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PRE-COUNCIL WORK SESSION — 7:00 P.M.

Agenda of the Regular Meeting

of the City Council of the

CITY OF DARIEN

August 5, 2024

7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — July 15, 2024
7. Receiving of Communications
8. Mayor's Report
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
 - A. Police Department
 - B. Municipal Services
12. Treasurer's Report
 - A. Warrant Number — 24-25-07
13. Standing Committee Reports
14. Questions and Comments — **Agenda Related (This is an opportunity for the public to make comments or ask questions on any item on the Council's Agenda – 3 Minute Limit Per Person)**

15. Old Business
16. Consent Agenda
 - A. Consideration of a Motion Granting a Waiver of the \$50.00 a Day Fee for the Temporary Liquor License for the Darien Lions Club – Steak Fry
 - B. Consideration of a Motion Granting a Waiver of the \$50.00 a Day Fee for the class “J” Temporary Liquor License for Darien Lions Club – Octoberfest
 - C. Consideration of a Motion to Grant a Waiver of the Raffle License Bond Requirement for the Darien Woman’s Club
 - D. Consideration of a Motion to Approve an Ordinance Amending Section 3-3-7 Relative to the Number of Liquor Licenses in Certain Classifications
 - E. Consideration of a Motion to Approve an Ordinance Authorizing the Sale of Personal Surplus Property Owned by the City of Darien
 - F. Consideration of a Motion to Approve a Resolution Accepting the Unit Price Proposal from St. Aubin Nursery & Landscaping, Inc., for the Purchase and Installation of the 50/50 Parkway Tree Program and the Parkway Tree Replacement Program in an Amount not to Exceed \$36,540.00
 - G. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Rag’s Electric for the Electrical Upgrade of the Lighting of the Various City’s Entrance Sign Locations in an Amount not to Exceed \$62,410.00
 - H. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Discount Fence Company in an amount not to exceed \$17,855.00 for the Purchase, Removal and Installation of a 6-foot High Tongue and Groove Sierra Blend CertaGrain Board Wood Fence
 - I. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Christopher B. Burke Engineering, LTD., to Perform Five Years (2025-2029) of Stewardship (Maintenance) on Three Acres of Restored Native Prairie Located at Elm Street and Eleanor Place in an Amount not to Exceed \$11,215.00 Annually for a Period of 5 Years
 - J. Consideration of a Motion to Approve a Resolution Accepting a Drainage Easement from the Following Property: 7117 Hudson Street 09-28-205-005
 - K. Consideration of a Motion to Approve a Resolution Authorizing the Purchase of One New, model TL-3 Scorpion Towable Trailer Attenuator, from Street Smart Rentals, LLC in an Amount not to Exceed \$33,785.00
 - L. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Garland/DBS, Inc., for the Labor, Material and Installation of Limited Tuck-Pointing, Window Replacement, Gutter and Downspout Replacement, Metal Flashing Replacement, New Metal Caps/Flashing and the Refurbishing of the Garage Floor for the Public Works Building Facility Located at 1041 South Frontage Rd., in an Amount not to Exceed \$285,663.00

17. New Business
 - A. Consideration of a Motion to Approve a Resolution Approving a Contract Extension, Year 4, with Eco Clean Maintenance, Inc. to Provide Janitorial Services for the City of Darien in an Amount not to Exceed \$28,896.00
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person)**
19. Adjournment

CITY OF DARIEN

RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

IV. PUBLIC HEARING REQUIREMENTS.

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

Approved by a Motion on November 17, 2014

Policy establishing guidelines pertaining to the adoption of a requested ceremonial document, proclamation, and/or resolution supporting the activities or endeavors of the requestor

I. Purpose

The purpose of this policy is to establish guidelines for the issuance of ceremonial documents, proclamations, and supporting resolutions by the City of Darien. These documents are strictly honorary and do not carry any legislative or legal significance. The issuance of ceremonial documents, proclamations and supporting resolutions recognize and celebrate significant achievements, milestones, and events within the City of Darien.

II. Policy

It is the policy of the City Council to consider requests for ceremonial documents, proclamations, and supporting resolutions only when:

1. such issuance positively and directly impacts the Darien community, pertain to a Darien event, person, organization, or cause with local implications
2. such issuance proclaims certain events or causes when such proclamations pertain to a Darien event, person, organization, or cause with direct local implications at determined by the city.
 - a. Examples of acceptable recognition include, but is not limited to:

- Matters of public awareness about an issue for a community organization.
 - Arts, cultural or historical occasions.
 - A commemoration of a specific accomplishment, time, period, or event that impacts Darien residents.
 - Recognizing the diverse cultures in Darien
 - Recognition of action/service above and beyond the call of duty
 - Recognition of extraordinary action or achievement.
- b. Examples of unacceptable recognition include, but is not limited to:
- Events or organizations with no direct relationship to or location within the corporate limits of the City of Darien
 - Campaigns for events contrary to Darien's policy or the wellbeing of its businesses or residents
 - Political, religious or foreign issues not within the immediate responsibility or sphere of influence of the City as determined by the City.
 - Anything that may suggest an official city position on a matter under consideration by the city

All requests for a ceremonial document, proclamation, or a supporting resolution shall be submitted to the Mayor.

Approved by Resolution No. R-57-24 on June 3, 2024