

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE
July 23, 2012**

PRESENT: Joseph Marchese – Chairperson, Alderman Halil Avci, Alderman Ted Schauer, Dan Gombac - Director, Elizabeth Lahey-Secretary

ABSENT: None.

ESTABLISH QUORUM

Chairperson Marchese called the meeting to order at 6:30 p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present,

NEW BUSINESS

- A. Resolution – Authorizing the Mayor and the City Clerk to execute a contract with North Suburban Asphalt Maintenance in an amount not to exceed \$91,476.00 for the 2012 Crack Fill Program.**

Mr. Dan Gombac – Director reported that he provided a schedule of the crack filling. He reported that the amount includes a contingency of \$4,356.00 and that the low bidder, North Suburban Asphalt Maintenance has provided satisfactory services in the past.

Alderman Avci questioned if staff has seen any difference in aging of the roads and if staff is quantifying the benefits.

Mr. Gombac stated that the roads that have been crack filled three years ago have not experienced any base damage. The roads that were completed with two cycles have limited base repair that will be required. He stated that the cracks that were filled reduce or eliminate from moisture getting into the crack and thus reduce and/or eliminate patching. He further stated that he did see a benefit and that the goal is to take a 12 year life of a road and extend it up to three years. Mr. Gombac also stated that Staff will be preparing a cost benefit summary for Committee presentation.

Alderman Schauer questioned what is spent on repairs.

Mr. Gombac reported that potholes run \$20,000 - \$25,000 a year and the equipment \$30,000. He reported that the equipment lasts 10-12 years.

There was no one in the audience wishing to present public comment.

Alderman Avci made a motion and it was seconded by Alderman Schauer to Authorize the Mayor and the City Clerk to execute a contract with North Suburban Asphalt Maintenance in an amount not to exceed \$91,476.00 for the 2012 Crack Fill Program.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

B. Motion – Authorizing City staff to proceed with City Entrance Sign Project at various locations.

Mr. Dan Gombac – Director reported that the budget calls for the removal and replacement of the City’s Entrance Monument Signs up to 5. He reported that staff recently solicited competitive quotes and because the pricing was favorable that staff is recommending that all 8 entranceway signs be constructed this year.

Mr. Gombac reported on the dimensions and materials of the signs and stated that the motion will authorize staff to proceed with all 8 locations.

Alderman Avci questioned if the signs would have lettering on both sides of the sign.

Mr. Gombac stated that they would only be one sided because orientation is an issue and some of the back sides cannot be seen.

There was no one in the audience wishing to present public comment.

C. Resolution – Accepting a proposal from Presta Construction Inc. for the concrete footing and walls in an amount not to exceed \$15,000.00 for the City’s Entrance Signs.

Mr. Dan Gombac, Director reported that staff would be doing the excavation, removal of the spoils and backfill and the vendor for providing labor to form the footing and walls, supplying and placement of the concrete.

There was no one in the audience wishing to present public comment.

D. Resolution – Accepting a proposal from LaGrange Materials, Inc. for the concrete masonry units-concrete block hollow, in an amount not to exceed \$1,265.90 for the City’s Entrance Signs.

Mr. Dan Gombac, Director reported that three bids were received and LaGrange Materials, Inc. was the most competitive for the concrete masonry units.

There was no one in the audience wishing to present public comment.

E. Resolution – Accepting a proposal from Les Moore & Company, LLC for the Cultured Stone-Shale Pro Fit Ledgestone PF8016 in an amount not to exceed \$11,650.00 for the City’s Entrance Signs.

Mr. Dan Gombac, Director reported that competitive quotes were received and that staff requested option pricing for completing up to 8 signs. He reported that there was no additional discounting after 6 signs.

There was no one in the audience wishing to present public comment.

F. Resolution – Accepting a proposal from Pro Masonry Express for the 36-inch Pier Caps in an amount not to exceed \$5,200.00 for the City’s Entrance Signs.

Mr. Dan Gombac, Director reported that two competitive quotes were receive for pricing for 8 signs for the 36-inch Pier Caps. He reported that Pro Masonry Express provided the best competitive quote.

There was no one in the audience wishing to present public comment.

G. Resolution – Accepting a proposal from Pioneer Construction Inc. for the masonry work – placement of the concrete block and cultured stone in an amount not to exceed \$14,133.36 for the City’s Entrance Signs.

Mr. Dan Gombac, Director reported that four competitive quotes were received and that Pioneer Construction, Inc. was the lowest bidder quoting the placement of the concrete block and cultured stone and combining efforts to install the pier caps and the monument signs.

There was no one in the audience wishing to present public comment.

H. Resolution – Accepting a proposal from Meno Stone Company for the City’s stone monument signs in an amount not to exceed \$15,000.00 for the City’s Entrance Signs.

Mr. Dan Gombac, Director reported that only one bid was received from Meno Stone Company.

Alderman Avci suggested that staff ask the engineer to leave some room for shifting purposes.

Mr. Gombac reported that work will not be done until staff receives the approval from Dupage County.

Chairperson Marchese questioned if the landscaping would be completed this year.

Mr. Gombac reported that he is going to remain optimistic but it may be close.

There was no one in the audience wishing to present public comment.

I. Resolution – Accepting a proposal from Schramm Landscaping Inc. to supply selected plant species, planting and mulching for the landscaping in an amount not to exceed \$16,000.00 for the City’s Entrance Signs.

Mr. Dan Gombac, Director reported that the landscaping will consist of low growth plantings. He reported that staff will work with the County for visual purposes to make sure that line of sights are not obscured.

There was no one in the audience wishing to present public comment.

J. Motion – Authorizing expenditure related to the City’s Entrance Sign Project for steel brackets, stone, asphalt, soil excavation analysis, dump fees, trucking and a contingency in an amount not to exceed \$8,800.00 for the City’s Entrance Signs.

Mr. Dan Gombac, Director reported that the motion authorizes expenditures related to steel brackets, stone, asphalt, soil excavation analysis, dump fees, trucking as well as a contingency.

Chairperson Marchese stated that \$108,000 was budgeted and that the project is coming in under budget at \$105,000.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Avci to approve items B-J of the agenda related to the City’s Entrance Sign Project.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

Mr. Gombac reported that this would be on the City Council agenda for the next meeting.

K. Resolution – Authorizing the purchase of one (1) new 2012 Ford F-150 Pick Up from Morrow Brothers Ford, Inc. in the amount of \$22,604.00.

Mr. Dan Gombac, Director reported that the proposed vehicle would replace unit 600, a 1994 Ford F-250 pick-up truck with 144,666 miles. He reported that this truck was reviewed by the MSC in January during the agenda field visit. Mr. Gombac reported that the proposed new truck is a lower grade but that nothing will be given up.

Alderman Schauer questioned if there are other trucks that are in worse condition.

Mr. Gombac reported that this is the worst truck in the fleet and the replacement schedule will assist in budgeting for replacement vehicles moving forward.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Avci authorizing the purchase of one (1) new 2012 Ford F-150 Pick-Up from Morrow Brothers Ford, Inc. in an amount of \$22,604.00.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

L. Minutes

Alderman Marchese made a motion and it was seconded by Alderman Schauer to approve the June 18, 2012 Municipal Services Committee Special Meeting Minutes.

Upon voice vote, THE MOTION CARRIED unanimously 2-0. Alderman Avci abstained.

Alderman Avci made a motion and it was seconded by Alderman Schauer to approve the June 25, 2012 Meeting Minutes.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

M. Update – Emerald Ash Borer

Mr. Dan Gombac, Director reported that he provided the Committee with a draft spreadsheet/summary to be brought to the budget workshop in October regarding the product Treeage to deal with the Emerald Ash Borer.

Alderman Avci questioned the application process.

Mr. Gombac reported that staff would complete the application on a bi-annual application for a total of 3 applications over 6 years. He reported that this will be done by the City's Arborist although some of the other tree calls might suffer. He stated that outsourcing would be \$1.5 million.

Alderman Schauer questioned if the City should look at investing in new trees.

Mr. Gombac reported that total replacement is \$2.8 million.

Alderman Schauer stated that the City needs to take a proactive approach and budget for removal of bad trees.

Mr. Gombac reported that there is presently \$10,000 in the budget.

DIRECTOR'S REPORT

Mr. Dan Gombac reported that the street lights along 75th Street would be removed and not replaced due to the upcoming 2014 construction. He reported that the trees will also be removed and that he has asked that the County look into preserving the trees and replanting. Mr. Gombac reported that a grant application has been submitted for landscape enhancement through the State of Illinois.

Mr. Gombac reported that a grant application with the County has been submitted for signalization at Bailey and Plainfield Road.

Alderman Schauer stated that a light is much needed.

NEXT MEETING

Chairperson Marchese announced that the next meeting is scheduled for Monday, August 27, 2012 at 6:30 p.m.

ADJOURNMENT

With no further business before the Commission, Alderman Avci made a motion and it was seconded by Alderman Schauer to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 8:00 p.m.

RESPECTFULLY SUBMITTED:

Elizabeth Lahey
Secretary

Joseph Marchese
Chairman

Halil Avci
Alderman

Ted Schauer
Alderman