

# Contractor License Application

City of Darien  
1702 Plainfield Road  
Darien, IL 60561  
Phone (630) 353-8115 · Fax (630) 852-4709 email- mbelmonte@darienil.gov



**Please note that incomplete applications cannot be processed.  
Please submit the completed application and attach all required documents and fee.**

## 1. CONTRACTOR INFORMATION: *Please write clearly!*

Business Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Owner Name: \_\_\_\_\_ Persons authorized to pull permit: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
Type of Contractor (i.e. roofer, mason, etc...): \_\_\_\_\_  
*If a Subcontractor, name of General or construction address: \_\_\_\_\_*

## 2. LICENSE, BOND, INSURANCE AND FEE – ATTACH THE FOLLOWING:

- LICENSE: Plumber/Roofer/Fire Protection** –State of Illinois license & this form only **(NO FEE)**  
**Electrician** – Electrician License, Cert. of Insurance, 10,000 bond **(\$60 FEE cash/check )**  
**General, Carpentry, Landscaping, Concrete, Asphalt, Pool, Sign, HVAC, etc** –  
Certificate of Insurance, 10,000 bond and **(\$60 FEE cash or check ONLY)**
- BOND:** Attach original signed License and Permit Bond as follows:  
General Contractor – Provide a \$10,000.00 bond to cover your business only or provide a  
\$20,000.00 bond which will cover you and all your subcontractors.  
All other contractors – Provide a \$10,000.00 bond if not covered by a general contractor
- Insurance:** Attach original Certificate of Liability Insurance listing City of Darien as certificate holder.
- Fee:** Annual Fee – \$60.00 (license expires May 1 of every year)  
**\$30.00 (Half year license) is issued November 1- March 15**

**FENCE CONTRACTORS DO NOT NEED TO BE LICENSED**

**\*Plumbers/Roofers/Fire Protection Contractors: No bond, insurance or fee required per state code. Please submit application and copy of your State License only.**

## 3. APPLICANT SIGNATURE:

I agree to comply with the City of Darien building codes and inspection requirements.

Signature \_\_\_\_\_

Date \_\_\_\_\_