

AGENDA
Municipal Services Committee
May 22, 2023
6:00 P.M. – Council Chambers

1. **Call to Order & Roll Call**
2. **Establishment of Quorum**
3. **Old Business**
4. **New Business**
 - a. **Resolution** - Approving a sign/easement agreement for the purpose of constructing a marquee sign, enhanced hardscaping, landscaping, maintenance and specified responsibility at 7702 Cass Ave (Southwest corner of Cass and Plainfield Road) PIN# 09-28-410-045.
 - b. **Ordinance** - Approving PZC2023-02 Variation Requests (Marquee & Electronic Message Board Sign) 7702 Cass Avenue (Darien Professional Building).
 - c. **Resolution** - Approving of a Plat of Easement as prepared by Schomig Surveyors, 7702 Cass Ave PIN# 09-28-410-045.
 - d. **Resolution** - Waiving the competitive bid process and awarding a proposal to Belmont Digital Inc for the purchase of three (3) 38-inch x 114-inch marquee panels and required data infrastructure including, data management subscription based and structural steel supports and installation in an amount not to exceed \$51,785.
 - e. **Resolution** - Waiving the competitive bid process and awarding a proposal for the professional design and installation services to the Savannah Group for supplying the required materials and the installation services as it relates to the column hardscaping, irrigation, landscaping materials and general restoration within the easement area adjacent to the marquee sign structure in an amount not to exceed \$33,184.
 - f. **Motion** - Authorizing certain infrastructure improvements to be completed by the municipal Services Department in an amount not to exceed \$33,000.
 - g. **Motion** - Recommending zoning ordinance revisions creating a mixed-use zoning district to the City Council and to forward the draft revisions to the Planning and Zoning Commission for public hearing and commission review.
 - h. **Resolution** - Accepting a proposal from Season Comfort, Corp., for the removal and replacement of the heating, ventilation and air conditioning (HVAC) system at Darien City Hall, 1702 Plainfield Road, in amount not to exceed \$18,275.
 - i. **Motion** - A contingency in the amount of \$1,500.00 for unforeseen repairs related to the removal and replacement of HVAC components.
 - j. **Ordinance** – Authorizing the disposal of surplus property.
 - k. **Resolution** - Accepting a proposal from EJ Equipment for a lease agreement of a vactor truck for hydro excavations of buffalo boxes, main line valves, fire hydrant and utility pot holes and storm sewer basin cleaning and storm sewer main line jetting at various locations throughout the City at the proposed unit price and not to exceed \$72,250.

- l. **Resolution** – Approving the purchase of a water valve exercisor from E.H.Wachs for a total amount not to exceed \$131,250.00.
- m. **Motion** – Approving the striping and tool storage bins for the water valve exercisor.
- n. **Resolution** - Accepting the proposal of a subscription based Mini-Road Weather Information Systems sensors from Frost Solutions, LLC. in an amount not to exceed \$19,600.
- o. **Resolution** – Authorizing the purchase of the following items: Coats MAXX80220 Tire Changer, Coats 15003DA Tire Balancer, Coats 800525 Wheel Lift to Balancer, Coats 113277C Light Truck Cone Kit, Coats 5610104 Pin Plate, Tiger Tool King Pin Press, from NAPA Auto Parts in an amount not to exceed \$26,685.00.
- p. **Motion** - Authorizing Staff and vendors to complete specific safety tasks and landscape restoration at 1640 Royal Oak Drive-fronting Frontage Road in an amount not to exceed a total project cost of \$26,700
- q. **Resolution** - Accepting a proposal from Hidden Gardens for the purchase of 45 6-foot high Green Winter Arborvitae to be placed at 1640 Royal Oak Drive-fronting Frontage Road in an amount not to exceed \$8,325
- r. **Resolution** - Accepting a proposal from Peerless Fence for the fence materials and installation of vinyl covered 3-foot high cyclone fence to protect against fall protection adjacent to Carriage Greens Golf Course, 1600 Block fronting Frontage Road in an amount not to exceed \$9,240.
- s. **Resolution** - Accepting a proposal from Superior Road Striping, Inc., in an amount not to exceed \$20,000 for the 2023 Street Striping Program.
- t. **Resolution** - Authorizing the purchase and deploying a web-based Permitting, Licensing and Code Enforcement Software with OpenGov in an amount not to exceed \$43,405.
- u. **Motion** - Authorizing Staff to proceed with the Clarendon Hills Crosswalk Pedestrian Signal Project Clarendon Hills Road at Hinsdale South High School 7400 Block of Clarendon Hills Road in an amount not to exceed \$56,200.
- v. **Resolution** - Accepting a proposal from TAPCO for the purchase of two (2) Pedestrian Crosswalk Signalization System for the crosswalk applications at Clarendon Hills Road at Hinsdale South High School at an amount not to exceed \$23,147.68.
- w. Minutes – **April 24, 2023** Municipal Services Committee

5. Director’s Report

6. Next scheduled meeting – June 26, 2023

7. Adjournment