM Incorporated.*

**Item 2.** 6100 Gallon Storage Tank-[Attachment 2](#)

The item is a 6,100-gallon heavy-duty polyethylene tank to be utilized for the de-icing/anti-icing product. Staff secured the following two quotes for the 6,100-gallon tank.

VENDOR	COST
<b>GVM Inc.</b>	<b>\$4,783</b>
Industrial Systems	\$5,490

*The total cost for Item 2 would be an amount not to exceed \$4,783, for a 6,100-gallon tank from GVM Inc.*

**Item 3.** Deicing and Anti-icing Product-Chemical Deicer ThermaPoint R-[Attachment 3](#)

The item is a ready to use deicing and anti-icing liquid inhibitor. Staff secured the following three quotes for the equipment:

VENDOR	PRODUCT	COST PER GALLON
<b>Industrial Systems Ltd</b>	<b>ThermaPoint R</b>	<b>*\$1.07</b>
Midwest Salt	MVP Organic	\$1.59
SNI Solutions	Geomelt S7	\$1.35

The ThermaPoint R product would be utilized for the de-icing and anti-icing operations. Based on an average winter of 21-25 snow frequencies, it has been estimated the City would require approximately 14,000 gallons of the ThermaPoint R product. The benefits for the ThermaPoint R are:

- a. Dark Brown in Color with Mild Odor
- b. Freeze Point of -40 degrees
- c. Promotes a Sustainable and Environmentally Sensitive Enhancement

*The total cost for Item 3 would be an amount not to exceed \$14,980, (14,000 gallons x \$1.07/gallon) for ThermaPoint R from Industrial Systems. \*Quantity subject to change due to weather conditions.*

**Item 4.** Anti-Icing Equipment - Pre Wet Ice Control Equipment-[Attachment 4](#)

The item is a Pre Wet Ice Control equipment, including controls and fittings. Staff secured the following three quotes for the equipment:

VENDOR	COST
GVM Incorporated	\$5,856
<b>Industrial Systems Ltd</b>	<b>\$4,995</b>
Midwest Salt	\$5,700

The anti-icing equipment is a standalone equipment to be installed in the back of a non-designated snow vehicle. The equipment and application would be utilized 24 hours in advance of a predicted storm event to prewet collector streets, intersections, hills and curves. The methodology behind this practice is to apply a liquid product, ThermaPoint R, to the abovementioned roadways and break the bond of freezing conditions upon the snowfall. The proposed practice has the ability to reduce initial response time, reducing initial call out time, reduction in an initial salt usage. The reduction in salt usage also promotes positive environmental impacts to streams and lakes.

*The total cost for Item 4 would be an amount not to exceed \$4,995, for the Pre Wet Ice Control Equipment from Industrial Systems Ltd.*

**Item 5.** Pretreated Salt GEOMELT 55-[Attachment 5](#)

VENDOR	PRODUCT	COST PER TON
SNI Solutions	GEOMELT 55	*\$15.00

The pretreated salt treatment is an additive that would allow the proposed vendor SNI Solutions to treat approximately 1,000 tons, a third of our annual usage, with a liquid product, GEOMELT 55. The operation would consist of the department removing approximately 1000 tons of rock salt from storage and the vendor would provide the product and application equipment to treat the salt. The salt would then be placed back into storage aside from the non-treated salt. Utilize the salt would further during frigid temperatures where conventional rock salt is less effective. Please note rock salt is effective only to -20 degrees, thus requiring multi applications to break the ice bond to the roadway. The Characteristics of GEOMELT 55 are:

- a. Brown in Color with Mild Odor
- b. Natural Agricultural Product
- c. Freeze Point of -40 degrees
- d. Promotes a Sustainable and Environmentally Sensitive Enhancement
- e. Reduce salt application rates by 30%

*The total cost for Item 5 would be an amount not to exceed \$12,600, (840 tons x \$15/ton) for GEOMELT 55 from SNI Solutions. \*Quantity subject to change due to weather conditions.*

The GEOMELT 55 is a proprietary item and additional quotes are not available. Pending review of the product after the winter season, Staff will determine whether additional treatment of salt should be considered and would be requested for budget consideration. The alternative for the above would be to purchase pre-treated salt at a cost of \$110/ton. Salt pricing for this year is \$67.15/ton.

Upon review of the winter occurrences, Staff will review the cost effectiveness and provide an update to the Snow Operations Policy.

The FY18/19 Budget includes funding for the abovementioned items from the following accounts:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY18/19 BUDGET	EXPENDITURE	BALANCE
01-30-4815	Capital Purchases - Equipment	\$50,000	\$50,005	(\$5.00)

**COMMITTEE RECOMMENDATION**

Municipal Services Committee recommends approval of these resolutions as presented for Items 1-5

**ALTERNATE CONSIDERATION**

As directed by the City Council.

**DECISION MODE**

This item will be placed on the October 1, 2018, City Council agenda for formal consideration.

# CALCOTE PEDESTAL SYSTEMS

## PEDESTAL PRE-WET SYSTEM

### DISPENSER & SPRAYER UNIT



GVM's Pedestal Pre-Wet Systems are multi-function liquid de-icer dispensing systems designed to pre-wet truck loads of solid de-icing materials.

Pedestal Pre-Wet Systems allow users to pre-wet multiple truck-loads with only one dispensing system. Pedestal systems are also capable of loading and unloading truck-mounted pre-wet tanks, returning the de-icing liquids to bulk storage tanks, and draining tanks for end-of-season maintenance.




### Systems Include:

- Adjustable height spray bar
- Centrifugal pump, rated flow up to 60 GPM
- Hot dip galvanized steel to meet ASTM specification A123 on base, main body and spray arm

### Options:

- Available in two models: CP-50-RC and CP-101
- Fixed base system or freestanding systems
- Storage tank sizes: 300-10,000 gal.
- Dusk-to-dawn light
- Tank Plumbing to Dispensing Package
- Post-mounted control box
- Remote control for ease of operation, remote control is standard with CP-50-RC
- Linear actuator, for mechanical spray arm adjustment
- Electric ball valve to prevent tank siphoning

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GVM Incorporated

800-458-5123 • www.gvminc.com

2014 CPS



Built to Last

# CALCOTE PEDESTAL SYSTEMS

		CP-50-RC	CP-101
<b>Dimensions</b>	Height	10 ft 4 in. (3.15 m)	17 ft 9 in. (5.4 m)
	Buried Depth	—	2 ft (0.61 m)
	Spray Arm Height	9 ft 4 in. (2.84 m)	7 ft 4 in. (2.24 m) - 9 ft 4 in. (2.84 m)
	Spray Head (distance from pivot)	8 ft 6 in. (2.59 m)	7 ft 10 in. (2.39 m)
	Pedestal Base	36 x 36 x 3.5 in. (L x W x H)	—
<b>Spray Arm</b>	Height Adjustment	Manually controlled hand winch, rated at 800 lb	
	Maximum Height over Truckloads	11 ft 3 in. (3.45 m)	
	Construction	1-½ in. galvanized steel pipe	
	Plumbing Material	Flexible PVC hose	
<b>Spray Head</b>	Construction	1-½ in. schedule 80 PVC	
	Nozzles	(4) brass nozzles, spaced at 15 in. interval, can be configured to meet specific needs	
	Spray Pattern	Rectangular, controlled by 1-½ in. poly ball valve connected to the inlet of the spray head	
<b>Pump and Motor Assembly</b>	Pump Style	Stainless steel centrifugal, 2 in. inlet, 1-½ in. outlet	
	Maximum Flow Rate	60 GPM	
	Motor Type	2 hp, 3450 rpm, TEFC 208-230 V single phase	
	Motor Housing	Rotationally molded, UV stabilized, polyethylene enclosure	
<b>Electric Controls</b>	Motor Wiring	Enclosed in LIQUITIGHT flexible conduit with LIQUITIGHT connectors at both ends	
	Housing	Fiberglass NEMA 4X weatherlight enclosure with hinged lid, stainless steel hinged, and stainless steel lockable latch	
	External Controls	Power disconnect switch, multiple setting timer, and run/stop buttons for manual operations, located on housing cover	
	Internal Controls	Magnetic motor starter with thermal overload reset, terminal strip, relays, timers, transformer, remote control circuit board (optional), and power disconnect switch	
	Spray Cycle	0 - 120 seconds	2 - 60 seconds
<b>Plumbing</b>	Recirculation Cycle	30 - 120 minutes	Manual on/off
	Electric Service	Customer supplied, 220 V, 20 amp, single phase required	
	Materials	All materials used have shown proven resistance to the corrosive effects of liquid de-icers	
	Load/Unload Hoses	1 in. x 25 ft rubber hose with 1 in. poly valves and quick couple connectors	
	Valves	(2) poly 3-way valves provide directional flow to the overhead spray or load/unload hoses	
<b>Options</b>	Hose Clamps	Stainless steel	
	Serviceability	Manifold style fittings are used for many connections for quick and easy maintenance	
	Tank Plumbing Package	Tank to Dispensing System, includes 2 in. stainless steel tank shutoff valve, 2 in. x 15 ft flexible PVC hose with fittings, from tank to pump suction, 2 in. poly 3-way ball valve with truck fill quick couple for filling bulk storage tank from bulk delivery truck, stainless steel hose clamps, and poly hose barb fittings. Included also is a 1 in. x 10 ft hose with fittings, coupling, and valve for connection of unloading hose to storage tank.	
	Electric Ball Valve	Required when the storage tank height exceeds 10 ft., to prevent siphoning through the system when the storage tank level exceeds the spray bar height. The valve automatically opens when the pump system is activated and closes when the pump shuts off.	
	Linear Actuator	Enables overhead arm to move up and down mechanically, controlled by a two-button transmitter, to accommodate various size trucks with one pump time cycle.	
	Automatic System	Enables the arm to move up and down mechanically, controlled by a three-button transmitter, to accommodate various size trucks with two pump time cycles.	
	Remote Control Lighting	Standard	Wireless remote activates the overhead spray system
		175 watt dusk-to-dawn light with photocell for safer evening operations	



**Built to Last**

To find a dealer near you, please visit [www.gvminc.com](http://www.gvminc.com).



**GVM SNOW EQUIPMENT**

**QUOTE**

224 East King Street  
 East Berlin PA 17316  
 Phone : 800-458-5123  
 Fax : 717-259-1588

P.O. NO.  
 DATE August 8, 2018  
 CUSTOMER ID City of Darien, Illinois

Attn: Dave Fell  
 Phone:  
 Fax:  
 EMAIL:

SHIPPING METHOD		SHIPPING TERMS	DELIVERY DATE	
QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
1.00	52-00027	CP-50-RC Dusk to dawn light Linear actuator Electric Ball Valve to prevent siphoning * Overhead spray system that can also fill and unload prewet systems	\$8,000.00	\$8,000.00
1.00	52-00146	CTM-CM-90-Electric	\$2,612.00	\$2,612.00
1.00	40661	6100 gallon heavy Duty storage tank ** Tanks have a 5 year warranty	\$4,248.00	\$4,248.00
1.00	52-00214	Plumbing kit for storage tank- all parts needed to plumb tank for top fill and re-circulation of material in tank	\$535.00	\$535.00
		Freight		\$1,500.00
		Total		\$16,895.00
SUBTOTAL				
SALES TAX				
TOTAL				

*ITEM 1*  
*ITEM 1*  
*ITEM 2*  
*ITEM 1*  
*ITEMS 1+2*

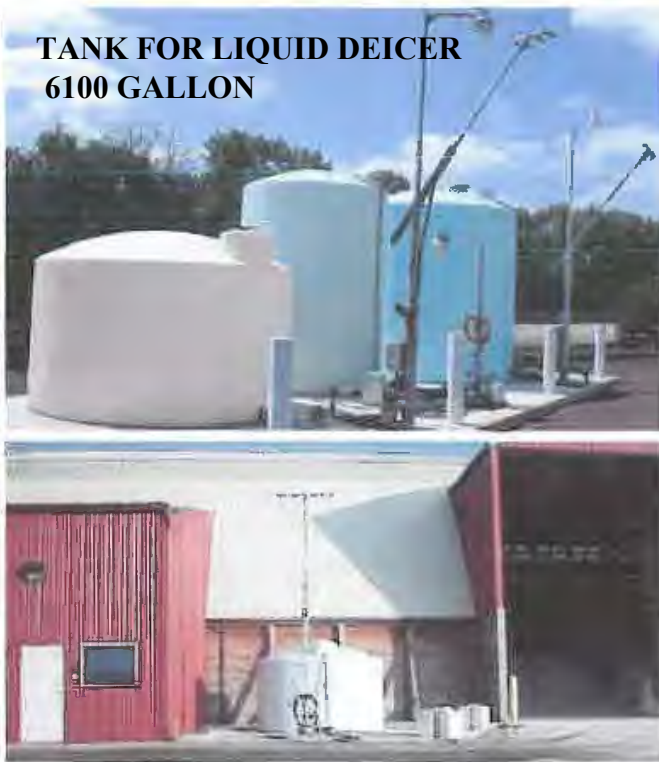
Thomas Bafr August 8, 2018  
 Authorized by \_\_\_\_\_ Date \_\_\_\_\_

# CALCOTE PEDESTAL SYSTEMS

## PEDESTAL PRE-WET SYSTEM



### TANK FOR LIQUID DEICER 6100 GALLON



GVM's Pedestal Pre-Wet Systems are multi-function liquid deicer dispensing systems designed to pre-wet truck loads of solid de-icing materials.

Pedestal Pre-Wet Systems allow users to pre-wet multiple truck-loads with only one dispensing system. Pedestal systems are also capable of loading and unloading truck-mounted pre-wet tanks, returning the de-icing liquids to bulk storage tanks, and draining tanks for end-of-season maintenance.



### Systems Include:

- Adjustable height spray bar
- Centrifugal pump, rated flow up to 60 GPM
- Hot dip galvanized steel to meet ASTM specification A123 on base, main body and spray arm

### Options:

- Available in two models: CP-50-RC and CP-101
- Fixed base system or freestanding systems
- Storage tank sizes: 300-10,000 gal.
- Dusk-to-dawn light
- Tank Plumbing to Dispensing Package
- Post-mounted control box
- Remote control for ease of operation, remote control is standard with CP-50-RC
- Linear actuator, for mechanical spray arm adjustment
- Electric ball valve to prevent tank siphoning

YouTube  Get Connected!  
GVM Incorporated

800-458-5123 • www.gvminc.com

2014 CPS



Built to Last

**GVM SNOW EQUIPMENT**

**QUOTE**

224 East King Street  
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P.O. NO.  
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QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
<del>1.00</del>	<del>52-00027</del>	<del>CP-50-RC Dusk to dawn light Linear actuator Electric Ball Valve to prevent siphoning Overhead spray system that can also fill and unload prewet systems</del>	<del>\$8,000.00</del>	<del>\$8,000.00</del>
<del>1.00</del>	<del>52-00146</del>	<del>CTM-CM-90-Electric</del>	<del>\$2,612.00</del>	<del>\$2,612.00</del>
1.00	40661	6100 gallon heavy Duty storage tank ** Tanks have a 5 year warranty	\$ 4,248.00	\$ 4,248.00
<del>1.00</del>	<del>52-00214</del>	<del>Plumbing kit for storage tank- all parts needed to plumb tank for top fill and re-circulation of material in tank</del>	<del>\$535.00</del>	<del>\$535.00</del>
		Freight		\$1,500.00
		Total		\$10,000.00
SUBTOTAL				
SALES TAX				
TOTAL				

ITEM 1  
 ITEM 2  
 ITEM 1  
 ITEMS 1+

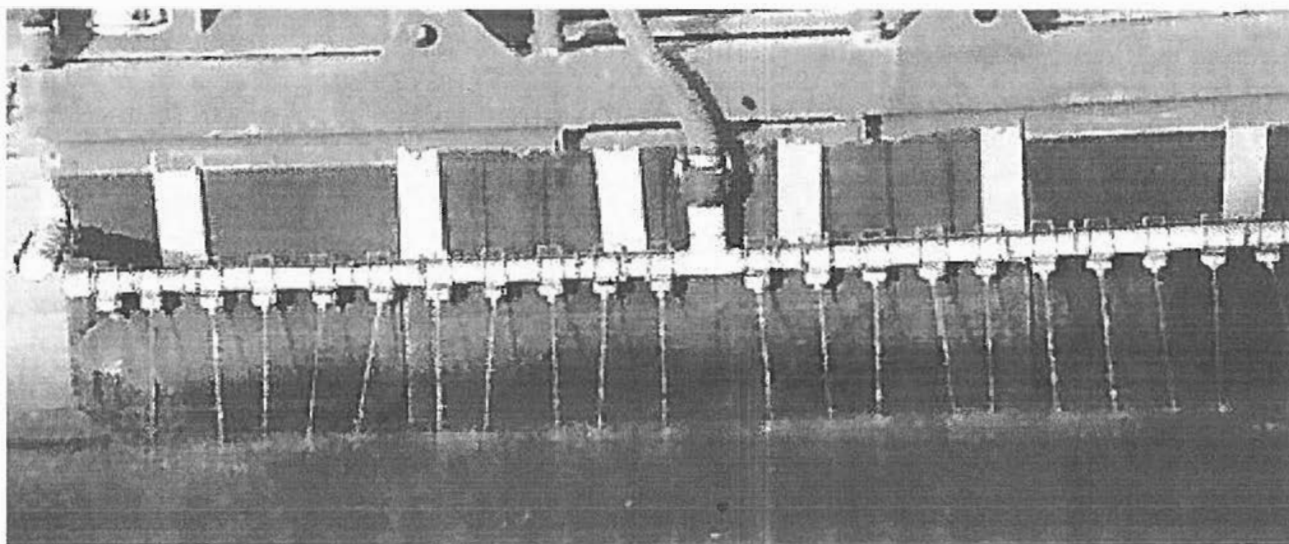
Thomas Bair August 8, 2018

Authorized by

Date

# ThermaPoint R

*"Road Ready Organic Polymer Liquid for  
Pre-Wetting, Anti-Icing, & De-Icing"*



## PRODUCT DESCRIPTION

**ThermaPoint R** is the ultimate ready to use winter liquid. Formulated with the **ThermaPoint** Organic Polymer ingredient it performs down to the lowest temperature levels where other brines or Supermix style mixes are turning to ice. It is far more biologically stable than other organics so it doesn't break down or ferment in your tanks. The Organic component in **Thermapoint R** is responsible for two very important aspects of the product; 1.) Due to the high levels of sugars in **Thermapoint** we get very robust corrosion inhibition which when tested per PNS testing protocols was more than 90% less corrosive than rock salt. 2.) The sugars along with the long molecular chains of the Polymer give **ThermaPoint R** a tenacious bond to the road. This residual effect of **Thermapoint R** equates to the product remaining on the pavement longer which ultimately means less product needs to be used for the same level of service.



## APPLICATIONS

**Pre-wetting** – Application rate is 3 -18 gallons / ton of rock salt at the spinner or onto loader bucket when loading truck.

- Melting begins immediately - no waiting for salt to make its own brine. Acts as a liquid accelerator for salt.
- Proven 30% - 50% reduction in salt use due to residual effect of organic and less bounce & scatter.
- 90% + lower corrosion rate than plain rock salt or brines.

**Anti-icing** – Application rate for anti-icing is 20-30 gls / lane mile. For frost prevention use 15-20 gls / lane mile.

- Prevents bonding of snow and ice to pavement.
- Prevents "black ice".
- Has significant residual effect.
- Quick and easy application using spray rig with solid stream nozzles.

**De-icing** – Application rate is 40 gallons per lane mile.

- Melting begins immediately. Melts through up to ½" of dry packed snow using straight stream nozzles where it will spread and break the bond between ice & snow and the road allowing plows to remove it more easily.

## PHYSICAL PROPERTIES

**Appearance/Odor:** Dark brown liquid with mild odor

**pH:** 4.0 – 4.6

**Freeze Point:** -40°F.

**Weight:** 10.2 – 10.5 lbs / gal

**Specific Gravity:** 1.26 – 1.285

**Industrial Systems Ltd. • 112 W. Rt. 120 • Lakemoor IL 60051**  
**P: 815-344-5566 • F: 815-344-5588 • [www.Ice-Melt-Products.com](http://www.Ice-Melt-Products.com)**

Industrial Systems Ltd.  
 112 West Route 120  
 Lakemoor, IL 60051  
 Tel: 815-344-5566 • Fax: 815-344-5588

# ISL Quote

<b>Darien Public Works</b> <b>Attn: David Fell</b>  Darien, IL.	Date: <b>August 21, 2018</b>
	Reference: <b>Liquid De-icer / Anti-icer</b>

**LOCAL\* Manufactured, stored & distributed in Chicagoland \*LOCAL**

Submitted By	FOB	Delivery	Terms
Steve Adler		Included- Darien, IL.	Net 30 days from delivery

**ThermaPoint R is the hottest & lowest corrosion blend available!**

Quant.	Product Description	Price
4500gl	<b>ThermaPoint R- Road Ready, <i>No mixing!</i> Pre-wetting, anti-icing &amp; de-icing (-40°F) FOR MILD TO SEVERE WEATHER! 90% less corrosive</b>	\$1.07/gl del
2400gl	<b>ThermaPoint R- Road Ready, <i>No mixing!</i></b>	\$1.10/gl del
990 gl	<b>ThermaPoint R- Road Ready, <i>No mixing!</i></b>	\$1.19/gl del
4500gl	32% Liquid Calcium Chloride (Liquidow) (-17 F) (add an addition 05¢ per gallon for corrosion inhibitor)	\$0.595/gal delivered
23-24	Tons Bulk Rock Salt (Cargill) <i>*pricing not guaranteed*</i> Delivered	\$100.60/ton
50bg/skid	50-50# bags Professional Ice Melter (4 Chloride blend) Blue (10°F) <i>2 skid minimum on bagged Ice Melter for price shown</i>	\$8.89/bag

**The following are also available for blending operations**

Defoamer – Biocide – Storage Tanks – Pre-Wet Dispensing System
--

*ThermaPoint* is similar to other organic products except that it has higher levels of sugar allowing for more residual sticking power and a lower corrosion level (90% less corrosive). It is biologically stable without the decaying smell of other microbially unstable products.

Pricing for half tankers available upon request

<b>Note</b> Fuel surcharge may apply
<b>Important</b> Prices in effect at time of delivery and subject to availability, unless such time is extended in writing. Quantities shown above are not guaranteed.

Steve Adler

# ISL Quote

**Industrial Systems Ltd.**  
112 West Route 120  
Lakemoor, IL 60051  
Tel: 815-344-5566 • Fax: 815-344-5588

**Darien Public Works**  
**Attn: David Fell**

Darien, IL.

Date:  
**August 21, 2018**

Reference:  
**Liquid De-icer / Anti-icer**

e-mail: [dfell@darienil.gov](mailto:dfell@darienil.gov)

**LOCAL** Manufactured, stored and distributed in Chicagoland **LOCAL**

Submitted By	FOB	Delivery	Terms
Steve Adler		Included	Net 30 days from delivery

**ThermaPoint R is one of the hottest most low corrosion blends available**

Quantity	Product Description	Price
1	200 gallons de-icing unit by <b>Contree Equipment</b>	\$4,995
	<ul style="list-style-type: none"> <li>• 200 Gallon PCO Tank</li> <li>• 200 Gallon Painted Steel Frame</li> <li>• Honda Electric Start Engine</li> <li>• Poly Pump</li> <li>• All Plumbing</li> <li>• Raven Electric Valves for Boom</li> <li>• Raven Control in Cab for Boom</li> <li>• Spray Bar</li> <li>• Banjo Valves</li> <li>• Pressure Gauge on unit</li> <li>• TeeJet Nozzles spaced at your specs</li> <li>• Flashing yellow strobe</li> </ul>	
	Price includes delivery to Darien, IL.	

<b>Note</b> Fuel surcharge may apply
<b>Important</b> Prices in effect at time of delivery and subject to availability, unless such time is extended in writing. Quantities shown above are not guaranteed.

**Ice-melt-products.com**

Steve Adler





## Product Data Sheet

MEMO

**GEOMELT® 55 Liquid Organic Accelerator**

GEOMELT® 55 Liquid Organic Accelerator is a natural agricultural product that features snow and ice control performance superior to traditional brines, but less corrosive. GEOMELT® 55 is derived from renewable resources providing a sustainable and environmentally sensitive alternative. GEOMELT® 55 will reduce salt application rates by 30% and substantially reduce operating costs.

**Typical Properties**

<b>Appearance</b>	Brown	<b>Wt. / Liter</b>	1.275 kg / liter
<b>Dry Solids</b>	55%	<b>Freeze Point</b>	-40°F(-40°C)
<b>Specific Gravity</b>	1.275	<b>pH</b>	6.0 - 8.5
<b>Wt. / Gal.</b>	10.5 pounds/gal	<b>Water Solubility</b>	Complete

**Applications**

GEOMELT® 55 is highly effective salt or salt / sand stockpile treatment, prewet, anti-icing, deicing, salt stock pile preservation treatment and bulk material freeze proofing. The suggested usage levels should be considered as starting points and should be adjusted based on field operator experience, current local conditions and weather expectations.

**Salt Stock Pile Preservation Treatment  
Bulk Material Freeze Proofing**



Apply at 5-6 gals/ton (21-25 liters / metric ton)  
Apply at 55% solids no need to dilute with Brines  
Prevents freezing, crusting - salt free flowing  
Prevents hardening over summer  
Will not waste rock salt due to hardening

Freeze proof bulk materials, sand, aggregates  
Prevents freeze up Coal truck or rail shipments  
Prevents coal conveyor freeze buildup  
Non - Chloride, environmentally acceptable  
Reduced corrosion

GEOMELT®55 is produced under U.S.Patent #6,080,330, additional Patents Pending.



205 N. STEWART ST  
GENESEO, IL 61254  
PH: 888-840-5564 FAX: 309-944-4620

[www.snisolutions.com](http://www.snisolutions.com)

# QUOTATION

Mr. David Fell  
Street Division Foreman  
Village of Darien, IL

August 28, 2018

RE: 2018 Winter Liquid Deicer Quote

Dear Mr. Fell;

I just wanted to get you a price quote on treating your bulk salt with Geomelt 55. SNI Solutions would bring in either a pugmill, or belt conveyor to treat the salt. The salt would need to be out of the dome and I would request your two best end loader operators be available to load the salt into the treatment machines. The quoted price includes the liquid needed to treat the salt, SNI equipment, and setup.

Salt Treatment with Geomelt 55: \$15.00/ton treated.

**NOTE: This price quote is based on treating between 800-1000 tons of salt.**

Please contact me with any questions, etc. that you or your staff may have.

Respectfully,  
Steven Ellwood  
Vice President Sales & Marketing  
SNI Solutions  
715-533-2180  
[ellwood@snisolutions.com](mailto:ellwood@snisolutions.com)



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE PURCHASE OF THE FOLLOWING DEICING AND ANTI-ICING EQUIPMENT: THE LIQUID DEICER DISPENSER AND SPRAYER MODEL CP-50-RC, ELECTRICAL KIT, PLUMBING KIT, AND FREIGHT COST FROM GVM INC., IN AN AMOUNT NOT TO EXCEED \$12,647, (EQUIPMENT \$8,000, ELECTRIC KIT \$2,612, PLUMBING KIT \$535 AND DELIVERY \$1,500)**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:**

**SECTION 1:** The City Council of the City of Darien hereby authorizes the purchase of the following; waive the competitive bidding process and purchase the liquid deicer dispenser and sprayer model CP-50-RC, electrical kit, plumbing kit, and freight costs from GVM Inc., *in an amount not to exceed \$12,647*, (equipment \$8,000, electric kit \$2,612, plumbing kit \$535 and delivery \$1,500), a copy of which is attached hereto as "[Exhibit A](#)".

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 1<sup>st</sup> day of October, 2018.**

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 1<sup>st</sup> day of October, 2018.**

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

# GALCOTE PEDESTAL SYSTEMS

## PEDESTAL PRE-WET SYSTEM

### DISPENSER & SPRAYER UNIT



GVM's Pedestal Pre-Wet Systems are multi-function liquid de-icer dispensing systems designed to pre-wet truck loads of solid de-icing materials.

Pedestal Pre-Wet Systems allow users to pre-wet multiple truck-loads with only one dispensing system. Pedestal systems are also capable of loading and unloading truck-mounted pre-wet tanks, returning the de-icing liquids to bulk storage tanks, and draining tanks for end-of-season maintenance.



### Systems Include:

- Adjustable height spray bar
- Centrifugal pump, rated flow up to 60 GPM
- Hot dip galvanized steel to meet ASTM specification A123 on base, main body and spray arm

### Options:

- Available in two models: CP-50-RC and CP-101
- Fixed base system or freestanding systems
- Storage tank sizes: 300-10,000 gal.
- Dusk-to-dawn light
- Tank Plumbing to Dispensing Package
- Post-mounted control box
- Remote control for ease of operation, remote control is standard with CP-50-RC
- Linear actuator, for mechanical spray arm adjustment
- Electric ball valve to prevent tank siphoning

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# CALCOTE PEDESTAL SYSTEMS

		CP-50-RC	CP-101
<b>Dimensions</b>	Height	10 ft 4 in. (3.15 m)	17 ft 9 in. (5.4 m)
	Buried Depth	—	2 ft (0.61 m)
	Spray Arm Height	9 ft 4 in. (2.84 m)	7 ft 4 in. (2.24 m) - 9 ft 4 in. (2.84 m)
	Spray Head (distance from pivot)	8 ft 6 in. (2.59 m)	7 ft 10 in. (2.39 m)
	Pedestal Base	36 x 36 x 3.5 in. (L x W x H)	—
<b>Spray Arm</b>	Height Adjustment	Manually controlled hand winch, rated at 800 lb	
	Maximum Height over Truckloads	11 ft 3 in. (3.45 m)	
	Construction	1-½ in. galvanized steel pipe	
	Plumbing Material	Flexible PVC hose	
<b>Spray Head</b>	Construction	1-½ in. schedule 80 PVC	
	Nozzles	(4) brass nozzles, spaced at 15 in. interval, can be configured to meet specific needs	
	Spray Pattern	Rectangular, controlled by 1-½ in. poly ball valve connected to the inlet of the spray head	
<b>Pump and Motor Assembly</b>	Pump Style	Stainless steel centrifugal, 2 in. inlet, 1-½ in. outlet	
	Maximum Flow Rate	60 GPM	
	Motor Type	2 hp, 3450 rpm, TEFC 208-230 V single phase	
	Motor Housing	Rotationally molded, UV stabilized, polyethylene enclosure	
<b>Electric Controls</b>	Motor Wiring	Enclosed in LIQUITIGHT flexible conduit with LIQUITIGHT connectors at both ends	
	Housing	Fiberglass NEMA 4X weatherlight enclosure with hinged lid, stainless steel hinged, and stainless steel lockable latch	
	External Controls	Power disconnect switch, multiple setting timer, and run/stop buttons for manual operations, located on housing cover	
	Internal Controls	Magnetic motor starter with thermal overload reset, terminal strip, relays, timers, transformer, remote control circuit board (optional), and power disconnect switch	
	Spray Cycle	0 - 120 seconds	2 - 60 seconds
<b>Plumbing</b>	Recirculation Cycle	30 - 120 minutes	Manual on/off
	Electric Service	Customer supplied, 220 V, 20 amp, single phase required	
	Materials	All materials used have shown proven resistance to the corrosive effects of liquid de-icers	
	Load/Unload Hoses	1 in. x 25 ft rubber hose with 1 in. poly valves and quick couple connectors	
	Valves	(2) poly 3-way valves provide directional flow to the overhead spray or load/unload hoses	
<b>Options</b>	Hose Clamps	Stainless steel	
	Serviceability	Manifold style fittings are used for many connections for quick and easy maintenance	
	Tank Plumbing Package	Tank to Dispensing System, includes 2 in. stainless steel tank shutoff valve, 2 in. x 15 ft flexible PVC hose with fittings, from tank to pump suction, 2 in. poly 3-way ball valve with truck fill quick couple for filling bulk storage tank from bulk delivery truck, stainless steel hose clamps, and poly hose barb fittings. Included also is a 1 in. x 10 ft hose with fittings, coupling, and valve for connection of unloading hose to storage tank.	
	Electric Ball Valve	Required when the storage tank height exceeds 10 ft., to prevent siphoning through the system when the storage tank level exceeds the spray bar height. The valve automatically opens when the pump system is activated and closes when the pump shuts off.	
	Linear Actuator	Enables overhead arm to move up and down mechanically, controlled by a two-button transmitter, to accommodate various size trucks with one pump time cycle.	
	Automatic System	Enables the arm to move up and down mechanically, controlled by a three-button transmitter, to accommodate various size trucks with two pump time cycles.	
	Remote Control Lighting	Standard 175 watt dusk-to-dawn light with photocell for safer evening operations	Wireless remote activates the overhead spray system



**Built to Last**

To find a dealer near you, please visit [www.gvminc.com](http://www.gvminc.com).

**GVM SNOW EQUIPMENT**

**QUOTE**

224 East King Street  
 East Berlin PA 17316  
 Phone : 800-458-5123  
 Fax : 717-259-1588

P.O. NO.  
 DATE August 8, 2018  
 CUSTOMER ID City of Darien, Illinois

Attn: Dave Fell  
 Phone:  
 Fax:  
 EMAIL:

SHIPPING METHOD		SHIPPING TERMS	DELIVERY DATE	
QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
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1.00	52-00146	CTM-CM-90-Electric	\$2,612.00	\$2,612.00
1.00	40661	6100 gallon heavy Duty storage tank ** Tanks have a 5 year warranty	\$4,248.00	\$4,248.00
1.00	52-00214	Plumbing kit for storage tank- all parts needed to plumb tank for top fill and re-circulation of material in tank	\$535.00	\$535.00
		Freight		\$1,500.00
		Total		\$16,895.00
SUBTOTAL				
SALES TAX				
TOTAL				

*ITEM 1*  
*ITEM 1*  
*ITEM 2*  
*ITEM 1*  
*ITEMS 1+2*

Thomas Bafr August 8, 2018

Authorized by

Date



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF THE FOLLOWING DEICING AND ANTI-ICING EQUIPMENT: 6100 GALLON STORAGE TANK FROM GVM INC., IN AN AMOUNT NOT TO EXCEED \$4,783**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, as follows:

**SECTION 1:** The City Council of the City of Darien hereby authorizes the purchase of the following; 6100 gallon storage tank from GVM Inc., *in an amount not to exceed \$4,783*, a copy of which is attached hereto as "[Exhibit A](#)".

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1<sup>st</sup> day of October, 2018.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1<sup>st</sup> day of October, 2018.

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

# GALCOTE PEDESTAL SYSTEMS

## PEDESTAL PRE-WET SYSTEM



### TANK FOR LIQUID DEICER 6100 GALLON



GVM's Pedestal Pre-Wet Systems are multi-function liquid deicer dispensing systems designed to pre-wet truck loads of solid de-icing materials.

Pedestal Pre-Wet Systems allow users to pre-wet multiple truck-loads with only one dispensing system. Pedestal systems are also capable of loading and unloading truck-mounted pre-wet tanks, returning the de-icing liquids to bulk storage tanks, and draining tanks for end-of-season maintenance.



### Systems Include:

- Adjustable height spray bar
- Centrifugal pump, rated flow up to 60 GPM
- Hot dip galvanized steel to meet ASTM specification A123 on base, main body and spray arm

### Options:

- Available in two models: CP-50-RC and CP-101
- Fixed base system or freestanding systems
- Storage tank sizes: 300-10,000 gal.
- Dusk-to-dawn light
- Tank Plumbing to Dispensing Package
- Post-mounted control box
- Remote control for ease of operation, remote control is standard with CP-50-RC
- Linear actuator, for mechanical spray arm adjustment
- Electric ball valve to prevent tank siphoning

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Attn: Dave Fell  
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SHIPPING METHOD		SHIPPING TERMS	DELIVERY DATE	
QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
<del>1.00</del>	<del>52-00027</del>	<del>CP-50-RC Dusk to dawn light Linear actuator Electric Ball Valve to prevent siphoning Overhead spray system that can also fill and unload prewet systems</del>	<del>\$8,000.00</del>	<del>\$8,000.00</del>
<del>1.00</del>	<del>52-00146</del>	<del>CTM-CM-90-Electric</del>	<del>\$2,612.00</del>	<del>\$2,612.00</del>
1.00	40661	6100 gallon heavy Duty storage tank ** Tanks have a 5 year warranty	\$ 4,248.00	\$ 4,248.00
<del>1.00</del>	<del>52-00214</del>	<del>Plumbing kit for storage tank- all parts needed to plumb tank for top fill and re-circulation of material in tank</del>	<del>\$535.00</del>	<del>\$535.00</del>
		Freight		\$1,500.00
		Total		\$10,000.00
SUBTOTAL				
SALES TAX				
TOTAL				

ITEM 1  
 ITEM 2  
 ITEM 1  
 ITEMS 1+

Thomas Bair August 8, 2018

Authorized by

Date

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF THE FOLLOWING DEICING AND ANTI-ICING PRODUCTS: DEICING AND ANTI-ICING CHEMICAL PRODUCT THERMAPOINT R FROM INDUSTRIAL SYSTEMS LTD., THE TOTAL COST WOULD BE *IN AN AMOUNT NOT TO EXCEED \$14,980, (14,000 GALLONS x \$1.07/GALLON)***

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, as follows:**

**SECTION 1:** The City Council of the City of Darien hereby authorizes the purchase of the following; deicing and anti-icing chemical product ThermaPoint R from Industrial Systems Ltd., the total cost would be *in an amount not to exceed \$14,980, (14,000 gallons at \$1.07/gallon)* a copy of which is attached hereto as "[Exhibit A](#)".

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 1<sup>st</sup> day of October, 2018.**

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 1<sup>st</sup> day of October, 2018.**

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

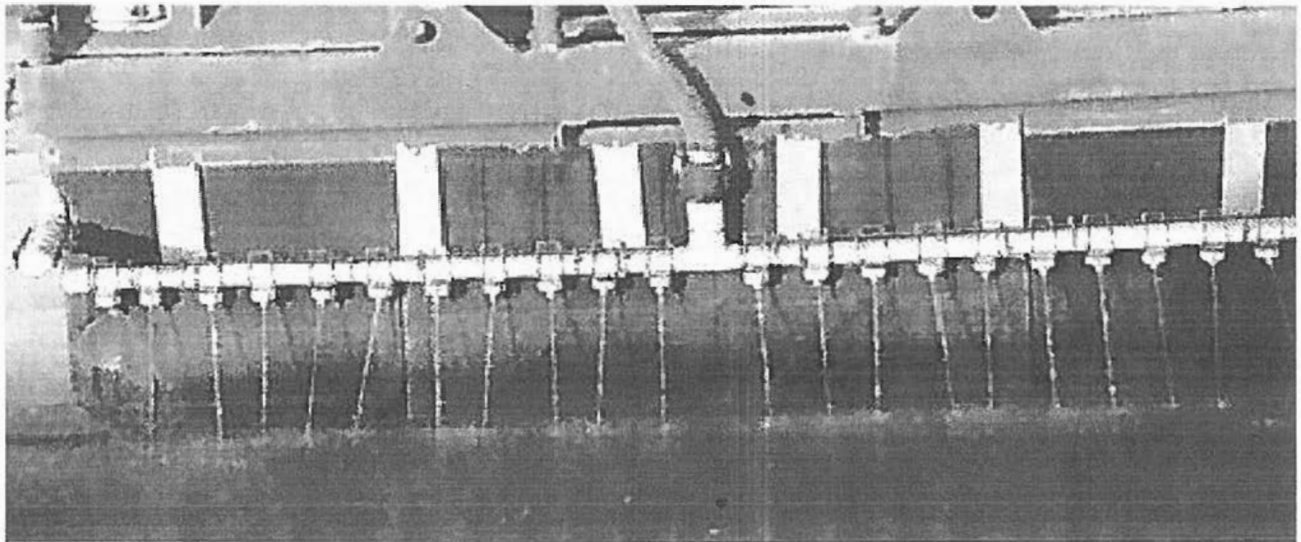
\_\_\_\_\_  
CITY ATTORNEY





# ThermaPoint R

*"Road Ready Organic Polymer Liquid for  
Pre-Wetting, Anti-Icing, & De-Icing"*



## PRODUCT DESCRIPTION

**ThermaPoint R** is the ultimate ready to use winter liquid. Formulated with the **ThermaPoint** Organic Polymer ingredient it performs down to the lowest temperature levels where other brines or Supermix style mixes are turning to ice. It is far more biologically stable than other organics so it doesn't break down or ferment in your tanks. The Organic component in **Thermapoint R** is responsible for two very important aspects of the product; 1.) Due to the high levels of sugars in **Thermapoint** we get very robust corrosion inhibition which when tested per PNS testing protocols was more than 90% less corrosive than rock salt. 2.) The sugars along with the long molecular chains of the Polymer give **ThermaPoint R** a tenacious bond to the road. This residual effect of **Thermapoint R** equates to the product remaining on the pavement longer which ultimately means less product needs to be used for the same level of service.



## APPLICATIONS

**Pre-wetting** – Application rate is 3 -18 gallons / ton of rock salt at the spinner or onto loader bucket when loading truck.

- Melting begins immediately - no waiting for salt to make its own brine. Acts as a liquid accelerator for salt.
- Proven 30% - 50% reduction in salt use due to residual effect of organic and less bounce & scatter.
- 90% + lower corrosion rate than plain rock salt or brines.

**Anti-icing** – Application rate for anti-icing is 20-30 gls / lane mile. For frost prevention use 15-20 gls / lane mile.

- Prevents bonding of snow and ice to pavement.
- Prevents "black ice".
- Has significant residual effect.
- Quick and easy application using spray rig with solid stream nozzles.

**De-icing** – Application rate is 40 gallons per lane mile.

- Melting begins immediately. Melts through up to ½" of dry packed snow using straight stream nozzles where it will spread and break the bond between ice & snow and the road allowing plows to remove it more easily.

## PHYSICAL PROPERTIES

**Appearance/Odor:** Dark brown liquid with mild odor

**Weight:** 10.2 – 10.5 lbs / gal

**pH:** 4.0 – 4.6

**Specific Gravity:** 1.26 – 1.285

**Freeze Point:** -40°F.

**Industrial Systems Ltd. • 112 W. Rt. 120 • Lakemoor IL 60051**  
**P: 815-344-5566 • F: 815-344-5588 • [www.Ice-Melt-Products.com](http://www.Ice-Melt-Products.com)**

Industrial Systems Ltd.  
 112 West Route 120  
 Lakemoor, IL 60051  
 Tel: 815-344-5566 • Fax: 815-344-5588

# ISL Quote

<b>Darien Public Works</b> <b>Attn: David Fell</b>  Darien, IL.	Date: <b>August 21, 2018</b>
	Reference: <b>Liquid De-icer / Anti-icer</b>

**LOCAL\* Manufactured, stored & distributed in Chicagoland \*LOCAL**

Submitted By	FOB	Delivery	Terms
Steve Adler		Included- Darien, IL.	Net 30 days from delivery

**ThermaPoint R is the hottest & lowest corrosion blend available!**

Quant.	Product Description	Price
4500gl	<b>ThermaPoint R- Road Ready, <i>No mixing!</i> Pre-wetting, anti-icing &amp; de-icing (-40°F) FOR MILD TO SEVERE WEATHER! 90% less corrosive</b>	\$1.07/gl del
2400gl	<b>ThermaPoint R- Road Ready, <i>No mixing!</i></b>	\$1.10/gl del
990 gl	<b>ThermaPoint R- Road Ready, <i>No mixing!</i></b>	\$1.19/gl del
4500gl	32% Liquid Calcium Chloride (Liquidow) (-17 F) (add an addition 05¢ per gallon for corrosion inhibitor)	\$0.595/gal delivered
23-24	Tons Bulk Rock Salt (Cargill) <i>*pricing not guaranteed*</i> Delivered	\$100.60/ton
50bg/skid	50-50# bags Professional Ice Melter (4 Chloride blend) Blue (10°F) <i>2 skid minimum on bagged Ice Melter for price shown</i>	\$8.89/bag

**The following are also available for blending operations**

Defoamer – Biocide – Storage Tanks – Pre-Wet Dispensing System
--

*ThermaPoint* is similar to other organic products except that it has higher levels of sugar allowing for more residual sticking power and a lower corrosion level (90% less corrosive). It is biologically stable without the decaying smell of other microbially unstable products.

Pricing for half tankers available upon request

<b>Note</b> Fuel surcharge may apply
<b>Important</b> Prices in effect at time of delivery and subject to availability, unless such time is extended in writing. Quantities shown above are not guaranteed.

Steve Adler

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE PURCHASE OF THE FOLLOWING DEICING AND ANTI-ICING EQUIPMENT: ANTI-ICING EQUIPMENT-PRE WET ICE CONTROL EQUIPMENT, FROM INDUSTRIAL SYSTEMS LTD., FOR THE TOTAL COST WOULD BE *IN AN AMOUNT NOT TO EXCEED \$4,995***

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, as follows:

**SECTION 1:** The City Council of the City of Darien hereby authorizes the purchase of the following; anti-icing equipment-pre wet ice control equipment, from Industrial Systems Ltd., for the total cost would be *in an amount not to exceed \$4,995*, a copy of which is attached hereto as "[Exhibit A](#)".

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1<sup>st</sup> day of October, 2018.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1<sup>st</sup> day of October, 2018.

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY





**Industrial Systems Ltd.**  
112 West Route 120  
Lakemoor, IL 60051  
Tel: 815-344-5566 • Fax: 815-344-5588

# ISL Quote

**Darien Public Works**  
**Attn: David Fell**  
  
Darien, IL.

Date:  
**August 21, 2018**  
  
Reference:  
**Liquid De-icer / Anti-icer**

e-mail: [dfell@darienil.gov](mailto:dfell@darienil.gov)

**LOCAL** Manufactured, stored and distributed in Chicagoland **LOCAL**

Submitted By	FOB	Delivery	Terms
Steve Adler		Included	Net 30 days from delivery

**ThermaPoint R is one of the hottest most low corrosion blends available**

Quantity	Product Description	Price
1	200 gallons de-icing unit by <b>Contree Equipment</b>	\$4,995
	<ul style="list-style-type: none"> <li>• 200 Gallon PCO Tank</li> <li>• 200 Gallon Painted Steel Frame</li> <li>• Honda Electric Start Engine</li> <li>• Poly Pump</li> <li>• All Plumbing</li> <li>• Raven Electric Valves for Boom</li> <li>• Raven Control in Cab for Boom</li> <li>• Spray Bar</li> <li>• Banjo Valves</li> <li>• Pressure Gauge on unit</li> <li>• TeeJet Nozzles spaced at your specs</li> <li>• Flashing yellow strobe</li> </ul>	
	Price includes delivery to Darien, IL.	

**Note**  
Fuel surcharge may apply

**Important**  
Prices in effect at time of delivery and subject to availability, unless such time is extended in writing.  
Quantities shown above are not guaranteed.

**Ice-melt-products.com**

Steve Adler







RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE PURCHASE OF THE FOLLOWING DEICING AND ANTI-ICING PRODUCTS: THE PRETREATED SALT GEOMELT 55 FROM SNI SOLUTIONS, FOR THE TOTAL COST WOULD BE *IN AN AMOUNT NOT TO EXCEED \$12,600* (840 TONS x \$15/TON)**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, as follows:

**SECTION 1:** The City Council of the City of Darien hereby authorizes the purchase of the following; to waive the competitive bidding process and purchase the pretreated salt GEOMELT 55 from SNI Solutions, for the total cost would be *in an amount not to exceed \$12,600* (840 tons x \$15/ton) a copy of which is attached hereto as "[Exhibit A](#)".

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1<sup>st</sup> day of October, 2018.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1<sup>st</sup> day of October, 2018.

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY

## Product Data Sheet

# GEOMELT<sup>®</sup> 55 Liquid Organic Accelerator

GEOMELT<sup>®</sup> 55 Liquid Organic Accelerator is a natural agricultural product that features snow and ice control performance superior to traditional brines, but less corrosive. GEOMELT<sup>®</sup> 55 is derived from renewable resources providing a sustainable and environmentally sensitive alternative. GEOMELT<sup>®</sup> 55 will reduce salt application rates by 30% and substantially reduce operating costs.

### Typical Properties

<b>Appearance</b>	Brown	<b>Wt. / Liter</b>	1.275 kg / liter
<b>Dry Solids</b>	55%	<b>Freeze Point</b>	-40°F(-40°C)
<b>Specific Gravity</b>	1.275	<b>pH</b>	6.0 - 8.5
<b>Wt. / Gal.</b>	10.5 pounds/gal	<b>Water Solubility</b>	Complete

### Applications

GEOMELT<sup>®</sup> 55 is highly effective salt or salt / sand stockpile treatment, prewet, anti-icing, deicing, salt stock pile preservation treatment and bulk material freeze proofing. The suggested usage levels should be considered as starting points and should be adjusted based on field operator experience, current local conditions and weather expectations.

### Salt Stock Pile Preservation Treatment Bulk Material Freeze Proofing



Apply at 5-6 gals/ton (21-25 liters / metric ton)  
Apply at 55% solids no need to dilute with Brines  
Prevents freezing, crusting - salt free flowing  
Prevents hardening over summer  
Will not waste rock salt due to hardening

Freeze proof bulk materials, sand, aggregates  
Prevents freeze up Coal truck or rail shipments  
Prevents coal conveyor freeze buildup  
Non - Chloride, environmentally acceptable  
Reduced corrosion

GEOMELT<sup>®</sup>55 is produced under U.S.Patent #6,080,330, additional Patents Pending.



205 N. STEWART ST  
GENESECO, IL 61254  
PH: 888-840-5564 FAX: 309-944-4620

[www.snisolutions.com](http://www.snisolutions.com)

# QUOTATION

Mr. David Fell  
Street Division Foreman  
Village of Darien, IL

August 28, 2018

RE: 2018 Winter Liquid Deicer Quote

Dear Mr. Fell;

I just wanted to get you a price quote on treating your bulk salt with Geomelt 55. SNI Solutions would bring in either a pugmill, or belt conveyor to treat the salt. The salt would need to be out of the dome and I would request your two best end loader operators be available to load the salt into the treatment machines. The quoted price includes the liquid needed to treat the salt, SNI equipment, and setup.

Salt Treatment with Geomelt 55: \$15.00/ton treated.

**NOTE: This price quote is based on treating between 800-1000 tons of salt.**

Please contact me with any questions, etc. that you or your staff may have.

Respectfully,  
Steven Ellwood  
Vice President Sales & Marketing  
SNI Solutions  
715-533-2180  
[ellwood@snisolutions.com](mailto:ellwood@snisolutions.com)

**AGENDA MEMO**  
**City Council**  
**October 1, 2018**

**ISSUE STATEMENT**

A resolution accepting a proposal from Allied Door Inc., for the removal and replacement of five (5) garage bay doors, hardware and including motor controllers, at the Public Works Facility, located at 1041 South Frontage Road in an amount not to exceed \$26,349.82.

**RESOLUTION**

**BACKGROUND**

The existing five (5) garage doors are located on the southern side of the facility and continue to have numerous repairs with ongoing sections of panel replacements and/or hardware from normal wear and tear. The doors and operators continue to have maintenance issues and have served their useful life. The department is requesting to replace the remaining 5 of the 14 bay doors with new doors, hardware and motor operators.

The scope of work includes to furnish new energy efficient doors and corrosion resistant hardware. Staff solicited for competitive quotes and received the following 4 quotes;

VENDOR	COST
<b>Allied Garage Door Inc.</b>	<b>\$26,349.82</b>
American Door and Dock	No bid submitteed
Builders Chicago Corporation	\$33,956.00
On Track Overhead Doors, Inc.	\$26,363.00

The FY 18/19 Budget included funding for the removal and replacement of specific garage doors, hardware and motor controllers.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 18-19 BUDGET	PROPOSED EXPENDITURE	PROPOSED BALANCE
01-30-4223	Maintenance Building-Garage Doors	\$ 14,000.00	\$ 13,174.91	\$ 825.09
02-50-4223	Maintenance Building-Garage Doors	\$ 14,000.00	\$ 13,174.91	\$ 825.09

**COMITTEE RECOMMENDATION**

Municipal Service Committee recommends approval of the resolution authorizing the purchase from Allied Door Inc., for the removal and replacement of five (5) garage bay doors, hardware and including motor controllers, at the Public Works Facility, located at 1041 South Frontage Road in an amount not to exceed \$26,349.82.

**ALTERNATE CONSIDERATION**

As directed by the City Council.

**DECISION MODE**

This item will be placed on the October 1, 2018 City Council agenda for formal consideration.



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ACCEPTING A PROPOSAL FROM ALLIED DOOR INC., FOR THE REMOVAL AND REPLACEMENT OF FIVE (5) GARAGE BAY DOORS, HARDWARE AND INCLUDING MOTOR CONTROLLERS, AT THE PUBLIC WORKS FACILITY, LOCATED AT 1041 SOUTH FRONTAGE ROAD IN AN AMOUNT NOT TO EXCEED \$26,349.82.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, as follows:

**SECTION 1:** The City Council of the City of Darien hereby authorizes the Mayor and City Clerk to accept a proposal from Allied Door Inc., for the removal and replacement of five (5) garage bay doors, hardware and including motor controllers, at the Public Works Facility, located at 1041 South Frontage Road in an amount not to exceed \$26,349.82, a copy of which is attached hereto as **“Exhibit A”**.

**SECTION 2:** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1<sup>st</sup> day of October, 2018.

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

**APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, this 1<sup>st</sup> day of October, 2018.

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY



# ALLIED DOOR INC

PO BOX 817 LOMBARD IL 60148

1-888-660-1877

City Of Darien P.W.  
1041 S. Frontage Rd.  
Darien IL 60561

DATE

9/11/2018

PROPOSAL NUMBER

0000108952

Sales Rep: Andy

Attn: Cellular

City Of Darien P.W.  
1041 S. Frontage Rd.  
Darien IL 60561

Cellular 630-514-1531  
Fax 630-628-9084

TERMS NET 30

Purchase Order

QTY	DESCRIPTION	TOTAL
	To provide the labor and material for the following:	
	Door #8	
	Replace	
1.00	8' x 7' Raynor brown TM175. Door has R-value of 16.4 and panel thickness is 1 3/4". Door will have 24" x 7" window in 3rd panel. Door includes all new hardware, tracks, springs, shaft and weatherseals	2,082.21
1.00	Upgrade hardware Stainless Steel and nylon rollers	448.57
	Door #8, #9, #12 & #13	
	Replace	
4.00	12'2" x 16' Raynor brown TM175. Door has R-value of 16.4 and panel thickness is 1 3/4". Door will have 24" x 7" window in 3rd panel. Door includes all new hardware, tracks, springs, shaft and weatherseals	15,252.84
4.00	Upgrade hardware Stainless Steel and nylon rollers	3,900.44
4.00	Liftmaster model T 1/2 hp commercial operator. Includes standard photo eyes, 3 button wallstation and (2) single button remotes	5,915.76
4.00	Door and operator combo discount	-1,250.00

Please allow 2 to 3 weeks for delivery of materials  
We will take down and haul away the old material  
Thank you for the opportunity to quote this project for you. If you have any questions please feel free to contact me at 630-279-0795 or email at Alyssa@allieddoor.com. Please fax to 630-279-0882.

••0••

Signature of Acceptance \_\_\_\_\_

Please Print Name: \_\_\_\_\_

Position: \_\_\_\_\_

Purchase Order: \_\_\_\_\_

2,082.21 +  
 448.57 +  
 15,252.84 +  
 3,900.44 +  
 5,915.76 +  
 -1,250.00 +  
 26,349.82 \*

Total: \$26,349.82

Deposit Amount \_\_\_\_\_

Check# \_\_\_\_\_

Balance Due \_\_\_\_\_

••0••

1) Buyer(s) agrees to pay the total of this contract within the terms stated above  
 2) Buyer(s) agrees to pay the total of this contract within the terms stated above  
 3) The prices stated on this proposal are subject to change after 30 days of date stated  
 4) Buyer(s) shall be responsible for any court costs, attorney fees and any other expenses  
 5) Buyer(s) shall be responsible for any court costs, attorney fees and any other expenses  
 6) Buyer(s) agrees to be responsible for full payment  
 7) Buyer(s) shall be responsible for full payment  
 8) Buyer(s) shall be responsible for full payment  
 9) Buyer(s) agrees these terms supercedes any and all agreements in writing or verbally  
 10) Buyer(s) agrees these terms supercedes any and all agreements in writing or verbally  
 11) Buyer(s) agrees to indemnify and hold Allied Garage Door Inc. harmless from and against all claims, damages, losses and expenses, including reasonable attorney fees, that may be asserted against or incurred by Allied Garage Door Inc. in connection with the performance of the contract.

12) Buyer(s) agrees to indemnify and hold Allied Garage Door Inc. harmless from and against all claims, damages, losses and expenses, including reasonable attorney fees, that may be asserted against or incurred by Allied Garage Door Inc. in connection with the performance of the contract.  
 13) Buyer(s) agrees to indemnify and hold Allied Garage Door Inc. harmless from and against all claims, damages, losses and expenses, including reasonable attorney fees, that may be asserted against or incurred by Allied Garage Door Inc. in connection with the performance of the contract.  
 14) Buyer(s) agrees to indemnify and hold Allied Garage Door Inc. harmless from and against all claims, damages, losses and expenses, including reasonable attorney fees, that may be asserted against or incurred by Allied Garage Door Inc. in connection with the performance of the contract.  
 15) Buyer(s) agrees to indemnify and hold Allied Garage Door Inc. harmless from and against all claims, damages, losses and expenses, including reasonable attorney fees, that may be asserted against or incurred by Allied Garage Door Inc. in connection with the performance of the contract.  
 16) Buyer(s) agrees to indemnify and hold Allied Garage Door Inc. harmless from and against all claims, damages, losses and expenses, including reasonable attorney fees, that may be asserted against or incurred by Allied Garage Door Inc. in connection with the performance of the contract.  
 17) Buyer(s) agrees to indemnify and hold Allied Garage Door Inc. harmless from and against all claims, damages, losses and expenses, including reasonable attorney fees, that may be asserted against or incurred by Allied Garage Door Inc. in connection with the performance of the contract.  
 18) Buyer(s) agrees a faxed signature to be legally binding.

**AGENDA MEMO**  
**CITY COUNCIL**  
**October 1, 2018**

**Issue Statement**

Motion authorizing the City to initiate a proposal to amend the text of the zoning code Section 5A-2-2-3 (G) for purposes of updating the variation criteria.

**Background**

Starting with the Planning Workshop conducted on September 20, 2017, the Planning and Zoning Commission has been meeting in a series of workshops to discuss various procedures that pertain to their hearings. Current Darien code and policy was reviewed along with state statutes, examples from other municipalities, and published research from professional organizations such as American Planning Association and Illinois Municipal League.

The PZC has given special attention to the process for zoning variations for several reasons:

1. Darien is mostly built out with few vacant lots, so for growth and development to occur, variations are frequently needed.
2. Most of the recent caseload of PZC has been variation requests.
3. The criteria for evaluating variations currently in code are vague and not very helpful in guiding residents, developers, PZC, and City Council in making these important decisions.

The PZC has been working on improving these criteria. By studying the past two years of petitions and the best examples of criteria in the planning literature and other municipalities; the PZC has developed a series of decision criteria that not only builds on and elaborates on state statutes and case law, but also explains in plain language the most important reasons to be used to approve or deny the type of variation cases in Darien. See attached [Current and Proposed Variation Criteria](#). In summary, it includes;

- a. Essential need?
- b. Problem with property?
- c. Smallest solution?
- d. Create neighbor problem?
- e. Create community problem?
- f. Net benefit?
- g. Sacrifice basic protections?

The City Attorney has reviewed this effort and supports this upgrade to the variation criteria.

The PZC should be commended for the time and effort they have volunteered in their workshops and for their desire to improve the quality of their service to the City Council and the citizens of Darien. The PZC looks forward to getting your input and dialog to improve zoning procedures.

**Recommendation**

On August 1, the PZC voted unanimously to request the City Council to authorize a public hearing to consider a text amendment to the Zoning Code regarding the criteria for variations. See attached [PZC minutes of August 1, 2018](#). The Municipal Services Committee reviewed this request at their meeting on September 24 and voted 3-0 to recommend to the City Council to make a motion authorizing the PZC conduct a public hearing to consider a text amendment regarding zoning variation criteria.



## DECISION CRITERIA FOR VARIATIONS

Zoning Code section 5A-2-2-3(G)

### CURRENT

Standards: The zoning board of appeals or plan commission shall not recommend a variation and the city council shall not vary the provisions of this title as authorized in this section, unless findings of fact have been made on those of the following which relate to the variation being sought:

1. Whether the purpose of the variation is not based primarily upon a desire to increase financial gain and the general character of the property will be adversely altered.
2. Whether the overall value of the property will be improved and there will not be any potential adverse effects on the neighboring properties.
3. Whether the alleged need for the variation has been created by any person presently having a proprietary interest in the premises.
4. Whether the proposed variation will impair an adequate supply of light and air in adjacent property, substantially increase congestion in the public streets, increase the danger of fire, or endanger the public safety.
5. Whether the proposed variation will adversely alter the essential character of the neighborhood.  
(Ord. 0-29-05, 10-3-2005)

The city council shall not grant variations from the provisions of this title contained in chapter 4 of this title. Provided however, that the city council may grant variations to nonconforming buildings, structures, and uses from other provisions of this title other than the provisions contained in chapter 4 of this title except that the city council shall not grant use variations.



## DECISION CRITERIA FOR VARIATIONS

## PROPOSED

1. **ELIGIBILITY:** The City may grant variations to any provision of this Zoning Code, except for variations to the 'Non-Conforming Buildings, Structures, and Uses' provisions, which are in Chapter 4 of this Zoning Code, and the 'Permitted Uses' and 'Special Uses' provisions of each zoning district, which are in Chapters 7,8, and 9 of this Zoning Code.
2. **STATE DECISION CRITERIA:** The City may grant variations only if the finding-of-fact supports each of the following, as required by the Illinois Municipal Code, Sections 11-13-4 and 5.
  - a. The property in question cannot yield a reasonable return if permitted to be used only under the conditions allowed by the regulations in the zone.
  - b. The plight of the owner is due to unique circumstances.
  - c. The variation if granted will not alter the essential character of the locality.
3. **CITY DECISION CRITERIA:** The City may grant variations only if the finding-of-fact supports one or more of the following criteria that are determined by the City to be the most relevant to the subject property situation.
  - a. **ESSENTIAL NEED?** The owner would suffer substantial difficulty or hardship and not mere inconvenience or lesser profit if the variation is not granted.
  - b. **PROBLEM WITH PROPERTY?** There is some feature of the property such as slope or shape or some change made to the property that other nearby properties does not have that makes it unreasonable for the owner to make the proposed improvement and still conform to code. Such feature or change was not created by the current owner and was not knowable when the current owner decided to purchase the property.
  - c. **SMALLEST SOLUTION?** There is no reasonable way to redesign the property or the desired improvements to avoid the substantial difficulty or hardship or reduce the amount of variation needed.
  - d. **CREATE NEIGHBOR PROBLEM?** The variation if granted would not cause a substantial difficulty or hardship, unreasonable burden, or loss of value for neighboring property.
  - e. **CREATE COMMUNITY PROBLEM?** The variation if granted and repeated for similar properties throughout the community would not cause a problem, unreasonable burden, or undesirable result throughout the community.
  - f. **NET BENEFIT?** The positive impacts to the community outweigh the negative impacts.
  - g. **SACRIFICE BASIC PROTECTIONS?** The variation if granted would still uphold the purposes and intent of this Zoning Code, which are presented in Section 5A-1-2(A) and are summarized as follows; to lessen congestion, avoid overcrowding, prevent blight, facilitate public services, conserve land values, protect from incompatible uses, avoid nuisances, enhance aesthetic values, ensure an adequate supply of light and air, and protect public health, safety, and welfare.



**MINUTES  
CITY OF DARIEN  
PLANNING & ZONING COMMISSION MEETING  
August 1, 2018**

**PRESENT:** Lou Mallers, Chairperson, Robert Cortez, Robert Erickson, Brian Gay, Brian Liedtke, Ralph Stompanato, Steven Manning - City Planner

**ABSENT:** Michael Desmond, John Laratta, Mary Sullivan

Chairperson Mallers called the meeting to order at 7:00 p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present and swore in the audience members wishing to present public testimony.

**REGULAR MEETING:**

**A. Workshop - Procedures**

Steve Manning provided the Committee with excerpts from a publication from the Illinois Municipal League entitled “Zoning Handbook”. He stated it is a good summary, restatement, and reinforcement of many of the concepts we have covered in our previous workshops.

A revised ‘Hearing Discussion Outline’, which is tab 10 in the Manual of Procedures, was presented. Mr. Manning said one of the main objectives during a hearing is to have thorough discussion of how the facts and findings of the case align with the decision criteria in order to come to some consensus on the reasons for approving or denying the petition. Those reasons should be stated clearly and be subject to questioning by the petitioner and the audience. Then after such discussion the motion can be made which should contain the reasons. It is a rigorous process, but it should result in fair decisions that everyone will understand.

The current and proposed ‘Decision Criteria for Variations’ were discussed. Mr. Manning recounted that these proposed criteria were developed over several PZC workshops to address the actual issues brought up in most cases. The intent was to use plain language that petitioners could understand and that were also based on state statutes and case law. Some Commissioners have said that other criteria that we have not yet anticipated may make sense depending on the unique circumstances of a future case. There was general agreement that the proposed criteria we are considering here are well worded to address most situations that we face and we should try to put them into our code now. If other criteria are proposed, even if for one case, the PZC should evaluate for fairness.

**Commissioner Erickson made a motion and it was seconded by Commissioner Stompanato to recommend to the City Council to consider an amendment to the Zoning Code to adopt the proposed Decision Criteria for Variations as presented.**

**Upon roll call vote, THE MOTION CARRIED 6-0.**

Mr. Manning reported that the process for such an amendment would involve a motion by City Council to authorize a public hearing by PZC and then the City Attorney would be asked for input. All Commissioners would then get another chance to review and revise the criteria before it is set back to City Council for final approval.

**CORRESPONDENCE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**APPROVAL OF MINUTES**

None

**NEXT MEETING**

Chairperson Mallers announced that the next meeting is scheduled for Wednesday, August 15, 2018 at 7:00 p.m.

**PUBLIC COMMENTS (On any topic related to planning and zoning)**

There was no one in the audience wishing to present public comment

**ADJOURNMENT**

**With no further business before the Commission, Commissioner Gay made a motion and it was seconded by Commissioner Liedtke. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 8:23 p.m.**

**RESPECTFULLY SUBMITTED:**

**APPROVED:**

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**Elizabeth Lahey  
Secretary**

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**Lou Mallers  
President**

**AGENDA MEMO**  
**CITY COUNCIL**  
**October 1, 2018**

**Issue Statement**

Approval of an ordinance granting site plan approval and approving a plat of consolidation for the Sterling Bay development at 1035 S. Frontage Road.

**ORDINANCE**

**Background**

The proposed development including site plan documents and zoning variation request for a building height of 39 feet was previously presented by Sterling Bay and was considered by the City Council at their September 4, 2018 meeting. The vote at that meeting was 4-3 to deny the variation request. Please refer to the agenda report and minutes of that meeting for further background information.

**Revised Proposal**

Since September 4, Sterling Bay has submitted a revision to their development proposal including a building height of 35 feet. This would be the tallest building height allowed in the I-1 zoning district, which includes the subject site. The revised building height of 35 feet is shown on the revised documents submitted by Sterling Bay and attached to this memo as follows.

[ATTACHMENT A:](#) Proposed Facility - Site Plan 9/17/18

[ATTACHMENT B:](#) Proposed Facility - Building Elevations 9/13/18

[ATTACHMENT C:](#) Wall Sections 9/13/18

[ATTACHMENT D:](#) Site Section Details 9/13/18

No other site plan revisions have been proposed.

A plat entitled Darien Subdivision has been prepared by Sterling Bay that consolidates the 3 parcels that make up the subject site into 1 parcel and sets easements for utilities and storm water.

**Site Plan and Plat Review**

The site plan documents and plat have been reviewed by the City Engineer and he concluded they are in compliance with City Code, per his attached letter.

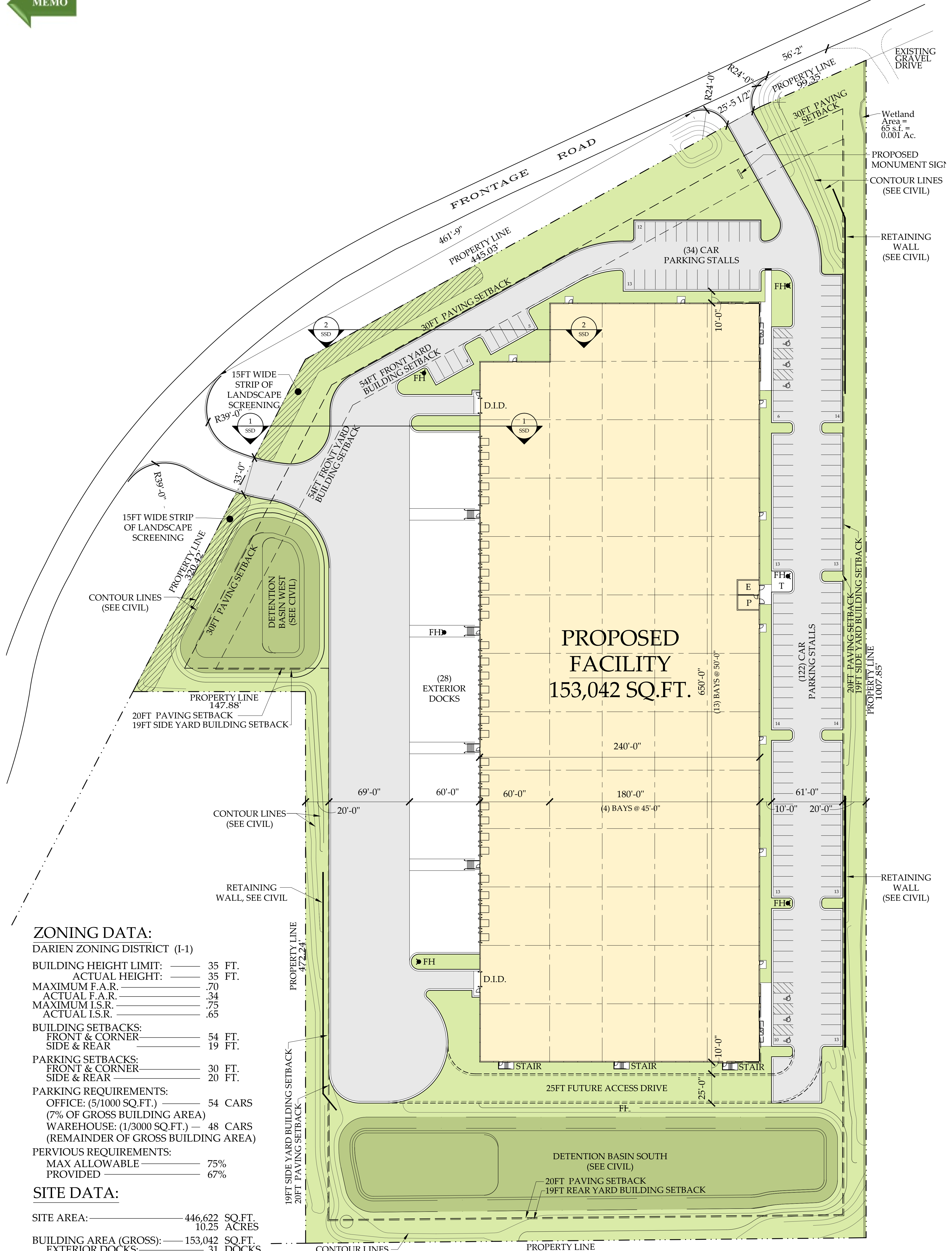
[ATTACHMENT E:](#) Letter on "Sterling Bay Development" from Daniel L. Lynch, Christopher B. Burke Engineering Ltd, 09/25/18

The authority to approve the site plan documents and plat has been reviewed by the City Attorney and he concluded the City Council has such authority provided they are in conformance with City Code, per his attached memo.

[ATTACHMENT F:](#) Memo on "Site Plan / Consolidation" from John Murphey, 09/26/18

**Recommendation**

A motion to approve the ordinance approving site plan and plat of consolidation for the Sterling Bay development at 1035 S. Frontage Road as presented.



**ZONING DATA:**

DARIEN ZONING DISTRICT (I-1)

BUILDING HEIGHT LIMIT:	35 FT.
ACTUAL HEIGHT:	35 FT.
MAXIMUM F.A.R.	.70
ACTUAL F.A.R.	.34
MAXIMUM I.S.R.	.75
ACTUAL I.S.R.	.65

**BUILDING SETBACKS:**

FRONT & CORNER	54 FT.
SIDE & REAR	19 FT.

**PARKING SETBACKS:**

FRONT & CORNER	30 FT.
SIDE & REAR	20 FT.

**PARKING REQUIREMENTS:**

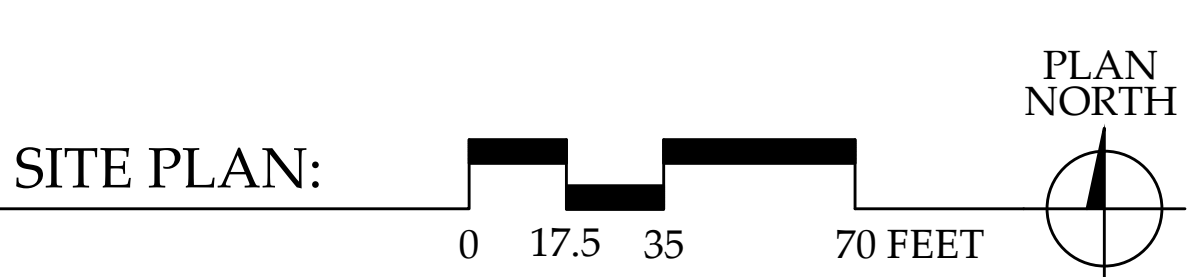
OFFICE: (5/1000 SQ.FT.)	54 CARS
(7% OF GROSS BUILDING AREA)	
WAREHOUSE: (1/3000 SQ.FT.)	48 CARS
(REMAINDER OF GROSS BUILDING AREA)	

**PERVIOUS REQUIREMENTS:**

MAX ALLOWABLE	75%
PROVIDED	67%

**SITE DATA:**

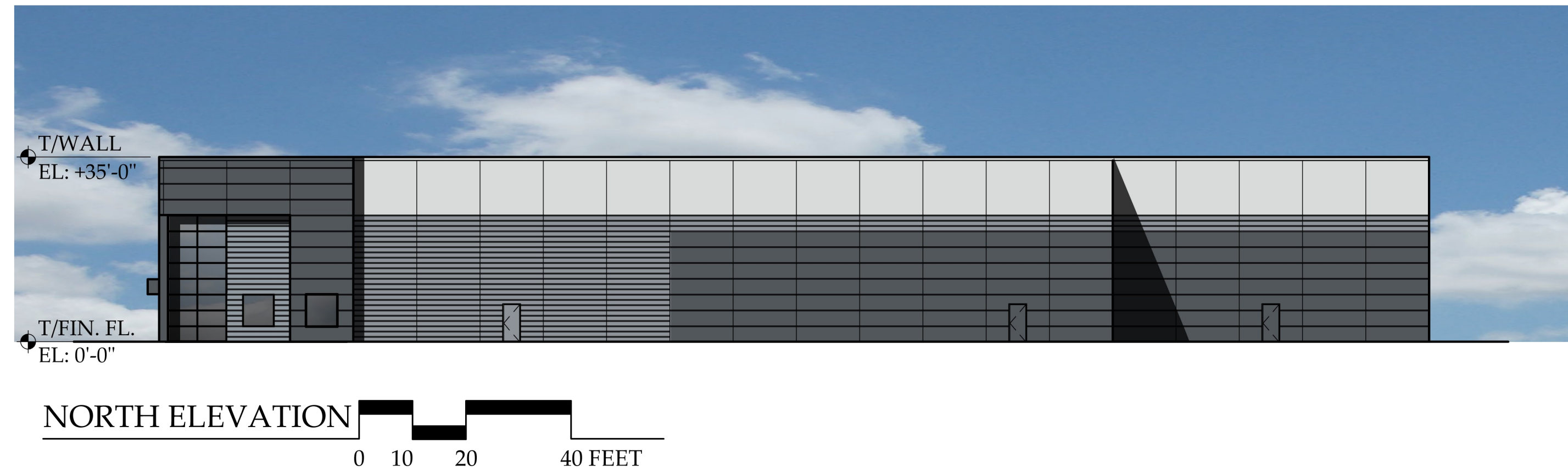
SITE AREA:	446,622 SQ.FT.	10.25 ACRES
BUILDING AREA (GROSS):	153,042 SQ.FT.	
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DRIVE-IN-DOORS:	2 DOORS	
CAR PARKING:	156 CARS	
CLEAR HEIGHT:	30 FEET	



# PROPOSED FACILITY

DARIEN, ILLINOIS

SEPTEMBER 17, 2018 #14036



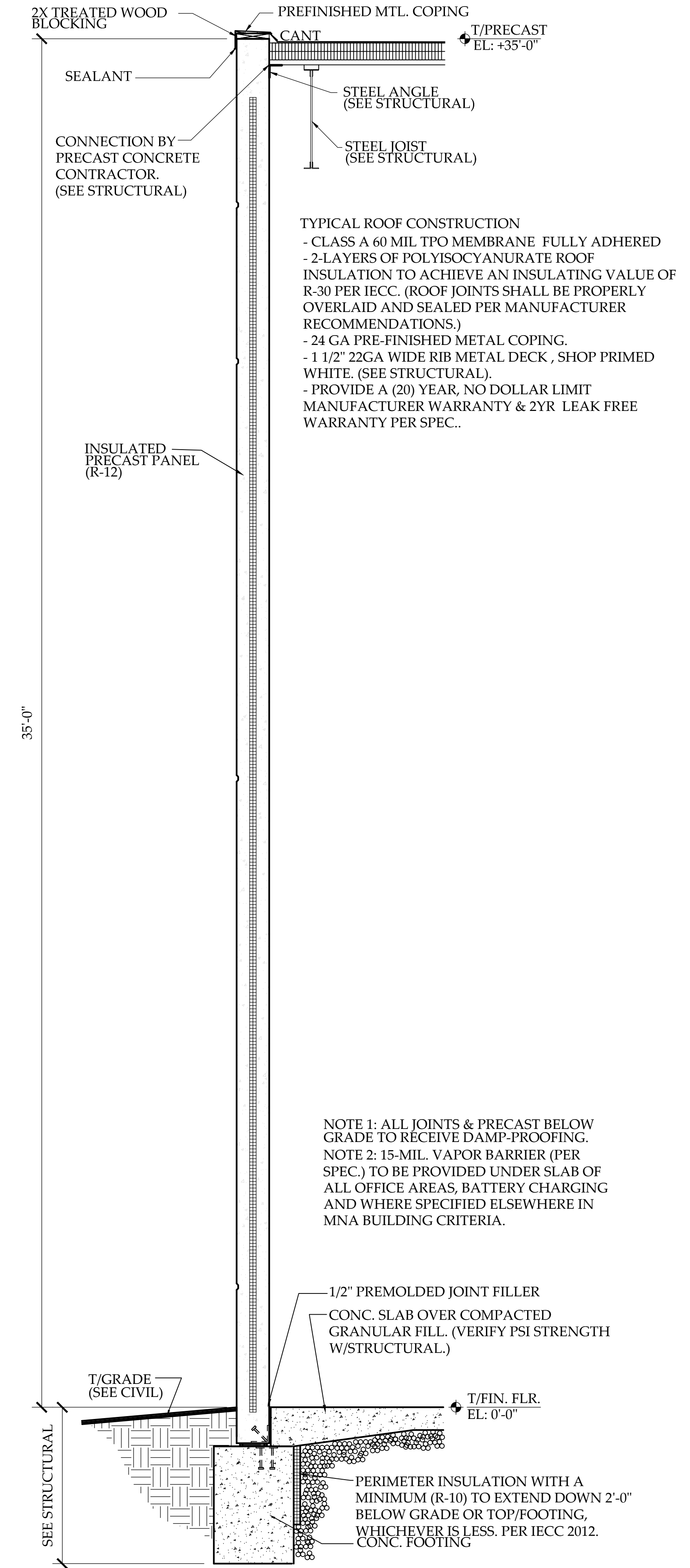
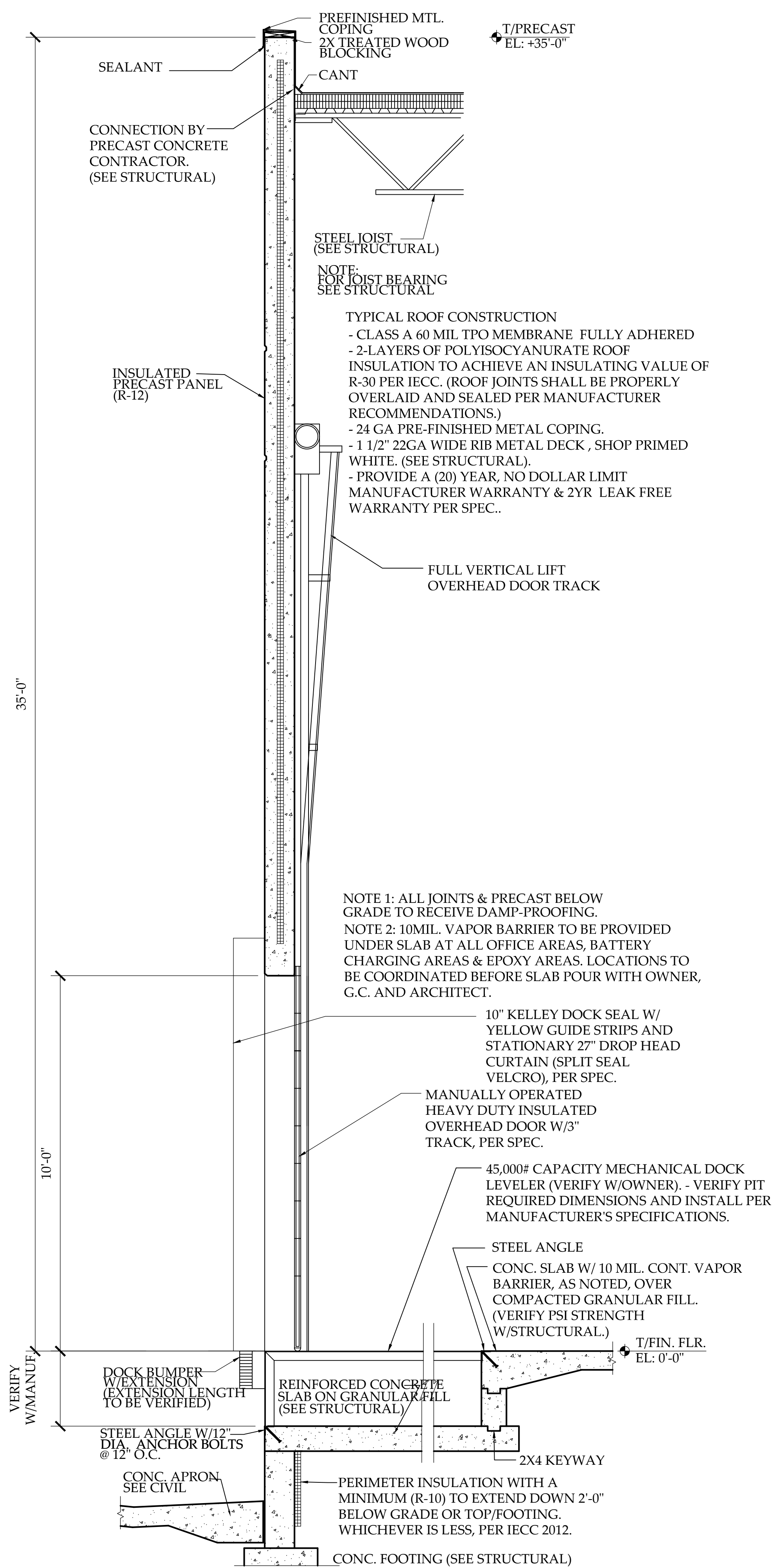
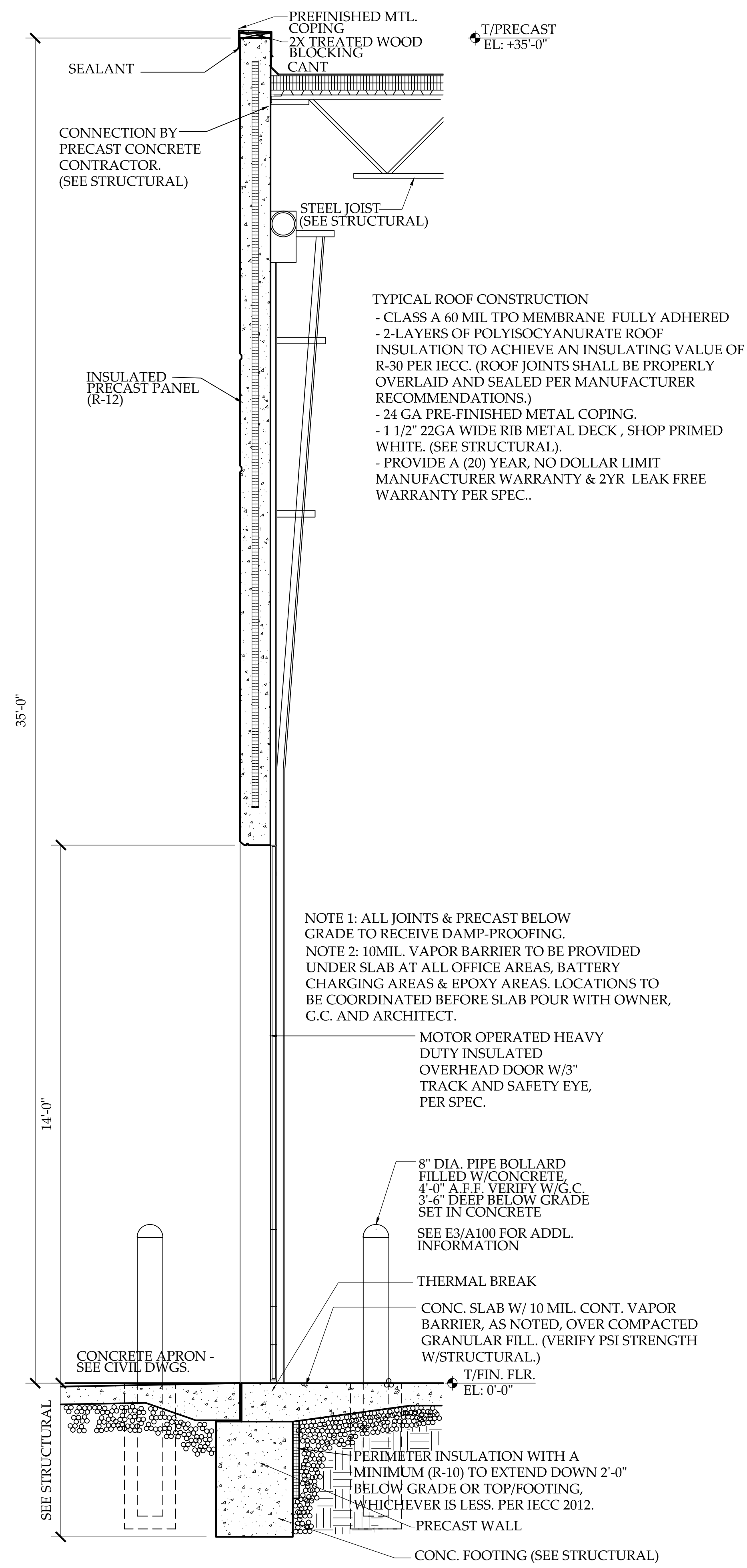
# PROPOSED FACILITY

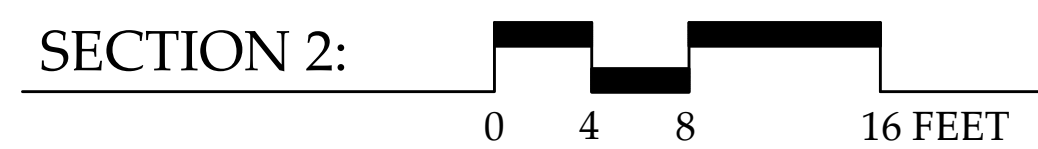
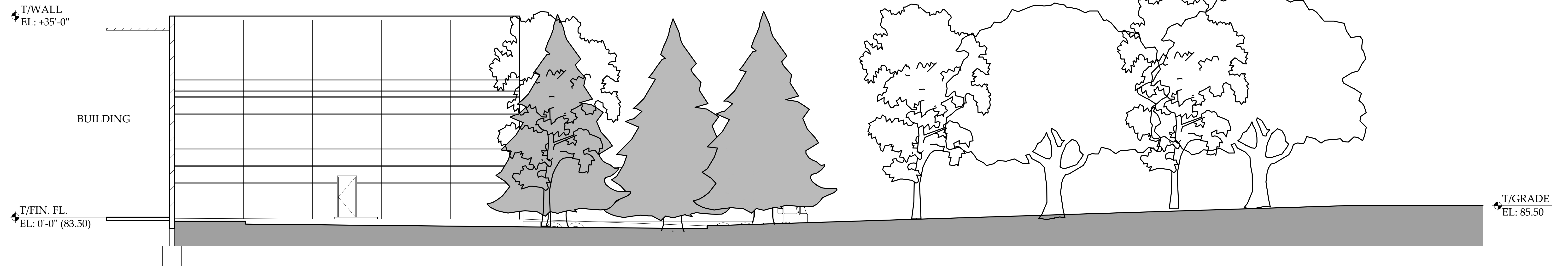
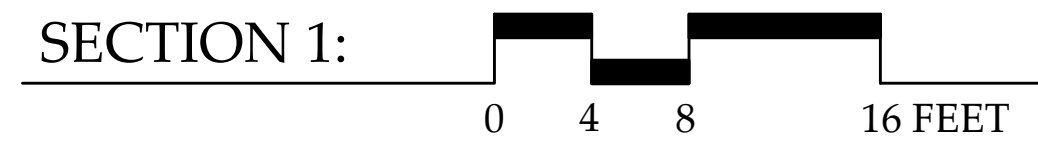
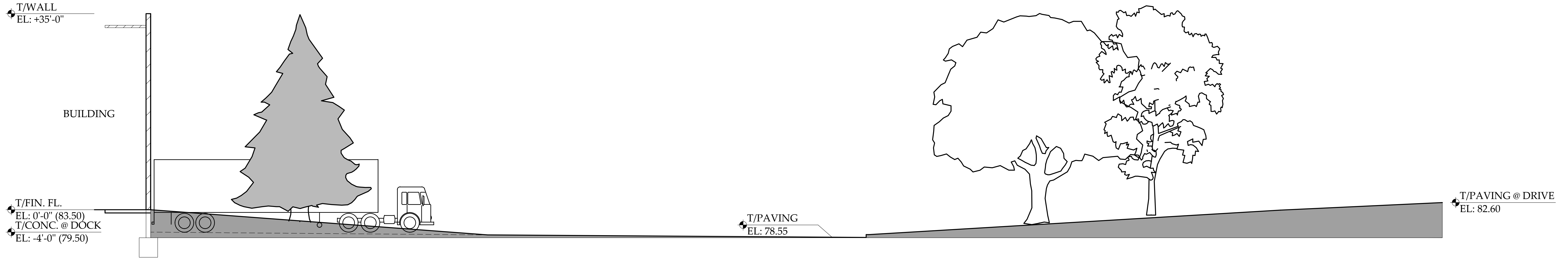
DARIEN, ILLINOIS

SEPTEMBER 13, 2018 #14036

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# SSD: SITE SECTION DETAILS

DARIEN, ILLINOIS

SEPTEMBER 13, 2018 #14036

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**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

September 25, 2018

City of Darien  
1702 Plainfield Road  
Darien, IL 60561

Attention: Steve Manning

Subject: Sterling Bay Development  
1035 South Frontage Road  
(CBBEL Project No. 950323.H160)

Dear Steve:

As requested on September 24, 2018, we have reviewed the Final Site Improvement Plans and supporting documents for the above property prepared by SPACEO, Inc. SPACECO is an affiliated company of CBBEL, as you know, and has previously been approved to work on private development projects in the City. The Final Site Improvement plans dated September 24, 2018 are in general compliance with City Code and we have no objection to the City approving the site plan. The following comments shall be addressed before we can recommend final approval and issuance of building permits:

Storm Water Report

1. Prior to final approval, DuPage County must certify compliance with respect to wetland, wetland buffer, and floodplain, which are on the east perimeter of the property. The proposal is to not impact these features and we understand the submittal is in final review with the County.

General Comments

1. This property is currently three separate lots in the Darien Public Works Subdivision and Great Dane Resubdivision. The Plat of Subdivision, revised September 24, 2018 is in compliance with City Code.
2. The site photometric analysis and lighting details have been reviewed and found to comply with City Code and dark sky criteria.
3. Permits are required from the following agencies:
  - a. DuPage County and IEPA for sanitary sewer extension and connection.
  - b. DuPage County Public Works and IEPA for watermain construction.
  - c. IEPA for NPDES

We understand that plans have been submitted to Du Page County for review of the sanitary sewer and watermain and that plans are now in final review.

4. We presume the plans will be sent to the fire protection district for comment on the site layout, hydrant placement, and building fire department connection location.

5. An engineer's opinion of construction cost is required to establish a development security value.

If you have any questions, please feel free to contact me.

Sincerely,



Daniel L. Lynch, PE, CFM  
Head, Municipal Engineering Department

Cc Dan Gombac – City of Darien  
Brett Duffy – Spaceco, Inc.

**Rosenthal, Murphey, Coblentz & Donahue**

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30 North LaSalle St. Suite 1624 ~Chicago, Illinois 60602  
Phone (312) 541-1070 ~ Fax (312) 541-9191  
JBM Direct Dial (312) 541-1072  
JBM e-mail: jmurphey@rmcj.com

**Memorandum**

**To:** Bryon Vana  
**Fr:** John Murphey  
**Date:** 9-26-18  
**Re:** Site Plan/Consolidation

1. The site plan provision of the zoning ordinance, Section 5A-2-2-1 (attached) is intended to make sure a proposed development plan conforms to all applicable code requirements. The governing provision is subsection (C), which requires the plan to be “in conformance with all appropriate city ordinances,” and sets forth a compliance checklist. As with a final plat of subdivision, site plan review is compliance-based. If a site plan conforms to Code, the Council is obligated to approve it. It is not a matter of discretionary relief, as in the case of re-zoning applications, special uses, variations, and the like.

2. The City Code is silent on the matter of a plat of consolidation. Consolidation is the opposite of subdivision. As a matter of planning, plats of consolidation are appropriate in a case like this, where several smaller lots are being combined into a single development parcel. It makes property taxation easier, and provides a ready measurement for compliance with setback and related Code requirements, both of which are good for the City. If a property owner is proposing a lot consolidation in connection with the development of the property for a permitted use, there would be no rational basis to deny the request.

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**5A-2-2-1: SITE PLAN REVIEW:**

- (A) Intent: The city recognizes that the very nature of land development creates potential for traffic congestion, overcrowding, adverse environmental impacts, and health related problems. To ensure that the details of developing commercial, office, research, and industrial areas for authorized uses will be such that the operation of the uses will not offend the public interest, will be compatible and be planned in conformity with surrounding uses and will not adversely affect the flow of traffic within the community, a site plan shall be submitted for approval by the corporate authorities, after review by the zoning enforcement officer. Site plan reviews shall help ensure compliance with the meaning and intent of the zoning ordinance, and all portions thereof.
- (B) Applicability: All applications involving an increase in square footage (except for detached single-family dwellings) shall be subject to site plan review approval in accordance with the provisions established herein. Applications for site plan approval which include requests for map amendments, variations, special uses, or subdivision approval, are processed concurrently with the map amendment, variations, special uses, or subdivision approval.
- (C) General Procedures And Submittal Information: Prior to the filing of a formal application for site plan approval, the petitioner may be required to meet with the zoning enforcement officer. The zoning enforcement officer may require the submittal of a site plan, plat of survey, or similar information for any proposed development or approval related to the administrative functions described in this title. All required site plans, plats of survey, and other required information shall conform to the requirements of this title. The following plans may be required by the zoning enforcement officer:
1. Plats Of Survey: Plats of survey must indicate all existing conditions and shall be signed and sealed by an Illinois registered land surveyor.
  2. Site Plans: All required site plans shall be prepared by either a licensed architect, a licensed landscape architect, a registered land surveyor, a licensed engineer, or a professional land planner. The site plan shall be in conformance with all appropriate city ordinances. At a minimum, said site plan shall include the following information:
    - (a) Lot dimensions.
    - (b) All buildings and structures, existing and proposed.
    - (c) Easements, including location, width and purpose of existing and proposed easements.
    - (d) Yards and spaces between buildings.

- (e) Walls and fences.
  - (f) Vehicular, pedestrian, and service access, including the distance from the driveway opening at the curb to the prolongation of the property line of the nearest intersection street, the width of the driveway at the property line, the curb radius on each side of the driveway, identification and location of curb lines, property lines, sidewalks, existing driveways, bus zones, parking regulations and signs, traffic signals, utility poles, parkway meters, light standards, and fire hydrants.
  - (g) Off street parking and loading facilities, including number of spaces and dimensions of parking areas.
  - (h) Location of outdoor storage and activities, if allowed.
  - (i) Location of refuse disposal facilities.
3. Final Engineering Plans: All required engineering plans shall be prepared by a licensed engineer, and shall be in conformance with all appropriate city ordinances. Detailed plans shall be submitted for the design, construction, or installation of site amenities; including buildings, landscaping, lakes, sewer, water, storm water and floodwater control, street facilities, and other site improvements, including specifications. Said plans shall include drainage and grading plans and utility plans. When required by Title 6B, Chapter 1 of this Code, applicable storm water calculations, wetland delineation, and flood plain delineation are required with site plan approval.
  4. Landscape Plans: All required landscape plans shall be prepared by either a licensed architect, a licensed landscape architect, a licensed land surveyor, a licensed engineer, or a professional land planner and shall be in compliance with Section 5A-10-10 of this Title.
  5. Sign Plan: Sign plans shall be submitted in compliance with the Darien Sign Ordinance (Title 4, Chapter 3 of this Code).
  6. Building Elevations: Building elevations.
  7. Photometric Plans: Photometric plans including location, size, height, and method of illumination.
  8. Traffic Study: If deemed necessary by the Zoning Enforcement Officer, a traffic study shall be required. A traffic analysis providing information on the adequacy of the local transportation and thoroughfare system to handle anticipated traffic volumes generated by the development, on potential traffic hazards and points of friction caused by the proposed development, and on the proposed road improvements deemed necessary to service the development, and an analysis of the adequacy of the internal vehicular circulation pattern.
- (D) Variations And Appeals: All requests for a building permit which vary in any way from the required site plan standards shall be required to follow the variation procedure outlined in Section 5A-2-2-3 of this Chapter. An applicant may contest decisions of the Zoning



**CITY OF DARIEN**

**DU PAGE COUNTY, ILLINOIS**

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**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE GRANTING SITE PLAN APPROVAL AND APPROVING A PLAT OF  
CONSOLIDATION**

**(1035 S. Frontage Road Sterling Bay)**

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**ADOPTED BY THE**

**MAYOR AND CITY COUNCIL**

**OF THE**

**CITY OF DARIEN**

**THIS 1<sup>st</sup> DAY OF OCTOBER, 2018**

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**Published in pamphlet form by authority  
of the Mayor and City Council of the City  
of Darien, DuPage County, Illinois, this  
\_\_\_\_\_ day of October, 2018.**

**ORDINANCE NO.** \_\_\_\_\_

**AN ORDINANCE GRANTING SITE PLAN APPROVAL AND APPROVING A PLAT OF CONSOLIDATION**

**(1035 S. Frontage Road Sterling Bay)**

**WHEREAS**, the City of Darien is a home rule unit of local government pursuant to the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

**WHEREAS**, as a home rule unit of local government, the City may exercise any power and perform any function pertaining to its government except as limited by Article VII, Section 6; and

**WHEREAS**, the property legally described in Section 1 (the “Subject Property”), is zoned I-1 General Industrial District pursuant to the Darien Zoning Ordinance; and

**WHEREAS**, the Petitioner’s proposed use of the Subject Property is permitted in the I District; and

**WHEREAS**, Petitioner has requested site plan approval from the City Council and approval of a plat of consolidation; and

**WHEREAS**, on August 27, 2018, the Municipal Services Committee of the City Council reviewed the petition and the site plans of the Petitioner and has forwarded its recommendation of approval of said petition to the City Council; and

**WHEREAS**, the City Council has reviewed the findings and recommendations described above and now determines to grant site plan approval subject to the terms, conditions and limitations described below, and to approve a plat of consolidation;

ORDINANCE NO. \_\_\_\_\_

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

**SECTION 1: Subject Property.** This Ordinance is limited and restricted to the property generally located at 1035 S. Frontage Road, Darien, Illinois, and legally described as follows:

PARCEL 1: LOTS 2 AND 3 IN DARIEN PUBLIC WORKS SUBDIVISION, BEING A SUBDIVISION IN PART OF THE SOUTHWEST QUARTER OF SECTION 34, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 24, 2004 AS DOCUMENT R2004-075594, IN DUPAGE COUNTY, ILLINOIS. PARCEL NUMBERS 0-9-34-303-025 & 09-34-303-027

PARCEL 2: LOT 2 IN GREAT DANE RESUBDIVISION, BEING A RESUBDIVISION OF LOT 1 IN DARIEN PUBLIC WORKS SUBDIVISION, BEING A SUBDIVISION IN PART OF THE SOUTHWEST QUARTER OF SECTION 34, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, RECORDED DECEMBER 8, 2011 AS DOCUMENT R2011-150249, IN DUPAGE COUNTY, ILLINOIS. PARCEL NUMBER 09-34-303-029

**SECTION 2: Site Plan Approval.** Pursuant to the Zoning Ordinance, Section 5A-2-2-1, site plan approval is hereby granted, subject to the following:

A. Development of the Subject Property shall be in substantial conformance to the following plan documents attached hereto as Exhibits numbered as follows:

1. [“Proposed Facility – Site Plan”](#), 09/17/18, Cornerstone Architects
2. [“Grading Plan”](#), 09/24/18, Spaceco, Inc.
3. [“Utility Plan”](#), 08/31/18, Spaceco, Inc.
4. [“Landscape Plan”](#), 08/27/18, McCallum Associates
5. [“Proposed Facility – Building Elevations”](#), 09/13/18, Cornerstone Architects



**ORDINANCE NO.** \_\_\_\_\_

6. [“Photometric Plan”](#), 08/29/18, Connelly Electric

B. Development of the Subject Property shall be in substantial conformance with the following conditions:

1. Letter on “Sterling Bay Development” from Daniel L. Lynch, Christopher B. Burke Engineering Ltd, 09/25/18, a copy of which is on file with the City.
2. Letter on “Spaceco, Inc 1035 South Frontage Road, Darien” from Tri-State Fire Protection District, 07/27/18, a copy of which is on file with the City.
3. DuPage County Stormwater Permit to be submitted by Sterling Bay, reviewed by the County, and approved by the City.
4. Letter on ‘Property located at 1035 S. Frontage Road’ from Kevin Stough, Forest Preserve District of DuPage County, 07/18/18, a copy of which is on file with the City.
5. Contribution of \$50,000 from Sterling Bay to the City for Public Works facility site improvements, said contribution to be made at the time of issuance of building permit.
6. Extension of the sanitary sewer to the limits of their property for a future sanitary service for the Public Works facility.

**SECTION 3: Lot Consolidation Approved.** The consolidation of the Subject Property into a consolidated lot of record as shown on the plat of [“Darien Subdivision,” attached hereto as Exhibit 7](#), is hereby approved. City staff is hereby authorized and directed to take such actions as

**ORDINANCE NO.** \_\_\_\_\_

are necessary to cause said Plat to be recorded in the Office of the DuPage County Recorder of Deeds.

**SECTION 4: Home Rule.** This ordinance and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such ordinance should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the City of Darien that to the extent of the terms of this ordinance should be inconsistent with any non-preemptive state law, that this ordinance shall supercede state law in that regard within its jurisdiction.

**SECTION 5: Effective Date.** This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 1<sup>st</sup> day of October, 2018.**

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE  
COUNTY, ILLINOIS, this 1st day of October, 2018.

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY



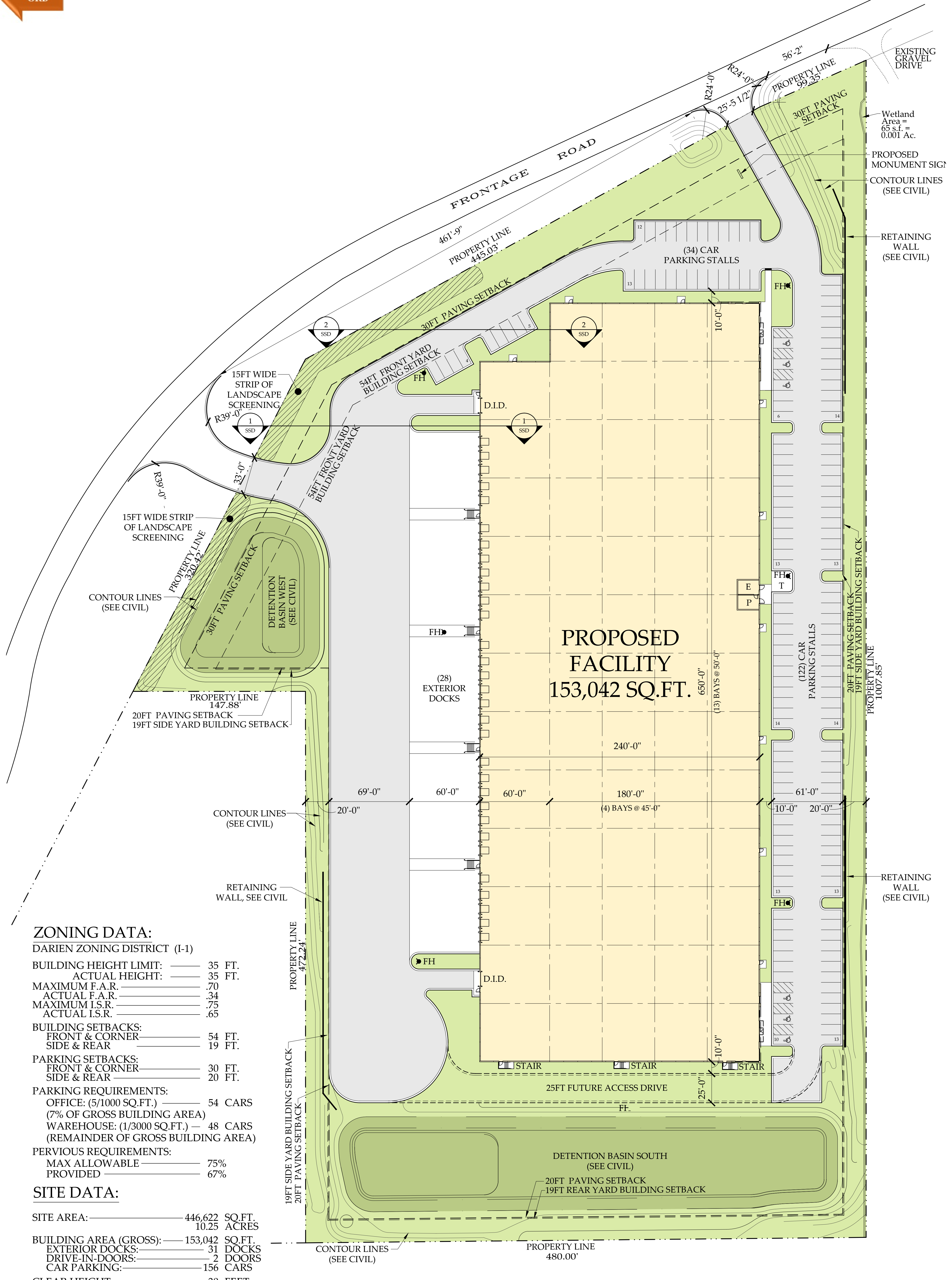
ORDINANCE NO. \_\_\_\_\_

**SCHEDULE OF EXHIBITS**

**Exhibit No.**

**Description**

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6. “[Photometric Plan](#)”, 08/29/18, Connelly Electric
7. Plat of “[Darien Subdivision](#)”, 09/24/18, Spaceco, Inc.



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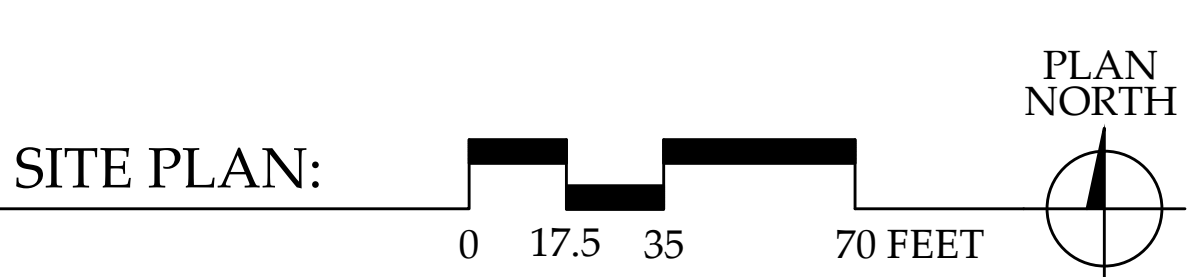
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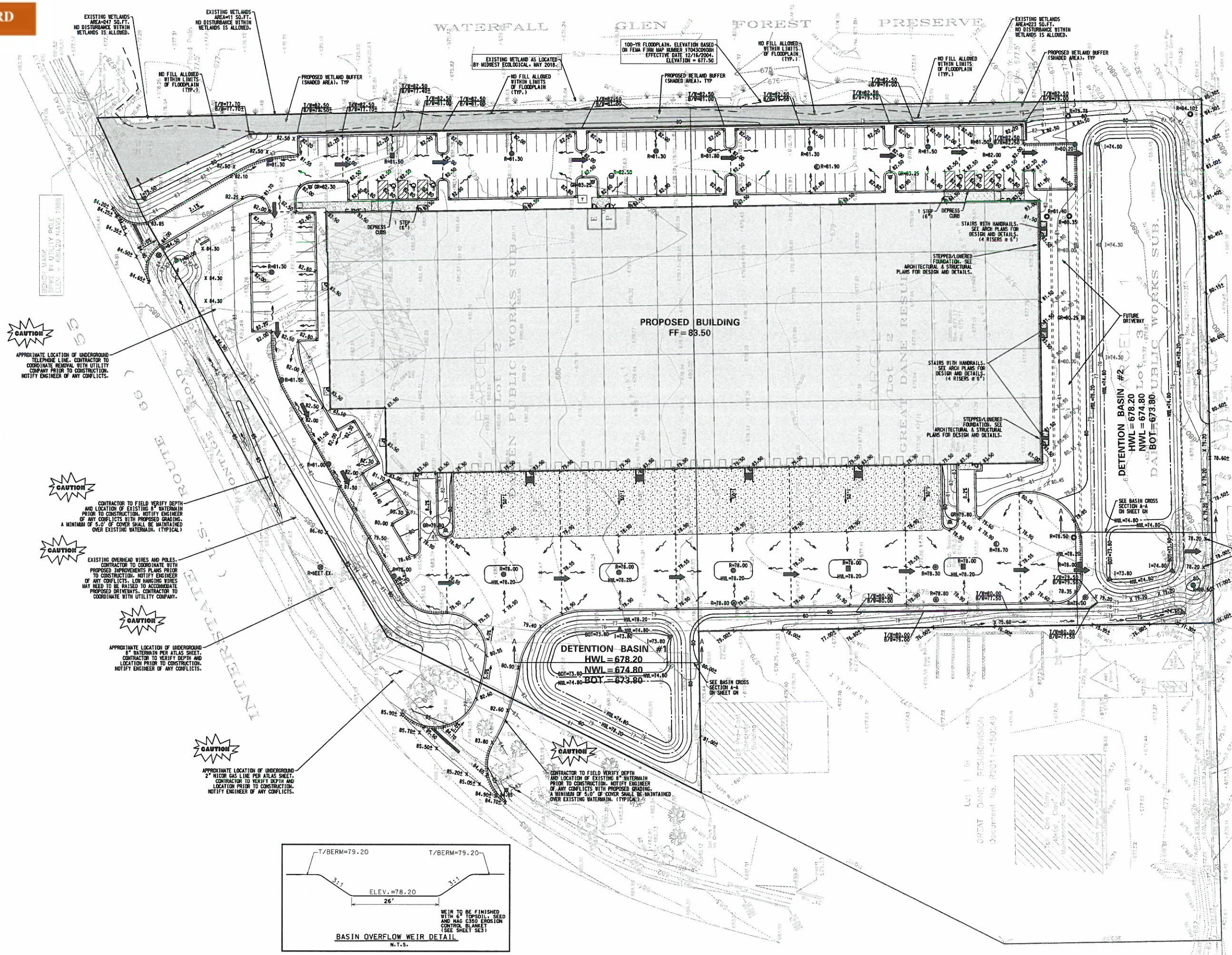
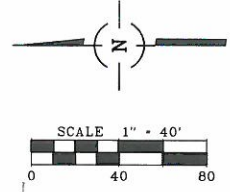
# PROPOSED FACILITY

DARIEN, ILLINOIS

SEPTEMBER 17, 2018 #14036



WATERFALL GLEN FOREST PRESERVE



- LEGEND**
- FF FINISHED FLOOR
  - OVERLAND FLOW ROUTE
  - ~ FLOW DIRECTION
  - - - PROPOSED DRAINAGE DIVIDE / RIDGE LINE
  - X XX.XX PROPOSED SPOT GRADE (FINISHED ELEV.)
  - 1/16-1/16 BOT. OF WALL (FINISHED ELEV.)
  - 1/16-1/16 TOP. OF WALL (FINISHED ELEV.)
  - DEPRESSED CURB & GUTTER
  - B-6.12 CURB & GUTTER (STANDARD PITCH)
  - B-6.12 CURB & GUTTER (REVERSE PITCH)
  - - - FUTURE DRAINAGE DIVIDE / RIDGE LINE
  - X XX.XX FUTURE SPOT GRADE (FINISHED ELEV.)
  - FUTURE STORM STRUCTURE
  - PROPOSED WETLAND BUFFER - SEE LANDSCAPE PLANS FOR PLANTINGS BUFFER AREA = 0.40 AC.

- NOTES:**
1. ALL CURB AND GUTTER IS REVERSE PITCH UNLESS NOTED OTHERWISE.
  2. ALL SPOT GRADES ALONG CURB LINE ARE FLOW LINE UNLESS NOTED OTHERWISE.
  3. CONTRACTOR SHALL MAINTAIN POSITIVE SITE DRAINAGE DURING CONSTRUCTION.
  4. ALL PROPOSED GRADES SHALL MATCH EXISTING GRADES AT THE PROPERTY LINE.
  5. H.C. STALLS SHALL HAVE A MAXIMUM SLOPE OF 2.0% AS MEASURED IN ANY DIRECTION.

**CAUTION**  
APPROXIMATE LOCATION OF UNDERGROUND TELEPHONE LINE. CONTRACTOR TO COORDINATE REMOVAL WITH UTILITY COMPANY PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY CONFLICTS.

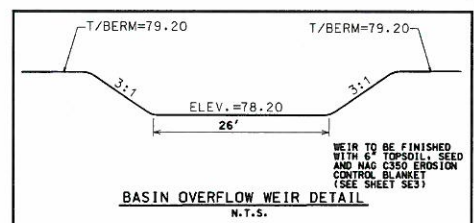
**CAUTION**  
CONTRACTOR TO FIELD VERIFY DEPTH AND LOCATION OF EXISTING 8" WATERMAIN PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY CONFLICTS. WITH PROPOSED GRADING, A MINIMUM OF 5.0' OF COVER SHALL BE MAINTAINED OVER EXISTING WATERMAIN. (TYPICAL)

**CAUTION**  
EXISTING OVERHEAD WIRES AND POLES. CONTRACTOR TO COORDINATE WITH PROPOSED IMPROVEMENTS PLANS PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY CONFLICTS. LOW HANGING WIRES MAY NEED TO BE RAISED TO ACCOMMODATE PROPOSED DRIVEWAYS. CONTRACTOR TO COORDINATE WITH UTILITY COMPANY.

**CAUTION**  
APPROXIMATE LOCATION OF UNDERGROUND 8" WATERMAIN PER ATLAS SHEET. CONTRACTOR TO VERIFY DEPTH AND LOCATION PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY CONFLICTS.

**CAUTION**  
APPROXIMATE LOCATION OF UNDERGROUND 2" NODOR GAS LINE PER ATLAS SHEET. CONTRACTOR TO VERIFY DEPTH AND LOCATION PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY CONFLICTS.

**CAUTION**  
CONTRACTOR TO FIELD VERIFY DEPTH AND LOCATION OF EXISTING 8" WATERMAIN PRIOR TO CONSTRUCTION. NOTIFY ENGINEER OF ANY CONFLICTS. WITH PROPOSED GRADING, A MINIMUM OF 5.0' OF COVER SHALL BE MAINTAINED OVER EXISTING WATERMAIN. (TYPICAL)



**IMPERVIOUS COVERAGE SUMMARY:**  
EXISTING IMPERVIOUS COVERAGE = 379,529 S.F.  
PROPOSED IMPERVIOUS COVERAGE = 299,468 S.F.

**DETENTION SUMMARY:**  
DETENTION BASIN #1:  
DETENTION VOLUME PROVIDED=0.81 AC-FT  
DETENTION BASIN #2:  
DETENTION VOLUME PROVIDED=2.21 AC-FT  
TOTAL:  
DETENTION VOLUME REQUIRED=2.85 AC-FT  
DETENTION VOLUME PROVIDED=3.02 AC-FT

NO.	DATE	REMARKS
4	05/24/18	PER DUPAGE COUNTY PUBLIC WORKS & CITY OF DARIEN
3	08/31/18	PER DUPAGE COUNTY & CITY OF DARIEN
2	07/23/18	PER SPACECO INC.
1	07/18/18	PER SPACECO INC.

**GRADING PLAN**  
**1035 SOUTH FRONTAGE ROAD INDUSTRIAL BUILDING**  
DARIEN, ILLINOIS

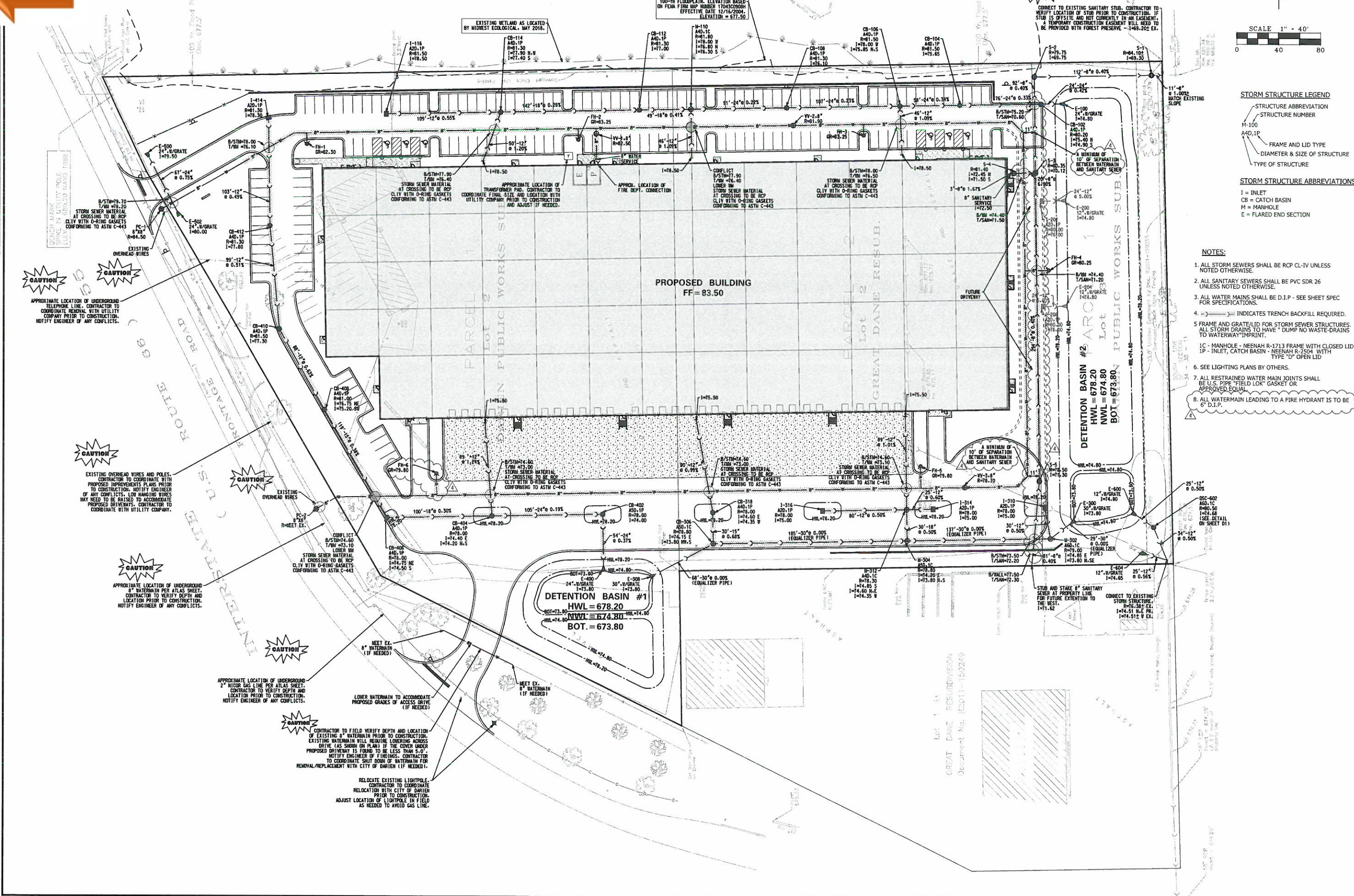
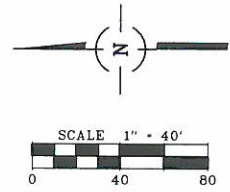
**CONSULTING ENGINEERS**  
**SITE DEVELOPMENT ENGINEERS**  
**LAND SURVEYORS**  
9575 W. Higgins Road, Suite 700,  
Rosemont, Illinois 60018  
Phone: (847) 694-4040 Fax: (847) 694-4045



FILE NAME:  
8552.04GR  
DATE:  
07/13/18  
JOB NO.  
8552.04  
SHEET  
**GR**  
6 OF 15



WATERFALL GLEN FOREST PRESERVE



- STORM STRUCTURE LEGEND**
- STRUCTURE ABBREVIATION
  - STRUCTURE NUMBER
  - FRAME AND LID TYPE
  - DIAMETER & SIZE OF STRUCTURE
  - TYPE OF STRUCTURE
- STORM STRUCTURE ABBREVIATIONS**
- I = INLET
  - CB = CATCH BASIN
  - M = MANHOLE
  - E = FLARED END SECTION

- NOTES:**
- ALL STORM SEWERS SHALL BE RCP CL-IV UNLESS NOTED OTHERWISE.
  - ALL SANITARY SEWERS SHALL BE PVC SDR 26 UNLESS NOTED OTHERWISE.
  - ALL WATER MAINS SHALL BE D.I.P. - SEE SHEET SPEC FOR SPECIFICATIONS.
  - INDICATES TRENCH BACKFILL REQUIRED.
  - FRAME AND GRATE/LID FOR STORM SEWER STRUCTURES ALL STORM DRAINS TO HAVE "DUMP NO WASTE-DRAINS TO WATERWAY" IMPRINT.
  - 1C - MANHOLE - NEENAH R-1713 FRAME WITH CLOSED LID IP - INLET, CATCH BASIN - NEENAH R-2504 WITH TYPE "D" OPEN LID
  - SEE LIGHTING PLANS BY OTHERS.
  - ALL RESTRAINED WATER MAIN JOINTS SHALL BE U.S. PIPE "FIELD LOK" GASKET OR APPROVED EQUAL.
  - ALL WATERMAIN LEADING TO A FIRE HYDRANT IS TO BE 6" D.I.P.

NO.	DATE	REMARKS
1		
2	07/23/18	
3	08/31/18	PER DUPAGE COUNTY & CITY OF DARIEN

**UTILITY PLAN**  
**1035 SOUTH FRONTAGE ROAD**  
**INDUSTRIAL BUILDING**  
**DARIEN, ILLINOIS**

**CONSULTING ENGINEERS**  
**SITE DEVELOPMENT ENGINEERS**  
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 925 W. Higgins Road, Suite 700,  
 Rosemont, Illinois 60018  
 Phone: (847) 696-4050 Fax: (847) 696-4045

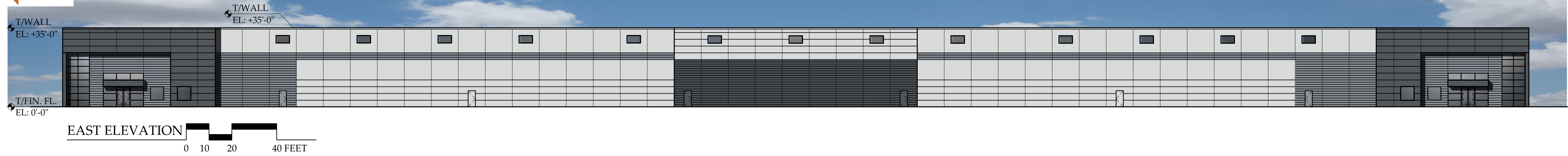


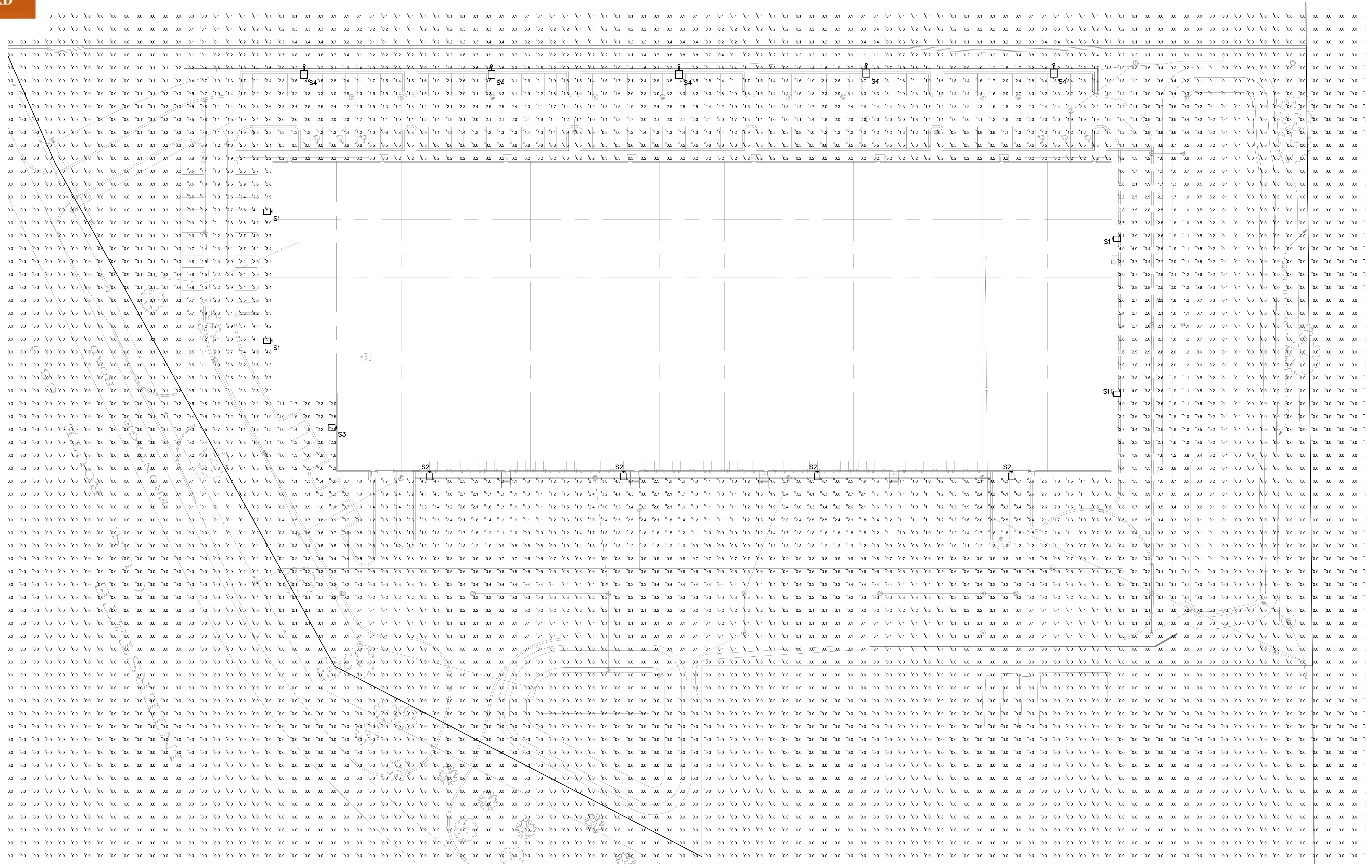
FILENAME:  
8552.04UT  
 DATE:  
07/13/18  
 JOB NO.  
8552.04

Project: 8552.04-during by: ENR\8552.04UT.dgn User: magnum









E1 1 SITE PHOTOMETRIC PLAN SCALE: 1/32" = 1'-0" North

PHOTOMETRIC STATISTICS			
	AVERAGE	MINIMUM	UNIFORMITY RATIO
CAR PARKING	2.0fc	0.5fc	4.0:1

ALTERNATE SITE LUMINAIRE SCHEDULE					
CALLOUT	SYMBOL	DESCRIPTION	MODEL	INPUT VA	VOLTS
S1		LED WALL MTD. FIXTURE W/ MOTION SENSOR	LITHONIA DSX1-LED-P8-40K-T3M-MVOLT-WBA-PIRH	207	277V 1P 2W
S2		LED WALL MTD. FIXTURE W/ MOTION SENSOR	LITHONIA DSX1-LED-P8-40K-T4M-MVOLT-WBA-PIRH	207	277V 1P 2W
S3		LED WALL MTD. FIXTURE W/ MOTION SENSOR	LITHONIA DSX1-LED-P3-40K-T3M-MVOLT-WBA-PIRH	102	277V 1P 2W
S4		SINGLE HEADED LED FIXTURES MOUNTED ON A 25'-0" POLE W/ HOUSE SIDE SHIELD AND MOTION SENSOR	LITHONIA DSX1-LED-P8-40K-T3M-MVOLT-SPA-PIRH-HS	207	277V 1P 2W

**CONNELLY ELECTRIC**  
 40 S. ADDISON RD.  
 SUITE 100  
 ADDISON, IL 60101  
 P: (630) 543-9059  
 F: (630) 543-9077

James J. Connelly  
 062-002855  
 expires 11-30-2019

signature \_\_\_\_\_  
 date \_\_\_\_\_  
 Design Firm Number: 184.00227

DARIEN PHOTOMETRIC PLAN DARIEN, IL

DRAWN BY: MJE  
CHECKED BY: JJC  
DATE: 08/29/18  
CE JOB #: 18-0000

REVISIONS:  
0 FOR REVIEW 06/06/18  
1 FOR REVIEW 08/29/18

**E-1** OF 1



**AGENDA MEMO**  
**City Council**  
**Meeting Date: October 1, 2018**

**ISSUE STATEMENT**

Consideration of a Resolution Stating the Position of the Mayor and City Council regarding Sterigenics, Willowbrook, IL.

**RESOLUTION**

**BACKGROUND/HISTORY**

The staff prepared a draft resolution regarding the Sterigenics issue in the Village of Willowbrook. The focus of the Resolution is:

1. **Sterigenics to Cease Operations.** The City formally requests any agency with the authority to shut down operations at Sterigenics to do so immediately.
2. **Illinois Department of Public Health Testing.** The City formally requests that the Illinois Department of Public Health include the City of Darien in Department's Cancer Incidence Study in a letter dated August 31, 2018, to Mayor Trilla of the Village of Willowbrook.
3. **U.S. EPA and Illinois EPA Testing.** The City formally requests that the Federal and State Agencies of the Environmental Protection Agency require air testing, and other testing as identified, to show the effects Sterigenics on Darien and the entire surrounding area

**STAFF/COMMITTEE RECOMMENDATION**

As directed.

**ALTERNATE CONSIDERATION**

As directed.

**DECISION MODE**

This item will be on the agenda for the October 1, 2018, City Council meeting for formal consideration.



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION STATING THE POSITION OF THE  
MAYOR AND CITY COUNCIL REGARDING  
STERIGENICES, WILLOWBROOK, IL**

**WHEREAS**, the Mayor and City Council of the City of Darien have been advised that the Agency for Toxic Substances and Disease Registry (ATSDR), a division of the U.S. Department of Health and Human Services, prepared a report dated July 26, 2018, stating the conclusion that “It is ATSDR’s conclusion that the data U.S. EPA provided suggests that residents and workers are exposed to elevated airborne EtO concentrations from facility emissions”, and “It is difficult to assess long term public health implications from facility emissions because there has been no historical air monitoring in the community. ‘ ; and

**WHEREAS**, the U.S. EPA provides information about ethylene oxide on its web site (<https://www.epa.gov/hazardous-air-pollutants-ethylene-oxide/fact-sheet-epa-taking-steps-address-emissions-ethylene-oxide>) and states in part, “The 2014 NATA (*National Air Toxics Assessment*) estimates that ethylene oxide significantly contributes to potential elevated cancer risks in some census tracts across the U.S. “ and “EPA is addressing ethylene oxide based on the results of the latest [National Air Toxics Assessment \(NATA\)](#), which identified the chemical as a potential concern in several areas across the country.” and;

**WHEREAS**, Sterigenics in Willowbrook, IL, uses ethylene oxide to sterilize medical equipment; and

**WHEREAS**, the U.S. EPA plans to take a closer look at air toxics emissions standards for other industries that emit ethylene oxide to determine whether a review of those rules is

**RESOLUTION NO. \_\_\_\_\_**

needed. EPA will start this closer look with its air toxics emissions standards for commercial sterilizers. As part of its review of rules, EPA will gather additional information on industrial emissions of ethylene oxide, including where emissions occur, how those emissions can be controlled, and how current emission controls can be improved. The Agency also may seek information from emissions testing at facilities that emit ethylene oxide, focusing first on areas where NATA estimates elevated cancer risk. (<https://www.epa.gov/hazardous-air-pollutants-ethylene-oxide/agency-actions-ethylene-oxide#review>) and;

**WHEREAS**, new research from the U.S. EPA indicates that ethylene oxide is far more dangerous to the public than previously known.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS**, as follows:

**SECTION 1: Sterigenics to Cease Operations.** The City formally requests any agency with the authority to shut down operations at Sterigenics to do so immediately.

**SECTION 2: Illinois Department of Public Health Testing.** The City formally requests that the Illinois Department of Public Health include the City of Darien in Department's Cancer Incidence Study in a letter dated August 31, 2018, to Mayor Trilla of the Village of Willowbrook.

**SECTION 3: U.S. EPA and Illinois EPA Testing.** The City formally requests that the Federal and State Agencies of the Environmental Protection Agency require air testing, and other testing as identified, to show the effects Sterigenics on Darien and the entire surrounding area

**SECTION 4: Home Rule.**

**RESOLUTION NO. \_\_\_\_\_**

This Resolution and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such Resolution should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the City of Darien that, to the extent the terms of this Resolution should be inconsistent with any non-preemptive state law, this Resolution shall supersede state law in that regard within its jurisdiction.

**SECTION 4: Effective Date.** This Resolution shall be in full force and effect immediately upon its adoption.

**PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 1st day of October, 2018.**

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE  
COUNTY, ILLINOIS, this 1st day of October, 2018.

\_\_\_\_\_  
KATHLEEN MOESLE WEAVER, MAYOR

ATTEST:

\_\_\_\_\_  
JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CITY ATTORNEY





## CITY OF DARIEN

### RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

#### I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

#### II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

#### III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

#### **IV. PUBLIC HEARING REQUIREMENTS.**

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

**Approved by a Motion on November 17, 2014**