

**CITY OF DARIEN  
MUNICIPAL SERVICES COMMITTEE  
September 28, 2015**

**PRESENT:** Joseph Marchese - Chairperson, Alderman Thomas Belczak, Alderman Thomas Chlystek, Dan Gombac – Director, Michael Griffith - Senior Planner, Elizabeth Lahey - Secretary

**ABSENT:** None

**ESTABLISH QUORUM**

Chairperson Marchese called the meeting of the Municipal Services Committee to order at 6:35 p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present.

**NEW BUSINESS**

**A. Plumbing Code: Consideration of amending the Plumbing Code pursuant to Illinois statute.**

Mr. Michael Griffith, Senior Planner reported that in 2004 the City adopted the Illinois State Plumbing Code with local amendments. He reported that the Illinois Department of Public Health informed the City that adoption of ordinances regarding plumbing must first get approval by the Department of Public Health. He noted the changes in the staff agenda memo.

There was no one in the audience wishing to present public comment.

**Alderman Chlystek made a motion, and it was seconded by Alderman Belczak to approve amending the Plumbing Code pursuant to Illinois statute.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**B. PZC 2015-07: Republic Bank - Kiddie Academy, 1502-1510 75th Street: petitioner requests final plat of subdivision approval for a 2-lot subdivision and a variation approval from the Zoning Ordinance to reduce the required distance a driveway is located from a street intersection from 50 feet to 33.5 feet.**

Mr. Michael Griffith, Senior Planner, reported that the subject property is located on the north side of 75th Street between Exner Road and Park Avenue. He reported that the plan includes subdividing the two lots Republic Bank and a daycare. Mr. Griffith reported that the site plan complies with building setbacks, parking setbacks, lot coverage, required landscaping, number of parking stalls, maximum building height and signage.

Mr. Griffith reported that the variation relates to the driveway off of Park Avenue. He reported that within the zoning district that driveways are required to be located at least 50 feet from a street intersection, measured from the intersection of the street right-of-way and nearest end of the curb cut. He stated that the proposed setback is 33.5 feet and staff supports this variation. He further stated that the petitioner can shift the driveway to the north but it would make an awkward angle.

Mr. Griffith stated that the the plan provides a shared parking lot between the bank and proposed daycare with cross-access between properties.

Ms. Katie Moore, petitioner was present with her architect and stated that the building will be brick on the base and above with siding and stucco and grey and neutral in color. The petitioner stated that they would like to start immediately but that they are waiting for financing and finalizing permits.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion, and it was seconded by Alderman Marchese to recommend approval for a 2-lot subdivision and a variation approval from the Zoning Ordinance to reduce the required distance a driveway islocated from a street intersection from 50 feet to 33.5 feet.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**C. Hinsdale South High School, 7401 Clarendon Hills Road: consideration of an Intergovernmental Agreement (IGA) to permit signage/banners facing the street on the fence surrounding the football stadium.**

Mr. Michael Griffith, Senior Planner reported that Hinsdale South High School requested to display signage/banners on the fence which surrounds the football stadium facing out towards the street. He reported that the Sign Code regulates the display of signs throughout the City which includes school property. He further reported that currently there are signs and banners on the fence facing in towards the stadium which complies since the display is meant for stadium attendees and not directed toward public areas.

Alderman Belczak stated that he received correspondence requesting that the City move forward so that they can help create revenue for their clubs.

Mr. Griffith reported that this IGA is just for football.

There was no one in the audience wishing to present public comment.

**Alderman Marchese made a motion, and it was seconded by Alderman Belczak to approve consideration of an Intergovernmental Agreement (IGA) to permit signage/banners facing the street on the fence surrounding the football stadium.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**D. Oldfield Oaks Dog Park, Lemont Road: Consideration of a Water Service Agreement to permit DuPage County Forest Preserve District to tap onto the Village of Woodridge's water main to serve property on the City of Darien's side of the Boundary Agreement.**

Mr. Dan Gombac, Director reported that DuPage County Forest Preserve District plans to establish an off-leash dog park with the Oldfield Oaks Forest Preserve. He reported that the Forest Preserve would like to install a water service to provide a drinking fountain and that Darien does not have a water main fronting the property. Mr. Gombac stated that the Village of Woodridge has a water main which fronts the property and the property is within Darien's

corporate boundaries. As per the Intergovernmental Agreement on file with Woodridge, the authorities have the right to permit the water service. He stated that staff does not object allowing Woodridge to provide water to the Oldfield Oaks Dog Park.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion, and it was seconded by Alderman Chlystek to approve Oldfield Oaks Dog Park, Lemont Road: consideration of a Water Service Agreement to permit DuPage County Forest Preserve District to tap onto the Village of Woodridge's water main to serve property on the City of Darien's side of the Boundary Agreement.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**E. Resolution - To authorize the purchase of one new 2015 Caterpillar Backhoe/Loader Model No 430F2 and Patten Cat in an amount not to exceed \$119,940.00.**

Mr. Dan Gombac, Director reported that the proposed backhoe and loader is utilized daily for the various digging and loading activities within the water division. He reported that this item was budgeted with a cost savings of approximately \$1,000.

Alderman Belczak questioned if the trade in was contemplated in the budget.

Mr. Gombac reported that staff does not incorporate a trade in value in the budget for any vehicles or surplus property. Surplus equipment is typically auctioned and funds are deposited into the general fund.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion, and it was seconded by Alderman Chlystek to approve a Resolution authorizing the purchase of one new 2015 Caterpillar Backhoe/Loader Model No 430F2 and Patten Cat in an amount not to exceed \$119,940.00.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**F. Resolution - To authorize the acceptance of a proposal from JX Enterprises, Inc. for the purchase of one new 2016 Peterbilt Model 348 with dump body and snow plow/deicing equipment package in the amount of \$185,581.28.**

Mr. Dan Gombac, Director reported that the new truck is to be utilized for material hauling, snow plowing and de-icing operations for the street division. He reported that the vehicle and the snow plow package would be purchased through a joint purchase agreement in place with the awarded vendor.

Mr. Gombac reported that this vehicle will not be delivered until February and that the present vehicle has little trade in value.

There was no one in the audience wishing to present public comment.

**Alderman Chlystek made a motion, and it was seconded by Alderman Belczak to authorize the acceptance of a proposal from JX Enterprises, Inc. for the purchase of one new 2016**

**Peterbilt Model 348 with dump body and snow plow/deicing equipment package in the amount of \$185,581.28.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**G. Resolution - To authorize the acceptance of a proposal from Season Comfort Corporation to purchase and install two (2) Reznor Gas Unit Heaters in the Police Department Sally Port Garage at a cost not to exceed \$5,730.00**

Mr. Dan Gombac, Director reported that the Police Department sally port is utilized to defrost police equipment on the vehicles during extreme cold or icing conditions. He reported that the bays are further utilized by staff and an outside electronics vendor to perform electronic repairs and equipment installations on vehicles. The area is also utilized as an evidence processing center for vehicles and detainees.

Mr. Gombac reported that staff had consulted with an HVAC vendor and concluded that the installation of two hanging gas fired heater units would be sufficient to heat the garage because the existing heating system is inadequate. He reported that the lowest bidder was Season Comfort Corporation.

There was no one in the audience wishing to present public comment.

**Alderman Chlystek made a motion, and it was seconded by Alderman Belczak to authorize the acceptance of a proposal from Season Comfort Corporation to purchase and install two (2) Reznor Gas Unit Heaters in the Police Department Sally Port Garage at a cost not to exceed \$5,730.00**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**H. Resolution - To authorize the approval to enter into an engineering agreement with Christopher B Burke Engineering Ltd. for pavement corings for the proposed 2016 Street Maintenance Program in an amount not to exceed \$8,500.00**

Mr. Dan Gombac, Director reported that this engineering agreement is for the pavement corings proposed for the 2016 Street Maintenance Program in an amount not to exceed \$8,500.00.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion, and it was seconded by Alderman Chrysler to authorize the approval to enter into an engineering agreement with Christopher B. Burke Engineering Ltd. for pavement corings for the proposed 2016 Street Maintenance Program in an amount not to exceed \$8,500.00.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**I. Resolution - To authorize the approval to enter into an engineering agreement with Christopher B Burke Engineering Ltd. for the 2016 Street Maintenance Program in an amount not to exceed \$30,966.00**

Mr. Dan Gombac, Director reported that this agreement is for the 2016 Street Maintenance Program. The results of the road cores will allow for the optimal treatment of the road repairs

scheduled for 2016. A timetable was presented for the 2016 road program and contingent on the 2016 Budget.

There was no one in the audience wishing to present public comment.

**Alderman Belczak made a motion, and it was seconded by Alderman Chlystek to authorize the approval to enter into an engineering agreement with Christopher B Burke Engineering Ltd. for the 2016 Street Maintenance Program in an amount not to exceed \$30,966.00.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**J. Resolution - To authorize the awarding of a contract extension to Homer Tree Care, Inc. in an amount not to exceed \$91,600.00 for the City's 2015/2016 Tree Trimming and Removal Program.**

Mr. Dan Gombac, Director reported that this contract is for the Parkway Tree Trimming Program. He reported that there are approximately 1750 parkway trees planned for trimming. The contract also called out for private property tree trimming and removal at a pass through cost to residents. Mr. Gombac stated that staff will advertise to the residents through our media protocols pending City Council approval.

There was no one in the audience wishing to present public comment.

**Alderman Marchese made a motion, and it was seconded by Alderman Belczak to authorize the awarding of a contract extension to Homer Tree Care, Inc. in an amount not to exceed \$91,600.00 for the City's 2015/2016 Tree Trimming and Removal Program.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**K. Resolution - To authorize the acceptance of a proposal from MJ Concrete to remove and replace the exterior drains and concrete adjacent to the Police Department Sally Port 1710 Plainfield Road not to exceed a total cost of \$8,230.00.**

Mr. Dan Gombac, Director reported that that this proposal replaces the trough drains adjacent to the exterior of the police department sally port. He reported the existing steel is deteriorated and the concrete supporting the drains has been compromised.

There was no one in the audience wishing to present public comment.

**Alderman Chlystek made a motion, and it was seconded by Alderman Belczak to authorize the acceptance of a proposal from MJ Concrete to remove and replace the exterior drains and concrete adjacent to the Police Department Sally Port 1710 Plainfield Road not to exceed a total cost of \$8,230.00**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**I. Minutes -August 24, 2015 - Municipal Services Committee Meeting**

**Alderman Belczak made a motion, and it was seconded by Alderman Marchese to approve the August 24, 2015 Municipal Services Committee Meeting Minutes.**

Upon voice vote, **THE MOTION CARRIED unanimously 3-0.**

**DIRECTOR'S REPORT**

Mr. Dan Gombac provided an update on the 75th and Cass lighting and theme lighting program. The awarded vendor is H&H Electric and IDOT has extended the contract working days. IDOT also approved a start date of May 1, 2016. He reported that staff is working with DuPage County to work with IDOT to move the project along.

Mr. Gombac reported that there are several prospective tenants looking at Darien Pointe and that he will provide updates as leases and permits are completed.

**NEXT SCHEDULED MEETING**

Chairperson Marchese announced that the next regular meeting is scheduled for Monday, October 26, 2015 at 6:30 p.m.

**ADJOURNMENT**

**With no further business before the Committee, Alderman Belczak made a motion and it was seconded by Alderman Chlystek to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 8:08 p.m.**

**RESPECTFULLY SUBMITTED:**

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**Joseph Marchese  
Chairman**

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**Thomas Belczak  
Alderman**

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**Thomas Chlystek  
Alderman**