

**MINUTES  
CITY OF DARIEN  
MUNICIPAL SERVICES COMMITTEE MEETING  
September 26, 2011**

**PRESENT:** Alderman Joseph Marchese - Chairman, Alderman Halil Avci, Alderman Ted Schauer, Dan Gombac-Director, Elizabeth Lahey-Secretary

**ABSENT:** None

Chairperson Marchese called the Municipal Services Committee meeting to order at 6:30 p.m. at City Hall – City Council Chambers, Darien, Illinois and declared a quorum present.

**NEW BUSINESS:**

**A. Resolution – Accepting the unit price proposal from the TLC Group Ltd. for the purchase and installation of median trees for 75<sup>th</sup> Street and the 50/50 Parkway Tree Program**

Mr. Dan Gombac, Director presented the staff report. He stated that this resolution is for the purchase and installation of median trees for 75<sup>th</sup> Street and various parkways. He further reported that staff has identified 10 trees along 75<sup>th</sup> Street and 48 parkway trees.

Mr. Gombac reported that the program this year includes a Private Property Tree Planting Program which the City is administering but that the property owner would be responsible for ordering and payment directly to the vendor. He stated that in addition, this year's program includes replacement of trees that were removed by DuPage County due to sanitary sewer maintenance and will be reimbursed by the County of DuPage.

Mr. Gombac reported that seven bids were received and the TLC Group Ltd. was the responsive and competitive low bid resulting in the project to be under budget in the amount of \$12,399.

Alderman Schauer questioned why the TLC Group Ltd. was lower in comparison to the other bids.

Mr. Gombac reported that they are not far off from two years ago and that they reserved a block of trees from their nursery supplier.

Mr. Gombac reported that advertising for parkway and private property trees was done through cable and the newsletter and residents were given the opportunity to pick out a tree and view them through the Morton Arboretum website.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Avci to award the unit price proposal from the TLC Group Ltd. for the purchase and installation of median trees for 75<sup>th</sup> Street and the 50/50 Parkway Tree Program.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**B. Resolution – Authorizing the repairs of two emergency generators to Illini Power Products in an amount not to exceed \$9,949.37.**

Mr. Dan Gombac, Director reported that Staff maintains through authorized vendors for the general maintenance of various City facility generators. He reported that the annual inspection was conducted and that the Police Department and Water Plant Two required additional unforeseeable repairs. The repairs included radiators, filters, hoses and belts to be rebuilt or replaced. Funding for the proposed expense was not specifically identified and currently there are funds within the proposed line accounts to cover the expense. He stated that staff will monitor the fund balance of the proposed accounts and reduce future expenses as deemed appropriate.

Chairperson Marchese questioned the cost to replace the entire unit.

Mr. Gombac reported that the cost for a total replacement is in excess of \$100,000. He stated that he had the units checked and that there is no need to replace either of them.

Chairperson Marchese asked why the units were so expensive.

Mr. Gombac stated that the horse power and the power required to serve the uses were quite large.

Alderman Schauer questioned the life expectancy.

Mr. Gombac stated that it was hard to determine since the generators have very low use, and are only called upon an emergency outage.

There was no one in the audience wishing to present public comment.

**Alderman Avci made a motion and it was seconded by Alderman Schauer to authorize the repairs of two emergency generators to Illini Power Products in an amount not to exceed \$9,949.37.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**C. Resolution – Execute an Intergovernmental Agreement with Darien Park District for the reimbursement of Rock Salt.**

Mr. Dan Gombac, Director presented the staff report. He stated that the Intergovernmental Agreement with the Darien Park District authorizes the City of Darien to provide rock salt to the Darien Park District for their deicing operations. He reported that they will be using the same quantities as last year.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Avci to authorize the execution of an Intergovernmental Agreement with the Darien Park District for the reimbursement of Rock Salt.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**D. Resolution – Execute an Intergovernmental Agreement with Center Cass School District #66 for the reimbursement of Rock Salt.**

Mr. Dan Gombac, Director presented the staff report. He stated that the Intergovernmental Agreement with Center Cass School District #66 authorizes the City of Darien to provide rock salt to Center Cass School District #66 for their deicing operations. He reported that they will be using the same quantities as last year.

Alderman Avci questioned if the City has been approached by other groups.

Mr. Gombac stated that all the schools have been contacted but they have sought alternatives and or have not committed back to the City.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Avci to authorize the execution of an Intergovernmental Agreement with Center Cass School District #66 for the reimbursement of Rock Salt.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**E. Resolution – Execute an Intergovernmental Agreement with the County of DuPage for the purpose of sharing information for the County’s Geographical Information System (GIS).**

Mr. Dan Gombac, Director presented the staff report. He stated that DuPage County is updating their current Geographical Information System (GIS) and allowing municipalities throughout the area to access the County’s GIS data base. He stated that staff uses the GIS system quite a bit and at no cost to the City. He further stated that they will be putting out a new version within the next six months. Mr. Gombac reported that the latest version was approximately seven years ago.

Mr. Gombac also stated that the City has designated the City Engineer, Christopher B. Burke Engineering to provide updates to the County via the server. The City does not have the equipment and knowledge of updating a GIS system. Gombac stated it is in the best interest and most economical approach to allow Christopher B. Burke Engineering to maintain and update the GIS information through the agreement with the County of DuPage.

There was no one in the audience wishing to present public comment.

**Alderman Avci made a motion and it was seconded by Alderman Schauer to authorize the execution of an Intergovernmental Agreement with County of DuPage for the purpose of**

sharing information for the County's Geographical Information System (GIS).

Upon voice vote, **THE MOTION CARRIED unanimously 3-0.**

**F. Resolution – Authorizing the City to accept a Plat of Dedication for a roadway within the Reflections at Hidden Lake Development consisting of Spring Court roadway easement, street light and right of way trees (Outlot C).**

Mr. Dan Gombac, Director presented the staff report. He reported that the City of Darien authorized City staff to begin the process of accepting a Plat of Dedication for the Spring Court roadway within the Reflections at Hidden Lake Development on July 18, 2011. Mr. Gombac reported that the Association has complied and completed all the items required for the dedication of the proposed roadways.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Avci to authorize the City to accept a Plat of Dedication for a roadway within the Reflections at Hidden Lake Development consisting of Spring Court roadway easement, street light and right of way trees (Outlot C).**

Upon voice vote, **THE MOTION CARRIED unanimously 3-0.**

**G. Resolution – Authoring the City to accept a Plat of Dedication for a roadway within the Reflections at Hidden Lake Development consisting of Ripple Ridge Cove roadway easement, street light and right of way trees (Outlot D).**

Mr. Dan Gombac, Director presented the staff report. He reported that the City of Darien authorized City staff to begin the process of accepting a Plat of Dedication for the Ripple Ridge Cove roadway within the Reflections at Hidden Lake Development on July 18, 2011. Mr. Gombac reported that the Association has complied and completed all the items required for the dedication of the proposed roadways.

Alderman Avci questioned what expenses the City will incur.

Mr. Gombac reported that there are current expenses such as surveying, attorney fees, curb and gutter repair, road patching that are reimbursable by the homeowners association. There are current funds that have been deposited to the City for the expenses. The future maintenance will include curb and gutter repair, road paving and tree trimming.

City Clerk Joanne Ragona was in the audience. She questioned if the street is built to Code.

Mr. Gombac reported that the road was built in accordance with the criteria that was utilized by the City when the subdivision was built. A standard was set by the City Council for the acceptance of private roadways and the road is built within the standards as set forth.

Alderman Avci stated that it appears to be a good deal for the Association.

There was no one else in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Avci to authorize the City to accept a Plat of Dedication for a roadway within the Reflections at Hidden Lake Development consisting of Ripple Ridge Cove roadway easement, street light and right of way trees (Outlot D).**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

## **H Minutes – August 22, 2011– Municipal Services Committee**

**Alderman Marchese made a motion and it was seconded by Alderman Schauer to approve the August 22, 2011 Municipal Services Committee Meeting Minutes.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

### **DIRECTOR'S REPORT:**

Mr. Gombac provided a report to the Committee regarding the wood chip program this year. He stated that approximately \$5,600 has been sold and the program is halfway through the season. In comparison to last year the volume is comparable to last year.

Mr. Gombac reported that the salt shed has minor cracks on the wall panels and Dukane Precast has evaluated the cracks as a nonstructural issue. Dukane Precast has agreed to rout and epoxy the cracks.

Mr. Gombac reported that the ditching project on High Road is on schedule. He proposed to take the Committee out at the next meeting to take a look at it.

Mr. Gombac reported that staff is working with the Illinois Department of Transportation regarding Frontage Road plowing. He stated that IDOT's legal department is looking at the agreement and IDOT has not provided any time frame on the anticipated document being forwarded to the City.

There was discussion regarding future repairs/remodeling for the Public Works Facility and placing this as a topic for goal setting/budget discussion.

### **NEXT MEETING:**

Chairperson Marchese announced that the next meeting is scheduled for Monday October 24, 2011 at 6:30 p.m.

### **ADJOURNMENT:**

**With no further business before the Committee, Alderman Avci made a motion and it was seconded by Alderman Schauer. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 7:25 p.m.**

**RESPECTFULLY SUBMITTED:**

**APPROVED:**

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**Elizabeth Lahey**  
**Secretary**

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**Joseph Marchese**  
**Chairperson**

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**Halil Avci**  
**Alderman**

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**Ted Schauer**  
**Alderman**